

The Board of Public Works meeting was held on Tuesday, December 08, 2020, at 5:30 pm virtually through Zoom with Kyla Cox Deckard presiding.

**REGULAR MEETING OF
THE BOARD OF PUBLIC
WORKS**

Present: Kyla Cox Deckard
Beth H. Hollingsworth
Dana Palazzo

ROLL CALL

City Staff: Adam Wason – Public Works
April Rosenberger – Public Works
Michael Large – Public Works
Matt Smethurst – Planning and Transportation
Neil Kopper – Planning and Transportation
Patrick Dierkes – Planning and Transportation
Roy Aten – Planning and Transportation
Russell White – Planning and Transportation
Mike Arnold – Housing and Neighborhood Dev.
Jacqueline Moore – City Legal
Daniel Dixon – City Legal

Beth H. Hollingsworth wanted to thank the crews of leaf collection again. Reminded everyone to stay safe and be healthy.

**MESSAGES FROM
BOARD MEMBERS**

1. **Approval of Minutes – November 24, 2020**
2. **Resolution 2020-59: Approve Declaration of Surplus Vehicles-Fleet Maintenance Division**
3. **Approve Addendum #2 to RTA Contract for Fleet Maintenance Software Services**
4. **Approve Renewal #2 of Agreement with SSW Enterprises, LLC., for Custodial Maintenance and Janitorial Services at Public Works Facilities**
5. **Approval of Payroll**

Hollingsworth made a motion to approve the items on the consent agenda. Palazzo seconded the motion. Motion is passed.

Mike Arnold, Housing and Neighborhood Development, presented Resolution 2020-57: Approve Order to Remove Structure at 1020 W. Allen. See meeting packet for details.

Board Comments: Palazzo asked if the owners had been contacted. Arnold said that a certified letter had been sent and the return receipt has been returned, but he had not spoken to the owners. Hollingsworth asked if the owners or the City would choose the demolition contactor. Arnold said the owners choose the contractor and would have to get a demolition permit through Monroe County.

Palazzo made a motion to Approve Resolution 2020-57: Order to Remove Structure at 1020 W. Allen. Hollingsworth Seconded. Motion is passed.

Russell White, Planning and Transportation, presented Approve Award Contract with E&B Paving, Inc., for the Moores Pike at Smith Road Crosswalk and Ramp Project. See meeting packet for details.

Board Comments: Cox Deckard followed up with a question from the Work Session, asking if the Sidewalk Committee had reconfirmed their approval of this project as a priority. Neil Kopper, Planning and Transportation, said he had emailed the Sidewalk Committee and they confirmed that they would like to allocate funds for this project.

Hollingsworth made a motion to Approve Award Contract with E&B Paving, Inc., for the Moores Pike at Smith Road Crosswalk and Ramp Project. Palazzo seconded. Motion is passed.

Neil Kopper, Planning and Transportation presented Approve Preliminary Engineering Contract with Eagle Ridge Civil Engineering Services, LLC, for Neighborhood Greenway Projects. See meeting packet for details.

Board Comments: Hollingsworth asked how the public would be involved with input on the projects and how the public forums would be conducted. Kopper explained that typically there is a public meeting for each individual project. Hollingsworth asked how the neighborhoods would be notified. Kopper answered that the specific method had not been determined, but it is typically through signage, mailings, and posting on the website.

Palazzo made a motion to Approve Preliminary Engineering Contract with Eagle Ridge Civil Engineering Services, LLC, for Neighborhood Greenway Projects. Hollingsworth seconded. Motion is passed.

Neil Kopper, Planning and Transportation, presented Approve Contract Amendment #2 with VS Engineering for Temporary Engineering Staff Services. See meeting packet for details.

Board Comments: Palazzo asked how much of the not to exceed amount has been spent thus far. Kopper answered that the original amount of \$105,000 has been spent entirely, and about a quarter of the additional \$20,000 has been allocated. Palazzo asked if Kopper thought the additional \$20,000 was going to be enough. Kopper confirmed

Hollingsworth made motion to Approve Contract Amendment #2 with VS Engineering for Temporary Engineering Staff Services. Palazzo seconded. Motion is passed.

Matt Smethurst, Planning and Transportation, presented Approve Change Order #8 for the West 17th Street Reconstruction Project. See meeting packet for details.

Board Comments: Hollingsworth asked if W. 17th Street is now open. Smethurst confirmed that it had been open since November 16th, 2020. Cox Deckard asked about more changes coming through, but this change order is one of the last? Smethurst confirmed that this change order has all of the known items at this time.

Hollingsworth made a motion to Approve Change Order #8 for the West 17th Street Reconstruction Project. Palazzo seconded. Motion is passed.

Patrick Dierkes, Planning and Transportation, presented Approve Preliminary Engineering Contract with Bynum Fanyo & Associates, Inc., for the Adams Street Sidewalk Project. See Meeting packet for details.

Board Comments: Cox Deckard asked if the funding has been determined for 2021. Dierkes said the design is funded, but the construction is not currently funded. Kopper said the Council Sidewalk Committee will have a series of meetings to determine where to allocate the funds to. Cox Deckard needed confirmation that the Committee does want to move forward with this project; Kopper agreed.

Hollingsworth made a motion to Approve Preliminary Engineering Contract with Bynum Fanyo & Associates, Inc., for the Adams Street Sidewalk Project. Palazzo seconded. Motion is passed.

Adam Wason, Public Works, reminded that the leafing program had been started; one pass for each neighborhood through the end of the year. He directed the public to the City's website for a leaf collection map. Mowing and mulching are the preferred methods and most appreciated. Wason wanted to remind residents and staff to take all precautions necessary to stay safe and healthy.

Hollingsworth made a motion to approve claims in the amount of \$364,458.54. Palazzo seconded. Motion is passed

Cox Deckard called for adjournment at 5:53 p.m.

Accepted By:

Kyla Cox Deckard, President

Beth H. Hollingsworth, Vice-president

Dana Palazzo, Secretary

Date:

Attest to:

12/08/2020