

**UTILITIES SERVICE BOARD MEETING
November 12, 2019**

Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.

Board Vice President Sherman called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Jim Sherman, Jean Capler, Sam Frank, and Jeff Ehman

Staff present: Vic Kelson, Laura Pettit, Holly McLaughlin, Phil Peden, Tom Axsom, Mike Hicks, Missy Waldon, Kelsey Thetonia, Tyler Stuery, and Cindy Shaw

MINUTES

Board member Capler moved and board member Ehman seconded the motion to approve the minutes of the October 28th meeting. Motion carried, 4 ayes. (5 members absent: Banach, Roberts, Burnham, Sims and Porter).

CLAIMS

Capler moved and Ehman seconded the motion to approve the standard claims as follows:

Vendor invoices submitted included \$235,862.15 from the Water Utility, \$841,275.49 from the Wastewater Utility, \$305,964.32 from Wastewater Construction, \$65,811.25 from the Stormwater Utility, and \$51,152.44 from Water Construction. Total Claims approved: **\$1,500,065.65**

Motion carried, 4 ayes.

Capler moved and Ehman seconded the motion to approve the utility claims as follows:

Utility invoices submitted included \$110,998.09 from the Water Utility, \$67,258.84 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: **\$178,256.93.**

Motion carried, 4 ayes.

Capler moved and Ehman seconded the motion to approve the wire transfers, fees, and payroll in the amount of \$433,598.23.

Motion carried, 4 ayes.

Capler moved and Ehman seconded the motion to approve customer refunds as follows: Refunds submitted included \$81.13 from the Water Utility, \$983.38 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: **\$1,064.51**

Motion carried, 4 ayes.

APPROVAL OF CONSENT AGENDA

Director Kelson presented four items recommended by staff for approval:

- Commercial Service - **\$778.50** - Lead testing
- Henry P. Thompson Co. - **\$19,425.09** - Installation of control panels and pumps

As they weren't removed from consent agenda by the Board, agreements approved.

REQUEST APPROVAL OF AGREEMENT WITH CUMMINS

Capler moved and Ehman seconded the motion to approve the agreement.

Motion carried, 4 ayes.

Purchasing Manager Shaw presented a 3 year agreement with Cummins to perform semi-annual general maintenance of generators at plants, booster stations, and/or at lift stations for \$72,500. Further, they shall fix any issues found. This is an additional cost of \$30,000 (\$10,000 per year). This will cover 17-20 generators.

Total cost: **\$102,500.00.**

REQUEST APPROVAL OF MOU WITH CITY OF BLOOMINGTON PLANNING & TRANSPORTATION

Capler moved and Ehman seconded the motion to approve the agreement.

Motion carried, 4 ayes.

Project Coordinator Carter presented a Memorandum of Understanding with the City of Bloomington Planning and Transportation. This Department is planning to put an 8 foot multi-use path along Sare, from Spicewood Ln to Renwick Trl. They will put a pedestrian bridge across Jackson Creek where the Monroe County highway bridge crosses the creek. This will be on top of a sewer and water line, which has easements on it. This MOU states CBU does not hold responsibility for the repair of the bridge, path, or abutments. The project is estimated to span at least one year. The plans are 95% complete, but CBU has not signed off on footing details of the bridge that will be on CBU infrastructure. This is one portion of an ongoing project.

REQUEST APPROVAL FOR VECTREN TO INSTALL ACROSS CBU WATER LINE EASEMENT

Capler moved and Ehman seconded the motion to approve the agreement.

Motion carried, 4 ayes.

Carter presented an agreement with Vectren to install a 2" gass main to service new buildings at Whitehall Plaza. In 2007, CBU installed a water main that is in an exclusive 20' easement. They will need to cross our easement with the line. There will be 2' of separation between them and it will be done using a directional bore. CBU believes there is no problem with the way they are planning to do their installation.

OLD BUSINESS: None.

NEW BUSINESS: None.

SUBCOMMITTEE REPORTS: None.

STAFF REPORTS:

2019 United Way Campaign kicked off last week. If the board wishes to participate, they can fill out and submit their cards.

City's Board and Commission Appreciation meeting - Cascades golf course club house at 5 pm on Friday. HOLly will take a picture after the meeting to pass along

The Switchyard park grand opening is this weekend. On Friday from 6-8 pm, CBU will display colorful light cubes. On Saturday from 11-3, CBU will be tabling.

In the press: The EPA is preparing to promulgate a new version of the lead and copper rule. We are looking into what it means for CBU. We believe it may lead to significant changes in how CBU operates.

MS4 Coordinator Thetonia updated the USB on the 2019 residential storm grant program. 6/11 projects have been completed: 2 rain gardens, 1 stabilization/rain garden, 2 driveway culvert, and 1 dry creek bed project. These have either paid or are in the process of being reimbursed, for a total of \$21,000.54. There are 5 more to come because the recipients have 1 year to complete the project. There are 2 rain gardens, 1 drainage projects, and 2 driveway culverts to be finished.

Feedback from the community has been positive. The methods for repayment include either paying contractors or homeowners. Everyone has been very patient and understanding. The documentation for the reimbursement includes the total cost of the project. The recipients are reimbursed for the agreed amount. This allows CBU to gain an understanding of the estimated cost of these projects.

PETITIONS AND COMMUNICATIONS: None.

ADJOURNMENT: Sherman moved to adjourn and the meeting was adjourned at 5:19 p.m.

Julie Roberts, President

DATE