

The Board of Public Works meeting was held on Tuesday, June 23 2020, at 5:30 pm virtually through Zoom with Kyla Cox Deckard presiding.

**REGULAR MEETING
OF THE BOARD OF
PUBLIC WORKS**

Present: Kyla Cox Deckard
Dana Palazzo
Beth H. Hollingsworth

ROLL CALL

City Staff: Adam Wason – Public Works
April Rosenberger – Public Works
Jo Stong – Housing and Neighborhood Dev.
Mike Arnold – Housing and Neighborhood Dev.
Jacqueline Moore – City Legal
Roy Aten – Planning and Transportation
Russell White – Planning and Transportation
Paul Kehrberg – Planning and Transportation
Sara Gomez – Planning and Transportation

Hollingsworth wanted to comment on the Kirkwood Dining Experiment. She read it was a great success. Hollingsworth wanted to thank the City staff that helped plan this.

**MESSAGES FROM
BOARD MEMBERS**

None

**PETITIONS &
REMONSTRANCES**

**TITLE VI
ENFORCEMENT**

Jo Stong, Housing and Neighborhood Dev., presented Approve Abatement at 740 S. Westwood Drive. See meeting packet for details.

**Approve Abatement at
740 S. Westwood Drive**

Board Comments: Hollingsworth asked if there has been any response. Stong said there has been responses, but the property owner does not seem to care about mowing the yard. Palazzo asked if this was for overgrowth and trash; Stong said just overgrowth of grass. Cox Deckard needed clarification on if the grass has been mowed. Stong explained that the yard was mowed once.

Hollingsworth asked if this will be continuous throughout the summer; Stong confirmed.

Hollingsworth made a motion to Approve Abatement at 740 S. Westwood Drive. Palazzo seconded. Motion is passed.

Mike Arnold, Housing and Neighborhood Dev., presented Approve Abatement at 1000 W. Countryside Lane. See meeting packet for details.

**Approve Abatement at
1000 W. Countryside Lane**

Board Comments: Hollingsworth needed clarification on the complaints. Arnold could not confirm or deny complaints since he has not been able to reach the owners. Cox Deckard asked if the notifications have been posted at the residences; Arnold confirmed.

Hollingsworth made a motion to Approve Abatement at 1000 W. Countryside Lane. Palazzo seconded. Motion is passed.

CONSENT AGENDA

- 1. Approval of Minutes – June 09, 2020**
- 2. Resolution 2020-30 Approve Donation and Recycling of Surplus – ITS**
- 3. Approval of Payroll**

Hollingsworth made a motion to approve the items on the consent agenda. Palazzo seconded the motion. Motion is passed. Consent agenda is approved.

NEW BUSINESS

Roy Aten, Planning and Transportation, presented Resolution 2020-29: Approve Public Benefit of B-Line Trail Extension and Multi-Use Path Project. See meeting packet for details.

**Resolution 2020-29:
Approve Public Benefit of
B-Line Trail Extension and
Multi-Use Path Project**

Board Comments: Hollingsworth asked how long this acquisition will take; Aten explained it could take from 6 months to 1 year. Cox Deckard asked if there will be any future connections. Aten said there are future plans to extend the trail toward the west. Adam Wason, Public Works, explained plans further.

Palazzo made a motion to Resolution 2020-29: Approve Public Benefit of B-Line Trail Extension and Multi-Use Path Project. Hollingsworth seconded. Motion is passed.

Russell White, Planning and Transportation, presented Approve Change Order #2 for the West Allen Street Traffic Calming Project. See meeting packet for details.

Approve Change Order #2 for the West Allen Street Traffic Calming Project

Hollingsworth made a motion to Approve Change Order #2 for the West Allen Street Traffic Calming Project. Palazzo seconded. Motion is passed.

White presented Approve Change Orders #6 and #7 for the Adams Street Sidewalk and Intersection Improvements Project. See meeting packet for details.

Approve Change Orders #6 and #7 for the Adams Street Sidewalk and Intersection Improvements Project

Board Comments: Palazzo asked if these are the last two change orders; White says he anticipates this is the last.

Palazzo made a motion to Approve Change Order #6 for the Adams Street Sidewalk and Intersection Improvements Project. Hollingsworth seconded. Motion is passed.

Hollingsworth made a motion to Approve Change Order #7 for the Adams Street Sidewalk and Intersection Improvements Project. Palazzo seconded. Motion is passed.

Paul Kehrberg, Planning and Transportation, presented Approve Request for Full Street Closure on North Fee Lane from East 13th to East 17th Street from Snedegar Construction. See meeting packet for details.

Approve Request for Full Street Closure on North Fee Lane from East 13th to East 17th Street from Snedegar Construction

Board Comments: Hollingsworth asked if he could explain the detour. Kehrberg explained the detours, which is highlighted in the meeting packet. Hollingsworth asked who is responsible for the construction signage; Kehrberg said it is Snedegar's responsibility. Palazzo asked if all the properties are IU; Kehrberg agreed. Cox Deckard asked if this will have an effect on the traffic plan on 10th St; Kehrberg said it does not overlap.

Hollingsworth made a motion to Approve Request for Full Street Closure on North Fee Lane from East 13th to East 17th Street from Snedegar Construction. Palazzo seconded. Motion is passed.

Kehrberg presented Approve Request for Lane Closure on North Fee Lane from 17th Street to State Rd. 45/46 Bypass by Milestone Contractors, LP. See meeting packet for details.

Board Comments: Hollingsworth asked about the detour plan. Kehrberg explained the detour plan in further detail as explained in the meeting packet.

Hollingsworth made a motion to Approve Request for Lane Closure on North Fee Lane from 17th Street to State Rd. 45/46 Bypass by Milestone Contractors, LP. Palazzo seconded. Motion is passed.

Sara Gomez, Planning and Transportation, presented Approve Acceptance of Public Improvements Associated with the B-Line Heights Residential Neighborhood. See meeting packet for details.

Palazzo made a motion to Approve Acceptance of Public Improvements Associated with the B-Line Heights Residential Neighborhood. Hollingsworth seconded. Motion is passed.

Adam Wason, Public Works, presented Approve Agreement with Harrell Fish, Inc. for Fluid Cooler Replacement and Temporary Fluid Cooler at City Hall. See meeting packet for details.

Board Comment: Hollingsworth asked when the cooler broke; Wason said 3 weeks ago. Palazzo asked if the cost was around what was expected; Wason agreed. Palazzo asked where the cooling tower is located. Wason said it's on the north side of the building. Palazzo asked about the do not exceed amount. Wason explained they wanted some leniency in case something else needed to be repaired, but that we shouldn't go over the bid amount.

Hollingsworth made a motion to Approve Agreement with Harrell-Fish, Inc. for Fluid Cooler Replacement and Temporary Fluid Cooler at City Hall. Palazzo seconded. Motion is passed.

Wason presented Approve Agreement with Umphress Masonry for Masonry Repairs at City Hall. See meeting packet for details.

Board Comments: Hollingsworth asked if the repairs have been started; Wason confirmed.

Approve Request for Lane Closure on North Fee Lane from 17th Street to State Rd. 45/46 Bypass by Milestone Contractors, LP

Approve Acceptance of Public Improvements Associated with the B-Line Heights Residential Neighborhood

Approve Agreement with Harrell-Fish, Inc. for Fluid Cooler Replacement and Temporary Fluid Cooler at City Hall

Approve Agreement with Umphress Masonry for Masonry Repairs at City Hall

Hollingsworth made a motion to Approve Agreement with Umphress Masonry for Masonry Repairs at City Hall. Palazzo seconded. Motion is passed.

**STAFF REPORTS &
OTHER BUSINESS**

Wason asked the Board to reject all bids for the repairs at the Morton Street Parking Garage due to budgeting. Hollingsworth asked when this item will be open again to bid. Wason said he is hoping in spring of 2021, which is dependent on revenue. Cox Deckard needed clarification on the repairs needed for this garage. Wason explained it's for routine and preventative work. Wason explained nothing urgent is needed for this garage at this time.

Hollingsworth made a motion to reject all bids for the 2020 Morton Street Garage. Palazzo seconded. Motion is rejected.

Wason wanted to say the Kirkwood closure went very well. Business owners are wanting to do it again this weekend. Due to the forecast, it may need to be rescheduled. Wason said there are no concrete plans on how long this will take place. Wason wanted to thank Mark Marotz, Parks and Recreation, for his efforts of going above and beyond for the City. Hollingsworth asked if there will be any other streets that will be closed for Dining Downtown. Wason explained there are no other plans at this time, but if it does, it will require further coordination.

APPROVAL OF CLAIMS

Hollingsworth made a motion to approve claims in the amount of \$876,092.00. Palazzo seconded. Claims are approved.

ADJOURNMENT

Cox Deckard called for adjournment. Meeting adjourned at 6:14 P.M.

Accepted By:

Kyla Cox Deckard, President

Beth H. Hollingsworth, Vice-president

Dana Palazzo, Secretary

Date:

Attest to: