

# Central Emergency Dispatch Policy Board

## September 17, 2019 Minutes

Members present: Russell Brummett, Mike Cornman, Laury Flint, Joe Qualters & Jayme Washel

Attendees:

Mike Diekhoff, BPD	Kevin Patton, Ellettsville FD
Margie Rice, County Legal	Ryan Pedigo, BPD
David Calvin, Northern Monroe FT	Mike Rouker, City Legal
Amy Wolfe, Central Dispatch Consulting Group	Jon Ingram, The Novack
Denise Sellers, TNCG	Ben Kittelson, TNCG
Lee Baker, County Legal	

Meeting called to order at 10:01 a.m. by Chairperson Joe Qualters.

### AGENDA

- I. Approval of Minutes: Motion from Cornman for approval of the July 16, 2019 minutes. Flint seconded the motion. Brummett & Washel abstained. Unanimously approved.
- II. Personnel Update: Seven new dispatchers were hired. All are in training. Two of them have prior experience. One has prior Spillman experience and will be fast tracked to get her in the room.

There are still three openings. Captain Pedigo has reached out two alternates from the last process to see if they are still interested in the job. Once a few of the seven new hires are further along in their training, Pedigo will look at bringing on the alternates.

- III. Committee Reports: None - no active committees.\_
- IV. Statistics: See packet for stats. There is a small decrease in calls from this time last year.
- V. Old Business:
  - *800 MHz/MDC Update:* Nothing to update on the 800MHz radios.

Captain Pedigo did say that the radio alias aren't correct. Some radios are showing the wrong ID when they are keyed up. Former Telecommunications Manager Jeff Schemmer was to have taken care of that problem, but when Dispatch Supervisor Amy Wolfe took over the radios after he left, he had not. She has been checking all of the radios and making the corrections that need to be made. She has completed

Ellettsville Fire Department radios. She still has to complete the Township and City Department's radios.

MDT update: The contract presented today has the actual terms and conditions attached. The contract would not go into effect until each tablet has been installed into the apparatus. The total for the project is \$335,283.84 to be paid to ERS & Paragon Micro.

Pedigo has not moved forward with the project because he has not received formal approval to. Rouker asked Pedigo if the Board approves the contract today would he be able to order everything. Yes, he would. Rouker asked if the Townships have reached out to him about the project and the status. Pedigo stated that they had several times. Kevin Patton spoke up stating the departments would like the project to move forward as soon as possible.

Margie Rice stated that she would like to look over the terms and conditions and have the Board meet in a special session to approve the contract. To her it's the responsible thing to do, to have the City and County look it over before approving. Rouker told her that the T&C is just a one page document. Nothing has changed since the last approval of the contract. This project is only coming from PSLIT funds.

Margie asked if there is still a difference of opinion on the numbers that she and Angie Purdie think that the project will cost and what Pedigo says. Rouker does not know where the County got their information and numbers. The numbers that Pedigo has presented are the correct numbers and are lower than the original costs. Margie asked when the quote came in and Pedigo stated that it came in on 9/15/19.

Rouker stated that when the project started Jeff Schemmer told them that the project would cost about 1.2 million dollars. The project is coming in less than that with all of the changes that have been made.

Margie brought up the County's issue with the reversion money. In the future she would like to have more time to review contracts.

Brummett asked for a confirmation on the cost.

ERS will cost \$213,064.47. Paragon Micro is \$122, 219.37 with a total cost of \$335,283.84. There is the potential of the cost going up a couple of hundred dollars due to the purchase of some needed cables. Washel asked if the cost included labor and it does.

Brummett asked Rice if the County is okay with the contract. The County is okay with it. It is an important project and needs to move forward.

Qualters thought that an additional approval was not needed because the project was already approved. The cost of the project is well under the original price. His only question is if the T&C state that the agreement

starts at the completion. The T&C does not, but the quote does. Pedigo said that the dates will be staggered because the agreements for each department start once the equipment is installed in all of their apparatus.

Cornman asked if this is a lease or purchase of equipment. Pedigo stated that it is a purchase.

Brummett made a motion to approve the ERC terms and conditions. Washel seconded the motion. Unanimously approved.

- *Novak Consulting Group update:* Rouker stated that representatives of Novack are in town today and tomorrow doing interviews with dispatch stake holders. They will be meeting with the Board after all business has been completed. Because of the Open Door Law, the meeting with the Board is open to anyone that wants to attend.

VI. New Business:

- *Claims:* Cornman made a motion to approve the 911 fund and PS Lit claims. Brummett seconded the motion. Unanimously approved.
- *Telecommunications Manager hiring process update:* Interviews are scheduled for September 18<sup>th</sup> and 19<sup>th</sup>. The Police Chief and Sheriff will be conducting the interviews. Qualters asked how many are to be interviewed. Diekhoff said that they had four. Margie Rice asked how many applied and Diekhoff said 15 or 16. Rice also stated that both City and County will have representatives present observing during each interview.

VII. Police/Sheriff/Fire/EMS: None

---

VIII. Public Comment: None

The next regular meeting is scheduled for Tuesday, November 19, 2019 at 10:00 a.m. in the Training Room at BPD.

Recess at 10:30 am until the interview with The Novak Consulting Group.

Reconvened at 10:40 am to meet with The Novak Consulting Group. All Board members that were previously present are still present.

Meeting adjourned at 11:16 am.