

**AGENDA
UTILITIES SERVICE BOARD MEETING**

Utilities Service Board Room
City of Bloomington Utilities
600 E. Miller Dr.
Bloomington, Indiana 47402

Julie Roberts, President
Jean Capler, Vice President
Jason Banach
Amanda Burnham
Jim Sherman
Jeff Ehman
Terri Porter, ex-officio
Jim Sims, ex-officio

Monday, January 27, 2020

5:00 P.M. Regular Meeting

- I. Call to Order
- II. Approval of the Minutes of Previous Meeting (January 6)
- III. Approval of the Claims
 - a. Payables Invoices
 - b. Standard Invoices
 - c. Utility Bills
 - d. Wire Transfers
 - e. Customer Refunds
- IV. Approval of Consent Agenda
 - a. Overhead Door Company - \$9,900.00- On-Call Contracting Work for 2020
 - b. All Seasons Heating and Air - \$12,000.00/year – On-Call HVAC services for 2020
 - c. Electric Plus - \$965.00 – Install of 30A 4wire 220V circuit for dryer; 20A 120V for washer
 - d. Brehob Corp. - \$18,000.00/year – On-Call contracting work for 2020
 - e. Control Freaks, LLC - \$15,000/year – On-Call work for SCADA and PLC programming
 - f. B&L Sheet Metal and Roofing - \$6,000.00 – On-Call contracting work for 2020
 - g. Affordable Fence, Inc - \$9,999.00/year – On-Call contracting work for fencing services
 - h. Cassady Electric - \$15,000.00/year – On-Call contracting work for 2020
 - ~~i. Business Furniture, LLC - \$5,282.60 – Installation of office furniture in CBU~~
 - j. D E Qualkenbush - \$9,200.00 – Replace variable frequency drive at Smith Av. Lift Station
 - k. Blue Chip Technologies - \$12,000/year – On-Call contracting work for HVAC
 - l. Kone, Inc. - \$9,999.00 – On-Call contracting work for 2020
 - m. American Pump - \$4,267.75 – Install Inboard bearing, seal, and housing at Blucher Poole
 - n. Hollers Welding LLC - \$9,900.00/year – On-Call welding contracting work
 - o. Harrell-Fish, Inc - \$18,000.00/year – On-Call contracting mechanical and building work
 - p. Mitchell & Stark - \$13,750.00 – Repair broken shear pin in valve, RAS at Blucher Poole
 - q. Crane 1 - \$8,918.00 – Replacement of hand chains/load chains, install capacity markings
 - r. Harrell-Fish, Inc - \$5,779.00 – Installation of washer box and new copper water lines
 - s. Mitchell & Stark - \$22,580.00 – Replacement of 2 air control valves for Aeration Basins
- ~~V. Bid Opening for the I69 Utility Relocation project~~
- VI. Request Approval of Greeley and Hanson Dillman Rd Expansion – Brad Schroeder
- VII. Request Approval of Fourth Amendment to 2017 Agreement with AECOM – James Hall
- VIII. Old Business
- IX. New Business
- ~~X. Subcommittee Reports – Finance
 - a. Subcommittee Recommendation of 2018 Interdepartmental Agreement
 - b. Subcommittee Recommendation of 2019 Interdepartmental Agreement~~
- XI. Staff Reports
- XII. Petitions And Communications*
- XIII. Adjournment

* Public comment will be limited to 5 minutes per person

UTILITIES SERVICE BOARD MEETING

01/06/2020

Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.

Board Vice President Sherman called the regular meeting of the Utilities Service Board to order at 5:00p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center, 600 East Miller Drive, Bloomington, Indiana.

Board members present: Jim Sherman, Jean Capler, Jason Banach, Amanda Burnham, ex-officio Terri Porter, ex-officio Jim Sims

Staff present: Vic Kelson, Laura Pettit, Holly McLaughlin, LaTreana Harrington, Chris Wheeler, Brad Schroeder, Cindy Shaw, Tom Axsom, Brandon Prince, Tyler Steury, Phil Peden, Nolan Hendon, Mike Hicks

APPOINT ROLES FOR 2020

Sherman called for nominations for President and Vice President. Board member Capler nominated Roberts for President, and herself (Capler) for Vice President.

Capler moved and board member Banach seconded the motion to approve the nominations. Motion carried, 4 ayes (2 members absent: Julie Roberts and Jeff Ehman).

Newly appointed Vice President Capler postponed the appointment of the sub-committee memberships until the vacant USB position is filled.

AMEND AGENDA

Capler noted the removal of items 7 and 8, the 2018 and 2019 Interdepartmental Agreements upon review from the Finance sub-committee and presentation from the Controller's office. Capler noted the addition of item 6B, a Request for Approval of First Amendment to the Agreement for Services with Bruce Wilds Security, LLC.

Banach moved and board member Burnham seconded the motion to approve the amended agenda. Motion carried, 4 ayes.

MINUTES

Board member Sherman moved and Burnham seconded the motion to approve the minutes of the December 23, 2019 meeting. Motion carried, 4 ayes.

CLAIMS

Sherman moved and Burnham seconded the motion to approve the standard claims as follows: Vendor invoices submitted included \$134,073.54 from the Water Utility, \$800,350.54 from the Wastewater Utility, and \$30,466.50 from the Stormwater Utility. Total Claims approved: ***\$964,890.58. Motion carried, 4 ayes.***

A claim for American Structure Point for a drainage study led the Board to remember another drainage study that was to be done near the YMCA and Winslow- had it been completed? CBU Engineer Peden said the study near the YMCA had not been attempted yet.

Sherman moved and Burnham seconded the motion to approve the utility claims as follows:

Utility invoices submitted included \$8,612.98 from the Water Utility, and \$69,098.21 from the Wastewater Utility.

Total Claims approved: \$77,711.19. Motion carried, 4 ayes.

Sherman moved and Burnham seconded the motion to approve the wire transfers, fees, and payroll in the amount of \$349,646.28. Motion carried, 4 ayes.

Sherman moved and Burnham seconded the motion to approve the Customer Refunds as follows:

Refunds submitted included \$1,483.58 from the Wastewater Utility. **Total Claims approved: \$1,483.58.**

Motion carried, 4 ayes.

CONSENT AGENDA

CBU Director Kelson presented the following items recommended by staff for approval:

- Hach Co. - \$6,977.00 - Preventative Maintenance at Monroe Plant
- Crane 1- \$2,025.00 - Overhead Crane Services at Monroe Plant
- ~~Mitchell & Stark - \$22,580.00 - Change Order No. 1 - Blucher Pools Aeration Basins (Kelson noted this item had been removed)~~
- Presidio Infrastructure Solutions ~ \$6,978.32 - Purchase and Installation of four cameras
- Electric Plus, Inc. - \$10,000.00 - On-Call Services for Electrical Contracting Work
- Todd Septic Tank Service - \$10,000.00 - On-Call Septic Services
- Air Master Heating and Air Conditioning, LLC - \$6,000.00 - On-Call HVAC Services
- D.E.Q., Inc.- \$15,000 - On-Call Services for Plant/Pump Station Control/SCADA
- Quality Repair Service - \$18,000.00 - On-Call Services for WW Plant/Station Repair
- Heflin Industries, Inc. - \$6,000.00 - On-Call Services for Mechanical Contracting
- Building Associates, Inc. - \$10,000.00 - On-Call Services for Mechanical Contracting
- Young Plumbing and Mechanical, Inc. - \$10,000.00 - On-Call Services for Plumbing
- Mitchell & Stark - \$2,328.29 - Emergency Repair of Clarifier #3 Uptake Valve
- Baker Stone Work, Inc. - \$625.00 - CBU Service Center Caulk Replacement
- Gaylor Electric - \$16,400.00 - Switchgear, Transformers, Relays, Circuit Breakers
- PerkinElmer Health - \$3,867.00 - Spectrometer, Linear Mirror Assembly

As no items were removed from the Consent Agenda by the Board, agreements approved.

Kelson also noted that several agenda items had typos in their cover memos reflecting expiration dates that should read 2023, not 2033. He also mentioned that the typos were limited to the cover memos and were not present in the contracts. Board member Sims requested the total dollar amount of the items on the Consent Agenda. Kelson later gave the total amount of \$124,200.61. Sims agreed.

REQUEST APPROVAL OF CHANGE ORDER TO ORIGINAL AGREEMENT WITH BUILDING ASSOCIATES

Hicks of the CBU Engineering division presented an amendment to expand the scope of work to include replacement of six skylights at Monroe Water Treatment Plant. Upon removal of roofing material, Contractor discovered six existing skylights were in disrepair to the point that replacement was necessary. This necessitated an extension of the contract by 45 days. Contract will now expire on January 15, 2020.

Sherman moved, Burnham seconded the motion to approve agreement. Motion carried, 4 ayes.

REQUEST APPROVAL OF FIRST AMENDMENT TO THE AGREEMENT FOR SERVICES WITH BRUCE WILDS SECURITY

CBU Purchasing Manager Shaw presented an extension of the original agreement for continued security and surveillance at Griffy Water Treatment Plant- January 1, 2020 - July 31, 2020. Increases not to exceed the additional days.

Board questioned the longevity of the project to which Kelson answered that the contractor leading the clean up and demolition will present CBU with a demolition plan January 15, 2020, at which time bidding will begin on the demolition project. Once demolition begins, CBU will no longer need the services of Bruce Wilds Security as security at the site will be the responsibility of the demolition company. Kelson went on to explain that nearly every day there are vehicles of people going to the site that are then turned away by security. Board questioned their purpose on the Griffy property and Kelson mentioned that someone could get hurt or spread materials that CBU would later have to clean up.

Sherman moved, Burnham seconded the motion to approve agreement. Motion carried, 4 ayes.

OLD BUSINESS: None

NEW BUSINESS: None

SUBCOMMITTEE REPORTS: None

STAFF REPORTS: Kelson thanked Sherman for his service as Vice President, as well as congratulated the newly elected board members.

Kelson also introduced LaTreana Harrington as the new administrative assistant and liaison to the Board.

PETITIONS AND COMMUNICATIONS:

Assistant Director Pettit reported the events of the Reverse Auction held earlier in the day, to which CBU saved ~\$81,000.00.

ADJOURNMENT: Sherman moved to adjourn; the meeting was adjourned at 5:27 p.m.

Julie Roberts, President

DATE

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 01/24/20

Payables G/L Date: 12/29/19

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Stormwater O&M
Aecom Technical Services	2000307892	W17-4102 - Dyer Tank Environmental Services to 12/27/19 - ENG	4,439.95	4,439.95		
Air-Master Heating & Air Conditioning	COB1908	DM19-165 Draft motor, diagnostics, installation	2,325.00		2,325.00	
All-Phase Electric Supply, INC	0740-587306	Weather proof box & cover, cord & misc for trailer - TD19-602	72.64	72.64		
Aramark Uniform & Career Apparel Group, INC	12/31/19 Supply	Weekly mats & supplies - December 2019 - MN, SC, BP, DR	1,486.96	591.19	895.77	
Aramark Uniform & Career Apparel Group, INC	12/31/19 Uniform	Uniform service - December 2019 - TD, ENG, BP, DR, DIR, PUR, MN	411.60	154.69	256.91	
Astbury Gabriel Corp (ESG Laboratories)	19019375	Testing-Digestor grab, effluent & influent comp on 12/17/19 - DR	359.00		359.00	
Big Dipper Building Services, LLC (Overhead Door)	43343	PUR19-524 Torsion springs, spring plugs, lubricant, labor	734.20	293.68	440.52	
Black Lumber Co. INC	426127	Shovel, #12 Alum scoop, Fiberglass rake - ENV19-224	58.95			58.95
Brenntag Mid-South, INC	BMS473732	Sodium hydroxide - 11.4928 @ 625.00 delivered 12/30/19 - MN	7,183.00	7,183.00		
Brenntag Mid-South, INC	BMS473733	Robin 120 Polymer 4,600 @ 1.1290 delivered 12/31/19 - MN19-533	5,193.40	5,193.40		
Bruce Wilds Security, LLC	10951	24/7 Security @ Griffy Plant - 12/21/19 - 12/31/19 - PUR	7,758.50	7,758.50		
Cassady Electrical Contractors, INC	16121	MN19-540 Labor, wiring issue with PLC	425.00	425.00		
Cassady Electrical Contractors, INC	17308	MN19-539 Labor air compressor main breaker	510.00	510.00		
Chemtrade Chemicals Corporation	92792355	Aluminum Sulfate 11.005 @ 434.00 delivered 12/09/19 - MN	4,776.17	4,776.17		
Chemtrade Chemicals Corporation	92799727	Aluminum Sulfate - 10.882 @ 434.00 delivered 12/20/19 - MN	4,722.79	4,722.79		
Chemtrade Chemicals Corporation	92802560	Aluminum Sulfate - 11.081 @ 434.00 delivered 12/26/19 - MN	4,809.15	4,809.15		
Chemtrade Chemicals Corporation	92804794	Aluminum Sulfate - 10.720 @ 434.00 delivered 12/31/19 - MN	4,652.48	4,652.48		
Cintas First Aid & Safety #2	8404444761	Restock first aid cabinet @ Dillman WWTP - 12/27/19 - DR19-107	46.40		46.40	
Core & Main, LP	L312963	PUR19-412 Hydrant repair kits, hydrant extension kits	12,505.79	12,369.79		136.00
Core & Main, LP	L609696	PUR19-492 Drain valve facing, screws, plates, rings, valves	1,198.00	1,198.00		
Core & Main, LP	L637394	PUR19-162 - Credit memo for 6x2 MJ TAPT PLUG	(88.00)	(88.00)		
Core & Main, LP	L666779	PUR19-492 Seat rings	671.18	671.18		
Core & Main, LP	L669804	PUR19-503 Flange adapter, ductile pipe	1,575.48	630.19	945.29	
Core & Main, LP	L683902	PUR19-504 Storm pipe	1,200.00	1,200.00		
Core & Main, LP	L690667	PUR19-523 Post flush hyd, blind flange	1,030.83		1,030.83	
Core & Main, LP	L697010	PUR19-520 Various brass service saddles	2,632.52	2,632.52		
Creative Graphics, INC (dba Baugh Enterprises)	7559	Printing & mailing water/wastewater bills - November 2019 - ACCT	12,139.98	4,855.99	7,283.99	
Cummins Crosspoint, LLC	N8-30646	TD19-646 Replace battery charger W Booster Station	1,233.41	1,233.41		
Environmental Laboratories, INC	20305145	8 Oil & Grease samples for FOG Pilot Program - ENV20-005	280.00		280.00	
Everett J Prescott, INC	5645138	TD19-525 Repair to handheld reading device	600.00	240.00	360.00	

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Stormwater O&M
Fastenal Company	INBLM216254	Washers, inserts, cap screws, 12 split & heavy jobbers DM19-191	1,431.91		1,431.91	
First Financial Bank / Credit Cards	246921693481005	ENG19-135 Instrumentation training course	255.00	102.00	153.00	
First Financial Bank / Credit Cards	2469216934810059	ENV20-004 AWWA Membership Kevin White	238.00		238.00	
First Financial Bank / Credit Cards	2469216935210045	ENG19-136 Instrumentation training manual	155.50	62.20	93.30	
Fisher Scientific Company, LLC	4860326	1 cs Buffer Sol PH 4.0L - MN19-506	395.26	395.26		
Fisher Scientific Company, LLC	4860345	1 Potassium Iodide Cert ACS 500G - MN19-507	484.84	484.84		
Fisher Scientific Company, LLC	5257198	2 POT Iodate 0.05M, 0.3N, 1 L - MN19-507	222.80	222.80		
Fisher Scientific Company, LLC	5350142	1 pk SOD Thiosulfate Soln - MN19-506	193.21	193.21		
Fisher Scientific Company, LLC	6157593	2 POT Iodate 0.05M 0.3N 1 L - MN19-507	222.80	222.80		
Fisher Scientific Company, LLC	6186983	Denatured ethanol, Ammonium molybdate, polypropylene DL19-127	1,230.04	1,230.04		
Fisher Scientific Company, LLC	6186985	1 cs SOD Hydroxide 1N Dilut-it - MN19-506	437.86	437.86		
GRW Engineers, INC	0053422	S19-6313 - Bloomington CIPP Sewer Rehab to 09/21/19 - ENG	3,000.00		3,000.00	
GRW Engineers, INC	0053654	S19-6313 - Bloomington CIPP Sewer Rehab to 10/19/19 - ENG	14,000.00		14,000.00	
GRW Engineers, INC	0053835	S19-6313 - Bloomington CIPP Sewer Rehab to 11/30/19 - ENG	5,000.00		5,000.00	
HACH Company	11771099	MN19-497 Ammonia monochloramine reagent set	934.77	934.77		
HD Supply Facilities Maintenance - (USA Bluebook)	093494	DM19-201 Parts for solids digester chemical feed pump	299.53		299.53	
HD Supply Facilities Maintenance - (USA Bluebook)	099098	BP19-213 Glass filters for solids testing in lab	599.36		599.36	
Indiana University Health Bloomington, INC	00100458-00	Drug screen DOT 5 Panel for 1 TD Employee 11/22/19 - TD19-612	45.00	18.00	27.00	
Infrastructure Technologies, LLC (ITPipes)	15718	PUR19-527 Service level agreement 1/1/20-12/31/20	1,600.00	640.00	960.00	
J&S Locksmith Shop, INC	204148	5 Keys for fron door for Admin office - DM19-213	12.50		12.50	
JCI Jones Chemicals, INC	809405	Sodium hypochlorite - 4,636 @ .7960 delivered 12/27/19 - MN	3,690.25	3,690.25		
JCI Jones Chemicals, INC	809597	Sodium hypochlorite - 4,683 @ .7960 delivered 12/31/19 - MN	3,727.67	3,727.67		
JJ's Concrete Construction, LLC	54184	Concrete - Water @ Henderson & Maxwell - 12/23/19 - TD	468.42	468.42		
JJ's Concrete Construction, LLC	54305	Concrete - Water @ E Brownridge Rd - 12/30/19 - TD	438.75	438.75		
Kirby Risk Corp	S110746904.002	Off Line UPS 120VA 120V for solids handling - DM19-194	667.26		667.26	
Kleindorfer Hardware & Variety	12/25/19 CBU	Misc parts & supplies - 12/03-12/20/19 - MN, TD, DR, SW	1,040.97	880.44	151.55	8.98
Mark Osborne (Control Freaks Consulting)	244Inv-TD19-640	TD19-640 Install PLC S Smith Ave Lift Station	105.00		105.00	
Mark Osborne (Control Freaks Consulting)	24Inv-BP19-207b	BP19-207B Parts & labor analog surge suppressor	885.20		885.20	

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Stormwater O&M
Mark Osborne (Control Freaks Consulting)	266Inv-TD19-485	TD19-485 Labor, SW Booster pump #1	105.00	105.00		
Menards, INC	39629	PVC enclosure, connectors, ball valves, tape, bushings BP19-211	90.75		90.75	
Menards, INC	39846	14 1/2" Ball valve solder, copper tees, screwdrivers MN19-526	133.01	133.01		
Menards, INC	39881	Mask filters, gloves, elbow length gloves, coveralls-ENV19-221	32.84	32.84		
Menards, INC	40036	6 Shop lights, elbows, copper pipe, drill & misc BP19-208	305.02		305.02	
Milestone Contractors, LP	129559	Asphalt - Stock - 12/20/19 - SW, TD	1,048.80	419.52	576.84	52.44
Monroe County Government	122019-COBU	Misc copies made for Engineering Dept - 11/08-11/21/19 - ENG	12.00	4.80	7.20	
NCH Corporation-Partsmaster	23497745	MN19-529 Various hardware	840.81	840.81		
Nugent, INC (Utility Supply Company)	1308796	PUR19-479 Clamps & hardware	2,438.50	2,438.50		
Nugent, INC (Utility Supply Company)	1308798	TD19-583 Expansion wheels	2,046.00	818.40	1,227.60	
Nugent, INC (Utility Supply Company)	1308799	PUR19-499 Couplers	108.00			108.00
Nugent, INC (Utility Supply Company)	1308887	TD19-630 Dismantling joint	457.53	183.01	274.52	
Nugent, INC (Utility Supply Company)	1329697	PUR19-491 Clamps	795.47	795.47		
Office Depot, INC	417181851001	14 Weekly/monthly planners - TD19-623	363.86	145.54	200.12	18.20
Office Depot, INC	417203500001	1 Weekly/monthly planner - TD19-623	25.99	10.40	14.29	1.30
Office Depot, INC	417584065001	Weekly planner, D battery, calendar, pens - DR19-106	144.85		144.85	
Office Depot, INC	417584066001	32GB Flash drive - DR19-106	5.99		5.99	
Office Depot, INC	418410574001	5 pk scotch packing tape - PUR19-521	41.15	16.46	24.69	
Office Depot, INC	421246753001	Weekly planner for D Douglas - TD19-643	25.99	10.40	14.29	1.30
Pace Analytical Services, INC	1950128188	Testing for Monroe Annual PT Sampling - ENV19-213	463.00	463.00		
Pace Analytical Services, INC	1950129112	Dillman monitor well analysis for sludge landfill DL19-120	1,806.00		1,806.00	
Pace Analytical Services, INC	1950129144	Free Cyanide analysis for Dillman NPDES permit - DL19-121	120.00		120.00	
Pace Analytical Services, INC	1950129402	28 Lead & Copper testing - ENV19-222	1,120.00	1,120.00		
Pace Analytical Services, INC	1950129405	Low level mercury analysis-Dillman NPDES permit - DL19-122	270.00		270.00	
Paragon Micro, INC	S979222	Microsoft CPS-Power BI Monthly Subscription - DIR	18.32	7.33	10.99	
Republic Services, INC	0694-002456947	Trash removal @ Monroe WTP - 12/01-12/31/19 - MN	85.00	85.00		
Republic Services, INC	0694-002456948	Trash removal @ Blucher WWTP - 12/01-12/31/19 - BP	85.00		85.00	
Ricoh USA, INC	5058335979 CBU	Ricoh copier maintenance - 11/17-12/16/19 - BP, MN, DR, SC	150.53	37.67	112.86	
Rogers Group, INC	0071174582	#11 Stone - stock - 12/20/19 - TD	210.13	84.05	126.08	
Rogers Group, INC	0071174647	#11 Stone - Water main - 12/23/19 - TD	96.05	96.05		
Schaeffer Manufacturing Company	BS1967-INV1	Gear lube for plant gear boxes - BP19-205	160.50		160.50	
South Central GWB Company, INC	S3504359.001	2 Parker G23 120V coils, 2 Parker GP-607 coils - DM19-192	547.21		547.21	
SSW Enterprises, LLC (Office Pride)	IN000518393	Cleaning service @ Blucher Poole - Dec 2019 - BP, PUR	1,259.30		1,259.30	
SSW Enterprises, LLC (Office Pride)	IN000518394	Cleaning service @ Dillman WWTP - Dec 2019 - DR, PUR	1,281.14		1,281.14	

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SSW Enterprises, LLC (Office Pride)	IN000518395	Cleaning service @ Monroe WTP - Dec 2019 - MN, PUR	1,259.44	1,259.44		
State Of Indiana	53-02 4thQTR 19	Solid Waste Quarterly Fees - 4th QTR - DR	20.50		20.50	
Sunbelt Rentals, INC	97130654-0001	Street saw parts for truck #629 - TD19-627	204.44	81.78	112.44	10.22
Sunbelt Rentals, INC	97186269-001	Parts for street saw on truck #626 - TD19-642	321.25	128.50	176.69	16.06
Terminix International	392564139	Pest control @ Dillman WWTP - 12/20/19 - PUR19-409	375.00		375.00	
The Travelers Indemnity	FLU9093	PUR20-019 Deductible COB v Hanna Excavating	631.66	252.66	379.00	
Tri-State Bearing Co, INC	1136864-00	4 Bearings for truck #629 - TD19-631	52.20	20.88	28.71	2.61
ULINE, INC	115566751	PUR19-530 Steel shelving	392.96	157.18	235.78	
United Parcel Service, INC	0000430948010	Shipping charges - 12/27-12/30/19 - ENG, LAB, PUR	15.25	11.52	3.73	
United Parcel Service, INC	0000430948529	Shipping charges - 12/18-12/27/19 - LAB, TD, PUR	41.02	38.73	2.29	
Utility Pipe Sales Co, INC	IN089770	PUR19-444 Valve box, lids, monitor cover flange, gaskets	1,938.00	1,938.00		
Utility Pipe Sales Co, INC	IN090696	PUR19-444 6 Frame & cover 36x20	973.64	973.64		
Utility Pipe Sales Co, INC	IN091220	PUR19-444 10"x6" SDR35 Wye	214.00	214.00		
Utility Pipe Sales Co, INC	IN091426	PUR19-444 Credit for return of 6 Frame & cover 36x20	(973.64)	(973.64)		
Virtuoso Sourcing Group, LLC	27027	Collection agency fee - 12/16-12/31/19 - AR	47.73	19.09	28.64	
Virtuoso Sourcing Group, LLC	27028	Collection agency fee - 12/30/19 - AR	30.00	12.00	18.00	
Waller's Meter, INC	156953	PUR19-501 Valves, adapters, poly stiffeners	5,370.15	5,370.15		
Water Solutions Unlimited, INC	33703	Sodium thiosulfate 300 @ 4.64 delivered 12/06/19 - MN	1,392.00	1,392.00		
Water Solutions Unlimited, INC	33819	Sodium thiosulfate 300 @ 4.64 delivered 12/13/19 - MN	1,392.00	1,392.00		
Water Solutions Unlimited, INC	33913	Sodium thiosulfate 150 @ 4.64 delivered 12/20/19 - MN	696.00	696.00		
Wessler Engineering, INC	34536	S19-6317-Dillman Disinfection Controls Upgrade to 11/30/19-ENG	5,125.00		5,125.00	
Young Trucking, INC	104352	Hauling sludge from Dillman WWTP - 12/02-12/05/19 - DR, OP	12,633.83		12,633.83	
Grand total:			175,572.45	105,506.22	69,652.17	414.06

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Paydate: 01/24/2020

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Sinking	Wastewater O&M	Stormwater O&M
Bank of New York	ACCT20-115-1	SRF Bloomington TAS #610026-2011 SRF Loan - Jan 2020	200,910.68		200,910.68		
Black Lumber Co. INC	426647	2 6' threaded rods, 2 3' threaded rods - PUR20-013	27.96	11.18		16.78	
Black Lumber Co. INC	426704	1 box of blue wire nuts for lift stations - TD20-4	13.99			13.99	
Bruce Wilds Security, LLC	10952	24/7 Security @ Griffy Plant - 01/01/20-01/03/20 - PUR19-317	2,124.00	2,124.00			
City Of Bloomington	SYPO21920COBUD	3 Rentals of Switchyard Park Pavilion for meetings - ENV20-003	180.00				180.00
Indiana Paging Network, INC	14110421	Pager fees - 01/01/20-03/31/20 - TD, MS, MN, BP, DR, PUR	89.14	36.83		52.31	
Industrial Service & Supply, INC	60793	300 1" GP hose, 200 1 1/2" GP hose - DM19-212	2,283.00			2,283.00	
Industrial Service & Supply, INC	60794	Misc Cam Locks - stock - DM19-213	297.50			297.50	
JJ's Concrete Construction, LLC	54380	Concrete - Water @ Xavier Court - 01/02/20 - TD	438.75	438.75			
JJ's Concrete Construction, LLC	54408	Concrete - Water @ Dunn & Grimes - 01/03/20 - TD	474.38	474.38			
John Deere Financial (Rural King)	JRNL#H62165/62	2 Pair of rubber boots - ENV20-011	99.98				99.98
John Deere Financial (Rural King)	JRNL#H62284/62	Welding wire, contact tips adaptor, welding gloves TD20-10	113.42	45.37		62.38	5.67
Kirby Risk Corp	S110788140.001	2 Sticks of 10' conduit for west booster - TD20-9	71.98			71.98	
Koorsen Fire & Security, INC	4952748	Quarterly fire alarm monitoring - 01/01-03/31/20 - SC	97.89	39.16		58.73	
Koorsen Fire & Security, INC	4979510	Quarterly panic buttons monitoring - 02/01-04/30/20 - SC	83.58	33.43		50.15	
Logical Concepts, INC (Omnisite)	69126	Monthly cellular fee for Omni-Site - 01/01-01/31/20 - ENG	1,150.00			1,150.00	
Monroe County Government	ENG20-006	Recording 2 easements for Jordan Culvert Restoration ENG20-006	50.00				50.00
Pace Analytical Services, INC	2050129821	Cyanide analysis for Dillman NPDES permit - DL20-001	90.00			90.00	
Paragon Micro, INC	893625	StarTech 5 Port Unmanaged Gigabit Ethernet Switch #1908965	26.99			26.99	
Republic Services, INC	0694-002453711	Trash removal @ Dillman & Serv Cntr - 01/01-01/31/20 - DR, SC	272.50	17.00		255.50	
Richard's Small Engine, INC	368596	9 21" Cutter blades, 3 Scag spindle assy - DM19-202	510.03			510.03	
Service Express, INC	4346 CBU Portion	PowerEdge @ Monroe, Dillman & Serv Cntr - 01/01/20-03/31/20-DIR	1,065.00	528.00		537.00	

City of Bloomington Utilities
 Accounts Payable by G/L Distribution Report
 Paydate: 01/24/2020

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Sinking	Wastewater O&M	Stormwater O&M
Tyler Technologies, INC	045-282512 CBU	NWS ERP Core Sys Support & Licensing 1/01-12/31/20 #2009026	28,851.59	11,540.64		17,310.95	
Grand total:			<u>239,322.36</u>	<u>15,288.74</u>	<u>200,910.68</u>	<u>22,787.29</u>	<u>335.65</u>

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 01/14/2020

Payables G/L Date: 12/28/19

Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
AT&T	8123311353 12/19	812-331-1353 Service - S Washington St Storage - 12/22-01/21/20	216.42	86.57	129.85
AT&T	8123315400 12/19	812-331-5400 - Service - Centrex main line - 12/22-01/21/20	2,354.55	941.82	1,412.73
AT&T	812R95925712	Monthly chg - White pages listing - 12/10-01/09/20 - MN, DR, BP	18.25	6.08	12.17
Duke Energy	01302825013 1/20	Service - Gentry E Lift Station - 12/03-01/03/20	74.91		74.91
Duke Energy	0140281201612/19	Service - Woodhave Drive Lift Station - 11/25-12/27/19	37.65		37.65
Duke Energy	03902824013 1/20	Service - Hearthstone Lift Station - 12/03-01/03/20	78.06		78.06
Duke Energy	0930280801212/19	Service - West Tank Outdoor Lighting @ Waynes Lane 12/27/19	10.03	10.03	
Duke Energy	1150372603512-19	Service - Angelina Lane Lift Station - 11/26-12/28/19	33.69		33.69
Duke Energy	1210281202412/19	Service - Cedar Chase Lift Station - 11/25-12/27/19	48.41		48.41
Duke Energy	19402830010 1/20	Service - Jeffrey Lift Station 12/05-01/07/20	25.59		25.59
Duke Energy	22002815013 1/20	Service - Dogwood Booster Station 12/06-01/08/20	302.75	302.75	
Duke Energy	2610280601712/19	Service - W 3rd St Lift Station - 12/26/19	7.34		7.34
Duke Energy	2770267301712-19	Service - Dillman WWTP @ 100 W Dillman Road 12/30/19	20.00		20.00
Duke Energy	2850280801112/19	Service - Profile Pkwy Lift Station - 11/22-12/26/19	60.13		60.13
Duke Energy	2960372802312/19	Service - Vernal Pike Lift Station - 11/22-12/26/19	260.87		260.87
Duke Energy	2980354601912-19	Service - Micro Motors/Grimes Lane Lift Station 11/26-12/28/19	42.28		42.28
Duke Energy	35102817018 1/20	Service - N Russell Road Booster Station - 11/27-12/30/19	581.91	581.91	
Duke Energy	3530280901012/19	Service - Westwood Lift Station (outdoor lighting) 12/27/19	10.18		10.18
Duke Energy	44802673016 1/20	Service - Tamarron Lift Station - 11/27-12/30/19	635.83		635.83
Duke Energy	4570280901412/19	Service - Curry Pike Davis Lift Station - 11/22-12/26/19	93.52		93.52
Duke Energy	46503628023 1/20	Service - Monroe Hospital Lift Station - 12/05-01/07/20	76.41		76.41
Duke Energy	4880281201112/19	Service - East Booster (Outdoor Lighting) - 12/28/19	10.18	10.18	
Duke Energy	49903511027 1/20	Service - Cromwell Lift Station - 12/03-01/03/20	27.84		27.84
Duke Energy	5050280901312/19	Service - Southwest Booster Station - 11/22-12/26/19	1,629.38	1,629.38	
Duke Energy	5430267301512/19	Service - South Booster Station - 11/25-12/27/19	9,718.60	9,718.60	
Duke Energy	5710392401612-19	Service - Security Light at Griffy Water Plant 12/30/19	34.70	34.70	
Duke Energy	5810281201612/19	Service - Cedarview Sims Lift Station - 11/25-12/27/19	23.66		23.66
Duke Energy	5920267301012/19	Service - Monroe Intake Tower - 11/25-12/27/19	37,053.27	37,053.27	
Duke Energy	60302673015 1/20	Service - Westwood/Glen Oaks Drive Lift Station 12/06-01/08/20	775.10		775.10
Duke Energy	6670267301212/19	Service - 3rd Street Underpass Lift Station - 11/25-12/27/19	31.13		31.13
Duke Energy	6760280701812/19	Service - Kensington Park Lift Station - 11/21-12/23/19	206.31		206.31
Duke Energy	69202673015 1/20	Service - Monroe WTP @ 4770 Shield Ridge Road 01/08/20	10.00	10.00	
Duke Energy	6920267301512-19	Service - Monroe WTP @ 4770 Shield Ridge Road 12/30/19	10.00	10.00	
Duke Energy	6930280801512/19	Service - Curry Industrial Park Lift Station - 11/22-12/26/19	24.00		24.00
Duke Energy	8260375501012-19	Service - Southeast Pumping Station & Tank - 11/25-12/27/19	19,852.78	19,852.78	
Duke Energy	86202826018 1/20	Service - S Washington St Storage 12/03-01/03/20	89.45	35.78	53.67
Duke Energy	8840376101412/19	Service - Monroe Water Treatment Plant Expansion 11/25-12/27/19	2,913.84	2,913.84	
Duke Energy	9190361402712/19	Service - Fullerton Pike Lift Station - 11/20-12/20/19	53.82		53.82
Duke Energy	9660281401412-19	Service - NW Park Lift Station - 11/26-12/28/19	51.86		51.86

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 01/14/2020

Payables G/L Date: 12/28/19

Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
Duke Energy	9700367602512-19	Service - Vernal Pike Lift Station - 11/26-12/28/19	27.88		27.88
Smithville Telephone Co Inc	8128242894 01/20	812-824-2894 Service - Dillman fax - 12/02-01/01/20	45.75		45.75
Smithville Telephone Co Inc	8128244901 01/20	812-824-4901 Service - Dillman WWTP - 12/02-01/01/20	207.72		207.72
Smithville Telephone Co Inc	8128247219 1/20	812-824-7219 Service - Monroe intake tower 12/02-01/01/20	51.64	51.64	
Smithville Telephone Co Inc	8128249513 01/20	812-824-9513 Service - Monroe WTP - 12/02-01/01/20	142.11	142.11	
Smithville Telephone Co Inc	8128249572 01/20	812-824-9572 Service - Monroe fax - 12/02-01/01/20	45.63	45.63	
Smithville Telephone Co Inc	8128763318 01/20	812-876-3318 Service - Blucher WWTP - 12/02-01/01/20	188.36		188.36
Smithville Telephone Co Inc	8128768264 01/20	812-876-8264 Service - Blucher modem - 12/02-01/01/20	45.63		45.63
Smithville Telephone Co Inc	8128769276 01/20	812-876-9276 Service - Blucher fax - 12/02-01/01/20	46.39		46.39
Smithville Telephone Co Inc	9011000437 01/20	901-100-0437 Service - Monroe Internet connection 12/02-01/01/20	49.95	49.95	
South Central Indiana Remc	2093400200 12/19	Service - Blucher Poole - #2093400200 - 11/20-12/21/19	18,654.36		18,654.36
Utilities District of Western Indiana REMC	52184-001 01/20	Service - 52184-001 - Fieldstone LS - 12/01/19-01/01/20	776.00		776.00
Utilities District of Western Indiana REMC	75843-00 01/20	Service - 75843-001 - Stone Chase LS - 12/01/19-01/01/20	143.00		143.00
Vectren	N0833866 01/20	Service - 5464376-1 Blucher Poole WWTP - 11/26/19-12/27/19	1,270.71		1,270.71
Vectren	N1035813 01/20	Service - 5187802-2 Monroe WTP - 12/03-01/03/20	579.85	579.85	
Vectren	N1059811 1/20	Service - 5520392-0 Dillman WWTP 12/03-01/03/20	1,147.76		1,147.76
Vectren	N1236302 01/20	Service - 5187659-6 Tamarron LS - 12/02-01/02/20	38.32		38.32
Grand total:			100,965.76	74,066.87	26,898.89

WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF JANUARY, 2020

INDIANA DEPARTMENT OF REVENUE (SALES TAX - DECEMBER, 2019)	\$76,897.32
INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX 4th QUARTER UTILITY RECEIPTS TAX	\$58,786.93
NPC CHARGE CARD FEES - DECEMBER, 2019	\$32,560.26
FIRST FINANCIAL ACCOUNT ANALYSIS FEES - DECEMBER, 2019	\$1,860.84
GROSS PAYROLL	\$351,573.33
FICA TAX	\$20,694.12
TOTAL	\$542,372.80

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City of Bloomington Utilities
 Accounts Payable by G/L Distribution Report
 Paydate: 01/24/20

CUSTOMER REFUNDS

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds	Sanitation
Suzanne Bouvier	13786-001	Customer refund	\$361.98	26640	Overpayment on inactive account, customer requested refund.		\$361.98		
Karl Korbacher	17039-014	Customer refund	\$13.36	26641	Overpayment on November bill giving account a credit after finalized.		\$13.36		
Renascent Inc	200706-010	Customer refund	\$379.01	26643	2" Hydrant Meter Deposit (Remaining credit after final bill deducted.)		\$379.01		
David W Risner	6581-025	Customer refund	\$23.51	26644	Meter misread in Sept, giving account a credit when finalized.	\$7.61	\$15.90		
Stephen Morris	836-002	Customer refund	\$41.47	26642	Large overpayment in Dec, leaving account with a credit bal when finalized.		\$41.47		
			<u>\$819.33</u>			<u>\$7.61</u>	<u>\$811.72</u>	<u>\$0.00</u>	<u>\$0.00</u>
			\$819.33						



MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw, Utilities
DATE: December 31, 2019
**RE: REQUEST APPROVAL OF AGREEMENT FOR ON CALL SERVICES
WITH ALL OVERHEAD DOOR COMPANY OF BLOOMINGTON**

Funding Source: 009-U10500 (\$3,900) / 010-U10500 (\$6000)

Total Dollar Amount of Contract: \$9,900.00

Expiration Date of Contract: Initial Term expires December 31, 2020. Agreement may be renewed three additional one year terms. Final expiration 12/31/2023

Department Head Initials of Approval: VK

Due Date For Signature: January 13, 2020

Record Destruction Date (Legal Dept to fill in): 2034

Legal Tracking #: 19-754

**PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS
ATTORNEY:**

Chris Wheeler

**ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS
DEPARTMENTAL EMPLOYEE:**

Cindy Shaw

Summary of Contract: On-Call contracting work for 2020.



MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw, Utilities
DATE: December 31, 2019
RE: REQUEST APPROVAL OF AGREEMENT FOR ON CALL SERVICES
WITH ALL SEASONS HEATING AND AIR CONDITIONING

Funding Source: 009-U10500 (\$4,800) / 010-U10500 (\$7,200)

Total Dollar Amount of Contract: \$12,000.00/year

Expiration Date of Contract: Initial term expires December 31, 2020 with three additional one year extensions

Department Head Initials of Approval:

Due Date For Signature: January 13, 2020

Record Destruction Date (Legal Dept to fill in): 2034

Legal Tracking #: 19-756

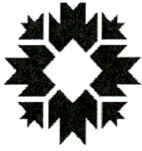
PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Cindy Shaw

Summary of Contract: 2020 On-Call agreement for hvac services



MEMORANDUM

TO: Controller
FROM: Cindy Shaw, Utilities
DATE: December 31, 2019
RE: REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH ELECTRIC PLUS, INC.

Funding Source: 40% 009-52-900008-U62146 / 60% 010-52-950008-U62046

Total Dollar Amount of Contract: \$965.00

Expiration Date of Contract: April 30, 2020

Department Head Initials of Approval: *VC*

Due Date For Signature: January 13, 2020

Record Destruction Date (Legal Dept to fill in):

Legal Tracking #: 19-755

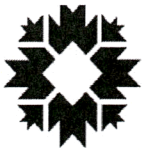
PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Cindy Shaw/David Schoo

Summary of Contract: Installation of 30A 4wire 220V circuit for dryer; installation of 20A 120V circuit for washer.



MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw, Utilities
DATE: January 8, 2020
RE: REQUEST APPROVAL OF AGREEMENT FOR ON CALL SERVICES
WITH BREHOB CORPORATION

Funding Source: 009-U10500 (\$7,200) / 010-U10500 (\$10,800)

Total Dollar Amount of Contract: \$18,000.00/year

Expiration Date of Contract: Original term expires December 31, 2020. Agreement has three additional one year renewal options with a final expiration date of December 31, 2023

Department Head Initials of Approval:

Due Date For Signature: January 14, 2020

Record Destruction Date (Legal Dept to fill in): 2034

Legal Tracking #: 20-012

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Cindy Shaw

Summary of Contract: On-Call contracting work for 2020.



MEMORANDUM

TO: Controller
FROM: Cindy Shaw, Utilities
DATE: January 8, 2020
RE: REQUEST APPROVAL OF AGREEMENT FOR ON CALL SERVICES WITH CONTROL FREAKS CONSULTING, LLC

Funding Source: 009-U10500 (\$6000) / 010-U10500 (\$4000)

Total Dollar Amount of Contract: \$15,000.00/year

Expiration Date of Contract: Original term expires December 31, 2020. Agreement has three additional one year renewal options with a final expiration date of December 31, 2023

Department Head Initials of Approval: *vk*

Due Date For Signature: January 6, 2020

Record Destruction Date (Legal Dept to fill in): 2034

Legal Tracking #: 20-014

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Cindy Shaw

Summary of Contract: On-Call contracting work for 2020 SCADA and PLC programming.



MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw, Utilities
DATE: January 8, 2020
RE: REQUEST APPROVAL FOR SERVICES WITH B&L SHEET METAL AND ROOFING, INC.

Funding Source: 009-U10500 (\$2,400) / 010-U10500 (\$3,600)

Total Dollar Amount of Contract: \$6,000.00/year

Expiration Date of Contract: Original term expires December 31, 2020. Agreement has three additional one year renewal options with a final expiration date of December 31, 2023

Department Head Initials of Approval: *VK*

Due Date For Signature: January 15, 2020

Record Destruction Date (Legal Dept to fill in): 2034

Legal Tracking #: 20-015

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Chris Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Cindy Shaw

Summary of Contract: On-Call contracting work for 2020.



MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw, Utilities
DATE: January 8, 2020
RE: REQUEST APPROVAL OF AGREEMENT FOR ON CALL SERVICES WITH AFFORDABLE FENCE, INC.

Funding Source: 009-U10500 (\$4000) / 010-U10500 (\$5999.00)

Total Dollar Amount of Contract: \$9,999.00/year

Expiration Date of Contract: Original term expires December 31, 2020. Agreement has three additional one year renewal options with a final expiration date of December 31, 2023

Department Head Initials of Approval: *JK*

Due Date For Signature: January 6, 2020

Record Destruction Date (Legal Dept to fill in): 2034

Legal Tracking #: 20-013

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Cindy Shaw

Summary of Contract: On-Call contracting work for 2020 fencing services.



MEMORANDUM

TO: Controller/Mayor Hamilton/USB
FROM: Cindy Shaw, Utilities
DATE: January 8, 2020
RE: REQUEST APPROVAL OF AGREEMENT FOR ON CALL SERVICES WITH CASSADY ELECTRIC, INC.

Funding Source: 40% 009-U10500 (\$6,000) / 60% 010-U10500 (\$9,000)

Total Dollar Amount of Contract: \$15,000.00/year

Expiration Date of Contract: Initial term expires December 31, 2020. Agreement has three additional one year renewal options with a final expiration date of December 31, 2023

Department Head Initials of Approval: *vk*

Due Date For Signature: January 13, 2020

Record Destruction Date (Legal Dept to fill in): 2030

Legal Tracking #: 19-751

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Cindy Shaw

Summary of Contract: On-Call contracting work for 2020.



MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw, Utilities
DATE: January 7, 2020
**RE: REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH
BUSINESS FURNITURE, LLC**

Funding Source: 009-51-900008-U62143
010-51-950008-U62143
011-81-950008-U62001

Total Dollar Amount of Contract: \$5,282.60

Expiration Date of Contract: April 30, 2020

Department Head Initials of Approval: vk

Due Date For Signature: January 14, 2020

Record Destruction Date (Legal Dept to fill in): 2030

Legal Tracking #: 20-006

**PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS
ATTORNEY:**

Christopher J. Wheeler

**ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS
DEPARTMENTAL EMPLOYEE:**

Cindy Shaw

Summary of Contract: Breakdown, rebuild, and installation of office furniture in CBU Administration (Tom Axsom and Kelsey Thetonia office).



MEMORANDUM

TO: Controller
FROM: Cindy Shaw, Utilities
DATE: January 7, 2020
RE: REQUEST APPROVAL FOR SERVICES WITH D E QUALKENBUSH
MECHANICAL AND ELECTRICAL CONTRACTOR INC.

Funding Source: 010-73-950003-U62026

Total Dollar Amount of Contract: \$9,200.00

Expiration Date of Contract: February 28, 2020

Department Head Initials of Approval: VK

Due Date For Signature: December 25, 2019

Record Destruction Date (Legal Dept to fill in): after February 2030

Legal Tracking #: 20-009

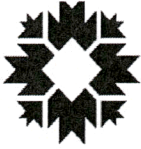
**PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS
ATTORNEY:**

Chris Wheeler

**ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS
DEPARTMENTAL EMPLOYEE:**

Cindy Shaw

Summary of Contract: Replace Safronics 125hp variable frequency drive with WEG #CFW700 at Smith Avenue Lift Station.



MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw, Utilities
DATE: January 7, 2020
RE: REQUEST APPROVAL OF AGREEMENT FOR ON CALL SERVICES WITH BLUE CHIP TECHNOLOGIES

Funding Source: 40% 009-U10500 (\$4,800) / 60% 010-U10500 (\$7,200)

Total Dollar Amount of Contract: \$12,000.00/year

Expiration Date of Contract: Initial term expires December 31, 2020 with three additional one year extensions and a final expiration date of December 31, 2023

Department Head Initials of Approval: VK

Due Date For Signature: January 14, 2020

Record Destruction Date (Legal Dept to fill in): 2034

Legal Tracking #: 20-005

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Cindy Shaw/David Schoo

Summary of Contract: 2020 On-Call contracting work for HVAC industrial maintenance and repair. Agreement may be extended three additional one year terms for a total of four years.



MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw, Utilities
DATE: January 7, 2020
RE: REQUEST APPROVAL FOR SERVICES WITH KONE, INC.

Funding Source: 40% 009-U10500 (\$3,999) / 60% 010-U10500 (\$6000)

Total Dollar Amount of Contract: \$9,999.00

Expiration Date of Contract: Original term expires December 31, 2020. Agreement has three additional one year renewal options with a final expiration date of December 31, 2023

Department Head Initials of Approval: JK

Due Date For Signature: January 14, 2020

Record Destruction Date (Legal Dept to fill in): 2034

Legal Tracking #: 20-007

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Cindy Shaw

Summary of Contract: On-Call contracting work for 2020.



MEMORANDUM

TO: Controller, USB
FROM: Cindy Shaw, Utilities
DATE: January 9, 2020
RE: REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH AMERICAN PUMP REPAIR AND SERVICE, INC.

Funding Source: 010-64-950004-462024

Total Dollar Amount of Contract: \$4,267.75

Expiration Date of Contract: May 31, 2020

Department Head Initials of Approval: *VC*

Due Date For Signature: January 18, 2020

Record Destruction Date (Legal Dept to fill in): 2030

Legal Tracking #: 20-026

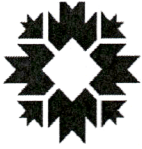
PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Cindy Shaw/David Schoo

Summary of Contract: Furnish and install new inboard bearing, seal, and bearing housing at Blucher Poole.



MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw, Utilities
DATE: January 13, 2020
RE: REQUEST APPROVAL OF AGREEMENT FOR ON CALL SERVICES WITH HOLLERS WELDING, LLC

Funding Source: 009-U10500 (\$3900) / 010-U10500 (\$6000)

Total Dollar Amount of Contract: \$9,900.00/year

Expiration Date of Contract: First Term expires December 31, 2020 with three additional one year terms. Final expiration 12/31/2023.

Department Head Initials of Approval:

Due Date For Signature: January 16, 2020

Record Destruction Date (Legal Dept to fill in): 2034

Legal Tracking #: 20-029

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Cindy Shaw/David Schoo

Summary of Contract: On-Call welding contracting work for 2020- with three additional one year terms.



MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw, Utilities
DATE: January 13, 2020
RE: REQUEST APPROVAL OF AGREEMENT FOR ON CALL SERVICES
WITH HARRELL-FISH, INC

Funding Source: 009-U10500 (\$7,200) / 010-U10500 (\$10,800)

Total Dollar Amount of Contract: \$18,000.00/year

Expiration Date of Contract: First Term expires December 31, 2020 with three additional one year terms. Final expiration 12/31/2023.

Department Head Initials of Approval:

Due Date For Signature: January 16, 2020

Record Destruction Date (Legal Dept to fill in):

Legal Tracking #: 20-030

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Cindy Shaw/David Schoo

Summary of Contract: On-Call contracting mechanical and building work for 2020.



MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw, Utilities
DATE: January 14, 2020
RE: REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH MITCHELL & STARK CONSTRUCTION CO, INC

Funding Source: 010-64-950006-U62024

Total Dollar Amount of Contract: \$13,750.00

Expiration Date of Contract: May 31, 2020

Department Head Initials of Approval: *✓*

Due Date For Signature: January 17, 2020

Record Destruction Date (Legal Dept to fill in): After May 2030

Legal Tracking #: 20-032

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Cindy Shaw/David Schoo

Summary of Contract: Repair broken shear pin in valve, RAS building at Blucher Poole Wastewater Treatment Plant.



MEMORANDUM

TO: Controller, Mayor & USB
FROM: David Schoo, Utilities
DATE: January 14, 2020
RE: REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH CRANE
1

Funding Source: 010-65-950006-U62024

Total Dollar Amount of Contract: \$8,918.00

Expiration Date of Contract: May 31, 2020

Department Head Initials of Approval: VK

Due Date For Signature: asap

Record Destruction Date (Legal Dept to fill in): After May 2030

Legal Tracking #: 20-033

**PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS
ATTORNEY:**

Christopher J. Wheeler

**ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS
DEPARTMENTAL EMPLOYEE:**

David Schoo

Summary of Contract:

Replacement of hand chains, load chains and the installation of capacity markings at
Dillman Wastewater Treatment Plant



MEMORANDUM

TO: Controller, Mayor & USB
FROM: David Schoo, Utilities
DATE: January 14, 2020
RE: REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH HARRELL-FISH, INC.

Funding Source: 009-51-900008-U63600
010-51-950008-U63600

Total Dollar Amount of Contract: \$5,779.00

Expiration Date of Contract: April 30, 2020

Department Head Initials of Approval: VK

Due Date For Signature: January 17, 2020

Record Destruction Date (Legal Dept to fill in): After April 2030

Legal Tracking #: 20-

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

David Schoo

Summary of Contract: Installation of washer box and new copper water lines at admin/service bldg.



MEMORANDUM

TO: Controller, Mayor Hamilton, USB
FROM: Mike Hicks
DATE: January 14, 2020
RE: Request Approval Of Change Order No. 1 for Agreement with Mitchell & Stark Construction Co., Inc.

Funding Source: Blucher Poole WWTP 010-U13121

Total Dollar Amount of Contract:

Original Agreement	\$317,175.00
This Change Order	\$22,580.00
Revised Agreement	\$339,755.00

Expiration Date of Contract: March of 2020

Department Head Initials of Approval: *MH*

Due Date For Signature: asap

Record Destruction Date (Legal Dept to fill in): after march 2030

Legal Department Internal Tracking #: 20-036

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY: Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE: Mike Hicks/LaTreana Harrington

Summary of Contract:

This Change Order No.1 (and Final) adds to the Scope of Work and that is the replacement of two (2) air control valves for Aeration Basins Nos. 1 and 2 at the Blucher Poole WWTP. It also extends the contract term by 45 days.



MEMORANDUM

TO: Controller, Mayor Hamilton, USB
FROM: Brad Schroeder
DATE: January 14, 2020
Re: Request for Approval of First Amendment to the Agreement with Greeley & Hanson for Professional Engineering Services for the Dillman Road WWTP Capacity Expansion – Phase 1

Funding Source: Account No. 010-U13121

Total Dollar Amount of Contract: Original: \$2,614,000.00
Amendment: \$50,000.00
New: **\$2,664,000.00**

Expiration Date of Contract: September 30, 2021

Department Head Initials of Approval:

Due Date For Signature: asap

Record Destruction Date (Legal Dept to fill in): 2031

Legal Department Internal Tracking #: 20-001

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

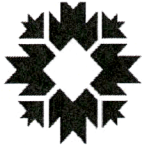
Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

LaTreana Harrington

Summary of Contract:

Consultant is engaged to perform professional engineering services for Dillman Road WWTP Capacity Expansion – Phase 1 project. Plant process areas to be improved include aeration, digestion, secondary treatment pumping, effluent filtration, disinfection, WAS thickening, electrical, and SCADA. The amendment will increase the agreement price by 50,000.00 to a new not to exceed of \$2,664,000.00 and increase the scope of work to include the replacement of motor control center and transformers in the existing filter-chlorine building. This increased scope of work was not anticipated during original contract bidding and contracting (see new exhibit A for additional explanation)



MEMORANDUM

UTILITIES

TO: Controller, Mayor & USB
FROM: James Hall
DATE: January 14, 2020
RE: Request for Approval of Fourth Amendment to 2017 Agreement for Environmental Consulting Services with AECOM

Funding Source: Water extensions and replacements: 009-00-900000-U42720

<u>Total Dollar Amount of Contract:</u>	Original Agreement:	\$ 56,239.81
	First Amendment Increase:	\$ 9,235.00
	Second Amendment Increase:	\$ 26,535.53
	Third Amendment Increase:	\$ 25,170.70
	Fourth Amendment Increase:	\$126,301.00
	New Amount:	\$243,482.04

Expiration Date of Contract: June 5, 2020

Department Head Initials of Approval: VK

Due Date For Signature: asap

Record Destruction Date (Legal Dept to fill in): After June 2030

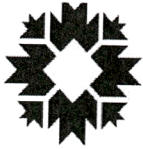
Legal Contract Number: 19-757

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY: Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE: James Hall/LaTreana Harrington

Summary of Contract:

This Fourth Amendment expands the scope of services to include managing all phases of the remediation of the site. This includes the removal of the soil, confirmation sampling, site restoration (seed and straw), and IDEM approval of closure. This additional work extends the term increases the cost of the Agreement by \$XX,XXX.



MEMORANDUM

TO: Controller. Mayor Hamilton, USB
FROM: CBU & Controller's Office
DATE: December 31, 2019
RE: REQUEST APPROVAL OF 2018 INTERDEPARTMENTAL AGREEMENT

Funding Source: 009-52-900008-U63701 (Water Interdepartmental)- \$560,930
009-52-900008-U63702 (Water In Lieu of Taxes)- \$303,811
010-52-950008-U63701 (Wastewater Interdepartmental)- \$841,395
010-52-950008-U63702 (Wastewater In Lieu of Taxes)- \$358,313

Expiration Date of Contract: 12/31/2018

Department Head Initials of Approval: ✓K

Due Date For Signature: asap

Record Destruction Date (Legal Dept to fill in): 2030

Legal Tracking #: 19-752

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

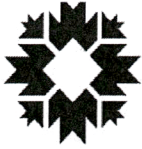
Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Laura Pettit

Summary of Contract:

The Controller's performed a time study in early 2019 for the 2018 interdepartmental General Services agreement which has updated the allocation percentages for the 2018 budget. Also included in this agreement is \$256,110 in services performed by the Utilities Department for billing support for the Sanitation Department and expenses for supporting the control operators.



MEMORANDUM

TO: Controller. Mayor Hamilton, USB
FROM: CBU & Controller's Office
DATE: December 31, 2019
RE: REQUEST APPROVAL OF 2019 INTERDEPARTMENTAL AGREEMENT

Funding Source: 009-52-900008-U63701 (Water Interdepartmental)- \$611,292
009-52-900008-U63702 (Water In Lieu of Taxes)- \$303,188
010-52-950008-U63701 (Wastewater Interdepartmental)- \$916,937
010-52-950008-U63702 (Wastewater In Lieu of Taxes)- \$358,313

Expiration Date of Contract: 12/31/2019

Department Head Initials of Approval: JK

Due Date For Signature: asap

Record Destruction Date (Legal Dept to fill in): 2030

Legal Tracking #: 19-753

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Laura Pettit

Summary of Contract:

This agreement reflects the time study that was performed in early 2019 and updated percentages of services performed by other departments for CBU. This agreement also includes \$192,977 in expenses for CBU in billing support for the Sanitation Department and for expenses related to the control operators.