

**MEMORANDUM**  
**Bloomington Common Council-Administration Committee**  
**Bloomington City Hall, 401 N. Morton Street, Bloomington, Indiana**  
**September 08, 2020**

*Per Executive Orders issued by the Governor, this meeting was conducted electronically*

NOTE: Formal minutes are not produced for committee meetings; however the following summarizes actions taken at the following meeting of Administration Committee

Meeting called to order: 5:01pm

**Chair:** Stephen Volan

**Councilmembers present:** Dave Rollo, Jim Sims, Stephen Volan, Sue Sgambelluri

**Councilmembers absent:** none

**City staff and officials present:** Becky Boustani, Stephen Lucas, Deputy Clerk Susan Stoll, Clerk Nicole Bolden

**Topics Discussed:**

1. Possible Code Updates
  - a. BMC Title 1-City Seal
  - b. BMC Title 2
    - i. Fiscal impact statements
    - ii. Board and Commission vacancies
    - iii. Process for public comment re: advanced sign-up
2. Speaker timers at council meetings
3. Additional topics for future meetings

**Meeting ended:** 6:02pm

Memorandum prepared by:  
Nicole Bolden, CLERK  
City of Bloomington