

AGENDA
UTILITIES SERVICE BOARD MEETING

City of Bloomington Utilities
600 E. Miller Dr.
Bloomington, Indiana 47401

Jean Capler, President
Amanda Burnham, Vice President
Jason Banach
Julie Roberts
Jeff Ehman
Megan Parmenter
Jim Sherman
Jim Sims, ex-officio
Scott Robinson, ex-officio

Monday, February 1, 2021

4:30 P.M. Finance Subcommittee Meeting

- **Sherman**
- **Burnham**
- **Parmenter**

- I. Call to Order
- II. Discussion of Bonding for the 2021 Water Rate Case - Vic Kelson
- III. Petitions and communications*
- IV. Adjournment

* Brief public comment will be limited to 5 minutes per person.

**AGENDA
UTILITIES SERVICE BOARD MEETING**

City of Bloomington Utilities
600 E. Miller Dr.
Bloomington, Indiana 47401

Jean Capler, President
Amanda Burnham, Vice President
Jason Banach
Julie Roberts
Jeff Ehman
Megan Parmenter
Jim Sherman
Jim Sims, ex-officio
Scott Robinson, ex-officio

Monday, February 1, 2021
5:00 P.M. Regular Meeting

- I. Call to Order
- II. Approval of the Minutes of Previous Meetings (January 19)
- III. Approval of the Claims
 - a. Standard Invoices
 - b. Utility Bills
 - c. Wire Transfers
 - d. Customer Refunds
- IV. Approval of Consent Agenda (Total \$48,445.00)
 - a. Univar Solutions USA, Inc., \$23,940.00, Bulk shipment of Hydrofluorosilicic Acid for MWTP
 - b. Corrosion Technologies, Inc., \$20,575.00, Repair fiberglass sodium hypochlorite tank at MWTP
 - c. Alt & Witzig Engineering, Inc. \$3,930.00, Geotechnical services for Wessler Engineering for MWTP chemical intake project
- V. Request for Approval of Mutual Aid Agreement with the Indiana Water/Wastewater Agency Response Network (INWARN) – Chris Wheeler
- VI. Request for Approval of Agreement with Van Buren Water, Inc. - Wholesale Water Sales – Chris Wheeler
- VII. Request for Approval of MOU between CBU and COB Engineering - Traffic Signal Improvements – Jane Fleig
- VIII. Uncollectible Accounts Receivable – Laura Pettit
- IX. Old Business
- X. New Business
- XI. Subcommittee Reports
- XII. Staff Reports
- XIII. Petitions and Communications*
- XIV. Adjournment

*Public Comment will be limited to 5 minutes per person

UTILITIES SERVICE BOARD MEETING

01/19/2021

Utilities Service Board meetings are recorded and available during regular business hours in the Director of Utilities' office.

Board Vice President Burnham called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held via Zoom and Facebook Live.

Board members present: Jim Sherman, Jason Banach, Megan Parmenter, Jeff Ehman, Julie Roberts, Amanda Burnham, Jim Sims (ex-officio), and Scott Robinson (ex-officio).

Board members absent: Jean Capler

Staff present: Vic Kelson, Laura Pettit, Holly McLauchlin, LaTreana Teague, Chris Wheeler, Brandon Prince, Brad Schroeder, Jane Fleig, James Hall, Tom Axsom, Nolan Hendon, Missy Waldon, and Dan Hudson.

MINUTES

For the January 4 meeting minutes, Roberts noted the first motion was Sherman motioning and Parmenter seconding. All the claims should be Roberts motioning and Parmenter seconding.

Roberts moved, and Board member Parmenter seconded the motion to approve the January 4 meeting minutes with the proposed changes. Motion carried, 6 ayes.

CLAIMS

Roberts moved, and Parmenter seconded the motion to approve the payables claims as follows: Vendor invoices submitted included \$258,627.98 from the Water Utility, \$1,297,575.47 from the Wastewater Utility, \$66,880.00 from the Wastewater Construction Fund, \$600.00 from the Wastewater Sinking Fund, and \$20,120.16 from the Stormwater Utility.

Total Claims approved: \$1,643,803.61. Motion carried, 6 ayes.

Roberts moved, and Parmenter seconded the motion to approve the standard claims as follows: Vendor invoices submitted included \$882.89 from the Water Utility, \$10,203.32 from the Wastewater Utility, and \$67.32 from the Stormwater Utility.

Total Claims approved: \$11,153.83. Motion carried, 6 ayes.

Roberts moved, and Parmenter seconded the motion to approve the utility claims as follows: Utility invoices submitted included \$74,960.72 from the Water Utility and \$26,349.08 from the Wastewater Utility.

Total Claims approved: \$101,309.80 Motion carried, 6 ayes.

Roberts moved, and Parmenter seconded the motion to approve the wire transfers, fees, and payroll in the amount of \$559,813.99. Motion carried, 6 ayes.

Roberts moved, and Parmenter seconded the motion to approve the customer refunds as follows: Customer refunds submitted included \$14.78 from the Water Fund and \$3,144.28 from the Wastewater Fund.

Total Claims approved: \$3,159.06. Motion carried, 6 ayes.

CONSENT AGENDA

CBU Director Kelson presented the following items recommended by staff for approval:

- Terminix, \$4,500.00, Pest control at Dillman WWTP
- Terminix, \$5,000.00/year, On-call services
- Terminix, \$392.40, Pest control at Blucher Poole WWTP
- Perfect Power, Inc., \$7,249.98, Annual preventative maintenance on (UPS) units
- Hollers Welding, \$8,500.00, Welding repairs on rotary screen housing at Dillman WWTP
- Miller Pipeline, (\$35,919.60), Change order #1 for 2019 & 2020 Sewer Rehabilitation
- Arus Andritz-Ruthner, Inc., dba, Andritz Separation, Inc., \$24,800.00, Service work for Komline belt presses at Blucher Poole WWTP

As no items were removed from the Consent Agenda by the Board, agreements approved. Total contracts approved: \$14,522.78.

REQUEST FOR APPROVAL OF RESOLUTION 2021-01, RECOMMENDING THE WATER RATE CASE AND FORM OF ORDINANCE TO CITY COUNCIL

Burnham asked attendees to make comments or ask questions via Zoom or Facebook Live after the staff presentation and report from Finance subcommittee Chair Sherman.

Board member Banach made a statement to the board that due to the fact that his employer is CBU's largest customer, and he is involved in deliberations related to the rate increase with his employer, out of an abundance of caution, he recused himself from the discussion and abstained from the vote.

Kelson presented the 2021 Water Works Rate Review. CBU completed the last water rate review in 2016. At the time, the rate review's objective was financial stabilization and improving drinking water quality, mainly dealing with a disinfection byproducts problem, implementing the smart meter infrastructure, replacing aging infrastructure throughout the system, and improving asset management planning. As a result, there was a 22% increase. Council asked CBU to conduct rate cases regularly, so rate cases will be completed every four years. This rate case was due for completion in 2020 but was delayed to 2021 due to COVID.

The city has never had a comprehensive water main replacement program. In Bloomington, about a quarter of the pipes are 70 years old or older. The pipes have a life expectancy of about 100 years. CBU began replacing water mains in 2017 after the

last rate case. About 1.7 million dollars per year is spent on water main replacement; about 2 miles per year. At this rate, CBU is on a 200-year replacement schedule.

We want to increase our investment in the water main replacement program to 2 million dollars in 2022 and 3 million dollars in 2025 to be on a 100-year replacement plan.

The water rate case goes through the board, the Council, and the Indiana Utilities Regulatory Commission. A case taken to the commission is based on a test year that represents financials. The IURC requires the test year to be within a year of the rate case, and our test year ended on 3/31/2020.

There are also 2021 rate case capital plans. We intend to do bonding to pay for the capital program. Our revenue requirements are in two phases. Phase one would happen after the IURC approves the rates. The IURC has 300 days after they receive the submission to review the proposal. The second phase would cover the replacements for the ongoing water main replacement program. This rate case is a 22.2% increase in revenues and is distributed across various customer classes. During the last rate case, all classes were increased by the same amount. The board members and the Council members asked us to do a cost-of-service study on the next rate case. The purpose of this is to make the price of water for each of the customer classes reflect the cost of serving that particular customer class. The cost-of-service is based on the methodology published by the AWWA. If there is an overall 22% revenue rate increase, some classes will pay more, and some will pay less. The residential customers, single-family and multi-family, are relatively overpriced compared to their cost-of-service. All of the other customer classes are relatively underpriced compared to their cost-of-service. The residential customers subsidize the commercial, institutional, irrigation, and wholesale water prices. CBU is taking steps to move to a cost-of-service based pricing model. At the end of the cost-of-service analysis, the overall increases come in two phases. The commodity charge per thousand gallons of water for single- and multi-family is \$3.73; after two phases, it would go up to \$4.33, for an overall increase of about 16%. Commercial, governmental, and interdepartmental has an increase of about 33%. Industrial customers are on cost-of-service and have an increase of about 51%. Wholesale would be about 33%, Indiana University about 40%, and irrigation about 165%. The irrigation increase and our plant and infrastructure capacity means that we have to size the plant and infrastructure for the largest demand days. The largest demand days are in the summertime when there is a lot of watering. Our peak is about 25 million gallons/day. Our average is about 20 million, the rest of the year is about 15 million. About 20-25% of our system's overall capacity, all the built infrastructure, and the plant. It has been built to supply that extra incrementing capacity only to serve irrigation. Given the service study cost analysis, we developed a rate request in cooperation with our contractors. We structured changes, so no category receives more than a 20% increase in either phase. All the categories will be charged cost-of-service pricing after phase two except for irrigation and residential. Irrigation rates will still be low, and residential will still subsidize irrigation. Staff found it impractical to ask irrigation customers to take on a 165% rate increase at this time. We also proposed to merge the industrial category with the commercial category. The reason for this is that our industrial class is small compared to the commercial category. Because it is small, changes that may happen with either the size of that class or the cost-of-service of that class would spread over a small community.

We recommend the industrial category simply be merged and pay the same rate as the commercial category at the end of phase two. This has almost a negligible effect on the rate for the commercial category. For metered sales, the residential class, per thousand gallons, would see an overall increase from \$3.73 to \$4.54 for an increase of 21.7%. For commercial, governmental, and interdepartmental, it would total up to a 32.9% increase. For industrial, it would be a 44% increase, and at the end of phase two, they would be paying the same per thousand gallons as commercial and governmental. The wholesale customers would get a 33.1% increase, IU would get 39.7%, and irrigation would be around 44%. There is a site charge and a fire charge in the cost-of-service for residential customers. Our residential customers would experience from \$3.74 per month for 3500 gallons of usage, which is our average that is around 16% for a $\frac{5}{8}$ inch meter. And a smaller percentage increase of \$3.16 per month for a home served with a $\frac{3}{4}$ inch meter. For comparison of other utilities, based on a 5000-gallon usage, our water service is \$26.50. It would place our utility to just below the midpoint statewide.

Board member Ehman expressed support for the move to cost-based rates.

Roberts asked if the irrigation class includes residents watering their lawns or residents with irrigation systems; Kelson answered only irrigation systems with a separate meter. She also asked who, other than golf courses in the city of Bloomington, has irrigation systems. Kelson said IU is the largest irrigation customer; the second is the City of Bloomington Parks and Recreation Department, the third-largest is MCCSC, and the fourth-largest is Monroe County Parks and Recreation. Roberts expressed her support for the rate case.

Sherman asked, although IU does a lot of irrigation, they fall under a separate category. Are they not included in the irrigation amounts? Kelson answered IU has regular usage meters and irrigation usage meters. Sherman asked if they fall under two categories; Kelson said yes, and even if irrigation gets to the cost-of-service amount, it would still be smaller than water plus sewer. One big difference about the irrigation rate is, water purchased from an irrigation meter does not go to the sewer, so there is no sewer charge.

Burnham asked, there had been some conversations with the commercial and industrial groups in merging those two classes. Have those conversations begun? Kelson responded staff has reached out to them but have not received a response. The reason for merging the classes is to mitigate the impact on the small industrial class. Kelson clarified that an event was held with the Chamber of Commerce, and the process was explained to them. Burnham asked, realizing that if this does go through City Council, it goes to IURC for their review; if approved, when would customers expect to take on the increases in their bills. Kelson answered phase one could presumably be in 2022 and phase two in 2024. The IURC usually makes modifications to the proposal as they go through the process. Burnham said that there is a process for additional people to review this, and it could be that these numbers do not go through. Kelson said the recommendation is what we think we need to do to sustain our infrastructure improvements while keeping the rates applicable to the various classes paying for our rates. Burnham asked how does one know what size meter they have on their house? Kelson answered it is on the water bill, or one can call customer service for help.

The board recognized Keith Thompson of IU, the Assistant Vice President for Facility Operations, for public comment. Mr. Thompson voiced IU's view and said that IU is not happy with a 40% rate increase, even if it is coming in two phases. He stated that IU faces a 17.3% increase in phase 1 and a secondary increase of 19.1%. There is significant infrastructure at the Bloomington campus for IU, including over 14 million dollars of water piping infrastructure, and water is distributed to the buildings. Mr. Thompson said he felt that IU's investment in this campus is not considered in this rate increase. If the rate case increase is approved, IU will likely intervene in the case, hire expert witnesses, and work through the allocation process with CBU. He suggested the capital improvements could be spread out over a longer period of time, or some of the increases should be spread out over a longer period of time or until after the debts are paid off. He noticed that there are debts due to roll off in 2028. He stated that IU is trying to protect the rates that are charged to the students. This is a significant increase, and IU wants the board to understand the general opposition to this significant increase all at one time. Burnham thanked Mr. Thompson for his comments.

City Attorney Wheeler asked the board if they would like to review the Resolution. Burnham told the board that the Resolution was gone over in detail at the finance subcommittee before the regular meeting and found it satisfactory.

Ehman moved, Roberts seconded the motion to approve Resolution 2021-01. Motion carried with five votes in favor and one abstention.

Roll call vote:

Parmenter- aye

Burnham-aye

Sherman-aye

Roberts - aye

Banach-abstain

Ehman -aye

OLD BUSINESS: None

NEW BUSINESS: None

SUBCOMMITTEE REPORTS: Finance Subcommittee Chair Sherman reported to the board that the subcommittee held three meetings, where there have been presentations from CBU staff and discussions with Wheeler. Sherman said 3-4 years ago, there was a rate increase, but there had not been any increase in rates in about ten years before that. The USB and CBU had fallen on keeping the rates where they needed to be given all of the projects that needed to be done. We decided to have rate increase discussions every 3-4 years and be on a consistent water, sewer, and stormwater schedule. The reason for the necessity for the current increase is for all the necessary projects. If people expect, and they should, clean water, then we need to keep up with replacements. Our infrastructure is old, and if we do nothing, it would fall apart and cost more in the long run. After this set of projects, we believe that the necessity for cost

increases will significantly flatten out. And by the time we have our next rate increase, we expect it will be for cost-of-living. We also discussed the cost-of-service study and the necessity. As Vic pointed out, residential users had been subsidizing all other categories of users until now, which is simply not fair to residential users. In making this increase, our goal was to, as much as possible, have various categories pay their fair share. We could do this for all categories except irrigation because the cost would be too much. It is a matter of two things, making sure we can conduct all of the projects and make the cost-of-service fair to all categories. A formal vote was not conducted, but the subcommittee felt that the request was fair and in line with our goals.

STAFF REPORTS:

- Kelson said there would be some ongoing discussions about facilities and facilities planning for CBU. The staff would like to initiate some discussions about long-term issues for the Winston Thomas site's master-planning process.

PETITIONS AND COMMUNICATIONS: None

ADJOURNMENT: Roberts moved to adjourn; the meeting was adjourned at 5:57 pm.

Jean Capler, President

DATE

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 02/05/21

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Wastewater Sinking	Stormwater O&M
120 Water Audit INC	ENV20-276	S20-COVID19 - Wastewater Testing Kits (8) - ENV20-276	3,832.00		3,832.00		
Apple, INC	AE15358726	iPad 12.9 inch 128 GB & 2-year AppleCare for L Teague - #2011170	998.00	399.20	598.80		
Aramark Uniform & Career Apparel Group, INC	12/31/20 Supply	Weekly mats & supplies - 12/01-12/31/20 - MN, SC, BP, DR	1,890.90	746.27	1,144.63		
Aramark Uniform & Career Apparel Group, INC	12/31/20 Uniform	Uniform service - 12/01-12/31/20 - TD, ENG, BP, DR, DIR, PUR, MN	267.86	107.53	160.33		
B L Anderson Co., INC	PPS-10261	MN20-467 Foxboror headloss indicator, start-up & programming	3,102.74	3,102.74			
Bank Of New York	252-2334599	Admin fee for SEW REV Bonds Series 2019 BLOOMSEWRR19 - ACCT21-003	750.00			750.00	
Barnes & Thornburg LLP	9133-000016	Services - 2020 Wastewater Revenue Bond Issuance - ACCT21-006	60,000.00		60,000.00		
Big Dipper Building Services, LLC (Overhead Door)	29808	PUR21-015 2 Center hinges, 2 3" long standard rollers South Door	62.00	24.80	37.20		
Bledsoe Riggert Cooper & James INC	24195	D19-100 - Wexley Rd Drainage Analysis Report - ENG	1,597.20				1,597.20
Bloomington Paint & Wallpaper Co	00438857	Pearl pastel paint for break room - BP20-174	53.18		53.18		
Bloomington Paint & Wallpaper Co	00438899	Pearl pastel paint - BP20-176	37.79		37.79		
Bloomington Paint & Wallpaper Co	00439314	Urethane Alkyd Gloss yellow, wooster (4), black (4) - DM21-003	348.51		348.51		
Bread & Roses Nursery, LLC	RSG 2020 Henkel	Residential Stormwater Grant - 830 W 4th St - ENV20-268	3,930.00				3,930.00
Brenntag Mid-South, INC	BMS754282	Robin 120 Polymer - 8.58 @ 1.1290 - 12/21/20 - MN	5,193.40	5,193.40			
Brenntag Mid-South, INC	BMS772674	Sodium Hydroxide - 11.445 @ 464.00 delivered 01/13/21 - MN	5,310.67	5,310.67			
BSA Environmental Services, INC	COB 21-01	ENV21-001 7 Phytoplankton analyses with biovolume	1,029.00	1,029.00			
C & H Lawn & Landscaping, INC	91500	Stormwater Grant - 2114 S Locust Ct - 9/01/20 - ENV21-007	4,693.00				4,693.00
C & H Lawn & Landscaping, INC	91501	Stormwater Grant - Zevon Adkisson - 1529 W 8th St - ENV21-004	5,485.14				5,485.14
C & H Lawn & Landscaping, INC	91502	Stormwater Grant - Evan Copelly - 2515 Bryan St - ENV21-005	2,914.62				2,914.62
Cam Deckard	BC21-002	Refund hydrant meter deposit pd on 03/16/20 - BC21-002	100.00	100.00			
Chemical Resources, INC	1132904	Sodium Aluminate - 45,640 @ .1823 delivered 12/28/20 - DR	8,320.17		8,320.17		
Chemtrade Chemicals Corporation	93037974	Aluminum Sulfate - 11.435 @ 434.00 delivered 12/22/20 - MN	4,962.79	4,962.79			
Chemtrade Chemicals Corporation	93044083	Aluminum Sulfate - 11.285 @ 434.00 delivered 01/06/21 - MN	4,897.69	4,897.69			
Chemtrade Chemicals Corporation	93045790	Aluminum Sulfate - 11.324 @ 434.00 delivered 01/11/21 - MN	4,914.62	4,914.62			
Chemtrade Chemicals Corporation	93050404	Aluminum Sulfate - 11.314 @ 434.00 delivered 01/18/21 - MN	4,910.28	4,910.28			
Cintas First Aid & Safety #2	8404941088	Restock first aid cabinet @ Dillman WWTP - 12/25/20 - DR20-099	60.92		60.92		
City Of Bloomington Utilities	ACCT21-008	Refund CBU for customer refund done in error - ACCT21-008	30.16		30.16		
Creative Graphics, INC (dba Baugh Enterprises)	9083	Printing & mailing of Dec 2020 Water bills - ACCT	12,277.69	4,911.08	7,366.61		
Creative Graphics, INC (dba Baugh Enterprises)	9084	Water bills printed 160K, Misc envelopes - BC20-024	13,155.20		13,155.20		
Creative Graphics, INC (dba Baugh Enterprises)	9091	Holiday cards printed - ADMIN21-002	30.00	12.00	18.00		
Crowe LLP	706-2390252	2020 Water Rate Case & Cost of SVS Study - ACCT21-012	6,312.50	6,312.50			
Cummins Crosspoint, LLC	N8-67741	TD20-476 Parts & labor to flush injector @ Lingelbach BS	746.02	746.02			
Dentons Bingham Greenebaum LLF	4486017	2020 Water Rate Case & Cost of SVS Study - ACCT21-01C	4,917.68	4,917.68			

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 02/05/21

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Wastewater Sinking	Stormwater O&M
Diversified Technologies LLC (MCT/RAM)	706328213D	TD20-477 10 Pressure sensors for Building pressure profile	2,703.72	1,081.49	1,622.23		
Donohue & Associates INC	13618-16	S19-6315 - Blucher Non-Potable Water System - 10/04-01/09/21-ENG	980.38		980.38		
Electric Plus, INC	26476	MN20-288 Repair/replacement of wire and conduit zone 1 of basin	820.00	820.00			
Electric Plus, INC	27861	MN20-499 Repair of front gate opener mechanism	945.00	945.00			
Electric Plus, INC	28124	ADMIN21-001 Adjust 4 pole light heads so they don't shine on rd.	440.00		440.00		
Eurofins Eaton Analytical, INC	S377532	UCMR4 545 & 546 water testing - ENV20-213	675.00	675.00			
Eurofins Eaton Analytical, INC	S379413	UCMR4 545 & 546 water testing - ENV20-241	675.00	675.00			
Eurofins Eaton Analytical, INC	S382536	Total organic carbon testing @ Monroe - MN21-00E	70.00	70.00			
Everett J Prescott, INC	5816103	TD21-5 Brass meter used for stock MS	280.00	112.00	168.00		
Fastenal Company	INBLM217589	Misc bolts for pumps @ lift stations - truck #689 - TD20-135	103.35		103.35		
Gripp, INC	1419	S18-6204 - Flow monitoring equipment & maintenance - ENC	5,811.55		5,811.55		
Hawkins Bailey Warehouse, INC	00038244	DR20-102 S20-COVID 3 Cases16 oz hot cups 25/pk = 1000/cs	193.92		193.92		
Hawkins Bailey Warehouse, INC	00038284	DR20-102 S20-COVID Gloves nitrile 5 mil size SM	199.90		199.90		
HD Supply Facilities Maintenance, LTD (USABlueBook	389366	DL20-086 TNT830, TNT832, TNT833 vials, Ammonia std, BOD, filters	2,273.17		2,273.17		
HD Supply Facilities Maintenance, LTD (USABlueBook	430961	MN20-510 W20-COVID 18 XL Nitrile gloves 100/pr	519.84	519.84			
HD Supply Facilities Maintenance, LTD (USABlueBook	468274	MN20-510 W20-COVID 6 XL Nitrile gloves 100/pr	190.04	190.04			
Heflin Industries, INC	125166	ENG21-002 Relief valve repair for RPZ @ WT water station	612.37	612.37			
Indiana Oxygen Company, INC	9603414	Monthly cylinder rental @ Dillman - DR	236.53		236.53		
Indiana Safety Company, INC	0166208-IN	PUR20-440A Hood, boots & elastic wrist disposable Coveralls 2XL	193.42	77.37	106.38		9.67
Industrial Service & Supply, INC	63867	Return hose, hose nipple, Cam-Loc, bushings - MN20-39	50.09	50.09			
IU Health OCC Health Services	00113258-00	Hep B, Admin toxoid single-1 Dillman Employee 12/16/20 DM21-002	121.00		121.00		
JCI Jones Chemicals, INC	842747	Sodium hypochlorite - 4,501 @ .7180 delivered 01/06/21 - MN	3,231.72	3,231.72			
JCI Jones Chemicals, INC	843377	Sodium hypochlorite - 4,523 @ .7180 delivered 01/14/21 - MN	3,247.52	3,247.52			
JJ's Concrete Construction, LLC	65215	Concrete - Water @ 1007 N Summit - 01/05/21 - TC	1,158.00	1,158.00			
JJ's Concrete Construction, LLC	65286	Concrete - Water @ 10th St - 01/06/21 - TC	666.00	666.00			
JJ's Concrete Construction, LLC	65388	Concrete - Water @ Rogers & Patterson - 01/12/21 - TE	413.00	413.00			
John A Lecher	010221	PUR20-449 Auditing services for end-of-year inventory	1,000.00	400.00	600.00		
K&S Rolloff, INC	50904	Removal of debris from hill area - 12/29/20 - PUR	600.14	240.06	360.08		
K&S Rolloff, INC	50943	Removal of debris from hill area - 12/29/20 - PUR	364.82	145.93	218.89		
Kirby Risk Corp	S111239637.001	Light bulbs (1 case) - TD20-474	61.02	24.41	33.56		3.05
Kirby Risk Corp	S111278491.001	Eaton UPS backup tower for TP Building - MM20-537	1,811.67	1,811.67			
Lawson Products, INC	9308122243	Elbows, nipples, couplings & misc - BP21-002	280.44		280.44		
MacAllister Machinery Co, INC	R67383940803	Rental of fork truck @ Dillman - 12/24-01/21/21 - DM20-219	1,851.00		1,851.00		
Menards, INC	62879	Various truck tools for truck #'s 626 & 636 - TD20-523	568.39				568.39
Menards, INC	63067	Hose clamp, drainage kits - MN21-250	37.11	37.11			
Menards, INC	63132	Rope cam jams for tarps, tarps - MM21-251	129.94	129.94			
Northern Safety Co., INC	904260527	PUR20-480N 72 NSI leather palm safety cuff work gloves	109.44	43.78	65.66		

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 02/05/21

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Wastewater Sinking	Stormwater O&M
Nugent, INC (Utility Supply Company)	1348066	TD20-506 75 3/4" to 1" adapt, 75 1" spanner, 20 3/4" spanner	5,009.00	2,003.60	3,005.40		
Nugent, INC (Utility Supply Company)	1348220	Credit memo for 100 returned rubber yoke end gaskets - TD2-222C	(36.00)	(14.40)	(21.60)		
Office Depot, INC	143621409001	Desk calendar - ADMIN20-071	9.99	4.00	5.99		
Office Depot, INC	143621415001	Monthly planner - ADMIN20-071	16.79	6.72	10.07		
Office Depot, INC	144396336001	Calculators for operators (3) - MN20-529	29.16	29.16			
Office Depot, INC	144396337001	Desk calculator - MN20-529	21.99	21.99			
Office Depot, INC	144396339001	Notebooks (3) - MN20-529	12.57	12.57			
Office Depot, INC	144678211001	Desk calculator - CS20-014	91.99	36.80	55.19		
Office Depot, INC	145848769001	Talbots Infrared forehead thermometers - PUR20-457	299.90	119.95	164.95		15.00
Pace Analytical Services, INC	2050155749	Flash point 1010 test - mercuric thiocyanate @ Monroe ENV20-259	90.00	90.00			
Pace Analytical Services, INC	2150157611	Cyanide analysis by method 1677 fir NPDES Permit - DL20-112	95.00		95.00		
Paragon Micro, INC	S3302189	Power BI Monthly Subscription - Microsoft CSP - #1907687	18.32	7.33	10.99		
Paragon Micro, INC	S3305942	Dell computers, Webcams, micro mounts - MN, DR, BP #2011044A	3,053.88	1,017.96	2,035.92		
Paragon Micro, INC	S3306245	Ergonomic keyboard for R Regan in CS - #2011227	43.99	17.60	26.39		
Paragon Micro, INC	S3307457	Adobe Acrobat Pro for L Teague - DIR - #2111211	122.99	49.20	73.79		
Pitney Bowes, INC	1016859072	Red ink for postage meter (1 box of 5) - BC21-003	457.55	183.02	274.53		
Precision Quality Contracting, LLC	INCOB20utilities	Run 2 CAT6 cables from IDF to camera location - #2010513	1,815.25	726.10	1,089.15		
Rogers Group, INC	0071180317	Stone #11 & #53 - Water - 12/21-12/23/20 - TD	423.62	423.62			
Rogers Group, INC	0071180318	W20-4411 - Stone #53 - 12/21-12/23/20 - TD	383.28	383.28			
Rogers Group, INC	0071180319	Stone #11 & #53 - Stock - 12/22-12/23/20 - TC	930.08	372.03	558.05		
Rogers Group, INC	0071180320	Stone #11 & #53 - Water - 12/21-12/23/20 - TD	674.07	674.07			
Rogers Group, INC	0071180379	Stone - #11 & #53 - stock - 12/28-12/30/20 - TD	1,141.76	456.70	685.06		
Rogers Group, INC	0071180380	Stone - #11 & #53 - stock - 12/28-12/30/20 - TD	783.86	313.54	470.32		
Rogers Group, INC	0071180445	Stone #11 & #53 - Water - 01/04-01/08/21 - TC	1,124.42	1,124.42			
Rogers Group, INC	0071180446	W20-4411 - Stone #11 & #53 - 01/04-01/08/21 - TC	1,107.52	1,107.52			
Rogers Group, INC	0071180447	Stone #53 - Stock - 01/08/21 - TD	103.01	41.20	61.81		
Rogers Group, INC	0071180448	Stone - #11 & #53 - Water & stock - 01/04-01/08/21 - TC	1,085.04	1,033.67	51.37		
Springfield Electric Supply CO (Valley Electric)	S6716597.001	DM20-241 2 RAB Shark450WD 10 4' 50W 5000K Dimmable LED Fixture	314.98		314.98		
Springfield Electric Supply CO (Valley Electric)	S6716597.002	DM20-241 6 RAB Shark450WD 10 4' 50W 5000K Dimmable LED Fixture	944.94		944.94		
Springfield Electric Supply CO (Valley Electric)	S6716597.003	DM20-241 2 RAB Shark450WD 10 4' 50W 5000K Dimmable LED Fixture	314.98		314.98		
Springfield Electric Supply CO (Valley Electric)	S6727717.001	DM20-248 GRN, RED, YEL ILL FL MOM PB push to test	281.28		281.28		
Springfield Electric Supply CO (Valley Electric)	S6732648.001	DM20-250 PM 8000 Series Electrical Meter for MCC in the Raw Pump	4,137.17		4,137.17		
Springfield Electric Supply CO (Valley Electric)	S6741365.001	Credit memo - PM8000 Electrical meter for MCC - DM20-250	(4,095.80)		(4,095.80)		
Springfield Electric Supply CO (Valley Electric)	S6741530.001	DM20-250 PM 8000 Series Electrical Meter for MCC in the Raw Pump	4,134.26		4,134.26		
SSW Enterprises, LLC (Office Pride)	IN000530775	Electrostatic Disinfection on 12/02/20 - PUR20-451	150.00	60.00	82.50		7.50

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 02/05/21

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Wastewater Sinking	Stormwater O&M
State Of Indiana	47364	Annual billing for audit services 2019 (Water) - ACCT21-011	12,697.00	12,697.00			
State Of Indiana	47365	Annual billing - audit services 2019 (Sewer & Storm) ACCT21-011	22,380.00		21,261.00		1,119.00
Terminix International	403654223	Pest control @ Dillman WWTP - 12/31/20 - DR	405.00		405.00		
The Henry P Thompson Company	8107B5833	MN20-451 Parts for polymer mixing chambers w/complete assembly	5,848.59	5,848.59			
The Henry P Thompson Company	8136B5846	MN20-509 Spare part set MakroTZ-1070 w valve, KBIC 240D drive	1,875.88	1,875.88			
Tony C Walden	ACCT21-002	Reimburse for purchased ink cartridge - ACCT21-002	20.89	8.36	12.53		
Tri-State Bearing Co, INC	1200391-00	Misc bearings for grit chamber - DM20-249	2,162.47		2,162.47		
Tri-State Bearing Co, INC	1202990-00	Oil seal, roller & misc bearings for belt press BP21-004	739.04		739.04		
Tyco Fire & Security Mgmnt ,INC (Johnson Controls)	87312414	PUR20-419 Chemical extinguishers 10lbs, 5lbs, 2.5lbs & 9lbs FE-36	1,351.00	540.40	810.60		
Tyco Fire & Security Mgmnt ,INC (Johnson Controls)	87312420	PUR20-421 5lb ABC Chemical fire extinguisher, 5 10lb extinguisher	650.00		650.00		
Tyco Fire & Security Mgmnt ,INC (Johnson Controls)	87315985	PUR20-418 Fike gas cartridge actuation installation & labor SC	562.00	224.80	337.20		
ULINE, INC	128351446	PUR20-481 Showa Atlas 451 thermal latex coated gloves size MED	254.03	101.61	152.42		
Van Ausdall & Farrar, INC	462364	PUR21-016 Over charges on copiers in ACCT,DIR, ENG 10/1-12/31/20	1,549.55	619.83	929.72		
Virtuoso Sourcing Group, LLC	28192	Collection Agency Fee - 01/11-01/13/21 - AR, ACCT	102.45	40.98	61.47		
Virtuoso Sourcing Group, LLC	28193	Collection Agency Fee - 01/11-01/13/21 - AR, ACCT	619.17	247.67	371.50		
W.W. Grainger, INC	9685971591	MN20-463 20 Use hand rail signs, 12 tripping hazard signs	328.64	328.64			
W.W. Grainger, INC	9748915866	MN20-463 8 Tripping hazard signs	82.16	82.16			
Young Trucking, INC	109703	Hauling sludge from Blucher Poole - 12/29/20 - BP, OF	654.60		654.60		
Young Trucking, INC	109704	Hauling sludge from Dillman WWTP - 12/29/20 - DR, OP	4,573.69		4,573.69		
Young Trucking, INC	109756	Hauling sludge from Blucher WWTP - 01/06/21 - BP, OF	664.60		664.60		
Grand total:			<u>283,367.82</u>	<u>102,893.18</u>	<u>159,382.07</u>	<u>750.00</u>	<u>20,342.57</u>

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 01/27/21

Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
AT&T	01/10/21	White pages listing for Dillman, Blucher & Monroe	18.25	6.08	12.17
AT&T	849469661 1/21	849469661 Long Distance charges - All Depts (excluding plants)	39.40	15.76	23.64
AT&T	8123347689 1/21	812-334-7689 Service - Utilities - 01/07-02/06/21	.90	.36	.54
AT&T Mobility II, LLC	2872991165811/21	Service - Cell phones for all utilities departments-12/12-01/11	2,956.21	1,133.42	1,822.79
AT&T Mobility II, LLC	2873021598781/21	AT&T - 287302159878 - Engineering - 12/12-01/11/21	42.28	16.91	25.37
City Of Bloomington Utilities	36777-001 12/20	36777-001 Tamarron LS Water/Wastewater charges	24.93		24.93
City Of Bloomington Utilities	39355-001 12/20	39355-001 Dillman WWTP Water/Wastewater charges	2,060.10		2,060.10
City Of Bloomington Utilities	40754-001 12/20	40754-001 Blucher Poole Water/Wastewater charges	3,004.39		3,004.39
City Of Bloomington Utilities	50913-001 12/31/	50913-001 Service Center Water/Wastewater charges	905.47	362.19	543.28
Comcast Cable Communications, INC	852920119 1/21	8529201190490580 Service @ Service Center - 01/15-02/14/21	45.93	18.37	27.56
DirecTV, LLC	012965923 1/21	012965923 Service - Blucher WWTP - 01/10-02/09/21	76.24		76.24
DirecTV, LLC	012965850x210113	012965850 Service - Monroe WTP - 01/12-02/11/21	69.99	69.99	
DirecTV, LLC	019972085x210113	019972085 Service - Dillman WWTP - 01/12-02/11/21	69.99		69.99
Duke Energy	01302825013 1/21	Service - Gentry E Lift Station - 12/02-01/05/21	77.09		77.09
Duke Energy	01502837016 1/21	Service - Winston Thomas Lift Station - Lighting 12/10-01/13/21	122.22		122.22
Duke Energy	03902824013 1/21	Service - Hearstone Lift Station - 12/02-01/05/21	95.45		95.45
Duke Energy	06902792013 1/21	Service - Park Ridge Lift Station - 12/15-01/16/21	11.17		11.17
Duke Energy	08302838012 1/21	Service - Hyde Park Edward Lift Station - 12/10-01/13/21	75.25		75.25
Duke Energy	11403651011 1/21	Service - Service Center Building @ 600 E Miller Dr 12/08-01/11	1,211.63	484.65	726.98
Duke Energy	17302673012 1/21	Service - Hyde Park / Olcott Lift Station - 12/10-01/13/21	60.82		60.82
Duke Energy	19402830010 1/21	Service - Jeffrey Lift Station - 12/04-01/07/21	32.54		32.54
Duke Energy	19502809019 1/21	Service - Barge Lane SW Tank - 12/10-01/13/21	216.22	216.22	
Duke Energy	21303754013 1/21	Service - Knightridge Lift Station - 12/14-01/15/21	56.26		56.26
Duke Energy	22002815013 1/21	Service - Dogwood Booster Station - 12/07-01/08/21	323.95	323.95	
Duke Energy	27702673017 1/21	Service - Dillman WWTP @ 100 W Dillman Rd - 11/24-12/28/20	62,749.24		62,749.24
Duke Energy	30502673013 1/21	Service - Gentry Booster Station - 12/15-01/16/21	2,356.98	2,356.98	
Duke Energy	37803925012 1/21	Service - Bulk Water Station @ 3230 S Walnut St 12/10-01/13/21	171.22	171.22	
Duke Energy	38302790016 1/21	Service - Park 37 Lift Station - 12/10-01/13/21	34.40		34.40
Duke Energy	38402673017 1/21	Service - Morningside Drive Lift Station - 12/14-01/15/21	180.29		180.29
Duke Energy	41302788012 1/21	Service - Griffy (outdoor lighting) N Dunn St 12/11-01/14/21	.72	.72	
Duke Energy	46503628023 1/21	Service - Monroe Hospital Lift Station - 12/04-01/07/21	82.37		82.37
Duke Energy	49903511027 1/21	Service - Cromwell Lift Station - 12/02-01/05/21	33.40		33.40
Duke Energy	51402835013 1/21	Service - South Tank @ E Miller Drive - 12/08-01/11/21	151.49	151.49	
Duke Energy	53803705018 1/21	Service - Prow Road Lift Station - 12/11-01/14/21	4.16		4.16
Duke Energy	60302673015 1/21	Service - Westwood/Glen Oaks Drive Lift Station 12/07-01/08/21	599.68		599.68
Duke Energy	64002790015 1/21	Service - Basswood Circle Lift Station -12/14-01/15/21	180.64		180.64
Duke Energy	64302673037 1/21	Service - Truck Charging Station @ Service Center 12/08-01/11/21	174.48	69.79	104.69
Duke Energy	69202673015 1/21	Service - Monroe WTP @ 4770 Shield Ridge Road 11/24-12/28/20	36,104.93	36,104.93	
Duke Energy	69702789010 1/21	Service - Cory Lane Lift Station - 12/14-01/15/21	32.86		32.86
Duke Energy	73602809010 1/21	Service - Karst Park Lift Station/Fairgrounds - 12/09-01/12/21	157.25		157.25

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 01/27/21

Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
Duke Energy	83303564023 1/21	Service - Adams Street Lift Station - 12/10-01/13/21	73.82		73.82
Duke Energy	85502786011 1/21	Service - Red Bud Tower Tank - 12/10-01/13/21	97.22	97.22	
Duke Energy	86202826018 1/21	Service - S Washington St Storage -12/02-01/05/21	63.31	25.32	37.99
Duke Energy	87402837010 1/21	Service - Winston Thomas Lagoon (lighting) - 12/09-01/12/21	19.36		19.36
Smithville Telephone Co Inc	824-1616 1/21	Service - 812-824-1616 SE Pumping Station - BS	96.59	96.59	
Vectren	N0814658 1/21	Service - 5352776 South Central Booster Station 12/04-01/07/21	43.62	43.62	
Vectren	N0833866 1/21	Service - 5464376-1 Blucher Poole WWTP - 11/25-01/04/21	889.11		889.11
Vectren	N1035813 1/21	Service - 5187802-2 Monroe WTP - 12/02-01/06/21	772.69	772.69	
Vectren	N1059811 1/21	Service - 5520392-0 - Dillman WWTP - 12/02-01/05/21	1,322.87		1,322.87
Vectren	N1078457 1/21	Service - 5463700-0 Service Center -12/04-01/07/21	432.43	172.97	259.46
Vectren	N1236302 1/21	Service - 5187659-6 Tamarron LS - 12/01-01/05/21	55.36		55.36
Vectren	N1244359 1/21	Service - 5463945-5 S Washington St Storage - 12/04-01/07/21	98.46	39.38	59.08
Grand total:			<u>118,575.63</u>	<u>42,750.82</u>	<u>75,824.81</u>

WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF FEBRUARY, 2021

INDIANA DEPARTMENT OF REVENUE \$0.00
(SALES TAX)

INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX \$0.00
(UTILITY RECEIPTS TAX)

NPC \$0.00
(CHARGE CARD FEES)

FIRST FINANCIAL \$0.00
(ACCOUNT ANALYSIS FEES)

GROSS PAYROLL \$358,953.26

FICA TAX \$22,258.38

TOTAL **\$381,211.64**

City of Bloomington Utilities
 Accounts Payable by Fund Distribution Report
 Paydate: 02/05/21

CUSTOMER REFUNDS

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds	Sanitation
Thomas Gallagher	14541-003	Customer refund	\$106.50		Refund on closed account.		\$106.50		
			<u>\$106.50</u>			<u>\$0.00</u>	<u>\$106.50</u>	<u>\$0.00</u>	<u>\$0.00</u>
			\$106.50						



MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw
DATE: 1/26/2021
RE: REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH UNIVAR SOLUTIONS USA, INC.

Funding Source: 009-61-900003-U61816

Total Dollar Amount of Contract: \$23,940.00

Expiration Date of Contract: 12/31/2022

Department Head Initials of Approval: /VK/

Due Date For Signature: 1/27/2021

Record Destruction Date (Legal Dept to fill in): 12/31/2032

Legal Department Internal Tracking # (Legal Dept to fill in): 21-036

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE: Cindy Shaw and Elise Boruvka

Summary of Contract: Bulk shipments of hydrofluorosilicic (HFS) acid (23%-25%) at \$342.00/ton from 1/1/2021-12/31/2022 for Monroe Water Treatment Plant.

The purchase of Hydrofluorosilicic Acid for Monroe Plant through the reverse auction process using eBridge as the auction host. Auction event held on January 12, 2021



MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw
DATE: 1/26/2021
**RE: REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH
CORROSION TECHNOLOGIES, INC.**

Funding Source: 009-61-900004-U62024

Total Dollar Amount of Contract: \$20,575.00

Expiration Date of Contract: 5/31/2021

Department Head Initials of Approval: /VK/

Due Date For Signature: 1/27/2021

Record Destruction Date (Legal Dept to fill in): 6/2031

Legal Department Internal Tracking # (Legal Dept to fill in): 21-038

**PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS
ATTORNEY:**

Christopher J. Wheeler

**ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS
DEPARTMENTAL EMPLOYEE:** Cindy Shaw and Elise Boruvka

Summary of Contract: Repair 9300 gallon fiberglass sodium hypochlorite bulk storage tank at Monroe Water Treatment Plant



MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw
DATE: 1/28/2021
RE: REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH ALT & WITZIG ENGINEERING, INC.

Funding Source: 009-92-900008-U63100

Total Dollar Amount of Contract: \$3,930.00

Expiration Date of Contract: 6/30/2021

Department Head Initials of Approval: /vk/

Due Date For Signature: 1/28/2021

Record Destruction Date (Legal Dept to fill in): 7/2031

Legal Department Internal Tracking # (Legal Dept to fill in): 21-040

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE: Cindy Shaw and Elise Boruvka

Summary of Contract: Geotechnical services required for Wessler Monroe WTP Chemical Intake Project



MEMORANDUM

TO: Controller & USB
FROM: Chris Wheeler for CBU
DATE: January 28, 2021
RE: REQUEST APPROVAL OF INWARN MUTUAL AID AGREEMENT

Funding Source: none

Total Dollar Amount of Contract: NONE

Expiration Date of Contract: none

Department Head Initials of Approval (Legal Dept to fill in): /vk/

Due Date For Signature: For USB meeting on February 1, 2021

Record Destruction Date (Legal Dept to fill in): none

Legal Department Internal Tracking # (Legal Dept to fill in): 21-037

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Liberty Flora

Summary of Contract: This is a mutual aid agreement. Other municipal utilities will aid CBU in time of emergency and vice versa.



MEMORANDUM

TO: Controller, Mayor, USB
FROM: Chris Wheeler
DATE: January 15, 2021
RE: REQUEST APPROVAL OF WHOLESALE WATER CONTRACT WITH VAN BUREN WATER, INC.

Funding Source: no cost to CBU

Total Dollar Amount of Contract: none

Expiration Date of Contract: February 2, 2041

Department Head Initials of Approval (Legal Dept to fill in):

Due Date For Signature: for feb 2 USB meeting

Record Destruction Date (Legal Dept to fill in): Feb. 2, 2051

Legal Department Internal Tracking # (Legal Dept to fill in): 20-022

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Summary of Contract:

Contract for continued wholesale of water to Van Buren Water, Inc.



MEMORANDUM

TO: Mayor, Controller, USB & BPW
FROM: Jane Fleig, Utilities & Neil Kopper, Engineering
DATE: January 19, 2021
RE: Jordan River Storm Culvert Reconstruction project
Approval of MOU by and between Utilities Dept. and Engineering
Dept. for Traffic Signal Improvements at the Intersection of Third
Street and Lincoln Street

Funding Source: Utilities: 011-U13124 (previously approved)
Engineering: 2016 G.O. Bond Series A (978-54510)

Total Dollar Amount of Contract: Engineering: Not to Exceed \$228,000.00

Expiration Date of Contract: June 30, 2023

Department Head Initials of Approval:

Due Date For Signature: USB – February 1, 2021
BPW – February 2, 2021

Record Destruction Date (Legal Dept to fill in): June 2029

Legal Internal Tracking Number: 21-021

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT & MOU TO THESE ATTORNEYS:

Christopher J. Wheeler & Jacquelyn Moore

ATTORNEY IS TO RETURN SIGNED CONTRACT & MOU TO THESE DEPARTMENTAL EMPLOYEES:

Jane Fleig, Utilities & Neil Kopper, Engineering

Summary:

The Utilities Dept. has included the modernization of the traffic signal at the intersection of 3rd Street and Lincoln Street as a part of the Jordan River Storm Culvert Reconstruction project between 2nd Street and 4th Street.

This Memorandum of Understanding details the Engineering Department's commitment to fund the portion of the Utilities project associated with the traffic signal replacement. Cost to the Engineering Department is estimated at \$228,000. Utilities will be responsible for all other costs associated with construction of the project and funding has already been approved.

MEMORANDUM

TO: Utilities Service Board
FROM: Accounting Department
DATE: 01/15/2021
RE: Uncollectible Accounts Receivable

In accordance with the Indiana Code section 36-9-23-33 subsection (l), the Utilities staff would like to expense 905 uncollectible wastewater/stormwater accounts that are at least 90 days overdue with an outstanding balance of less than \$40. The total dollar value to be written-off is \$17,237.66. This section of the Indiana Code allows for a board to write-off a wastewater fee or penalty that is less than forty dollars.

Pursuant to the resolution by the Utilities Service Board on October 29, 2007, the Utilities staff would like to expense 644 uncollectible water accounts that are at least 90 days overdue with an outstanding balance of less than \$40. The dollar value to be written off is \$9,975.66