



A-1
11-17-2020

Board of Park Commissioners
Regular Meeting
Minutes

Tuesday, October 20, 2020
4:00 p.m. – 5:30 p.m.

Zoom Meeting

CALL TO ORDER

The meeting was called to order by Kathleen Mills at 4:02 p.m.

Board Present: Kathleen Mills, Less Coyne, Israel Herrera and Ellen Rodkey

Staff Present: Paula McDevitt, Becky Higgins, Julie Ramey, Kim Clapp, Steve Cotter, Leslie Brinson, Cory Hawkins, Erin Hatch and Dee Tuttle.

A. CONSENT CALENDAR

- A-1. Approval of Minutes of September 22, 2020 meeting
- A-2. Approval of Claims Submitted September 21, 2020 through October 19, 2020
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report
- A-5. Approval of Surplus

Les Coyne made a motion to approve the consent calendar. Israel Herrera seconded the motion. Kathleen Mills any public comments or questions, seeing none. Vote taken: motion unanimously carried 4-0.

B. PUBLIC HEARINGS/APPEARANCES

B-1. Public Comment Period - None

B-2. Bravo Award – None

B-3. Parks Partner Award - None

B-4. Staff Introductions

C. OTHER BUSINESS

C-1 Review/Approval Contract with Cornerstone Planning and Design LLC for Project Management Service

Paula McDevitt, Director the Operations and Development Division Director Position is currently vacant, and the department wishes to continue to complete General Obligation Park Bond and Bicentennial Bond projects. The department requires the services of a professional contractor in order to perform project management services. Staff recommends approval of this contract with Cornerstone Planning and Design LLC in an amount not to exceed \$12,100. The work is to be completed by January 31, 2021. Funding for this service will be from the Operations General Fund.

Ellen Rodkey made a motion to approve the contract with Cornerstone Planning and Design LLC. *Les Coyne* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Vote taken: motion unanimously carried 4-0.

C-2 Review/Approval of Updates to Policies 11080 and 13030

Leslie Brinson, Recreation Manager Staff recommends approval to the following policy changes;
Policy 11080 – Behavior/update to include stages and parks in the language, as well as include the Farmers’ Market as a location that animals are not allowed and remove Peoples Park as a location that animals are not allowed.
Policy 13030- Facility Access/update to remove MCCSC as a priority partner, and include MCCSC as a department affiliated in the 3rd priority group.

Ellen Rodkey made a motion to approve the updates to Policies 11080 and 13030. *Les Coyne* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Vote taken: motion unanimously carried 4-0.

C-3 Review/Approval of Partnership Agreement with Bloomington Blades Youth Hockey Association

Dee Tuttle, Sports Facility/Program Manger the department wishes to provide an opportunity for the Bloomington community to participate in a diverse competitive youth hockey program for ages of 7 to 12 years old. This agreement outlines a program partnership which will provide a hockey program designed to develop skills and provide competition, not otherwise available for the Bloomington community. Staff recommends the approval of this Partnership with Bloomington Blades Youth Hockey Association

Sean Dugan, President Bloomington Blades Youth Hockey Association commented, BBYHA takes kids from 4 to 14 through the youth programs. BBYHA loves working with the City. COVID-19 has made it very challenging this year, it is Sean Dugan’s first year as president. Dee has made Frank Southern Center very accessible to Bloomington Youth Hockey. BBYHA worked very closely on their COVID-19 protocols with the city, passing them through Dee. BBYHA was very fortunate to have a few doctors assisted in creating their COVID-19 plan.

The Board thanked Sean Dugan.

Ellen Rodkey made a motion to approve the partnership agreement with Bloomington Blades Youth Hockey Association. *Les Coyne* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Vote taken: motion unanimously carried 4-0.

C-4 Review/Approval of Partnership Agreement with Bloomington Blades High School Hockey Association

Dee Tuttle, Sports Facility/Program Manger the department wishes to provide an opportunity for the Bloomington community to participate in a diverse competitive high school hockey program. This agreement outlines a program partnership which will provide a hockey program designed to develop skills and provide competition, not otherwise available for the Bloomington community. Staff recommends the approval of this partnership with Bloomington Blades High School Hockey Association.

John Hill, BBHSH President Bloomington Blades High School Hockey Association commented, he was formally with the Bloomington Blades Youth program, he followed his son up through the age groups. BBHSHA had a really good season last year, and finished fourth in the state for high school hockey. Some of that is contributed to the support given to the youth programs by the Parks Department. As this is the only program in town, the kids get to play together year after year, and the benefit is seen when it comes to the highest level of high school hockey played in the state. John Hill thanked the Board for their support.

The Board thanked John Hill.

Ellen Rodkey made a motion to approve the partnership agreement with Bloomington Blades High School Hockey Association. *Les Coyne* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Vote taken: motion unanimously carried 4-0.

C-5 Review/Approval of Partnership with Bloomington Figure Skating Club

Dee Tuttle, Sports Facility/Program Manager the department wishes to provide an opportunity for the Bloomington community to participate in a diverse figure skating program. This agreement outlines a program partnership which will provide an affordable and effective figure skating program, not otherwise available to the Bloomington community. The program will be designed to introduce beginner participants to the sport, as well as for skill advancement. Staff recommends the approval of this partnership with Bloomington Figure Skating Club.

Stephanie Jachim, President Bloomington Figure Skating Club commented, this will be Stephanie Jachim last year as president. This year there were 22 participants in the club, which is a little lower than past seasons. BFSC is working with Dee to follow all of the COVID-19 restrictions. BFSC is hoping the season will last all the way through.

The Board thanked Stephanie Jachim.

Board Comments: *Ellen Rodkey stated there was an error on the first page of the contract. It states the contract "would be in effect from October 20, 2021". This should be "would be in effect from October 20, 2020".* Dee Tuttle responded, the necessary changes would be made.

Ellen Rodkey made a motion to approve the partnership agreement with Bloomington Skating Club. *Les Coyne* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Vote taken: motion unanimously carried 4-0.

C-6. Review/Approval of Contract with Otto's Parking Marking

Dee Tuttle, Sports Facility/Program Manager the parking lot at Frank Southern Center needs restriping as the paint is badly faded. Staff recommends approval of the contract with Otto's Parking Marking to perform the necessary work, in an amount not to exceed \$728. Funding for this project is from Frank Southern Center's General Funds.

Board Comments: *Israel Herrera inquired if the department had previously used this vendor.* Dee Tuttle responded, this company has been used at other facilities.

Ellen Rodkey made a motion to approve the contract with Otto's Parking Marking. *Les Coyne* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Vote taken: motion unanimously carried 4-0.

C-7. Review/Approval of Contract with Designscape Horticultural Services, Inc.

Erin Hatch, Urban Forester the department wishes to maintain healthy trees. The department requires the services of a professional contractor to treat approximately 575 diameter-inches of Honeylocuts tress for webworm at various locations. Staff recommends approval of the contract with Designscape Horticultural Services, Inc. in an amount not to exceed \$5,702. Funding for this project is through the Urban Forestry's General Fund.

Board Comments: *Kathleen Mills inquired on the type of damage caused by the webworm.* Erin Hatch, Urban Forester responded, it can cover the tree and cause defoliation. A few different pests can cause this, and this is one that impacts the Honeylocuts trees in particular. It is a concern when it occurs multiple years in a row and heavily impacted the trees. The trees identified fall into this category. *Les Coyne inquired if these trees were put in by the developers.* Erin Hatch stated it is unknown who planted the trees, but they are street trees. *Ellen Rodkey inquired if this is a onetime treatment, or would additional treatments be required.* Erin Hatch responded, with this particular infestation the treatment is for two or three years. If it does not come back as heavy, treatment will not be needed again.

Ellen Rodkey made a motion to approve the contract with Designscape Horticultural Services, Inc. *Les Coyne* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Vote taken: motion unanimously carried 4-0

C-8. Review/Approval of Addendum with J.R. Ellington

Erin Hatch, Urban Forester on July 28, 2020, the department entered into a contract with J.R. Ellington to remove various City trees within Cascades Golf Course. Staff would like to expand the scope of service to include four additional trees, and increase compensation \$3,000. Both parties agree to these changes. Funding for this project is from the Urban Forestry's General Fund; total cost of project is not to exceed \$12,900. Staff recommends approval of this addendum with J.R. Ellington.

Board comments: *Les* inquired why the cost of these tree were less than those of the original contract. Erin Hatch responded, the cost is determined by the size of the tree, and difficulty of removal. *Israel Herrera* inquired why the additional trees were not included in the original contract, and why the trees needed to be removed. Erin Hatch responded, they were not originally identified. This is a location that ongoing removal will be necessary. All four trees are dead trees. *Les Coyne* inquired on the liability responsibility aspect of dead trees. Paula McDevitt responded, the City is responsible for city trees, and the reason why Urban Forestry monitors the health and condition of the trees, and why hazardous trees are removed when necessary. The safety of individuals and property, plays a big role in determining which trees are removed. *Israel Herrera* inquired the location of these trees. Erin Hatch responded, the trees line multiple properties from 711 W. Rosewood Drive to 805 Rosewood Drive, all of the trees are located on golf course property.

Ellen Rodkey made a motion to approve the addendum with J.R. Ellington. *Les Coyne* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Vote taken: motion unanimously carried 4-0

C-9 Review/Approval of Addendum with Monster Cote

Cory Hawkins, Program Coordinator on September 22, 2020, the department entered into a contract with Monster Cote to remove rock carpet flooring at Banneker Community Center, and replace with vapor barrier and epoxy surfacing. Due to moisture being observed at multiple locations, staff wishes to expand the scope of service to included additional vapor barrier, increasing the project cost \$2,200. Both parties agree to these changes. Staff recommends approval of the addendum with Monster Cote. Funding is through the Banneker Community Center's Non-Reverting Fund; total cost of project is not to exceed \$7,400.

Board Comments: *Les Coyne* inquired if there was a warranty on the work. Cory Hawkins responded, there was a warranty, but if the additional moister barrier is not applied the manufacturer of the epoxy will void the warranty.

Ellen Rodkey made a motion to approve the addendum Monster Cote. *Les Coyne* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Vote taken: motion unanimously carried 4-0

C-10 Review/Approval of Contract The Stables Events (Izzy's Rental)

Dee Tuttle, Sports Facility/Program Manger COVID-19 protocols limits the amount of time individuals are allowed in the lobby at Frank Southern Center. To help maintain these numbers and assisting in minimizing the lines for restrooms, the department wishes to provide a port-a-let. Staff recommends approval of the contract with The Stables Events (Izzy's Rentals) in an amount not to exceed \$1,000. Funding for this service is through Frank Southern Center's General Fund.

Ellen Rodkey made a motion to approve the contract with Stables events (Izzy's Rental). *Les Coyne* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Vote taken: motion unanimously carried 4-0.

C-11 Review of 2021 Price Schedule.

Becky Higgins presented Recreation Division proposed price changes for 2021

April Saturdays Farmers' Market Reserved Spaces

- Increased large space fee from \$72 (\$18/day) to \$84 (\$21/day)
- Increased large space fee senior or youth from \$48 (\$12/day) to \$60 (\$15/day)
- Increased small space fee from \$40 (\$10/day) to \$52 (\$13/day)
- Increased small space fee senior or youth from \$28 (\$7/day) to \$40 (\$10/day)

April Saturdays Farmers' Market Unreserved Spaces (per day)

- Increased large space fee from \$18 to \$21
- Increased large space fee senior or youth from \$12 to \$15
- Increased small space fee from \$10 to \$13
- Increased small space fee senior or youth from \$7 to \$10

November Farmers' Market Reserved Spaces

- Increased large space fee from \$54 (\$18/day) to \$63 (\$21/day)
- Increased large space fee senior or youth from \$36 (\$12/day) to \$45 (\$15/day)
- Increased small space fee from \$30 (\$10/day) to \$39 (\$13/day)
- Increased small space fee senior or youth from \$21 (\$7/day) to \$30 (\$10/day)

November Farmers' Market Unreserved Spaces (per day)

- Increased large space fee from \$18 to \$21
- Increased large space fee senior or youth from \$12 to \$15
- Increased small space fee from \$10 to \$13
- Increased small space fee senior or youth from \$7 to \$10

Saturdays Farmers' Market Reserved Spaces

- Increased large space fee from \$468 to \$567
- Increased large space fee senior or youth from \$312 to \$405
- Increased small space fee from \$260 to \$357
- Increased small space fee senior or youth from \$182 to \$270

Saturdays Farmers' Market Unreserved Spaces (per day)

- Increased large space fee from \$18 to \$21
- Increased large space fee senior or youth from \$12 to \$15
- Increased small space fee from \$10 to \$13
- Increased small space fee senior or youth from \$7 to \$10

Weekday Farmers' Market Reserved Spaces

- Increased space from \$180 (\$10/day) to \$216 (\$12/day)
- Increased senior or youth space from \$126.00 (\$7/day) to \$180 (\$10/day)

Weekday Farmers' Market Unreserved Spaces (per day)

- Increase unreserved space from \$10 to \$12
- Increased unreserved senior or youth space from \$7 to \$10

Gardens

- Increased Willie Streeter Gardens - large plots from \$73 to \$75 In City / from \$85 to \$87 Out of City
- Increased Willie Streeter Gardens - small plots from \$37 to \$40 In City / from \$44 to \$47 Out of City.
- Increased Willie Streeter Gardens - raised beds from \$37 to \$40 In City / from \$44 to \$47 Out of City.
- Addition to Willie Streeter Gardens - Supplemental Service \$25-\$75
- Increased Rev. Butler Park Gardens - large plots from \$51 to \$53 In City / from \$59 to \$62 Out of City
- Increased Rev. Butler Park Gardens - small plots from \$37 to \$40 In City / from \$44 to \$47 Out of City.
- Increased Rev. Butler Park Gardens - raised beds from \$37 to \$40 In City / from \$44 to \$47 Out of City.
- Addition to Rev. Butler Park Gardens - Supplemental Service \$25-\$75
- Increased Switchyard Park Gardens – raised beds from \$37 to \$40 In City / from \$44 to \$47 Out of City
- Addition to Switchyard Park Gardens - Supplemental Service \$25-\$75

Waldron, Hill, and Buskirk Park Stage Rental

- Addition - rehearsal fee \$25/hour

A Fair of the Arts

- Increased booth space from \$60 to a range of \$37-\$70

Switchyard Park

Pavilion

- Changed daily rental from \$60 per hour to \$250 per 4-hour time block
- Changed weekend and holiday rental from \$75 per hour to \$300 per 4-hour time block
- Increased projector rental from \$25 to \$50

Main Stage and Performance Lawn

- Addition - hourly practice use \$50 per hour

Board Comments: *Les Coyne stated the Farmers' Market fees were reasonable, if not too low. Becky Higgins responded, the Markets' next five year plan projects gradually increasing fees. Ellen Rodkey inquired on the cost recovery of the Market. Becky Higgins responded, currently anticipate a 67% cost recovery with the 2021 price fees, three years ago 100% of the cost recovery was met. Ellen Rodkey commented, the Switchyard Park will probably continue to undergo changes as it is a new facility. Israel Herrera inquired, if the Switchyard Pavilion could only be rented in a four hour time block. Becky Higgins responded, the Pavilion could be rented by the day (eight hours), or rented by a four hour time block. The setup and teardown is included in these time blocks. Israel Herrera inquired, if the projector fee was a flat fee or a per hour fee. Becky Higgins responded, the projectors fee is a flat per day fee.*

Paula McDevitt, Director present Sports Division price changes for 2021

Cascades Golf Course

- Increase Cascades Special – 18 Holes & Cart from \$30 to \$35
- Increase green fees from \$20 to \$22
- Increase green fees – 9 holes from \$13 to \$15
- Increase twilight green fees from \$15 to \$17
- Increase adult season pass from \$525 to \$550 In City / from \$565 to \$590 Out of City
- Increase spouse season pass from \$200 to \$220 In City / from \$240 to \$250 Out of City
- Increase family season pass from \$725 to \$800 In City / from \$840 to \$900 Out of City
- Increase senior season pass from \$480 to \$500 In City / from \$515 to \$540 Out of City
- Increase senior spouse pass from \$200 to \$220 In City / from \$240 to \$250 Out of City
- Increase junior season pass from \$200 to \$220 In City / from \$230 to \$250 Out of City
- Increase student (over 18) from \$375 to \$400 In City / from \$400 to \$425 Out of City
- Increase 9-hole/10 play pass from \$120 to \$130
- Increase 18-hole/10 play pass from \$165 to \$175
- Increase student green fee from \$15 to \$17
- Increase family day green fee (Sunday after 3pm 1 adult and 1 child (under 15 years of age plays free) from \$13 to \$15

Board Comments: *Les Coyne requested an In City and Out of City fee study be completed.*

Eric Schedler made the following comment through Facebook chat: You mentioned a five year plan to rebuild the Farmers' Market. I sincerely hope the rebuilding plan the strong desire on the part of many in the community to see an end to a white supremacies present at the Market. These concerns won't go away, and be forgotten with time. While the Market continues to work for some vendors and some customers, it won't work for the whole community without major changes.

Kathleen Mills thanked Eric Shedler for his comments.

D Reports

D-1 Operation Division – Griffy Lake Aquatic Vegetation Management Update

Steve Cotter, Natural Resource Manager presented the Griffy Lake Aquatic Vegetation Management Update.

LARE Review

State funds received from boat registration fees

Administered by IDNR/DFW/Lake & River Enhancement Program (LARE)

Funding for control of invasive aquatic plants, sampling, and plan update

- Traditional grant requires 20% sponsor match (Bloomington receives this level for Invasive species control at Griffy Lake)
- Maintenance grants require 50% sponsor match
- Received \$11,600 for treatment of EWM and AVMP update this year

Aquatic Plant Ecology Review

Most aquatic plants occur naturally in lakes

- Sunlight
- Proper Substrate
- Nutrients

Most aquatic plants are beneficial to your lake

- Reduce erosion
- Cover for fish and invertebrates
- Improve water quality/clarity
- Food for waterfowl

Some species can lead to nuisance conditions or create ecological problems

Eurasian watermilfoil (EWM) *Myriophyllum spicatum*

Invasive non-native submersed plant

Competes with native species for space and light

- Grows up to 13.5 inches per day

Spreads through fragmentation

Can be detrimental to ecosystem

- No value as food source
- Out-compete native vegetation
- Decreases forage space of predatory fish (musky, LMB)

Griffy Lake Plant Management History

Milfoil weevils stocked in early 2000's

Brazilian elodea eradication treatments 2006 & 2007

- Signage posted at ramp
- Education effort

Curlyleaf pondweed treatments in 2008

Eurasian watermilfoil treatments in 2009

Dredging and lake lowering 2010

- No EWM treatments 2010-2015
- EWM treatments resumed 2016-present
 - Limited to use of Navigate granular 2,4-D
 - 2019: First use of Pro cellaCOR, reduced herbicide application 99.7% (by weight)

2020 activities

Spring Survey (May 26)

- 8.92 acres EWM (61% reduction from 2019)
- Permit approved us of ProcellaCOR
 - EPA reduced risk classification
 - Greatly reduced application rates and amount of product
 - 76.5 PDU (185 in 2019)
 - 1.9 gallons \$4.6 in 2019)
 - 0.4 lbs. active ingredient (0.96 in 2019)

- 99.9% reduction in active ingredient by weight applied to Griffy Lake in 2 years while using ProcettaCOR (400 lbs. of 2,4-D applied annually on average previously)

Summer Tier 2 survey

- Completed August 3
- No EWM or other invasives collected in point sampling or visually observed
- Coontail was most common native (6%) collected
 - Slender naiad also present at sample points (native diversity improved)
 - American Pondweed, water stargrass, filamentous algae, water willow, hibiscus, pickerelweed, creeping primrose, cattails, arrowhead were all observed visually
- Secchi of 5.5'

Recommended future Actions

Continue with surveys

- Invasive survey spring & summer (potentially LARE funded)
- Summer survey 1 month after treatment
- Tier 2 late summer (potentially LARE funded)
- Spring invasive EWM treatment with selective/systemic EPA approved aquatic herbicide (<20 acres regrowth in 2021)
- Earlier treatment helps selectivity
- Cost/acre will be similar, but acreage should be less than 2020

Continue with public meetings (if safe) and plan updates (potentially LARE funded)

Continue to work to improve shoreline stabilization and watershed improvements (potentially LARE funding available)

Monitor boats entering and leaving lake

Remaining LARE Program Steps

Permit meeting with LARE/permit biologist

- Done virtually this year

Draft Aquatic Vegetation Management Plan due Nov. 15

Submit grant application by Jan 15

Submit permit application by Feb. 1

LARE awards grants in late Feb/early March

Send out bid requests in March

Decide on contractor by late March/early April

Board comments *Kathleen Mills commented, it sounds very positive. Kathleen inquired, what the report was referring to when monitoring the boats was mentioned. Steve responded, they are referring to actually visually inspecting boats and trailers going on and coming off the lake. This could be problematic due to staffing and the number of boats using the lake. This will be including in staff training next spring. Ellen Rodkey commented, she has used the lake, and it is difficult to paddle through the weeds. Steve cotter responded, the weeds can prevent people using the lake for recreation. It is better for the native species in the lake, and for recreational users to get the weeds under control.*

D-2 Recreation Division – Banneker Community Center Summer Program

D-3 Operations Division – None

D-4 Administration Division – None

Paula McDevitt, Director thanked Steve for the report and great work done at Griffy Lake Nature Preserve.

On October 21, 2020 CFC Properties and Duke Energy Foundation will be recognizing Twin Lakes Sports Park. The department was a recipient of a \$5,000 donation from CFC Properties and a \$5,000 grant from the Duke Energy Foundation. The funds were to rehab the landscaping in the mediums by the facility. Both parties were the original donors when the sport park opened.

The next Board of Park Commissioners meeting will be held on Tuesday, November 17, 2020.

ADJOURNMENT

Meeting adjourned at 5:32 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Kim Clapp".

Kim Clapp

Secretary Board of Park Commissioners