

# **City of Bloomington Common Council**

## **Legislative Packet**

**Tuesday, 23 September 2014**

**Special Session  
*immediately followed by a*  
Committee of the Whole**

*All legislation and background material contained herein.*

Office of the Common Council  
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**Packet Material – Budget-Related Legislation**

Memo

Agenda

Calendar

**Notices and Agendas:**

*None*

**Budget and Budget-Related Legislation to be Introduced at the Special Session and Discussed at the Committee of the Whole to be held one after another on Tuesday, September 23<sup>rd</sup> and Scheduled for Second Readings at the Special Session on Wednesday, October 8<sup>th</sup>):**

Attached to this Memo is the Budget Packet which begins with a complete listing of budget legislation and materials. Those items and persons to contact regarding them are as follows:

- **Civil City Appropriation Ordinance -**
  - *Jeff Underwood, Controller, at 349-3412 or [underwoj@bloomington.in.gov](mailto:underwoj@bloomington.in.gov) (or reach the appropriate department director)*
- **Utility Appropriation Ordinance -**
  - *Patrick Murphy, Director, at 349-3650 or [murphyp@bloomington.in.gov](mailto:murphyp@bloomington.in.gov)*
- **Transit Appropriation Ordinance –**
  - *Lew May, Director of Bloomington Transit at 332-5688 or [lmay@bloomingtontransit.com](mailto:lmay@bloomingtontransit.com)*
- **Three Salary Ordinances (Police and Fire, AFSCME and Non-Union Positions, and Elected Officials) -**
  - *Doris Sims, Director of Human Resources at 349-3404 or [simsd@bloomington.in.gov](mailto:simsd@bloomington.in.gov)*
- **Levy Appeal Ordinance –**
  - *Margie Rice, Corporation Counsel at 349-3426 or [ricem@bloomington.in.gov](mailto:ricem@bloomington.in.gov)*
- **Re-appropriation of Cumulative Capital Development Fund (CCDF) Monies for Park Improvements -**
  - *Mick Renneisen, Director of Parks and Recreation at 349-3700 or [renneism@bloomington.in.gov](mailto:renneism@bloomington.in.gov)*

- **Responses to Questions Submitted Immediately After Departmental Budget Hearings**
  - *Adam Wason, Communications Director at 349-3406 or wasona@bloomington.in.gov (or reach the appropriate Department Head)*
- **Financial Policies Manual** *(for informational purposes only at this time)*

## **Memo**

### **Annual Schedule and Formal Notices Provide for Consideration of Budget-Related Legislation at Special Session and Committee of the Whole on September 23<sup>rd</sup> and Special Session on October 8<sup>th</sup> (Starting at 7:30 p.m.)**

**Chair of Committee of the Whole on the 23<sup>rd</sup>  
– Councilmember Ruff**

Last year the Council decided to conduct its budget deliberations differently than in past years (and will probably follow a similar schedule in future years). That entailed:

- holding the Departmental Budget Hearings starting on the third Monday in August and then
- formally considering the budget legislation at a:
  - Special Session and Committee of the Whole on Tuesday, September 23<sup>rd</sup> (where it will conduct the statutorily required Public Hearing on the budget ordinances for the City and Transit); and
  - Special Session on Wednesday, October 8<sup>th</sup> (where it will hold a State-designated “Adoption Hearing”).

**Budget-Related Legislation.** The Council will consider eight pieces of legislation which are directly or indirectly related to the 2015 Budget during the aforementioned schedule.

All of the documents relating to these pieces of legislation can be found in this special Budget Packet. The summary of the Budget Legislation (which principally highlights changes over the August presentations) occurs in the latter part of this memo.

**Non-Budget- Related Legislation.** As noted above, there are no other pieces of legislation scheduled for the first legislative cycle in October.

## Reminder

**Second Legislative Cycle in October – Return to Normal Schedule -  
First Reading October 15<sup>th</sup> – Committee of the Whole October 22<sup>nd</sup> -  
Second Reading October 29<sup>th</sup>**

### 2015 Budget Packet

The ordinances are accompanied by memos and background material, which typically explain changes from the August Departmental Budget Hearings or from 2013 to 2014, and are briefly highlighted below:

- **App Ord 14-02 (Civil City Budget for 2015)** – includes a memo from Jeff Underwood, Controller, with three charts worthy of your attention:
  - **Changes in Amounts from August to September**
    - There were changes in 10 funds (mostly in Category 1 [Personnel] and Category 3 [Other Services and Charges]) resulting in a reduction of \$578,270 (most of which is in the Parking Facilities Fund);
  - **Update of General and Parks General Fund Balances**
    - Comparison with August chart reveal changes in estimates for COIT (increased by \$170,584) and Miscellaneous Revenues (increased by \$35,051), which were reflected in higher balances and reserves at the bottom of the chart;
  - **Update in General Fund Expenditures – 2013 through 2015**
    - Comparison with the August chart reveal changes in the Controller, Council Office, Legal, Planning, and Police that led to a net increase of \$22,978 over the August budget.
- **App Ord 14-03 (Utilities Budget for 2015)** – *no changes*
- **App Ord 14-04 (Appropriations and Tax Rates for Bloomington Transit (2015))** – includes the Transit memo and budget materials. The memo from Lew May, General Manager, indicates that there are no changes in the budget since presented in August.<sup>1</sup>

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<sup>1</sup> Please note that, because of a change in State law in 2012 ([P.L.137-2012, SEC.27](#) affecting I.C. 6-1.1-17-20), the City Council is responsible for adopting the Transit budget, tax levy and tax rates (and not merely reviewing and modifying the budget). For that reason, the budget materials include State forms 4, 3, 4B, 2 & 4A.

- **Ord 14-18 (Salary Ordinance for Police Officers and Firefighters for 2015)** - a memo from Doris Sims, Director of Human Resources, briefly summarizes the compensation package for the firefighters and police officers. These employees are part of separate collective bargaining units which enter into agreements with the City regarding their compensation and some other terms of employment. The fire fighters entered into a 3-year agreement with the City this summer and the police officers have an agreement that expires at the end of this year and are in the process of negotiating a new agreement with the City.
  - Under the proposed agreement, the fire fighters would receive:
    - A 1% increase. That means the respective base pay for a Fire Fighter 1<sup>st</sup> Class, Sergeant, and Captain would be \$49,227, \$51,172, and \$55,086. *Please note that, in accordance with past practice, all of the management personnel will receive this increase except the Chief, who will receive the 2% increase proposed for all non-union officers and employees; and*
  - In the absence of a new agreement, the police officers will receive:
    - a 0% increase. That means that the respective base pay for Office First Class and Senior Police Officer would remain at \$50,605 and \$53,080. *Please note that the Council need to approve a new collective bargaining agreement, the requisite changes in the salary ordinance, and, if necessary, an additional appropriation in order for those terms to change;*
  - Under the current agreement with the firefighters and the expiring agreement with the police officers, both would receive:
    - a 4% contribution to the Public Employee Retirement Program as well as compensation for longevity, education, certification, training, and other miscellaneous qualifications with a maximum unit pay of \$4,800.
  
- **Ord 14-19 (Salary Ordinance for Civil City for 2015)** - This annual ordinance sets forth the:
  - title, grade, salary range, and number of all positions not covered by the other salary ordinances;
  - compensation received by members of certain boards (i.e. Board of Public Works, Board of Public Safety, and Utilities Services Board); and
  - other provisions affecting compensation, including shift differentials, treatment of transfers and employees whose salaries fall outside of the pay range (typically due to longevity), gainsharing, emergency call out, on-call status, temporary reassignments, tool allowances, licenses and certifications,

and holiday pay (much of which were negotiated as part of a collective bargaining agreement).

- Please note that:
  - pursuant to a collective bargaining agreement, AFSCME employees, will receive a 1% increase (found in Section 2[C] of the ordinance – which lists the minimum/maximum dollar per hour for Labor, Trade & Craft positions), but will see increases associated with job-related certifications, the number of which has been expanded;
  - all non-union employees will receive an increase of 2% in their salaries next year (found in Section 2[B] of the ordinance – which lists the minimum/maximum annual salary for non-union positions).  
*Please note that this increase will help bring the salary increases for non-union positions more in line with past increases in salaries for union positions; and*
  - Members of the Utility Services Board and Board of Public Safety, as well as the Secretaries for the Police and Fire pensions, will receive the same compensation for those duties as they did last year.

The memo from Doris Sims highlights the changes in the Civil City Salary Ordinances from 2014 to 2015 beyond those previously approved by the Council this year with adoption of Ord 14-07 (Centralizing Accounting and Purchasing Functions into Controller’s Department), Ord 14-10 (Reorganizing Planning and Transportation Functions in the City), and Ord 14-14 (Adding Records Archivist Position in Clerk’s Office). In summary and in the order they appear in the ordinance, these changes will:

- **Controller -**
  - take Ord 14-07 a little further by re-titling and, in some cases, re-grading four job titles (held by 7 employees); and
  - increase the grade of the Deputy Controller from Grade 9 to 10
    - *Estimated Fiscal Impact – “no additional funds required.”*
- **Housing and Neighborhood Development -**As a result of reviewing job descriptions for four secretarial positions (Grade 2), create:
  - Rental Specialist 1 and Rental Specialist 2 (with two positions) at Grade 3;
  - Housing Specialist at Grade 4
    - *Estimated Fiscal Impact – “no additional funds required.”*

- **Information and Technology Services –**
  - Change the title of the Systems Analyst position to Systems and Innovation Analyst and increase the grade from 8 to 9
    - *Estimated Fiscal Impact – \$5,354 (which can be covered this year without additional funds)*
  
- **Planning and Transportation –** after analyzing certain positions after the reorganization, take Ord 14-10 a little further, to:
  - Upgrade the Transportation and Traffic Engineer to Grade 11 and the Project Engineer to Grade 10; and
  - Upgrade the Office Manager to Grade 5.
    - *Estimated total fiscal impact - \$1,000.*
  
- **Public Works Department –**
  - **Operations and Facilities –**
    - As a result of the City taking over the management of the City’s parking garage facilities after the contract with REI terminates at the end of this year:
      - Move the Parking Garage Manager (Grade 8) from the Police Department to this division of public works to oversee this facility; and
      - Create five Customer Services/Security Specialist positions (Grade 3) to provide customer relations (no citations) and custodial services.
    - *Total estimated fiscal impact – a savings of \$246,148.*
  
  - **Street Operations –**
    - As a result of review by the Job Evaluation Committee:
      - Change the title of the Assistant Traffic Control Manager to Sign and Marking Supervisor and increase the grade from 5 to 7; and
      - Change the title of Signal Project Specialist to Signal and Lighting Supervisor.
        - *Total Estimated Fiscal Impact – “no additional funds required.”*

- **Sanitation –**
  - Eliminate the vacant position of Limited Part-Time (LPM) pursuant to revised Personnel Manual updated in June which eliminated that job title.
    - *Total Estimated Fiscal Impact – “no additional funds required.”*
- **Utilities Department –**
  - **Engineering –**
    - Create position of Education Specialist (Grade 4) to “be responsible for natural resources education and maintenance programs for the Utilities Department, such as Adopt-A-Stream. Storm Drain Marking Program and other water quality programs.”
      - *Total estimated fiscal impact – \$46,598*
- **Ord 14-20 (Salary Ordinance for Elected Officials for 2015)** – a memo from Sims indicates that all of the elected officials will receive a 2% increase in pay, which is consistent with what non-union City employees will receive. Please note that two years ago, elected officials (and department heads) received no increase, while almost all non-union employees received a one-time bonus of \$1,000. However, over the longer term, elected officials have matched their increases (if any) with the average increase for non-union employees.

### **Ancillary Legislation Submitted Along with the Budget Package**

#### **Ord 14-21 (Authorizing Petition to Appeal for an Excess Levy)**

**Ord 14-21** requests permission from the Department of Local Government Finance (DLGF) to impose a one-time, temporary excess levy to recover a revenue shortfall due to a property tax appeal and issuance of a tax refund check to Inland American Bloomington Fields, LLC, in the amount of \$732,840. According to the Monroe County Auditor’s estimate, which is attached and incorporated by reference into this ordinance as Exhibit A, this refund will result in a loss of \$302,648.80 in the Property Tax Levy for the City.

As the memo from Margie Rice, Corporation Counsel, explains, this ordinance is a prerequisite for the filing of an appeal. It establishes your intent to pursue an appeal to the DLGF to levy the tax, sets forth the grounds for the appeal, and affirms that the lost revenue deprives the City of carrying out its lawful governmental functions. “City Legal will work with the Controller’s Office to secure all supporting documentation and submit the appeal to the DLGF in October.” That supporting documentation will address factors



considered by the DLGF in determining eligibility for the appeal, which include “the percent increase in the rate and the levy due to the appeal, the unit’s history of appeals, the unit’s rainy day fund and other fund balances, the effect on the unit if the appeal is denied, the nature of the error necessitating the appeal and the vote by or support of the fiscal body.”

**App Ord 14-05 Re-Appropriating  
Cumulative Capital Development Funds (CCDF) to Complete  
Capital Parks-Related Projects (Initially Appropriated Last Year)**

**App Ord 14-05**, in essence, re-appropriates monies appropriated in mid-November of last year from the Parks Land Acquisition Fund to the Cumulative Capital Development Fund (CCDF) for Parks-related capital projects. Given the lateness in the year, it was anticipated that some projects would be initiated in 2013 and others in 2014. Since budgets for 2014 had already been set before this appropriation and monies could not be encumbered that late in the year for use in 2014, about \$708,381 of the approximately \$994,000 needs to be re-appropriated for these purposes. Please see the attached Project List for a reminder of the work that will be done with these funds.

**Responses to Questions Submitted Immediately After the August Budget Hearings**

The Office of the Mayor has provided responses to questions submitted after the August budget hearings. They have been compiled into one document which follows the Budget Packet and includes one attachment:

- 2013 Activity Report from the Sustainability Coordinator

**Financial Management Plan**

The Controller has reviewed and forwarded a Financial Policies Manual to the Council at the same time as the budget as promised by the Mayor last spring. It is included for informational purposes at this point and not for formal consideration by the Council.

*Note: The Controller’s Office will place the updated proposed 2015 budget online at <http://bloomington.in.gov/budget> Friday afternoon. At that time, a hard copy will be provided to the Council Office for public inspection and can be reproduced for those Council members who request it.*

**NOTICE AND AGENDA  
BLOOMINGTON COMMON COUNCIL  
SPECIAL SESSION AND COMMITTEE OF THE WHOLE  
7:30 P.M., TUESDAY, SEPTEMBER 23, 2014  
COUNCIL CHAMBERS  
SHOWERS BUILDING, 401 N. MORTON ST.**

**SPECIAL SESSION**

**I. ROLL CALL**

**II. AGENDA SUMMATION**

**III. LEGISLATION FOR FIRST READING**

1. Appropriation Ordinance 14-02 An Ordinance for Appropriations and Tax Rates (Establishing 2015 Civil City Budget for the City of Bloomington)
2. Appropriation Ordinance 14-03 An Ordinance Adopting a Budget for the Operation, Maintenance, Debt Service, and Capital Improvements for the Water and Wastewater Utility Departments of the City of Bloomington, Indiana, for the Year 2015
3. Appropriation Ordinance 14-04 Appropriations and Tax Rates for Bloomington Transportation Corporation for 2015
4. Appropriation Ordinance 14-05 To Specially Appropriate Cumulative Capital Development Funds for Purposes of Completing Capital Parks-Related Projects (To Increase Appropriations in the Cumulative Capital Development Fund)
5. Ordinance 14-18 An Ordinance Fixing the Salaries of Officers of the Police and Fire Departments for the City of Bloomington, Indiana, for the Year 2015
6. Ordinance 14-19 An Ordinance Fixing the Salaries of Appointed Officers, Non-Union, and A.F.S.C.M.E. Employees for All the Departments of the City of Bloomington, Monroe County, Indiana for the Year 2015
7. Ordinance 14-20 To Fix the Salaries of All Elected City Officials for the City of Bloomington for the Year 2015
8. Ordinance 14-21 Petition to Appeal for an Increase to the Maximum Levy (A Request for Permission from the Department of Local Government Finance to Impose an Excess Levy as a Result of a Revenue Shortfall)

**IV. COUNCIL SCHEDULE**

**V. ADJOURNMENT**

*to be followed immediately by a*

*(over)*

## COMMITTEE OF THE WHOLE

**Chair: Andy Ruff**

1. Ordinance 14-18 An Ordinance Fixing the Salaries of Officers of the Police and Fire Departments for the City of Bloomington, Indiana, for the Year 2015

Asked to Attend: Doris Sims, Director, Human Resources

2. Ordinance 14-19 An Ordinance Fixing the Salaries of Appointed Officers, Non-Union, and A.F.S.C.M.E. Employees for All the Departments of the City of Bloomington, Monroe County, Indiana for the Year 2015

Asked to Attend: Doris Sims, Director, Human Resources

3. Ordinance 14-20 To Fix the Salaries of All Elected City Officials for the City of Bloomington for the Year 2015

Asked to Attend: Doris Sims, Director, Human Resources

4. Ordinance 14-21 Petition to Appeal for an Increase to the Maximum Levy (A Request for Permission from the Department of Local Government Finance to Impose an Excess Levy as a Result of a Revenue Shortfall)

Asked to Attend: Margie Rice, Corporation Counsel  
Jeffrey Underwood, Controller

5. Appropriation Ordinance 14-02 An Ordinance for Appropriations and Tax Rate (Establishing 2015 Civil City Budget for the City of Bloomington)

Asked to Attend: Jeffrey Underwood, Controller  
Angie Steeno, Crowe Horwath LLC

*Note: The public comment portion of the deliberation on this item will constitute the statutorily-required, legally-advertised public hearing on the City Budget for 2015.*

6. Appropriation Ordinance 14-03 An Ordinance Adopting a Budget for the Operation, Maintenance, Debt Service, and Capital Improvements for the Water and Wastewater Utility Departments of the City of Bloomington, Indiana, for the Year 2015

Asked to Attend: Patrick Murphy, Director, Utilities Department

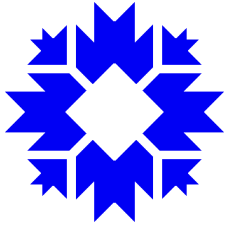
7. Appropriation Ordinance 14-04 Appropriations and Tax Rates for Bloomington Transportation Corporation for 2015

Asked to Attend: Lew May, General Manager, Bloomington Transit

*Note: The public comment portion of the deliberation on this item will constitute the statutorily-required, legally-advertised public hearing on the Bloomington Transit Budget for 2015*

8. Appropriation Ordinance 14-05 To Specially appropriate Cumulative Capital Development Funds for Purposes of Completing Capital Parks-Related Projects (To Increase Appropriations in the Cumulative Capital Development Fund)

Asked to Attend: Margie Rice, Corporation Counsel



**City of Bloomington  
Office of the Common Council**

To Council Members  
From Council Office  
Re Weekly Calendar – 22 - 27 September 2014

**Monday, 22 September**

12:00 pm Board of Public Works Work Session, Kelly  
5:00 pm Utilities Service Board – Utilities, 600 E Miller Dr.  
5:30 pm Human Rights Commission, McCloskey

**Tuesday, 23 September**

4:00 pm Bloomington Community Farmers' Market – Madison St. between 6<sup>th</sup> and 7<sup>th</sup>  
4:00 pm Board of Park Commissioners, Council Chambers  
5:30 pm Board of Public Works, Council Chambers  
5:30 pm Bloomington Public Transportation Corp. Board of Directors, 130 West Grimes Lane  
7:30 pm Common Council Special Session and Committee of the Whole, Council Chambers

**Wednesday, 24 September**

10:00 am Metropolitan Planning Organization Technical Advisory Committee, McCloskey  
5:30 pm Traffic Commission, Council Chambers  
5:30 pm Dr. Martin Luther King, Jr. Birthday Commission, McCloskey  
6:30 pm Metropolitan Planning Organization Citizens' Advisory Committee, McCloskey

**Thursday, 25 September**

12:00 pm Suicide Prevention Coalition, McCloskey  
5:00 pm Bloomington Historic Preservation Commission, McCloskey  
5:30 pm Board of Zoning Appeals, Council Chambers  
6:30 pm Arts Alliance of Greater Bloomington, McCloskey

**Friday, 26 September**

*No meetings are scheduled for this date.*

**Saturday, 27 September**

8:00 am Bloomington Community Farmers' Market – Showers Common, 401 N Morton St.

*Posted and Distributed: Friday, 19 September 2014*

## **BUDGET-RELATED LEGISLATION – CITY OF BLOOMINGTON (2015)**

**LEGISLATION AND ASSOCIATED MATERIAL RELATED TO THE 2015 CITY BUDGETS ARE INCLUDED IN THIS PACKET. THIS LEGISLATION IS SCHEDULED FOR:**

- **FIRST READING AT THE REGULAR SESSION ON TUESDAY, SEPTEMBER 23<sup>rd</sup>;**
- **DISCUSSION AT THE COMMITTEE OF THE WHOLE LATER THAT SAME EVENING;**  
**AND**
- **SECOND READING AT THE SPECIAL SESSION ON WEDNESDAY, OCTOBER 8<sup>th</sup>.**

This cover memo lists the budget-related legislation and the supporting material for the City's budget year 2015 and where it can be found. Please keep this material throughout the remainder of the hearings.

- \* 1. Appropriation Ordinance 14-02 An Ordinance for Appropriations and Tax Rates (Establishing 2015 Civil City Budget for the City of Bloomington)
- State Form 4, Form 3 (Advertised Budget Estimate); Form 1; Form 4-A; Form 4-B; and Form 2
  - Memo from Jeff Underwood, Controller (Indicating Changes in the Budget)
2. Appropriation Ordinance 14-03 An Ordinance Adopting a Budget for the Operation, Maintenance, Debt Service and Capital Improvements for the Water and Wastewater Utility Departments of the City of Bloomington, Indiana for the Year 2015
- Memo from Pat Murphy, Director, City of Bloomington Utilities
- \*3. Appropriation Ordinance 14-04 Appropriations and Tax Rates for Bloomington Transportation Corporation for 2015
- Department of Local Government Finance Forms 4; 3 (Advertised Budget Estimate); Form 1; 4B, 4a (with Former Line 2 Worksheet) (*Blank Electronic Signature Sheets, Debt Worksheet, and Email Notice Sheet are available in the Council Office*)
  - Transit Memo and Budget
    - \* *The Public Hearing on these budgets will be held during the Committee of the Whole on September 23<sup>rd</sup> and the Adoption Meeting on these budgets will be held at the Special Session on October 8<sup>th</sup>.*
4. Ordinance 14-18 An Ordinance Fixing the Salaries of Officers of the Police and Fire Departments for the City of Bloomington, Indiana, for the Year 2015
- Memo from Doris Sims, Director of Human Resources (with changes from 2014)
5. Ordinance 14-19 An Ordinance Fixing the Salaries of Appointed Officers, Non-Union and A.F.S.C.M.E. Employees for All the Departments of the City of Bloomington, Monroe County, Indiana, for the Year 2015
- Memo from Doris Sims, Director of Human Resources  
(*This ordinance includes salaries for Utilities and Civil City and covers all appointed officials, non-union employees, and AFSCME employees for the entire City.*)
6. Ordinance 14-20 To Fix the Salaries of All Elected City Officials for the City of Bloomington for the Year 2015
- Memo from Doris Sims, Director of Human Resources

### **ANCILLARY LEGISLATION SUBMITTED ALONG WITH FOREGOING BUDGET LEGISLATION**

1. Ordinance 14-21 Petition to Appeal for an Increase to the Maximum Levy (A Request for Permission from the Department of Local Government Finance to Impose an Excess Levy as a Result of a Revenue Shortfall)
- Exhibit A – Auditor's Estimate of Shortfall
  - Memo from Margie Rice, Corporation Counsel
2. Appropriation Ordinance 14-05 To Specially Appropriate Cumulative Capital Development Funds for Purposes of Completing Capital Parks-Related Projects (To Increase Appropriations in the Cumulative Capital Development Fund)
- Memo from Margie Rice, Corporation Counsel
  - Initial List of Projects (2013-2014)

### **SUPPLEMENTAL MATERIAL INCLUDED IN THIS PACKET**

1. Compendium of Answers to Questions Submitted after Departmental Budget Hearings in August  
Attachments:
- 2013 Activity Report from Jacqui Bauer, Sustainability Coordinator
2. Financial Policies Manual (*for informational purposes and not formal consideration of the Council at this time*)

### **OTHER SUPPLEMENTAL BUDGET MATERIAL PROVIDED BY THE CONTROLLER'S OFFICE.**

1. September – October Budget Materials. These will be available Friday afternoon, September 19<sup>th</sup>:
- *online at <http://bloomington.in.gov/budget>; and,*
  - *in hard copy at the Clerk/Council Office for public inspection and for those Council members who request it.*

## ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATE

Appropriation Ordinance Number: 14-02

Be it ordained/resolved by the **Common Council of the City of Bloomington** that for the expenses of **BLOOMINGTON CIVIL CITY** for the year ending December 31, **2015** the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **BLOOMINGTON CIVIL CITY**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **Common Council of the City of Bloomington**.

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
Common Council of the City of Bloomington	Common Council and Mayor	10/08/2014

DLGF-Reviewed Funds				
Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
0101	GENERAL	\$36,467,897	\$20,682,354	0.7473
0104	REPAIR & REPLACEMENT	\$202,500	\$0	0.0000
0113	NONREVERTING	\$503,383	\$0	0.0000
0184	BOND #4	\$635,375	\$0	0.0000
0185	BOND #5	\$94,500	\$0	0.0000
0203	SELF INSURANCE	\$662,139	\$0	0.0000
0341	FIRE PENSION	\$2,230,718	\$0	0.0000
0342	POLICE PENSION	\$1,379,951	\$0	0.0000
0706	LOCAL ROAD & STREET	\$616,000	\$0	0.0000
0708	MOTOR VEHICLE HIGHWAY	\$4,470,587	\$0	0.0000
0783	STREET BOND	\$1,186,875	\$0	0.0000
1146	COMMUNICATIONS CENTER	\$1,992,978	\$0	0.0000
1151	CONTINUING EDUCATION	\$35,000	\$0	0.0000
1301	PARK & RECREATION	\$6,809,495	\$5,389,227	0.1947
1380	PARK BOND	\$450,034	\$841,452	0.0304
1381	PARK BOND #2	\$271,680	\$0	0.0000
2141	PARKING METER	\$2,144,553	\$0	0.0000
2379	CUMULATIVE CAPITAL IMP (CIG TAX)	\$300,000	\$0	0.0000
2391	CUMULATIVE CAPITAL DEVELOPMENT	\$2,659,524	\$1,646,280	0.0595
2482	REDEVELOPMENT BOND	\$258,125	\$0	0.0000
6301	TRANSPORTATION	\$719,787	\$0	0.0000
6380	TRANSPORTATION BOND	\$888,311	\$814,131	0.0294
6401	SANITATION	\$2,362,255	\$0	0.0000

### Home-Ruled Funds (Not Reviewed by DLGF)

Fund Code	Fund Name	Adopted Budget
9500	Fleet Maintenance	\$2,517,275
9501	Dispatch Training	\$8,000
9502	Parking Facilities	\$1,544,166
9503	Investment Incentive	\$503,383

Name		Signature
Andy Ruff - At Large Representative	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Chris Sturbaum - District 1 Representative	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Susan Sandberg - At-Large Representative	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Steve Volan - District VI Representative	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Martin Spechler - District III Representative	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Dave Rollo - District IV Representative	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Dorothy Granger - Vice President and District II Representative	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Darryl Neher - President and District V Representative	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Tim Mayer - Parliamentarian and At-Large Representative	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	

### ATTEST

Name	Title	Signature
Regina Moore	Clerk	

### MAYOR ACTION (For City use only)

Name		Signature	Date
Mark Kruzan - Mayor	Approve <input type="checkbox"/> Veto <input type="checkbox"/>		

## NOTICE TO TAXPAYERS

The **Notice to Taxpayers** is available online at [www.budgetnotices.in.gov](http://www.budgetnotices.in.gov) or by calling (888) 739-9826.

Complete details of budget estimates by fund and/or department may be seen by visiting the office of this unit of government at **401 N Morton Avenue**. For taxes due and payable in 2016, notices will not be printed in the newspaper and will only be available at [www.budgetnotices.in.gov](http://www.budgetnotices.in.gov) or by calling (888) 739-9826.

Notice is hereby given to taxpayers of **BLOOMINGTON CIVIL CITY, Monroe County**, Indiana that the proper officers of **Bloomington Civil City** will conduct a public hearing on the year **2015** budget. Following this meeting, any ten or more taxpayers may object to a budget, tax rate, or tax levy by filing an objection petition with the proper officers of **Bloomington Civil City** not more than seven days after the hearing. The objection petition must identify the provisions of the budget, tax rate, or tax levy to which taxpayers object. If a petition is filed, **Bloomington Civil City** shall adopt with the budget a finding concerning the objections in the petition and testimony presented. Following the aforementioned hearing, the proper officers of **Bloomington Civil City** will meet to adopt the following budget:

Public Hearing Date	Tuesday, September 23, 2014	Adoption Meeting Date	Wednesday, October 08, 2014
Public Hearing Time	7:30 PM	Adoption Meeting Time	7:30 PM
Public Hearing Location	Bloomington City Hall, 401 N Morton Avenue, Bloomington IN 47404	Adoption Meeting Location	Bloomington City Hall, 401 N Morton Avenue, Bloomington IN 47404
Estimated Civil Max Levy	\$32,328,000		

1 Fund Name	2 Budget Estimate	3 Maximum Estimated Funds to be Raised (including appeals and levies exempt from maximum levy limitations)	4 Excessive Levy Appeals	5 Current Tax Levy
0101-GENERAL	\$40,090,000	\$22,751,000	\$305,000	\$19,721,804
0104-REPAIR & REPLACEMENT	\$220,000	\$0	\$0	\$0
0113-NONREVERTING	\$638,000	\$0	\$0	\$0
0184-BOND #4	\$699,000	\$0	\$0	\$0
0185-BOND #5	\$104,000	\$0	\$0	\$0
0203-SELF INSURANCE	\$726,000	\$0	\$0	\$0
0341-FIRE PENSION	\$2,454,000	\$0	\$0	\$0
0342-POLICE PENSION	\$1,518,000	\$0	\$0	\$0
0706-LOCAL ROAD & STREET	\$678,000	\$0	\$0	\$0
0708-MOTOR VEHICLE HIGHWAY	\$4,931,000	\$0	\$0	\$0
0783-STREET BOND	\$1,306,000	\$0	\$0	\$0
1146-COMMUNICATIONS CENTER	\$2,193,000	\$0	\$0	\$0



1151-CONTINUING EDUCATION	\$39,000	\$0	\$0	\$0
1301-PARK & RECREATION	\$7,595,000	\$5,929,000	\$0	\$5,274,777
1380-PARK BOND	\$496,000	\$926,000	\$0	\$433,053
1381-PARK BOND #2	\$299,000	\$0	\$0	\$0
2141-PARKING METER	\$2,401,000	\$0	\$0	\$0
2379-CUMULATIVE CAPITAL IMP (CIG TAX)	\$330,000	\$0	\$0	\$0
2391-CUMULATIVE CAPITAL DEVELOPMENT	\$2,926,000	\$1,811,000	\$0	\$1,628,018
2482-REDEVELOPMENT BOND	\$284,000	\$0	\$0	\$0
6301-TRANSPORTATION	\$792,000	\$0	\$0	\$0
6380-TRANSPORTATION BOND	\$992,000	\$911,000	\$0	\$849,825
6401-SANITATION	\$2,600,000	\$0	\$0	\$0
9500-Fleet Maintenance	\$2,770,000	\$0	\$0	\$0
9501-Dispatch Training	\$9,000	\$0	\$0	\$0
9502-Parking Facilities	\$2,105,000	\$0	\$0	\$0
9503-Investment Incentive	\$554,000	\$0	\$0	\$0
Totals	\$79,749,000	\$32,328,000	\$305,000	\$27,907,477

# Budget Form 1 - Budget Estimate

Year: 2015 County: Monroe Unit: Bloomington Civil City

Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
0101 - GENERAL	CONTROLLER	PERSONAL SERVICES	Salaries and Wages		Personal Services	\$590,512	\$596,282
0101 - GENERAL	CONTROLLER	SUPPLIES	Other Supplies		Supplies	\$4,600	\$4,600
0101 - GENERAL	CONTROLLER	SERVICES AND CHARGES	Other Services and Charges		Other Services and Charges	\$116,175	\$116,175
0101 - GENERAL	CLERK-TREASURER (CITY/TOWN UNITS ONLY)	PERSONAL SERVICES	Salaries and Wages		Personal Services	\$231,832	\$231,832
0101 - GENERAL	CLERK-TREASURER (CITY/TOWN UNITS ONLY)	SUPPLIES	Office Supplies		Supplies	\$4,500	\$4,500
0101 - GENERAL	CLERK-TREASURER (CITY/TOWN UNITS ONLY)	SERVICES AND CHARGES	Professional Services		Other Services and Charges	\$10,695	\$10,695
0101 - GENERAL	MAYOR	PERSONAL SERVICES	Salaries and Wages		Personal Services	\$426,593	\$426,593
0101 - GENERAL	MAYOR	SUPPLIES	Office Supplies		Supplies	\$2,800	\$2,800
0101 - GENERAL	MAYOR	SERVICES AND CHARGES	Professional Services		Other Services and Charges	\$7,880	\$7,880
0101 - GENERAL	CITY COUNCIL/TOWN BOARD (COMMON COUNCIL)	PERSONAL SERVICES	Salaries and Wages		Personal Services	\$458,705	\$461,906
0101 - GENERAL	CITY COUNCIL/TOWN BOARD (COMMON COUNCIL)	SUPPLIES	Office Supplies		Supplies	\$6,620	\$6,620
0101 - GENERAL	CITY COUNCIL/TOWN BOARD (COMMON COUNCIL)	SERVICES AND CHARGES	Professional Services		Other Services and Charges	\$6,320	\$6,320
0101 - GENERAL	BOARD OF PUBLIC SAFETY	PERSONAL SERVICES	Salaries and Wages		Personnel Services	\$3,415	\$3,415
0101 - GENERAL	PLANNING & ZONING	PERSONAL SERVICES	Salaries and Wages		Personal Service Environmental	\$9,689	\$9,689
0101 - GENERAL	PLANNING & ZONING	PERSONAL SERVICES	Salaries and Wages		Personal Services Main	\$1,860,088	\$1,871,651
0101 - GENERAL	PLANNING & ZONING	SUPPLIES	Office Supplies		Supplies - Environment	\$1,200	\$1,200
0101 - GENERAL	PLANNING & ZONING	SUPPLIES	Office Supplies		Supplies - Main	\$27,763	\$27,763
0101 - GENERAL	PLANNING & ZONING	SUPPLIES	Office Supplies		Supplies - MPO	\$1,700	\$1,700

Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
0101 - GENERAL	PLANNING & ZONING	SERVICES AND CHARGES	Professional Services		Other Services and Charges - Environmental	\$150	\$150
0101 - GENERAL	PLANNING & ZONING	SERVICES AND CHARGES	Professional Services		Other Services and Charges - Main	\$55,425	\$55,425
0101 - GENERAL	PLANNING & ZONING	SERVICES AND CHARGES	Other Services and Charges		Other Services and Charges - MPO	\$2,785	\$2,785
0101 - GENERAL	DATA PROCESSING (COMPUTERS)	PERSONAL SERVICES	Salaries and Wages		Personal Services	\$1,454,693	\$1,460,047
0101 - GENERAL	DATA PROCESSING (COMPUTERS)	SUPPLIES	Office Supplies		Supplies	\$35,347	\$35,347
0101 - GENERAL	DATA PROCESSING (COMPUTERS)	SERVICES AND CHARGES	Professional Services		Other Services and Charges	\$98,346	\$98,346
0101 - GENERAL	PERSONNEL	PERSONAL SERVICES	Salaries and Wages		Personal Services	\$414,659	\$414,659
0101 - GENERAL	PERSONNEL	SUPPLIES	Office Supplies		Supplies	\$6,650	\$6,650
0101 - GENERAL	PERSONNEL	SERVICES AND CHARGES	Professional Services		Other Services and Charges	\$37,963	\$37,963
0101 - GENERAL	LAW DEPARTMENT	PERSONAL SERVICES	Salaries and Wages		Personal Services Human Rights	\$165,073	\$165,073
0101 - GENERAL	LAW DEPARTMENT	PERSONAL SERVICES	Salaries and Wages		Personal Services Main	\$648,449	\$628,306
0101 - GENERAL	LAW DEPARTMENT	SUPPLIES	Office Supplies		Supplies Human Rights	\$2,198	\$2,198
0101 - GENERAL	LAW DEPARTMENT	SUPPLIES	Office Supplies		Supplies Main	\$12,865	\$12,865
0101 - GENERAL	LAW DEPARTMENT	SERVICES AND CHARGES	Professional Services		Other Services and Charges	\$39,812	\$39,812
0101 - GENERAL	LAW DEPARTMENT	SERVICES AND CHARGES	Professional Services		Other Services and Charges Human Rights	\$5,910	\$5,910
0101 - GENERAL	COMMUNITY SERVICES	PERSONAL SERVICES	Salaries and Wages		Personal Services	\$708,124	\$708,124
0101 - GENERAL	COMMUNITY SERVICES	SUPPLIES	Office Supplies		Supplies	\$8,000	\$8,000
0101 - GENERAL	COMMUNITY SERVICES	SERVICES AND CHARGES	Professional Services		Other Services and Charges	\$25,420	\$25,420
0101 - GENERAL	FIRE DEPARTMENT	PERSONAL SERVICES	Salaries and Wages		Personal Services	\$9,211,266	\$9,211,266
0101 - GENERAL	FIRE DEPARTMENT	SUPPLIES	Office Supplies		Supplies	\$260,267	\$260,267
0101 - GENERAL	FIRE DEPARTMENT	SERVICES AND CHARGES	Professional Services		Other Services and Charges	\$332,741	\$332,741

Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
0101 - GENERAL	POLICE DEPARTMENT (TOWN MARSHALL)	PERSONAL SERVICES	Salaries and Wages		Personal Services	\$11,163,878	\$11,163,878
0101 - GENERAL	POLICE DEPARTMENT (TOWN MARSHALL)	SUPPLIES	Office Supplies		Supplies	\$520,055	\$520,055
0101 - GENERAL	POLICE DEPARTMENT (TOWN MARSHALL)	SERVICES AND CHARGES	Professional Services		Other Services and Charges	\$368,218	\$385,451
0101 - GENERAL	PUBLIC WORKS SERVICE	PERSONAL SERVICES	Salaries and Wages		Personal Services	\$200,531	\$200,531
0101 - GENERAL	PUBLIC WORKS SERVICE	SUPPLIES	Office Supplies		Supplies	\$12,341	\$12,341
0101 - GENERAL	PUBLIC WORKS SERVICE	SERVICES AND CHARGES	Professional Services		Other Services and Charges	\$933,620	\$933,620
0101 - GENERAL	PUBLIC WORKS SERVICE	CAPITAL OUTLAYS	Machinery, Equipment, and Vehicles		Motor Equipment	\$202,500	\$202,500
0101 - GENERAL	SOLID WASTE (REFUSE-GARBAGE-TRASH)	SERVICES AND CHARGES	Professional Services		Other Services and Charges	\$1,355,029	\$1,355,029
0101 - GENERAL	MAINTENANCE & REPAIR	PERSONAL SERVICES	Salaries and Wages		Personal Services	\$232,291	\$232,291
0101 - GENERAL	MAINTENANCE & REPAIR	SUPPLIES	Office Supplies		Supplies	\$72,800	\$72,800
0101 - GENERAL	MAINTENANCE & REPAIR	SERVICES AND CHARGES	Professional Services		Other Services and Charges	\$815,502	\$815,502
0101 - GENERAL	MAINTENANCE & REPAIR	CAPITAL OUTLAYS	Other Capital Outlays		Other Capital Outlays	\$147,000	\$147,000
0101 - GENERAL	ANIMAL CONTROL	PERSONAL SERVICES	Salaries and Wages		Personal Services	\$1,081,341	\$1,081,341
0101 - GENERAL	ANIMAL CONTROL	SUPPLIES	Office Supplies		Supplies	\$100,857	\$100,857
0101 - GENERAL	ANIMAL CONTROL	SERVICES AND CHARGES	Professional Services		Other Services and Charges	\$112,545	\$112,545
0101 - GENERAL	ECONOMIC DEVELOPMENT	PERSONAL SERVICES	Salaries and Wages		Personal Services	\$357,742	\$357,742
0101 - GENERAL	ECONOMIC DEVELOPMENT	SUPPLIES	Office Supplies		Supplies	\$1,500	\$1,500
0101 - GENERAL	ECONOMIC DEVELOPMENT	SERVICES AND CHARGES	Professional Services		Other Services and Charges	\$160,298	\$160,298
0101 - GENERAL	Housing and Neighborhood Development (HAND)	PERSONAL SERVICES	Salaries and Wages		Personal Services Historic Preservation	\$81,374	\$81,374
0101 - GENERAL	Housing and Neighborhood Development (HAND)	PERSONAL SERVICES	Salaries and Wages		Personal Services Housing	\$131,456	\$131,456
0101 - GENERAL	Housing and Neighborhood Development (HAND)	PERSONAL SERVICES	Salaries and Wages		Personal Services Neighborhood	\$169,420	\$169,420

Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
0101 - GENERAL	Housing and Neighborhood Development (HAND)	PERSONAL SERVICES	Salaries and Wages		Personal Services Title 16	\$385,945	\$385,945
0101 - GENERAL	Housing and Neighborhood Development (HAND)	PERSONAL SERVICES	Salaries and Wages		Personal Services Title 6	\$170,310	\$170,310
0101 - GENERAL	Housing and Neighborhood Development (HAND)	SUPPLIES	Office Supplies		Supplies Historic Preservation	\$170	\$170
0101 - GENERAL	Housing and Neighborhood Development (HAND)	SUPPLIES	Office Supplies		Supplies Housing	\$400	\$400
0101 - GENERAL	Housing and Neighborhood Development (HAND)	SUPPLIES	Office Supplies		Supplies Neighborhood	\$450	\$450
0101 - GENERAL	Housing and Neighborhood Development (HAND)	SUPPLIES	Office Supplies		Supplies Title 16	\$10,043	\$10,043
0101 - GENERAL	Housing and Neighborhood Development (HAND)	SUPPLIES	Office Supplies		Supplies Title 6	\$150	\$150
0101 - GENERAL	Housing and Neighborhood Development (HAND)	SERVICES AND CHARGES	Professional Services		Other Services and Charges Historic Preservation	\$9,818	\$9,818
0101 - GENERAL	Housing and Neighborhood Development (HAND)	SERVICES AND CHARGES	Professional Services		Other Services and Charges Housing	\$274,100	\$274,100
0101 - GENERAL	Housing and Neighborhood Development (HAND)	SERVICES AND CHARGES	Professional Services		Other Services and Charges Neighborhood	\$61,860	\$61,860
0101 - GENERAL	Housing and Neighborhood Development (HAND)	SERVICES AND CHARGES	Professional Services		Other Services and Charges Title 16	\$11,740	\$11,740
0101 - GENERAL	Housing and Neighborhood Development (HAND)	SERVICES AND CHARGES	Professional Services		Other Services and Charges Title 6	\$2,405	\$2,405
<b>0101 - GENERAL Total</b>						<b>\$36,444,919</b>	<b>\$36,467,897</b>
0104 - REPAIR & REPLACEMENT	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges		Other Services and Charges	\$83,155	\$83,155
0104 - REPAIR & REPLACEMENT	NO DEPARTMENT	CAPITAL OUTLAYS	Other Capital Outlays		Capital Outlays	\$116,845	\$119,345
<b>0104 - REPAIR &amp; REPLACEMENT Total</b>						<b>\$200,000</b>	<b>\$202,500</b>
0113 - NONREVERTING	CONTROLLER	SERVICES AND CHARGES	Professional Services		Other Services and Charges	\$544,411	\$468,383

Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
0113 - NONREVERTING	CONTROLLER	CAPITAL OUTLAYS	Other Capital Outlays		Equipment	\$35,000	\$35,000
<b>0113 - NONREVERTING Total</b>						<b>\$579,411</b>	<b>\$503,383</b>
0184 - BOND #4	CONTROLLER	SERVICES AND CHARGES	Other Services and Charges		Lease Payments and Charges	\$635,375	\$635,375
<b>0184 - BOND #4 Total</b>						<b>\$635,375</b>	<b>\$635,375</b>
0185 - BOND #5	CONTROLLER	SERVICES AND CHARGES	Other Services and Charges		#516 Lease Payments and Charges	\$94,500	\$94,500
<b>0185 - BOND #5 Total</b>						<b>\$94,500</b>	<b>\$94,500</b>
0203 - SELF INSURANCE	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages		Personal Services	\$224,082	\$226,554
0203 - SELF INSURANCE	NO DEPARTMENT	SUPPLIES	Office Supplies		Supplies	\$42,550	\$42,550
0203 - SELF INSURANCE	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services		Other Services and Charges	\$393,035	\$393,035
<b>0203 - SELF INSURANCE Total</b>						<b>\$659,667</b>	<b>\$662,139</b>
0341 - FIRE PENSION	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages		Personnel Services	\$243,576	\$243,576
0341 - FIRE PENSION	NO DEPARTMENT	SUPPLIES	Office Supplies		Supplies	\$350	\$350
0341 - FIRE PENSION	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services		Other Services and Charges	\$1,986,792	\$1,986,792
<b>0341 - FIRE PENSION Total</b>						<b>\$2,230,718</b>	<b>\$2,230,718</b>
0342 - POLICE PENSION	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages		Personnel Services	\$3,754	\$3,754

Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
0342 - POLICE PENSION	NO DEPARTMENT	SUPPLIES	Office Supplies		Supplies	\$500	\$500
0342 - POLICE PENSION	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges		Other Services and Charges	\$1,375,697	\$1,375,697
<b>0342 - POLICE PENSION Total</b>						<b>\$1,379,951</b>	<b>\$1,379,951</b>
0706 - LOCAL ROAD & STREET	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services		Other Services and Charges	\$616,000	\$616,000
<b>0706 - LOCAL ROAD &amp; STREET Total</b>						<b>\$616,000</b>	<b>\$616,000</b>
0708 - MOTOR VEHICLE HIGHWAY	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages		Personnel Services	\$2,851,018	\$2,852,260
0708 - MOTOR VEHICLE HIGHWAY	NO DEPARTMENT	SUPPLIES	Office Supplies		Supplies	\$761,737	\$761,737
0708 - MOTOR VEHICLE HIGHWAY	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services		Other Services and Charges	\$791,554	\$791,554
0708 - MOTOR VEHICLE HIGHWAY	NO DEPARTMENT	CAPITAL OUTLAYS	Other Capital Outlays		Capital Outlays	\$78,036	\$65,036
<b>0708 - MOTOR VEHICLE HIGHWAY Total</b>						<b>\$4,482,345</b>	<b>\$4,470,587</b>
0783 - STREET BOND	CONTROLLER	SERVICES AND CHARGES	Other Services and Charges		1998 Street Bond #513 Lease Payment and Charges	\$1,186,875	\$1,186,875
<b>0783 - STREET BOND Total</b>						<b>\$1,186,875</b>	<b>\$1,186,875</b>
1146 - COMMUNICATIONS CENTER	Telecommunications	SUPPLIES	Office Supplies		Supplies Infrastructure	\$8,000	\$8,000
1146 - COMMUNICATIONS CENTER	Telecommunications	SUPPLIES	Office Supplies		Supplies Services	\$3,800	\$3,800
1146 - COMMUNICATIONS CENTER	Telecommunications	SERVICES AND CHARGES	Professional Services		Other Services and Charges Infrastructure	\$170,400	\$170,400

Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
1146 - COMMUNICATIONS CENTER	Telecommunications	SERVICES AND CHARGES	Professional Services		Other Services and Charges Services	\$1,050,778	\$1,050,778
1146 - COMMUNICATIONS CENTER	Telecommunications	CAPITAL OUTLAYS	Other Capital Outlays		Other Capital Outlays Infrastructure	\$310,000	\$310,000
1146 - COMMUNICATIONS CENTER	Telecommunications	CAPITAL OUTLAYS	Other Capital Outlays		Other Capital Outlays Services	\$450,000	\$450,000
<b>1146 - COMMUNICATIONS CENTER Total</b>						<b>\$1,992,978</b>	<b>\$1,992,978</b>
1151 - CONTINUING EDUCATION	POLICE DEPARTMENT (TOWN MARSHALL)	SERVICES AND CHARGES	Professional Services		Other Services and Charges	\$35,000	\$35,000
<b>1151 - CONTINUING EDUCATION Total</b>						<b>\$35,000</b>	<b>\$35,000</b>
1301 - PARK & RECREATION	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages		Personal Services	\$4,769,127	\$4,674,136
1301 - PARK & RECREATION	NO DEPARTMENT	SUPPLIES	Office Supplies		Supplies	\$603,027	\$603,027
1301 - PARK & RECREATION	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services		Other Services and Charges	\$1,531,722	\$1,532,332
1301 - PARK & RECREATION	NO DEPARTMENT	CAPITAL OUTLAYS	Other Capital Outlays			\$0	\$0
<b>1301 - PARK &amp; RECREATION Total</b>						<b>\$6,903,876</b>	<b>\$6,809,495</b>
1380 - PARK BOND	CONTROLLER	SERVICES AND CHARGES	Other Services and Charges		Debt Service and Charges	\$450,034	\$450,034
<b>1380 - PARK BOND Total</b>						<b>\$450,034</b>	<b>\$450,034</b>
1381 - PARK BOND #2	CONTROLLER	SERVICES AND CHARGES	Other Services and Charges		Debt Service and Charges	\$271,680	\$271,680
<b>1381 - PARK BOND #2 Total</b>						<b>\$271,680</b>	<b>\$271,680</b>



Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
2141 - PARKING METER	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages		Personal Services	\$805,442	\$752,679
2141 - PARKING METER	NO DEPARTMENT	SUPPLIES	Office Supplies		Supplies	\$61,551	\$61,551
2141 - PARKING METER	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services		Other Services and Charges	\$1,189,323	\$1,204,323
2141 - PARKING METER	NO DEPARTMENT	CAPITAL OUTLAYS	Other Capital Outlays		Capital Outlays	\$126,000	\$126,000
<b>2141 - PARKING METER Total</b>						<b>\$2,182,316</b>	<b>\$2,144,553</b>
2379 - CUMULATIVE CAPITAL IMP (CIG TAX)	PUBLIC WORKS SERVICE	SUPPLIES	Other Supplies		Street, Alley and Sewer	\$200,000	\$110,000
2379 - CUMULATIVE CAPITAL IMP (CIG TAX)	PUBLIC WORKS SERVICE	SERVICES AND CHARGES	Professional Services		Inter-Fund Transfers	\$100,000	\$190,000
<b>2379 - CUMULATIVE CAPITAL IMP (CIG TAX) Total</b>						<b>\$300,000</b>	<b>\$300,000</b>
2391 - CUMULATIVE CAPITAL DEVELOPMENT	PUBLIC WORKS SERVICE	SUPPLIES	Other Supplies		Street, Alley and Sewer	\$881,690	\$381,690
2391 - CUMULATIVE CAPITAL DEVELOPMENT	PUBLIC WORKS SERVICE	SERVICES AND CHARGES	Professional Services		Other Services and Charges	\$597,500	\$1,097,500
2391 - CUMULATIVE CAPITAL DEVELOPMENT	PUBLIC WORKS SERVICE	CAPITAL OUTLAYS	Improvements Other Than Building		Other	\$1,180,334	\$1,180,334
<b>2391 - CUMULATIVE CAPITAL DEVELOPMENT Total</b>						<b>\$2,659,524</b>	<b>\$2,659,524</b>
2482 - REDEVELOPMENT BOND	CONTROLLER	SERVICES AND CHARGES	Other Services and Charges		Debt Services and Charges	\$258,125	\$258,125
<b>2482 - REDEVELOPMENT BOND Total</b>						<b>\$258,125</b>	<b>\$258,125</b>
6301 - TRANSPORTATION	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages		Personal Services	\$114,282	\$114,282

Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
6301 - TRANSPORTATION	NO DEPARTMENT	SUPPLIES	Office Supplies		Supplies	\$12,376	\$12,376
6301 - TRANSPORTATION	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services		Other Services and Charges	\$93,129	\$93,129
6301 - TRANSPORTATION	NO DEPARTMENT	CAPITAL OUTLAYS	Other Capital Outlays		Capital Outlays	\$500,000	\$500,000
<b>6301 - TRANSPORTATION Total</b>						<b>\$719,787</b>	<b>\$719,787</b>
6380 - TRANSPORTATION BOND	CONTROLLER	SERVICES AND CHARGES	Other Services and Charges		Debt Service and Charges	\$901,636	\$888,311
<b>6380 - TRANSPORTATION BOND Total</b>						<b>\$901,636</b>	<b>\$888,311</b>
6401 - SANITATION	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages		Personnel Services	\$1,508,351	\$1,508,351
6401 - SANITATION	NO DEPARTMENT	SUPPLIES	Office Supplies		Supplies	\$138,287	\$138,287
6401 - SANITATION	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services		Other Services & Charges	\$716,697	\$715,617
<b>6401 - SANITATION Total</b>						<b>\$2,363,335</b>	<b>\$2,362,255</b>
9500 - Fleet Maintenance	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages		Personal Services	\$688,532	\$688,532
9500 - Fleet Maintenance	NO DEPARTMENT	SUPPLIES	Office Supplies		Supplies	\$1,693,440	\$1,693,440
9500 - Fleet Maintenance	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services		Other Services and Charges	\$135,303	\$135,303
<b>9500 - Fleet Maintenance Total</b>						<b>\$2,517,275</b>	<b>\$2,517,275</b>
9501 - Dispatch Training	POLICE DEPARTMENT (TOWN MARSHALL)	SERVICES AND CHARGES	Professional Services		Other Services and Charges	\$8,000	\$8,000
<b>9501 - Dispatch Training Total</b>						<b>\$8,000</b>	<b>\$8,000</b>
9502 - Parking Facilities	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages		Personal Services	\$218,835	\$445,450

Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
9502 - Parking Facilities	NO DEPARTMENT	SUPPLIES	Office Supplies		Supplies	\$45,843	\$49,343
9502 - Parking Facilities	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges		Other Services and Charges	\$1,648,373	\$1,049,373
<b>9502 - Parking Facilities Total</b>						<b>\$1,913,051</b>	<b>\$1,544,166</b>
9503 - Investment Incentive	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges		Other Services and Charges	\$503,383	\$503,383
<b>9503 - Investment Incentive Total</b>						<b>\$503,383</b>	<b>\$503,383</b>
<b>UNIT TOTAL</b>						<b>\$72,489,761</b>	<b>\$71,914,491</b>

### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 0101 - GENERAL

<b>DEPARTMENT: 0040 CONTROLLER</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$590,512	\$596,282
SUPPLIES	\$4,600	\$4,600
SERVICES AND CHARGES	\$116,175	\$116,175
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$711,287</b>	<b>\$717,057</b>

<b>DEPARTMENT: 0041 CLERK-TREASURER (CITY/TOWN UNITS ONLY)</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$231,832	\$231,832
SUPPLIES	\$4,500	\$4,500
SERVICES AND CHARGES	\$10,695	\$10,695
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$247,027</b>	<b>\$247,027</b>

<b>DEPARTMENT: 0044 MAYOR</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$426,593	\$426,593
SUPPLIES	\$2,800	\$2,800
SERVICES AND CHARGES	\$7,880	\$7,880
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$437,273</b>	<b>\$437,273</b>

**DEPARTMENT: 0069 CITY COUNCIL/TOWN BOARD (COMMON COUNCIL)**

	Published Amount	Adopted Amount
PERSONAL SERVICES	\$458,705	\$461,906
SUPPLIES	\$6,620	\$6,620
SERVICES AND CHARGES	\$6,320	\$6,320
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$471,645</b>	<b>\$474,846</b>

**DEPARTMENT: 0076 BOARD OF PUBLIC SAFETY**

	Published Amount	Adopted Amount
PERSONAL SERVICES	\$3,415	\$3,415
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$0	\$0
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$3,415</b>	<b>\$3,415</b>

**DEPARTMENT: 0101 PLANNING & ZONING**

	Published Amount	Adopted Amount
PERSONAL SERVICES	\$1,869,777	\$1,881,340
SUPPLIES	\$30,663	\$30,663
SERVICES AND CHARGES	\$58,360	\$58,360
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$1,958,800</b>	<b>\$1,970,363</b>

**DEPARTMENT: 0106 DATA PROCESSING (COMPUTERS)**

	Published Amount	Adopted Amount
PERSONAL SERVICES	\$1,454,693	\$1,460,047
SUPPLIES	\$35,347	\$35,347
SERVICES AND CHARGES	\$98,346	\$98,346
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$1,588,386</b>	<b>\$1,593,740</b>

**DEPARTMENT: 0117 PERSONNEL**

	Published Amount	Adopted Amount
PERSONAL SERVICES	\$414,659	\$414,659
SUPPLIES	\$6,650	\$6,650
SERVICES AND CHARGES	\$37,963	\$37,963
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$459,272</b>	<b>\$459,272</b>

**DEPARTMENT: 0277 LAW DEPARTMENT**

	Published Amount	Adopted Amount
PERSONAL SERVICES	\$813,522	\$793,379
SUPPLIES	\$15,063	\$15,063
SERVICES AND CHARGES	\$45,722	\$45,722
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$874,307</b>	<b>\$854,164</b>

**DEPARTMENT: 0300 COMMUNITY SERVICES**

	Published Amount	Adopted Amount
PERSONAL SERVICES	\$708,124	\$708,124
SUPPLIES	\$8,000	\$8,000
SERVICES AND CHARGES	\$25,420	\$25,420
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$741,544</b>	<b>\$741,544</b>

**DEPARTMENT: 0362 FIRE DEPARTMENT**

	Published Amount	Adopted Amount
PERSONAL SERVICES	\$9,211,266	\$9,211,266
SUPPLIES	\$260,267	\$260,267
SERVICES AND CHARGES	\$332,741	\$332,741
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$9,804,274</b>	<b>\$9,804,274</b>

**DEPARTMENT: 0370 POLICE DEPARTMENT (TOWN MARSHALL)**

	Published Amount	Adopted Amount
PERSONAL SERVICES	\$11,163,878	\$11,163,878
SUPPLIES	\$520,055	\$520,055
SERVICES AND CHARGES	\$368,218	\$385,451
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$12,052,151</b>	<b>\$12,069,384</b>

**DEPARTMENT: 0500 PUBLIC WORKS SERVICE**

	Published Amount	Adopted Amount
PERSONAL SERVICES	\$200,531	\$200,531
SUPPLIES	\$12,341	\$12,341
SERVICES AND CHARGES	\$933,620	\$933,620
CAPITAL OUTLAY	\$202,500	\$202,500
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$1,348,992</b>	<b>\$1,348,992</b>

**DEPARTMENT: 0506 SOLID WASTE (REFUSE-GARBAGE-TRASH)**

	Published Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$1,355,029	\$1,355,029
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$1,355,029</b>	<b>\$1,355,029</b>

**DEPARTMENT: 0531 MAINTENANCE & REPAIR**

	Published Amount	Adopted Amount
PERSONAL SERVICES	\$232,291	\$232,291
SUPPLIES	\$72,800	\$72,800
SERVICES AND CHARGES	\$815,502	\$815,502
CAPITAL OUTLAY	\$147,000	\$147,000
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$1,267,593</b>	<b>\$1,267,593</b>

**DEPARTMENT: 0626 ANIMAL CONTROL**

	Published Amount	Adopted Amount
PERSONAL SERVICES	\$1,081,341	\$1,081,341
SUPPLIES	\$100,857	\$100,857
SERVICES AND CHARGES	\$112,545	\$112,545
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$1,294,743</b>	<b>\$1,294,743</b>

**DEPARTMENT: 0700 ECONOMIC DEVELOPMENT**

	Published Amount	Adopted Amount
PERSONAL SERVICES	\$357,742	\$357,742
SUPPLIES	\$1,500	\$1,500
SERVICES AND CHARGES	\$160,298	\$160,298
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$519,540</b>	<b>\$519,540</b>

**DEPARTMENT: 9600 Housing and Neighborhood Development (HAND)**

	Published Amount	Adopted Amount
PERSONAL SERVICES	\$938,505	\$938,505
SUPPLIES	\$11,213	\$11,213
SERVICES AND CHARGES	\$359,923	\$359,923
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$1,309,641</b>	<b>\$1,309,641</b>

**Totals by Fund**

Published Amt.: \$36,444,919

Adopted Amt.: \$36,467,897



### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 0104 - REPAIR & REPLACEMENT

<b>DEPARTMENT: 0000 NO DEPARTMENT</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$83,155	\$83,155
CAPITAL OUTLAY	\$116,845	\$119,345
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$200,000</b>	<b>\$202,500</b>

<b>Totals by Fund</b>	Published Amt.: \$200,000	Adopted Amt.: \$202,500
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### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 0113 - NONREVERTING

<b>DEPARTMENT: 0040 CONTROLLER</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$544,411	\$468,383
CAPITAL OUTLAY	\$35,000	\$35,000
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$579,411</b>	<b>\$503,383</b>

<b>Totals by Fund</b>	Published Amt.: \$579,411	Adopted Amt.: \$503,383
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### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 0184 - BOND #4

<b>DEPARTMENT: 0040 CONTROLLER</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$635,375	\$635,375
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$635,375</b>	<b>\$635,375</b>

<b>Totals by Fund</b>	Published Amt.: \$635,375	Adopted Amt.: \$635,375
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### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 0185 - BOND #5

<b>DEPARTMENT: 0040 CONTROLLER</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$94,500	\$94,500
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$94,500</b>	<b>\$94,500</b>

<b>Totals by Fund</b>	Published Amt.: \$94,500	Adopted Amt.: \$94,500
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### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 0203 - SELF INSURANCE

<b>DEPARTMENT: 0000 NO DEPARTMENT</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$224,082	\$226,554
SUPPLIES	\$42,550	\$42,550
SERVICES AND CHARGES	\$393,035	\$393,035
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$659,667</b>	<b>\$662,139</b>

<b>Totals by Fund</b>	Published Amt.: \$659,667	Adopted Amt.: \$662,139
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### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 0341 - FIRE PENSION

<b>DEPARTMENT: 0000 NO DEPARTMENT</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$243,576	\$243,576
SUPPLIES	\$350	\$350
SERVICES AND CHARGES	\$1,986,792	\$1,986,792
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$2,230,718</b>	<b>\$2,230,718</b>

<b>Totals by Fund</b>	Published Amt.: \$2,230,718	Adopted Amt.: \$2,230,718
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### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 0342 - POLICE PENSION

<b>DEPARTMENT: 0000 NO DEPARTMENT</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$3,754	\$3,754
SUPPLIES	\$500	\$500
SERVICES AND CHARGES	\$1,375,697	\$1,375,697
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$1,379,951</b>	<b>\$1,379,951</b>

<b>Totals by Fund</b>	Published Amt.: \$1,379,951	Adopted Amt.: \$1,379,951
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### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 0706 - LOCAL ROAD & STREET

<b>DEPARTMENT: 0000 NO DEPARTMENT</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$616,000	\$616,000
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$616,000</b>	<b>\$616,000</b>

<b>Totals by Fund</b>	Published Amt.: \$616,000	Adopted Amt.: \$616,000
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### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 0708 - MOTOR VEHICLE HIGHWAY

<b>DEPARTMENT: 0000 NO DEPARTMENT</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$2,851,018	\$2,852,260
SUPPLIES	\$761,737	\$761,737
SERVICES AND CHARGES	\$791,554	\$791,554
CAPITAL OUTLAY	\$78,036	\$65,036
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$4,482,345</b>	<b>\$4,470,587</b>

<b>Totals by Fund</b>	Published Amt.: \$4,482,345	Adopted Amt.: \$4,470,587
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### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 0783 - STREET BOND

<b>DEPARTMENT: 0040 CONTROLLER</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$1,186,875	\$1,186,875
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$1,186,875</b>	<b>\$1,186,875</b>

<b>Totals by Fund</b>	Published Amt.: \$1,186,875	Adopted Amt.: \$1,186,875
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### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 1146 - COMMUNICATIONS CENTER

<b>DEPARTMENT: 9601 Telecommunications</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$11,800	\$11,800
SERVICES AND CHARGES	\$1,221,178	\$1,221,178
CAPITAL OUTLAY	\$760,000	\$760,000
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$1,992,978</b>	<b>\$1,992,978</b>

<b>Totals by Fund</b>	Published Amt.: \$1,992,978	Adopted Amt.: \$1,992,978
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### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 1151 - CONTINUING EDUCATION

<b>DEPARTMENT: 0370 POLICE DEPARTMENT (TOWN MARSHALL)</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$35,000	\$35,000
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$35,000</b>	<b>\$35,000</b>

<b>Totals by Fund</b>	Published Amt.: \$35,000	Adopted Amt.: \$35,000
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### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 1301 - PARK & RECREATION

<b>DEPARTMENT: 0000 NO DEPARTMENT</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$4,769,127	\$4,674,136
SUPPLIES	\$603,027	\$603,027
SERVICES AND CHARGES	\$1,531,722	\$1,532,332
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$6,903,876</b>	<b>\$6,809,495</b>

<b>Totals by Fund</b>	Published Amt.: \$6,903,876	Adopted Amt.: \$6,809,495
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### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 1380 - PARK BOND

<b>DEPARTMENT: 0040 CONTROLLER</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$450,034	\$450,034
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$450,034</b>	<b>\$450,034</b>

<b>Totals by Fund</b>	Published Amt.: \$450,034	Adopted Amt.: \$450,034
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### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 1381 - PARK BOND #2

<b>DEPARTMENT: 0040 CONTROLLER</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$271,680	\$271,680
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$271,680</b>	<b>\$271,680</b>

<b>Totals by Fund</b>	Published Amt.: \$271,680	Adopted Amt.: \$271,680
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### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 2141 - PARKING METER

<b>DEPARTMENT: 0000 NO DEPARTMENT</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$805,442	\$752,679
SUPPLIES	\$61,551	\$61,551
SERVICES AND CHARGES	\$1,189,323	\$1,204,323
CAPITAL OUTLAY	\$126,000	\$126,000
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$2,182,316</b>	<b>\$2,144,553</b>

<b>Totals by Fund</b>	Published Amt.: \$2,182,316	Adopted Amt.: \$2,144,553
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### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 2379 - CUMULATIVE CAPITAL IMP (CIG TAX)

<b>DEPARTMENT: 0500 PUBLIC WORKS SERVICE</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$200,000	\$110,000
SERVICES AND CHARGES	\$100,000	\$190,000
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$300,000</b>	<b>\$300,000</b>

<b>Totals by Fund</b>	Published Amt.: \$300,000	Adopted Amt.: \$300,000
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### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 2391 - CUMULATIVE CAPITAL DEVELOPMENT

<b>DEPARTMENT: 0500 PUBLIC WORKS SERVICE</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$881,690	\$381,690
SERVICES AND CHARGES	\$597,500	\$1,097,500
CAPITAL OUTLAY	\$1,180,334	\$1,180,334
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$2,659,524</b>	<b>\$2,659,524</b>

<b>Totals by Fund</b>	Published Amt.: \$2,659,524	Adopted Amt.: \$2,659,524
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### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 2482 - REDEVELOPMENT BOND

<b>DEPARTMENT: 0040 CONTROLLER</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$258,125	\$258,125
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$258,125</b>	<b>\$258,125</b>

<b>Totals by Fund</b>	Published Amt.: \$258,125	Adopted Amt.: \$258,125
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### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 6301 - TRANSPORTATION

<b>DEPARTMENT: 0000 NO DEPARTMENT</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$114,282	\$114,282
SUPPLIES	\$12,376	\$12,376
SERVICES AND CHARGES	\$93,129	\$93,129
CAPITAL OUTLAY	\$500,000	\$500,000
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$719,787</b>	<b>\$719,787</b>

<b>Totals by Fund</b>	Published Amt.: \$719,787	Adopted Amt.: \$719,787
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### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 6380 - TRANSPORTATION BOND

<b>DEPARTMENT: 0040 CONTROLLER</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$901,636	\$888,311
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$901,636</b>	<b>\$888,311</b>

<b>Totals by Fund</b>	Published Amt.: \$901,636	Adopted Amt.: \$888,311
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### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 6401 - SANITATION

<b>DEPARTMENT: 0000 NO DEPARTMENT</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$1,508,351	\$1,508,351
SUPPLIES	\$138,287	\$138,287
SERVICES AND CHARGES	\$716,697	\$715,617
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$2,363,335</b>	<b>\$2,362,255</b>

<b>Totals by Fund</b>	Published Amt.: \$2,363,335	Adopted Amt.: \$2,362,255
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### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 9500 - Fleet Maintenance

<b>DEPARTMENT: 0000 NO DEPARTMENT</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$688,532	\$688,532
SUPPLIES	\$1,693,440	\$1,693,440
SERVICES AND CHARGES	\$135,303	\$135,303
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$2,517,275</b>	<b>\$2,517,275</b>

<b>Totals by Fund</b>	Published Amt.: \$2,517,275	Adopted Amt.: \$2,517,275
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### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 9501 - Dispatch Training

<b>DEPARTMENT: 0370 POLICE DEPARTMENT (TOWN MARSHALL)</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$8,000	\$8,000
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$8,000</b>	<b>\$8,000</b>

<b>Totals by Fund</b>	Published Amt.: \$8,000	Adopted Amt.: \$8,000
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### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 9502 - Parking Facilities

<b>DEPARTMENT: 0000 NO DEPARTMENT</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$218,835	\$445,450
SUPPLIES	\$45,843	\$49,343
SERVICES AND CHARGES	\$1,648,373	\$1,049,373
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$1,913,051</b>	<b>\$1,544,166</b>

<b>Totals by Fund</b>	Published Amt.: \$1,913,051	Adopted Amt.: \$1,544,166
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### BUDGET REPORT FOR

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Selected Fund:** 9503 - Investment Incentive

<b>DEPARTMENT: 0000 NO DEPARTMENT</b>		
	Published Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$503,383	\$503,383
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$503,383</b>	<b>\$503,383</b>

<b>Totals by Fund</b>	Published Amt.: \$503,383	Adopted Amt.: \$503,383
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<b>Totals by Unit</b>	Published Amt.: \$72,489,761	Adopted Amt.: \$71,914,491
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**Form Signature**

**NAME**

**TITLE**

**SIGNATURE/PIN**

**DATE**

I hereby acknowledge that the submission of this document through the Gateway password and PIN system constitutes an "electronic signature" as defined in IC 5-24-2-2. This submission is intended to, and hereby does, constitute authentication and approval of the submitted document as required by the Indiana Code. I understand that this electronic signature takes the place of my handwritten signature and accomplishes the same purposes as would my handwritten signature in the same circumstance. I further acknowledge that this electronic signature has the same force and effect as my handwritten signature and can and will be used for all lawful purposes. I affirm that I have the real and apparent authority to electronically sign and submit this document on behalf of the unit.

### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 0101 - GENERAL  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,629,770	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$36,444,919	\$36,467,897
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$18,787,856	\$18,787,856
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$55,232,775</b>	<b>\$55,255,753</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$6,279,022	\$6,279,022
7. Taxes to be collected, present year (December settlement)	\$9,052,442	\$9,052,442
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$8,901,146	\$8,901,146
b). Total Column B Budget Form 2	\$15,973,952	\$16,179,587
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$40,206,562</b>	<b>\$40,412,197</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	\$15,026,213	\$14,843,556
Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$5,656,141	\$5,838,798
12. Amount to be raised by tax levy (add lines 10 and 11)	\$20,682,354	\$20,682,354
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
<b>14. NET AMOUNT TO BE RAISED BY TAX LEVY</b> (deduct line 13a and 13b from line 12)	<b>\$20,682,354</b>	<b>\$20,682,354</b>
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$20,682,354	\$20,682,354
17. Net Tax Rate on each one hundred dollars of taxable property	0.7473	0.7473

### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 0104 - REPAIR & REPLACEMENT  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,629,770	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$200,000	\$202,500
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$331,274	\$331,274
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$531,274</b>	<b>\$533,774</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$127,214	\$127,214
7. Taxes to be collected, present year (December settlement)	\$0	\$0
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$277,500	\$277,500
b). Total Column B Budget Form 2	\$277,500	\$202,500
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$682,214</b>	<b>\$607,214</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	(\$150,940)	(\$73,440)

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$150,940	\$73,440
12. Amount to be raised by tax levy (add lines 10 and 11)	\$0	\$0
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$0	\$0
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$0	\$0
17. Net Tax Rate on each one hundred dollars of taxable property	0.0000	0.0000

### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 0113 - NONREVERTING  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,629,770	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$579,411	\$503,383
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$76,769	\$76,769
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$656,180</b>	<b>\$580,152</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$152,797	\$152,797
7. Taxes to be collected, present year (December settlement)	\$0	\$0
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$0	\$0
b). Total Column B Budget Form 2	\$503,383	\$503,383
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$656,180</b>	<b>\$656,180</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	\$0	(\$76,028)

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$0	\$76,028
12. Amount to be raised by tax levy (add lines 10 and 11)	\$0	\$0
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$0	\$0
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$0	\$0
17. Net Tax Rate on each one hundred dollars of taxable property	0.0000	0.0000

### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 0184 - BOND #4  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,629,770	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$635,375	\$635,375
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$0	\$0
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$635,375</b>	<b>\$635,375</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$28,746	\$28,746
7. Taxes to be collected, present year (December settlement)	\$0	\$0
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$0	\$0
b). Total Column B Budget Form 2	\$635,250	\$635,250
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$663,996</b>	<b>\$663,996</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	(\$28,621)	(\$28,621)

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$28,621	\$28,621
12. Amount to be raised by tax levy (add lines 10 and 11)	\$0	\$0
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$0	\$0
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$0	\$0
17. Net Tax Rate on each one hundred dollars of taxable property	0.0000	0.0000

### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 0185 - BOND #5  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,629,770	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$94,500	\$94,500
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$94,500	\$94,500
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$189,000</b>	<b>\$189,000</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$15,348	\$15,348
7. Taxes to be collected, present year (December settlement)	\$0	\$0
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$94,500	\$94,500
b). Total Column B Budget Form 2	\$189,000	\$189,000
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$298,848</b>	<b>\$298,848</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	(\$109,848)	(\$109,848)

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$109,848	\$109,848
12. Amount to be raised by tax levy (add lines 10 and 11)	\$0	\$0
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$0	\$0
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$0	\$0
17. Net Tax Rate on each one hundred dollars of taxable property	0.0000	0.0000

### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 0203 - SELF INSURANCE  
**County:** 53 - Monroe County  
**Year:** 2015

<b>Net Assessed Value</b>	<b>\$2,767,629,770</b>	
<b>Funds Required For Expenses To December 31st Of Incoming Year</b>	<b>Amount Used To Compute Published Budget</b>	<b>Appropriating Body</b>
1. Total budget estimate for incoming year	\$659,667	\$662,139
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$335,685	\$335,685
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$995,352</b>	<b>\$997,824</b>
<b>Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy</b>	<b>Amount Used To Compute Published Budget</b>	<b>Appropriating Body</b>
6. Actual cash balance, June 30 of present year (including cash investments)	\$363,099	\$363,099
7. Taxes to be collected, present year (December settlement)	\$0	\$0
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$0	\$0
b). Total Column B Budget Form 2	\$632,253	\$634,725
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$995,352</b>	<b>\$997,824</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	\$0	\$0

<b>Proposed Tax Rate and Levy</b>	<b>Amount Used To Compute Published Budget</b>	<b>Appropriating Body</b>
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$0	\$0
12. Amount to be raised by tax levy (add lines 10 and 11)	\$0	\$0
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$0	\$0
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$0	\$0
17. Net Tax Rate on each one hundred dollars of taxable property	0.0000	0.0000



### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 0341 - FIRE PENSION  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,629,770	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$2,230,718	\$2,230,718
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$1,302,776	\$1,302,776
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$3,533,494</b>	<b>\$3,533,494</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$1,439,094	\$1,439,094
7. Taxes to be collected, present year (December settlement)	\$0	\$0
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$896,648	\$896,648
b). Total Column B Budget Form 2	\$2,000,000	\$2,000,000
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$4,335,742</b>	<b>\$4,335,742</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	(\$802,248)	(\$802,248)

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$802,248	\$802,248
12. Amount to be raised by tax levy (add lines 10 and 11)	\$0	\$0
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$0	\$0
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$0	\$0
17. Net Tax Rate on each one hundred dollars of taxable property	0.0000	0.0000

### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 0342 - POLICE PENSION  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,629,770	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$1,379,951	\$1,379,951
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$1,086,485	\$1,086,485
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$2,466,436</b>	<b>\$2,466,436</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$1,212,190	\$1,212,190
7. Taxes to be collected, present year (December settlement)	\$0	\$0
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$630,702	\$630,702
b). Total Column B Budget Form 2	\$1,500,000	\$1,500,000
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$3,342,892</b>	<b>\$3,342,892</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	(\$876,456)	(\$876,456)

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$876,456	\$876,457
12. Amount to be raised by tax levy (add lines 10 and 11)	\$0	\$0
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$0	\$0
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$0	\$0
17. Net Tax Rate on each one hundred dollars of taxable property	0.0000	0.0000

### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 0706 - LOCAL ROAD & STREET  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,629,770	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$616,000	\$616,000
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$360,779	\$360,779
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$976,779</b>	<b>\$976,779</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$193,722	\$193,722
7. Taxes to be collected, present year (December settlement)	\$0	\$0
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$255,144	\$255,144
b). Total Column B Budget Form 2	\$557,526	\$557,526
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$1,006,392</b>	<b>\$1,006,392</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	(\$29,613)	(\$29,613)

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$29,613	\$29,613
12. Amount to be raised by tax levy (add lines 10 and 11)	\$0	\$0
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$0	\$0
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$0	\$0
17. Net Tax Rate on each one hundred dollars of taxable property	0.0000	0.0000

### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 0708 - MOTOR VEHICLE HIGHWAY  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,629,770	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$4,482,345	\$4,470,587
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$2,384,390	\$2,384,390
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$6,866,735</b>	<b>\$6,854,977</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$802,467	\$802,467
7. Taxes to be collected, present year (December settlement)	\$0	\$0
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$1,999,716	\$1,999,716
b). Total Column B Budget Form 2	\$4,064,552	\$4,064,552
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$6,866,735</b>	<b>\$6,866,735</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	\$0	(\$11,758)

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$0	\$11,758
12. Amount to be raised by tax levy (add lines 10 and 11)	\$0	\$0
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$0	\$0
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$0	\$0
17. Net Tax Rate on each one hundred dollars of taxable property	0.0000	0.0000

### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 0783 - STREET BOND  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,629,770	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$1,186,875	\$1,186,875
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$0	\$0
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$1,186,875</b>	<b>\$1,186,875</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$2,018	\$2,018
7. Taxes to be collected, present year (December settlement)	\$0	\$0
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$1,250	\$1,250
b). Total Column B Budget Form 2	\$1,184,357	\$1,184,357
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$1,187,625</b>	<b>\$1,187,625</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	(\$750)	(\$750)

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$750	\$750
12. Amount to be raised by tax levy (add lines 10 and 11)	\$0	\$0
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$0	\$0
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$0	\$0
17. Net Tax Rate on each one hundred dollars of taxable property	0.0000	0.0000

### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 1146 - COMMUNICATIONS CENTER  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,629,770	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$1,992,978	\$1,992,978
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$579,717	\$579,717
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$2,572,695</b>	<b>\$2,572,695</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$1,764,672	\$1,764,672
7. Taxes to be collected, present year (December settlement)	\$0	\$0
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$405,677	\$405,677
b). Total Column B Budget Form 2	\$850,000	\$850,000
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$3,020,349</b>	<b>\$3,020,349</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	(\$447,654)	(\$447,654)

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$447,654	\$447,654
12. Amount to be raised by tax levy (add lines 10 and 11)	\$0	\$0
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$0	\$0
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$0	\$0
17. Net Tax Rate on each one hundred dollars of taxable property	0.0000	0.0000

### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 1151 - CONTINUING EDUCATION  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,629,770	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$35,000	\$35,000
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$41,437	\$41,437
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$76,437</b>	<b>\$76,437</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$174,300	\$174,300
7. Taxes to be collected, present year (December settlement)	\$0	\$0
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$14,043	\$14,043
b). Total Column B Budget Form 2	\$30,000	\$30,000
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$218,343</b>	<b>\$218,343</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	(\$141,906)	(\$141,906)

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$141,906	\$141,906
12. Amount to be raised by tax levy (add lines 10 and 11)	\$0	\$0
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$0	\$0
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$0	\$0
17. Net Tax Rate on each one hundred dollars of taxable property	0.0000	0.0000

### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 1301 - PARK & RECREATION  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,629,770	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$6,903,876	\$6,809,495
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$3,427,555	\$3,427,555
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$10,331,431</b>	<b>\$10,237,050</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$485,857	\$485,857
7. Taxes to be collected, present year (December settlement)	\$2,421,658	\$2,421,658
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$655,494	\$654,694
b). Total Column B Budget Form 2	\$1,379,195	\$1,378,395
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$4,942,204</b>	<b>\$4,940,604</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	\$5,389,227	\$5,296,446
Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$0	\$92,781
12. Amount to be raised by tax levy (add lines 10 and 11)	\$5,389,227	\$5,389,227
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
<b>14. NET AMOUNT TO BE RAISED BY TAX LEVY</b> (deduct line 13a and 13b from line 12)	<b>\$5,389,227</b>	<b>\$5,389,227</b>
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$5,389,227	\$5,389,227
17. Net Tax Rate on each one hundred dollars of taxable property	0.1947	0.1947



### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 1380 - PARK BOND  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,629,770	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$450,034	\$450,034
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$0	\$0
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$450,034</b>	<b>\$450,034</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	(\$204,217)	(\$204,217)
7. Taxes to be collected, present year (December settlement)	\$197,653	\$197,653
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$13,333	\$13,333
b). Total Column B Budget Form 2	\$28,179	\$28,179
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$34,948</b>	<b>\$34,948</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	\$415,086	\$415,086

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$426,366	\$426,366
12. Amount to be raised by tax levy (add lines 10 and 11)	\$841,452	\$841,452
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
<b>14. NET AMOUNT TO BE RAISED BY TAX LEVY</b> (deduct line 13a and 13b from line 12)	<b>\$841,452</b>	<b>\$841,452</b>
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$841,452	\$841,452
17. Net Tax Rate on each one hundred dollars of taxable property	0.0304	0.0304

### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 1381 - PARK BOND #2  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,629,770	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$271,680	\$271,680
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$21,215	\$21,215
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$292,895</b>	<b>\$292,895</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$28,066	\$28,066
7. Taxes to be collected, present year (December settlement)	\$0	\$0
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$0	\$0
b). Total Column B Budget Form 2	\$271,905	\$271,905
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$299,971</b>	<b>\$299,971</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	(\$7,076)	(\$7,076)

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$7,076	\$7,076
12. Amount to be raised by tax levy (add lines 10 and 11)	\$0	\$0
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$0	\$0
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$0	\$0
17. Net Tax Rate on each one hundred dollars of taxable property	0.0000	0.0000

### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 2141 - PARKING METER  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,629,770	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$2,182,316	\$2,144,553
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$1,551,903	\$1,551,903
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans:		
a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$3,734,219</b>	<b>\$3,696,456</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$314,036	\$314,036
7. Taxes to be collected, present year (December settlement)	\$0	\$0
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File):		
a). Total Column A Budget Form 2	\$1,166,027	\$1,166,027
b). Total Column B Budget Form 2	\$2,383,695	\$2,383,695
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$3,863,758</b>	<b>\$3,863,758</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	(\$129,539)	(\$167,302)
Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$129,539	\$167,302
12. Amount to be raised by tax levy (add lines 10 and 11)	\$0	\$0
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$0	\$0
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$0	\$0
17. Net Tax Rate on each one hundred dollars of taxable property	0.0000	0.0000

### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 2379 - CUMULATIVE CAPITAL IMP (CIG TAX)  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,629,770	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$300,000	\$300,000
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$200,000	\$200,000
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$500,000</b>	<b>\$500,000</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$181,565	\$181,565
7. Taxes to be collected, present year (December settlement)	\$0	\$0
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$111,763	\$111,763
b). Total Column B Budget Form 2	\$207,445	\$207,445
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$500,773</b>	<b>\$500,773</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	(\$773)	(\$773)

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$773	\$773
12. Amount to be raised by tax levy (add lines 10 and 11)	\$0	\$0
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$0	\$0
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$0	\$0
17. Net Tax Rate on each one hundred dollars of taxable property	0.0000	0.0000

### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 2391 - CUMULATIVE CAPITAL DEVELOPMENT  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,629,770	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$2,659,524	\$2,659,524
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$1,087,672	\$1,087,672
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$3,747,196</b>	<b>\$3,747,196</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$1,179,381	\$1,179,381
7. Taxes to be collected, present year (December settlement)	\$747,094	\$747,094
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$433,139	\$433,139
b). Total Column B Budget Form 2	\$83,898	\$83,898
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$2,443,512</b>	<b>\$2,443,512</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	\$1,303,684	\$1,303,684
Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$342,596	\$342,596
12. Amount to be raised by tax levy (add lines 10 and 11)	\$1,646,280	\$1,646,280
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
<b>14. NET AMOUNT TO BE RAISED BY TAX LEVY</b> (deduct line 13a and 13b from line 12)	<b>\$1,646,280</b>	<b>\$1,646,280</b>
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$1,646,280	\$1,646,280
17. Net Tax Rate on each one hundred dollars of taxable property	0.0595	0.0595

### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 2482 - REDEVELOPMENT BOND  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,629,770	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$258,125	\$258,125
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$7,125	\$7,125
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$265,250</b>	<b>\$265,250</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$313,611	\$313,611
7. Taxes to be collected, present year (December settlement)	\$0	\$0
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$7,625	\$7,625
b). Total Column B Budget Form 2	\$256,330	\$256,330
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$577,566</b>	<b>\$577,566</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	(\$312,316)	(\$312,316)

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$312,316	\$312,316
12. Amount to be raised by tax levy (add lines 10 and 11)	\$0	\$0
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$0	\$0
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$0	\$0
17. Net Tax Rate on each one hundred dollars of taxable property	0.0000	0.0000

### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 6301 - TRANSPORTATION  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,629,770	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$719,787	\$719,787
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$673,904	\$673,904
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$1,393,691</b>	<b>\$1,393,691</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$194,756	\$194,756
7. Taxes to be collected, present year (December settlement)	\$0	\$0
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$796,529	\$796,529
b). Total Column B Budget Form 2	\$965,000	\$965,000
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$1,956,285</b>	<b>\$1,956,285</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	(\$562,594)	(\$562,594)

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$562,594	\$562,594
12. Amount to be raised by tax levy (add lines 10 and 11)	\$0	\$0
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$0	\$0
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$0	\$0
17. Net Tax Rate on each one hundred dollars of taxable property	0.0000	0.0000

### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 6380 - TRANSPORTATION BOND  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,629,770	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$901,636	\$888,311
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$846,793	\$846,793
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$1,748,429</b>	<b>\$1,735,104</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$471,266	\$471,266
7. Taxes to be collected, present year (December settlement)	\$387,833	\$387,833
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$24,911	\$24,911
b). Total Column B Budget Form 2	\$52,101	\$52,101
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$936,111</b>	<b>\$936,111</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	\$812,318	\$798,993

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$15,138	\$15,138
12. Amount to be raised by tax levy (add lines 10 and 11)	\$827,456	\$814,131
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
<b>14. NET AMOUNT TO BE RAISED BY TAX LEVY</b> (deduct line 13a and 13b from line 12)	<b>\$827,456</b>	<b>\$814,131</b>
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$827,456	\$814,131
17. Net Tax Rate on each one hundred dollars of taxable property	0.0299	0.0294



### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 6401 - SANITATION  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,629,770	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$2,363,335	\$2,362,255
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$1,338,933	\$1,338,933
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$3,702,268</b>	<b>\$3,701,188</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$40	\$40
7. Taxes to be collected, present year (December settlement)	\$0	\$0
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$1,379,728	\$1,379,728
b). Total Column B Budget Form 2	\$2,322,500	\$2,322,500
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$3,702,268</b>	<b>\$3,702,268</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	\$0	(\$1,080)

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$0	\$1,080
12. Amount to be raised by tax levy (add lines 10 and 11)	\$0	\$0
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$0	\$0
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$0	\$0
17. Net Tax Rate on each one hundred dollars of taxable property	0.0000	0.0000

### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 9500 - Fleet Maintenance  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,629,770	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$2,517,275	\$2,517,275
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$1,451,141	\$1,451,141
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$3,968,416</b>	<b>\$3,968,416</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$844,101	\$844,101
7. Taxes to be collected, present year (December settlement)	\$0	\$0
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$1,235,027	\$1,235,027
b). Total Column B Budget Form 2	\$2,576,350	\$2,576,350
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$4,655,478</b>	<b>\$4,655,478</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	(\$687,062)	(\$687,062)

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$687,062	\$687,062
12. Amount to be raised by tax levy (add lines 10 and 11)	\$0	\$0
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$0	\$0
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$0	\$0
17. Net Tax Rate on each one hundred dollars of taxable property	0.0000	0.0000

### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 9501 - Dispatch Training  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,629,770	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$8,000	\$8,000
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$23,072	\$23,072
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$31,072</b>	<b>\$31,072</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$94,726	\$94,726
7. Taxes to be collected, present year (December settlement)	\$0	\$0
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$9,950	\$9,950
b). Total Column B Budget Form 2	\$10,000	\$10,000
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$114,676</b>	<b>\$114,676</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	(\$83,604)	(\$83,604)

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$83,604	\$83,604
12. Amount to be raised by tax levy (add lines 10 and 11)	\$0	\$0
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$0	\$0
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$0	\$0
17. Net Tax Rate on each one hundred dollars of taxable property	0.0000	0.0000

### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 9502 - Parking Facilities  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,629,770	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$1,913,051	\$1,544,166
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$891,102	\$891,102
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$2,804,153</b>	<b>\$2,435,268</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$1,468,916	\$1,468,916
7. Taxes to be collected, present year (December settlement)	\$0	\$0
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$553,847	\$553,847
b). Total Column B Budget Form 2	\$1,529,926	\$1,529,926
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$3,552,689</b>	<b>\$3,552,689</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	(\$748,536)	(\$1,117,421)

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$748,536	\$1,117,421
12. Amount to be raised by tax levy (add lines 10 and 11)	\$0	\$0
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$0	\$0
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$0	\$0
17. Net Tax Rate on each one hundred dollars of taxable property	0.0000	0.0000

### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0113 - BLOOMINGTON CIVIL CITY  
**Fund Name:** 9503 - Investment Incentive  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,629,770	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$503,383	\$503,383
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$0	\$0
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
<b>5. TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$503,383</b>	<b>\$503,383</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$503,383	\$503,383
7. Taxes to be collected, present year (December settlement)	\$0	\$0
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$0	\$0
b). Total Column B Budget Form 2	\$0	\$0
<b>9. TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$503,383</b>	<b>\$503,383</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	\$0	\$0

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$0	\$0
12. Amount to be raised by tax levy (add lines 10 and 11)	\$0	\$0
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$0	\$0
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$0	\$0
17. Net Tax Rate on each one hundred dollars of taxable property	0.0000	0.0000

**Form Signature**

This form is not yet signed.

# Budget Form 2 - Estimate of Miscellaneous Revenue

Year: 2015 County: Monroe Unit: 0113 - Bloomington Civil City

Fund	Revenue Code	Revenue Name	July 1 - December 31, 2014	January 1 - December 31, 2015
0101 - GENERAL	R104	County Option Income Tax (COIT)	\$4,964,211	\$9,587,861
0101 - GENERAL	R109	Alcoholic Beverage/Liquor Excise Tax Distribution	\$1,724	\$55,000
0101 - GENERAL	R110	Casino/Riverboat Distribution	\$476,313	\$476,313
0101 - GENERAL	R111	Cigarette Tax Distribution	\$30,554	\$56,284
0101 - GENERAL	R112	Financial Institution Tax distribution	\$85,934	\$171,868
0101 - GENERAL	R114	Motor Vehicle/Aircraft Excise Tax Distribution	\$190,142	\$850,000
0101 - GENERAL	R119	State, Federal, and Local Payments in Lieu of Taxes	\$500,000	\$500,000
0101 - GENERAL	R133	Federal and State Grants and Distributions - Public Safety	\$0	\$0
0101 - GENERAL	R135	Commercial Vehicle Excise Tax Distribution (CVET)	\$34,299	\$68,597
0101 - GENERAL	R136	ABC Gallonage Tax Distribution	\$81,209	\$166,438
0101 - GENERAL	R203	Planning, Zoning, and Building Permits and Fees	\$128,800	\$359,000
0101 - GENERAL	R410	Fire Protection Contracts and Service Fees	\$962,573	\$1,000,000
0101 - GENERAL	R414	Federal, State, and Local Reimbursement for Services	\$1,046,968	\$1,658,751
0101 - GENERAL	R423	Other Charges for Services, Sales, and Fees	\$69,393	\$443,975
0101 - GENERAL	R502	Court Costs and Fees	\$0	\$0
0101 - GENERAL	R503	Other Fines and Forfeitures	\$177,026	\$630,500
0101 - GENERAL	R902	Earnings on Investments and Deposits	\$2,000	\$5,000
0101 - GENERAL	R910	Transfers In - Transferred from Another Fund	\$150,000	\$150,000
0101 - GENERAL	R913	Other Receipts	\$0	\$0
<b>GENERAL</b>			<b>\$8,901,146</b>	<b>\$16,179,587</b>
0104 - REPAIR & REPLACEMENT	R910	Transfers In - Transferred from Another Fund	\$277,500	\$202,500
0104 - REPAIR & REPLACEMENT	R913	Other Receipts	\$0	\$0
<b>REPAIR &amp; REPLACEMENT</b>			<b>\$277,500</b>	<b>\$202,500</b>
0113 - NONREVERTING	R910	Transfers In - Transferred from Another Fund	\$0	\$503,383
<b>NONREVERTING</b>			<b>\$0</b>	<b>\$503,383</b>
0184 - BOND #4	R104	County Option Income Tax (COIT)	\$0	\$635,250
<b>BOND #4</b>			<b>\$0</b>	<b>\$635,250</b>

<b>Fund</b>	<b>Revenue Code</b>	<b>Revenue Name</b>	<b>July 1 - December 31, 2014</b>	<b>January 1 - December 31, 2015</b>
0185 - BOND #5	R910	Transfers In - Transferred from Another Fund	\$94,500	\$189,000
<b>BOND #5</b>			<b>\$94,500</b>	<b>\$189,000</b>
0203 - SELF INSURANCE	R423	Other Charges for Services, Sales, and Fees	\$0	\$634,725
<b>SELF INSURANCE</b>			<b>\$0</b>	<b>\$634,725</b>
0341 - FIRE PENSION	R913	Other Receipts	\$896,648	\$2,000,000
<b>FIRE PENSION</b>			<b>\$896,648</b>	<b>\$2,000,000</b>
0342 - POLICE PENSION	R913	Other Receipts	\$630,702	\$1,500,000
<b>POLICE PENSION</b>			<b>\$630,702</b>	<b>\$1,500,000</b>
0706 - LOCAL ROAD & STREET	R113	Local Road and Street Distribution	\$255,144	\$557,526
0706 - LOCAL ROAD & STREET	R114	Motor Vehicle/Aircraft Excise Tax Distribution	\$0	\$0
0706 - LOCAL ROAD & STREET	R910	Transfers In - Transferred from Another Fund	\$0	\$0
<b>LOCAL ROAD &amp; STREET</b>			<b>\$255,144</b>	<b>\$557,526</b>
0708 - MOTOR VEHICLE HIGHWAY	R108	Other Taxes	\$89,414	\$10,000
0708 - MOTOR VEHICLE HIGHWAY	R114	Motor Vehicle/Aircraft Excise Tax Distribution	\$562,635	\$1,150,000
0708 - MOTOR VEHICLE HIGHWAY	R116	Motor Vehicle Highway Distribution	\$1,347,667	\$2,714,552
0708 - MOTOR VEHICLE HIGHWAY	R129	Federal and State Grants and Distributions - Highways and Streets	\$0	\$0
0708 - MOTOR VEHICLE HIGHWAY	R910	Transfers In - Transferred from Another Fund	\$0	\$190,000
<b>MOTOR VEHICLE HIGHWAY</b>			<b>\$1,999,716</b>	<b>\$4,064,552</b>
0783 - STREET BOND	R910	Transfers In - Transferred from Another Fund	\$1,250	\$1,184,357
<b>STREET BOND</b>			<b>\$1,250</b>	<b>\$1,184,357</b>
1146 - COMMUNICATIONS CENTER	R210	Cable TV Licenses	\$405,677	\$850,000



<b>Fund</b>	<b>Revenue Code</b>	<b>Revenue Name</b>	<b>July 1 - December 31, 2014</b>	<b>January 1 - December 31, 2015</b>
1146 - COMMUNICATIONS CENTER	R423	Other Charges for Services, Sales, and Fees	\$0	\$0
<b>COMMUNICATIONS CENTER</b>			<b>\$405,677</b>	<b>\$850,000</b>
1151 - CONTINUING EDUCATION	R423	Other Charges for Services, Sales, and Fees	\$14,043	\$30,000
1151 - CONTINUING EDUCATION	R502	Court Costs and Fees	\$0	\$0
<b>CONTINUING EDUCATION</b>			<b>\$14,043</b>	<b>\$30,000</b>
1301 - PARK & RECREATION	R112	Financial Institution Tax distribution	\$22,614	\$45,228
1301 - PARK & RECREATION	R114	Motor Vehicle/Aircraft Excise Tax Distribution	\$98,426	\$235,000
1301 - PARK & RECREATION	R135	Commercial Vehicle Excise Tax Distribution (CVET)	\$9,146	\$18,292
1301 - PARK & RECREATION	R423	Other Charges for Services, Sales, and Fees	\$524,508	\$1,079,875
1301 - PARK & RECREATION	R913	Other Receipts	\$0	\$0
<b>PARK &amp; RECREATION</b>			<b>\$654,694</b>	<b>\$1,378,395</b>
1380 - PARK BOND	R112	Financial Institution Tax distribution	\$2,621	\$5,241
1380 - PARK BOND	R114	Motor Vehicle/Aircraft Excise Tax Distribution	\$9,699	\$20,912
1380 - PARK BOND	R135	Commercial Vehicle Excise Tax Distribution (CVET)	\$1,013	\$2,026
<b>PARK BOND</b>			<b>\$13,333</b>	<b>\$28,179</b>
1381 - PARK BOND #2	R910	Transfers In - Transferred from Another Fund	\$0	\$271,905
<b>PARK BOND #2</b>			<b>\$0</b>	<b>\$271,905</b>
2141 - PARKING METER	R209	Other Licenses and Permits	\$8,289	\$13,223
2141 - PARKING METER	R412	Parking Receipts	\$1,082,032	\$2,256,735
2141 - PARKING METER	R423	Other Charges for Services, Sales, and Fees	\$0	\$0
2141 - PARKING METER	R502	Court Costs and Fees	\$0	\$0
2141 - PARKING METER	R503	Other Fines and Forfeitures	\$75,706	\$113,737

<b>Fund</b>	<b>Revenue Code</b>	<b>Revenue Name</b>	<b>July 1 - December 31, 2014</b>	<b>January 1 - December 31, 2015</b>
2141 - PARKING METER	R910	Transfers In - Transferred from Another Fund	\$0	\$0
<b>PARKING METER</b>			<b>\$1,166,027</b>	<b>\$2,383,695</b>
2379 - CUMULATIVE CAPITAL IMP (CIG TAX)	R111	Cigarette Tax Distribution	\$111,763	\$207,445
<b>CUMULATIVE CAPITAL IMP (CIG TAX)</b>			<b>\$111,763</b>	<b>\$207,445</b>
2391 - CUMULATIVE CAPITAL DEVELOPMENT	R102	County Adjusted Gross Income Tax (CAGIT) Certified Shares	\$0	\$0
2391 - CUMULATIVE CAPITAL DEVELOPMENT	R112	Financial Institution Tax distribution	\$8,486	\$14,779
2391 - CUMULATIVE CAPITAL DEVELOPMENT	R114	Motor Vehicle/Aircraft Excise Tax Distribution	\$21,180	\$63,332
2391 - CUMULATIVE CAPITAL DEVELOPMENT	R134	Federal and State Grants and Distributions - Other	\$400,000	\$0
2391 - CUMULATIVE CAPITAL DEVELOPMENT	R135	Commercial Vehicle Excise Tax Distribution (CVET)	\$3,473	\$5,787
2391 - CUMULATIVE CAPITAL DEVELOPMENT	R910	Transfers In - Transferred from Another Fund	\$0	\$0
2391 - CUMULATIVE CAPITAL DEVELOPMENT	R913	Other Receipts	\$0	\$0
<b>CUMULATIVE CAPITAL DEVELOPMENT</b>			<b>\$433,139</b>	<b>\$83,898</b>
2482 - REDEVELOPMENT BOND	R910	Transfers In - Transferred from Another Fund	\$7,625	\$256,330
<b>REDEVELOPMENT BOND</b>			<b>\$7,625</b>	<b>\$256,330</b>
6301 - TRANSPORTATION	R412	Parking Receipts	\$84,655	\$105,000
6301 - TRANSPORTATION	R503	Other Fines and Forfeitures	\$211,874	\$360,000
6301 - TRANSPORTATION	R910	Transfers In - Transferred from Another Fund	\$500,000	\$500,000
<b>TRANSPORTATION</b>			<b>\$796,529</b>	<b>\$965,000</b>
6380 - TRANSPORTATION BOND	R112	Financial Institution Tax distribution	\$3,614	\$7,228
6380 - TRANSPORTATION BOND	R114	Motor Vehicle/Aircraft Excise Tax Distribution	\$19,725	\$41,729
6380 - TRANSPORTATION BOND	R135	Commercial Vehicle Excise Tax Distribution (CVET)	\$1,572	\$3,144

<b>Fund</b>	<b>Revenue Code</b>	<b>Revenue Name</b>	<b>July 1 - December 31, 2014</b>	<b>January 1 - December 31, 2015</b>
6380 - TRANSPORTATION BOND	R902	Earnings on Investments and Deposits	\$0	\$0
<b>TRANSPORTATION BOND</b>			<b>\$24,911</b>	<b>\$52,101</b>
6401 - SANITATION	R423	Other Charges for Services, Sales, and Fees	\$494,117	\$935,000
6401 - SANITATION	R910	Transfers In - Transferred from Another Fund	\$880,611	\$1,380,000
6401 - SANITATION	R913	Other Receipts	\$5,000	\$7,500
<b>SANITATION</b>			<b>\$1,379,728</b>	<b>\$2,322,500</b>
9500 - Fleet Maintenance	R910	Transfers In - Transferred from Another Fund	\$1,235,027	\$2,576,350
<b>Fleet Maintenance</b>			<b>\$1,235,027</b>	<b>\$2,576,350</b>
9501 - Dispatch Training	R913	Other Receipts	\$9,950	\$10,000
<b>Dispatch Training</b>			<b>\$9,950</b>	<b>\$10,000</b>
9502 - Parking Facilities	R910	Transfers In - Transferred from Another Fund	\$383,296	\$769,926
9502 - Parking Facilities	R913	Other Receipts	\$170,551	\$760,000
<b>Parking Facilities</b>			<b>\$553,847</b>	<b>\$1,529,926</b>
<b>0113 - BLOOMINGTON CIVIL CITY Total</b>			<b>\$19,862,899</b>	<b>\$40,596,604</b>



CITY OF BLOOMINGTON

OFFICE OF THE CONTROLLER

MEMORANDUM

To: City Council Members

From: Jeffrey Underwood, Controller

Re: 2015 City of Bloomington Budget

Date: September 19, 2014

CC: Mayor Kruzan, Deputy Mayor Whikehart, Margie Rice, and Dan Sherman

The following chart summarizes the changes in amounts presented during the budget hearings in August. Additionally, I have updated and included the two charts that were presented during the hearings in regards to the General and Parks General Fund balances and the Expenditure Budget Comparison.

City of Bloomington 2015 Budget Summary of Changes Expenditures						
Fund #	Fund Name	Category 1	Category 2	Category 3	Category 4	Total
101	General Fund	5,745	-	17,233	-	22,978
200	Parks General Fund	(94,991)	-	610	-	(94,381)
405	Non-Reverting Improvement I	-	-	(79,028)	-	(79,028)
451	Motor Vehicle Highway	1,242	-	-	(13,000)	(11,758)
452	Parking Facilities	226,615	-	(595,500)	-	(368,885)
455	Parking Meter	(52,763)	-	15,000	-	(37,763)
511	98 Street Bond II	-	-	(13,325)	-	(13,325)
610	Vehicle Replacement Fund	-	-	-	2,500	2,500
730	Solid Waste	-	-	(1,080)	-	(1,080)
800	Risk Management	2,472	-	-	-	2,472
	Total					<u>(578,270)</u>

City of Bloomington  
2015 Budget

Summary of General Fund and Fund Balance

	Actual 2013	Budget 2014	Budget 2015
Beginning Cash Balance at January 1	4,591,554	5,655,413	4,733,909
Revenue			
Property Tax	18,928,292	19,700,000	20,682,354
County Option Income Tax	8,825,014	9,070,000	9,587,861
Miscellaneous Revenue	7,091,732	6,144,294	6,591,726
Total Revenue	<u>34,845,038</u>	<u>34,914,294</u>	<u>36,861,941</u>
Expenditures			
Actual/Budgeted Expenditures	<u>33,781,179</u>	<u>35,636,945</u>	<u>36,467,897</u>
Net Projected Expenditures	<u>33,781,179</u>	<u>35,636,945</u>	<u>36,467,897</u>
Revenues Minus Expenditures	1,063,859	(722,651)	394,044
Prior Year Encumbrances	-	198,853	
Rainy Day Transfer	-	-	
Projected Year End Balances	5,655,413	4,733,909	5,127,953
Rainy Day Fund Balance (1)	4,618,557	4,624,328	4,624,328
Total All Balances	<u>10,273,970</u>	<u>9,358,237</u>	<u>9,752,281</u>
Reserve Percentage	<u>30.41%</u>	<u>26.26%</u>	<u>26.74%</u>

(1) Balance as of June 30, 2014, and held constant throughout Budget 2015

City of Bloomington		Expenditure Budget Comparison - General Fund			
2015 Budget					
Department/Division	Actual 2013	Budget 2014	Budget 2015	\$ Change	% Change
Animal Shelter	1,229,635	1,313,462	1,294,743	(18,719)	-1.43%
Clerk	172,327	189,002	247,027	58,025	30.70%
Community & Family Resources	740,819	783,772	741,544	(42,228)	-5.39%
Controller	570,437	585,352	717,057	131,705	22.50%
Council	422,033	448,595	474,846	26,251	5.85%
Economic & Sustainable Development	519,701	512,256	519,540	7,284	1.42%
Engineering	656,537	630,092	-	(630,092)	-100.00%
Facilities Maintenance	1,235,852	1,208,721	1,267,593	58,872	4.87%
Fire	9,438,029	9,678,818	9,804,274	125,456	1.30%
Housing & Neighborhood Development	1,266,227	1,248,255	1,309,641	61,386	4.92%
Human Resources	440,778	470,638	459,272	(11,366)	-2.42%
Informational & Technology Services	1,398,957	1,550,251	1,593,740	43,489	2.81%
Legal	730,131	837,659	854,164	16,505	1.97%
Mayor	387,597	427,453	437,273	9,820	2.30%
Planning	1,204,144	1,320,642	1,970,363	649,721	49.20%
Police	11,103,005	11,427,837	12,069,384	641,547	5.61%
Public Works	1,167,061	1,720,725	1,348,992	(371,733)	-21.60%
Sanitation	1,095,178	1,280,000	1,355,029	75,029	5.86%
Board of Public Safety	2,732	3,415	3,415	-	0.00%
<b>Fund Totals</b>	<b>33,781,180</b>	<b>35,636,945</b>	<b>36,467,897</b>	<b>830,952</b>	<b>2.33%</b>
		Expenditure Budget Comparison - Parks General Fund			
Department/Division	Actual 2013	Budget 2014	Budget 2015	\$ Change	% Change
<b>Fund Totals</b>	<b>5,884,707</b>	<b>6,562,923</b>	<b>6,809,495</b>	<b>246,572</b>	<b>3.76%</b>

**APPROPRIATION ORDINANCE 14-03**

**AN ORDINANCE ADOPTING A BUDGET FOR THE OPERATION, MAINTENANCE,  
DEBT SERVICE, AND CAPITAL IMPROVEMENTS FOR THE WATER AND  
WASTEWATER UTILITY DEPARTMENTS OF THE CITY OF BLOOMINGTON,  
INDIANA, FOR THE YEAR 2015**

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON,  
INDIANA:

SECTION I. That there be and hereby is appropriated from the Water Utility Fund of said City for the year 2015, the following sums:

Projected Revenues for the Water Utility are:

Metered Sales to Customers	\$ 13,379,800	
Fire Protection	1,290,914	
Other Income	538,247	
		<hr/>
Total Projected Income		\$15,208,961
		<hr/> <hr/>

Operation & Maintenance Fund

Personal Services:		
Salaries and Wages	\$ 2,824,540	
Employee Benefits	1,117,492	\$3,942,032
Supplies		1,666,952
Other Services and Charges:		
Insurance	195,000	
Utility Services	1,368,662	
Other Charges	748,389	
Inter-department/In Lieu of Taxes	548,753	2,860,804
Capital Outlay		0
		<hr/>
Total Operation & Maintenance Expense		\$ 8,469,788

Sinking Fund

Debt Service & Existing Obligations	\$ 5,343,442	
		<hr/>
Total Appropriations from Sinking Fund		\$ 5,343,442

Extensions and Replacements

Hydrants	75,000	
Capital Leases Vehicles & Equipment	100,000	
Software License – New World	2,800	
Meters	60,000	
Capital Projects Contingency	867,931	
Fullerton Pike Water Relocation	115,000	
Woodyard Road Water Line	175,000	
		<hr/>
Total Appropriations from Depreciation Fund		\$ 1,395,731

Total Water Utility Budget		<hr/> <hr/>
		\$15,208,961

Total Projected Water Income	\$15,208,961
Total Water Utility Budget	\$15,208,961
Balance	\$ 0

SECTION II. That there be and hereby is appropriated from the Wastewater Utility Fund of said City for the year 2015, the following sums:

Projected Revenues for the Wastewater Utility are:

Sewer Service Charges	\$18,600,242	
Storm water Service charges	1,469,765	
Interest Income Stormwater	1,100	
Other Income	762,702	
Total Projected Income		<u>\$20,833,809</u>

Operation & Maintenance Fund

Personal Services:

Salaries and Wages	\$ 5,278,150	
Employee Benefits	1,813,802	\$ 7,091,952
Supplies		1,391,700

Other Services and Charges:

Insurance	245,000	
Utility Services	1,313,974	
Other Charges	1,445,597	
Inter-department/In Lieu of Taxes	886,333	3,890,904
Capital Outlay		0

Total Operation & Maintenance Expense \$ 12,374,556

Sinking Fund

Debt Service & Existing Obligations - Wastewater	\$6,238,998	
--	-------------	--

Total Appropriations from Sinking Fund \$6,238,998

Extensions and Replacements

Electric Eval. & Transfer Switch Improvement	205,000	
Capital Leases Vehicles & Equipment	150,000	
Software License	4,200	
Final Clarifiers – Two Tanks	400,000	
U V System Replacement.	250,000	
Capital Project Contingency Meters	337,685	
	90,000	
<b>Storm water Projects:</b>		
Capital Leases Vehicles & Equipment	50,000	
Jordan River Design	215,000	
Capital Project Contingency	251,370	
Neighborhood Improvements	100,000	
W. Allen- Adams to W. Point	25,000	
College Ave. Storm Box	100,000	
ArcGIS Conversion	42,000	

Total Appropriations from Depreciation Fund \$ 2,220,255

Total Wastewater Utility Budget \$20,833,809

Total Projected Wastewater Income	\$20,833,809
Total Wastewater Utility Budget	\$20,833,809
Balance	\$ 0



PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

---

DARRYL NEHER, President  
Bloomington Common Council

ATTEST:

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REGINA MOORE, Clerk  
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

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REGINA MOORE, Clerk  
City of Bloomington

SIGNED and APPROVED by me upon this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

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MARK KRUZAN, Mayor  
City of Bloomington

#### SYNOPSIS

This ordinance, approved by the Utilities Service Board in August of 2014, sets the water and wastewater budgets for 2015.

## MEMORANDUM

TO: City of Bloomington Common Council

FROM: Patrick Murphy, Director of City of Bloomington Utilities;  
Michael Horstman, Assistant Director of Finance, City of Bloomington  
Utilities

DATE: September 10th, 2014

RE: Submittal of Appropriation Ordinance 14-03: An Ordinance Adopting a  
Budget for the Operation, Maintenance, Debt Service, and Capital  
Improvements for the Water and Wastewater Utility Departments of the City  
of Bloomington, Indiana, for the Year 2015

Please find Appropriation Ordinance 14-03 for your review and approval, appropriating the 2015 budget of the City of Bloomington Utilities. The budget was approved unanimously by the Utilities Service Board on August 11th, 2014. There have been no changes in the requested budget since. Thank you in advance for your review and consideration.

**APPROPRIATION ORDINANCE 14-04 - APPROPRIATIONS AND TAX RATES FOR BLOOMINGTON TRANSPORTATION CORPORATION FOR 2015**

Be it ordained by the BLOOMINGTON COMMON COUNCIL that for the expenses of BLOOMINGTON TRANSPORTATION for the year ending December 31, 2015 the sum of \$9,339,569, as shown on Budget Form 4-A are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expense of BLOOMINGTON TRANSPORTATION, a property tax levy of \$1,178,143 and a property tax rate of 0.0426 as shown on Budget Form 4-B are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

Name of Adopting/Fiscal Body  
 Bloomington Common Council

Type of Adopting/Fiscal Body  
 Common Council and Mayor

Date of Adoption  
 10/8/14

<u>Name</u>		<u>(circle one)</u>		<u>Signature</u>
Darryl Neher, President	Aye	Nay	Abstain	_____
Dorothy Granger, Vice President	Aye	Nay	Abstain	_____
Timothy Mayer, Parliamentarian	Aye	Nay	Abstain	_____
Andy Ruff	Aye	Nay	Abstain	_____
Dave Rollo	Aye	Nay	Abstain	_____
Susan Sandberg	Aye	Nay	Abstain	_____
Marty Spechler	Aye	Nay	Abstain	_____
Chris Sturbaum	Aye	Nay	Abstain	_____
Steve Volan	Aye	Nay	Abstain	_____

ATTEST:

<u>Name</u>	<u>Title</u>	<u>Signature</u>
Regina Moore	City Clerk	_____

MAYOR ACTION *(For City Use Only)*

<u>Name</u>	Approve	<u>Circle One</u>	Veto	<u>Signature</u>	<u>Date</u>
Mark Kruzan				_____	_____

## NOTICE TO TAXPAYERS

The Notice to Taxpayers is available online at [www.budgetnotices.in.gov](http://www.budgetnotices.in.gov) or by calling (888) 739-9826.

Complete details of budget estimates by fund and/or department may be seen by visiting the office of this unit of government at **Bloomington Transit**. For taxes due and payable in 2016, notices will not be printed in the newspaper and will only be available at [www.budgetnotices.in.gov](http://www.budgetnotices.in.gov) or by calling (888) 739-9826.

Notice is hereby given to taxpayers of **BLOOMINGTON TRANSPORTATION, Monroe County, Indiana** that the proper officers of **Bloomington Common Council** will conduct a public hearing on the year **2015** budget. Following this meeting, any ten or more taxpayers may object to a budget, tax rate, or tax levy by filing an objection petition with the proper officers of **Bloomington Common Council** not more than seven days after the hearing. The objection petition must identify the provisions of the budget, tax rate, or tax levy to which taxpayers object. If a petition is filed, **Bloomington Common Council** shall adopt with the budget a finding concerning the objections in the petition and testimony presented. Following the aforementioned hearing, the proper officers of **Bloomington Common Council** will meet to adopt the following budget:

Public Hearing Date	Tuesday, September 23, 2014	Adoption Meeting Date	Wednesday, October 08, 2014
Public Hearing Time	7:30 PM	Adoption Meeting Time	7:30 PM
Public Hearing Location	Bloomington City Hall	Adoption Meeting Location	Bloomington City Hall
Estimated Civil Max Levy	\$1,178,143		

1 Fund Name	2 Budget Estimate	3 Maximum Estimated Funds to be Raised (including appeals and levies exempt from maximum levy limitations)	4 Excessive Levy Appeals	5 Current Tax Levy
8001-SPECIAL TRANSPORTATION GEN	\$9,339,569	\$1,178,143	\$0	\$1,113,564
Totals	\$9,339,569	\$1,178,143	\$0	\$1,113,564

Prescribed by the Department of Local Government Finance  
Approved by the State Board of Accounts

Budget Form No. 1

### Budget Form 1 - Budget Estimate

Year: 2015 County: Monroe Unit: Bloomington Transportation

Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages		Administrative Salaries	\$344,089	\$344,089
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages		Maintenance Salaries	\$665,309	\$665,309
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages		Operations Managers/Supervisors	\$299,355	\$299,355
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages		Operators Salaries	\$2,560,904	\$2,560,904
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits		Employee Insurance	\$650,056	\$650,056
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits		Employee Uniforms	\$23,080	\$23,080
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits		FICA	\$296,028	\$296,028
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits		PERF	\$339,924	\$339,924
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits		Tool and CDL allowance	\$8,700	\$8,700
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits		Unemployment	\$10,000	\$10,000
<b>PERSONAL SERVICES Total</b>						<b>\$5,197,446</b>	<b>\$5,197,446</b>
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	SUPPLIES	Office Supplies		Office Supplies	\$13,552	\$13,552
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	SUPPLIES	Operating Supplies		Fuel/Oil	\$1,077,900	\$1,077,900
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	SUPPLIES	Operating Supplies		Garage Uniforms/Drug Testing	\$15,000	\$15,000
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	SUPPLIES	Repair and Maintenance Supplies		Parts	\$364,652	\$364,652
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	SUPPLIES	Other Supplies		Other Supplies	\$104,185	\$104,185
<b>SUPPLIES Total</b>						<b>\$1,575,290</b>	<b>\$1,575,290</b>
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services		Professional Services	\$376,945	\$376,945
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation		Telephone	\$14,000	\$14,000
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	SERVICES AND CHARGES	Printing and Advertising		Advertising	\$35,000	\$35,000
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	SERVICES AND CHARGES	Printing and Advertising		Printing	\$20,000	\$20,000
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	SERVICES AND CHARGES	Insurance		Liability/Risk Insurance	\$331,025	\$331,025
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	SERVICES AND CHARGES	Utility Services		Electricity	\$71,000	\$71,000
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	SERVICES AND CHARGES	Utility Services		Gas	\$38,000	\$38,000
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	SERVICES AND CHARGES	Utility Services		Water	\$12,000	\$12,000
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	SERVICES AND CHARGES	Repairs and Maintenance		Building Maintenance	\$10,000	\$10,000
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	SERVICES AND CHARGES	Repairs and Maintenance		Vehicle Repair and Labor	\$89,224	\$89,224
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges		IU Shared Expenses	\$100,000	\$100,000

8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges		Postage	\$5,162	\$5,162
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges		Training/Dues and Subscriptions	\$36,050	\$36,050
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges		Travel	\$3,277	\$3,277
<b>SERVICES AND CHARGES Total</b>						<b>\$1,139,683</b>	<b>\$1,139,683</b>
8001 - SPECIAL TRANSPORTATION GEN	NO DEPARTMENT	CAPITAL OUTLAYS	Machinery, Equipment, and Vehicles		Equipment and vehicles	\$1,427,150	\$1,427,150
<b>CAPITAL OUTLAYS Total</b>						<b>\$1,427,150</b>	<b>\$1,427,150</b>
<b>NO DEPARTMENT Total</b>						<b>\$9,339,569</b>	<b>\$9,339,569</b>
<b>TOTAL 8001 - SPECIAL TRANSPORTATION GEN FUND</b>						<b>\$9,339,569</b>	<b>\$9,339,569</b>

8/25/2014 3:31:06 PM

Page 1

Prescribed by the Department of Local Government Finance  
 Approved by the State Board of Accounts

Budget Form No. 4a (Rev. 2011)

**BUDGET REPORT FOR**

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0951 - BLOOMINGTON TRANSPORTATION  
**Selected Fund:** 8001 - SPECIAL TRANSPORTATION GEN

**DEPARTMENT: 0000 NO DEPARTMENT**

	Published Amount	Adopted Amount
PERSONAL SERVICES	\$5,197,446	\$5,197,446
SUPPLIES	\$1,575,290	\$1,575,290
SERVICES AND CHARGES	\$1,139,683	\$1,139,683
CAPITAL OUTLAY	\$1,427,150	\$1,427,150
DEBT SERVICE	\$0	\$0
<b>Total</b>	<b>\$9,339,569</b>	<b>\$9,339,569</b>

**Totals by Fund** Published Amt.: \$9,339,569 Adopted Amt.: \$9,339,569

**Totals by Unit** Published Amt.: \$9,339,569 Adopted Amt.: \$9,339,569

### Budget Estimate- Financial Statement-Proposed Tax Rate

**Taxing Unit:** 0951 - BLOOMINGTON TRANSPORTATION  
**Fund Name:** 8001 - SPECIAL TRANSPORTATION GEN  
**County:** 53 - Monroe County  
**Year:** 2015

Net Assessed Value	\$2,767,630,000	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$9,339,569	\$9,339,569
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$6,346,546	\$6,346,546
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$1,500,000	\$1,500,000
4. Outstanding temporary loans:		
a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
5. <b>TOTAL FUNDS required</b> (add lines 1,2,3,4a and 4b)	<b>\$17,186,115</b>	<b>\$17,186,115</b>
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$3,197,112	\$3,197,112
7. Taxes to be collected, present year (December settlement)	\$511,012	\$511,012
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File):		
a). Total Column A Budget Form 2	\$7,195,563	\$7,195,563
b). Total Column B Budget Form 2	\$8,161,426	\$8,161,426
9. <b>TOTAL FUNDS</b> (Add lines 6, 7, 8a and 8b)	<b>\$19,065,113</b>	<b>\$19,065,113</b>
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	(\$1,878,998)	(\$1,878,998)
Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance ( not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$3,057,141	\$3,057,141
12. Amount to be raised by tax levy (add lines 10 and 11)	\$1,178,143	\$1,178,143
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. <b>NET AMOUNT TO BE RAISED BY TAX LEVY</b> (deduct line 13a and 13b from line 12)	<b>\$1,178,143</b>	<b>\$1,178,143</b>
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$1,178,143	\$1,178,143
17. Net Tax Rate on each one hundred dollars of taxable property	0.0426	0.0426



## CURRENT YEAR FINANCIAL WORKSHEET

(Formerly Line 2 Worksheet)

**Selected Year:** 2015  
**Selected County:** 53 - Monroe County  
**Selected Unit:** 0951 - BLOOMINGTON TRANSPORTATION  
**Selected Fund:** 8001 - SPECIAL TRANSPORTATION GEN

Line 2	
<b>APPROPRIATIONS</b>	
1. Current Year Approved Budget	\$8,362,525
2. Encumbrances Brought Forward	\$2,868,025
3. Changes to Appropriations:	
a) Additional Appropriations (January to June)	\$0
b) Reductions January through June	\$0
4. Other Non-Appropriated Obligations	\$0
5. Total Approved Appropriations	\$11,230,550
<b>DISBURSEMENTS</b>	
6. January through June Current Year Disbursements	\$4,884,004
7. Appropriation Balance	\$6,346,546
8. Reductions July through December	\$0
9. Estimated Current Year Expenditures July through December	\$6,346,546
Line 3	
10. Proposed/Approved Additional Appropriations for July through Dec. of Current Year	\$1,500,000
Line 4A	
11. Levy excess not transferred prior to June 30	\$0
12. Temporary Loans outstanding as of June 30	\$0
What fund loaned the cash on Line 12:	
13. Temporary loans not included in Lines 2 or 3	\$0
Line 4B	
14. Temp loans to be repaid in the first six months of ensuing year	\$0
What fund loaned the cash on Line 14:	
Line 6	
15. June 30 Cash Balance, including investments	\$3,197,112
Line 7	
16. Taxes to be collected, present year (December settlement)	\$511,012

To: Bloomington Common Council

From: Lew May, General Manager

Date: September 16, 2014

Re: Proposed 2015 Bloomington Transit Budget

Since the Council budget meeting in August, there has been no changes made to the proposed 2015 budget for Bloomington Transit. A summary of the proposed 2015 budget is shown below.

	<u>2015</u>	<u>2014</u>	% <u>Change</u>
Total Proposed Budget	\$9,339,569	\$9,862,525	(5.30)

I'm glad to entertain any questions you may have. Feel free to contact me at [mayl@bloomingtontransit.com](mailto:mayl@bloomingtontransit.com) or at 332-5688.

Thank you for your support and advocacy for public transportation and especially for Bloomington Transit.

# 2015 Draft Budget



# Bloomington Transit



# OPERATING EXPENSES

<b>Budget Class I</b>	2015 <u>Proposed</u>	2014 <u>Approved</u>	<u>Percent Change</u>
Salaries (Operators) Fixed and BT Access full and part time salaries	\$ 2,560,904	\$ 2,481,031	3.22%
Salaries (Other Operating)  Operations manager and supervisors; and BT Access F/T and P/T dispatcher	299,355	293,055	2.15%
Salaries (Maintenance)  Maintenance manager, mechanics, service attendants, and parts specialist salaries	665,309	665,697	-0.06%
Salaries (Other)  Administrative staff	344,089	331,585	3.77%
FICA	296,029	288,510	2.61%
PERF	339,924	332,003	2.39%
Health/Dental/Disability/Life/Vision Insurance	650,056	723,795	-10.19%
Unemployment	10,000	10,000	0.00%
Employee Uniforms	23,080	21,981	5.00%
Tool and CDL Allowance	<u>8,700</u>	<u>8,100</u>	7.41%
<b>Subtotal Budget Class I</b>	<b><u><u>\$ 5,197,446</u></u></b>	<b><u><u>\$ 5,155,757</u></u></b>	0.81%

**Budget Class II**

	<u>2015 Proposed</u>	<u>2014 Approved</u>	<u>Percent Change</u>
Office Supplies	\$ 13,552	\$ 13,157	3.00%
Garage Uniforms/Drug Testing	15,000	15,000	0.00%
Fuel/Oil	1,077,900	1,046,505	3.00%
Parts	364,652	347,288	5.00%
Other Supplies	<u>104,186</u>	<u>99,225</u>	5.00%
<b>Subtotal Budget Class II</b>	<b><u><u>\$1,575,290</u></u></b>	<b><u><u>\$1,521,175</u></u></b>	3.56%

**Budget Class III**

	<u>2015 Proposed</u>	<u>2014 Approved</u>	<u>Percent Change</u>
Professional Services	\$376,945	\$365,966	3.00%
<p>Expenses include contracted transit management services, contracted facility maintenance services, software support services, employee counseling services, legal services, information technology services, payroll processing, and auditing services.</p>			
Telephone	14,000	17,000	-17.65%
Postage	5,162	5,162	0.00%

<b>Budget Class III (continued)</b>	<u>2015 Proposed</u>	<u>2014 Approved</u>	<u>Percent Change</u>
Travel	3,277	3,277	0.00%
Printing	20,000	31,827	-37.16%
Advertising	35,000	36,524	-4.17%
Insurance/Risk Management	331,025	324,450	2.03%
Electricity	71,000	45,000	57.78%
Water	12,000	12,000	0.00%
Gas	36,000	27,000	33.33%
IU Shared Expenses	100,000	97,743	2.31%
Building Maintenance	10,000	5,000	100.00%
Repairs and Labor	89,224	86,625	3.00%
Training, Dues, and Subscriptions	<u>36,050</u>	<u>60,000</u>	-39.92%
<b>Subtotal Budget Class III</b>	<b><u>\$1,139,683</u></b>	<b><u>\$1,117,574</u></b>	1.98%
<b>Total Operating Expenses</b>	<b><u>\$7,912,419</u></b>	<b><u>\$7,794,506</u></b>	1.51%

**Budget Class IV - Capital**

	2015 <u>Proposed</u>	2014 <u>Approved</u>	<u>Percent Change</u>
Tires and Engine/Transmission Rebuilds	\$130,000	\$125,000	4.00%
Equipment Includes computer hardware and software, Access AVL and scheduling software, and Mobility capital grant	222,000	196,000	13.27%
Motor Equipment - 2 Access Vans/2 40' buses and support vehicle	1,075,150	692,019	55.36%
Other-Downtown Transfer facility	<u>0</u>	<u>1,055,000</u>	-100.00%
<b>Subtotal Budget Class IV</b>	<b><u>\$1,427,150</u></b>	<b><u>\$2,068,019</u></b>	-30.99%
<b>TOTAL EXPENDITURES</b>	<b><u>\$9,339,569</u></b>	<b><u>\$9,862,525</u></b>	-5.30%

## Revenues

	2015 <u>Proposed</u>	2014 <u>Approved</u>	Percent <u>Change</u>
Property Tax Levy	\$1,178,143	\$1,155,042	2.00%
Financial Institution Tax	11,300	10,996	2.76%
License Excise Tax	50,000	45,900	8.93%
County Option Income Tax	390,000	380,000	2.63%
Commercial Vehicle Excise Tax	4,000	4,200	-4.76%
Passenger Fares	600,000	600,000	0.00%
Advertising Sales	35,000	33,000	6.06%
State PMTF	2,422,851	2,594,891	-6.63%
Federal JARC	110,000	110,000	0.00%
Federal New Freedom	1,000	500	100.00%
Federal 5307/5309	3,109,237	2,497,628	24.49%
Federal Planning	2,000	20,000	-90.00%
Transfer from Operating Reserve	214,966	1,176,000	-81.72%
IU Contract Revenue	1,081,778	1,105,074	-2.11%
Interest	1,800	550	227.27%
IU Reimbursements	100,000	97,743	2.31%
Miscellaneous	<u>27,494</u>	<u>31,001</u>	-11.31%
<b>TOTAL REVENUE</b>	<b><u>\$9,339,569</u></b>	<b><u>\$9,862,525</u></b>	-5.30%



**APPROPRIATION ORDINANCE 14-05**

**TO SPECIALLY APPROPRIATE CUMULATIVE CAPITAL DEVELOPMENT FUNDS  
FOR PURPOSES OF COMPLETING CAPITAL PARKS-RELATED PROJECTS  
(To Increase Appropriations in the Cumulative Capital Development Fund)**

WHEREAS, on November 13, 2013, the Common Council of the City of Bloomington ("Council") approved Appropriation Ordinance 13-03, which transferred Nine Hundred Ninety Four Thousand Dollars (\$994,000) from the Parks Land Acquisition Fund into the Cumulative Capital Development Fund; and

WHEREAS, the purpose of the transfer was to provide funds for the Parks Department to effectuate certain specific capital projects in 2013 and 2014, including necessary repair and maintenance on Parks' property, which were outlined in detail for the Council; and

WHEREAS, the 2014 budget for the Cumulative Capital Development had been approved prior to the passage and approval of Appropriation Ordinance 13-03 and did not include sufficient appropriations in 2014 to allow the Parks Department to spend the additionally-appropriated funds; and

WHEREAS, the Parks Department anticipated that staff would not be able to fully spend or enter into contracts prior to the end of 2013 in order to encumber the additionally-appropriated funds, thus making it necessary to request in 2014 an increase in appropriations for the Cumulative Capital Development Fund; and

WHEREAS, it is necessary now to increase the appropriations in the Cumulative Capital Development Fund in order to appropriately spend the balance of the funds, which were previously additionally-appropriated by the Council.

**NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:**

**SECTION 1.** For expenses of the municipal corporation the sum of Seven Hundred Eight Thousand, Three Hundred Eighty One Dollars (\$708,381) shall be additionally appropriated from the Cumulative Capital Development Fund (601), into Line 3990 (Other Services and Charges), and set apart for the purposes of completing necessary capital projects, subject to the laws governing the same.

**SECTION 2.** This ordinance shall be in full force and effect from and after its passage by the Common Council of the City of Bloomington and approval of the Mayor.

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
DARRYL NEHER, President  
Bloomington Common Council

ATTEST:

\_\_\_\_\_  
REGINA MOORE, Clerk  
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
REGINA MOORE, Clerk  
City of Bloomington

SIGNED and APPROVED by me upon this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
MARK KRUZAN, Mayor  
City of Bloomington

#### SYNOPSIS

This ordinance additionally appropriates Seven Hundred Eight Thousand, Three Hundred Eighty One Dollars (\$708,381) into Line 3990 of the Cumulative Capital Development Fund (601) in order for the Parks Department to spend funds in 2014, which were previously approved by the Common Council in Appropriation Ordinance 13-03.



**CITY OF BLOOMINGTON  
LEGAL DEPARTMENT  
MEMORANDUM**

**TO: Members of the Common Council of the City of Bloomington**

**FROM: Margie Rice, Corporation Counsel**

**CC: Mark Kruzan, Mayor  
Jeff Underwood, Controller  
Dan Sherman, Council Administrator/Attorney**

**RE: Additional Appropriation Ordinance for Parks**

**DATE: September 11, 2014**

It is essential to point out that the request being made is technically an additional appropriation; however, it is not a request for additional funds. Appropriation Ordinance 14-05 is a required in order to spend the money, which the Council previously approved Parks to spend on Parks-related projects.

In Appropriation Ordinance 13-03, the Council approved a transfer of funds from the Parks Land Acquisition Fund to the Cumulative Capital Development Fund, so that Parks could complete capital projects in 2013 and 2014. The funds were transferred and additionally appropriated for 2013. Parks explained that the work would begin in 2013, but would need to be completed in 2014. There was not ample time to complete or contract for all the work in the last few weeks of 2013, making it impossible to encumber the funds. Because the budget for the Cumulative Capital Development was set earlier in 2013, prior to the decision to transfer and additionally appropriate the Parks Land Acquisition Fund dollars, the appropriations in Line 3990 - Other Services and Charges - for budget year 2014 was not sufficient to allow Parks to spend the balance of the unspent funds. As such, it is necessary for the Council to increase the appropriations in Line 3990 of the Cumulative Capital Development Fund for budget year 2014 in order for the dollars previously-appropriated to be spent and for the projects, which the Council intended to be completed, to be completed by the Parks Department. The total increase in appropriation will be Seven Hundred Eight Thousand, Three Hundred Eighty One Dollars (\$708,381).

Park/Facility	Division	Project	Est. Cost	Subtotal	Notes	Year	Year
Banneker Community Center	Rec	Restroom Rehabilitation	\$75,000		Contracted project to renovate the public restroom of the facility - Includes consultant fees for design/blueprints.		2014
				<b>\$75,000</b>			
Bryan Park	Ops	Park Restroom Rehabilitation	\$60,000		Contracted project. Includes consultant fees for design/blueprints.		2014
Bryan Park	Ops	S. Henderson playground poured-in-place rubber surface - 5,300 SF	\$78,000		Replacement of playground surface for safety reasons due to wear/tear.		2014
Bryan Park	Sports	Tennis court surface repairs	\$30,000		Surface crack repair and court repainting/relining. Contracted.	2013	
				<b>\$168,000</b>			
Rev. Butler Park	Ops	Paved trail surface overlay + parking lot resurface and striping.	\$8,000		Surface repair for safety/use reasons.		2014
				<b>\$8,000</b>			
Golf Course	Sports	Cart paths surface overlay	\$30,000		Resurfacing aging cart path infrastructure. Some work to be performed by Public Works and some contracted based on size of path.	2013	2014
				<b>\$30,000</b>			
Leonard Springs	Ops	Trail bridge construction	\$9,500		Contractually built bridge for safety of trail.		2014
				<b>\$9,500</b>			
Lower Cascades Park - Ballfields	Sports	Restroom rehabilitation at ballfields	\$25,000		30 year old facility that needs rehabilitation for summer youth league play and national tournaments we will be hosting.		2014
Lower Cascades Park - Ballfields	Sports	Netting/backstop replacement for safety	\$15,000		Adding height/width to catch more foul balls. Spectator requested.		2014
Lower Cascades Park - Ballfields	Sports	Bleacher replacement	\$20,000		Replacement of old, rusted bleachers with aluminum type bleachers.	2013	
				<b>\$60,000</b>			
Miller Showers	Ops	Pond spillway limestone repair	\$10,000		Normal wear/tear repair of limestone spillways.		2014
				<b>\$10,000</b>			
Park Ridge	Ops	Playground replacement and basketball court rehab. or 1/2 removal and resurface	\$80,000		Contracted - Includes consultant fees. No neighborhood consensus to date on desired improvements. Will meet with Neighborhood Assoc to resolve final plans		2014
				<b>\$80,000</b>			
Park Ridge East	Sports	Tennis court surface repairs.	\$12,500		Surface crack repair and court repainting/relining. Contracted.	2013	2014
Park Ridge East	Ops	Tennis court perimeter drainage improvements	\$6,000		Reduce water runoff onto courts. Tandem project of court surface repairs.		2014
				<b>\$18,500</b>			
Peoples Park	Ops	Lighting replacement	\$19,000		Replace vandalized (Occupy Movement) lighting and benches with more vandal resistant type products.		2014
				<b>\$19,000</b>			
RCA	Sports	Tennis court surface repairs and relining for Pickle Ball use (\$40,000)	\$10,000		Courts need to be repaved. Quote was for resurfacing only.	2013	2014
		Paving					2014
				<b>\$10,000</b>			
Sherwood Oaks	Sports	Tennis practice backboard	\$5,000		Highly requested feature at this park by residents	2013	
				<b>\$5,000</b>			

Third St. Park (Waldron, Hill & Buskirk)	Ops	Playground fencing, tree protection, landscaping and access improvements	\$60,000		Contracted project - Includes consultant fees for design. Safety and aesthetic improvements.	2013	
				<b>\$60,000</b>			2014
Twin Lakes Sports Park	Sports	Netting/backstop replacement for safety	\$25,000		Adding height/width to catch more foul balls	2013	
	Sports	Shade/bleacher protection structures	\$24,000		Paired with netting project.	2013	2014
	Sports	Shade structure install (TL/Winslow)					2014
				<b>\$49,000</b>			
Winslow Sports Park	Sports	Repave parking lot, replace bumpers as needed, fix wet area at lot entrance	\$50,000		Replace original pavement (1978) and repair water related/drainage problems./ Work performed by Public Works.	2013	
	Sports	Scoreboard replacement	\$23,000		Replacement of 20 year old scoreboards that malfunction frequently and require hard to find replacement parts.	2013	
	Sports	Scoreboard install			Contracted installation of scoreboards (included in above price.)		2014
	Ops	Fitness trail paving - add amenities	\$75,000		Convert gravel surface to paved to minimize frequent erosion/safety problems and lower maintenance costs. Contracted - Includes consultant fees for design and survey		2014
	Sports	Tennis court surface repairs	\$12,500		Surface crack repair and court repainting/relining. Contracted.	2013	
	Sports	Shade/bleacher protection structures	\$24,000		Paired with netting project.	2013	2014
	Sports	Netting/backstop replacement for safety	\$20,000		Adding height/width to catch more foul balls. Spectator requested.	2013	
	Sports	Senior side (13-18 yr. olds) bleacher replacement	\$25,000		Remove rusted bleachers and replace with aluminum style, lower height (safety)	2013	
				<b>\$229,500</b>			
Amenities	Ops	Replacement drinking fountains (10k), Bryan Park bball backboards (5k), Rail Trail signs and pavement markings (2.5k), misc.site amenity replacements (5k) etc.	\$22,500		General amenity replacements due to wear/tear or user requests.		2014
				<b>\$22,500</b>			
Equipment	Ops	Replacement Packer (trash) truck	\$105,000		Truck doesn't function. Have to hand carry trash bags in pick up trucks.		2014
	Sports	Mower at Twin Lakes	\$16,000		replacement of aging mower	2013	
	Sports	Infield groomer	\$19,000		replacement of infield grooming equipment	2013	
				<b>\$140,000</b>			
Totals		<b>TOTAL</b>	<b>\$994,000</b>	<b>\$994,000</b>		\$285,619	\$708,381

**ORDINANCE 14-18**

**AN ORDINANCE FIXING THE SALARIES OF OFFICERS OF THE POLICE AND  
FIRE DEPARTMENTS FOR THE CITY OF BLOOMINGTON, INDIANA,  
FOR THE YEAR 2015**

NOW BE IT HEREBY ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION I A. From and after January 1, 2015, pursuant to Indiana Code § 36-8-3-3 (d), the salary and pay schedule for the officers of the Fire Department of the City of Bloomington, Indiana, shall be fixed as follows, to wit:

**FIRE DEPARTMENT**

<b><u>Job Title</u></b>	<b><u>Grade</u></b>	<b><u>Minimum</u></b>	<b><u>Maximum</u></b>
Chief*	12	\$51,384	\$104,328
<b><u>Job Title</u></b>	<b><u>Base Salary</u></b>		
Deputy Chief—Administration	\$65,266.00		
Deputy Chief—Operations	\$65,266.00		
Fire Prevention Officer	\$56,670.00		
Battalion Chief	\$60,429.00		
Captain	\$55,086.00		
Sergeant	\$51,172.00		
Firefighter 1 <sup>st</sup> Class	\$49,227.00		
Probationary Officer	\$43,690.00		

\* Salaries shown are the minimum and maximum for the job grade.

In addition to the salary and pay schedule listed above, the City also shall contribute four percent (4.0%) of the salary of a fully paid Firefighter 1<sup>st</sup> Class to the Public Employees Retirement Fund on behalf of each firefighter under the authority of I.C. § 36-8-7-8 and 36-8-8-8.

SECTION I B. Additional pay for all job positions except Chief.

Effective January 1, 2015, increases to the base salary described above on the basis of longevity, professional assignment, certification, and education shall be paid as reflected below. The maximum annual total for longevity, professional assignment, certification and education pay under Section I B. is \$4,800.00.

**Longevity:**

Additional pay for longevity shall be credited on the firefighter’s anniversary date of hire after the completion of years of service as reflected in the chart below.

<u>Years of Service</u>	<u>Amount</u>	<u>Years of Service</u>	<u>Amount</u>	<u>Years of Service</u>	<u>Amount</u>	<u>Years of Service</u>	<u>Amount</u>
1	\$0	6	\$1,400	11	\$1,400	16	\$1,700
2	\$800	7	\$1,400	12	\$1,400	17	\$1,700
3	\$800	8	\$1,400	13	\$1,400	18	\$1,900
4	\$1,100	9	\$1,400	14	\$1,700	19	\$1,900
5	\$1,100	10	\$1,400	15	\$1,700	20+	\$3,250

**Certification:**

1st Master Firefighter or NFPA Advanced certification	\$300
Each additional certificate	\$100

<b><u>Number</u></b>	<b><u>Amount</u></b>
1	\$300
2	\$400
3	\$500

4	\$600
5	\$700
6	\$800
7	\$900
8	\$1,000

Maximum of eight (8) certificates or one thousand dollars (\$1,000.00) shall apply. Any and all certifications must be current and on file at Headquarters to receive certification pay.

**Professional & Command Classifications:**

Additional pay for professional and command appointments shall be as follows:

Headquarters Sergeant	\$	400
Headquarters Captain	\$	600
Air Mask Technician, Shift Investigator	\$	600
Engineer	\$	700
Training Officer	\$	800
Chauffeur	\$	900
Rescue Technician	\$	1,200

**Education:**

Education Pay shall be paid to firefighters with advanced degrees from accredited institutions at two levels:

Level 1	Associate 2-year degree	\$	500
Level 2	Bachelor 4-year or higher level degree	\$	1,200

**Other:**

Unscheduled Duty Pay	\$25.00 per hour Minimum 2 hours. No maximum.
Holdover Pay	\$12.50 per half-hour Minimum 0.5 hours. No maximum.
Mandatory Training Pay	\$25.00 per hour while off duty Minimum 2 hours. Maximum 8 hours.
Holiday Pay	\$100 per day
Clothing Allotment	\$1,600
Reassignment Pay	\$10 per tour of duty

**SECTION I C. Salary Increase for Chief**

Effective January 1, 2015, subject to the maximum salaries set by this ordinance; an increase may be included in the Chief's base salary based on the compensation plan for non-union employees.

**SECTION II A.** From and after January 1, 2015, pursuant to I.C. § 36-8-3-3 (d), the salary and pay schedule for the officers of the Police Department of the City of Bloomington, Indiana, shall be fixed as follows, to wit:

**POLICE DEPARTMENT**

<b><u>Job Title</u></b>	<b><u>Grade</u></b>	<b><u>Minimum</u></b>	<b><u>Maximum</u></b>
Chief*	12	\$51,384	\$104,328
<b><u>Job Title</u></b>	<b><u>Base Salary</u></b>		
Deputy Chief	\$67,207		
Captain	\$64,494		
Lieutenant	\$62,826		
Supervisory Sergeant	\$61,151		
Senior Police Officer	\$53,080		
Officer First Class	\$50,605		
Probationary Officer First Class	\$45,545		

\* Salaries shown are the minimum and maximum for the job grade.

In addition to the salary and pay schedule listed above, the City shall also contribute four percent (4%) of the salary of a fully paid Officer First Class to the Public Employees Retirement Fund on behalf of each police officer under the authority of I.C. § 36-8-6-4 and 36-8-8-8.

SECTION II B. Additional pay for all job positions except Chief.

Effective January 1, 2015, a Unit Pay Plan shall provide increases to the base salary described above on the basis of longevity, professional assignment, certification, and education as reflected below. The maximum annual total for Unit Pay under Section II B. is \$4,800.00.

1 unit = \$100.00

**Longevity:**

1 year = 1 unit.

Units are added after completion of each calendar year of employment.

Maximum of 30 units.

**Training:**

20 hours per year = 1 unit.

Training must be completed during the year for credit on next year's pay. Credit for training is not cumulative.

**Professional & Command Classifications:**

Professional pay is divided into two levels:

Category 1 = School Liaison Officer, Training Instructor, CIRT Officer, Hostage Negotiator, Breath Analyzer, Canine Officer, Bike Patrol, Dive Team, Motorcycle Patrol, Civil Disturbance Unit, Accident Reconstructionist, Honor Guard, and Drug Recognition Expert

Category 2 = Field Training Officer

Category 3 = Detective

Value of each level:

Category 1 = 5 units

Category 2 = 7 units

Category 3 = 14 units

Employee must maintain and/or hold classification to keep units and associated pay.



**Education:**

Education pay divided into three levels:

- 2 year degree = 6 units
- 4 year degree = 12 units
- Masters, Law or Doctorate degree = 16 units

**Other:**

Unscheduled Duty Pay	\$35.00/hour with a two hour minimum
Clothing Allotment	\$1,600
<b><u>Shift Pay Differential:</u></b>	
Afternoon Shift	\$16/week
Night Shift and High Intensity Patrol	\$20/week
Senior Shift Assignment	\$30/week

SECTION II C. Salary Increases for Non-Union Employees

Effective January 1, 2015, subject to the maximum salaries set by this ordinance; an increase may be included in the Chief's base salary based on the compensation plan for non-union employees.

SECTION III. The rates shown as wages and salaries for the positions listed above are maximum rates.

SECTION IV. This ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
DARRYL NEHER, President  
Bloomington Common Council

ATTEST:

\_\_\_\_\_  
REGINA MOORE, Clerk  
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
REGINA MOORE, Clerk  
City of Bloomington

SIGNED and APPROVED by me upon this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
MARK KRUZAN, Mayor  
City of Bloomington

## SYNOPSIS

This ordinance sets the maximum salary rates for all sworn fire and police personnel for the year 2015 in accordance with Council-approved collective bargaining agreements.



**CITY OF BLOOMINGTON**  
**HUMAN RESOURCES DEPARTMENT**  
**MEMORANDUM**

**To:** City Council Members

**From:** Doris Sims, Human Resources Director

**Re:** Ordinance 14-18 to Fix the Salaries of Officers of the Police and Fire Department

**Date:** September 10, 2014

**CC:** Mayor Kruzan, Deputy Mayor Whikehart, Jeff Underwood, and Dan Sherman

---

Attached for your review and approval is Ordinance 14-18 which outlines the salaries for officers of the Police and Fire Departments. The salaries are a result of the negotiations between the City of Bloomington and the Bloomington Metropolitan Firefighters Local 586 and the Fraternal Order of Police Lodge 88.

The City negotiated a new collective bargaining agreement with the Bloomington Metropolitan Firefighters Local 586 in 2014 for three years. Per the Firefighters Collective Bargaining Agreement, Firefighter 1<sup>st</sup> Class, Sergeants, and Captains shall receive a 1% pay increase for 2015. As consistent with past practice, the remaining administrative positions within the Fire Department shall receive a 1% increase as well, except for the Fire Chief whose increase is the same as civil city personnel at 2%.

The City is still in negotiations with the Fraternal Order of Police for a new contract. Therefore, the 2015 salary ordinance salary rates shown are the same as those for 2014 pending the outcome of the new contract.

The ordinance also includes unit compensation for longevity, education, certification, training, and other qualifications defined by and provided for in the respective collective bargaining agreements.

Your approval of Ordinance 14-18 is requested. Please feel free to contact me if you have any questions at 349-3578.

Thank you!

**ORDINANCE 14-19**

**AN ORDINANCE FIXING THE SALARIES OF APPOINTED OFFICERS, NON-UNION, AND  
A.F.S.C.M.E. EMPLOYEES FOR ALL THE DEPARTMENTS OF THE CITY OF  
BLOOMINGTON, MONROE COUNTY, INDIANA FOR THE YEAR 2015**

BE IT HEREBY ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON,  
MONROE COUNTY, INDIANA, THAT:

SECTION 1: From and after the first day of January 2015, the salary and pay schedule for the  
following appointed officers and employees of the City of Bloomington, be fixed as follows:

SALARY SCHEDULE AS PRESENTED BY MAYOR MARK KRUZAN TO THE COMMON  
COUNCIL OF THE CITY OF BLOOMINGTON:

I, Mark Kruzan, Mayor of the City of Bloomington, Indiana, as required by Indiana Code §36-4-7-3,  
hereby fix the salaries and pay schedule for the following appointed officers and employees of the City of  
Bloomington, Indiana, beginning January 1, 2015, and continuing thereafter until duly changed, and  
request that such salary rates be approved by the Common Council of said city.

In addition to the salaries of appointed officers and employees of the Civil City, this ordinance also  
contains the salaries of the appointed officers and employees of the City Utilities Department, which have  
been approved by the Utility Services Board pursuant to Indiana Code §36-4-7-3.

For employees not covered by a collective bargaining agreement (non-union), the maximum rates listed  
below reflect the maximum annual salary for each job grade for a regular full-time employee. These  
ranges are based on full-time hours worked and will be prorated for part-time employees.

For Labor, Trades and Crafts employees, the maximum rates listed below reflect the maximum longevity-  
based hourly rate for each job grade in accordance with the Step Charts continued in the Work Agreement  
and Memorandum of Understanding between City of Bloomington and Local 2487 CBME, A.F.S.C.M.E.

Where more than one position share the same job title in the department indicated, the number of  
positions that share the job title is given in parentheses after the job title.

<u>Department/Job Title</u>	<u>Grade</u>
<u>Board of Public Safety</u>	
Board Members	
<u>Clerk</u>	
Records Archivist	5
Deputy City Clerk	4
Hearing Officer	3
<u>Common Council</u>	
Council/Administrator Attorney	12
Deputy Administrator/Researcher	8

**Community and Family Resources Department**

Director	12
Director – Safe & Civil City	7
CBVN Coordinator	7
Special Projects Coordinator	7
Health Projects Coordinator	7
Latino Outreach Coordinator	6
CBVN Assistant Coordinator	6
Special Projects Program Specialist	6
Office Manager/Program Assistant	5

**Controller’s Department**

Controller	12
Deputy Controller	10
Budget/Grants Manager	9
Accounting and Procurement Manager	8
Purchasing Manager	8
Payroll Systems Manager	6
Senior Accounts Payable/Revenue Clerk	5
Accounts Payable/ Revenue Clerk (3)	4
Receptionist	3
Revenue Clerk/Customer Service (2)	3

**Department of Economic and Sustainable Development**

Director	12
Sustainability Coordinator	8
Assistant Director for Small Business Development	8
Assistant Director for the Arts	8

**Fire Department**

Fire Inspection Officer	7
Secretary	3

**HAND Department**

Director	12
Assistant Director	9
Program Manager (5)	6
Neighborhood Compliance Officer (6)	5
Housing Specialist	4
Rental Specialist 1	3
Rental Specialist 2 (2)	3

**Human Resources Department**

Director	12
Assistant Director	9
Benefits Manager & Human Resources Generalist	8
Manager of Worker’s Compensation & HR Administrative Functions	5
Administrative Assistant	3

**Information and Technology Services Department**

Director	12
Assistant Director	10
Systems and Applications Manager	10
GIS Manager	10
Technology Support Manager	10
Systems and Innovation Analyst	9
Application Developer	8
Database Administrator & Web Appl. Developer	8
Systems and Network Administrator	8
Webmaster and User Interface Specialist	7
Technology Training Specialist	6
GIS Specialist (2)	5
Technology Support Specialist (4)	5
Office Coordinator and Inventory Specialist	2

**Legal Department**

**Legal**

Corporation Counsel	12
City Attorney	11
Assistant City Attorney (4)	10
Human Rights Director/Attorney	10
Legal Secretary/Paralegal	5
Secretary – Human Rights and Legal	4

**Risk Management**

Risk Manager/Assistant City Attorney	10
Director of Safety and Training	6
Secretary – Risk and Legal	4

**Office of the Mayor**

Deputy Mayor	12
Communications Director	9
Executive Assistant	5

**Parks Department**

Administrator	12
Operations and Development Director	10
Recreation Services Director	9
Sports Services Director	9
Operations Superintendent	8
General Manager, Twin Lakes Recreation Center	8
Recreation Programs Manager	7
Community Events Manager	7
Community Relations Manager	7
Golf Facilities Manager	7
Inclusive Recreation Coordinator	7
Natural Resources Manager	7
Sports Facility Manager	7
Aquatics/Sports Program Coordinator	6

Membership Coordinator	6
Program/Facility Coordinator (5)	6
Golf Programs Coordinator	6
Health/Wellness Coordinator	6
Natural Resources Coordinator	6
Special Services Coordinator	6
Sports Coordinator	6
Urban Forester	6
Youth Sports Coordinator/FSC Asst. Manager	6
City Landscaper/Sexton	5
Golf Course Superintendent	5
Program Specialist (3)	4
Community Relations Specialist	4
Office Manager	4
Operations Office Coordinator	4
Customer Service Representative III	3
Customer Service Representative II (2)	2
Crew Leader	110
Equipment Maintenance Mechanic	108
Equipment Maintenance Mechanic (Facilities)	108
Working Foreman (5)	108
Apprentice MEO/Master MEO (3)	104/108
Laborer (6)	104
Custodian	101

**Planning and Transportation Department**

**Planning and Transportation Administration**

Director	12
Assistant Director	10
Office Manager	5
Planning Assistant	3

**Planning Services Division**

Planning Services Manager	9
Senior Long Range Planner	7
Senior Transportation Planner	7
Bicycle and Pedestrian Coordinator	5
Zoning and Long Range Planner (0.5 FTE)	5
Planning Technician	4

**Development Services Division**

Development Services Manager	9
Senior Zoning Compliance Planner	9
Senior Zoning Planner	7
Senior Environmental Planner	7
Public Improvement Manager	7
Zoning Planner	5
Zoning Compliance Planner	5
Zoning Planner (0.5 FTE)	5

**Transportation and Traffic Engineering Services**

**Division**

Transportation and Traffic Engineer	11
Project Engineer	10
Senior Project Manager	8
Project Manager (2)	7
Engineering Field Specialist	6
Engineering Technician	4

**Police Department**

**CEDC**

Telecommunications Manager	9
Telecommunications Supervisor (3)	7
Telecommunicators (9)	6
Training Coordinator	8
CAD/RMS Data Coordinator	5

**Parking Enforcement**

Parking Enforcement Supervisor	8
Team Leader	4
Parking Enforcement Officers (11)	3

**Records**

Crime Scene Technician and Property Manager (2)	8
Records Supervisor	7
Executive Assistant	6
Crime Analyst	6
Special Investigations Clerk	5
Records Clerk (11)	5
Office Manager	4
Front Desk Clerk I	4
Custodian	1

**Public Works Department**

**Public Works Administration**

Director	12
Deputy Director of Operations	10
Special Projects Manager	6
Board Members	

**Animal Care and Control**

Director	9
Outreach Coordinator	6
Shelter Manager	7
Volunteer Program Director	6
Secretary (4)	2
Animal Control Officer (3)	107
Kennel Worker (9)	103



**Operations and Facilities**

Director	8
Parking Garage Manager	8
Downtown Specialist	3
Customer Service/Security Specialist (5)	3
Maintenance/Custodian	107

**Fleet**

Fleet Maintenance Manager	8
Fleet Office Clerk/Customer Service Representative	3
Inventory Coordinator	3
Apprentice Master Mechanic/Mechanic (7)	109/112

**Sanitation**

Director	9
Office Manager	3
Crew Leader (2)	110
Apprentice MEO/Master MEO (16)	104/108
Laborer (4)	104

**Street Operations**

Director of Street Operations	10
Deputy Director	8
Sign and Marking Supervisor	7
Signal and Lighting Supervisor	7
Asset Clerk/Emergency Grants Coordinator	4
Asset Clerk	3
Crew Leader (5)	110
Apprentice MEO/Master MEO (16)	104/108
Laborer (12)	104

**Utilities**

**Accounting and Finance**

Utilities Assistant Director – Finance	11
Finance Manager	8
Accounting Manager	7
Accounts Receivable Manager	6
Associate Accountant	5
Web/Information Manager	5
Account Collections Specialist	5
Accounting Clerk	4
Accounts Payable Clerk	4
Payroll Administrator	4
Assistant Accounts Payable Clerk	2
Cashier (2)	2

**Administration**

Director	12
Deputy Director of Operations	11
Conservation and Energy Resource Manager	8

Public Affairs Specialist	7
Water Quality Coordinator	8
Pretreatment Program Coordinator	8
Backflow Prevention Program Manager	6
Environmental Research Technician	6
Administrative Assistant	4
Office Manager	3
Board Member	
<b><u>Blucher Poole</u></b>	
Plant Manager	8
Wastewater Plant Operator (9)	106*
Apprentice/Master MEO	104/108
Laborer	104
<b><u>Customer Relations</u></b>	
Customer Relations Manager	6
Customer Relations Representative (4)	2
<b><u>Dillman</u></b>	
Superintendent of Wastewater Treatment	9
Maintenance Coordinator	7
Solids Handling Supervisor	7
Secretary	2
Plant Maintenance Mechanic Apprentice/Mechanic (4)	107/111
Wastewater Plant Operator (9)	106*
Apprentice MEO/Master MEO	104/108
<b><u>Engineering</u></b>	
Utilities Assistant Director – Engineering	11
Utilities Engineer (3)	10
Capital Projects Manager	9
GIS Coordinator	7
Senior Project Coordinator (2)	7
Assistant GIS Coordinator	6
Project Coordinator (2)	6
Utilities Inspector (3)	6
Utilities Technician (3)	5
Administrative and Project Coordinator	4
Education Specialist	4
<b><u>Laboratory</u></b>	
Chemist	8
Lab Technician I (3)	109
<b><u>Meter Services</u></b>	
Assistant Superintendent	7
Meter Services Representative	2
Meter Technician II	107
Meter Serviceman (4)	105
Meter Reader (6)	103

**Monroe Plant**

Superintendent	9
Plant Service Mechanic	5
Plant Maintenance Mechanic Apprentice/Mechanic (2)	107/111
Water Plant Operator (10)	106*

**Purchasing**

Purchasing Manager	7
Inventory Coordinator	4
Purchasing Buyer	4
Working Foreman	108
Laborer (2)	104

**Transmission and Distribution**

Utilities Assistant Director – T&D	11
Assistant Superintendent (5)	7
Engineering Field Technician (4)	5
T&D/Meter Operations Coordinator	4
Secretary	3
Communications Operator (7)	1
Lineman (8)	110
Plant Maintenance Mechanic Apprentice/Mechanic (4)	107/111
Apprentice MEO/Master MEO (10)	104/108
Laborer (16)	104

\*Wage set for one position in accordance with Memorandum of Understanding in Regard to the Elimination of the Position of “Chief Operator.”

SECTION 2 A. Non-Union Positions. The minimum and maximum rates listed below reflect the salary ranges for each job grade for a regular full-time employee. These ranges are based on full time hours worked and will be prorated for part-time employees. Employees whose 2015 salary is higher than the maximum of the salary range due to past merit/market increases or attraction/retention, shall nonetheless continue to receive their total salary.

NON-UNION

<u>Grade</u>	<u>Minimum</u>	<u>Maximum</u>
1	21,662	32,773
2	23,616	35,426
3	25,744	38,611
4	27,107	42,397
5	30,796	48,168
6	33,865	55,255
7	35,216	59,963
8	36,058	62,734
9	38,546	71,586
10	40,432	78,486
11	48,078	93,327
12	51,384	104,328
Pension Secretaries		3,700
PW Board Members		2,100
PS Board Members		635
USB Board Members		4,279

SECTION 2 B: Police Shift Differential. Employees working in the Police Department as dispatchers and clerks shall receive a twenty-six cents (\$0.26) per hour premium shift differential for working the evening shift.

SECTION 2 C: Labor, Trades, and Crafts Positions. Any employee who transfers laterally or is promoted to another position in the Pay Plan shall be paid at the wage for the new position in accordance with the relevant longevity step as determined by the Step Charts contained in the Work Agreement and Memorandum of Understanding between City of Bloomington and Local 2487 CBME, A.F.S.C.M.E. Provided, however, no current employee shall receive a pay reduction upon lateral transfer or promotion, but will not receive an additional increase due to promotion or longevity until so merited with the step pay system for the job classification. An employee who is demoted for disciplinary reasons or in lieu of layoff shall receive the wage for the relevant step within the job classification to which the employee is demoted. Also, the employee’s longevity of service is “carried” to the new position. Internal promotions shall be paid at ninety-five percent (95%) of the salary of the relevant grade and step for the first thirty (30) days after promotion. Employees who transfer to a pay grade below their current pay grade shall be paid at the relevant grade and step for the new position.

Employees whose present rate of pay is higher than indicated by the Step Charts, based on the employee’s pay grade and longevity, will not receive a pay cut, but will not receive any increase due to longevity until the step chart for the year in question shows an amount greater than the employee’s current wage rate plus any across-the-board increase for the year in question.

The rates shown below for the pay grades and job classification for Labor, Trades, and Crafts position are the minimum and maximum rates:

**LABOR, TRADES, AND CRAFTS**

<b><u>Grade</u></b>	<b><u>Minimum</u></b>	<b><u>Maximum</u></b>
101	16.24	19.78
102	16.35	19.90
103	16.47	20.02
104	16.59	20.14
105	16.71	20.24
106*	16.83	20.36
107	16.94	20.49
108	17.06	20.59
109	17.18	20.74
110	17.29	20.84
111	17.41	20.95
112	18.64	22.18
113	19.48	23.03

\*Wage set for one position in accordance with Memorandum of Understanding in Regard to the Elimination of the Position of “Chief Operator.”

SECTION 2 D: Gainsharing. This section applies to Labor, Trades, and Crafts (LTC) positions.

Effective January 2015, management and employees of the City of Bloomington may design and implement a gainsharing program whereby the City can provide, and the employees can be rewarded for, the highest quality and most cost-effective public service possible for the citizens of Bloomington. In the event that a gainsharing program is implemented, the terms of application of such program shall be approved by Ordinance of the Bloomington Common Council.

SECTION 2 E: Emergency Call Out. This section applies to Labor, Trades, and Crafts (LTC) positions. Whenever it becomes necessary for a Department to call out an employee for emergency work at times other than such employee's regular shift period, such employee shall receive not less than three (3) hours. This provision shall prevail for each time an employee is called out by a Department at periods other than his/her regular shift. The rate of pay for emergency call out shall be one and one-half (1 ½) times the regular hourly rate except on Sundays and holidays, when the rate of pay for emergency call out shall be two (2) times the regular hourly rate. Any such payment for emergency call out shall be in addition to the employee's daily wages, if any, and in addition to any on call pay to which the employee is entitled.

SECTION 2 F: On Call Status. This section applies to Labor, Trades, and Crafts (LTC) positions. Any employee who is required to be on call shall be paid thirty-five dollars (\$35.00) per 24-hour period.

SECTION 2 G: Temporary Reassignment. This section applies to Labor, Trades, and Crafts (LTC) positions. An employee who is temporarily assigned to perform the duties of a job classification in a pay grade above the employee's normal pay grade shall be compensated at the rate in effect for the higher pay grade as follows:

- 1) If the assignment exceeds two (2) consecutively scheduled work days, the employee shall be paid the higher rate for all consecutive days worked in the higher classification, including the first two (2) consecutive days; or
- 2) If the assignment exceeds thirty-two (32) hours in a payroll period, the employee shall be paid the higher rate for all hours worked in the higher classification during the payroll period.

SECTION 2 H: Tool Allowance. This section applies to Labor, Trades, and Crafts (LTC) positions. Employees classified as mechanics in Fleet Maintenance shall be reimbursed up to one thousand dollars (\$1,000.00) in any calendar year for the purchase of tools.

SECTION 2 I: Licenses and Certifications. This section applies to Labor, Trades, and Crafts (LTC) positions. Wastewater Plant Operators who obtain (Class 1) certifications and T&D Shop Foremen and T&D Linemen who obtain (DS-L) certifications, issued by the State of Indiana, Department of Environmental Management, shall receive an additional fifty cents (\$0.50) per hour. T&D Plant Maintenance Apprentices and Mechanics who obtain Collection System Class II Certification, issued by the Indiana Water Pollution Control Association, shall receive an additional thirty-three cents (\$0.33) per hour. Wastewater Plant Operators who obtain Class II, Class III, or Class IV license(s) shall receive an additional thirty-three cents (\$0.33) per hour per classification obtained.

Water Plant Operators who qualify as a grade operator in training (O.I.T.) as defined by 327 IAC 8-12-3.2 will receive an additional fifty cents (\$0.50) per hour after one year of service and an additional thirty-

three (\$0.33) cents per hour after two years of service. Water Plant Operators who obtain a grade WT 5 certification will receive additional pay in the amount of one dollar and sixteen cents (\$1.16) per hour.

Incentive pay premiums may be awarded for one certification for all union-eligible Utilities Department employees in addition to those licenses recognized above, with the limitations that follow. Wastewater Plant Operators can be recognized financially for a maximum of four certifications total, no more than one of which may be outside of the specific plant operator certifications listed above. **In addition to the certifications listed in Section A, incentive pay may be acquired for other certifications as approved in writing by the Director of Utilities.** Water Plant Operators can be recognized financially for a maximum of two (2) certifications total; no more than one may be outside the specific plant operator certifications listed above. Any incentive pay premiums other than the amounts listed above shall be thirty-three cents (\$0.33) per hour.

Where an employee is required by Employer to obtain a Class B CDL, he/she will receive twenty cents (\$0.20) per hour additional compensation. Where an employee is required by Employer to obtain a Class A CDL, he/she will receive thirty cents (\$0.30) per hour additional compensation. Employees classified as mechanic in Fleet Maintenance that obtain the certification of (ASE) Automotive Service Excellence (ASE) will receive an additional six cents (\$0.06) per hour for each test passed. A maximum of eight (8) certificates or forty-eight cents (\$0.48) shall apply.

Employees who possess the following certifications shall receive ten cents (\$0.10) per hour additional compensation provided said certifications remain current and are considered an essential requirement or function of an employee's job:

- 1) International Municipal Signal Association—Traffic Signal Technician, Level 1;
- 2) International Municipal Signal Association—Sign and Pavement Marking Technician Level 1;
- 3) American Concrete Institute—Flatwork Finisher and Technician;
- 4) Certified Arborist;
- 5) Certified Pool Operator; and
- 6) Euthanasia Certificate.

COB reserves the right, at its sole option, to add additional categories of certifications to the above list. If additional categories are added to the above list, the Union and all employees shall be notified in writing.

**At no time shall any employee receive compensation for more than three (3) certifications or specialty pay bonuses, unless otherwise provided for in the collective bargaining agreement.**

SECTION 2 J: Night and Swing Shifts. This section applies to Labor, Trades, and Crafts (LTC) positions. In accordance with Article 4 of the Work Agreement and Memorandum of Understanding between the City of Bloomington and Local 2487 CBME, A.F.S.C.M.E., employees working on the evening or night shift shall receive fifty-seven cents (\$0.57) per hour premium. Employees working on a swing shift shall receive a sixty-three cents (\$0.63) per hour premium.

SECTION 2 K: Holiday Pay. This section applies to Labor, Trades, and Crafts (LTC) positions. For all paid legal holidays worked, the employee will receive a holiday allowance of two times regular pay, plus regular pay over a 24-hour period, and employees not working will receive regular pay.

**In addition, in the event an employee’s regular schedule of work includes work on Easter Sunday, which is not a paid legal holiday within the agreement, said employee will receive a premium of half time in addition to the employee’s regular rate of pay or, at the discretion of the supervisor, compensatory time off. The half time premium shall be in addition to any other premium to which the employee is entitled.**

SECTION 2 L: Common Law Positions. All positions that are filled on an ad hoc basis and are of a temporary or seasonal nature. The rates shown below are the maximum rates for employees with the job classifications.

COMMON LAW POSITIONS

<u>Job Title</u>	<u>Minimum</u>	<u>Maximum</u>
Administrative Assistant	7.40	12.75
Youth Counselor in Training	5.85	7.25
Attendant	7.25	8.00
Cashier	7.25	7.75
Clerical Assistant	7.40	10.20
Crossing Guard	20.40/day	25.50/day
Instructor	7.40	25.50
Intern	7.40	13.26
Laborer	7.40	15.39
Law Clerk	7.40	14.28
Leader	7.25	12.50
Lifeguard	7.25	9.75
Manager	9.61	12.24
Motor Equipment Operator	7.91	16.15
Specialist	7.40	25.50
Sports Official	10.00	25.00
Staff Assistant	10.20	11.73
Supervisor	7.40	12.75

SECTION 3: The rates shown as wages and salaries for the positions listed above are maximum rates.

SECTION 4: This ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana upon this \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
DARRYL NEHER, President  
Bloomington Common Council

ATTEST:

\_\_\_\_\_  
REGINA MOORE, Clerk  
City of Bloomington

Presented by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
REGINA MOORE, Clerk  
City of Bloomington

SIGNED and APPROVED by me upon this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
MARK KRUZAN, Mayor  
City of Bloomington

SYNOPSIS

This ordinance sets the maximum 2015 salary for all appointed officers, non-union, and A.F.S.C.M.E. employees for all the departments of the City of Bloomington, Indiana.





**CITY OF BLOOMINGTON**

**HUMAN RESOURCES DEPARTMENT**

**MEMORANDUM**

**To:** City Council Members

**From:** Doris Sims, Human Resources Director

**Re:** Ordinance 14-19 to Fix the Salaries of Appointed Officers, Non-Union and A.F.S.C.M.E. Employees for 2015

**Date:** September 10, 2014

**CC:** Mayor Kruzan, Deputy Mayor Whikehart, Jeff Underwood, and Dan Sherman

Ordinance 14-19 sets the salary grade and maximum annual salary rate for all appointed officers, non-union and A.F.S.C.M.E employees for 2015.

Position reclassifications and position title changes that are different from the 2014 Salary Ordinance and any Salary Ordinance amendments are outlined below.

**Controller’s Department**

Ordinance 14-07 amended the 2014 salary ordinance to add seven positions in the Controller’s Department from the following city departments: Public Works, Parks and Recreation and the Parking Enforcement Division. These positions are the result of the financial management system being implemented within the Controller’s Department. At the time of the amendment, the position title and grades for the positions had not been established. Below represents the new job title for the positions.

Senior Accounts Payable/Revenue Clerk	Grade 5
Accounts Payable/Revenue Clerks (3)	Grade 4
Customer Service/Revenue Clerks (2)	Grade 3
Receptionist	Grade 3

Additionally, the Deputy Controller position is being upgraded from a Grade 9 to a 10 which is consistent with similar assistant director positions in other city departments.

Deputy Controller	Grade 10
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*Total estimated fiscal impact: no additional funds required*

**HAND Department**

A review of the job descriptions of the four secretarial positions in the HAND Department was completed by the job evaluation committee. Two secretarial positions were reclassified from a Grade 2 to a Grade 3 and retitled Rental Specialist 1 and Rental Specialist 2. One position was reclassified from a Grade 2 to a Grade 4 and retitled Housing Specialist.

Rental Specialist 1	Grade 3
Rental Specialist 2 (2)	Grade 3
Housing Specialist	Grade 4

*Total estimated fiscal impact: no additional funds required*

**Information and Technology Services Department**

The Systems Analyst position was reclassified from a Grade 8 to a Grade 9, and the position’s title changed to Systems and Innovation Analyst. The position is currently vacant so the estimated fiscal impact is based on the increase in the current salary from a grade 8 to a grade 9.

Systems and Innovation Analyst	Grade 9
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*Total estimated fiscal impact: \$5,354.00*

**Planning and Transportation Department**

This department was created by merging the Planning and Engineering Departments in Ordinance 14-10. The Engineer position upgrades are based on further review and analysis of the job duties of the positions and are consistent with the grade of current Engineering positions within the city. The Office Manager upgrade is due to the additional responsibility and duties required of the position as a result of the merger of the two departments.

Office Manager	Grade 5
Transportation and Traffic Engineer	Grade 11
Project Engineer	Grade 10

*Total estimated fiscal impact: \$1,000.00*

**Public Works Department**

Effective January 1, 2015, the City of Bloomington will take over management of its parking garage facilities. The below staff positions are needed to manage the garages. The position of Parking Garage Manager was approved in Ordinance 14-10 as a position under the Police Department. Facility maintenance of the garages will now be under Public Works, and Parking Enforcement will remain with the Police Department. The Customer Service/Security Specialist will work among the parking facilities, providing customer service and custodial services.

Operations and Facilities

Parking Garage Manager	Grade 8
Customer Service/Security Specialists	Grade 3

*Total estimated fiscal impact: \$246,148 savings*

The below positions were reviewed by the job evaluation committee. The changes listed below represents position reclassification and title changes within the Street Department recommended by the committee.

Street Operations

Sign and Marking Supervisor	Grade 7 (title change and upgrade from Grade 5)
Signal and Lighting Supervisor	Grade 7 (title change only)

*Total estimated fiscal impact: no additional funds required*

The below job title is being eliminated from the salary ordinance. The decision was made to eliminate the job category of LPT or limited part-time from the Personnel Manual when it was updated in June 2014. The position with this job title is currently vacant.

Sanitation Department

LPT MEO

*Total estimated fiscal impact: no additional funds required*

**Utilities Department-Engineering**

This is a new position that will be responsible for natural resources education and maintenance programs for the Utilities Department, such as Adopt-A-Stream, Storm Drain Marking Program, and other water quality programs. The below fiscal impact includes the salary and benefits for the position.

Education Specialist	Grade 4
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*Total estimated fiscal impact: \$46,598*

Your approval of Ordinance 14-19 is requested. Please feel free to contact me if you have any questions at 349-3578.

Thank you!

**ORDINANCE 14-20**

**TO FIX THE SALARIES OF ALL ELECTED CITY OFFICIALS  
FOR THE CITY OF BLOOMINGTON FOR THE YEAR 2015**

BE IT HEREBY ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON,  
MONROE COUNTY, INDIANA, THAT:

SECTION 1. Pursuant to I.C. § 36-4-7-2, the annual salaries of elected officials of the City of  
Bloomington for the year beginning January 1, 2015, and extending to December 31, 2015, shall be:

Mayor	\$99,321
Clerk	\$51,789
Council Members	\$14,899

SECTION 2. This ordinance shall be in full force and effect from and after its passage by the Common  
Council and approval by the Mayor.

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County,  
Indiana, upon this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
DARRYL NEHER, President  
Bloomington Common Council

ATTEST:

\_\_\_\_\_  
REGINA MOORE, Clerk  
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this  
\_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
REGINA MOORE, Clerk  
City of Bloomington

SIGNED and APPROVED by me upon this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
MARK KRUZAN, Mayor  
City of Bloomington

**SYNOPSIS**

This ordinance sets the maximum 2015 salary rate for all elected city officials for the City of  
Bloomington.



**CITY OF BLOOMINGTON**  
**HUMAN RESOURCES DEPARTMENT**  
**MEMORANDUM**

**To:** City Council Members

**From:** Doris Sims, Human Resources Director

**Re:** Ordinance 14-20 to Fix the Salaries of All Elected Officials for the City of Bloomington

**Date:** September 10, 2014

**CC:** Mayor Kruzan, Deputy Mayor Whikehart, Jeff Underwood, and Dan Sherman

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Ordinance 14-20 sets the maximum salary rate for all elected officials within the City of Bloomington which include the Mayor, City Councilmembers, and City Clerk for 2015.

The salaries listed include a 2% increase over the 2014 salary for the respective positions which is consistent with compensation proposed for non-union city employees.

Your approval of Ordinance 14-20 is requested. Please feel free to contact me if you have any questions at 349-3578.

Thank you!

## **ORDINANCE 14-21**

### **PETITION TO APPEAL FOR AN INCREASE TO THE MAXIMUM LEVY (A request for Permission from the Department of Local Government Finance to Impose an Excess Levy as a Result of a Revenue Shortfall)**

WHEREAS, various provisions of the Indiana Code, including sections under Title 6, Article 1.1, Chapter 18.5, allow civil taxing units to request permission to impose an ad valorem property tax levy that exceeds the limits imposed by law under certain circumstances; and

WHEREAS, a loss or shortfall of revenue to the City of Bloomington was experienced as a result of a property tax appeal and the issuance of a tax refund check, by Monroe County Government on April 30, 2014, to Inland American Bloomington Fields, LLC, in the amount of \$732,840.16; and

WHEREAS, the Monroe County Auditor estimates, in the attached letter which is marked as "Exhibit A" and incorporated herein, that the loss of revenue to the City of Bloomington will be Three Hundred Two Thousand Six Hundred and Forty Eight Dollars and eighty cents (\$302,648.80) ; and

**WHEREAS,** because the budget was developed and approved by the City's elected officials with expenses, revenues and reserved funds properly balanced, the projected shortfall will prevent the City of Bloomington from carrying out the governmental functions committed to it by law and will negatively impact the financial balance struck by the elected officials, unless it is given the authority to impose the excess levy requested.

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION 1. The City of Bloomington, as a civil taxing unit of the State of Indiana as defined by IC 6-3.5-6-1 or other applicable statute, requests permission to impose an excess levy as allowed by the Indiana Code, including those provisions under Title 6, Article 1.1, Chapter 18.5, because of a shortfall in property tax resulting from a tax refund check issued on April 30, 2014, to Inland American Bloomington Fields, LLC.

SECTION 2. The Common Council of the City of Bloomington, as the fiscal and legislative body of the City of Bloomington, in Monroe County, Indiana, has determined to file for an excess levy appeal in the amount of Three Hundred Two Thousand Six Hundred and Forty Eight Dollars and eighty cents (\$302,648.80), pursuant to IC 6-1.1-18.5-16. The Common Council of the City of Bloomington finds it necessary, in order to carry out the governmental functions committed to it by law and to properly maintain the appropriate balance of revenues, expenditures and reserves, to recoup the shortfall by way of this appeal.

SECTION 3. The Common Council of the City of Bloomington, as the fiscal and legislative body of the City of Bloomington, hereby resolves to proceed with a petition for an excess levy to the Department of Local Government Finance to increase the taxing unit's maximum levy.

SECTION 4. In accordance with IC 36-1-5-5, two copies of Exhibit A (Monroe County Auditor's Estimates), which is incorporated by reference into this ordinance, are on file in the office of the City Clerk for public inspection and must be on file as stated for public inspection.

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
DARRYL NEHER, President  
Bloomington Common Council

ATTEST:

\_\_\_\_\_  
REGINA MOORE, Clerk  
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
REGINA MOORE, Clerk  
City of Bloomington

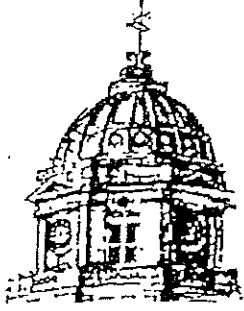
SIGNED and APPROVED by me upon this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
MARK KRUZAN, Mayor  
City of Bloomington

#### SYNOPSIS

Ordinance 14-21 approves a Petition for Appeal to the Department of Local Government Finance for an increase to the maximum levy, pursuant to IC 6-1.1-18.5-16. The appeal from relief from the levy limitations is necessary in order to carry out the governmental functions committed to the City of Bloomington. The excess levy appeal is in the amount of \$302,648.80, and is the result of a property tax shortfall due to the granting of a property tax appeal and the issuance of a tax refund check to the property owner by Monroe County government.

## EXHIBIT A



STEVE SAULTER  
Monroe County Auditor

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100 W Kirkwood Avenue, Room 209  
Bloomington, IN 47404  
Office (812) 349-2510  
Fax (812) 349-2280

July 15, 2014

On April 30, 2014, Monroe County issued a tax refund check to Inland American Bloomington Fields, LLC, in the amount of \$732,840.16. This was the result of an appeal made by this company to the State of Indiana going back to 2007 pay 2008 tax year.

This parcel is located within the Perry City taxing district. The following units will be affected by this refund during the Fall Settlement:

UNIT	POSSIBLE SHORTFALL IN PROPERTY TAX
1. Monroe County	\$133,227.60
2. Perry Township	\$ 8,121.48
3. MCCSC	\$234,816.77
4. MC Public Library	\$ 32,697.79
5. City of Bloomington	\$302,648.80
6. Solid Waste District	\$ 9,251.43
7. Bloomington Transit	<u>\$ 12,076.29</u>
<b>TOTAL</b>	<b>\$ 732,840.16</b>

The DLGF has indicated this could be eligible for an excess levy appeal. I am bringing this to your attention now, so you will have enough time to file the appeal.

If you have any questions, please contact me.



Steve Saulter,  
Monroe County Auditor





**CITY OF BLOOMINGTON  
LEGAL DEPARTMENT  
MEMORANDUM**

**TO: Members of the Common Council of the City of Bloomington**

**FROM: Margie Rice, Corporation Counsel**

**CC: Mark Kruzan, Mayor  
Jeff Underwood, Controller  
Dan Sherman, Council Administrator/Attorney**

**RE: Excess Levy Appeal**

**DATE: September 11, 2014**

In April of this year, Monroe County government issued a property tax refund check to Inland American Bloomington Fields, LLC, following a successful property tax appeal by that corporation. As a result of the refund, the City of Bloomington will experience a loss or shortfall in revenue in the amount of Three Hundred Two Thousand Six Hundred and Forty Eight Dollars and eighty cents (\$302,648.80), according to the Monroe County Auditor.

State law allows units of government, which experience such a loss or shortfall, to appeal to the Department of Local Government Finance for an increase in the levy in order to recover the lost funds. Legislation has been prepared for your consideration which, if passed, would provide evidence to the DLGF that the Common Council of the City of Bloomington, as the fiscal body, supports the filing of a petition for an excess levy. Approval by the Council is a prerequisite to filing an appeal.

Appeals are fact-sensitive and required to be supported by reasonably-detailed statements of fact. The DLGF will consider appeals on a basis of need, and state law requires the civil unit appealing for an excess levy to express that “it will be unable to carry out the governmental functions committed to it by law unless it is given the authority” to impose the additional levy (IC 6-1.1-18.5-12). The DLGF considers many factors when determining eligibility including the percent increase of the rate and the levy due to the appeal, the unit’s history of appeals, the unit’s rainy day and other fund balances, the effect on the unit if the appeal is denied, the nature of the error necessitating the appeal, and the vote by or support of the fiscal body in consideration of the appeal. If Ordinance 14-21 approved, City Legal will work with the Controller’s Office to secure all supporting documentation and submit the appeal to the DLGF in October<sup>1</sup>.

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<sup>1</sup> Per IC 6-1.1-18.5-12 (a)(2), the deadline for the filing of a shortfall appeal is December 31; however, the City intends to submit the appeal on or before October 20th, which is the deadline for all other appeals for relief.

To: City of Bloomington Common Council  
 From: Mayor Mark Kruzan  
 Date: September 2, 2014  
 Re: Responses to Common Council's Budget Questions

**Monday, 18 August 2014**

**General Questions**

**Full-Time Equivalents**

- 1a.) Volan: Almost none of the department budgets include FTE data any more. While there may be little or no net increase in employees citywide, knowing how many people work for a given department helps us understand budget numbers. Can the administration compile a separate table listing for each department/division, number of employees approved in 2014, and number requested for 2015?
- 1b.) Mayer: Could you provide FTEs for all departments?
- 1c.) Neher: Could the revision of the budget include the number of FTEs for each department across 2013/2014/2015? It helps make sense of salaries & wages.
- Response: The following chart reflects the number of FTEs per department and division.

Department	2014 Positions	2014 FTE	Proposed		New Positions for 2015
			2015 Positions	2015 FTE	
Animal Care and Control	20	16.55	20	16.55	
CFRD	9	9	9	9	
Clerk's Office	3	3	4	3.85	Add 1 Records Archivist
Controller's Office	13	13	13	13	
Council Office	11	11	11	11	
Economic and Sustainable Development	4	4	4	4	
Facilities Maintenance	3	3	3	3	
Fire	109	109	109	109	
Fleet	9	9	10	10	Add 1 Apprentice Master Mechanic
HAND	17	17	17	17	
Human Resources	5	5	5	5	
ITS	18	18	18	18	
Legal	9	9	9	9	
Legal/Risk Management	3	3	3	3	
Office of the Mayor	4	4	4	4	
Parking Enforcement	12	11.35	14	13.65	Add 1 Parking Enforcement Officer; 1 Parking Services Manager
Parks and Recreation	56	54.13	56	54.13	
Planning and Transportation	24	24	24	24	
Police	134	134	134	134	
Public Works	2	2	3	3	Add 1 Assistant Director of Operations
Sanitation	24	23.375	24	23.375	
Street	40	40	40	40	
Fire Pension	0	0	0	0	
Police Pension	0	0	0	0	
Utilities/Accounting	12	12	12	12	
Utilities/Administration	8	7.75	8	7.75	
Utilities/Blucher Poole	12	12	12	12	
Utilities/Customer Relations	6	6	6	6	
Utilities/Dillman	17	17	17	17	
Utilities/Dillman Lab	4	3.85	4	3.85	
Utilities/Engineering	18	18	18	18	
Utilities/Environmental Management	1	1	1	1	
Utilities/Meter Services	12	12	12	12	
Utilities/Monroe Plant	12	12	12	12	
Utilities/Purchasing	6	5.5	6	5.5	
Utilities/T & D	52	52	52	52	
<b>Total</b>	<b>689</b>	<b>681.505</b>	<b>694</b>	<b>686.655</b>	

## **Parking Meters and Meter Revenue**

2.) Rollo: How is parking meter money revenue partitioned into the City budget?

- Response: Parking meter revenue is kept in a separate, non-reverting fund (number 455) rather than being partitioned into various budgets. A budget for Fund 455 was presented to the Common Council. In 2013, the Common Council passed two ordinances providing for separate funds to accommodate and isolate parking meter and parking facilities revenues. Such separation is required by Indiana Code 36-9-11 et seq. and Indiana Code 36-9-12-4. Ordinance 13-13 created the Parking Meter Fund to hold all monies received by the City of Bloomington from fees paid for the on-street parking of vehicles by use of parking meters. Ordinance 13-14 repurposed the "Parking Enforcement Fund" (number 452) and renamed it the "Parking Facilities Fund". This fund holds the gross revenues of parking facilities, which includes land, structures and other improvements above, at, or below ground level; entrances; exits; equipment; fences and other accessories or appurtenances that are necessary or desirable for safety and the convenience of off-street parking of vehicles.

3.) Neher: Can you provide a total overview of parking expenses & revenues that captures categories across departments?

- Response: An overview of parking expenses and revenues shows that the city has three separate, non-reverting parking funds: one for meter revenue and expenses, one for facility revenue and expenses, and one for expenses and revenues related to neighborhood parking, which is our alternative transportation fund. Other funds, including the Cumulative Capital Development and Motor Vehicle Highway Funds, include parking-related revenue and expenses. An overview also shows that multiple departments, including Planning and Transportation, Public Works and Police, coordinate on parking-related activities and expenditures.

Generally, personnel and supply expenses in each parking fund related to parking enforcement will be managed by the Police Department. Facility-related personnel and supply expenses will be managed by Public Works. Expenses in the services and capital categories will be coordinated between the various departments, with street maintenance projects managed by Public Works and street engineering and development projects led by Planning and Transportation.

For example, \$126,000 in the Parking Meter fund will be used by Public Works to repair Kirkwood intersections at Lincoln, Washington and Dunn Streets. Planning and Transportation will coordinate the expenditure of the \$575,000 in the Alternative Transportation Fund for Greenways and Council Sidewalk projects.

4.) Neher: Please provide the distributions of parking meter revenues?

- Response: Revenue and Category 1 expenses are included in the budget presented to council.

A breakdown of Category 2-4 is as follows:

**Category 2**

- \$3,500 Office supplies
- \$3,951 Fuel and oil
- \$17,500 Other repairs (\$2K Duncan meter supplies; \$500 event parking supplies; \$10.5K meter parts & supplies)
- \$22,800 Other supplies (\$1K tools & supplies; \$15K rapid response team supplies; \$1.5K school crossing safety equipment; \$4K for supplies for school crossing alert devices; \$1.3K for T2 handheld supplies)

**Category 3**

- \$322,580 Communications Contract (\$217,580 IPS \$.13 transaction fee; \$105,000 meter air time)
- \$17,984 Telephone
- \$10,000 Postage
  - \$600 Travel (Big 10 Parking Conference)
  - \$500 Freight/Other
- \$43,500 Printing (\$10K envelopes-ticket, etc; \$10K ticket rolls & meter receipts; \$8.5K mailers-billings; \$15K permits)
- \$8,103 Premiums
- \$15,937 Workers Comp and Risk
- \$6,129 Motor Repairs
- \$28,340 Machinery and Equipment (\$20.8K IPS Meter Repair Clock; \$7,540 IPS Meter Repairs Validator)
- \$129,600 Hardware/Software Maintenance (\$54.6K T2 Flex/Web Hosting; \$15K T2 Maintenance; \$60K T2 Rover)
- \$100,000 Bank Charges
- \$500,000 Lease Payments (meter lease, per Controller)
  - \$6,000 Other Services& Charges (\$1K bike repair, \$2K copy machine supplies, \$500 language line)

**Category 4**

- \$126,000 Improvements other than building (Repair Kirkwood Intersections - Lincoln, Washington, Dunn)

**Other Questions**

- 5.) Granger: I thought we were losing \$300,000 in County monies as a result of an assessment matter that went to court. It is my understanding that the court ordered the County to refund money to a business and that this impacted City monies. Please explain.
  - Response: Angie Steeno addressed this issue in her presentation to Council. On July 15, 2014, the Monroe County Auditor sent a letter to multiple, local units of government explaining how a property tax appeal, dating back to the 2007 pay 2008 tax year, granted to Inland American Bloomington Fields, LLC (Inland), would affect the various units. The Auditor stated that a tax refund check in the amount of \$732,840.16 was issued to Inland and that the City of Bloomington's 2014 Fall Settlement would be less \$302,648.80 as a result. According to the

Auditor, the Department of Local Government Finance indicated this amount could be eligible for an excess levy appeal. The City intends to file an excess levy appeal on or before October 20, 2014. The \$302,648.80 was included in the 2015 budget and will be advertised so that, if the discretionary appeal is granted by the DLGF, the City has an appropriation in place for the dollars. There is no guarantee the excess levy appeal will be granted. If the appeal is not granted, the budget will already go into a slight deficit. For that reason, any additional spending should be avoided.

6.) Neher: Why is line 5130 zeroed out in all budgets except for Human Resources?

- Response: For 2015 line 51310 & 51230 were combined into line 51230. The amount in line 51310 for HR budget was missed and should be \$0.

7.) Volan: In general, the absence of "program budgets" which describe details of departmental operations is increasingly notable. In the cases of ITS, HAND, some aspects of Parks, and in particular the entirety of the new Planning & Transportation department, can the administration prepare a breakdown explaining what programs are enabled by the budget request?

- Response: Program budgets were first not included in the 2014 budget presentation (along with other changes). Council was unanimous in its praise of the new format, so it was repeated in the 2015 budget proposal. If council desires to do so, we can return to previous format for the 2016 budget.

As was the case during the initial budget week, Department Heads, particularly of the departments specifically mentioned in the question, will be prepared to discuss and/or answer questions about program budgets on September 23.

8.) Volan: The absence of program budgets makes it difficult to determine how revenues from parking meters are being used as part of 2015 budget. How much revenue is the administration projecting from meters in 2015, and what departments are counting on such revenue for their budgets?

- Response: The estimated 2015 parking meter revenue is \$2,383,695. In order to balance revenues to expenditures, certain expenditures were reduced in 2014 (such as Bank Charges, which is explained elsewhere in this document). These same assumptions were included in the 2015 budget. It is important to note that modification in metering may decrease 2015 revenue. Please see Category 2-4 breakdowns listed above.

9.) Volan: ITS and HAND among other departments have made much of the new uReport system for reporting problems. Police and Fire issue reports of incident data that they collect. (In fact, Chief Diekhoff said, "Using data is something we're really focusing on.") When can we see similar data reports from all other departments that use uReport?

- Response: This graph shows the distribution of issues reported to the City by the public over roughly the last year. Departments use these issue reports to shape their responses to the issue of public concern.

<b>uReport Public Reports (1630 total)</b>		
2013/07/31-2014/07/31		
<b>Dept/Issue</b>	<b>%</b>	<b>#</b>

<b>Animal Control</b>	<b>1.78%</b>	<b>29</b>
Animal Control	1.78%	29
<b>Council Office</b>	<b>0.74%</b>	<b>12</b>
Sidewalk Requests	0.74%	12
<b>Economic Development</b>	<b>0.61%</b>	<b>10</b>
Business	0.55%	9
Taxi Complaints	0.06%	1
<b>Engineering Department</b>	<b>2.82%</b>	<b>46</b>
Sidewalk & Curb Complaints	2.45%	40
Line of Sight	0.37%	6
<b>Facilities</b>	<b>5.64%</b>	<b>92</b>
Graffiti	5.64%	92
<b>Fire Department</b>	<b>0.06%</b>	<b>1</b>
Fire Hazards	0.06%	1
<b>HAND</b>	<b>15.52%</b>	<b>253</b>
Sidewalk Snow Removal	5.71%	93
Excessive Growth	4.97%	81
Trash	4.17%	68
Unsafe Buildings	0.67%	11
<b>Information and Technology Services</b>	<b>4.48%</b>	<b>73</b>
Website & Mobile Apps Feedback	2.45%	40
Mobile App Feedback	1.84%	30
Open311 API Key Request	0.18%	3
<b>Legal Department</b>	<b>0.43%</b>	<b>7</b>
Inaccessible Parking	0.43%	7
<b>Mayors Office</b>	<b>0.55%</b>	<b>9</b>
City Performance	0.55%	9
<b>Parking Enforcement Div.</b>	<b>5.64%</b>	<b>92</b>
Blocked Street, Alley, Sidewalk	3.87%	63

Parking Tickets	1.29%	21
Parking Permits	0.49%	8
<b>Parks and Recreation</b>	<b>4.85%</b>	<b>79</b>
Parks & Playgrounds	2.64%	43
Trails	1.41%	23
Parks & Rec Programs	0.49%	8
Parks & Rec Buildings	0.31%	5
<b>Planning Department</b>	<b>4.66%</b>	<b>76</b>
Biking & Walking	2.15%	35
Close Calls	1.41%	23
Parking on Unimproved Surface	0.86%	14
Temporary Signage w/o permit	0.25%	4
<b>Police Department</b>	<b>0.67%</b>	<b>11</b>
Abandoned Vehicle	0.67%	11
<b>Public Works Department</b>	<b>16.50%</b>	<b>269</b>
Street Lights	7.91%	129
Other	7.48%	122
Leaf Collection	1.04%	17
Public Works Projects	0.06%	1
<b>Sanitation Department</b>	<b>0.92%</b>	<b>15</b>
Recycling	0.67%	11
Yard Waste	0.25%	4
<b>Street Department</b>	<b>31.35%</b>	<b>511</b>
Potholes, Other Street Repair	20.98%	342
Traffic Related Complaints	3.25%	53
Traffic Signals	2.82%	46
Traffic Suggestions	2.33%	38
Street Snow Removal	1.47%	24
Sand Removal	0.49%	8
<b>Transit</b>	<b>0.31%</b>	<b>5</b>

Bus Services (Bloomington Transit)	0.31%	5
<b>Utilities Customer Service</b>	<b>0.12%</b>	<b>2</b>
Water Utility Billing Problems	0.12%	2
<b>Utilities Director's Office</b>	<b>0.12%</b>	<b>2</b>
Water Quality	0.12%	2
<b>Utilities Engineering</b>	<b>0.98%</b>	<b>16</b>
Drainage or Runoff	0.98%	16
<b>Utilities T &amp; D</b>	<b>0.74%</b>	<b>12</b>
Sewer Problems (Storm Sewers)	0.55%	9
Sewer Problems (Sanitary Sewers)	0.12%	2
Utilities Yardwork	0.06%	1
<b>Utilities Water Quality</b>	<b>0.49%</b>	<b>8</b>
Water Utility Problems	0.49%	8

### **Mayor's Introduction**

10a.) Granger: Heard the "balanced budget" part but not sure what department heads "lost" in this process.

10b.) Spechler: What were the Mayor's declared objectives for this budget? What cuts did you make in departmental requests? What are the leading uncertainties in the budget proposed?

10c.) Rollo: Angie Steeno spoke of how expenditures "fit in" with the long-term goals of the City. Have departments had to scale back any goals due to constraints?

10d.) Granger: Where are we year-to-date with expenditures?

- Response: The objective of Budget 2015 is to re-establish stability via a lean, basic, and direct proposal. This budget is characterized by fiscal stability, healthy reserves, and cautious optimism. Given built-in costs and marginal revenue increases, budget lines are relatively locked in. In other words, there is not significant difference between Budget 2014 and Budget 2015. The primary difference is that Budget 2015 is balanced. As of today, the City has gone from a \$772,000 deficit budget in 2014 to a \$211,000 surplus in 2015. At the same time, we do not rely on the Rainy Day Fund, which remains at \$4.6 million. Adding in a General Fund balance of \$4.9 million, our budget reserve percentage continues to be 26.26%.

It's safe to say no budget in city history has funded all priorities of a city administration or council, and this budget is no different. The use of the word "cuts" in the questions is understandable but does not reflect reality. Slowing the



increase in spending is not the same as a cut. But the question is being read to be asking what wasn't included in the budget that we might have liked to.

Budget requests routinely outpace available revenue by seven figures. Every department is asked to hold spending down whenever possible, but no special measures are being implemented to revert monies for 2014. Year-to-date expenditures are largely on target. However, there are needs that do not have sufficient funds available due to specific circumstances. Specifically, the paving budget suffered shortfalls due to high snow control costs in early 2014.

In terms of large dollar items that are not included in the 2015 budget, it's primarily capital-related expenses in Parks and Public Works projects. If all those projects were included, the budget would be about one million in deficit. To include other capital needs such as the replacement of fire department radios (\$300,000), we had to shift monies from one fund to another, which is explained in another question. There are many examples where that kind of creativity has been utilized to make ends meet. At some point, council might consider use of Rainy Day funds for one-time expenses. We weighed that option but chose to address the issue as a standalone discussion.

The "leading uncertainties" are whether COIT and property tax projections will come to pass. Additionally, new staffing plans, some related to restructuring, will be tested for the first time in 2015. We also will not know the result of the levy appeal; \$302,000 included in the budget that hinge upon that outcome.

### **Fiscal Overview**

11. Neher: Can we see the trend line for levy growth (reduction)?

- Response: Levy growth is based on the average six-year Indiana statewide non-farm income growth, therefore, it is driven by overall economy (opposed to what may be happening directly in our community). The levy growth has been fairly constant over the last five years, so it is likely to remain steady unless significant changes to the general economy occur. It is difficult to focus on property tax growth without also considering circuit breakers. The City's circuit breaker losses has increased from \$42K in 2010 to an estimated \$198K in 2014. Below are the percentages from 2003 to 2015:

2003	4.8%
2004	4.7%
2005	4.4%
2006	3.9%
2007	4.0%
2008	3.7%
2009	4.0%
2010	3.8%
2011	2.9%
2012	2.9%
2013	2.8%
2014	2.6%
2015	2.7%

## **Employee Compensation and Health Insurance (Sims)**

### ***Union v. Non-Union Increases***

12a.) Granger: Why is that we “negotiated” so much less for our union members while giving non-union employees 2% increase?

12b.) Ruff: I realize that some years union get more than non, still please elaborate on the thinking behind the proposal for 2% raise for non-union and 0% for union this year.

- Response: The history of percentage raises was considered when negotiating contracts and when determining non-union raises. It was noted, for example, that one union received three percent raises in 2012 and 2013, while another union received three percent raises in 2013 and 2014. Non-union employees received less than three percent in 2012, 2013 and 2014. Comparing only straight percentages is simplistic and fails to take into account all of the relevant factors and the real differences between union and non-union compensation structures. The administration keeps in mind the differences between the methods in which pay is delivered to union and non-union employees when negotiating contracts and determining percentage raises for all employees. Union employees are entitled to forms of compensation not provided to non-union employees, such as clothing allowances, overtime, call-out pay, specialty pay and longevity pay, among others. Those forms of compensation are significant, and the result can be seen by the W-2 wages reported at the end of each year. The total compensation paid to union members, as a result of percentage increases and the other forms of pay, must be considered to judge fairly and is, in fact, considered by the administration. The below image shows historical increases in pay for the three unions and non-union employees.

EMPLOYEE RAISES OVER THE PAST 10 YEARS

LAST 10 YEARS OF EMPLOYEE RAISES PERCENTAGES

	FIRE	POLICE	AFSME	CIVIL CITY
2014	3%	3%	0%	2% (based on 2012 base)
2013	3%	3%	3%	0% (\$1000 cash bonus- did not include Dept. Heads)
2012	3%	1.5%	3%	1.5%
2011	3%	1.5%	3%	1.5%
2010	3%	3%	3%	2%
2009	4%	3%	3%	3.7% (merit increase- % avg)
2008	3.5%	3%	.44 (3%)	3.7 % (merit increase-% avg)
2007	2.5%	3%	.44 (3%)	3%
2006	2%	\$1500 1ST Class Officer(1%) \$1700 Senior Police Officer	.42 (3%)	
2005	2%	\$1500 1ST Class Officer(1%) \$1700 Senior Police Officer	.42 (3%)	2% (merit increase - % avg)
2004		\$1500 1ST Class Officer (1%) \$1700 Senior Police Officer	.40 (3%)	3.5% (merit increase-% avg)

\*Police increase was a flat dollar increase and AFSCME a cent increase

### **Retiree Health Insurance Benefits**

- 13a.) Neher: Why the change in policy re: eliminating retiree healthcare subsidies? How long had the policy been in place? What were the costs to the city over the past five years? Anticipated cost savings after implementing the new policy?
- 13b.) Sandberg: What role did the ACA/HIP play in making the policy changes for health insurance benefits for retirees, and what type of counseling were these impacted retirees given in preparation for the changes in their increased contributions to their healthcare? My concern stems from the unsure rollout of the ACA in Indiana and what accommodations there will be for this group now looking at increased premiums on fixed incomes.
- 13c.) Ruff: How exactly is the \$383,000.00 amount for 2014 calculated for the retiree insurance subsidy that is being eliminated? Break this down please.
- 13d.) Ruff: How many retired employees right now are receiving the insurance subsidy and how many are in each type of coverage (employee only, employee and spouse, family)?
- 13e.) Ruff: Were any employees that took early retirement options told that there was a good chance the subsidy would be eliminated?
- 13f.) Ruff: The FAQ about the elimination of the subsidy seems to suggest first that it is necessary because of a major change in new GASB 45 reporting requirements that affect the way these kinds of obligations appear in the City financials and possibly the appearance of the financial health of the City. Later the FAQ says the subsidy needed to be eliminated due to "financial challenges and the rising cost of healthcare". Which is it?
- 13g.) Ruff: How much reserve would need to be set aside to continue to fund the subsidy? Was any sort of phase-out considered?  
*(Please note that Councilmember Sandberg expressed concerns very similar to those expressed by Councilmember Ruff in the foregoing questions on retiree health insurance benefits, but in the interest of brevity and avoiding duplication, agreed to dispense those questions.)*
- Response: It had been the practice of the city, regardless of contractual language to the contrary, to continue to pay the employer premium for this coverage just as it does active employees, while only requiring the retirees to pay the employee premium. That practice is more liberal than negotiated and is not required by contract or state/federal law.

The specific contractual language for retirees covered under the FOP agreement is: A member who retires during the term of this Agreement shall be allowed to participate in the City's group insurance plan in accordance with relevant State and Federal laws. ***The member shall bear the entire cost of such participation, and the premium may be in excess of basic premium for employed members.***

The specific language for retirees covered under the Firefighters' agreement is: Retired employees covered by the terms of this (Agreement) shall be eligible for inclusion in the City's group health insurance plan in accordance with State and Federal law. ***Retired employees shall pay the entire premium.*** Said payments shall be due and payable at a time and place determined by the city. ***The***

***premium for retired employees may be different than the premium for active employees.***

Non-represented employees find relevant language in the IACT Medical Trust Medical Plan B document that states:

Option A/COBRA coverage: **Cost to Employee: 102% of cost of coverage.**  
Option B/Early Retirement Coverage: **Cost to Employee: The employer may require that the participant pay all or a portion of the cost of coverage.**

A separate employee group, those who took the ERIP, are covered under a separation agreement entered into at time of early retirement where the City would pay both the employer and employee premiums for a period of 36 months after separation. Those employees were not advised that there would be any change in their premiums, and none will be made.

In 2014 there are four groups of retirees who have remained on the city coverage: 1) retiring as firefighters (9), 2) retiring as police officers (2), 3) employees who retired under the ERIP (9), and 4) other retired employees (5). Sixteen (16) others have indicated plans to retire in 2014 who would be eligible to remain on employee coverage. Current monthly rates for retirees vary depending on plan coverage they have selected, and is shown in attached spreadsheet.

Since the city has continued to pay the city's premium for retirees who did not retire under the ERIP, although there is no policy or contractual obligation to do so, the city's 2014 cost is \$106,464.12. Costs for ERIP in 2014 are an additional \$99,254.52. The total cost for retirees' insurance to the City in 2014 is \$205,718.64 of which 52% is not required by either contract or policy.

On June 1, 2014, letters of notification (attached) were sent to sixteen (16) of the current retirees (9 fire, 2 police, 5 "other"), as well as employees who had told the city they were considering retiring in 2014, to advise them of the change in premium, effective January 1, 2015. The letter was sent June 1 to allow all impacted retirees seven (7) full months to adjust to the new premium rates, and to phase in the increase if they elected to remain on city coverage.

The letter offered a counseling meeting on July 15 with a representative of IACT Legal Counsel to discuss new insurance marketplaces established by the ACA and address any further questions they might have. Thirteen (13) people attended, including 8 potential non-represented retirees, 1 potential fire retiree, 3 retired firefighters, and 1 retired police officer.

Retirees were also sent a FAQ document regarding the changes which explained both changes in reporting standards by the Government Accounting Standards Board (GASB), as well as changes to state statute passed by the Indiana General Assembly regarding reporting "Other Post-Employment Benefits (OPEB) and "unfunded OPEB liability". Council has referenced that material in questions.

The unfunded liability requires that the city report current and “future” retirees’ financial liability based on subsidies provided. The City is not required to completely budget for the obligation, except for current, but the liability is used to determine the City’s financial status for the purpose of establishing credit and bonding capacity. The liability is a projection of the costs of both the claims history and premiums paid for retirees, and a forecast of potential.

The current analysis of liability for the City for 2015, based on the GASB actuarial valuation for the City of Bloomington, is \$374,718. That is an estimate based on actuarials. The estimates are prepared by Nyhart as our consultant, are based on current and future retirees projected for each year, and include both premiums and claims projections. If the City continues to subsidize retirees insurance by making the employer premium payment, the actuarials shows 2016 growth to \$438,340 up to a high of \$641,853 by 2021. The City’s Actuarial Accrued Liability as of January 1, 2015, if the City eliminates the subsidy effective January 1, 2015 for all retirees except those ERIP retirees, is projected to be reduced by 55%. That potentially reduces our financial liability from \$374,718 to \$168,623.

To provide an analogy to the “credit rating” impact of the retiree subsidy, personal credit is established both on debt and debt potential. An individual who signs up for multiple credit cards has a potential debt of the total credit line of all the cards, not just the actual debt carried on them. An individual who has five (5) unused but active credit cards in a drawer at home that each carry a credit line of \$15,000, has potential debt of \$75,000 in addition to “real” debt of car payments, credit cards being used, mortgage payments, etc. When seeking a credit score for borrowing purposes, the \$75,000 is shown as “debt” because of its potential. The same is true of projecting the cost of subsidizing retirees’ insurance in the GASB reports.

In response to another question, we are not trying to drive city employees toward the Indiana HIP or ACA exchanges. That strategy has never been contemplated. As to retirees, we are trying to provide counseling services to assist them in selecting their most advantageous option. One issue retired firefighters in particular face, from conversation with union leadership, is that they are not financially advantaged by a move to ACA markets as they have either worked other jobs during their careers and have additional retirement income such as social security, or they are retired from the city yet still work full or part-time.

### ***Health Insurance Premium***

14a.) Ruff: What was the healthcare cost increase in % for the City last year and the year before and what is the projection for next year?

14b.) Sandberg: In view of 6% increases in health insurance premiums, is that significant with respect to a 2% raise? While a raise is an admirable offer, is it somewhat moot if they gain in salary, but substantially lose in premium payouts? Are we trying to drive City employees toward the Indiana HIP or ACA exchanges,

and if so, are they being adequately prepared for the transitions?

- Response: A question regarding the potential of a 6% increase in health insurance and a 2% increase in pay being offsetting does not consider that if such an increase to health insurance occurs, the city has historically absorbed the increase or paid a larger share of it than passed along to employees. It also does not account for the fact that a 2% salary increase, for example, on \$30,000 (\$600) is greater than a 6% increase on an annual premium of \$5,000 (\$300).

### ***Health Insurance Trust Fund***

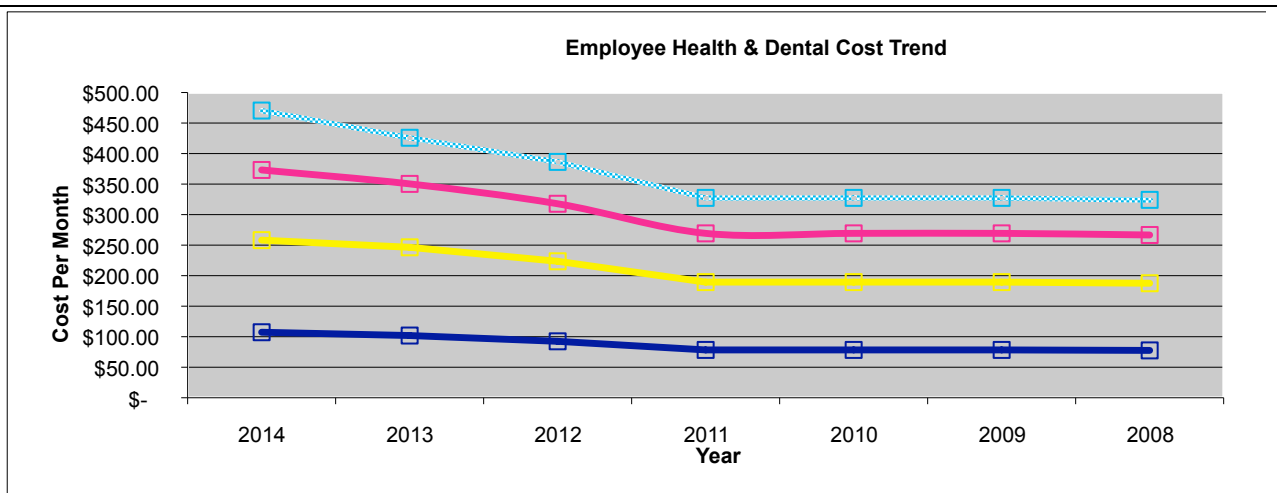
15.)Rollo: Are there any goals to improve the IACT medical trust fund? (speaking as a member of the Board of Directors)

- Response: In regards to the IACT Trust, the board continues to look at how it can improve on the medical benefits that it offers its members. One such benefit is gender reassignment surgery. At the last meeting of the board of trustees (which meets quarterly), I asked board to consider covering gender reassignment surgery as a medical benefit for all trust members. This request came from our Bloomington Human Rights Commission. The board is now having its medical staff look into the costs and benefits of adding this type of coverage to its medical plans.

16a.)Volan: Can we see a chart of increases in the Health Insurance Trust fund for the past 5-10 years?

16b.)Neher: What is the per employee healthcare & dental care trend line over the past 5 years?

- Response: Employee rates increased approximately 1% between 2008 and 2009. Rates then remained constant and did not change from 2009 until 2012. The City utilized a self-funded approach to healthcare until 2011. However, in 2010, the City experienced some critical healthcare challenges, including a more than \$2 million dollar increase in claims, which made remaining self-funded no longer sustainable. As a result, the City elected to join the IACT Medical Trust effective January 1, 2011 and became fully insured at that time. While it may appear at a glance that employee costs increased an average of 40% between 2008 to 2014, the City added a high deductible health plan design, giving employees the option to keep their costs in line with what they had been paying up to that point (or even reduce them some), or they could voluntarily elect the more expensive PPO plan.



17.)Rollo: Has overtime compensation been explored for cost savings?

- Response: Unfortunately, it is hard to determine from year to year what the overtime compensation needs will be for the city department which are required by either contract or FLSA standards to pay for overtime; Police, Fire, Street, Fleet Maintenance, Utilities, and Sanitation. Each department looks at their overtime costs from the prior year in trying to determine their overtime needs for the upcoming year's budget. However, it cannot precisely be determined. Take for instance this past year and the amount of snow that was received which required more overtime than was anticipated.

18.)Rollo: Does Ms. Sims see likely 6% or more for City's contribution to employee benefits?

- Response: Right now, based on the City of Bloomington's claim history for the past 16 months, I do not anticipate an increase more than 6% for our health insurance costs. Keep in mind that the City is now fully insured under the IACT Medical Trust and is part of an insurance pool along with other cities and town.

An analysis based on the medical claims of the pool as a whole, determines the rate for each individual member of the pool.

In order to determine what the City's health insurance costs would be for 2015, a projection was made using what was budgeted for health insurance cost in 2014, what our actual expenditures were to date, how many employees are currently on the plan and the type of coverage they have, and anticipated employees who will be on the plan in 2015.

The City is part of the IACT pool only for health coverage. We are fully insured on dental coverage, pay the total cost for long term disability for our civil city employees and life insurance costs for all employees, and an administrative fee to over flexible spending accounts and vision to employees.



The rates for the costs of all these benefits go into the calculation for the benefit costs that are given to each department each year for their respective number of employees.

### **Human Resources (Sims)**

19.) Granger: Doris talked about our 6% increase in Health Life Insurance yet most dept budget reflect a 9% increase – what does this reflect?

- Response: The 6% increase reflects the percentage increase in the 2014 health insurance rate per person that the department's pay per person and the 2015 rate. In 2014, the department's contribution per person was placed in line 123 of the budget, and all other administrative costs and benefit expenses was listed in line 131. For the 2015, these amounts have been all placed in line 131 which results in a higher percentage increase cost for line 131.

20.) Granger: Line 5399 (is entitled "Other Services and Charges" and shows an increase from \$12,193 to \$14,193. What are these "other" services and charges?

- Response: The additional \$2,000 requested in Line 5399 in the HR budget is to cover the cost to hire outside trainers to provide training for city employees.

21.) Rollo: Regarding wellness initiatives ("on the move", etc.), do we have yearly goals for involvement? Do we track this, and is there information that indicates savings accrued?

- Response: HIPPA laws do not allow us to gather personal health information on employees without their permission. What we do track is the number of employees who take advantage of the health related activities that we offer each year.

22.) Rollo: Is there an index of job satisfaction for employees?

- Response: No, the department does not have an index to measure job satisfaction, however, we do rely on anecdotal data and information we receive from employee feedback that we receive during HR sponsored events, interaction with HR staff, and from exit interviews conducted with employees who are leaving city employment.

23.) Ruff: When was the 2% non-union raise decided to be proposed by the Administration?

- Response: During the budget planning process as anticipated revenues were determined and spending decisions were finalized.

24.) Ruff: Did HR contract any outside consultants in past year for work related to Personnel Manual or Travel Policy updates or any other work

- Response: Since both the Personnel Manual and Travel Policy are more city specific policies, no outside consultant was utilized. City department Heads were given draft copies of both policies to prior to implementation to share with their staffs and to offer comments.

25.) Ruff: The part-timer \$14,471.00 decrease in category 1 for HR - where were

those part-time positions moved to?

- Response: The HR Department currently pay for 2 part time positions through a program with Life Designs. One position is located in Human Resources Department and the person works 10 hours per week. The other position is located in the Animal Shelter Department and the individual works hours per week. Those departments in 2015 will absorb these hours.

26.)Spechler: Please address complaints of ACSME about unilateral changes in their contract and conditions.

- Response: AFSCME informs us this is not an issue.

### **Legal (Rice) (Including Risk Management, Human Rights, and Board of Public Safety)**

27.)Ruff: Legal said they have 8 attorneys now. Are they proposing 8 or 9 attorneys in 2015? How does this number compare to other similar-sized cities?

- Response: The Legal Department budget proposes staffing eight attorneys for 2015, which is the same number of attorneys employed in 2014. One of the full-time, assistant city-attorney positions was funded only three-quarters time 2011 through 2014, to accommodate a part-time schedule request, but Legal would like to restore funding to full-time in 2015. We are unaware of staffing levels in other cities.

### **Information & Tech Services (Dietz)**

#### ***City Website and Document Management***

28a.) Neher: What is the status of the new website?

28b.) Volan: For several years now, I have heard ITS claim a redesign of the city website is imminent. The current site is long in the tooth: files are difficult to find, the search function is poor, there is no centralized page where all city news releases can be found, and in general I hesitate to recommend to anyone that they can "just go to the City's website" and find the information they seek. Where is the redesign, and why is it taking so long?

- Response: It had been our intent to release a refreshed website in the fall of this year. That is unlikely to happen. Early in the year we reoriented resources in our Systems & Applications team to deploy a major upgrade of our financial system (completed), to implement a transition to purchase orders (completed), to deploy a new time keeping system (in progress), and to draft a comprehensive IT policy manual (in progress). These were new priorities and required us to make choices about where we applied our limited resources. In addition, other projects like the 911 Dispatch center and Transit center construction required greater IT resources than anticipated.

29.)Neher: Any progress on a true document management strategy/system for better accessibility to (& searchability) of CoB documents?

- Response: A comprehensive and robust document management solution is a

priority for ITS and other city departments. We will be researching throughout the coming year with internal partners, especially the Legal Department so that we are prepared to move forward. This will be a high profile project and top priority once resources are identified to support this investment.

### **Other Questions**

30.)Granger: What is City policy regarding purchasing new equipment (vs. quality refurbished) and servicing?

- Response: ITS follows City purchasing rules as defined by the City Controller. ITS is able to secure favorable pricing through Indiana's QPA for new IT hardware, making refurbished equipment less appealing. Used equipment also comes at a cost than needs to be considered – deviation from our desired specifications may require additional purchases (RAM, storage, etc), lack of uniformity in hardware makes support more challenging, critical software licenses aren't transferable, there are often higher warranty costs for used equipment, and used equipment increases the support required by ITS staff, limiting our ability to support other staff and city priorities.

We are particularly interested in using open source software when possible. That is a form of re-use that we embrace whenever sensible for us.

31.)Volan: Mr. Dietz claims the department maintains "high quality customer service." Whom specifically does he consider to be ITS' customers, and what metrics does the department use to determine the quality of its service to them?

- Response: ITS has a diverse set of customers. The demand for our services continues to increase as do our opportunities to serve our sister City departments and the Bloomington community. Our ultimate customers are the residents of Bloomington, but our most proximate customers on a day-to-day basis are the hundreds of City employees that depend on ITS systems to do their work as efficiently and effectively as possible. Through our Helpdesk management software we track qualitative and quantitative responses to our customer support engagements. We also receive periodic qualitative feedback through the City website, myBloomington service, and GeoReporter/Bloomington open311 apps.

### **Telecommunications Non-Reverting Fund (Dietz)**

32.)Granger: Line 53750 (Rentals – Other) indicates that we will expend \$20,400 in that line next year. What is it we have to rent?

- Response: This expense is for the rental of the City cage within the Telecom Hotel facility at the Walnut St Garage building. At this facility we connect with our primary ISP for commodity Internet bandwidth, manage connections to our fiber infrastructure, and provide Bloomington PEG programming (including CATS) to local video service providers.

33.)Mayer: Please elaborate on upgrades to the Council Chambers.

- Response: The increase in 54420 Capital Outlays is for Council Chambers audio/visual system replacement. The audio/visual system in the Council

Chambers is past the end of its serviceable life. When we need to repair components we are now unable to acquire rare replacement parts, even from eBay. We want our Council Chambers technology to 'just work' for everyone that uses it. Without a new system we are in danger of suffering down-times longer than those we have already encountered. We propose to replace all of the control room equipment and Council Chambers equipment (control station, cameras, microphones). Should we proceed in 2015, the Council Chambers would be out of service for at least 2 weeks. We would target this during the Council recess period so as not to adversely impact the work of the Council.

34.)Neher: Please provide a detailed breakdown for the changes in capital expenditures (54420) and the communications contract (53150).

- Response: The increase in 53150 Communication Contract is for Bloomington Fire Department Radios at \$300,000.24. This investment will allow BFD to move to 800 MHz radios for better interoperability within our fire department and with other community fire agencies. Current portable radios are at the end of their usable life and no longer in production with parts no longer available for repairs. Depending on funding needs, this expense could be covered elsewhere to relieve pressure from the Telecom Fund. The other increase in 53150 is \$3563 for the Planning & Transportation Department's Engineering Division cell phone service.

35.)Volan: ITS is requesting a 54% increase in the Telecom Non-reverting Fund. Where is that money coming from, and what's it for?

- Response: Telecom Non-reverting Fund revenue is derived from state video service franchisees operating in Bloomington. We are currently seeing around \$800-850k in revenue annually. The increase in expenses we proposed in the 2015 budget is manageable due to a nearly \$2 million fund balance that we expect to see by the end of this fiscal year. As you will recall, we invested in our financial management system from the telecom fund a few years ago. We have now rebuilt that balance and are ready to make other needed investments.

**Common Council (Sherman)**

36.)Granger: Could not Council Legal and City Legal share costs of legal books?

- Response: Yes. The two offices are exploring an arrangement, which should both lower costs and make them more predictable.

**City Clerk (Moore)**

**Data Management**

37.)Granger: How long have you been making the request for a database to assist you in your work with boards and commissions?

- Intermittently from 2006 through 2007, and 2008 we've worked to pull together a number of different ways of indexing and retrieving information. The request for help (in creating either a custom database or one that we can manage in MS Access) has continued until the present.

38.)Ruff: You have included a substantial amount of money for a cloud based service to manage boards and commissions. Can't you use Microsoft Access? Can't the IT Department build a database system that would work for your purposes?

- Response: We have requested assistance with managing this data since 2006-2007. It seems that IT cannot build us a custom database, or it is very low on their priority list. I can understand that.

I was told that there'd be a facet of New World (financial system that was purchased to replace Oracle in 2013) that would allow us to track Board and Commission appointments, and other information, as there would be a part of that used by HR and we could modify it for our needs.

I could wait for that.

After we got New World, I was told it wouldn't work for us.

I've tried to use the tutorial service that the city subscribes to, "Lynda," to see if I could learn the MS Access program myself to create a database for our boards and commissions. No one in the IT Department has expertise in that area, but I thought I'd try. I soon found out that you need to know what the program can do for you before you actually start using it. The set up of the tables, the reports, etc., takes some degree of expertise. That's not unreasonable or undoable, but it takes time.

I was about to hire a consultant to do this, when Granicus came across my inbox.

The Granicus solution is one that can actually **manage** the data, not simply list it on a spread sheet. We have, in my opinion, a number of issues with multiple versions of lists across the city being kept for this information... from departments with board and commissions that they work with, to those that get applications, to making appointments and correspondence for all of the City's 30+ bodies and their 213+ members. We get several applications, as you know, for each open seat, and for seats that have terms that will expire yearly. The cloud service would be **the one point** for the definitive collection and management of this data.

Access/authorization issues can be worked out for the benefit of all who need to use this data.

The Granicus program also has the ability to keep accurate information online as to what vacancies are current, and it's done with one click, rather than the (in-person, email, or phone call) correspondence, checking, double checking, and tracking down paper letters of appointment or resignation.

We have an implementation plan that could put us online in two weeks, and all we would have to do is provide a portal (for the public side of the program), the up-to-date data and go through some prescribed testing to make sure all looks good, from both the city side and the citizen side.

As a council/clerk office we've talked about other issues with boards and commissions this past year. Terms that have gotten skewed out of their staggered year expirations, multiple term expiration dates, special needs with political party affiliation appointments, oaths of office, etc. We've talked about the need for

legislation to correct problems, and I hope we go through with that. However, Granicus can handle some of those aberrations without more work on our part. With this service, we wouldn't have to think of those commissions with different expiration dates for terms as outliers -- they'd be managed without effort on our part to remember the dates, contact those in seats that are expiring, or advertising upcoming vacancies.

I understand that there are other services that the city uses on a subscription or contract basis that provides cloud based services. Some services are hosted by other entities and we manage that data with them, like T-2. That's a long time system (contract) for managing parking tickets, appeals, customer data, but we initially started working with our own in-house database. We migrated to something that could accommodate the growing need for better management of data, better reporting and greater control over entries and deletions of information. I see this data management similarly.

I truly believe that this is the solution to the problem we've been experiencing in work flow, hours spent, and tracking documents and data.

- 39.)Volan: The acquisition of software to manage boards-and-commissions appointments is said to have the potential to greatly reduce Deputy Clerk Sue Wanzer's hours devoted to those tasks. How will the Clerk's office track her hours post-acquisition of that software, and what will she consider a success?
- Response: The cost of the Granicus program would equal about 340 hours of Sue's time at her 2015 salary. I can guarantee that she's spent at LEAST that much time during a calendar year working on the maintenance of the data, receiving applications, checking with staff liaisons, contacting applicants, setting up interviews with phone calls or emails, and creating that interview packet and agenda for your council interview committees. She also writes appointment letters, and tracks terms. Much of this will be simplified with the cloud based system. I would consider this a success if Sue had 300 more hours per year for other important issues that need her attention.

Tracking hours could be tracked fairly easily, on a daily basis, and reported bi-weekly when Sue turns in her time-sheet.

### ***Parking Ticket Appeals***

- 40.)Rollo: Are we collecting ticket violations as effectively as prior metered parking?
- Response: I don't have the data to answer this question! Our office is one of appeals, and we don't deal with money, or revenue, or collections. You could forward this question to Parking Enforcement or the Controller's office.

41.)Rollo: How have the meters been received by the public?

- Response: I can only answer anecdotally, here – from what we hear as folks come in person to appeal tickets or from what they write in their online appeals. While I hear, like you do, from friends and citizens in casual situations, these situations

alone would skew any data that I might have collected.

From our appeals, I would say that folks are okay with paying a meter if they understand the meter protocol. Our meters have three different ways to pay -- coins, a credit card that's inserted through the meter, and finally the ParkMobile App where folks pay a third party to contract for parking. While these three methods of payment appeal to the spectrum of users, sometimes it's hard for a user to switch from one method to another if circumstances dictate that. (The meter fails to get a mobile connection to allow payment thus needing coins; coin slot is jammed and they need to use a credit card or Parkmobile, etc.)

We also have had problems, especially during the winter, with mechanics of the meters, their ability to get a signal to process a credit card, vandalism, bird deposits, soot, and display screen visibility – any number of things. I think the PEO folks and Public Works has done a great job of keeping these meters running, but anything but perfection is going to frustrate the parking customer. I think the city has worked slowly through these issues, responding to complaints with meter issues. Education continues by all offices and officers involved as far as I can see.

Routinely folks complain about the length of enforcement, the fact that in angled parking it's sometimes not clear which meter to pay, that they paid for their spouse's car (using the wrong license plate in ParkMobile). We also have a list of reasons why people appeal their tickets.

We continually work to educate those folks who come in with tickets and help them understand their violation and how not to get another one. I've not done a study of recurrences, but I would hope that the Clerk's role in appeals and our explanations help folks understand the rules, signage and what to watch out for.

### ***Other Questions***

42.)Ruff: You said you needed an extra \$1000 for a new computer station for your Records Archivist. Yet, I see a computer and scanner in the office that you said came from the Recorder's office. Why, if this position is only going to last for two years, wouldn't you be able to make use of that re-purposed equipment?

- Response: I would have hoped so. I'm going by what the IT Department has told me about their policies on accepting items into their inventory. I also understand that they will not connect this equipment to the server, even if we set it up and attempt to use it. That makes it literally worthless for our needs.

43.)Volan: There are records of meetings other than just the words in official minutes. To what extent does the Clerk store video records of city meetings? How specifically does the Clerk retain maps, 3D presentations, PDFs, and slideshows?

- Response: I do keep and store recordings in the office for all meetings that have been recorded in Council Chambers. However they are not considered the actual 'records' of the council as defined by state statute, and are not required to be kept

in perpetuity. I would agree that technology has changed from those Spencerian scripted records from 1845; however, they are not recognized by the state as a record of council proceedings. These items are stored within file drawers and notebooks in the council library.

Between the council and clerk office we've maintained both a paper file and electronic file with back-up materials (pre passage of legislation) and other items related to legislation. In our archival project now, today, we are working to insure that any item that is incorporated by reference into an ordinance or resolution actually gets scanned and attached to that item. This is easier to do with an existing electronic record or one that can be scanned, of course.

44.)Volan: The Clerk has said "Adobe Pro" software is now available by subscription only. Does she mean Adobe Acrobat Pro, and what is it used for? Also, city departments use software versions of varying ages – is there not a recent pre-subscription version of the software she needs that can be owned?

- Response: We currently use the program to manipulate our scanned documents for:

- Rotating scanned pages
- Deleting blank pages as a result of previous inaccurate scanning
- Combining Multiple PDFs into a single PDF, and vice-versa
- Extracting Pages from PDFs
- Adding Clerk Notes and Dispositions to PDF documents
- Adding watermarks to Failed, Withdrawn, Tabled, and Not Introduced legislation
- Optical Character Recognition (makes the PDFs searchable)
- Cropping scans to make for a cleaner appearing document

We currently share a version with a Council Computer, using it when it's not in use by the council intern. The Records Archivist needs this program on a **full time** basis to do this work.

What we need for the Records Archivist is **Adobe Acrobat Pro - Version 11**. When we asked IT about purchasing a copy, we were told that the subscription was our only option. Perhaps they can answer the questions about an older version, or their licensing agreement with vendors.

### **Controller (Steen)**

#### ***Non-Reverting Improvement Fund***

45a.)Mayer: Please elaborate on Fund 405, Non Reverting Improvement line 53990

45b.) Neher: How will the \$409,411 expenditure in the Non-Reverting Improvement Fund be used?

45c.) Neher: How will the \$503,383 expenditure in the Bloomington Investment Incentive Fund be used?

- Response: These funds are related so are being discussed in one answer. The Non-Reverting Improvement Fund is not a self-sustaining fund. In 1986, the city council allocated funds from the Non-Reverting Fund to the Bloomington



Investment Incentive Fund. The latter fund has not been actively used for two reasons. First, the City is unable to protect taxpayer money loaned out of the fund, so the liability outweighs the possible benefit. Taxpayers have suffered loss due to default. Second, city government is not staffed to operate as a lending institution. It should also be noted that BIIF is also not a self-sustaining fund, so when grants or defaults drain the fund, it would be an ongoing operating expense - something council has supported phasing out wherever possible in order to fund other city government priorities.

For 2015, the budget reverts funds from BIIF back into the Non-Reverting Fund in order to fund priorities. This approach empowered us to protect the General Fund, which in turn allows city government to be able to fund priorities such as the Hopkins Fund and staff pay increases. The bulk of the Non-Reverting Fund expenses for 2015 is dedicated to capital projects, vehicle replacement not covered by the Vehicle Replacement Fund, city-wide legal and consultant contracts as well as other priorities.

By way of example, an immediate need is the replacement of a fire engine, which totals \$400,000 to \$450,000. Eventually a ladder truck will also be necessary, and it costs \$650,000 to \$700,000. We are currently planning to use the Telecom Fund to purchase fire department radios, but some or all those radios could be purchased using the Non-Reverting Fund. That need is a \$300,000 expense that will allow BFD to move to 800 mgz radios for better communications within our own department as well as with other agencies. The current portable radios have reached the end of their useful life and are no longer in production, which means parts are not available. There is only one spare portable radio in stock. Other Fire and Police Department equipment needs may also be funded with these monies.

### **Postage**

46a.) Neher: Why is postage increased by \$35,000 (+14,000%)?

46b.) Rollo: Explanation needed for 14,000% increase in postage (of \$35,000).

- Response: All postage costs have been transferred from Public Works to the Controller's Office.

### **Other Questions**

47a.) Granger: Why the \$54,368 jump in salaries and wages?

47b.) Granger: Angie mentioned a \$83,000 increase in personnel from Parks and Rec but not sure what that meant?

47c.) Neher: With the selection of a new Controller, what is the status of the reorganization the administration was pursuing?

- Response: The \$54,368 increase in salaries/wages in the controller's office is the addition of the new purchasing manager position in 2015, and an increase of 2% in other salaries. The reorganization of the controller's office staffing transition occurred in early June. The new Controller will review the purchasing manager position. We will be conducting a position analysis/review to be completed in October, with new job descriptions and the finalized departmental organizational

chart, with involvement of the new controller in that process.

48.)Neher: Please provide anticipated year-end-balances for 2014 & 2015 for local funds.

- Response: This information is not prepared for legal advertisement in this form, but we here are 2015 year-end balances. Note that, as explained elsewhere in this document, monies are transferred between funds every year to keep them in balance. That is why some funds are exactly \$0 by year end, which is the case annually.

General Fund	\$4.9 million
Rainy Day Fund	\$4.6 million
Nonreverting	\$0
Fire Pension	\$802,248
Police Pention	\$876,456
Local Rds & Sts	\$29,613
Motor Vehicle	\$0
Dispatch	\$447,664
Parks & Rec	\$0
Park Bond 1	\$426,366
Park Bond 2	\$7,076
Parking Meter	\$129,539
Capital Dev	\$342,596
Transportation	\$562,594
Sanitation	\$0
Fleet Maintnc	\$687,062
Dispatch Training	\$83,604
Parking Facilities	\$748,536

49.)Neher: What is the anticipated cost of the Crowe Horwath consulting service for their work on the creation of the 2015 budget?

- Response: As was accurately reported in the media, there is a \$45,000 cap. We will not know billable hours until the process concludes. The contract is not simply for the creation of the budget. It also includes all statutorily mandated procedures that must be followed as part of the budget process.

**Mayor's Office (Wason)**

*None.*

**Tuesday, 19 August 2014**

**Planning (Micuda)**

***Alternative Transportation***

50.)Granger: What is the 2015 budget for the Sidewalk Fund?

- Response: In 2015, the Council Sidewalk Fund is proposed to be \$300,000. This is part of the \$500,000 figure in the 54310 Line of the 454-Alternative

Transportation Fund. The ATF provides funds to the Council Sidewalk Committee for sidewalk and traffic calming projects that the committee reviews and recommends for implementation. The remainder of the ATF is used towards other alternative transportation projects and is referred to as the Greenways fund. In some instances, projects such as the East 3rd Street sidewalk have used both Council Sidewalk and Greenways funds because they provided very important linkages in the City's active transportation network.

51.)Neher: What are the key anticipated alternative transportation projects for 2015?

- Response: The following projects are anticipated to be implemented in 2014. They are in the process of final feasibility evaluation and design. Also provided below is a look ahead to projects that are being evaluated for implementation in 2015.
  - o 2014 Projects
    - 4<sup>th</sup> Street: Rogers to Indiana Ave. - sharrows and bike lanes
    - Rogers Street: 11<sup>th</sup> to 17<sup>th</sup>; 2<sup>nd</sup> to Kirkwood – sharrows
    - Walnut Street: SR45/46 to Blue Ridge - bike lanes
    - North College/Walnut: 11th to 17th St. - buffered bike lanes
    - Clarizz Blvd: Moores Pike to Buick Cadillac - bike lanes
  - o 2015 Projects
    - 10<sup>th</sup> Street: Morton to Union – sharrows/bike lanes
    - Indiana Ave: 10<sup>th</sup> St. to 13<sup>th</sup> St. – sharrows
    - Fess Ave: 7<sup>th</sup> St. to 13<sup>th</sup> St. – Neighborhood Greenway
    - Dunn St: 3<sup>rd</sup> to 12<sup>th</sup> St:13<sup>th</sup> to 17<sup>th</sup> St: sharrows
    - Law Lane: Fee Lane to Union Street - sharrows.
    - Liberty Drive: State Route 45 to State Route 48 – bike lanes
    - Arlington Road: 17th St to SR/37 - bike Lanes

52.)Rollo: What is the outlook of meeting our Platinum Biking status goal?

- Response: City staff (Parks, Public Works, Economic and Sustainable Development, and Planning and Transportation Departments), along with members of the Bicycle and Pedestrian Safety Commission and other community members (Bloomington Bicycle Club, Hoosier Mountain Bike Association, and Bloomington Bicycle Project) reviewed and submitted our Bicycle Friendly Community application for the 2015-2018 award period. The League of American Bicyclists will announce the awards this November. The goal is to attain a Gold designation for the 2015-2018 award period. Staff anticipates submitting an application during the 2016 review period aiming towards a Platinum designation.

Staff is optimistic that the Gold designation will be awarded this year. Significant gains in facilities and programs have been made in the years since Silver designation was achieved. The addition of on-street facilities like lanes and bike boxes, programs such as Civil Streets, and events like Open Streets have all improved the cycling environment in Bloomington. These and other improvements are important steps toward the ultimate goal of Platinum designation.

53.)Rollo: Regarding MPO priorities – are we maximizing our request for alternative transportation funding from the state?

- Response: The MPO receives an annual allotment of approximately \$152,000 in Transportation Alternative Program (TAP) funding each fiscal year. This money can be awarded to eligible projects from the City, County, or Ellettsville, and would pay 80% of the total project cost. All of this funding has been awarded to projects through Fiscal Year 2015, and there are projects waiting to be awarded funding for Fiscal Year 2016. Opportunities to fund projects in later fiscal years still remain. Examples of past projects that have received such alternative transportation funding include: the B-Line Trail, Cascades Trail, Jackson Creek Trail, the County’s Karst Farm Trail, and Ellettsville’s Heritage Trail.

Additionally, the City is planning to utilize other MPO funds for alternative transportation projects in the near future. A Downtown Curb Ramp improvement project is slated to use Highway Safety Improvement Program (HSIP) funds from the MPO, and the 2015 Bikeways projects are to be implemented using some of the MPO’s Surface Transportation Program (STP) funds. The Black Lumber Trail (from Walnut to Henderson) will also be funded with STP money. In this way, the City is looking beyond the small pot that is set aside only for alternative transportation to utilize funds that are more traditionally used for roadway projects.

54.)Rollo: What is the total expenditures committed to trails/bike lanes/side paths, etc?

- Response: Proposed Alternative Transportation expenditures:
  - Sidewalks: \$300,000 from the Alternative Transportation Fund.
  - On-Street Bike Facilities: \$50,000 of local funding from ATF and \$200,000 of federal money for the projects listed above. The remaining \$150,000 of Greenways money in the ATF will be available for the design and construction of new projects.
  - Downtown Curb Ramp Improvements: \$423,720 of Federal money and \$47,080 of local funds to replace curb ramps throughout downtown.
  - Black Lumber Trail: \$117,717 of local money and \$470,866 of Federal money to design and construct this project. Local funding is from the Thomson/Winslow/Walnut TIF
  - West 2nd Street Sidepath: \$300,000 in local funding from the Adams Crossing TIF.

The total commitment noted above is \$2,059,383, including both local and federal funding. In addition, on-going capital projects will include a variety of sidewalk and sidepath improvements. Such projects include the signal upgrade at 3rd and Jordan, intersection improvements at 17th and Jordan, the Rockport Road sidewalk project, safety improvements at Dunn Street and Old SR 37, and the on-going 17th & Arlington roundabout project. IU has improvements planned for Jordan Avenue and Woodlawn Avenue that will

include bicycle and pedestrian facilities.

55.)Rollo: Are capital outlays for alternative transportation reduced by \$25,000? Why?

- Response: The proposed 2015 budget shows a \$24,674 decrease in funding for alternative transportation capital outlays because this is a projection of 2014 revenues from the residential Neighborhood Parking Permit program. Funds from the neighborhood parking permit program provide revenues to the ATF fund per BMC 15.37.160. Actual expenditures in 2015 will be adjusted to match the final revenue number from 2014.

56.)Spechler: How is the \$200,000 alternative transportation fund for bicycles decided and how has it been spent in the past? Am I correct that the \$300,000 has been set aside for allocation by the Council Sidewalk Committee and Council?

- Response: The Council Sidewalk Committee is proposed to receive \$300,000 in 2015. This is the same amount as what the Council programmed for sidewalks in 2014.

The overall amount set aside for alternative transportation projects has fluctuated over the years. This is related to changes in revenues that supply these funds (primarily the Neighborhood Parking Permit program). Expenditures for projects in the alternative transportation fund are determined by staff in multiple City departments including Planning and Transportation, Public Works, Parks, and the Mayor's Office. The guiding plans for these projects are the City's Bicycle and Pedestrian Transportation and Greenways System Plan and the City's Greenways Implementation Plan. Projects being constructed in 2014 are listed earlier in this document. Examples of 2013 projects include buffered bike lanes on East 3rd Street, the Allen Street/Covenanter Drive Neighborhood Greenway, and the 7th Street/Longview Avenue Greenway.

## **GPP**

57.)Neher: What is the current timeline for the GPP?

- Response: The Imagine Bloomington Steering Committee last met in August of 2013, followed by community workshops during the fall of 2013 designed to vet proposed plan goals. This has given staff the foundation to develop first draft material. The next step in the process is to review draft chapter material, the land use map, and Thoroughfare Plan with the Steering Committee. This review process is proposed to occur later in 2014. In 2015, staff will compile feedback into a complete document that will undergo public input and further Steering Committee review, before a final document is prepared for the Plan Commission and City Council will modify the draft material. Once this document has emerged from the Steering Committee and public input sessions, a much more specific schedule for adoption hearings will be developed by staff.

58.)Spechler: What are the likely changes in the GPP and who is on the committee to

prepare the draft?

- Response: From the beginning of the Imagine Bloomington process, staff has expressed no limits or expectations on changes to the GPP or what the next comprehensive plan will include. Based on a wide range of feedback and public participation, the next comprehensive plan will include many more topic areas than the current GPP. Some existing GPP material may carry forward into the next plan depending on relevancy and need. Staff is currently working on chapters that will cover nine broad topic areas: Culture, Housing and Neighborhoods, Economy, Downtown, Conservation, Land Use and Design, Community Services, Education and Equity, and Transportation. The document will also include a land use map and Master Thoroughfare Plan as required by state code. Some topic areas the current GPP did not touch upon, such as affordable housing, will clearly be addressed in the new comprehensive plan. Additionally, staff expects the new comprehensive plan to have much different policy recommendations in areas such as downtown development and student housing.

Planning and Transportation Department staff are responsible for writing the document. The Vision Statement in the Plan was previously endorsed by the City Council. The goals that are shaping the text in the Plan were thoroughly vetted through public meetings and discussions with the Steering Committee. The Steering Committee has broad community representation, including Plan Commission and Council members.

59.)Volan: Mr. Micuda gave a date of May 30, 2015 as the deadline for adoption of a comprehensive plan for the Metropolitan Planning Organization. Why is there no specific estimate for an adoption date of the third edition of the city's Growth Policies Plan, a very similar document?

- Response: The main difference here is that the MPO's Metropolitan Transportation Plan is under a deadline imposed by Federal MPO planning regulations while the Growth Policies Plan is not. That aside, it is the department's goal to have both documents completed in 2015. Specific to the MPO plan, it must be updated every five years to remain valid as the basis for MPO funding allocations. The last time the MTP was adopted was in May 2010. Thus the new 2040 MTP must be adopted by May 2015.

The Growth Policies Plan, as a comprehensive plan, is a document that does not have any specific deadlines set by state or Federal law. Staff anticipates a much lengthier document adoption process because of the need to get 4 levels of acceptance: 1) the Imagine Bloomington Steering Committee, 2) the public, 3) the Plan Commission, and 4) the City Council.

### **Other Questions**

60.)Granger: Tom noted an 88% (\$638,158) increase in the budget because of incorporation of engineering, transportation and parking, etc. but I don't see attending decrease in public works. (I see only \$100,767 decrease in public works.) Please explain.

- Response: The \$638,158 figure represents a 48% increase over the 2014 Planning Department budget. This funding is added for 2015 because of the creation of the Planning and Transportation Department, which added the Engineering Division of Public Works to the Planning Department. The Engineering Division had historically prepared a budget separate from the overall Public Works Department. The additional funds for the Planning and Transportation Department are primarily accounted for by a 100% decrease in the Engineering Division budget, representing \$630,092. The remainder of the increase (\$8,066) can be accounted for in the overall decrease of the Public Works Department as well as typical annual increases in healthcare and other personnel costs.

61.)Sturbaum: Please update the progress on the 17th and Arlington intersection and the Rockport Road intersection improvements.

- Response:
  - **17th & Arlington** - This project is currently under construction. A delay was incurred due to the late relocation of a private utility. The contractor is working around this utility move as much as possible while it is still in progress. Construction will accelerate once the utility relocation is finished. The project will be open to traffic in early 2015.
  - **Rockport Road** - This project was originally planned to be a roundabout, but due to topographic constraints that would cause significant cost increases, it is now proceeding as a signalized intersection project. An additional design contract has been established to complete the detailed engineering work needed to construct the project. Funding for construction of the project is coming from the MPO and is scheduled to be available in fiscal year 2017.

62.)Granger: No phone costs for that huge department? Why do some departments have these costs and some do not?

- Response: Phone costs for desk phones in all City department offices are funded under a combined budget line in the Public Works Department. Any other phone costs, such as paying for staff cell phones, are shown in a different budget line.

63.)Rollo: Are staff, especially new hires, made aware of the Redefining Prosperity Report?

- Response: Through our collaborative efforts across departments, sustainability is consistently a focus in our efforts. Attached as Exhibit #1 you will find the 2013 Activity Report of Sustainability Coordinator Jacqui Bauer. We do also inform new employees in relevant service areas of all guiding and planning documents that should be reflected in their work as employees of the City (i.e. Redefining Prosperity, Growth Policies Plan, Long-Term Transportation Plan, etc.)

64.)Ruff: Are any duties changing for any of the employees who are moved to Planning from Public Works Engineering?

- Response: Some duties for these employees will be changing, but not drastically. Two employees have been moved from the Transportation & Traffic Engineering Services division to other divisions. The Engineering Technician that is responsible for traffic counting was moved to the Planning Services Division to

better integrate that data collection and analysis with long range planning efforts. This division will staff the Traffic Commission and help administer changes to Title 12 and 15 of the Bloomington Municipal Code. This division will also work closely with the Transportation and Engineering Services group on the scope and design of new transportation projects. The Public Improvements Manager was moved to the Development Services Division as those functions fit better with the overall responsibilities (permits/development review) of that group.

For the employees remaining in the Transportation & Traffic Engineering Services group, their jobs stay largely the same in terms of overseeing the construction of transportation projects of all types. As with any merger of this type, there are many moving parts that could still result in some shifting of duties among staff in the various divisions. One key change will be greatly enhanced collaboration between planning and engineering staff as projects are selected and designed.

65.)Ruff: I would like to see the personnel organizational chart for Planning Department for 2015

- Response: The organizational structure for the Planning & Transportation Department is as follows. The hiring process for two of the vacant positions (Transportation & Traffic Engineer and Zoning & Long Range Planner) is underway. The remaining positions will be filled subsequent to these.

#### **Administration**

Director:	Tom Micuda
Assistant Director:	Josh Desmond
Office Manager:	Carmen Lillard
Planning Assistant:	Jane Weiser

#### **Transportation & Traffic Engineering Services**

Transportation & Traffic Engineer:	Vacant
Project Engineer:	Vacant
Senior Project Manager:	Roy Aten
Project Manager:	Jeff Heerdink
Project Manager:	Matt Smethurst
Engineering Field Specialist:	Vacant
Engineering Technician:	Vacant

#### **Planning Services**

Planning Services Manager:	Scott Robinson
Senior Long Range Planner:	Nate Nickel
Senior Transportation Planner:	Anna Dragovich
Bicycle & Pedestrian Coordinator:	Vince Caristo
Zoning & Long Range Planner:	Vacant
Planning Technician:	Paul Kehrberg

#### **Development Services**



Development Services Manager:	Pat Shay
Senior Zoning Compliance Planner:	Lynne Darland
Senior Zoning Planner:	Jim Roach
Senior Environmental Planner:	Linda Thompson
Public Improvements Manager:	Rick Alexander
Zoning Planner:	Eric Greulich
Zoning Compliance Planner:	Russell White

66.) Sturbaum: Would you support placing the design role of the Board of Public Works in the hands of the Plan Commission through ordinance so there are no inadvertent vetoes of progressive transportation initiatives?

- Response: Tempting though it may be, it's best not to alter the structure of government based on the outcome of parochial issues or on specific appointees. That having been said, Planning & Transportation staff will now be working directly with both the Board of Public Works and Plan Commission.

67.) Volan: Please break down the "lease payments" line of the department's budget. What lease is P&T paying?

- Response: The Planning and Transportation Department is not scheduled to pay any leases in 2015 and has proposed no funding for this purpose. There is a "Lease Purchase" line in the 601-Cum Cap Development fund, but this is only to highlight the 2013 expenditure (\$880.00) and show that no such expenditure is proposed for 2015.

68.) Volan: In Fund 455, line 53830, "bank charges" have dropped from \$308K to an even \$100K. Are these charges related to the cost of processing parking meter payments, and why has this line dropped so precipitously?

- Response: It is not clear why bank charges were included in the 2014 budget at the level they were. It appears that the \$308,000 was actually a lease payment that was inadvertently posted as a bank charge. The reason we are comfortable with the \$100,000 estimate is that bank charges amount to \$65,000 to date this year.

#### **H.A.N.D. (Abbott)**

##### ***Jack Hopkins Social Services Funding***

69a.) Granger: What is the 2015 Jack Hopkins allocation?

69b.) Mayer: Amount set aside for JHSSF for 2015?

69c.) Neher: Can you confirm the amount of grant dollars dedicated for the Hopkins fund?

69d.) Sandberg: Of the grant line, how much has been dedicated to Jack Hopkins for 2015?

69e.) Neher: Will BPD apply for Hopkins funding to cover year two of its collaborative project re: homelessness in 2015? Or will the project be funded through other means?

- Response: The proposed 2015 Jack Hopkins allocation is \$270,000. This marks the 11th consecutive year the fund has been increase. More than \$2 million of Hopkins funding has occurred during the current administration's tenure.

BPD applied for Hopkins funding for the collaborative project on behalf of the Outreach Committee, an advisory committee that includes nonprofit agency staff, and we strongly support an additional application in 2015. Funding received by BPD was not used for City purposes, meaning that HAND and BPD programs and personnel did not receive direct Hopkins grant monies. Rather, the City was the pass-through entity by which agencies helping serve the population in need received Hopkins funding.

The Shalom Center funded the Street Social Worker program. Centerstone funded its Project Hope employment program. Centerstone also utilized funding to cover evaluations that are required to be conducted so that individuals can access Recovery Coaches and to cover copays for accessing clinical services such as mental health providers including psychiatry.

For 2015, we anticipate continuing the Street Social Worker program, funding employment-based initiatives, and providing access to medical services such as an Outreach Nurse.

Council members have expressed concern in recent years that Hopkins money was at times not being spent on items that move our community forward. The Outreach initiative is a model for how the Hopkins Fund should be utilized. We would support specifically dedicating a portion of funds for this use in this or future budgets.

We strongly support Shalom and Centerstone's efforts on our Outreach program and call on council to continue to fund this multi-year project in 2015. Should council fail to fund the project, its cost will either have to be borne by these nonprofit agencies or the services could well evaporate.

### **Other Questions**

70. Granger: I heard rumors of state legislation that would limit rental inspections to a cap of five dollars; what is the impact on the department if the state passes this legislation?
- Response: The legislation passed in 2014. Bloomington was grandfathered so the only part of the legislation that affected us is the last minute provision to exclude mobile home parks that are registered and inspected by the State.
71. Rollo: Does the street social worker keep a log book of interactions with the public?
- Response: Yes. The street social work has an iPad that allows her to access HUD's HMIS (Homeless Management Information System) program. This allows her to track her interactions with her clients. She also meets regularly (pretty much every day she is working) with the Resource Officers so they can confer on clients' needs.
72. Rollo: With 2,300 complaints last year, do we need more enforcement staff (in addition to the 7 neighborhood compliance officers)?
- Response: Just to clarify, what was stated was that since the inception of uReport, HAND has addressed 2,300 complaints. uReport started in 2012 so it is really about 920 complaints a year. We just added a compliance officer to our staff and are working on some processes to efficiently handle our workload. More enforcement staff could always be used. On average, the addition of each

enforcement staff member will cost \$52,000 per employee.

73.)Sandberg: Can you talk more about your plans for a housing stock survey in Bloomington along with your Consolidated Plan, and for what purpose will this information be used with respect to the issue of affordability?

- Response: The Consolidated Plan is the HUD required 5-year strategic planning process. HAND will be submitting their Consolidated Plan 2015-2019 to HUD in April of 2015. As part of this process we will conduct a housing needs assessment. This assessment will include a housing stock inventory, condition to the extent possible, affordability, special housing needs, etc.

74.)Spechler: What has been the effect of the court decision that reversed our decision to make wired smoke detectors mandatory on older apartments?

- Response: Since it had an effective date of 2018, no real effects have been felt.

75.)Spechler: How many additional affordable units have been made available in 2013-14 and at what cost?

- Response: City funds helped add 97 affordable units (86 were rental) to our housing stock with a total investment of \$1,473,455. These are CDBG or HOME Investment Partnership funds.

76.)Spechler: With unprecedented enrollment of freshmen at IUB, what is the effect on rentals and vacancies?

- Response: HAND doesn't really track vacancy rates, but area data indicates that the vacancy rate is about 5.5% (2012). IUB continues to have record enrollments and the rental developers continue to build rental units to accommodate those new residents.

77.)Volan: One of the functions described in the HAND department's presentation is "Over-occupancy inspection." How does the department perform this function? How many units have been inspected for over-occupancy in the last year, and what percentage of total units in the city does that represent? How many violations of occupancy were there, and what punishments were issued?

- Response: We discover over-occupancies in two ways; 1) through the regular cycle inspection process; and 2) through investigation of complaints. In 2013, we investigated 23 over-occupancies complaints. Of those 23 complaints: 17 were not valid, 2 were sent to Legal for additional investigation, and 4 were found valid and sent to Legal for fines. Four valid complaints represents >1% of the total units (2013). In 2012, HAND investigated 16 complaints of which 13 were not valid, 1 was unable to be determined and 2 were valid and sent to Legal for fines. HAND has a policy to require compliance and issue a fine as appropriate to the owners, agents and/or tenants.

**Economic and Sustainable Development (Alano-Martin)**

***Mayor's Promotion of Business Line***

78.)Neher: Can you provide a breakdown of anticipated spending of the Mayor's Promotion of Business line?

- Response: In 2015, we anticipate continuing our partnership funding agreements with the Bloomington Economic Development Corporation and Downtown Bloomington Inc. We also expect to join Monroe County government in new funding support to Bloomington's office for the Indiana Small Business Development Center (which will add to the support for this important entrepreneur resource already being provided by IU Office of the Vice President for Engagement and the Ivy Tech Gayle and Bill Cook Center for Entrepreneurship). Specific dollar amounts of each agreement will be negotiated with the partner and based upon the City's desired activities and outcomes of each agreement (and on the approved annual budget). In recent years, the City's funding to the BEDC from this line has been between \$50,000 - \$75,000 per year, and the DBI funding has ranged between \$10,000 and \$15,000. We anticipate at or near \$10,000 for the SBDC.

Additional items for 2015 will be partnerships, sponsorships and support for initiatives particularly focused within fostering entrepreneurship and innovation and with enhancing Bloomington's destination attraction qualities -- such as support to Lemonade Day; the Combine Conference of Creativity, Code and Community; Makevention; the Entrepreneurship Ecosystem initiative; new festival and cultural events and initiatives, and others. City funding can range from \$100 to \$5000 per initiative, taking into consideration desired outcomes, nature of the tasks associated with the outcomes and perceived degree of potential impact to the community's economic vitality.

Finally, in partnership with other City departments and in collaboration with stakeholders, the Department plans to develop an initiative to engage adjacent residential neighborhoods in the *innovation district* redevelopment of the Certified Technology Park. A brief description of the goals and strategies of this effort is described below. Depending upon the outcomes generated by stakeholders, Promotion of Business funds may be used to guide the community involvement and planning process, to seed or implement the stakeholder-defined project, or to leverage additional outside funding to advance or complete the project.

- Goal: target major project(s) that create(s) a physical embodiment of ESD's quality-of-life approach to economic development, and leave(s) a lasting positive impact toward advancing people, planet and prosperity in our community. This is a much broader approach than "placemaking," although aspects may well result in quality placemaking – but more importantly, it will seek to launch clusters (whether permanent or temporary) with tangible economic impact.
- Strategy: This is an additional, or overlay, project to the department's daily programs (which encompass redevelopment, traditional economic development, small business, sustainability and arts functions) but ties together all economic vitality program areas under one integrated project.
  - ESD, in consultation with the Administration, our boards and commissions, fellow departments and affected stakeholders would

work with the neighborhood to develop a project that:

- Is cross-departmental and cross-disciplinary (integrated)
- Serves a need or addresses an issue in the neighborhood
- Creates social and social equity benefits
- Activates spaces
- Activates new sectors, collaborations or partnerships
- Has a tangible economic impact
- Engages the near-urban residents in collaboration with commercial “neighbors” in the CTP, perhaps involves the Elementary School, churches, Monroe County government, etc. as additional “neighbors”

79.) Spechler: What is the \$100,000 “Mayor’s” business grants, and how has this been used in the past?

- Response: The Mayor’s Promotion of Business fund was created in 1982 by Council appropriation “to be used for expenses of a promotional nature” related to economic development, and as approved at the discretion of the Mayor. Since the 2009 budget, following the 2008 establishment of the Department of Economic & Sustainable Development, Mayor Kruzan has allocated this line item at his discretion as the programmatic and partnership source of funds for the Department.

Between 2009 and 2014, expenditures from this fund have included:

- Bloomington Economic Development Corporation– annual funding agreement support for targeted initiatives including the establishment and administration of the Bloomington Technology Partnership and the Bloomington Life Sciences Partnership; co-leading (with the City and Ivy Tech Cook Center for Entrepreneurship) the community Entrepreneurship Ecosystem Project; general support for the business recruitment, retention and expansion efforts; specific BEDC support with innovation district development within the CTP and promotion and recruitment for the CTP, and more.
- Downtown Bloomington Inc – annual funding agreement support for targeted DBI’s efforts driven by the National Trust for Historic Preservation’s “Main Street Four-Point Approach,” including DBI projects such as the Canopy of Lights, hosting an event-recycling toolkit for local event producers, retail business recruitment efforts, parking communications and marketing, and more.
- To support and promote organizations, establishments and events that enhance the Bloomington Entertainment and Arts District (BEAD) and Bloomington as a cultural destination and which promote Bloomington’s culture of innovation and creativity; to fund BEAD’s participation in destination-attraction building events and efforts; and to fund efforts that help quantify and promote the significant economic impact of the arts and cultural sectors. For example:
  - Events: Fourth Street Festival of Arts and Crafts, Multi-Cultural Expo,

IU Arts Week, Luna Festival, Lotus in the Park, Sigma Play, Makevention

- o Organizations and businesses, through specific BEAD grant support for events, art installations or capacity-building initiatives: Cardinal Stage Company, Paper Crane Studio & Art Gallery, Trained Eye Arts Center, Gallery Walk, Windfall Dancers, Framemakers, WonderLab, Bloomington Area Music, and more.
- o Participation in the 2009 and 2013 Americans for the Arts Economic Prosperity reports, quantifying the economic impact of our nonprofit arts sector
- o To supplement Percentage for the Arts funds in support of public art installations
- o To partner with the Arts Commission to fund materials and artist honorariums for Stop & StART installations (painted traffic boxes) throughout BEAD and the City
- To support the participation by staff and stakeholders in entrepreneurship and business events; and to support programs, agencies and initiatives that foster innovation and entrepreneurship. Such as:
  - o Events: The Cook Institute for Entrepreneurship; Greater Bloomington Chamber of Commerce annual meeting, recognition events, forums and workshops; the former FUSE innovation awards; Business EXPO
  - o Agencies and initiatives: BloomingLabs, Lemonade Day (and the Boys & Girls Club of Bloomington Monroe County's leadership of Lemonade Day), New Tech High School (later renamed the Academy of Science and Entrepreneurship)
  - o Founding partner support to the Combine Conference (Celebrating tech the entrepreneurial spirit, The Combine is a conference exploring the spark that occurs at the intersection of community, culture, creativity, capital, and code)
- To seed and leverage additional private investments in sustainability initiatives, and foster collaborations and networks aimed at reducing the community's environmental footprint. Efforts supported through specific sustainability partnership grants include:
  - o To support the South Central Community Action Program's launch of a greenhouse-based hydroponics business to provide employment opportunities to the individuals CAP serves
  - o LED lighting upgrades for WonderLab and creation of a museum exhibit on energy efficiency; LED lighting upgrades and bike rack installation for Metropolitan printing
  - o To support an energy audit and upgrade of HVAC units for Monroe County United Ministries' Childcare Center

- o To assist the installation of a bicycle repair station on the B-Line, installed by Bloomingfoods, with the approval of the Parks Department.
- o To enhance the Pinnacle School's existing "Green Campus Initiative" with the installation of additional recycling equipment and rainbarrels.

The Mayor's Promotion of Business fund is an integral component of the reciprocal relationships that the Department and the City create with community and economic development partners.

### **Other Questions**

80.)Rollo: What are the current plans, if any, for the newly acquired property north of the Showers building?

- Response: In 2013, the Bloomington Redevelopment Commission adopted the Master Plan and Redevelopment Strategy for the downtown Certified Technology Park. This master plan was developed through 18 months of stakeholder engagement, and careful market and site analysis. The plan recommends the City undertake various Phase I initiatives focused on the 12 acres acquired by the Redevelopment Commission from Indiana University in 2012.

Already completed among those recommendations is the deconstruction of Warehouse A and the near-completion of the deconstruction of Warehouse B.

Infrastructure planning is well underway in two parts. First, earlier this year, the City (through the Redevelopment Commission) engaged civil engineering firm Eagle Ridge Civil Services to lead efforts to design a utility and drainage master plan for the 12 acres and surrounding adjacent property. This will create engineered drawings and an infrastructure plan for water, stormwater, sanitary sewer, energy and telecommunications, providing specifications for installation of this much needed infrastructure in advance of the efforts to re-design the alignment of 10<sup>th</sup> Street and improvements to the north-south alley between 10<sup>th</sup> and 11<sup>th</sup> streets. The second part then of infrastructure planning is the street design (for which a Request for Qualifications for a landscape architect team will be going out in September). This will be high quality streetscaping that must create a unique sense of place for the innovation district as well as provides green stormwater management amenities. In addition, public art and gateway feature opportunities will be incorporated in the design. We expect to have a landscape architect and team selected before the end of the year, with design and construction happening in 2015 and 2016. I expect strong stakeholder outreach during the street and streetscape design process. The utility and drainage plan will be complete in late September, and within its scope is also the evaluation of potential approaches to energy innovation (potentially public or private) within the district and within these infrastructure-planning stages.

Later this Fall, the City (through the Redevelopment Commission) will issue a request for qualifications for development projects within the City-owned properties in the innovation district. As per the master plan's recommendations,

the City will direct development to focus on diversification of housing through housing and mixed-use projects that target workforce, senior and/or affordable housing, and also historic rehabilitation and adaptive reuse of buildings and new construction to accommodate new employment uses which are discussed in the next question. It is likely that more than one developer could be chosen based upon differing strengths of qualifications and subsequent proposals as they relate to the different types of recommended development projects (multi-family, non-student and mixed-use housing; tech office; co-work space; professional office; adaptive reuse, etc.) This RFQ will also seek qualifications for development of green space throughout the heart of the 12-acre property, which will serve as a public amenity to nearby residents, workers and visitors to the area, as well as for the potential development of parking structures to serve and support increased job creation and increased visitor use. As in the streetscape design, we expect strong stakeholder engagement toward creating the eventual design of the greenspace.

81.)Rollo: What are the likely economic/business sectors that are targeted to reside there?

- Response: The City seeks to recruit a primary concentration of the types of technology employers already beginning to cluster in Bloomington, including software development, health information technology, biotechnology and also Crane-related industries. A distinct opportunity also exists to leverage energy innovation within the district to spur entrepreneurship and new technologies (and businesses) in the energy sector, perhaps related to software development around monitoring and managing energy consumption or other innovations.

Further, as employer and residential density increases within the urban tech park (providing a retail market), the City and our economic development partners will work to recruit additional local retail, restaurant and other services to the district, ensuring that this becomes an area that is mixed-use in character and so becomes integrated into the fabric of downtown.

Earlier this year, the Redevelopment Commission issued a Request for Proposals to developers or businesses to acquire and rehabilitate the historic Showers Administration building (former IU Press offices) under a purchase/development agreement consistent with the CTP Master Plan & Redevelopment Strategy. The RFP specifically seeks to “maintain the building’s primary use for: (i) an office, technology or research and development use that supports adaptive reuse; (ii) an educational, cultural or institutional use that brings employees, students, clients, and visitors to the CTP area; and/or (iii) a mixed office/residential use where the residential units meet a professional workforce or senior housing demand. Student housing is expressly not of interest to the City for this bid. to “maintain the building’s primary use for: (i) an office, technology or research and development use that supports adaptive reuse; (ii) an educational, cultural or institutional use that brings employees, students, clients, and visitors to the CTP area; and/or (iii) a mixed office/residential use where the residential units meet a



professional workforce or senior housing demand. Student housing is expressly not of interest to the City for this bid.” We continue to work through potential redevelopment and rehabilitation scenarios with potential bidders.

82.) Spechler: What are your criteria for recommending tax abatements for properties that are mainly residential? What about EZIDs?

- Response: Guiding policies for the tax abatement program are found in state statute as well as in the locally adopted General Standards. Similarly, processes to analyze EZID projects have recently been adopted by the City Council. These policies and processes help guide the evaluation of projects, but the City of Bloomington considers incentive projects on a case-by-case basis, meaning that each project is evaluated on its own merits.

Because each case is evaluated on its particular merits, we are unable to respond in the hypothetical. However, perhaps specific examples (present and past) will be illustrative of how the merits of individual projects within the economic context of the day are used to evaluate residential (or any) projects.

First, the current petition of Elmore Y Orrego: the City is recommending tax abatement for this project because of the totality of benefits it provides to the community, including but not limited to:

- increased upper-story residential which contributes to the desired compact form of this particular TIF district
- retention and expansion of a strong, homegrown technology company, including job creation and wage creation
- private investment in public amenities our urban downtown, all of incentives for housing projects
- long-term significant TIF revenue enhancement, tax base enhancement

This Elmore Y Orrego project is very different than a tax abatement project approved in 2000. The Omega project at the corner of 7<sup>th</sup> and Walnut, though also a mixed-use, market-rate residential project, did not have a corporate headquarters project attached to it. Instead, it had retail/restaurant space (which has struggled to remain occupied over the years). Still, the upper-story residential was a desired outcome, and the building replaced a vacant gravel lot on a prominent downtown intersection. These were critical improvements at that time in the revitalization of downtown.

The Kirkwood project is another market-rate residential project, approved in 2001, but this time there is no mixed-use component. It is 100% residential. The project revitalized another “eyesore” location, an underutilized lot on West Kirkwood just a little more than a block away from the historic Courthouse Square. Although there was no commercial nor affordable housing component to this project, the City supported 10-year tax abatement for the Kirkwood.

Single-family home developments have been supported through tax abatement.

Although single family homes do not meet the two main statutory objectives of tax abatement (job creation and tax base enhancement) they can fulfill a significant economic vitality need in the community, when they provide affordable housing opportunities. And, though homes like the many Habitat for Humanity homes and Evergreen Village homes do not create near the impact in terms of capital investment and tax base enhancement, as say, the Kirkwood does, they were supported with tax abatements ranging from 5 years to 10 years in term, because they helped to meet a specific need for affordable housing in the community at the time.

In summary, residential projects, whether partially, mainly or 100% residential, may indeed be good candidates for tax abatement, depending upon the range of public good provided by the project and how the project fits into other quality-of-life economic development goals for the City.

We also would not necessarily rule out EZIDs for mixed-use projects that have large residential components, although that may not be my first incentive recommendation for such projects. The Bloomington Urban Enterprise Zone is a very large area, expanding far outside of downtown – spanning from 17<sup>th</sup> Street to the north to Tapp/Country Club to the south. In some areas it reaches as far west as Patterson Drive and further east than Woodlawn Avenue. Not all Zone properties overlap with City TIF districts. For some landmarks, the mixed-use projects at both the northwest and southwest corners of the Henderson and Hillside intersection are within the Urban Enterprise Zone. Evergreen Village is within the Zone. The Academy of Science and Entrepreneurship is in the Zone. The Crestmont Gardens area is in the Zone. And so on. Tools of the Zone should be utilized in the way that best helps the Bloomington Urban Enterprise Association and the City to provide “the means to improve the economic, physical, and social environment for Zone residents and businesses” (BUEA mission). If allowable by state law and aligned with the Zones objectives and the City’s quality-of-life economic development objectives, a project that is mainly residential may indeed be a good candidate for the EZID. In terms of staff recommendations for such projects, the City’s role related to EZID eligibility is only related to when the Zone overlaps with TIF districts and the Department will evaluate potential economic impact and vitality impact of projects in order to provide the Council with the information it needs to make a determination on EZID eligibility.

83.) Spechler: What is the comprehensive unemployment rate in Bloomington? What are we doing to create more jobs?

- Response: We are not familiar with the term comprehensive unemployment rate, so we asked Jerry Conover, Director of the Indiana Business Research Center for help. That wasn’t an official term that Mr. Conover utilizes, so he directed us to some information presented by the Bureau of Labor Statistics:

**Is there only one official definition of unemployment?**

There is only one official definition of unemployment—people who are jobless, actively seeking work, and available to take a job, as [discussed](#)

[above](#)<sup>1</sup>. The official unemployment rate for the nation is the number of unemployed as a percentage of the labor force (the sum of the employed and unemployed).

Some have argued, however, that these unemployment measures are too restricted, and that they do not adequately capture the breadth of labor market problems. For this reason, economists at BLS developed a set of alternative measures of labor underutilization. These measures, expressed as percentages, are published every month in [The Employment Situation](#)<sup>2</sup> news release. They range from a very limited measure that includes only those who have been unemployed for 15 weeks or more to a very broad one that includes total unemployed, all people marginally attached to the labor force, and all individuals *employed* part time for economic reasons. More information about the alternative measures is available on the [BLS website](#)<sup>3</sup>.

The Indiana Business Research Center uses the “U-3” method to compile data on Indiana cities and towns for the Indiana Department of Workforce Development. The U-3 method (U-3 Total unemployed, as a percent of the civilian labor force) is the official unemployment rate, so it is not as comprehensive as, say, the U-6 method (U-6 Total unemployed, plus all persons marginally attached to the labor force, plus total employed part time for economic reasons, as a percent of the civilian labor force plus all persons marginally attached to the labor force). These Methods U-1 through U-6 are described in [The Employment Situation](#) link referenced above.

Using the official rate (U-3 method), the July 2014 unemployment rate for Bloomington (city) was 6.2% compared to 6.7% in June and 7.4% in July 2013 (IN DWD, from Hoosiers by the Numbers website – [www.hoosierdata.in.gov](http://www.hoosierdata.in.gov)).

Businesses and organizations create jobs; it is the City of Bloomington’s role to foster an environment where businesses may thrive and grow. This includes creating a community where people want to live and make their livelihoods. A community with a high and ever-improving quality of life attracts people, and people are key ingredients to business recruitment, retention and expansion. People supply the workforce and talent that companies need. People also provide demand for products/services. Our efforts in business advocacy, arts and cultural destination building, sustainable development – these are efforts aimed at improving the quality of life in Bloomington so that we attract people and we can support their efforts to reach their own potential. To quote BEAD’s strategic plan, we’re out to “Get People Here,” “Keep People Here” and “Keep Bloomington Bloomington.”

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<sup>1</sup> [http://www.bls.gov/cps/cps\\_htgm.htm#unemployed](http://www.bls.gov/cps/cps_htgm.htm#unemployed)

<sup>2</sup> <http://www.bls.gov/news.release/empsit.t15.htm>

<sup>3</sup> <http://www.bls.gov/cps/lfcharacteristics.htm#altmeasures>

Obviously, other factors are important to job-creators beyond talent and workforce – and depending upon the type of industry or the particular stage of an entity’s growth some of these other factors may rise higher in ranking than others – and they range from available space, adequate infrastructure and utilities (and cost of utilities), favorable tax rates, transportation access, quality school systems and training programs, a culture of innovation, availability of the market for their products or services, and more.

Some of these factors can be influenced by local government in order to support the creation of new jobs. To take “available space” factor as an example, the City recently participated with the BEDC in evaluating a development site for a “site readiness” designation from Duke Energy. The City (including this Department) provided detailed information about zoning, environmental constraints, adequacy of water and other utility service and the potential sources of financial assistance and incentives based upon the location and potential uses (with the City emphasizing employment center as something they would consider for public participation). This effort was not in response to a development proposal, but rather work toward preparing the site in advance for developer interest – a proactive effort to attract job creators.

Specifically, the Department has recommended and gained approval for the use of Community Revitalization Enhancement District (Industrial Development Funds) resources to rehab space for growing tech firms such as Envisage Technologies and Cigital. We continue to seek ways to leverage resources like CRED, TIF, tax abatement, EZID, economic development revenue bonds, Urban Enterprise Zone Rehabilitation Loans and more to support business growth – to address the many factors that businesses need to create new jobs.

Furthermore, through the many strategic partnerships that we have fostered over the years through the tactical use of Promotion of Business funds, we help steer collaborative efforts toward improving our the quality of our economy, our quality of place and our quality of life. The Certified Technology Park is a major undertaking in this regard. We have invested millions in property acquisition and planning, and will invest more in infrastructure to create a sought-after model of urban sustainable redevelopment where new tech and office jobs will be created, and our vibrant downtown will be expanded.

The Entrepreneurship Ecosystem Project is a collaborative effort led by the Department, the BEDC and the Cook Center for Entrepreneurship, where we collaborate with many other business service providers to ensure the full spectrum of startup to expansion and retention services are provided by the community to businesses. It’s as much about facilitating peer-to-peer networking among entrepreneurs so they may learn from one another, as it is about ensuring that service providers maximize our limited resources and coordinate our service delivery with one another. Part of fostering an innovation culture is making sure the infrastructure exists to support the innovators and entrepreneurs.

It’s not only the Department of ESD but all Departments who work to create an environment where businesses can thrive. Our National Gold-Medal winning

Parks department with its high quality park and recreation assets contributes to the attractiveness of our community to the workforce that businesses need. The Safe and Civil City Program of CFRD, HAND and the Police Department are helping the community navigate through the complicated issues of homelessness to bring social equity to visitors and citizens. The Public Works Department ensures that we have the necessary infrastructure in place and well-maintained to support business activities. The Planning & Transportation Department envisions and helps us plan for industry and job growth, while also making sure we “Keep Bloomington Bloomington,” and so on.

84.) Volan: Please elaborate on the "Beat the Meter" blitz described in the department's presentation.

- Response: The 2013 Beat the Meter Blitz provided free home energy assessments to 18 homeowners in the Bloomington community. Each location receives either a blower door test or a scan with a thermal camera (due to equipment limitations), plus a basic inspection of both conditions in the home (leakiness, insulation, types of equipment and light bulbs, etc.) and behaviors (temperature set points, etc.). The inspection is followed by a homeowner education discussion, and then each homeowner is asked to identify and commit to improvements based on inspector recommendations, and to sign a pledge to this effect. Ian is currently following up on those pledges to see what was actually implemented.

It's a collaborative effort with HAND, ESD and Earth Care volunteers. Past partners have included the local chapter of the US Green Building Council.

Entries into the lottery were down in 2013, but that may have been a function of promotion around the holiday season. In 2014, outreach to specific areas of the community will help broaden the types of people who respond.

ESD is in the process of following up with each of the 2013 participants to determine what recommendations they have actually implemented.

85.) Volan: Why is this department responsible, as Ms. Alano-Martin noted, for the design of the new portion of 10th St. through the Certified Technology Park? Why wouldn't Planning and Transportation be the department to make decisions on how the road should be designed?

- Response: The CTP is first and foremost an economic and sustainable development initiative (first redevelopment goal – of several – is to attract tech sector jobs) so the Mayor has designated the ESD Director as the Project Lead for all efforts in the CTP, from liaison with the Redevelopment Commission (the property owners) to overseeing implementation of recommendations in the Master Plan & Redevelopment Strategy. All efforts, including street redesign and streetscape must be coordinated with the overall goals of the initiative.

The Planning & Transportation Department is directly involved in most if not all aspects of CTP planning and implementation. Specifically related to this project,

for example, ESD collaborated with Planning to develop draft scope and RFQ documents for the 10<sup>th</sup> Street and Alley design project. Mr. Micuda will designate a Project Engineer from P&T to assist me in coordinating with landscape architect and engineering consultants. Just as we did with the planning effort, we are taking an integrated approach to the engineering and design effort, and not only will ESD and P&T be co-leads on the street/alley design, but we'll ensure that other disciplines (utilities, energy, streetscaping, placemaking) are integrated into the design and implementation of infrastructure.

### **Community & Family Resources (Giordano)**

86.)Granger: Please share a bit more about your move from “direct service” (as in support Kathy provided for city-wide Homeward Bound) to networking? Wouldn't this shift result in a decreased budget?

- Response: The direct service function I referred to at the budget hearing was specifically in reference to the Latino Outreach division of the department. 'Direct services' in this context refers to facilitating with language barrier issues for Spanish speakers and their families on matters such as working with government offices, businesses, landlords, medical offices, etc. When the part-time staff assistant in that division voluntarily retired in June, we saw that as an opportunity to review our direct services with respect to the Latino population. We realized that many other agencies in the area are now providing such services, and our need to be as heavily involved in that had diminished. We are still providing that service, but not to the extent we were. This is result in a decreased budget as indicated in the \$42,000 reduction in the Personal Services area.

The decision with regard to the Homeward Bound walk was primarily a staffing and programmatic question rather than a 'direct service' function. When Kathy Mayer took a position outside the city, we simply did not have the staff to assign to that effort. Kathy's primary responsibilities were to manage to office and staff the front desk. She was doing the Homeward Bound walk outside of those duties, which created a front desk staffing issue. We still do intend to provide support to the Homeward Bound walk just not in ways that would require a staff member to be away from the office. I have had discussions with several agency staff about what that assistance might be.

87.)Spechler: What programs have been reduced and passed over to voluntary community efforts?

- Response: The 'direct services' previously done by the Latino Outreach division of the department have been reduced and are being done more now by other agencies in the community. 'Direct services' in this context refers to facilitating with language barrier issues for Spanish speakers and their families on matters such as working with government offices, businesses, landlords, medical offices, etc. This resulted in a reduction of .75 FTE's and a \$42,000 decrease in our Category One budget. As well, we continually examine the work we are doing and look to ways we can reduce or spin off activities on the basis of either a redundancy with the work of other groups or a diminished community need for

that effort.

88.)Spechler: What is your participation in our joint efforts to assist people experiencing homelessness? Do we support efforts to employ ex-offenders?

- Response: We coordinate with other city departments and homeless service providers on the delivery of sheltering and support services for this population. The CAFR Director also serves as the City representative to the Martha's House board and work directly with that agency to assist in their service delivery. The department also works with the Monroe Owen Military Support Network and assists in coordination of the Stand Down event which is a service fair for veterans particularly those who have or are experiencing homelessness.

We support efforts to find meaningful employment opportunities for ex-offenders to transition productively into community life. CFRD has no specific programs in place to provide those services,

89.)Volan: What is the nature of the one position being cut from the department's budget?

- Response: This was the part-time staff assistant in the Latino Outreach division. When the person in that position voluntarily resigned, we saw that as an opportunity to reexamine our role in providing direct services in the form of facilitating with language barrier issues for Spanish speakers and their families on matters such as working with government offices, businesses, landlords, medical offices, etc. Since many other agencies in the community are now also providing such services, we decided to reduce, although not eliminate, our efforts in that regard, and therefore, that position was not filled. This resulted in the \$42,000 reduction in our Category One expenses.

## **Parks & Recreation (Renneisen)**

### ***Switchyard Park***

90.)Neher: What is the anticipated timeline for Switchyard Park & its identified funding mechanisms?

- Rollo: Current details concerning the Switchyard Park are welcome. What is the timeframe for development?
- Response: The City is evaluating funding options for the Switchyard project. The Comprehensive Financial Analysis is likely to identify some potential funding options for administration and the Council to consider. If funding were to be identified for the project, the next step will be to identify and contract an engineering/architectural firm to draw up blueprints based on the funding amount. It would likely take a full year to complete the design process. Project bidding and contract negotiations with the successful bidder would take an additional 3-6 months. Construction could take 2-3 years depending on whether the project is completed in one phase or multiple phases.

### ***Other Questions***

91.)Sturbaum: Do you foresee a senior center along the B Line one day?

- Response: Today's senior population extends from ages 50-100+. It is the biggest part of our population and it grows every day. As Baby Boomers continue

to enter this category, we have seen a significant shift in their interests for a “senior center.” Many do not want to be viewed in this context and are much more active than the generation that preceded them. Bloomington is fortunate to have a variety of locations that serve this population. There are numerous retirement communities, Bell Trace, Meadowood, Redbud Hills, Gentry Park and others, that not only provide living and healthcare assistance but also recreation programming. Other agencies including the two YMCA’s also program for this age group. There are numerous programming opportunities provided by Indiana University as well. In addition, our department has operated the TLRC for over 5-years. We relocated the programs from the old BACC building, a facility that did not meet senior expectations by their own survey responses, to the TLRC and other locations in the community. We have seen significant growth in participation by seniors at this facility. We recorded 13,730 participations in 2013 in the free programs that are located at the TLRC. The Silver Sneakers fitness program (over 60 age requirement) at the TLRC has 880 members who visited the facility 1,604 times in July. In addition, there are 133 members who are over 50 that have memberships at this facility. Note that there was never a fitness option at the BACC. We also have a significant segment of the senior market that pay for season passes (memberships) at Cascades Golf Course. We don’t think anyone would suggest that we build a separate golf course just for this population. Given the trends in senior lifestyles and the plethora of options available in our community for seniors, Parks feels it seems very unnecessary and expensive to construct and operate another facility to accommodate this age group.

92.)Granger: Why are Health and Life Insurance only up 3% when other departments are up 9%?

- Response: Please see explanation in HR.

93.)Granger: Mick talked about building repairs in 56310, but I don’t remember hearing what facilities need repairs. Please elaborate.

- Response: Actually, line 56310 decreases by \$695.
  - Line 56363 increases by \$3,440 mainly due to a rebuild of an oil cooler wing cylinder for the compressor at Frank Southern Ice Arena.
  - Line 56365 - Other Repairs – Increases by \$4,101 for miscellaneous repairs at pools and an increase in operations budget for vandalism to park amenities.

94.)Granger: Line 53960 grants has been decreased; what does this mean, grants to what, what is the impact on receiving those “grants?”

- Response: The parks department has provided a “grant” to support Rhino’s for a number of years. The amount listed in the 2015 budget request is the grant allocation for 2015. Reducing support to Rhinos was a recommendation Parks made during the Innovation process that was accepted in 2013. After the 2015



payment, parks will no longer supply a grant to Rhino's. This was communicated to Rhino's leadership several years ago.

95.)Granger: Is there a plan to raise certain parks fees? If so, what, when, how much, why?

- Response: The Parks Board annually reviews the department's fee schedule recommendations in October and finalizes/approves them at the November Parks Board meeting. Some fees are increased based on the costs associated with delivery of services. Fees don't automatically increase. They are carefully reviewed by staff based on cost recovery goals set by the Parks Board. At this time, we don't have recommendations on fee changes for 2015.

96.)Mayer: Do we have sufficient funds for dead tree removal and ash borer treatment?

- Response: Parks and Public Works are responsible for managing and maintaining the urban forest. There are approximately 18,000 trees in the urban forest and countless thousands more in the parks. We have experienced significant droughts and pest invasions in recent years. I'm not sure we'll ever have enough resources to manage our trees as I would like to see them maintained. Short answer is we'll see if the increase we requested will allow us to remove the most hazardous trees and treat salvageable ash trees in the urban forest and in our parks. We believe we will need more resources in the future to better maintain our tree inventory. We have little time to do common maintenance practice including pruning and trimming trees. If we could do that while they are young, we would save long-term maintenance costs. When trees aren't properly pruned/limbed when they are growing, they can be more susceptible to breaking later on in their life.

97.)Neher: Are there plans for completing the dead-end streets with walking paths into the park?

- Response: The Switchyard conceptual master plan calls for some connections of dead-end streets to the park. Neighborhood input will be solicited to identify the most appropriate locations.

98.)Neher: What is the total cost for deer management and what are the funding streams?

- Response: The contract with White Buffalo, Inc. stipulates a "not to exceed" price of \$31,000. The funding source is the Parks non-reverting fund. Specifically, revenue from fees collected at Griffy Lake for boat/canoe rentals and launch permits are the funding source.

99.)Rollo: Any new greenspace acquisition? Any offers of donated land?

- Response: This administration has added more than 200 acres of greenspace to the City's inventory. We occasionally receive offers to donate properties. Most of the time, we get asked to purchase properties. We evaluate each offer or prospective property. There are currently no funds to acquire properties of interest to the community. We are in discussions with Sycamore Land Trust on a potential acquisition near Griffy Lake. This would require some fundraising for a

potential grant match if this opportunity continues to develop.

100.) Rollo: Regarding more funding for invasive plant control – how much is allocated? What is the perceived threat?

- Response: \$12,000 is requested for contracted native plant and aquatic vegetation control at Miller-Showers Park. Our attempts to maintain this site at the standard befitting the main entrance to Bloomington using seasonal staff has been sporadic at best. We will also be allocating additional seasonal staff resources (labor) to the continued removal of bush honeysuckle, multi-flora rose and other invasive species at Griffy Lake Nature Preserve, Cascades Park and Leonard Springs Nature Park.

101.) Spechler: What can we do to increase the facilities (along with the County) for youth soccer and tournaments? Perhaps Renneisen can take the lead in urging a cooperative effort that will help the City as well as the County's economic development.

- Response: The City and County agreed in 1986, when the two departments separated, that the County would manage Karst Farm Park and facilitate soccer programming and the City would manage softball programming and facilities. The County seems to have severely limited financial resources to develop/maintain their soccer facility to a standard that would attract events that could generate economic impact for the community. The City does not have the resources to manage/maintain or develop additional soccer facilities.

102.) Volan: Department claims that it's one of only 100 departments nationwide recognized with accreditation by CAPRA. Does every department in the country apply? What's the significance of this statement?

- Response: There are currently 119 accredited agencies. (This number fluctuates as agencies attain accreditation status.) There are four accredited agencies in Indiana. There are more than 10,000 parks and recreation agencies in the country. Not every agency applies as it is a rigorous process of self evaluation followed by a site visit/evaluation by a visitation team of trained professionals.

From the NRPA's website [www.nrpa.org/CAPRA](http://www.nrpa.org/CAPRA) on Accreditation:

“The **Commission for Accreditation of Park and Recreation Agencies (CAPRA)** recognizes park and recreation agencies for excellence in operation and service. Charged with providing high quality services and experiences, park and recreation agencies across the United States turn to CAPRA Accreditation as a credible and efficient means of achieving these goals, while providing assurance to the public that the agency meets national standards of best practice. CAPRA accredits departments and agencies that provide park and recreation programs and services. Agency accreditation is available to all entities administering park and recreation systems, including municipalities, townships, counties, special districts and regional authorities, councils of government, schools, and military installations.”

There is an excellent video on the “Benefits of Accreditation” on the website link above.

103.) Volan: From the department's home page <[http://bloomington.in.gov/sections/viewSection.php?section\\_id=8](http://bloomington.in.gov/sections/viewSection.php?section_id=8)>, one can find the department's 2012 annual report, which is apparently hosted offsite. At the offsite location are two previous reports. Where is the department's 2013 annual report? Are there any online before 2010? Why are PDFs of these reports not also available on the city's own website?

- Response: The Department's 2013 annual report has not yet been produced. Of course, we have the data and information for the report, but are working on adding images, etc. in preparation for making it available online.

Annual reports from 2010, 2011 and 2012 are published on Issuu.com, a digital publishing platform that is functional and attractive. Current program guides, the community attitude and interest survey, farmers' market handbooks, etc. are also published on Issuu. This platform eliminates long download times that many customers experienced when attempting to access an entire pdf file directly from the city server. The public can subscribe to the Parks and Recreation publication 'newsstand' on Issuu (more than 150 people have) for 24-7 access to Parks guides and annual reports.

Annual reports from 2007, 2008, 2009 and 2010 are available via download directly from the About Parks and Recreation Web site, here: [http://bloomington.in.gov/sections/viewSection.php?section\\_id=251](http://bloomington.in.gov/sections/viewSection.php?section_id=251)

Annual reports prior to 2007 are available as hard copies, and in some cases are archived on CDs. Storage and online technology has changed greatly in the past several years, and we make every effort to take advantage of trends that allow us to make documents like the annual reports and program guide accessible.

104.) Volan: What portion of the department's proposed increase is due to salary increases, and what portion is due to program increases?

- Response: There is a 2% increase factored into regular full-time wages. There is no increase in seasonal hourly wage rates. There is a reduction of one full-time position and a reallocation of those resources into the seasonal wage category (more seasonal hours at a lower rate than the full-time position for a seasonal golf operation.) We also found some errors in the category one allocation in the budget you were presented. When those are corrected, there will be an \$85,888.09 reduction in line 112 in the parks budget. There is no increase in wages related to programming.

**Wednesday, 20 August 2014**

**Police Department (Diekhoff)**  
***Downtown Resource Officers***

105.) Rollo: Do Downtown Resource officers "walk a beat?" Do they interact with merchants to determine their concerns?

- Response: We have six Downtown Resource Officers. They are in the downtown district and along the B-line. They interact with merchants and the public to address concerns.

106.) Volan: How many officers are Downtown Resource Officers? How many total FTEs are DROs?

- Response: Six

**Other Questions**

107.) Granger: Salaries and wages reflects a 4% increase...for what?

- Response: Changes in this category reflect the inclusion of Parking Enforcement.

108.) Granger: Probably missed it in Mike's discussion, but why the huge jump in line 52210?

- Response: Dispatch supplies were added in and Police dept. was not reduced.

109.) Granger: What is "crime control" line 53991?

- Response: Money used for investigation of cases. ie: drugs, thefts, etc.

110.) Mayer: Are there sufficient funds for vehicle replacement (patrol cars)?

- Neher: Will the police department secure additional police cars in the 2015 budget?
- Response: Decisions on vehicle acquisition will be made on an ongoing basis. For instance, we were able to acquire more squad cars than originally budgeted for this year. Use of funds as described elsewhere in this document is expected. Police cars are often in use 24 hours per day, so their lifespan is significantly less than the average City vehicle.

111.) Neher: Why the reduction in funds for police (30%) and dispatch (68%) education?

- Response: Dispatch had one time training last year that is not happening again, so it was reduced. Police is wrong. It's usually \$35,000. That's what it should be.

112.) Rollo: Has moving dispatch to the Transit Center freed space for your current needs? Will more space be needed in the near future?

- Response: Space formerly utilized by Dispatch at BPD enables us to absorb the increase in the number of officers we've recently enjoyed. More space will probably not be needed in the near future. If we continue to grow, we will then need to address space needs.

113.) Sandberg: We hear growing concerns about safety along the B-Line Trail, and we know there are special patrols as well as the downtown resource officers stepping up their efforts. Is there a need for additional measures to assure the public aside from reminding them to use their common sense about personal safety? Have other measures been suggested to provide more safeguards such as cameras, particularly in more remote areas of the B-Line? Is there more need for additional patrol?

- Response: We have increased surveillance activity on the B-Line in several manners. We have staffed the trail with shift officers, having them get out of cars and walk areas on each shift several times a day. We also have plain clothed officers walking the trail. We have other surveillance efforts underway in different areas of the trail. Our assessment is that we are providing adequate resources. There is no guarantee that allocating more resources is a better solution.

Reminding users of safety tips is most important. What happens on the trail could happen in any secluded area, and the public should take precautions accordingly.

114.) Volan: In the 10 years since Mayor Kruzan committed to bringing the department to 100 officers, the population has increased by more than 10,000 people. Is it not reasonable to assume that the city's need for officers has increased proportionately? If not, why not?

- Response: More public safety officers (police and fire) could always be used. On average, the addition of each public safety FTE will cost \$76,000 per employee. Additionally, new expenses will be created due to the need for training, new vehicles, new equipment, new tools, etc.

115.) Volan: In light of the incident in Ferguson, please review the assets BPD has received from the US Department of Homeland Security through its 1033 program. How much military material does BPD possess? When and how has it been used?

- Response: The police department received varied equipment from 2000 to 2009. Some of the equipment is no longer in service. For instance, ballistic vests and plate carriers (which attach to vests) have a limited shelf life and have long since expired, so they have been destroyed.

Other ballistic plates, one ballistic shield, rifle sights, thermal imaging and night vision equipment, and two tool boxes with tools are still owned by the department, although some of that equipment (thermal imaging and night vision) are in storage and not actively in use.

31 rifles were also received. Six of those rifles are non-firing and are used by Honor Guard members. All other rifles still with our police department had been military-grade automatic but were converted to civilian standards upon receipt, meaning they are now the type of rifles available for public purchase. Most police agencies started moving away from carrying shotguns (which spray shot) and to rifles, which are more accurate. Officers are required to go through specialized training and attain separate firearms qualifications prior to being authorized to carry these rifles. Most of these rifles are more than 40 years old.

The equipment is not of a type not readily available for purchase by civilian police departments; although some of the equipment was surplus and is old enough that it is no longer manufactured.

### **Police Pension (Sims)**

116.) Ruff: Are any retired police officers affected by the proposed health insurance subsidy elimination? Could this account for part of the reduction in this budget? *If so, please also refer to questions enumerated under "Employee Compensation and Health Insurance," above.*

- Response: Please see earlier answer.

### **Fire Department (Kerr)**

- 117.) Granger: Why the decrease in salaries and wages? Are we losing firefighters and if so, why?
- Response: There has been no reduction in force. The 2015 numbers more accurately reflect actual expense.
- 118.) Mayer: Are there sufficient funds for vehicle replacement and fire fighting/rescue equipment?
- Response: More funds for more vehicles and more equipment will always be helpful. The Vehicle Replacement Fund is likely to not keep pace with the preferred turnover in vehicles (citywide, not just Fire). This budget includes funding for Trench Rescue Training, another phase of our Technical Rescue initiative. This specialized unit of our fire department is something you almost never find in cities throughout the state.
- 119.) Rollo: Disaster preparedness – important that the City Council can be briefed on threats, response, etc. Can this be made available?
- Response: The city faces all forms of threats including natural and man-made. The BFD takes an all hazard approach to training and response. This means that we train for any and all types of emergencies that could occur in Bloomington. The Tactical Rescue Team and the continued training allows the Fire Department to make an initial response to any emergence that might occur. We also have mutual aid agreements with other local, state and national assets should additional resources be needed. The Bloomington Fire Department is active with the Local Emergency Planning council: planning, training and participating in disaster drills. In 2013, we participated in local, state, national and international level drills. We also average approximately a 1000 hours of training per month through our training division. We are the lead agency for search and rescue in the Monroe County Emergency Action Plan as well as the tactical rescue team for State District 8.
- 120.) Sandberg: Could we get a report on how firefighters are funded for their uniforms, other pieces of personal equipment required to do their jobs safely? Is there a uniform allowance, or does the City provide the force with all that they need? Are there strains on the City's fiscal ability to make sure everyone has the maximum coverage for the basics in gear and safety equipment? Could we get a general overview of all that is necessary to equip a firefighter for their job and how much it costs for each firefighter's full gear?
- Response: The first issue of equipment is given to personnel when they first are hired on. After that time, each firefighter is required to keep their gear in working order. The turn out coat . pants. boots and helmet have a 10 yr recommended life span. Each firefighter receives \$1,600 each year for replacement and repairs. We try and budget for any expected retirements that might occur. All equipment has to meet National Fire Protection Association standards. Below is a list of gear provided to new hires. The cost is approximately \$6000.

## New Hire Purchases

### Station

- 4 red t-shirts
- 4 blue t-shirts
- 2 short sleeve badge shirts
- 2 long sleeve badge shirts
- 2 pair duty pants
- 1 pair duty shorts
- 1 pair sweat pants
- 1 pair workout shorts
- 2 badges
- 1 winter coat
- 2 sweat shirts (job shirts)
- 1 name plate
- 1 toboggan hat

### PPE

- 1 accountability tag
- 1 bunker coat
- 1 bunker pant
- 1 pair of boots
- 1 pair of firefighting gloves
- 1 pair of rescue gloves
- 2 nomex hoods
- 1 helmet
- 1 leather shield for helmet
- 1 spanner wrench
- 1 ear protection
- 1 eye protection
- 1 yellow Hi visibility safety coat
- 3 gear bags (1 for fire gear, 1 for TAC, 1 for wildland)
- 1 Rescue 8
- 1 rope descender
- 1 40 foot personal escape rope
- 4 carabineers (2 silver, 1 red, 1 black)
- 1 20 foot webbing
- 1 10 foot webbing (to protect escape rope)
- 1 SCBA mask
- 1 SCBA mask bag

### TAC PPE

- 1 TAC BDU top
- 1 TAC BDU pant
- 1 name tape
- 1 BFD tape

1 TAC helmet  
1 TAC helmet light

Wildland PPE

1 Wildland boots  
1 wildland gloves  
1 wildland pants  
1 wildland shirt  
1 wildland helmet  
1 wildland goggles

Class "A" Uniform

1 class A hat  
1 hat badge  
1 silver hat band  
1 class A coat  
1 class A pant  
1 class A shirt  
1 pair class A shoes  
1 tie

121.) Sandberg: Could we get a report on the policy for sick days, and a general review of how many work-related injuries are reported in a typical year? Is there an issue (any suspected abuse or improper usage of sick time) with sick days related to keeping experienced, well-trained firefighters on the job and in good physical health?

- Response: The sick policy that is in the department rules and regulations and the



collective bargaining agreement is supplied below. Human Resources has also provided a comprehensive report on work related injuries that has also been included below.

22.2 Illness, Injury, Pregnancy:

Members of the Department shall report sick/injured only when they are suffering from a condition which would prevent them from properly performing their assigned duties. Such report shall be made in accordance with the provisions of the Collective Bargaining Agreement in effect at the time. Failure to report or comply with requirements regarding a statement from a doctor may result in discipline or loss of pay. Any member who reports sick/injured for three consecutive tours of duty as outlined in the Collective Bargaining Agreement in effect at the time, shall report for light duty at their assigned station on their next scheduled tour of duty, unless they obtain a doctor's statement with driving or medical restrictions, that prohibits the member from performing light duty activities, as set forth by the Chief. Light duty may consist of, but not limited to: Station Radio Operator, assisting Fire Prevention Bureau members, Training Division members, Chief Officers, Fire Headquarters clerical members or other activities approved by the Chief, or designees. Pregnancy and or pregnancy leave will fall under the Collective Bargaining Agreement in effect at the time.

**ARTICLE XVI. Sickness/Injury/Pregnancy**

Firefighters of the department shall report sick only when they are suffering from an illness or injury, which would prevent them from properly performing their assigned duties. Such report shall be made to the station captain or battalion chief no less than one hour prior to the reporting time for duty. Sick leave will require a doctor's statement containing the expected date of return to duty and any limitations of duty. The statement shall be submitted to the Chief's office on the date of the missed tour of duty or as soon as reasonably possible thereafter. To assist management in scheduling and/or reassignment decisions, the firefighter shall contact the Station Captain or Battalion Chief prior to the next regularly scheduled tour of duty in order to inform the supervisor of the expected date of return and any limitations of duty. The firefighter shall return to duty as soon as possible after an illness or injury.

The Fire Chief or Board of Public Safety may order a member to consult a physician, psychiatrist, or clinic regarding the physical or psychological condition or for the purpose of obtaining a second opinion. Cost of such diagnostic consultation and/or testing shall be borne by the City. Cost of therapy and/or treatment shall be borne by the firefighter. Reports of diagnostic consultation and/or testing shall be submitted to the Chief or Board. Firefighters shall be entitled to sick leave with full pay without limitation, subject to processing of medical disability pension status under current Indiana law. Additionally, the City will pay for the medical expenses of the firefighter in accordance with current Indiana law at the time of the illness or injury. Such expenses will be paid by the City to the extent that such expenses are not reimbursed by the firefighter's medical insurance or workers compensation insurance, subject to a maximum liability to the City of the amount of non-reimbursed medical expenses that would have been incurred if the firefighter was on the City's medical insurance plan. A

firefighter who is pregnant shall be treated as any other employee with a medical disability.

**Summary - Worker's Compensation  
City of Bloomington  
January 1, 2013 - December 31, 2013**

Attached is Worker's Compensation reporting for January 1 through December 31, 2013. A summary of the report follows.

Total Paid Admin & Claims:		% Increase/Decrease:
<b>2013</b>	\$ 347,071	11% Decrease
<b>2012</b>	\$ 309,980	
Total Admin Charges:		
<b>2013</b>	\$ 67,385	7% Decrease
<b>2012</b>	\$ 62,383	
Total Claim Payment:		
<b>2013</b>	\$ 279,686	11% Decrease
<b>2012</b>	\$ 247,597	
PPO Savings Using Contracted Provider:		
<b>2013</b>	\$ 162,567	-10% Decrease
<b>2012</b>	\$ 179,328	

Dollars Paid by Department For All Dates of Injury:

	2013		2012
Police	\$19,682	Police	\$ 61,892
Parks/Rec	\$15,784	Parks/Rec	\$34,231
Sanitation	\$63,458	Sanitation	\$23,743
Fire	\$34,701	Fire	\$50,811
Parking	\$692	Parking	\$12,098
Blutcher	\$45	Blutcher	\$9,539
Trans/Dis	\$23,083	Trans/Dis	\$35,355
Animal Ctrl	\$2,729	Animal Ctrl	\$3,451
Dillman	\$8,405	Dillman	\$701
Meter Svcs	\$2,303	Meter Svcs	\$3,111
Fleet	\$23,663		
Utilities	\$24,254		
Community	\$160		
Housing	\$128	Housing	\$11,559
Public Works	\$33,733	Public Works	\$261
Street Dept	\$25,300	Street Dept	\$186
Customer Rel	\$625	Mayor's Office	\$210
Engineering	\$368		
Monroe	\$572	Monroe	\$450
<b>Total:</b>	<b>\$279,686</b>	<b>Total:</b>	<b>\$247,597</b>

Total Injuries:			
2013	165	82M/83R	15% Increase
2012	140	81M/59R	
Top Three Injuries Requiring Medical Treatment:			
	2013	Strain, Laceration, Contusion	
	2012	Strain, Puncture, Contusion	

**Fire Pension (Sims)**

122.) Ruff and Sandberg: Are any retired firefighters affected by the proposed health insurance subsidy elimination? *If so, please also refer to questions enumerated*

under "Employee Compensation and Health Insurance," above.

- Response: Please see earlier answer.

## **Public Transit (May)**

### **Reduction in State and Federal Funding**

123a.) Rollo: Given the uncertain future of the federal and state funding, what are other options locally to safeguard revenues? What are other communities doing to create new revenue streams?

123b.) Sturbaum: Will you need to start looking for more local support to make up for the decreasing funding from the state and federal government?

- Response: Currently, Indiana cities and towns do not have State authority to levy new taxes dedicated toward public transit. Ideally, BT would like to gain the necessary State authority to generate more local support to help make up for declining State and Federal funding. Earlier this year the Indianapolis area was successful in gaining State authority for a local referendum to enact a local tax to support public transportation in some of the counties in the metropolitan area. Such enabling legislation took several years to get and the vote was very close. BT and other transit systems across the State are working together through the Indiana Transportation Association (ITA). Over the next year we will advocate for similar local referendum authority for cities and towns other than Indianapolis. Such local authority would allow communities to put the question of increased local support for transit to the voters for consideration.

Moreover, working through the ITA, transit systems across the state will advocate for recoupling the PMTF to the State sales tax in order to ensure a dedicated form of State funding rather than having to rely on the State General Fund. Statewide sales tax revenues generally increase based on economic activity and being coupled to such a fund generally provides for a good source of annual increases rather than having to fight in the legislature for increases. Further, the ITA will advocate that the PMTF share of the sales tax should be established at a dedicated percentage that would generate at least \$60 million annually. Currently, about \$42.5 million is provided by the State to the PMTF from the State General Fund and has been frozen at this level for seven (7) consecutive years.

There are very few revenue sources for transit that are within our own ability to control. The sources that we have some control over include passenger fares (non-IU fares) and advertising revenues. Combined, these two revenue sources are only about 7 percent of the total budget. Other local sources of revenue such as property taxes, COIT, license excise taxes, financial institution taxes, and commercial vehicle excise taxes are not within our control. IU passenger fare revenues have recently been limited to a 2 percent increase annually.

Bloomington Transit (BT) has done a good job of seeking and acquiring Federal and State discretionary grants to cover major capital costs such as the new Downtown Transit Center, hybrid buses, late night bus services, and technology. Many of these projects would not have been possible without winning discretionary funding. BT has acquired State and Federal discretionary grants in excess of \$11.4 million since 2002. BT will continue to pursue such discretionary

sources of funding now and in the future to augment our revenue sources.

BT has developed several employer pass programs including with the City of Bloomington, Monroe County, Indiana University, and the Monroe County Public Library. Such employer bus pass programs generate revenue for BT and help employers reduce employee parking costs. BT will continue to pursue other employer bus pass programs with major employers in the area. In addition, BT will continue discussions with MCCSC toward the possibility of junior high and high school students using BT service as a means to get students to/from schools. Such programs hold the potential to reduce student transportation costs while at the same time introducing students at a young age to using public transportation.

State Senator Mark Stoops introduced SB 213 this year that would allow public transportation corporations such as BT to provide County-wide public transit service. Such a bill would not help to mitigate the loss of existing State and Federal funding. Instead it would provide local communities with ways to fund transit service that could potentially be provided in the areas outside of City boundaries. If approved by the General Assembly, the bill would allow a county legislative body and a public transportation corporation such as BT to expand the corporation's taxing district to include all of the county by adopting substantially identical ordinances. The bill proposed that the corporation's general fund property tax levy for the first year that the taxing district includes the entire county may not be increased by more than 50% of the corporation's general fund property tax levy for the previous year. The bill proposed that the county council must approve a proposed levy increase for the first year that the taxing district includes the entire county. This bill was not adopted by the General Assembly, however, Senator Stoops plans to continue his efforts to provide a means for public transit to be expanded into the county.

### ***Old Transit Station***

124a.) Rollo: Are there plans for the former transit center at 4<sup>th</sup> and Washington? If so, what are they?

124b.) Volan: What will happen to the old BT passenger station facility at 4th and Washington? How much is it worth -- what is its assessed value?

- Response: Bloomington Transit owns the structure and the City owns the land upon which the structure is located. BT must follow strict procedures in the decommissioning of the facility and is working with the federal government to that end.

Both the structure and the land will have to be appraised as part of the transition process. The structure was constructed for approximately \$350,000.

The long-term use of the location may be dependent upon how other property in the area is utilized; for instance, if a parking structure is built at the site of the old post office.

### ***Other Questions***

125.) Granger: Why are administrative salaries going up 4%?

- Response: The administrative salaries line item shows a 3.77 percent increase. We've budgeted a 2.0 percent increase for all administrative positions in the 2015 budget. The primary reason for the increase being 3.77 percent is that a financial management position was filled this year at a salary that was \$5,200 higher than the previous person in the position. If you subtract this \$5,200 from the 2015 total administrative salaries, the total increase would be 2.2 percent, which is more in line with other personnel cost increases in the wages category.

126.) Rollo: Of the 500 bus stops, how many are sheltered?

- Response: Sixty-nine of the current BT bus stops are sheltered.

127.) Rollo: What are your reserves, and are they in accord with your goal?

- Response: Our projection for reserves at the end of 2014 is \$4.1 million. This represents approximately 52 percent of our annual operating costs. Our goal is to keep reserves at approximately 50 percent of annual operating costs.

128.) Spechler: A recent letter on the HT complains that bus service to the north, south, and west areas of the City could be more frequent. Please explain which routes have the longest waits and why.

Response: Frequency of services varies by route from approximately every 10 minutes on the most heavily used routes to every 60 minutes on other routes. The following is a summary of weekday frequencies by route: Route 1 Fee Ln/BHS North – every 60 minutes

Route 1 S.Walnut/Clear Creek S.C. – every 30 minutes a.m. & p.m. peaks/every 60 minutes during midday

Route 2 W.11<sup>th</sup> St/Showers – every 30 minutes

Route 2 S.Rogers/Countryview – every 30 minutes

Route 3 College Mall – every 30 minutes

Route 3 Highland Village/Curry Pike – every 30 minutes

Route 4 High Street/Sherwood Oaks – every 60 minutes

Route 4 Bloomfield Road/Heatherwood – every 60 minutes

Route 5 Sare Road – every 60 minutes

Route 6 Campus Shuttle – every 10 minutes on the trunk of route; every 20 minutes on outlying sections of the route.

Route 7 Henderson/S.Walnut Express – every 15-20 minutes

Route 8 Eastside Local – every 60 minutes

Route 9 IU Campus – every 10-15 minutes

As noted above, routes with 60-minute frequencies serve areas with less densities, fewer concentrations of apartment complexes, and fewer concentrations of retail/commercial development – places that typically generate higher ridership demand on transit.

129.) Volan: I understand that federal and state dollars make up 60% of BT's budget. Revenues from IU represent another 12.7% of the department's proposed budget. What percentage of BT ridership is students at IU? Is the proportion of dollars received from IU commensurate with IU student ridership?

- Response: IU students make up about 71 percent of total fixed route ridership. IU student revenues make up about 65 percent of total fixed route fare revenues. Student ridership brings high levels of service productivity, efficiency and generates significant locally derived income. These factors are used by INDOT and the Federal Transit Administration in their funding formulas and generate significant additional State and Federal revenue for BT. Those funds received from IU combined with additional State and Federal funds generated are commensurate with student ridership.

130.) Volan: Has an agreement with an airport shuttle service to stop at the new Transit Center been reached? When will a regular intercity bus service begin stopping at the new facility?

- Response: We are in negotiations with Miller Transportation about the possibility of their intercity service between Evansville/Bloomington/Indianapolis and Terre Haute using our new Downtown Transit Center and hopeful that an agreement can be reached soon. This intercity service connects with other intercity services such as Greyhound in the other cities. Assuming agreement, this would be a revenue generating mechanism for BT. However, any revenue generated would likely be used to offset the cost of additional staffing needed for intercity ticketing and freight handling operations. Thus it is expected it would be revenue neutral but would provide the community with a central hub for both intercity and intracity travel. We are currently talking with the airport shuttle service about possibly using our new Downtown Transit Center.

131.) Volan: The 10th St. underpass limits the types of buses that can operate through it. What would the cost of improving the 10th St. underpass be, to the nearest million dollars, and is an 80% federal match feasible for such a project?

- Response: As is accurately noted, the underpass limits certain types of vehicles from passing through it. Specifically, hybrid buses cannot use the underpass due to the battery being located on top the vehicle. Additionally, the fire department's ladder truck cannot pass through the underpass.

The Mayor was asked for guidance on the City's preferred option for the future of the corridor and to make a recommendation on behalf of city government.

Options included:

- no action
- one-way pairs (analogous to 3rd & Atwater) with 10th Street headed east and a new two-lane road headed west
- 2 two-way pairs using an upgraded 10th Street and a new road along Law Lane into 14th Street

The Mayor recommended the use of 2 two-way pairs.

While the one-way pairs move vehicles through the corridor more quickly, speed is not preferable to safety through the heavily-bike and pedestrian traveled campus.

The two-way alternative better meets the needs of bicyclists, pedestrians, and transit riders. It also allows transit and fire trucks to avoid the railroad overpass.

Finally, unlike with 3rd & Atwater, the separation between one-way pairs at 10th & 14th would increase the farther west you travel.

These projects would be eligible for Federal aid through the MPO, which brings a reimbursement of 80% of construction costs. The MPO receives approximately \$2.7 Million per year in such funding, requiring that a project of this magnitude be broken into several phases for implementation. It would be a matter of prioritizing this project for funding and implementation when the money becomes available in future years.

132.) Volan: Capital represents 15.3% of BT's annual budget. Why include it therein and not have a separate capital budget?

- Response: BT has always combined its operating and capital budget. It may be possible to have a separate capital improvement budget whereby funds can be accumulated for future capital expenses over time. In essence, BT has always operated with a single fund that can be used for both capital and operating purposes. This has provided us with the flexibility to use the single fund for both operating and capital purposes. We will explore the advantages/disadvantages of both approaches with our DLGF contacts.

133.) Volan: Planning has become "Planning and Transportation." Yet BT, despite requiring our approval for its budget, is a corporation separate from other city departments. How will BT collaborate with P&T? If P&T determines that bus service should change in the overall context of a citywide transportation plan, will BT refuse?

- Response: BT has always been an active partner with City Planning and the Metropolitan Planning Organization in developing transportation strategies that serve the community well. Perhaps the best example of our collaboration is the new Downtown Transit Center and the 911 Emergency Dispatch Center. The idea for the partnership in this shared facility began in Planning/Police Department and BT welcomed it. In our experience, there has never been a material disagreement with Planning, and we don't anticipate that happening in the future. Also, the mayor created an internal Transportation Committee, which includes Planning & Transportation, Public Works, Economic & Sustainable Development, BT, and the Office of the Mayor. The committee meets monthly to ensure a holistic approach to transportation issues.

#### **Utilities (Murphy)**

134.) Neher: Why the significant reduction in extensions & replacements in both the Water & Waste Water Budgets (Water: U42720/-46% & Waste Water: U42720/-46%)?



- Response: Water's Extensions & Replacements' (E&R) 2015 draft budget amount of \$1,395,731.00 is 15% less than 2014's amended budgeted figure of \$1,649,948.00.

Wastewater's E&R 2015 draft budget amount of \$1,436,885.00 is 46% less than 2014's figure of \$2,660,641.00.

The 2015 budget is built upon a more accurate picture of 2014 than the budgeted figures for that year. Based on year-to-date figures, 2014's revenue was overestimated. This was mainly due to the full effects of rate increases in both water and wastewater utilities being somewhat uncertain variables. 2013 was the first year for both wastewater and water rate increases to both be in effect. While water rates increased by 45%, the resulting increase in revenue was lower than anticipated. Similarly so with wastewater's 53% rate increase.

Budgeted E&R amounts are determined by the anticipated revenue minus operating expenses and debt payments. The resulting balance is allotted for E&R projects. As revenues were over-estimated in 2014, so were E&R amounts.

135.) Neher: What have the savings been for refinancing bonds?

- Response: Since May of 2009, the City of Bloomington has taken advantage of historically low interest rates by effecting refundings on seven outstanding bond issuances. This has resulted in substantial "net present value" savings on this indebtedness, and has not extended the payment term for these bonds. In computing "net present value" savings, we first look at the amount by which our payments are reduced for the term of the bonds and compute the present value of that savings. For example, if the refunding was for a bond with twelve years left on the term and we reduce our annual payments by \$100,000, we will pay \$1,200,000 less during the twelve years left on the bonds. However, due to factors such as inflation, the value of those saved dollars down the road is reduced, and that is what the "present value" represents. Then we subtract from "present value" the costs of doing the refunding, e.g., bond counsel fees, underwriter's fee, etc., and that gives us a true picture of the savings we will experience in that it is "net present value" savings. The seven refundings that we have done in the last several years are:

Date	Bonds	Refunded Amount	Net Present Value Savings
May 8, 2009	BMFC 1 <sup>st</sup> Mortgage Refunding Bonds	\$6,105,000	\$399,167
May 8, 2009	Park District Refunding Revenue Bonds	\$2,995,000	\$107,138
May 13, 2009	General Obligation Refunding Bonds	\$6,200,000	\$358,810
May 19,	BMFC Economic	\$8,245,000	\$474,405

2009	Development Lease Rental Refunding Bonds		
Feb. 10, 2010	Park District Refunding Bonds	\$2,995,000	\$150,963
Mar. 28, 2012	Sewage Works Revenue Bonds	\$6,665,000	\$786,998
May 17, 2013	Sewage Works Revenue Bonds	\$20,190,000	\$2,361,083
	Total Net Present Value Savings:	\$4,638,564	

136.) Neher: What is the status of CBU reserves?

- Response: At the end of 2013:  
Water \$3,824,286  
Wastewater \$3,250,087  
Stormwater \$659,907

Reserves reached a healthy level through prudent cash management. They satisfy bond covenant requirements for cash-on-hand, as well as allow for large payments occurring in the beginning of each year such as the Health Insurance Trust payments.

137.) Rollo: Constituents in District IV have expressed concern about pollution in Lake Monroe. 3 concerns in particular: Oil and gasoline from boating; Sewage discharge from boating; and Toxic algae. What do we do to monitor for these? Are there efforts we might make to improve raw water quality?

- Response: Because CBU doesn't own Lake Monroe, we work closely with the Army Corps of Engineers which does own the lake, and the Indiana Department of Natural Resources, which manages it, in interpreting their monitoring data. USEPA and IDEM prescribe regulations of various contaminants in water.

We are active in monitoring certain levels, such as MIB (methylisoborneol) above and beyond those monitored by the Army Corps of Engineers and IDNR because of their potential impact on water aesthetics. MIB levels can produce a "fishy" or "lakey" taste in the water supply, which people tend to misinterpret as an indicator of water safety. The lab analysis regarding taste and odor is something we do voluntarily, as we are not required by the state to do this. While an expense, it is part of our ongoing action plan for water quality.

Our water quality coordinator, Rachel Atz, attends advanced, concentrated higher education training on such topics to keep at the forefront of developments in the field of water quality. She recently attended a program specifically on algae and algae blooms through Northern Kentucky University.

138.) Rollo: Is the intake water tested and can this data be shared with the City

Council?

- Response: Data gathered by CBU and the state's testing programs is disseminated annually to all customers via our Water Quality Report, and can be shared with council as requested. The 2014 report was included in with June water bills. It is also found online, along with other information, at [bloomington.in.gov/utilities](http://bloomington.in.gov/utilities). Council members and the public alike can contact our Water Quality Office at [wq@bloomington.in.gov](mailto:wq@bloomington.in.gov) or 812-349-3655 with concerns, questions, or comments at any time.

139.) Ruff: When will the City be able to negotiate the terms of the intra-local agreement?

- Ruff: Will the City commit to signing the yearly intra-local agreements with the USB before the budget covering that agreement is approved by the USB and the Council?
- Response: We look forward to working with the new Controller to finalize the 2014 inter-departmental agreement.

140.) Volan: How does CBU "cooperate" with infrastructure (e.g., pipes, manholes) outside of the city's corporate boundary?

- Response: The current service area for the City of Bloomington water and sewer utilities extends outside of the corporate limits. The water utility works in partnership with the Town of Ellettsville and our wholesale customers on maintenance and policy matters. The sewer utility serves a limited area outside of the corporate limits. This area encompasses what has been known as the "two mile fringe". The stormwater utility is confined to corporate limits.

141.) Volan: Mr. Murphy cited an employee with 47 years' experience. Are people allowed to work more than 47 years for the city of Bloomington?

- Response: CBU is proud of the longevity of employees and the contribution they make to the success of the organization. In addition, COB Personnel Manual §3.01 *Non-Discrimination*, states that the city "...does not discriminate on the basis of....age...", among other factors.

142.) Volan: "We were a little robust in our Supplies and Services & Charges [lines]." By "robust," which Mr. Murphy used to refer to several line items, did he mean "excessive in our estimated requests last year"? Changes from last year to this year were most dramatic in Utilities' request; why should we not be concerned about future misestimates?

- Response: The 2015 budget is built upon a more accurate picture of 2014 than the budgeted figures for that year. Based on year-to-date figures, 2014's revenue was overestimated. This was mainly due to the full effects of rate increases in both water and wastewater utilities being somewhat uncertain variables. 2013 was the first year for both wastewater and water rate increases to both be in effect. While water rates increased by 45%, the resulting increase in revenue was

lower than anticipated. Similarly so with wastewater's 53% rate increase.

143.) Volan: Why such a dramatic increase in Services & Charges (S&C) from 2013 to 2014? It seems to coincide with the \$2.1M capital outlay of 2013, which seems to have been absorbed into the 2014 S&C line. Same question for Wastewater and Storm water funds; the Storm water S&C request is enormous compared to 2013.

- Response: The numbers in the 2013 column are actual expenses for the year. The actual expenses for 2013 do not contain an amount for extensions and replacements (E&R).

The numbers in the 2014 column are budgeted figures for the current year. The budgeted figures for 2014 do contain a figure for E&R. The E&R budgeted amount for 2013 was \$1,440,822, the budgeted E&R amount for 2014 was \$1,649,948, and the budgeted amount for E&R for 2015 is \$1,395,731. These figures are for water. Wastewater and stormwater are similar.

The S&C for stormwater for 2013 does not include a figure for E&R. The budgeted figure for 2013 was \$907,608. The budgeted figure for E&R for 2014 was \$846,941. The budgeted figure for E&R for 2015 is \$783,370.

**Thursday, 21 August 2014**

**Public Works General (Johnson)**

144.) Granger: Not seeing an attending decrease in budget that is reflected in Planning's increase, why? (only \$100,676)

- Response: Personnel and other costs were not neatly shifted dollar for dollar from Public Works to Planning and Transportation. Some functions were shifted not only to Planning and Transportation but also to the Police budget, resulting in changes and shifts in multiple budgets. The Controller's Office verified that personnel costs were accounted for only once and there were no duplications or dollars unnecessarily left in budgets where programs or personnel were removed. Multiple funds are used to fund Public Works, Planning and Transportation, Parking and Police expenses, so it is not possible to see a neat transfer from a one, single budget to another budget.

145.) Granger: I see decrease in fuel costs; can we reduce more by planning to move toward natural gas?

- Response: In order to move to NG we would need to have a local NG filling station. None currently exists. We have met with Vectren representatives and they are not interested in opening a station. It is unknown if an outcome of I69 will be a NG station.

146.) Granger: Line 53990 – what are those other services and charges

- Response: Asset management software and support \$10,000, City Election \$285,000, survey work, title insurance, other small project work: \$20,000.  
Neher: What is the increase in "Other Services & Charges" reflect (+425%)

147.) Neher: Can you outline the major projects for Public Works in 2015?

- Response: While Public Works presented the Cum Cap Development Fund budget Planning and Transportation and Police all utilize the fund.

In 2015 Street Department is budgeting \$881,690 in street, alley and materials, \$215,000 to contract some larger paving projects and funding for pavement markings. Planning and Transportation plans to complete the Tapp and Rockport intersection design, construction of intersection improvements at Jordan and 17<sup>th</sup> and construction of improvements at Dunn and Old 37.

148.) Neher: What are the factors used in calculating the expense for the election?

- Response: The County Clerk makes that determination.

149.) Sandberg: I have a similar question for Public Works General (as I have for the Fire Department), also regarding an overview of work-related injuries and how employees manage around sick-days when their co-workers are off with illness or injury. If Susie could give us a general report on the typical kinds of health issues (repetitive motion, weather-related slips and falls, just general wear and tear) faced by Public Works employees, and what that does to the department - does it have an impact on slowing down project work, or does she have any general issues with being short-staffed? How are their sick days treated with respect to health benefits?

- Response: Please see the attached chart of worker's compensation claims listed under the questions related to the Bloomington Fire Department.

150.) Sandberg: Also, can Susie foresee a time when additional employees will be needed to keep up with the work demands, are there any budget needs to hire additional employees for Public Works in the future? If there are shortages in staff, where are those employee needs the greatest? This question is in the context of attrition, downsizing, and employees leaving - what does that do for the remaining workforce needing to step up to fill the vacancy gaps?

- Response: More Public Works staff could always be used. On average, the addition of each Public Works FTE will cost approximately \$60,000 per employee. All divisions of Public Works would stand to benefit from such increases. Some of the need is weather dependent, but we don't staff for worst-case scenarios. But when there is a particularly harsh winter, we are stretched to do snow removal. And then we are stretched to do street repair in warmer months after a harsh winter.

Ultimately, what council chooses to do with annexation will be the determining factor on staffing level changes.

151.) Sturbaum: Would you support placing the design role of the Board of Public Works in the hands of the Plan Commission through ordinance so there are no inadvertent vetoes of progressive transportation initiatives?

- Response: Please see earlier answer.

### **Animal Control (Johnson)**

152.) Granger: Are we losing staff? (4% decrease in salaries)

- Response: No. There were a few people that left ACC and we have rehired at entry-level wages. Additionally, we were just able to find some savings.

153.) Granger: 39% reduction in books – have the cats given up on nightly readings? (*A moment of levity.*)

- Response: Did you know we actually have a Book Buddy program where school kids come in to the Shelter and read to the animals? It helps the kids with reading skills and also helps the animals in a Shelter environment have more human contact.

### **Fleet Maintenance (Johnson)**

154.) Granger: Why a 21% jump in health and life insurance?

- Response: We filled two vacant positions. The salary line had been budgeted but the insurance line had not been. We must now budget the insurance.

155.) Granger: Explain \$8,000 for natural gas (new).

- Response: We used to budget for all utilities in the Facilities budget. This year we moved non-general fund utilities into the respective departments. You might notice electrical service, water and sewer as well as natural gas are new.

156.) Neher: Please break down the “Other Services & Charges” line (53990/\$600,000) in the Motor Vehicle Replacement Fund?

- Response: The amount of money budgeted in Line 53620 of the Motor Vehicle Highway Fund is developed by the Fleet Division of the Public Works Department. The calculation is based on their thorough knowledge of the City's fleet, information from the previous years' expenses and each department's use and needs. Fleet also performs a vehicle points analysis each year. Each vehicle is analyzed and given a point range, in order to determine an annual maintenance cost for each vehicle. Those annual costs may be taken into account when determining the level of funding in Line 53620.

The Motor Vehicle Highway budget supports a wide-range of projects and the 02 supply category includes a variety of materials including, but not limited to, fuel and oil, concrete, stone, de-icing salt, signal replacement parts, guardrails, rakes, pitch forks, concrete tools, sign tools, signal tools, and toner. Given the variety of supplies needed to complete projects, which change from season to season, the department requires the flexibility to purchase the supplies necessary at any given time.

157.) Spechler: Are we on schedule for vehicle replacements?

- Response: As is discussed elsewhere in this document, vehicle replacement is one of the City's greatest capital challenges. Each year Fleet Maintenance completes a Vehicle Points Analysis Report. This report grades all of the vehicles in the fleet based on age of the vehicle, total miles and/or hours of service each has, the type of service (light duty, heavy duty etc.), reliability, maintenance and repair cost, and overall condition. Each vehicle is then given a grade: excellent,

good, fair and poor. The 2014 report found the following: Of the 403 vehicles currently in service 43.3% are in excellent condition, 7.9% are in good condition, 18.3% are in fair condition and 30% are in poor condition. These numbers reflect improvement from conditions that existed prior to this administration's creation of the Vehicle Replacement Fund.

Vehicle with 2-3 years of recommended service life:

Excellent

3	Good
3	Fair
15	Poor

Vehicles with 7 years of recommended service life:

103	Excellent
12	Good
33	Fair
60	Poor

Vehicles with 10 recommended years of service life:

67	Excellent
17	Good
37	Fair
45	Poor

Vehicles with 15 recommended years of service life:

6	Excellent
0	Good
1	Fair
1	Poor

### **Traffic Control and Streets (Johnson)**

#### ***Cumulative Capital Development Fund***

158.) Neher: What is the \$100,000 fund transfer for?

- Response: The \$100,000 from the Cumulative Capital Improvement Fund (cigarette tax money) will be transferred to the Motor Vehicle Highway Fund to support expenses paid from that fund.

159.) Neher: Can you provide a breakdown for the \$384,426 (53110/Engineering & Architectural)?

- Response: The \$384,426 is not the total but instead is the increase from 2014. The total \$597,500 CCD Line 53110 Engineering and Architecture expense will be

used to pay for design expenses for the Tapp and Rockport Road project (\$382,500), based on estimates provided by the Department of Planning and Transportation, and for contract paving (\$215,000).

160.) Neher: Are their improvements being deferred due to the cuts in lines 54420 & 54310?

- Response: There are no improvements being deferred due to reductions in lines. Estimates were formulated based on predicted expenses for actual projects, which vary from year to year.

161.) Volan: Please break down the Cumulative Capital Development fund. Is this simply a shift from the Motor Vehicle Highway (MVH) fund?

- Response: The Cumulative Capital Development (CCD) Fund budget is separate from the Motor Vehicle Highway Fund, and it is not a simple shift from one fund to another. The CCD budget includes amounts for street, alley and sewer material, design costs for projects such as Tapp and Rockport Road, and costs associated with projects planned for the upcoming year. In 2015, those projects may include projects at Dunn and Old State Road 37, 17th and Jordan Avenue, and the Jordan Avenue median project.

All told, CCD totals are:

\$355,700 Salt  
\$200,000 Asphalt  
\$325,990 Jordan Av project  
\$215,000 Contract paving  
\$382,500 Tapp & Rockport  
\$470,000 17th & Jordan  
\$500,000 Old 37 & Dunn  
\$177,334 Pavement markings  
\$33,000 Sare & Rogers retaining wall

### ***Motor Vehicle Highway Fund***

162a.) Granger: Please provide more detail regarding the anticipated needs for motor repairs that warrants such a huge jump in the line item (61%) of the MVH Fund.

162b.) Volan: I found the explanation of the MVH supplies insufficient. What was meant by "flexibility" in that line?

- Response: The amount of money budgeted in Line 53620 of the Motor Vehicle Highway Fund is developed by the Fleet Division of the Public Works Department. The calculation is based on their thorough knowledge of the City's fleet, information from the previous years' expenses and each department's use and needs. Fleet also performs a vehicle points analysis each year. Each vehicle is analyzed and given a point range, in order to determine an annual maintenance cost for each vehicle. Those annual costs may be taken into account when determining the level of funding in Line 53620.



The Motor Vehicle Highway budget supports a wide-range of projects and the 02 supply category includes a variety of materials including, but not limited to, fuel and oil, concrete, stone, de-icing salt, signal replacement parts, guardrails, rakes, pitch forks, concrete tools, sign tools, signal tools, and toner. Given the variety of supplies needed to complete projects, which change from season to season, the department requires the flexibility to purchase the supplies necessary at any given time.

**Other Questions**

- 163.) Granger: Why an 8% increase in salaries and wages and 42% jump in health and life insurance?
- Response: We are filling a vacant position in Fleet and we only needed to budget an additional 8% in the salary line to cover the costs due to some overages in the proceeding year. The Increase in health insurance reflects the cost of filling the position.
- 164.) Mayer: Have funds been included for curb-side leaf removal? (Non-bagged raked to the curb leaves)
- Response: Yes.
- 165a.) Mayer: Have funds been included for “side path” and City (property) snow removal?
- 165b.) Volan: "You'll be happy to know Public Works is contracting out sidepath snow removal." What did this mean...was snow removal from sidepaths simply not done last year? Was Public Works unable to do it sufficiently?
- Response: Yes, we have budgeted \$16,000 for sidepath snow removal. The severity of the winter will dictate if this is enough. Street Department did all of the snowpath removal last year. This was accomplished after the streets were clear and safe. By contracting out this work the sidepaths will be cleared more quickly.
- 166.) Neher: Please explain the reductions in Street, Alley, and Sewer Materials (-\$594,500/-54%)
- Response: Due to available funding in our varying funds we were able to increase Street, Alley and Sewer Materials in CCD by \$681,690 to off-set the cut of \$594,500 in Motor Vehicle Highway (MVH).
- 167.) Rollo: City sidewalks were to be evaluated on the basis of their quality. Can this data be provided to the Council Sidewalk Committee?
- Response: Yes.
- 168.) Rollo: With regard to the 2,000 LED traffic light upgrades: Once completed, will that consist of all traffic lights?

- Response: This is not an upgrade. All traffic signals currently have LED bulbs. This is replacement and will cover all of our signals.

169.) Spechler: Will we be back at the proper level of salt and asphalt reserves, and have any projects had to be postponed?

- Response: We have a good stockpile of salt. However, due to the extremely harsh winter some streets that were not on the paving list for 2014 did take priority. Moores Pike is a very good example. Prior to the 2013/2014 winter we had anticipated Moores Pike not needing resurfacing for 4 years. The harsh winter made it jump to the top of the list and some other streets had to be cut. If we have a regular winter in 2014/2015 and this budget is approved we will be in a much better position.

170.) Volan: The request for the Local Road and Street Fund seems to be an arbitrarily exact 10% increase. Was that based on particular needs, and if so, what are those needs?

- Response:
  - \$600 Flashers and Pedestrian Crossing
  - \$3,236 New Installation - 3rd & Jordan, Eastgate and Palmer
  - \$601,524 Street Light Electric
  - \$10,640 Street Signals Electric

171.) Volan: Council approved the new parking Zone 11 several months ago. With the new school year upon us, why have signs not been erected and the zone begun enforcement?

- Response: The signs have been installed and letters mailed to residents of the zone.

**Sanitation (and Recycling) (Johnson)**

172.) Granger: Why a 16% increase in salaries and wages for sanitation and 13% for solid waste health and life insurance?

- Response: Sanitation wages are actually down 5%. This was due to two new hires at entry-level wages. Health insurance is up 13% due to new hires that took advantage of insurance.

173.) Granger: State now has a goal of 50% recycling; what are we doing to comply?

- Response: In 2013 our recycling rate was 52.9%

174.) Granger: How many tons of trash did we “dispose” in 2013? How many tons of trash have we “disposed” to date in 2014?

- Response: 2013 = 5,398 tons, as of August 28, 2014 = 3,371 tons

175.) Granger: It seems to me there could be cost savings related to recycling vs disposing. If this is not correct, please explain.

- Response: Yes we are charged \$39.76 per ton for trash and we are not charged

for recycling.

176.) Granger: What are the costs/savings/challenges associated with recycling every week vs every two weeks?

- Response: The challenges are cost-related there are certainly no savings.

177.) Granger: Susie talked about a one day electronic recycling – why budget for this when, I believe, county does it for free. Why not collaborate with county? It seems that costs could be “reduced” to special advertising if you think this is necessary.

- Response: The only costs associated with the e-waste recycling day are a few hours of comp time. Our vendor does all of the advertising and does not charge for any of the removal. We started this program when there were still charges for e-waste. This may be something, since the County no longer charges, we can eliminate.

178.) Mayer: Elaborate on the Sanitation/Parks trash removal arrangement. Does Parks pay Sanitation for the service? Did Sanitation acquire Parks equipment (packer truck)?

- Response: Parks does not pay Sanitation for the pick up. Parks did purchase a new small packer, and they gave it to Sanitation. Sanitation collects the trash at the City Parks by using trucks on their regular route. On days a truck does not pass by said Park the small truck is used to run that park.

179.) Neher: Please explain the Inter-fund Transfers.

- Response: There are certain programs and/or projects that cannot be delivered with the funding available in their “usual” fund and money is transferred to the “usual” fund to allow the program and/or project to be delivered. Sanitation is a perfect example. In 2013 Sanitation collected \$907,358 in sticker fees and the expenditures were \$2,012,629.98 an inter-fund transfer from the General Fund to the Sanitation Fund was necessary to ensure delivery of Sanitation services.

180.) Spechler: How much of our receipts from tags will cover the relevant sanitation expenses? This will give us some idea of the net deficit or surplus for this program.

- Response: In 2013 stickers covered 45% of the cost of Sanitation services. In 2013 Sanitation collected \$907,358 in sticker fees and the expenditures were \$2,012,629.98.

181.) Volan: If there is one division for which I would like a full program budget, it's this one. Please break down these numbers.

- Response: The largest share of the Sanitation budget is in the personnel category, which makes up \$1.5 million of the \$2.3 million dollar budget. The remainder of the roughly \$800,000 is in the supplies and services categories and is broken down as follows:

Category 2 - Supplies

1. Office Supplies - \$300

2. Medical Supplies - \$400
3. Weed Killer - \$25
4. Lubricant - \$100
5. Fuel and Oil - \$107,562
6. Building Materials and Supplies - \$1000
7. Other Supplies - \$20,000 (Downtown container maintenance, \$1,100; Recycle Bins, \$6,650; Stickers, \$12,000; and toner, \$250)
8. Uniforms and tools - \$8,900 (De greaser, \$800; Rain gear, \$1,560; Safety items, \$2,940; Shovels and brooms, squeegees, push brooms and handles, \$3,600)

Category 3 - Other Services and Charges

1. Medical - \$1,000 (Drug tests)
2. Exterminator Services - \$1,000
3. Communications Contract - \$1,080 (Cell phone, \$542; additional cell phone, \$538)
4. Instruction - \$350 (National Recycling Coalition Conference)
5. Telephone - \$1,080
6. Postage - \$3,100 (mailings, magnets)
7. Travel - \$700 (Seminars, conferences)
8. Freight/Other - (Freight on bins, stickers, magnets, etc.)
9. Printing (Magnets, \$20,000; Non-collection notices, \$500)
10. Liability/Casualty Premiums - \$27,348
11. Workers Comp and Risk - \$49,651
12. Electrical Services - \$5,500
13. Water and Sewer - \$1,500
14. Natural Gas - \$4,000
15. Building Repairs - \$7,000 (Electric/gas/water/exterminator, \$3,000; Overhead door repairs, painting, \$3,000; Supplies for repairs, \$1,000)
16. Motor Repairs - \$127,691 (Fleet Set Rate 2015)
17. Hardware and Software Maintenance - \$1,800 (Big Belly Communications)
18. Dues and Subscriptions - \$150
19. Laundry and Sanitation Services - \$4,950 (Aramark)
20. Landfill - \$435,047 (Landfill-Co-mingle, \$156,000; Landfill-Trash, \$271,520; Special neighborhood clean ups, \$720; Spring clean up, \$432; Yard waste, \$6,375)
21. Other Services and Charges - \$20,250 (Accessories - \$700, Insurance Deductibles, \$10,000; Maintenance Liners, \$3,050; Radio, \$1,000; Replacement trash cans, \$2,000)

## **Facilities (Johnson)**

### ***Other Services and Charges Line***

182) Granger: What exactly is \$600,000 in “other services and charges!”

- Neher: Please break down the “Other Services & Charges” line (53990/\$600,000)
- Response: This was a detail in the transaction that should have been deleted. There is no \$600,000 appropriation request in this line.

### ***Other Questions***

183.) Granger: Why 109% increase in salaries and wages and 11% in health and life insurance? I thought this staff was with police.

- Response: Yes, it is with Police. Police and Public Works both budget from this fund.

184.) Granger: \$15,000 in grants...for what?

- Response: This was a detail in the transaction that should have been deleted. There is no \$15,000 request in this line.

185) Rollo: Is the graffiti removal program a success? What feedback have we received from local merchants and downtown property owners?

- Response: The program is quite a success, and we receive positive feedback from those we serve.

186.) Rollo: Facilities requires a 25% (~\$380,000) increase in this budget? Could this be broken down to provide more detail?

- Response: The 2015 Parking Facilities budget as proposed shows increases in the personnel line and corresponding increases in FICA, PERF and health insurance lines. There is also an overall increase in category 02 by \$10,743. This change reflects the normal shifting and adjusting of supply needs from year to year. For example, fewer dollars were estimated as needed for the maintenance of lots in 2015 than in 2014, but additional expenditures were expected for entry tickets, access cards and gate arms for garages. Expense lines within the category can be adjusted as necessary if actual expenses in 2015 require such adjustment. There was an increase in the services line of \$270,707; however, this includes a \$600,000 increase which will be backed out of this budget as it was due to an input error, which was explained in response to another Council question. The Parking Facilities budget will be adjusted prior to submission to the Council for final adoption.

187.) Spechler: How much of our receipts from garages and meters will cover the relevant facility expenses? This will give us some idea of the net deficit or surplus for these facilities.

- Response: The meter revenue covers all expenses related to the operation of the

meters. The garage lease payments are covered by the TIF and the operations and maintenance are covered by revenues.

188.) Volan: Will the Facilities division of Public Works maintain the new Dispatch Center, but BT will maintain the first floor? If so, does this not seem inefficient?

- Response: This is a very common arrangement in condominium scheme ownerships. Showers Complex is a good example of this type of arrangement. The City, County and CFC each maintain their own portions of the Showers building. Each has their own budget, standards for security and overall quality control.

189.) Volan: What portion of the functions of the soon-to-be-former employees (handling the parking garages) are maintenance and what portion are policy management? How will Planning & Transportation oversee these new staff as to how to manage garage capacity if they report to Facilities?

- Response: The policy direction came from REI. The employees that worked in the garage were security and customer service. The bulk of the Parking Facilities fund will be utilized by the Police Department for the security and operation of the Parking Garages. The garages are a 24-hour a day operation and the Police Department, with its shift Sergeants, is well equipped to handle this operation. Additionally, the customer service representatives that staff the garages around the clock will, just like the Enforcement Officers, be outfitted with equipment and appropriate support to provide improved security in all of the garages, which is a community concern. Garage hourly parking is adjusted on a daily basis. Planning and Transportation will receive reports from the garage to formulate long-range policy initiatives.

## Sustainability Coordinator: 2013 Activity Report

This report contains a brief summary of Sustainability Coordinator activities from the 2013 calendar year.

Bloomington continues to make progress toward becoming a more sustainable community, including the following highlights (with more detail on the following pages). In 2013 we:

- Development of an **energy project priority list** for city facilities, shared with OOTM in early 2014.
- Continued to make progress in the community's commitment to active transportation with significant investments in infrastructure recommended by the **Greenways Implementation Plan** – including **the city's first buffered bike lanes and bike boxes**.
- Continued work with the Planning Department to update the city's comprehensive plan through the **Imagine Bloomington** process.
- Launched the **Civil Streets Campaign**, aimed at reducing frustrations and dangerous behavior among road users. A major kick-off will take place in the Spring of 2014.
- Hosted a second **gathering of local facility managers**, attended by representatives from 11 local organizations. Continued to work with Ivy Tech to establish an active network of local facilities staff and explore training options.
- Worked with **Team Green** to complete and deploy an internal **Green Office Guide** and other internal initiatives. This will include discussions with each department about compliance with the city's **Sustainable Purchasing Policy**.
- Broke records during the 4<sup>th</sup> annual **Hoosier to Hoosier Community Sale** by raising \$33,000 and diverting an estimated 45 tons of material from the landfill.
- **Completed a LEED evaluation of TLRC** and determined that the aging air handlers will need to be replaced before LEED certification could be a possibility. The **Utilities Service building** will be evaluated next under the Green Building Ordinance, with an energy audit and LEED cost-benefit analysis to be conducted in 2014.
- Continued **outreach to multiple populations** throughout the community as well as an ongoing healthy collaboration with IU's Office of Sustainability.

As with all ESD initiatives, each of these activities involves cooperation with internal and external partners.

### *General reflections and challenges:*

- **Instability concerns:** In the coming year, I anticipate some turnover in the staff at IU's Office of Sustainability, and have already seen the departure of one of our major Hoosier to Hoosier Community Sale partners (Steve Akers). We are exploring ways to make the support network for H2H more stable, and I am working to maintain a good connection to IUOS.
- **Community waste concerns:** the lifespan of the Sycamore Ridge Landfill is roughly 15 years, which creates vulnerabilities for the community in terms of the long-term cost of waste management. To the extent we can begin considering "waste" materials as resources, we will be in a better position in the long term. In particular, food waste, sewage sludge, and glass all have potential alternative uses that should be evaluated.

- **CTP challenges:** When the City launched this project, we committed ourselves to creating a model of innovation. As with waste management, our current approach to energy management creates vulnerabilities for the community in the long term. The CTP offers an opportunity to locally test the innovative model of distributed energy – potentially a more stable, resilient approach to energy generation that can reduce costs and environmental impacts as well. Bringing the expertise into the project that will help us answer the legal, technical, and logistical questions necessary to implement distributed energy is a high priority for the coming year.
- **The City would benefit by setting clear goals.** The community has taken a step toward goal setting through the Imagine Bloomington process.

## **ACTIVITY SUMMARY**

### 1. Initiatives:

#### *Waste and Recycling*

- Carried out the fourth annual **Hoosier to Hoosier Community Sale** – another record-setting year. The sale diverted an estimated **45 tons** of reusable materials from the landfill and raised **\$33k** for local organizations (including \$5,589 for the COB). An estimated **3,000 people** attended the sale. As in 2011 and 2012, the 2013 H2H Sale was held in conjunction with the “**Bloomington Resale Trail**,” which highlights multiple reuse-themed events taking place on the same day as H2H, including special sales at Habitat ReStore, the Unitarian Universalist Church, and Goodwill’s Vintage Vogue.
  - Over four years, the H2H program has now diverted **127 tons** of waste from the landfill and raised nearly **\$90k** for local organizations.
  - Worked with New Belgium Brewery for the second year in a row to handle all waste and recycling from their **Clips of Faith** event in exchange for a \$750 donation to H2H.
  - Worked with **Goodwill Industries** to transfer all unsold items to them after the sale.
  - Consulted with the new “Move In, Move Out” sale at Northwestern U. to help them establish a program similar to the Hoosier to Hoosier Sale. They raised just under \$17,000 in their first year.
  - Innovations this year included:
    - **Reworked the allocation formula for sale proceeds** to better recognize level of effort by partner organization. The H2H Steering Committee donated 25% of proceeds each to Habitat ReStore and the City of Bloomington, and 50% to IU.
    - **Recruiting local organizations to supply volunteers** to H2H in exchange for compensation in the amount of \$10/hour (taken from sale proceeds). Eight organizations benefited from this program, including the Indiana Sheltie Rescue, the Bloomington Figure Skating Club, Middle Way House, and the Bleeding Heartland Roller Girls, and received \$3,500 in return. We hope to expand this program in 2014.
    - **Relocation of the sale** to a larger space at The Warehouse on S. Rogers to accommodate the increasing amount of donations.



Because the location is farther from campus, our student attendance declined – next year, we will explore providing shuttles to make it easier to students to attend.

- **Worked with a local artist** to develop banners and other materials using repurposed materials to advertise the sale.
- **Challenges for 2014:** Steve Akers has had to step down from the H2H steering committee because of other work demands, so we will need to focus on **building additional support on campus** to keep IU involved. Staff from Habitat ReStore has volunteered to step into Steve's place, but keeping the IU connection will still remain important.
- Worked with Downtown Bloomington Inc. to again provide assistance with recycling at the **Taste of Bloomington**.
- Discussed the possible use of **glassphalt on city streets** with Public Works as a way to divert local glass bottles from the waste stream and avoid trucking this heavy, breakable (and therefore expensive to collect and transport) material to Indianapolis and beyond for processing. The Street Department and asphalt vendor are both willing to experiment with glassphalt. However, we are still searching for someone to crush the glass. Work will continue on this in 2014.

#### *Energy efficiency and green building*

- Continued to **work with Ivy Tech to build a network of local facility managers**. This included meetings with CFC and other local property managers to determine their needs and level of interest in providing increased training opportunities for facilities staff. This included multiple discussions with the **Midwest Energy Efficiency Alliance**, which is expanding its facility manager training program into the State of Indiana and is seeking partner organizations.
  - As a follow-up to the Facility Managers Forum last year, we partnered with Ivy Tech to host an **Efficient Facilities Round Table** on June 5 to discuss data management (energy data, maintenance data, etc.) in local facilities. **Twenty-two individuals representing 11 organizations attended the event.**
  - Hosted regular meetings in March and October.
- For the fourth year in a row, partnered with HAND to offer free home energy audits through the **Beat the Meter Blitz**—a total of 20 audits were completed (including four by the local organization Earth Care). Follow-up phone calls to participants in last year's Blitz showed that 50% of surveyed households implemented at least one energy improvement, and that 12% of the households surveyed completed all of the steps in their pledge, which they signed as part of the program.
- Following the LEED certification of City Hall in 2012, the **next step in complying with the 2009 Green Building Ordinance** included an energy audit and cost-benefit analysis of LEED certification for the **TLRC**. Worked with Parks and Applied Engineering in early 2014 to complete the evaluation, which showed that TLRC is **unlikely to hit the necessary threshold for energy reduction** without replacement of the existing air handlers. This equipment is already approaching the end of its useful life and will need to be replaced within a year or two. Once this improvement has been completed, we will need to reevaluate the building's energy consumption and determine if LEED certification is achievable.

- Selected as a **host city for the Environmental Defense Fund's Climate Corps** program, which paid for a full time summer fellow to evaluate city energy use. Worked with fellow Ian Champ (also a SPEA Service Corps fellow with ESD) to assemble a **list of priority energy projects** within city operations, shared with OOTM in early 2014.
  - Checked in with **Duke Energy to evaluate energy rates** charged to city facilities, and determined that a change made in TLRC's electric rate the previous year was indeed a wise move, **saving the city nearly \$8,000 per year**.
- Worked with Public Works and Parks & Rec to respond to a **doubled incentive program for lighting upgrades** announced in July by Energizing Indiana.
  - Quotes were received for upgrades at 16 facilities, and Parks elected to install upgrades at three: **Frank Southern Center, the Operations Building, and Banneker Center**. The upgrades will **save \$1,100 per year**. Ice rink users have expressed positive feedback on the **improvement in lighting quality** since the old metal halide lights were removed, and the new installations are **easier to operate** since there is no delay after turning lights off before they can be turned on again.
  - Public Works did not have funds to proceed in 2013, but **lighting upgrades at both the 4<sup>th</sup> Street and 7<sup>th</sup> and Walnut Garages would have a payback of under three years** (including rebates). A total investment of \$120,000 would result in yearly savings of \$33,000.
- Conducted **energy walk throughs** of the Rose Hill Cemetery Office, all five fire stations, and several other facilities to identify opportunities to reduce energy costs.
  - As a result of the evaluation, Parks **air sealed and insulated Rose Hill**, one of its highest gas users on a per-square-foot basis.
- Met with **Duke Energy** to discuss prospects for **switching the city's 3000+ streetlights to LED**. Duke owns the vast majority of the lights (about 99%), so upgrade decisions are their responsibility. Streetlights are the one sector of City energy consumption where the costs are proportionally much higher than usage (roughly double), so the opportunities for savings in this sector are significant. Duke indicates they are exploring the option but have not formally offered this technology yet.
- Worked with a **Kelley Business School** class to **evaluate a number of fuel alternatives** for city, BT, IU Campus Bus, MCCSC, and Monroe County fleets. The group **recommended compressed natural gas** as the best solution.

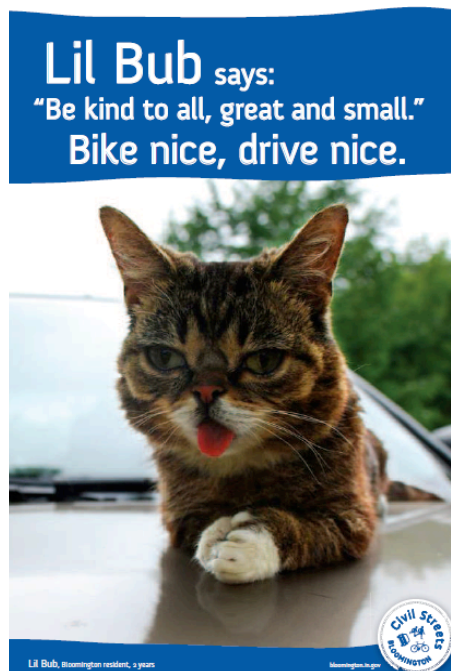
#### *Biking and active transportation*

- Held an "**active transportation forum**" in partnership with the Area 10 Agency on Aging in February to bring together multiple organizations with an interest in active transportation issues. Attendees included City and County Planning, IU Campus Bus, IU Office of Sustainability, City and County Parks & Rec, MCCSC, B-TOP, the Bloomington Bicycle Club, Area 10, and the Bike & Ped Safety Commission.
  - Based on input from attendees, we agreed to meet every other month to update each other on active transportation initiatives and issues. Subsequent meetings were held in April, August and November.
- Worked with Planning, BPD, Parks, Public Works (including Parking Enforcement), Bloomington Transit, IU Campus Bus, and OOTM to plan a **Civil Streets Campaign** to reduce unsafe behaviors, frustrations, conflicts, and crashes among road users. A **soft launch** took place in conjunction with the Bike Summit in October, with an initial distribution of bike stickers, posters, and brochures. A **larger kick-off** will take place in Spring 2014,

when biking season begins. This will include a week of targeted enforcement with BPD, volunteer events, and messaging on city and campus buses, among other things. Examples of the initial round of posters are below.

- Worked with an IU class to collect **baseline data on resident attitudes and perceived problems** related to road behavior.
- Attended a meeting of the Campus Traffic Safety Commission and worked with BT, BPD and others to obtain feedback on materials and gain support for the program.

Civil Streets posters:



- Monitored the use of our **two electric vehicle charging stations** in the Morton Street and 7<sup>th</sup> Street & Walnut Garages. The stations have been fully functional since summer 2012, and have seen a slight increase in usage in recent months.
- Continued to participate in the **internal Transportation Committee** to review transportation projects and develop criteria for future transportation investments.
- Co-led the second annual **Terrible Horrible No Good Very Bad Bike Ride**, to emphasize that biking is possible in all kinds of weather. Again, the weather was sunny and beautiful. The **2014 ride** took place on January 25 (and the weather was terrible).

#### *Sustainability planning*

- Continued work with the **internal "Imagine Bloomington" team** on the revision of the Growth Policies Plan. This included attendance at all Steering Committee meetings, participation in public outreach, and input on the draft goals and plan

format. The draft includes a much broader set of focus areas than previous versions, including energy, employment, and education, making it more of a **comprehensive plan**. I will assist with writing the plan in 2014.

- Continued to provide input on the development of **the Certified Tech Park**. This includes further research on distributed energy opportunities and green demolition of existing structures, and providing input on street design and other elements. **Distributed energy research** included discussions with the Rocky Mountain Institute, a visit to a gasifier project in Bedford, and other research.

#### *Team Green*

- Met monthly with Team Green, with **internal members** representing Parks, ITS, Utilities, Planning, Human Resources, the Animal Shelter, CFRD, and ESD. We issued **three internal newsletters** over the course of the year and hope to increase this to quarterly next year.
- Completed the “**Green Office Guide**” that COB departments can use to conserve resources (both physical and financial) and reduce environmental risk. The printed guide was released in the fall of 2013, including a presentation to Cabinet in October. Team Green members began meeting with departments at the end of 2013 to develop baseline information on current practices, and to develop goals within each department. Meetings will continue into early 2014.
- Worked with Human Resources to collect **recycling and waste reduction at the Employee Appreciation Luncheon**, and discuss possible ways of reducing waste in the future.

#### 2. Outreach and networking:

- Offered a second round of funding through the **Sustainability Partnership Grant Program (SuPar)**. Projects funded in 2013 included hydroponics equipment for a new greenhouse project by the South Central Community Action Program, LED upgrades at Wonderlab, and a new bike fix-it station at Bloomingfoods.
- Continued to participate in meetings of the **Bloomington Housing Authority Green Team**, which is implementing green improvements in their housing units.
- Represented the City on the **IU Campus Sustainability Advisory Board**. Also continued **mentoring an IU Office of Sustainability intern** to support the Hoosier to Hoosier Sale.
- Represented the City on the **Monroe Co. Environmental Quality & Sustainability Commission**.
- Participated in meetings of the **Center for Sustainable Living and Earth Care**.
  - Worked with the Center for Sustainable Living and a Kelley School of Business class to evaluate the **feasibility of a plastic bag ban or fee** in Bloomington.
- Continued serving on the **Local First Bloomington’s Board of Directors**, including co-chairing the Development & Outreach (DevO) Committee.
- Continued involvement with the **Urban Sustainability Directors Network**. This included participation in a group focused on rental housing, development of a peer exchange program, membership on the Communications Committee, and attendance at a regional sustainability directors meeting in Cincinnati, OH.
  - Submitted a **proposal to host the USDN annual meeting in 2014**. We were their second choice.

- Attended a **meeting in Dearborn, MI** with multiple other USDN cities to discuss working with utilities to **convert streetlights to LED**.
- Continued work with an **Advocate for Community Engagement (ACE)**, provided through **IU's Office of Service Learning**. The ACE intern is intended to facilitate projects between the City and service learning classes. We hope to use service learning as a way to enhance City programs and services by taking advantage of our one inexhaustible resource: students. The ACE (now a sophomore) began working in ESD in September 2012 and will be with us for four years total.
  - **ACE projects for 2013** included a study of the feasibility of a plastic bag fee or ban, a study of usage along the B-Line, and an evaluation of connections between City and campus bike facilities.
- Attended a session led by the **Office of First Year Experience** on campus to provide input on topics to include in orientation – **bike safety and waste reduction** were two focus areas discussed.
- Also gave **presentations** to the following organizations and events:
  - A campus climate change forum hosted by the IU Political & Civic Engagement (PACE) program
  - Bloomington High School South Panther Plus program
  - Green Drinks
  - Several IU Classes

### 3. Funding and recognition:

- Applied for and received a **grant from the Urban Sustainability Directors' Network Innovation Fund**, in partnership with 13 other cities across the country to support the development of a **rental housing database** to help encourage students to consider sustainability issues (such as energy use) when selecting housing. The grant allowed us to hire a programmer and a project management intern, and a **prototype of the website** is currently under development.

### 4. Internal communications and inreach:

- Attended **Development Review Committee** and **Projects Team** meetings.

### 5. BCOS:

- Provided general staff support for BCOS meetings and other activities. Met monthly with BCOS co-chairs and successfully transitioned the group to new leadership.

### 6. Media coverage:

#### *General*

- Interview with WCLJ "Joy in our Town" in April
- Interchange interview on WFHB to discuss the intersection of health and sustainability (broadcast on May 28, 2013):  
<http://archive.wfhb.org/news/interchange-shelia-evans-and-jacqui-bauer-human-health-and-environment>
- [www.heraldtimesonline.com/news/local/dreaming-of-a-green-christmas-eco-friendly-gifts/article\\_abe7af01-fab8-5efc-98a9-f118255b4088.html](http://www.heraldtimesonline.com/news/local/dreaming-of-a-green-christmas-eco-friendly-gifts/article_abe7af01-fab8-5efc-98a9-f118255b4088.html)

#### *Energy efficiency and green building:*

[http://www.heraldtimesonline.com/news/local/efficiency-workshop-helps-bloomington-community-with-building-management/article\\_0d438b95-b932-5106-bd25-cf2fd4859e3e.html](http://www.heraldtimesonline.com/news/local/efficiency-workshop-helps-bloomington-community-with-building-management/article_0d438b95-b932-5106-bd25-cf2fd4859e3e.html)

**Greening the fleet:**

[www.heraldtimesonline.com/stories/2013/03/08/earth.indianapolis-government-taking-steps-to-reduce-dependence-on-gasoline.sto?1363108515](http://www.heraldtimesonline.com/stories/2013/03/08/earth.indianapolis-government-taking-steps-to-reduce-dependence-on-gasoline.sto?1363108515)

**Hoosier to Hoosier and waste reduction:**

- [www.heraldtimesonline.com/news/local/hoosier-to-hoosier-resale-trail-set-to-convert-trash-to/article\\_6260732e-3627-5093-bbfb-f5196c20797d.html](http://www.heraldtimesonline.com/news/local/hoosier-to-hoosier-resale-trail-set-to-convert-trash-to/article_6260732e-3627-5093-bbfb-f5196c20797d.html)
- <http://inside.iub.edu/headlines/2013-08-15-iniub-head-h2h-sale.shtml>
- <http://archive.wfwb.org/news/activate-hoosier-hoosier-sale-sandy-myers-jaqui-bauer>

**On biking:**

[www.heraldtimesonline.com/news/local/campaign-promotes-safety-for-all-road-users/article\\_14ae58be-0411-5ab6-8a8d-bb9d5e12ba38.html](http://www.heraldtimesonline.com/news/local/campaign-promotes-safety-for-all-road-users/article_14ae58be-0411-5ab6-8a8d-bb9d5e12ba38.html)

**Leaf collection:**

[http://www.heraldtimesonline.com/news/local/leaf-pickup-slowed-by-snow/article\\_af8bb24a-75ef-5047-9351-8a3c2b4cb566.html](http://www.heraldtimesonline.com/news/local/leaf-pickup-slowed-by-snow/article_af8bb24a-75ef-5047-9351-8a3c2b4cb566.html)



**CITY OF BLOOMINGTON**

**OFFICE OF THE CONTROLLER**

**MEMORANDUM**

**To:** City Council Members

**From:** Jeffrey Underwood, Controller

**Re:** City of Bloomington Financial Policies Manual

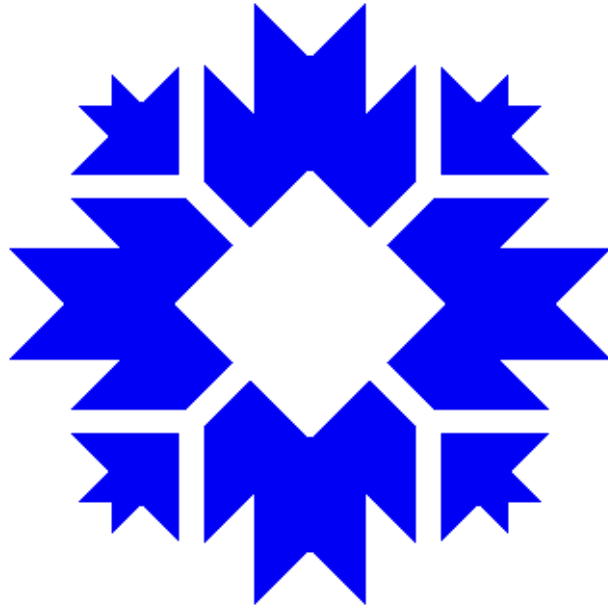
**Date:** September 18, 2014

**CC:** Mayor Kruzan, Deputy Mayor Whitehart, Margie Rice, and Dan Sherman

I am pleased to provide, for your information, the City of Bloomington Financial Policies Manual. Since returning as Controller I have spent time reviewing the draft of the manual. I have also shared with City Department heads for their input along with asking them to share and solicit comments from the employees in their departments. This version is a result of both my review and input and comments received by those two groups as well. Changes include the addition of background information and the processes involved in municipal finance along with the shifting of information and/or moves to an appendix.

# **City of Bloomington**

# **Financial Policies Manual**





FINANCIAL POLICIES MANUAL  
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  - E – Capital Assets Management
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## **1) Statement of Purpose:**

The City has a fiduciary responsibility to all constituents, and these financial policies are the basis for equal, consistent and fair treatment of all constituents and advancement of the community's greater good. Financial policies set the baseline standard for stewardship over financial resources and practices.

The financial system for the City serves many and varied purposes. Primarily, it furnishes the responsible officials with an effective aid in the financial management of the City. In addition, it serves the taxpayer by providing an adequate record of the City's operations and informative statements of results at frequent intervals. Investment analysts must have sufficient data to study the financial position of the City as well. State and federal agencies should have the necessary information for statistical and economic comparisons.

All these purposes have been considered in designing this manual.

Written policies accomplish the following:

- Institutionalize good financial practices.
- Clarify strategic intent for financial management.
- Define boundaries.
- Support fiscal integrity.
- Promote long-term and strategic thinking.
- Manage risk.
- Provide for a system of checks and balances and the appropriate segregation of duties.

## **2) Statement of Authority:**

By adoption of this Financial Policy Manual, the Mayor of Bloomington has vested in the Controller the authority and responsibility to create, implement, evaluate, ensure compliance, and amend this document along with policies and procedures related to the fiscal management of the city.

### **3) Foundation of Municipal Finance:**

While no system is perfect or foolproof, the institution of the appropriate level of Internal Controls will provide City Officials and the Public reasonable assurance regarding the reliability of financial information and records, effectiveness and efficiency of operations, proper execution of management's objectives, and compliance with laws and regulations.

#### **Segregation of Duties:**

One key of an effective Internal Controls program is the segregation of duties. Among other things, segregation of duties provides for safeguards in the processing of transactions and information as well as protecting the assets (financial, informational, and physical) of the City.

Controls over the receipting, disbursing, recording, and accounting for the financial activities are necessary to minimize the risk of invalid or fraudulent transactions, inaccurate records and financial statements and incorrect decision making.

1. Segregation of duties is the division of key responsibilities among different people to reduce opportunities for any individual to be in a position to commit and conceal errors, intentional or unintentional, or perpetrate fraud in the normal course of his/her duties. No one individual should control or perform all key aspects of a transaction or event.
2. The following is a non-exhaustive list of best practices with regard to segregation of duties.
  - a. Individuals responsible for data entry of payments should not also be responsible for approving payments.
  - b. Individuals responsible for acknowledging the receipt of goods or services should not also be responsible for purchasing approvals or payment activities.
  - c. Managers should review and approve payroll expenses and timesheets before entry, but should not be involved in preparing payroll payments.
  - d. Individuals performing physical inventory counts should not be involved in maintaining inventory records nor authorize withdrawals of items maintained in inventory.
  - e. Individuals receiving cash into the office should not be involved in recording bank deposits in accounting records.
  - f. Individuals receiving revenue or making deposits should not be involved in reconciling bank accounts.

#### 4) Municipal Finances

Municipal Finances consist of three major components, Funds, Revenues, and Disbursements. In addition, the City utilizes a double entry modified accrual basis of accounting including the use of a uniform system of accounts. The following is a brief description of these areas.

**Funds** (See Appendix B for a list of current funds):

Governmental Funds – The funds through which most government functions typically are financed. All revenues and expenditures are recorded in a fund. The net of these transactions represent the fund balance.

Fund means “cash” or a group of accounts set aside for the purpose of accounting for moneys or other resources of general functions or specific activities such as utilities, construction projects or other activities of a city or town in accordance with a system of accounts prescribed by the State Board of Accounts or as required by statute.

Governmental Accounting, Auditing and Financial Reporting (GAAFR) defines a fund as: “A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.”

The following is a description of the types of funds prescribed by the State Board of Accounts utilized by the City.

1) General Funds:

- a) The City currently maintains two (2) general funds, Operating and Parks. These funds are the primary funds of the City. They receive the majority of its revenues as well as pay for the majority of expenditures for various City departments.

2) Special Revenue Funds:

- a) Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are restricted to expenditures for specific purposes. Examples of these types of funds include MVH, LRS, and Parking Meter, Grants, and Rainy Day Fund.

3) Debt Service Funds:

- a) Debt Service Funds are used to account for the accumulation of resources for, and the payment of, long-term debt principal and interest. Example of these funds include Parks Bonds, Water & Wastewater Bonds, Redevelopment District Bonds, and Parking Garage Bond

4) Capital Projects Funds:

- a) Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities. Examples include CCI, CCD, TIF's and proceeds from bond proceeds.

5) Proprietary Funds:

- a) The funds used to account for a government's business-type activities (activities supported at least in part by fees or charges).

- i) Enterprise Funds:

- i. Enterprise Funds are used to account for activities for which a fee is charged to external users for goods or services. Examples of these are the Water and Wastewater Utility Funds.

- ii) Internal Service Funds:

- i. Internal Service Funds are used to account for the financing of goods or services provided by one fund, department, or agency to other funds, departments, or agencies of the financial reporting entity, or to other governments, on a cost-reimbursement basis. Examples of these funds are Fleet Maintenance and Information Technology Department

6) Fiduciary Funds:

- a) The funds used to account for assets held by the government as trustee or agent and that cannot be used to support the government's own programs.

- i) Pension (and other employee benefit) Trust Funds:

- i. Pension Trust funds are used to account for assets of defined benefit pension plans, defined contribution plans, other postemployment benefit plans, or other employee benefit plans held by a government in a trustee capacity. Examples of this are the Police and Fire Pension Funds.

The Office of the Controller shall monitor the funds for compliance with appropriations and state and local legislation. It shall also develop strategies and goals to maintain balances to support cash flow and appropriate reserve levels. It shall also invest any excess funds as allowed by State statute in the form and manner subscribed by the State striving to obtain highest return on the invested funds.

**Revenues:**

Revenues consist of a number of streams of income ranging from General Property taxes to interest on investments. Revenues along with Fund balances are used to pay for the expenditures of the City and its various funds and activities. These revenue streams are authorized by Federal, State, and Local statutes and ordinances.

Examples of revenues are:

General Property Taxes & Other Taxes, Licenses and Permits, Intergovernmental Revenues, Federal, State and Local Government Grants, Charges for Services, In Lieu of Taxes, Fines, Forfeitures and Fees, Special Assessments, Miscellaneous Revenues, Interest on Investments, Rental of Property, Cable TV Franchise, Contributions and Donations from Private Sources, Proceeds of Capital Asset Disposition, Proceeds from Long-Term Debt, Temporary Loans, Sale of Investments, and Refunds.

Receipts within each fund, fund type and account group are classified by:

Source  
Revenue Receipts  
Nonrevenue Receipts

**Depositing Receipts:**

IC 5-13-6-1(d) requires cities and towns to deposit all funds not later than the next business day following the receipt of funds in depositories selected by the city or town as provided in an ordinance adopted by the city or town and approved as depositories of state funds.

The Office of the Controller shall monitor the receipt of revenues for compliance with Federal, State and Local authorization, collection of the correct and full amounts, the timely deposit of and proper receipting and accounting for such revenues. It shall also develop strategies and goals to maintain appropriate checks and balances and segregation of duties in the invoicing, collection, and depositing of such revenues.

**Disbursements:**

Disbursements are classified by function or program and activity, organization unit, object of expense, and major budget classification. Minor budget classifications are provided for more detailed accounting and greater information.

**Classification by character:**

The character of expenditures or disbursements has previously been defined to include (1) Current Operating Expenditures; (2) Debt Service; (3) Capital Outlays; and (4)

Intergovernmental. These distinctions are maintained throughout the system of accounts and their importance cannot be overemphasized.

Current operating expenditures are outlays which primarily benefit the current fiscal period. They consist of the costs of operating and maintaining the city. Current operation expenditures are further broken into four (4) sub-categories;

**1) Personal Services**

This classification includes expenditures for salaries, wages and related employee benefits provided for all persons employed. Employee benefits include employer contributions to a retirement system, group health and life insurance, unemployment compensation, uniform allowance, self-insurance and similar benefits.

**2) Supplies**

This classification includes articles and commodities which are consumed or materially altered when used. Supplies should include office supplies, operating supplies, repair and maintenance supplies and other similar supplies.

**3) Other Services and Charges**

This classification includes expenditures for services other than personal services which are required by the city or town in the carrying out of its assigned functions or which are legally or morally obligatory on it. Types of services and charges would include professional services, communication and transportation, printing and advertising, insurance (other than group health, life and self-insurance), utility services, contracted repairs and maintenance, rentals, debt service expenditures for principal and interest payments and general long-term debt and other similar services and charges.

**4) Capital Outlays**

This classification should include expenditures for acquisition of, or addition to, assets such as land, infrastructure, buildings, improvements other than buildings, and machinery and equipment.

- i) Debt Service represents outlays in the term of debt principal payments, periodic interest payments, and related service charges for benefits received in part in prior fiscal periods as well as in current and future fiscal periods.
- ii) Capital Outlays are outlays which benefit both the current and future fiscal periods. This includes costs of acquiring land or structures; construction or improvement of buildings, structures or other capital assets; and equipment purchases. These are expenditures resulting in the acquisition of or addition to the government's capital assets.

- iii) Intergovernmental expenditures are transfers of resources from one government to another

The Office of the Controller shall monitor the disbursement of funds for compliance with Federal, State and Local authorization, payment of the timely, correct and full amounts due and proper receipting and accounting for such disbursements. It shall also develop strategies and goals to maintain appropriate checks and balances and segregation of duties in the procurement, receiving, recording and disbursement of funds.

In addition the Office of the Controller shall utilize the following major principles of accounting:

1. Records shall be kept in full compliance with all legal requirements.
2. Accounting shall be based on a separation of funds.
3. Distinction with respect to character of expenditure shall be maintained.
4. The uniform classification of accounts shall be used in budgeting, accounting and reporting.
5. The records shall be kept on a double-entry modified accrual basis.
6. Budgetary control of receipts and disbursements shall be established.
7. Unexpended balances of appropriations, for other than encumbrances by contract or purchase order, shall lapse at the close of each year as may be required for each fund.



## **5) Planning:**

In addition to the controls discussed in previous sections it is important and in some cases required to prepare a plan or an estimate for the activities the City intends to undertake during the year. This is accomplished by preparing an annual budget.

A budget is the record of a definite financial program for a given period of time and the means of carrying such program into effect. It shows the contemplated expenditures and their relation to the revenues received and expected.

In preparing the budget, careful planning for the necessary income is essential, and it is equally important to provide a specific program for the disposition or anticipated revenue.

No budget plan will work of its own accord. With complete information available it is possible for the Controller to formulate a balanced budget.

The law requires the adoption of a balanced budget which shall include all anticipated revenues and expenses of every organizational unit with the exception of utilities.

Appropriations as stated in the budget, or as modified by additional appropriations, shall constitute the limitation of disbursements. No disbursement shall be made without an appropriation therefore unless specifically authorized by law.

The Office of the Controller shall prepare annual budgets and or estimates as required by Law or by the Chief Executive in the form required or requested and in the time frames established and shall seek approval from the appropriate Legislative Body(s), Board(s) or Individual(s). The Office shall monitor the budget(s) for compliance with Federal, State and Local statute or rule and take appropriate action to ensure compliance with the approved budget. The Office will advise the Chief Executive of the need for any additional appropriations and shall seek approval of the appropriate Legislative Body(s), Board(s) or Individual(s) when instructed to do so in the manner prescribed by Federal, State or Local statute.

## **6) Process**

Once the planning phase has been completed, the organization moves into the process phase. Expenditures beyond those related to Payroll typically fall into three (3) categories: Goods, Services and Capital. In this section we will discuss the process related to these three categories.

### **Procurement Policies:**

Another cornerstone in the system of internal controls and segregation of duties is the procurement process. A well designed procurement process allows for the efficient procurement of goods, services and capital items at the lowest and best price. Additionally it creates an accurate record of the process and proper accounting of the transaction as to what was purchased, how it was procured, when and how it was received, and when and where the item(s) were paid.

The goals of the procurement process include:

1. Establish the legal authority of the procurement function with the City.
2. Simplify, clarify and reflect the state laws governing procurement.
3. Enable uniform procurement policies throughout the City.
4. Build public confidence.
5. Ensure the fair and equitable treatment of everyone who deals with the procurement system.
6. Provide for the increased efficiency, economy, and flexibility in public procurement activities and maximize to the fullest extent the purchasing power of the City.
7. Safeguard the integrity of the procurement system and protect against corruption, waste, fraud, and abuse.
8. Ensure appropriate public access to contracting information.
9. Foster equal employment opportunities that are in line with legal requirements, in the policies and practices of suppliers and subcontractors wishing to do business with the City.
10. Secure goods and services at the lowest cost possible commensurate with quality requirements.

### **General Policy**

The Office of the Controller shall develop a centralized process to ensure strict compliance with state and local law regarding purchasing policies and process as well as the solicitation of quotes and bids to be used by all departments.

As a part of this process each department shall submit, at a minimum, annually to the Office of the Controller a list of the purchasing agents it recommends for authorization for the department. All persons approved by the Office of the Controller to act as departmental purchasing agents for the City will be trained on the City's purchasing guidelines including State, Local and Federal requirements.

The procurement of goods, services or capital items will utilize either purchase order or contract as appropriate for the size and type of purchase. In addition, some small recurring purchases may be obtained and paid for utilizing a petty cash fund. All petty cash funds shall be reviewed and authorized by the Controller.

**1. Goods:**

See Appendix C for additional guidance.

**2. Services:**

See Appendix C for additional guidance.

**3. Public Work Projects:**

Public Work projects have a very specific definition and scope as follows:

As defined in IC 36-1-12-2, “public work” means the construction, reconstruction, alteration, or renovation of a public building or other structure and includes the construction, alteration or repair of a highway, street, alley, bridge, sewer, drain or other improvement paid for out of a public fund. It also includes public work leased by the City under a lease containing an option to purchase.

It is the goal of the City to develop and adhere to more stringent procedures than those set forth under Indiana Code 36-1-12 et seq. for the development of public work projects; therefore, the requirements listed in Appendix D are intended to comply with state law and, in some instances, exceed state law requirements. Each Board of the City of Bloomington having the power to award contracts of public works shall adhere to these standards. To the extent that the following procedures are silent, state law requirements shall be followed.

All public work projects shall require physical inspections throughout the project with written verification in compliance with the procedures developed by the Office of the Controller as well as all other State, Local and Federal requirements.

See Appendix D for additional guidance.

## 7) **Capital Asset Management:**

Capital assets have a major impact on the ability of the City to deliver services, the economic vitality and the overall quality of life for City of Bloomington residents. Community commerce, condition and character are reflected in the choices that the City makes regarding investment in capital assets. The purpose of this policy is to provide guidelines to complete a comprehensive plan that allocates limited resources in capital investment and management decisions.

The Office of the Controller shall oversee the creation of the master list of capital assets, a capital improvement, replacement and retirement plan and oversee the processes for obtaining, payment and maintenance and safeguarding said assets in compliance with State, Local and Federal requirements.

See Appendix E for additional guidance.

## **8) Grants:**

Funding provided by Grants can serve to meet a particular need, service or program of the community. Grants are available from a variety of sources including Federal, State, Local and Private Sources.

Departments seeking to obtain grants shall submit such requests to the Office of the Controller and Legal Department for a review and approval. Once approved the Department requesting the Grant will submit the request to the Office of the Mayor for approval.

Political subdivisions are required to comply with all grant agreements, rules, regulations, bulletins, directives, letters, letter rulings, and filing requirements concerning reports and other procedural matters of federal and state agencies, including opinions of the Attorney General of the State of Indiana, and court decisions.

The Office of the Controller shall monitor the Grants and their related funds for compliance with appropriations and Federal, State and Local legislation along with all Grant requirements. It shall also develop strategies and goals to maintain balances to support any required City matching funds.

## **9) Financing:**

The City has a number of options available for the procurement of Capital Assets and Projects. These options include issuing Bonds, Leasing and Public Works Borrowing.

The Office of the Controller and Legal Department shall work with Departments and the Capital Improvement plan to identify the proper and best financing options for each project or group of projects. The approval by the Chief Executive shall be sought for any project that shall require Financing. Once approved, the Office of the Controller and Legal Department shall seek approval from any/all Legislative and/or other Bodies as required by Federal, State or Local requirements. Both Offices shall continue to review and manage the financing in order to assure all requirements are met and the repayment of funds are identified, budgeted and appropriated as required for the timely retirement of the debt.

## **10) Local Economic Development:**

It is the intent of this policy to provide general guidance to staff related to economic development finance policy in order to promote economic prosperity and growth, to maintain and enhance a healthy economy, to provide revenues for high quality municipal services and infrastructure maintenance and improvements, to sustain the health of the local environment, and to preserve the unique character of Bloomington.

This policy shall advise the creation of any new policies and work in conjunction with established policies, strategies and plans as adopted by the Mayor, appropriate boards, commissions, or other bodies, and pursuant to local, state and federal law. Established policies include but are not limited to the policies, strategies and plans of:

- Tax Increment Financing (TIF) Districts and TIF Funds,
- Community Revitalization Enhancement Districts and corresponding Industrial Development Funds,
- Bloomington Entertainment and Arts District,
- Certified Technology Park (CTP) District and CTP Funds,
- Economic Development or Industrial Development Revenue Bonds,
- Property or other Tax Abatements, Deductions or Credits, or
- Other incentive instruments or financing funds created and/or administered by the City or in partnership with the City pursuant to any lawfully authorized economic development mechanism.

### **A. Finance Policy:**

1. Where opportunities serve these objectives, the City of Bloomington may consider offering economic development incentives or financing economic development projects on a case-by-case basis.
2. Eligible funding sources are varied and defined within local, state or federal laws, and local policies.
3. The City shall analyze and weigh potential fiscal impacts as well as a project's community benefits when making incentive or financing decisions.
4. Decisions are most informed by the project's value to the community, such as numbers of jobs and quality of wages created, preservation of Bloomington's unique quality of place and culture, alignment with established redevelopment goals or economic cluster targets, diversification of the residential or commercial sector mix, and impact on environmental and other resources.

## **11) Appendixes**

### **Appendix A - Definitions**

The following terms are used throughout the system. Each is defined herein to prevent misunderstanding or misinterpretation.

Affiliate means a business entity that effectively controls or is controlled by a contractor or is associated with a contractor under common ownership or control, whether by shareholdings or other means, including a subsidiary, parent, or sibling of a contractor.

Appropriation means authorization by the city council or town council by ordinance to make disbursements or to incur obligations for specific purposes. An appropriation may be accomplished by budget enactment or by subsequent modification of the budget by emergency appropriation. The source of moneys to finance the disbursement should always be stated in the appropriation ordinance.

Board, except as the context clearly states otherwise, shall mean and include the board of public works and safety, the city common council or a town council.

Change order means a written order that:

- (1) is signed by the purchasing agent; and
- (2) directs the contractor to make changes that the contract authorizes the purchasing agent to order without the consent of the contractor.

Character of expenditure means the classification of an expenditure as to (1) Current Operating Expenditures; (2) Debt Service; (3) Capital Outlays; or, (4) Intergovernmental.

This distinction as to character is accomplished by either separate funds for certain types of disbursements or by separate classifications of such expenditures within funds.

Consolidated purchase means the purchase of multiple supplies or services from one (1) vendor.

Contract modification means a written alteration:

- (1) in a specification, delivery point, rate of delivery, period of performance, price, quantity, or another provision of a contract; and
- (2) accomplished by mutual action of the parties to the contract.

Contractor refers to a person who has a contract with a governmental body.

Cost reimbursement contract means a contract that entitles a contractor to receive:

- (1) reimbursement for costs that are allowable and allocable in accordance with the contract terms and the provisions of this article; and
- (2) a fee, if any.

Data means recorded information, regardless of its form or characteristics.



Designee means an authorized representative.

Encumbrance means an obligation incurred in the form of a purchase order or contract which is to be met from an appropriation and for which a part of the appropriation is reserved. It ceases to be an encumbrance when paid.

Established catalog price refers to the price included in a catalog, price list, schedule, or other form that:

- (1) Is regularly maintained by the manufacturer or contractor;
- (2) Is either published or otherwise available for inspection by customers; and
- (3) States prices at which sales are currently or were last made to a significant number of any category of buyers, or buyers constituting the general buying public, for the supplies or services involved.

Fiscal body means the following:

- (1) For a state agency, the term refers to the budget agency.
- (2) For a political subdivision, the term has the meaning set forth in IC 36-1-2-6.
- (3) For a governmental body not described in subdivision (1) or (2), the term means the person that has primary responsibility for the fiscal affairs of the governmental body.

Fund means “cash” or a group of accounts set aside for the purpose of accounting for moneys or other resources of general functions or specific activities such as utilities, construction projects or other activities of a city or town in accordance with a system of accounts prescribed by the State Board of Accounts or as required by statute.

Gift includes a bequest, cooperative agreement, and grant.

Governmental body means an agency, a board, a branch, a bureau, a commission, a council, a department, an institution, an office, or another establishment of any of the following:

- (1) The executive branch.
- (2) The judicial branch.
- (3) The legislative branch.
- (4) A political subdivision.

Internet means the international computer network of both federal and nonfederal interoperable packet switched data networks, including the graphical sub network called the world wide web.

Internet purchasing site means an open and interactive electronic environment that is designed to facilitate the purchase of supplies by means of the Internet. The term includes an Internet purchasing site developed under

Invitation for bids means all documents, whether attached or incorporated by reference, used for soliciting bids.

Major Budget Classification means one of the four major classifications of expenses for which appropriations are made under the uniform budget system prescribed for cities and towns. The major classifications are: Personal Services; Supplies; Other Services and Charges; and Capital Outlay.

Minor Budget Classification means one of the detail or minor classifications of expense under a major budget classification, as prescribed in the uniform system for cities and towns.

Object classes of expenditure shall mean the classification of an expenditure as to types of items purchased or services rendered.

Office of technology refers to the office of technology established by IC 4-13.1-2-1.

Offer means a response to a solicitation.

- (a) The term includes a bid, proposal, and quote.

Offeror means a person that submits an offer to a governmental body.

Operating agreement has the meaning set forth in IC 5-23-2-7.

Organization unit shall mean an office, department, board, commission or other agency or specific activity of city or town government. Hence, for purposes of budgeting, accounting and reporting, Common Council of a City, Town Council, Park and Recreation Board, Cemetery Board, Aviation Commission, etc., would constitute separate organization units.

Person includes an association, a business, a committee, a corporation, a fiduciary, an individual, a joint stock company, a joint venture, a limited liability company, a partnership, a sole proprietorship, a trust, or another legal entity, organization, or group of individuals.

Personal Services, Supplies, Other Services and Charges, and Capital Outlay are objects of expense in most general use in this system. Objects of expense are always used in conjunction with organization units.

Policy refers to a governmental body's or purchasing agency's written statement of:

- (1) purchasing procedure; or
- (2) substantive purchasing purposes; that does not have the force and effect of law.

Political subdivision has the meaning set forth in IC 36-1-2-13.

1. Public funds means money:

- a. Derived from the revenue sources of the governmental body; and
- b. Deposited into the general or a special fund of the governmental body.
  - i. The term does not include either of the following:
    - 1. Money received by any person managing or operating a public facility under an authorized operating agreement under IC 5-23.
    - 2. Proceeds of bonds payable exclusively by a private entity.

Purchase includes buy, procure, rent, lease, or otherwise acquire.

(a) The term includes the following activities:

- (1) Description of requirements.
- (2) Solicitation or selection of sources.
- (3) Preparation and award of contract.
- (4) All phases of contract administration.
- (5) All functions that pertain to purchasing.

Purchasing agency means a governmental body that is authorized to enter into contracts by this article, rules adopted under this article, or by another law.

Purchasing agent means an individual authorized by a purchasing agency to act as an agent for the purchasing agency in the administration of the duties of the purchasing agency.

Purchase description means the words used in a solicitation to describe the supplies or services to be purchased. The term includes specifications attached to, or made a part of, the solicitation.

Request for proposals or "RFP" means all documents, whether attached or incorporated by reference, used for soliciting proposals.

Reverse auction means a method of purchasing in which offerors submit offers in an open and interactive environment through the Internet.

Rule refers to an order, an ordinance, a resolution, or another procedure by which the governmental body is authorized by law to adopt a policy that has the force and effect of law.

Segregation of duties refers to a fundamental internal control to guard against fraud or error that requires multiple individuals with the responsibility for maintaining custody of assets, authorizing approval of related transactions, and recording or reporting related transactions.

Services means the furnishing of labor, time, or effort by a person, not involving the delivery of specific supplies other than printed documents or other items that are merely incidental to the required performance.

Solicitation means the procedure by which a governmental body invites persons to submit an offer to enter into a contract for the purchase or sale of supplies by the governmental body. The term includes an invitation for bids, a request for proposals, and a request for quotes.

Special purchase refers to a purchase authorized under IC 5-22-10.

Specification means a description of the physical or functional characteristics of a supply or service or the nature of a supply or service. The term includes a description of any requirements for inspecting, testing, or preparing a supply or service for delivery.

Supplies mean any property. The term includes equipment, goods, and materials. The term does not include an interest in real property.

Unencumbered Appropriation Balance means that portion of an appropriation not yet encumbered or expended.

Using agency means a governmental body that uses supplies or services purchased under this article.

## Appendix B - List of Funds

Code	Description
009	Water
010	Wastewater
011	Stormwater
019	Hydrant Meter
020	Wastewater Sinking
021	Stormwater Construction
029	Water Sinking
030	Wastewater Construction
039	Water Construction
040	Wastewater Debt Reserve
049	Water Debt Reserve
099	Utilities Payroll
101	General Fund
102	Rainy Day
103	Restricted Donations
200	Parks and Recreation General
201	Parks and Rec Non Reverting
203	Parks and Rec Non Rev Capital Im
207	Parks Land Acquisition
208	Project Break Away
250	CDBG
251	Bloomington Investment Incentive
252	Affordable Housing - Amethyst
253	Rental Rehab
254	HOME
255	ESCROW
256	Special Grants
300	Child Care
303	Child Care Assistance CCAP
307	Child Care Development
308	Family Matters
310	Child Care Resources and Referen
312	Community Services
314	Children's Health Insurance
350	Police Education
351	Local Law Enforcement
353	Police Gift
355	Crime Control
356	Dispatch Training
357	Wireless Emergency

360 B-Line Phase 2 DNR Grant  
401 Non-Reverting Telecommunications  
402 Municipal Arts  
403 Arts Commission Operating  
404 Non-Reverting Economic Develop  
405 Non-Reverting Improvement I  
408 Unsafe Housing  
409 Electronic Map Generation  
410 Enhanced Access  
411 Rental Inspection Program  
430 Certified Technology Park Dwntwn  
440 TIF-Downtown  
441 TIF - Thomson  
442 TIF - Tapp Road  
443 TIF - Winslow  
444 RDC  
445 TIF - Adams  
446 TIF - Prow  
447 TIF - Whitehall  
448 TIF - Thomson Walnut Winslow  
449 TIF - Replacement  
450 Local Road and Street  
451 Motor Vehicle Highway  
452 Parking Facilities  
453 Rosehill Cemetary  
454 Alternative Transportation  
455 Parking Meter Fund  
501 Park District Bond  
502 Redevelopment District Bond  
504 BMFC - Parking Garage  
505 BMFC - Convention Center  
506 BMFC - Fire  
507 Street Bond  
508 BMFC - Showers  
509 Truck Route Bond  
510 Police Station Lease  
511 1998 Street Bond II  
512 Golf Course Bond (02/19)  
513 BMFC - 1998 Street Lease  
514 Redevelopment District Bond  
515 Fire Station #2 Lease  
516 2001 Parks Bond  
517 2011 Downtown Redevelopment Bond

600 Cum Cap Improvement (CIG)  
601 Cum Cap Development  
604 Cum Cap Improvement (RATE)  
605 Fire Capital  
606 Truck Route Construction  
608 Street Construction  
609 Golf Course Construction  
610 Vehicle Replacement Fund  
614 Gates Construction  
616 2001 Parks Construction  
730 Solid Waste  
800 Risk Management  
801 Health Insurance Trust  
802 Fleet Maintenance  
803 Total Monies on Deposit  
804 Insurance Voluntary Trust  
805 Unemployment Comp Non-Reverting  
900 Police Pension  
901 Fire Pension  
902 Rosehill Trust  
903 Police & Fire Supplemental Trust  
904 Payroll  
920 Bloomington Technology  
921 Industrial DevelopmentCREDThomsn  
922 Downtown CRED  
970 Debt Service Reserve For 440 TIF  
975 Surplus CTP Bond

## **Appendix C - Procurement policies and procedures**

### Vendors:

The Office of the Controller shall develop criteria required for vendors approved for selection.

Small businesses, women or minority owned businesses, local businesses, and businesses following sustainable practices may be given preference in a manner consistent with federal, Local and state requirements.

### Specifications for Goods, Supplies, and Services:

The department receiving the goods, supplies or services must develop specifications for such goods, supplies or services. The specifications should be in memo format and routed to the supporting department. Specifications should include capacity, capability and operational environment as a minimum.

The specifications must be reviewed and approved through the departmental legal representative, the Office of the Controller and any other “affected” department. “Affected” departments may include those that would have the responsibility for maintenance or upkeep of the item(s) purchased.

Specifications may not be written in a manner that would favor one unique manufacturer of equipment or a vendor unless the vehicle, equipment, or service is unique to that manufacturer or vendor and using another vehicle, equipment item, or service would be prejudicial to accomplish the needed task.

All vendors must be given the same information.

### Contracts:

Departments must request prior approval from the Office of the Mayor before initiating the creation of any contracts.

All contracts will be reviewed and signed off by the legal department and the Office of the Controller prior to submission to the Office of the Mayor for signature and placement on the agenda of the appropriate board or commission.

### Payment:

All invoices for payment shall be submitted to the Office of the Controller for review, approval and payment.

A list of claims shall be submitted to the appropriate board for commission for approval.



Upon review of appropriate supporting documentation, the Office of the Controller shall issue a warrant upon the treasury in accordance with state law.

Information Technology:

All purchases for computer products or services shall be reviewed and approved by the IT department. Computer products is defined but not limited to: all computers including desktops and laptops; IPAD's; cell/smart phones; mobile devices; landline phones; security camera systems; video services; software; printers; or any device that connects to a city computer, the city network or the city Internet connection.

Services:

Departments may purchase services using any procedure considered appropriate and previously approved or established by the Office of the Controller.

For purchases of services other than approved or established under procedures set forth above, department heads must document approval by the Office of the Mayor prior to purchasing services and submit such approval to the Office of the Controller.

Departments shall contact the Legal Department prior to purchasing services to determine what type of written contract or memorandum of understanding, if any, is necessary or most appropriate to the service they intend to purchase.

Each purchase of service must have appropriate documentation prepared and approved by the Legal Department prior to the purchase, and shall also be reviewed and approved by the Office of the Controller, as evidenced by signature or stamp of approval on the documentation.

Each purchase of service is then submitted to the Office of the Mayor for final approval, signature, and placement on the agenda of the appropriate board or commission.

Emergency Conditions:

A purchasing agent may make a special purchase when there exists, under emergency conditions, a threat to public health, welfare, or safety. [IC 5-22-10-4] and as authorized by the Controller.

## **Appendix D - Process for Public Works Projects**

### Public Works Costs

The cost of a public work project includes the cost of materials, labor, equipment rental and all expenses incidental to the performance of the project.

In no case shall the cost of a single public work project be divided into two (2) or more projects for the purpose of avoiding the following requirements. IC 36-1-12-19.

If contiguous sections of a road, street or bridge are resurfaced in a calendar year, all the work shall comprise a single public work project. IC 36-1-12-5(d).

### Plans and Specifications Required

For each public work project, plans and specifications shall be developed.

Plans and specifications shall include a description of the physical characteristics, functional characteristics, extent or nature of any public work.

Plans and specifications may not be written in a manner that would favor one vendor or contractor or in a manner which would unduly limit competition.

### Cost Estimate

A cost estimate for the public work project shall be developed internally by staff, unless outside expertise is required, in order to determine the appropriate process to be followed as outlined below.

Once prepared, the cost estimate, plans and specifications shall be maintained by staff in an electronic projects folder and shall be made accessible for review by the Office of the Controller and the Legal Department.

### Receiving and Opening Quotes and Bids

A bidder may not be required to submit a bid before the meeting at which bids are to be received.

All bids received shall be opened publicly at the previously-noticed Board meeting and read aloud at the time and place designated and not prior to that time.

Notwithstanding any other law, bids may be opened after the time designated if (1) The Board makes a written determination that it is in the best interest of the Board to delay the opening AND (2) the day, time, and place of the rescheduled opening are announced at the day, time, and place of the originally scheduled opening.

## Reviewing Quotes and Bids and Awarding Contracts

At the publicly-noticed meeting, the appropriate Board shall award the contract to the lowest responsible and responsive quoter/bidder or may reject all quotes/bids submitted.

If the Board determines that the apparent lowest quoter or bidder is either not responsive or not responsible, the Board made disqualify that quote/bidder, indicating in its minutes or memoranda the reasons for the disqualification at the time the award is made and the factors used to determine which bidder is the lowest responsible and responsive bidder and to justify the award.

The Board shall make this determination consistent with the provisions of IC 36-1-12-4(10) and (11) and relevant case law. Then the Board may award the contract to the lowest quoter/bidder found to be both responsive and responsible. The Board shall keep a copy of the minutes or memoranda available for public inspection.

### Other Requirements

The Board shall require the quoter/bidder to submit an affidavit, commonly known as a “non-collusion” affidavit, which states that the bidder has not entered into a combination or agreement relative to the price to be bid by a person or to prevent a person from bidding; or to induce a person to refrain from bidding and that the bidder's bid is made without reference to any other bid.

Quoters/Bidders shall comply with statutory requirements such as providing bid bonds and other documentation with their quotes/bids.

The Board’s notes or other documentation of the process of soliciting quotes or bids shall be maintained by the Board in an electronic projects folder and shall be made accessible for review by the Office of the Controller and the Legal Department.

### Specific Procedures Required for Various Public Work Projects:

#### Work estimated to be less than \$25,000

If a public work project is estimated to be in this range, the Board may proceed as set out in 2.A. or 2.B. above, or the Board may solicit and document at least three (3) quotes by contacting potential contractors by telephone, facsimile, or electronic means, and no minimum time is required before receiving quotes.

The Board shall document its procedure and maintain a written record of the process as with any solicitation of quotes/bids as set out in above.

#### Work estimated to be at least \$25,000 and less than \$150,000

If a public work project is estimated to be in this range, the Board may proceed as set out in 2.A. above, or it may invite quotes from at least three (3) persons known to deal in the class

of work proposed to be done by mailing them a notice stating that plans and specifications are on file in a specified office.

The notice must be mailed not less than seven (7) days before the time fixed for receiving quotes.

However, the Board may also choose to proceed under IC 36-1-12-3 using its own work force, or IC 36-1-12-4.9 relating to routine operation, repair or maintenance to existing structure, if the statutory requirements are met. These provisions are discussed below.

#### Public Work estimated to be at least \$150,000

Pursuant to IC 36-1-12-4, whenever a public work project is estimated to be in this range, the Board shall file plans and specifications in a place reasonably accessible to the public and publish notice calling for sealed proposals for the public work needed.

Publication shall be made in accordance with IC 5-3-1 et seq., which requires two (2) publications at least one (1) week apart, with the second notice at least seven (7) days before the date specified for the bid opening.

The notice must specify the place where the plans and specifications are on file and the date, time and place for the public Board meeting where bids shall be publicly opened.

The Board shall require the bidder to submit a financial statement, a statement of experience, a proposed plan or plans for performing the public work, and the equipment that the bidder has available for the performance of the public work and shall be submitted on forms prescribed by the State Board of Accounts.

#### Work Performed by the Board's Own Workforce

If the public work project is estimated to cost less than \$150,000 and the other requirements of IC 36-1-12-3 are met, the Board may purchase or lease materials in the manner provided by IC 5-22 and perform the public work using its own workforce without awarding a public work contract.

Those requirements include having employees on its staff that are capable of performing the construction, maintenance, and repair applicable to that work as required.

If the project is estimated to cost more than \$100,000, the Board must comply with the statutory requirements to publish notice of the work and make a determination at a public meeting that it is in the public interest to perform the work with the Board's own work force.

Public Work for Routine Operation, Repair, and Maintenance

If the public work is estimated to cost less than \$150,000 and involves routine operation, routine repair, or routine maintenance of existing structures, buildings, or real property, the Board may award a contract for the public work in the manner provided in IC 5-22 for Public Purchasing.

## **Appendix E - Capital Improvement Planning and Budgeting**

The City will prepare and update annually a five year capital improvement plan. As part of the annual budget process, department heads will review their five year capital plan and make changes as necessary to bring the plan up to date.

Any requests for inclusion on the capital improvement plan will include a detailed budget that includes any additional or ongoing operational costs that will be incurred as a result of the capital expenditure.

Projects that require bonding will include public informational meetings and requests for input from stakeholders.

Annual requests will be reviewed for items to be included in the annual budget process, as well as a priority listing for projects that remain unfunded.

A revenue source will be associated with all items included in the adopted plan. Projects under consideration will include available funding source, operating budget impacts and the long-term cost of “not” funding the project.

The adopted capital improvement plan’s first year budget will be the capital budget for the upcoming budget year.

A reserve fund will be created for the purpose of planning for the deferred maintenance on capital items.

### Capital Project Management (project manager, quarterly reviews):

Once a project has been selected for funding, a project manager will be selected. The project manager shall supervise the preparation of the proposal, ensure that required phases are completed on schedule, authorize all project expenditures under the authority of the Controller, ensure that all regulations and laws are observed in compliance with the Legal Department, and periodically report on project status as specifically required by the appropriate board or commission. Segregation of duties (Definitions) is at all times required.

Quarterly capital project reviews are to be conducted that measure both the physical and fiscal status of each project.

### Capital Asset Maintenance (inventory, vehicles, computers, inspections):

The City will maintain a facility inventory, which will be updated every five years to assess current condition and future maintenance costs that exceed \$10,000.

The City will maintain a schedule of individual capital assets with values in excess of \$10,000 and estimated useful life in excess of one year, with exception for vehicles and computer equipment. The Office of the Controller will provide supplementary procedures

for details required for the schedule. Department heads or their designee will be responsible for the safeguard of their capital assets.

The City will maintain a schedule of all fleet vehicles and produce a report annually, which will include an evaluation of the condition, mileage and all relevant information for consideration in the annual budget plan.

The City will maintain a more detailed inventory of computer equipment with standards established by the Office of the Controller in coordination with the IT department.

Periodic physical inspections shall be reviewed annually through a cycle sampling of the capital asset listing.

#### Surplus Property:

Surplus property is tangible property which is no longer of use to any City of Bloomington department.

Department heads will submit to the Office of the Controller a list of items to be declared surplus.

The Office of the Controller will review surplus item lists submitted by department heads with the legal department for compliance with Indiana Code 5-22-22.

If the Office of the Controller and legal department agree that the listed items comply with Indiana Code 5-22-22, the surplus item list will be submitted to the appropriate board for final approval.

#### Protection of Assets

Access to resources and information should be restricted to reduce the risk of unauthorized use or loss.

Department or division heads, in conjunction with the Office of the Controller, will decide which assets need to be protected and to what extent, taking into account the vulnerability of the assets and the likelihood of loss.

## **Appendix F - Other References**

### Human Resources

- Personnel Manual

- Travel Policy

### Controller

- Cities & Town Manual

- Records Retention & Destruction

### Legal

- Conflicts of Interest

- City Code

- State Statutes

- Sustainability

### Information Technology

- Equipment & Software Policy

- Data Use, Retention & Destruction