

AGENDA
UTILITIES SERVICE BOARD MEETING

City of Bloomington Utilities
600 E. Miller Dr.
Bloomington, Indiana 47402

Julie Roberts, President
Jean Capler, Vice President
Jason Banach
Amanda Burnham
Jim Sherman
Jeff Ehman
Megan Parmenter
Terri Porter, ex-officio
Jim Sims, ex-officio

Monday, August 3, 2020

4:30 P.M. Finance Subcommittee Meeting

- **Sherman**
- **Burnham**
- **Parmenter**
- **(Capler)**

- I. Call to order
- II. Request Recommendation of 2021 Budget
- III. Petitions and communications*
- IV. Adjournment

* Brief public comment will be limited to 5 minutes per person.

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Monday, August 3, 2020
5:00 P.M. Regular Meeting

- I. Call to Order
- II. Approval of the Minutes of Previous Meetings (July 20)
- III. Approval of the Claims
 - a. Standard Invoices
 - b. Utility Bills
 - c. Wire Transfers
- IV. Approval of Consent Agenda –\$66,961.00
 - a. Suez Analytical Instruments, Inc., \$8,661.15, Services for total organic carbon analyzer
 - b. Presidio Infrastructure Solutions, LLC., \$13,303.85, Service Center Security Cameras Repairs
 - c. Mitchell and Stark, \$5,000.00, Installation of Piping Section on East Belt Press at Blucher Poole
 - d. Johnson Controls Fire Protections, LP., \$8,000.00/year, On-Call Fire Protection Services
 - e. Johnson Controls Fire Protections, LP., \$5,808.00, Annual Fire Inspection of all CBU sites
 - f. Toric Engineering, \$11,188.00, Repair/Install Cellular Connection to West Booster Station
 - g. Frakes Engineering, \$15,000.00/year, On-Call Engineering Services
- V. Lake Monroe Watershed Management Plan Update – Maggie Sullivan
- VI. Request for Approval by Resolution: Debt Incursion by the Lake Lemon Conservancy District for dredging project – Adam Casey
- VII. Request for Approval of Second Amendment to the Agreement with Donohue and Associates - Jordan Culvert Reconstruction project – Jane Fleig
- VIII. Request for Approval of First Amendment to the Agreement with Utility Financial Solutions, LLC – Water Rate Case and Cost of Service Study test date change – Laura Pettit
- IX. Request for Approval of First Amendment to the Agreement with Crowe, LLC., -Water Rate Case and COSS test date change – Laura Pettit
- X. Request for Approval of Agreement with Kevin Huntley Excavating, LLC – Demolition of Incinerator Building on the Winston Thomas Property – James Hall
- XI. Request for Approval of Agreement with Hach Company – Installation of Water Information Management Software – James Hall
- XII. Old Business
- XIII. New Business

- XIV. Subcommittee Reports
 - a. 2021 Budget Presentation
- XV. Staff Reports
- XVI. Petitions And Communications*
- XVII. Adjournment

*Public comment will be limited to 5 minutes per person

UTILITIES SERVICE BOARD MEETING

07/20/2020

Utilities Service Board meetings are recorded and are available during regular business hours in the office of the Director of Utilities.

Board Vice President Capler called the regular meeting of the Utilities Service Board to order at 5:00p.m. The meeting was held via Zoom and Facebook Live.

Board members present: Jason Banach, Amanda Burnham, Jean Capler, Megan Parmenter, and Jeff Ehman. Three board members were absent, Julie Roberts, Jim Sherman, and ex-officio Jim Sims.

Staff present: Laura Pettit, Holly McLaughlin, LaTreana Harrington, Chris Wheeler, Tom Axsom, and Nancy Axsom.

MINUTES

Board member Burnham moved and Board member Parmenter seconded the motion to approve the minutes of the July 6 meeting. Motion carried, 5 ayes.

CLAIMS

Burnham moved and Parmenter seconded the motion to approve the standard claims as follows: Vendor invoices submitted included \$658,745.75 from the Water Utility, \$650.00 from the Hydrant Meter fund, \$1,573,126.29 from the Wastewater Utility, \$176,143.10 from the Wastewater Construction Fund, and \$5,747.69 from the Stormwater Utility.

Burnham asked about two refunds on page 1 of the standard claims and wanted clarification on which report the refunds should appear. CBU Assistant Director of Finance Pettit clarified that refunds from a vendor appear on the standard claims report, and refunds to a customer appear on the customer refunds report.

Board member Ehman asked about a claim entry for Everett J. Prescott, Inc. for two 6" Omni meters at the Wicks Building. His question was about the need for two flow meters as Omni meters are usually installed for study purposes.

CBU Engineering staff Nancy Axsom answered that the Wicks Building has two connections to our systems and all of our Omni meters are revenue meters.

Total Claims approved: \$2,414,412.83. Motion carried, 5 ayes.

Burnham moved and Parmenter seconded the motion to approve the utility claims as follows: Utility invoices submitted included \$100,926.29 from the Water Utility, and \$65,694.41 from the Wastewater Utility.

Total Claims approved: \$166,620.70. Motion carried, 5 ayes.

Burnham moved and Parmenter seconded the motion to approve the wire transfers, fees, and payroll in the amount of \$370,916.43. Motion carried, 5 ayes.

Burnham moved and Parmenter seconded the motion to approve the customer refunds as follows: Refunds submitted included \$954.32 from the Water Utility, and \$2,555.71 from the Wastewater Utility.

Capler asked about a \$954.32 refund to Centerstone for a leak and wanted clarification on why it was issued for water and not wastewater. Generally, water will not be credited unless the meter is not operating properly.

Pettit later clarified the refund to Centerstone. The customer received a new meter and their usage went up drastically. Upon inspection of the meter, it was found to have not been sealed correctly. Centerstone was then adjusted back to their average usage and the meter was repaired.

Total Claims approved: \$3,510.03. Motion carried, 5 ayes.

CONSENT AGENDA

Pettit presented the following items recommended by staff for approval:

- Harrell-Fish, Inc., \$15,895.00, Installation of three fans at the Monroe WTP High Service Building

As no items were removed from the Consent Agenda by the Board, agreements approved. Total contracts approved: \$15,895.00.

REQUEST FOR APPROVAL OF AGREEMENT WITH LINKO TECHNOLOGY FOR MAINTENANCE AND TECHNICAL SUPPORT FOR PRETREATMENT AND FOG SOFTWARE

City Attorney Wheeler presented to the Board a contract with Linko Technology to install, maintain, provide training, and technical support for a software package that works on the fats, oils, and greases program.

Burnham moved, Parmenter seconded the motion to approve the Agreement with Linko Technology for maintenance and technical support for pretreatment and FOG software. Motion carried, 5 ayes.

REQUEST FOR APPROVAL OF MOU WITH BLOOMINGTON POLICE DEPARTMENT FOR THE DEMOLITION OF THE INCINERATOR BUILDING AT WINSTON THOMAS

Wheeler requested the Board's approval for a MOU with BPD for the demolition of the incinerator building at the Winston Thomas property. An incinerator building sits on the north side of the property that may have been used once, but has since never been used for its intended purpose. There is a new evidence building being built, as well as training facilities and the fire department's tower around the incinerator building. BPD would like to use the land someday and is therefore funding the demolition. While we do not have the cost of the demolition, it may be below the \$25,000.00 that the BPD has available to contribute. CBU is willing to put in the manpower to bid the demolition out, select the contractor, oversee the project, and get the building demolished and removed.

Burnham moved, Parmenter seconded the motion to approve the MOU with BPD for the demolition of the incinerator building at the Winston Thomas property. Motion carried, 5 ayes.

REQUEST FOR APPROVAL OF MOU with COOK, INC. FOR COOLING TOWER EVAPORATION CREDITS

Axson requested approval from the board for a MOU with Cook, Inc. for cooling tower evaporation credits. This is something CBU allows for those who have cooling tower systems. Most of the water used for the system evaporates. CBU has a monitoring program where we register the amount of water discharged to the sewer from the system, and the makeup of water that fills the tower to keep the system going. Cook has gone through this year-long process with CBU. They have three towers that have their own separate metering systems. From that it's been determined that 20% of their water goes to the sewer. Therefore, they would get an 80% credit to their main meter because these meters are downstream of their master meter. They get billed up front, and when we collect the monthly readings for their makeup water into the system, we will credit 80% of those readings back to the master meter charges.

Burnham moved, Parmenter seconded the motion to approve the MOU with Cook, Inc. for cooling tower evaporation credits. Motion carried, 5 ayes.

OLD BUSINESS: None

NEW BUSINESS: None

SUBCOMMITTEE REPORTS:

Burnham reported to the board the Finance Subcommittee reviewed a draft for the 2021 Budget memo.

Pettit told the board that the next draft could include updated numbers from the Controller's office. The Finance Subcommittee will meet again before the next USB meeting to review the memo and the board will receive the entire presentation during the USB meeting. The budget's first reading to the Bloomington City Council is on Thursday, August 20, 2020 at 6:30pm.

STAFF REPORTS:

Pettit reiterated that there will be one more USB meeting to discuss the 2021 Budget and make any necessary adjustments before it goes to Council.

PETITIONS AND COMMUNICATIONS: None

ADJOURNMENT: Capler moved to adjourn; the meeting was adjourned at 5:22p.m.

Julie Roberts, President

DATE

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 08/07/20

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Construction	Stormwater O&M
Aecom Technical Services	2000333571	W17-4102 - Dyer Tank Remediation to 02/21/20 - ENV	8,318.75	8,318.75				
Astbury Gabriel Corp (ESG Laboratories)	20009535	Testing - Effluent & Influent grab, digester - 06/29/20 - DR	684.00			684.00		
B&H Electric and Supply, INC	0354383	Credit memo for returned valve for pipe gallery MN20-158C	(66.34)	(66.34)				
B&H Electric and Supply, INC	0354388	MN20-272 Basin #3 sludge pit/sludge pump repair	2,711.79	2,711.79				
BBC Pump And Equipment Company, INC	30061076	TD20-284 Seal kit used on pump @ 17th Street Lift Station	436.45			436.45		
BBC Pump And Equipment Company, INC	30061353	TD20-242 Pump replacement for Woodhaven Lift Station	4,751.50			4,751.50		
BBC Pump And Equipment Company, INC	30061386	TD20-296 Sealing flange 4" PR for Lift Station stock	988.00			988.00		
Bledsoe Riggert Cooper & James INC	23355	S17-6105-Revise sanitary sewer easement - Switchyard - ENG20-080	440.00				440.00	
Bloomington Paint & Wallpaper Co	00429674	Paint for hydrants for the Brighten Btown crew - ADMIN20-036	555.90					555.90
Bloomington Paint & Wallpaper Co	00429980	4 Wooster 9" roller to paint clarifiers @ Dillman - ENV20-042	26.76			26.76		
Blue Chip Technologies, INC	294	BP20-044 5 Machined D-Coupling for gate operator	375.00			375.00		
Brenntag Mid-South, INC	BMS623613	Sodium hydroxide - 11.5105 @ 464.00 delivered 07/07/20 - MN	5,340.87	5,340.87				
Brenntag Mid-South, INC	BMS634127	Robin 120 Polymer - 4,600 @ 1.1290 delivered 07/22/20 - MN20-332	5,193.40	5,193.40				
BSA Environmental Services, INC	COB 20-08	MN20-302 Phytoplankton analyses with biovolume	1,029.00	1,029.00				
Chemical Resources, INC	1128019	Sodium aluminate - 44,520 @ .1823 delivered 07/01/20 - DR	8,116.00			8,116.00		
Chemtrade Chemicals Corporation	92928677	Aluminum sulfate - 10.397 @ 434.00 delivered 07/08/20 - PUR20-003	4,512.30	4,512.30				
Chemtrade Chemicals Corporation	92933461	Aluminum Sulfate - 11.195 @ 434.00 delivered 07/15/20 - MN	4,858.63	4,858.63				
Cintas First Aid & Safety #2	8404721412	Restock first aid cabinet @ Dillman - 07/10/20 - DR20-054	140.28			140.28		
Cintas First Aid & Safety #2	8404727951	Restock first aid cabinet @ Monroe - 07/17/20 - MN20-313	294.27	294.27				
Commercial Service Of Bloomington, INC	S197209	MN20-300 Repair to VFD cabinet A.C. unit at low service	72.00	72.00				
Commercial Service Of Bloomington, INC	S197541	MN20-299 Repair to low service main air conditioning unit	108.00	108.00				
Core & Main, LP	M489406	PUR20-269 2 Valve 12" (Gate)	3,642.98	3,642.98				
Core & Main, LP	M497899	PUR20-271 Meter pit frame lid, sewer saddle 6", monitor cover	9,394.10	9,394.10				
Core & Main, LP	M547678	PUR20-278 Kennedy gate valve o-rings 4" 6" 8" 12'	154.32	154.32				
Core & Main, LP	M553941	PUR20-280 400 2" & 300 1" Blue poly (100'rolls)	662.00	662.00				
Core & Main, LP	M634564	TD20-293 Pieces of 30" x 20' storm pipe used @ 2035 W Allen St	1,160.00					1,160.00

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Construction	Stormwater O&M
Creative Graphics, INC (dba Baugh Enterprises)	8271	1,000 Delinquent notices - ADMIN20-039	100.00	40.00		60.00		
Creative Graphics, INC (dba Baugh Enterprises)	8391	Printing & mailing of June 2020 Water/wastewater bills - ACCT	12,173.45	4,869.38		7,304.07		
Crider And Crider, INC	S18-6211 #15	S18-6211 - IU Health Bloomington Hospital Sewer to 04/20/20 -ENG	47,709.49			47,709.49		
Cummins Crosspoint, LLC	N8-53175	DM20-127 Emergency Generator repair replacement batteries parts	2,108.70			2,108.70		
D.E.Q. INC (DEQ, INC)	1192	BP20-062 Integrate Utility-provided flow proportioning device	394.63			394.63		
Donohue & Associates INC	12594-42	D14-80 - Jordan River Culvert - 05/03-07/11/20 - ENG	487.50					487.50
Dotlich, INC	48960	TD20-286 Pull #5 motor from South Central Booster Station	635.00	635.00				
Electric Plus, INC	26181	MN20-264 4 Electrical issue with carbon pumps	360.00	360.00				
Electric Plus, INC	26184	MN20-256 Tracing where a wire was tied in. Repair roof vent	755.00	755.00				
Eurofins Eaton Analytical, INC	S368230	Testing-Dissolved & total organic carbon, SUVA, UV - MN	185.00	185.00				
Faco Waterworks, LLC	501	DM20-126 B Controller for Polyblend system on the Clarifiers	2,023.30			2,023.30		
Fastenal Company	INBLM219204	Restock supplies in machine - 06/26/20 - PUR	559.97	232.77		327.20		
Fastenal Company	INBLM219367	Restock supplies in machine - 07/07/20 - PUR	337.60	154.01		183.59		
Fastenal Company	INBLM219550	Restock supplies in machine - 07/17/20 - PUR	341.59	153.01		188.58		
Fastenal Company	INBLM219551	Restock supplies in machine - 07/17/20 - PUR	333.29	139.36		193.93		
First Internet Public Finance Corp	301393386 #2	Pmt. #2 - AMI Project due 08/15/20 - ACCT20-123	569,430.00	227,772.00		341,658.00		
Fisher Scientific Company, LLC	3152574	2 Variable volume pipette - MN20-304	1,000.70	1,000.70				
Freedom Business Solutions, LLC	11806	2 HP P2055 Ink cartridges for L Reschke printer - ACCT20-117	179.90	71.96		107.94		
Freedom Business Solutions, LLC	11821	HP LaserJet Pro for T Johnson in Customer Service - #2010295	150.00	60.00		90.00		
Gatehouse Media Indiana Holdings (Hoosier Times)	155381 03/2020	Advertisement for Web information Manager #806439 - ADMIN20-042	96.71	38.68		58.03		
Gatehouse Media Indiana Holdings (Hoosier Times)	155381 05/2020	Job posting for projects manager - #839962 - ADMIN20-038	85.71	34.28		51.43		
Gaylor Electric, INC	267498	MN20-312 Assessment and repair of #2 High Service Pump VFD	567.00	567.00				
Greeley And Hansen, LLC	INV-0000629021	S19-6307 - Dillman WWTP Upgrades/Expansion to 04/24/20 - ENG	43,666.63			43,666.63		
Gripp, INC	637	S18-6204 - Flow monitoring & equipment - ENG	5,811.55			5,811.55		
GRW Engineers, INC	0055151	S18-6215 - I69 Section 5 Sanitary Sewer to 06/27/20 - ENG	21,900.00			21,900.00		
HD Supply Facilities Maintenance - (USA Bluebook)	279033	DR20-052 Qwik stik Zero hydration mixes fruit punch & strawberry	36.08			36.08		
HD Supply Facilities Maintenance - (USA Bluebook)	279152	DR20-052 Qwik stik Sugar Free drink mix grape	35.06			35.06		

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Construction	Stormwater O&M
HD Supply Facilities Maintenance - (USA Bluebook)	285190	ENV20-121 Detergent, wide mouth bottles,deionized water 4 Liter	97.89	97.89				
HD Supply Facilities Maintenance - (USA Bluebook)	289617	BP20-084 PH Electrode for Lab PH Meter	303.58			303.58		
HD Supply Facilities Maintenance - (USA Bluebook)	291159	DM20-139 GLI sensor extension cable 20', replacement PH Sensor	184.74			184.74		
HD Supply Facilities Maintenance - (USA Bluebook)	292520	BP20-090 Mosquito larvae killer	221.26			221.26		
HD Supply Facilities Maintenance - (USA Bluebook)	294947	ENV20-121 Round I-Chem 250ml Amber clear bottles processed 12	36.61	36.61				
Indiana Oxygen Company, INC	9495944	Monthly cylinder rental @ Dillman WWTP - DR	229.57			229.57		
Indiana Rural Water Association, INC	12282	ADMIN19-078 Attendance at 2019 IRWA Water Institute DIR, MN, TD	2,050.00	2,050.00				
Indiana Underground Plant Protection Service, INC	84384	Monthly per ticket fee for line locates - 06/01-06/30/20 - TD	1,427.85	571.14		856.71		
Indiana University Health Bloomington, INC	00104123-00	DS DOT 5 Panel E screen for 1 Blucher employee 02/25/20 BP20-032	47.00			47.00		
Indiana University Health Bloomington, INC	00107363-00	DOT 5 Panel E Screen for 1 Dillman Employee 06/22/20 - DR20-057	47.00			47.00		
Indiana University Health Bloomington, INC	00107365-00	DOT 5 Panel E Screen for 1 Dillman Employee 06/22/20 - DR20-057	47.00			47.00		
Industrial Service & Supply, INC	63135	Hydraulic hose, fire hose coupler for truck #601 - SW, TD20302	345.60	138.24		190.08		17.28
JCI Jones Chemicals, INC	826529	Sodium hypochlorite - 4,545.00 @ .7180 delivered 07/14/20 - MN	3,263.31	3,263.31				
JCI Jones Chemicals, INC	827026	Sodium hypochlorite - 4,510 @ .7180 delivered 07/20/20 - MN	3,238.18	3,238.18				
JCI Jones Chemicals, INC	827143	Sodium hypochlorite - 4,109 @ .7180 delivered 07/21/20 - DR	2,950.26			2,950.26		
JCI Jones Chemicals, INC	827247	Sodium hypochlorite - 4,672 @ .7180 delivered 07/22/20 - MN	3,354.50	3,354.50				
JJ's Concrete Construction, LLC	59355	Concrete - Water @ 4283 Ramp Creek Rd - 07/06/20 - TD	575.00	575.00				
JJ's Concrete Construction, LLC	59356	Concrete - Water @ 2014 Locust Court - 07/07/20 - TD	1,150.00	1,150.00				
JJ's Concrete Construction, LLC	59444	Concrete - Water @ High St & Winslow - 07/09/20 - TD	911.25	911.25				
JJ's Concrete Construction, LLC	59445	Concrete - Water @ 816 S Lincoln - 07/08/20 - TC	431.25	431.25				
JJ's Concrete Construction, LLC	59529	W20-4407 - Concrete - N Walnut - 07/10/20 - TC	486.50	486.50				
JJ's Concrete Construction, LLC	59591	Concrete - Water @ 500 Liberty Dr - 07/13/20	470.00	470.00				
JJ's Concrete Construction, LLC	59592	Concrete - Water @ Morton St - 07/14/20 - TC	1,495.00	1,495.00				
JJ's Concrete Construction, LLC	59662	Concrete - Water @ 15th & Jackson - 07/15-07/16/20 - TD	3,220.00	3,220.00				
John Deere Financial (Rural King)	JRNL#A01192/62	4 gallons Shoreklear Plus - MN20-315	159.96	159.96				
John Deere Financial (Rural King)	JRNL#A02574/62	15 Bales of straw, 4 fertilizer - stock - TD20-299	148.81	59.52		81.85		7.44
Kelsey Thetonia	ENV20-125	Reimbursement -CESSWI, ILSM, INAFSM, WEF, MAYS GRANTS -ENV20-125	336.45					336.45

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Kirby Risk Corp	S111037104.001	3 800F pilot light, 3 metal latch,3 screw clamps - MN20-307	57.00	57.00				
Mark Beauchamp (Utility Financial Solutions)	11579UFS	2020 Water Rate Case and Cost of Service Study ACCT20-121	14,267.50	14,267.50				
Menards, INC	51626	Bleach, sprayer, 2 gal pail, spill saver - ENV20-122	30.66			30.66		
Menards, INC	51760	drive drum fan, repel, reel w/red chalk - MN20-30€	281.83	281.83				
Menards, INC	51764	Repel, door sweep, tape, veg killer - BP20-08€	80.00			80.00		
Menards, INC	52005	Dish soap, pin for hitch, vinegar, spray bottle, dye - ENV20-127	19.66					19.66
Menards, INC	52253	Gate pull, batteries, pvc conduit, 12G red 500' str - MN20-318	149.07	149.07				
Milestone Contractors, LP	132118	S20-6404 - Asphalt - 06/17/20 - TD	1,608.83			1,608.83		
Milestone Contractors, LP	132438	W20-4407 - Asphalt - Water - 06/22-06/26/20 - TD	780.43	780.43				
Milestone Contractors, LP	132563	W20-4407 - Asphalt - 07/01/20 - TD	387.13	387.13				
Milestone Contractors, LP	132819	Asphalt - Water - 07/09-07/10/20 - TD	607.53	607.53				
Monroe County Government	ENV20-066	Building Dept Demolition Permit for Griffy WTP - ENV20-066	100.00	100.00				
Nolan Hunt Hendon	ADMIN20-040	Certified Energy Manager Certification Renewal - ADMIN20-040	300.00	120.00		180.00		
Northern Safety Co., INC	903927613	DM20-080 Safety multi gas cal gas, Calibration tubing	220.32			220.32		
Northern Safety Co., INC	903938783	DM20-080 Gas/Alert replacement H2S & CO Sensor	285.72			285.72		
Northern Safety Co., INC	903947751	DM20-080 LEL sensor Microclip,Gas/Alert replacement O2 sensor	392.31			392.31		
Northern Safety Co., INC	904046831	DM20-080 Demand flow regulator for disposable cyl	416.88			416.88		
Nugent, INC (Utility Supply Company)	1324899	TD20-295 Power operator repair and shipping cost	148.15	148.15				
Nugent, INC (Utility Supply Company)	1325242	PUR20-256 Meter pits, misc brass, saddles, coupling	8,597.49	8,597.49				
Nugent, INC (Utility Supply Company)	1325604	Credit memo for shipping error PUR20-256	(189.66)	(189.66)				
Nugent, INC (Utility Supply Company)	1325917	PUR20-256 Mueller CC X Flare ball corp stop, curb stop, saddles	2,724.62	2,724.62				
Nugent, INC (Utility Supply Company)	1325918	PUR20-256 Mueller CC X Flare ball corp stop LLB	1,061.00	1,061.00				
Nugent, INC (Utility Supply Company)	1326645	PUR20-276 Anchor coupling, Tee, Cap, mission coupling,C-900 pipe	2,092.90	2,092.90				
Office Depot, INC	101441370001	Markers, pens, note pads, flags - PUR20-28€	67.00	26.80		40.20		
Office Depot, INC	101441427001	WSD20-COVID - 20 pk disinfecting wipes - PUR20-28€	159.80	63.92		87.89		7.99
Office Depot, INC	102758606001	Disinfecting wipes - MN20-297	143.82	143.82				
Pace Analytical Services, INC	2050141057	Testing - ICP Metals for new titration process - ENV20-097	120.00	120.00				
Pace Analytical Services, INC	2050143936	Cyanide analysis by method 1677 - DL20-051	125.00			125.00		
Pace Analytical Services, INC	2050144404	3 Cyanide analysis - DL20-054	125.00			125.00		
Pace Analytical Services, INC	2050144899	Metal, VOC, SVOC, Asbestos testing & analysis for WT - ENV20-119	1,920.00			1,920.00		

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Construction	Stormwater O&M
Paragon Micro, INC	911744	27" Dell LED monitor for T. Powell in Engineering - #2010185	279.99	112.00		167.99		
Paragon Micro, INC	913900	Logitech wireless keyboard/mouse for SCADA @ Dillman #2010269	88.99			88.99		
Precision Quality Contracting, LLC	INCOB200266DILLM	Locate conduit runs at Dillman WWTP & locate fiber #2009746	2,500.00			2,500.00		
Richard's Small Engine, INC	394504	3 21" cutter blade for mower - BP20-095	64.38			64.38		
Richard's Small Engine, INC	394720	Misc nuts & small parts - BP20-096	19.29			19.29		
Richardson Enterprises of Blgtn,LLC (FastSigns)	INV-50739	MN20-259 14"x10" vinyl sign "Keep Doors Closed"	38.42	38.42				
Rogers Group, INC	0071177581	#53 Stone for stock - 06/30/20 - TD	636.54	254.62		381.92		
Rosen & Rosen Industries (R&R Industries)	581583	PUR20-277 40 2XL safety vests, 40 XL safety vests V200L class II	913.77	365.51		502.57		45.69
Schaeffer Manufacturing Company	BS2116-INV1	Moly full synthetic gear lube for gear box drives - BP20-066	2,768.00			2,768.00		
Smith Brehob & Associates, INC	148355	D19-101 - Devon Lane Drainage Improvements to 04/30/20 - ENG	4,040.00					4,040.00
Smith Brehob & Associates, INC	148499	W20-4409 - Lindbergh Area Water Main Replacement - ENG	4,900.00		4,900.00			
Southern Indiana Parts, INC (Napa Auto Parts)	324231	Industrial V-belt - BP20-094	11.77			11.77		
Sunbelt Rentals, INC	103346751-0001	Rental of electric sewer snake - 07/10/20 - Dm20-135	36.18			36.18		
Synchrony Bank	436933986489	TD20-265 400 W Power inverter, dewalt sawzall, dewalt grinder	330.62	132.25		198.37		
Synchrony Bank	439935684798	PUR20-284 12 Clorox Bleach 43 oz used for water lines	251.76	251.76				
Synchrony Bank	446877459473	ENV20-118 Catch spoon & 6' pole for all sewer tools	193.14					193.14
Synchrony Bank	447876434853	ENV20-118 Catch basin scoop, koi pond filter pad, 12" hoe	91.21					91.21
Synchrony Bank	448894765573	ENV20-124 Frogg Toggs hip waders size 11 & size 12 for Sam&Brent	77.07					77.07
Synchrony Bank	455996854843	MN20-271 Dwyer SFI-801-3/4 Sight flow indicator, clear pc	110.00	110.00				
Synchrony Bank	495594564556	PUR20-288 Milwaukee 18V XC 5.0 batteries	153.95	61.58		92.37		
Synchrony Bank	567657669859	PUR20-284 Indigo nitrile gloves S & XL 5 cases each	1,109.50	443.80		610.22		55.48
Synchrony Bank	595998739977	TD20-268 Dewalt 20V MAX XR Hammer Drill	109.00	43.60		65.40		
Synchrony Bank	773397396537	PUR20-284 13 Spray bottles with sprayers 16 oz empty 4 pk	194.61	77.84		107.04		9.73
Synchrony Bank	865644676746	PUR20-288 300W Sine wave power inverter	45.99	18.40		27.59		
Synchrony Bank	948399997664	TD20-285 Temo 161-193 UF/MFD 220-250 VAC Round start capacitors	99.92			99.92		
Synchrony Bank	988676564477	PUR20-284 2 Accuwipes case of 20 bx	182.04	72.82		100.12		9.10
TerraCycle US, INC (TerraCycle US LLC)	33547	ADMIN20-033 4 Latex/nitrile glove recycling boxes	1,028.00	411.20		616.80		
The Sherwin Williams Company	9526-3	DM20-119 Paint supplies for outside of Clarifiers	1,043.93			1,043.93		
The Travelers Indemnity	FMW9652	PUR20-313 Claim #FMW9652 Rudy Fields: F Tiller hit car w/mower	1,523.60	609.44		914.16		

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 08/07/20

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Construction	Stormwater O&M
Tri-State Bearing Co, INC	1171089-00	2 Bearings for pump @ 17th St LS - TD20-291	461.03			461.03		
ULINE, INC	121622744	PUR20-294 Clear storage boxes 18x12x7" (6ct) used to store masks	58.76	23.50		32.32		2.94
United Parcel Service, INC	0000430948270	Shipping charges - 06/30/20 - ENV20-120, PUR	9.11			9.11		
United Parcel Service, INC	0000430948280	Shipping charges - 07/06-07/10/20 - TD, PUR	200.72	23.57		177.15		
Van Ausdall & Farrar, INC	438729	PUR20-311 Over charges on copiers in ACCT,DIR, ENG 4/1-6/30/20	910.04	364.01		546.03		
Water Solutions Unlimited, INC	37178	Sodium thiosulfate - 600 @ 9.50 delivered 07/09/20 - MN	5,700.00	5,700.00				
Wessler Engineering, INC	35471	W19-4309 - Monroe Residual Dewatering to 06/30/20 - ENG	2,080.00	2,080.00				
White River Cooperative, INC	7109321	500 gallon of Dieselflex fuel for generators - DM20-137A	760.00			760.00		
White River Cooperative, INC	7109377	285 gallons diesellex off-road fuel for equip - MN20-325	475.95	475.95				
Young Trucking, INC	106679	Sand for drying beds @ Dillman WWTP - 06/18-09/19/20 - DS20-013	2,314.13			2,314.13		
Young Trucking, INC	106736	Hauling sludge from Blucher WWTP - 06/23/20 - BP, OP	658.85			658.85		
Young Trucking, INC	106737	Hauling sludge from Dillman WWTP - 06/22-06/23/20 - DR, OP	12,815.43			12,815.43		
Young Trucking, INC	106887	Hauling sludge from Dillman & Blucher - 07/01-07/08/20 - BP,DR,OP	1,191.70			1,191.70		
Young Trucking, INC	106888	Hauling sludge from Blucher Poole - 07/01-07/02/20 - BP, OP	1,012.34			1,012.34		
Grand total:			891,162.11	348,212.37	4,900.00	530,493.16	440.00	7,116.58

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 07/28/20

Utilitie Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
AT&T	849469661 7/20	849469661 Long Distance charges - All Depts (excluding plants)	68.37	27.35	41.02
AT&T	8123347689 7/20	812-334-7689 Service - Utilities - 07/07-08/06/20	250.08	100.03	150.05
AT&T	812R959257 7/20	White pages listing for Dillman, Blucher & Monroe 07/10-08/09/20	18.25	6.08	12.17
AT&T Mobility II, LLC	2872991165817/20	Cell phone service - 06/12-07/11/20 - ALL UTILITIES DEPTS	2,879.76	1,082.53	1,797.23
DirecTV, LLC	37596728475	012965923 Service - Blucher WWTP - 07/10-08/09/20	69.99		69.99
DirecTV, LLC	37601784157	019972085 Service -Dillman WWTP - 07/12-08/11/20	74.24		74.24
DirecTV, LLC	37602993785	012965850 Service - Monroe WTP - 07/12-08/11/20	74.24	74.24	
Duke Energy	01302794010 7/20	Service - Azelea Lane Lift Station (Walnut Creek)-06/16-07/16/20	64.81		64.81
Duke Energy	01502837016 7/20	Service - Winston Thomas Lift Station - Lighting 06/09-07/09/20	112.95		112.95
Duke Energy	03302795010 7/20	Service - Griffy Plant Outdoor Lighting - 06/16-07/16/20	28.48	28.48	
Duke Energy	06902792013 7/20	Service - Park Ridge Lift Station - 06/15-07/15/20	10.88		10.88
Duke Energy	08302838012 7/20	Service - Hyde Park Edward Lift Station - 06/09-07/09/20	44.63		44.63
Duke Energy	17302673012 7/20	Service - Hyde Park / Olcott Lift Station - 06/09-07/09/20	42.63		42.63
Duke Energy	19502809019 7/20	Service - Barge Lane SW Tank - 06/09-07/09/20	132.08	132.08	
Duke Energy	21303754013 7/20	Service - Knightridge Lift Station - 06/12-07/14/20	59.43		59.43
Duke Energy	30502673013 7/20	Service - Gentry Booster Station - 06/15-07/15/20	1,857.43	1,857.43	
Duke Energy	37803925012 7/20	Service - Bulk Water Station @ 3230 S Walnut St 06/09-07/09/20	106.01	106.01	
Duke Energy	38302790016 7/20	Service - Park 37 Lift Station - 06/09-07/09/20	20.88		20.88
Duke Energy	38402673017 7/20	Service - Morningside Drive Lift Station - 06/12-07/14/20	91.36		91.36
Duke Energy	41302788012 7/20	Service - Griffy (outdoor lighting) N Dunn St- 06/11-07/13/20	29.25	29.25	
Duke Energy	41402795016 7/17	Service - Rusgan Drive Lift Station - 06/16-07/16/20	55.75		55.75
Duke Energy	46002802015 7/20	Service - Arlington Park Lift Station - 06/19-07/21/20	135.47		135.47
Duke Energy	53803705018 7/20	Service - Prow Road Lift Station - 06/11-07/13/20	31.93		31.93
Duke Energy	58802801015 7/20	Service - Oolitic Lift Station - 06/19-07/21/20	20.00		20.00
Duke Energy	64002790015 7/20	Service - Basswood Circle Lift Station - 06/12-07/14/20	111.92		111.92
Duke Energy	69302799016 7/20	Service - Stonelake Drive Lift Station - 06/18-07/20/20	32.00		32.00
Duke Energy	69702789010 7/20	Service - Cory Lane Lift Station - 06/12-07/14/20	27.94		27.94
Duke Energy	73602809010 7/20	Service - Karst Park Lift Station/Fairgrounds 06/09-07/09/20	90.49		90.49
Duke Energy	77202799011 07/2	Service - W 17th Street Lift Station - 06/18-07/20/20	78.69		78.69
Duke Energy	83303564023 7/20	Service - Adams Street Lift Station - 06/10-07/10/20	53.86		53.86
Duke Energy	85502786011 7/20	Service - Red Bud Tower Tank - 06/10-07/10/20	84.01	84.01	
Duke Energy	87402837010 7/20	Service - Winston Thomas Lagoon (lighting) 06/09-07/09/20	18.34		18.34
Duke Energy	91903614027 7/20	Service - Fullerton Pike Lift Station - 06/22-07/22/20	51.09		51.09
Vectren	N0814658 7/20	Service - 5352776 South Central Booster Station 06/04-07/07/20	17.00	17.00	
Vectren	N1078457 7/20	Service - 5463700-0 Service Center - 06/04-07/07/20	71.51	28.60	42.91
Vectren	N1244359 7/20	Service - 5463945-5 S Washington St Storage 06/04-07/07/20	17.00	6.80	10.20
Grand total:			<u>6,932.75</u>	<u>3,579.89</u>	<u>3,352.86</u>

WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF AUGUST, 2020

INDIANA DEPARTMENT OF REVENUE \$0.00
(SALES TAX - JULY, 2020)

INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX \$0.00
2ND QUARTER UTILITY RECEIPTS TAX

NPC \$0.00
CHARGE CARD FEES - JULY, 2020

FIRST FINANCIAL \$0.00
ACCOUNT ANALYSIS FEES - JULY, 2020

GROSS PAYROLL \$340,122.69

FICA TAX \$20,034.52

TOTAL \$360,157.21



MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw
DATE: July 28, 2020
**RE: REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH SUEZ
WTS ANALYTICAL INSTRUMENTS, INC.**

Funding Source: 009-61-900004-U62032

Total Dollar Amount of Contract: \$8,661.15

Expiration Date of Contract: 5/31/2021

Department Head Initials of Approval: /VK/

Due Date For Signature: 7/29/2020

Record Destruction Date (Legal Dept to fill in): 2031

Legal Department Internal Tracking # (Legal Dept to fill in): 20-422

**PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS
ATTORNEY:**

Christopher J. Wheeler

**ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS
DEPARTMENTAL EMPLOYEE:** Cindy Shaw

Summary of Contract: Provide Certified Plus system protection and service for total organic carbon analyzer (includes 1 visit with all parts, labor, and travel for maintenance and repair) for 1 year.



MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw
DATE: July 28 2020
**RE: REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH
PRESIDIO INFRASTRUCTURE SOLUTIONS, LLC**

Funding Source: 40% 009-51-900008-U62142 60% 010-51-950008-U62142

Total Dollar Amount of Contract: \$13,303.85

Expiration Date of Contract: 9/30/2020

Department Head Initials of Approval: /VK/

Due Date For Signature: 7/24/2020

Record Destruction Date (Legal Dept to fill in): 2030

Legal Department Internal Tracking # (Legal Dept to fill in): 20-447

**PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS
ATTORNEY:**

Christopher J. Wheeler

**ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS
DEPARTMENTAL EMPLOYEE:** Cindy Shaw

Summary of Contract: repair and/or replacement of exterior safety cameras at CBU service center



MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw
DATE: 7/29/2020
RE: REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH MITCHELL & STARK CONSTRUCTION CO., INC.

Funding Source: 010-64-950006-U62032

Total Dollar Amount of Contract: \$5,000.00

Expiration Date of Contract: 10/31/2020

Department Head Initials of Approval:

Due Date For Signature: 7/29/2020

Record Destruction Date (Legal Dept to fill in):

Legal Department Internal Tracking # (Legal Dept to fill in):

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE: Cindy Shaw

Summary of Contract: install piping section on East belt press with City purchased material



MEMORANDUM

TO: Controller, Mayor & USB
FROM: Quintin Thompson, Utilities
DATE: July 29, 2020
RE: REQUEST APPROVAL OF AGREEMENT FOR ON CALL SERVICES WITH JOHNSON CONTROLS FIRE PROTECTIONS LP

Funding Source: 009-U10500 (\$3,200.00), 010-U10500 (\$4,800.00)

Total Dollar Amount of Contract: \$8,000.00/year

Expiration Date of Contract: First term expires on December 31, 2020, with three additional one year terms. Renewal shall only occur upon advanced written notice by the City to the Contractor that the City wishes to renew the Agreement at least thirty (30) days, but not more than sixty (60) days, prior to the end of the current term. The final term expires on December 31, 2023

Department Head Initials of Approval:

Due Date For Signature:

Record Destruction Date (Legal Dept to fill in):

Legal Tracking #:

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Quintin Thompson

Summary of Contract: On-Call Fire Protection Services and Repair for calendar year 2020 with three additional one year terms, only if advance written notice is given by the City.



MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw
DATE: 7/29/2020
RE: REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH JOHNSON CONTROLS FIRE PROTECTIONS LP

Funding Source:

009-52-900008-U62148, (\$1,457.60)
010-52-950008-U62148, (\$2,186.40)
009-61-900008-U62148, (\$640.00)
010-64-950008-U62148, (\$704.00)
010-65-950008-U62148 (\$820.00)

Total Dollar Amount of Contract: \$5,808.00

Expiration Date of Contract: 9/30/2021

Department Head Initials of Approval:

Due Date For Signature: 8/12/2020

Record Destruction Date (Legal Dept to fill in):

Legal Department Internal Tracking # (Legal Dept to fill in):

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE: Cindy Shaw

Summary of Contract: annual, semi-annual, and quarterly inspection of fire alarm panel, sprinklers, fire suppression components, emergency lights, fire extinguishers, and all other fire related components



MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw
DATE: 07/29/2020
RE: REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH TORIC ENGINEERING, INC.

Funding Source: 009-U34650

Total Dollar Amount of Contract: \$11,188.00

Expiration Date of Contract: 11/30/2020

Department Head Initials of Approval: /VK/

Due Date For Signature: 7/29/2020

Record Destruction Date (Legal Dept to fill in): 2030

Legal Department Internal Tracking # (Legal Dept to fill in): 20-466

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE: Cindy Shaw

Summary of Contract: Installation of Cellular Connection Service for West Booster



MEMORANDUM

TO: Controller, Mayor & USB
FROM: Quintin Thompson, Utilities
DATE: July 29, 2020
RE: REQUEST APPROVAL OF AGREEMENT FOR ON CALL SERVICES WITH FRAKES ENGINEERING, INC.

Funding Source: 009-U10500 (\$6,000.00) / 010-U10500 (\$9,000.00)

Total Dollar Amount of Contract: \$15,000.00/year

Expiration Date of Contract: First term expires on December 31, 2020, with three additional on year terms. The final term expires on December 31, 2023

Department Head Initials of Approval:

Due Date For Signature:

Record Destruction Date (Legal Dept to fill in):

Legal Tracking #:

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Quintin Thompson

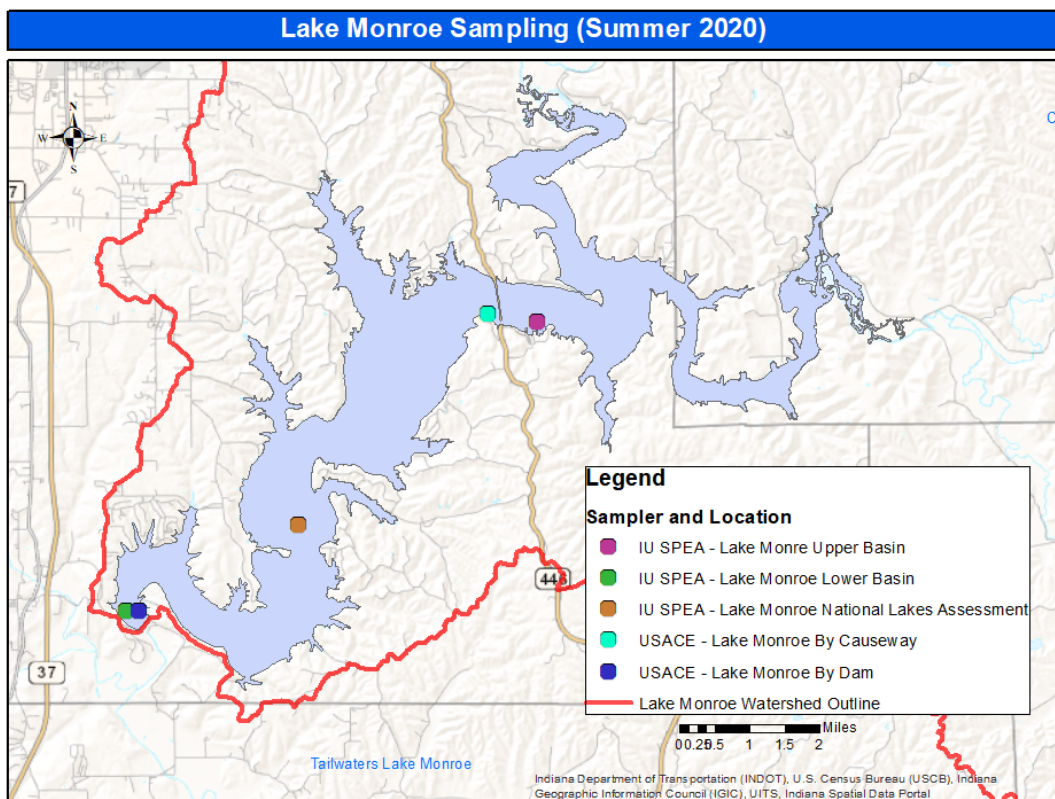
Summary of Contract: On-Call Engineering for calendar year 2020 with three additional one year terms.

Hello Bloomington Utilities Service Board!

Here is a brief update on the development of a Watershed Management Plan for Lake Monroe as of July 28, 2020.

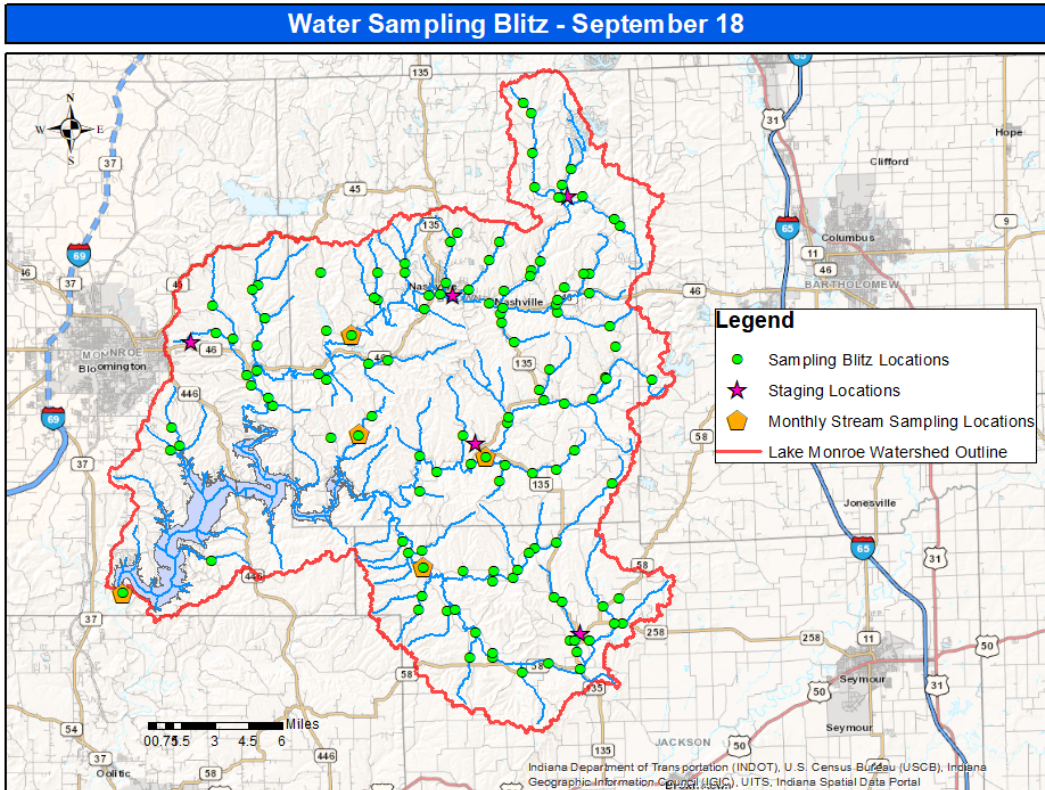
Water Sampling

- The IU SPEA Limnology Lab has been collecting water samples monthly from 5 stream locations (North Fork Salt Creek, Middle Fork Salt Creek, South Fork Salt Creek, Crooked Creek, and Lake Monroe Tailwaters) since April and will continue monthly for one year.
- The IU SPEA Limnology Lab also sampled at three locations within Lake Monroe in May, June, and July with future events scheduled in August and September. An additional lake sampling event was conducted by the United States Army Corps of Engineers in July.



- Friends of Lake Monroe and the IU SPEA Limnology Lab will be hosting a fall water sampling blitz on Friday, September 18th.
 - 100 volunteers will collect water samples from 125 sites in the watershed.
 - The event has been designed to allow for social distancing, following CDC and local guidance.
 - This will include smaller streams like Greasy Creek, Sweetwater Creek, Hamilton Creek, Gnaw Bone Creek, etc. in addition to the main tributaries.

- Samples will be analyzed for E. coli, sediment, and nutrients.
- Results will provide a snapshot view of the watershed and will also engage members of the public in Monroe, Brown, and Jackson Counties.
- Please help us spread the word and recruit volunteers!



- The Brown County Regional Sewer District is running its own sampling program in Brown County to evaluate the levels and sources of E. coli in streams. Of particular interest is determining if E. coli comes from human sewage, livestock manure, or wildlife. We will be sharing sampling data between the two projects.
- The City of Bloomington Utilities Storm Team has collected several samples from South Fork Salt Creek at Kurtz during high flow periods to examine sediment, nutrient, and E. coli concentrations during storm events.
- As the data is compiled, we will begin calculating pollutant loads and identifying sources.

Watershed Plan

- The steering committee is currently refining the project's problem statements based on concerns raised by community members at our public forums in December and January. These will be published soon and will further guide our data collection efforts.
- The watershed coordinator has completed an initial windshield survey of the watershed, identifying areas of concern and opportunities for improvement such as areas of extreme stream erosion, areas where livestock have free access to streams, and areas that lack a healthy riparian buffer (trees and other unmowed vegetation growing alongside streams and stabilizing their banks).

- Members of the Friends of Lake Monroe and the Nature Conservancy have been interviewing conservation agencies and public landowners in the watershed to understand their use of best management practices to improve water quality and to identify opportunities for expanding usage. Their next step will be to interview private landowners in the watershed.
- Friends of Lake Monroe received approval from the Monroe County Transportation Commission to install 8 signs in Monroe County marking the boundaries of the Lake Monroe Watershed. We plan to install additional signs in Brown and Jackson Counties.



Our focus next quarter (August-October) will be running the water sampling blitz on September 18th, completing the background sections of the watershed management plan, and beginning to analyze water quality data. We are exploring ways to adapt our public outreach efforts and educational programs for schools in response to the COVID-19 pandemic. Many of the outreach efforts we had planned for this summer, including a watershed tour, have been postponed until 2021.

Please don't hesitate to reach out with any questions, comments, or suggestions.

Thank you,
Maggie Sullivan
Lake Monroe Watershed Coordinator
watershed@friendsoflakemonroe.org
(812) 558-0217



MEMORANDUM

TO: Mayor & Controller
FROM: Jane Fleig, Utilities
DATE: 7/16/20
RE: Approval of Second Amendment to Agreement with Donohue & Associates for Jordan River Culvert Reconstruction Project between 2nd and 4th Street

Funding Source: 011-U10500

Total Dollar Amount of Contract: Original Agreement: \$399,000.00
First Amendment: \$70,463.00
Second Amendment: \$39,900.00
Total Agreement: \$509,363.00

Expiration Date of Contract: December 31, 2022

Department Head Initials of Approval: . /VK/

Due Date For Signature: For USB meeting on Monday, July 20, 2020

Record Destruction Date (Legal Dept to fill in): 2033

Legal Department Internal Tracking #: 20-452

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Jane Fleig

Summary of Contract: Covers additional expenses for utility coordination, easement preparation, staking for utility relocation and construction services during construction.



MEMORANDUM

TO: Mayor, Controller, USB
FROM: Laura Pettit, Utilities
DATE: July 29, 2020
RE: REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH CROWE LLC

Funding Source: 009-U13121

Total Dollar Amount of Contract: **Original Agreement:** \$140,000.00
First Amendment: **\$ 25,000.00**
New Not to Exceed: **\$165,000.00**

Expiration Date of Contract: open

Department Head Initials of Approval: /VK/

Due Date For Signature: ASAP

Record Destruction Date (Legal Dept to fill in): 2031

Legal Tracking #: 20-455 (amending 19-636)

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Laura Pettit

Summary of Contract: This agreement changes the scope of services and increases the not to exceed amount due to a change in the test year from 2019 to 2020.



MEMORANDUM

TO: Controller, Mayor, USB
FROM: James Hall
DATE: July 29, 2020
RE: Kevin Huntley Excavating LLC

Funding Source: 010-U10500

Total Dollar Amount of Contract: \$35,000

Expiration Date of Contract: 12/31/2020

Department Head Initials of Approval:

Due Date For Signature: All necessary stamps and signatures for approval of this agreement *shall be completed by July 31, 2020*, so that the agreement may be included in the Packet for the USB meeting on Monday, August 3, 2020.

Record Destruction Date (Legal Dept to fill in):

Legal Department Internal Tracking # (Legal Dept to fill in):

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

James Hall and LaTreana Harrington

Summary of Contract:

This is contract covers the demolition of the incinerator building located on the Winston Thomas property. The incinerator building is located directly west about 70 meters of the bulk water station. The building has no environmental concerns and will be hauled away and backfilled for later us by CBU or COB.



MEMORANDUM

TO: Controller, Mayor Hamilton & USB
FROM: Cindy Shaw
DATE: July 29, 2020
RE: Request Approval of Service Agreement with Hach Company

Funding Source: 40% 009-U34550 60% 010-U39450

Total Dollar Amount of Contract: \$123,803.00

Expiration Date of Contract: December 31, 2023

Department Head Initials of Approval: /VK/

Due Date For Signature: ASAP

Record Destruction Date (Legal Dept to fill in): after November 2030

Legal Department Internal Tracking #: 20-419

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY: Christopher Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE: LaTreana Harrington/Cindy Shaw

Summary of Contract:

Contractor will install water information management software (WIMS) to allow universal integration of lab data throughout CBU. Contractor will train staff on use.