

UTILITIES SERVICE BOARD MEETING

10/14/2019

Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.

Board President Roberts called the regular meeting of the Utilities Service Board to order at 5:03 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Julie Roberts, Jim Sherman, Jason Banach, Amanda Burnham, Jim Sims (ex-officio)

Staff present: Vic Kelson, Laura Pettit, Holly McLauchlin, Chris Wheeler, Phil Peden, Kenny Johnson, Robin Guyton, James Hall, Nolan Hendon, Cindy Shaw, Liberty Flora

Other individuals present: Sherry Mitchell-Bruker, Precious Murphy

MINUTES

Board Vice President Sherman moved and board member Burnham seconded the motion to approve the minutes of the September 30 meeting. Motion carried, 4 ayes. (3 members absent: Capler, Ehman, Frank).

CLAIMS

Sherman moved and Burnham seconded the motion to approve the standard claims as follows:

Vendor invoices submitted included \$241,990.27 from the Water Utility, \$850,843.16 from the Wastewater Utility, and \$5,965.30 from the Stormwater Utility. Total Claims approved: **\$1,098,798.73.**

Motion carried, 4 ayes.

Sherman moved and Burnham seconded the motion to approve the utility claims as follows:

Utility invoices submitted included \$123,104.30 from the Water Utility, \$78,110.91 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: **\$201,215.21.**

Motion carried, 4 ayes.

Sherman moved and Burnham seconded the motion to approve the wire transfers, fees, and payroll for August in the amount of \$488,486.31.

Motion carried, 4 ayes.

Sherman moved and Burnham seconded the motion to approve customer refunds as follows:

Refunds submitted included \$140.76 from the Water Utility, \$2,721.90 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: **\$2,862.66**

Motion carried, 4 ayes.

APPROVAL OF CONSENT AGENDA

CBU Director Kelson presented two items recommended by staff for approval:

- GRW Engineers - **\$8,330.00** - Modification One I69 Sanitary Sewer Relocation
- BL Anderson - **\$885.00** - Monroe WTP Installation of Display

As these weren't removed from consent agenda by the Board, agreements approved.

REQUEST APPROVAL OF AGREEMENT WITH WEALING BROTHERS

CBU Purchasing Manager Shaw presented an agreement with Wealing Brothers for the rental of a belt press at the Monroe Water Treatment Plant. Contract includes set up, tear down, and 3 months rental. Purchasing a belt press would be \$1 million. It is needed to remove sludge present after summer months. ***Sherman moved and Burnham seconded the motion to approve agreement for \$32,000.00***

Motion carried, 4 ayes.

REQUEST APPROVAL OF AFFIDAVIT OF OWNERSHIP

Wheeler, City Legal, presented an affidavit of ownership to facilitate the construction of a Parks & Rec trail along Jackson Creek. The trail will be in the riparian buffer which CBU currently owns, although the intent is to eventually transfer ownership of these 3 parcels to Parks. ***Sherman moved and Burnham seconded the motion to approve affidavit.***

Motion carried, 4 ayes.

REQUEST APPROVAL OF IU HEALTH MEDICAL CAMPUS MOU

This item was pulled as it is not yet ready for consideration.

OLD BUSINESS: None.

NEW BUSINESS: Kelson presented 2 new items: first, the USB previously agreed to matching funds of \$37,500.00 to the Friends of Lake Monroe for their 319 grant. That agreement also allowed the watershed coordinator a desk and computer provided by CBU. It has been determined that the desk and computer housed at the Service Center will not work, so Kelson is proposing CBU give \$185 per month for 2 years for a space at the Dimension Mill and \$1,000 towards a computer. The second item is the Illinois Central Spring water treatment plant. It has been in operation since the consent decree from EPA. Area adjacent owned by the City has become badly overgrown with weeds and bushes and there are people experiencing homelessness camping there. The plant has had a number of issues of vandalism at the site and since we are all working together in the consent decree, it is proposed that CBU and Public Works each contribute \$6,000 towards a contract to clear brush and help secure that facility. CBS, who owns the facility, would contribute \$6,000 also. The Board asked if it would be a one-time request or on-going. Kelson said he would look into the details and bring paperwork to approve or not for each of these items at the next meeting.

SUBCOMMITTEE REPORTS: None.

STAFF REPORTS: Director Kelson congratulated Matt Kinser for passing the DSL exam.

PETITIONS AND COMMUNICATIONS: Mitchell-Bruker of the Friends of Lake Monroe gave an update on the 319 grant. They are currently in the process of hiring the watershed coordinator and they are forming a steering committee. Mitchell-Bruker asked the Board for feedback as far as types of communication and representation they're interested in. She also clarified that it is a 2 year grant. Roberts said that no one on the Board has a high level of expertise and Mitchell-Bruker said she was open to ideas and the main goal of the representative was to help carry communication and ideas.

CBU customer Murphy spoke about the bills that she presented at the last meeting. She still feels confused about how the totals were reached and questions the validity of the charges. She requested that the Board approve to cut the remainder of the bill in half. CBU Collections Specialist Guyton explained the totals. It was determined that the customer could sit with Customer Service and go through bills in detail for more clarity on the amounts, but the charges are correct, the customer has exhausted the assistance resources available through CBU, and the remainder is owed. Guyton spoke of a 4 month payment plan that is available for the customer.

ADJOURNMENT: Sherman moved to adjourn; the meeting was adjourned at 5:44 p.m.

Julie Roberts, President

DATE