

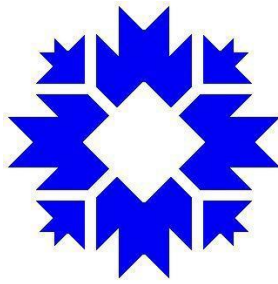
City of Bloomington Common Council

2020 Jack Hopkins Social Services Funding Committee

Pre-Allocation Meeting

Thursday, 21 May 2020 - 6:00pm

Office of the Common Council
P.O. Box 100
401 North Morton Street
Bloomington, Indiana 47402
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<http://www.bloomington.in.gov/council>



AGENDA

BLOOMINGTON COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
6:00 PM - 21 May 2019
Meeting link: <https://bloomington.zoom.us/j/97283224778>

PRE-ALLOCATION MEETING

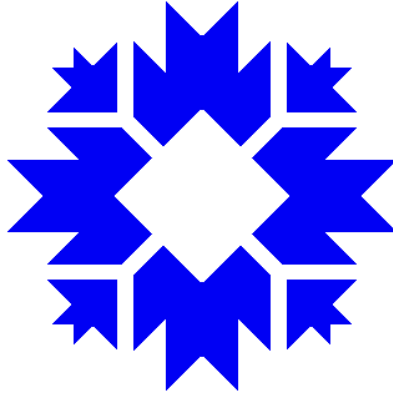
- I. Goal of Pre-Allocation Meeting: Recommendations for Allocation Hearing on 26 May.
- II. Review of Individual and Averaged Allocations
 - Motion to Approve Pre-Allocation Recommendations
- III. Next Meeting: Allocation Hearing: Tues, 26 May 2019, 6:00pm
- IV. Adjournment

Statement on public meetings during public health emergency:

As a result of [Executive Orders](#) issued by the Governor, the Council and its committees may adjust normal meeting procedures to adhere to guidance provided by state officials. These adjustments may include:

- allowing members of the Council or its committees to participate in meetings electronically;*
- posting notices and agendas for meetings solely by electronic means;*
- using electronic meeting platforms to allow for remote public attendance and participation (when possible);*
- encouraging the public to watch meetings via Community Access Television Services broadcast or livestream, and encouraging remote submissions of public comment (via email, to council@bloomington.in.gov).*

Please check <https://bloomington.in.gov/council> for the most up-to-date information about how the public can access Council meetings during the public health emergency.



City of Bloomington Common Council

2020 Jack Hopkins Social Services Funding Agency Questions and Answers

**NOTE: Agency Made up Mind did not submit a response to the
Committee's questions.**

All-Options Pregnancy Resource Center

Amount Requested	Project
\$12,000	Diaper Program

- **What is the long term plan for future sustainable funding?**
 - All-Options has a robust fundraising program, but we are generally unable to access any government or public funding sources. For the past five years, our diaper program has relied on individual donations and small grants, and our budget expands and contracts according to how much we can raise in any year. However, the demand for our diaper program remains very high because no safety net programs currently exist to support families with diaper need, or to fund organizations providing diapers. As long as diaper need continues to be overlooked and under-supported, people will continue to need help accessing diapers. All-Options will continue to advocate for better safety net support for low-income families experiencing diaper need, and to continue raising as much money as we can to provide as many diapers to local families as possible. Due to the ongoing coronavirus pandemic and associated widespread economic crisis, it is our hope that JHSSF can offer some supplemental operational funding for 2020.
- **What is the increased need compared to previous years due to Covid-19.**
 - Since April 1st, 45 new families (about 100 children) have received diapering supplies from the Hoosier Diaper Program. 45 new clients in one month is certainly unprecedented; previously we might receive an average of 5 new client inquiries per month, so that's a 900% increase in applications in one month alone. Before COVID-19, our program was at maximum capacity and not accepting new clients, but we have prioritized making room for new families during this extraordinary and unprecedented crisis with the help of special funding from the United Way and Community Foundation. We are still serving the approximately 50 families (125 children) who are already enrolled in our program, so this also reflects almost twice as much overall demand. We anticipate that need will continue and perhaps grow in the coming months, as the economic and public health crisis impacts more families in Bloomington, and as more struggling families learn about our program and when we are open for diaper pick-up. Like many organizations and businesses, we have been working to communicate clearly that our Center is closed to the public but our programs are open, and we suspect this has created some confusion -- and the actual increase in need may be much higher than what we've seen in the past 5 weeks.
- **How would the project proceed if only partial funding is awarded?**
 - Our Hoosier Diaper Program has been serving the families of Bloomington for 5 years now. Of those 5 years, we have received supplemental funding from JHSSF in 2016 and 2017, and not 2018 or 2019. Our program meets as much demand as possible using the funds we have. Receiving funding from JHSSF would help increase our capacity to serve more local families for more months; if we do not receive any funding, or partial funding, then we will help as many families as possible, for as long as possible, based on the money we are able to raise. Our hope is to support as many

new families needing emergency support due to the pandemic, while not compromising our ability to continue supporting the families who already rely on All-Options for diapers through the end of 2020.

Amethyst House

Amount Requested	Project
\$34,500	Upgrades to Men's and Women's Houses

Agency Questions and Answers

- **Do you own the property being rehabbed?**
 - Yes we own all locations listed in the application.
- **Do cost estimates for the project include materials and labor?**
 - Yes they do.
- **Is it feasible to utilize volunteer labor?**
 - We do not have volunteers willing or able to address these issues and don't want to assume the liability.
- **Which aspects of the project are critical to safety and which are cosmetic?**
 - The kitchen flooring is becoming a hazard due to the cracks in the tile and needs to be replaced, the kitchen cabinets are in good condition but majority of the doors and the drawers are not in good condition with peeling paint which can be a hazard around food. The exterior painting at our Women's House will address weatherization and cosmetic issues. We believe that this is a project that is sorely needed and also assists us in being a good neighbor.
- **How would the project proceed if only partial funding is awarded?**
 - Partial funding may require us to put off these projects for the immediate future as we are experiencing COVID-19 related financial uncertainty.

Artisan Alley

Amount Requested	Project
\$3,000	Artisan Alley After-School Art Camp

- **How are kids transported to the camp?**
 - As this is a newer program, we are asking parents to drop off and pick up their children/dependents. However, we are working with schools in our district to either have the children dropped off or picked up by our staff. The use of the public transit service is also an option, as each of our locations is located near a bus stop. We would love to be able to offer travel services and have been looking for a transit bus for sale that we could maintain for this and other programming purposes.
- **What is the cost of the program for the families who would use the program?**
 - For anyone who does not qualify for a scholarship, we will charge \$50/wk/child for the after-school services (M-F, 3p-6p). This covers the cost of materials, equipment, food, and instruction.
- **How are scholarships awarded?**
 - Applicants must fill out an application two weeks before the child wishes to attend the class and provide tax information from the prior fiscal year. Households with an annual income under \$25,000 receive the fully-funded scholarship, while higher incomes fall on a sliding scale for discounted camp dues.
- **How would the project proceed if only partial funding is awarded?**
 - The project would still proceed as planned, but other areas would suffer and not reach their full potential. Classes would rely more on recycled or donated materials, more volunteers would be needed, and we would focus on smaller class sizes, as we would likely cut from our advertising budget.

Big Brothers Big Sisters

Amount Requested	Project
\$30,000	Strategic Planned Sustainability and Growth

Agency Questions and Answers

- **How would the project proceed if only partial funding is awarded?**
 - We will proceed our plan with our Development Associate. We may have to reconsider the funding for a professional consultant, but we know that for the sustainability of the agency and ability for us to grow, we need to keep this Fund Development position. We know that relationships are key in building a larger donor base and we need to keep the course with this long-term strategic plan to build upon.
- **Is the proposal to hire a development associate due to the Covid-19 emergency or something that was already planned?**
 - No, the plan to transition to a Development Associate has been in our overall plan for the past year. We made this decision months prior to Covid-19. Covid-19 and the cancellation of our events solidified that we must focus on individual donations, grants and other sources of revenue and not be so dependent on events.
- **What metrics are associated with the development position? Monetary goals?**
 - The goal of the development position is to lower the percentage of estimated income from events by at least 10% and increase that amount to individual and corporate donations (which aren't tied to actual events) by at least that same percentage. That equates to an approximate \$25,000 shift. We know that this will take time and won't be an overnight transition, but overall it will make the agency more financially stable.
- **Is it possible to reschedule the missed fundraising event for a later date?**
 - The original event was scheduled for April 18 & 19 and was moved to June 27 & 28th. We can't move it later in the year because the actual Bowl for

Kids' Sake Campaign kicks off in January (at a kick-off luncheon), where we have already secured several sponsors. There would not be enough time to recover from this year's even to begin recruiting next year's sponsors and teams.

- **Please provide details on how the recouped lost revenue (priority #2) would be utilized.**
 - Big Brothers Big Sisters is a volunteer organization that relies directly on income from donors and events. There are no fees to the families we serve or the volunteers who serve as “Bigs”. Therefore, the majority of our budget pays for professional staff to recruit, train, coach, and supervise these matches. Our staff has communication with the Big, Little and Parent/Guardian every month over the duration of their match. Because the families we serve come from diverse and challenging backgrounds with over 80% on the free/reduced lunch program, 79% living with a single parent, in foster care or with a grandparent or other relative, 13% have an incarcerated parent and 91% are at risk (due to high ACEs scores) for negative outcomes, the time required to coach the volunteer (especially in the beginning of the relationship) is lengthy. In addition, we need to make sure that we hire qualified individuals who can assist in these relationships, spot any changes in behaviors from all parties, and can be empathetic with all types of family challenges. In addition, our staff serves as a “wrap around” resource for the families we serve by assisting them in finding other local opportunities or agencies in our community. The majority of the monies would go toward keeping our staff employed with no lay-offs, and expenses to keep the agency moving forward in the months ahead.

Bloomington Cooperative Living

Amount Requested	Project
\$7,000	Roof Replacement – 921 W 9th St

- **How would the project proceed if only partial funding is awarded?**

- Bloomington Cooperative Living’s mission is to provide truly affordable, community oriented housing in Bloomington. Our 921 W. 9th Street project is an 18 person (12 unit) expansion of our housing capacity. Currently the estimated cost of the project (purchase and renovation) stands at \$981,184. We are counting on grant funding to lower this cost such that it is in line with what we know is affordable for our members. As it stands, without grant funding a room in 921 W. 9th will cost 20% more than the average for existing our houses.

The project may be able to proceed without your assistance, but we are struggling to make the numbers work. Given that we are cobbling together grant assistance from multiple sources, even partial funding will go a long way toward making the project affordable for our members. Ultimately our ability to proceed with the project at all will rely on the amount of grant funding we can acquire to subsidize the cost of this very large development.

- **Please provide a written estimate for the roof replacement.**

- We have attached an estimate for the roof replacement.

- **Do you have the means to pay for the improvements before being reimbursed by grant funds?**

- We will pay for the roof replacement out of our construction loan.

- **What are your other funding sources?**

- We are currently negotiating a mortgage with LEAF, a community lender in Boston, and CDFI Friendly Bloomington, and BCL intends to invest \$20,000 of its own capital reserves into the purchase of 921 W. 9th Street. Additionally, we have requested grant funding from the city’s Housing Development Fund. A final source of funding is community construction labor for low-skilled projects such as landscaping and painting. We succeeded in coordinating volunteers in our previous development at 404 W. Kirkwood, but currently the project budget does not take these contributions into account.

Roof Replacement Estimate

Jeshurun Construction
1710 W. 8th St
Bloomington, In 47404

PROPOSAL

Owner: Bloomington Cooperative Living
Project: 921 w 9th St Roofing

We propose to supply all labor, material and equipment necessary for the replacement of shingles roofing for the above mentioned project. Included is removal of existing shingle roofing and installation of new underlayment, drip edge, and new asphalt shingles, for the sum of \$7,000.00 (Seven Thousand Dollars).

(Signed)

***By signing you agree to the terms of this proposal. Please make checks payable to Max E. Smith. Balance is due upon completion.

Thanks,
Max E Smith

Boys & Girls Clubs

Amount Requested	Project
\$24,000	Continued Operations of Clubs

- **How would the project proceed if only partial funding is awarded?**
 - If partial funding was awarded we would continue to provide this same high-quality programming, but the number of children who could be served would be decreased. Each additional child served brings additional expenses to the Club, so the more funding that is received from donors like the Jack Hopkins Social Service Fund, the more children that can be served. If partial funding was awarded, we would, of course, look to seek other funding to provide programs to as many children as are in need. We would be grateful for any and all funding received by the Jack Hopkins Social Service Fund and take great pride in presenting our programs. Therefore, partial funding would be beneficial to our continued operations, but would limit their scope.

Catholic Charities

Amount Requested	Project
\$22,666	Trauma Expansion Grant

Agency Questions and Answers

- **How would the project proceed if only partial funding is awarded?**
 - We could proceed with the project even if we did not get the funding for the trauma training. Otherwise, in the climate of the pandemic, the Archdiocese is hesitant to hire without bridge funding. It takes time to get the therapist's caseload built and reimbursement to be received.
- **Do you receive funding from FSSA for therapy hours even if the person is an intern?**
 - The intern has now graduated as of May 8. She can bill for any Medicaid or HIP client. (I am assuming that this is what you mean by FSSA as we do not have a contract with FSSA to provide any services).
- **How does insurance reimbursement fit into the budget?**
 - In our annual budget, 69% of revenue comes from insurance reimbursement.
- **What is the percent of insurance reimbursement?**
 - We bill Medicaid \$100 for individual sessions. Their reimbursement averages around \$63 per session. A session costs us with overhead \$90. We also provide services on a sliding scale. Our mission is to increase accessibility to mental health services which means that we are providing services to the most vulnerable and do not want finances to be a barrier. One less therapist is 100 people not seen and a 1000 sessions not provided. We also specialize in trauma and small children, which this therapist would be able to provide.

Centerstone

Amount Requested	Project
\$44,750	Security Communication System

- **How would the project proceed if only partial funding is awarded?**

- Our project options depend on the amount of funding awarded. Per the proposal from Tauren Communications Systems, a 50% deposit is required to begin installation of the basic cabling and circuitry for the system. If this portion of the project can be funded and implemented in conjunction with the final stages of construction of the building, there is less likelihood of incurring additional expenses associated with specialty drilling, cable support, and conduit access.

If full funding is not secured in a timely manner, purchase of the cameras, storage drive, and the Network Video Recorder (NVR) system may be delayed until after building construction is completed. Installation of a minimal number of cameras and/or exterior cameras of lesser range (90 degrees vs. 180 degrees) than those initially proposed may have to be considered. These options are less than ideal for the safety of staff and clients taking residence in the building on the anticipated opening date.

- **What other City funding has been applied to the entire construction project?**

- The City of Bloomington's Housing and Neighborhood Development (HAND) department pledged \$175,000 in federal funds via the Department of Housing and Urban Development's HOME Investment Partnerships Program to help meet building construction costs.

- **Is there an alternative source of funds for this project?**

- At this time, alternative sources of funding for the Kinser Flats Security and Communications System have not been identified. Our finance team is actively seeking philanthropic and other funding opportunities to help us meet these costs.

- **Why weren't security cameras part of the initial construction costs?**

- While the security system was included in the initial architectural mark-ups, this item was missed by the general contractor and not included in the bid package when the Kinser Flats project went to bid. This was not a significant concern at the start of construction, as \$200,000 was held in owners contingency reserves.

However, as construction progressed, the site proved to be a challenging lot on which to build. While bedrock removal was budgeted for based off numerous environmental surveys and core samples, substantially more bedrock was hit during excavation than projected. This resulted in an additional \$132,000 cost to drill and remove bedrock. \$31,000 was paid out of contingency funds to address unanticipated erosion issues on site. Another \$10,000 has been budgeted and set-aside to meet an additional requirement by the City of Bloomington for construction of a bus shelter. This combination of unforeseen construction costs leaves only \$27,000 in Centerstone's contingency reserves, with which we must meet all further construction-related emergency costs..

Community Kitchen of Monroe County

Amount Requested	Project
\$8,113	Warehouse Pallet Shelving

Agency Questions and Answers

- **How would the project proceed if only partial funding is awarded?**
 - As long as 2/3 of funding is allocated, we would still move forward. We have a couple of donors who have let us know that if something pressing comes up during this crisis, that we could call them for resources. This is becoming a more urgent need for us and so we would want to try everything we could to still make it happen. We need the additional storage space that this would provide.
- **Have you quantified the increase in need due to Covid-19?**
 - Ours is a bit of a challenge. We are seeing more people at our locations for dinner, but not a large number of new people yet. People access pantries and other options before they start coming to a Kitchen. It normally takes the full need longer to hit us and then it stays longer. Once folks need to access services at the Kitchen, it often means that what they can get at pantries isn't enough, which means their need is deeper and it will take them longer to make it out of that situation. We have seen more need for our services for dinner, and in particular a larger need among homebound seniors. To that end, we have started serving a no cost Meals on Wheels route. We have been serving two meals/day for each of 10-16 clients/day since this started.

We have also been providing meals to anyone staying in the Isolation Shelter. While that population has remained very low so far, we are ready to meet that need, regardless of the size of the population.

While we have seen those increases, we have seen decreases in our meals to children, simply because it is more difficult to provide food to them when they are away from school and youth clubs. We have continued to provide Backpack Buddies but those numbers are about two-thirds of the normal numbers because families have to come to the schools to pick those up.

Head Start has also been closed. We started providing meals to them again two weeks ago, and their families pick up those meals from Head Start three days each week.

Our total numbers for April were actually down. May will likely be down some but will be up from April because we will have a month of Head Start back up and will start our Summer Food Service Program on May 26th.

- **Are there other program needs unfunded due to increased demand?**
 - No programs are unfunded right now. We are addressing the needs as they are presented to us. We have been able to get some local grants to help meet some of the demands of conducting programs in the way we have to right now. We will continue to take advantage, especially of federal and state funds, to continue to meet needs during this ever evolving period of time.

Courage to Change – Sober Living

Amount Requested	Project
\$6,000	Fresh Start Fund

- **How would the project proceed if only partial funding is awarded?**
 - If we received partial funding then we would give out smaller rent scholarships. For example in our grant application we asked for two \$500 rent scholarships each month--one for our men's houses and one for our women's houses for the six months the Jack Hopkins Grant covers. If we received partial funding we would give out two \$250 rent scholarships each month or we would go down to two \$125 rent scholarships. Every amount helps our residents each month make their rent payments. Rent includes all utilities, furnishings, drug testing, house programs, internet access,--which has proved vital for our residents during Covid-19- and we bring food into our houses from the food banks to subsidize food our residents buy for themselves.
- **How many city residents are served?**
 - Our four houses are located in Bloomington city limits. Our two women's houses are located at 1222 W. Kirkwood and 2425 South Rogers and our two men's houses are located at 107 East 1st Street and 1201 West Green Tree Lane. We can house 23 people at any given time but since folks enter and leave our program at different times we serve more than that throughout the year. The contract is for three months but many stay 6 or 9 months and we have had residents stay 14 months because they weren't ready to move into their own space and were still making progress in our program. The need for more houses is there as we have a waiting list from referrals from Indiana DOC and Monroe County probation and prosecutors' offices as well as other treatment centers such as Amethyst House. We try to find houses that are located on bus lines or within walking distance of social service agencies such as the food banks and the township trustees since most of our residents do not own cars and rely on the bus system or walking to get to work or to their appointments.
- **Please detail how this request differs from last year's request.**
 - Honestly the difference in this request and the reason why we asked for funding for the same program is Covid-19. We were all set to ask for funding for another program but Covid-19 came to town and changed our needs drastically. This rent scholarship fund was originally started by Frank Kerker of Sober Joe Coffee who saw a need to help residents who were coming to our program--usually from jail or prison--and who did not have the means to pay their first month's rent. So Frank after speaking to us, decided to start this fund and has supported this fund from the beginning. Sober Joe Coffee has taken a hit as has most small businesses so hasn't been able to continue the funding of this program. We know his business will come back but we aren't sure when that will happen. Many of our residents are the workers who have been working the essential jobs in the fast food industry, hospitality industry, and other essential services industry. Many have seen their hours cut but have continued to work. Some of our other residents lost their jobs completely and because of their backgrounds have difficulties obtaining employment--which is true even in the best of times. Our residents face two of the biggest challenges

when finding employment--criminal records and a history of substance use disorder. Our house managers have helped them fill out unemployment forms and continue to help them apply for jobs but it has been difficult. We encourage our residents to continue to keep current on court fees, probation fees, and child support instead of getting behind on these fees and then being stressed over whether or not they will be back in jail for not paying fees or whether they will be able to catch up on their fees in the future. We have helped them to apply for help from the townships trustees as well but many of our residents are still falling behind in rent. Stress is a huge factor in relapse so we want our residents to not stress about perhaps falling behind in rent and then having to leave our program due to not meeting our guidelines of paying rent. We won't remove any of our residents during this pandemic due to failure to pay rent. That would just add to the growing problem of folks not having safe places to live and isolate during this pandemic.

I see this request as being different in that the focus really is more on not having our residents become homeless more than the original impetus for our rent scholarship fund which was to help folks get into our program and also stay in our program if they relapsed or got set back by the criminal justice system. At no time do we want our residents to become homeless but in normal times there is less chance of that only because we can usually find them other places to stay or other programs to enroll in. Our residents are a very vulnerable population in the best of times and now more than ever need support which is what we are seeking from Jack Hopkins with this grant ask.

- **How are the rent subsidies administered?**

- Rent scholarships are administered by our house managers. Each month residents apply for a rent scholarship. Our residents can only have one rent scholarship during their time at our houses. Even during this pandemic residents will only receive one rent scholarship. Our house managers speak with them about their application and talk to them about their plans for staying caught up on rent in the future and give them other resources that could help them with their rent such as the township trustees or Salvation Army. Our board President and Co-Founder Marilyn Burrus looks over the applications and then the rent scholarships are applied to their account. The resident is given a receipt once they receive the rent scholarship. All our residents have an account in QuickBooks and as treasurer I, along with my house managers, keep track of where each resident is in terms of rent payments.

- **How will the agency be able to show that the grant was spent on intended purposes?**

- Last year I submitted a copy of the scholarship application and receipt to Eric at HAND. We can also provide a print out of their account to show the amount has been credited to that resident if your committee would like to see that as well.

- **Please quantify the increased need due to Covid-19.**

- In the men's houses we have had two men enter our program since the pandemic and they are having trouble finding employment. Two residents have lost their jobs completely and six residents have had their hours cut. In the women's houses we have had two women enter into our program since the pandemic and they are looking for employment and six have either lost their jobs or had their hours reduced. That is 18 out of our total of 23 residents that have had their income and ability to pay impacted by Covid-19. Hopefully

this will get better once things open up but right now there aren't a lot of employment options for our residents given their backgrounds. And some of our residents have underlying health issues that put them in the high risk category so jobs they may have been able to be hired for aren't available to them currently. And we don't know when this will get better or when our county will be completely opened back up. Covid-19 seems to have made this a perfect storm of our folks needing to work, being afraid of risking their health while working, working but having hours reduced or not being able to find work due to their backgrounds--all while dealing with maintaining sobriety and financial obligations to the court, probation or other fees.

- **Does your agency own the residential properties?**

- We do not own our properties. We rent from local landlords. We are hoping to own our own houses in the future as we continue to grow. In the past we had issues with getting landlords to rent to us due to the stigma attached to sober living residences. Many people don't understand what sober living houses are and how they fit into neighborhoods. We have worked hard to overcome that stigma and to be good tenants and good neighbors. Part of that is paying our rent on time and in full each month no matter if our residents are falling behind on their rent or not. That is where the rent scholarships have made an important difference for our residents and for us as a nonprofit. Our residents know they must pay rent, learn to budget and meet their financial obligations but the house managers and board also know at times especially when they are just coming out of the criminal justice system or are new in their recovery there will be setbacks. Covid-19 has added to this financial uncertainty.

El Centro Comunal Latino

Amount Requested	Project
\$10,000	Financial Assistance for Latino Residents during the Pandemic

- **How would the project proceed if only partial funding is awarded?**
 - El Centro's financial assistance project for Latino residents in need during the pandemic began at the end of March when we received a United Way of Monroe County COVID-19 Emergency Relief Fund-Phase 1 grant. This project will continue as long as Latino residents with little or no access to government benefits remain out of work or with greatly reduced hours and there are still financial resources available through community donations and grant funds. El Centro is very grateful for whatever grant assistance the Jack Hopkins Social Services Committee is able to provide during this pandemic to help us help Latino residents pay basic bills that continue to arrive every month.
- **How are gift cards and other assistance documented and tracked?**
 - Latino residents in need ask for financial assistance with housing, utility, medical, or transportation-related bills (such as car insurance or car payments). El Centro no longer anticipates offering gift cards for groceries because we are very actively referring people to area food pantries and agencies offering free meals and Latino residents are actively following up on this recommendation.

When a Latino community resident calls or texts seeking financial aid, we follow up with a phone call in Spanish during which we fill out a financial aid form seeking the following information: name; DOB; cell phone; email address; whether we have helped this household before; a description of the type of aid needed (company that needs to be paid, its address, account number, amount owed); additional information (native country, number of adults/children in the household, whether people in the household are unemployed or working some hours, whether it is possible for those in the home to seek government financial assistance). The individual also has to text or email photos of the bills being discussed or the first page of the rental contract, and these are printed out and attached to the application. We also ask which bill or bills are the most important for the financial aid applicant to pay.

When it is clear that El Centro financial assistance is appropriate, we write out a check that includes the rental unit address or account number in the memo line and the name(s) of the people on the account, and include a copy of the bill (such as for gas) or the first page of the rental agreement. We take a photo of the check with the copy and text it to the financial aid applicant to give them some sort of proof that the payment is taking place. We then mail the envelope. For Duke Energy, City of Bloomington Utilities (water), and medical bill we call and use El Centro's debit card for its Latino financial assistance account to pay the bill after confirming the amount owed, and then we text the confirmation number to the applicant as a proof of payment. Fortunately, currently there is

no service fee for the use of the debit card in making these payments, and in each case we are able to talk to a staff member at the utility to verify information. (The system is all automated with Vectren and since there were problems paying such bills with El Centro's debit card we send a check to that utility company when needed.)

Information about payment of the bill or bills for each application is entered onto the financial aid form, and these forms are kept in a binder. The bills paid are tracked in the checkbook register by check number or indication of a debit charge, date, payee name, financial aid applicant name, and amount paid for each bills. The checking account bank statement dedicated to this project also registers deposits and withdrawals.

We also list the list each disbursement of funds on a spreadsheet that shows: date, initials & birth year of the application, the name of the entity paid and the need covered (such as, Duke Energy-electricity), the amount paid, the country of origin of the applicant and household size (number of adults and children). Our board treasurer also wants the spreadsheet to include the check number or indicated of a debit charge in each case.

- **Do you have a minimum/ maximum amount of assistance? Per person or per family?**
 - If El Centro has financial assistance funds available, we offer up to \$500 per household per month for no more than 3 months. This seems like a large amount but the lowest monthly rental figure we have seen for a small apartment in this area is \$445, and most of the Latino households are larger and pay a higher monthly rent. Then there are the monthly electricity, water, and perhaps gas bills to pay as well. El Centro actively refers Latino financial aid applicants to local NGOs that offer financial aid for which they can qualify, such as the Salvation Army, St. Vincent De Paul, Monroe County United Ministries, and some area houses of worship. This assistance is wonderful though usually limited by amount and how frequently a community resident can apply in a given period (for example, SVDP is able to offer a total of \$100 to a community resident in need every 6 months).

- **Do you require recipients to document their needs? (ex. notice from landlord?)**
 - We feel that El Centro requires an appropriate amount of documentation of need as described in Answer #2 above.

Our Spanish-speaking staff has worked with many of these community members for years and has a very good sense of the challenges they face and triumphs they celebrate. Over time, we have seen many Latino community members with limited financial resources become Habitat for Humanity homeowners. We welcome their children to El Centro's Tutoring Program for Latino students to help them with their homework and our summer Operation Fit Kids Camp in June. We organize a fall adult soccer tournament in which many Latino men have participated for years. Latino residents who seek support come to see us at the office and chat with us when we run into each other on the street. We know a lot about where they work and the seasonal challenges of those jobs. We understand how increasingly precarious their presence in this country has become, how much our local economy depends on their labor, and how rooted they themselves have become in our community. We have become familiar with the more recent Latino immigrants to our area

from Venezuela, Colombia, and Central America and the issues they confront. We firmly believe that El Centro is extremely capable of verifying financial need during the economic crisis brought on by the pandemic based on the documents provided and dialogue with Latino financial aid applicants.

- **What are the demographics (age, gender, size of household) of past awards?**

- El Centro is able to report on the demographics of the Latino applicants and households that received financial assistance from its \$ 12,000 United Way of Monroe County COVID-19 Emergency Relief Fund grant during the three-week period that this aid lasted. These payments helped 31 households comprised of 65 adults and 54 children, for a total of 119 individuals.

There were 31 applicants for financial assistance from El Centro, 9 of them male and 22 females, with the following ages:

Age Range	20s	30s	40s	50s	60s
Applicants	4	12	12	2	1

A total of 42 bills were paid for these 31 Latino households, as follows:

Purpose	Rent	Electricity	Water	Gas	Mortgage	Health	Property Tax	Car Payment
Number	14	13	6	3	2	2	1	1

Household size of the 31 Latino households is shown here:

Type of Household	Number of Households	Number of Adults	Number of Children
1 Adult	2	2	0
2 Adults	5	10	0
Single Parent	3	3	9
2 Parents	14	28	35
3 Adults	6	18	8
4 Adults	1	4	2
TOTALS	31	65	54

El Centro has continued to provide financial assistance to unemployed and underemployed Latinos with their basic bills during the pandemic through the generosity of community members who have made donations for that purpose. Given the large number of Latino community members who are seeking this financial aid and the monthly nature of these bills, El Centro is also seeking a Jack Hopkins Social Services Grant to help answer this need.

- **What criteria are used to allocate funds?**

- Detailed expression of need by Latino household member and description of that need, based on one or more phone conversations and the entering of this information in a financial aid form
- Exploration of whether the applicant or member of the applicant's household may be eligible for other assistance programs, in which case the appropriate referrals are made
 - Government programs like unemployment benefits, stimulus checks, health insurance, and township assistance
 - If a Habitat for Humanity homeowner asks for assistance with a mortgage payment we refer them back to Habitat for information on applying for forbearance on making payments through the mortgage bank that services Habitat clients, and also the Indiana Hardest Hit Fund
 - Some churches offer financial assistance to their members in case of emergency
- Documentation of the bills for which the applicant seeks assistance
- Whether this is a first-time request, since these get priority over repeat requests because the financial aid funds are limited and the need is great
- The order of requests received
- The number of people at risk in the household
- How much money remains in El Centro's financial aid fund during the pandemic, because as the funds shrink clearly we will have to reduce the amount of assistance per household that can be offered

Habitat for Humanity of Monroe County

Amount Requested	Project
\$30,760	Bridge Funding for Women Build

- **How would the project proceed if only partial funding is awarded?**
 - Partial funding for Women Build site preparation will cause further delay in the project. Habitat for Humanity's primary sources of revenue have been jeopardized by the COVID-19 pandemic. Whether these sources of revenue (homeowner mortgage payments, ReStore sales and private donations) will recover by the time Women Build is scheduled to begin is in question. Bridge funding will allow Habitat to prepare the build sites in time for construction despite this loss of income.
- **How many homeowners have been unable to make monthly mortgage payments?**
 - Of the 137 families that have their mortgages with Habitat, 12 were unable to make their April mortgage payments. We have made contact with 63 households. Of those 63, 21 homeowners are currently out of work due to COVID-19. We anticipate there will be a much larger number of homeowners who are unable to make their mortgage payments in May, and that this trend has the potential to continue increasing into the fall.
- **How many residents served beyond just the 4 who would get housing? (ex. partnerships and sweat equity)**
 - Women Build mobilizes over 400 volunteers, including Crew Leaders and committee members. In addition, partner families gain sweat equity throughout Women Build. Currently, there are seventeen households enrolled in the Future Homeowner program and approximately eighteen individuals from these households will have the opportunity to participate in Women Build. Additionally, numerous local businesses participate through gift-in-kind and service donations, including donations of the event tent, mobile-minis, roofing and meals.

HealthNet Bloomington

Amount Requested	Project
\$19,590	Improving the Oral Health of Low-Income Children and Adults

Agency Questions and Answers

- **How would the project proceed if only partial funding is awarded?**

- To raise enough funding to reopen the dental clinic has required the involvement of a wide variety of partners. As you have noticed from the application, I have committed funding from five sources. In addition, subsequent to the application having been submitted I have successfully raised another \$10,000, so we now have confirmed funding of approximately \$49,000. With an initial budget of approximately \$70,000, the JHSS funding would almost entirely fill the funding gap in order to finish funding the project. The implications of receiving partial funding is that we might have to postpone the reopening to allow additional time to raise the remaining funds.

Respectfully, I propose that delaying the opening of the HealthNet Bloomington dental clinic would be particularly unfortunate for Bloomington's lower-income residents. It is well researched that low-income people and those in more rural areas tend to get less care and have poorer oral health than their more affluent, healthy, and urban counterparts. This disparity has become even more apparent during the COVID pandemic. Not only are many people still uninsured, but now they are also unemployed, leaving them without access to dental care – even with dentists reopening their offices.

Like VIM, HealthNet Bloomington is still the only safety-net clinic meeting the needs of low-income, uninsured, medically vulnerable people. However, until we can reopen our dental clinic uninsured people suffering from the pain from impacted teeth or infections are forced to seek care from emergency departments or urgent care centers where providers have more pressing COVID-related medical issues to address. Already in the past few months, HealthNet Bloomington has been unable to see several individuals with urgent dental needs. Once again, the most vulnerable people are the ones falling through the cracks. HealthNet Bloomington can help take some of this burden from emergency departments and urgent care centers. However, we can't do this until the budget has been funded.

Unfortunately, making matters more difficult, because of the COVID-19 pandemic an unexpected additional funding need has emerged: to procure dental-specific personal protective equipment (PPE). The American Dental Association has developed guidance on the PPE recommended in order to reopen dental practices safely during this pandemic and minimize the risk of virus transmission. This has added \$6,600 to the original budget that must be raised in order to reopen the dental clinic. An application was submitted on May

11 to the United Way of Monroe County's Covid-19 Emergency Relief Fund for the needed PPE.

- **How will social distancing measures impact ability to deliver services?**

- This is precisely the question we have been considering over the past few weeks. Considering that patients who are asymptomatic may still be COVID-19 infectious, it should be assumed that all patients seeking dental care can transmit disease. Further, because dental care necessarily requires close face-to-face contact, and at the same time generates spray and airborne particles, dentists must be particularly cautious to minimize risk to themselves and their patients. To practice with caution, HealthNet will follow the ADA recommendations on the PPE needed in order to practice safely during this pandemic to minimize the risk of virus transmission.

As noted above, this entails additional fundraising in order to fund the PPE, without which we cannot safely reopen. These items include:

1. Isolites – a very powerful suction device designed to reduce airborne particles.
2. HEPA air purifier – a laboratory grade air cleaner that “scrubs” the air and filters out microbes, dust, particulates, and other biological hazards.
3. Fit testing employees for N-95 masks (masks have been donated)

We are hopeful that the United Way of Monroe County's Covid-19 Emergency Relief Fund will help us with these items.

- **Any service/maintenance contracts that are expected with the equipment? What financial obligations would those create for the organization?**

- There are no service/maintenance contracts needed for the items on the request for funding and no financial obligations will be created for the organizations after purchase. Patterson, (dental company), has said that installation fees will be waived.

- **Please clarify your order of priorities.**

- There are no changes to our order of priorities as stated in the application.
 1. Schick Digital Xray Starter Kit
 2. Statim Autoclave
 3. Synea Handpieces
 4. Demi Plus LED Curing Light System
 5. Amalgam Separator

Hoosier Hills Food Bank

Amount Requested	Project
\$30,000	Covid-19 Food Purchasing Project

Agency Questions and Answers

- **How would the project proceed if only partial funding is awarded?**
 - The total cost of this project is currently \$637,720 in food purchased or ordered. If only partial funding is awarded, either food orders would have to be cancelled or other funds would have to be found.
- **Please provide documentation of City residents served by your program.**
 - Since the start of the Covid period on March 14 through today May 7, HHFB has distributed over 978,000 pounds of food. Of this total, 58% was distributed in Monroe County. And of the overall total, 34% (over 331,000 pounds) has been distributed to over 30 agencies in the City of Bloomington exclusively. By contrast, our request for Jack Hopkins funding would fund less than 5% of the total cost of food purchasing.

LIFEDesigns

Amount Requested	Project
\$16,812.71	Residential Services for Intellectual and Developmental Disabilities

- **How would the project proceed if only partial funding is awarded?**
 - In the event that partial funding is awarded, we would provide staff supports to as many clients as possible with whatever amount of funds is awarded. While we do need the full amount, any amount awarded would help to ensure at least some of our clients receive the supports they need and be greatly appreciated.
- **What are "trips" as a priority item #3 (\$651)?**
 - The trips noted in this request are referring to trips our staff would normally have used to take clients into the community. When COVID-19 hit, our agency made the difficult decision to stop taking our clients into the community as a preventative measure to protect our clients and staff from being at a greater risk of contracting the virus. So far this decision has been effective. We've not had one client or staff test positive for the virus. As a result of making this decision, our team managers and service coordinators needed to start making essential trips (such as shopping trips, dropping off medication, delivering meals, banking, etc.) on behalf of our clients. Since clients are not present on these trips, we are not able to collect reimbursement from Medicaid Waiver funding for the trips. However, we do still have to pay our employees for making the trips.

Bloomington Meals on Wheels

Amount Requested	Project
\$7,260	Electric Meal Transporters

Agency Questions and Answers

- **How would the project proceed if only partial funding is awarded?**
 - With partial funding we would be able to purchase, some, but not all the needed replacement electric meal transporters.
Each transporter costs \$870, plus shipping. Partial funding would allow us to purchase at the following amounts:
\$920 - 1 Electric Meal Transporter + shipping
\$1,840 - 2 Electric Meal Transporters + shipping
\$2,760 - 3 Electric Meal Transporters + shipping
\$3,660 - 4 Electric Meal Transporters + shipping
\$4,560 - 5 Electric Meal Transporters + shipping
\$5,460 - 6 Electric Meal Transporters + shipping
\$6,360 - 7 Electric Meal Transporters + shipping
\$7,260 - 8 Electric Meal Transporters + shipping (full funding)

We still need to procure all the units before the end of 2020 to maintain services from our food providers, so with partial funding we will need to continue our efforts to procure additional funding to fund the entire project. We may delay the purchase of the units until all funding is secured to save on shipping costs with one order.

Middle Way House

Amount Requested	Project
\$6,000	Climate Control Panel

Agency Questions and Answers

- **How would the project proceed if only partial funding is awarded?**
 - The proposed project for 2020 would proceed with partial funding as planned by way of supplemental fundraising efforts to address the additional cost.

- **Why wasn't last year's grant award pursued?**
 - Last year Middle Way House had significant turnover in the Grants Manager position. The individual hired to replace the grant writer for the 2019 application left at the end of May and I took over the position at the end of June. I was operating under the assumption that documentation for the Jack Hopkins grant had already been addressed. I am attaching the paid invoice for the AEDs detailed in the grant application to this email and would appreciate direction to the appropriate entity for submission if at all possible.

- **How will you address last year's communication difficulties with City staff?**
 - I've worked with HAND over the last 9 months to close out CDBG payments and make sure good communication is developed and maintained on reporting the appropriate documentation for reimbursement. I intend to do the same if awarded or request for this year's Jack Hopkin's fund. Grants will coordinate with relevant facilities and finance staff to make sure notice is received of payment for work and documentation will be forwarded to council staff immediately upon receipt (*Sam Ujdak, Grants Manager*)

I would like to apologize for any communication difficulties that previously existed. We have discussed this situation and want to assure you that we can remedy any challenges to communication as we prioritize our relationship with the city and council. We would welcome meeting (virtual?) with any of the council or any city staff who have concerns.
(*Debra Morrow, Executive Director*)

Monroe County CASA

Amount Requested	Project
\$9,637.36	Security and Educational Materials

- **How would the project proceed if only partial funding is awarded?**

- The simple answer is that we would prioritize among the three parts of our proposal. As we stated in our application, like most non-profits, we expect a fairly significant financial shortfall this year as a result of the pandemic and loss of fundraising support. This means that tough decisions will have to be made. If sufficient funds are received from JHSSF to follow through on any one of the three components of our application, the fact of that funding would likely supersede our own preferred priorities.

As for our own priorities, of utmost importance to us is the safety of our staff and volunteers. Therefore, the security system is our highest priority. If funding isn't sufficient to fully cover the security system, we would not be able to move forward on this until we find another funding source to make up the deficit.

Our second priority is the humane education and violence reduction program in cooperation with MCCSC using the RedRover Readers curriculum. Again, without full funding for this program, we would not proceed until funds are secured elsewhere.

Our third priority would be the resource materials to further our staff and volunteer expertise and confidence in our violence reduction work.

- **Have any incidents occurred that motivated the request for security cameras this year?**

- No, thankfully, we have not had any directly threatening or violent incidents in our office. However approximately 35% of our cases involve known domestic violence between adults or violence against children. An even greater percentage involve drug and alcohol use. We are often viewed by the perpetrators of this violence as the cause of their troubles, including having their children "taken away." Not surprisingly, this leads to a high degree of anger.

According to the Bureau of Labor Statistics (BLS), between 2011 and 2013, 70 – 74% of workplace assaults occurred in social service and healthcare settings. In 2018, the BLS found that social service and health care workers were nearly five times as likely to suffer a serious workplace violence injury than workers in other sectors. In 2004, a national study of 10,000 social workers by the National Association of Social Workers found that 44% of the respondents reported facing personal safety issues in their employment setting, and 30% felt that their employers did not adequately address safety issues.

We recently had the opportunity to move to the street level of our building, which provides us with much needed visibility and accessibility to the community. This is important for volunteer recruitment and community awareness. However, this increased visibility has a flip side for an agency like ours, in that it makes it easier for angry or threatening clients to find us and gain access. We've only been in this new space a few months, but have already had unknown individuals enter our space for unclear reasons, making our staff

uncomfortable. Our intent is to protect our people before an incident occurs, rather than to wait for tragedy to strike.

- **Please provide more details on the RedRover program.**

- As stated by the program itself, “The program helps children develop the steps necessary for empathy: recognize human and animal emotions, share emotions, and regulate emotions. The program coach . . . facilitates discussions using strategies which also meet Common Core and social and emotional learning competencies.”

The RedRover program is an exciting way to impact empathy development and decrease interpersonal violence in Monroe County. Humane education programs have been linked with increases in empathy as well as reducing the time it takes in identifying and intervening in interpersonal violence (Faver, 2010).

The hope is to have two coaches trained in May or June and have the specific curriculum developed for our chosen school settings and ready to implement for the 2020 – 2021 school year. Schools with data showing that interpersonal violence is occurring (including domestic violence, child abuse and animal abuse crimes) will be identified, and two classrooms will be chosen – one in the K-2 range, and one in the 3-5 range.

We would be happy to provide a sample Book Summary and Lesson Plan Objective if that would be helpful. Also, a wealth of information can be found at <https://redrover.org/readers>.

- **Will CASA retain or be able to reuse the purchased materials in future years for the same program?**

- Our original request was intended to allow the students to keep the books as their own. The hope is that they would feel a sense of pride and attachment, and would return to their books and the lessons they teach again and again, thereby reinforcing and solidifying the concepts. It is also hoped that if there are siblings in the home, they might also connect with the stories and the messages they contain (even if they hadn't been the recipient of a specific curricular lesson themselves.) The long term goal, in partnership with MCCSC, is to create a sustainable humane education curriculum that can be implemented in all schools over the next three to five years.

Although we think it could reduce the effectiveness of the program because students might not internalize the concepts as deeply, an alternative would be to leave the books in the two pilot classrooms for use by students in future years rather than allowing the students in the pilot project to keep the books.

Monroe County United Ministries

Amount Requested	Project
\$24,228	Upgrades to Foster Kindergarten Readiness

- **How would the project proceed if only partial funding is awarded?**
 - If MCUM were to receive partial funding, we would proceed in the priority order listed on the application. After grant funds were utilized we would aim to secure additional funding to fulfill the rest of the needs listed.
- **Are accreditations attached to the agency or to the individual?**
 - Accreditations are attached to the agency. To ensure MCUM maintains its current accreditation levels and can work on advancing to the next one, staff must complete certain levels of personal and professional accreditation as well as certifications. As such, MCUM does require specific trainings for each staff member at Compass.
- **If they go with the individual, what assurances are there that the agency will benefit from the training if, for example, the person leaves the agency soon after obtaining the certification?**
 - Most importantly, while accreditations are attached to the agency, Compass teaching staff attend weekly meetings where they share the knowledge and work together to solve issues that arise in various classrooms. Directors will promptly utilize any trainings to build in better protocols and implement better curriculum for teachers to follow, benefitting the agency long beyond the “lifespan” of an individual’s training course or conference attendance. In addition, in each teachers’ contract there is probationary period during which teachers/directors that leave within a certain time period must reimburse MCUM for any training expenses that the agency covered in order to ensure that individuals hired to replace them are able to receive trainings they need.
- **Would level 3--> level 4 certification lead to a greater number of people being served by the agency?**
 - By reaching Level 4 Paths to Quality rating, MCUM will be eligible to receive a larger reimbursement from the Child Care Development Fund vouchers, which subsidize the care of the lowest income families enrolled. These additional funds generated by a higher rating will go a long way in covering the gap between the actual cost of providing high-quality childcare and what the majority of Compass families pay. With the additional money directed towards covering this gap, MCUM can put more financial resources in directly supporting more clients with other resources, like our Your Path program or basic needs assistance (food pantry, cleaning/hygiene items, financial assistance).

Mother Hubbard's Cupboard

Amount Requested	Project
\$10,000	Bridge Funding

- **How would the project proceed if only partial funding is awarded?**
 - Since 2013, MHC has seen an increase of 95% in demand for services, from 2,000 individuals to our current 3,800 individuals weekly. As the largest food pantry in the area, and one of two in a five county area remaining open during the pandemic, funding from Jack Hopkins would provide us with unrestricted funds to support both food purchase and staff support. Should the request be partially funded, MHC will continue to apply for emergency funds from other sources.

New Hope for Families

Amount Requested	Project
\$25,000	Family Stability Program

- **How would the project proceed if only partial funding is awarded?**
 - At this time, we see this staffing expansion as critical. Since the beginning of the recent public health emergency, we have more than doubled our capacity to shelter families in response to the dramatically increased need. We anticipate that once the moratorium on evictions and utility shut-offs is lifted, that need will only grow. Now it is more important than ever that we help families come up with lasting solutions.

If we had to proceed with partial funding, we would solicit donors specifically for materials necessary to support the programs.

New Hope for Families – Catholic Charities Collaborative Project

Amount Requested	Project
\$20,273	Therapeutic Play for At-Risk Families

- **How would the project proceed if only partial funding is awarded?**

- If only partial funding is awarded, we would review the prioritized budget and determine which elements could be eliminated from the project while still providing the maximum benefit to the greatest number of children and families.

Specifically, if necessary we could re-evaluate our plans to fund the Foundational Theraplay Practitioner certification of two therapists (\$2,400), and subsidized access for other area early childhood practitioners (\$5,000). We could scale back one or both of these plan elements. I should note that we included these two plan elements as important ways to “leverage” the investment in other aspects of this project. We believe that the proposed training subsidies could be impactful, especially considering the fact the child and family therapists tend not to be well compensated for their work and therefore tend not to have resources to invest in additional, specialized training. Regardless, it would be possible to proceed with the project, even while reducing the amount we are supporting and encouraging our community’s therapists to continue with theraplay training.

- **Please provide more details about your outcome indicators.**

- Trackable outputs will include the number of teachers trained to use TheraPlay informed practices in classrooms and the number of children who benefit from those practices. **These evidence-based practices are particularly important as parents and teachers help children navigate these uncertain times and the fear, anger, and sadness that naturally accompany them.**
- Longer term outcome indicators for this project will focus on the children who will ultimately benefit, as reported by the classroom teachers and the parents. Specifically:
 - Improved social and emotional support for children in early childhood classrooms. We know that social and emotional development are every bit as important as academic development for young children. In fact, they are often stronger indicators of later academic success.
 - A low-barrier, direct line to mental health services. Families who have a low-risk exposure to providers are more likely to access mental health services for themselves or a family member versus families who don't utilize Catholic Charities' play therapy services.
 - An improvement in parent-child relationships. Parents are their child's first and most important teacher. Parent who receive one-on-one parenting support during play therapy sessions will learn new techniques to help children manage emotions, which results in improved academic and emotional outcomes for the child.
 - More engaged families. Parents who feel connected to and empowered by their child's school are more likely to be involved. This has been shown to lead to better academic achievement, social skills, and emotional intelligence.

New Leaf – New Life

Amount Requested	Project
\$15,746	Transition Supportive Services

Agency Questions and Answers

- **How would the project proceed if only partial funding is awarded?**
 - If only partial funding is awarded, the Employment Liaison would spend the majority of their (reduced) hours establishing a foundation for the program by creating training materials and other documents necessary (i.e. resume templates) for the program to be successful. Further, they would train existing New Leaf - New Life volunteers and IU interns to act as employment mentors to folks who are currently incarcerated, in addition to folks recently released. These volunteers and interns will already be trained to facilitate programs in the jail and work at our Transition Support Center and, at the end of the Employment Liaison training, would then be equipped to maintain this specific program despite limited funding. If only partial funding is awarded for the Re-Entry Mentors, fewer community members transitioning from incarceration will be involved in the mentorship program. Originally, the proposal was for the mentors to support 175 participants coming out of incarceration within 6 months. Depending on how much funding is received, this projected number may be reduced.
- **Did the pilot program requested last year (employment liaison) get funding?**
 - No, JH did not award the Employment Liaison program any funding.
- **If so, how has the program assisted clients?**
 - N/A

Pantry 279

Amount Requested	Project
\$88,000	Pantry 279 Long Term Sustainability

Agency Questions and Answers

- **How would the project proceed if only partial funding is awarded?**
 - The project will proceed with partial funding. We were looking at a best-case scenario. Having the director paid would be the greatest help, as she could then focus 100% on Pantry needs and future fundraising. We could fix refrigeration vs purchase new. We could continue to rent trucks to transport food vs purchase one. We could purchase food with available funds. The equipment and salary requests are intended to make one-time strategic investments that will offset future expenses, add capacity and assist with fundraising efforts. The food request is to fulfill an emergent need. Any of these items can stand on its own and is not dependent on the others.
- **Given all the strains on Bloomington nonprofits, we must keep proportionality in mind with our limited pot of grant dollars. You have listed the cargo truck as your first priority in the case of partial funding. Are these priorities in your preferred order, and can you still provide adequate services to Bloomington residents in need should you only receive a portion of your rather large request?**
 - Ordering the requests as to most vs least important was very difficult for us as they were all about equal. Truck and Director's salary were really tied. At this time everyone, director included, who works at the pantry is a volunteer. Our director is also attempting to balance 2 paid jobs, as well as 40-60 hours a week with the Pantry, in order to support her own family. If she were to receive a salary, the director would be fulltime and would not engage in the current 2 paid jobs. This would allow her not only focus on just the Pantry's needs, but also fundraising. Food is a constant need, even more so now, as well as a safe place to store perishables. While the pantry would of course continue to serve the community, it would be much more proficient with these 4 items or even any one of them.

- **Will the current space accommodate an increase in use? (i.e. storage, assembly, distribution, traffic control, etc.?). Will the church be able to handle the increases? Do you have plans for expansion or are you relocating from the church location?**
 - Trinity Lutheran Church provides space in a portion of their building and pays our utilities. Pre-pandemic, we had access to additional space in the building (assembly, kitchen, and bathrooms), but lost that space at the start of the pandemic. We have always been very resourceful at utilizing what we have and adapting in new situations. We have changed a lot in the past 2 months of COVID, and continue to adapt as problems arise. The change to a drive through format has allowed us to serve the increased number of guests. We do not anticipate having access to the lost space after the pandemic. This will prevent us from returning to admitting guests into the pantry to shop. We believe we will need a new, larger building of our own to accomplish that. We are preparing for a capital fund drive and are looking for grant opportunities to make this a reality.
- **Pantry 279 recently received a \$15,000 grant from United Way as part of the community's response to the COVID-19 Crisis. How do those grant funds impact your overall budget and financial picture? Does receiving that grant impact your proposed ask?**
 - That grant was our first ever! We have also spent it. We spent \$9,400 with Hoosier Hills Food Bank as well as purchased several more pallets of food (\$4,900) from other sources. We also used funds to rent a truck a couple of times to go pick up food in Indianapolis, as well as pay for 2 months of additional off site storage. It was incredibly helpful, but is now exhausted.
- **As Jack Hopkins funds are generated by Bloomington tax dollars, how can Pantry 279 document and monitor that Bloomington residents are the primary recipients?**
 - We use web-based database called Food pantry manager. We track guests who come to the pantry, including their address and how many are in the family. The federal Temporary Emergency Food Assistance Program requires that we have hand written aggregate sheets that are filled out every day we are open showing who is

coming, their address, and how many in the household. Every day we see mostly Bloomington families peppered with Ellettsville, Spencer, Gosport and a few others, but easily 75+% are Bloomington. Bloomington residents are our main clients. We believe the requested amount covers 75% of the food expenses. We plan to cover the remainder from other sources such as United Way phase II.

- **Would the usage of refrigerators be devoted strictly to the operations of Pantry 279 and not shared with church functions?**
 - The church and the pantry are distinctly separate areas of the building. The Pantry owns 14 donated, used freezers and refrigerators that we use in the pantry area. The ONLY thing our freezers/refrigerators are used for is to store perishable items safely for our clients. The church has their own refrigerator in the church portion of the building. We are not permitted to use it. They have not requested the use of pantry owned refrigeration equipment for their requirements and will not in the future.

- **Jack Hopkins funding can be used for bridge funding for essential salaries, but are not intended to be offered two consecutive years. How can Pantry 279 provide assurance of ongoing fundraising efforts that will allow this salary to be sustained by other funding sources following this crucial year of expanded need?**
 - We have always done fundraising thru dine to donates and social media, and this will continue. With our director being paid a salary, she can stop dividing herself between the pantry and 2 other jobs and focus on the pantry, including significant fundraising/grant writing. She is currently working on our first Stream-a-thon to be live streamed on May 15 to kick off a large fundraising effort for a new building as well as more food. We are currently writing several grants. She has planned an intensive letter writing campaign to solicit funds from large donors as well as businesses. She is also the one who takes care of all of our social media, emails, texts, and phone calls. We feel confident that with this starter "seed" money to begin to pay her, she can greatly increase our financial donations without dipping into our food budget.

- **Please say more about the amount of your request as it is twice your regular annual budget.**
 - Yes, this is a huge request. We are new to grant writing, but COVID and the drastic increase in need pushed us, fast forward, into the realization that we need to step up to the big game, and stop going from week to week on a shoe string budget. Until now we have gone online and asked for literally everything from pens and paper to turkeys and corn. The community has always responded. We have been lucky. Now that things have gotten serious, we realize that we must buckle down to continue to be a big player in the food safety net that we can't rely on the community and individual families to provide everything we now need. In this realization, it became apparent that having up to 3 paid part-time employees, a vehicle of our own that we weren't constantly renting, freezers/refrigerators that were constantly breaking down or having to be replaced with other used donated one from someone's home, and a place of our own were needed badly, and probably should have been looked into sooner. We have grown up and with that unfortunately means the need for larger funds.

- **Can 279 describe fundraising efforts to date?**
 - When we started out the Girls Scouts who started the pantry used their money they made from selling cookies to afford things. As time progressed, we parents and grandparents became the main funders. Soon small businesses and churches would occasionally send small donations, and then we started doing dine to donates. Within a couple of years, the girls grew up and went on to do normal teenage things and prepare for college. Our director, the leader of the troop, took over and we formed a board of directors. These adults began to do dine to donates and hit the social media hard. We solicit donations on line all of the time. We occasionally ask the help of radio and media to broadcast our need for donations. We run a booth at the Monroe County Festival (Pokémon for the Pantry) that raises money in the fall. Our Thanksgiving box hand out, which currently hands out 1000-1500 thanksgiving boxes, has been a great fundraiser, as extra money left over from buying the food is used to

pay our bills. We have ramped up to bigger things and are now beginning to break into the grant world.

Planned Parenthood

Amount Requested	Project
\$11,134	Colposcopy Equipment

- **How would the project proceed if only partial funding is awarded?**
 - Without full funding, we will not be able to purchase new colposcopy equipment in Bloomington for another couple of years. As a social safety-net provider, PPINK's health centers operate with very tight margins. We do not turn away patients who are uninsured, under-insured, or who otherwise can't afford their needed health care. While our health centers are generally self-sustaining, they are rarely profitable. Given recent changes to Title X and the COVID-19 outbreak, we are seeing more and more patients who have lost their income and/or insurance, but we no longer have Title X federal assistance to compensate their health care. PPINK is projecting a 25 percent loss in health center revenue this year. We are attempting to reduce our operating budget by \$3 million without shutting down any health centers, and the Board has mandated a one-year moratorium on any non-essential maintenance or capital improvements. Any Title X or COVID-related philanthropic support we receive is being used to offset general operations and/or provide direct healthcare subsidies for patients. We do not have any other sources of philanthropic support for the purchase of colposcopy equipment in Bloomington, and we would likely not be able to contribute to the project ourselves without negatively impacting staff/clinic hours or reducing the amount of subsidized care we provide. Without a grant to fully-fund the purchase new colposcopy equipment in Bloomington, we will not be able to purchase equipment this year. Should the current equipment become totally obsolete, we will be forced to stop offering colposcopy services in Bloomington until we've financially recovered from Title X and COVID-19.
- **What is the age of the existing equipment?**
 - The exact age of the existing colposcope being used in Bloomington is uncertain, as its purchase predates the entirety of PPINK's current Bloomington staff. We know the colposcope was manufactured between 1995-1999, meaning it's been in use for over 20 years. The colposcopy equipment being proposed for grant funding is much smaller and more portable, utilizes technology that wasn't available in the late 1990's, yields more easily-attainable results, and provides a more comfortable patient experience.
- **What is the expected lifespan of the new equipment?**
 - The colposcopy equipment we hope to purchase has an expected lifespan of 10-12 years. PPINK has no intention to transfer the equipment to a different health center. With this grant, we will improve and safeguard colposcopy services in Bloomington for as long as the equipment functions.

Shalom Center

Amount Requested	Project
\$32,433.47	20th Anniversary Upgrade

- **How would the project proceed if only partial funding is awarded?**
 - We would spend the money we were granted and look for alternative sources of funding. The project would continue. It just would take us more time and effort to acquire the funding.
- **Given Covid-19, will the Shalom Center be able to spend down Jack Hopkins funds by the December deadline?**
 - We haven't had any issues with workers coming in to do repairs on the building. I don't anticipate major issues, perhaps with the exception of navigating the work with our hours of operation. We would have that issue at any time but it has become more acute with COVID- 19, especially with respect to the need for personal hygiene. Still, I don't expect delays with that kind of timeline.
- **Which of the planned renovations are safety related?**
 - Of those we applied for, the cameras and the fencing most fit safety needs. To some degree, the flooring would also due to improved ability to clean. For the entire project, the entryway remodel is designed to help make entering and leaving the Center more controlled, regulating the flow through the door. The shower redesign is also safety related in its impact on personal hygiene and our struggle with persistent mold issues. In a way, even the exterior painting would have a mental health impact. Academic research has established a link between the color and appearance of our environment and our mood. Plus, we want to be a good neighbor and make our location more enjoyable for the whole neighborhood.
- **Are camera upgrades related to security?**
 - Yes. We've found that our current cameras do not have the capacity to capture faces well enough when reviewing footage for behavioral issues. This is particularly challenging at night. The new system would also allow us to access the cameras offsite through our home computers or apps on our phones.
- **Are renovation plans consistent with floodplain zoning?**
 - Yes. None of the proposed projects is adding square footage to the building.
- **Is the current building large enough to serve client needs?**
 - No. But it's what we have. We're not currently looking at a multi-million dollar capital campaign for expansion. Currently, we're dealing with size issues by working out of multiple locations. We have three at the moment.
- **How long do you anticipate staying at this location?**
 - We have no active plans to leave the location, but we also recognize our current site has limits. Barring some unique very large gift, I don't anticipate any kind of move for at least five years and likely longer due to the challenges of a major capital campaign.

South Central Community Action Program

Amount Requested	Project
\$25,000	Covering Kids & Families

- **How would the project proceed if only partial funding is awarded?**
 - Covering Kids & Families of SCCAP must provide matching funds to Covering Kids & Families of Indiana by June 15th 2020. Due to the increased competition for local donations during the Covid-19 emergency, we have been unable to raise sufficient funds from local donors. Therefore, if we do not receive bridge funding from the Jack Hopkins Social Service Grant, the program will unfortunately shut down. Sadly, we believe that this would coincide with a time of great need for our services.
- **Please provide details on your 2021 funding plans.**
 - Our plan for 2021 is to secure multi-year commitments from local healthcare providers, businesses, and foundations. With the generous assistance of Bloomington Health Foundation, we are expanding our pool of potential financial supporters. In light of Covid-19, we believe it will be more apparent than ever to potential donors that health coverage is essential to the wellbeing of our community as a whole.
- **How will you provide services amid Covid-19?**
 - We are currently taking HIP and SNAP applications by phone, answering questions via phone and email; and are conducting outreach through social media and flyers distributed at emergency food locations. We intend to resume on-site enrollment activities as soon as it is deemed safe to do so. In addition to those we already serve, our mission in the coming months will be to help community members impacted by Covid-19 to access sustainable health coverage and nutrition assistance.
- **Is SCCAP eligible for other sources of funding for Healthcare Navigators?**
 - The Covering Kids & Families of SCCAP budget is almost entirely operational costs, which are not eligible for many grants. Given our short timeline, we are not currently eligible for any other funding sources that will allow us to meet the 2020 deadline and continue to assist people in obtaining health coverage and nutrition assistance.

St. Vincent de Paul

Amount Requested	Project
\$15,000	COVID-19 Supplemental Back- Rent Program

- **How would the project proceed if only partial funding is awarded?**
 - We will provide the \$300 toward back-rent for each client as specified in the grant application, with the additional \$100 we regularly provide toward the rent. Although we will keep the same level of assistance for each family, we will serve fewer families if partial funding is awarded.
- **Please provide more detail on how the program works including client eligibility criteria and application process.**
 - Township Trustees, Monroe County United Ministries, the Salvation Army, and other agencies, as well as previous clients, recommend St. Vincent de Paul to clients as a place to receive assistance for rent, as well as other bills. The potential client leaves a voice to text message with name and phone number. The Phone Volunteer will check in our database to see if the client has been helped within the past 6 months, as we have a designated time before we can assist a household again. The Phone Volunteer returns the call and asks for date of birth, address, and the need from the client.

For this grant, using the address, we will learn if the client is a resident of the city of Bloomington proper. If the client is beyond the 6 month time limit or a new client, and resides within Bloomington, a Home Visitor is assigned to call and schedule a visit with that individual. Due to COVID-19, the Home Visitor does the interview via phone or facetime, if the client has such a phone.

It is during the interview that our St. Vincent de Paul member gathers information about the family and their circumstances:

- The number in the household
- Who provides income to the family (including SS, SSI, SSDI, pensions, jobs, child support paid out or coming in)
- The amount of income from each
- Is the client currently receiving assistance through Public Housing or Section 8
- Has the client been to their Township Trustee, and after that, Monroe County United Ministries (closed now for financial help), Salvation Army (waived need to see Trustee due to virus), church calls, and the results of such contacts
- If they have not contacted this list of places to gain help, we ask that they do so.
- Their expenses for rent and other bills
- Obtain the name and phone number of the landlord or property owner so that we may call that office to verify when the client's last rental payment was made, what month(s) are not paid and the total amount due.

If it is an accumulated sum of back-rent due to COVID-19, we will work on negotiating a payment plan acceptable to both landlord and client. If the client is ordinarily able to pay their bills, but does not have sufficient funds due to current economic circumstances, we will provide back-rent assistance.

- **How will assistance be tracked and documented?**

- The Home Visitor submits a Client Report electronically to the Treasurer and President which includes the response to the interview and the determination by the Home Visitor and Assistant Home Visitor as to the level of assistance we will provide after all information is verified. The Client Report information is included in our database for all clients going back 10 years. Our Treasurer, Steve Keucher, will track all rent funding through the Jack Hopkin's Grant. Jo Gilbertson and Mary Jean Regoli, co-grant writers, will receive copies of the Client Reports to track assistance given, and to follow up with clients 3 months after financial rent assistance is awarded.

Wheeler Mission

Amount Requested	Project
\$32,688	Safety and shelter during COVID-19 crisis

Agency Questions and Answers

- **How would the project proceed if only partial funding is awarded?**
 - The project will proceed, even with partial funding. Funds received from Jack Hopkins Social Services Fund will help off-set costs currently being absorbed by Wheeler Mission. The health and safety of guests continues to be Wheeler Mission's top priority. Particularly in the midst of a public health crisis, Wheeler is committed to making sure the community's most vulnerable citizens have a safe place to access a nutritious meal, hot shower, and clean bed.
- **Bloomington Living Wage Ordinance would apply to Wheeler Mission for a Jack Hopkins award of over \$25k. The current living wage is \$13.21/hr. How will you adjust your proposal to come into compliance?**
 - The request submitted to the committee reflected Wheeler's commitment to hiring six full-time shelter monitors at the two shelter locations in Bloomington. As noted in the original application, three of these roles are new – a direct response to the COVID-19 public health crisis. The other three are roles that exist during the winter months, for winter contingency in Monroe County, but have been extended in light of the public health crisis. However, these temporary roles do not provide a wage that is compliant with your living wage guidelines (as you've noted).

We are proposing that in lieu of helping Wheeler off-set the labor costs of these six shelter monitor roles, the committee consider support for the labor costs of three case managers and two food service managers for two months. These full-time roles already exist at the two shelter locations in Bloomington, and are each provided a wage of \$14.50/hour. Support in helping off-set these costs will still work toward the same goal of the original request; to absorb the increased costs, above and beyond the normal operating budget, associated with responding to this public health crisis. Furthermore, this reduces the original request from \$32,688 to \$25,114.