

**AGENDA
BOARD OF PUBLIC WORKS
OCTOBER 29, 2019**

A Regular Meeting of the Board of Public Work to be held Tuesday, October 29, 2019 at 5:30 p.m., in the Council Chambers of City Hall at the Showers Building, 401 N. Morton Street, Bloomington, Indiana.

I. MESSAGES FROM BOARD MEMBERS

II. PETITIONS & REMONSTRANCES

III. CONSENT AGENDA

1. Approval of Minutes – October 15, 2019
2. Resolution 2019-100: Approve Renewal of Mobile Vendor License to Operate in the Public Right of Way (Wevers Smoke Eaters BBQ LLC Truck #1)
3. Resolution 2019-101: Approve Renewal of Mobil Vendor License to Operate in the Public Right of Way (Pili's Party Taco LLC Truck #1)
4. Approve Addendum #3 to the 2016 Agreement for Purchase and Delivery of Fuel with Al Warren Oil, Heritage Petroleum, Petroleum Traders and White River CO-OP
5. Approval of Payroll

IV. NEW BUSINESS

1. Resolution 2019-102: Approve 1st Annual Freezefest Ice Carving Festival (January 6-12, 2020)
2. Approve Preliminary Engineering Contract with Bynum Fanyo & Associates, Inc. for the 14th Street Sidewalk Project
3. Approve Revised Change Order #1 with Monroe LLC for Mitchell Street Sidewalk Project
4. Approve Change Order #3 with Reed & Sons Construction for W. 17th Street Reconstruction Project
5. Request from Indiana University to Close a Portion of N. Walnut Grove Avenue for North Student Housing Project (November 1, 2019 – August 10, 2021)
6. Approve Addendum #2 with Aztec Engineering Group, Inc. for B-Line Extension Project
7. Approve Change Order #1-6 with Ann-Kriss LLC for Walnut Street Garage Stairwell Project
8. Approve Agreement with IPS for Parking Meter Equipment and Related Services
9. Approve Agreement with Routeware for Sanitation Route Management Software

V. STAFF REPORTS & OTHER BUSINESS

VI. APPROVAL OF CLAIMS

VII. ADJOURNMENT

The Board of Public Works meeting was held on Tuesday, October 15, 2019, at 5:30 pm in the Council Chambers of City Hall at Showers, 401 N. Morton Street, Bloomington, Indiana, with Kyla Cox Deckard presiding.

**REGULAR MEETING OF
THE BOARD OF PUBLIC
WORKS**

Present: Kyla Cox Deckard
Beth H. Hollingsworth
Dana Palazzo

ROLL CALL

City Staff: Christina Smith – Public Works
Michael Large – Public Works
Jacquelyn Moore – City Legal
Mike Rouker – City Legal
Roy Aten – Planning and Transportation
Paul Kehrberg – Planning and Transportation
Matt Smethurst – Planning and Transportation
Russell White – Planning and Transportation
Ryan Daily – Parking Facilities

None

**MESSAGES FROM
BOARD MEMBERS**

None

**PETITIONS &
REMONSTRANCES**

1. Approve Minutes 10-1-19
2. Resolution 2019 – 97: Approve Use of Pushcart in the Public Right- of- Way (Big Dawgs LLC)
3. Approve Use of the Public Right- of- Way, 2019 Turkey Trot (Thursday, November 28, 2019)
4. Approve Noise Permit for Oíche Samhna Sponsored by Crimson Clovers Irish Dancers at IU (Thursday, October 31, 2019 8-10pm)
5. Approve Payroll

CONSENT AGENDA

Hollingsworth made a motion to approve the items on the consent agenda.
Palazzo seconded the motion. Motion is passed. Consent agenda is approved.

NEW BUSINESS

Mike Rouker, City Legal, presented approval of shared – use motorized scooter operator license application with Neutron Holdings, Inc. d/b/a Lime. See meeting packet for details.

Approve Shared-Use Motorized Scooter Operator License Application with Neutron Holdings, Inc. d/b/a Lime

Public Comment: David VanDeventer, Operations Manager Lime Scooters, asked the board if they had any questions. Hollingsworth asked about the low income availability plan that is being offered. VanDeventer stated that the program allows those who qualify the ability to unlock the scooters for \$0.50, which is 50% off, and then they are charged only \$0.07 a minute to ride, which is 70% off of the normal cost. Hollingsworth asked how individuals would find out about this service. VanDeventer responded that information is located on the company's website. He elaborated that he is working with South Central Community Access Program (SCCAP), to provide the information regarding this program to the public. Hollingsworth expressed concern about the lack of education and how that would be improved. VanDeventer also elaborated on the ability to use an access card available for purchase at CVS for those individuals who do not have access to a smartphone or the app. Palazzo asked about the compliance with applying stickers to the fleet of scooters in the city. VanDeventer stated that the company had ordered stickers referencing that riders must obey all regulations of the road and yield to pedestrians. Palazzo followed up by asking for confirmation of the stickers being placed on the scooter fleet by the end of the week. Hollingsworth inquired about the ability to acquire a helmet. VanDeventer stated that they have helmets available upon request. In addition he stated that they have given more than 500 away at community events over the last year. Cox Deckard asked about how riders could acquire helmets from the company's warehouse location located on the website. VanDeventer stated that individuals who would like a helmet can come to the warehouse during normal business hours. He went on to say that he or one of his staff would be willing to bring a helmet to riders that were unable to get to the warehouse location. Cox Deckard asked about placement at a more centralized location. VanDeventer said he did not want to burden city or university staff with the storage and task of distributing helmets. He went on to say that is why he and his staff are willing to deliver helmets that are requested. Cox Deckard emphasized the importance of educating riders on when and where they could acquire a helmet. VanDeventer agreed and stated he would work with city staff to find a suitable location for helmets. VanDeventer stated that he and staff plan on continuing rider education in conjunction with city sponsored events. VanDeventer also spoke about winterization of the fleet. As winter weather approached they have been determining fleet size and doing continued maintenance. Cox Deckard asked how residents can report issues with scooters. VanDeventer stated the easiest way is to report safety concerns and illegal parking through the app. They can call and report the scooter number to customer service. Finally contacting him directly will ensure he is aware and can contact staff.

Pallazzo made a motion to Approve Shared-Use Motorized Scooter Operator License Application with Neutron Holdings, Inc. d/b/a Lime. Hollingsworth seconded the motion. Motion is passed.

Roy Aten, Planning and Transportation, presented Approval of Change Order #2 for Downtown Curb Ramp Improvements Phase II Project. See meeting packet for details

Approve Change Order #2 for Downtown Curb Ramp Improvements Phase II Project

Hollingsworth made a motion to Approve Change Order #2 for Downtown Curb Ramp Improvements Phase II Project. Palazzo seconded the motion. Motion is passed.

Paul Kehrberg, Planning and Transportation, presented Resolution 2019 – 98: Request from Strauser Construction Co., Inc. to Use Public Right-Of-Way for Placement of POD Storage at 201 S. College Ave. See meeting packet for details.

Resolution 2019 – 98: Approve Request from Strauser Construction Co., Inc. to Use Public Right-Of-Way for Placement of POD Storage at 201 S. College Ave.

Board Comments: Hollingsworth asked for confirmation that the POD would only use one parking space. Kehrberg confirmed that they will only use and pay for one public parking space.

Palazzo made a motion to approve Resolution 2019 – 98: Request from Strauser Construction Co., Inc. to Use Public Right-Of-Way for Placement of POD Storage at 201 S. College Ave. Hollingsworth seconded the motion. Motion is passed.

Paul Kehrberg, Planning and Transportation, presented Request from Duke Energy for Lane and Alley Closure for Installation of New Poles along W. 11th Street. See meeting packet for details.

Approve Request from Duke Energy for Lane and Alley Closure for Installation of New Poles along W. 11th Street

Board Comments: Hollingsworth asked for confirmation that Duke had contacted adjacent property owners regarding the closure. Kehrberg confirmed that Duke was responsible for contacting all adjacent property owners. Palazzo asked for specific details of the location of the work. Kehrberg elaborated that it is the only north south alley between Walnut St. and College Ave.

Hollingsworth made a motion to Approve Request from Duke Energy for Lane and Alley Closure for Installation of New Poles along W. 11th Street. Palazzo seconded the motion. Motion is passed.

Paul Kehrberg, Planning and Transportation, presented Resolution 2019 – 99: Change of Street Name, N. Range Rd. to E. Discovery Pkwy. See meeting packet for details.

Resolution 2019 – 99: Approve Change of Street Name, N. Range Rd. to E. Discovery Pkwy.

Board Comments: Hollingsworth asked for confirmation that the public would have 30 days to comment once approved by the board. Kehrberg confirmed that was correct, the public would have 30 days to comment. He went on to say that the postal service would acknowledge the old address for one calendar year. In addition, Kehrberg stated that he was in communication with emergency services. Cox Deckard asked for clarification of the directional determination for the new road. Kehrberg confirmed that the new road name would be E. Discovery Pkwy., because a majority of the vehicular traffic would be coming from the 46 bypass, which is a north - south road. He confirmed there is potential for future west bound expansion of the road.

Public Comments: Jason Banach, Indiana University Properties, stated that the University supports the City's name change.

Hollingsworth made a motion to approve Resolution 2019 – 99: Approve Change of Street Name, N. Range Rd. to E. Discovery Pkwy. Palazzo seconded the motion. Motion is passed

Russell White, Planning and Transportation, presented the Contract with Tatman, Sims, & Pedigo Corp for Right- of- Way Tree Clearing on E. Rogers Rd. and S. Henderson St. See meeting packet for details.

Approve Contract with Tatman, Sims, & Pedigo Corp for Right- of- Way Tree Clearing on E. Rogers Rd. and S. Henderson St.

Board Comments: Hollingsworth asked if they would be approving lane closures for this project at a later date. White stated this approval was part of the current request. Lane restrictions will be temporary and intermittent to allow equipment to get to the trees that are to be removed. Cox Deckard believed these closures would be able to be done at staff level since they will not exceed the fourteen days. White confirmed that he will communicate with Public Works staff when lane closures are necessary during the 20 days allotted to the project. Palazzo confirmed with staff that the contract was uploaded to the website. Staff confirmed that fact.

Hollingsworth made a motion to Approve Contract with Tatman, Sims, & Pedigo Corp for Right of Way Tree Clearing on E. Rogers Rd. and S. Henderson St. Palazzo seconded the motion. Motion is passed.

Approve Change Order #1, Walnut Street Garage Stairwell Project

Ryan Daily, Parking Garages, presented Change Order #1, Walnut Street Garage Stairwell Project. See meeting packet for details.

Board Comments: Hollingsworth asked how long the stairwell would be closed. Daily stated that they currently plan to have the stairwell open by Thanksgiving.

Hollingsworth made a motion to Approve Change Order #1, Walnut Street Garage Stairwell Project. Palazzo seconded the motion. Motion is passed

Christina Smith, Public Works, presented Agreement for Pavement Milling Services for E. Hillside Drive from S. Walnut Street to S. Highland Avenue. See meeting packet for details.

Agreement for Pavement Milling Services for E. Hillside Drive from S. Walnut Street to S. Highland Avenue

Board Comments: Hollingsworth asked when the work would be completed. Smith stated that upon approval from the board, work would take place the first part of the following week.

Palazzo made a motion to approve Agreement for Pavement Milling Services for E. Hillside Drive from S. Walnut Street to S. Highland Avenue. Hollingsworth seconded the motion. Motion is passed.

Christina Smith, Public Works, presented Approval of Agreement with Kevin Huntley Excavating to Repair Existing Dam at the South Adams & West Tapp Rd Pond. See meeting packet for details.

Approval of Agreement with Kevin Huntley Excavating to Repair Existing Dam at the South Adams & West Tapp Rd Pond

Board Comments: Hollingsworth asked what the timeline for completion was. Smith responded that work would begin immediately if approved.

Hollingsworth made a motion to approve Agreement with Kevin Huntley Excavating to Repair Existing Dam at the South Adams & West Tapp Rd Pond. Palazzo seconded the motion. Motion is passed.

**STAFF REPORTS &
OTHER BUSINESS**

Christina Smith, Public Works, thanked the staff at the Animal Care & Control Shelter. She highlighted current adoptable pet Stout, a two year old mix, who is people friendly and looking for a permanent home. Smith reported that currently the Animal Shelter is caring for 55 dogs and 260 kittens and cats, which includes foster care. In addition, Smith let the public know that Hops for Hounds was a charitable event taking place at Upland Brewery on October 20, 2019. Visit the shelter anytime during business hours and give a pet a forever home.

APPROVAL OF CLAIMS

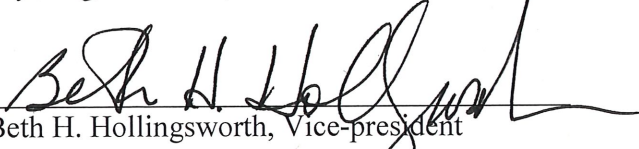
Palazzo made a motion to approve claims in the amount of \$ 2,552,104.10 Hollingsworth seconded. Motion is passed. Claims are approved.

ADJOURNMENT

Cox Deckard called for adjournment. Meeting adjourned at 6:13 P.M.

Accepted By:


Kyla Cox Deckard, President


Beth H. Hollingsworth, Vice-president


Dana Palazzo, Secretary

Date: October 29, 2019

Attest to:

