

The Board of Public Works meeting was held on Tuesday, September 1<sup>st</sup>, 2020, at 5:30 pm virtually through Zoom with Kyla Cox Deckard presiding.

**REGULAR MEETING OF  
THE BOARD OF PUBLIC  
WORKS**

Present: Kyla Cox Deckard  
Dana Palazzo  
Beth H. Hollingsworth

**ROLL CALL**

City Staff: Adam Wason – Public Works  
April Rosenberger – Public Works  
Mike Arnold – Housing and Neighborhood Dev.  
Sean Starowitz – Economic and Sustainable Dev.  
Chris Wheeler – City Legal  
Daniel Dixon – City Legal  
Jacqueline Moore – City Legal  
Sara Gomez – Planning and Transportation  
Paul Kehrberg – Planning and Transportation  
Roy Aten – Planning and Transportation  
Russell White – Planning and Transportation  
Paula McDevitt – Parks and Recreation  
Mallory Rickbeil – Planning and Transportation

None

**MESSAGES FROM  
BOARD MEMBERS**

None

**PETITIONS &  
REMONSTRANCES**

1. **Approval of Minutes – September 01, 2020**
2. **Approve Noise Permit for 2020 Lotus World Music Festival (Saturday, September 26, 2020)**
3. **Resolution 2020-46: Approve Renewal of Mobile Vendor in Public Right-of-Way (Swakin, LLC)**
4. **Approval of Payroll**

**CONSENT AGENDA**

Hollingsworth made a motion to approve the items on the consent agenda. Palazzo seconded the motion. Motion is passed.

Mike Arnold, HAND, presented Resolution 2020-37: Approve Order to Remove Structure at 1209 W. 11<sup>th</sup> Street. See meeting packet for details.

**NEW BUSINESS**

**Resolution 2020-37:  
Approve Order to Remove  
Structure at 1209 W. 11<sup>th</sup>  
Street**

**Board Comments:**

Arnold explained that this has been an ongoing process that began in March 2018. Daniel Dixon, City Legal, commented on confusion of ownership with decedents, but that does not affect the order. Hollingsworth asked if the Order to Remove is for October and what will happen if the structure is not removed. Arnold explained that the removal is ordered for October and if the owners do not comply, the City will contract for removal. The owners would be billed for the expense of removal. He then explained that if owners do not pay, the City will pay the bill and put a lien on the property

Hollingsworth made a motion to approve Resolution 2020-37: Approve Order to Remove Structure at 1209 W. 11<sup>th</sup> Street. Palazzo seconded. Motion is passed

Sara Gomez, Planning and Transportation, presented Resolution 2020-44: Approve Right-of-Way Encroachment Agreement for 1100 N. Crescent Road. See meeting packet for details.

**Resolution 2020-44:  
Approve Right-of-Way  
Encroachment Agreement  
for 1100 N. Crescent Road**

**Board Comments:**

Hollingsworth made a motion to approve Resolution 2020-44: Approve Right-of-Way Encroachment Agreement for 1100 N. Crescent Road. Palazzo seconded. Motion is passed.

Paul Kehrberg, Planning and Transportation, presented Approve Street Closure Request from Crider & Crider on N. Gates Drive. See meeting packet for details.

**Approve Street Closure Request from Crider & Crider on N. Gates Drive (September 14<sup>th</sup>, 2020 – October 28<sup>th</sup>, 2020)**

**Board Comments:**

Palazzo made a motion to Approve Street Closure Request from Crider & Crider on N. Gates Drive. Hollingsworth seconded. Motion is passed.

Russell White, Planning and Transportation, presented Approve Change Order #4 for the West Allen Traffic Calming Project. See meeting packet for details.

**Approve Change Order #4 for the West Allen Traffic Calming Project**

**Board Comments:** Hollingsworth questioned when the project would be completed. White explained that the project is complete. Wason further explained that it's not uncommon to have Change Orders after the completion of projects.

Hollingsworth made a motion to Approve Change Order #4 for the West Allen Traffic Calming Project. Palazzo seconded. Motion is passed.

Roy Aten, Planning and Transportation, presented Approve Construction Inspection Contract with Shrewsberry & Associates, LLC for Downtown Alleys Repaving Project. See meeting packet for details.

**Approve Construction Inspection Contract with Shrewsberry & Associates, LLC for Downtown Alleys Repaving Project**

Palazzo made a motion to Approve Construction Inspection Contract with Shrewsberry & Associates, LLC for Downtown Alleys Repaving Project. Hollingsworth seconded. Motion is passed.

Aten presented Award Contract for Downtown Alleys Repaving Project. Sealed Bids were opened during 8/31/2020 BPW Session. Contract awarded to E&B Paving. See meeting packet for details.

**Award Contract for Downtown Alleys Repaving Project**

**Board Comments:** Palazzo questioned how the bid compared to what was expected on cost. Aten explained that the difference

between the expected cost and the bid was an increase of 17% because it was hard to estimate the difference in the concrete jobs. Hollingsworth asked the start date of the project. Aten hopes that if approved, it will be before the end of the month.

Cox Deckard asked if the alley apron work would help with accessibility. Aten explained that after completion it would be ADA accessible.

Hollingsworth asked if lighting is included in the project.

Wason explained that lighting is not included in this particular project, but has been done recently in separate projects.

Cox Deckard asked about the MOT and ROW. Aten explained MOT and closures of alleys and sidewalks are included in this approval.

Cox Deckard asked about alternate pathways. Aten explained that walkarounds are included in the contract. Wason commented on the importance of walkarounds and committed to bringing a staff report to the Board on any requests to reduce the number of walkarounds.

Cox Deckard asked when the project would be completed. Aten explained the contract itself is for 120 calendar days, but depending on the progress, may be stalled for the winter. It would hopefully resume by April 2021 and be completed by May 2021.

Cox Deckard asked if the project would interrupt any of the current temporary projects such as the PUDO and Parklets.

Wason commented that there may be slight modifications, but no major impacts.

Palazzo asked about the trash bins in the alley and communication to the restaurant owners. Wason commented that part of the Shrewsbury contract is to coordinate between the businesses and contractors. Wason also spoke of the registration system of the trash carts to help identify who isn't keeping alleys clean

Hollingsworth made a motion to approve Award Contract for Downtown Alleys Repaving Project to E&B Paving. Palazzo seconded. Motion is passed.

Paula McDevitt, Parks and Recreation, presented Approve Extension of Lower Cascades Conversion Pilot Project to June 30, 2021. See meeting packet for details.

**Approve Extension of  
Lower Cascades Conversion  
Pilot Project to June 30,  
2021**

**Board Comments:** Hollingsworth thanked McDevitt for updating them on the motorcycle situation and asked if there was a plan to

prevent motorcyclists from driving through. McDevitt responded that she is looking into the issue with other City staff to come up with a plan.

Cox Deckard asked about the current survey questions and if the parallel survey would have questions that would remove any confusion. McDevitt responded with several examples of questions, but noted that the survey is still in draft form.

Cox Deckard also asked about the plans on marketing the survey, specifically to motorists. McDevitt explained the extensive social media and marketing plan.

Palazzo asked if there is an extension, how the numbers will be impacted by weather. Mallory Rickbeil, Planning and Transportation, responded that some difference is expected with inclement weather, but has noticed more people getting out, especially during the pandemic.

Palazzo noted that she loves the idea of expanding pedestrian/bicycle access routes and is looking forward to seeing the results in June.

Cox Deckard clarified that this is just a continuing study, not a final closure of the road.

**Public Comment:** Paula Canfield thanked McDevitt for attending the Neighborhood Association meeting. While Canfield appreciates the additional survey, she along with others in her neighborhood feel stuck on game days or other big events held by the City unless they can take Lower Cascades. Canfield doesn't feel like this is the most appropriate time for closure because of the COVID Pandemic

Paul Kern questioned the survey and what kind of data would be considered for re-opening. McDevitt stated that the survey has many questions that have room for comments.

Linda Kern commented on the wording of the survey and feels as if the survey is not being interpreted correctly.

Mark Stosberg commented on the positive outcome of the closure and feels it is less stressful for cyclists without traffic.

Hollingsworth made a motion to Approve Extension of Lower Cascades Conversion Pilot Project to June 30, 2021. Palazzo seconded. Motion is passed.

Adam Wason, Public Works, presented Approve Contract with Hoosier Floor Covering, Inc. dba Carpets Plus Colortile for Installation of Flooring at Fire Department Training and Logistics Center. See meeting packet for details.

**Approve Contract with Hoosier Floor Covering, Inc. for Installation of Flooring at Fire Department Training and Logistics Center**

**Board Comments:**

Hollingsworth made a motion to Approve Contract with Hoosier Floor Covering, Inc. dba Carpets Plus Colortile for Installation of Flooring at Fire Department Training and Logistics Center. Palazzo seconded. Motion is passed.

Adam Wason, Public Works, commented about ongoing projects, noting that the Street Division has kept very busy, even during the pandemic. Wason thanked crews of the Street Division. He also stated he appreciates that the Board is able to have conversations on projects in a progressive way. Wason thanked all employees of the Public Works Department.

**STAFF REPORTS & OTHER BUSINESS**

Hollingsworth made a motion to approve claims in the amount of \$1,169,827.13. Palazzo seconded. Claims are approved.

**APPROVAL OF CLAIMS**

Cox Deckard called for adjournment. Meeting adjourned at 6:32 P.M.

**ADJOURNMENT**

Accepted By:

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Kyla Cox Deckard, President

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Beth H. Hollingsworth, Vice-president

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Dana Palazzo, Secretary

Date:

Attest to: