



A-1  
**01-28-20**

Board of Park Commissioners  
Regular Meeting  
Minutes

Tuesday, December 10, 2019  
4:00 p.m. – 5:30 p.m.

Council Chambers  
401 N. Morton St.

**CALL TO ORDER**

The meeting was called to order by Les Coyne at 4:01 p.m.

**Board Present:** Les Coyne, Kathleen Mills and Lisa Thatcher

**Staff Present:** Paula McDevitt, Dave Williams, John Turnbull, Becky Higgins, Steve Cotter, Sarah Owen, Daren Eads, Barb Dunbar, Bill Ream, Hsiung Marler, Mark Marotz, Erik Pearson, Joanna Sparks, Leslie Brinson and Ethan Philbeck

**A. CONSENT CALENDAR**

- A-1. Approval of Minutes of November 19, 2019 meeting
- A-2. Approval of Claims Submitted November 19, 2019 through December 9, 2019
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report
- A-5. Approval of Surplus

*Kathleen Mills* made a motion to approve the consent calendar. *Lisa Thatcher* seconded the motion. *Les Coyne* any public comments or questions, seeing none. Motion unanimously carried.

**B. PUBLIC HEARINGS/APPEARANCES**

**B-1. Appeal of Park Suspension - None**

**B-2. Public Comment Period - None**

**B-3. Bravo Award – Bloomington Figure Skating Club**

*Sarah Owen, Community Relations Coordinator* the Department would like to recognize the Bloomington Figure Skating Club (BFSC) with this month's Bravo Award. For the past twenty years, the Bloomington Figure Skating Club has provided numerous volunteer hours to the Department's annual Skate & Scare and Skate with Santa events. BFSC members help with setup and teardown, but also engage with the community out on the ice. BFSC also assist staff with monitoring the crown out on the ice and help ensure the overall safety of skaters. We are proud to recognize the Bloomington Figure Skating Club with the December Bravo Award. Sarah invited Jenn Campanella to the podium.

*Jenn Campanella approached the podium.* Thank on behalf of the BFSC for this Award. The skaters get so much on a daily basis from Franks Southern Center, and the opportunity to skate in Bloomington. There is such a passion from each skater, and for them this is an opportunity to share that passion with the greater community. A lot of the skaters

work with the skating school, and being able to pass on their joy of skating means so much to them. Thank you, the award is appreciated.

The Board thanked Jenn Campanella and the Bloomington Figure Skating Club for their ongoing support of the Department.

#### **B-4. Parks Partner Award – Monroe County Identify and Reduce Invasive Species**

Sarah Owen, Community Relations Coordinator the Department would like to recognize the Monroe County Identify and Reduce Invasive Species (MC-IRIS) organization as the recipient of the Parks Partner Award. The MC-IRIS is comprised of Monroe County citizens who are committed to helping protect and restore our local ecosystem. MC-IRIS has been a valued partner, and have collaborated with the Department on various initiatives. MC-IRIS has a regular volunteer presence at our First Saturday events, workdays dedicated to removing invasive plants from City-owned parks. Over the course of nine months, MC-IRIS has contributed over 180 volunteer hours. Their social media presence has helped raise awareness and volunteer recruitment for First Saturdays. The Department is grateful to MC-IRIS for their expertise and volunteer efforts to remove invasive plant species. The Department is proud to present them with the Parks Partner Award. Sarah invited Ellen Jacquart to the podium.

Ellen Jacquart approached the podium. Thank you so much for this recognition. MC-IRIS has been working in Monroe County for ten years, and it feels like we have been growing very slowly to get the word out about invasive species. The last year has just been wonderful working with Bloomington Parks and Recreation. It has exponentially increased the number of people we have been able to educate, work with, and help learn how to deal with invasive plants on their land. Thank you for this recognition, and we are looking forward to next year.

The Board thanked Ellen Jacquart and the Monroe County Identify and Reduce Invasive Species for their work and dedication.

#### **B-5. Staff Introduction - None**

#### **B-6 Staff Recognition – None**

### **C. OTHER BUSINESS**

#### **C-1. Review/Approval of Addendum to Rundell Ernstberger Assoc. 2019 Contract**

Paula McDevitt, Administrator on July 23, 2019 the Department entered into a contract with Rundell Ernstberger Associates, Inc. to complete the Bloomington Gateways Conceptual Design Study. In the original agreement, under Article 1, the scope of services were to be completed by December 1, 2019. Due to challenging proposed sites, and schedules the Department wishes to extend the contract through February 28, 2020. Both parties mutually agree to the changes. Staff recommends approval of this addendum.

*Kathleen Mills* made a motion to approve the addendum to Rundell Ernstberger Assoc. 2019 Contract. *Lisa Thatcher* seconded the motion. *Les Coyne* any public comments or questions, seeing none. Motion unanimously carried.

#### **C-2 Review/Approval of Addendum to Snider Recreation Inc. 2019 Contract**

Barb Dunbar, Operations Coordinator on March 26, 2019 the Department entered into a contract with Snider Recreation, Inc. to install new poured-in-place rubber safety surfacing at Crestmont Playground. In the original agreement, under Article 6, Exhibit B, the project was to be completed by July 31, 2019. Due to delay in construction of playground and cold weather, the Department wishes to extend the completion of services to June 30, 2020. Both parties mutually agree to the changes. Staff recommends approval of this addendum.

*Kathleen Mills* made a motion to approve the addendum to Snider Recreation Inc. 2019 Contract. *Lisa Thatcher* seconded the motion. *Les Coyne* any public comments or questions, seeing none. Motion unanimously carried.

#### **C-3 Review/Approval of Addendum to Neidigh Construction 2019 Contract**

John Turnbull, Division Director Sports, on June 26, 2018 the Department entered into a contract with Neidigh Construction Corporation for construction services for Cascades Golf Course Clubhouse. Over the last year, the scope

of work was expanded to include five new modifications. To cover the cost of the additional work, the Department wishes to increase compensation in an amount not to exceed \$19,295.52. Both parties mutually agree to the changes. Funding for the additional \$19,295.52 is from GOB 977-18-18016A-54510 Project 977 2017c.

*Kathleen Mills* made a motion to approve the addendum to Neidigh Construction 2019 Contract. *Lisa Thatcher* seconded the motion. *Les Coyne* any public comments or questions, seeing none. Motion unanimously carried.

#### **C-4 Review/Approval of Contract with Plymate**

*Daren Eads, Facility Coordinator* the Department wishes to keep clean, well maintained facilities. The Department requires the services of a professional consultant to provide routine mat cleaning and replacement services at Twin Lakes Recreation Center and Frank Southern Ice Arena. Staff recommends the approval of this service agreement with Plymate, in an amount not to exceed \$2,700. Funding is from Frank Southern Center General Fund, and Twin Lakes Recreation Center Non-Reverting Fund.

*Kathleen Mills* made a motion to approve the contract with Plymate. *Lisa Thatcher* seconded the motion. *Les Coyne* any public comments or questions, seeing none. Motion unanimously carried.

#### **C-5 Review/Approval of 2020 Mobile Stage Rental Application**

*Crystal Ritter, Community Events Coordinator* staff recommends the approval to the 2020 mobile stage rental applications. This agreement covers policies and fees associated with the rental of the stages. Updates for 2020 agreement include adding contact information for the Indiana Department of Homeland Security.

*Les Coyne inquired* on the condition of the rental stage. Has the agreement been reviewed by legal in regards to renters being able to hold us liable?

*Crystal responded*, the stage is in good condition, and has passed the Indiana Department of Homeland Security inspections.

Each year City Legal reviews, and approves the rental agreements. Renters are required to have a Certificate of Insurance stating the City of Bloomington is covered under their insurance policy for an amount that exceeds \$1,000,000.

*Kathleen Mills* made a motion to approve the 2020 Mobile Stage Rental Application. *Lisa Thatcher* seconded the motion. *Les Coyne* any public comments or questions, seeing none. Motion unanimously carried.

#### **C-6 Review/Approval of 2020 Special Use Permits**

*Hsuing Marler, Switchyard Park General Manager* staff recommends the approval of the 2020 special event permit, B-Line special event permit, and alcohol guidelines. Changes made for the 2020 calendar year are mainly to update dates, contact information, and to make formatting more consistent. The agreements cover policies and fees associated with these special use permits.

*Kathleen Mills* made a motion to approve the 2020 Special Use Permit templates. *Lisa Thatcher* seconded the motion. *Les Coyne* any public comments or questions, seeing none. Motion unanimously carried.

#### **C-7 Review/Approval of Addendum to Kingsnake Sound 2019 Contract**

*Leslie Brinson, Community Events Manager* on January 22, 2019 the Department entered into a contract with Kingsnake Sound to provide sound equipment and sound engineering at a variety of community events. To meet additional programing needs, the Department wishes to expand the scope of work, extend the schedule through December 31, 2019, and increase compensation in an amount not to exceed \$500. Both parties mutually agree to the changes. Staff recommends approval of this addendum. Funding sources is from Community Events General Fund.

*Kathleen Mills* made a motion to approve the addendum to Kingsnake Sound 2019 Contract. *Lisa Thatcher* seconded the motion. *Les Coyne* any public comments or questions, seeing none. Motion unanimously carried.

### **C-8 Review/Approval of Addendum to Southside Rental Contract**

Leslie Brinson, Community Events Manager on May 21, 2019 the Department entered into a contract with Southside Rentals to provide tents and a variety of rental equipment for community events. To meet additional programming needs, the Department wishes to expand scope of work, extend schedule through December 31, 2019 and increase compensation in an amount not to exceed \$820. Both parties mutually agree to the changes. Staff recommends approval of this addendum. Funding sources will be from Community Events General Fund.

*Kathleen Mills* made a motion to approve the addendum to Southside Rental 2019 Contract. *Lisa Thatcher* seconded the motion. *Les Coyne* any public comments or questions, seeing none. Motion unanimously carried.

### **C-9 Review/Approval of 2020 Concessions Agreement**

Bill Ream, Community Events Coordinator the Department wishes to have food available at various 2020 events, and programs. The Department requires the services of professional consultants to sell their products onsite at these events. This agreement covers policies and fees associated with the selling of concessions. The Department recommends the approval of the 2020 Concessions Agreement template, no significant changes have been made.

*Kathleen Mills* made a motion to approve the 2020 Concessions Agreement. *Lisa Thatcher* seconded the motion. *Les Coyne* any public comments or questions, seeing none. Motion unanimously carried.

### **C-10 Review/Approval of Contract with Izzy's Rental**

Bill Ream, Community Events Coordinator the Department wishes to make portable toilets available at various locations for 2020 events. The Department requires the services of a professional consultant to provide delivery and removal of well-maintained rental units. Staff recommends approval of this contract with Izzy Rentals, in an amount not to exceed \$2,499. Funding is from Community Events General Fund and Non-Reverting Fund, and from Farmers' Market Non-Reverting Fund.

*Kathleen Mills inquired,* if Junk in the Trunk will be held at Frank Southern Center in 2020.

*Bill responded,* at this time a decision has not been made. This is an event that may be moved to Switchyard Park.

*Kathleen Mills* made a motion to approve the contract with Izzy's Rental. *Lisa Thatcher* seconded the motion. *Les Coyne* any public comments or questions, seeing none. Motion unanimously carried.

### **C-11 Review/Approval of Contract with Skip Daley**

Bill Ream, Community Events Coordinator the Department wishes to create a new event called Trivia in the Park. The Department requires the services of a professional consultant to create and organize all questions and answers for four trivia events. Staff recommends approval of this contract with Skip Daley, in an amount not to exceed \$1,000. Funding source is Community Events General Fund.

*Kathleen Mills inquired,* if this will be setup as teams.

*Bill responded,* yes, it will be for teams of up to six. The Department would like to bring this experience into the parks.

*Kathleen Mills* made a motion to approve the addendum to Neidigh Construction 2019 Contract. *Lisa Thatcher* seconded the motion. *Les Coyne* any public comments or questions, seeing none. Motion unanimously carried.

### **C-12 Review/Approval of Contract with Harrell Fish Inc.**

Erik Pearson, Facility Program Coordinator the Department wishes to keep Allison-Juke Box and Banneker Community Centers in good working condition. The Department requires the services of a professional consultant to manage emergency and standard repairs and/or services to the HVAC systems as need arises. Staff recommends approval of this contract with Harrell Fish, Inc. in an amount not to exceed \$4,000. Funding sources are from Banneker Community Center and Allison Jukebox Center General Funds.

*Kathleen Mills* made a motion to approve the contract with Harrell Fish Inc. *Lisa Thatcher* seconded the motion. *Les Coyne* any public comments or questions, seeing none. Motion unanimously carried.

### **C-13 Review/Approval of Contract with Koorsen Fire and Security**

Erik Pearson, Facility Program Coordinator the Department wishes to keep facilities in good working condition. The Department requires the services of a professional consultant to provide fire and security alarm maintenance and repairs at Banneker Community Center. Staff recommends approval of this service agreement with Koorsen Fire and Security in an amount not to exceed \$2,400. Funding source is from Banneker Community Center General Fund.

*Kathleen Mills* made a motion to approve the contract with Koorsen Fire and Security. *Lisa Thatcher* seconded the motion. *Les Coyne* any public comments or questions, seeing none. Motion unanimously carried.

Les inquired on the status of grants applied for by Banneker Community Center.

Erik responded, Banneker received the grant from the Walmart Foundation that will go towards the food, and food programing for teen leadership institute. Banneker has also received a grant from Regional Opportunities Initiatives for \$199,600 for a wide range of different facility improvements and program enhancement, aimed at helping make Banneker a community and cultural hub.

### **C-14 Review/Approval of Contract with Eagle Ridge Engineering-Lower Cascades Park**

Dave Williams, Operations Director the Department wishes to enhance the services it provides by engaging in efforts to provide paved or stabilized multiuse path and to modify the streambank of Cascades Creek to reduce erosion problems. The Department requires the services of a professional engineering consultant in order to perform tasks including the preparation of plans, and specifications, permitting with State and Federal agencies, coordination with City, CBU, and private utilities staff, and also the preparation of plans, specification and cost estimates. Staff recommends the approval of this contract with Eagle Ridge Engineering, in an amount not to exceed \$172,100. Funding source is the Parks General Obligation Bond.

Lisa Thatcher inquired if a portion of this project was Work Progress Administration (WPA) constructed?

Dave Williams responded yes, there is some WPA original construction. One of the checks that will be gone through, is with the local State Historical Preservation Officer. We may have to reconstruct a sampling of the original laid wall. Over the years, there has been constant approvals of funding to rebuild the collapsed creek walls. A good portion of it, as well as one of the shelters, was a WPA project.

*Kathleen Mills* made a motion to approve the contract with Eagle Ridge Engineering-Lower Cascades Park. *Lisa Thatcher* seconded the motion. *Les Coyne* any public comments or questions, seeing none. Motion unanimously carried.

### **C-15 Review/Approval of Addendum to Designscape Contract**

Dave Williams, Operations Director on June 25, 2019 the Department entered into a contract with Designscape to provide insecticide treatment for bagworms and tree fertilization at various locations. The Department wishes to extend the contract to the end of August 2020, expand the scope of work to include additional tree root injections, and to increase the compensation in an amount not to exceed an additional \$4,000. Staff recommends approval of this addendum. Funding for additional compensation is from Operations General Fund.

*Kathleen Mills* made a motion to approve the Addendum to Designscape contract. *Lisa Thatcher* seconded the motion. *Les Coyne* any public comments or questions, seeing none. Motion unanimously carried.

### **C-16 Review/Approval of Contract with EcoLogic, LLC**

Joanna Spark, City Landscaper the Department wishes to manage invasive plant species at Griffy Lake Nature Preserve, Latimer Woods, and Millers-Showers Park. The Department requires the services of a professional contractor to control lesser celandine at Griffy Lake, control lesser celandine throughout Latimer Woods, and to perform year two of the vegetation management plan at Miller-Showers Park. Staff recommends approval of this contract with EcoLogic, LLC in an amount not to exceed \$22,360. Funding source is Landscaping General Fund.

*Kathleen Mills* made a motion to approve the contract with EcoLogic, LLC. *Lisa Thatcher* seconded the motion. *Les Coyne* any public comments or questions, seeing none. Motion unanimously carried.

### **C-17 Review/Approval of Contract with Aquatic Control**

*Joanna Sparks, City Landscaper* the overgrowth of nuisance aquatic vegetation at Miller-Showers is both unsightly and detrimental to the overall water quality of the pools. The Department requires the services of a professional contractor to provide nuisance aquatic vegetation management at this location to improve animal habitat and curb appeal. Staff recommends approval of this contract with Aquatic Control, in an amount not to exceed \$3,358. Funding sources is Landscaping General Fund.

*Kathleen Mills* made a motion to approve the contract with Aquatic Control. *Lisa Thatcher* seconded the motion. *Les Coyne* any public comments or questions, seeing none. Motion unanimously carried.

#### **C-18 Review/Approval of Partnership with Monroe County Identify and Reduce Invasive Species (MC-IRIS)**

*Joanna Sparks, City Landscaper* the Department would like to continue expanding invasive plant educating and training offerings to incorporate more hands-on experience to the community. The Department wishes to renew the partnership with Monroe County – Identify and Reduce Invasive Species (MC-IRIS) to continue the development and implementation of invasive plant education and training events. The purpose of this agreement is to establish a partnership which will provide for collaborative programming and a sharing of resources to better serve the community. Staff recommends approval of this partnership with MC-IRIS.

*Kathleen Mills* made a motion to approve the partnership with Monroe County Identify and Reduce Invasive Species. *Lisa Thatcher* seconded the motion. *Les Coyne* any public comments or questions, seeing none. Motion unanimously carried.

#### **C-19 Review/Approval of Addendum to Steve's Roofing 2019 Contract**

*Steve Cotter, Natural Resource Manager* on November 19, 2019 the Department entered into a contract with Steve's Roofing & Sheet Metal to repair and reinforce the Griffy Lake boathouse roof. Article 6, Exhibit B of the original contract stated the project was to be completed by December 31, 2019. Due to scheduling, weather and delayed projects, the Department wishes to extend the completion date to February 29, 2020. Both parties mutually agree to the changes. Staff recommends approval of this addendum.

*Kathleen Mills* made a motion to approve the contract with Eagle Ridge Engineering-Lower Cascades Park. *Lisa Thatcher* seconded the motion. *Les Coyne* any public comments or questions, seeing none. Motion unanimously carried.

#### **D REPORTS**

D-1 Operations – No Report

D-2. Recreation Division – No Report

D-3 Operations Division – No Report

D-4 Administration – Bicentennial Gateway Project Update

*Paula McDevitt, Director* invited Kevin Sweetland from Rundell Ernstberger Associates to the podium.

*Kevin Sweetland approached the podium and presented the Bicentennial Gateway Project Update.*

Three gateways sites

- West Gateway – Bloomfield Road
- Arlington Pedestrian Bridge
- North Gateway – Millers Showers Park

Inspiration – to reflect the nature of the city as the distilment of the essence of Bloomington. The idea of the connection between the residence and the landscapes that they inhabit.

- Blooms – the original settlers being surprised by the extravagant display of blooms in the forest
- Topography – surprising part of the Indiana landscape as a whole that makes Bloomington unique.
- Tree City – the amount of woodland, and the City's embrace of that identity.

- Limestone – the history of industry, and the way the natural resources were used. The landscape left behind by the industry, the way nature is regenerative and starting to take back those landscapes, and the way the City is reusing these areas for positive purposes.
- Forest Management – the management of these natural resources and protected to hand down to the next generation.

The story of the people. To overlay on top of these inspirations, all the pieces that make Bloomington, Bloomington.

- culture
- arts
- academy
- important figures

Three design options, with a basic material palette and a central element for the gateways.

- City beacon – vertical element, with a variety of different qualities with light, impactful from a distance.
- Pegging the name of Bloomington – horizontal making it the main element. Making it interesting to interact with from ground level. Made of sustainable wood
- Symbolic element – tell history of Indiana forest, focusing on legendary trees

Specific site design

- Bloomfield Road – set close to the Twin Lakes Sports Park, up the hill on the northern edge of the roadway. All three applications can be used at this site.
- Arlington Pedestrian Bridge – ways to reinvigorate this structure. Opportunities to highlight Hoagie Carmicle, call it the Stardust pedestrian bridge. Involve hanging glass sequins from the existing chain link, with a piece of the lyrics below the bridge deck. Structure cannot be repainted.
- Millers Showers Park – a linear experience, originating at sculpture at Millers Showers Park extending north. Rows of blooming trees with the central element located at the

very northern end of the triangle.

Paula McDevitt, Director stated this presentation will be on the Parks website. People can give us feedback through emails. With extending the time line, we for see a few more opportunities for public input.

Paula McDevitt thanked the Board for their support throughout 2019. There have been over 160 contract and partnerships approved in 2019. There will be a special Park Board meeting on Thursday, January 9, 2020, at 4:00 p.m. in Council Chambers. The Farmers Market will be on the agenda.

## **ADJOURNMENT**

Meeting adjourned at 5:12 p.m.

Respectfully Submitted,




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Kim Clapp  
Secretary Board of Park Commissioners