

**Board of Public Works Meeting
February 4, 2020**



**AGENDA
BOARD OF PUBLIC WORKS
February 4, 2020**

A Regular Meeting of the Board of Public Work to be held Tuesday, February 4, 2020 at 5:30 p.m., in the Council Chambers of City Hall at the Showers Building, 401 N. Morton Street, Bloomington, Indiana.

- I. MESSAGES FROM BOARD MEMBERS**
- II. PETITIONS & REMONSTRANCES**
- III. CONSENT AGENDA**
 - 1. Approval of Minutes – January 21, 2020
 - 2. Resolution 2020-04: Approve Use of Public Street for 2020 Hoosier Half Marathon (Saturday, April 18th)
 - 3. Resolution 2020-05: Approve Use of Public Street for 44th Annual 4th Street Festival (Friday, September 4th)
 - 4. Resolution 2020-06: Approve Declaration of Surplus Property from ITS Department
 - 5. Resolution 2020-07: Approve Declaration of Surplus from the Sanitation Division
 - 6. Approval of Payroll
- IV. NEW BUSINESS**
 - 1. Approve Amendment #1 to Buskirk Chumley Theater Management Partnership Agreement
 - 2. Resolution 2020-02: Approve Exchange of Real Property with the Trustees of Indiana University
 - 3. Resolution 2020-03: Uphold Order to Seal Unsafe Order for 2412 W. 3rd St.
 - 4. Approve Contract Amendment #1 with VS Engineering, Inc., for Temporary Engineering Staff Services
 - 5. Approve Change Order #4 and #5 with Reed & Sons Construction for W. 17th St. Reconstruction Project
 - 6. Noise Permit Request for FlowMotion Symposium 2020 (Friday, March 13th & Saturday, March 14th)
- V. STAFF REPORTS & OTHER BUSINESS**
- VI. APPROVAL OF CLAIMS**
- VII. ADJOURNMENT**

Auxiliary aids for people with disabilities are available upon request with adequate notice.
Please call 812-349-3410 or email public.works@bloomington.in.gov.

The Board of Public Works meeting was held on Tuesday, January 21, 2020, at 5:30 pm in the Council Chambers at City Hall, 401 N. Morton St., Bloomington, Indiana, with Kyla Cox Deckard presiding.

**REGULAR MEETING
OF THE BOARD OF
PUBLIC WORKS**

Present: Kyla Cox Deckard
Beth H. Hollingsworth
Dana Palazzo

ROLL CALL

City Staff: Adam Wason – Public Works
Michael Large – Public Works
JD Boruff – Public Works
Ryan Daily – Public Works
Dee Wills– Housing and Neighborhood Dev.
Jo Stong – Housing and Neighborhood Dev
Jacquelyn Moore – City Legal
Sara Gomez – Planning and Transportation

Hollingsworth made a motion to nominate Cox Deckard as President. Palazzo seconded. Motion is passed.

**ELECTION OF
OFFICERS**

Palazzo made a motion to nominate Hollingsworth as Vice President. Cox Deckard seconded. Motion is passed.

Hollingsworth made a motion to nominate Palazzo as Secretary. Cox Deckard Seconded. Motion is passed.

None

**MESSAGES FROM
BOARD MEMBERS**

None

**PETITIONS &
REMONSTRANCES**

TITLE VI
ENFORCEMENT

Dee Wills, Housing and Neighborhood Development, presented Permission to Abate Property at 3225 S. Walnut Springs Drive. See meeting packet for details.

Permission for Continuous Abate of Property at 3225 S. Walnut Springs Drive

Board Comments: Palazzo mentioned seeing a different address in the meeting packet; Wills explained the address is the address of the property owner.

Hollingsworth made a motion to approve Permission for Continuous Abate of Property at 3225 S. Walnut Springs Drive. Palazzo seconded. Motion is passed.

Jo Stong, Housing and Neighborhood Development, presented Permission to Abate Property at 2607 N. Walnut St. See meeting packet for details.

Permission for Continuous Abate of Property at 2607 N. Walnut St.

Board Comments: Hollingsworth asked if the trash can was moved to a different area; Stong confirmed. She mentioned this is a secluded area so residents just dump trash where the dumpster used to be. Palazzo asked if the property owner has responded; Stong said nobody has responded. Hollingsworth asked if this property owner is new; Stong confirmed.

Hollingsworth made a motion to approve Permission for Continuous Abate of Property at 2607 N. Walnut St. Palazzo seconded. Motion is passed.

CONSENT AGENDA

- 1. Approval of Minutes – January 7, 2020**
- 2. Noise Permit Request for Chocolate Prom Dance at Harmony School (Friday, February 14th)**
- 3. Approve 2020 Service Agreement with Groomer Construction**
- 4. Approval of Payroll**

Hollingsworth made a motion to approve the items on the consent agenda. Palazzo seconded the motion. Motion is passed. Consent agenda is approved.

NEW BUSINESS

Sara Gomez, Planning and Transportation, presented Resolution 2020-01: Approve Encroachment Agreement in the Public Right-of-Way at 116 N. Grant St. See meeting packet for details.

Board Comments: Palazzo asked if there would be any effect on the Kirkwood improvements project. Adam Wason, Public Works, said there should be no issue with this encroachment and the improvement project.

Hollingsworth made a motion to Approve Resolution 2020-01: Approve Encroachment Agreement in the Public Right-of-Way at 116 N. Grant St. Palazzo seconded. Motion is passed.

Ryan Daily, Public Works, presented Approve 2020 CE Solutions Contract for Structural Engineering Services at Walnut and Morton Parking Garages. See meeting packet for details.

Board Comments: Wason asked Daily to explain the price difference between the two parking garages. At the Morton Street Garage the repairs are minimal compared to the repairs that need to be done at the Walnut Street Garage. There will be much more time being spent at the Walnut Street Garage so the price is much higher for that project. Wason explained how CE Solutions provides great service. The City is very satisfied with their turnaround time on all of the City garages.

Hollingsworth made a motion to Approve 2020 CE Solutions Contract for Structural Engineering Services at Walnut and Morton Parking Garages. Palazzo seconded. Motion is passed.

Ryan Daily presented Approve Evens Time, Inc., Contract to Install and Monitor Video Intercom System at Walnut and Morton Parking Garages. See meeting packet for details.

Board Comments: Palazzo asked how this system will work if multiple people are needing assistance. Daily explained the system can take multiple calls at the same time at different locations. Hollingsworth asked when this will take place. Daily said it will take a week to install. After the install, the City will do testing for 3 to 4 weeks. Once testing is complete, the system will go live. Palazzo asked if any other parking garages in the Indianapolis area are using this system; Daily confirmed. He explained that IUPUI uses it in downtown Indianapolis. Wason

**Resolution 2020-01:
Approve Encroachment
Agreement in the Public
Right-of-Way at 116 N.
Grant St.**

**Approve 2020 CE Solutions
Contract for Structural
Engineering Services at
Walnut and Morton
Parking Garages**

**Approve Evens Time, Inc.,
Contract to Install and
Monitor Video Intercom
System at Walnut and
Morton Parking Garages**

added this has been looked at for quite some time. Cox Deckard needed clarification on the current staff. Daily explained the employees' hours will just be pushed back into 2nd shift instead of 3rd shift. Hollingsworth added that this will save staffing time. Hollingsworth asked what budget this will be coming out of. Daily explained it will be coming out of the 2020 Building Supplies line item.

Palazzo made a motion to Approve Evens Time, Inc., Contract to Install and Monitor Video Intercom System at Walnut and Morton Parking Garages. Hollingsworth Seconded. Motion is passed.

JD Boruff, Public Works, presented Approve Renewal #1 with SSW Enterprises LLC for Annual Custodial Maintenance and Janitorial Services. See meeting packet for details.

Board Comments: Hollingsworth asked if he received the letter of rate increases. Boruff explained why the rate increased and it is due to their paper cost, which rose 28%.

Hollingsworth made a motion to Approve Renewal #1 with SSW Enterprises LLC for Annual Custodial Maintenance and Janitorial Services. Palazzo seconded. Motion is passed.

Adam Wason, Public Works, wanted to thank Laurel Cornell for being at the meeting this evening and serving as the Board of Public Works' Appointee to the Tree Commission. He wanted to remind the public there is only a couple days left for tree pickup. Lastly, Public Works will be moving forward on some big projects this summer. He will come back to the Board at a later date to explain. Hollingsworth asked how the Animal Shelter is. Wason said there are always animals awaiting their forever home. Palazzo asked how the 17th Street project is going. Wason explained because of the milder weather, he is satisfied with the progress. Hollingsworth asked if there will be an extension on the High St. project. Wason explained, weather dependent, they will be pouring sidewalks on Thursday and Friday. He should have a better idea towards the end of the week.

Hollingsworth made a motion to approve claims in the amount of \$855,932.17. Palazzo seconded. Claims are approved.

Cox Deckard called for adjournment. Meeting adjourned at 5:56 P.M.

**Approve Renewal #1 with
SSW Enterprises LLC for
Annual Custodial
Maintenance and Janitorial
Services**

STAFF REPORTS & OTHER BUSINESS

APPROVAL OF CLAIMS

ADJOURNMENT

Accepted By:

Kyla Cox Deckard, President

Beth H. Hollingsworth, Vice-president

Dana Palazzo, Secretary

Date:

Attest to:



Board of Public Works Staff Report

Project/Event: Noise Permit for FlowMotion Symposium 2020

Petitioner/Representative: Paula Chambers, FlowMotion

Staff Representative: Christina Smith

Meeting Date: February 4, 2020

FlowMotion is holding their 2020 Symposium at the Monroe County Convention Center on Friday, March 13th & Saturday, March 14th. This event is a professional development workshop for cirque artists and the event organizers wish to move to the Convention Center's south parking lot to practice new skills learned in the workshop in the evenings. While the attendees are practicing, event organizers wish to have amplified music provided by a DJ from each night. Amplified music will be allowed from 7:00 p.m. to 11:00 p.m. each night.

Staff is supportive of the noise permit.

Recommend **Approval by:** Christina Smith



NOISE PERMIT

City of Bloomington
401 N. Morton St., Suite 120
Bloomington, Indiana 47404
812-349-3410

CITY OF BLOOMINGTON

Application and Permit Information

This is an application for a permit for relief from Chapter 14.09 (Noise Control) of the Bloomington Municipal Code. Any permit granted by the City of Bloomington must contain all conditions upon which said permit shall be effective. The City may prescribe any reasonable conditions or requirements it deems necessary to minimize adverse effects upon the community or the surrounding neighborhood.

Once a completed application is submitted to the City, it will be reviewed by the Board of Public Works. If the permit is approved, the holder must still abide all other city, state, and federal laws.

Contact Christina Smith with any questions: (812) 349-3410 or smithc@bloomington.in.gov

Event and Noise Information

Name of Event:	FlowMotion Symposium 2020		
Location of Event:	Monroe County Convention Center		
Date of Event:	3/13/2020 and 3/14/2020	Time of Event:	Start: 7 pm
Calendar Day of Week:	Friday and Saturday		End: 11 pm
Description of Event:	FlowMotion Symposium 2020 is a three day cirque/flow arts conference. This noise permit is for our evening activities that will occur outside in the convention center parking lot. We will have live performances and DJs providing music during that time.		
Source of Noise:	<input checked="" type="checkbox"/> Live Band (We will only have DJs)	<input type="checkbox"/> Instrument	<input type="checkbox"/> Loudspeaker
			Will Noise be Amplified? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is this a Charity Event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If Yes, to Benefit:	

Applicant Information

Name:	Paula Chambers		
Organization:	FlowMotion Events	Title:	CEO and Founder
Physical Address:	807 S Morton St Unit 5		
Email Address:	flowmotionevents@gmail.com	Phone Number:	812-320-4033
Signature:	Paula Chambers	Date:	1/14/2020

FOR CITY OF BLOOMINGTON USE ONLY

In accordance with Section 14.09.070 of the Bloomington Municipal Code, We, the Board of Public Works, the designee of the Mayor of the City of Bloomington, hereby waive the City Noise Ordinance for the above mentioned event.

BOARD OF PUBLIC WORKS	
_____	_____
Kyla Cox Deckard, President	Beth H. Hollingsworth, Vice-President
_____	_____
February 4, 2020	
_____	_____
Date	Dana Palazzo, Secretary



Board of Public Works Staff Report

Project/Event: Hoosier Half Marathon and 5K 2020
Petitioner/Representative: Perfect Timing Race Management, LLC
Staff Representative: Sean Starowitz
Meeting Date: February 4, 2020
Event Date: Saturday, April 18, 2020

Perfect Timing Race Management, LLC, is requesting the use of sections of City streets outlined in Exhibit #1 to hold a Half Marathon and 5K race on Saturday, April 18, 2020 from 8:00 a.m. to 12:00 p.m. for the Hoosier Half Marathon and 5K race.

The race route will be secured and managed by Indiana University Police, private security, and volunteers using signs and barricades. Planning & Transportation has approved the route. Organizers estimate that there will be 2,500 participants involved.

Staff recommends approval.

Recommendation and Supporting Justification: Staff supports the request.

Recommend **Approval** **Denial by** Sean Starowitz



SPECIAL EVENT APPLICATION

City of Bloomington
Department of Economic and Sustainable Development
401 N. Morton Street, Suite 150
Bloomington, Indiana 47404
812-349-3418

812-349-3410

Department of Public Works

1. Applicant Information

Contact Name:	Curt Winders		
Contact Phone:	317-501-7111	Mobile Phone:	317-501-7111
Title/Position:	Race Director		
Organization:	Perfect Timing, LLC		
Address:	4974 N. Chatham Dr.		
City, State, Zip:	Bloomington, IN 47404		
Contact E-Mail Address:	curtwinders@gmail.com		
Organization E-Mail and URL:	www.hoosierhalf.com		
Org Phone No:	317-501-7111	Fax No:	None

2. Any Key Partners Involved (including Food Vendors if applicable)

Organization Name:	Greene & Schultz		
Address:	520 North Walnut Street		
City, State, Zip:	Bloomington, IN 47404		
Contact E-Mail Address:	betsy@greeneschultz.com		
Phone Number:	812-558-0198	Mobile Phone:	
Organization Name:	Myers Croxton Group		
Address:	421 West 6 th Street, Suite 116		
City, State, Zip:	Bloomington, IN 47404		
E-Mail Address:	cathy@myerscroxton.com		
Phone Number:	812-219-1200	Mobile Phone:	
Organization Name:			
Address:			
City, State, Zip:			
E-Mail Address:			
Phone Number:		Mobile Phone:	

3. Event Information

Type of Event	<input type="checkbox"/> Metered Parking Space(s) <input checked="" type="checkbox"/> Run/Walk <input type="checkbox"/> Festival <input type="checkbox"/> Block Party <input type="checkbox"/> Parade <input type="checkbox"/> Other (Explain below in Description of Event)		
Date(s) of Event:	April 18, 2020		
Time of Event:	Date: 4/18/20	Start: 8:00am	Date: End: 12:00pm
Setup/Teardown time Needed	Date: 4/18/20	Start: 5:00am	Date: End: 12:00pm
Calendar Day of Week:	Saturday		
Description of Event:	Hoosier Half Marathon and FTK 5K		
Expected Number of Participants:	2500	Expected # of vehicles (Use of Parking Spaces to close): 0	

4. IF YOUR EVENT IS A **NEIGHBORHOOD BLOCK PARTY**, YOU ARE REQUIRED TO SECURE AND ATTACH THE FOLLOWING:

<input type="checkbox"/>	A map of the proposed rights-of-way closure or route in its entirety (streets shall be properly labeled and identified) <ul style="list-style-type: none"> • The starting point shall be clearly marked • The ending point shall be clearly marked • Each intersection along the route shall be clearly identified • A notation of how each intersection is to be blocked shall be specifically noted at each intersection (where type 3 barricades will be placed)
<input type="checkbox"/>	Notification to businesses/residents that will be impacted by event (copy of notification letter/flyer/other)
<input type="checkbox"/>	A properly executed Maintenance of Traffic Plan <ul style="list-style-type: none"> • Determine if No Parking Signs will be required
<input type="checkbox"/>	Noise Permit application

IF YOUR EVENT IS A **RUN/WALK/PARADE**, YOU ARE REQUIRED TO SECURE AND ATTACHED THE FOLLOWING: *Moving Events – Use and/or Closure of City Streets/Sidewalks*

<input checked="" type="checkbox"/>	A map of the proposed rights-of-way closure or route in its entirety (streets shall be properly labeled and identified) <ul style="list-style-type: none"> • The starting point shall be clearly marked • The ending point shall be clearly marked • The number of lanes to be restricted on each road shall be clearly marked • Each intersection along the route shall be clearly identified • A notation of how each intersection is to be blocked shall be specifically noted at each intersection (ie: Type 3 barricades and/or law enforcement); and • The location of any staging area(s) for the rights-of-way closure and how much space the staging area(s) shall utilize
<input type="checkbox"/>	Notification to businesses /residents that will be impacted by event of the day the application will be heard by Board of Public Works (Example attached)
<input type="checkbox"/>	Using a City park or trail? Parks & Recreation Department Approved Special Use Permit <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Certificate of Liability Insurance – Proof of insurance listing the City of Bloomington as additional insured for an amount no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. DEADLINE: To Public Works no later than five days before event.
<input type="checkbox"/>	A properly executed Maintenance of Traffic Plan *Determine if No Parking Signs will be required * Determine if Barricades will be required
<input type="checkbox"/>	Secured a Parade Permit from Bloomington Police Department <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Noise Permit application <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Waste and Recycling Plan if more than 100 participates (template attached)

If YOUR EVENT IS A **FESTIVAL/SPECIAL COMMUNITY EVENT** YOU ARE REQUIRED TO SECURE AND ATTACH, AND SUBMIT THE FOLLOWING:

Stationary Events – Closure of Streets/Sidewalks/Use of Metered Parking

<input type="checkbox"/>	A map of the proposed rights-of-way closure in its entirety (streets shall be properly labeled and identified) The starting point shall be clearly marked <ul style="list-style-type: none"> • The ending point shall be clearly marked • The number of lanes to be restricted on each road shall be clearly marked • Each intersection along the route shall be clearly identified • A notation of how each intersection is to be blocked shall be specifically noted at each intersection (ie: type 3 barricades and/or law enforcement); and • The location of any staging area(s) for the rights-of-way closure and how much space the staging area(s) shall utilize
<input type="checkbox"/>	Notification to business/residents who will be impacted by event of the day the application will be heard by Board of Public Works (Example attached)
<input type="checkbox"/>	Using a City park or trail? Parks & Recreation Department Approved Special Use Permit <input type="checkbox"/> Not applicable
<input type="checkbox"/>	A properly executed Maintenance of Traffic Plan *Determine if No Parking Signs will be required * Determine if Barricades will be required
<input type="checkbox"/>	Noise Permit application <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Beer & Wine Permit <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Certificate of Liability Insurance listing the City of Bloomington as additional insured. For an amount not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. DEADLINE: To Public Works no later than five days before event.
<input type="checkbox"/>	If Food Vendors are part of Festival (Monroe County Health Department Licenses & Fire Inspection)
<input type="checkbox"/>	Waste and Recycling Plan if more than 100 participates (template attached)

**8.
CHECKLIST**

<input checked="" type="checkbox"/>	Determine what type of Event
<input checked="" type="checkbox"/>	Complete application with attachment <input type="checkbox"/> Detailed Map <input type="checkbox"/> Proof of notification to businesses/residents (copy of letter/flyer/other) <input type="checkbox"/> Maintenance of Traffic Plan <input type="checkbox"/> Noise Permit Application (if applicable) <input type="checkbox"/> Certificate of Liability Insurance <input type="checkbox"/> Secured a Parade Permit from Bloomington Police Department (if applicable) <input type="checkbox"/> Beer and Wine Permit (if applicable)Waste and Recycling Plan (if applicable) <input type="checkbox"/> Waste and Recycling Plan (if applicable)
<input checked="" type="checkbox"/>	Date Application will be heard by Board of Public Works
<input type="checkbox"/>	Approved Parks Special Use Permit (if using a City Park)
<input type="checkbox"/>	If using food vendors assure proper paperwork in order (Monroe County Health Department Licenses & Fire Inspection)

For City Of Bloomington Use Only

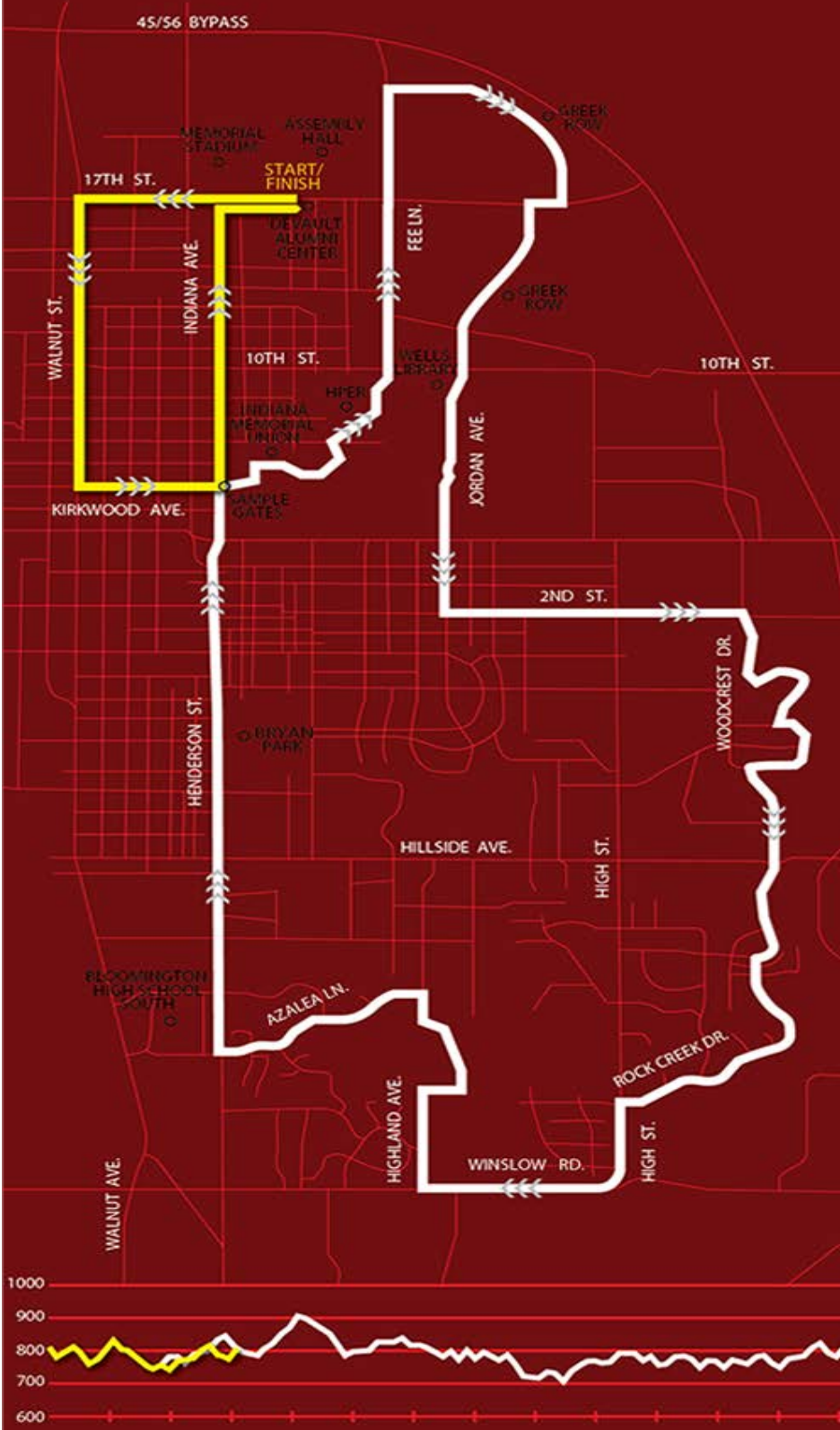
Date Received:	Received By:	Date Approved:	Approved By:
	Economic & Sustainable Development		
	Bloomington Police		
	Bloomington Fire		
	Planning & Transportation		
	Transit		
	Public Works		
	Board of Public Works		

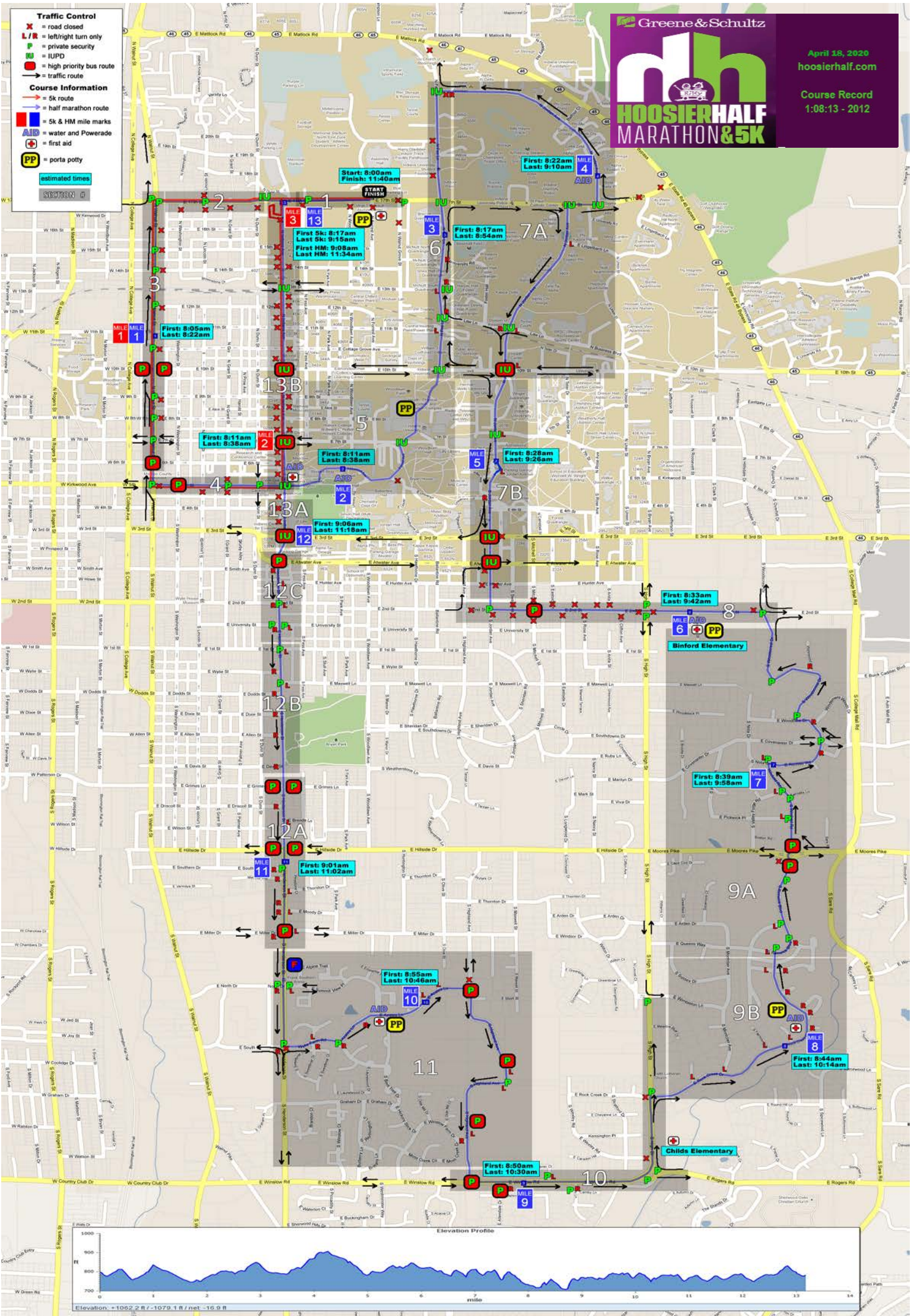


5K



HALF MARATHON





Questions? Contact Curt Winders at 317.501.7111
 or curtwinders@gmail.com

**BOARD OF PUBLIC WORKS
RESOLUTION 2020-04**

HOOSIER HALF MARATHON AND 5K 2020

WHEREAS, the City of Bloomington Board of Public Works (hereinafter referred to as the “City”) is empowered by I.C. § 36-9-6-2 to supervise city streets, sidewalks and parking spaces; and

WHEREAS, Perfect Timing, LLC (hereinafter referred to as “Perfect Timing”), would like to have the City close the following City streets as seen on Exhibit A, in order to conduct a Special Event: The Hoosier Half Marathon and 5K; and,

WHEREAS, Perfect Timing has agreed to provide the City with a Certificate of Insurance naming the City as additionally insured; and

WHEREAS, the City is willing to close said streets in order to support this community function.

NOW, THEREFORE, BE IT RESOLVED that the City approves the Special Event herein described, subject to the following conditions:

1. The City declares that all or a portion of the following City streets listed on Exhibit A shall be temporarily closed to traffic and parking to conduct the Hoosier Half Marathon and 5K: beginning at 8:00 a.m. on Saturday, April 18, 2020, and ending at 12:00 p.m. on Saturday, April 18, 2020.
2. Perfect Timing shall work with City of Bloomington Parking Enforcement regarding a requested closure of any parking spaces. Parking Enforcement shall post "No Parking" signs at appropriate parking spaces at least 24 hours in advance of their closure.
3. Perfect Timing shall be responsible for developing a Maintenance of Traffic Plan to be approved by the Planning and Transportation Department. Perfect Timing shall obtain, and place at Perfect Timing’s own expense, any security measures which are deemed prudent and necessary by the Police Department which may include, but are not limited to: anti-vehicle barriers or protection; pedestrian barriers; and other engineering controls or personnel as deemed appropriate. Perfect Timing shall not close the streets until 8:00 a.m. on Saturday, April 18, 2020 and shall remove barricades and signage and reopen the streets no later than 12:00 p.m. on Saturday, April 18, 2020.
4. Perfect Timing shall be responsible for notifying the general public, public transit and public safety agencies of the street closing by notice at least 48 hours in advance.
5. Perfect Timing shall clean up the affected area before, during and after the event. Clean-up shall include, but not be limited to, removal of all “no parking” signs posted for the event, the removal of any and all food and/or drink, picking up all trash and litter, sweeping up any and all broken glass, and emptying and removal of all trash cans/receptacles. Clean-up shall be completed by 12 p.m. on Saturday, April 18, 2020.

6. The City declares the above-described and approved event to be a Special Event for purposes of Chapters 4.16, 4.28, and 4.30 of the Bloomington Municipal Code.
7. By granting permission to utilize City property to facilitate this activity, the City also waives the City Noise Ordinance in accordance with Section 14.09.070 of the Bloomington Municipal Code, and therefore amplified sound and music may be played during the hours of the event.
8. Perfect Timing shall be responsible for obtaining any and all required permits as well as being responsible for all legal and financial expenditures.
9. Perfect Timing, its officers, directors, agents, employees, members, successors and assigns, does hereby indemnify and hold harmless the City, its Boards, officers, agents and employees from any and all claims, demands, damages, costs, expenses or other liability arising out of bodily injury or property damage (collectively "Claims") which may occur as a result of the use of said property, including, but not limited to, any claim or claims brought by third parties, whether or not sounding in tort or contract.
10. Curt Winders, a duly authorized representative of Perfect Timing, represents that he is fully empowered by proper action of Perfect Timing to bind Perfect Timing to the terms and conditions set forth in this Resolution and does so bind Perfect Timing by his signature set forth below.

ADOPTED THIS 4th DAY OF FEBRUARY,

2020. BOARD OF PUBLIC WORKS: PERFECT TIMING RACE MANAGEMENT, LLC

Kyla Cox Deckard, President

Signature

Beth H. Hollingsworth, Vice President

Curt Winders, Manager

Printed Name, Title

Dana Palazzo, Secretary

Date



Board of Public Works Staff Report

Project/Event: The 44th Annual 4th Street Festival of the Arts and Crafts

Petitioner/Representative: Vicki Munn/4th Street Festival

Staff Representative: Sean Starowitz

Meeting Date: February 4, 2020

Planners for the 4th Street Festival of the Arts and Crafts wish to request the closure of Fourth, Grant and Dunn Streets Friday, September 4th through Sunday, September 6th for this year's 44th annual festival which will be September 5, 2020 – September 6, 2020. This year's festival will again utilize the same street layout as it did in 2019. The Petitioner has requested that the closure begin Friday, September 4th at 8am to allow time for artists to set up booths and teardown will be complete by 9pm on Sunday, September 6, 2020.

The 4th Street Festival of the Arts and Crafts is the single largest arts event in the city with tens of thousands of attendees. This festival serves as the opening act to the fall arts and cultural season in Bloomington and brings many visitors downtown to patronize restaurants and retail. A resolution with a hold harmless agreement and noise waiver has been prepared. Insurance will also be provided. A noise waiver application has been included as well as the Waste & Recycling Management Plan.

Staff has determined that the petitioner has complied with Public Works' requirements for a petition to use public streets for this event. Approval has been obtained from Bloomington Police Department, Planning & Transportation, and Bloomington Fire Department.

Recommend **Approval** **Denial** by Sean Starowitz



CITY OF BLOOMINGTON

SPECIAL EVENT APPLICATION

City of Bloomington
Department of Economic and Sustainable Development
401 N. Morton Street, Suite 150
Bloomington, Indiana 47404
812-349-3418

Department of Public Works

812-349-3410

1. Applicant Information

Contact Name:	Vicki Munn		
Contact Phone:		Mobile Phone:	812-219-6385
Title/Position:	director		
Organization:	Fourth Street Arts and Crafts Festival		
Address:	P.O. Box 1257		
City, State, Zip:	Bloomington, IN 47402		
Contact E-Mail Address:	4th.street.festival@gmail.com		
Organization E-Mail and URL:	4th.street.festival@gmail.com 4th street.org		
Org Phone No:		Fax No:	

2. Any Key Partners Involved (including Food Vendors if applicable) DNA

Organization Name:			
Address:			
City, State, Zip:			
Contact E-Mail Address:			
Phone Number:		Mobile Phone:	
Organization Name:			
Address:			
City, State, Zip:			
E-Mail Address:			
Phone Number:		Mobile Phone:	
Organization Name:			
Address:			
City, State, Zip:			
E-Mail Address:			
Phone Number:		Mobile Phone:	



CITY OF BLOOMINGTON

SPECIAL EVENT APPLICATION

City of Bloomington
Department of Economic and Sustainable Development
401 N. Morton Street, Suite 150
Bloomington, Indiana 47404
812-349-3418

Department of Public Works

812-349-3410

1. Applicant Information

Contact Name:	Vicki Munn		
Contact Phone:		Mobile Phone:	812-219-6385
Title/Position:	director		
Organization:	Fourth Street Arts and Crafts Festival		
Address:	P.O. Box 1257		
City, State, Zip:	Bloomington, IN 47402		
Contact E-Mail Address:	4th.street.festival@gmail.com		
Organization E-Mail and URL:	4th.street.festival@gmail.com 4th street.org		
Org Phone No:		Fax No:	

2. Any Key Partners Involved (including Food Vendors if applicable) DNA

Organization Name:			
Address:			
City, State, Zip:			
Contact E-Mail Address:			
Phone Number:		Mobile Phone:	
Organization Name:			
Address:			
City, State, Zip:			
E-Mail Address:			
Phone Number:		Mobile Phone:	
Organization Name:			
Address:			
City, State, Zip:			
E-Mail Address:			
Phone Number:		Mobile Phone:	

<input type="checkbox"/>	Notification to businesses /residents that will be impacted by event of the day the application will be heard by Board of Public Works (Example attached)
<input type="checkbox"/>	Using a City park or trail? Parks & Recreation Department Approved Special Use Permit <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Certificate of Liability Insurance – Proof of insurance listing the City of Bloomington as additional insured for an amount no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. DEADLINE: To Public Works no later than five days before event.
<input type="checkbox"/>	A properly executed Maintenance of Traffic Plan *Determine if No Parking Signs will be required * Determine if Barricades will be required
<input type="checkbox"/>	For every 500 attendees who will be present at your event at any one time, you must hire one uniformed off-duty Indiana Certified Police Officer as security (however, the City reserves the right to request one officer be present for every 250 attendees, depending on the nature of the particular event)
<input type="checkbox"/>	Secured a Parade Permit from Bloomington Police Department <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Noise Permit application <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Waste and Recycling Plan if more than 100 participates (template attached)

5. If YOUR EVENT IS A FESTIVAL/SPECIAL COMMUNITY EVENT YOU ARE REQUIRED TO SECURE AND ATTACH, AND SUBMIT THE FOLLOWING:

Stationary Events – Closure of Streets/Sidewalks/Use of Metered Parking

<input checked="" type="checkbox"/>	A map of the proposed rights-of-way closure in its entirety (streets shall be properly labeled and identified) The starting point shall be clearly marked <ul style="list-style-type: none"> The ending point shall be clearly marked The number of lanes to be restricted on each road shall be clearly marked Each intersection along the route shall be clearly identified A notation of how each intersection is to be blocked shall be specifically noted at each intersection (ie: type 3 barricades and/or law enforcement); and The location of any staging area(s) for the rights-of-way closure and how much space the staging area(s) shall utilize
<input checked="" type="checkbox"/>	Notification to business/residents who will be impacted by event of the day the application will be heard by Board of Public Works (Example attached)
<input type="checkbox"/>	Using a City park or trail? Parks & Recreation Department Approved Special Use Permit <input checked="" type="checkbox"/> Not applicable
<input checked="" type="checkbox"/>	A properly executed Maintenance of Traffic Plan *Determine if No Parking Signs will be required * Determine if Barricades will be required
<input type="checkbox"/>	For larger events, you may be required to submit an Emergency Management Plan for review by the Bloomington Fire and Police Departments
<input checked="" type="checkbox"/>	Noise Permit application <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Beer & Wine Permit <input checked="" type="checkbox"/> Not applicable
<input checked="" type="checkbox"/>	Certificate of Liability Insurance listing the City of Bloomington as additional insured. For an amount not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. DEADLINE: To Public Works no later than five days before event.
<input checked="" type="checkbox"/>	For every 500 attendees who will be present at your event at any one time, you must hire one uniformed off-duty Indiana Certified Police Officer as security (however, the City reserves the right to request one officer be present for every 250 attendees, depending on the nature of the particular event)
<input type="checkbox"/>	If Food Vendors are part of Festival (Monroe County Health Department Licenses & Fire Inspection)
<input checked="" type="checkbox"/>	Waste and Recycling Plan if more than 100 participates (template attached)

6. CHECKLIST

<input type="checkbox"/>	Determine what type of Event
<input type="checkbox"/>	Complete application with attachment

<input type="checkbox"/>	<input checked="" type="checkbox"/> Detailed Map <input checked="" type="checkbox"/> Proof of notification to businesses/residents (copy of letter/flyer/other) <input checked="" type="checkbox"/> Maintenance of Traffic Plan <input checked="" type="checkbox"/> Noise Permit Application (if applicable) <input checked="" type="checkbox"/> Certificate of Liability Insurance <input type="checkbox"/> Secured a Parade Permit from Bloomington Police Department (if applicable) <input type="checkbox"/> Beer and Wine Permit (if applicable)Waste and Recycling Plan (if applicable) <input checked="" type="checkbox"/> Waste and Recycling Plan (if applicable)
<input type="checkbox"/>	Date Application will be heard by Board of Public Works (contact ESD at 812-349-3418 for date)
<input type="checkbox"/>	Approved Parks Special Use Permit (if using a City Park)
<input type="checkbox"/>	If using food vendors assure proper paperwork in order (Monroe County Health Department Licenses & Fire Inspection)
<input type="checkbox"/>	No Parking Signs <input type="checkbox"/> Board of Public Works approved events are provided by Department of Public Works (DPW) <input type="checkbox"/> Contacted DPW at 812-349-3410 to request and schedule No Parking Signs

NOTE: The City of Bloomington reserves the right to cancel any event at any time should such event begin to threaten public safety or if an emergency necessitates cancellation.

Amusement and Entertainment Permits: The Indiana Department of Homeland Security requires that certain events be inspected by a representative from the Department of Homeland Security. Amusement and Entertainment permits are required for events at a variety of locations and venues. Some of the most common kinds of places that require amusement entertainment permits are places where the following kinds of events occur: concerts and other shows, amusement rides, movies, dances, and bowling. It is your responsibility to contact the Department of Homeland Security to see if your event requires an Amusement and Entertainment Permit and an inspection. The Department of Homeland Security can be reached at (317)232-2222 or online at <https://www.in.gov/dhs/2795.htm>.

For City Of Bloomington Use Only

Date Received:	Received By:	Date Approved:	Approved By:
	Economic & Sustainable Development		
	Bloomington Police		
	Bloomington Fire		
	Planning & Transportation		
	Transit		
	Public Works		
	Board of Public Works		

FOURTH STREET ARTS FESTIVAL

STREET CLOSINGS

From 8:00am on Friday September 4, 2020

Until 9:00pm on Sunday September 6, 2020

4th Street from Lincoln to Indiana

Grant Street from Kirkwood to 3rd Street

Dunn Street from Kirkwood to 3rd Street

NOTICE OF PUBLIC HEARING

The Board of Public Works of Bloomington, Indiana has been petitioned to hear a request for a Special Event in the Public Right of Way for Fourth Street Arts Festival,

September 4-6, 2020

The Board of Public Works meeting to hear this request will be February 4, 2020. Board of Public Works meetings are held in the Council Chambers of the Showers Center City Hall at 401 N. Morton at 5:30pm.

The proposal for Fourth Street Arts Festival will be on file and may be examined in the Public Works office on January 31, 2020 prior to the Tuesday February 4, 2020 meeting.

All persons interested in said proposal may be heard at the time and place as herein set out. If you would rather voice your opinion by phone you may call 812-349-3410 or email public.works@bloomington.in.gov Written and verbal objections filed with the Board of Public Works prior to the hearing will be considered.

BOARD OF PUBLIC WORKS

CITY OF BLOOMINGTON, INDIANA

Petitioner: Fourth Street Arts Festival

Date: January 27, 2020



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/10/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER First Insurance Group 1405 N. College Avenue Bloomington IN 47404		CONTACT NAME: Jenna Kingston PHONE (A/C, No, Ext): (812) 331-3230 E-MAIL ADDRESS: jennak@figprotects.com		FAX (A/C, No):	
INSURED Fourth Street Festival Corp. P.O. Box 1257 Bloomington IN 47402		INSURER(S) AFFORDING COVERAGE INSURER A: Cincinnati Insurance Co			NAIC # 10677
		INSURER B:			
		INSURER C:			
		INSURER D:			
		INSURER E:			
		INSURER F:			

COVERAGES **CERTIFICATE NUMBER:** CL2011003961 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			ENP 0057245	01/01/2020	01/01/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			ENP 0057245	01/01/2020	01/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						PROPERTY DAMAGE EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Crime			ENP 0057245	01/01/2020	01/01/2021	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER City of Bloomington 401 N. Morton Bloomington IN 47401	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Waste and Recycling Management Plan Template

Event name: Fourth Street Arts Festival
 Number of expected attendees: 35k
 Number of food vendors: none / 4th Street Restaurants
 Number of other vendors: 125

Designated waste and recycling manager: This may be a staff member or a volunteer. Events expecting over 100 attendees are required to designate a waste and recycling manager who will be in charge of overseeing the implementation of the waste and recycling management plan.

Event map: In the event map you submit with your event application, please clearly designate where waste and recycling bins will be placed. Each waste bin should be paired with one or more recycling bins. Also designate any larger collection areas (such as dumpsters) and the path for access by waste haulers.

TIP: Recycling bins should be visually distinct from waste bins, and all bins should be clearly labeled for easy use by attendees. ClearStream recycling bins are available for use through [Downtown Bloomington, Inc.](#)

Targeted waste: Please enumerate the types of waste expected at the event and plans for collecting each type of item using the following table. Examples are listed, but feel free to modify as appropriate.

Type of waste	Collection plan
<Containers>*	<Recycling, composting, etc.>
<Mixed paper>	<Recycling in on-site, designated bins staffed by volunteers>
<Food waste>	<Composting bins, waste bins, etc.>

*Note that "compostable" plastics are only compostable in industrial composters, which are not available in the Bloomington area. If you opt for compostable items at your event, ensure that they are compostable paper rather than plastic.

Collection and hauling system: Describe where and how waste and recycling will be collected and separated. Include information on how attendees and vendors will be educated on where materials should be placed, including signage, pre-event training and publicity, volunteer-staffed waste management stations, etc.

Events with over 100 attendees must provide staffed (by paid staff or volunteers) waste management stations to ensure that materials are separated according to the waste and recycling management plan.

Vendor and volunteer education and training: Describe your plans for educating volunteers about waste and recycling management plans at the event, and vendors on what materials will be permitted in order to comply with the Plan and to minimize waste through both reduction and recycling.

Materials and supplies: List the materials you plan to have on hand to implement the waste and recycling management plan, including bins, labels, bags, signage, etc.

Designation of duties: Clearly designate the volunteers, staff, or other individuals who will be responsible for implementing each component of the waste and recycling management plan.



vicki munn <vickimunn@gmail.com>

Fourth Street Festival Waste and Recycling Management Plan

1 message

Fourth Street <4th.street.festival@gmail.com>

Fri, Jan 10, 2020 at 2:16 PM

To: Rhea Carter <carterr@bloomington.in.gov>, vicki munn <vickimunn@gmail.com>

FOURTH STREET FESTIVAL OF THE ARTS AND CRAFTS

SEPTEMBER 4-6, 2020

Wed, Jan 2, 2019, 4:31 PM

Designated waste and recycling manager: Vicki Munn**Event Map:** Map and photos attached**Targeted Waste:**

Food Waste/containers - trash barrels

Plastic beverage bottles and cans - recycling containers

Mixed paper - recycling containers

Collection and hauling system:**Pre-festival Friday**

Engineering dept will lend sanitation 2 barricades

Early morning, sanitation will barricade 2 parking spaces in the NW corner of City Lot #1 at 4th and Dunn (behind Falafel).

20 trash barrels and 10 recycling units will be delivered.

Friday evening barrels will be placed across festival site by Robert Chambers, whom we hire every year from the sanitation dept (off duty).

Festival Saturday

During festival hours Robert Chambers will circulate and collect bags and place bags in barricaded area.

Festival Sunday

By 10am sanitation will pick up bags collected from Saturday.

Sunday's bags will go into barricaded area.

As festival ends at 5pm, all cans and recycling units to be returned to barricaded area by Robert Chambers. Final site walk performed about 8pm by Sidney Bolam, Board President and Vicki Munn, Director. Any additional pickup needed is done.

Monday after festival

Early morning, sanitation will collect all bags, barrels, and recycling units from barricaded area and return barricades to engineering.

Site visit by Vicki Munn to make sure no evidence of the festival is visible.

Vendor and volunteer education and training:

All volunteers are given an overview of where trash and recycling containers are and they are typically all over the site and thus, are able to direct patrons if needed. Waste is greatly minimized by having CBU on site at the fire station with their water stand.

Materials and supplies:

Sanitation provides us with all barrels. Recycling containers are provided by the Bloomington Convention Center. All containers are labeled trash or recycling. 4th Street buys several cases of large bags annually to replace bags throughout the weekend.

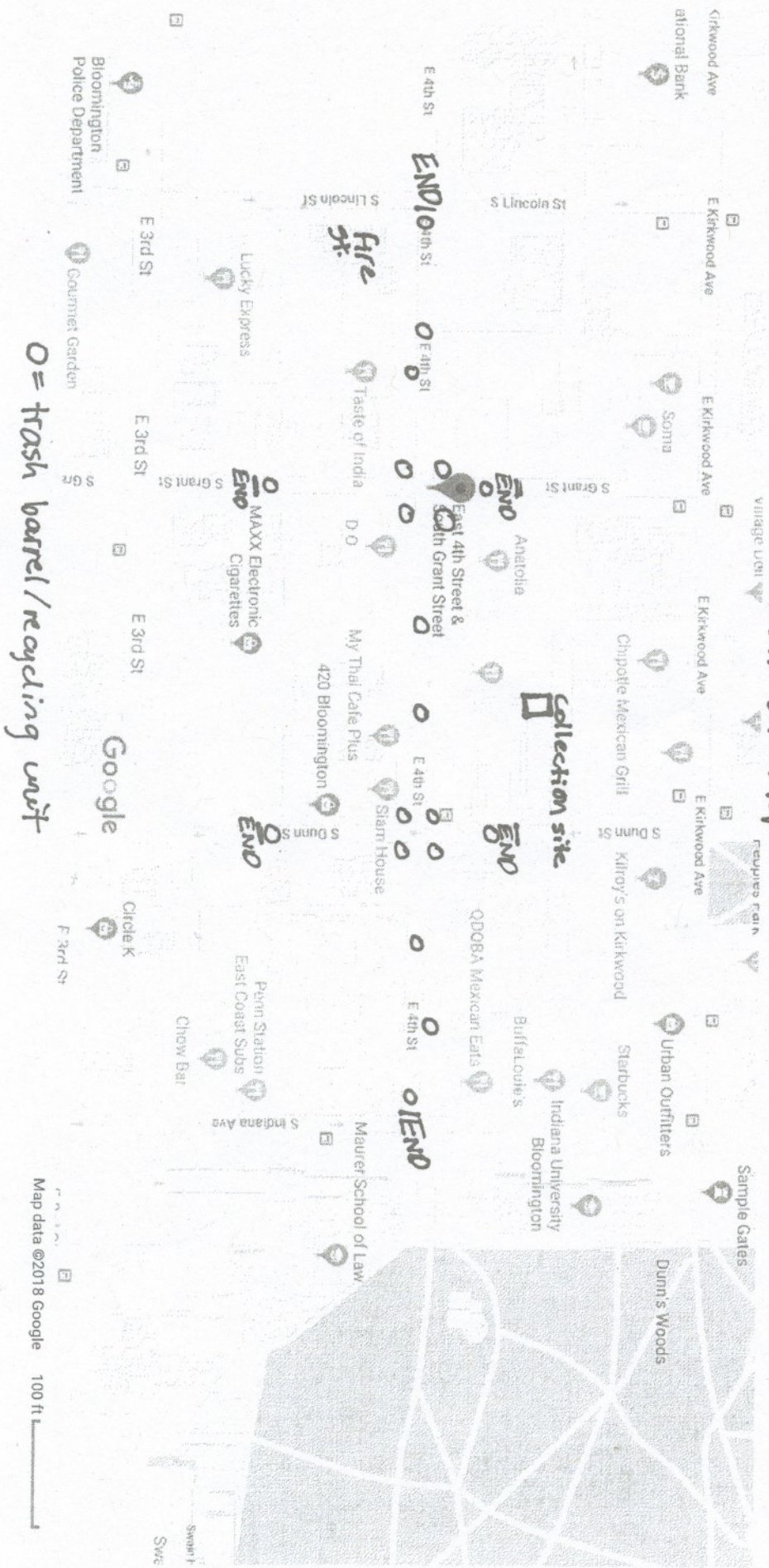
Designation of duties:

Vicki Munn works with the sanitation dept and 4th street volunteer coordinator to implement the plan.

Sanitation Dept Director Rhea Carter and I have reviewed the 2020 plan and no changes are planned.

--
Vicki Munn

4th St. site map



O = trash barrel/recycling w/ff

Collection site

Fire St

END

END

END

END

END

END

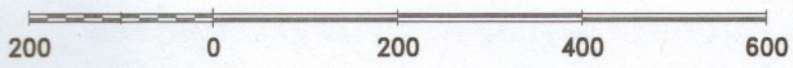
Map data ©2018 Google 100 ft

Street Closings per ~~Traci Alexander~~ - I checked in with Sara Gomez
~~Sam Alexander~~



4th Street Festival of the Arts and Crafts
 4th St between Lincoln and Indiana
 Grant St between Kirkwood and 3rd
 Dunn St between Kirkwood and 3rd

By: smithc
 5 Feb 15



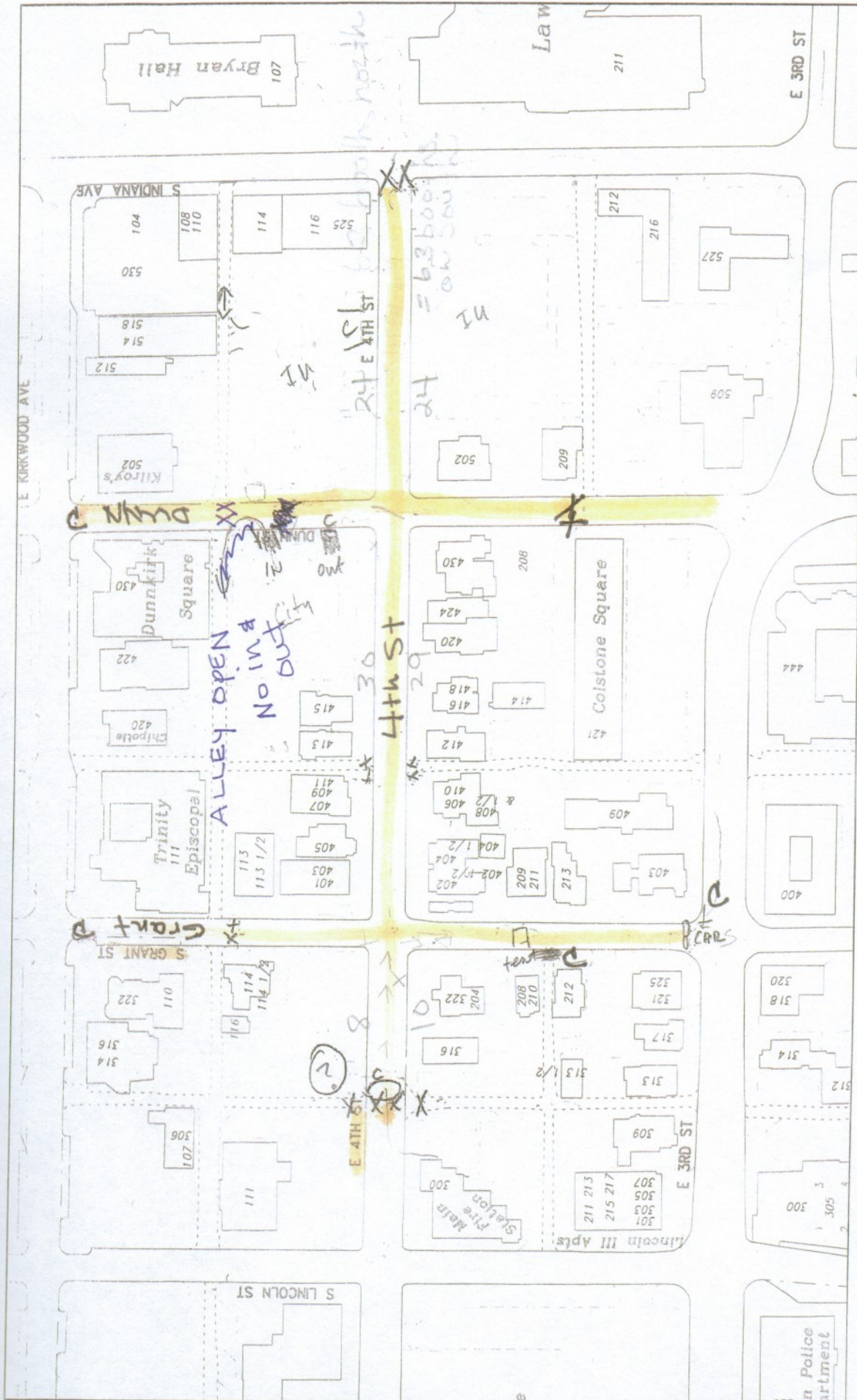
For reference only; map information NOT warranted.

City of Bloomington
 Public Works



Scale: 1" = 200'



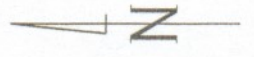


X - Water Barricades C - C Barricades

City of Bloomington
Parking Enforcement



Scale: 1" = 150'



For reference only; map information NOT warranted.

By: coxr
12 Jun 18

Original from RayAnn Cox

**BOARD OF PUBLIC WORKS
RESOLUTION 2020-05**

4TH STREET FESTIVAL OF THE ARTS AND CRAFTS

WHEREAS, the Board of Public Works is empowered by I.C. 36-9-6-2 to supervise City Streets; and

WHEREAS, the City has committed itself to promoting the arts; and

WHEREAS, 4th Street Festival, Inc., is desirous of using portions of E. 4th Street, between S. Lincoln Street and S. Indiana Avenue; S. Grant Street, between E. Kirkwood Avenue and E. Third Street; and S. Dunn Street between E. Kirkwood and E. Third to host 44th Annual 4th Street Festival of the Arts and Crafts; and

WHEREAS, 4th Street Festival, Inc., has requested that the Board close certain streets in downtown Bloomington to traffic and parking from 8:00am on Friday the 4th day of September, 2020, until 9pm on Sunday, the 6th day of September, 2020, so that the 4th Street Festival, Inc., can have control over the streets for the purposes of providing an outdoor art show of high quality that is mutually beneficial to the artists and the community; and

WHEREAS, 4th Street Festival, Inc., has agreed to provide the City with a Certificate of Insurance naming the City of Bloomington as additionally insured.

NOW, THEREFORE, BE IT RESOLVED that the City of Bloomington approves the event herein described, provided:

1. The Board of Public Works declares the above-described event to be an approved Special Event for purposes of Chapters 4.16, 4.28 and 4.30 of the Bloomington Municipal Code.
2. The City of Bloomington Board of Public Works declares that E. 4th Street, between S. Lincoln Street and S. Indiana Avenue; S. Grant Street, between E. Kirkwood Avenue and E. Third Street; and S. Dunn Street between E. Kirkwood Avenue and E. Third Street will be temporarily closed to traffic and parking from 8am on Friday, the 4th day of September, 2020 until 9pm on Sunday, the 6th day of September, 2020.

3. The street closures outlined above are for the purposes of allowing the 4th Street Festival, Inc., to provide an outdoor art show of high quality that is mutually beneficial to the artists and the community on Saturday, September 5th and Sunday, September 6th 2020.
4. The artists, performers, craftsperson and vendors who have not received explicit authorization from the 4th Street Festival, Inc., or their representatives or agents, to participate in the 4th Street Festival of the Arts and Crafts, shall not be permitted to utilize the closed off portions of the streets or sidewalks outlined above for the purposes of performing, displaying, producing or selling items or goods.
5. 4th Street Festival, Inc., shall work with City of Bloomington Parking Enforcement regarding a requested closure of any parking spaces. Parking Enforcement shall post "No Parking" signs at appropriate parking spaces at least 24 hours in advance of their closure.
6. 4th Street Festival, Inc., shall be responsible for placement and removal of barricades. 4th Street Festival, Inc., is responsible for contacting the City's Planning and Transportation Department for instructions on the type of and placement of said barricades. 4th Street Festival, Inc., agrees to obtain at its own expense and place barricades to close the streets, not before 8am on Friday, the 4th day of September, 2020 and to remove barricades by midnight on Sunday, September 6th 2020.
7. 4th Street Festival, Inc., will be responsible for removing all trash, picking up litter including cigarette butts from the street and sidewalks within these blocks, cleaning any grease or other food products from the pavement and sidewalks, and removing any "No Parking" signs posted as part of the event. Cleanup shall be completed by midnight on Sunday, September 6th, 2020.
8. By granting permission to utilize City property to facilitate this activity, the City also waives the City Noise Ordinance in accordance with Section 14.09.070 of the Bloomington Municipal Code, and therefore amplified sound and music may be played during the hours of the event.
9. 4th Street Festival, Inc., shall be responsible for notifying the general public, public transit and public safety agencies of the street closing in advance by notice at least 48 hours in advance.
10. 4th Street Festival, Inc., shall be responsible for developing, enacting, and enforcing an Emergency Action Plan covering emergencies, including but not limited to weather related emergencies, that may arise during the course of the 4th Street Festival of the Arts and Crafts, a copy of which 4th Street Festival, Inc., agrees to submit to City of Bloomington staff at least thirty (30) days prior to the beginning of the 4th Street Festival of the Arts and Crafts;

11. In consideration for the use of the City’s property and to the fullest extent permitted by law, 4th Street Festival, Inc., for itself, its officers, directors, agents, employees, members, successors and assigns, does hereby indemnify and hold harmless the City of Bloomington, the Board, and the offices, agents and employees of the City and the Board from any and all claims, demands, damages, costs, expenses or other liability arising out of bodily injury or property damage (collectively “Claims”) which may occur as a result of the use of said property, including, but not limited to, any claim or claims brought by third parties, whether or not sounding in tort or contract.
12. That _____, by signing this agreement, represents that he/she has been fully empowered by proper action of the entity to enter into the agreement and has authority to do so.

ADOPTED THIS 4th DAY OF February, 2020.

BOARD OF PUBLIC WORKS: 4th Street Festival, Inc.:

Kyla Cox Deckard, President

Signature

Beth H. Hollingsworth, Vice President

Printed Name, Title

Dana Palazzo, Secretary

Date

February 4th, 2020
Date



Board of Public Works Staff Report

Project/Event: Disposal of Surplus Items by the City of Bloomington – Information & Technology Services

Staff Representative: Rick Dietz

Date: February 4, 2020

Report:

The Department of Information & Technology Services has a large stock of computer equipment and peripheral's that are inoperable or donateable.

The Department of Information & Technology Services staff believe that the expense of labor, equipment, and fuel required to organize and transport all of this equipment for a sale or transfer, exceeds the value of the equipment. These items are attached as Recycle 17 - 2020, and Donation 17 – 2019.

Recommendation and Supporting Justification:

Under Indiana Code § 5-22-22-6, the City of Bloomington Board of Public Works may determine these devices to be surplus property and may conduct a private sale or transfer the property without advertising, as there is more than one (1) item, and the value of these inoperable and/or outdated devices is less than five thousand dollars (\$5,000).

Recommend **Approval** **Denial by: Rick Dietz**

IT Department

Recycle 17 - 2019 Info

Lot ID: 38, Date: 12/02/2019, Type:Recycle

Recycled Items List

Asset ID	Asset Num	Serial #	Name	Category	Installed	Description	Location	Date
6411	140332		ITS140332		09/09/0014	UPS	Tech-Recyclers	01/28/2020
6403	80128		ITS80128	Other	08/08/0008	Cisco firewall	Tech-Recyclers	01/28/2020
6404	80129		ITS80129	Other	08/08/0008	Cisco firewall	Tech-Recyclers	01/28/2020
6405	60454		ITS60454	Wireless Access Point	06/06/0006	Cisco external wifi antenna	Tech-Recyclers	01/28/2020
6406	100058		ITS100058	Wireless Access Point	10/10/0010	Cisco external wifi antenna	Tech-Recyclers	01/28/2020
6407	100085		ITS100085	Wireless Access Point	10/10/0010	Cisco external wifi antenna	Tech-Recyclers	01/28/2020
6408	130136		ITS130136	Switch	01/01/0013	Avocent 3008 KVM Switch	Tech-Recyclers	01/28/2020
6409	171111		ITS171111	Other		Misc Cables	Tech-Recyclers	01/28/2020
6410	171112		ITS171112	Other		Misc Equipment	Tech-Recyclers	01/28/2020
4185	070385		f2x070385	NetworkPrinter		HP Printer	Tech-Recyclers	01/28/2020
4536	099090	3111535	DIL099090	NetworkPrinter		Printer	Tech-Recyclers	01/28/2020
3008	100429	FI5110C 528181	ITS100429	Scanner		Desktop Scanner	Tech-Recyclers	01/28/2020
6402	120030		ITS120030	Other	12/12/0012	Cisco firewall	Tech-Recyclers	01/28/2020
6401	80245		ITS80245	Other	08/08/0008	Cisco firewall	Tech-Recyclers	01/28/2020
6400	60233		ITS60233	Other	06/06/0006	Cisco firewall	Tech-Recyclers	01/28/2020
6399	60238		ITS60238	Other	06/06/0006	Cisco firewall	Tech-Recyclers	01/28/2020
6398	60234		ITS60234	Other	06/06/0006	Cisco firewall	Tech-Recyclers	01/28/2020
6397	100022		ITS100022	UPS	10/10/0010	CyberPower UPS	Tech-Recyclers	01/28/2020
4597	099030		FRS099030	Other			Tech-Recyclers	01/22/2020
6386	100046		FLE100046	UPS	01/01/2010	UPS	Tech-Recyclers	01/16/2020
6387	120219	0162122009003977	FLE120219	Switch	06/01/2012	Juniper Switch	Tech-Recyclers	01/16/2020
3874	1524775	CQYEP2003755	uac1524775	UPS			Tech-Recyclers	01/16/2020

1270	1524576b	8BRNS32	fle1524576b	Laptop	08/03/2015	Bad HD	Tech-Recyclers	01/14/2020
6384	140415		CLK140415	LCD 1	01/13/2014		Tech-Recyclers	01/13/2020
6370	070113		DIL070113	LCD 1	01/09/2007		Tech-Recyclers	01/09/2020
3134	105000		PLN105000	NetworkPrinter			Tech-Recyclers	01/07/2020
6363	120197		ITS120197	Tablet	01/02/2020		Tech-Recyclers	01/02/2020

IT Department

Donation 17 - 2019 Info

Lot ID: 37, Date: 12/02/2019, Type:Donation

Donation Items List

Asset ID	Asset Num	Serial #	Name	Category	Division	Installed Date	Organization	Date
382	1520055	DWRLB42	pws1520055	Desktop	Public Works	03/27/2015	Richland-Bean Blossom C.S.C	01/23/2020
1519	1525013b	1WYTV52	prs1525013b	Desktop	Parks and Recreation	09/30/2015	Richland-Bean Blossom C.S.C	01/23/2020
1233	1524576i	3RBP052	pln1524576i	Desktop	Planning	09/14/2015	Monroe County Community School Corporation	01/22/2020
1589	1525013c	1WYSV52	prs1525013c	Desktop	Parks and Recreation	09/28/2015	Monroe County Community School Corporation	01/22/2020
1594	1525010t	DS5PV52	its1525010t	Desktop	IT	11/30/2015	Richland-Bean Blossom C.S.C	01/21/2020
127	130037	DMBZSW1	mnr130037	Desktop	Monroe	05/08/2013	Richland-Bean Blossom C.S.C	01/21/2020
1232	1524576c	526LR52	pln1524576c	Desktop	Planning	07/29/2015	Monroe County Community School Corporation	01/14/2020
4572	140103		DIL140103	Desktop	Dillman		Richland-Bean Blossom C.S.C	01/14/2020
1503	1524576h	520KR52	pln1524576h	Desktop	Planning	09/16/2015	Monroe County Community School Corporation	01/14/2020
1218	1524576f	521MR52	pln1524576f	Desktop	Planning	11/09/2015	Richland-Bean Blossom C.S.C	01/13/2020
5659	1524576O		BTR1524576O	Desktop	Bloomington Transit	12/27/2018	Richland-Bean Blossom C.S.C	01/13/2020
6340	1525203F		BTR1525203F	Desktop	Bloomington Transit	12/11/2015	Richland-Bean Blossom C.S.C	01/13/2020
6373	100301		ITS100301	Desktop	IT	01/10/2010	Richland-Bean Blossom C.S.C	01/10/2020
1229	1524576j	524LR52	pln1524576j	Desktop	Planning	07/29/2015	Richland-Bean Blossom C.S.C	01/10/2020



Board of Public Works Staff Report

Project/Event:	Declaration of Obsolete Yard Waste Magnets as Surplus Property
Petitioner/Representative:	Sanitation Division of Public Works Department
Staff Representative:	Rhea Carter
Meeting Date:	2/4/2020

The Sanitation Division has a large number of 2019 yard waste magnets that are obsolete and are of no use to the City. The Board of Public Works can declare the magnets to be surplus property and authorize their disposal by transfer or donation. The Sanitation Division would like the Board to declare the magnets as surplus property and allow them to be donated to Monroe County Solid Waste. Monroe County Solid Waste works with schools, and the children paint the magnets and use them in creating artwork

Staff is supportive of the request.

Recommend **Approval** **Denial by** Rhea Carter

**BOARD OF PUBLIC WORKS
RESOLUTION 2020-06**

**TO DISPOSE OF SURPLUS PERSONAL PROPERTY
OWNED BY THE CITY OF BLOOMINGTON**

WHEREAS, the City of Bloomington Information & Technology Services Department (“ITS”) purchases and provides equipment for City Departments including, but not limited to, computers, computer hard drives, keyboards, monitors, and other computer accessories, which are used by a significant portion of City employees in order to assist the employees in their work on behalf of the City; and

WHEREAS, all of this equipment has limited life cycles; and

WHEREAS, as this equipment becomes inoperable and/or outdated it is returned to ITS by City Departments, and ITS provides those Departments with new replacement equipment; and

WHEREAS, ITS has a large stock of returned equipment which ITS wishes to dispose of as surplus personal property; and

WHEREAS, this equipment is identified in Exhibit A, which is attached hereto and incorporated herein by reference; and

WHEREAS, pursuant to Indiana Code § 5-22-22-6, the City of Bloomington Board of Public Works (hereinafter “Board of Public Works”) may determine this equipment to be surplus property and may conduct a private sale or transfer the property without advertising, as there is more than one (1) item, and the value of this inoperable and/or outdated equipment is less than five thousand dollars (\$5,000); and

WHEREAS, ITS has assessed the value of this equipment contained in Exhibit A to be less than five thousand dollars (\$5,000); and

WHEREAS, pursuant to Indiana Code § 5-22-22-8, the Board of Public Works is also authorized to consider this equipment worthless, if the value of the equipment is less than the estimated cost of the sale and transportation of the equipment; and

WHEREAS, in considering the expense of labor, equipment and fuel required to organize and transport all of this equipment contained in Exhibit A for a sale or transfer, ITS believes that these costs exceed the value of the equipment; and

NOW, THEREFORE, be it hereby resolved by the Board of Public Works that:

1. The equipment contained in Exhibit A is hereby declared to be surplus personal property.
2. The value of the equipment contained in the Exhibit is assessed to be less than five thousand dollars (\$5,000).
3. The costs of transporting this equipment and conducting a private sale exceed the value of the equipment.
4. The equipment contained in Exhibit A is therefore determined to be worthless and, pursuant to Indiana Code § 5-22-22-8, may be demolished, donated or junked.

PASSED AND ADOPTED by the City of Bloomington Board of Public Works this 4th day of February, 2020.

BOARD OF PUBLIC WORKS

Kyla Cox Deckard, President

Beth H. Hollingsworth, Vice President

Dana Palazzo, Secretary

Attest: _____
Rick Dietz, Director
Information & Technology Services



Board of Public Works Staff Report

Project/Event:	Declaration of Obsolete Yard Waste Magnets as Surplus Property
Petitioner/Representative:	Sanitation Division of Public Works Department
Staff Representative:	Rhea Carter
Meeting Date:	2/4/2020

The Sanitation Division has a large number of 2019 yard waste magnets that are obsolete and are of no use to the City. The Board of Public Works can declare the magnets to be surplus property and authorize their disposal by transfer or donation. The Sanitation Division would like the Board to declare the magnets as surplus property and allow them to be donated to Monroe County Solid Waste. Monroe County Solid Waste works with schools, and the children paint the magnets and use them in creating artwork

Staff is supportive of the request.

Recommend **Approval** **Denial by** Rhea Carter

**BOARD OF PUBLIC WORKS
RESOLUTION 20-07**

**TO DISPOSE OF SURPLUS PERSONAL PROPERTY
OWNED BY THE CITY OF BLOOMINGTON**

WHEREAS, the Sanitation Division of the City's Public Works Department annually distributes yard waste magnets to provide a schedule and instructions for disposition of yard waste; and

WHEREAS, the magnets have a one year life cycle; and

WHEREAS, the Sanitation Division has a large number of 2019 yard waste magnets which it wishes to dispose of or donate as surplus personal property; and

WHEREAS, pursuant to Indiana Code § 5-22-22-6, the City of Bloomington Board of Public Works (hereinafter "Board of Public Works") may determine this equipment to be surplus property and may conduct a private sale or transfer the property without advertising, as there is more than one (1) item, and the value of this inoperable and/or outdated equipment is less than five thousand dollars (\$5,000); and

WHEREAS, the Sanitation Division has assessed the value of this equipment to be less than five thousand dollars (\$5,000); and

WHEREAS, pursuant to Indiana Code § 5-22-22-8, the Board of Public Works is also authorized to consider this equipment worthless, if the value of the equipment is less than the estimated cost of the sale and transportation of the equipment; and

WHEREAS, the Sanitation Division believes the cost of organizing and conducting a sale exceeds the value of the equipment; and

WHEREAS, the Sanitation Division wishes to donate the 2019 yard waste magnets to the Monroe County Solid Waste, as they work with schools, and the children paint and create artwork with the magnets.

NOW, THEREFORE, be it hereby resolved by the Board of Public Works that:

1. The 2019 yard waste stickers are hereby declared to be surplus personal property.
2. The value of these stickers is assessed to be less than five thousand dollars (\$5,000).
3. The costs of transporting this equipment and conducting a private sale exceed the value of the equipment.
4. The 2019 yard waste stickers can be donated to the Monroe County Solid Waste.

PASSED AND ADOPTED by the City of Bloomington Board of Public Works this 4th day of February, 2020.

BOARD OF PUBLIC WORKS

Kyla Cox Deckard, President

Beth H. Hollingsworth, Vice President

Dana Palazzo, Secretary

Attest: _____
Rhea Carter, Director
Sanitation Division of Public Works Dept.

REGISTER OF PAYROLL CLAIMS
Board: Board of Public Works Claim Register

Date:	Type of Claim	FUND	Description	Bank Transfer	Amount
1/31/2020	Payroll				438,476.07
					<u>438,476.07</u>

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing register of claims, consisting of 1
claim, and except for the claims not allowed as shown on the register, such claims are hereby allowed in the
total amount of **\$ 438,476.07**

Dated this 4th day of February year of 2020.

Kyla Cox Deckard President **Beth H. Hollingsworth Vice President** **Dana Palazzo Secretary**

I hereby certify that each of the above listed voucher(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Fiscal Officer _____



Board of Public Works Staff Report

Project/Event: Addendum for Extension of BCTM Agreement
Petitioner: Parks and Recreation Department
Staff Representative: Paula McDevitt, Director
Date: 2/4/2020

Report: Requesting Board of Public Works approval of the amendment to extend the 2019 partnership agreement.

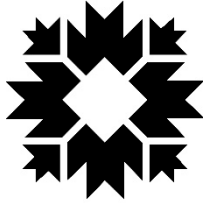
The Buskirk Chumley Theater is owned by the City of Bloomington and has been successfully administered and maintained through a cooperative partnership agreement between the City of Bloomington Parks and Recreation department and Buskirk Chumley Theater Management, Inc. (BCTM) since 2001.

Normally the partnership is renewed in December for the upcoming year. However due to schedules and 2019 events, the 2020 partnership agreement is currently under negotiation. This amendment to the partnership agreement allows time for the negotiations to be complete to the satisfaction of both partners.

Both partners agree to work towards presenting the 2020 partnership agreement at the February 25th Park Board meeting and the March 3rd Redevelopment Commission meeting.

Recommendation and Supporting Justification: Staff recommends that the Board approve the Addendum to the BCTM Agreement.

Recommend **Approval** **Denial** by Paula McDevitt



CITY OF BLOOMINGTON
Parks and Recreation

Date: January 30, 2020

To: Board of Public Works
City of Bloomington

From: Paula McDevitt, Director
Bloomington Parks and Recreation

Re: Amendment to the Buskirk Chumley Theater Management Partnership Agreement

Requesting Board of Public Works approval of the amendment to extend the 2019 partnership agreement.

BACKGROUND

The Buskirk Chumley Theater is owned by the City of Bloomington and has been successfully administered and maintained through a cooperative partnership agreement between the City of Bloomington Parks and Recreation department and Buskirk-Chumley Theater Management, Inc. (BCTM) since 2001.

Normally the partnership is renewed in December for the upcoming year. However due to schedules and 2019 events, the 2020 partnership agreement is currently under negotiation. This amendment to the partnership agreement allows time for the negotiations to be complete to the satisfaction of both partners.

Both partners agree to work towards presenting the 2020 partnership agreement at the February 25th Park Board meeting and the February 4th Board of Public Works meeting.

Respectfully,

Paula McDevitt
Director
Parks and Recreation

FIRST AMENDMENT TO THE PARTNERSHIP AGREEMENT

THIS Amendment, entered into this _____ day of February, 2020, by and between the City of Bloomington, Indiana, its Board of Park Commissioners (“Parks Board”), and its Redevelopment Commission (“Commission”) (collectively the “City”), and BCT Management, Inc., an Indiana non-profit corporation (“BCTM”), WITNESSETH:

WHEREAS, the City and BCTM entered into a partnership agreement for management of the Buskirk-Chumley Theater with an effective date of January 1, 2019, (“Original Agreement”), and

WHEREAS, the parties are currently negotiating a new partnership agreement for 2020; and

WHEREAS, it is in the public interest that the term of the Original Agreement be extended until March 1, 2020, or until a new agreement is reached, whichever is earlier;

NOW, THEREFORE, it is agreed between the parties hereto that:

I. Paragraph three of Article 2 Duration of Agreement shall be amended to read as follows:

This Agreement shall be in full force and effect from January 1, 2019, until March 1, 2020, unless replaced by a new agreement prior to March 1, 2020, or early termination occurs as described in paragraph 6(j) below.

II. In all other respects, the Original Agreement shall continue in effect as originally executed.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed the day and year first written above.

CITY OF BLOOMINGTON, INDIANA

BCT MANAGEMENT, INC.

By: Paula McDevitt
Paula McDevitt, Director

By: _____

By: _____
Philippa M. Guthrie, Corporation Counsel

Print Name, Title

REDEVELOPMENT COMMISSION

BOARD OF PARK COMMISSIONERS

By: _____
Donald Griffin, President

By: Kathleen Mills
~~Les Coyne~~, President
Kathleen Mills

BOARD OF PUBLIC WORKS

By: _____
Kyla Cox Deckard, President

CITY OF BLOOMINGTON
Legal Department
Reviewed By: [Signature]
DATE: 1/21/20



Board of Public Works Staff Report

Project/Event:	Exchange of Real Property with the Trustees of Indiana University
Petitioner/Representative:	Legal Department
Staff Representative:	Jacquelyn Moore
Meeting Date:	2/4/2020

State law authorizes the transfer or exchange of property between governmental entities upon terms and conditions agreed upon by the entities as evidenced by the adoption of substantially identical resolutions by each entity. The Trustees of Indiana University will consider their adoption of a resolution during their meeting on February 13-14, 2020.

Each entity will donate real property to the other and will receive real property from the other. The property owned by IU, which will be donated to the City, is located on E. 17th Street at the 45/46 Bypass upon which sits a water tank used by CBU.

The property owned by the City, which will be donated to the Trustees of IU, is a 5 acre parcel conveyed to the City in 1939 by the Bloomington Water Company, upon which the IU Bell Tower was previously located. This 5 acre parcel contains a City of Bloomington water line, and the City is reserving unto itself a Water Line Easement, with rights to enter the property to perform any actions necessary to maintain, repair or replace the water line.

Upon the authorization of the City and the Trustees to exchange these 2 properties, deeds will be prepared which will transfer ownership of the properties to the respective donee. The deed which would convey the 5 acre parcel to the Trustees of IU would be presented to you for execution at a subsequent meeting.

Staff is supportive of the request.

Recommend **Approval** **Denial by** Jacquelyn Moore



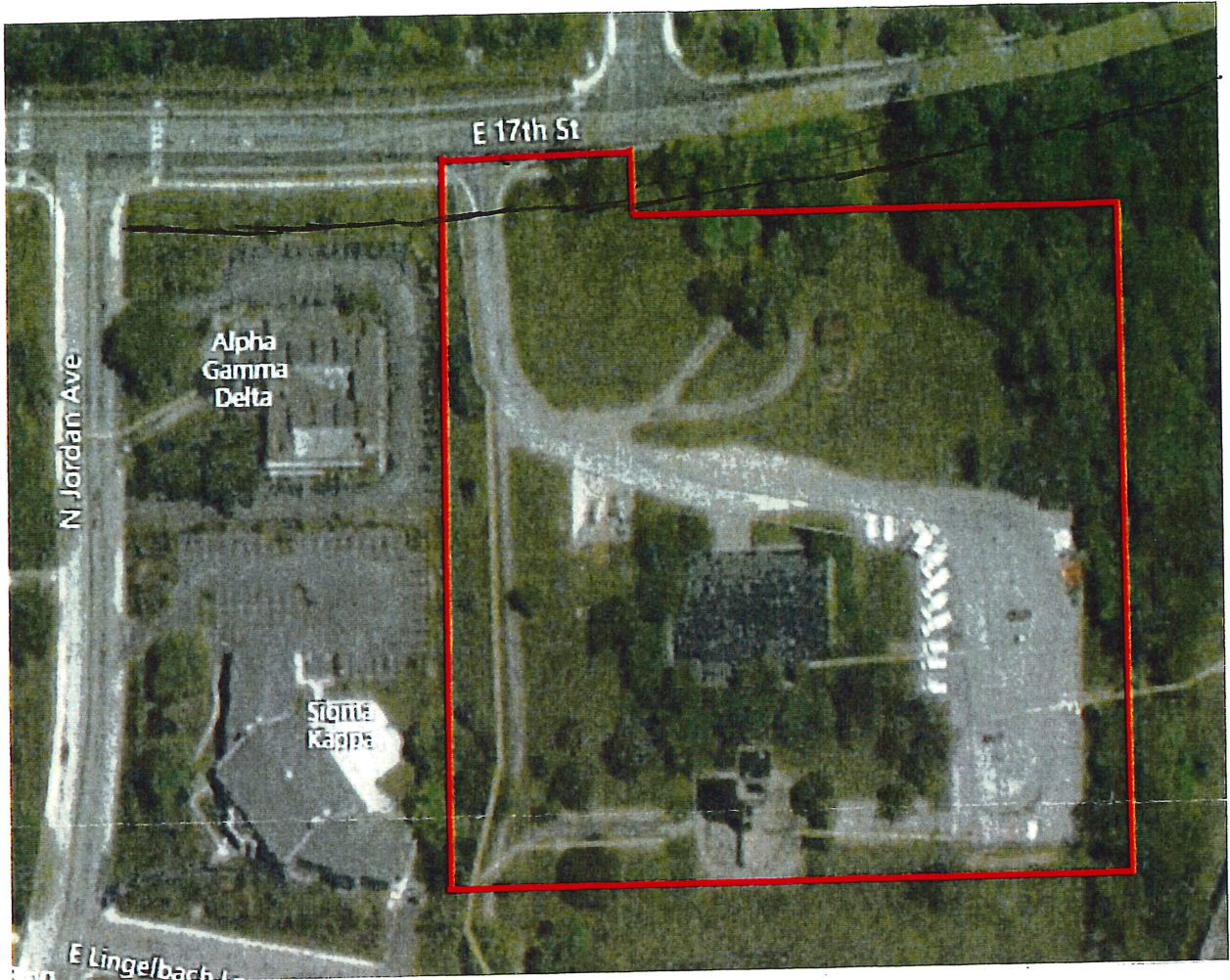


EXHIBIT A

A part of the Northwest quarter of Section 34, Township 9 North, Range 1 West, further described as follows:

Beginning on the half section line on a point 600 feet South of the Northeast corner of said Northwest quarter section; thence running North on said line 300 feet to the South line of a tract heretofore deeded to the State of Indiana for the use of Indiana University; thence West along the South line of said tract 335 feet to the Southwest corner of said Indiana University tract; thence North along the West end of said Indiana University tract 300 feet to the North section line of said Section 34; thence West on said Section line 195 1/2 feet; thence South 600 feet to a stone; thence East 530 1/2 feet to the place of beginning, containing 5 acres, more or less.

EXHIBIT B

**CITY OF BLOOMINGTON UTILITIES
15' WATER LINE EASEMENT**

A strip of land for water line easement purposes 15 feet in even width lying 7.50 feet on each side of the existing water line, being a part a parcel in the Northeast quarter of the Northwest Quarter of Section 34, Township 9 North, Range 1 West, Bloomington Township, and being more particularly described as follows.

Commencing at the Northeast corner of said Northwest Quarter of said Section 34; thence South along said quarter section line 600 feet; thence leaving said quarter section line West 90.95 feet to a point on the existing water line; thence on and along said water line North 70 degrees 37 minutes 25 seconds West 332.61 feet; thence North 15 degrees 56 minutes 20 seconds West 272.00 feet; thence North 18 degrees 44 minutes 50 seconds West 73.60 feet; thence North 01 degrees 34 minutes 36 seconds East 44.29 feet to the south right of way line of East 17th Street and the terminus of said easement centerline.

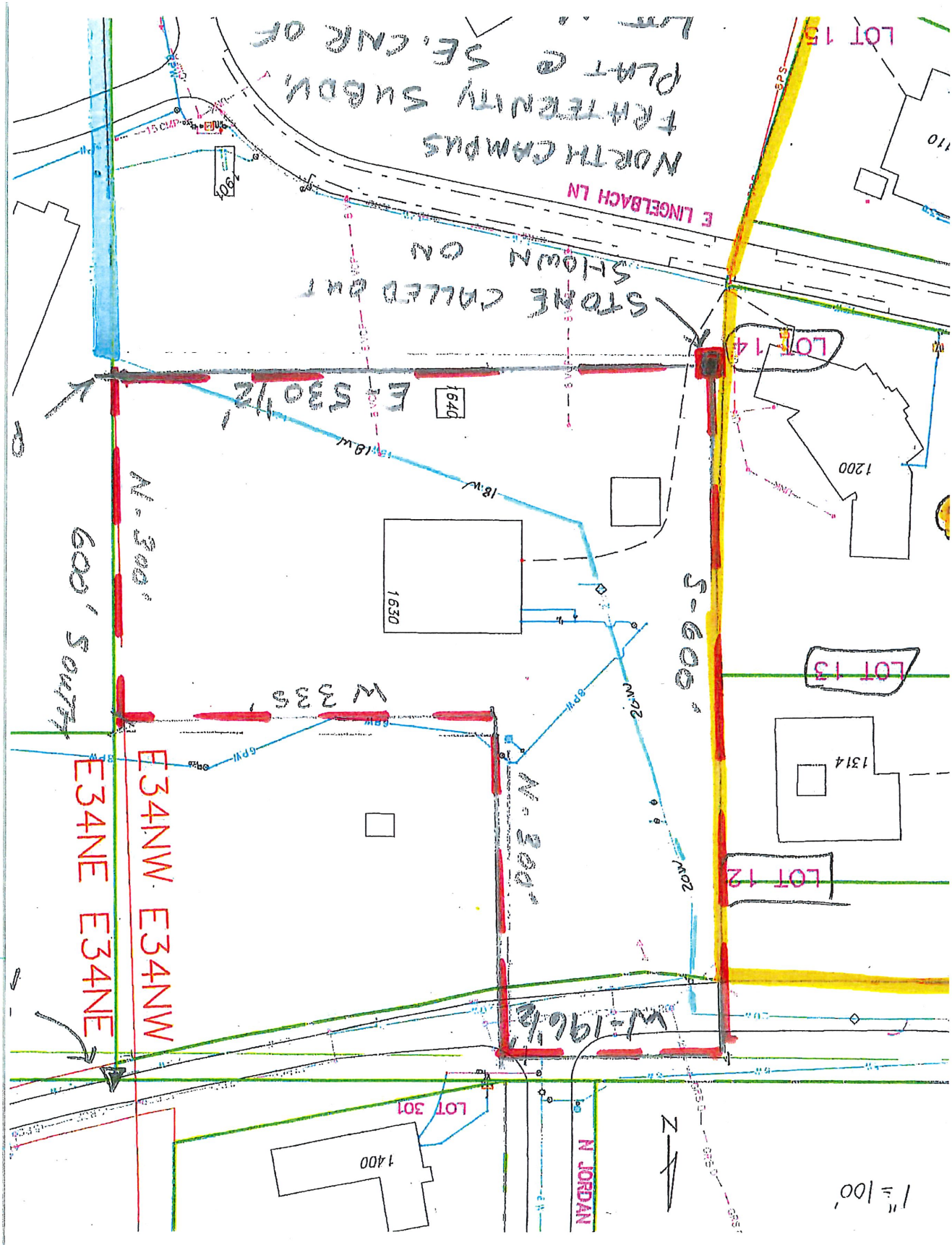
The sidelines of said 15 foot water line easement to be extended or shortened to meet at angle points and to terminate at the north and south lines of said parcel.

This easement centerline shall be identical to the existing water line.

EXHIBIT C

A PART OF THE SOUTHEAST QUARTER OF SECTION 27 AND A PART OF THE NORTHEAST QUARTER OF SECTION 34, BOTH IN TOWNSHIP 9 NORTH, RANGE 1 WEST, MONROE COUNTY, INDIANA, DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE SOUTH RIGHT OF WAY OF 17th STREET AND THE WEST LINE RIGHT OF WAY OF STATE ROAD 45/46 BYPASS, THE NEXT (3) COURSES ARE ALONG SAID WEST RIGHT OF WAY, (1) THENCE SOUTH 73 DEGREES 05 MINUTES 46 SECONDS EAST (INDIANA STATE PLANE, WEST ZONE) 29.26 FEET; (2) THENCE SOUTH 35 DEGREES 06 MINUTES 02 SECONDS EAST 109.47 FEET; (3) THENCE SOUTH 22 DEGREES 03 MINUTES 06 SECONDS EAST 173.00 FEET; THENCE SOUTH 80 DEGREES 03 MINUTES 18 SECONDS WEST 103.00 FEET; THENCE NORTH 77 DEGREES 06 MINUTES 13 SECONDS WEST 65.97 FEET; THENCE NORTH 18 DEGREES 08 MINUTES 41 SECONDS WEST 199.00 FEET TO THE AFORESAID SOUTH RIGHT OF WAY, THE NEXT (2) COURSES ARE ALONG SAID RIGHT OF WAY; (1) THENCE NORTHEASTERLY 46.02 FEET ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 495.41 FEET AND BEING SUBTENDED BY A CHORD BEARING NORTH 53 DEGREES 46 MINUTES 11 SECONDS EAST 46.00 FEET; (2) THENCE NORTH 37 DEGREES 32 MINUTES 57 SECONDS EAST 57.00 FEET TO THE POINT OF BEGINNING, CONTAINING 0.843 ACRES, MORE OR LESS.



NORTH CAMPUS
FORTY-NINTY SUBDIVISION
SE. COR OF

STONE CALLED OUT
SHOWN ON

600' South
N-300'

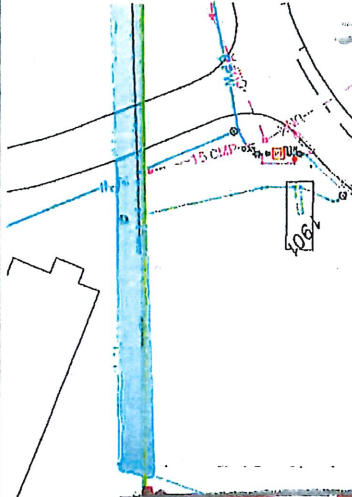
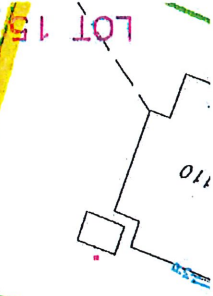
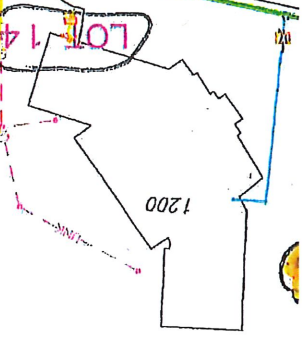
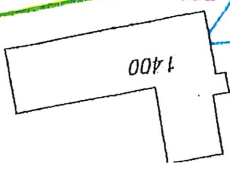
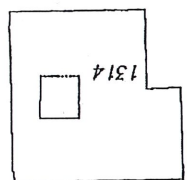
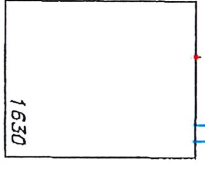
5-600'

E34NW E34NW
E34NE E34NE

W-335'

N-300'

E 530 1/2'



LOT 13

LOT 14

LOT 13

LOT 12

LOT 301

N JORDAN

E LINGELBACH LN



1" = 100'

**CITY OF BLOOMINGTON BOARD OF PUBLIC WORKS
RESOLUTION 20 – 02**

A RESOLUTION FOR THE EXCHANGE OF REAL PROPERTY

A **RESOLUTION** of the Board of Public Works authorizing both the acceptance of a donation of certain real estate from The Trustees of Indiana University and the donation of certain real estate to The Trustees of Indiana University.

WHEREAS, the City of Bloomington, Indiana, acting by and through its Board of Public Works, an entity having the power to take an interest in land pursuant to Indiana Code § 36-1-4-5, is interested in the ownership and title to certain real estate located at the corner of East 17th Street and the 45/46 Bypass, Bloomington, Indiana, as described by the legal description attached hereto and incorporated herein as Exhibit “C” (the “Real Estate to be Owned by the City of Bloomington”); and

WHEREAS, the City of Bloomington, Indiana, acting by and through its Board of Public Works, an entity having the power to transfer an interest in land pursuant to Indiana Code § 36-1-4-6, is interested in transferring the title to a five (5) acre parcel conveyed to the City of Bloomington on July 1, 1939, by the Bloomington Water Company. The legal description of this property is found in the records of the Office of the Recorder of Monroe County, Indiana, in Deed Book 91, Pages 527-529. This legal description is attached hereto and incorporated herein as Exhibit “A” (the “Real Estate to be Donated to The Trustees of Indiana University; and

WHEREAS, this Real Estate to be Donated to The Trustees of Indiana University contains an existing City of Bloomington water line. The City of Bloomington is reserving unto itself a water line easement, as well as the right to enter upon said real estate for the purposes of installing, operating, maintaining, repairing and replacing lines, pipes and any appurtenances as necessary. The City of Bloomington intends this easement to run with the land. A legal description is attached hereto and incorporated herein as Exhibit “B” (the “City of Bloomington Water Line Easement”); and

WHEREAS, Indiana Code 36-1-11-8 authorizes the transfer or exchange of property between governmental entities upon terms and conditions agreed upon by the entities as evidenced by adoption of substantially identical resolutions by each entity; and

WHEREAS, The Trustees of Indiana University, Bloomington, Indiana, have or will have adopted a resolution substantially identical to this Resolution 20-02.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Public Works finds that it will serve the best interest of the City and the public to receive title to the real estate described in Exhibit A and to exchange title to the real estate described in Exhibit B for no monetary consideration, while reserving unto itself a Water Line Easement as described in Exhibit C; and

BE IT FURTHER RESOLVED, that such grant shall become effective upon the adoption of a substantially identical resolution by The Trustees of Indiana University, which is entitled “A RESOLUTION OF THE TRUSTEES OF INDIANA UNIVERISTY FOR THE EXCHANGE OF REAL PROPERTY” and the execution of all such documents, instruments, certificates and papers as may be necessary to complete the transactions contemplated by these resolutions; and

BE IT FURTHER RESOLVED, that the Corporation Counsel for the City of Bloomington is hereby authorized and directed to do and perform all actions and to execute all such documents, instruments, certificates and papers which are necessary, desirable or appropriate to carry out the transaction contemplated by these resolutions, in such forms as the Corporation Counsel shall determine to be proper.

Adopted by the Board of Public Works of the City of Bloomington, Indiana, on the 4th day of February, 2020.

BOARD OF PUBLIC WORKS

Kyla Cox Deckard, President

Beth H. Hollingsworth, Vice President

Dana Palazzo, Secretary

CORPORATION COUNSEL

Philippa M. Guthrie



Board of Public Works Staff Report

Project/Event: Resolution to uphold the Order to Seal for More Than 90 Days
Petitioner/Representative: HAND
Staff Representative: Michael Arnold
Date: 04 February 2020

Report:
13 January 2020 Drive by of Property
16 January 2020 Sent Order to Seal

The HAND Code Enforcement Officer noted the structure had not yet been sealed. There was a fire at this structure late November/early December. HAND is requesting the structure be sealed until it can be repaired or properly removed. This Order to Seal is for more than 90 days and requires the Bloomington Public Works Board to uphold the Resolution.

Recommend **Approval** **Denial by:** Michael Arnold



**City of Bloomington
Housing and Neighborhood Development**

14 January 2020

Marcia Elaine Finley, L/E Iris Pans
130 S Johnson Ave
Bloomington IN 47404

**UNSAFE BUILDING
ORDER TO SEAL**

RE: Structure(s) located at 130 S Johnson Ave., Bloomington, Indiana 47404
Legal description of relevant property: 013-53030-00 Maple Grove Baby Farms Pt Lot
3; (3B) S 123' x 132' .417A

You are the recorded owner of the aforementioned property ("Property"). A recent inspection determined the Property to contain an unsafe structure(s) and revealed violations of Bloomington Municipal Code ("B.M.C.") Chapter 17.16 and Indiana Code ("I.C.") Chapter 36-7-9. Pursuant to B.M.C. Chapter 17.16 and I.C. § 36-7-9-5(a)(2), you are hereby **ORDERED** to **SEAL THE STRUCTURE(S)** at the above-referenced property within **20** days, to wit: commencing on the date of receipt of this Order to Seal. This Order to Seal expires on 14 January 2022.

The following actions must be taken to comply with this Order:

1. **Seal the structure in accordance with the guidelines attached below**
2. **If the structure is to be removed or altered, then the property shall be required to go through the Historic Preservation Commission Demolition Delay process (Contact HAND for more information).**
3. **Notify Housing and Neighborhood Development upon completion of the work.**

The structure referenced above is being declared unsafe in accordance with B.M.C. Chapter 17.16 and I.C. § 36-7-9-4(a) and this **ORDER TO SEAL** is being issued as a result of inspection(s) conducted by HAND on 13 January 2020. The inspection(s) revealed that the property is:

- In an impaired structural condition that makes it unsafe to a person or property;
- A fire hazard;
- A hazard to the public health;
- A public nuisance;

- Dangerous to a person or property because of a violation of the below listed statute or ordinance concerning building condition or maintenance:
17.16.060(a); and/or
- Vacant and not maintained in a manner that would allow human habitation, occupancy, or use under the requirements of the below listed statute or ordinance:

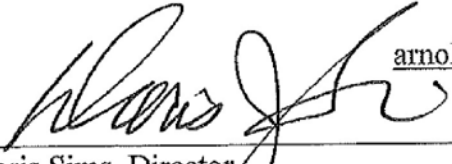
The law requires a hearing be held before this Order can go into effect. To that end, a hearing will be conducted by the City of Bloomington's ("City") Board of Public Works ("Board") at **5:30 p.m. local time on 04 February 2020**. The hearing will take place in the City's Common Council Chambers, located at 401 North Morton Street, Bloomington, Indiana. You or your legal counsel may present evidence, cross-examine witnesses, and present arguments at this hearing.

Failure to comply with this Order by the deadline(s) imposed may result in the City issuing citations for violations of the B.M.C., civil penalties being assessed against you, a civil suit being filed against you, the City making the necessary repairs (either by itself or via the use of an independent third-party contractor) and placing a lien on the Property to recover costs associated with this action, and/or demolition of the Property.

You must notify the City's HAND Department within five (5) days if you transfer title, or if another person or entity agrees to take a substantial interest in the Property. This notification shall include the full name, address and telephone number of the person or entity taking title of or substantial interest in the Property. The legal instrument used in the transfer must also be supplied to the HAND Department. Failure to comply with this notification requirement may render you liable to the City if a judgment is entered for the failure of the City to provide notice to persons holding an interest in the Property.

If you have questions regarding this Order, please feel free to contact Neighborhood Compliance Officer Michael Arnold during normal business hours at the address, telephone number, and/or email herein provided:

Michael Arnold
Neighborhood Compliance Officer
Housing & Neighborhood Development Department (HAND)
401 N. Morton Street/P.O. Box 100
Bloomington, Indiana 47402
(812) 349-3401
arnoldm@bloomington.in.gov


Doris Sims, Director
City of Bloomington
Housing & Neighborhood Development (HAND)
401 N. Morton Street/P.O. Box 100
Bloomington, Indiana 47402

1/17/2020
Date

17.16.060 Uniform standards for sealing an unsafe building.

Pursuant to Indiana Code §§ 36-7-9-5(a)(2) and 36-7-9-5(a)(8), this section hereby establishes a uniform standard for sealing an unsafe building against intrusion by unauthorized persons when such an order is issued by the housing and neighborhood development department or the board of public works:

- (a) All openings of a building shall be closed.
- (b) Openings that are more than one square foot in area and located less than twenty feet above the ground or that are accessible from a part of the building such as a fire escape or other means of access shall be secured by the following means:
 - (1) Plywood or oriented strand board, covered with a weatherproofing substance such as exterior paint or varnish, similar in color to the exterior of the building and cut to the inside dimension of the exterior of the opening, shall be placed in all openings in such a way that no portion of the plywood or oriented strand board extends outside the existing frame.
 - (A) The plywood or oriented strand board shall be placed against any existing exterior window slide trim or a furring strip.
 - (B) If there is no slide trim or furring strip, an equivalent block shall be installed.
 - (C) The slide trim, furring strip or block shall be sufficient to prevent the plywood or oriented strand board from being pushed inward.
 - (D) The plywood or oriented strand board shall be affixed to the exterior frame by use of two and three-quarters-inch or longer ring nails spaced a maximum of eight inches apart.
 - (2) Where the inside dimension of the opening exceeds twenty-six square feet in area, additional exterior support shall be provided by placing continuous pieces of nominal two-inch by four-inch framing grade lumber on the outside of the plywood or oriented strand board in such a manner that every carriage bolt used in the opening passes through and joins such a piece of nominal two-inch by four-inch lumber, the plywood or oriented strand board and the interior brace.
 - (A) The round head of the bolt shall be on the outside of such pieces of nominal two-inch by four-inch lumber that gives exterior support.
 - (B) The pieces of nominal two-inch by four-inch framing grade lumber shall be covered with a weatherproofing substance such as exterior paint or varnish, similar in color to the exterior of the building.
 - (3) In case of a ground level door the following method of securing shall be used:
 - (A) The door shall be placed in good repair including, but not limited to, closing any openings in the door, repairing hinges on the door and providing for an adequate closure to the opening; and
 - (B) The door shall be locked by the use of not less than two hasp locks and padlocks to be located equidistant from the top and bottom casing and each other.
 - (C) If no door exists, or if it is impractical to repair the existing door, the opening shall be secured in the manner described in this subsection, substituting, however, a piece of plywood or oriented strand board for the door. They plywood or oriented strand board shall be covered with a weatherproofing substance such as exterior paint or varnish, similar in color to the exterior of the building.

- (c) Any opening that is less than one square foot in area or that is both more than twenty feet above the ground and not accessible from a part of the building shall be covered so as to prevent the entry of birds, rats or other animals and shall be made weather tight. The covering shall be painted in color similar to the exterior of the building.
- (d) The materials used to secure the openings of a building pursuant to these standards shall meet the following specifications:
 - (1) Plywood or oriented strand board: no less than one-half-inch exterior grade;
 - (2) Braces: no less than nominal two-inch by four-inch framing grade lumber; and
 - (3) Bolts: no less than three-eighths-inch carriage bolts.
- (e) The housing and neighborhood development department or board of public works may allow the use of other materials and methods of securing openings, including the use of existing doors, if it is shown that, as related to the particular circumstances, the objectives of these standards would be met by the use of such materials and methods.

(Ord. No. 14-23, § 1, 10-29-2014)



**BOARD OF PUBLIC WORKS
RESOLUTION 2020-03
Unsafe Order for 2412 W. 3rd St., Bloomington, Indiana**

WHEREAS, the City of Bloomington Housing and Neighborhood Development (“HAND”) issued an **Order To Seal** an unsafe structure on real estate located at 2412 W. 3rd St., Bloomington, Indiana (the "Property") because the structure is unsafe as defined by both Indiana Code 36-7-9 and Chapter 17.16 of the Bloomington Municipal Code; and

WHEREAS, HAND issued an Order to the owner of record for the Property, and those individuals or corporations who are believed to have a substantial interest in the Property, in accordance with the rules and procedures outlined in Indiana Code 36-7-9 *et seq.* and Chapter 17.16 of the Bloomington Municipal Code; and

WHEREAS, the Board of Public Works heard testimony and reviewed evidence on this Order at its Regular Meeting of Tuesday, February 4, 2020.

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF PUBLIC WORKS HEREBY:

- Affirms the Order issued by HAND on January 14, 2020.
- Rescinds the Order issued by HAND on January 14, 2020.
- Modifies the Order issued by HAND on January 14, 2020. This modification is less stringent than HAND's original Order and now requires the property owner to take the following actions:

So Ordered this 4th day of February, 2020.

By: _____
Kyla Cox Deckard, President of the Board

STATE OF INDIANA)
) SS:
COUNTY OF MONROE)

Before me, a Notary Public in and for said County and State, personally appeared _____, of the City of Bloomington Board of Public Works, who acknowledged the execution of the foregoing Resolution as a voluntary act and deed.

Signature of Notary Public

Date Commission expires

Name of Notary Public

County of Residence

Commission Number: _____



Board of Public Works Staff Report

Project/Event: Approve Contract Amendment 1 with VS Engineering for Temporary Engineering Staff Services

Petitioner/Representative: Planning and Transportation Department

Staff Representative: Neil Kopper, Senior Project Engineer

Date: 2/4/2020

Report: This contract allows the City's Planning and Transportation Department to receive as-needed engineering services related to design, analysis, inspections, and other work as necessary. This contract is particularly beneficial during times when the Department has vacant positions as it does now, but it is also generally beneficial to provide support during busy periods and with specialized services. Work is billed hourly on an as-needed basis. The current contract was entered into on December 11, 2018 with a total not-to-exceed contract amount of \$65,000. This amendment will extend the timeframe of the contract through the end of 2020 and increase the total amount by \$40,000 to a new not-to-exceed amount of \$105,000.

Recommendation and Supporting Justification: Staff recommends that the Board approve the Contract Amendment 1 with VS Engineering for Temporary Engineering Staff Services.

Recommend **Approval** **Denial** by Neil Kopper

AMENDMENT NUMBER 1
TO
CONSULTING SERVICES CONTRACT

This Amendment Number 1, entered into on this 4th day of February, 2020, is made a part of an agreement dated December 11, 2019, between the City of Bloomington Planning and Transportation Department through the Board of Public Works (hereinafter referred to as (“BOARD”) and VS Engineering, Inc., (hereinafter referred to as “Consultant”) to provide temporary engineering staff support services necessary to meet workload demands.

Article 4. Compensation and **Exhibit B Compensation** are amended to increase the not to exceed amount by \$40,000.00. The maximum compensation paid shall not exceed \$105,000.00.

Exhibit C Estimated Project Schedule is amended to read “...This Contract shall be effective upon approval of the Board and shall remain in effect through December 31, 2020, unless either party terminates this Agreement in Accordance with Article 7 of the agreement.

All other terms and conditions in the Consulting Services Agreement entered on December 11, 2019, shall remain in full force and effect.

Owner

City of Bloomington
Board of Public Works

Kyla Cox Deckard, President
President, Board of Public Works

Beth H. Hollingsworth, Vice President

Dana Palazzo, Secretary

Philippa M. Guthrie, Corporation Counsel

Consultant

VS Engineering, Inc.

Sanjay B. Patel, PE
President/Chief Executive Officer



Board of Public Works Staff Report

Project/Event: Change Orders #4 and #5 for the West 17th Street Reconstruction Project

Petitioner/Representative: Planning and Transportation Department

Staff Representative: Matt Smethurst

Meeting Date: February 4, 2020

Change Order #4 consist of various changes including additional compacted stone, common excavation, and concrete forming. Change Order #5 consist of various changes including connecting drainage laterals to a catch basin and cutting and capping a waterline.

The original contract amount for the project was \$3,026,526.18. Change Order #4 would result in an increase to the contract of \$140,399.20. Change Order #5 would result in a deduction to the contract in the amount of \$18,942.00. The new contract sum including Change Orders #4 and #5 would be \$3,350,347.90.

This project is TIF funded. The City of Bloomington will be reimbursed through an INDOT Interlocal Agreement and Community Crossings Matching Grant.

Staff has reviewed the proposed change orders and recommends approval of Change Orders #4 and #5 for the West 17th Street Reconstruction Project.

Recommend **Approval** **Denial** by **Matt Smethurst**

Reed and Sons Construction, Inc.**CHANGE ORDER
REQUEST**299 Moorman Road
Bloomington, IN 47403Phone: (812) 824-9237
Fax: (812) 824-6616**No. 6****TITLE:** Change Order Request**DATE:** 11/18/2019**PROJECT:** City of Bloomington - Planning
City of Bloomington - Planning & Trans.**TO:** Attn:
City of Bloomington
PO Box 100
Bloomington, IN 47402

DESCRIPTIONItem 22 Subgrade Treatment Type - deduct
Item 24A Compacted #53 stone - overage
New item - Excess Soil Haul Off
New item - Geogrid

See attached proposal

Num	Item	Description	Ref	Qty	Unit	Unit Price	Amount
1		Subgrade Treatment Type IB - dedcut		-6,335.000	SY	7.00	-44,345.00
2		Compacted #53 Stone - overage		3,564.000	Ton	24.00	85,536.00
3		Excavtion Common - Excess Soil / Haul Off		1,583.750	CY	10.00	15,837.50
4		Geogrid type IB		375.000	SY	3.50	1,312.50
						Item Total:	\$58,341.00
						Total:	\$0.00
						Total:	\$58,341.00

APPROVAL**By:** _____**By:** _____**Date:** 10/10/2019 _____**Date:** _____

CHANGE PROPOSAL

Reed and Sons Construction, Inc
 299 Moorman Road*Bloomington, IN 47403
 812-824-9237

PROPOSAL SUBMITTED TO:	PHONE:	Fax:	DATE:
City of Bloomington_P&T Dept			October 29, 2019

C/O: Address	RESIDENT REPRESENTATIVE	Tom Mobley(BLN)
401 N Morton St	Job Name:	West 17th St Reconstruction Project

CITY, STATE & ZIP CODE	LOCATION
Bloomington, IN	Monroe Cty

ARCHITECT:	DATE OF PLANS	PLAN # / SHEETS
		site visit

Request for Change in Scope of Work

Due to unforeseen limestone rock at subgrade along with unsuitable variegated soils at subgrade it was agreed to place 9" depth of compacted #53 stone in addition to the original 3" of #53 stone proposed for a total depth of 12" in lieu of the Type IB 14" chemical treatment. The added 9" of stone requires the subgrade be lowered by an additional 9" requiring excavation and haul off of excess spoils. Also due to additional existing soft soils additional depth of stone and a new proposed unit price item "Type IB Geogrid" is required for preparation of proposed subbase. Geogrid and additional stone depth is placed as directed by third party soil testing Agent Patriot Engineering at the time of soil test.

1	DESCRIPTION	Unit Price	Qty	UNIT	SUBTOTAL
2	ITEM 22 SUBGRADE TREATMENT TYPE IB_deduct from original quantities	\$ 7.00	-6335.00	syd	\$ (44,345.00)
3	ITEM 24A COMPACTED AGGREGATE NO. 53 STONE BASE_ADD to original quantities	\$ 24.00	3564.00	ton	\$ 85,536.00
4	NEW ITEM EXCAVATION, COMMON - REMOVE EXCESS SOIL_ADD to original contract	\$ 10.00	1583.75	cyd	\$ 15,837.50
5	NEW ITEM GEOGRID TYPE IB_ADD to original contract	\$ 3.50	375.00	syd	\$ 1,312.50
6					
7					
8	Add 5 days to original Contract				
9	Requested change to original contract			\$	58,341.00

CHANGE PROPOSAL

Reed and Sons Construction, Inc
 299 Moorman Road*Bloomington, IN 47403
 812-824-9237

All other work not specified above can be performed at the following Unit Price Rates per Time and Material tickets in the field as authorized by owner or owner agent.

Item Description	Unit Price (\$)	Unit Measure
Included with item		
4 man Crew- billed in 4 hour increments after 1st 8hrs Svc truck including basic pwr tools Common Skilled Laborer - 2 each Operating Engineer including TL Backhoe or equivalent Heavy machinery - 1 each	\$ 400.00	hour
Dump truck / tag trailer	\$ 125.00	hour

additional charges for Labor not provided by owner- Burden plus 25%	Labor Burden	\$ 1.25
additional charges for Materials not provided by owner- Invoice plus 10%	Invoice	\$ 1.10
additional charges for Equipment not provided by owner- Invoice plus 10%	Invoice	\$ 1.10
additional charges for Professional Services or Subcontractors not provided by owner- Invoice plus 5%	Invoice	\$ 1.05

Excludes all other work including but not limited to: any allowances, permits and/or right of entry/easements, engineering, design, Layout, surveying, testing, removing/relocating conflicts of existing utilities and/or structures, or remobilizing due to delays beyond our control.

STANDARD CONDITIONS: All material is guaranteed to be as specified above. All work is to be completed in a substantial workmanlike manner according to the specifications submitted per standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, and/or delays beyond our control.

SUBMITTED BY:

Thomas J Smith

THIS PROPOSAL IS ONLY VALID FOR: 30 DAYS

ACCEPTANCE OF PROPOSAL: The above price, terms, and conditions are satisfactory and hereby accepted. By signing here you authorize Reed and Sons Construction, Inc. to do the work as specified.

ACCEPTED BY:

EIN / SS #:

DATED:

CHANGE PROPOSAL

Reed and Sons Construction, Inc
 299 Moorman Road*Bloomington, IN 47403
 812-824-9237

PROPOSAL SUBMITTED TO:	PHONE:	Fax:	DATE:
City of Bloomington_P&T Dept			October 29, 2019
C/O: Address	Matt Smethurst (owner rep)	RESIDENT REPRESENTATIVE	Tom Mobley(BLN)
401 N Morton St	Job Name: West 17th St Reconstruction Project		
CITY, STATE & ZIP CODE	LOCATION		
Bloomington, IN	Monroe Cty		
ARCHITECT:	DATE OF PLANS	PLAN # / SHEETS	
		site visit	

Request for Change in Scope of Work

Due to unforeseen limestone rock at subgrade along with unsuitable varigated soils at subgrade it was agreed to place 9" depth of compacted #53 stone in addition to the original 3" of #53 stone proposed for a total depth of 12" in lieu of the Type IB 14" chemical treatment. The added 9" of stone requires the subgrade be lowered by an additional 9" requiring excavation and haul off of excess spoils. Also due to additional existing soft soils additional depth of stone and and a new proposed unit price item "Type IB Geogrid" is required for preperation of proposed subbase. Geogrid and additional stone depth is placed as directed by third party soil testing Agent Patriot Engineering at the time of soil test.

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2	ITEM 22 SUBGRADE TREATMENT TYPE IB_deduct from original quantities	\$ 7.00	-6335.00	syd	\$ (44,345.00)
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5	NEW ITEM GEOGRID TYPE IB_ADD to original contract	\$ 3.50	375.00	syd	\$ 1,312.50
6					
7					
8	Add 5 days to original Contract				
9	Requested change to original contract			\$	58,341.00

Bid Item	YEAR	SECTION	ITEM	DESCRIPTION	UNIT	Bid qty	UNIT	unit bid price
New	2018	203	203-02000	EXCAVATION, COMMON Excess soil Haul Off_9" depth	CYS	1583.75	cyd	\$ 10.00 \$ 15,837.50
0022	2018	207	207-09934	SUBGRADE TREATMENT, TYPE IB	SYS	-6335	syd	\$ 7.00 \$ (44,345.00)
New	2018	214	214-11796	GEOGRID, TYPE IB	SYS	500	syd	\$ 3.50 \$ 1,750.00
0024	2018	303	303-01180	COMPACTED AGGREGATE NO. 53, add qty to original contract	TON	3564	ton	\$ 24.00 \$ 85,536.00
				Subtotal of net changes to contract		1	LS	\$ 58,778.50
<p>*NOTE* Removal of soil 9" depth is a result of installing 12" of stone, original contract included the original 3" of stone base including common excavation and removal of 3" of existing soil to subgrade. To accommodate the additional 9" of stone to a proposed 12" depth total requires additional excavation and removal of 9" of soil to designed subgrade. Soil removal is based on 110 pcf and payed in conversion of the added proposed compacted #53 stone excluding the original 1512 ton for the 3" as originally designed.</p>								
<p>*NOTES AND ASSUMPTIONS OF CALCULATIONS*</p> <p>Calculations for #53 stone 100% #53 stone in place is 136pcf * 98% proctor is 133.28pcf or 100lbs per syd per 1" depth Assuming Stone is 133.28pcf * 27cft/cyd=3598.56lbs/2000lbs per ton is 1.8ton/cyd Additional 12" of #53 stone less 3" of original base bid stone is 9" additional depth over estimated 6335 syd (original type IB chemical treatment) is 1583.75 cyd * 1.8tn/cyd is 2850.75 ton Added 25% arbitrarily to account for added depth at soft spots for geogrid and overage for unpredictable depth of rock breaking to subgrade</p>								
<p>Calculations for excess soil Excess soil to be payed and Measured by conversion of payment of additional 9" depth #53 stone placed at 1.8tn/cyd which is approximately 2850.75Ton divided by 1.8tn/cyd is 1583.75 cyd of excess soil Existing soil as measured in place is 111pcf*27cft per cyd is 3000lbs or 1.5 tn/cyd or 2375.625 ton of existing soil in place</p>								

Reed and Sons Construction, Inc.**CHANGE ORDER
REQUEST**299 Moorman Road
Bloomington, IN 47403Phone: (812) 824-9237
Fax: (812) 824-6616**No. 5****TITLE:** Change Order Request**DATE:** 10/29/2019**PROJECT:** City of Bloomington - Planning
City of Bloomington - Planning & Trans.**TO:** Attn:
City of Bloomington
PO Box 100
Bloomington, IN 47402**DESCRIPTION**Additional forming of footing, lean concrete and conflict with utilities -- see attached proposal for
breakdown
Pedestrian road crossing with brick pavers -- see attached proposal for breakdown

Num	Item	Description	Ref	Qty	Unit	Unit Price	Amount
1		Additional Forming of B Footing, Lean Concrete, Conflict with Utilities		1.000	LS	20,437.20	20,437.20
4		Adding Pedestian Road Crossing with Brick Pavers		1.000	LS	82,121.00	82,121.00
5		Deduct for using 4" stamped concrete in lieu of pavers		1.000	LS	-20,500.00	-20,500.00
						Item Total:	\$82,058.20
						Total:	\$0.00
						Total:	\$82,058.20

APPROVAL**By:** _____**By:** _____**Date:** 10/29/2019 _____**Date:** _____

CHANGE PROPOSAL
 Reed and Sons Construction, Inc
 299 Moorman Road*Bloomington, IN 47403
 812-824-9237

*Verbally
 Approved*

Awaiting change

PROPOSAL SUBMITTED TO: _____ PHONE: _____ Fax: _____ DATE: **October 29, 2019**

City of Bloomington_P&T Dept _____

C/O: **Matt Smethurst (owner rep)** RESIDENT REPRESENTATIVE **Tom Mobley(BLN)**

Address **401 N Morton St** Job Name: **West 17th St Reconstruction Project**

CITY, STATE & ZIP CODE **Bloomington, IN** LOCATION **Monroe Cty**

ARCHITECT: _____ DATE OF PLANS _____ PLAN # / SHEETS _____
 site visit

Request for Change in Scope of Work

Due to a conflict of utilites and over excavation of trench due to rock removal requires a combibnation of additional forming and the use of an additional amount of lean concrete.

	DESCRIPTION	Unit Price	Qty	UNIT	SUBTOTAL
1					
2	Subcontractor additional forming per LF of B footings	\$ 8.40	625	LF	\$ 5,250.00
3	additional lean concrete required for accomodating rock breaking at wall #1	\$ 268.80	18	cyd	\$ 4,838.40
4	additional lean concrete required for accomodating conflict with both existing and proposed utilities at wall #6	\$ 268.80	38.5	cyd	\$ 10,348.80
5					
6					
7					
8					
9					
10					
13	Requested change to original contract				\$ 20,437.20

CHANGE PROPOSAL

Reed and Sons Construction, Inc
299 Moorman Road*Bloomington, IN 47403
812-824-9237

All other work not specified above can be performed at the following Unit Price Rates per Time and Material tickets in the field as authorized by owner or owner agent.

Item Description	Unit Price (\$)	Unit Measure
Included with item		
4 man Crew- billed in 4 hour increments after 1st 8hrs Svc truck including basic pwr tools Common Skilled Laborer - 2 each Operating Engineer including TL Backhoe or equivalent Heavy machinery - 1 each	\$ 400.00	hour
Dump truck / tag trailer	\$ 125.00	hour
additional charges for Labor not provided by owner- Burden plus 25%	Labor Burden	125.00%
additional charges for Materials not provided by owner- Invoice plus 10%	Invoice	110.00%
additional charges for Equipment not provided by owner- Invoice plus 10%	Invoice	110.00%
additional charges for Professional Services or Subcontractors not provided by owner- Invoice plus 5%	Invoice	105.00%

Excludes all other work including but not limited to: any allowances, permits and/or right of entry/easements, engineering, design, Layout, surveying, testing, removing/relocating conflicts of existing utilities and/or structures, or remobilizing due to delays beyond our control.

STANDARD CONDITIONS: All material is guaranteed to be as specified above. All work is to be completed in a substantial workmanlike manner according to the specifications submitted per standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, and/or delays beyond our control.

SUBMITTED BY:

Thomas J Smith

THIS PROPOSAL IS ONLY VALID FOR: 30 DAYS

ACCEPTANCE OF PROPOSAL: The above price, terms, and conditions are satisfactory and hereby accepted. By signing here you authorize Reed and Sons Construction, Inc. to do the work as specified.

ACCEPTED BY:

EIN / SS #:

DATED:

Hostetler Concrete Construction L.L.C

P.O. Box 349
Stinesville, IN 47464

Invoice

Date	Invoice #
10/21/2019	999-2822

Bill To
Reed & Sons Construction 299 Moorman Bloomington, IN. 47403

P.O. No.	Terms	Due Date	Project
	Due on receipt	11/1/2019	

Quantity	Description	Rate	Amount
18	INVOICE IS FOR: 18 yards of lean concrete to leave turndown footing key for wall #1	256.00	4,608.00
		0.00	0.00
38.5	38.5 yards of lean concrete to level turndown footing on wall #6	256.00	9,856.00
		0.00	0.00
	JOB LOCATION: 17th Street, Bloomington, IN	0.00	0.00
		0.00	0.00
	Thank You for doing business with Hostetler Concrete Construction L.L.C	0.00	0.00
		0.00	0.00
	PAYMENTS TO BE MADE AS FOLLOWS: Upon invoice due date.	0.00	0.00
	Plus collection fees	0.00	0.00
	Hostetler Concrete reserves the right to strictly enforce the provisions of the Indiana Mechanic's Lien Statute against any real estate owner, general contractor, subcontractor or material man.	0.00	0.00
		0.00	0.00
	NOTE: Hostetler Concrete Const. LLC is not responsible for any damage to new concrete surfaces caused by any ice or snow melting chemicals applied by others	0.00	0.00
		0.00	0.00
	RETURN BACK COPY WITH PAYMENT	0.00	0.00
	Quality Building from the Ground Up Since 1993	0.00	0.00
UNPAID Invoices charged 1 1/2 % interest, Plus collection fees.		Total	\$14,464.00

Phone #
(812) 876-5197

Hostetler Concrete Construction L.L.C

P.O. Box 349
Stinesville, IN 47464

Invoice

Date	Invoice #
8/27/2019	999-2807

Bill To
Reed & Sons Construction 299 Moorman Bloomington, IN. 47403

P.O. No.	Terms	Due Date	Project
	Due on receipt	9/13/2019	

Quantity	Description	Rate	Amount
625	INVOICE IS FOR: Labor to form 625 lineal ft of B-footings turn down due to unstable ground.	8.00	5,000.00
	JOB LOCATION: 17th Street Bloomington, In.	0.00	0.00
	Thank You for doing business with Hostetler Concrete Construction L.L.C	0.00	0.00
	Hostetler Concrete reserves the right to strictly enforce the provisions of the Indiana Mechanic's Lien Statute against any real estate owner, general contractor, subcontractor or material man.	0.00	0.00
	PAYMENTS TO BE MADE AS FOLLOWS: Upon invoice due date.	0.00	0.00
	Finance charges on overdue balance	18.00%	0.00
	Plus collection fees	0.00	0.00
	NOTE: Hostetler Concrete Const. LLC is not responsible for any damage to new concrete surfaces caused by any ice or snow melting chemicals applied by others	0.00	0.00
	RETURN BACK COPY WITH PAYMENT	0.00	0.00
	Quality Building from the Ground Up Since 1993	0.00	0.00
UNPAID Invoices charged 1 1/2 % interest, Plus collection fees.		Total	\$5,000.00

Phone #
(812) 876-5197

CHANGE PROPOSAL
 Reed and Sons Construction, Inc
 299 Moorman Road*Bloomington, IN 47403
 812-824-9237

*Pending
 Approval +
 change order*

PROPOSAL SUBMITTED TO:	PHONE:	Fax:	DATE:
City of Bloomington_P&T Dept			October 29, 2019
C/O: Address	Matt Smethurst (owner rep)	RESIDENT REPRESENTATIVE	Tom Mobley(BLN)
401 N Morton St		Job Name:	West 17th St Reconstruction Project
CITY, STATE & ZIP CODE	LOCATION		
Bloomington, IN	Monroe Cty		
ARCHITECT:	DATE OF PLANS	PLAN # / SHEETS	
		site visit	

Request for Change in Scope of Work

17th street and crescent Pedestrian road crfossing with Brick pavers per sketch.

1	DESCRIPTION	Unit Price	Qty	UNIT	SUBTOTAL
2	Included pricing extension from original contract unit prices along with new mobilization and quotes from subcontractors.				included
3	added excavation, clearing of right of way, traffic control and engineering for Island				included
4					
5					
6					
7					
8					
9					
10	Add 15 days to original Contract				
13	Requested change to original contract			\$	86,421.00
10	deduct 4" stamped colored concrete instead of brick pavers may deduct from total above			\$	(20,500.00)

CHANGE PROPOSAL

Reed and Sons Construction, Inc
 299 Moorman Road*Bloomington, IN 47403
 812-824-9237

All other work not specified above can be performed at the following Unit Price Rates per Time and Material tickets in the field as authorized by owner or owner agent.

Item Description	Unit Price (\$)	Unit Measure
Included with item		
4 man Crew- billed in 4 hour increments after 1st 8hrs Svc truck including basic pwr tools Common Skilled Laborer - 2 each Operating Engineer including TL Backhoe or equivalent Heavy machinery - 1 each	\$ 400.00	hour
Dump truck / tag trailer	\$ 125.00	hour
additional charges for Labor not provided by owner- Burden plus 25%	Labor Burden	125.00%
additional charges for Materials not provided by owner- Invoice plus 10%	Invoice	110.00%
additional charges for Equipment not provided by owner- Invoice plus 10%	Invoice	110.00%
additional charges for Professional Services or Subcontractors not provided by owner- Invoice plus 5%	Invoice	105.00%

Excludes all other work including but not limited to: any allowances, permits and/or right of entry/easements, engineering, design, Layout, surveying, testing, removing/relocating conflicts of existing utilities and/or structures, or remobilizing due to delays beyond our control.

STANDARD CONDITIONS: All material is guaranteed to be as specified above. All work is to be completed in a substantial workmanlike manner according to the specifications submitted per standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, and/or delays beyond our control.

SUBMITTED BY:

Thomas J Smith

THIS PROPOSAL IS ONLY VALID FOR: 30 DAYS

ACCEPTANCE OF PROPOSAL: The above price, terms, and conditions are satisfactory and hereby accepted. By signing here you authorize Reed and Sons Construction, Inc. to do the work as specified.

ACCEPTED BY:

EIN / SS #:

DATED:

CHANGE ORDER



Project Name:	Change Order Number: 4	Requested By:	<input checked="" type="checkbox"/>
West 17th Street Reconstruction	Date of Change Order: Friday, January 24, 2020	Owner	<input type="checkbox"/>
Contractor:	Engineer's Project #:	Engineer	<input type="checkbox"/>
Reed and Sons Construction, Inc.	NTP Date: Monday, April 1, 2019	Contractor	<input type="checkbox"/>
299 Moorman Road	Allowable Calendar Days: 215 (includes holiday's)	Field	<input type="checkbox"/>
Bloomington, Indiana 47403	Original Completion Date: Friday, November 8, 2019	Other	<input type="checkbox"/>

The Contract is changed as follows:

(Include, where applicable, and undisputed amount attributable to previously executed Construction Change Directives)

Item #	DESCRIPTION	Quantity	Unit Price	Item Total
1	Subgrade Treatment Type 1B (deduct)	6335	\$7.00 / SY	(\$44,345.00)
2	Compacted #53 Stone	3564	\$24.00 / TON	\$85,536.00
3	Common Excavation	1583.75	\$10.00 / CY	\$15,837.50
4	Geogrid Type 1B	375	\$3.50 / SY	\$1,312.50
5	Additional Forming of B Footing	1	\$20,437.20 / LS	\$20,437.20
6	Pdestrian Road Crossing	1	\$61,621.00 / LS	\$61,621.00
7			/	
8			/	
9			/	

The original Contract Sum:	<u>\$3,026,526.18</u>
The net change by previously authorized Change Orders:	<u>\$202,364.60</u>
The Contract Sum prior to this Change Order was:	<u>\$3,228,890.78</u>
The Contract Sum will be changed by this Change Order in the amount of:	<u>\$140,399.20</u>
 The new Contract Sum including this Change Order will be:	 <u>\$3,369,289.98</u>
The Contract Time will be changed by:	<u>0 days</u>
 The date of Substantial Completion as of the date of this Change Order therefore is:	 <u>Friday, November 8, 2019</u>

(Note: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.)

NOT VALID UNTIL SIGNED BY THE ENGINEER, CONTRACTOR AND OWNER

<u>Planning and Transportation</u> Transportation & Traffic Engineer 401 North Morton Street ADDRESS Craig Shonkwiler TYPED / PRINTED NAME _____ SIGNATURE	<u>Reed and Sons Construction, Inc.</u> CONTRACTOR 299 Moorman Road Bloomington, Indiana ADDRESS _____ TYPED / PRINTED NAME _____ SIGNATURE	<u>Board of Public Works</u> OWNER 401 North Morton Street ADDRESS Kyla Cox Deckard TYPED / PRINTED NAME _____ SIGNATURE
---	---	---

CHANGE PROPOSAL

Reed and Sons Construction, Inc
 299 Moorman Road*Bloomington, IN 47403
 812-824-9237

PROPOSAL SUBMITTED TO:	PHONE:	Fax:	DATE:
City of Bloomington_P&T Dept			January 23, 2020

C/O: Address	RESIDENT REPRESENTATIVE	Tom Mobley(BLN)
401 N Morton St	Job Name:	West 17th St Reconstruction Project

CITY, STATE & ZIP CODE	LOCATION
Bloomington, IN	Monroe Cty

ARCHITECT:	DATE OF PLANS	PLAN # / SHEETS
		site visit

Request for Change in Scope of Work

Existing Unforseen downspout drains where discovered and exposed during construction activities. Specifiications indicate to leave in tact. These drains daylight over sidewalk and create a slip hazard to pedestrians. Proposal to reroute 6 each drain pipes and connect to proposed installed catch basins.

1	DESCRIPTION	Unit Price	Qty	UNIT	SUBTOTAL
2	Drainage laterals connected to catch basin	\$ 1,088.00	6	each	\$ 6,528.00
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13	Requested change to original contract			\$	6,528.00

CHANGE PROPOSAL

Reed and Sons Construction, Inc
299 Moorman Road*Bloomington, IN 47403
812-824-9237

All other work not specified above can be performed at the following Unit Price Rates per Time and Material tickets in the field as authorized by owner or owner agent.

Item Description	Unit Price (\$)	Unit Measure
Included with item		
4 man Crew- billed in 4 hour increments after 1st 8hrs Svc truck including basic pwr tools Common Skilled Laborer - 2 each Operating Engineer including TL Backhoe or equivalent Heavy machinery - 1 each	\$ 400.00	hour
Dump truck / tag trailer	\$ 125.00	hour
additional charges for Labor not provided by owner- Burden plus 25%	Labor Burden	125.00%
additional charges for Materials not provided by owner- Invoice plus 10%	Invoice	110.00%
additional charges for Equipment not provided by owner- Invoice plus 10%	Invoice	110.00%
additional charges for Professional Services or Subcontractors not provided by owner- Invoice plus 5%	Invoice	105.00%

Excludes all other work including but not limited to: any allowances, permits and/or right of entry/easements, engineering, design, Layout, surveying, testing, removing/relocating conflicts of existing utilities and/or structures, or remobilizing due to delays beyond our control.

STANDARD CONDITIONS: All material is guaranteed to be as specified above. All work is to be completed in a substantial workmanlike manner according to the specifications submitted per standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, and/or delays beyond our control.

SUBMITTED BY:

Thomas J Smith

THIS PROPOSAL IS ONLY VALID FOR: 30 DAYS

ACCEPTANCE OF PROPOSAL: The above price, terms, and conditions are satisfactory and hereby accepted. By signing here you authorize Reed and Sons Construction, Inc. to do the work as specified.

ACCEPTED BY:

EIN / SS #:

DATED:

Proposal

Reed and Sons Construction, Inc
 299 Moorman Road*Bloomington, IN 47403
 812-824-9237

Summary Breakdown			
Item #	Description	Cost	Extended Cost
L-1	Reed-Labor	\$ 2,750.00	
L-2	Plus 25% Markup on Labor	\$ 687.50	
L-T	Reed-Labor; subtotal	\$ 3,437.50	\$ 3,437.50
E-1	Reed-Equipment	\$ 1,160.00	
E-2	Plus 10% Markup on Equipment	\$ 116.00	
E-T	Reed-Equipment; subtotal	\$ 1,276.00	\$ 1,276.00
M-1	Reed-Material	\$ 1,650.00	
M-2	Plus 10% Markup on Material	\$ 165.00	
M-T	Reed-Equipment & Material; subtotal	\$ 1,815.00	\$ 1,815.00
Sub-1	Subcontractor/ professional Services	\$ -	
Sub-2	Plus 5% Markup on Subcontractors	\$ -	
Sub-T	Reed-Subcontractor; subtotal	\$ -	\$ -
		Subtotal	\$ 6,528.50
1	Material Sales tax	0%	\$ -
2	1.5% Bond	0.00%	
3	Common administrative rounding		\$ (0.50)
ADD	Total Estimated		\$ 6,528.00

Proposal

Reed and Sons Construction, Inc

299 Moorman Road*Bloomington, IN 47403

812-824-9237

Item	Description	Labor			Equipment			Material			Sub-contractor		
		Hours	Rate	Subtotal	Qty	Unit Rate	Subtotal	Qty	Unit Rate	Subtotal	Qty	Unit Rate	Subtotal
1	Labor and Equipment												
2	Svc Truck, Pwr Tools, laser				3	\$ 120.00	\$ 360.00						
3	Core Drill							3	\$ 100.00	\$ 300.00			
4	C Labororer (x1)	20	\$ 45.00	\$ 900.00									
5	O.E. w/ equipment (x1)	20	\$ 62.00	\$ 1,240.00	20	\$ 40.00	\$ 800.00						
6							\$ -						
7	Materials												
8	Stone bedding							60	\$ 14.75	\$ 885.00			
9	4" SDR 35 PVC Pipe							210	\$ 1.20	\$ 252.00			
10	Misc 4" pvc fittings							18	\$ 6.00	\$ 108.00			
11	Grout cores in catch basin							3	\$ 35.00	\$ 105.00			
12										\$ -			
13										\$ -			
14													
15	Subcontractor/Professional												
17													
18													
19													\$ -
20													\$ -
21													\$ -
22													\$ -
23													\$ -
24													\$ -
25													\$ -
26													\$ -
27													\$ -
28													\$ -
29	Total Man-Hours	40											
30	Supervision_1hr per 8 Mhrs	5	\$ 75.00	\$ 375.00									
31	Permit/ tag trailer					\$ 250.00	\$ -						
32	Delivery / Lowboy					\$ 125.00	\$ -						
33	Project Management	1	\$ 85.00	\$ 85.00									
34	As-Builts	1	\$ 150.00	\$ 150.00									
35				\$ 2,750.00			\$ 1,160.00			\$ 1,650.00			\$ -

CHANGE PROPOSAL

Reed and Sons Construction, Inc
 299 Moorman Road*Bloomington, IN 47403
 812-824-9237

PROPOSAL SUBMITTED TO:	PHONE:	Fax:	DATE:
City of Bloomington_P&T Dept			October 30, 2019

C/O: Address	RESIDENT REPRESENTATIVE	Tom Mobley(BLN)
401 N Morton St	Job Name:	West 17th St Reconstruction Project

CITY, STATE & ZIP CODE	LOCATION
Bloomington, IN	Monroe Cty

ARCHITECT:	DATE OF PLANS	PLAN # / SHEETS
		site visit

Request for Change in Scope of Work_alternate method to abandonon and grout pipe

Due to short and intermittent sections of pipes to be abandonned and grouted an alternate method was accepted to gout end sections of various pipes instead. Credit line 125 100%

1	DESCRIPTION	Unit Price	Qty	UNIT	SUBTOTAL
2	Labor and equipment to cut sections of pipe and plug end of pipes with grout	\$ 4,000.00	1	LS	\$ 4,000.00
3	Credit to be given at end of job for unused balance of Item 125 "abandonon pipe and grout"				
4					
5					
6					
7					
8					
9					
10					
13	Requested change to original contract			\$	4,000.00

CHANGE PROPOSAL

Reed and Sons Construction, Inc
299 Moorman Road*Bloomington, IN 47403
812-824-9237

All other work not specified above can be performed at the following Unit Price Rates per Time and Material tickets in the field as authorized by owner or owner agent.

Item Description	Unit Price (\$)	Unit Measure
Included with item		
4 man Crew- billed in 4 hour increments after 1st 8hrs Svc truck including basic pwr tools Common Skilled Laborer - 2 each Operating Engineer including TL Backhoe or equivalent Heavy machinery - 1 each	\$ 400.00	hour
Dump truck / tag trailer	\$ 125.00	hour
additional charges for Labor not provided by owner- Burden plus 25%	Labor Burden	125.00%
additional charges for Materials not provided by owner- Invoice plus 10%	Invoice	110.00%
additional charges for Equipment not provided by owner- Invoice plus 10%	Invoice	110.00%
additional charges for Professional Services or Subcontractors not provided by owner- Invoice plus 5%	Invoice	105.00%

Excludes all other work including but not limited to: any allowances, permits and/or right of entry/easements, engineering, design, Layout, surveying, testing, removing/relocating conflicts of existing utilities and/or structures, or remobilizing due to delays beyond our control.

STANDARD CONDITIONS: All material is guaranteed to be as specified above. All work is to be completed in a substantial workmanlike manner according to the specifications submitted per standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, and/or delays beyond our control.

SUBMITTED BY:

Thomas J Smith

THIS PROPOSAL IS ONLY VALID FOR: 30 DAYS

ACCEPTANCE OF PROPOSAL: The above price, terms, and conditions are satisfactory and hereby accepted. By signing here you authorize Reed and Sons Construction, Inc. to do the work as specified.

ACCEPTED BY:

EIN / SS #:

DATED:

Proposal

Reed and Sons Construction, Inc
 299 Moorman Road*Bloomington, IN 47403
 812-824-9237

Summary Breakdown			
Item #	Description	Cost	Extended Cost
L-1	Reed-Labor	\$ 1,942.50	
L-2	Plus 25% Markup on Labor	\$ 485.63	
L-T	Reed-Labor; subtotal	\$ 2,428.13	\$ 2,428.13
E-1	Reed-Equipment	\$ 840.00	
E-2	Plus 10% Markup on Equipment	\$ 84.00	
E-T	Reed-Equipment; subtotal	\$ 924.00	\$ 924.00
M-1	Reed-Material	\$ 581.25	
M-2	Plus 10% Markup on Material	\$ 58.13	
M-T	Reed-Equipment & Material; subtotal	\$ 639.38	\$ 639.38
Sub-1	Subcontractor/ professional Services	\$ -	
Sub-2	Plus 5% Markup on Subcontractors	\$ -	
Sub-T	Reed-Subcontractor; subtotal	\$ -	\$ -
		Subtotal	\$ 3,991.50
1	Material Sales tax	0%	\$ -
2	1.5% Bond	0.00%	
3	Common administrative rounding		\$ 8.50
ADD	Total Estimated		\$ 4,000.00

Proposal

Reed and Sons Construction, Inc

299 Moorman Road*Bloomington, IN 47403

812-824-9237

Item	Description	Labor			Equipment			Material			Sub-contractor		
		Hours	Rate	Subtotal	Qty	Unit Rate	Subtotal	Qty	Unit Rate	Subtotal	Qty	Unit Rate	Subtotal
1	Labor and Equipment												
2	Svc Truck, Pwr Tools, laser				1	\$ 120.00	\$ 120.00						
3													
4													
4	C Laborer (x2)	10	\$ 90.00	\$ 900.00									
5	O.E. w/ equipment (x1)	10	\$ 62.00	\$ 620.00	10	\$ 50.00	\$ 500.00						
6	Dump Truck x 2				2	\$ 110.00	\$ 220.00						
7	Materials												
8	Stone bedding							7	\$ 14.75	\$ 103.25			
9	Grout flowable fill							4	\$ 82.00	\$ 328.00			
10	Concrete Delivery							1	\$ 150.00	\$ 150.00			
11													
12													
13													
14													
15	Subcontractor/Professional												
17													
18													
19													\$ -
20													\$ -
21													\$ -
22													\$ -
23													\$ -
24													\$ -
25													\$ -
26													\$ -
27													\$ -
28													\$ -
29	Total Man-Hours	20											
30	Supervision_1hr per 8 Mhrs	2.5	\$ 75.00	\$ 187.50									
31	Permit/ tag trailer					\$ 250.00	\$ -						
32	Delivery / Lowboy					\$ 125.00	\$ -						
33	Project Management	1	\$ 85.00	\$ 85.00									
34	As-Builts	1	\$ 150.00	\$ 150.00									
35				\$ 1,942.50			\$ 840.00			\$ 581.25			\$ -

CHANGE PROPOSAL

Reed and Sons Construction, Inc
 299 Moorman Road*Bloomington, IN 47403
 812-824-9237

PROPOSAL SUBMITTED TO:	PHONE:	Fax:	DATE:
City of Bloomington_P&T Dept			October 30, 2019

C/O: Address	RESIDENT REPRESENTATIVE	Tom Mobley(BLN)
401 N Morton St	Job Name:	West 17th St Reconstruction Project

CITY, STATE & ZIP CODE	LOCATION
Bloomington, IN	Monroe Cty

ARCHITECT:	DATE OF PLANS	PLAN # / SHEETS
		site visit

Request for Change in Scope of Work_alternate method to cut and cap 24 inch water main

Original plans called for a 24" Line stop. An existing valve was in proximity of the cut and cap so the line stop was not needed to shut down th waterline. Work to service the valve and cut and cap is charged per T & M to complete the work and billed toward item 119 24" line stop in lieue of actual line stop.

1	DESCRIPTION	Unit Price	Qty	UNIT	SUBTOTAL
2	T & M per attached work sheet		1	LS	\$ 9,080.00
3	Credit will be givinen at end of project for remaining balance.				
4					
5					
6					
7					
8					
9					
10					
13	Charge to Item 119 24" line stop			\$	9,080.00

CHANGE PROPOSAL

Reed and Sons Construction, Inc
299 Moorman Road*Bloomington, IN 47403
812-824-9237

All other work not specified above can be performed at the following Unit Price Rates per Time and Material tickets in the field as authorized by owner or owner agent.

Item Description	Unit Price (\$)	Unit Measure
Included with item		
4 man Crew- billed in 4 hour increments after 1st 8hrs Svc truck including basic pwr tools Common Skilled Laborer - 2 each Operating Engineer including TL Backhoe or equivalent Heavy machinery - 1 each	\$ 400.00	hour
Dump truck / tag trailer	\$ 125.00	hour
additional charges for Labor not provided by owner- Burden plus 25%	Labor Burden	125.00%
additional charges for Materials not provided by owner- Invoice plus 10%	Invoice	110.00%
additional charges for Equipment not provided by owner- Invoice plus 10%	Invoice	110.00%
additional charges for Professional Services or Subcontractors not provided by owner- Invoice plus 5%	Invoice	105.00%

Excludes all other work including but not limited to: any allowances, permits and/or right of entry/easements, engineering, design, Layout, surveying, testing, removing/relocating conflicts of existing utilities and/or structures, or remobilizing due to delays beyond our control.

STANDARD CONDITIONS: All material is guaranteed to be as specified above. All work is to be completed in a substantial workmanlike manner according to the specifications submitted per standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, and/or delays beyond our control.

SUBMITTED BY:

Thomas J Smith

THIS PROPOSAL IS ONLY VALID FOR: 30 DAYS

ACCEPTANCE OF PROPOSAL: The above price, terms, and conditions are satisfactory and hereby accepted. By signing here you authorize Reed and Sons Construction, Inc. to do the work as specified.

ACCEPTED BY:

EIN / SS #:

DATED:

Proposal

Reed and Sons Construction, Inc
 299 Moorman Road*Bloomington, IN 47403
 812-824-9237

Summary Breakdown			
Item #	Description	Cost	Extended Cost
L-1	Reed-Labor	\$ 2,284.00	
L-2	Plus 25% Markup on Labor	\$ 571.00	
L-T	Reed-Labor; subtotal	\$ 2,855.00	\$ 2,855.00
E-1	Reed-Equipment	\$ 2,040.00	
E-2	Plus 10% Markup on Equipment	\$ 204.00	
E-T	Reed-Equipment; subtotal	\$ 2,244.00	\$ 2,244.00
M-1	Reed-Material	\$ 3,618.00	
M-2	Plus 10% Markup on Material	\$ 361.80	
M-T	Reed-Equipment & Material; subtotal	\$ 3,979.80	\$ 3,979.80
Sub-1	Subcontractor/ professional Services	\$ -	
Sub-2	Plus 5% Markup on Subcontractors	\$ -	
Sub-T	Reed-Subcontractor; subtotal	\$ -	\$ -
		Subtotal	\$ 9,078.80
1	Material Sales tax	0%	\$ -
2	1.5% Bond	0.00%	
3	Common administrative rounding		\$ 1.20
ADD	Total Estimated		\$ 9,080.00

Proposal

Reed and Sons Construction, Inc

299 Moorman Road*Bloomington, IN 47403

812-824-9237

Item	Description	Labor			Equipment			Material			Sub-contractor		
		Hours	Rate	Subtotal	Qty	Unit Rate	Subtotal	Qty	Unit Rate	Subtotal	Qty	Unit Rate	Subtotal
1	Labor and Equipment												
2	Svc Truck, Pwr Tools, laser				1	\$ 120.00	\$ 120.00						
3													
4													
4	C Laborer (x2)	12	\$ 90.00	\$ 1,080.00									
5	O.E. w/ equipment (x1)	12	\$ 62.00	\$ 744.00	12	\$ 50.00	\$ 600.00						
6	Dump Truck x 2				12	\$ 110.00	\$ 1,320.00						
7	Materials												
8	Stone bedding and backfill							40	\$ 14.75	\$ 590.00			
9	Concrete							4	\$ 82.00	\$ 328.00			
10	Concrete Delivery							1	\$ 150.00	\$ 150.00			
11	24" caps and megalugs							1	\$ 2,550.00	\$ 2,550.00			
12													
13													
14													
15	Subcontractor/Professional												
17													
18													
19													\$ -
20													\$ -
21													\$ -
22													\$ -
23													\$ -
24													\$ -
25													\$ -
26													\$ -
27													\$ -
28													\$ -
29	Total Man-Hours	24											
30	Supervision_1hr per 8 Mhrs	3	\$ 75.00	\$ 225.00									
31	Permit/ tag trailer					\$ 250.00	\$ -						
32	Delivery / Lowboy					\$ 125.00	\$ -						
33	Project Management	1	\$ 85.00	\$ 85.00									
34	As-Builts	1	\$ 150.00	\$ 150.00									
35				\$ 2,284.00			\$ 2,040.00			\$ 3,618.00			\$ -

Reed and Sons Construction, Inc.**CHANGE ORDER
REQUEST**299 Moorman Road
Bloomington, IN 47403Phone: (812) 824-9237
Fax: (812) 824-6616**No. 8****TITLE:** Change Order Request**DATE:** 11/19/2019**PROJECT:** City of Bloomington - Planning
City of Bloomington - Planning & Trans.**TO:** Attn:
City of Bloomington
PO Box 100
Bloomington, IN 47402

DESCRIPTION

Additional Time request: See attached breakdown for details.

Item Total:	\$0.00
Total:	\$0.00
Total:	<u>\$0.00</u>

APPROVAL**By:** _____**By:** _____**Date:** 10/10/2019**Date:** _____

Pending

CHANGE PROPOSAL

Reed and Sons Construction, Inc.
299 Moorman Road*Bloomington, IN 47403
812-824-9237

PROPOSAL SUBMITTED TO: City of Bloomington_P&T Dept
PHONE: _____ FAX: _____ DATE: August 31, 2019

C/O: Matt Smethurst (owner rep) RESIDENT REPRESENTATIVE Tom Mobley(BLN)
Address
401 N Morton St Job Name: West 17th St Reconstruction Project

CITY, STATE & ZIP CODE: Bloomington, IN LOCATION: Monroe Cty

ARCHITECT: _____ DATE OF PLANS: _____ PLAN # / SHEETS: _____
site visit

Request for Change in Scope of Work

Due to unforeseen conditions in job scope and work Reed and Sons Construction, Inc. would request additional time to complete project.

It is Reed and Sons intention to complete as much hardscape as reasonably feasible given the current conditions and delays by others responsible, it is anticipated with the additional scope of work and delay in others utilities that this is not likely to have 100% of asphalt and concrete completed this season. Due to unforeseen conflicts and request for additional time it may be necessary to suspend asphalt and concrete activities to the spring season.

1	DESCRIPTION	quantity
2	Utility Relocates by others to be completed by June 1st not completed until July 31st_Could not start walls or have multiple crews working to keep schedule.	8 weeks (56 actual days)
3	Remove additional trees unforeseen or not shown on tree removal plan.	2 weeks (14 actual days)
4	Due to unforeseen and un reliable geotechnical data; additional Rock breaking and removal has been encountered, causing additional time to remove.	5 weeks (35 actual days)
5	Request to Suspend work time per INDOT Winter work for hardscapes not completed this season to next season if necessary.	(TBD) if needed
6		
7		
8	Requested change to original contract_ Total time added is	105 days

CHANGE ORDER



Project Name:
West 17th Street Reconstruction

Change Order Number: 5
Date of Change Order: Friday, January 24, 2020

Requested By:
 Owner
 Engineer
 Contractor
 Field
 Other

Contractor:
Reed and Sons Construction, Inc.
299 Moorman Road
Bloomington, IN 47403

Engineer's Project #:
NTP Date: Monday, April 1, 2019
Allowable Calendar Days: 215 (includes holiday's)
Previous Completion Date: Friday, November 8, 2019

The Contract is changed as follows:

(Include, where applicable, and undisputed amount attributable to previously executed Construction Change Directives)

Item #	DESCRIPTION	Quantity	Unit Price	Item Total
1	Connect Drainage Laterals to Catch Basin	6	\$1,088.00 / EACH	\$6,528.00
2	Cut Sections of Pipe and Plug with Grout	1	\$4,000.00 / LS	\$4,000.00
3	Abandon Pipe and Grout (deduct)	1	\$12,050.00 / LS	(\$12,050.00)
4	Cut and Cap Waterline	1	\$9,080.00 / LS	\$9,080.00
5	24" Line Stop (deduct)	1	\$26,500.00 / LS	(26,500.00)
6			/	
7			/	
8			/	
9			/	

The original Contract Sum:	\$3,026,526.18
The net change by previously authorized Change Orders:	\$342,763.80
The Contract Sum prior to this Change Order was:	\$3,369,289.98
The Contract Sum will be changed by this Change Order in the amount of:	(\$18,942.00)
The new Contract Sum including this Change Order will be:	\$3,350,347.90
The Contract Time will be changed by:	75 Calendar Days
The date of Substantial Completion as of the date of this Change Order therefore is:	Sunday, June 14, 2020

(Note: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been previously authorized.)
NOT VALID UNTIL SIGNED BY THE ENGINEER, CONTRACTOR AND OWNER

<u>Planning & Transportation</u> ENGINEER	<u>Reed and Sons Construction, Inc.</u> CONTRACTOR	<u>Board of Public Works</u> OWNER
401 North Morton Street ADDRESS	299 Moorman Road Bloomington, IN ADDRESS	401 North Morton Street ADDRESS
Craig Shonkwiler TYPED / PRINTED NAME	_____ TYPED / PRINTED NAME	Kyla Cox Deckard TYPED / PRINTED NAME
_____ SIGNATURE	_____ SIGNATURE	_____ SIGNATURE



Board of Public Works Claim Register

Invoice Date Range 01/27/20 - 02/07/20

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
Fund 101 - General Fund (S0101)				
Department 01 - Animal Shelter				
Program 010000 - Main				
Account 52210 - Institutional Supplies				
4623 - Bayer Corporation	01-antibiotics-1/14/20		02/07/2020	150.59
3278 - Boehringer Ingelheim Animal Health (Merial, INC)	01-pain meds-Metacam Susp 1.5 mg 10 MI		02/07/2020	17.10
3278 - Boehringer Ingelheim Animal Health (Merial, INC)	01-antiparasitic-Frontline Plus Dog XL 6 Pip X1		02/07/2020	739.90
313 - Fastenal Company	01-hearing protection-ornng bell uncord		02/07/2020	36.20
4586 - Hill's Pet Nutrition Sales, INC	01-prescription canine/feline food-1/17/20		02/07/2020	242.68
4586 - Hill's Pet Nutrition Sales, INC	01-canine/puppy/feline/kitten food-1/17/20		02/07/2020	435.82
4633 - Midwest Veterinary Supply, INC	01-vinyl exam gloves (L), syringes-1/13/20		02/07/2020	298.50
4633 - Midwest Veterinary Supply, INC	01-antibiotics, vaccines, pain meds, antiparasitics-1/13/20		02/07/2020	1,576.42
4633 - Midwest Veterinary Supply, INC	01-food bowls-1/14/20		02/07/2020	113.00
4633 - Midwest Veterinary Supply, INC	01-pet corrector 50 ml-1/14/20		02/07/2020	51.24
4633 - Midwest Veterinary Supply, INC	01-vinyl exam gloves (XL)-1/13/20		02/07/2020	84.60
4633 - Midwest Veterinary Supply, INC	01-antibiotics, syringes-1/14/20		02/07/2020	127.55
4137 - Patterson Veterinary Supply, INC	01-anti-diarrheal-1/16/20		02/07/2020	103.24
4137 - Patterson Veterinary Supply, INC	01-scale & bottles-1/16/20		02/07/2020	54.59
4666 - Zoetis, INC	01-antiparasitics-1/14/20		02/07/2020	194.85
4666 - Zoetis, INC	01-vaccines-Felocell 3-1/13/20		02/07/2020	172.00
4666 - Zoetis, INC	01-vaccines-Felocell 3-1/08/20		02/07/2020	129.00
4666 - Zoetis, INC	01-FeLV lab pack test kit-1/14/20		02/07/2020	283.07
	Account 52210 - Institutional Supplies Totals		18	<u>\$4,810.35</u>
Account 52340 - Other Repairs and Maintenance				
594 - Curry Auto Center, INC	01-Vehicle Key Duplication-truck #923		02/07/2020	41.64
	Account 52340 - Other Repairs and Maintenance Totals		1	<u>\$41.64</u>
Account 52420 - Other Supplies				
53442 - Paragon Micro, INC	01-Laptop Capital Replacement-Shelter's Portion		02/07/2020	629.98
	Account 52420 - Other Supplies Totals		1	<u>\$629.98</u>
Account 53130 - Medical				
3376 - Bloomington Pets Alive, INC	01-spay/neuter surgeries-1/6-1/16/20		02/07/2020	4,127.00



Board of Public Works Claim Register

Invoice Date Range 01/27/20 - 02/07/20

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
5107 - NVA College Mall Veterinary Management INC	01-emergency vet visit-11/15/19		02/07/2020	245.90
54639 - Shake Veterinary Services, INC (Town & Country Vet	01-emergency visit-1/14-1/16/20		02/07/2020	294.72
54639 - Shake Veterinary Services, INC (Town & Country Vet	01-spay/neuter emergency visit-1/14/20		02/07/2020	1,019.87
54639 - Shake Veterinary Services, INC (Town & Country Vet	01-spay/neuter & other surgeries-1/21/20		02/07/2020	630.80
	Account 53130 - Medical Totals		5	\$6,318.29
Account 53210 - Telephone				
13969 - AT&T Mobility II, LLC	02-PW Divisions cell phone charges 12/12/19-1/11/20		01/29/2020	218.64
	Account 53210 - Telephone Totals		1	\$218.64
Account 53610 - Building Repairs				
1537 - Indiana Door & Hardware Specialties, INC	01-Yale Entry Lockset at ACC	BC 2019-123	02/07/2020	183.00
	Account 53610 - Building Repairs Totals		1	\$183.00
	Program 010000 - Main Totals		27	\$12,201.90
	Department 01 - Animal Shelter Totals		27	\$12,201.90
Department 02 - Public Works				
Program 020000 - Main				
Account 54510 - Other Capital Outlays				
6070 - 72 Hour LLC (National Auto Fleet Group)	17-new Chevy K-2500 crew cab truck		02/07/2020	11,711.90
	Account 54510 - Other Capital Outlays Totals		1	\$11,711.90
	Program 020000 - Main Totals		1	\$11,711.90
	Department 02 - Public Works Totals		1	\$11,711.90
Department 04 - Economic & Sustainable Dev				
Program 040000 - Main				
Account 53160 - Instruction				
203 - INDIANA UNIVERSITY	04: 2020 Epic Network Conference (Sustainability)		02/07/2020	300.00
	Account 53160 - Instruction Totals		1	\$300.00
Account 53960 - Grants				
1051 - Bloomington Economic Development Corp	04: Annual BEDC Meeting Sponsorship 2020		02/07/2020	500.00
2002 - Boys & Girls Club Of Bloomington, INC	04 - 2020 Lemonade Day Sponsorship		02/07/2020	5,000.00
	Account 53960 - Grants Totals		2	\$5,500.00
	Program 040000 - Main Totals		3	\$5,800.00
	Department 04 - Economic & Sustainable Dev Totals		3	\$5,800.00



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Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
Department 05 - Common Council				
Program 050000 - Main				
Account 52410 - Books				
3956 - West Publishing Corporation (Thomson Reuters)	10 Legal/Council books and online West		02/07/2020	198.25
	Account 52410 - Books Totals		1	<u>\$198.25</u>
Account 53910 - Dues and Subscriptions				
3956 - West Publishing Corporation (Thomson Reuters)	10 Legal/Council books and online West 841564095		02/07/2020	337.40
	Account 53910 - Dues and Subscriptions Totals		1	<u>\$337.40</u>
	Program 050000 - Main Totals		2	<u>\$535.65</u>
	Department 05 - Common Council Totals		2	<u>\$535.65</u>
Department 06 - Controller's Office				
Program 060000 - Main				
Account 52110 - Office Supplies				
6530 - Office Depot, INC	06-Post it notes and Fingertip Moistener		02/07/2020	9.15
6530 - Office Depot, INC	06-Desk calendar refills		02/07/2020	5.61
6530 - Office Depot, INC	06-Desk calendar refills		02/07/2020	4.35
	Account 52110 - Office Supplies Totals		3	<u>\$19.11</u>
Account 52420 - Other Supplies				
371 - Pitney Bowes, INC	06- Ink and tape strips for Postage Machine		02/07/2020	487.19
	Account 52420 - Other Supplies Totals		1	<u>\$487.19</u>
Account 53910 - Dues and Subscriptions				
259 - Indiana Association Of Cities & Towns (AIM)	06-2020 Aim Dues		02/07/2020	12,179.00
	Account 53910 - Dues and Subscriptions Totals		1	<u>\$12,179.00</u>
	Program 060000 - Main Totals		5	<u>\$12,685.30</u>
	Department 06 - Controller's Office Totals		5	<u>\$12,685.30</u>
Department 09 - CFRD				
Program 090000 - Main				
Account 52110 - Office Supplies				
6530 - Office Depot, INC	09-office supplies-envelopes, name badges, tape		02/07/2020	94.40
6530 - Office Depot, INC	09-office supplies-banquet cover		02/07/2020	21.59
	Account 52110 - Office Supplies Totals		2	<u>\$115.99</u>



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Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
Account 52420 - Other Supplies				
53442 - Paragon Micro, INC	09-Laptop computer for Josefa Luce-CFRD portion		02/07/2020	629.98
	Account 52420 - Other Supplies Totals	1		<u>629.98</u>
Account 53910 - Dues and Subscriptions				
6891 - Gatehouse Media Indiana Holdings (Hoosier Times)	09-Herald Times-2020 subscription renewal-2/11/20-2/10/21		02/07/2020	241.25
1617 - Sister City International, INC	09-membership dues		02/07/2020	810.00
	Account 53910 - Dues and Subscriptions Totals	2		<u>1,051.25</u>
Account 53960 - Grants				
205 - City Of Bloomington	09-CFRD Sponsorship of Black History Month (Gold Level)		02/07/2020	1,000.00
	Account 53960 - Grants Totals	1		<u>1,000.00</u>
	Program 090000 - Main Totals	6		<u>2,797.22</u>
	Department 09 - CFRD Totals	6		<u>2,797.22</u>
Department 10 - Legal				
Program 100000 - Main				
Account 52410 - Books				
719 - Matthew Bender Corp	10- book about bonds (Lexis Nexis)		02/07/2020	271.10
3956 - West Publishing Corporation (Thomson Reuters)	10 Legal/Council books and online West		02/07/2020	967.90
	Account 52410 - Books Totals	2		<u>1,239.00</u>
Account 53120 - Special Legal Services				
19660 - Bose McKinney & Evans, LLP	10-legal services personnel matter		02/07/2020	1,683.16
19660 - Bose McKinney & Evans, LLP	10-legal services eminent domain-Hats LLC		02/07/2020	5,372.00
608 - Krieg Devault, LLP	10-retainer agreement December 2019		02/07/2020	2,500.00
	Account 53120 - Special Legal Services Totals	3		<u>9,555.16</u>
Account 53910 - Dues and Subscriptions				
259 - Indiana Association Of Cities & Towns (AIM)	10-2020 Dues-Guthrie/Rouker/McKinney/Allen/Moore/Wheeler/Lloyd		02/07/2020	325.00
3956 - West Publishing Corporation (Thomson Reuters)	10 Legal/Council books and online West 841564095		02/07/2020	1,374.60
	Account 53910 - Dues and Subscriptions Totals	2		<u>1,699.60</u>
Account 53990 - Other Services and Charges				
12604 - Howard D Bruce (Tabor/Bruce Architecture & Design, INC)	10- architectural services -Inv. date 1/10/20		02/07/2020	922.50
	Account 53990 - Other Services and Charges Totals	1		<u>922.50</u>
	Program 100000 - Main Totals	8		<u>13,416.26</u>



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Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
Program 101000 - Human Rights				
Account 52410 - Books				
6022 - Simplify Compliance Holdings, LLC (BLR)	10 ADA compliance guide 2020		02/07/2020	536.99
	Account 52410 - Books Totals	1		<u>\$536.99</u>
Account 53910 - Dues and Subscriptions				
259 - Indiana Association Of Cities & Towns (AIM)	10-2020 Dues-Guthrie/Rouker/McKinney/Allen/Moore/Wheeler/Lloyd		02/07/2020	50.00
	Account 53910 - Dues and Subscriptions Totals	1		<u>\$50.00</u>
	Program 101000 - Human Rights Totals	2		<u>\$586.99</u>
	Department 10 - Legal Totals	10		<u>\$14,003.25</u>
Department 11 - Mayor's Office				
Program 110000 - Main				
Account 52420 - Other Supplies				
53442 - Paragon Micro, INC	11-upgrade of Admin Coord workspace from desktop to laptop		02/07/2020	569.98
	Account 52420 - Other Supplies Totals	1		<u>\$569.98</u>
Account 53320 - Advertising				
9111 - Monroe County Fair Association	11-ad for Monroe County Fair Book		02/07/2020	65.00
	Account 53320 - Advertising Totals	1		<u>\$65.00</u>
Account 53960 - Grants				
205 - City Of Bloomington	11-sponsorship of 2020 Black History Month		02/07/2020	2,000.00
2546 - Monroe County Historical Society, INC	11-pearl sponsor of MCHC annual gala		02/07/2020	1,000.00
	Account 53960 - Grants Totals	2		<u>\$3,000.00</u>
	Program 110000 - Main Totals	4		<u>\$3,634.98</u>
	Department 11 - Mayor's Office Totals	4		<u>\$3,634.98</u>
Department 12 - Human Resources				
Program 120000 - Main				
Account 52110 - Office Supplies				
6530 - Office Depot, INC	12-post it notes		02/07/2020	20.76
6530 - Office Depot, INC	12- 2020 wall calendar		02/07/2020	9.09
	Account 52110 - Office Supplies Totals	2		<u>\$29.85</u>
Account 53990 - Other Services and Charges				
585 - Bloomington Public Transportation Corporation	12 Ridership Invoice 10146 \$315.75		02/07/2020	315.75



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Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
19660 - Bose McKinney & Evans, LLP	12 Inv 760229 Employment Law Matters \$252.00		02/07/2020	252.00
	Account 53990 - Other Services and Charges Totals	2		\$567.75
	Program 120000 - Main Totals	4		\$597.60
	Department 12 - Human Resources Totals	4		\$597.60
Department 13 - Planning				
Program 130000 - Main				
Account 52110 - Office Supplies				
6530 - Office Depot, INC	13-batteries, envelope, paper towels, black on white tape		02/07/2020	15.09
6530 - Office Depot, INC	13 - Manila legal fastener envelopes		02/07/2020	41.99
	Account 52110 - Office Supplies Totals	2		\$57.08
Account 52420 - Other Supplies				
6530 - Office Depot, INC	13-batteries, envelope, paper towels, black on white tape		02/07/2020	23.61
6530 - Office Depot, INC	13-dust pan		02/07/2020	13.89
6530 - Office Depot, INC	13 - Broom		02/07/2020	26.91
5819 - Synchrony Bank	13-(3) Hard hats (for Eng. staff)_Paul, Karina, Mike		02/07/2020	30.27
	Account 52420 - Other Supplies Totals	4		\$94.68
Account 53170 - Mgt. Fee, Consultants, and Workshops				
6289 - Clarion Associates, LLC	13-Addendum 2-Blgtn UDO-services thru 12/31/19		02/07/2020	775.00
6974 - M.J. Wells & Associates, INC	13-Travel Demand Mgmt (TDM) Plan-inv date 1/15/20		02/07/2020	15,672.50
	Account 53170 - Mgt. Fee, Consultants, and Workshops Totals	2		\$16,447.50
Account 53910 - Dues and Subscriptions				
2871 - International Municipal Signal Association (IMSA)	13-2020 Membership dues-Aten/Gomez/Kehrberg/Smethurst/White		02/07/2020	400.00
	Account 53910 - Dues and Subscriptions Totals	1		\$400.00
Account 53990 - Other Services and Charges				
3444 - Rundell Ernstberger Associates, INC	13-Switchyard Park Area Study-Inv. date 1/14/20		02/07/2020	450.00
	Account 53990 - Other Services and Charges Totals	1		\$450.00
	Program 130000 - Main Totals	10		\$17,449.26
Program 132000 - MPO				
Account 53990 - Other Services and Charges				
5217 - Midwestern Software Solutions, LLC	13-Transp. Data Mgt System(crash data & report)3-1-20 to 2-28-21		02/07/2020	1,210.00
	Account 53990 - Other Services and Charges Totals	1		\$1,210.00



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Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
	Program 132000 - MPO Totals		1	\$1,210.00
	Department 13 - Planning Totals		11	\$18,659.26
Department 19 - Facilities Maintenance				
Program 190000 - Main				
Account 52210 - Institutional Supplies				
413 - Bloomington Paint & Wallpaper Co	19-3 Gallon Flat Black Paint, 5 Gal Empty Pail, Dynamic Bucket		02/07/2020	138.12
	Account 52210 - Institutional Supplies Totals		1	\$138.12
Account 52310 - Building Materials and Supplies				
395 - Kirby Risk Corp	19-Electrical Repair Materials		02/07/2020	101.83
394 - Kleindorfer Hardware & Variety	19-Wire Nails for Facilities Maintenance		02/07/2020	1.19
394 - Kleindorfer Hardware & Variety	19-box of 8/32 x 1 1/2 nuts for Facilities Maintenance		02/07/2020	5.13
394 - Kleindorfer Hardware & Variety	19-box of 8/32 hex nuts for Facilities Maintenance		02/07/2020	2.47
394 - Kleindorfer Hardware & Variety	19-2 keys for Facilities Maintenance		02/07/2020	2.00
394 - Kleindorfer Hardware & Variety	19-dish soap & 2 sponges for Facilities Maintenance		02/07/2020	20.57
394 - Kleindorfer Hardware & Variety	19-5 pc 4" metal saw for Facilities Maintenance		02/07/2020	8.59
394 - Kleindorfer Hardware & Variety	19-Flashlight for Facilities Maintenance		02/07/2020	49.98
53005 - Menards, INC	19-9pk sponges, non-scratch dishwand, glass bristle Brush		02/07/2020	18.37
53005 - Menards, INC	19-2" yellow, blue, green, purple, red GRK Bits		02/07/2020	448.82
	Account 52310 - Building Materials and Supplies Totals		10	\$658.95
Account 53210 - Telephone				
13969 - AT&T Mobility II, LLC	02-PW Divisions cell phone charges 12/12/19-1/11/20		01/29/2020	166.56
	Account 53210 - Telephone Totals		1	\$166.56
Account 53610 - Building Repairs				
392 - Koorsen Fire & Security, INC	19-Upgraded/Installed Panic Buttons in City Hall	BC 2019-126	02/07/2020	1,808.00
	Account 53610 - Building Repairs Totals		1	\$1,808.00
Account 53990 - Other Services and Charges				
60 - Monroe County Solid Waste Management District	19-Disposal of Ballasts, U-tubes, and Fluorescent Tubes		02/07/2020	159.94
	Account 53990 - Other Services and Charges Totals		1	\$159.94
Account 54510 - Other Capital Outlays				
5481 - Bright Equipment, INC (BobCat of Indy)	19-2020 UTV 6'6" V-Plow		02/07/2020	4,482.45
	Account 54510 - Other Capital Outlays Totals		1	\$4,482.45



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Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
	Program 190000 - Main Totals		15	\$7,414.02
	Department 19 - Facilities Maintenance Totals		15	\$7,414.02
Department 28 - ITS				
Program 280000 - Main				
Account 52110 - Office Supplies				
6530 - Office Depot, INC	28-pens		02/07/2020	11.77
6530 - Office Depot, INC	28 - Dry Erase Markers		02/07/2020	12.99
6530 - Office Depot, INC	28 - (2) CPU Under Desk Mounts for GIS Office		02/07/2020	119.98
6530 - Office Depot, INC	28 - (2) Dry Erase - Bulletin Board Combo for GIS Office		02/07/2020	89.98
	Account 52110 - Office Supplies Totals		4	\$234.72
Account 52420 - Other Supplies				
6222 - Apple, INC	28 - USB-C Portable Hard Drive for Macs		02/07/2020	99.95
6530 - Office Depot, INC	28 - Desk for GIS Office		02/07/2020	1,199.98
6530 - Office Depot, INC	28 - Tables for GIS Office		02/07/2020	579.96
6530 - Office Depot, INC	28 - CREDIT - Returned Table Casters		02/07/2020	(233.98)
5819 - Synchrony Bank	28 - Phishing Awareness Program - Recognition Items		02/07/2020	38.98
5819 - Synchrony Bank	28 - Phone Case for Technology Support Specialist		02/07/2020	12.99
5819 - Synchrony Bank	28 - Bungee Cords for Tech Support Team		02/07/2020	13.95
5819 - Synchrony Bank	28 - Phone Case for Technology Support Specialist		02/07/2020	12.99
	Account 52420 - Other Supplies Totals		8	\$1,724.82
Account 53210 - Telephone				
1079 - AT&T	28-phone charges 12/20/19-1/19/20-#812 339-2261 261 1		01/29/2020	5,651.55
13969 - AT&T Mobility II, LLC	28-cell phone charges - 12/12/19-1/11/20		01/29/2020	520.71
	Account 53210 - Telephone Totals		2	\$6,172.26
	Program 280000 - Main Totals		14	\$8,131.80
	Department 28 - ITS Totals		14	\$8,131.80
	Fund 101 - General Fund (S0101) Totals		102	\$98,172.88
Fund 312 - Community Services				
Department 09 - CFRD				
Program 090002 - Com Serv - MLK Comm				
Account 53230 - Travel				



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Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
1815 - Michael Shermis	09-reimburse for travel-pick up MLK speaker from airport-parking		02/07/2020	6.00
	Account 53230 - Travel Totals	1		\$6.00
Account 53310 - Printing				
8002 - Safeguard Business Systems, INC	09-MLK Birthday Celebration-print program		02/07/2020	351.18
11693 - The Award Center, INC	09-MLK Birthday Celebration-Legacy Award plaque		02/07/2020	35.00
	Account 53310 - Printing Totals	2		\$386.18
Account 53990 - Other Services and Charges				
5932 - Indiana Bratworks (Board & Blade)	09-2020 MLK Birthday Celebration--catering		02/07/2020	2,085.00
203 - INDIANA UNIVERSITY	09-MLK Birthday Celebration-African American Choral Ensemble		02/07/2020	700.00
	Account 53990 - Other Services and Charges Totals	2		\$2,785.00
	Program 090002 - Com Serv - MLK Comm Totals	5		\$3,177.18
Program 090003 - Com Serv - Status of Women				
Account 52420 - Other Supplies				
6530 - Office Depot, INC	09-BCSW--envelopes for WHM		02/07/2020	42.25
6530 - Office Depot, INC	09-BCSW--paper supplies for WHM		02/07/2020	36.02
	Account 52420 - Other Supplies Totals	2		\$78.27
	Program 090003 - Com Serv - Status of Women Totals	2		\$78.27
Program 090016 - Com Serv - Safe & Civil				
Account 52420 - Other Supplies				
5819 - Synchrony Bank	09-Amazon-disposable tableclothes for BHM Essay Banquet		02/07/2020	33.98
	Account 52420 - Other Supplies Totals	1		\$33.98
	Program 090016 - Com Serv - Safe & Civil Totals	1		\$33.98
	Department 09 - CFRD Totals	8		\$3,289.43
	Fund 312 - Community Services Totals	8		\$3,289.43
Fund 401 - Non-Reverting Telecom (S1146)				
Department 25 - Telecommunications				
Program 254000 - Infrastructure				
Account 54450 - Equipment				
53442 - Paragon Micro, INC	25 - Capital Replacement - Civil City - 1 Laptop, 7 Desktops		02/07/2020	9,468.91
53442 - Paragon Micro, INC	25 - Capital Replacement - Civil City - 1 Laptop		02/07/2020	2,218.98
53442 - Paragon Micro, INC	25 - Capital Replacement-Civil City-OOTM- 1 Laptop		02/07/2020	1,106.99



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Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
53442 - Paragon Micro, INC	25 - Capital Replacement-Civil City-CFRD- 1 Laptop		02/07/2020	1,106.99
53442 - Paragon Micro, INC	25 - Capital Replacement-Civil City-ASH- 1 Laptop		02/07/2020	1,106.99
53442 - Paragon Micro, INC	25 - Capital Replacement - City Council - 4 Laptops		02/07/2020	4,634.91
	Account 54450 - Equipment Totals	6		<u>\$19,643.77</u>
	Program 254000 - Infrastructure Totals	6		<u>\$19,643.77</u>
Program 256000 - Services				
Account 53150 - Communications Contract				
4170 - Comcast Cable Communications, INC	28-3940 N Kinser Pike-business services/equip chgs-1/21-2/20/20		01/29/2020	118.00
4170 - Comcast Cable Communications, INC	25 - Internet - 401 N Morton -2/1-2/29/20		02/07/2020	149.85
4170 - Comcast Cable Communications, INC	25 - Internet - 3550 N Kinser - 1/17-2/16/20		02/07/2020	106.85
	Account 53150 - Communications Contract Totals	3		<u>\$374.70</u>
	Program 256000 - Services Totals	3		<u>\$374.70</u>
	Department 25 - Telecommunications Totals	9		<u>\$20,018.47</u>
	Fund 401 - Non-Reverting Telecom (S1146) Totals	9		<u>\$20,018.47</u>
Fund 405 - Non-Reverting Improve I(S0113)				
Department 06 - Controller's Office				
Program 060000 - Main				
Account 53910 - Dues and Subscriptions				
259 - Indiana Association Of Cities & Towns (AIM)	06-2020 Aim Dues		02/07/2020	6,750.00
	Account 53910 - Dues and Subscriptions Totals	1		<u>\$6,750.00</u>
	Program 060000 - Main Totals	1		<u>\$6,750.00</u>
	Department 06 - Controller's Office Totals	1		<u>\$6,750.00</u>
	Fund 405 - Non-Reverting Improve I(S0113) Totals	1		<u>\$6,750.00</u>
Fund 450 - Local Road and Street(S0706)				
Department 20 - Street				
Program 200000 - Main				
Account 53520 - Street Lights / Traffic Signals				
223 - Duke Energy	02-Cottage Grove-LED energy usage-bill date 1/14/2020		02/07/2020	29.57
	Account 53520 - Street Lights / Traffic Signals Totals	1		<u>\$29.57</u>
	Program 200000 - Main Totals	1		<u>\$29.57</u>
	Department 20 - Street Totals	1		<u>\$29.57</u>



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Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
Fund 450 - Local Road and Street(S0706) Totals			1	\$29.57
Fund 451 - Motor Vehicle Highway(S0708)				
Department 20 - Street				
Program 200000 - Main				
Account 52420 - Other Supplies				
11243 - Core & Main, LP	20-Sidewalk Equipment Supplies (forms & stakes)		02/07/2020	2,755.25
313 - Fastenal Company	20-safety supplies-purple gloves-1/16/20		02/07/2020	29.04
313 - Fastenal Company	20-safety supplies-10 KCJ-XH-20 2-SidedBld		02/07/2020	11.06
455 - Industrial Service & Supply, INC	20-Cam Locks, Aluminum Nipple & Bushing Reducer for Brine Mach		02/07/2020	197.58
455 - Industrial Service & Supply, INC	20 -Brine Machine hoses & fittings		02/07/2020	504.71
455 - Industrial Service & Supply, INC	20-Brine Machine cam-lock		02/07/2020	34.62
293 - J&S Locksmith Shop, INC	20-MS391 W 20" chain saw		02/07/2020	479.20
394 - Kleindorfer Hardware & Variety	20-Brine Machine-teflon tape, pipe thread compound		02/07/2020	9.37
394 - Kleindorfer Hardware & Variety	20-Brine machine-water hoses, hose adapter		02/07/2020	48.87
394 - Kleindorfer Hardware & Variety	20-Patch crew-tamper handle		02/07/2020	9.49
6262 - Koenig Equipment, INC	20- 16" Stihl Chain for tree crew		02/07/2020	41.90
Account 52420 - Other Supplies Totals			11	\$4,121.09
Account 53210 - Telephone				
13969 - AT&T Mobility II, LLC	02-PW Divisions cell phone charges 12/12/19-1/11/20		01/29/2020	166.56
Account 53210 - Telephone Totals			1	\$166.56
Account 53250 - Pagers				
332 - Indiana Paging Network, INC	20-Paging Service for Snow Control-February 2020		02/07/2020	92.26
Account 53250 - Pagers Totals			1	\$92.26
Account 53530 - Water and Sewer				
208 - City Of Bloomington Utilities	19-Street Dept Fire Hydrant-water/sewer bill-November 2019		01/29/2020	41.84
208 - City Of Bloomington Utilities	19-Street Dept Fire Hydrant-water/sewer bill-December 2019		01/29/2020	41.84
Account 53530 - Water and Sewer Totals			2	\$83.68
Account 53610 - Building Repairs				
32 - Cassady Electrical Contractors, INC	20-Installed new power for new wall in salt barn	BC 2019-120	02/07/2020	429.56
321 - Harrell Fish, INC	20-Repair of Sterling Hanging Gas Heater at Street Dept	BC 2019-124	02/07/2020	498.03
Account 53610 - Building Repairs Totals			2	\$927.59



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Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
Account 53910 - Dues and Subscriptions				
2871 - International Municipal Signal Association (IMSA)	20- 2020 IMSA Membership Dues-Bitner/Combs/Henson/Love/Stinson/V		02/07/2020	480.00
2871 - International Municipal Signal Association (IMSA)	20- IMSA Certficiation Registration-H. Kinser-3/23-3/27/20		02/07/2020	800.00
2871 - International Municipal Signal Association (IMSA)	20-IMSA Certficiation Registration-D. Bitner-3/23-3/27/20		02/07/2020	650.00
2871 - International Municipal Signal Association (IMSA)	20-IMSA Certficiation Registration-J. VanDeventer-3/23-3/27/20		02/07/2020	550.00
2871 - International Municipal Signal Association (IMSA)	20-IMSA Certficiation Registration-F. Love-3/23-3/27/20		02/07/2020	600.00
	Account 53910 - Dues and Subscriptions Totals		5	<u>\$3,080.00</u>
Account 53920 - Laundry and Other Sanitation Services				
19171 - Aramark Uniform & Career Apparel Group, INC	20-mat/towel service-1/15/20		02/07/2020	34.28
19171 - Aramark Uniform & Career Apparel Group, INC	20-uniform rental (minus payroll ded)-1/15/20		02/07/2020	16.66
19171 - Aramark Uniform & Career Apparel Group, INC	20-mat/towel service-1/29/20		02/07/2020	34.28
19171 - Aramark Uniform & Career Apparel Group, INC	20-uniform rental (minus payroll ded)-1/29/20		02/07/2020	16.83
19171 - Aramark Uniform & Career Apparel Group, INC	20-uniform rental (minus payroll ded)-1/22/20		02/07/2020	16.84
19171 - Aramark Uniform & Career Apparel Group, INC	20-mat/towel service-1/22/20		02/07/2020	34.28
	Account 53920 - Laundry and Other Sanitation Services Totals		6	<u>\$153.17</u>
Account 53950 - Landfill				
10330 - Kevin R Huntley (Green Earth Recycling & Compost)	20-Disposal Fee For Leaves-2019-280 loads	BC 2019-44	02/07/2020	7,000.00
	Account 53950 - Landfill Totals		1	<u>\$7,000.00</u>
Account 53990 - Other Services and Charges				
5465 - Emergency Radio Service LLC (ERS-OCI Wireless)	20-Two Way Radio Service Contract-1/1-1/31/20	BC 2018-120	02/07/2020	2,321.25
1420 - Richard Trinkle (Trinkle SnowPlowing LLC)	20-Snow Removal Services-12/15/2019	BC 2019-134	02/07/2020	1,195.00
	Account 53990 - Other Services and Charges Totals		2	<u>\$3,516.25</u>
Account 54420 - Purchase of Equipment				
4439 - JX Enterprises, INC	20-2020 Peterbilt 348 Sngle Dump Trk w/snow equip.-Units 421/433		02/07/2020	343,663.00
	Account 54420 - Purchase of Equipment Totals		1	<u>\$343,663.00</u>
	Program 200000 - Main Totals		32	<u>\$362,803.60</u>
	Department 20 - Street Totals		32	<u>\$362,803.60</u>
	Fund 451 - Motor Vehicle Highway(S0708) Totals		32	<u>\$362,803.60</u>
Fund 452 - Parking Facilities(S9502)				
Department 26 - Parking				
Program 260000 - Main				



Board of Public Works Claim Register

Invoice Date Range 01/27/20 - 02/07/20

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
Account 43130 - Hourly Parking				
Sandra Clark	26-refund over payment Morton St Pkg Garage		02/07/2020	158.50
	Account 43130 - Hourly Parking Totals		1	<u>158.50</u>
Account 52110 - Office Supplies				
6530 - Office Depot, INC	26-File Cabinet for Parking Director Office		02/07/2020	116.99
6530 - Office Depot, INC	26-Hutch and Large Desk for Parking Director Office		02/07/2020	557.98
6530 - Office Depot, INC	26-Conference Table for Parking Director Office		02/07/2020	229.99
	Account 52110 - Office Supplies Totals		3	<u>904.96</u>
Account 52310 - Building Materials and Supplies				
394 - Kleindorfer Hardware & Variety	26-gloves & dust pan for Parking Garage		02/07/2020	29.98
394 - Kleindorfer Hardware & Variety	26-(4) 3/8 ect washers & (4) 3/8 thk pend washers Parking Garage		02/07/2020	1.84
	Account 52310 - Building Materials and Supplies Totals		2	<u>31.82</u>
Account 53210 - Telephone				
13969 - AT&T Mobility II, LLC	02-PW Divisions cell phone charges 12/12/19-1/11/20		01/29/2020	41.64
	Account 53210 - Telephone Totals		1	<u>41.64</u>
Account 53610 - Building Repairs				
3397 - Evens Time, INC	26-Repair Walnut Garage Exit Gate Arm and LED Cable		02/07/2020	320.00
1420 - Richard Trinkle (Trinkle SnowPlowing LLC)	26-Snowplow of the Morton St. Garage	BC 2019-134	02/07/2020	160.00
1420 - Richard Trinkle (Trinkle SnowPlowing LLC)	26-Snowplow of Walnut St Garage	BC 2019-134	02/07/2020	440.00
	Account 53610 - Building Repairs Totals		3	<u>920.00</u>
Account 53650 - Other Repairs				
6378 - ANN-KRISS, LLC	26-Walnut St Garage Stairwell Repair	BC 2019-90	01/27/2020	48,070.00
18844 - First Financial Bank, N.A.	26 Escrow for Walnut Garage Stairwell Replacement	BC 2019-90	01/27/2020	2,530.00
	Account 53650 - Other Repairs Totals		2	<u>\$50,600.00</u>
	Program 260000 - Main Totals		12	<u>\$52,656.92</u>
	Department 26 - Parking Totals		12	<u>\$52,656.92</u>
	Fund 452 - Parking Facilities(S9502) Totals		12	<u>\$52,656.92</u>
Fund 454 - Alternative Transport(S6301)				
Department 02 - Public Works				
Program 020000 - Main				
Account 54310 - Improvements Other Than Building				



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Invoice Date Range 01/27/20 - 02/07/20

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
399 - American Structurepoint, INC	13-7th St Protected Bike Lane Imp-serv. 11/1-11/30/19	BC 2018-109	02/07/2020	4,271.98
	Account 54310 - Improvements Other Than Building Totals		1	\$4,271.98
	Program 020000 - Main Totals		1	\$4,271.98
	Department 02 - Public Works Totals		1	\$4,271.98
	Fund 454 - Alternative Transport(S6301) Totals		1	\$4,271.98
Fund 601 - Cum Cap Development(S2391)				
Department 02 - Public Works				
Program 020000 - Main				
Account 52330 - Street , Alley, and Sewer Material				
50944 - Cargill Deicing Techno	20-de-icing salt-23.76 tons-1/14/20	BC 2019-39	02/07/2020	2,243.18
19278 - Milestone Contractors, LP	20-patching-cold mix-41.33 tons-1/13/2020	BC 2019-32	02/07/2020	4,959.60
19278 - Milestone Contractors, LP	20-patching-cold mix-37.03 tons-1/27/20	BC 2019-32	02/07/2020	4,443.60
	Account 52330 - Street , Alley, and Sewer Material Totals		3	\$11,646.38
	Program 020000 - Main Totals		3	\$11,646.38
	Department 02 - Public Works Totals		3	\$11,646.38
	Fund 601 - Cum Cap Development(S2391) Totals		3	\$11,646.38
Fund 730 - Solid Waste (S6401)				
Department 16 - Sanitation				
Program 160000 - Main				
Account 52420 - Other Supplies				
7225 - Arctic Glacier USA, INC	16-ice for employees-75 7# bags- (returned 9)-1/13/20		02/07/2020	99.00
53005 - Menards, INC	16-mailbox replacement materials-Saratoga Dr		02/07/2020	52.61
	Account 52420 - Other Supplies Totals		2	\$151.61
Account 53150 - Communications Contract				
5465 - Emergency Radio Service LLC (ERS-OCI Wireless)	16-Truck radio communicatins services-January 2020	BC 2019-120	02/07/2020	572.05
	Account 53150 - Communications Contract Totals		1	\$572.05
Account 53210 - Telephone				
13969 - AT&T Mobility II, LLC	02-PW Divisions cell phone charges 12/12/19-1/11/20		01/29/2020	479.00
	Account 53210 - Telephone Totals		1	\$479.00
Account 53920 - Laundry and Other Sanitation Services				
19171 - Aramark Uniform & Career Apparel Group, INC	16-uniform rental (minus payroll ded)-1/22/20		02/07/2020	12.96



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Invoice Date Range 01/27/20 - 02/07/20

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
19171 - Aramark Uniform & Career Apparel Group, INC	16-mat/towel service-1/22/20		02/07/2020	32.26
19171 - Aramark Uniform & Career Apparel Group, INC	16-uniform rental (minus payroll ded)-1/15/20		02/07/2020	12.96
19171 - Aramark Uniform & Career Apparel Group, INC	16-mat/towel service-1/15/20		02/07/2020	32.26
Account 53920 - Laundry and Other Sanitation Services Totals			4	\$90.44
Account 53950 - Landfill				
52226 - Hoosier Transfer Station-3140	16-trash disposal fees - 12/16-12/31/19		02/07/2020	14,363.72
52226 - Hoosier Transfer Station-3140	16-recycling fees - 12/16-12/31/19		02/07/2020	3,656.40
10330 - Kevin R Huntley (Green Earth Recycling & Compost)	16-yard waste disposal-October 2019-6 loads	BC 2019-45	02/07/2020	132.00
Account 53950 - Landfill Totals			3	\$18,152.12
Program 160000 - Main Totals			11	\$19,445.22
Department 16 - Sanitation Totals			11	\$19,445.22
Fund 730 - Solid Waste (S6401) Totals			11	\$19,445.22
Fund 800 - Risk Management(S0203)				
Department 10 - Legal				
Program 100000 - Main				
Account 52430 - Uniforms and Tools				
327 - Hoosier Workwear Outlet, INC	10-E. Hatch-safety shoes (6M)-1/20/20		02/07/2020	100.00
327 - Hoosier Workwear Outlet, INC	10-M. Stewart-safety shoes (12M)-1/20/20		02/07/2020	100.00
327 - Hoosier Workwear Outlet, INC	10-J. Fox-safety shoes (13W)-1/18/20		02/07/2020	100.00
327 - Hoosier Workwear Outlet, INC	10-M. Becker-safety shoes (8W)-1/14/20		02/07/2020	100.00
7213 - Lesman Instrument Company	10-sound calibrator		02/07/2020	2,575.10
1548 - Safety Shoe Distributors, INC	10-winter clothes SSD-G. Connor/D. Ham		02/07/2020	159.97
Account 52430 - Uniforms and Tools Totals			6	\$3,135.07
Account 53130 - Medical				
2579 - Troy Brewer	10- 2020 reimb for physical for CDL-1/18/20		02/07/2020	97.00
7261 - Nathaniel Bryan Douglas	10 2020 cdl physical reimbursement douglas		02/07/2020	90.00
6324 - Randy Hitchcox	10-2020 reimb for physical for CDL-12/21/2019		02/07/2020	97.00
7262 - Robert DeWayne Hoene	10 2020 cdl physical reimbursement hoene		02/07/2020	90.00
2636 - John B Ingalls	10- 2020 reimb for physical for CDL-1/20/20		02/07/2020	100.00
7200 - Sheldon R Kinser	10 2020 cdl physical reimbursement kinser		02/07/2020	90.00
6359 - Jerry D McIntire	10- 2020 reimb for physical for CDL-1/5/20		02/07/2020	97.00



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Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
7667 - Steven K Robertson	10 2020 cdl physical reimbursement Robertson S.		02/07/2020	90.00
	Account 53130 - Medical Totals		8	\$751.00
Account 53420 - Worker's Comp & Risk				
2618 - Southeastern Indiana Health Operations, INC (SIHO)	10-Siho-TTD - Sheldon Kinser -202013		01/29/2020	488.38
	Account 53420 - Worker's Comp & Risk Totals		1	\$488.38
Account 53910 - Dues and Subscriptions				
259 - Indiana Association Of Cities & Towns (AIM)	10-2020 Dues-Guthrie/Rouker/McKinney/Allen/Moore/Wheeler/Lloyd		02/07/2020	50.00
	Account 53910 - Dues and Subscriptions Totals		1	\$50.00
Account 53990 - Other Services and Charges				
204 - State Of Indiana	10- driver license search		02/07/2020	15.00
	Account 53990 - Other Services and Charges Totals		1	\$15.00
	Program 100000 - Main Totals		17	\$4,439.45
	Department 10 - Legal Totals		17	\$4,439.45
	Fund 800 - Risk Management(S0203) Totals		17	\$4,439.45
Fund 801 - Health Insurance Trust				
Department 12 - Human Resources				
Program 120000 - Main				
Account 53990.1201 - Other Services and Charges Health Insurance				
17785 - The Howard E. Nyhart Company, INC	12-January Wellness Reimbursements \$19831.09		01/28/2020	19,831.09
17785 - The Howard E. Nyhart Company, INC	12-Nyhart ER Cont \$789.87		01/29/2020	789.87
	Account 53990.1201 - Other Services and Charges Health Insurance Totals		2	\$20,620.96
	Program 120000 - Main Totals		2	\$20,620.96
	Department 12 - Human Resources Totals		2	\$20,620.96
	Fund 801 - Health Insurance Trust Totals		2	\$20,620.96
Fund 802 - Fleet Maintenance(S9500)				
Department 17 - Fleet Maintenance				
Program 170000 - Main				
Account 52210 - Institutional Supplies				
313 - Fastenal Company	17- First Aid Supplies-burn packets, bandaids, ointment, eye was		02/07/2020	92.50
	Account 52210 - Institutional Supplies Totals		1	\$92.50
Account 52230 - Garage and Motor Supplies				



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Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
4693 - Monroe County Tire & Supply, INC	17-tires-ST235/80R16 UN203 10PLY blk-4		02/07/2020	361.00
4693 - Monroe County Tire & Supply, INC	17-tires-LT245/75R17 G'Year Wrangler at ADV 10P Blk-4		02/07/2020	713.12
	Account 52230 - Garage and Motor Supplies Totals	2		\$1,074.12
Account 52240 - Fuel and Oil				
613 - Hoosier Penn Oil Company, INC	17-stock oil/fluids-handi clean, blue windshield 1-ply		02/07/2020	118.05
349 - White River Cooperative, INC	17 - Diesel fuel-PDX4 On Road B5 Winter-7,251 gallons-1/14/20	BC 2019-107A	02/07/2020	17,813.53
349 - White River Cooperative, INC	17-Unleaded fuel-87-Regular-7,585 gallons-1/16/20	BC 2019-107A	02/07/2020	16,096.13
349 - White River Cooperative, INC	17-Diesel fuel-PDX4 On Road B5 Winter-6,541 gallons-1/16/20	BC 2019-107A	02/07/2020	15,797.82
	Account 52240 - Fuel and Oil Totals	4		\$49,825.53
Account 52310 - Building Materials and Supplies				
395 - Kirby Risk Corp	17- motor assy		02/07/2020	132.06
	Account 52310 - Building Materials and Supplies Totals	1		\$132.06
Account 52320 - Motor Vehicle Repair				
4150 - Alexander's LLC	17-491-license light w/bracket		02/07/2020	8.00
1107 - Best Equipment Company, INC	17- leafer parts for repair 12/19/19		02/07/2020	2,987.28
1107 - Best Equipment Company, INC	17 leafer parts for repair - 12/23/19		02/07/2020	1,235.35
1107 - Best Equipment Company, INC	17 leafer parts for repair - 12/26/19		02/07/2020	1,008.09
244 - Bloomington Ford, INC	17-Repairs to City Vehicle #630 (engine repairs)		02/07/2020	13,409.63
244 - Bloomington Ford, INC	17 -#407 connector		02/07/2020	42.14
244 - Bloomington Ford, INC	17-#843-cover and contact		02/07/2020	95.35
244 - Bloomington Ford, INC	17 - #407 radiator		02/07/2020	52.04
244 - Bloomington Ford, INC	17-D160-7 regular keys and 5 cut keys		02/07/2020	10.75
244 - Bloomington Ford, INC	17-P133-housing, hose asy, washers, EG1Z 2553 A-Cor		02/07/2020	364.90
244 - Bloomington Ford, INC	17-L135-gaskets, nuts, converter asy		02/07/2020	362.34
941 - Central Indiana Truck Equipment Corporation	17-stock bearings		02/07/2020	248.16
4335 - Circle Distributing, INC	17-Stock-front wall		02/07/2020	127.20
21104 - Cummins Crosspoint, LLC	17-#332 vgt actuator		02/07/2020	496.59
21104 - Cummins Crosspoint, LLC	17-core return		02/07/2020	(156.25)
594 - Curry Auto Center, INC	17-#627 repair fuel leaks/pm		02/07/2020	504.90
51827 - Fire Service, INC	17 - #396 Kussmaul charger and pump		02/07/2020	1,559.85
51827 - Fire Service, INC	17 - #340 compartment switches		02/07/2020	233.78



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Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
796 - Interstate Battery System of Bloomington, INC	17-batteries-31-MHD, 31P-MHD, MT-58, MTP-65HD		02/07/2020	872.21
796 - Interstate Battery System of Bloomington, INC	17-Vehicle Battery MT-47/H5		02/07/2020	114.03
11672 - Jack Doheny Companies, INC	17-#601 debris hose		02/07/2020	631.89
908 - JB Salvage (Westside Auto Parts)	17 - #955 steel for sanitation steps		02/07/2020	57.00
394 - Kleindorfer Hardware & Variety	17-nuts,		02/07/2020	7.00
394 - Kleindorfer Hardware & Variety	17-#924-pipe		02/07/2020	27.28
337 - Stansifer Radio Co, INC	17-#630-resistor		02/07/2020	1.45
337 - Stansifer Radio Co, INC	17-Stock-bulbs		02/07/2020	91.32
6216 - Terminal Supply, INC	17-Shop-drills bits		02/07/2020	196.76
622 - Truck Country of Indiana, INC (Stoops Freightliner	17 - #677/#423 a/c parts and wiper motor parts		02/07/2020	900.95
622 - Truck Country of Indiana, INC (Stoops Freightliner	17 - #677 wiring pigtail		02/07/2020	25.31
54917 - Vans Carburetor & Electric, INC (Vans Electrical)	17-#396 alternator		02/07/2020	1,600.00
2096 - West Side Tractor Sales CO.	17-#625 repair aux hydraulics		02/07/2020	642.08
2096 - West Side Tractor Sales CO.	17-#885 rear window		02/07/2020	276.67
2096 - West Side Tractor Sales CO.	17-#885 rear window-latch, screws, spacers		02/07/2020	216.25
	Account 52320 - Motor Vehicle Repair Totals		33	\$28,250.30
Account 52420 - Other Supplies				
177 - Indiana Oxygen Company, INC	17-cylinder rental, torch supplies-ALY, FLX, MIX, OXY-		02/07/2020	158.10
	Account 52420 - Other Supplies Totals		1	\$158.10
Account 53140 - Exterminator Services				
51538 - Economy Termite & Pest Control, INC	17-monthly pest control-12/17/2019	BC 2019-109	02/07/2020	95.00
	Account 53140 - Exterminator Services Totals		1	\$95.00
Account 53210 - Telephone				
13969 - AT&T Mobility II, LLC	02-PW Divisions cell phone charges 12/12/19-1/11/20		01/29/2020	42.63
	Account 53210 - Telephone Totals		1	\$42.63
Account 53610 - Building Repairs				
32 - Cassidy Electrical Contractors, INC	17-Added new Quad Receptor for Tool Box @ Fleet	BC 2019-120	02/07/2020	314.55
32 - Cassidy Electrical Contractors, INC	17 - electrical repairs-installed new breaker & receptacle	BC 2019-120	02/07/2020	531.48
392 - Koorsen Fire & Security, INC	17-quarterly billing comm base-2/1-4/30/20	BC 2019-126	02/07/2020	88.61
	Account 53610 - Building Repairs Totals		3	\$934.64
Account 53620 - Motor Repairs				



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Invoice Date Range 01/27/20 - 02/07/20

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
244 - Bloomington Ford, INC	17-Repairs to City Vehicle #630 (engine repairs)		02/07/2020	5,436.50
594 - Curry Auto Center, INC	17-#627 repair fuel leaks/pm		02/07/2020	307.34
4474 - Ken's Westside Service & Towing, LLC	17-towing services-Unit #211-1/15/20		02/07/2020	50.00
2096 - West Side Tractor Sales CO.	17-#625 repair aux hydraulics		02/07/2020	1,839.35
	Account 53620 - Motor Repairs Totals	4		<u>\$7,633.19</u>
Account 53920 - Laundry and Other Sanitation Services				
19171 - Aramark Uniform & Career Apparel Group, INC	17-mat/towel service-1/01/20		02/07/2020	70.08
19171 - Aramark Uniform & Career Apparel Group, INC	17-mat/towel service-1/8/20		02/07/2020	69.56
19171 - Aramark Uniform & Career Apparel Group, INC	17-mat/towel service-12/25/19		02/07/2020	70.34
19171 - Aramark Uniform & Career Apparel Group, INC	17-mat/towel service-1/15/20		02/07/2020	70.08
19171 - Aramark Uniform & Career Apparel Group, INC	17-mat/towel service-1/22/20		02/07/2020	69.82
19171 - Aramark Uniform & Career Apparel Group, INC	17-uniform rental (minus payroll ded)-1/22/20		02/07/2020	11.14
19171 - Aramark Uniform & Career Apparel Group, INC	17-uniform rental (minus payroll ded)-12/25/19		02/07/2020	17.69
19171 - Aramark Uniform & Career Apparel Group, INC	17-uniform rental (minus payroll ded)-1/01/20		02/07/2020	15.79
19171 - Aramark Uniform & Career Apparel Group, INC	17-uniform rental (minus payroll ded)-1/15/20		02/07/2020	33.94
19171 - Aramark Uniform & Career Apparel Group, INC	17-uniform rental (minus payroll ded)-1/08/20		02/07/2020	13.04
	Account 53920 - Laundry and Other Sanitation Services Totals	10		<u>\$441.48</u>
Account 54310 - Improvements Other Than Building				
6070 - 72 Hour LLC (National Auto Fleet Group)	17-new Chevy K-2500 crew cab truck		02/07/2020	2,110.98
	Account 54310 - Improvements Other Than Building Totals	1		<u>\$2,110.98</u>
Account 54440 - Motor Equipment				
6070 - 72 Hour LLC (National Auto Fleet Group)	17-new Chevy K-2500 crew cab truck		02/07/2020	37,000.00
	Account 54440 - Motor Equipment Totals	1		<u>\$37,000.00</u>
	Program 170000 - Main Totals	63		<u>\$127,790.53</u>
	Department 17 - Fleet Maintenance Totals	63		<u>\$127,790.53</u>
	Fund 802 - Fleet Maintenance(\$9500) Totals	63		<u>\$127,790.53</u>
Fund 804 - Insurance Voluntary Trust				
Department 12 - Human Resources				
Program 120000 - Main				
Account 53990.1271 - Other Services and Charges Section 125 - URM- City				
17785 - The Howard E. Nyhart Company, INC	12-City/Util URM		01/27/2020	289.93



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Invoice Date Range 01/27/20 - 02/07/20

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
17785 - The Howard E. Nyhart Company, INC	12-City/Util URM		01/27/2020	63.29
17785 - The Howard E. Nyhart Company, INC	12-City/Util URM		01/27/2020	188.96
17785 - The Howard E. Nyhart Company, INC	12-FSA Unreimbursed Medical - City		01/28/2020	172.95
17785 - The Howard E. Nyhart Company, INC	12-FSA Unreimbursed Medical - City		01/29/2020	1,291.46
17785 - The Howard E. Nyhart Company, INC	12-City/Util URM		01/30/2020	1,036.70
17785 - The Howard E. Nyhart Company, INC	12-Daily Benefits Card Funding Detail-1/30/2020		01/31/2020	521.71
Account 53990.1271 - Other Services and Charges Section 125 - URM- City Totals			7	<u>\$3,565.00</u>
Account 53990.1281 - Other Services and Charges Section 125 - URM- Util				
17785 - The Howard E. Nyhart Company, INC	12-City/Util URM		01/27/2020	45.00
17785 - The Howard E. Nyhart Company, INC	12-City/Util URM		01/27/2020	26.55
17785 - The Howard E. Nyhart Company, INC	12-City/Util URM		01/27/2020	25.00
17785 - The Howard E. Nyhart Company, INC	12-City/Util URM		01/30/2020	70.21
17785 - The Howard E. Nyhart Company, INC	12-Daily Benefits Card Funding Detail-1/30/2020		01/31/2020	25.00
Account 53990.1281 - Other Services and Charges Section 125 - URM- Util Totals			5	<u>\$191.76</u>
Account 53990.1282 - Other Services and Charges Section 125 - DDC- Util				
17785 - The Howard E. Nyhart Company, INC	12-FSA Unreimbursed Medical DDC - Util		01/28/2020	835.00
Account 53990.1282 - Other Services and Charges Section 125 - DDC- Util Totals			1	<u>\$835.00</u>
Program 120000 - Main Totals			13	<u>\$4,591.76</u>
Department 12 - Human Resources Totals			13	<u>\$4,591.76</u>
Fund 804 - Insurance Voluntary Trust Totals			13	<u>\$4,591.76</u>
			275	<u><u>\$736,527.15</u></u>

REGISTER OF SPECIAL CLAIMS

Board: Board of Public Works Claim Register

Date:	Type of Claim	FUND	Description	Bank Transfer	Amount
2/7/2020	Bank Fees Claims Special Utility Claims HSA/WorkComp/MT & Gym/CIGNA Sales Tax				736,527.15
					<u>736,527.15</u>

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing register of claims, consisting of claims, and except for the claims not allowed as shown on the register, such claims are hereby allowed in the total amount of **\$ 736,527.15**

Dated this 4th day of February year of 2020.

Kyla Cox Deckard, President

Beth H. Hollingsworth, Vice-President

Dana Palazzo, Secretary

I hereby certify that each of the above listed voucher(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Fiscal Office _____