



Board of Park Commissioners
Regular Meeting
Minutes

Tuesday, April 28, 2019
4:00 p.m. – 7:00 p.m.

Zoom Meeting

CALL TO ORDER

The meeting was called to order by Kathleen Mills at 4:00 p.m.

Board Present: Kathleen Mills, Les Coyne, and Israel Herrera

Staff Present: Paula McDevitt, Dave Williams, Becky Higgins, John Turnbull, Julie Ramey, Kim Clapp, Dee Tuttle, Amy Shrake, Crystal Ritter, Erik Pearson, Marcia Veldman, Bill Ream, John Turnbull, Barb Dunbar, Rebecca Jania, Steve Cotter, Erin Hatch, .

Board Comments: *Kathleen Mills stated* during this meeting, public comments can be made through FB live or emailed to Paula McDevitt.

A. CONSENT CALENDAR

- A-1. Approval of Minutes of March 24, 2020 meeting
- A-2. Approval of Claims Submitted March 24, 2020 through April 27, 2020
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report
- A-5. Approval of Surplus -None

Less Coyne made a motion to approve the consent calendar. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Vote taken, motion unanimously carried 3-0.

B. PUBLIC HEARINGS/APPEARANCES - None

B-1. Appeal of Park Suspension - None

B-2. Public Comment Period - None

B-3. Bravo Award – None

B-4. Parks Partner Award – IU School of Optometry

Sarah Owen, Community Relations Coordinator the Bloomington Parks and Recreation Department would like to recognize IU School of Optometry as the recipient of the Parks Partner Award. For the past six years, the IU School of Optometry has generously served as the title sponsor of the annual Children’s Expo. The event features free health screenings, camp registrations, youth sports leagues, nonprofit services, and many other local resources and opportunities for families with young children. The Department is incredibly grateful for the ongoing support from the IU School of Optometry, and is proud to recognize them with the Parks Partner Award.

Dr. Katie Connolly on behalf of the IU School of Optometry and the Atwater Eye Care Center. Dr. Katie Connolly thanked the Board for the recognition. They enjoy working with the Parks Department. It provides a lot of good opportunities for the children in the community, and it gives students great exposure and opportunity to work with children. They look forward to post COVID, when they will be able to start work with the public again, and help the children in the best way they can.

Board Comments: Kathleen Mills thanked IU School of Optometry and the Atwater Eye Care Center for their support and participation.

Israel Herrera congratulated Paula and the Department on receiving the IU School of Public Health, the Recreation Parks and Tourism Study, Community Partner of the Year Award.

Paula McDevitt, Director Ivy Tech recognized Kid City Camp as Community Partner of the Year Award. We are pleased to accept this award, and want to recognize Amy Shrake for her work with Kid City.

Staff Introduction – None

B-6 Staff Recognition – None

C. OTHER BUSINESS

C-1 Review/Approval of Partnership with Bloomington Junior League Baseball Assoc.

Dee Tuttle, Sport Facility/Program Manager the department wishes to provide an opportunity for the community to participate in specialized recreation programs that are designed to meet the needs of youth and to promote health and well-being. This Agreement outlines a partnership which will combine available resources from each party, to allow the Bloomington/Monroe community to participate in an affordable, effective and diverse youth baseball program, for ages 5 to 12 year olds, designed to introduce beginners to the sport as well as provide for skill advancement. Staff recommends approval of the partnership agreement with Bloomington Junior League Baseball Association.

Less Coyne made a motion to approve the partnership with Bloomington Junior League Baseball Assoc. Israel Herrera seconded the motion. Kathleen Mills any public comments or questions. Vote taken, motion unanimously carried 3-0

C-2 Review/Approval of Partnership with Monroe County Senior League Baseball Assoc.

Dee Tuttle, Sports Facility/Program Manager the department wishes to provide an opportunity for the community to participate in specialized recreation programs that are designed to meet the needs of youth and to promote health and well-being. This Agreement outlines a partnership which will combine available resources from each party, to allow the Bloomington/Monroe community to participate in an affordable, effective and diverse youth baseball program, for ages 13 to 19 year olds, designed to introduce beginners to the sport as well as provide for skill advancement. Staff recommends the approval of this Partnership with Monroe County Senior League Baseball Association. Projected revenue is approximately \$4,000.

Less Coyne made a motion to approve the Partnership with Monroe County Senior League Baseball Assoc. Israel Herrera seconded the motion. Kathleen Mills any public comments or questions seeing none. Vote taken, motion unanimously carried 3-0.

C-3 Review/Approval of Bloomington Junior League Baseball Assoc. North for Winslow Concessions

Dee Tuttle, Sports/Facility/Program Manager this Agreement outlines a partnership which will allow the Bloomington Junior League Baseball Association (BJLBA) to operate the concessions area at Winslow Sports Complex. BJLBA uses profits to offset program costs and other related expenses. BJLBA is in good standing with the Department, and will pay the Department a fee of \$7,500 for use of the area.

Less Coyne made a motion to approve the partnership with Bloomington Junior League Baseball Assoc. North for Winslow Concessions. Israel Herrera seconded the motion. Kathleen Mills any public comments or questions seeing none. Vote taken, motion unanimously carried 3-0.

C-4 Review/Approval of Partnership Agreement with Ivy Tech Community College

Amy Shrake, Facility/Program Coordinator there is a need to provide summer teen programming in Bloomington as well as a combined art and recreation experience for K-5th graders. The purpose of this Agreement is to establish a partnership that will provide children an educational and fun summer program, that incorporates a wide variety of structured activities, including but not limited to swimming, off-site field trips and indoor and outdoor recreation opportunities. Staff recommends the approval of this Partnership with Ivy Tech for College for Kids, and Ivy Arts for Kids programs.

Less Coyne made a motion to approve the partnership agreement with Ivy Tech Community College. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions seeing none. Vote taken, motion unanimously carried 3-0.

C-5 Review/Approval of Partnership Agreement with Lake Monroe Sailing Association

Amy Shrake, Facility/Program Coordinator the Department wishes to provide a sailing instruction program for the general public. The purpose of this Agreement is to outline a program partnership, which will provide an opportunity to the Bloomington community to participate in a diverse sailing program, not otherwise available, designed to introduce beginner participants to the sport as well as to provide skill advancement. Staff recommends the approval of this Partnership Agreement with Lake Monroe Sailing Association.

Board Comments *Les Coyne* inquired if the scholarship program is available for this program. *Paula McDevitt* responded scholarships are available. *Israel Herrera* inquired if there was a difference in fee for beginner participants and participants with advance skills. *Amy Shrake* responded the fee is the same for both, and is a flat fee. \$36.00 of the fee goes to the Department for administrative fees. *Israel Herrera* inquired what the plans for this summer would be. *Amy Shrake* stated this will be left up to the expertise of Lake Monroe Sailing Association, but we will be kept informed of their decisions.

Less Coyne made a motion to approve the partnership agreement with Lake Monroe Sailing Association. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions seeing none. Vote taken, motion unanimously carried 3-0.

C-6. Review/Approval of Partnership with Special Olympics Monroe County

Amy Shrake, Facility/Program Coordinator there is an apparent need for Special Olympics programs in Bloomington. The purpose of this Agreement is to outline a program partnership that will provide an opportunity for the Bloomington community to participate in a Special Olympic sports program, not otherwise available, that is designed to introduce beginner participants to a sport and allow for skill advancement. Staff recommends the approval of this Partnership with Special Olympics Indiana – Monroe County.

Board Comments *Israel Herrera* inquired if this is individual or team sports, and if opened to anyone in the community or through an organization. *Amy Shrake* responded there are both individual and team sports. Special Olympics Monroe County works with the Department and other community organizations and schools.

Less Coyne made a motion to approve the partnership agreement with Special Olympics Monroe County. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions seeing none. Vote taken, motion unanimously carried 3-0.

C-7. Review/Approval of Contract with Kingsnake Sounds

Crystal Ritter, Community Events Coordinator the Department wishes provide engineering services and sound equipment at 2020 community events. The Department requires the services of a consultant to provided engineering services, set-up and tear-down of sound equipment, and sound equipment rental. Staff recommends this contract with KingSnake Sound Company. Payment not to exceed \$2000.

Board Comments *Kathleen Mills* inquired if the fees are per event. *Crystal Ritter* stated the department would be charged a flat fee/per event. *Israel Herrera* inquired on the date of the summer kick off. *Crystal responded* this program is scheduled for May 22nd, a decision will be made later this week to proceed, reschedule or cancel this event. *Israel Herrera* inquired on the breakdown of the fees. *Crystal responded* the events are paid from multiple account lines.

Less Coyne made a motion to approve the contract with Kingsnake Sound. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions seeing none. Vote taken, motion unanimously carried 3-0.

C-8. Review/Approval of Partnership Agreement with Ryder

Crystal Ritter, Community Events Coordinator the Department wishes to provide free outdoor movies for the benefit of the general public. The purpose of this Agreement is to outline a program partnership which provides increased affordable entertainment opportunities for the Bloomington community by combining available resources from each partner to the Agreement. Six films will be shown at four different locations. No significant changes have been made to this year's agreement.

Board Comments *Israel Herrera* inquired on the diversity of the six films. *Crystal Ritter* responded the movies being shown this summer are Princess Bride, Toy Story 4, Spiderman into the Spider-Verse, Young Frankenstein, O Brother, Where Art Thou?, and the 2019 version of Aladdin.

Kathleen Mills abstained from voting. *Less Coyne* made a motion to approve the contract with Kingsnake Sound. *Israel Herrera* seconded the motion. Any public comments or questions seeing none. Vote taken, 2 – yes, 1- abstained, motion carried.

C-9 Review/Approval of Banneker Community Center Advisory Council Bylaws/Guidelines

Erik Pearson, Program/Facility Coordinator since the restructuring of the Banneker Community Center Advisory Council (BCCAC) in 2019, staff, BCCAC liaisons, and BCCAC members have worked to update bylaws for BCCAC. Staff is seeking approval of these updates.

Board Comments *Kathleen Mills* requested more details to the makeup of the Banneker Community Center Advisory Council. *Erik Pearson responded* there is a minimum of twelve voting members that come from a diverse background. The Council is made up of parents of program participants, representatives from near the Westside neighborhood, and individuals who work in the IU community. *Israel Herrera* inquired about the diversity, if there are any Latino members. *Erik Pearson responded* currently the majority are African American, there are no Latino members at this time. The goal of this group is to match the diversity of the Banneker Community Center's participants and families that we serve. That is something we will continually work to achieve as we move forward.

Less Coyne made a motion to approve the Banneker Community Center Advisory Council Bylaws/Guidelines. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions seeing none. Vote taken, motion unanimously carried 3-0.

C-10 Review/Approval of Contract with Chef for Hire

Erik Pearson, Program/Facility Coordinator- Banneker Center the Department wishes to vend meals for summer food service program; and requires the services of a professional consultant in order to perform the development of meals to follow state guidelines. Chef for Hire will produce, package and deliver the appropriate amount of breakfast, lunch and dinner meals to the Banneker Community Center twice per week. All fees and expenses are not to exceed \$30,000. The Banneker camp summer program is grant funded through the USDA Summer Food Service Program.

Board Comments *Israel Herrera inquired* on the health requirements of the meals. *Erik Pearson responded* in order to be reimburse for the summer food program, the state requires the meals served meet certain healthy guidelines. Portions of fruit, vegetable and grains must be included. Chef for Hire is a state approved vendor, and works closely with the state to make sure all guidelines are met.

Less Coyne made a motion to approve the contract with Chef for Hire. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions seeing none. Vote taken, motion unanimously carried 3-0.

C-11 Review/Approval of Farmers' Market Advisory Council Member Recommendations

Marcia Veldman, Farmers' Market Coordinator staff recommends the appointment of Cortland Carrington, Becky Vada, Whitney Schlegel and Melanie McQuinn as farmer representatives, Katie Zukoff and Jesus Barajas as food and beverage artisan representatives, and Janice Lilly, Michael Gleeson, Mara Lea Rosenbarger and Lynn Schwartzberg as customer representatives to the Farmers' Market Advisory Council.. A notice was posted in the Herald-Times, Market

Web site, in the Market Beet, in the Market customer newsletter, and through the Broadening Inclusion group, via networks of Community and Family Resources, sent to approximately 15 organizations representing diverse populations, and in the vendor newsletter. There were a total of 10 openings and 22 applications were received.

Board Comments: *Israel Herrera inquired* how many applications were received for the food and beverage artisan representatives, and how were applicants chosen. *Marcia Veldman responded* three applications were received, recreation staff conferred on the selection.

Less Coyne made a motion to approve the recommendations for the Farmers' Market Advisory Council Member. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions seeing none. Vote taken, motion unanimously carried 3-0.

C-12 Review/Approval of Contract with Code and Key Escape Room

Bill Ream, Community Relations Coordinator the Department wishes to provide the community the opportunity to participate in a unique summer event. PBRD and Code and Key Escape Rooms desire to cooperate in the provision of a community event called the Strange Things Escape Adventure for the general public. The program will be an affordable and family-friendly summer event, which will be a fun way for the members of the Bloomington community to challenge themselves and enjoy the beautiful outdoors. Staff recommends the approval of this agreement with Code & Key Escape Rooms.

Less Coyne made a motion to approve the contract with Code and Key Escape Room. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions. Vote taken, motion unanimously carried 3-0

C-13 Review Approval of Contract with Big House Fun Rental

Bill Ream, Community Events Coordinator, the Department wishes to provide entertainment for children at 2020 events. The Department requires the services of a professional consultant to provide rental, set up, and dismantle of bounce houses, and other equipment at various events throughout the 2020 season. The Department shall pay contractor for all fees and expenses in an amount not to exceed \$3,500. Staff recommends the approval of this contract with Big Bounce Fun House.

Less Coyne made a motion to approve the contract with Big House Run Rental. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions. Vote taken, motion unanimously carried 3-0

Paula McDevitt introduced Daniel Dixon, City Attorney who has been assigned to Parks and Recreation.

C-14 Review/Approval of Contract with Kentucky Fairways Zoysia Farm

John Turnbull, Division Director Sports the Department wishes to have Zoysia grass installed on 9 holes at Cascades Golf Course. The Department requires the services of a professional contractor to measure, deliver and install approximately 46,920 square yards of Meyer Zoysia sod on Pine 9 fairways. Staff recommends the approval of this contract with Kentucky Fairways Zoysia Farm in the amount of \$239,292. This projected if funded through General Obligation Bond Series D. Kentucky Fairways Zoysia Farm was the only bid submitted for this project.

Less Coyne made a motion to approve the contract with Kentucky Fairways Zoysia Farm. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions. Vote taken, motion unanimously carried 3-0

C-15 Review/Approval of Service Agreement with Alexander Electric

John Turnbull, Division Director Sports the Department wishes to manage emergency and/or standard repairs, services and maintenance, while meeting all public work project requirements. The Department requires the services of a qualified contractor to provide routine/emergency electrical repair, routine/emergency electrical maintenance as needed. Staff recommends the approval of this service agreement with Alexander Electric, not to exceed \$7,000.

Less Coyne made a motion to approve the service agreement with Alexander Electric. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions. Vote taken, motion unanimously carried 3-0

C-16 Review/Approval of Contract with Lentz

John Turnbull, Division Director Sports, to maintain court surfaces in good condition, the department wishes to refurbish to Bryan Park Tennis Courts. The department requires the services of a professional contractor to repair cracks and overlay 1.5 inches of new pavement. Staff recommends approval of this contract with Lentz Paving, LLC in an amount not to exceed \$76,000. Funding is through General Obligation Bond.

Less Coyne made a motion to approve the contract with Lentz. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions. Vote taken, motion unanimously carried 3-0

C-17 Review/Approval of Contract Addendum with DEEM

John Turnbull, Division Director Sports on February 25, 2020, the department entered into a contract with DEEM Inc., to provide periodic series to the Frank Southern Ice Arena. Since that time, DEEM, Inc. has experienced price increases. Both parties wish to amend the original service agreement to reflect price increases of Monday-Friday 7am -6pm from \$100 per hour to \$120 per hour and for all other times from \$150 to \$180. Staff recommends approval of this addendum with DEEM, Inc.

Less Coyne made a motion to approve the contract addendum with DEEM. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions. Vote taken, motion unanimously carried 3-0

C-18 Review/Approval of Partnership Agreement with Centerstone

Dave Williams, Director of Operations the Department wishes to provide well maintained parks for the community to enjoy. The Department and Centerstone wish to continue the partnership for a parks maintenance crew, landscaping crew, and Cascades Golf Course crew. This partnership provides Centerstone clients an opportunity to work for Centerstone in Bloomington Parks and Recreation Departments parks, and Cascades Golf Course. The agreement will expire December 31, 2020. Staff recommend approval of this Partnership.

Less Coyne made a motion to approve the partnership agreement with Centerstone. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions. Vote taken, motion unanimously carried 3-0

C-19 Review/Approval of Partnership Agreement with Monroe County Public Library

Rebecca Jania, Natural Resources Coordinator the Department wishes to encourage participants to visit City of Bloomington parks using sustainable modes of transportation. The Department and the Monroe County Public Library desire to combine resources to establish a program known as the ‘Park Crawl’, a program to inspire participants to adopt sustainable life –style choices by incentivizing public transportation and reusable products. Staff recommends approval of this partnership.

Board Comments: *Israel inquired* what was the rescheduled date, and what parks are included in this event.

Rebecca Jania responded the event was rescheduled to the month of August. Six city parks and one county park are included in the event, the unique features, such as the mural at People’s Park and workout facilities at Bryan Park, will be highlighted.

Less Coyne made a motion to approve the partnership agreement with Monroe County Public Library. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions. Vote taken, motion unanimously carried 3-0

C-20 Review/Approval of Contract with Aquatic Control, Inc.

Rebecca Jania, Natural Resources Coordinator the Department wishes to update the Griffy Lake Aquatic Vegetation Management Plan, and control invasive species in Griffy Lake. The Department requires the services of a professional consultant for; pre-treatment distribution map for each exotic species, post-treatment Tier II Survey, post-treatment map with the herbicide(s) and acreage, public meeting to present results, permit meeting with DNR and local sponsors, plan update document preparation and treat Eurasian Watermilfoil. Staff recommends approval of this contract to Aquatic Control Inc. in the amount of \$14,500. BPR has been awarded \$11,600 of grant funding for this project, remaining \$2,900 will be funded from Natural Resources General Fund. Contract is pending final grant approval from Indiana Department of Natural Resources.

Less Coyne made a motion to approve the contract with Aquatic Control, Inc. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions. Vote taken, motion unanimously carried 3-0

C-21 Review/Approval of Contract Addendum with Rundell Ernstberger Associates

Dave Williams, Operations Director the Department entered into a contract with Rundell Ernstberger Associates, LLC on July 21, 2015 for a comprehensive construction design of the McDoel Switchyard Park property. Both parties wish to amend the original contract with this fourth Addendum, for continued construction inspections services and increase compensation in the amount of \$231,630. The additional amount will be funded through the Redevelopment District Tax Increment Revenue Bonds of 2015. With this change, the total amount of the full agreement will be \$3,280,771.70.

Less Coyne made a motion to approve the contract addendum with Rundell Ernstberger Assoc. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions. Vote taken, motion unanimously carried 3-0

C-22 Review/Approval of Contract with Rundell Ernstberger Assoc. for Gateway Sidewalk

Dave Williams, Operations Director the Department wishes to design a sidewalk for access to future site of civic gateway. The Department requires to the services of a professional contractor to perform design services related to a proposed sidewalk along the west side of the median on the north end of Millers Showers Park between College Ave and Walnut Street. Staff recommend approval of this contract with Rundell Ernstberger Assoc.

Less Coyne made a motion to approve the contract with Rundell Ernstberger Assoc. for Gateway sidewalk. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions. Vote taken, motion unanimously carried 3-0

C-23 Review/Approval of MOU with Collegiate Development for Sidewalk Construction in Millers Showers Park

Dave Williams, Operations Director City Planning has approved Collegiate Development's project, for a large student residence development on North Walnut Street, which requires the removal of an existing sidewalk for installation of a new waterline. To maintain safe pedestrian travel, City Planning and Collegiate Development has approached the Department regarding the feasibility of Collegiate Development to construct a sidewalk on the northern tip of Millers-Showers Park. The City of Bloomington is currently developing a "Gateway" treatment in this area. The Memorandum of Understanding for Board consideration requires Collegiate Development to fund all survey and construction costs for a permanent sidewalk, and to adhere to Rundell Ernstberger's design. Funding for the sidewalk design would be provided by Bloomington Parks and Recreation. Staff recommends approval of this MOU.

Less Coyne made a motion to approve the Memorandum of Understanding with Collegiate Development for the Millers Showers sidewalk. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions. Vote taken, motion unanimously carried 3-0

C-24 Review/Approval of Contract with White Buffalo

Steve Cotter, Natural Resource Manager the Department wishes to control the deer population at Griffy Lake Nature Preserve, and to participate in the Community Hunting Access Program (CHAP), developed by the Indiana Department of Natural Resources. The Department requires the services of a professional consultant for recruitment of hunters, provide proficiency screening for hunting applicants, supervise scheduled hunting activities, select general hunting locations within Griffy Lake, facilitate removal of harvested deer, and generate a report as required by the CHAP grant award. All firearm rules and regulations that apply to hunting deer in the state of Indiana will be followed. The hope is to schedule the hunts to coincide with first three weekends of firearm deer hunting season. A private security firm will be hired at a later date, to keep the property bounties secure. Staff recommends approval of contract with White Buffalo, Inc. in the amount of \$32,500.

Less Coyne made a motion to approve the contract with White Buffalo. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions. Vote taken, motion unanimously carried 3-0

C-25 Review/Approval of Partnership Agreement with Middle Way House

Erin Hatch, Urban Forester, the purpose of this agreement is to allow limited use of 55 city trees as part of the Wrapped in Love campaign. This fundraising campaign is used to raise awareness and funds for supportive services for survivors of domestic violence, sexual violence and human trafficking. Staff recommends approval of this partnership with Middle Way House.

Less Coyne made a motion to approve the partnership agreement with Middle Way House for the Wrapped in Love campaign. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions. Vote taken, motion unanimously carried 3-0

C-26 Review/Approval of Contract with Bartlett Tree Experts

Erin Hatch, Urban Forester the Department wishes to continue treating for the Emerald Ash Boar. The Department requires the services of a professional consultant to perform systemic root flair injections. Staff recommends approval of this contract with Bartlett Tree Experts in the amount not to exceed \$11,812.50, funding is from General Fund Urban Forestry.

Less Coyne made a motion to approve the contract with Bartlett Tree Experts. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions. Vote taken, motion unanimously carried 3-0

C-27 Review/Approval of Addendum to Farmers' Market Contracts

Marcia Veldman, Farmers' Market Coordinator to reflect changes made to the structure of the Market to address COVID-19, staff recommends approval of addenda to the Farm Vendor, Food and Beverage, and Food Truck contracts. The changes allow for the flexibility needed in the rapidly evolving situation including changes to fee structure and to host an online Market. The addenda notes the suspension of the point system and an allowance to utilize stand assistants. Staff recommends approval of these changes.

Less Coyne made a motion to approve the addendum to the Farmers' Market Contracts. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions. Vote taken, motion unanimously carried 3-0

C-28 Review/Approval of Fee Additions to the 2020 Price Schedule

Rebecca Higgins, Recreation Service Director due to COVID-19, staff recommends approval of new fees for the Farmers' Market contract for May 2020. Staff recommends farm and food vendors pay an \$18 weekly fee, a \$12 weekly fee for senior and children farm vendors, and an addition fee range of \$5-\$25 for misc. items, such as curbside pickup and home delivery options.

Staff recommends approval of \$220/per child/per week for the CARES (Childcare and Recreation Emergency Services) Program, developed to provide childcare opportunities for first responders and medical workers during the stay at home order.

Kathleen Mills read an email comment regarding Farmers' Market fees.

Board Comments Board and staff agreed to change the language to "staff recommends approval of the new fees for the Farmers' Market contract for May and as needed".

Less Coyne made a motion to approve the fee additions to the 2020 Price Schedule. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions. Vote taken, motion unanimously carried 3-0

D Reports

D-1 Operations Division – No Report

D-2 Recreation Division – No Report

D-3 Sports Division – No Report

D-4 Administration Division

Paula McDevitt, Director introduced *Kevin Osburn* and *Kevin Sweetland* of *Rundell Ernstberger Associates, LLC*

Kevin Osburn this is a refinement to the conceptual design that was presented earlier this year. Some minor refinements maybe required to the design. RLR Associates has assisted in preparing these ideas.

Kevin Sweetland presented the *Bicentennial Gateway Project Update*.

Inspiration – to reflect the nature of the city as the distilment of the essence of Bloomington. The idea of the connection between the residence and the landscapes that they inhabit.

- Blooms – the original settlers being surprised by the extravagant display of blooms in the forest

- Topography – surprising part of the Indiana landscape as a whole that makes Bloomington unique.
- Tree City – the amount of woodland, and the City’s embrace of that identity.
- Limestone – the history of industry, and the way the natural resources were used. The landscape left behind by the industry, the way nature is regenerative and starting to take back those landscapes, and the way the City is reusing these areas for positive purposes.
- Forest Management – the management of these natural resources and protected to hand down to the next generation.

The story of the people. To overlay on top of these inspirations, all the pieces that make Bloomington, Bloomington.

- culture
- arts
- academy
- important figures

Three gateway locations

North Gate located at Millers Showers Park would contain following feature:

- Change the grass island to a unique and special entrance to the city.
- Limestone entry sign - Bloomington
- Plaza would have a pavilion with an organic shape resembling a bloom. Contemporary materials would be used, and would be internally lit to become a beacon for the city.
- Ribbon of different rooms with dramatic spring bloom displays, seating would be available in these areas.
- Conversations stones with small reliefs that highlight local culture

West Gate located at Bloomfield Road would contain the following features:

- Would set close to the Twin Lakes Sports Park, and nestled into the hillside
- Walkway added, site would be reached by pedestrians and bikes
- Programmable, internally lit “Bloomington” sign, with color scheme options
- Native understory trees would be used as a backdrop to the sign
- Limestone outcropping in front of the sign for visitor interaction
- For natural feel, field of wildflowers leading up to the limestone outcropping
- Conversation stones reliefs with bits of text meant to introduce visitors to prominent local artists, poets, thinkers and resources.

Arlington Pedestrian Bridge would contain the following features:

- Add a grove of trees along the bypass all the way to Walnut Street
- Connect bridge to the two existing bike paths using two shared paths on the north and south sides of St. Rd. 46.
- Tree top mosaic with glass sequence lit at night.
- Tree city salutation “Welcome to the Tree City” back-lit with stand-off lettering

Board Comments: *Kathleen Mills stated* the design is amazing and is impressed with the way the theme ties to Bloomington. *Israel Herrera inquired* why there was not a gateway planned for the south and east sides of the City. *Paula McDevitt responded* four gateways were originally proposed, one site was removed from the plan as it was located on private property. *Les Coyne stated* this is a very creative and striking plan, and reflects the diversity of the city. He is concerned with maintenance and vandalism of the lit signs. *Israel Herrera inquired* if there were plans for flags or date plaques for each location. He inquired if there was the ability to have a letter lit in multiple colors at the west gate location. *Kevin Osborn* responded it may be possible to have multiple colors. *Israel Herrera inquired* to keep visitors at the locations, were tables planned for the sites. *Kevin Sweetland stated,* there were no plans for tables, the areas would allow seating and picnicking either by using the limestone outcroppings at the west gateway or a blanket at the north gateway. Waste receptacles have been placed throughout the sites. *Israel Herrera inquired* if the community would be involved in making the decision in the selection of colors for lighting the signs. *Paula McDevitt responded* at the beginning of this process, the community had the ability to provide input for the plans. This can be revisited when making plans for the next steps. *Les Coyne inquired* if the lit signs would be distracting to the drivers. *Kevin Osbourne*

stated there is a fine balance between being artistic, innovate, creative, and approachable to pedestrians and bikes, while not being distracting to vehicular traveling public. Those are all considerations that will be taken into the detailed design.

Julie Ramey, Community Relations Manager presented the Trail System Branding and Signage Design.

As the city's trail system continues to expand, the need for comprehensive trail branding and signage has become apparent. Bloomington Parks and Recreation in 2019 contracted with RLR Associates in 2019 to thoroughly review the city's network of multi-use trails, and to develop a cohesive brand for each trail. RLR Associates also developed a Trail Sign Manual that outlines specific sign materials, heights, and distances in compliance with current trail signing standards.

The Trail System and Signage Design includes the following:

- Consistent branding on each trail
- Standard traffic signs will remain for safety
- Signs on each trail will have the same shape for economy purposes
- A designated color will be assigned to each trail
- B-line logo will be kept
- Trails logos will have a similar look to the B-line logo
- Trails will be recognizable as an entire trail systems
- Design guide lines for future expansion of new trails and new connectors
- Primary and secondary trail identifications
- Trail locator system for emergency services
- Trails will be more use friendly

Board Comments: *Israel Herrera inquired* if multi language signs would be used on the trails. *Julie Ramey responded* we are exploring those options. Most recently with the Farmers Market, where four welcoming languages are included on signage. Expanding this into the trail system can be considered. *Kathleen Mills commented* the trail locator system for emergency services is very forward thinking.

Paula McDevitt thanked staff for the quick response to the COVID-a9 pandemic. Staff continued to maintain the parks and trails, are reinventing programs and creating new virtual programing for the community.

ADJOURNMENT

Meeting adjourned at 7:00 p.m.

Respectfully Submitted,



Kim Clapp
Secretary Board of Park Commissioners