

UTILITIES SERVICE BOARD MEETING

10/28/2019

Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.

Board President Roberts called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Julie Roberts, Jim Sherman (came in during item 6), Sam Frank, Jason Banach, Amanda Burnham, and Jim Sims (ex-officio).

Staff present: Vic Kelson, Laura Pettit, Holly McLauchlin, Chris Wheeler, Phil Peden, Liberty Flora, James Hall, Missy Waldon, Jane Fleig, Brandon Prince, Greg Nettleton, and Cindy Shaw.

MINUTES

Board member Frank moved and board member Burnham seconded the motion to approve the minutes of the October 14 meeting. Motion carried, 4 ayes. (2 members absent: Capler, Ehman; 1 member late: Sherman).

CLAIMS

Frank moved and Burnham seconded the motion to approve the standard claims as follows:
Vendor invoices submitted included \$187,794.82 from the Water Utility, \$505,744.29 from the Wastewater Utility, and \$11,006.15 from the Stormwater Utility. Total Claims approved: **\$721,012.20.**
Motion carried, 4 ayes.

Frank moved and Burnham seconded the motion to approve the utility claims as follows:
Utility invoices submitted included \$23,327.11 from the Water Utility, \$15,477.76 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: **\$38,804.87.**
Motion carried, 4 ayes.

Frank moved and Burnham seconded the motion to approve the wire transfers, fees, and payroll in the amount of \$344,197.57.
Motion carried, 4 ayes.

Frank moved and Burnham seconded the motion to approve customer refunds as follows:
Refunds submitted included \$126.05 from the Water Utility, \$423.69 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: **\$549.74**
Motion carried, 4 ayes.

APPROVAL OF CONSENT AGENDA

CBU Director Kelson presented three items recommended by staff for approval:

- Blue Chip - **\$4,240** - Chlorine Chamber Maintenance
- Rumpke - **\$6,000** - Dyer Tank Disposal
- Davey Resource Group - **\$11,185** - Wetland Delineation at Winston Thomas

As these weren't removed from consent agenda by the Board, agreements approved.

REQUEST APPROVAL OF AGREEMENT WITH BLEDSOE, RIGGERT, COOPER, & JAMES

Utility Engineer Peden presented an agreement to conduct drainage study in the area of Winslow Park. Recent changes and upgrades throughout the city have potentially altered the natural flow and storage of water. Regency Park and YMCA both have detention ponds, there are undersized pedestrian paths, 17th St was altered, and so forth. This has led to water overflowing from the west as well as the north, which is filling yards with standing water. Some individuals have tried their own remedies, but a drainage study will allow CBU to better understand what is happening in the area.

Frank moved and Burnham seconded the motion to approve agreement for \$13,310.00.

Motion carried, 4 ayes.

REQUEST APPROVAL OF SERVICES AGREEMENT WITH HYDROMAX USA, LLC

Project Coordinator Nettleton presented an agreement with Hydromax USA. The company will locate 5000 water valves and collect GPS data on each one of them. Further, they will exercise the valves and ensure they are working properly. AWWA suggests utilities exercise valves at least one time per year. Nettleton believes this is a job that could be done in-house, but this company will do a nice job. The estimated time to complete the project is 5 years; the agreement will not exceed \$66,000 per year with the option to renew at that price.

Board Vice President Sherman moved and Burnham seconded the motion to approve.

Motion carried, 5 ayes.

REQUEST APPROVAL OF IU HEALTH MEDICAL CAMPUS MOU

City Attorney Wheeler introduced a memorandum of understanding with Indiana University Health, Inc. and Indiana University Health Bloomington, Inc. These two entities are collaborating to build the new IU Health hospital. Wastewater and water utility infrastructure is needed to build the campus. The City of Bloomington and IUH reached an agreement to enable CBU to provide the infrastructure if IUH contributes \$3.145 million to bring additional infrastructure into the campus. It calls for the \$3.145 million to be paid no later than 12/31/2019, identifies sanitary sewer installation at the campus, and clarifies that the \$3.145 million does not include any connection fee for the system. The connection fee will need to be paid. CBU will agree that the connection fee can be paid over 24 months. Total cost of project will be approximately \$6 million; CBU is responsible for all costs beyond \$3.145 million.

IUH will install and maintain a bar screen to keep unwanted items from reaching the sewer. CBU did research and found it is common for debris to be flushed down the toilets of hospitals. The bar screen method was selected because CBU believes it is a feasible option to protect the pumps at the nearby lift station. Further, CBU believes IUH will have adequate guidance because both WWTPs have bar screens, and an IUH hospital in Bedford also has a bar screen that it is required to maintain. IUH received recommendations from CBU of 5 manufacturers, but did not select from the five; Peden believes their selection is acceptable.

The bar screen will need to be put into a building, which CBU will build. CBU will also invest in improvements that will facilitate the movement of waste from the College Mall lift station to Blucher Poole. All in all, CBU believes this represents an opportunity to work together with IUH in a more cost efficient manner. Burnham asked what the cost to build is to CBU. Peden does not have an exact answer because IUH does not know the size of the building that is needed to operate the bar screen. However, this building will be a block building, and will be cheaper than the prefabricated building that was selected before it was known that a bar screen was needed.

Burnham asked if this scenario sets precedence over other businesses that try to start facilities that are similar to this (daycare facilities, nursing homes, etc). Director Kelson suggested it is on a case-by-case basis. This is a scenario in which CBU is managing a large lift station right downstream from the hospital. Further, sewers are typically gravity fed, but in this case, a pump is required.

Board member Banach asked who will be responsible for replacing the building when it deteriorates. Wheeler suggested will be discussed when the time comes.

Sherman moved and Frank seconded the motion to approve MOU.

Motion carried, 5 ayes.

APPROVAL OF RESOLUTION 2019-12

Wheeler presented this Resolution that is in reference to Lemon Lane, where there is a water treatment plant that is owned by Public Works. This treatment plant was built by the EPA and is operated by CBS. The consent decree written by the EPA requires that CBS monitor several field sites where there are currently quite a few displaced individuals in this area. This makes it difficult for employees to maintain the premises. The Resolution asks that the USB contribute \$6,000 along with Public Works and CBS for a total of \$18,000 to support efforts to cut down brush, clear trees, clean property, etc. CBU thinks its appropriate and supports contributing funds to this cause.

Sherman moved and Frank seconded the motion to approve Resolution.

Motion carried, 5 ayes.

APPROVAL OF RESOLUTION 2019-13

This is an update of the collaboration between CBU and Friends of Lake Monroe (FLM). As previously agreed, CBU will provide computer space and equipment for a Watershed Coordinator, however, the Coordinator shall not be housed at the CBU Service Center. FLM is requesting an additional \$5,440 to rent space at the Dimension Mill and for a laptop computer. City of Bloomington Economic and Sustainable Development will also be contributing funds.

Sherman moved and Frank seconded the motion to approve Resolution.

Motion carried, 5 ayes.

OLD BUSINESS: None.

NEW BUSINESS: None.

SUBCOMMITTEE REPORTS: None.

STAFF REPORTS:

The previous goal was to hold the annual board retreat in November or December, but due to scheduling restrictions, CBU would like to hold it in January. The Doodle Poll will be sent out tomorrow, 10/29.

CBU will send out information regarding the United Way campaign event that will be held at CBU on 11/7.

Congratulations to Dillman operator KC Paschall for passing the Wastewater Treatment Class I exam.

PETITIONS AND COMMUNICATIONS:

ADJOURNMENT: Sherman moved to adjourn; the meeting was adjourned at 5:37 p.m.

Julie Roberts, President

DATE