

**AGENDA
UTILITIES SERVICE BOARD MEETING**

Utilities Service Board Room
City of Bloomington Utilities
600 E. Miller Dr.
Bloomington, Indiana 47402

Julie Roberts, President
Jean Capler, Vice President
Jason Banach
Amanda Burnham
Jim Sherman
Jeff Ehman

Monday, February 17, 2020
5:00 P.M. Regular Meeting

Terri Porter, ex-officio
Jim Sims, ex-officio

- I. Call to Order
- II. Approval of the Minutes of Previous Meeting (February 3)
- III. Approval of the Claims
 - a. Standard Invoices
 - b. Utility Bills
 - c. Wire Transfers
 - d. Customer Refunds
 - e. Special Check Run
- IV. Approval of Consent Agenda
 - a. Mitchell and Stark - \$15,000.00/year – On Call contracting work
 - b. Fluid Imaging Technologies - \$7,500.00 – Software support for FlowCam Analyzer
 - c. Mitchell and Stark - \$7,325.00 – Emergency repair of raw sewage header pipe at Dillman
 - d. Indiana Railroad Property - \$22,000.00 – Install gravity sewer line under railroad
 - e. Crane 1 - \$15,000.00/year – On Call overhead crane repairs
 - f. Overhead Door Company - \$3,200.00 – Purchase and install of front and back door
 - g. Electric Plus - \$4,900.00 – Install of 2 runs of ¾ inch conduit and pull wire
 - h. D.E.Q. Inc., - \$3,600.00 – Remove and replace existing wiring to motor starter
 - i. GRW Engineers – (\$1,506.00) – Reimbursement by INDOT mod - #2
 - j. Cummins - \$20,000.00/year – On Call generator repairs
 - k. Wessler Engineering - \$8,000.00/year - On Call services agreement
 - l. Building Associates - \$2,715.00 - Parts and service for drain boots
- V. Request approval of Agreement with Reynolds Construction, LLC for \$2,167,326.00 - Jane Fleig
- VI. Request approval of Agreement with Miller Pipeline, Inc. for \$622,944.00 - Phil Peden
- VII. Request Approval of First Addendum to License for Use of City Property – Chris Wheeler
- VIII. Request Approval of MOU with IU for Chiller Plant Wastewater Service Calc. - Brad Schroeder
- IX. Uncollectible Accounts Receivable – Laura Pettit
- X. Old Business
- XI. New Business
- XII. Subcommittee Reports
- XIII. Staff Reports
- XIV. Petitions And Communications*
- XV. Adjournment

* Public comment will be limited to 5 minutes per person

UTILITIES SERVICE BOARD MEETING

02/03/2020

Utilities Service Board meetings are recorded and are available during regular business hours in the office of the Director of Utilities.

Board Vice President Capler called the regular meeting of the Utilities Service Board to order at 5:00p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center, 600 East Miller Drive, Bloomington, Indiana.

Board members present: Jim Sherman, Jean Capler, Jason Banach, Amanda Burnham, Jeff Ehman

Staff present: Vic Kelson, Laura Pettit, Holly McLauchlin, LaTrea Harrington, Chris Wheeler, Brad Schroeder, Cindy Shaw, Tom Axsom, Jane Fleig, Phil Peden, Missy Waldon, and James Hall

AMEND AGENDA

Capler noted the removal of item 3A Payables Invoices as there were none and the addition of the minutes from the 01/21/2020 meeting. **Board member Sherman moved and Board member Burnham seconded the motion to approve the amended agenda. Motion carried, 5 ayes. One Board member was absent, Julie Roberts.**

MINUTES

Sherman moved and Burnham seconded the motion to approve the minutes of the January 21 meeting. Motion carried, 5 ayes.

Sherman moved and Burnham seconded the motion to approve the minutes of the January 27 meeting. Motion carried, 5 ayes.

CLAIMS

Sherman moved and Burnham seconded the motion to approve the standard claims as follows: Vendor invoices submitted included \$259,357.52 from the Water Utility, \$466,751.05 from the Wastewater Utility, and 47,590.20 from the Stormwater Utility. Total Claims approved: **\$948,348.77. Motion carried, 5 ayes.**

Sherman moved and Burnham seconded the motion to approve the utility claims as follows: Utility invoices submitted included \$8,606.01 from the Water Utility, and \$77,172.04 from the Wastewater Utility. **Total Claims approved: \$85,778.05. Motion carried, 5 ayes.**

Sherman moved and Burnham seconded the motion to approve the wire transfers, fees, and payroll in the amount of \$371,419.04. Motion carried, 5 ayes.

Sherman moved and Burnham seconded the motion to approve the Customer Refunds as follows:

Refunds submitted included \$22.33 from the Wastewater Utility. **Total Claims approved: \$22.33. Motion carried, 5 ayes.**

CONSENT AGENDA

CBU Director Kelson presented the following items recommended by staff for approval:

- Commercial Service of Bloomington, \$6,000/year, On-Call contracting work
- Xylem Water Solutions, \$20,000/year, On-Call water pump contracting work
- Toric Engineering, \$20,000/year, On-Call control panel repair contracting work
- Electrical Maintenance, \$8,000.00/year, On-Call electrical maintenance contracting work
- Layne Christensen Co., \$6,000.00/year, On-Call electrical maintenance contracting work
- Crane 1, \$5,500.00/year, Preventive Maintenance and inspections for hoists and cranes

As no items were removed from the Consent Agenda by the Board, agreements approved.

REQUEST APPROVAL OF RESOLUTION 2020-01, I-69 UTILITY RELOCATION PROJECT

CBU Engineer Fleig requested approval from the board to award to Reynolds Construction of Indiana base bid, alternate bid #2, and alternate bid #3. Four bids were opened and read aloud on January 21st. Fleig asked for the resolution at this meeting and will present a contract in two weeks. Ehman asked if Alternative Bid #1 had no cost and if that was why #2 and #3 were approved. Fleig reported that bids were received on bid #1 but it was not in CBU's best interest to award bid #1 because it was not cost-effective at this point in time. It is the sanitary sewer line that goes over Bloomfield Rd. on the east side of I-69 and the line was replaced 30 years ago and therefore is a newer PVC pipe. The plan is to line the pipe at this time because of its depth. Burnham questioned the construction contingency 7.5% and Fleig noted the explanation is in the summary and that it is often between 5% and 10%, so because this is a large profit, it is wise to keep some contingency money on hand.

Sherman moved, Burnham seconded the motion to approve resolution 2020-01. Motion carried, 5 ayes.

REQUEST APPROVAL OF RESOLUTION 2020-02, SEWER REHABILITATION PROJECT

CBU Engineer Peden requested approval to award Miller Pipeline based on recommendation from GRW.

Sherman moved, Burnham seconded the motion to approve resolution 2020-02. Motion carried, 5 ayes.

OLD BUSINESS: None

NEW BUSINESS: None

SUBCOMMITTEE REPORTS: Burnham presented information from the Finance Subcommittee meeting held at 4:00pm February 3, 2020. Reviewed and recommended approval of both 2018 and 2019 interdepartmental agreements. Per board request, a time study was completed on services being used and percentages allocated to CBU and all looked good. CBU Assistant Director of Finance Pettit added the Controller's office spearheaded initiative to do a time study and did not notice any substantial changes. CBU was able to calculate chargeback costs for sanitation billing that has not been done before. Also received credit on the interdepartmental costs on the 2018 and 2019 agendas. Banach noticed there is an approximate increase of 8% and asked what it was attributed to. Pettit answered the increase is attributed to significant increases in health insurance, additional staff, and risk management insurance (worker's comp), with the exception of ESD- Economic and Sustainable Development.

Sherman moved, Burnham seconded the motion to approve the Interdepartmental Agreement of 2018. Motion carried, 5 ayes.

Sherman moved, Burnham seconded the motion to approve the Interdepartmental Agreement of 2019. Motion carried, 5 ayes.

STAFF REPORTS: Kelson introduced artist Dawn Adams. Adams has donated several pieces of artwork to CBU to be put on display. Kelson thanked previous artist Ben Pines for his contribution of artwork to the CBU.

PETITIONS AND COMMUNICATIONS: Maggie Sullivan, Friends of Lake Monroe Watershed Coordinator, introduced herself to the board. Water sample collecting will take place in April from streams around the watershed to observe water quality.

ADJOURNMENT: Sherman moved to adjourn; the meeting was adjourned at 5:27 p.m.

Julie Roberts, President

DATE

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 02/21/20

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Sinking	Wastewater O&M	Stormwater O&M
ACI Payments, Inc	1000016637	Maintenance fee for electronic pmts Acct#002002018307 BC20-02	150.00	60.00		90.00	
Air Science USA, LLC	53915	MN19-515 ACI carbon filters, GP carbon filters	1,057.00	1,057.00			
Aramark Uniform & Career Apparel Group, INC	01/31/20 Supply	Weekly mats & supplies - 01/01-01/31/20 - MN, SC, BP, DR	1,833.74	732.06		1,101.68	
Aramark Uniform & Career Apparel Group, INC	01/31/20 Uniform	Uniform service - January 2020 - TD, ENG, BP, DR, DIR, PUR, MN	253.02	95.88		157.14	
ATC Group Services, LLC	2248362	Groundwater analysis & reporting for Landfill @ Dillman - ENG	1,673.93			1,673.93	
Bank Of New York	ACCT20-115-2	SRF Bloomington TAS #610026-2011 SRF Loan - Feb 2020	200,910.68		200,910.68		
Barry Company, INC	745247	Asco solenoid valve for filter valve - MN19-536	792.50	792.50			
Big Dipper Building Services, LLC (Overhead Door)	43416	DM20-015 Cube relay,lubricant, scissor lift, repair roll up door	662.50			662.50	
Biochem, INC	19022	K275 KLX Polymer - 6,870 @ 1.84 delivered 01/10/20 DS20-001	12,757.59			12,757.59	
Biochem, INC	19087	Sulfight for odor control in press building - BP20-008	7,370.69			7,370.69	
Black Lumber Co. INC	428314	Pack of saw blades for truck #626 - TD20-38	27.99	11.20		15.39	1.40
Black Lumber Co. INC	428937	1 Roll of expansion joint for truck #629 - TD20-51	12.95	5.18		7.12	.65
Black Lumber Co. INC	429542	Tape, plug splitters, t-handle valves, pliers - PUR20-060	114.89	45.96		68.93	
Bloomington Paint & Wallpaper Co	00421628	Wooster 4-8 Sherlock, brushes, sprayer hose, paint - DM20-020	768.42			768.42	
Bloomington Paint & Wallpaper Co	00422019	4 9" roller covers, paint rollers - DM20-024	38.82			38.82	
Bloomington Sandwich Co, LLC	7741	Food for quarterly water wholesalers meeting - ENV20-024	132.72	132.72			
Bruce Wilds Security, LLC	10954	24/7 Security at Griffy Plant - 01/18-01/31/20 - PUR	9,912.00	9,912.00			
Building Associates, INC	2019-00000008	Refund of tap fees for after hours water tap - BC20-003	870.00	870.00			
Building Associates, INC	WS19-20705 #3	WS19-20705 - Roof replacement @ plants to 12/30/19 - ENG	76,470.96	9,941.22		66,529.74	
Chemical Resources, INC	1123747	Sodium Aluminate 46,000 @ .1823 delivered 01/28/20 - DR	8,385.80			8,385.80	
Chemtrade Chemicals Corporation	92823125	Aluminum Sulfate 11.137 @ 434.00 delivered 01/27/20 - MN	4,833.46	4,833.46			
Chemtrade Chemicals Corporation	92825144	Aluminum Sulfate 10.993 @ 434.00 delivered 01/30/20 - MN	4,770.96	4,770.96			
Chemtrade Chemicals Corporation	92829944	Aluminum Sulfate 11.156 @ 434.00 delivered 02/05/20 - MN	4,841.70	4,841.70			
Cintas First Aid & Safety #2	8404489951	Restock first aid cabinet @ Monroe - 01/31/20 - MN20-048	81.30	81.30			
Core & Main, LP	L710082	PUR19-524 Green & blue locate flags	360.00	144.00		216.00	
Core & Main, LP	L721685	PUR19-529 Blue & green locate flags w/18" stem-labeled "CBU"	500.00	300.00		200.00	
Core & Main, LP	L756446	PUR19-524 Full seals tapped 3/4"x6"x15" & 1"x6"x15"	844.32	844.32			
Core & Main, LP	L797088	PUR20-032 12 Cases of pipe thread sealant	204.72	81.89		122.83	
Crowe LLP	706-2300790	2020 Water Rate Case-Cost of Service Study to 12/31/20 ACCT20-09	1,878.75	1,878.75			

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Paydate: 02/21/20

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Sinking	Wastewater O&M	Stormwater O&M
Electric Plus, INC	24721	DM19-186 Inspect & repair old electrical start switch, conduit	2,365.00			2,365.00	
Environmental Laboratories, INC	20306497	Testing - Oil & grease - sample date 01/22/20 - ENV20-036	290.00			290.00	
Eurofins:Eaton Analytical, INC	S355851	Testing - TTHM & HAA5 - samples collected 01/22/20 - DL20-004	1,710.00	1,710.00			
Everett-J Prescott, INC	5655297	PUR19-521 Alpha valves 4" 6" & 8"	2,662.00	2,662.00			
Fastenal Company	INBLM216980	Cases of bolts & washers for stock in meter service - TD20-57	745.38	745.38			
First Financial Bank, N.A.	WS19-20705 #3	WS19-20705-Retainage-Roof replacement@plants to 12/30/19-ENG	4,024.79	523.22		3,501.57	
First Financial Bank / Credit Cards	BP19-218	BP19-218 Maytag washing machine agitator	60.96			60.96	
First Financial Bank / Credit Cards	ENG20-012	ENG20-012 Risk & Resilience Management of Water & Wastewater Sys	148.50	59.40		89.10	
First Financial Bank / Credit Cards	ENV19-187	ENV19-187 Containers ordered for CBU Pretreatment Program	511.98			511.98	
First Financial Bank / Credit Cards	ENV19-225	ENV19-225 CPESC General Principles Review: On-Demand Processing	154.65				154.65
First Financial Bank / Credit Cards	ENV20-008A	ENV20-008A AWWA annual membership for Lores Tyler Steury	245.00	98.00		147.00	
First Financial Bank / Credit Cards	ENV20-008B	ENV20-008B AWWA annual membership for Jason Wenning	245.00			245.00	
First Financial Bank / Credit Cards	ENV20-017	ENV20-017 WEF National Stormwater Symp 2020 Regist Kelsey	670.00				670.00
First Financial Bank / Credit Cards	ENV20-020A	ENV20-020A Conference Registration & FOG training Kevin White	850.00			850.00	
First Financial Bank / Credit Cards	ENV20-030	ENV20-030 LTAP Stormwater drainage conf. Kelsey & Kriste	155.00				155.00
First Financial Bank / Credit Cards	ENV20-033	ENV20-033 WEF Membership renewal Kelsey	175.00				175.00
First Financial Bank / Credit Cards	MN20-013	MN20-013 Basic Wastewater online class for Sara Tracey	225.00	225.00			
First Financial Bank / Credit Cards	PUR19-530	PUR19-530 Lock & Key for towel/trash dispensers	92.96	37.18		55.78	
First Financial Bank / Credit Cards	PUR20-012A	PUR20-012A Turbine 5hp, 3/4" bore, turbine housing	584.62	233.85		350.77	
Fisher Scientific Company, LLC	6377081	2 Sulfuric acid solution - MN20-007	259.11	259.11			
Fisher Scientific Company, LLC	8526641	6 100 pk filter paper 24cm - MN20-054	904.16	904.16			
Flosource, INC	100037	MN20-019 Valve actuator for filter #5 air-scour valve	956.59	956.59			
Freedom Business Solutions, LLC	11615	Toner for HP3005 & HP402 - ACCT20-001	245.00	98.00		147.00	
Frost Brown Todd LLC	0138417/0720807	2019 Wastewater Bond Refinancing Matter #0138417/0720807-ACCT	4,000.00			4,000.00	
Gatehouse Media Indiana Holdings (Hoosier Times)	149972	Publish 2019 & 2020 Sewer Rehab project - #780171 12/21/20 - DIR	112.70	45.08		67.62	
Gaylor Electric, INC	257022	MN19-534 Clean, inspect, & test switchgear bus assembly	10,800.00	10,800.00			
Gregory A Nettleton	ENG20-016	Travel - AWWA Annual Meeting in Indpls 01/29/20 - ENG20-016	35.00	14.00		21.00	
Gripp, INC	121	S18-6204 - Flow monitoring & equipment maintenance - ENG	5,811.55			5,811.55	

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Sinking	Wastewater O&M	Stormwater O&M
Gripp, INC	337473	S18-6204 - Flow monitoring & equipment maintenance - ENG	5,621.52			5,621.52	
HACH Company	11795609	MN20-024 Sample cells for lab tests	1,393.94	1,393.94			
HACH Company	11795674	MN20-023 Ferric ion solution 100ML	157.93	157.93			
HACH Company	11806894	MN20-023 Mercuric thiocyanate solution 200ML	220.00	220.00			
HD Supply Facilities Maintenance - (USA Bluebook)	121119	DR20-004 8 Pales of Granular chlorine	1,487.86			1,487.86	
HD Supply Facilities Maintenance - (USA Bluebook)	125101	DL20-005 TNT830 ULR, TNT831 LR, TNT832 HR testing vials	1,409.34			1,409.34	
Hoosier Workwear Outlet, INC	355565	1 Pair of rubber boots for K Baugh in meter service - TD20-46	103.99	103.99			
Hylant of Indianapolis, LLC	240493	Renewal property-Affiliated FM Engineering effective 1/1/20-ACCT	119,979.27	47,991.71		53,990.67	17,996.89
Hylant of Indianapolis, LLC	240494	Renewal Workers Comp/Surplus lines tax effective 01/01/20-ACCT	3,648.15	1,459.26		1,641.67	547.22
Hylant of Indianapolis, LLC	240495	Renewal of Workers Compensation Excess Effective 01/01/20-ACCT	10,569.87	4,227.95		4,756.44	1,585.48
Hylant of Indianapolis, LLC	240496	Cyber Liability Effective 01/01/20 - ACCT	2,746.74	1,098.70		1,236.03	412.01
Hylant of Indianapolis, LLC	240497	Renewal Casualty Package effective 01/01/20 - ACCT	30,544.96	12,217.98		13,745.23	4,581.75
Hylant of Indianapolis, LLC	240498	Renewal Umbrella Effective 01/01/20 - ACCT	15,372.28	6,148.91		6,917.53	2,305.84
Hylant of Indianapolis, LLC	240499	Crime Renewal Effective 01/01/20 - ACCT	1,971.42	788.57		887.14	295.71
Hylant of Indianapolis, LLC	240501	Renewal business auto effective 01/01/20 - ACCT	59,980.00	23,992.00		26,991.00	8,997.00
IDEXX Laboratories, INC	3058641482	DL20-002 Colliert media 24 hr 200/box	1,279.53	1,279.53			
Indiana Geographic Information Council, INC	20MEM01222020002	ENG20-011 IGIC Membership-Travis Zimmerman 20MEM0122202000290030	45.00			45.00	
Indiana Geographic Information Council, INC	20MEM01222020003	ENG20-011 IGIC Membership for Chuck Winkle 20MEM0122202000300029	105.00	60.00		45.00	
Indiana Underground Plant Protection Service, INC	82058	Monthly per ticket fee for line locates - 12/01-12/31/19 - TD	888.25	355.30		532.95	
Indiana Water Environment Association, INC (IWEA)	10475	ENG20-010 Membership renewals for Eric Love	35.00			35.00	
Indiana Water Environment Association, INC (IWEA)	10476	ENG20-010 Membership renewals for David Myers	35.00			35.00	
Indiana Water Environment Association, INC (IWEA)	10485	ENG20-010 Membership renewals for Mike Runyon	35.00			35.00	
Indiana Water Environment Association, INC (IWEA)	8155-2020	ENG20-010 Membership renewals for Greg Nettleton	35.00			35.00	
Industrial Service & Supply, INC	61015	Pipe reducer bushings, 4x2 jumps size, cam-loc - TD20-50	108.79			108.79	
Irving Materials, INC	10818497	Concrete - Sewer @ W 3rd St & Muller - 01/30/20 - TD	125.50			125.50	
Jacobi Sales, INC	812-349-3670	PUR19-514 Kubota w/hard cab, heat/ac, back-up alarm, lights	54,631.08			54,631.08	
JB Salvage (Westside Auto Parts)	39532	36' square steele for water station @ Twin Lakes TD20-39	383.50	383.50			
JCI Jones Chemicals, INC	812272	Sodium Hypochlorite - 4,654 @ .7180 delivered 01/29/20 - MN	3,341.57	3,341.57			

Accounts Payable by G/L Distribution Report
Paydate: 02/21/20

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Sinking	Wastewater O&M	Stormwater O&M
JCI Jones Chemicals, INC	812939	Sodium Hypochlorite 4,602 @ .7180 delivered 02/05/20 - MN	3,304.24	3,304.24			
JJ's Concrete Construction, LLC	54810	Concrete - Water @ 3468 Maritime - 01/29/20 - TD	672.75	672.75			
JJ's Concrete Construction, LLC	54811	Concrete - Water @ Christopher & Brighton 01/30/20 - TD	665.50	665.50			
JJ's Concrete Construction, LLC	54944	Concrete - Water @ 430 S Parkway - 02/03/20 - TD	438.75	438.75			
JJ's Concrete Construction, LLC	54998	Concrete - Water @ 2nd & Arbutus St - 02/06/20 - TD	695.75	695.75			
John Deere Financial (Rural King)	JRNL#H7770/62	Battery tender & torque wrench for truck #616 - TD20-66	139.98	139.98			
John Deere Financial (Rural King)	JRNL#H62165/62-2	2 pair of rubber boots - Invoiced in error due to tax ENV20-011	106.98				106.98
John Deere Financial (Rural King)	JRNL#H62353/62	Charge for tax that was returned to us in in cash in error ENV20-011	7.00				7.00
John Deere Financial (Rural King)	JRNL#H80231/62	2 7/8" Ratchet wrenches for truck #673 - TD20-49	39.98	39.98			
John Deere Financial (Rural King)	JRNL#L10797/62	Credit for boots billed in error - ENV20-011	(99.98)				(99.98)
K&S Rolloff, INC	45706	Removal of debris from hill area - 01/02/20 - PUR	325.42	130.17		195.25	
K&S Rolloff, INC	45888	Removal of debris from hill area - 01/28/20 - SC	250.02	100.01		150.01	
Kirby Risk Corp	S110791699.003	Eaton UPS for switchgear room @ intake tower - MN20-016	1,376.91	1,376.91			
Kirby Risk Corp	S110799361.001	2 LED Lights - MN20-031	30.16	30.16			
Kirby Risk Corp	S110799361.002	70 LED Lights - MN20-031	468.30	468.30			
Kirby Risk Corp	S110801364.001	10 Fuses for various lift stations - TD20-31	157.20			157.20	
Kirby Risk Corp	S110803709.001	3 Heater A FH06 - DM20-012	91.86			91.86	
Kleindorfer Hardware & Variety	01/25/20 CBU	Misc parts & supplies - 01/03-01/23/20 - MN,TD,PUR,MS,SC,LS	437.16	180.56		256.60	
Koorsen Fire & Security, INC	5005607	Alarm monitoring for Washington St - 03/01-05/31/20 - SC	82.59	33.04		49.55	
Liberty Flora	ENG20-018	Travel - AWWA Annual Meeting in Indpls 01/28/20 - ENG20-018	15.00	6.00		9.00	
Logical Concepts, INC (Omnisite)	71745	Monthly cellular fee for XR-50 Omni-site - 2/01-02/29/20 - ENG	1,150.00			1,150.00	
Mark Osborne (Control Freaks Consulting)	242Inv-DM19-196	DM19-196 Electrical controls trouble shooting and repair	1,680.00			1,680.00	
Mark Osborne (Control Freaks Consulting)	245Inv-ENG20-008	ENG20-008 Dillman Road WWTP Disinfection System PLC Replacement	2,340.00			2,340.00	
Mark Osborne (Control Freaks Consulting)	248Inv-MN20-025	MN20-025 9 Historian spreadsheet issues	945.00	945.00			
Menards, INC	41230	Kitchen cabinets & install supplies for Blucher - BP20-004	1,146.53			1,146.53	
Menards, INC	41380	4 Rubbergrip flashlights, 6 unions, AAA batteries - MN20-020	120.28	120.28			
Menards, INC	41954	Towels, AA batteries, emergency light, LED's & misc - BP20-007	367.25			367.25	
Menards, INC	42034	4 Sets window blinds for Geyton,Dodds,Johnson,Prince PUR20-016	199.88	79.96		119.92	
Menards, INC	42258	1 30-gal air compressor for low serv bldg - MN20-042	379.00	379.00			
Menards, INC	42259	1 30-gal air compressor for T.P. building - MN20-043	379.00	379.00			
Menards, INC	42314	32 qt gasket box, ez tape, clear tape - PUR20-047	62.80	25.12		37.68	
Menards, INC	42315	Large fold/stack shelf - ENV20-029	5.99				5.99

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Sinking	Wastewater O&M	Stormwater O&M
Menards, INC	42381	Rags, staining pads, cheesecloth, 11 1 1/4" knobs BP20-015	111.39			111.39	
Menards, INC	42501	2 Rachets, 3 sets of knee pads, 2 1 1/4" ratchets TD20-54	163.67	65.47		90.02	8.18
Mettler-Toledo International, INC	634593950	MN20-026 250 ml beakers/500pk for titator	435.47	435.47			
Mettler-Toledo International, INC	634594311	MN20-027 5ml Burette	1,152.03	1,152.03			
Michael R Hicks (Employee CBU)	ENG20-017	Travel-AWWA Annual Meeting in Indpls 01/28/20 - ENG20-017	71.00	28.40		42.60	
Michael Stewart Cagle	ENG20-023	Easement for 404 S Lincoln St parcel #4 - ENG20-023	7,780.00				7,780.00
Mitchell & Stark Construction Co., INC	579	BP19-204 Emergency Repair of clarifier #2 uptake return valve	2,238.29			2,238.29	
Mitchell & Stark Construction Co., INC	583	BP20-001 Repair broken shear pin in valve, installed 48" m/hole	13,750.00			13,750.00	
Monroe County Government	122019-COBU-B	Misc copies made 12/01-12/12/19 - ENG	18.00	7.20		10.80	
Northern Safety Co., INC	903783502	PUR20-034 Protective apparel activgard XP 2XL & 4XL 50 each	504.31	201.72		277.37	25.22
Northern Safety Co., INC	903783503	TD20-19 Size Large fall protection harness for Truck #630	520.37	208.15		286.20	26.02
Office Depot, INC	424727388001	C batteries, 7 3x5 top wirebound memo books - DR20-001	16.18			16.18	
Office Depot, INC	424727389001	Powder free nitrile LG gloves - DR20-001	6.49			6.49	
Office Depot, INC	425552851001	Highlighters, 1/2" flags - ENG20-004	28.39	11.36		17.03	
Office Depot, INC	425552852001	6 Notebooks, 1 dz gel pens - ENG20-004	12.18	4.87		7.31	
Office Depot, INC	425552852002	1 Box blue micro uniball pens - ENG20-004	4.95	1.98		2.97	
Office Depot, INC	425552853001	1 dz gel pens - ENG20-004	1.62	.65		.97	
Office Depot, INC	425919808001	100 Shipping tags - PUR20-031	7.74	3.10		4.64	
Office Depot, INC	426657561001	2 Visitor registers, 2 dz uni-ball pens - MN20-014	88.22	88.22			
Office Depot, INC	426657562001	Mechanical pencils - MN20-014	9.99	9.99			
Office Depot, INC	426970799001	12 pk scotch tape - ACCT20-002	12.77	5.11		7.66	
Office Depot, INC	427172031001	HP32A Imaging drum, HP 30X black toner - MN20-017	282.77	282.77			
Office Depot, INC	427241294001	1 10-gal trash bags - PUR20-030	5.45	2.18		3.27	
Office Depot, INC	427512133001	3 cs Paper towel, batteries, tape, cups - DR20-003	252.60			252.60	
Office Depot, INC	427512134001	Wall calendar - DR20-003	11.34			11.34	
Office Depot, INC	429592862001	2 CS Kimwipes - MN20-034	352.78	352.78			
Office Depot, INC	430584020001	10 Bankers Boxes, 12 cs copy paper - PUR20-033	705.56	282.22		423.34	
Office Depot, INC	432850894001	Post-it notes, pens, paper clips - PUR20-041	32.77	13.11		19.66	
Office Depot, INC	433118183001	2 Wall calendars - DR20-012	29.44			29.44	
Office Depot, INC	433118184001	Sharpie markers, binder clips, dome lids - DR20-012	16.27			16.27	
Pace Analytical Services, INC	2050130934	Free Cyanide analysis for NPDES Permit @ Dillman - DL20-003	125.00			125.00	
Pace Analytical Services, INC	2050131825	28 Lead & Copper testing - Sample date 01/23/20 - ENV20-022	1,120.00	1,120.00			
Paragon Micro, INC	893973	Dell P2217 LED Monitor 22" for T Steury - #2009109	149.99	60.00		89.99	
Paragon Micro, INC	S983877	Microsoft CSP subscription - DIR	18.32	7.33		10.99	
Professional Golfcar Corporation	01-7937	PUR19-506 48V Lithium electric golf car, green	8,845.00	3,538.00		5,307.00	
Promevo, LLC	137274 CBU	139 G-Suite Basic User License Annual Renewal - #1908568B	10,728.00	4,291.20		6,436.80	

Accounts Payable by G/L Distribution Report
Paydate: 02/21/20

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Sinking	Wastewater O&M	Stormwater O&M
Promevo, LLC	138172	4 G Suite User License - Annual Plan-Domain Mgmt #2008984	279.32	111.73		167.59	
Promevo, LLC	138954	Gsuite basic license - Annual plant - Prorated term - #2008984	132.16	52.86		79.30	
Riddle Tractor Sales, INC	IL08914	DM20-007 3 RTV Rear window screens, rear glass, screen protector	726.00			726.00	
Riddle Tractor Sales, INC	IL08934	DM20-005 2 Full rack systems to carry ladders & other equipment	1,684.00			1,684.00	
Rogers Group, INC	0071174989	D20-107 - Rip Rap - stock - 01/24/20 - SW, TD	1,899.48	322.89		484.33	1,092.26
Southern Indiana Parts, INC (Napa Auto Parts)	302536	2 50' air hoses, hose fittings, scrapper, gauges, plugs PUR20-50	166.45	66.58		99.87	
Southern Indiana Parts, INC (Napa Auto Parts)	303356	Mirros for Kubota, clamp brackets - DM20-025	68.79			68.79	
Southside Rental Center, INC	17330	Propane for forklifts - 01/30/20 - PUR20-049	83.30	33.32		49.98	
SSW Enterprises, LLC (Office Pride)	IN000519206	Monthly cleaning service @ Service Center - 01/01/20 - SC	3,307.46	1,322.98		1,984.48	
SSW Enterprises, LLC (Office Pride)	IN000519208	Monthly cleaning service @ Blucher - 01/01/20 - BP, PUR	1,259.30			1,259.30	
SSW Enterprises, LLC (Office Pride)	IN000519209	Monthly cleaning service @ Dillman - 01/01/20 - DR, PUR	1,281.14			1,281.14	
SSW Enterprises, LLC (Office Pride)	IN000519210	Monthly cleaning service @ Monroe - 01/01/20 - MN, PUR	1,259.44	1,259.44			
State Of Indiana	000291696	Annual service connection fee IC 13-18-20.5 - DIR	24,045.45	24,045.45			
State Of Indiana	000295955	Annual NPDES Permit Fee Assessment@Monroe Permit #IN0060810-DIR	2,460.00	2,460.00			
State Of Indiana	ADMIN20-004	Application fee-Certification exam for DSL-T Axsom-ADMIN20-004	30.00	30.00			
Synchrony Bank	439466847573	ENG20-005 Safco products vertical roll 20 compartment	54.77	21.91		32.86	
Synchrony Bank	445735538976	PUR19-523A Pull handle, self-stick round acrylic mirror knobs	13.95	5.58		8.37	
Synchrony Bank	449546495467	PUR19-497 Sharpstar container 5 qt	6.16	2.46		3.70	
Synchrony Bank	458636878547	Credit memo for returned appointment books - ENG19-120	(62.48)	(24.99)		(37.49)	
Synchrony Bank	465974974443	ENG19-120 Weekly appointment book	27.57	11.03		16.54	
Synchrony Bank	584744346653	TD19-615 Trailer jack	52.99	52.99			
Synchrony Bank	658394934965	TD19-615 Tubing caps, Honda generator cover	50.96	50.96			
Synchrony Bank	747337847479	TD20-11 20 Gallon parts washer for use at Lift Station Shop	99.88			99.88	
Synchrony Bank	853753455635	PUR19-497 Swivel hooks, suction cups	24.54	9.82		14.72	
Synchrony Bank	886557933443	PUR19-497 Sharps container wall mount	16.60	6.64		9.96	
Synchrony Bank	947435884454	TD20-52 25 pk of Filter replacement cartridges for Meter Service	47.38	18.95		28.43	
Terminix International	393391888	Pest control @ Dillman WWTP - 01/22/20 - DR	375.00			375.00	
The Travelers Indemnity	FLU9093 Lamanna	PUR20-053 Reimbursement to travelers for liability M. Lamanna	4,048.84	1,619.54		2,429.30	
The Tway Company, INC	046289	TD20-13 6 3" Welds on lifting paks (road plates).	228.84	91.54		125.86	11.44
ULINE, INC	116062351	PUR20-028 Fork extensions 5"x72" for fork lifts	387.93	155.17		232.76	

Accounts Payable by G/L Distribution Report
 Paydate: 02/21/20

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Sinking	Wastewater O&M	Stormwater O&M
ULINE, INC	116063106	PUR20-029 8 Rubbermaid wet floor signs	199.80	79.92		119.88	
ULINE, INC	116091898	MN20-033 6' Parking stops/black and yellow, installation kit	1,096.06	1,096.06			
United Parcel Service, INC	0000430948040	Shipping charges - 01/15-01/22/20 - ENV, LAB, PUR	44.40	44.40			
United Parcel Service, INC	0000430948050	Shipping charges - 01/22-01/23/20 - MN, ENV, LAB, PUR	54.17	44.92		9.25	
Univar USA, INC	IN119571	Hydrofluorosilicic acid 24.0415 @ 331.86 delivered - MN	7,978.41	7,978.41			
Utility Pipe Sales Co, INC	IN091795	PUR19-500 1" Ranger x ranger	709.04	709.04			
Utility Pipe Sales Co, INC	IN091994	PUR19-500 3/4" Ranger x ranger	413.84	413.84			
Utility Pipe Sales Co, INC	IN092185	PUR19-434 54" 12ga. Coated CMP, 24" wide band, 54" end section	5,896.61				5,896.61
Utility Pipe Sales Co, INC	IN092452	Credit memo for freight charges - PUR19-500	(16.44)	(16.44)			
Utility Pipe Sales Co, INC	IN092453	Credit memo for freight charges - PUR19-500	(16.34)	(16.34)			
Van Ausdall & Farrar, INC	11190	PUR20-039 Service: Scanner maintenance 3/22/2020 - 3/21/2021	1,095.00	438.00		657.00	
Van Ausdall & Farrar, INC	415461	PUR20-037 Over charges on copiers ACCT, DIR, ENG 10/1-12/31/19	1,435.05	574.02		861.03	
VARI Sales Corporation	IVC-2-1392063	ProPlus Varidesk, Dual monitor arm for T Steury - #2009111	355.50	142.20		213.30	
Victor A Kelson	ADMIN20-006	Travel-AWWA Annual Meeting in Indpls 1/28-1/29/20-ADMIN20-006	130.00	52.00		78.00	
W.W. Grainger, INC	9413786915	DM20-011 Battery charger for grease gun	62.20			62.20	
Water Solutions Unlimited, INC	34333	Sodium Thiosulfate 300 @ 3.95 delivered 01/24/20 - MN	1,185.00	1,185.00			
Wessler Engineering, INC	34692	W19-4309 - Monroe WTP Residual Dewatering Improv to 12/31/19-ENG	70,050.00	70,050.00			
Grand total:			900,124.02	302,909.56	200,910.68	343,565.46	52,738.32

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
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Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
AT&T	8123311353 1/20	812-331-1353 Service - S Washington St Storage 01/22-02/21/20	280.10	112.04	168.06
AT&T	8123315400 1/20	812-331-5400 - Service - Centrex main line 01/20/20	2,322.35	928.94	1,393.41
AT&T Mobility II, LLC	06566672 1/20	Service - 287273058032 812-360-0681 - Monroe Maintenance	59.19	59.19	
AT&T Mobility II, LLC	58056462 1/20	Service - 287290814431 Modems for AMI Project 12/12-01/11/20	205.68	82.27	123.41
Comcast Cable Communications, INC	852920119 1/20	8529201190490580 Service @ Service Center 02/15-03/14/20	22.23	8.89	13.34
Duke Energy	01302825013 2/20	Service - Gentry E Lift Station - 01/03-02/03/20	84.85		84.85
Duke Energy	01402812016 1/20	Service - Woodhave Drive Lift Station - 12/27-01/28/20	40.09		40.09
Duke Energy	03902824013 2/20	Service - Hearthstone Lift Station - 01/03-02/03/20	101.57		101.57
Duke Energy	09302808012 1/20	Service - West Tank Outdoor Lighting @ Waynes Lane	9.70	9.70	
Duke Energy	11503726035 1/20	Service - Angelina Lane Lift Station - 12/28-01/29/20	45.43		45.43
Duke Energy	12102812024 1/20	Service - Cedar Chase Lift Station - 12/27-01/28/20	53.92		53.92
Duke Energy	19402830010 2/20	Service - Jeffrey Lift Station - 01/07-02/05/20	24.96		24.96
Duke Energy	26102806017 1/20	Service - W 3rd St Lift Station - 01/27/20	7.16		7.16
Duke Energy	277026730171/20	Service - Dillman WWTP @ 100 W Dillman Road 01/30/20	20.00		20.00
Duke Energy	28502808011 01/2	Service - Profile Pkwy Lift Station - 12/26-01/26/20	59.05		59.05
Duke Energy	29603728023 1/20	Service - Vernal Pike Lift Station - 12/26-01/27/20	301.20		301.20
Duke Energy	29803546019 1/20	Service - Micro Motors/Grimes Lane Lift Station 12/28-01/29/20	54.67		54.67
Duke Energy	351028170181/20	Service - N Russell Road Booster Station - 12/30-01/30/20	535.75	535.75	
Duke Energy	35302809010 1/20	Service - Westwood Lift Station (outdoor lighting) 01/28/20	9.84		9.84
Duke Energy	448026730161/20	Service - Tamarron Lift Station - 12/30-01/30/20	700.75		700.75
Duke Energy	45702809014 1/20	Service - Curry Pike Davis Lift Station - 12/26-01/27/20	124.29		124.29
Duke Energy	46002802015 1/20	Service - Arlington Park Lift Station - 12/19-01/22/20	102.53		102.53
Duke Energy	46503628023 2/20	Service - Monroe Hospital Lift Station - 01/07-02/05/20	72.36		72.36
Duke Energy	48802812011 1/20	Service - East Booster (Outdoor Lighting) - 01/29/20	9.84	9.84	
Duke Energy	49903511027 2/20	Service - Cromwell Lift Station - 01/03-02/03/20	31.28		31.28
Duke Energy	50502809013 1/20	Service - Southwest Booster Station - 12/26-01/27/20	1,918.02	1,918.02	
Duke Energy	54302673015 1/20	Service - South Booster Station - 12/27-01/28/20	10,931.48	10,931.48	
Duke Energy	57103924016 1/20	Service - Security Light at Griffy Water Plant 01/30/20	33.20	33.20	
Duke Energy	58102812016 1/20	Service - Cedarview Sims Lift Station - 12/27-01/28/20	24.43		24.43
Duke Energy	58802801015 1/20	Service - Oolitic Lift Station - 12/19-01/22/20	28.62		28.62
Duke Energy	59202673010 1/20	Service - Monroe Intake Tower - 12/27-01/28/20	39,357.28	39,357.28	
Duke Energy	66702673012 1/20	Service - 3rd Street Underpass Lift Station - 12/27-01/28/20	38.71		38.71
Duke Energy	67602807018 1/20	Service - Kensington Park Lift Station - 12/23-01/24/20	188.79		188.79
Duke Energy	69302799016 1/20	Service - Stonelake Drive Lift Station - 12/18-01/21/20	38.37		38.37
Duke Energy	69302808015 1/20	Service - Curry Industrial Park Lift Station - 12/26-01/27/20	26.61		26.61
Duke Energy	77202799011 1/20	Service - W 17th Street Lift Station - 12/18-02/21/20	142.79		142.79
Duke Energy	82603755010 1/20	Service - Southeast Pumping Station & Tank - 12/27-01/28/20	20,712.06	20,712.06	
Duke Energy	86202826018 2/20	Service - S Washington St Storage - 01/03-02/03/20	63.25	25.30	37.95
Duke Energy	88403761014 1/20	Service - Monroe Water Treatment Plant Expansion 12/27-01/28/20	3,244.11	3,244.11	
Duke Energy	91903614027 1/20	Service - Fullerton Pike Lift Station - 12/20-01/23/20	53.60		53.60
Duke Energy	96602814014 1/20	Service - NW Park Lift Station - 12/28-01/29/20	110.82		110.82
Duke Energy	97003676025 1/20	Service - Vernal Pike Lift Station - 12/28-01/29/20	45.33		45.33
Smithville Telephone Co Inc	8128241616 01/20	Service - 812-824-1616 SE Pumping Station - BS	95.58	95.58	
Smithville Telephone Co Inc	8128242894 02/20	812-824-2894 Service - Dillman fax - 01/02-02/01/20	45.72		45.72

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 02/11/20

Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
Smithville Telephone Co Inc	8128244901 02/20	812-824-4901 Service - Dillman WWTP - 01/02-02/01/20	199.63		199.63
Smithville Telephone Co Inc	8128247219 02/20	812-824-7219 Service - Monroe intake tower 01/02-02/01/20	51.64	51.64	
Smithville Telephone Co Inc	8128249513 02/20	812-824-9513 Service - Monroe WTP 01/02-02/01/20	142.88	142.88	
Smithville Telephone Co Inc	8128249572 02/20	812-824-9572 Service - Monroe fax - 01/02-02/01/20	45.63	45.63	
Smithville Telephone Co Inc	8128763318 02/20	812-876-3318 Service - Blucher WWTP - 01/02-02/01/20	187.70		187.70
Smithville Telephone Co Inc	8128768264 02/20	812-876-8264 Service - Blucher modem - 01/02-02/01/20	45.63		45.63
Smithville Telephone Co Inc	8128769276 02/20	812-876-9276 Service - Blucher fax - 01/02-02/01/20	45.63		45.63
Smithville Telephone Co Inc	9011000437 02/20	901-100-0437 Service - Monroe Internet connection 01/02-02/01/20	49.95	49.95	
South Central Indiana Remc	2093400200 1/20	Service - Blucher Poole - #2093400200 - 12/21-01/21/20	18,950.04		18,950.04
Utilities District of Western Indiana REMC	52184-001 02/20	Service - 52184-001 - Fieldstone LS - 01/01-02/01/20	904.00		904.00
Utilities District of Western Indiana REMC	75843-001 02/20	Service - 75843-001 - Stone Chase LS - 01/01-02/01/20	136.00		136.00
Vectren	N0833866 02/20	Service - 5464376-1 Blucher Poole WWTP - 12/27-01/30/20	1,309.94		1,309.94

Grand total:

104,446.23 78,353.75 26,092.48

WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF FEBRUARY, 2020

INDIANA DEPARTMENT OF REVENUE \$77,022.90
(SALES TAX - JANUARY, 2020)

INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX \$0.00
1ST QUARTER UTILITY RECEIPTS TAX

NPC \$29,003.40
CHARGE CARD FEES - JANUARY, 2020

FIRST FINANCIAL \$1,930.92
ACCOUNT ANALYSIS FEES - JANUARY, 2020

GROSS PAYROLL \$344,871.81

FICA TAX \$20,281.17

TOTAL \$473,110.20

City of Bloomington Utilities
 Accounts Payable by G/L Distribution Report
 Paydate: 02/21/20

CUSTOMER REFUNDS

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds	Sanitation
Crider and Crider Inc	200705-001	Customer refund	\$543.84	26688	3" Hyd. Deposit- remaining credit after final bill deducted.		\$543.84		
Larry Neidigh	3970-001	Customer refund	\$911.18	26689	Refund to Contractor who paid service connection (upgrade of service at 3550 N Kinser)	\$911.18			
Tifany Marie Underhill	18734-012	Customer refund	\$119.10	26690	Overpayment on Nov bill, leaving credit bal when finalized.		\$119.10		
						<u>\$911.18</u>	<u>\$662.94</u>	<u>\$0.00</u>	<u>\$0.00</u>
			<u>\$1,574.12</u>						
			\$1,574.12						

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 02/06/20
Special Check Run

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
First Internet Public Finance Corp	301393386 1/2020	Payment #1 for AMI Project due 02/15/20 - ACCT20-012	562,750.00	225,100.00	337,650.00
Grand total:			562,750.00	225,100.00	337,650.00



MEMORANDUM

TO: Controller, Mayor & USB
FROM: David Schoo, Utilities
DATE: January 30, 2020
RE: REQUEST APPROVAL OF AGREEMENT FOR ON CALL SERVICES WITH MITCHELL & STARK CONSTRUCTION CO, INC

Funding Source: 009-U10500 (\$6,000) / 010-U10500 (\$9,000)

Total Dollar Amount of Contract: \$15,000.00/year

Expiration Date of Contract: First term expires on December 31, 2020, with three additional on year terms. The final term expires on December 31, 2023

Department Head Initials of Approval:

Due Date For Signature: February 11, 2020

Record Destruction Date (Legal Dept to fill in): 2034

Legal Tracking #: 20-010

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

David Schoo

Summary of Contract: On-Call minor utility, sewer and water line repair contracting work for 2020 with three additional one year terms.



MEMORANDUM

TO: Controller, Mayor & USB
FROM: David Schoo, Utilities
DATE: January 27, 2020
RE: REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH FLUID IMAGING TECHNOLOGIES, INC

Funding Source: 009-61-900008-U67547

Total Dollar Amount of Contract: \$7,500.00

Expiration Date of Contract: February 28, 2022

Department Head Initials of Approval: *vk*

Due Date For Signature: February 7, 2020

Record Destruction Date (Legal Dept to fill in): after February of 2032

Legal Tracking #: 20-057

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

David Schoo

Summary of Contract:

Two years of software support for the FlowCam Analyzer at Monroe Water Treatment Plant



MEMORANDUM

TO: Controller, Mayor & USB
FROM: David Schoo, Utilities
DATE: January 30, 2020
RE: REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH MITCHELL & STARK CONSTRUCTION, INC

Funding Source: 010-65-950006-U62032

Total Dollar Amount of Contract: \$7,325.00

Expiration Date of Contract: April 30, 2020

Department Head Initials of Approval:

Due Date For Signature: February 7, 2020

Record Destruction Date (Legal Dept to fill in): after April 2030

Legal Tracking #: 20-063

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

David Schoo

Summary of Contract:

Emergency repair of pump station raw sewage header pipe drain line near raw pump #4 at Dillman Waste Water Treatment Plant



MEMORANDUM

TO: Controller, Mayor, USB
FROM: Jay Ramey
DATE: February 3, 2020
**RE: REQUEST APPROVAL OF REAL ESTATE LICENSE TO LOCATE
SEWER LINE UNDER INDIANA RAILROAD PROPERTY**

Funding Source: ⁰¹⁰ S18-6210

Total Dollar Amount of Contract: \$22,000.00

Expiration Date of Contract: no expiration date

Department Head Initials of Approval:

Due Date For Signature:

Record Destruction Date (Legal Dept to fill in): do not destroy

Legal Department Internal Tracking # (Legal Dept to fill in): 20-068

**PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS
ATTORNEY:**

Christopher J. Wheeler

**ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS
DEPARTMENTAL EMPLOYEE:**

Jay Ramey

Summary of Contract:

CBU has an aging Sanitary Lift-Station on Plymouth Road in Park Ridge Subdivision on the east side of Bloomington located next to the Indiana Railroad. CBU would like to eliminate the Lift-Station by installing a gravity sewer line under the Railroad north to Meadow Park Apartments gravity sewer system. This contract is for the License Agreement with the Indiana Railroad Company to bore under the railroad with a steel casing and 8" C-900 sanitary pipe enclosed.



MEMORANDUM

TO: Controller, Mayor & USB
FROM: David Schoo, Utilities
DATE: February 4, 2020
RE: REQUEST APPROVAL OF AGREEMENT FOR ON CALL SERVICES
WITH CRANE 1

Funding Source: 009-U10500 (\$6,000) / 010-U10500 (\$9,000)

Total Dollar Amount of Contract: \$15,000.00/year

Expiration Date of Contract: First term expires on December 31, 2020, with three additional one-year terms. The final term expires on December 31, 2023

Department Head Initials of Approval:

Due Date For Signature: February 11, 2020

Record Destruction Date (Legal Dept to fill in): 2034

Legal Tracking #: 20-069

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

David Schoo

Summary of Contract: On-Call minor overhead crane repairs for calendar year 2020 with three additional one year terms.



MEMORANDUM

TO: Controller, Mayor & USB
FROM: David Schoo, Utilities
DATE: February 10, 2020
**RE: REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH
OVERHEAD DOOR COMPANY OF BLOOMINGTON**

Funding Source: 009-52-900008-U62001/010-52-950008-U62001

Total Dollar Amount of Contract: \$3,200.00

Expiration Date of Contract: April 30, 2020

Department Head Initials of Approval:

Due Date For Signature: February 13, 2020

Record Destruction Date (Legal Dept to fill in): 2030

Legal Tracking #: 20-070

**PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS
ATTORNEY:**

Christopher J. Wheeler

**ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS
DEPARTMENTAL EMPLOYEE:**

David Schoo

Summary of Contract: Service Center purchase and installation of an insulated steel front and back door.



MEMORANDUM

TO: Controller, Mayor & USB
FROM: David Schoo, Utilities
DATE: February 7, 2020
RE: REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH ELECTRIC PLUS, INC

Funding Source: 010-U10500/S19-6316

Total Dollar Amount of Contract: \$4,900.00

Expiration Date of Contract: May 31, 2020

Department Head Initials of Approval: VIK

Due Date For Signature: February 13, 2020

Record Destruction Date (Legal Dept to fill in): after June 2030

Legal Tracking #: 20-080

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

David Schoo

Summary of Contract: Installation of 2 runs of ¾ inch conduit and pull wire to connect two new ORP sensors. In addition, Electric Plus will mount controller, demolish and relocate power feeds to chemical feed pumps.



MEMORANDUM

TO: Controller, Mayor & USB
FROM: David Schoo, Utilities
DATE: February 7, 2020
RE: REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH D.E.Q., INC

Funding Source: 009-73-900006-U62026

Total Dollar Amount of Contract: \$3,600.00

Expiration Date of Contract: April 30, 2020

Department Head Initials of Approval: *VK*

Due Date For Signature: February 13, 2020

Record Destruction Date (Legal Dept to fill in): after April 2030

Legal Tracking #: 20-061

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

David Schoo

Summary of Contract: Remove and replace the existing wiring to the motor starter with a solid state reduced voltage soft-starter for one of the 125HP booster pumps at the 17th street booster station.



MEMORANDUM

TO: Mayor, Controller & USB
FROM: Jane Fleig, Utilities
DATE: February 7, 2020
RE: Request Approval of Contract Modification Two for GRW Engineers, Inc. - I69 Sanitary Sewer Relocation

Funding Source: 010-U13121

Total Dollar Amount of Contract:

Original Contract (8/20/2018):	Not to Exceed \$328,000.00
Contract Modification One (10/14/2019):	Not to Exceed \$8,330.00
Contract Modification Two (2/17/2020):	Not to Exceed (\$1,506.00)
Total Revised Agreement:	Not to Exceed \$334,824.00

Expiration Date of Contract: December 31, 2020

Department Head Initials of Approval: *VK*

Due Date For Signature: For USB meeting on Monday, February 17, 2020

Record Destruction Date (Legal Dept to fill in): January 2031

Legal Department Internal Tracking #: 20-081

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Jane Fleig

Summary of Contract: Contract modification two for I69 Sanitary Sewer Relocation design by GRW to account for actual cost of Easement Descriptions and cover additional bidding services. **These funds are eligible for reimbursement by INDOT on the project.**



MEMORANDUM

TO: Controller, Mayor & USB
FROM: David Schoo, Utilities
DATE: February 10, 2020
RE: REQUEST APPROVAL OF AGREEMENT FOR ON CALL SERVICES WITH CUMMINS, INC.

Funding Source: 009-U10500 (\$8,000) / 010-U10500 (\$12,000)

Total Dollar Amount of Contract: \$20,000.00/year

Expiration Date of Contract: First term expires on December 31, 2020, with three additional on year terms. The final term expires on December 31, 2023

Department Head Initials of Approval:

Due Date For Signature: February 14, 2020

Record Destruction Date (Legal Dept to fill in): 2034

Legal Tracking #: 20-085

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

David Schoo

Summary of Contract: On-Call, 24/7 generator repairs utilizing an extensive parts inventory for calendar year 2020 with three additional one year terms.



MEMORANDUM

TO: Controller, Mayor & USB
FROM: David Schoo, Utilities
DATE: February 11, 2020
**RE: REQUEST APPROVAL OF AGREEMENT FOR ON CALL SERVICES
WITH WESSLER ENGINEERING**

Funding Source: 009-U10500 (\$3,200) / 010-U10500 (\$4,800)

Total Dollar Amount of Contract: \$8,000.00/year

Expiration Date of Contract: First term expires on December 31, 2020, with three additional on year terms. The final term expires on December 31, 2023

Department Head Initials of Approval:

Due Date For Signature: February 20, 2020

Record Destruction Date (Legal Dept to fill in): 2034

Legal Tracking #: 20-089

**PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS
ATTORNEY:**

Christopher J. Wheeler

**ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS
DEPARTMENTAL EMPLOYEE:**

David Schoo

Summary of Contract: SCADA controls; instrumentation service and repair for calendar year 2020 with three additional one year terms.



MEMORANDUM

TO: Controller, Mayor & USB
FROM: David Schoo, Utilities
DATE: February 14, 2020
RE: REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH BUILDING ASSOCIATES, INC.

Funding Source: 010-U10500/S19-20705WS

Total Dollar Amount of Contract: \$2,715.00

Expiration Date of Contract: May 31, 2020

Department Head Initials of Approval:

Due Date For Signature: February 20, 2020

Record Destruction Date (Legal Dept to fill in): 2030

Legal Tracking #: 20-096

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

David Schoo

Summary of Contract: Dillman Plant labor and materials for the installation of twelve drain boots and dome drain strainers on the maintenance building.



MEMORANDUM

TO: Mayor, Controller & USB
FROM: Phil Peden, Utilities
DATE: 02/13/2020
RE: Request for Approval of a contract with Miller Pipeline LLC for 2019 & 2020 Sewer Rehabilitation Project.

Funding Source: wastewater 010-U10500

Total Dollar Amount of Contract: Not to Exceed \$622,944.00

Expiration Date of Contract: none

Department Head Initials of Approval:

Due Date For Signature: For USB meeting on Monday February 17, 2020

Record Destruction Date (Legal Dept to fill in): 2031

Legal Department Internal Tracking #: 20-077

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Phil Peden

Summary of Contract: In an effort to eliminate sanitary sewer overflows, reduce inflow and infiltration, reduce ongoing maintenance, and improve the overall condition of the sanitary sewer we are completing a project to rehab sewer with cured-in-place pipe, grout lateral connections, and inspect old interceptor sewer. For this project we are focusing on three neighborhoods with older sewer that is in poor condition. They include Highland Village North, Fritz Terrace South, and Hoosier Acres.



MEMORANDUM

TO: Controller, Mayor, USB
FROM: Mike Carter
DATE: February 4, 2020
RE: REQUEST APPROVAL OF FIRST ADDENDUM TO LICENSE FOR USE OF CITY PROPERTY (BETWEEN CBU AND BPD FOR EVIDENCE STORAGE FACILITY ON WINSTON THOMAS SITE)

Funding Source: none

Total Dollar Amount of Contract: \$000.00

Expiration Date of Contract: no expiration date

Department Head Initials of Approval: ✓K

Due Date For Signature: February 12, 2020

Record Destruction Date (Legal Dept to fill in): do not destroy

Legal Department Internal Tracking # (Legal Dept to fill in): 20-071

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Mike Carter

Summary of Contract:

CBU and BPD have an ongoing license for use of city property at the Winston Thomas Site. This First Addendum will increase the square footage of the license to allow BPD to build an evidence storage facility at the Winston Thomas Site.



STAFF MEMORANDUM

TO: USB
FROM: Brad Schroeder/Christopher J. Wheeler
DATE: February 14, 2020
RE: REQUEST FOR APPROVAL OF AFFIDAVIT OF OWNERSHIP

CBU and IU-Bloomington have reached an understanding for the method by which wastewater service usage will be calculated. This MOU encapsulates that understanding. Essentially, CBU meters both the water usage and wastewater discharges at the IU-Bloomington chiller plant. Historical data of these meters reveals that the wastewater discharged from the plant to the sanitary system is historically a consistent percentage of the inlet meter consumption, and the water meter at the chiller plant facility may be relied upon as an appropriate indicator of future consumption. Based upon this historical data, the parties have agreed that CBU will assess wastewater charges to IU-Bloomington for its chiller plant operation at 14% of the water meter readings at the chiller plant.

Staff Recommends Approval of this MOU.

MEMORANDUM

TO: Utilities Service Board
FROM: Accounting Department
DATE: February 3, 2020
RE: Uncollectible Accounts Receivable

In accordance with the Indiana Code section 36-9-23-33 subsection (1), the Utilities staff would like to expense 950 uncollectible wastewater accounts that are at least 90 days overdue with an outstanding balance of less than \$40. The total dollar value to be written-off is \$12,223.38. This section of the Indiana Code allows for a board to write-off a wastewater fee or penalty that is less than forty dollars.

Pursuant to the resolution passed by the Utilities Services Board on October 29, 2007, the Utilities staff would like to expense 648 uncollectible water accounts that are at least 90 days overdue with an outstanding balance of less than \$40. The dollar value to be written-off is \$10,279.73.