

City of Bloomington Common Council

**2020 Jack Hopkins Social Services
Recover Forward**

Organizing Meeting

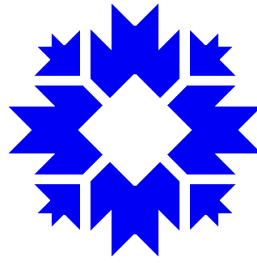
**Thursday, 03 September 2020
6:00pm**

Meeting accessible Via Zoom at:

<https://bloomington.zoom.us/j/97487856399?pwd=Zlhsbk4dGV3ZURwdVlNVnhCZ1FQdz09>

Office of the Common Council
P.O. Box 100
401 North Morton Street
Bloomington, Indiana 47402
812.349.3409

council@bloomington.in.gov
<http://www.bloomington.in.gov/council>



AGENDA

Jack Hopkins Social Services Funding Committee – Recover Forward

Organizing Meeting

Thursday, 03 September 2020

6:00pm

Accessible via Zoom:

<https://bloomington.zoom.us/j/97487856399?pwd=Zlhsbk4dGV3ZURwdVlNVnhCZ1FQdz09>

- I. Welcome (Chair Sandberg)
- II. 2020 Jack Hopkins - Recover Forward – Funds: \$200,000 (allocated)
- III. 2020 JHSSF Survey Results
- IV. The Jack Hopkins –Recover Forward
 - Criteria
 - Review scenarios in proposal
 - Schedule
 - Agencies eligible to apply
 - Deadline to file claims in 2021
 - Streamlined application review
- V. Other
- VI. Adjourn

2020 Jack Hopkins Agency Survey

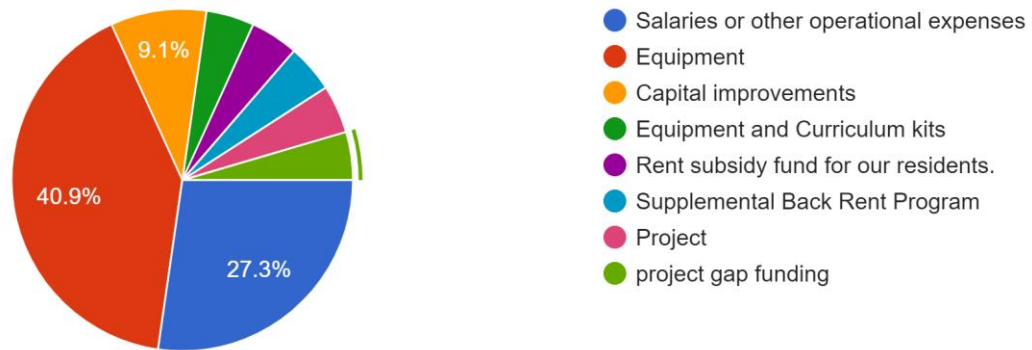
22 Responses

Question 1

Approximately 2/3 of agencies sought funds primarily either Equipment or Salaries. Salaries

Your agency sought funds for:

22 responses



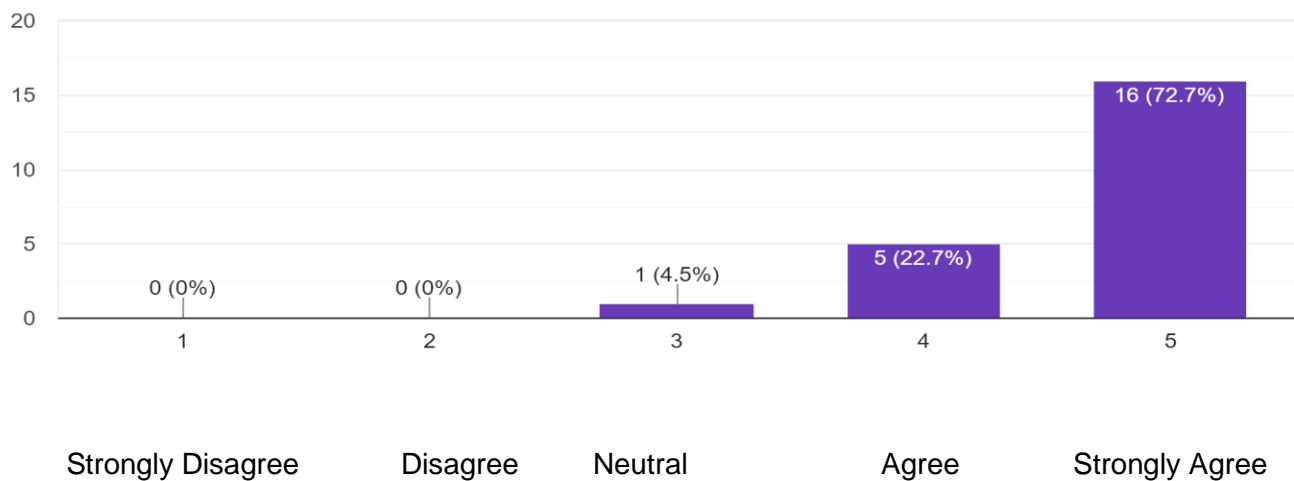
Question 2

3/4 of agencies agreed that the criteria for funding provided was clear..

Under the current guidelines, to be eligible for consideration, any agency application must: 1.)

Address a previously-identified priority for social ... these criteria for funding provide clear guidance?

22 responses

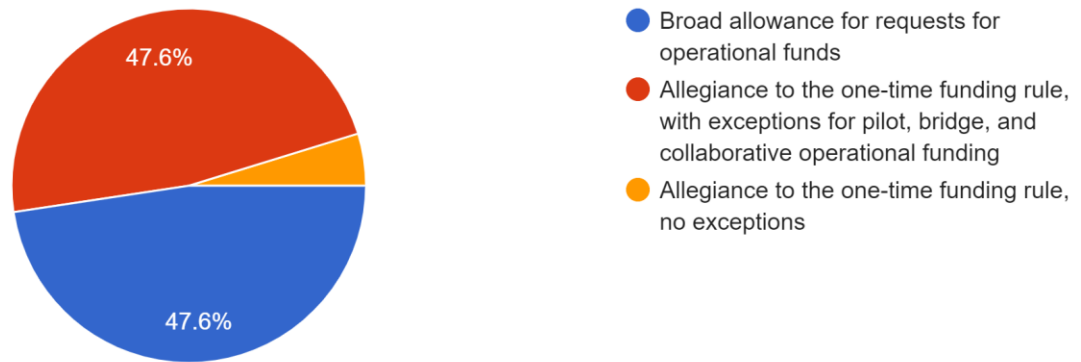


Question 3

Agencies were equally split on allowing broad exceptions to the one-time funding rule vs. limited exceptions.

Hopkins grants were originally intended to be a one-time investment. This guideline was meant to encourage innovative projects and to discourage ...ommitment to one-time funding? (Please explain)

21 responses



Question 3 Comments:

- I think you need to define your purpose and stick to it. I seldom submit a grant because the guidelines state it is a one-time capital investment. If you make exceptions that isn't fair to organizations that did not submit because they followed the funding guidelines. I also feel the perception is the funds are awarded to the same organizations every year and are mostly operational / salary. The list of awards this year shows a similar pattern. Please do not interpret my comments that I do not feel the agencies aren't doing great work or deserving of funding. I just think there is a reliance on the fund and some agencies have learned they can ask for exceptions.
- When agencies communicate a goal/outcome that aligns with City funding goals/outcomes then the means are of secondary importance. Resources needed may be material resources- but human resources are often most sorely needed in the nonprofit sector and unlock the effective use of material resources. Broader allowance for HR could make as big an impact as funding for materials.
- Agencies should be given the most flexibility possible. The committee can always prioritize types of requests over others, but agencies should be able to ask for what they need.
- Oftentimes operational funds are what is going to keep nonprofits going. I understand why funders don't want to have nonprofits rely on this type of funding but I believe that type of thinking is a bit outdated given how nonprofits are functioning today and the type of work they do. General operating funds allow nonprofits to be most effective at helping people and I believe it allows nonprofits to decide how best to serve their clients and gives them the flexibility to decide how best to serve their clients. A lot of other funders have moved to allowing for operational costs to be an on-going ask.

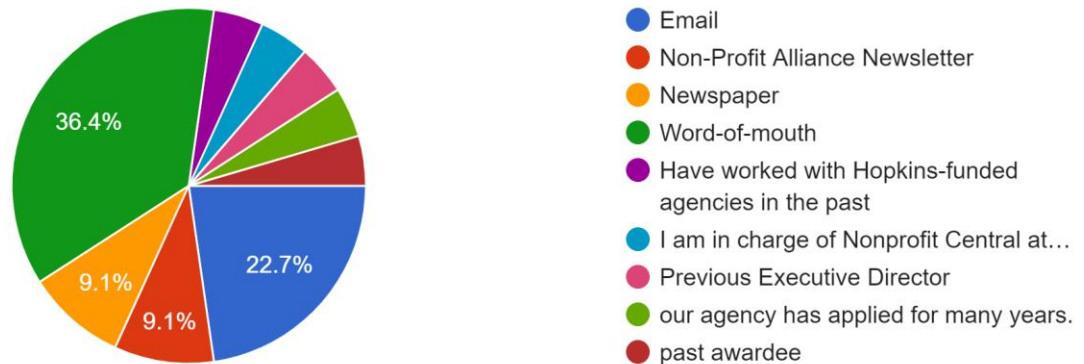
- It's a trusted source for funds to expand programming or build capacity within an organization, rather than building dependence on funding for general operating expenses.
- The funding for operational requests was so necessary during this pandemic; I would strongly recommend this again if the virus continues to affect small businesses and those places of employment.
- While one would anticipate Jack Hopkins funding's existence for some time, agencies can come to rely on or take for granted regular municipal income streams and build those into their budgeting for positions or operational outlay. This leaves them in something of a crisis should legislation change or funding not be renewed at anticipated levels (or at all). Bridge, emergency, and pilot funding is an ideal exception in that it encourages organizations to identify other reliable, sustainable sources of revenue for operational costs, freeing up funding for updates to programs and innovative new initiatives.
- It seems like the best of both worlds.
- I think that allowing for exceptions such as pilot, bridge and collaborative operational funding is important so that agencies can expand programming (through pilot projects), as well as maintain funding and connect with other orgs. This funding makes it possible for agencies to do that.
- I'm honestly not sure. I think there needs to be some clarity as to whether operational fund applications stand on an equal footing with other grants or not. I've heard rumors that they are not as valued, especially if it's a similar ask to a prior year, which seems to put them at an unofficial disadvantage. If that's the case, I think the Committee should either make that official, take active steps to declare their equality, or do away with them.
- This grant is the only one that allows for operational crises that might happen in a nonprofit agency. We can apply for what is truly needed, the highest priority, at any given time. Very grateful for this option.
- Jack Hopkins is here to help our Bloomington and Monroe County organizations, aka our friends and neighbors. Every nonprofit struggles to find funding that will pay salaries and operational costs. Organizations are encouraged to be innovative and find new ways to better solve the community wide problems we have, such as poverty, and they are happy to do so. However, they are often told to do this work without salaried funding. This trickles out into our community. Many nonprofits are filling the gaps of a chronically underpaid work force. It is unfortunate that many of our community members who work for nonprofits are a part of the underpaid work force. This is particularly important in a community where the living wage for 1 adult/1child household is 20.44/hour. The Jack Hopkins committee has an opportunity to shift this funding culture and create even more innovation in our community. An organization, just like a human, cannot operate at it's best when constantly stressed. It makes sense for a local funding source to fund all costs to run a local organization- this is our community, our friends and neighbors, doing the work to meet the needs of our most vulnerable community members.
- The need in Monroe County is very high.
- Sometimes operational funds are what's needed most, especially in newer upcoming agencies.
- Our agency was new to this grant cycle, and it probably is best not to ask for operational funding each year, but in specific situations it should be considered. We were not clear on the leverage matching funds. We appreciate your follow up email on how we can improve a future request.

Question 4

Over half of respondents heard of the Jack Hopkins funding program through email or word-of-mouth.

How did you learn about the Jack Hopkins Funding program?

22 responses



Question 5 - Comments on the application process

- The current system doesn't provide confirmation that the application was received. It would be nice to have that.
- I appreciate that it is easy to complete.
- It was straightforward and easy to understand
- It is pretty easy process.
- There is a long lag time in between the application deadline and when review starts. This is often problematic in a normal year but especially so this year. We were quite surprised that no effort was made to expedite the process this year given the extraordinary needs being faced. Long times between application and approval make planning difficult.
- I think it is pretty straightforward. I do think at times the questions asked by the committee after the initial application is submitted seem to be questions that were already answered in the application. It wasn't clear if the questions weren't answered completely in the initial application or if the committee didn't read the application. I know there are lots of applications and there are other people involved in the process but it can be confusing to be asked the same questions--not for clarity purposes but as if the questions weren't already asked and answered in the application.
- It's straightforward and appropriately manageable.
- It is a very convenient application process and questions are clear.
- The application process is well explained in the application document each year. The necessary documentation can occasionally require significant effort to produce but it's necessity is understood.
- It was pretty solid. Maybe quicker turnaround times between application and decision?
- I think that the application process is both simple and convenient. I don't see a need for any changes at this time.
- It's the easiest and most straightforward grant application I work on. I don't have any suggestions.
- The application process is clear and fair. I wouldn't change anything.

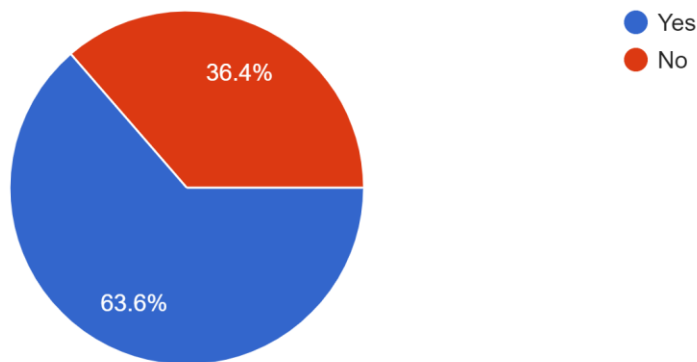
- I think the Committee has done a fantastic job with creating a simple and user-friendly application. The only challenge is keeping it within the word parameters. Encourages clear thinking and precise wording.
- It seemed to be a doable process.
- As mentioned above, we are new at grant writing, and fundraising. We thought the application process was efficient.

Question 6

Approximately 2/3 of agencies Viewed the online Technical Assistance Presentation

This year, the Council Office’s Technical Assistance Meeting was canceled due to COVID-19 and a Jack Hopkins Technical Assistance presentation wa...e. Did your agency view this online presentation?

22 responses



Comments on Question 6

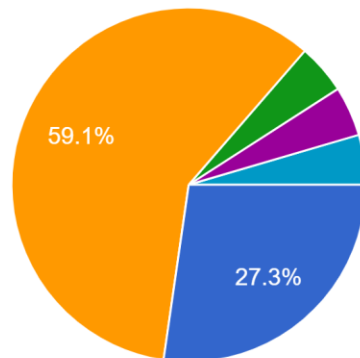
- It was fine.
- The video was clear and I got all the info I needed.
- The video was very helpful. Even though I attended last year it was still helpful to watch this and be reminded of the process.
- Our Treasurer was pleased with the presentation.
- Identifying individuals to whom we should direct questions and what documentation is required in concert with federal guidelines.
- As a past awardee, it was just fine.
- A former employee completed the process.
- There was a good presentation, we just probably needed answers to some questions while completing the grant application.

Question 7

86% of respondents would like to see the online presentation continue with 59% preferring both.

Would you like to see an online version of the Technical Assistance Presentation continue in the future or do you prefer the in-person format?

22 responses



- Online presentation only
- In-person meeting
- Both
- I think that online makes sense if there aren't sweeping changes. It's just easier for folks.
- We've applied many times over the years, so generally don't participate in this. Either way is fine.
- Either is fine with me.

Comments on Question 8

The typical five-minute, in-person agency presentations to the Jack Hopkins Committee were canceled this year due to COVID-19 and Committee questions were emailed to agencies instead. Did you find the written question and answer process convenient?

- Yes
- N/A we were not awarded
- Yes. It gave us ample time to provide well thought-out and thorough answers.
- It was convenient, but the relational aspect of an in person presentation remains important to me
- Much more convenient.
- Yes, it was especially convenient given the circumstances this year.
- Yes, it was very convenient to write out responses to the Committee's follow-up questions.
- Yes it was convenient. Gave us time to look over the questions and submit appropriate responses.
- Yes. Given the circumstances, it seemed the best and most efficient way to handle that piece.
- It was very convenient and we thought this process brought to the committee a clear focus concerning the need of the target audience.
- Middle Way House found the written responses more convenient and allowed for more concise and informative answers.
- Yes!
- Yes, because you can put more detail into your answers if you have the opportunity to write them out and send it rather than have a time-limited presentation format.
- Yes, it worked fine. In person questions allow for more give and take, which I prefer.
- Yes, we felt we could explain our need solely using question and answer process
- yes
- Yes! This was great.

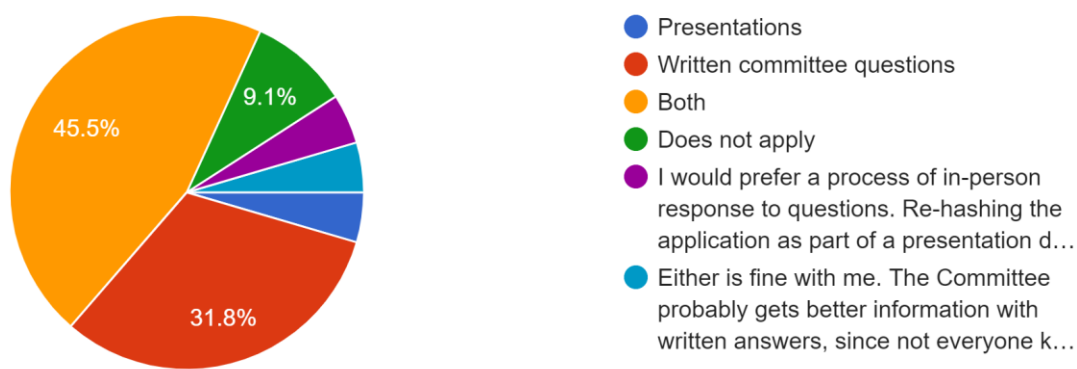
- Not completely sure, I am a new employee.
- Yes, very.
- I am not sure this occurred for our agency, as we were at the final day of application acceptance.

Question 9

The majority of agencies preferred to respond to written questions, with 45% wanting the presentation as well.

If your agency has participated in agency presentations in the past, do you prefer the opportunity to present to the Committee or do you prefer to respond to written questions from the Committee?

22 responses



Comments on Question 10

How can the allocation process be more effective in meeting community needs?

- Shorten the length of time.
- I think this is a big question. I think if a nonprofit isn't well known and doesn't have an advocate on the committee they may not get funding due to how many other well know agencies are applying. I love JH supporting well known nonprofits but it also may appear as though these well known nonprofits are getting a pass for things other lesser known nonprofits are not getting funding for. I think if a committee member is a volunteer for or on the board of a nonprofit that is submitting an application perhaps they should take themselves out of the process for that moment. I do love how broad the funding is. It covers the gambit of different populations, different age groups, different missions--that is wonderful to see.
- We have been impressed with the allocation process currently used.
- Not sure, to be honest. Not sure who received funds.
- I think the allocation process is already effective in meeting community needs.
- I'm not sure I have an answer to this. It works about as well as I think it could. The spending cycle is too short, but extensions are easily granted when needed.
- I think the allocation process is meeting community need
- Some agencies have very few staff members, but provide much needed service to local citizens.

- This seems to be determined on a case by case basis. There are so many needs in the community, and here seems to be a need of collaborative support.

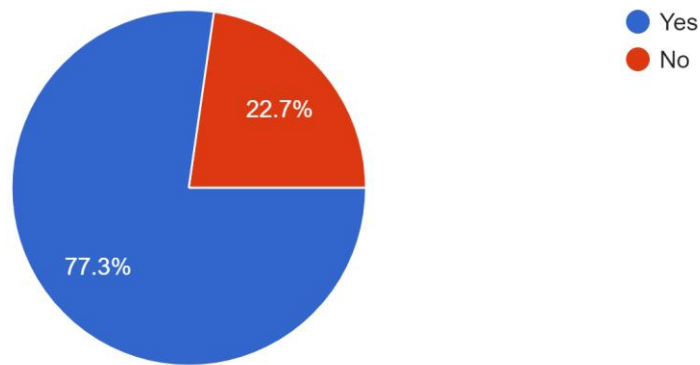
Question 11

Most survey respondents received funding in 2020

Question 12

Did your agency receive funding in 2020?

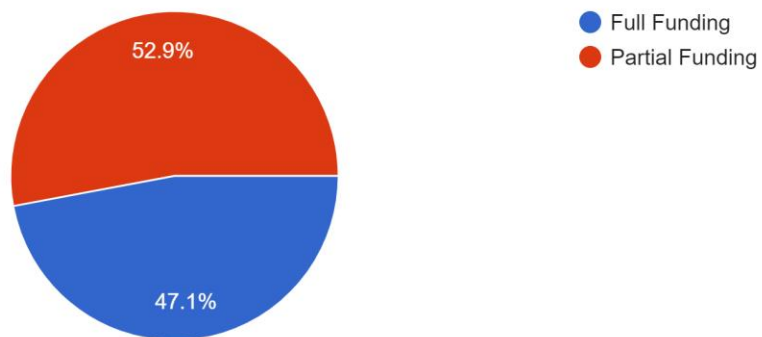
22 responses



Question 12

If yes, did your agency receive full or partial funding?

17 responses

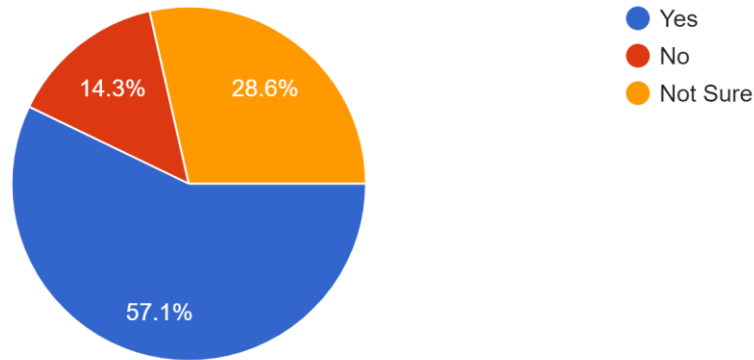


Question 13

A little more than half of respondents will use the Jack Hopkins fund to leverage other funds.

Will receipt of Jack Hopkins funding this year help you leverage funds from other sources? Please explain.

21 responses



Comments on Question 13

- Jack Hopkins funding is part of a broader community reach that allows us to inform potential funders of the current support committed to our programs.
- The funding for staff hours unlocks volunteer coordination, additional programming, and provides for useful partnerships in the agency and across agencies.
- Found another source for the small amount that was not funded.
- it doesn't specifically leverage other funds in and of itself, but it is pooled with other funds to enable making a greater impact.
- We will be able to generate more earned income due to the equipment we are able to purchase with grant funds. We will also be able to apply for additional grants/donations for patients who need a colposcopy but can't afford it.
- This year we asked for funding for our rent scholarship fund which was the same ask as last year. We asked for the same funding due to Covid. Our main source of funding for our scholarships is Sober Joe Coffee and at the moment his business has not bounced back. People do donate to this fund so the funding we received from JH might help up remind folks to donate as well.
- It will allow us to leverage other funding for programs instead of diverting it to one time equipment purchase.
- We will be assessing this program as to how many families were assisted by us, if we kept them from eviction, and if we were able to negotiate with the landlord or property managements to prevent evictions. We have contacted agencies to inform them of our Jack Hopkins Grant in order for them to be aware that we can and will work together to keep our clients in their homes.
- Funding through JH allows Middle Way House to utilize additional fundraising for other ongoing infrastructure and operational costs.
- Didn't get any funds.

- We will be able to leverage funding from other sources because we will be able to show to potential funders that we already have the program partially funded.
- We've listed your funding in two other grant applications.
- Receiving Hack Hopkins helps us to make our case with our constituents when we fundraise.
- It's always helpful to be able to list funders that have supported an identified project. I'm not sure if we'll be applying for additional support for this project or not. If we do, then this year's funding will be helpful.
- Funding this year is very different. Not sure how it will all play out.
- Our organization is run and funded solely by individual donations, so grants really support to fill in any gaps.
- I think having these funds will help us get the rest of the funds to complete the project. It's easier to come up with half than all.
- Our agency must work on finding additional funding from other collaborative and private partners.

Comments on Question 14

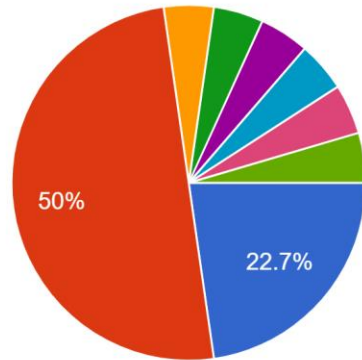
For a number of years, the Committee has accepted as many as two applications from agencies -- one on behalf of the individual agency and one as a participant in a collaborative project. The request for collaborative applications is intended to encourage innovation and to encourage agencies to more efficiently meet the needs of their organizations and their clients. Do you have any observations about this collaborative initiative?

- I think it does encourage collaboration
- Forcing collaborations is not necessarily a good idea. Many of them already happen naturally. With funds limited, it seems better to allow one application per agency whether collaborative or individual.
- I am always encouraging nonprofits to collaborate and to apply for grants together. Funders have said they want this collaboration but often nonprofits are reluctant to do so. So on the one hand I believe it is good. But I do see some nonprofits not getting funding for a program in a previous year then deciding to collaborate with another nonprofit in order to get that funding without changing much of what was wrong with the program the previous year. Or they expand their mission not because they were really planning to expand their mission but because if they collaborate they can get more funding. I have seen that happen with the JH funding. Or a nonprofit that could not get funding on their own for a variety of reasons teams up with a well known nonprofit to get the funding. I don't think that is true collaboration. If two nonprofits collaborate because their missions align, because they were hoping to expand their mission in that direction or because there is a need for that specific program and the other nonprofit can contribute I think it is a good thing. But I believe you should have more safeguards in place to make sure it is a true collaboration.
- It is an excellent concept to have collaboration among or between agencies; however, perhaps they are in separate categories and not competing against themselves?
- I love that. Benefit to everyone involved - you get the chance to fund more cool projects, and places like Artisan Alley gets more opportunities.
- no, but I think that it is a good idea
- Not this year. It's been valuable for us in the past.
- We have not applied recently for a collaborative initiative, but I think we will in the future.
- Again, allow salaries to be paid as part of the project! Organizations shouldn't be expected to do work without pay.
- It seems to be a great way to work smarter together.

Question 15

In your opinion, is it better to:

22 responses



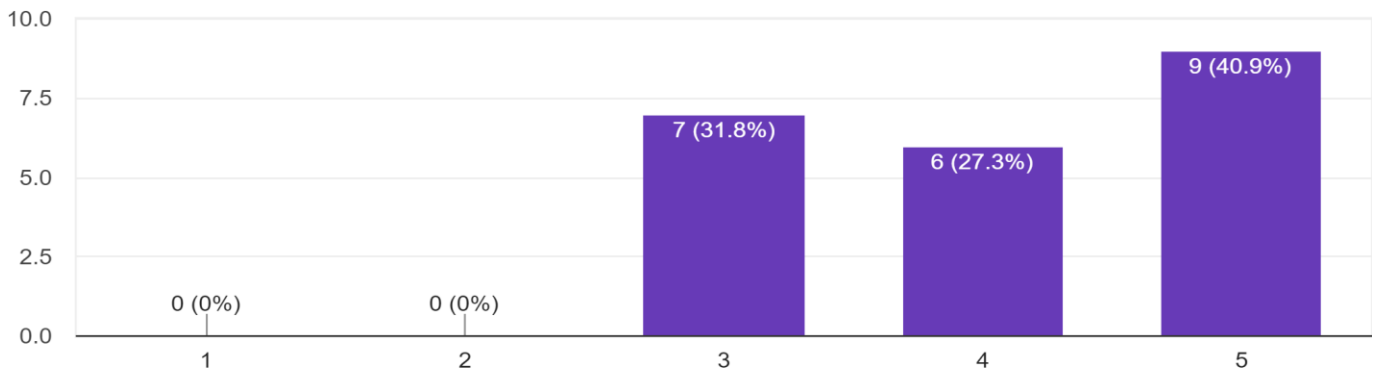
- Make large-award grants to a handful of agencies
- Make small-award grants to many agencies
- I don't think you can define this - \$2,0...
- A combination based on the circumsta...
- A mixture is good. Small-award grants...
- i think a combination of these two opti...
- I don't know! Good luck figuring this o...
- Mixture

Question 16

1/3 of respondents feel the Jack Hopkins time frame does not necessarily serve their agency's needs.

The Hopkins process begins with a call for applications in March and final approval of grants in June. Agencies typically have from mid-June to D... Does this time frame serve your agency's needs?

22 responses



Final Comments

- We appreciated the opportunity to apply!
- Thank you for the support!
- I think the six month funding throws many agencies off. The application asks for fiscal year information and the grant is written as if it will be for the full year and in fact is only for six months unless you get extension. For our agency it works out okay although it would also be great to have it be for the full year. I have been asked many times to explain the six month reimbursement deadline to nonprofits because they think it is for a full year like other funding tends to be. I am not sure why the six month cycle is in place but perhaps explaining that to participants might be helpful.
- You are a blessing to our community.
- I would like to suggest you put a cap on the amount an org can apply for. We've generally had an unwritten agreement in our community about what a reasonable ask is for this grant and agencies have generally respected that. I've noticed, though, that some requests have blown that out of the water over the last few years.
- Again, thank you so much for an effective process/ Much appreciated.
- Thank you for your support!
- Thank you for considering all applications, as it must be a bit overwhelming, but as a small non profit agency growing and learning as we go, we appreciate your efforts of support.

Jack Hopkins Proposal – Recover Forward 2020

September 2, 2020

NOTE: Doris Sims explained that the last day funds can be encumbered is December 11th so Council action must take place before then. This proposal has been adjusted to reflect the change.

Overview

On August 12, 2020 the Bloomington Common Council approved a \$200,000 allocation for the Jack Hopkins Social Services Grant Fund (JHSSF). This money is in addition to the \$318,795 already awarded from the fund in 2020. The JHSSF Committee will reconvene in early September to decide on the most efficient and equitable process to allocate the \$200,000 to area agencies and help Bloomington Recover Forward.

[Recover Forward](#) is a 2020 initiative of Mayor John Hamilton and is designed to help Bloomington recover from the COVID-19 pandemic and subsequent economic downturn. The additional \$200,000 in Jack Hopkins funding to area nonprofits for immediate awards in 2020 can help the community recover more humanely and more quickly. Because the infrastructure exists and nonprofits know how to access the funding, the JHSSF is a dependable process to assign funds to the greatest needs. This document proposes four possible scenarios for the Jack Hopkins - Recover Forward application process.

Timeline Considerations:

If funds are encumbered by December 11th, they will still be available to spend into 2021. There is a Council Regular Session scheduled for December 2nd, so agency signed funding agreements would need to be returned by then. This would give staff enough time to process the agreements and encumber funds before the December 11th deadline. Assuming the JHSSF Committee meets the first week of September that leaves approximately 12.5 weeks for the entire application process. For comparison, the normal JHSSF grant cycle takes about 16 weeks.

Current 2020 JHSSF grantees have until March 26th 2021 to file their last claim for expenses. Jack Hopkins-Recover Forward grantees would probably need to adhere to the same deadline or risk overlapping with the 2021 JHSSF process.

Scenario 1 – Follow the Normal JHSSF Process

If the JHSSF Committee decides to use the all of the approximately 14.5 weeks for the Jack Hopkins-Recover Forward cycle, the normal application process could be condensed a bit and still be able to meet the December 16th deadline.

Estimated Timeline

- September 7th -All local nonprofits would be invited to submit a traditional application.
- September 28th -All applications due
- October 19th -Committee Application Review Meeting
- October 26th -Agencies submit answers to committee questions (or have presentations)
- November 9th -Committee Pre-allocation Meeting
- November 14th -Committee Allocation Hearing
- Late November -Agencies sign funding agreements
- December 2nd -Council Action on Committee Recommendations

PROS:

- Would cast the widest net
- Choose from many projects with the most pressing community needs

CONS:

- Work intensive for the Committee and Staff
- Virtually guarantees that agencies would not see funds until 2021

Scenario 2 – Fully Fund Previously Partially Funded Agencies

Earlier in 2020, the committee decided to grant awards to 24 agencies, 14 of which were only partially funded. Combined, these 14 agencies had \$197,775 left unfunded. Because this amount is so close to the \$200,000 allocation, the committee could simply decide to fully fund these agencies.

Estimated Timeline

- September 14th -Committee Allocation Hearing
- Late September -Funding Agreements Signed
- October 7th -Council Action on Committee Recommendations

PROS:

- Least labor intensive
- Fastest turn around, getting the money into the community quickly
- Agencies were previously vetted and found to fit the JHSSF criteria

CONS:

- Unfunded amounts are not necessarily the most pressing need
- Would provide funding to some projects that the Committee did not find appropriate
- Agencies might have already found funding or reprioritized their needs

Scenario 3 - Previously Considered 2020 Applicants Only

In 2020, there were 37 timely applications. During the initial Review of Applications Meeting, 7 were dismissed by the Committee as ineligible or outside the JHSSF criteria. 30 were considered by the Committee for funding during the Preallocation Committee Meeting. From these agency's requests, \$321,698 was left unfunded. Council staff can create a shortened version of the traditional application, designed to capture an update on the agency's needs, and solicit only these previously considered applicants.

Estimated Timeline

- September 8th -Solicit the shortened application from 30 agencies
- September 17th -Application due date
- September 23rd -Questions due to agencies
- September 29th -Answers from agencies due to Committee
- October 5th -Committee Preallocation Meeting
- October 8th -Committee Allocation Hearing
- Mid October -Funding Agreements signed
- October 21st - Council Action on Committee Recommendations

PROS:

- All agencies already vetted and applications would be brief, therefore faster process and less paperwork
- Committee would collect information on the most pressing need of these agencies
- Agencies could get funding before the end of the year

CONS:

- Not all local agencies would be considered
- Might not capture community's most pressing needs

Scenario 4 – A Hybrid Approach

The Committee might consider a hybrid approach to the Jack Hopkins – Recover Forward application process. In order to cast a wide net, all local nonprofits could be solicited, and the ones that have already applied in 2020 would submit a shortened application while new applicants would still complete the full application.

Estimated Timeline

- September 9th -Application solicitations go out
- September 28th -Application due date
- October 8th -Review of applications
- October 16th -Answers due from agencies
- October 22th -Preallocation Meeting
- October 26th -Allocation Hearing
- Early November-Funding Agreements Signed
- November 18th - Council Action on Committee Recommendations

PROS:

- Would cast the widest net
- Choose from many projects with the most pressing community needs
- Many applications will be brief so there will be less paperwork to digest
- Agencies could get funding before the end of the year

CONS:

- Increased workload for Committee as opposed to other options.

All 2020 JHSSF Applicants

Agency	Project	Requested Amount	Allocated Amount	Unfunded Amount
All Options Pregnancy Resource Center	Diaper Program	\$ 12,000.00	\$ 4,000.00	\$ 8,000.00
American Red Cross of Southeast Indiana	Home Fire Relief	\$ 15,000.00	\$ -	\$ 15,000.00
Amethyst House	Upgrades to Men's and Women's Houses	\$ 34,500.00	\$ 18,000.00	\$ 16,500.00
Artisan Alley	After-School Art Camp	\$ 3,000.00	\$ -	\$ 3,000.00
Big Brothers Big Sisters of Central Indiana	Strategic Planned Sustainability and Growth	\$ 30,000.00	\$ -	\$ 30,000.00
Bloomington Cooperative Living Inc	Repair Roof at 921 W 9th St	\$ 7,000.00	\$ -	\$ 7,000.00
Boys & Girls Club	Continued Operations of Clubs	\$ 24,000.00	\$ 15,000.00	\$ 9,000.00
Catholic Charities Bloomington	Trauma Expansion Grant	\$ 22,666.00	\$ 20,278.00	\$ 2,388.00
Centerstone	Security Communication System	\$ 44,750.00	\$ -	\$ 44,750.00
City Church for All Nations	CCFAN Outreach: Healing Hands Moving Truck Project	\$ 15,000.00	\$ -	\$ 15,000.00
Commuity Kitchen of Monroe County	Warehouse Pallet Shelving	\$ 8,113.00	\$ 8,113.00	\$ -
Courage to Change Sober Living	Fresh Start Fund	\$ 6,000.00	\$ 6,000.00	\$ -
El Centro Comunal Latino	Financial Assistance for Latino Residents during the Pandemic	\$ 10,000.00	\$ 10,000.00	\$ -
El Shadday and I, Inc	New Wheelchair Van Proposal	\$ 62,829.00	\$ -	\$ 62,829.00
Foundation of the Monroe County Community Schools	STEM to THEM	\$ 15,000.00	\$ -	\$ 15,000.00
Habitat for Humanity of Monroe County	Bridge Funding for Women Build	\$ 30,760.00	\$ 10,000.00	\$ 20,760.00
HealthNet Bloomington Health Center	Improving Oral Health of Low-Income Children and Adults	\$ 19,590.00	\$ 19,590.00	\$ -
Hoosier Hills Food Bank	Covid-19 Food Purchasing Project	\$ 30,000.00	\$ 30,000.00	\$ -
Human Delta (South Bend Code School)	South Bend Code School /Bloomington	\$ 36,000.00	\$ -	\$ 36,000.00
Life Designs	Services Intellectual and Developmental Disabilities	\$ 16,812.71	\$8,800.00	\$ 8,012.71
Made up Mind, Inc	MUM Community Center	\$ 18,900.00	\$0.00	\$ 18,900.00
Meals of Wheels	Electric Meal Transporters	\$ 7,260.00	\$7,260.00	\$ -
Middle Way House	Climate Control Panel	\$ 6,000.00	\$3,000.00	\$ 3,000.00
Monroe County CASA	Security and Educational Materials	\$ 9,637.36	\$1,620.00	\$ 8,017.36
Monroe County Health Department	Safe Sharps Disposal	\$ 8,648.62	\$ -	\$ 8,648.62
Monroe County United Ministries	Upgrades to Foster Kindergarten Readiness	\$ 24,228.80	\$ 16,000.00	\$ 8,228.80
Mother Hubbard's Cupboard	Bridge Funding	\$ 10,000.00	\$ 10,000.00	\$ -
New Hope for Families	Family Stability Program	\$ 25,000.00	\$ 13,000.00	\$ 12,000.00

Agency	Project	Requested Amount	Allocated Amount	Unfunded Amount
New Hope for Families and Catholic Charities	Therapeutic Play for At-Risk Families	\$ 20,273.00	\$ -	\$ 20,273.00
New Leaf - New Life	Transition Supportive Services	\$ 15,746.90	\$ 9,000.00	\$ 6,746.90
Pantry 279	Pantry 279 Long Term Sustainability	\$ 88,000.00	\$ 20,000.00	\$ 68,000.00
Planned Parenthood of Indiana and Kentucky	Colposcopy Equipment	\$ 11,134.00	\$ 11,134.00	\$ -
Safe Families for Children in Monroe County	Safe Families for Children in Bloomington, Indiana	\$ 30,000.00	\$ -	\$ 30,000.00
Shalom Center	20th Anniversary Upgrade	\$ 32,433.57	\$ 21,000.00	\$ 11,433.57
South Central Community Action Program	Covering Kids & Families	\$ 25,000.00	\$ 25,000.00	\$ -
St Vincent dePaul Society	COVID-19 Supplemental Back- Rent Program	\$ 15,000.00	\$ 15,000.00	\$ -
Wheeler Mission	Safety and Shelter During COVID-19 Crisis	\$ 32,688.00	\$ 17,000.00	\$ 15,688.00
TOTAL		\$ 822,970.96	\$ 318,795.00	\$ 504,175.96

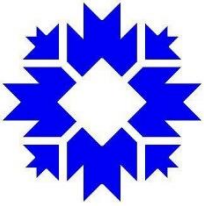
Unfunded Amount Left Over from Partially Funded Agencies

AGENCY	PROJECT	REQUEST	PRE-ALLOCATION AMOUNT	UNFUNDED	UNFUNDED PORTION OF PROJECT
All Options	Diaper Program	\$12,000.00	\$4,000.00	\$8,000.00	Diapers
Amethyst House	Upgrades to Men's and Women's Houses	\$34,500.00	\$18,000.00	\$16,500.00	1.)Women's Houses- Exterior Painting. 2.)Men's House - interior painting, replace doors and cabinets
Boys & Girls Club	Continued Operations of Clubs	\$24,000.00	\$15,000.00	\$9,000.00	Staffing for the Community Emergency Relief Camps
Catholic Charities	Trauma Expansion Grant	\$22,666.00	\$20,278.00	\$2,388.00	1.) Therapist Salary (partial). 2.)Eye Movement Desensitization and Reprocessing (EMDR) Training
Habitat for Humanity	Bridge Funding for Women Build	\$30,760.00	\$10,000.00	\$20,760.00	1.) Build Site Excavation and Foundation Construction. 2.)Move of the Encroaching Fence
Life Designs	Services Intellectual and Developmental Disabilities	\$16,812.71	\$8,800.00	\$8,012.71	1.) Residential Habilitation and Support Services. 2.)Group home direct support. Trips.
Middle Way House	Climate Control Panel	\$6,000.00	\$3,000.00	\$3,000.00	Climate Control Panel
Monroe County CASA	Security and Educational Materials	\$9,637.36	\$1,620.00	\$8,017.36	Red Rover Program (training and materials)
Monroe County United Ministeries	Upgrades to Foster Kindergarten Readiness	\$24,228.80	\$16,000.00	\$8,228.80	1.) Resource room updates. 2.)NAEYC Conference for directors. 3.)Professional Development credits for teachers
New Hope for Families	Family Stability Program	\$25,000.00	\$13,000.00	\$12,000.00	Nutritional Coordinator's hours to conduct cooking and nutritional classes 3.) Supplies like cook books, financial planning documents, parenting class materials, food, and other materials for learning
New Leaf New Life	Transition Supportive Services	\$15,746.90	\$9,000.00	\$6,746.90	1.) Expansion of hours for an existing staff member to run the pilot employee liaison program and develop training for volunteers. 2)Provide vital materials (loaner phones to call employers, non-slip shoes, work boots, etc.)
Pantry 279	Pantry 279 Long Term Sustainability	\$88,000.00	\$20,000.00	\$68,000.00	1.) Cargo truck or Executive director Compensation. 2.)Food Expenses (\$30,000). 3.)Refrigeration Equipment
Shalom Center	20th Anniversary Upgrade	\$32,433.57	\$21,000.00	\$11,433.57	1.) Patio Fence Upgrade. 2.) Camera Upgrades
Wheeler Mission	Safety and Shelter During COVID-19 Crisis	\$32,688.00	\$17,000.00	\$15,688.00	Support for Shelter Monitors
TOTAL		\$640,493.34	\$318,795.00	\$197,775.34	

Unfunded Amount from all Considered Agencies

AGENCY	PROJECT	REQUEST	ALLOCATION	UNFUNDED AMOUNT	UNFUNDED PROJECT
All Options	Diaper Program	\$12,000.00	\$4,000.00	\$8,000.00	Diapers
Amethyst House	Upgrades to Men's and Women's Houses	\$34,500.00	\$18,000.00	\$16,500.00	1.)Women's Houses- Exterior Painting. 2.)Men's House - interior painting, replace doors and cabinets
Artisan Alley	After-School Art Camp	\$3,000.00	\$0.00	\$3,000.00	After School Art Camp
Big Brothers Big Sisters	Strategic Planned Sustainability and Growth	\$30,000.00	\$0.00	\$30,000.00	Strategic Planned Sustainability and Growth
Bloomington Cooperative Living	Repair Roof at 921 W 9th St	\$7,000.00	\$0.00	\$7,000.00	Repair Roof at 921 W 9th St
Boys & Girls Club	Continued Operations of Clubs	\$24,000.00	\$15,000.00	\$9,000.00	Staffing for the Community Emergency Relief Camps
Catholic Charities	Trauma Expansion Grant	\$22,666.00	\$20,278.00	\$2,388.00	1.) Therapist Salary (partial). 2.)Eye Movement Desensitization and Reprocessing (EMDR) Training
Centerstone	Security Communication System	\$44,750.00	\$0.00	\$44,750.00	Security Communication System
Habitat for Humanity	Bridge Funding for Women Build	\$30,760.00	\$10,000.00	\$20,760.00	1.) Build Site Excavation and Foundation Construction. 2.)Move of the Encroaching Fence
Life Designs	Services Intellectual and Developmental Disabilities	\$16,812.71	\$8,800.00	\$8,012.71	1.) Residential Habilitation and Support Services. 2.)Group home direct support. Trips.
Made up Mind	MUM Community Center	\$18,900.00	\$0.00	\$18,900.00	WITHDREW APPLICATION
Middle Way House	Climate Control Panel	\$6,000.00	\$3,000.00	\$3,000.00	Climate Control Panel

AGENCY	PROJECT	REQUEST	ALLOCATION	UNFUNDED AMOUNT	UNFUNDED PROJECT
Monroe County CASA	Security and Educational Materials	\$9,637.36	\$1,620.00	\$8,017.36	Red Rover Program (training and materials)
Monroe County United Ministeries	Upgrades to Foster Kindergarten Readiness	\$24,228.80	\$16,000.00	\$8,228.80	1.) Resource room updates. 2.)NAEYC Conference for directors. 3.)Professional Development credits for teachers
New Hope for Families	Family Stability Program	\$25,000.00	\$13,000.00	\$12,000.00	2.)Expand Chef & Nutritional Coordinator's hours to conduct cooking and nutritional classes 3.) Supplies like cook books, financial planning documents,
New Hope for Families - Catholic Charities	Therapeutic Play for At-Risk Families	\$20,273.00	\$0.00	\$20,273.00	Therapeutic Play for At-Risk Families
New Leaf New Life	Transition Supportive Services	\$15,746.90	\$9,000.00	\$6,746.90	1.) Expansion of hours for an existing staff member to run the pilot employee liaison program and develop training for volunteers. 2)Provide vital materials ((loaner phones to call employers, non-slip shoes, work boots, etc.)
Pantry 279	Pantry 279 Long Term Sustainability	\$88,000.00	\$20,000.00	\$68,000.00	1.) Cargo truck or Executive director Compensation. 2.)Food Expenses (\$30,000). 3.)Refrigeration Equipment
Shalom Center	20th Anniversary Upgrade	\$32,433.57	\$21,000.00	\$11,433.57	1.) Patio Fence Upgrade. 2.) Camera Upgrades
Wheeler Mission	Safety and Shelter During COVID-19 Crisis	\$32,688.00	\$17,000.00	\$15,688.00	Support for Shelter Monitors
TOTAL		\$640,493.34	\$318,795.00	\$321,698.34	



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2020 GRANT APPLICATION

APPLICATION CHECKLIST

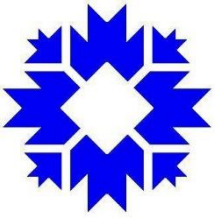
All applicants for **2020 Jack Hopkins funding** must submit the following:

- ✓ **COMPLETED APPLICATION FORM**
- ✓ **PROJECT BUDGET DETAILING THE USE OF HOPKINS FUND**
- ✓ **A YEAR-END FINANCIAL STATEMENT** including fund balances, total revenue and expenditures
- ✓ **SIGNED, WRITTEN ESTIMATES** if an agency is seeking funding for capital improvements
- ✓ **A MEMORANDUM OF UNDERSTANDING** signed by all agencies participating in an application for a Collaborative Project
- ✓ **501(c)(3) DOCUMENTATION** for any first-time applicant. (Agencies who have previously applied from Jack Hopkins funding do not need to provide this documentation.)

Incomplete applications will not be considered for funding.

ALL APPLICATIONS DUE BY **MONDAY, 30 MARCH, 4:00 PM.**
send to: council@bloomington.in.gov
with subject "**2020 JHSSF Application** - [agency name]

No late applications accepted.



**CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2020 GRANT APPLICATION**

AGENCY CONTACT INFORMATION

Lead Agency Name:

Address:

Phone:

E-Mail:

Website:

President of Board of Directors:

Name of Executive Director:

Phone:

E-Mail:

Name and Title of Person to Present Proposal to the Committee:

Phone:

E-Mail:

Name of Grant Writer:

Phone:

E-Mail:

AGENCY INFORMATION

Lead Agency:

Is the Lead Agency a 501(c)(3)? [] Yes [] No

Note: If your agency is a first-time applicant for Jack Hopkins funding, you must provide 501(c)(3) documentation with your application.

Number of Employees:

Full-Time	Part-Time	Volunteers

AGENCY MISSION STATEMENT (150 words or less)

Note to faith-based applicants: If your organization is a faith-based agency, please provide the mission statement of your proposed project, not your agency. Please further note: 1) Hopkins funds may never be used for inherently religious activity; 2) Any religious activity must be separate in time or place from Hopkins-funded activity; 3) Religious instruction cannot be a condition for the receipt of services; and 4) Any Hopkins program must be open to all without a faith test.

PROJECT INFORMATION

Project Name:

Total cost of project:

Requested amount of JHSSF funding:

Total number of City residents anticipated to be served by this project in 2020:

Total number of clients anticipated to be served by this project in 2020:

PROJECT SYNOPSIS (250 words or less)

Please provide a brief overview of your project. This synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

Address where project will be housed:

Do you own or have site control of the property at which the project is to take place?

Yes No N/A

If you are seeking funds for capital improvements to real estate and if you do not own the property at which the project the project will take place, please explain your long-term interest in the property. For example, how long has the project been housed at the site? Do you have a contract/option to purchase? If you rent, how long have you rented this property and what is the length of the lease? *Be prepared to provide a copy of your deed, purchase agreement, or lease agreement upon the Committee's request.*

Is the property zoned for your intended use? Yes No N/A
If "no," please explain:

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: Funds will not be disbursed until all requisite variances or approvals are obtained.

Is this a collaborative project? Yes No. If yes: List name(s) of agency partner(s):

If this is a collaborative project, please indicate: how your missions, operations and services do or will complement each other; the existing relationship between your agencies and how the level of communication and coordination will change as a result of the project; and any challenges and steps you plan to take to address those challenges.

PROJECT COSTS

Is this request for operational funds? Yes No

If "yes," indicate the nature of the operational request:

Pilot Bridge Collaborative None of the Preceding – General request for operational funds pursuant to 2020 funding guidelines.

Other Funds Expected for this Project (*Please indicate source, amount, and whether confirmed or pending*):

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

FISCAL LEVERAGING (*100 words or less*)

Describe how your project will leverage other resources, e.g., other funds, in-kind contributions, or volunteers.

FUNDING PRIORITIES -- RANKED

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, **will you be able to proceed with partial funding?**
[] Yes [] No

If “yes”, please provide an itemized list of program elements, ranked by priority and cost:

	Item	Cost
Priority #1		
Priority #2		
Priority #3		
Priority #4		
Priority #5		
Priority #6		
Priority #7		
TOTAL REQUESTED		

JACK HOPKINS FUNDING CRITERIA

NEED (200 words or less)

Explain how your project addresses: a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social service needs.

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2020 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

LONG-TERM BENEFITS (200 words or less)

Explain how your program will have broad and long-lasting benefits for our community.

OUTCOME INDICATORS (100 words or less)

Please describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with outcome indicators. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility.

OTHER COMMENTS *(500 words or less)*

Use this space to provide other information you think the Committee would find useful. Any additional comments should supplement, not restate, information provided in the foregoing.