

**MEMORANDUM**  
**Bloomington Common Council-Administration Committee**  
**Bloomington City Hall, 401 N. Morton Street, Bloomington, Indiana**  
**May 22, 2020**

*Per the Governor's Executive Orders 20-04, 20-08, and 20-09, this meeting was conducted electronically.*

NOTE: Formal minutes are not produced for committee meetings; however the following summarizes actions taken at the following meeting of the Administration Committee

Meeting called to order: 1:03pm

**Councilmembers present:** Sue Sgambelluri, Jim Sims, Stephen Volan

**Councilmembers absent:** Dave Rollo

**City staff and officials present:** City Clerk Nicole Bolden, Chief Deputy Clerk Sofia McDowell, Dan Sherman

**Topics Discussed:**

1. Consideration of the hiring process for the replacement of Dan Sherman, Council Attorney/Administrator.

MOTION: It was moved and seconded to make a recommendation to the Common Council to appoint Stephen Lucas to the position of the Council Attorney/Administrator starting August 1, 2020, pending confirmation of interest and salary discussion.

ACTION: The motion was approved via a voice vote of Ayes: 3, Nays: 0, Abstain: 0.

2. Committee Schedule

**Meeting ended:** 1:40pm

Memorandum prepared by:  
Sofia McDowell, Chief Deputy Clerk  
City of Bloomington