



CITY OF BLOOMINGTON
parks and recreation

A-1

08-18-2020

Board of Park Commissioners
Regular Meeting
Minutes

Tuesday, July, 28 2020
4:00 p.m. – 5:30 p.m.

Zoom Meeting

CALL TO ORDER

The meeting was called to order by Kathleen Mills at 4:00 p.m.

Board Present: Kathleen Mills, Les Coyne, Israel Herrera and Ellen Rodkey

Staff Present: Paula McDevitt, Dave Williams, Becky Higgins, John Turnbull, Julie Ramey, Kim Clapp, Steve Cotter, Daren Eads, Barb Dunbar, Crystal Ritter, Erik Pearson, Erin Hatch, Leslie Brinson.

A. CONSENT CALENDAR

- A-1. Approval of Minutes of June 23, 2020 meeting
- A-2. Approval of Claims Submitted June 23, 2020 thru July 27, 2020
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report
- A-5. Approval of Surplus

Ellen Rodkey made a motion to approve the consent calendar. *Les Coyne* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Vote taken: motion unanimously carried 4-0.

B. PUBLIC HEARINGS/APPEARANCES - None

B-1. Public Comment Period - None

B-2. Bravo Award – None

B-3. Parks Partner Award – None

B-4. Staff Introductions – None

Board Comments: The Board thanked Marcia Veldman for her 24 years of devoted service. The Board is grateful for her efforts, in which she truly embodied the mission of the community farmers market, and developed a resilient local food system. The Board congratulated her on an outstanding career and wished her the very best in her retirement. (Letter is attached)

C. OTHER BUSINESS

C-1 Review/Approval of Service Agreement with Photizo, LLC.

Daren Eads, Facility Coordinator the Department wishes to keep clean, well maintained facilities. The Department requires the services of a professional consultant to provide window cleaning and general maintenance, on an as needed basis at Twin Lakes Recreation Center, Cascades Golf Course and Frank Southern Ice Arena. Staff recommends the approval of this service agreement with Photizo, LLC (Fish Window Cleaning), in an amount not to exceed \$4,000. Funding is from Frank Southern Center General Fund, Twin Lakes Recreation Center Non-Reverting Fund and Cascades Golf Course General Fund.

Les Coyne made a motion to approve the contract with Photizo, LLC. *Ellen Rodkey* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Vote taken: motion unanimously carried 4-0

C-2 Review/Approval of Contract with Tennis Technology, Inc.

John Turnbull, Sports Division Director the Department wishes to keep courts in well maintained condition. Due to age and cracking, the Department requires the services of a professional contractor to resurface and line courts at Bryan Park tennis courts. Center anchors and post height are part of this quote, and must meet USTA specifications. Staff recommends approval of this contract with Tennis Technology, Inc., in an amount not to exceed \$25,895. Funding will be from the General Obligation Bond: GL944-18-18016C-54510.

Board Comments: Les Coyne inquired how long the lining would last. John Turnbull responded there are many factors. Several trees are located on the eastside of the courts, and vegetation is extremely hard on courts. Staff will need to be diligent in removing the vegetation, and a peroxide solution will need to be used to clean the courts to extend the life of the lining. Ellen Rodkey inquired on the time of the project. John Turnbull responded the resurfacing has to cure before the lining can be applied. The lining will need to be applied in September or October, while the temperature remains is above 55 degrees.

Ellen Rodkey made a motion to approve the partnership with Tennis Technology, Inc. *Les Coyne* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Vote taken: motion unanimously carried 4-0.

C-3 Review/Approval of Addendum with Monroe County Civic Theater

Crystal Ritter, Community Events Coordinator the Board approved the original Partnership with Monroe County Civic Theater on March 24, 2020. Due to the COVID-19 pandemic, changes are required to the scheduled dates. Both parties mutually agree to the following: provide use of the stage for five nights per week during the eight weeks leading up to public performances. Performances to be held September 10 through September 13. Rehearsal schedule must be submitted to BPRD two weeks prior to start of rehearsals. Staff recommends approval of this addendum.

Board Comments: Israel Herrera inquired on the times of the performances. Crystal Ritter responded performances are scheduled Thursday, September 10th through Saturday, September 12th at 7:00 pm, and on Sunday, September 13th there will be a matinee performance at 2:00 pm.

Les Coyne made a motion to approve the addendum with Monroe County Civic Theater. *Ellen Rodkey* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Vote taken: motion unanimously carried 4-0.

C-4 Review/Approval of Contract with Cornerstone Planning & Design Inc.

Barb Dunbar, Operations Office Coordinator the Department wishes to provide a scatter garden in White Oak Cemetery. The Department requires the services of a professional contractor to develop a conceptual site plan which shall incorporate at a minimum the following components: pedestrian circulation, commemorative memorial, planting area, scatter areas, benches, and identification signage location. Staff recommends approval of this contract with Cornerstone PDS, in an amount not to exceed \$5,000. Funding will be from the Cemetery Non-Reverting Fund.

Board Comments: Ellen Rodkey inquired if this will be the first scatter garden the department has established. Barb Dunbar responded this will be the first for the department.

Ellen Rodkey made a motion to approve the contract with Cornerstone Planning & Design Inc. *Les Coyne* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Vote taken: motion unanimously carried 4-0.

C-5 Review/Approval of Contract with J.R. Ellington Tree Experts, Co for Emergency Service

Erin Hatch, Urban Forester due to the potential hazard to people and/or property, the Department required the services of a professional contractor to remove declining/dead trees within the public right-of-way at 2831 N Blue Slopes Dr. and at 2602 E 7th Street. Due to the state of trees, this was an emergency situation, and work has already been completed. Staff recommends approval of this emergency contract with J.R. Ellington Tree Experts, Co., in an amount not to exceed \$2,600. Funding is from the Urban Forestry General Fund.

Les Coyne made a motion to approve the contract for emergency services with J.R. Ellington Tree Experts, CO. Ellen Rodkey seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Vote taken: motion unanimously carried 4-0.

C-6. Review/Approval of Contract with J.R. Ellington Tree Experts, Co. at Cascades Golf Course

Erin Hatch, Urban Forester due to the potential hazard to people and/or property, the Department wishes to remove several declining/dead trees. The Department requires the services of a professional contractor to remove six Ash trees at Cascades Golf Course along the property boundary. Trees are to be stump cut low, and debris is to be chipped, brushed, and removed. Staff recommends approval of this contract with J.R. Ellington Tree Experts, Co., in an amount not to exceed \$9,900. Funding will be from Urban Forestry General Fund.

Les Coyne made a motion to approve the contract with J.R. Ellington Tree Experts for the removal of trees at Cascades Golf Course. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Vote taken: motion unanimously carried 4-0.

C-7. Review/Approval of Contract with Bluestone Tree LLC

Erin Hatch, Urban Forester due to potential hazard to people and/or property, the Department wishes to remove several declining/dead trees. The Department requires the services of a professional contractor to remove 1 Maple at 2601 E7th St., 3 Siberian Elm trees at 1306 W. 6th St. and 1 Tulip tree at 3200 Browncliff. Debris is to be chipped, brushed, and removed from site. Staff recommends approval of this contract with Bluestone Tree LLC, in an amount not to exceed \$8,142.45. Funding will be from Urban Forestry General Fund.

Les Coyne made a motion to approve the contract with Bluestone Tree LLC. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Vote taken: motion unanimously carried 4-0.

C-8. Review/Approval of Addendum to Bartlett Tree contract

Erin Hatch, Urban Forester on April 21, 2020 the Board approved the original contract with Bartlett Tree, to treat various City trees with a systematic root flare injection for Emerald Ash Borer. The Department wishes to expand the scope of work to include an additional 67 diameter inches, to amend the total treated to 1417 diameter inches. The amount of this project will not exceed \$12,398.75. The additional work increased the project by \$586.25. Both parties mutually agree to these changes. Staff recommends approval of this addendum.

Board Comments: *Les Coyne inquired* what the current recommendation was for retreatment. Erin Hatch responded treatment is recommend every three years.

Ellen Rodkey made a motion to approve the addendum with Bartlett Tree. *Israel Herrera* seconded the motion. Any public comments or questions, seeing none. Vote taken: motion unanimously carried 4-0.

C-9 Review/Approval of Contract with Western EcoSystems Technology, Inc. (WEST, Inc.)

Steve Cotter, Natural Resource Manager in order to better manage the environment for amphibians, reptiles, and birds, the Department wishes to update the Griffy Lake Nature Preserve Master Plan. The Department requires the services of a professional consultant to survey and inventory amphibians, reptiles, and birds at Griffy Lake. Reports, maps, and georeferenced data will be provided, that summarize species occurrence, and identify important habitat features within the survey areas. Staff recommends approval of this contract with WEST, Inc., in an amount not to exceed \$17,097. Funding will be from Natural Resources General Fund. The original contract included in July Board packet, has been corrected to reflect the full name of the vendor, Western EcoSystems Technology, Inc.

Ellen Rodkey made a motion to approve the contract with Western EcoSystems Technology, Inc. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Vote taken: motion unanimously carried 4-0.

C-10 Review/Approval of Addendum to Mader Design Contract

Steve Cotter, Natural Resource Manager the Department wishes to provide a loop trail for the public at Griffy Lake Nature Preserve. The Department requires the services of a professional consultant to provide design consultation and survey work for the loop trail. Additional work for the project will include performing consulting services related to the Dam and Spillway. Staff recommends approval of this contract with Mader Design, in an amount not to exceed \$18,046. Funding will be from the Bicentennial Bond 980-18-18018B-54510, Project: 980 2020A.

Les Coyne made a motion to approve the contract with Mader Design. *Ellen Rodkey* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Vote taken: motion unanimously carried 4-0.

C-11 Review/Approval of Contract with Aztec Engineering Group, Inc.

Dave Williams, Operations Division Director the Department wishes to design a new terrain trail between South Rogers Street and South Weimer Road, using the Duke Energy utility easement. The Department requires the services of a professional consultant to prepare topographic survey, prepare design plans for construction bidding, coordinate with stakeholders, prepare applicable state and federal permits, and include landscape aesthetic features integral to the design. The completed 1.3 mile trail, upon phased completion, would provide connection to Clear Creek Trail, Wapehani Mountain Bike, Twin Lakes Sports Park, Twin Lakes Recreation Center, RCA Park, proposed Habitat for Humanity housing development, and Switchyard Park. Staff recommends approval of this contract with Aztec Engineering Group, Inc., in an amount not to exceed \$203,619, with allowances up to \$25,910. Funding for the project will be from the Bi-Centennial Trails and Trees Bond.

Board Comments: *Les Coyne commented* for decades a representative of the Board of Park Commissioners has been on the Planning Commission. This has helped established specifications that require certain developments to include park amenities. *Israel Herrera inquired* on the possible future of a trail connection to Summit Elementary School. *Dave Williams responded* the best connection to Summit Elementary School would be from the Duke Energy trail project, to RCA Park, then construct a trail from the south boarder of RCA Park to the back of Summit Elementary School. The Duke Energy trail project, might be able to be the start of that route.

Ellen Rodkey made a motion to approve the contract with Aztec Engineering Group. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Vote taken: motion unanimously carried 4-0.

C-12 Review/Approval of Contract with Wylie Floor Covering

Erik Pearson, Facility/Program Coordinator due to age and wear, the Department wishes to replace the floor covering at Banneker Community Center. The Department requires the services of a professional contractor to remove the carpet and floating laminate, and install commercial-grade laminate throughout the Banneker kitchen. Staff recommends approval of this contract with Wylie Floor Covering, in an amount not to exceed \$6,000. Funding for this project is from Regional Opportunity Initiatives Grant.

Ellen Rodkey made a motion to approve the contract with Wylie Floor Covering. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions, *Kathleen Mills* read a comment from Nichelle Whitney “Glad to see these improvements happening”. Nichelle is on the Banneker Advisory Council. Vote taken: motion unanimously carried 4-0.

C-13 Review/Approval of Banneker Advisory Council Recommendation for Street Mural

Erik Pearson, Facility/Program Coordinator on July 15th, 2020 the Banneker Community Center Advisory Council voted to recommend two murals be created with consideration to Elm Street and downtown Bloomington. The Elm Street, Black Lives Matter mural will have a culturally-textured design, while the downtown location will mirror the traditional “high traffic” yellow design. Members request the City of Bloomington needs to take onus of funding to show the BIPOC community its commitment to equity and justice. The Elm street mural would be a community engagement initiative, with respect to COVID19 safety precautions. The mural would be designed by a Black or Latinx artist and would have cultural artistic consideration. Staff recommends approval of this project.

Board Comments: *Les Coyne commented* this is a great project. Glad the Arts Commission and Economic and Sustainability Department are involved. *Kathleen Mills commented* she liked the idea that it could be for two years, touched up, and enduring. The two suggested locations would be excellent sites for this project. *Ellen Rodkey commented* she is proud the community has come up with this project. She thanked Nichelle and Joy for being so active on the Advisory Council. Being catalyst for moving this forward, that is the type of community participation needed. *Ellen Rodkey inquired* if approval of the second mural would come through the Board of Park Commissioners. *Erik Pearson responded* that is to be determined. Staff is seeking a vote of approval from the Board of Park Commissioners to move forward with this project. *Ellen Rodkey inquired* if funding for the first mural is from the unused funding from the Black y Brown Arts Festival. *Erik Pearson responded* that is correct. Funding will be through the Economic and Sustainability Department. *Ellen Rodkey inquired* if other funding options could be found for the second mural. *Sean Starowitz, Economic and Sustainability Department responded* this is a new process, and there are different jurisdictions for street murals. Elm Street allows for a unique artistic version. For safety reasons, the downtown mural would probably be more of the high yield traffic paint, and will be more limited in color scope. There is a possibility of having three murals in the community, as there will be conversations with the County for possible partnerships, with the Enough is Enough, and with Indiana University. The funding mechanism is a bit of a challenge. Due to COVID-19 funding has been shifted. There was already funding for the Black e Brown Festival, so that was an easy shift. The Bloomington Arts Commission has been very focused on equity and inclusion, supporting artists of color. Processes have been updated to make it more accessible and remove systemic barriers. This project will also be presented to the Board of Public Works and the Bloomington Art Commission. We see this project as an opportunity to engage in larger conversations around equity and inclusion in our community. *Israel Herrera inquired* on timeline for submission, and if this project was opened to both black and brown artists. *Sean Starowitz responded* six submissions have been received, but due to limited number this may be extended. For this project, preference would be for black artists. That doesn't mean there won't be other opportunities for brown artists. This project will also be offering community participation, which will allow all walks of life to be involved. *Israel Herrera inquired* on who would be responsible for the maintenance of the mural. *Sean Starowitz responded* the city would be responsible for funding of the maintenance, but the artist would be the point of reference for maintenance. This is regulated by the federal Visual Artist Rights Act. *Israel Herrera inquired* were artist invited to be part of the project, or will the artists be chosen through a submissions process. *Sean Starowitz responded* the Bloomington Arts Commission has a list of black and brown artists, and used this listing to invite artist to join the submission process. *Erik Pearson responded* there are many processes this project still needs to go through. Currently staff is only seeking the Board of Park Commissioners approval of the project to move forward. *Israel Herrera inquired* who would make up the selection committee. *Sean Starowitz responded* it would probably be a mix of Banneker Advisory Council, Bloomington Arts Commission, and possible public representation. It will depend on timing of the project.

Shatoyia Moss thanked Nichelle and Joy for the work they have done. Sean and Shatoyia worked on the Black e Brown Festival, and are happy to see these funds will still go to black and brown artists. Especially for something that will live on in the community. They are excited to get this project started

Nichelle Whitney commented I want to make it clear, on the journey of going through this project, there seemed to be many hoops to jump through. That is also part of the bigger conversation that needs to happen with this mural. How to make decisions and contributions. How to make us feel valued in the work that we are doing. So we can bring forward ideas in our community, and not have to essentially perform a circus act to move anything forward. The process in general is a big hurdle. So as we build out this mural, we are asking people to be held accountable. We would like for that to be something that is considered, how do we make community voices feel amplified and lifted without jumping through hoops, or to feel in any way that there is pushback systemically. I just want to share that point. I am thankful we've had this conversation, and look forward to see where it goes.

Erik wanted to mention the Banneker Advisory Council, specifically Nichelle and Joy who spearheaded this effort. Staff are proud of the group that has been assembled on the Advisory Council, and the people they represent within the community. It is important to the Banneker mission, to have them be part of the process, and a sounding board to recommend different things. Staff is extremely grateful for their efforts.

Ellen Rodkey made a motion to approve the Banneker Advisory Council recommendation for street mural project. *Israel Herrera* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Vote taken: motion unanimously carried 4-0.

Paula McDevitt, Director last month the Board of Park Commissioners approved the contract with Troyer Group for the Department's five year Master Plan. The first Steering Committee will be held on July 29, 2020. Agenda items include the Master Plan process and community survey. Board members will have an opportunity to meet with Troyer Group at a later date. The community will be engaged through Zoom meetings, public surveys, and pop-up events.

The next Board of Park Commissioners meeting will be held Tuesday, August 18th. The 2021 General Fund budget will be presented at the August meeting.

Paula McDevitt acknowledge the staff for their great job of keeping up with COVID-19 precautions. Continuing to take good creative measure on how to keep the community safe, while allowing them to get outdoors for recreation and exercise.

D Reports

D-1 Recreation Division – None

D-2 Operations Division – None

D-3 Sports Division – None

D-4 Administration Division - None

ADJOURNMENT

Meeting adjourned at 5:35 p.m.

Respectfully Submitted,



Kim Clapp

Secretary Board of Park Commissioners