

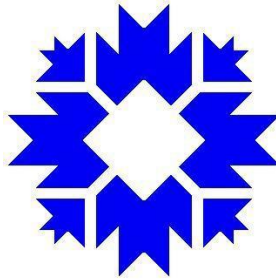
City of Bloomington Common Council

**Jack Hopkins Social Services Committee
Recover Forward**

Pre-Allocation Meeting

Thursday, 22 October 2020 - 6:00pm

Office of the Common Council
P.O. Box 100
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Bloomington, Indiana 47402
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AGENDA

BLOOMINGTON COMMON COUNCIL JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE

6:00 PM – 22 October 2020

Meeting link:

<https://bloomington.zoom.us/j/93087288228?pwd=dzZxOW9hUjI4cEtoVWF0NStYTnQzUT09>

PRE-ALLOCATION MEETING

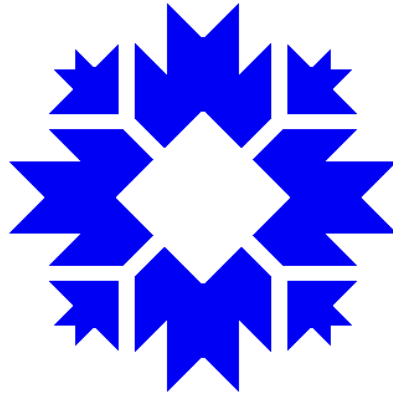
- I. **Goal of Pre-Allocation Meeting:** Recommendations for Allocation Hearing on 26 October.
- II. **Review of Individual and Averaged Allocations**
 - **Motion to Approve Pre-Allocation Recommendations**
- III. **Next Meeting:** Allocation Hearing: Monday, 26 October 2020, 6:00pm
- IV. **Adjournment**

Statement on public meetings during public health emergency:

As a result of [Executive Orders](#) issued by the Governor, the Council and its committees may adjust normal meeting procedures to adhere to guidance provided by state officials. These adjustments may include:

- allowing members of the Council or its committees to participate in meetings electronically;
- posting notices and agendas for meetings solely by electronic means;
- using electronic meeting platforms to allow for remote public attendance and participation (when possible);
- encouraging the public to watch meetings via Community Access Television Services broadcast or livestream, and encouraging remote submissions of public comment (via email, to council@bloomington.in.gov).

Please check <https://bloomington.in.gov/council> for the most up-to-date information about how the public can access Council meetings during the public health emergency.



**City of Bloomington
Common Council**

2020 Jack Hopkins-Recover Forward

Agency Questions and Answers

All-Options Pregnancy Resource Center

Amount Requested

\$4,450

Project

Supplies for Local Families

Please identify any funding you've received or been awarded for any requested item since the submission of your application.

We have not received any funding for any of these requested items since the submission of our application.

Please elaborate on the timeframe that expenditures will occur for this project.

We would likely purchase all supplies within the first month of receiving funding; we have adequate storage space and buying in bulk will allow us to take advantage of lower pricing.

Please describe when you plan to submit claims for reimbursement.

We can submit claims for reimbursement upon spending the funds; within one month of receiving them.

Amethyst House

Amount Requested

\$25,000

Project

Residential Bridge Funding

Please identify any funding you've received or been awarded for any requested item since the submission of your application.

We have received our CARES grant funding. We were awarded \$1,380 to be applied to case manager's salaries for a November and December 2020.

Please elaborate on the timeframe that expenditures will occur for this project.

November and December 2020

Please describe when you plan to submit claims for reimbursement.

We will submit claims by the 10th of December for November salaries and the 10th of January for December salaries

Thank you for providing a project budget with your application. The committee requests further details regarding the salaries listed. What is the hourly rate of compensation for each position and for which months would Jack Hopkins funding be used to cover personnel?

Our case managers are paid an average of \$15.00 per hour and our full time residential techs are paid \$14 per hour. We are asking for funding for November and December 2020.

Big Brothers Big Sisters

Amount Requested

\$38,000

Project

Lessening the Effect of ACEs

Please identify any funding you've received or been awarded for any requested item since the submission of your application.

Sophia Travis (due to receive this week) \$5,101

Please elaborate on the timeframe that expenditures will occur for this project.

These are ongoing costs that are incurred during our normal daily activities. Big Brothers Big Sisters is free to all families and all volunteers, so there is no income generated during the course of serving our youth. We have an approximate \$35k per month run rate to fund our programs including employee costs, rent, national dues, activities, and insurances. The money we receive would be used to continue to fund our existing program.

Please describe when you plan to submit claims for reimbursement.

We can submit claims on a monthly basis that would include a portion of our payroll and monthly expenses until all monies are spent down.

How would Jack Hopkins funds be used? Personnel? Supplies? Please provide a detailed project budget.

These funds would be used for all personnel and all costs associated with running our agency. We could provide a monthly Management Accounting report to show how monies would be used until all funds are depleted. Because we have not altered what we do, nor do we have any opportunities for any special projects at this time, we need this funding for the agency for services we provide, especially during a time where our services are needed the most. Due to the pandemic, we have been unable to access the unrestricted funds necessary to keep the agency moving forward (specifically for payroll). With an approximate \$100k shortfall in unrestricted funds we would normally have in a non-pandemic year, it's imperative that we receive some type of funding to help our 47-year old agency continue to do the important work we do for our most vulnerable families.

Big Brother-Big Sister Project Budget

One to One Mentoring Programming pairs volunteers with Bigs	
Item	Cost
Volunteer Recruitment - staff time	\$42,000.00
Volunteer Expenses Background Checks with Fingerprints	\$15,000.00
Staff salaries excluding supervision	\$192,000.00
Program Supplies and Activities	\$20,000.00
Liability Insurance	\$25,000.00
National Dues	\$16,000.00
Rent	\$24,000.00
Technology Fee & Expenses	\$15,000.00
Professional & Accounting Fees	\$24,000.00
Training for Staff	\$10,000.00
Request Total	\$383,000.00

How would your agency proceed with partial funding? Please provide an itemized list of program elements, ranked by priority and cost.

Any portion of personnel cost - \$259,284

Rent - \$24,000

Utilities - \$10,800

Program Expense - \$45,000

Boys & Girls Clubs

Amount Requested

\$24,000

Project

Youth Pod School Age Childcare

Please identify any funding you've received or been awarded for any requested item since the submission of your application.

No new funding from the entities listed in the application. We are going to be going to individual donors to support the youth pods in the last quarter.

Please elaborate on the timeframe that expenditures will occur for this project.

All expenditures are planned to occur in 2020

Please describe when you plan to submit claims for reimbursement.

We could submit claims as soon as grant funding was awarded. We would submit a claim as frequently as every two weeks that will coincide with our pay periods.

How would Jack Hopkins funds be used? Personnel? Supplies? Please provide a detailed project budget. \$10,000 would be spent on personnel (see attached for more detail), \$10,000 on continuing operations (which includes utilities, rent, and facility costs), \$2,000 on PPE and Supplies (including masks, gloves, laundry, cleaning supplies and staff, and program supply materials such as paper, pencils, etc.) and \$2,000 on Food (which includes daily snacks for all kids served).

The committee requests further details regarding the salaries listed. What is the hourly rate of compensation for each position and for which months would Jack Hopkins funding be used to cover personnel? Funding would cover personnel for the last 9 weeks of 2020 - November and December. Information about the details of the salaries are attached.

Boys & Girls Club - Employment Costs (November and December 2020)

Item	Weekly	Weeks	Total Costs	Notes
Unit Director	\$800.00	9	\$21,600.00	\$20 an hour for 40 hours a week
Program Director	\$600.00	9	\$48,600.00	\$15 an hour for 40 hours a week
Pod Leads	\$260.00	9	\$60,840.00	\$13 an hour for 20 hours a week
Pod Support Staff	\$220.00	9	\$102,960.00	\$11 an hour for 20 hours a week
		Total	\$234,000.00	

Catholic Charities

Amount Requested

\$2,014.23

Project

Safe Workspace Project

Please identify any funding you've received or been awarded for any requested item since the submission of your application.

We have NOT received or been awarded funding for the requested items.

Please elaborate on the timeframe that expenditures will occur for this project.

We have gone ahead and purchased 12 large and 2 small purifiers. We purchase 6 more large and small purifiers as soon as awarded the grant. The balance are cleaning supplies that will have a monthly cost for the rest of the year.

Please describe when you plan to submit claims for reimbursement.

We will submit claims by December 1 and then quarterly for the balance

Centerstone

Amount Requested

\$18,900

Project

Permanent Supportive Housing

Please identify any funding you've received or been awarded for any requested item since the submission of your application.

To date, we have not received any funding for items submitted for the consideration of the Jack Hopkins Social Services Committee.

Please elaborate on the timeframe that expenditures will occur for this project.

We anticipate that all expenditures will be incurred in the month of November 2020, in order to ensure that all equipment is ordered, installed, and tested prior to our residents' occupancy of the building.

Please describe when you plan to submit claims for reimbursement.

The claim for all awarded funding will be submitted by December 31st, 2020.

Courage to Change – Sober Living

Amount Requested

\$4,438.56

Project

Case/House Manager Salaries

Please identify any funding you've received or been awarded for any requested item since the submission of your application.

We have not been awarded any funding for these extra hours since we applied for this grant

Please elaborate on the timeframe that expenditures will occur for this project.

United Way gave us funding for extra hours for our two house managers. The funding is to be used by December 2020 or before. Because our house managers have been working extra hours as explained in our grant application, the funding given to us by United Way will be used by October. Funding for extra hours if funded by Jack Hopkins will be used for November 2020 through April 2021. Normally Jack Hopkins is a six month grant cycle (unless an extension is requested) so we assumed the same would be true for the Recover Forward Grant.

Please describe when you plan to submit claims for reimbursement.

We would submit claims monthly. We will submit photocopies of the check stubs showing we have paid our house managers for the extra hours.

Habitat for Humanity of Monroe County

Amount Requested

\$21,185

Project

Lumber for Construction

Please identify any funding you've received or been awarded for any requested item since the submission of your application.

We have not received any additional funding for requested items on this build. However, Habitat is in the process of applying for \$40,000 in HUD HOME funding through the city of Bloomington. In addition, a recent fundraiser has generated approximately \$36,000 in private donations that will be used to help sponsor this build. Our current estimate of total construction costs for this home is \$85,000.

Please elaborate on the timeframe that expenditures will occur for this project.

If successful in securing HOME funds through the city, the Spring St. build will begin the first week of December. The floor system, walls and roof will be completed by the end of January, 2021, barring poor weather.

Please describe when you plan to submit claims for reimbursement.

The Jack Hopkins grant will be used to offset the increase in lumber prices. Following the completion of the roof by the end of January, Habitat will submit one claim for the entire amount of the award.

Can you further define how this project would impact clients beyond the 5 residents, how would it help the agency serve other clients (e.g. avoiding other foreclosures)?

In addition to the family of five served directly by construction of the new, affordable home at 406 N. Spring, 18 households currently enrolled in the Habitat program will be a step closer to building their Habitat homes. Habitat is also committed to keeping the house at 406 N. Spring St. affordable over the long term. If the initial homeowners decide to sell the home for any reason, Habitat retains the first right of refusal for the life of the mortgage. Our Habitat affiliate buys back about two houses per year, renovates as needed, and sells the home to a second low-income household with an affordable mortgage.

Habitat has granted mortgage loan forbearance to ten families unable to pay their mortgages since April. This has reduced our revenue by \$1,900 per month, which is 3.7% of Habitat's monthly mortgage revenue. Combined with a current mortgage delinquency rate of 7%, Habitat's monthly budget shortfall is \$5,300. To make up for this shortfall, more donation dollars are being used to keep Habitat homeowners in their homes than in any time in the past, leaving gaps in construction spending just as lumber prices skyrocket. The Jack Hopkins award would help offset the shortfall and guarantee that the next Habitat home gets built. With our model of building one home at a time, Habitat for Humanity of Monroe County has housed 775 people, including over 440 children, since 1988

HealthNet Bloomington

Amount Requested

\$5,518.98

Project

COVID-Risk Mitigation

Please identify any funding you've received or been awarded for any requested item since the submission of your application.

This is a very straight forward application in which we have requested three patient exam room air purifiers and replacement filters. This is a one-time investment to increase the safety of the clinic by taking additional steps to minimize COVID exposure risk for patients and staff. We have received no additional funding for this purpose since the submission of this application.

Please elaborate on the timeframe that expenditures will occur for this project.

If we are awarded this grant, we will immediately order the three air purifiers and filters.

Please describe when you plan to submit claims for reimbursement.

We expect to receive the items within 30 days of the order and would submit the claim for reimbursement immediately upon receiving the items. Alternatively, we could submit the claim immediately upon placing the order and paying for the items.

As we enter the “double whammy” of flu season on top of the COVID pandemic, taking every step to ensure the safety of our patient and staff is paramount. Thank you for this opportunity to add an additional layer of protection for our sickest patients and the employees that care for them. We appreciate your consideration!

Hotels for Homeless

Amount Requested

\$18,600

Project

**Keeping Women &
Children Out of the Cold**

Please identify any funding you've received or been awarded for any requested item since the submission of your application.

At this time we are awaiting the disbursement of the Indiana CTSI Trailblazer Award Grant. We received the award but as it is a research based, collaborative effort with the IU Center for Collaborative Systems Change we are required to have IRB approval before the disbursement can be made. We expect this to happen within the next few weeks.

We have also received funding from private donations as well as fundraisers during this period, and we will continue to seek other funding opportunities to bolster our program and this project.

Please elaborate on the timeframe that expenditures will occur for this project.

Our plan for this project is to implement it as soon as possible, to provide rooms during the upcoming frigid winter weather. As such we would make the hotel payments all within the next few months, November-February. We are working with hotel management to put together a payment system so that we may receive discounted rates for paying weekly, monthly or more and in return they will be guaranteed a set amount of rooms filled/paid by us for that time period. The current plan is to pay for 5 rooms for a month each for a total of 4 months, at the beginning of each month starting in November. Of course, depending on disbursement of funding, availability of hotel rooms, participant availability and other factors, this timeline is subject to change but the funding will always be directed toward the payment of hotel rooms for families in need.

Please describe when you plan to submit claims for reimbursement.

After each expenditure we will submit a claim with a copy of the receipt of payment to the hotel. As stated above, this will likely be for each 1 month period (pending the agreement with hotel management), at the beginning of each month November through February.

How has the agency evolved as an organization over the past few months, and how have they shifted to adjust emerging needs during COVID?

Our organization started in March in direct response to the need for safe shelter for people experiencing homelessness due to Covid and to fill the gaps in the existing systems of care. Over the past 6 months we have evolved to become a low barrier, housing first shelter option for anyone in need. However, our primary focus has always been to help those most vulnerable and at risk of infection- elderly, people with pre-existing conditions such as cancers, autoimmune disorders and lung and breathing conditions, those with mental and physical disabilities and families with children. With the closure of Wheeler women's shelter, the increase in evictions, and the affordable housing crisis in Bloomington, we are now trying to pivot to prioritize serving women and families with children, while also helping those most vulnerable health wise and recognizing that the need for safe shelter in Bloomington is ever evolving and rapidly increasing.

Are you working (integrating) with other local services and shelters?

Currently we work directly with several area services and organizations. We are partnered with Pantry 279 and Community Kitchen to provide meal and pantry box deliveries to participants. We work closely with Shalom, Wheeler and New Hope to offer shelter and services when we aren't able to. We are fiscally sponsored through and have a very strong relationship with the staff and board members of New Leaf-New Life. We also coordinate with, receive referrals from and provide referrals to Area 10 Agency on Aging, Township Trustees, Centerstone, Stone Belt, BHA, Amethyst House, Middle Way House, Indiana Recovery Alliance, Courage to Change Sober Living, SCCAP, MCUM, City Church, All Options Pregnancy Resource Center, Hannah House, Southern Indiana Center for Independent Living and the very active Monroe County Mutual Aid Facebook group, just to name a few. One of our priorities and something we do for all of our participants, as well as for everyone on our waiting list, is provide a list of area, state and national resources so that they may connect with other options to help meet their needs. We also provide one on one assistance with applications, appointments, interviews, etc for any of the other resources that participants might be interested in using. We know as a small, local organization we aren't able to completely cover everyone's needs but if we can break down the barriers and help make it easier for them to gain access, we will do everything we can to help them utilize available services.

How would the agency utilize partial funding?

If partial funding was received we would tailor/scale down our project to be able to accommodate as many room payments as possible, thus serving as many families as possible, within the funding budget available. We will be combining any funding received, either full or partial, with funding from other sources such as private donations, fundraising events, and expected grants to complete this project and create a sustainable version that can be repeated year after year.

What are the criteria to receive services from your agency?

The only criteria to receive services from Hotels for Homeless is that the person(s) must be experiencing homelessness at the time of service. As an organization built on low barrier, housing first principles, we make it as simple as possible for someone to receive help. Upon application to the program we find out as much information as we can about the person or family, their current situation and how we may be able to provide help, but their answers will not exclude them from service. We ask about where they're currently living, if they're receiving help from other services, if they have health concerns we should know about, if there are children, elderly, or people with disabilities. We ask about income, jobs, substance use, pets, family support, if they have a working vehicle, unemployment status, social security status, etc. We use this information to assess their needs and add them to our waiting list for services. While we are accepting anyone in need and adding them to our waiting list, our primary focus currently is providing assistance to those with serious illness and disability, as well as families with children

How would the agency work with the city's reimbursement requirements (i.e., city will not pay for expenses in advance).

Our plan is to use funding from other sources (impending grant disbursements, donations and fundraisers) to pay in advance for the hotel rooms, and then submit hotel payment receipts for reimbursement from the city specifically for this project.

Indiana Recovery Alliance

Amount Requested

\$20,000

Project

Support Funds

Please identify any funding you've received or been awarded for any requested item since the submission of your application.

We have not received or been awarded any funding for any requested items since the application was submitted.

Please elaborate on the timeframe that expenditures will occur for this project.

The Naloxone funding will be spent by February 28th, 2021

The payroll funding will be spent by February 28th, 2021

Please describe when you plan to submit claims for reimbursement.

We plan to submit a single claim for reimbursement, on February 28th, 2021

The committee requests further details regarding the salaries listed. What is the hourly rate of compensation for each position and for which months would Jack Hopkins funding be used to cover personnel?

Program Director makes \$17.30/hr

SSP Manager makes \$17.30/hr

Jack Hopkins funding would be used to cover personnel for December 2020, January 2021 and part of February 2021.

LIFEDesigns

Amount Requested

\$15,000

Project

PPE for Disability Services

Please identify any funding you've received or been awarded for any requested item since the submission of your application.

We have not received any funding for any of the requested items since the submission of our application.

Please elaborate on the timeframe that expenditures will occur for this project.

We expect some products to have limited availability, and we will need to purchase at the time they are in stock. Upon receiving notice of funding, we plan to begin making purchases of products available. We expect to use the amount of products we've requested over a period of approximately 6 months. We expect to have expended all of the funds and purchased the products by April 2021.

Please describe when you plan to submit claims for reimbursement.

We plan to submit claims for reimbursement monthly as they occur, and all prior to the deadline May 19, 2021.

Meals on Wheels

Amount Requested

\$10,000

Project

Medically Tailored Meals

Please identify any funding you've received or been awarded for any requested item since the submission of your application.

We have just received a \$10,000 grant from Smithville Charitable Foundation along with several small gifts from individuals. Other potential funders listed have not yet opened their grant period for the 2021 timeframe.

Please elaborate on the timeframe that expenditures will occur for this project.

This is an ongoing project and operates year-round. For this request, we will designate January and February, 2021 as the two-month timeframe described in our proposal, with meals delivered and expenses incurred during that time.

Please describe when you plan to submit claims for reimbursement.

Reimbursement requests for January will be submitted in February, 2021 and reimbursement requests for February in March, 2021. We do have a little bit of flexibility in the timing, so if it is more convenient for the committee that the funds be designated for different months and reimbursement adjusted accordingly, we are willing to do so.

Middle Way House

Amount Requested

\$10,000

Project

On-going PPE Costs

Please identify any funding you've received or been awarded for any requested item since the submission of your application.

No additional funding has been requested for these specific expenses at this time.

Please elaborate on the timeframe that expenditures will occur for this project.

The funds requested would likely be expended between April and October of 2021, based on tracking of PPE costs during the first 6 months of the organizations adjustment to COVID precautions and procedure

Please describe when you plan to submit claims for reimbursement.

Claims would likely be submitted on a bimonthly basis.

Please provide a separate project budget with as much detail as possible

See cost tracking of similar items as attached.

Elaborate on what technology upgrades the agency is requesting

The agency is still in need of web cameras and additional new computers to replace failing desktops that are over a decade old. Many have been replaced over the last several years but more are needed

Project Budget for Middle Way House

Item Description	Qty	Amount
Calviwipes	3	\$41.67
Toilet tissue	5	\$317.97
Foaming soap	3	\$260.12
Thumb drives	3	\$17.37
Paper towel	7	\$227.37
Keyboard/mouse	1	\$39.98
Paper towels	7	\$356.37
Toilet tissue	2	\$152.73
single use masks- shelter	2	\$51.40
single use masks-the rise	4	\$102.80
single use masks-the rise	4	\$102.80
paper towels-rise	2	\$93.76
added tables for youth program-social distancing	2	\$79.98
stock up on mask from chambers	1	\$5.00
stock up on mask from chambers	1	\$5.00
magic erasers	1	\$6.97
batteries for touch free	2	\$7.99
reusable spray bottles for bleach	2	\$18.96
clean air freshener	1	\$21.99

Paper towels	20	\$23.53
hand sanitizer	1	\$25.00
face shields for employees	1	\$25.38
face shields for employees	1	\$25.38
batteries/sati station	2	\$25.65
disposable gloves	1	\$27.02
Bleach toilet cleaner	12	\$29.91
Cut resistant gloves	2	\$36.36
disposable mask for visitors	1	\$39.46
forehead thermometers to test temps	2	\$39.98
camera for CIS to participate in zoom meetings for social distancing	6	\$239.94
Computer webcam due to social distancing	1	\$39.99
Gloves-med	4	\$40.20
Baby wipes	1	\$40.40
Multi-purpose cleaner	2	\$42.58
Mop/bucket for rise	1	\$45.99
Clorox bleach	3	\$46.65
face shields for employees	2	\$50.76
Face shields	2	\$50.76
face shields for employees	2	\$50.76
reusable cleaning cloth	2	\$51.21
desk top phones to adhere to social distancing	2	\$69.96
Joann fabric-to make reusable masks for rise residents	1	\$71.28
desk top phones to adhere to social distancing set forth by government	2	\$74.90
disposable mask for visitors	150	\$89.73
Bleach cleaner	3	91.58
N95 face mask	2	\$96.28
Face Mask	4	\$102.24
desk top phones to adhere to social distancing set forth by government	3	\$112.29
Cleaning supplies for Youth Program	1	\$112.63
Scott foaming hand cleaner	2	\$341.00
Computer to adhere to social distancing set forth by government	1	\$153.97
face shields for employees	20	\$171.16
face mask	6	\$173.34
Touch-free hand sanitizer machine	8	\$660.00
forehead no touch thermometers	4	\$192.60
chrome books to allow social distancing to work at home	2	\$450.00
Bleach cleaner		79.95
N95 face mask		6.97
Face Mask		71.97
disposable mask for visitors		77.97
three desktops to replace failing	3	\$1,950.00
Paper towels	7	\$356.37
Toilet tissue	2	\$152.73
single use masks-Greene county	2	\$51.40

single use masks-the rise	8	\$205.60
single use masks-the rise	4	\$102.80
paper towels-rise	2	\$93.76
Calviwipes	3	\$41.67
Toilet tissue	5	\$317.97
Foaming soap	3	\$260.12
Thumb drives	3	\$52.11
Paper towel	7	\$227.37
Keyboard/mouse	1	\$80.00
		\$9,998.86

Monroe County Humane Association

Amount Requested

\$2,000

Project

Emergency Housing for Pets

Please identify any funding you have received or been awarded for any requested item since the submission of your application

We have not received or been awarded any funding for the requested assistance with emergency housing of family pets.

Please elaborate on the timeframe that expenditures will occur for this project

We believe this will be an ongoing issue for our community for the foreseeable future. We have housed 12 family pets since our campus opened on April 26, 2020. Demand for emergency pet housing has doubled in the last month. Once funding is approved, we will immediately begin to utilize the Jack Hopkins Grant to underwrite/supplement families who have placed their family pets with us in emergency housing.

Please describe when you plan to submit claims for reimbursement.

If our grant is approved, we are willing to submit claims on a monthly basis if that meets the needs and timeline and ability of the Jack Hopkins Committee to review and release funds.

Please provide a detailed project budget, what exactly would grant money be used for?

Grant funding will be used to provide direct boarding and care of pets whose owners have run into housing issues such as evictions or in the case of the homeless, the approaching cold weather. This direct boarding and care includes housing, food, needed vaccines, basic animal care. Our average for this housing and care is \$100 per animal.

Please clarify what service will be provided, housing for pets or housing for families that will allow them to keep their pets with them?

The emergency housing will be for family pets only. By providing this service, families can obtain needed housing assistance without fear of their family pets being 'lost' to them by submission to the animal shelter for re-homing.

Monroe County United Ministries

Amount Requested

\$23,500

Project

Building up Monroe County Residents

Please identify any funding you've received or been awarded for any requested item since the submission of your application.

None

Please elaborate on the timeframe that expenditures will occur for this project.

Once the grant award has been received, we will promptly begin purchasing items for Priority #1 and Priority #3. Items for Priority #2 will be purchased throughout the first four months of 2021. As for Priority #4, we will begin searching for an additional staff member for our Self-Sufficiency Center team once we find out if we are awarded funding.

Please describe when you plan to submit claims for reimbursement.

We will submit for reimbursement as the purchases are made, staff have been hired, and according to the reimbursement calendar set up by the City of Bloomington and the Jack Hopkins Council.

The committee requests further details regarding the salaries listed. What is the hourly rate of compensation for each position and for which months would Jack Hopkins funding be used to cover personnel?

The hourly rate for a direct services coach at MCUM is \$14.50. We anticipate need for this staff person in the equivalent of 21 weeks, which would span from about January – April of 2021, after which we can begin to incorporate the salary into our cash flow or can reduce the number of hours needed for this role – whichever circumstances at the time are most appropriate.

Please provide a project budget with as much detail as possible

Project Budget -Building up Monroe County		
	Vender	
Revenue		
Jack Hopkins Social Services Funding		\$ 23,500.00
<i>Total</i>		\$ 23,500.00
Expenses		
Restocking the cleaning & hygiene closet	Dollar Tree	\$ 2,500.00
Food for Compass meals and snacks	Wabash Food Services	\$ 7,000.00
Wall-mounted safe for after-hours food pick-up		\$ 1,500.00
Extra staff for the SSC direct service portion		\$ 12,500.00
<i>Total</i>		\$ 23,500.00

Mother Hubbard's Cupboard

Amount Requested

\$25,000

Project

Winter Preparation and Staff Support

Please identify any funding you've received or been awarded for any requested item since the submission of your application.

None

Please elaborate on the timeframe that expenditures will occur for this project.

We will purchase items ASAP- the weather is turning and we will need these items very soon.

Please describe when you plan to submit claims for reimbursement.

As soon as we can.

The committee requests further details regarding the salaries listed. What is the hourly rate of compensation for each position and for which months would Jack Hopkins funding be used to cover personnel?

The salary support will be used to cover our temporary staff for the rest of the year, at \$3,600 per pay period (\$15/hr plus \$175 hazard pay/period), with 5 pay periods remaining.

Does MHC plan to retain any purchased winter clothing or would it belong to the staff/volunteers?

The clothing purchased will be for each person's size, so retaining the clothing for The Hub would be unlikely. In addition to its being sized to individuals, the clothing will most likely be significantly worn by the end of the winter and spring. At the start of the pandemic in March this year, we moved our services outside. Staff members stood out in the cold weather in their own clothing, much of which was noticeably worn by the end of the spring- only 2/3 months of outdoor work in the cold. The items requested are made for outdoor work, so hopefully they will be more durable for the season, however, it can be expected that they will be significantly worn.

New Hope for Families

Amount Requested

\$30,000

Project

Strong Healthy Families

No Response Received

Please identify any funding you've received or been awarded for any requested item since the submission of your application.

Please elaborate on the timeframe that expenditures will occur for this project.

Please describe when you plan to submit claims for reimbursement.

For which months would Jack Hopkins funding be used to cover personnel?

New Leaf – New Life

Amount Requested

\$9,540

Project

Re-Entry Support & Direct Service

Please identify any funding you've received or been awarded for any requested item since the submission of your application.

Since we've applied for this grant, we've been awarded a few funds related to this project, but we also over-predicted a few funds that we believed we would obtain. The table below outlines the funds we've been awarded for certain items requested for this project – however, please note that it does not contain all items we've requested for this project, only items we have received funds to support:

Project Item	Total Expense	Other Grant Support	Provided by:	Total JHRF "Ask"
Re-Entry Liaison	\$9,360	\$5,940	CDBG COVID Grant	\$3,420.00
Re-Entry Mentor	\$9,360	\$6,980	CDBG COVID Grant	\$2,380.00
Food Bank	\$1,000	\$500	Sophia Travis Grant	\$500
Hygiene Kits	\$273.90	\$200	Bloomington Board of Realtors	\$73.90

Additionally, when we originally applied for this grant, we had assumed we would be awarded \$2,400 from the Community Development Block Grant (CDBG) COVID to purchase direct service supplies. This did not come to fruition, so we're lacking revenue to purchase the supplies listed in the grant request.

Please elaborate on the timeframe that expenditures will occur for this project.

Below is a table depicting the timeframe for which we would use the funds if awarded in full:

	November '20	December '20	January '21	February '21	March '21	April '21	TOTAL
Re-Entry Liaison (payroll)	\$285	\$570	\$570	\$570	\$855	\$570	\$3,420
Re-Entry Mentor (payroll)		\$432	\$432	\$432	\$648	\$436	\$2,380
All Direct Service Supplies	\$3,668.20						\$3668.20

Please describe when you plan to submit claims for reimbursement.

Claims for reimbursement will be submitted at the end of each month, on the due date specified in the Jack Hopkins claim schedule.

Please let me know if you have any further questions or concerns. From all of us at New Leaf, New Life – thank you for your consideration!

Planned Parenthood

Amount Requested

\$10,000

Project

Contraception and Preventative Care

Please identify any funding you've received or been awarded for any requested item since the submission of your application.

The only funding PPINK has secured specifically restricted for patient financial assistance in Bloomington is the \$5,900 Sophia Travis Community Service Grant. Although this is the only funding secured specifically for patient financial assistance in Bloomington, PPINK stewards a large pool of individual donors who collectively contribute nearly 25 percent of our total operating budget. As an organization, we serve all Hoosiers and Kentuckians, and we operate 17 health centers between both states. Nearly all of our individual donors provide unrestricted support, and PPINK strategically splits up individual donations to subsidize operations and to provide patient financial assistance throughout all 17 health centers as equitably as possible. In our grant application, we reported that \$25,000 has been secured from individual donors, which represents the annual average amount of unrestricted gifts we can allocate for patient financial assistance in Bloomington.

Please elaborate on the timeframe that expenditures will occur for this project.

PPINK's health center in Bloomington is open year-round, and we administer patient financial assistance continuously as it's made available. As soon as a grant agreement is signed, PPINK can begin subsidizing care for patients who demonstrate financial need (as evidenced through an application for patient financial assistance). On our grant proposal, our projections for total number of patients served represent the total number of patients for whom we can provide financial assistance over 12 months. However, a grant of \$10,000 would likely be expended in three-to-four months. The level of financial assistance needed by each patient varies greatly by what health service(s) they are seeking, so it is impossible to predict an exact timeline for when expenditures will occur.

Please describe when you plan to submit claims for reimbursement.

Once a grant contract is signed, PPINK will create a special code in our medical records/billing system, NextGen. PPINK's health center staff in Bloomington will then be instructed to use the special Jack Hopkins code when subsidizing care for qualifying patients. PPINK will then submit a monthly statement of the previous months' use of the Jack Hopkins code for reimbursement. We will set a limit on the code to match the amount of the grant to ensure we don't accidentally overspend. HIPPA restrictions don't allow us to reveal any personal patient information, though our monthly statement can include basic demographics of patients served and the services for which they received financial assistance.

Refugee Support Network

Amount Requested

\$5,000

Project

Supporting Bloomington Refugees

Please identify any funding you've received or been awarded for any requested item since the submission of your application.

No additional funding has been awarded since the submission of our application.

Please elaborate on the timeframe that expenditures will occur for this project.

Our project expenditures will begin as funding is awarded in November and December. We will continue to allocate funds for this project through the first quarter of 2021.

Please describe when you plan to submit claims for reimbursement.

We will submit claims for reimbursement once a month. We track any medical or rent assistance to our clients each month and will submit our claim at the end of each month.

Elaborate on what "medical support" entails and how these funds would be distributed.

Medical support includes medical expenses that our clients face and cannot fully finance themselves, including medical, dental, optometry, and trauma counseling. In our initial meetings with clients, we work with them to see if they are eligible for, or on Indiana Emergency Medicaid (which offers limited coverage). When needed, we introduce them to HealthNet Bloomington (formerly Volunteers in Medicine), who assists them with coordinating routine preventative care as well as referrals to specialists. When large bills come up, typically from urgent Emergency room visits, we work with clients to see if the medical provider has a financial assistance program, such as IU Financial Assistance Program. Sometimes, a client is not eligible for such support or incurred the expense prior to enrollment on emergency Medicaid. We also work with other organizations such as El Centro, to see if they can provide some assistance. After these steps, we can provide limited direct assistance. Recently we have supported a client with a \$500 partial down payment for a surgical procedure. Funds from this program will also help pay for recent emergency room visits for two clients that had no other savings to pay their bills. Funds for medical expenses are paid from our accounts directly to the medical center to ensure that the funds are being used appropriately.

The Committee is not familiar with the Refugee Support Network and any information you can provide about the organization would be helpful.

The Refugee Support Network (RSN), formerly known as the Bloomington Refugee Support Network, is a 501(c)(3) non-profit organization. This all-volunteer group supports asylum seekers, refugees, and other displaced immigrants in our community, through public education, coordination with other agencies, and direct client support, with a goal of helping our clients quickly become self-sufficient and contributing to our society. Our coordinators work with the client, to understand their family situation, work status,

where they are on the path towards citizenship, do they have legal representation, their ability to meet basic needs of rent, utilities, transportation, and overall adjustment to life in Bloomington. In our experience, client families are often nervous and traumatized from violence experienced in their home countries or after they fled their homes. Existing immigration law states asylum seekers cannot apply for a work authorization for several months after their application is submitted. But they still need to support themselves and their families during this time. In addition to supporting payment of immigration fees, RSN also supports clients by providing transportation to local resource agencies and attorney meetings in Chicago and Indianapolis. In addition to financial assistance, we find that our friendship and support is very impactful to helping these new community members succeed in our community. Our clients often need a friend to help interacting with the local school systems, learning the bus system, learning safe bicycle practices, learning to drive a car, getting a driver's license, or even sharing a cup of tea. Once acclimated, many of our immigrant families want to “give back” to the community, by volunteering in schools, providing food for community events, and other areas.

Safe Families for Children

Amount Requested

\$10,000

Project

Reach 10 Additional Families

Please identify any funding you've received or been awarded for any requested item since the submission of your application.

Since the submission of the application, there has been no additional awarded funding.

Please elaborate on the timeframe that expenditures will occur for this project.

Safe Families for Children in Bloomington is an ongoing program happening year-round. To better organize finances, we utilize the fiscal year from July 1 to June 30 to measure the beginning of expenses to the end of expenses. Due to the ongoing nature of the work, when funds are awarded, the funds will be released a certain portion at a time over the period of 6 months to a year or based on the requirements of the grant. The request was for salary expenses, we have two newly hired roles that are part-time and are almost entirely funded, for helping with the needs of families and all of the details that are involved in supervising families and keeping children safe. In addition, the funding is to help with the rise in needs within families we serve since the pandemic began. So, if a grant is awarded in January, funds would be released for the salary position(s) in increments over the course of 6-12 months, based on the amount of the grant, etc.

Please describe when you plan to submit claims for reimbursement.

Claims for reimbursement could be monthly, or based on when the funder prefers.

The Committee is unfamiliar with Safe Families for Children and any information you can provide (including any training literature) about programs, vetting process for selecting host families & clients, as well as evaluation/monitoring process after placement, would be helpful.

Our most effective way to recruit is word of mouth. All sites go through the training on the five Leadership Practices (Developed by Marshall Ganz – Harvard Kennedy School of Government) designed to train leaders on how to build and mobilize a base for change. Faith communities(churches) are also a key partner in base building because they tend to house people who are compassionate and are looking for ways to serve. One of the roles of staff is to engage church communities and find partner churches who help with reaching out to church members for an opportunity to volunteer with Safe Families, and to use churches as a training site for volunteer trainings, as well as some churches give financially and also have closets with tangible goods they provide to families in need, like formula, diapers, car seats, interview clothes for parents, etc. As Safe

Families was founded as a faith-based movement, the founder began by going to his own church and asking friends and family if they would consider being trained to come alongside families in need to help them stabilize and caring for their children in the meantime. This was successful, and so it became the basis for the model. Because Safe Families chiefly recruits from faith communities does not mean that families served are required to have any sort of faith background or follow any requirements in that regard. It is simply where most volunteers come from. Families come to Safe Families through different partnerships we have – with schools, child protective services – for families who do not require help because of abuse or neglect but who lack support – from adoption agencies, pregnancy centers, shelters, and other agencies. We also allow self-referrals, for parents who have heard about our mission and reach out seeking help for themselves. We have an intake hotline and these calls are carefully vetted and there is an intake interview with each parent to ensure the need is evident and the parent is committed to doing the work with one of our mentors (family friends) to stabilize. The family coach monitors children in care and supports host families during a hosting within 48 hours of placement and then on a weekly basis. Additionally, all volunteers are encouraged to participate in the support structure of SF churches who offer debriefings after placements, quarterly gatherings of volunteers, ongoing training, etc. Host families approvals include the following: home assessment and safety check, finger print background checks, references, and 5-6 hour training in-person or on-line training. Trainings now are chiefly virtual due to the pandemic and cover behavioral modification for children from backgrounds of trauma, training in trauma awareness, training in working through conflicts, training in communicating with parents, training in play therapy with children and modeling this to parents, to name the chief topics.

Much of the vetting process is similar to foster care. Their home assessment may be a little more extensive. Training is often longer because of the need to address orientation to the child welfare system, rights, etc. In Indiana, training for foster parents is around 30 hours. Safe Family training is 5-6 hours of training. The monitoring of children in homes is consistent with foster care home visits. Volunteers are instructed to never give out money in order to avoid that tendency. Additionally, all hostings are vetted to make sure there are tasks/goals that placing parents will be working on during placement. Surprisingly, it is rare that a parent takes advantage of generosity. They tend to be more surprised by it and appreciative, particularly because the majority of people working with them are volunteers, not paid staff.

The Committee requests further details regarding the salaries listed. What is the hourly rate of compensation for each position and for which months would Jack Hopkins funding be used to cover personnel?

The hourly rate for each position is \$15/hour for the church engagement coordinator, at 30 hours a week, and for the family coach supervisor position, \$15/hour at 10 hours a week. There are a variety of things funding could go toward, in order to carry out trainings for volunteers, follow through on supervision of volunteers and children in host homes, and cover intake calls and vetting of families who seek out our care, \$1000/month would go toward the church engagement coordinator position, \$600/month for the family coach supervisor position, which in three months, would equal the \$8000 in program costs, costs for carrying out intake, training volunteers virtually, and supervising volunteers and children. The remaining \$2000 of the \$10000 would be used for transportation and tangible needs for families, which can include a range of different items families may require and will vary.

Elaborate on other funding sources and how Jack Hopkins would affect availability/leveraging of other funding.

Safe Families for Children attempts to fund programs (chapters) at the local level, with all local funds staying at the local chapter for program costs. We seek diverse revenue streams and try to not rely too heavily on any one area. So far, in our year-to-date giving, the Bloomington chapter of Safe Families for Children has received \$30,000 from individuals. This was up from \$27,162 last year because the national Safe Families for Children organization was given a national individual donor match from a foundation for up to \$1000 until from March 2020 to September 30, 2020. In addition, local organizations/businesses gave \$5000 for Safe Families for Children in Bloomington. Foundation giving (Sophia Travis grant) awarded the chapter with \$5000 in September. Local churches have given \$3000. This grant will help with other local foundation giving, as it helps others hear about the work we do and see the validity of it when local funders are invested in it. In addition, with the funding from your foundation, we will be able to increase the amount of help given to local families and increase the amount of volunteers we can recruit and train, also spreading the word and increasing the chances of individual donors increasing.

Shalom Center

Amount Requested

\$24,500

Project

Shalom Covid Response

Please identify any funding you've received or been awarded for any requested item since the submission of your application.

We haven't received any funding at this time for the specific items we've requested funding for. We have received over \$80,000 in recent funding for building-related improvements, including a JHSSF grant to paint our exterior and renovate our floors.

Please elaborate on the timeframe that expenditures will occur for this project.

If all goes well with scheduling and depending on when an agreement could be signed, we believe we could complete the project by December 31, 2020.

Please describe when you plan to submit claims for reimbursement.

For the bathroom repair, we would submit for reimbursement after completion of the project, most likely in January 2021. For the other two items, we could submit by December 31, 2020.

St. Vincent de Paul

Amount Requested

\$15,000

Project

Utility Assistance Program

Please identify any funding you've received or been awarded for any requested item since the submission of your application.

We have not received or been awarded any funding for utility bills since the submission of our application.

Please elaborate on the timeframe that expenditures will occur for this project.

Within the city, we will help approximately 100 families with an average assistance of \$150 each within 5-8 months.

Please describe when you plan to submit claims for reimbursement.

Reimbursement claims will be submitted when 4 or 5 checks have cleared the bank, as we use the canceled checks as part of our documentation. We therefore anticipate submitting multiple claims during the timeframe of the grant. If you would prefer for us to withhold submission until we have more individual items, we will be happy to do so.

Wheeler Mission

Amount Requested

\$15,600

Project

Shelter and Case Management

Please identify any funding you've received or been awarded for any requested item since the submission of your application.

Wheeler has not received any funding specifically for the emergency services case manager. Wheeler is receiving support for other case manager roles at the Center for Men, but does not have a funding source for this specific role – and no other request has been submitted to any other funding source for this specific purpose. NOTE: Wheeler Mission is working toward developing the funding structure/base needed in Monroe County to sustain ongoing operating expenses. With the support of the board of directors, a director of development for Bloomington, and Wheeler’s executive leadership, progress is being made.

Please elaborate on the timeframe that expenditures will occur for this project.

These expenditures are ongoing and are not limited to a specific timeframe. Essentially, these are general operating expenditures. However, the intention is to absorb these expenditures through the winter and spring months of 2020 and 2021. Specifically, the wages for the emergency services case manager role will be covered from early November through the late part of April. These are the months when emergency services are in highest demand.

Please describe when you plan to submit claims for reimbursement.

The plan is to submit claims for reimbursement every 2-3 pay periods. This means a claim will be submitted to the City of Bloomington once every 4-6 weeks.