

The Board of Public Works meeting was held on Tuesday, August 4<sup>th</sup>, 2020, at 5:30 pm virtually through Zoom with Kyla Cox Deckard presiding.

**REGULAR MEETING OF  
THE BOARD OF PUBLIC  
WORKS**

Present: Kyla Cox Deckard  
Dana Palazzo  
Beth H. Hollingsworth

**ROLL CALL**

City Staff: Adam Wason – Public Works  
April Rosenberger – Public Works  
Mike Arnold – Housing and Neighborhood Dev.  
Kaisa Goodman – Economic and Sustainable Dev.  
Chris Wheeler – City Legal  
Jacqueline Moore – City Legal  
Neil Kopper – Planning and Transportation  
Sara Gomez – Planning and Transportation  
Russell White – Planning and Transportation  
Roy Aten – Planning and Transportation  
Paula McDevitt – Parks and Recreation  
Devta Kidd – Mayor’s Office

Hollingsworth wanted to thank everybody working every day and to stay safe and healthy.

**MESSAGES FROM  
BOARD MEMBERS**

None

**PETITIONS &  
REMONSTRANCES**

1. **Approval of Minutes – July 21, 2020**
2. **Approve Extension of Temporary Right-of-Way request from WDG Construction Group N. College Avenue from Railroad Overpass to W. 14th Street through August 14, 2020**
3. **Approval of Payroll**

## **CONSENT AGENDA**

Hollingsworth made a motion to approve the items on the consent agenda. Palazzo seconded the motion. Motion is passed.

Mike Arnold, Housing and Neighborhood Dev., presented Resolution 2020-36: Approve Request to Seal Unsafe Structure at 1306 W. Kirkwood. See meeting packet for details.

Palazzo made a motion to Approve Resolution 2020-36: Request to Seal Unsafe Structure at 1306 W. Kirkwood. Hollingsworth seconded. Motion is passed.

Neil Kopper, Planning and Transportation, presented Approve Addendum to Contract for Preliminary Engineering Services with American Structurepoint, Inc. for Adams Street Sidewalk and Intersection Project. See meeting packet for details.

**Board Comments:** Hollingsworth asked when this project will be completed; Kopper stated he is hopeful for this week. Cox Deckard asked if the new design request would be significantly less than the cost of the wall that had been recommended initially; Kopper confirmed.

Hollingsworth made a motion to Approve Addendum to Contract for Preliminary Engineering Services with American Structurepoint, Inc. for Adams Street Sidewalk and Intersection Project. Palazzo seconded. Motion is passed.

Chris Wheeler, City Attorney, presented Approve Easements and Rights-of-Way to CBU for repairs of Jordan River Culvert adjacent to BFD Headquarters. See meeting packet for details.

Hollingsworth made a motion to Approve Easements and Rights-

## **NEW BUSINESS**

**Resolution 2020-36:  
Approve Request to Seal  
Unsafe Structure at 1306  
W. Kirkwood**

**Approve Addendum to  
Contract for Preliminary  
Engineering Services with  
American Structurepoint,  
Inc. for Adams Street  
Sidewalk and Intersection  
Project**

**Approve Easements and  
Rights-of-Way to CBU for  
repairs of Jordan River  
Culvert adjacent to BFD  
Headquarters**

of-Way to CBU for repairs of Jordan River Culvert adjacent to BFD Headquarters. Palazzo seconded. Motion is passed.

Wheeler presented Approve Easements and Rights-of-Way to CBU for repairs of Jordan River Culvert adjacent to Waldron Hill Buskirk Park. See meeting packet for details.

**Board Comments:** Hollingsworth asked if the park will be closed; Wheeler stated only parts of the parks will be closed. Cox Deckard asked if this item went through the Parks Board; Wheeler stated it did not. Wheeler stated employees in the Parks and Recreation Department did review and approve this item. Hollingsworth asked if this is to be temporary and permanent; Wheeler confirmed.

Palazzo made a motion to Approve Easements and Rights-of-Way to CBU for repairs of Jordan River Culvert adjacent to Waldron Hill Buskirk Park. Hollingsworth seconded. Motion is passed.

Kaisa Goodman, Economic and Sustainable Dev., presented Approve Pilot Project for Pick-Up/Drop-Off Zones in Downtown Corridor. See meeting packet for details.

**Board Comments:** Hollingsworth asked if residents will know this beforehand; Goodman stated a press release has been sent out. Palazzo asked if there will be signage stating what the parking spaces are for; Goodman confirmed. Cox Deckard asked if there will be sleeves on the meter to deter people away from parking for more than 15 minutes. Adam Wason, Public Works, stated these meters are in their own zone allowing for 15 minute parking, but parking enforcement will be giving out citations and if they need to bag the meters, they will. Cox Deckard asked if these spots will be for any service for 15 minutes; Wason confirmed.

Hollingsworth made a motion to Approve Pilot Project for Pick-Up/Drop-Off Zones in Downtown Corridor. Palazzo seconded. Motion is passed.

Goodman presented Approve Pilot Project for Parklet Program in Downtown Corridor. See meeting packet for details.

**Approve Easements and Rights-of-Way to CBU for repairs of Jordan River Culvert adjacent to Waldron Hill Buskirk Park**

**Approve Pilot Project for Pick-Up/Drop-Off Zones in Downtown Corridor (August 1, 2020 – September 30, 2020)**

**Approve Pilot Project for Parklet Program in**

**Board Comments:** Goodman stated this program will start on August 5<sup>th</sup>, not August 1<sup>st</sup>. Hollingsworth asked if the restaurants have all of their permits. Wason stated they reached out to all of the restaurants and they are ready to go. Goodman also added they have reached out to the retail establishments to make sure their needs are met as well. Palazzo asked if the restaurants are responsible for the physical distancing of the tables properly; Wason confirmed. Palazzo asked if they filled out the application through ESD; Goodman confirmed.

**Downtown Corridor  
(August 5, 2020 –  
September 30, 2020)**

Hollingsworth made a motion to Approve Pilot Project for Parklet Program in Downtown Corridor. Palazzo seconded. Motion is passed.

Roy Aten, Planning and Transportation, presented Award Construction Contract for South College Mall Road to E&B Paving. See meeting packet for details.

**Award Construction  
Contract for South College  
Mall Road to E&B Paving**

**Board Comments:** Wason wanted to add that this project will likely start next spring. Funds for this project will be encumbered this year.

Hollingsworth made a motion to Award Construction Contract for South College Mall Road to E&B Paving. Palazzo seconded. Motion is passed.

Paula McDevitt, Parks and Recreation, presented a staff report on the Extension of Lower Cascades Pedestrian Closure. Devta Kidd, Director of Innovation, also presented survey results. See meeting packet for details.

**STAFF REPORTS &  
OTHER BUSINESS**

**Board Comments:** Wason wanted to state that the Board is not taking any action on this item at this time, it is just an update. Hollingsworth wanted to thank the team on their efforts for this pilot program. Cox Deckard asked if there had been efforts to reach out to people who may not be taking the survey due to not taking this route. McDevitt confirmed they have made efforts to be transparent to everybody. Palazzo stated she appreciates the surveys and the feedback they are getting. Palazzo asked if there is anything we could do to help with accessibility. Wason explained

if there is accessibility issues within the site parameters, they can work with others to get those issues addressed. McDevitt mentioned Parks is working on design for construction on an accessible trail that is slated for next Spring/Summer.

**Public Comments:** Greg Alexander, resident, wanted to comment on how awesome the closure has been. He doesn't have to worry about his kids getting run over. He was able to enjoy a bike ride with his family. Carol Canfield, resident, wanted to state a concern that the closure during the pandemic is ludicrous at best. She would like to have this item tabled until the country is not in a pandemic. She would like the road to be reopened. Paul Kern, resident, posted on Nextdoor for his neighbors to learn about this meeting. He stated most of the neighbors near the park want the closure to open back up. He asks if the question, "Do you want this road closed?" will be asked in the next survey. He had an overwhelming response from his neighbors asking that question. Linda Kern, Paul's wife, stated she was at a meeting with McDevitt and comments were made about "we like the park system." That comment had gotten interpreted as to have the road closed and that's not what she wanted conveyed. Kidd cleared up some of the questions in the survey. Sue Sgambelluri, City Council, wanted to thank McDevitt and her team for their time. One concern she has is how the question is conveyed in the survey, which never asks about wanting the road to be closed. Her last concern is about the data. She believes the data is weird due to COVID-19. She believes there should be more pilot time, but to not have it done during this time. Cox Deckard agreed to see the data when traffic is more elevated. She is concerned about the road opening right now. Palazzo needed clarification on Cox Deckard's comment. Cox Deckard would like to see the closure extended to get more data.

Wason presented a staff report on Request from Core Planning Strategies to discuss September Closure of 10<sup>th</sup> Street for placement of crane.

Wason wanted to thank all of the staff in Public Works, Parks & Rec, Police, Fire, and Utilities.

Hollingsworth made a motion to approve claims in the amount of \$2,334,918.70. Palazzo seconded. Claims are approved.

**APPROVAL OF CLAIMS**

Cox Deckard called for adjournment. Meeting adjourned at 6:52 P.M.

**ADJOURNMENT**

Accepted By:

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Kyla Cox Deckard, President

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Beth H. Hollingsworth, Vice-president

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Dana Palazzo, Secretary

Date:

Attest to: