



City of Bloomington Common Council

Legislative Packet

Wednesday, 06 April 2016

Regular Session

*For legislation and background material regarding
Appropriation Ordinance 16-02 and Ordinance 16-04, please consult
the [23 March 2016 Legislative Packet](#).*

All other material contained herein.

Office of the Common Council
P.O. Box 100
401 North Morton Street
Bloomington, Indiana 47402
812.349.3409
council@bloomington.in.gov
<http://www.bloomington.in.gov/council>



Packet Related Material

Memo

Agenda

Calendar

Notices and Agendas:

None

Legislation for Second Reading:

- **App Ord 14-02** Additional Appropriation for Bloomington Transportation Corporation for 2016 (For New Transit Buses, Software, and a Flat-bed Truck)
Contact: Lew May at 332-5688 or mayl@bloomingtontransit.com
- **Ord 16-04** To Amend Title 20 (Unified Development Ordinance) of the Bloomington Municipal Code - Re: Amending 20.09.230 (“Demolition and Demolition Delay”) and 20.11.020 (“Defined Words”) to Expedite the Review of Partial Demolition Requests for “Contributing” Structures in Residential Zoning Districts
 - **Supplemental Materials (in this packet – unless listed as “forthcoming”)**
 - **Am 01 (Chopra, Sponsor, with Support of Administration)** – **included in this packet** – clarifies days needed to act before application is deemed approved as “business days” and specifies expertise needed for staff who conduct the review
 - **Am 02 (Sturbaum, Sponsor)** – **included in this packet** – adds a change in roof materials to the definition of “partial demolition,” thereby triggering staff review of those changes for properties subject to demolition delay

- **Am 03 (Sponsor Needed)** – **draft included in this packet** – *schedule of properties forthcoming* – adds two whereas clauses explaining key purposes of the amendment; applies demolition delay provisions to properties listed on the 2001 Interim Report as amended in 2007 (rather than the State Historic Architectural and Archaeological Research Database [SHAARD]); and applies setback and height restrictions in certain overlay districts for properties adjacent to properties rated “outstanding,” “notable,” and “contributing” to 2001 Interim Report as amended in 2007 (which will be set forth in a table or schedule incorporated into Title 20). Note: these restrictions already apply to properties adjacent to those listed in the SHAARD.
- **Am 04 (Sturbaum, Sponsor)** – *forthcoming* - would amend Amendment 3 and apply demolition delay process to both the SHAARD as well as the newly created 2001 Report as Amended in 2007 Schedule.
- **Maps**
 - History of Historic Survey Areas – 1985, 2001 & Further Amendments in 2007
 - History of Historic Survey Areas with Properties Identified as Outstanding as of 2014
 - History of Historic Survey Areas with Properties Identified as Notable as of 2014
 - History of Historic Survey Areas with Properties Identified as Contributing as of 2014

Contact: Patty Mulvihill at 8120349-3426 or mulvihill@bloomington.in.gov

Please see the Council Weekly Packet issued for the [March 23rd Regular Session](#) for the legislation, material, and summaries.

Legislation and Background Material for First Reading:

- **App Ord 16-03** To Specially Appropriate from the Alternative Transportation Fund Expenditures Not Otherwise Appropriated (Appropriating Additional Funds for Certain Sidewalk Projects)
 - Memo to Council from Jeff Underwood, Controller

Contact:

*Jeffrey Underwood at 812-349-3412 or underwoj@bloomington.in.gov
Dorothy Granger at 812-349-409 or grangerd@bloomington.in.gov*

- **Ord 16-05** An Ordinance to Amend Ord 15-19 which Fixed Salaries for Certain City of Bloomington Employees for the Year 2016 (To Add Staff to the Department of Economic and Sustainable Development, the Office of the Mayor, and the Public Works Department to Meet Increased Need and to Revise Job Titles Within the Parks Department to Better Reflect the Nature of Those Positions)
 - Memo to Council from Caroline Shaw, Human Resources Director
Contact: Caroline Shaw at 349-3578 or shawcaro@bloomington.in.gov

Minutes from Regular Session:

- March 23, 2016 (*Forthcoming*)

Memo

Two Ordinances Ready for Second Reading; Two Ordinances Ready for Introduction at the Regular Session on April 4th

There are two ordinances coming forward from the Committee of the Whole under Second Readings next Wednesday. The legislation and material for these ordinances can be found online as indicated above. Amendments for Ord 16-04 (Demolition Delay) along with maps shown last Wednesday night are included in this packet and mentioned below. In addition, there are two ordinances to be introduced under First Reading that evening. Those ordinances are included in this packet and summarized herein.

Second Readings

Item Two – Ord 16-04 (Demolition Delay) – Four Amendments Anticipated

There are four amendments to Ord 16-04 anticipated for consideration next Wednesday evening. Their status (either included in packet or forthcoming) and substance are briefly noted below. Please see the updated maps from last Wednesday that are included in this packet as well. Also, please note that the Council may decide to continue discussion on this ordinance and its amendments to the Regular Session on April 20th:

- **Am 01(Chopra, Sponsor with Support of Administration) – included in this packet**
 - This amendment “establishes that any staff person reviewing a request for the partial demolition of a “Contributing” structure in a residential district shall have the same technical experience as the members of the HPC. (And also) clarifies that staff has seven (7) *business* days to render a decision before the application is automatically granted; the current version is unclear as to whether or not it is seven (7) business days or seven (7) calendar days.

- **Am 02 (Sturbaum, Sponsor) – included in this packet**
 - This amendment “would have the effect of requiring review of changes in roof materials by the Historic Preservation Commission or staff on structures within the City’s jurisdiction which are subject to demolition delay.”

- **Am 03 (Sponsor Needed) – draft included in this packet – *schedule of properties forthcoming***
 - “This amendment does three key things. First, it adds two new Whereas Clauses that help explain the overall purpose behind one of the major substantive changes proposed by this amendment. Second, it ensures that the process known as Demolition Delay only applies to those structures and sites listed in the 2001 Interim Report, as amended in 2007. The use of the 2001 Interim Report, as amended in 2007, replaces the current proposal’s use of the 2015 updated Indiana State Historic Architectural and Archaeological Research Database. Third, it provides that in certain Overlay Districts new buildings located immediately adjacent to the side of an “Outstanding”, “Notable” or “Contributing” structure listed on either the City of Bloomington Historic Sites and Structures Schedule or the Indiana State Historic Architectural and Archaeological Research Database shall align their respective facades to match the front setback established by the surveyed structure rather than the build-to line and further incrementally step down upper stories at each respective façade module to within one (1) story or fourteen (14) feet, whichever is less, above the highest elevation of the respective adjacent surveyed structure. The relevant Overlay Districts include: Courthouse Square Overlay; Downtown Core Overlay; University Village Overlay; Downtown Edges Overlay; Downtown Gateway Overlay; and Showers Technology Park Overlay.”

- **Am 04 (Sturbaum, Sponsor) – *forthcoming* - would amend Amendment 3 and apply the demolition delay process to both the SHAARD as well as the newly created 2001 Report as Amended in 2007 Schedule.**

First Readings

Item One – App Ord 16-03 – Appropriating \$24,000 from Reversions to the Alternative Transportation Fund for Certain Sidewalk Projects

App Ord 16-03 appropriates \$24,000 from reversions to the Alternative Transportation Fund for sidewalk projects recommended in the Council Sidewalk Committee Report approved by the Council on March 23rd. In 1992¹, the Council established the Alternative Transportation Fund out of surplus revenues from the Neighborhood Parking Program in order to “reduc(e) our community’s dependence upon the automobile.” BMC 15.37.160 Over the years, the ATF has grown to the extent that in 2016 ~\$803,000 was budgeted, with \$300,000 going to the Council Sidewalk Committee projects, \$200,000 going to Greenways, and another ~\$300,000 for other bicycle and pedestrian expenditures.

The Report from the Council Sidewalk Committee noted that approximately \$18,855 remained unspent at the end of last year from Council Sidewalk Committee allocations and reverted to the ATF. After learning that the Mayor was favorably inclined to propose an additional appropriation of these funds, the Committee recommended that, in the event funds are appropriated, \$6,000 be set aside for design of pedestrian improvements at the intersection of Clarizz Boulevard and Moores Pike and that the remainder be used toward a curb and sidewalk replacement in concert with a road repaving project on College Avenue between 10th and 17th Street. This appropriation ordinance includes about \$5,000 of other funds that reverted to the ATF and are intended for the improvements on North College Avenue.

Item Two – Ord 16-05 An Ordinance to Amend Ord 15-19 which Fixed Salaries for Certain City of Bloomington Employees for the Year 2016 Re: To Add Staff to the Department of Economic and Sustainable Development, The Office of the Mayor, and the Public Works Department to Meet Increased Need and to Revise Job Titles Within the Parks Department to Better Reflect the Nature of Those Positions

Ord 16-05 amends Ord 15-19 (General Salary Ordinance) for 2016 by adding or re-assigning staff to improve service delivery in three departments. The ordinance

¹ *Ord 92-06 To Amend Title 15 of the Bloomington Municipal Code Entitled "Vehicles and Traffic" (Neighborhood Parking Plan)*

also changes the titles of two Parks Employees to better reflect the nature of their duties.

Authority

Indiana Code § 36-4-7-3(b) provides that the Executive is authorized to fix the compensation of each appointive officer, deputy, and other employee of the city, subject to the approval of the city's legislative body. Statute further provides that the legislative body may reduce, but may not increase, any compensation fixed by the executive. As most know, the City classifies its positions by grade. Within each grade, a range of pay attaches. By approving this salary ordinance, Council is approving three positions, all of which are classed as "Grade 3." For this grade, the pay ranges from \$26,259 on the low end to \$39,383 on the high end.² For the purpose of Ord 16-05, that means that the Council could shift the Grade of a position downward, but not upward.

Adding and Re-Assigning Staff

Office of the Mayor: As made clear in the supporting Memo from Caroline Shaw, Director of Human Resources, the Office of the Mayor is requesting the addition of a position that will welcome and assist all visitors to City Hall during regular business hours. This is a re-creation of a similar position that was eliminated with the 2013 Civil City Budget. The proposed position will be classed as a Customer Service Representative III (Grade 3).

As relayed by Deputy Mayor Renneisen during the Internal Work Session on this topic, a random count of visitors to City Hall reveals that City Hall sees about 10 visitors/day looking for some type of assistance; people who are otherwise unsure how to find the City services they need. This translates into about 50 people coming into City Hall/week who need help. As Renneisen made clear, these were random counts on somewhat "typical" days, they do not account for peak days. The Administration advises that the restoration of this position will improve service delivery to City Hall visitors.

Department of Economic and Sustainable Development and Public Works

Currently, both the Department of Economic Development (ESD) and the Department of Public Works (PW) include temporary, part-time positions;

²

Lower Third: 26,259-30,633 Middle Third: 30,634-35,007 Upper Third: 35,008-39,383

however, these positions are inadequate to meet each department's needs. To better meet the staffing needs of each department, the Administration proposes to combine these two, temporary, part-time positions into one full-time position to be located in one of the two departments. This new position will be classified as a Customer Service Representative III (Grade 3). To address the staffing needs of the other department, the Administration proposes to shift a Receptionist position in the Controller's Office to either ESD or PW. This position will both shift to another department and will also be assigned a job title of Customer Representative III (Grade 3).

At the Internal Work Session in which this matter was discussed, the Controller advised that the loss of the Receptionist position will not hurt that department as the Controller's Office, Legal, and the Mayor's Office all share front desk staff during busy times. Renniesen further advised that the Administration is looking at the needs of the organization as a whole, not just individual department needs.

Parks Department

As the memo from Shaw indicates, two positions in Parks are being re-described to better reflect the responsibilities of each position. The position of Aquatics/Sports Program Coordinator becomes Aquatics/Program Coordinator. The position of Youth Sports Coordinator/FSC Asst. manager will change to Sports/Facility Coordinator.

Fiscal Impact

As relayed by Controller Jeff Underwood at the Internal Work Session, it is estimated that, on an annual basis, adding benefits to the new position created by merging the two part-time posts will result in a fiscal impact of approximately \$17,000 and the re-addition of the position in the Mayor's Office will be about \$50,000 (\$33,000 base pay, plus \$17,000 in benefits). This puts the total fiscal impact of these changes at approximately \$70,000 per year.

The Memo from Shaw indicates that there are currently unfilled positions created via the 2016 salary ordinance and that there will be additional personnel movement throughout the year. Shaw indicates that the Administration will address the full fiscal impact of these changes later in the year, but she does not anticipate any challenges in funding the new positions.

**Belated Happy Birthday to Chris Sturbaum (March 27th) and
Happy Upcoming Birthday to Susan Sandberg (April 10th)**

**NOTICE AND AGENDA
BLOOMINGTON COMMON COUNCIL REGULAR SESSION
7:30 P.M., WEDNESDAY, APRIL 06, 2016
COUNCIL CHAMBERS
SHOWERS BUILDING, 401 N. MORTON ST.**

I. ROLL CALL

II. AGENDA SUMMATION

III. APPROVAL OF MINUTES FOR: March 23, 2016 (Regular Session)
Minutes forthcoming

IV. REPORTS (A maximum of twenty minutes is set aside for each part of this section.)

- 1. Councilmembers**
- 2. The Mayor and City Offices**
- 3. Council Committees**
- 4. Public***

V. APPOINTMENTS TO BOARDS AND COMMISSIONS

VI. LEGISLATION FOR SECOND READING AND RESOLUTIONS

1. Appropriation Ordinance 16-02 – Additional Appropriation for Bloomington Transportation Corporation for 2016 (For New Transit Buses, Hardware/Software, and a Truck)

Committee Recommendation: Do Pass 7-0-0

2. Ordinance 16-04 – To Amend Title 20 (Unified Development Ordinance) of the Bloomington Municipal Code - Re: Amending 20.09.230 (“Demolition and Demolition Delay”) and 20.11.020 (“Defined Words”) to Expedite the Review of Partial Demolition Requests for “Contributing” Structures in Residential Zoning Districts

Committee Recommendation: Do Pass 1-0-5

VII. LEGISLATION FOR FIRST READING

1. Appropriation Ordinance 16-03 – To Specially Appropriate From the Alternative Transportation Fund Expenditures Not Otherwise Appropriated (Appropriating Additional Funds from Certain Sidewalk Projects)
2. Ordinance 16-05 – An Ordinance to Amend Ordinance 15-19 which Fixed Salaries for Certain City of Bloomington Employees for the Year 2016 - Re: To Add Staff to the Department of Economic and Sustainable Development, the Office of the Mayor, and the Public Works Department to Meet Increased Need and to Revise Job Titles Within the Parks Department to Better Reflect the Nature of Those Positions

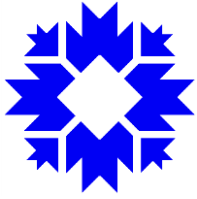
VIII. ADDITIONAL PUBLIC COMMENT* (A maximum of twenty-five minutes is set aside for this section.)

IX. COUNCIL SCHEDULE

X. ADJOURNMENT

* Members of the public may speak on matters of community concern not listed on the agenda at one of the two *Reports from the Public* opportunities. Citizens may speak at one of these periods, but not both. Speakers are allowed five minutes; this time allotment may be reduced by the presiding officer if numerous people wish to speak.

**Auxiliary aids for people with disabilities are available upon request with adequate notice. Please call (812) 349-3409 or e-mail council@bloomington.in.gov.



**City of Bloomington
Office of the Common Council**

To Council Members
From Council Office
Re Weekly Calendar – 04 - 10 April 2016

Monday, 04 April

12:00 pm Board of Public Works – Work Session, Kelly
4:30 pm Plat Committee, Kelly
5:00 pm Redevelopment Commission, McCloskey
5:00 pm Utilities Service Board, Utilities

Tuesday, 05 April

5:30 pm Bloomington Public Transportation Corp. Board of Directors, Transit
5:30 pm Board of Public Works, Chambers
6:30 pm Sister Cities International – Cuba, Dunlap
6:30 pm Sister Cities International – Posoltega, Kelly
7:30 pm Sister Cities International – Joint Meeting, Kelly

Wednesday, 06 April

12:00 pm Bloomington Urban Enterprise Association, McCloskey
2:00 pm Hearing Officer, Kelly
5:30 pm Commission on Hispanic and Latino Affairs, McCloskey
7:00 pm Arts Alliance of Greater Bloomington, McCloskey
7:30 pm Common Council – Regular Session, Chambers

Thursday, 07 April

3:00 pm Bloomington Urban Enterprise Association Arts Grant Informational Session, McCloskey
4:00 pm Bloomington Digital Underground Advisory Committee, McCloskey
5:30 pm Commission on the Status of Women, McCloskey

Friday, 08 April

12:00 pm Council- Staff Internal Work Session, Council Library
1:30 pm Metropolitan Planning Organization – Policy Committee, Chambers

Saturday, 09 April

8:00 am Bloomington Community Farmers' Market, Showers Common, 401 N Morton St
9:00 am Community and Family Resources Department - Blood Drive, Chambers
9:00 am Community and Family Resources Department – Community Health Fair, Lemon

Sunday, 10 April

Happy Birthday, Councilmember Susan Sandberg!

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- **Ord 16-04 To Amend Title 20 (Unified Development Ordinance) of the Bloomington Municipal Code - Re: Amending 20.09.230 (“Demolition and Demolition Delay”) and 20.11.020 (“Defined Words”) to Expedite the Review of Partial Demolition Requests for “Contributing” Structures in Residential Zoning Districts**

Supplemental Materials

- **Am 01 (Chopra, Sponsor, with Support of Administration)** – **included in this packet** – clarifies days needed to act before application is deemed approved as business days and specifies expertise needed for staff who conduct the review
- **Am 02 (Sturbaum, Sponsor)** – **included in this packet** – adds a change in roof materials to the definition of “partial demolition,” thereby triggering staff review of those changes for properties subject to demolition delay
- **Am 03 (Sponsor Needed)** – **draft included in this packet** – *schedule of properties forthcoming* – adds two whereas clauses explaining key purposes of the amendment; applies demolition delay provisions to properties listed on the 2001 Interim Report as amended in 2007 (rather than the State Historic Architectural and Archaeological Research Database [SHAARD]); and applies setback and height restrictions in certain overlay districts that already in place for properties adjacent to properties rated “outstanding,” “notable,” and “contributing,” in the SHAARD to 2001 Interim Report as amended in 2007 (which will be set forth in a table or schedule incorporated into Title 20).
- **Am 04 (Sturbaum, Sponsor)** – *forthcoming* - would amend Amendment 3 and apply demolition delay process to both the SHAARD as well as the newly created 2001 Report as Amended in 2007 Schedule.
- **Maps**
 - History of Historic Survey Areas – 1985, 2001 & Further Amendments in 2007
 - History of Historic Survey Areas with Properties Identified as Outstanding as of 2014
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 - History of Historic Survey Areas with Properties Identified as Contributing as of 2014

***** Amendment Form *****

Ordinance #: 16-04
Amendment #: Am 01
Submitted By: Allison Chopra
Date: March 30, 2016

Proposed Amendment:

1. Ord 16-04 shall be amended by deleting Subsection 20.09.230(b)(5) in its entirety and replacing it with the following:

- (5) Staff for the HPC may review and release an application for partial demolition of a “Contributing” structure located in a single family district.
 - (A) Staff, for purposes of this subsection, shall be those persons who have the same or equivalent technical expertise as the members of the HPC as outlined in Bloomington Municipal Code Section 2.16.010(c).
 - (B) Staff’s decision shall be based on the same criteria utilized by the HPC when it renders a determination about whether or not a property should be recommended for local historic designation.
 - (C) If within seven (7) business days of the receipt of an application for partial demolition by the City’s Planning & Transportation Department the staff has not forwarded the matter to the HPC for further review, the application shall be released automatically and the provisions of Section 20.09.230 shall be effectuated.

Synopsis

This amendment does two things. First, it establishes that any staff person reviewing a request for the partial demolition of a “Contributing” structure in a residential district shall have the same technical experience as the members of the HPC. Second, it clarifies that staff has seven (7) *business* days to render a decision before the application is automatically granted; the current version is unclear as to whether or not it is seven (7) business days or seven (7) calendar days.

March 30, 2016 Committee Action: None
April 6, 2016 Regular Session Action: Pending

March 30, 2016

***** Amendment Form *****

Ordinance #: Ord 16-04
Amendment #: Am 02
Submitted By: Councilmember Sturbaum, District 1
Date: March 28, 2016

Proposed Amendment:

1. Section 2 of Ord 16-04 shall be amended by striking the word “pitch” and inserting the words “pitch or material” in part 2) so that it reads:

(2) Partial demolition of a roof shall include work that results in any change to the pitch of any portion of the roof, or; covering or otherwise obscuring an existing roof with a new roof of different pitch **or material**, or; adding any gable, dormer or other similar feature to an existing roof; or

Synopsis

This amendment is sponsored by Cm. Sturbaum and would add a change in roof materials to the definition of “partial demolition.” This would have the effect of requiring review of changes in roof materials by the Historic Preservation Commission or staff on structures within the City’s jurisdiction which are subject to demolition delay.

3/30/16 Committee Action: None
4/6/16 Regular Session Action: Pending

(April 1, 2016)

Change in Section 2 of Ord 16-04:

SECTION 2. Section 20.11.020, entitled “Defined Words”, shall be amended by deleting the term “Partial Demolition” and replacing it with the following:

"Partial demolition" means the complete or substantial removal or destruction of any exterior portion of a structure, which shall include but not be limited to:

- (1) Complete or substantial removal or destruction of a porch, wing, cupola, addition, or similar feature; or
- (2) Partial demolition of a roof shall include work that results in any change to the pitch of any portion of the roof, or; covering or otherwise obscuring an existing roof with a new roof of different pitch **or material**, or; adding any gable, dormer or other similar feature to an existing roof; or
- (3) Any work resulting in the obscuring from view of forty percent or more of the exterior of any façade on the structure; or, removal or destruction of the exterior surface of forty percent or more of the area of any exterior façade on the structure; or
- (4) Construction or attachment of any addition to a structure; or
- (5) Replacement of any window or door where the window or door opening is enlarged or obscured from view; or
- (6) Creation of any new window or door opening.





***** Amendment Form *****

Ordinance #: 16-04
Amendment #: Am 03
Submitted By: Sponsor Needed
Date: March 30, 2016

Proposed Amendment:

1. Ord 16-04 shall be amended by inserting a new **ninth** and **tenth** Whereas clause, which shall read as follows:

WHEREAS, the current application of the process known as Demolition Delay uses the Indiana State Historic Architectural and Archaeological Research Database, a database which upon being updated in 2015 was not independently reviewed or analyzed by the City's own experts on historic preservation; and

WHEREAS, until the City's own experts on historic preservation can review and provide analysis of the recent 2015 update to the Indiana State Historic Architectural and Archaeological Research Database, it is in the best interests of the Bloomington community to only apply the process known as Demolition Delay to those properties noted in the 2001 Indiana Historic Sites and Structures Inventory Interim Report, as amended in 2007, as the properties listed in this amended Interim Report were reviewed and analyzed by the City's own experts on historic preservation;

2. Ord. 16-04 shall be further amended in that wherever the phrase "City of Bloomington Historic Sites and Structures" is referenced in the subsections below, the following shall be added immediately thereafter " and the Indiana State Historic Architectural and Archaeological Research Database":

Section 20.03.060(a)(2);
Section 20.03.060(c)(2);
Section 20.03.130(a)(2);
Section 20.03.130(c)(2);
Section 20.03.200(a)(2);
Section 20.03.200(c)(2);
Section 20.03.270(a)(2);
Section 20.03.270(c)(2);
Section 20.03.340(a)(2);
Section 20.03.340(c)(2);
Section 20.03.410(a)(2); and
Section 20.03.410(c)(2).

3. Ord 16-04 shall be further amended by deleting the words “historic survey” in Section 20.09.230(b) and replacing them with the following words “City of Bloomington Historic Sites and Structures”.

4. Ord 16-04 shall be further amended by deleting the defined term “City of Bloomington Historic Sites and Structures” in Section 20.11.020, entitled “Defined Words”, and replacing it with the following:

“City of Bloomington Historic Sites and Structures” shall refer to those sites and structures listed in a document entitled City of Bloomington Historic Sites and Structures Table, with said Table being incorporated by reference into this Title by reference and made a part thereof, two (2) copies of which are on file in the Office of the Clerk for the legislative body for public inspection.

5. Ord 16-04 shall be further amended by adding a new defined term, “Indiana State Historic Architectural and Archaeological Research Database” which shall read as follows:

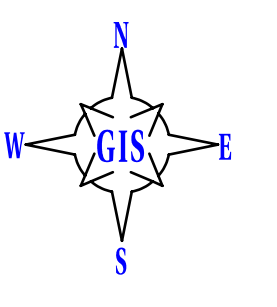
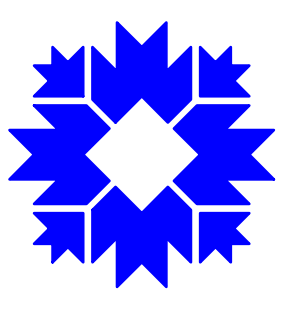
“Indiana State Historic Architectural and Archaeological Research Database” means the Indiana State Historic Architectural and Archaeological Research Database, as the same may be amended from time-to-time, created by and/or administered by the State of Indiana’s Division of Historic Preservation and Archaeology.

Synopsis

This amendment does three key things. First, it adds two new Whereas Clauses that help explain the overall purpose behind one of the major substantive changes proposed by this amendment. Second, it ensures that the process known as Demolition Delay only applies to those structures and sites listed in the 2001 Interim Report, as amended in 2007. The use of the 2001 Interim Report, as amended in 2007, replaces the current proposal’s use of the 2015 updated Indiana State Historic Architectural and Archaeological Research Database. Third, it provides that in certain Overlay Districts new buildings located immediately adjacent to the side of an “Outstanding”, “Notable” or “Contributing” structure listed on either the City of Bloomington Historic Sites and Structures Schedule or the Indiana State Historic Architectural and Archaeological Research Database shall align their respective facades to match the front setback established by the surveyed structure rather than the build-to line and further incrementally step down upper stories at each respective façade module to within one (1) story or fourteen (14) feet, whichever is less, above the highest elevation of the respective adjacent surveyed structure. The relevant Overlay Districts include: Courthouse Square Overlay; Downtown Core Overlay; University Village Overlay; Downtown Edges Overlay; Downtown Gateway Overlay; and Showers Technology Park Overlay.

March 30, 2016 Committee Action:

April 6, 2016 Regular Session Action:



March 30, 2016

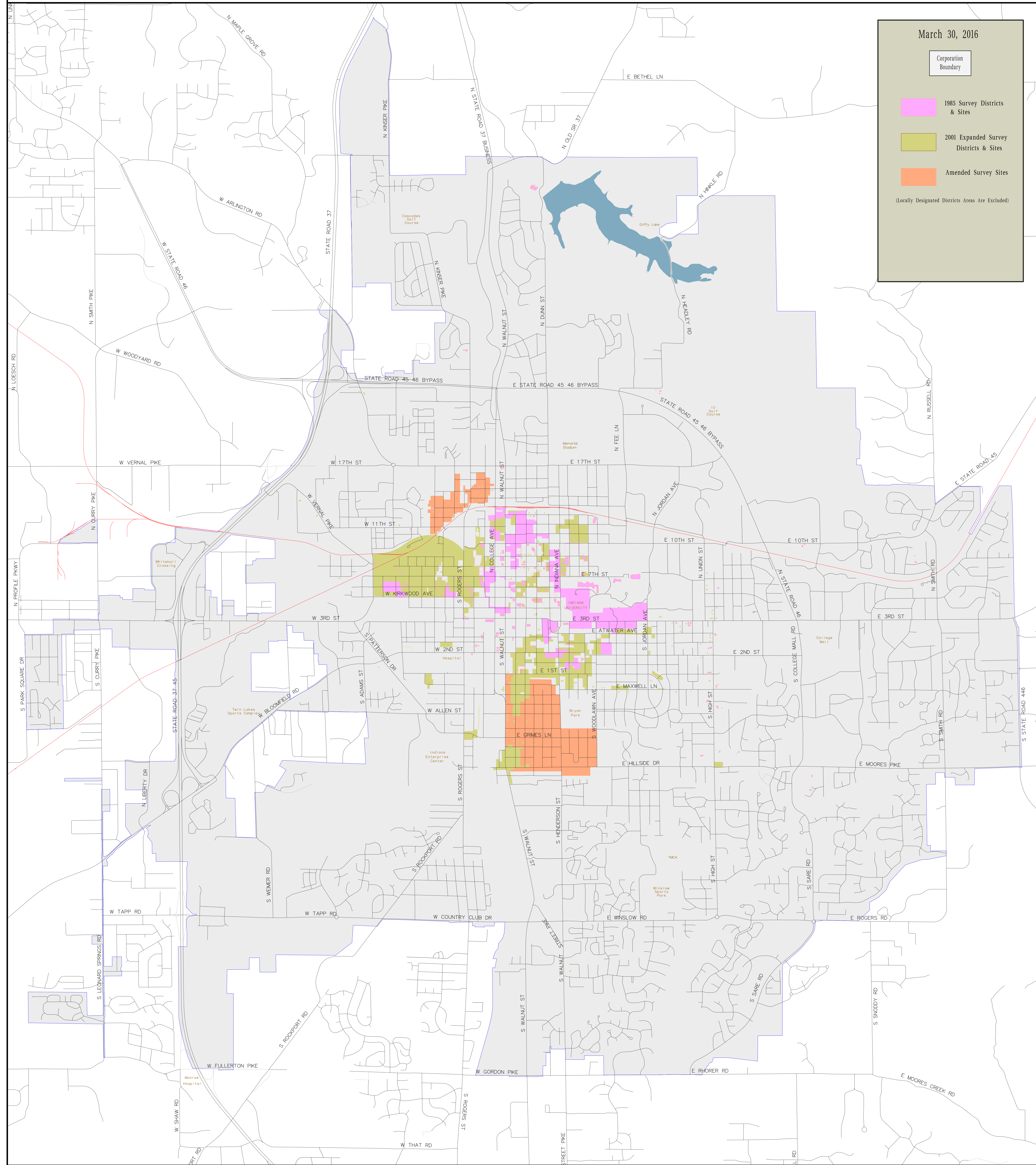
Corporation
Boundary

1985 Survey Districts
& Sites

2001 Expanded Survey
Districts & Sites

Amended Survey Sites

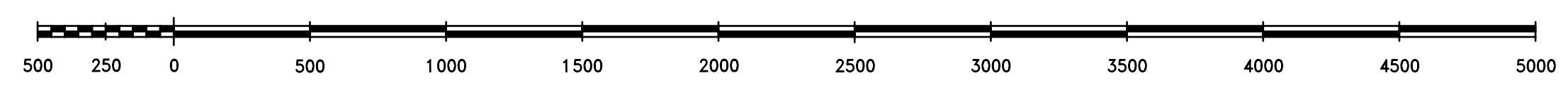
(Locally Designated Districts Areas Are Excluded)



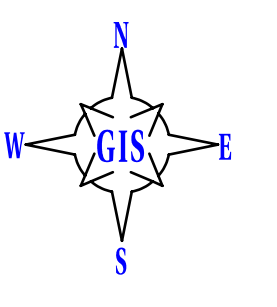
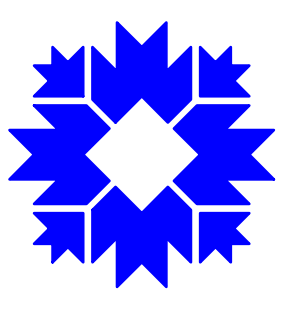
Bloomington Geographic Information System

City of Bloomington, Indiana
Geographic Information System
This map was produced by the City of Bloomington GIS for use by the City and public agencies in the community. The map data and information contained herein are based on aerial photography from March 1999 and other GIS data from various sources. The City of Bloomington is not responsible for any errors or omissions in this map. The City of Bloomington is not responsible for any errors or omissions in this map. The City of Bloomington is not responsible for any errors or omissions in this map.

SCALE: 1" = 500'



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March 30, 2016

Corporation
Boundary

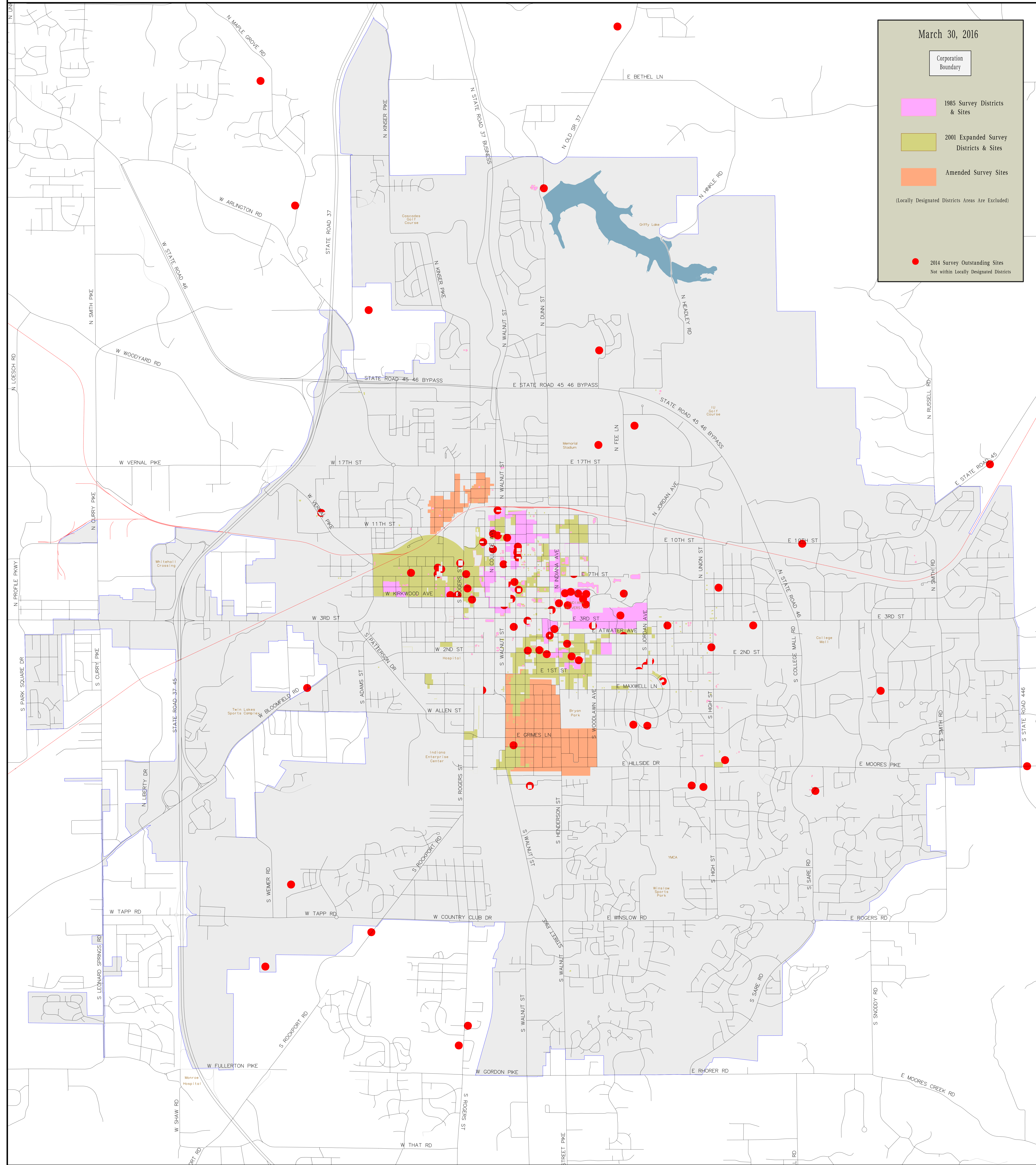
1985 Survey Districts
& Sites

2001 Expanded Survey
Districts & Sites

Amended Survey Sites

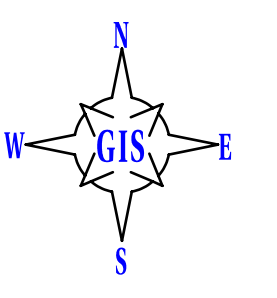
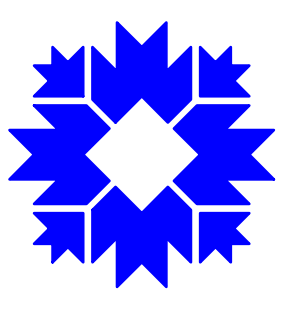
(Locally Designated Districts Areas Are Excluded)

2014 Survey Outstanding Sites
Not within Locally Designated Districts



City of Bloomington, Indiana
Geographic Information System
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March 30, 2016

Corporation
Boundary

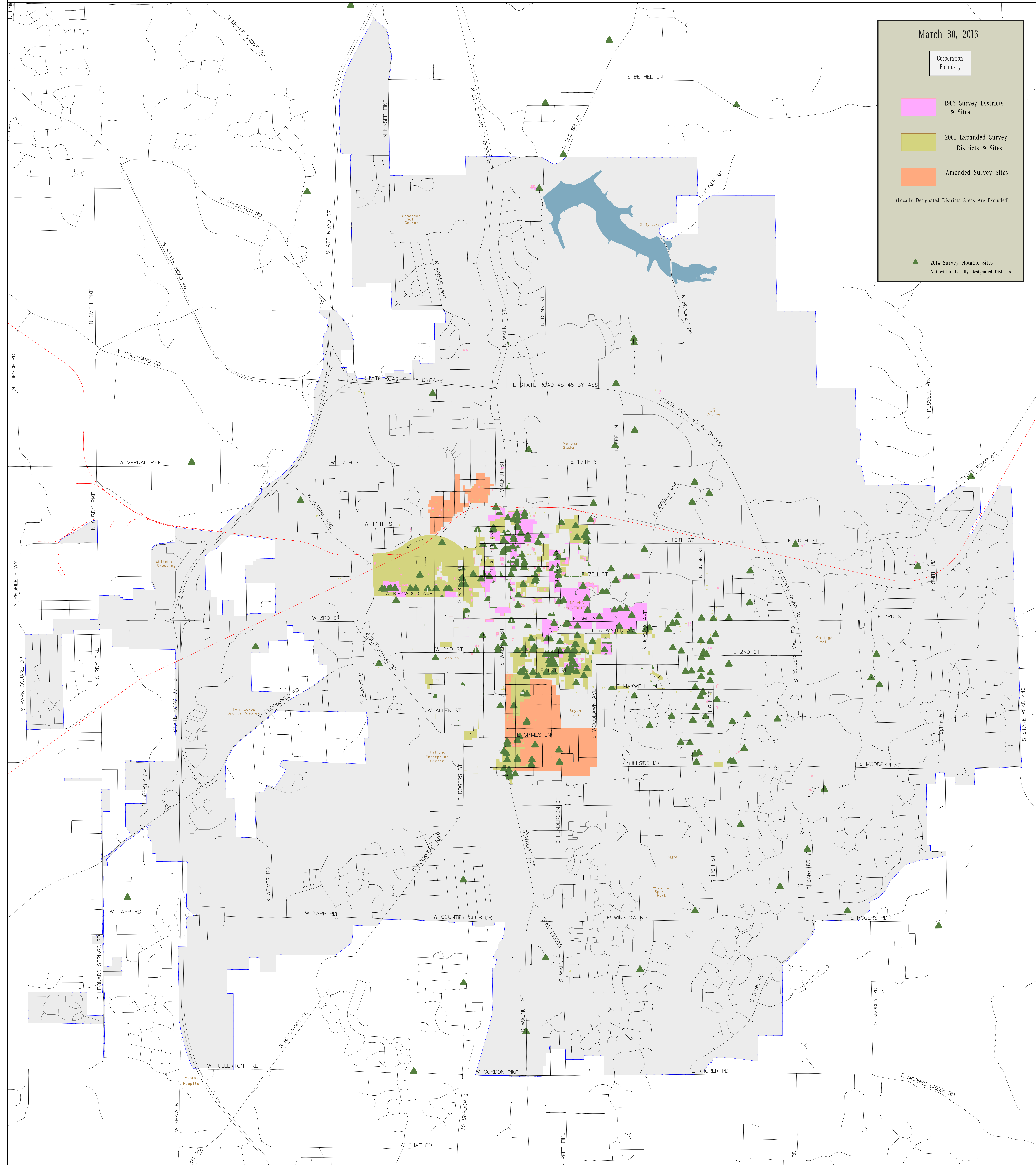
1985 Survey Districts
& Sites

2001 Expanded Survey
Districts & Sites

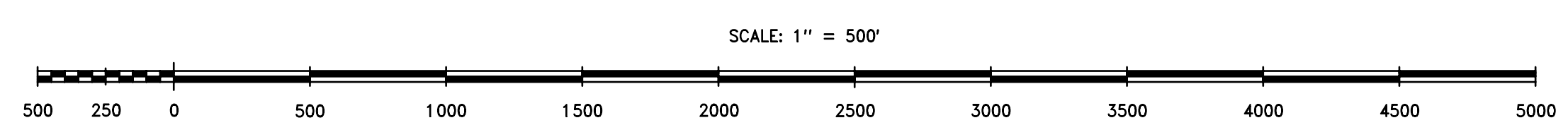
Amended Survey Sites

(Locally Designated Districts Areas Are Excluded)

2014 Survey Notable Sites
Not within Locally Designated Districts

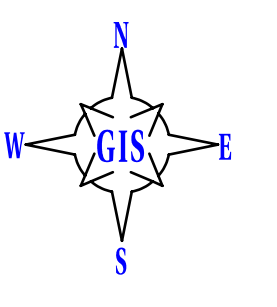
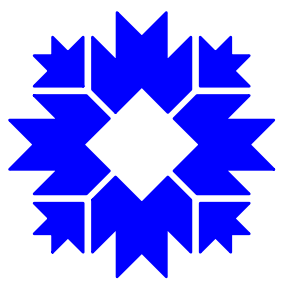


Bloomington Geographic Information System



City of Bloomington, Indiana
Geographic Information System
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March 30, 2016

Corporation
Boundary

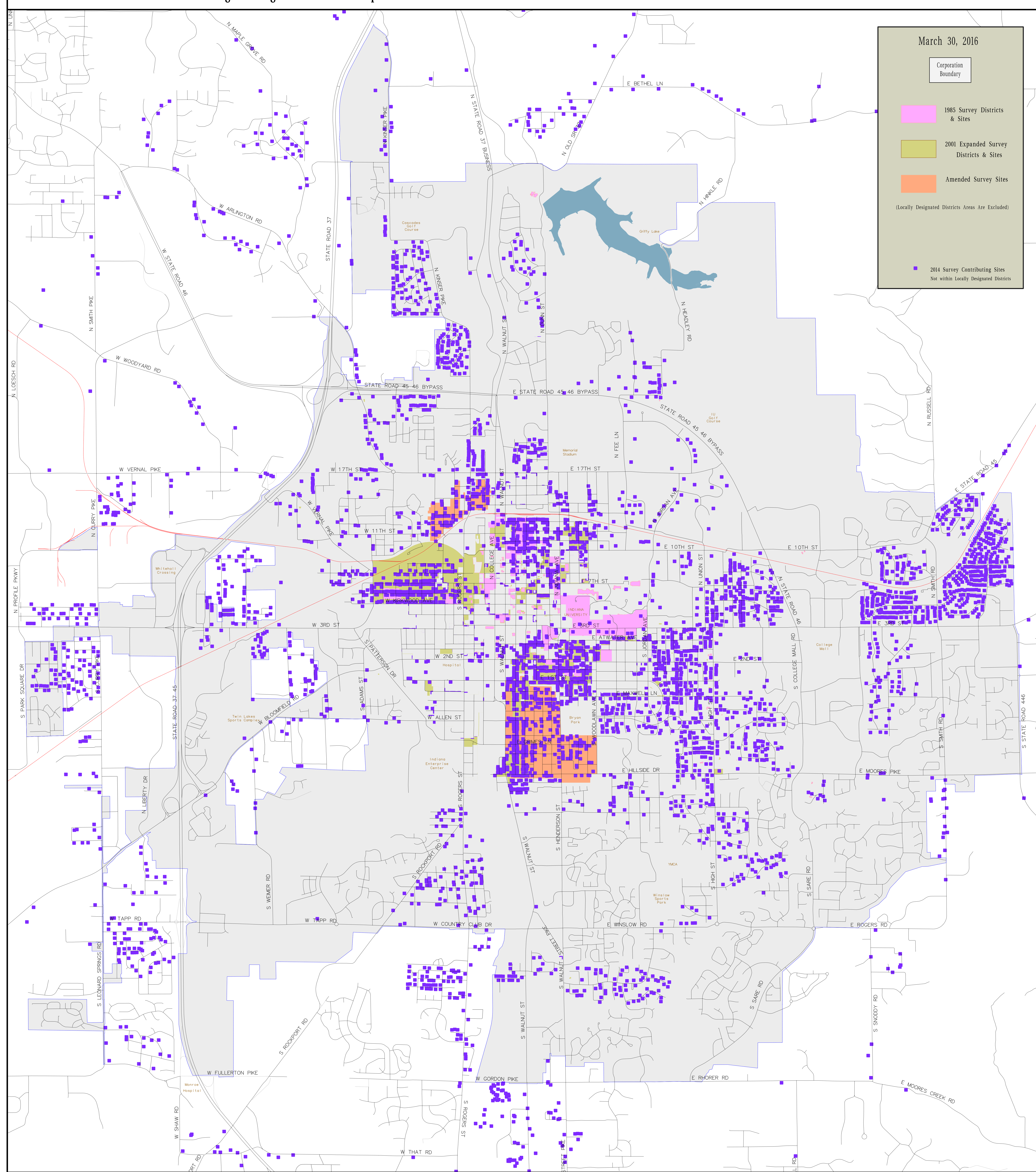
1985 Survey Districts
& Sites

2001 Expanded Survey
Districts & Sites

Amended Survey Sites

(Locally Designated Districts Areas Are Excluded)

2014 Survey Contributing Sites
Not within Locally Designated Districts



City of Bloomington, Indiana
Geographic Information System
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APPROPRIATION ORDINANCE 16-03

**TO SPECIALLY APPROPRIATE FROM THE ALTERNATIVE TRANSPORTATION FUND
EXPENDITURES NOT OTHERWISE APPROPRIATED
(Appropriating Additional Funds for Certain Sidewalk Projects)**

WHEREAS, the Council Sidewalk committees desires to appropriate additional funds for sidewalk installation and improvements, and;

WHEREAS, the Public Works department also desires to appropriate additional funds for sidewalk installation and improvements:

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION I. For the expenses of said municipal corporation the following additional sums of money are hereby appropriated and ordered set apart from the funds herein named and for the purposes herein specified, subject to the laws governing the same:

AMOUNT REQUESTED

| | |
|---|--------------------------------|
| Alternative Transportation Fund – Public Works | |
| Classification 4 – Capital Outlays | \$ <u>24,000.00</u> |
| Total General Fund – Controller | <u>24,000.00</u> |
| Grand Total Alternative Transportation Fund | \$ <u>24,000.00</u> |

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2016.

ANDY RUFF, President
Bloomington Common Council

ATTEST:

NICOLE BOLDEN, Clerk
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2016.

NICOLE BOLDEN, Clerk
City of Bloomington

SIGNED and APPROVED by me upon this _____ day of _____, 2016.

JOHN HAMILTON, Mayor
City of Bloomington

SYNOPSIS

This ordinance appropriates additional funds from the Alternative Transportation Fund for sidewalk projects recommended by the Council Sidewalk Committee and Public Works department.

JOHN HAMILTON
MAYOR

JEFFREY H. UNDERWOOD
CONTROLLER

CITY OF BLOOMINGTON



401 N Morton St
Post Office Box 100
Bloomington IN 47402

CONTROLLER'S OFFICE

p 812.349.3416
f 812.349.3456
controller@bloomington.in.gov

Memorandum

To: Council Members
From: Jeffrey Underwood, Controller
Date: March 28, 2016
Re: Appropriation Ordinance 16-03

Appropriation Ordinance 16-02 represents a joint request by the Council Sidewalk Committee and the Administration to appropriate a portion of the 2015 budget reversions to the Alternative Transportation Fund (ATF).

As a part of the 2015 budget, the Council and Administration appropriated \$300,000 from this fund for allocation by the Council Sidewalk Committee and \$200,000 for Greenways projects. By the end of 2015 reversions in the ATF were \$112,516 overall. A combination of reversions from the Council Sidewalk Committee and other ATF monies last year totaling \$24,000 would be appropriated by this ordinance.

The Sidewalk Committee has requested \$6,000 be appropriated for use this year for a pedestrian improvement project and has recommended the remainder be appropriated for use by the Public Works department for another sidewalk improvement project.

The Administration concurs with this recommendation and is pleased to present this to the entire Council for their consideration.

The cash balance in the account is sufficient to fund this request.



ORDINANCE 16-05

AN ORDINANCE TO AMEND ORDINANCE 15-19 WHICH FIXED SALARIES FOR CERTAIN CITY OF BLOOMINGTON EMPLOYEES FOR THE YEAR 2016

Re: To Add Staff to the Department of Economic and Sustainable Development, the Office of the Mayor, and the Public Works Department to Meet Increased Need and to Revise Job Titles Within the Parks Department to Better Reflect the Nature of Those Positions

WHEREAS, IC §36-4-7-3 authorizes the Mayor, subject to the approval of the Common Council, to fix the compensation of each appointive officer, deputy and other employee of the city; and

WHEREAS, Salaries for City of Bloomington employees were set by Ordinance 15-19, which was passed by the Common Council on October 14, 2015, and approved by the former Mayor on October 15, 2015; and

WHEREAS, the current Mayor desires to make or change appointments within the Office of the Controller, Department of Economic and Sustainable Development, Office of the Mayor, Parks Department, and Public Works Department, which will also require amendments to the salary ordinance.

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION 1. The Ordinance Fixing Salaries shall be amended so that the following five positions are added in the following Departments:

| <u>Department/Division</u> (followed by Job Title) | <u>Grade</u> |
|--|--------------|
| <u>Department of Economic and Sustainable Development</u> | |
| Customer Service Representative III | 3 |
| <u>Office of the Mayor</u> | |
| Customer Service Representative III | 3 |
| <u>Parks Department</u> | |
| Aquatics/Program Coordinator | 6 |
| Sports/Facility Coordinator | 6 |
| <u>Public Works Department</u> | |
| <u>Public Works Administration</u> | |
| Customer Service Representative III | 3 |

SECTION 2. The Ordinance Fixing Salaries shall be amended so that the following three positions are eliminated from the following **Departments**:

| <u>Department</u> (followed by Job Title) | <u>Grade</u> |
|--|--------------|
| <u>Controller's Department</u> | |
| Receptionist | 3 |
| <u>Parks Department</u> | |
| Aquatics/Sports Program Coordinator | 6 |
| Youth Sports Coordinator/FSC Asst. Manager | 6 |

SECTION 3. If any section, sentence or provision of this ordinance, or the application thereof to any person or circumstances shall be declared invalid, such invalidity shall not affect any of the other sections, sentences, provisions, or applications of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

SECTION 4. This ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

PASSED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2016.

ANDY RUFF, President
Bloomington Common Council

ATTEST:

NICOLE BOLDEN, Clerk
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2016.

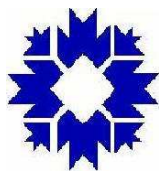
NICOLE BOLDEN, Clerk
City of Bloomington

SIGNED AND APPROVED by me this _____ day of _____, 2016

JOHN HAMILTON, Mayor
City of Bloomington

SYNOPSIS

This ordinance amends the 2015 Ordinance Fixing Salaries for the City of Bloomington by adding one position to the Office of the Mayor, merging two temporary part-time positions into one full-time position and assigning that position to either the Department of Economic and Sustainable Development or to the Public Works Department. The ordinance also eliminates the position of Receptionist from the Controller's Department. That position will be re-assigned to either the Department of Economic and Sustainable Development or to the Public Works Department. These positions have been added/re-assigned to offer improved delivery of operations in each respective department. In addition, this ordinance changes the titles of two existing positions in the Parks Department to more accurately reflect the duties of these positions.



City of Bloomington
Human Resources Department

MEMORANDUM

To: City Council members
From: Caroline Shaw, Human Resources Director
CC: Dan Sherman, Council Attorney
Date: 4/1/2016
Re: Proposed Salary Ordinance Amendments (Ordinance 16-05)

The Office of the Mayor has discovered a need for creating a position not in the 2016 Salary Ordinance. Additionally, two departments have staffing shortages. Both departments have an unfilled temporary, part-time position. The two temporary, part-time positions will be merged into one full-time position. Both of the proposed positions will be Customer Service Representative III (Grade 3). An additional full-time resource, Receptionist (Grade 3), from the Controller's Department will transfer to the second position. Finally, there are two positions in the Parks and Recreation Department that require minor job title changes. The details are listed below.

Currently there are several unfilled positions in the 2016 Salary Ordinance. Throughout the year there will be some additional personnel movement. We will address the net fiscal impact later in the year. Accordingly, there should not be any challenges funding these positions.

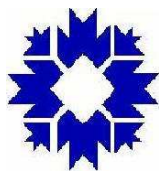
The following proposed changes to amend Ordinance 15-09 are submitted for your review and approval.

Office of the Mayor

The Office of the Mayor is requesting the re-creation of a position that will welcome all visitors to City Hall. This Customer Service Representative III position will allow the Office of the Mayor the ability to greet and better address needs of visitors to City Hall during regular business hours. The position will also be required to perform other essential duties as determined by the Mayor's Office.

Economic and Sustainable Development Department / Public Works Department

Both the Departments of Economic and Sustainable Development and Public Works, currently have an unfilled temporary, part-time position. These part-time positions do not adequately address either department's staffing needs. We are requesting these two positions be merged into one full-time position, Customer Service Representative III (Grade 3) that will be utilized for one of the two departments. A second full-time resource, Receptionist (Grade 3), from the Controller's Department will be transferred to meet the needs of the other department. The duties of this position are consistent with the other Customer Service Representative III positions. For consistency, this position will now be titled as a Customer Service Representative III (Grade 3).



City of Bloomington
Human Resources Department

Parks and Recreation Department

The Parks and Recreation Department has made minor revisions to the job title of two of their positions to better reflect the responsibilities expected for each position.

- The position title of Aquatics/Sports Program Coordinator title will change to Aquatics/Program Coordinator.
- The existing position title of Youth Sports Coordinator/FSC Asst. Manager will change to Sports/Facility Coordinator.

I would be happy to answer any questions you have about this request. My direct line is 349-3578.