

**Farmers Market Advisory Committee (FMAC) Meeting Minutes
May 18, 2020 - 5:30pm via Zoom/Facebook Live**

FMAC Members in Attendance: Lynn Schwartzberg, Mike Gleeson, Whitney Schlegel, Cortland Carrington, Suzanne Mann, Janice Lilly, Mara Rosenbarger, Melanie McQuinn, Katie Zukoff, Jesus Barajas.

FMAC Members Not in Attendance: Becky Vadas

Parks Dept Staff in Attendance: Marcia Veldman, Sarah Mullin, Julie Ramey

Call to order

FMAC meeting called to order with Cortland Carrington.

Approval of February Minutes

All present FMAC members had a copy of the last meeting minutes, but due to all the new members, and absences at the Feb meeting, no one at this meeting attended the Feb meeting, so no member of the FMAC could officially certify the minutes. Cortland Carrington offered a motion to unofficially accept the minutes as published. The motion was seconded, majority of members voted yea, no nays, one abstention.

Business

Marcia Veldman requested a change of order of agenda, FMAC orientation to occur before Market Update. Agreed to by Chair as unopposed motion germane to the meeting flow.

Members conducted introductions.

Selection of FMAC chair was held. Cortland Carrington asked if any member would like to serve in the position. After a period of silence, Cortland, a returning FMAC member offered to serve in the position if any member would nominate him. A member nominated Cortland Carrington to serve as FMAC Chair. This was seconded, no nays, no abstentions. Length of term was clarified to end in March 2021.

Cortland Carrington offered a motion to table the election of vice chair until the June meeting. This to give the absent FMAC member a chance to volunteer to serve in the position (also a returning member). Motion was agreed as in-order, motion seconded. All members voted Yea, no nays, no abstentions.

Meeting protocol was briefly discussed. Agreed by consent that meeting to be held the 3rd Monday of every month at 5:30 p.m.. Meetings are generally 1.5 hours in length but may terminate early or be cancelled if there are a lack of agenda items. December's meeting is generally off-site. Robert's Rules do generally guide the meeting process. A majority of

members present shall constitute a quorum for the purpose of taking action on any agenda items.

FMAC orientation commenced and concluded. Members were advised of bylaws, roles, and responsibilities. They were asked to review the Farmers' Market website, mission statement, budget and history.

Marcia Veldman gave a detailed report on the current Market status and its modifications due to Covid 19. She noted that the Local Food Coordinator, Rachel Beyer, and the Department of Economic and Sustainable Development have been instrumental in getting the online market up and running. The Market conducted a successful drive-through market in April, but had to move to a walk-through model in May due to staffing and space constraints along with increased product and vendor participation. The walk-through Market still requires pre-ordering online. The Department is in contact with the Health Department to determine the best course of action week by week.

Marcia will be sending a survey out to vendors this week. Things that are under consideration are to continue with the online market for some time, to include some on-site sales; The Tuesday Market will begin on June 16th instead of June 1st. They are considering how to keep the online market going as it requires a considerable amount of staff time.

Suzanne Mann asked how many vendors are not participating right now.

Whitney Schlegel asked about giving consideration to a separate time for the at-risk population. Marcia replied that it would be difficult to gauge how many would arrive. Whitney also asked about customer feedback related to arrival times related to last name/alphabetical order. Marcia replied that the Market is flexible if a customer cannot make it during their time slot.

Katie Zukoff said that the Food and Beverage Artisans have been in touch with the Monroe County Health Department (MCHD) related to concerns about what products are allowed to be sold at the Market. They would like clarification on non-essential foods and packaging and guidance from the MCHD. Katie, Eric and Maria were hoping that with the support of this group they could get more answers from MCHD. Lynn said that she thinks the FMAC needs to make a request with the MCHD. Marcia suggested that the Food and Beverage Artisans should request a meeting with the MCHD now that we are in Stage 2. She doesn't suggest the FMAC make the request.

Broadening Inclusion Group Report: The Broadening Inclusion Group is a subcommittee of the FMAC that met for the first time last November. The group is forward-looking, working on ideas and projects to become a more inclusive Market. Projects include: consulting on marketing, determining baseline demographics of the Market, recommending ways to recruit a more diverse staff and FMAC, securing free bus rides with Hoosier Works card to Saturday and Tuesday markets, and making the mission statement and key signage available in multiple languages. Marcia asked if someone on the FMAC would be interested in serving as the liaison

between FMAC and the Broadening Inclusion Group. It was agreed that this would be decided at a later date. A motion was made to extend the Broadening Inclusion subcommittee and its current membership until the end of this calendar year. Motion was seconded. All members voted Yea, no nays, no abstentions.

Public Comment

There was limited public comment due to this being a Zoom meeting with a facebook live stream. One member of the public said hello to a FMAC member.

Motion to Adjourn

Motion to adjourn was raised and seconded. All members voted yea, no nays, no abstentions. Meeting adjourned at 7 p.m.