

UTILITIES SERVICE BOARD MEETING

12/23/2019

Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.

Board President Roberts called the regular meeting of the Utilities Service Board to order at 11:56 a.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Julie Roberts, Amanda Burnham, Jeff Ehman, and Jean Capler

Staff present: Laura Pettit, Holly McLaughlin, Chris Wheeler, Brad Schroeder, James Hall, Jane Fleig, Brandon Prince, Tom Axsom, Mike Hicks, David Schoo, Cindy Shaw, Nolan Hendon

MINUTES

Board member Burnham moved and board member Ehman seconded the motion to approve the minutes of the December 9th meeting. Motion carried, 4 ayes (2 members absent: Sherman & Banach).

CLAIMS

Burnham moved and Ehman seconded the motion to approve the standard claims as follows:

Vendor invoices submitted included \$261,083.42 from the Water Utility, \$200,514.78 from the Water Sinking fund, \$500,324.83 from the Wastewater Utility, and \$28,750.13 from the Stormwater Utility.

Total Claims approved: **\$990,673.16. Motion carried, 4 ayes.**

Burnham moved and Ehman seconded the motion to approve the utility claims as follows:

Utility invoices submitted included \$54,548.97 from the Water Utility and \$24,486.46 from the Wastewater Utility. Total Claims approved: **\$79,035.43. Motion carried, 4 ayes.**

Burnham moved and Ehman seconded the motion to approve the wire transfers, fees, and payroll in the amount of \$364,782.23. Motion carried, 4 ayes.

Burnham moved and Ehman seconded the motion to approve customer refunds as follows:

Refunds submitted included \$426.02 from the Water Utility and \$6,020.71 from the Wastewater Utility. Total Claims approved: **\$6,446.73. Motion carried, 4 ayes.**

Board questioned a large reimbursement. Board asked if there is a way to prevent this type of refund, such as to refuse overpayments past a certain dollar amount or to flag payments on "old" accounts.

Assistant Director (Finance) Pettit said she would look into it.

Burnham moved and Ehman seconded the motion to approve bond payments as follows:

Invoices submitted included \$1,607,727.17 from the Water Utility and \$4,697,645.03 from the Wastewater Utility. Total Claims approved: **\$6,305,372.20. Motion carried, 4 ayes.**

CONSENT AGENDA

Pettit presented the following items recommended by staff for approval:

- Clean Fuels National - **\$3,908.12** – First Amendment Blucher Generator Maintenance
- Cassady Electrical - **\$7,925.00** – Replace lights Monroe Plant
- US Dept of Interior - **\$15,500.00** – Funding for stream gauge

As these weren't removed from consent agenda by the Board, agreements approved.

I-69 UTILITY RELOCATION BID EVALUATION AND RECOMMENDATION

CBU Engineer Fleig presented an evaluation from GRW, the engineering consultant on the utility relocation project. Four bids were opened at 12/9/19 USB meeting, but there were issues with both the lowest bidders, such as being \$200,000.00 higher than the engineer's estimate. GRW, along with City Legal and the Controller's office, are recommending that CBU re-bid this project with a 1/21/20 submittal date.

Ehman moved and Burnham seconded the motion to approve recommendation.

Motion carried, 4 ayes.

AGREEMENT WITH MITCHELL & STARK CONSTRUCTION

Hicks with CBU Engineering presented a contract with Mitchell & Stark for work on the Blucher Poole UV and non-potable systems. This project had 3 bids and at the 12/9/19 USB meeting a resolution to award the contract was signed.

Burnham moved and Ehman seconded the motion to approve agreement.

Motion carried, 4 ayes.

OLD BUSINESS: None.

NEW BUSINESS: None.

SUBCOMMITTEE REPORTS: Burnham reported from the Rules & Regulations subcommittee which met prior to the regular meeting. The subcommittee reviewed new language for CBU's *Rules, Regulations, and Standards of Service* related to waiver of wastewater connection fee. The changes reflect recent updates to the City of Bloomington's municipal code. Subcommittee supports the staff recommendation to approve this new language.

CHANGES TO RULES, REGULATIONS, & STANDARDS OF SERVICE REGARDING SEWER CONNECTION FEE WAIVERS

Burnham moved and Ehman seconded the motion to approve agreement.

Motion carried, 4 ayes.

STAFF REPORTS: CBU Public Affair Specialist McLaughlin thanked USB for their efforts in 2019. Roberts thanked the members of CBU staff who organized holiday luncheon.

PETITIONS AND COMMUNICATIONS: None.

ADJOURNMENT: Burnham moved to adjourn; the meeting was adjourned at 12:12 p.m.

Julie Roberts, President

DATE