

UTILITIES SERVICE BOARD MEETING

03/30/2020

Utilities Service Board meetings are recorded and are available on Community Access Television Services at catstv.net.

Board Vice President Capler called the regular meeting of the Utilities Service Board to order at 5:01p.m. The meeting was held via Zoom and Facebook Live.

Board members present: Jim Sherman, Jason Banach, Amanda Burnham, Jeff Ehman, and Jean Capler, Megan Parmenter, ex-officio Jim Sims, and ex-officio Terri Porter. One board member was absent, Julie Roberts.

Staff present: Vic Kelson, Laura Pettit, Holly McLaughlin, LaTreana Harrington, Chris Wheeler, James Hall, and Brad Schroeder.

AMEND AGENDA

Vice President Capler noted the removal of item 5c of the Consent Agenda.

Board member Banach moved and Board member Burnham seconded the motion to approve the amended agenda. Motion carried, 6 ayes.

MINUTES

Board member Banach moved and Board member Burnham seconded the motion to approve the minutes of the March 12 and March 20 meetings. Motion carried, 6 ayes.

CLAIMS

Burnham questioned the claim on pages 4 and 5 of the Standard claims for vehicle repairs. She asked if a CBU staff member had caused an accident or if someone else caused damage to our vehicle and if there were any injuries. CBU Director Kelson answered that a CBU staff member was sideswiped while driving and that there were no injuries, just vehicle damage.

Burnham also had a question about a claim with Travelers Indemnity for "Reimbursement for Liability McCrea Claim". This was answered in an email the following day by CBU Assistant Director of Finance Pettit who said this was a claim for an accident involving CBU Assistant Director of Operations Tom Axsom.

Board member Ehman had a question regarding two claims from Faco Waterworks that were of the same amount but with different descriptions. This was also answered in an email the following day by Pettit who said these were correctly entered as two separate claims.

Board member Sherman moved and Burnham seconded the motion to approve the standard claims as follows: Vendor invoices submitted included \$127,989.06 from the Water Utility, \$13,668.00 from the Water Construction Fund, \$990,376.20 from the Wastewater Utility, and \$31,919.42 from the Stormwater Utility. **Total Claims approved: \$1,163,952.68 Motion carried, 6 ayes.**

Sherman moved and Burnham seconded the motion to approve the utility claims as follows: Utility invoices submitted included \$6,918.36 from the Water Utility, and \$22,334.69 from the Wastewater Utility. **Total Claims approved: \$29,253.05. Motion carried, 6 ayes.**

Sherman moved and Burnham seconded the motion to approve the wire transfers, fees, and payroll in the amount of \$378,292.00. Motion carried, 6 ayes.

Sherman moved and Burnham seconded the motion to approve the customer refunds as follows: Refunds submitted included \$417.79 from the Wastewater Utility. **Total Claims approved: \$417.79. Motion carried, 6 ayes.**

CONSENT AGENDA

Kelson presented the following items recommended by staff for approval:

- B.L. Anderson Co. - \$7,426.00 – Purchase and install of chlorohydrate chemical feed pumps at Monroe
- Horner Industrial - \$18,100.00 – Repair and rewind two vertical pump motors at the West Booster Station

As no items were removed from the Consent Agenda by the Board, agreements approved. Total contracts approved: \$25,526.00.

REQUEST FOR APPROVAL OF RESOLUTION 2020-04 TO AWARD THE DILLMAN ROAD WWTP UPGRADE AND EFFICIENCY IMPROVEMENTS PROJECT

Assistant Director of Engineering Schroeder reported that bids were received from the following companies: Reynolds Construction, F.A.Wilhelm Construction, and Mitchell and Stark Construction. Schroeder requested approval to award the lowest bidder, Reynolds Construction, for the total of \$23,493,700.00.

Sherman moved, Burnham seconded the motion to approve Resolution 2020-04 Motion carried, 6 ayes.

BID OPENING FOR GRIFFY DEMOLITION

CBU Assistant Director of Environmental Hall received and opened bids for the Griffy Demolition. The bids received are as follows:

BID TABULATION

PROJECT:

Griffy Demolition
 CBU Project No.

DATE BIDS RECEIVED:

Monday, March 30, 2020

Line	Item Description	Unit	NAME, ADDRESS OF BIDDER		
			Jeff Guiswite Inc	Environmental Field Services (EFS)	Probable Cost Estimate
			Bid Amount	Bid Amount	Amount
Section 1					
1	Lump Sum ~113 tons mercury soil to USE	LS	\$ 12,430.00	\$ 54,000.00	\$ 7,969.50
2	Price per ton of mercury soil to USE	PT	\$ 110.00	\$ 477.88	\$ 70.53
3	Lump Sum ~113 tons mercury oil to Heritage	LS	\$ 2,996.76	\$ 34,700.00	\$ 2,354.63
4	Price per ton of mercury soil to Heritage	PT	\$ 26.52	\$ 307.08	\$ 20.84
Section 2					
5	Lump Sum ~500 tons Non-Friable Asbestos to Medora	LS	\$ 8,850.00	\$ 52,500.00	\$ 7,335.56
6	Price per ton of Non-Friable Asbestos to Medora	LS	\$ 17.70	\$ 107.00	\$ 14.67
Section 3					
7	Lump Sum ~100 tons Painted Scrap Metal to USE	LS	\$ 11,000.00	\$ 101,000.00	\$ 7,969.50
8	Price per ton of metal to USE	PT	\$ 110.00	\$ 1,010.00	\$ 79.70
9	Lump Sum ~100 tons Painted Scrap Metal to Heritage	LS	\$ 2,652.00	\$ 70,000.00	\$ 2,354.63
10	Price per ton of metal to Heritage	PT	\$ 26.52	\$ 700.00	\$ 23.55
Section 4					
11	Lump Sum ~880 tons Filter Media to Medora	LS	\$ 15,576.00	\$ 56,500.00	\$ 13,313.69
12	Price per ton of Filter Media to Medora	LS	\$ 17.70	\$ 64.21	\$ 15.12
Section 5					
13	Lump Sum ~988 tons Exterior Wall to Medora	LS	\$ 17,487.60	\$ 69,000.00	\$ 14,942.81
14	Price per ton of Exterior Wall to Medora	LS	\$ 17.70	\$ 69.84	\$ 15.12
Section 6					
15	Lump Sum ~1500 tons Concrete Flooring to Medora	LS	\$ 26,550.00	\$ 105,000.00	\$ 22,552.91
16	Price per ton of Concrete Flooring to Medora	LS	\$ 17.70	\$ 70.00	\$ 15.04
Section 7					
17	Lump Sum ~548 tons Interior Wall to USE	LS	\$ 60,280.00	\$ 322,000.00	\$ 39,847.50
18	Price per ton of Interior Wall to USE	PT	\$ 110.00	\$ 587.60	\$ 72.71
19	Lump Sum ~548 tons Interior Wall to Heritage	LS	\$ 14,532.96	\$ 211,000.00	\$ 11,773.13
20	Price per ton of Interior Wall to Heritage	PT	\$ 26.52	\$ 587.60	\$ 21.48
Section 8					
21	Lump Sum Balance of Demolition Work	LS	\$ 374,500.00	\$ 154,000.00	\$ 320,500.00
Section 9					
22	Price per ton of crushed stone backfill materials	PT	\$ 9.50	\$ 22.60	\$ 12.08
23	Price per tri-axle of backfill Soil	PT	\$ 175.00	\$ 427.30	\$ 8.63
24	Price per tri-axle for Topsoil	PT	\$ 325.00	\$ 1,340.00	\$ 17.25
25	Total for Backfill Material	LS	\$ 34,625.00	\$ 77,800.00	\$ 64,244.06
Bidding Documents and Forms					
13	Bidding Documents Included				
14	Proposal Form	Y or N			
15	Indiana SBA Form 96	Y or N			
16	Bid Security	Y or N			
17	Owner Required Forms Included				
18	Affirmative Action Plan	Y or N			
19	Employee Drug Testing Program Affidavit	Y or N			
20	E-Verify Affidavit	Y or N			
21	Living Wage Ordinance Certification	Y or N			
22	Responsible Bidder Affidavit	Y or N			
23	Acknowledgement of Addenda	Y or N			

James Hall
 City of Bloomington Utilities

Date

Burnham and Capler both questioned the wide discrepancy between the bids. Hall answered that one of the companies may have included transportation and demolition but he will investigate the differences before making a decision to award.

REQUEST APPROVAL OF MOU WITH IU BLOOMINGTON FOR SEWER UPGRADES TO ACCOMMODATE FLOW FROM THE NEW NORTH CAMPUS RESIDENCE HALL

Kelson presented the board the MOU with IU. IU is building a new dormitory near Memorial Stadium. The sewer that serves that area across the SR 45/46 bypass and meets up with the sewer interceptors at Blucher Poole Wastewater Treatment plant is undersized. In the past, there had been overflow events in the canyon north of the SR 45/46 bypass. CBU has been in negotiations with IU for about 6 weeks looking at how to divide the cost. About 44% of the flow to that sewer system will be coming from IU. IU has agreed to pay for 44% of the capital costs associated with the project, and CBU will execute that by sending them a bill for 44% of each of the invoices as the projects are executed. The project is about 2 million dollars. CBU is confident the project will be completed in time for IU to open the new dormitory in August 2021. Kelson then asked Banach to remark about the project. Banach responded to the board that he is abstaining from this vote.

Ehman shared his concern about the probability of the project being more than the agreement.

Kelson answered that there is a low probability of exceeding the amount.

Ehman asked if this was a conservative number.

Schroeder answered that based on the methods used in the engineering studies, that this amount is conservative.

Ehman asked if IU understands that we may have to come back to them if the project exceeds 2 million dollars.

Assistant City Attorney Wheeler answered that in the event CBU is incorrect in its estimate, and the project will cost more than 2 million dollars, CBU will not go back to IU for an amendment or additional funding. CBU bears the risk of going over the projected cost.

Sherman questioned the drop in usage at IU due to the pandemic, and if there will be any effect from the drop.

Kelson answered that CBU is doing preliminary analyses and will be watching the billing processes in March and April. A significant drop is expected from the students moving out in addition to the shut down of commercial operations and restaurants.

Sherman moved, Burnham seconded the motion to approve the MOU with IU Bloomington for sewer upgrades. Motion carried, 5 ayes, 1 abstention.

OLD BUSINESS: None

NEW BUSINESS: None

SUBCOMMITTEE REPORTS: None

STAFF REPORTS: Kelson reported to the board that CBU staff who can work from home are now doing so. The service center doors are closed to the public, and customer service employees are working well via email and telephone with the public. Staff who work in the field are still working and moving ahead with their projects. Notably, one of those projects is part of a redevelopment of the alleys north of the square replacing a water line on 6th St. There are no reported illnesses at CBU and it is running with essentially a full staff. Plants are also running well.

Capler asked if crews out in the field are able to practice social distancing.

Kelson responded that there is an issue regarding having two people in the same work truck. There is a plan across all City departments to allow employees the option or establish a requirement to drive their own vehicle. CBU staff in Transportation and Distribution have set up a plan that allows Superintendents to track employees' attendance so that there is no crowding around the time clocks. Staff members have also worked alternating shifts to promote social distancing.

PETITIONS AND COMMUNICATIONS: None

ADJOURNMENT: Capler moved to adjourn; the meeting was adjourned at 5:40pm.

Julie Roberts, President

DATE