# PUBLIC HEARING BOARD OF HOUSING QUALITY APPEALS CITY HALL McCLOSKEY CONFERENCE ROOM October 17, 2018, 4:00 P.M.

## ALL ITEMS ARE ON THE CONSENT AGENDA

#### I. ROLL CALL

#### II. **REVIEW OF SUMMARY – September 19, 2018** p. 2 III. PETITIONS 18-TV-74, 1106 N. Jackson Street, Christine Kemery (Betty Sturgeon). Request for an 1) extension of time to complete repairs. Previously heard April 18, 2018 and July 18, 2018. p. 4 2) 18-TV-82, 3100 E. Braeside Drive, The Legacy Group (Scott May). Request for an extension of time to complete repairs. p. 13 18-AA-83, 3310 E. Gosport Court, Sheila Callaway. Request for relief from an 3) administrative decision. p. 37 18-AA-84, 409 E. Vernon Avenue, Christine L. Bartlett (Margaret Steiner Supplemental 4) Needs Trust c/o AFM). Request for relief from an administrative decision. p. 44 18-TV-85, 702 S. Washington Street, Charles Andrew Wenner. Request for an 5) extension of time to complete repairs. p. 47 6) 18-TV-86, 1003-1005 S. Rogers Street, Nora Liell. Request for an extension of time to complete repairs. p. 63 IV. **GENERAL DISCUSSION**

#### V. PUBLIC COMMENT

VI. ADJOURNMENT

# B.H.Q.A. MEETING OF SEPTEMBER 19, 2018 SUMMARY

MEMBERS PRESENT: Nicholas Carder, Eric Dockendorf, Elizabeth Gallman, Nikki Gastineau, Susie Hamilton

- STAFF PRESENT: Daniel Bixler, Kenneth Liford, Norman Mosier, Doris Sims, Jo Stong, Matt Swinney, Dee Wills (HAND), Christopher Wheeler (Legal)
- GUESTS PRESENT: Yu-Han Huang (HAT Living, LLC), Laurie Miller (403 E. 3<sup>rd</sup> Street), Mary Norman (411 W. Howe Street), Johnny Tsai (HAT Living, LLC)

Meeting start time 4:00 PM.

#### I. <u>REVIEW OF SUMMARY</u>

Carder made a motion to approve the minutes for September 19, 2018. Dockendorf seconded. Motion passed, 4-0-1 (Hamilton abstained).

#### II. CONSENT AGENDA

[WITHDRAWN] 18-TV-74, **1202 S. Washington Street**, Solstice Properties, LLC. Request for an extension of time to complete repairs.

18-TV-75, **412-414 S. Ballantine Road**, Michael Ho, (Omega Properties). Request for an extension of time to complete repairs. Staff recommendation to grant request with an October 15, 2018 deadline to call and schedule re-inspection

18-RV-76, **213 S. Jefferson Street**, H.A.N.D., (57ub, LLC). Request to rescind a variance. Staff recommendation to grant the rescission.

18-RV-77, **135 N. Bryan Avenue**, H.A.N.D. (57ub, LLC). Request to rescind a variance. Staff recommendation to grant the rescission.

18-TV-80, **2366 E. Winding Brook Circle**, Mackie Properties, (Catherine Brown). Request for an extension of time to complete repairs. Staff recommendation to grant request with an October 01, 2018 deadline to call and schedule re-inspection.

#### Approved.

#### III. <u>PETITIONS</u>

18-TV-78, **411 W. Howe Street**, Mary C. Norman. Petitioner, Mary Norman, was present to request an extension of time to complete repairs. Staff recommendation to grant the request with a September 21, 2018 deadline to call and schedule re-inspection. Property is vacant. Item no longer under purview of Title 16. Petition withdrawn. Billing will be sent.

18-AA-72, **1107**, **1109 & 1111-1113 S. Rogers Street**, Yu-Han Huang (HAT Living, LLC). Previously heard August 15, 2018. The item was tabled until the September 19, 2018 BHQA meeting. Petitioners, Yu-Han Huang and Johnny Tsai, were present to request relief from an administrative decision concerning the issuance of a three year permit. Supplemental material handed out by petitioners. Staff recommendation to deny the request, the permit standing as issued with expiration date of June 28, 2021. Hamilton made motion to grant the request. Gastineau seconded. Motion passed, 4-1 (Dockendorf nay). Request granted, permits with expiration date of June 26, 2023 shall be issued for all three properties.

18-TV-81, **403 E. 3rd Street**, Laurie Miller, (Annex of Bloomington). The petitioner, Laurie Miller, was present to request an extension of time to complete repairs. Staff recommendation to grant request with a March 19, 2019 deadline to call and schedule re-inspection. Dockendorf made motion to grant the request per staff recommendation. Hamilton seconded. Motion passed, 5-0.

18-TV-49, **1319 W. Gourley Pike**, Erica Payne. Previously heard June 20, 2018. The petitioner was not present to request an extension of time to complete repairs. Staff recommendation to grant the request with a November 19, 2018 deadline to complete repairs and schedule a re-inspection.

Gallman made motion to grant the request per staff recommendation. Gastineau seconded. Motion passed, 5-0.

18-TV-79, **704 W. 15th Street**, Peek & Associates c/o Mark Kleinbauer, (Kumar Abhinava). Petitioner not present to request an extension of time to complete repairs. Staff recommendation to grant the request with a November 19, 2018 deadline to complete repairs and schedule a re-inspection. Hamilton made motion to grant the request with an October 03, 2018 deadline to complete repairs and schedule a re-inspection for all life-safety violations and a November 19, 2018 deadline to complete repairs for all other violations and schedule a re-inspection. Gallman seconded. Motion passed, 5-0.

#### IV. GENERAL DISCUSSION

Hamilton noted comments derived from petitioners for 18-AA-72. Gallman noted registration process discussion.

#### V. PUBLIC COMMENT

None.

#### VI. ADJOURNMENT

Gastineau made motion to adjourn. Dockendorf seconded. Motion unanimously passed. Meeting adjourned at 5:10 PM.



City of Bloomington H.A.N.D.

## Board of Housing Quality Appeals Staff Report: Petition for Extension of Time

| Meeting Date:    | October 17, 2018  |
|------------------|---|
| Petition Type:   | An extension of time to complete repairs.   |
| Petition Number: | 18-TV-41  |
| Address:         | 1106 N Jackson St.  |
| Petitioner:      | Chris Kemery  |
| Inspector:       | Matt Swinney  |
| Staff Report:    | January 24, 2018 Completed Cycle Inspection Report<br>March 19, 2018 BHQA App received<br>April 13, 2018 Reinspection<br>May 31, 2018 Reinspection<br>June 4, 2018 BHQA App received<br>August 17, 2018 Completed Cycle of Unit #1<br>August 20, 2018 Completed Amended Cycle Report<br>August 30, 2018 BHQA App received |

Tenant has requested an extension of time to get egress pathways cleared to all doors and windows. She also has to move things out of the way where repairs have to be made to the unit.

Staff recommendation: Grant the request.

Conditions:

Complete all repairs and schedule for re-inspection no later than the deadline stated below, or this case will be turned over to the City of Bloomington Legal Department for further action including the possibility of fines.

Compliance Deadline: October 26, 2018 to call and schedule a reinspection.

Attachments: Cycle Inspection, BHQA Appeal, Petitioner's Letter

|    | CITY OF BLOOMMETOR MONOF  | F                    |
|----|---|----------------------|
|    | BY: P.O. Box 100<br>Bloomington, IN 47402<br>812-349-3420<br><u>hand@bloomington.in.gov</u>   | · · · · ·            |
|    | Property Address: 1106 N Jackson Apt. 1<br>Petitioner's Name: Christine Kemeny  |                      |
|    | Address: <u>above</u>   |                      |
|    | City: <u>Bth</u> State: <u>IN</u> Zip Code: <u>47404</u>  |                      |
|    | Phone Number: E12-361-5961 Email Address:   |                      |
|    | Property Owner's Name: <u>BeHyStupeby</u>   |                      |
|    | Address: 13776 & Carmichael Rd  | •                    |
|    | City: Bloomfield State: IN Zip Code: 47.424   |                      |
|    | Phone Number 812-327-2625 Email Address:  |                      |
|    | Occupants: <u>C.Kemery</u>  | •                    |
| •  |   | · _                  |
|    | <ul> <li>The following conditions must be found in each case in order for the Board to consider the request:</li> <li>1. That the exception is consistent with the intent and purpose of the housing code and promotes public health, safety and general welfare.</li> <li>2. That the value of the area about the property to which the exception is to apply will not be adversely affected.</li> </ul> |                      |
| •. | Please circle the petition type that you are requesting: Check 3973   |                      |
|    | An extension of time to complete repairs (Petition type TV)   |                      |
|    | <ul> <li>B) A modification or exception to the Residential Rental Unit and Lodging Establishment<br/>Inspection Program (Petition type V)</li> </ul>  | •                    |
|    | C) Relief from an administrative decision (Petition type AA)  |                      |
|    | D) Rescind a variance (Petition type RV)  |                      |
|    | REMINDER:<br>with this application before the property can be<br>placed on the meeting agenda.OFFICE USE ONLYPetition Number $12 \cdot 7V - 41$ ( $0 \cdot 0$ Busin   |                      |
|    |   |                      |
|    | SEE REVERSE APRIL 18, 2018<br>July 18, 2018   | Previousing<br>heard |
|    |   | ,                    |
|    |   |                      |

Please provide details regarding your request below; you may attach any exhibits or additional comments as you deem necessary and pertinent to your request. Be specific as to what you are requesting, the reason or justification for your request; the amount of time needed to bring the property into compliance, and any modifications and/or alterations you are suggesting.

opproving the application filed lisabled citizen. UNP, 2018 approximate ACCESSA NY th ce. In Can Dasso the apartment renewed. be Permitt Can N ACCUPANOU from unterni sectind help Bar am 'ONO in particular from Centerstone, where I am stort worklap with D. bedinning to 1 expect to facilitate some practical Manaber ato Some repairs are being carried out 25515tance> relieved of the apartment, which areas Various but an emptied base c obinet, by word a and then the , must be emptied to be repaired example to extra work, contents must be returned. This amounts. Guch as I see it; an extension will compensate "elbow grease. demands: on my Signature (required): Christing Kemer

27 August 2018 Name (please print): Christine Kemerv

You may attend the meeting. If you attend, please note that all petitioners presenting a matter to the Board shall be limited to no more than five minutes to present their case and arguments. Additional time can be granted if deemed appropriate by the Board. Please note that if your property is listed on the consent agenda it is more likely than not that your property will not be individually discussed during the Board's meeting.



City Of Bloomington Housing and Neighborhood Development

#### **RENTAL INSPECTION INFORMATION**

AUG 2, 7 2018 Sturgeon, Betty J. 13776 E Carmichael Rd Bloomfield, IN 47424

RE: 1106 N Jackson ST

Please find the enclosed Rental Inspection Report which contains pertinent information about the Cycle Inspection that was recently conducted at the above referenced property. The inspector has listed all noted violations and recommendations on the enclosed Rental Inspection Report. You have sixty (60) days from the date of this letter to correct the violations listed on the report.

Once violations have been corrected, it is your responsibility to call the Housing and Neighborhood Development office within this 60 day window but no later than **OCT 2 6 2018** to schedule a re-inspection. You have the right to appeal any violation of Bloomington Municipal Code Title 16 noted on the rental inspection report to the Board of Housing Quality Appeals.

This report is issued in accordance with BMC 16.10.020 and 16.10.040 of the Residential Rental Unit and Lodging Establishment Inspection Program. Residential Rental Occupancy Permits will not be issued until all interior and exterior violations have been corrected, and all fees have been paid. Bloomington Municipal Code requires that all violations of all Titles of the BMC must be in compliance before a permit will be issued. Please be advised that non-compliance by the deadlines listed in this letter may limit the permit period to a maximum of three (3) years.

If the owner's or agent's contact information has changed since your last inspection, please submit a new registration form to the HAND Department. The registration must be signed by the owner of the property, not the agent. All rental forms and documents can be found at www.bloomington.in.gov/hand. If you do not have access to the internet, you may contact HAND at 812-349-3420 and forms will be provided.

If you have any questions regarding the permit process, please call weekdays between 8:00 a.m. and 5:00 p.m., at (812) 349-3420.

Sincerely,

Housing & Neighborhood Development Encl:Inspection Report,



401 N Morton St Bloomington, IN 47404 Fax (812) 349-3582

bloomington.in.gov

Rental Inspection (812) 349-3420 Neighborhood Division (812) 349-3421 Housing Division (812) 349-3401 s)



# City Of Bloomington Housing and Neighborhood Development

#### AMENDED CYCLE INSPECTION REPORT

<u>Owner</u> Sturgeon, Betty J. 13776 E Carmichael Rd Bloomfield, IN 47424

Prop. Location: 1106 N Jackson ST Number of Units/Structures: 3/1 Units/Bedrooms/Max # of Occupants: Bld 1: 2/1/2 1/2/3

Date Inspected: 01/24/2018 Primary Heat Source: Gas Property Zoning: RC Number of Stories: 2 Inspector: Matt Swinney Foundation Type: Crawl Space Attic Access: No Accessory Structure: None

Monroe County records show this structure was built in 1910. There were no minimum emergency egress requirements at the time of construction.

#### **INTERIOR**

#### <u>Unit 1</u>

Living Room

Make clear path to all doors and windows. The minimum clear aisle width shall not be less than 36 inches. A means of egress shall be free from obstructions that would prevent its use. BMC 16.04.020(a)(3), IFC 1030.3

The tenant of a residential rental unit is responsible for keeping the unit in a clean, sanitary and safe condition. BMC 16.04.030

Repair the surface of the ceiling to be free of holes, cracks, peeling paint and/or **sagging materials**. BMC 16.04.060(a)

Repair the loose door knob. BMC 16.04.060(a)

| 401 N Morton St       | City Hall          | Rental Inspection (812) 349-3420     |
|-----------------------|--------------------|--------------------------------------|
| Bloomington, IN 47404 |                    | Neighborhood Division (812) 349-3421 |
| Fax (812) 349-3582    | bloomington.in.gov | Housing Division (812) 349-3401      |
|                       |                    |                                      |

989

Maintain minimum clearances from combustibles:

- Fuel-fired appliances:
- Single-wall vent connectors:

36" clearance from combustible storage
1" clearance from Flow Guard Gold CPVC
6" clearance for other combustibles
1" clearance for all combustibles

- Double-wall vent connectors:
- Draft hood:

BMC 16.04.060(c)

6" clearance for all combustibles

Interior walls shall be free of holes, cracks, peeling paint and deteriorated/damaged paneling. BMC 16.04.060(a)

#### Bedroom

Make clear path to all doors and windows. The minimum clear aisle width shall not be less than 36 inches. A means of egress shall be free from obstructions that would prevent its use. BMC 16.04.020(a)(3), IFC 1030.3

The tenant of a residential rental unit is responsible for keeping the unit in a clean, sanitary and safe condition. BMC 16.04.030

Interior walls shall be free of holes, cracks, peeling paint and deteriorated/damaged paneling. BMC 16.04.060(a)

Replace the missing smoke detector. IC22-11-18-3.5

#### Bathroom

Properly repair floor. This includes but is not limited to replacing or repairing damaged or deteriorated floor covering, decking and structural members. BMC 16.04.060(a)

Clean and service the exhaust fan so that it functions as intended. Be sure that the fan exhaust to the exterior of the building, and the fan does not allow backdraft into the bathroom. BMC 16.04.060(c)

#### Kitchen

Repair the surface of the ceiling to be free of holes, cracks, peeling paint and/or sagging materials. BMC 16.04.060(a)

Make clear path to all doors and windows. The minimum clear aisle width shall not be less than 36 inches. A means of egress shall be free from obstructions that would prevent its use. BMC 16.04.020(a)(3), IFC 1030.3

The tenant of a residential rental unit is responsible for keeping the unit in a clean, sanitary and safe condition. BMC 16.04.030

Make clear access to the doors of the sink cabinet so the plumbing can be inspected. BMC 16.04.060(c)

Maintain minimum clearances from combustibles:

- Fuel-fired appliances:
- Single-wall vent connectors:
- Double-wall vent connectors:
- Draft hood:

BMC 16.04.060(c)

#### <u>Unit 2</u>

Living Room 10-0 x 10-0, Kitchen, Bathroom No violations noted

Bedroom 12-9 x 12-0 This room has a door to the exterior. No violations noted

#### <u>Unit 3</u>

#### <u>Kitchen</u>

Repair the faucet sprayer on the sink to function as intended by the manufacturer, or remove and properly terminate the line for the sprayer. BMC 16.04.060(c)

Repair the entry door to be weather tight. No gaps shall be visible around the edges. BMC 16.04.060(a)

Living Room 19-0 x 10-9, Dining Room 9-8 x 7-8, Bathroom No violations noted

<u>NE Bedroom</u> No violations noted.

> Existing Egress Window Measurements: Height: 35 inches Width: 16 inches Sill Height: 45 inches Openable Area: 3.89 sq. ft.

# Note: These measurements are for reference only. There is no violation of the emergency egress requirements.

At the time this structure was built, there were no code requirements for emergency egress for a sleeping room. The Housing & Neighborhood Development Department strongly recommends that the sleeping room egress windows be modified or replaced with a larger window to aid in emergency escape. BMC-16.04.400 (b)

36" clearance from combustible storage
1" clearance from Flow Guard Gold CPVC
6" clearance for other combustibles
1" clearance for all combustibles
6" clearance for all combustibles

#### NW Bedroom 10-3 x 9-9

No violations noted.

Existing Egress Window Measurements: Height: 21.5 inches Width: 27 inches Sill Height: 19 inches Openable Area: 4.03 sq. ft.

# Note: These measurements are for reference only. There is no violation of the emergency egress requirements.

At the time this structure was built, there were no code requirements for emergency egress for a sleeping room. The Housing & Neighborhood Development Department strongly recommends that the sleeping room egress windows be modified or replaced with a larger window to aid in emergency escape. BMC-16.04.400 (b)

#### EXTERIOR

No violations noted.

#### **OTHER REQUIREMENTS**

#### **Furnace Inspection Documentation**

Thoroughly clean and service the furnace, inspect and test shut off valves for proper operation. Documentation from a professional HVAC contractor for this service is acceptable and encouraged. Servicing shall include a test for carbon monoxide. Acceptable levels of carbon monoxide are as follows:

Desired level:0 parts per million (ppm)Acceptable level in a living space:9 ppmMaximum concentration for flue products:50 ppmBMC 16.01.060(f), BMC 16.04.060(c), BMC 16.04.060(b)

## Tenants and Owners Rights and Responsibilities Summary

A completed copy of the Tenants and Owners Rights and Responsibilities Summary must be provided to this office or reviewed with the inspector within 60 days of the date of the inspection or a \$25.00 fine will be levied. BMC 16.03.060(c) and BMC 16.10.030(b)

#### **Inventory Damage List**

The owner or his agent shall contact the tenant and arrange a joint inspection of the premises to occur within ten days of the tenant's occupancy of the rental unit. The owner or his agent and the tenant shall at that time jointly complete an inventory and damage list, and this shall be signed by all parties to the tenancy agreement. Duplicate copies of the inventory and damage list shall be retained by all parties and shall be deemed a part of the tenancy agreement. A completed copy of the Inventory & Damage List must be provided to the office or reviewed with the inspector within 60 days of the date of the inspection or a \$25.00 fine will be levied. BMC 16.03.050(e) and BMC 16.10.030(b)

When issued, a copy of the new Rental Occupancy Permit shall be posted as required by BMC 16.03.030(d): All rental units shall be required to have a current occupancy permit displayed in an accessible location inside the unit. The permit shall contain the name of the owner and the agent, the occupant load of the unit, the number of bedrooms, the expiration date of the permit, and any variances that have been granted for the property. BMC 16.03.030(c)

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#### This is the end of this report.



City of Bloomington H.A.N.D.

## Board of Housing Quality Appeals Staff Report: Petition for Extension of Time

| Meeting Date:    | October 17, 2018   |
|------------------|--|
| Petition Type:   | An extension of time to complete repairs.  |
| Petition Number: | 18-TV-82   |
| Address:         | 3100 E. Braeside Dr.   |
| Petitioner:      | The Legacy Group   |
| Inspector:       | Matt Swinney   |
| Staff Report:    | June 25, 2018 Completed Cycle Inspection Report<br>August 30, 2018 BHQA App received |

Owner has requested an extension of time to complete the repairs. They have requested until they complete their turn over season of their rental property.

Staff recommendation: Grant the request.

Conditions:

Complete all repairs and schedule for re-inspection no later than the deadline for all issues stated below, or this case will be turned over to the City of Bloomington Legal Department for further action, including, but not limited to, the possibility of fines.

Compliance Deadline: October 26, 2018 to call and schedule the reinspection for all violations.

Attachments: Cycle Inspection, BHQA Appeal, Petitioner's Letter

|                                    | J  |
|------------------------------------|--|
| ANAL                               | Application for Appeal                                       |
|                                    | To The   |
| CITY OF BLOOMINGTON INDIANA        | Board of Housing Quality Appeals                             |
|                                    | P.O. Box 100   |
| TAAF                               | Bloomington, IN 47402  |
| TRANK                              | 812-349-3420   |
| <b>* N</b>                         | hand@bloomington.in.gov                                      |
|                                    | • ·  |
| Property Address: 3100 E. Bra      | earde Drure  |
| Petitioner's Name: The Rugac       | y Droup  |
| Address: 3112 E. Braisi            | de prive   |
| city: Bloomington State: NA        | Zip Code: <u>47408</u>                                       |
| Phone Number: 812.339.1400 Email A | ddress: <u>Ugacygroup &amp; Woodington</u><br>Properties con |
| Property Owner's Name:             | May Properties.com   |
| Address: 701 E. Summi              | triew Place  |
| city: Bloomington state: JA        | <u>Zip Code:</u> <u>47401</u>                                |
| Phone Number: 812.331-2466 Email A | ddress:  |
| Occupants:                         |  |
|                                    |  |

The following conditions must be found in each case in order for the Board to consider the request:

- 1. That the exception is consistent with the intent and purpose of the housing code and promotes public health, safety and general welfare.
- 2. That the value of the area about the property to which the exception is to apply will not be adversely affected.

#### Please circle the petition type that you are requesting:

(A) An extension of time to complete repairs (Petition type **TV**)

- B) A modification or exception to the Residential Rental Unit and Lodging Establishment Inspection Program (Petition type V)
- C) Relief from an administrative decision (Petition type AA)
- D) Rescind a variance (Petition type RV)

<u>REMINDER</u>: A \$20 filing fee must be submitted with this application before the property can be placed on the meeting agenda.

| OFFICE USE ONLY          |  |
|--------------------------|--|
| Petition Number 18-TV-82 |  |

SEE REVERSE

premervich

BR

Please provide details regarding your request below; you may attach any exhibits or additional comments as you deem necessary and pertinent to your request. Be specific as to what you are requesting, the reason or justification for your request, the amount of time needed to bring the property into compliance, and any modifications and/or alterations you are suggesting.

Signature (required): Name (please print): Date:

You may attend the meeting. If you attend, please note that all petitioners presenting a matter to the Board shall be limited to no more than five minutes to present their case and arguments. Additional time can be granted if deemed appropriate by the Board. Please note that if your property is listed on the consent agenda it is more likely than not that your property will not be individually discussed during the Board's meeting.



# **City Of Bloomington Housing and Neighborhood Development**

## **RENTAL INSPECTION INFORMATION**

JUL 1 3 2018

May, Scott G. 701 E. Summitview Place Bloomington, IN 47401

RE: 3100 E Braeside DR

Please find the enclosed Rental Inspection Report which contains pertinent information about the Cycle Inspection that was recently conducted at the above referenced property. The inspector has listed all noted violations and recommendations on the enclosed Rental Inspection Report. You have sixty (60) days from the date of this letter to correct the violations listed on the report.

Once violations have been corrected, it is your responsibility to call the Housing and Neighborhood Development office within this 60 day window but no later than SFP 1 1 2018 to schedule a re-inspection. You have the right to appeal any violation of Bloomington Municipal Code Title 16 noted on the rental inspection report to the Board of Housing Quality Appeals.

This report is issued in accordance with BMC 16.10.020 and 16.10.040 of the Residential Rental Unit and Lodging Establishment Inspection Program. Residential Rental Occupancy Permits will not be issued until all interior and exterior violations have been corrected, and all fees have been paid. Bloomington Municipal Code requires that all violations of all Titles of the BMC must be in compliance before a permit will be issued. Please be advised that non-compliance by the deadlines listed in this letter may limit the permit period to a maximum of three (3) years.

If the owner's or agent's contact information has changed since your last inspection, please submit a new registration form to the HAND Department. The registration must be signed by the owner of the property, not the agent. All rental forms and documents can be found at www.bloomington.in.gov/hand. If you do not have access to the internet, you may contact HAND at 812-349-3420 and forms will be provided.

If you have any questions regarding the permit process, please call weekdays between 8:00 a.m. and 5:00 p.m., at (812) 349-3420.

Sincerely,

Housing & Neighborhood Development Encl:Inspection Report, Xc:Legacy Group: 3112 E. Braeside Drive, Bloomington, IN 47408 City Hall 401 N Morton St Bloomington, IN 47404 Fax (812) 349-3582

Rental Inspection (812) 349-3420 Neighborhood Division (812) 349-3421 Housing Division (812) 349-3401

bloomington.in.gov



# City Of Bloomington Housing and Neighborhood Development

## CYCLE INSPECTION REPORT

<u>Owner</u> May, Scott G. 701 E. Summitview Place Bloomington, IN 47401

Agent Legacy Group 3112 E. Braeside Drive Bloomington, IN 47408

Prop. Location: 3100 E Braeside DR Number of Units/Structures: 140/15 Units/Bedrooms/Max # of Occupants: Bld 1: Bld 1: 6/2/5, Bld 2: 8/2/5 4/1/5, Bld 3: 8/2/5 4/1/5, Bld 4: 8/1/5, Bld 5: 8/2/5 4/1/5, Bld 6: 8/1/5, Bld 7: 6/2/5, Bld 8: 16/1/5, Bld 9: 8/2/5 4/1/5, Bld 10: 6/2/5, Bld 11: 8/2/5, Bld 12: 8/3/5, Bld 13: 6/2/5, Bld 14: 8/1/5, Bld 15: 8/1/5 4/2/5

Date Inspected: 06/25/2018 Primary Heat Source: Gas Property Zoning: RH Number of Stories: 2 Inspector: Swinney/Liford/Wills Foundation Type: Slab Attic Access: Yes Accessory Structure: None

The Monroe County Assessor's records indicate that this structure was built in 1983. Minimum egress requirements for a multi-family dwelling built at the time of construction. Openable area: 4.75 Sq. Ft. Clear height: 24 inches Clear width: 18 inches Sill height: Not more than 48 inches above finished floor.

Egress window measurements for complex are as follows:

<u>Townhouses</u> Existing Egress Window Measurements: Slider: Const. Yr. - 1983 Height: 44 inches Width: 33.5inches Sill Height: 36 inches Openable Area: 10.24 sq. ft. 47

Existing Egress Window Measurements: Slider: Const. Yr. - 1983 45 inches Height: Width: 33 inches

#### Sill Height: 36 inches Openable Area: 10.31 sq. ft.

#### Flats

Existing Egress Window Measurements: Slider: Const. Yr. - 1983 57 inches Height: Width: 22 inches Sill Height: 24 inches 8.71 sq. ft. **Openable Area:** 

> Note: These measurements are for reference only. There is no violation of the emergency egress requirements.

## **INTERIOR**

#### **Building** 1

3100

1/2 Bath

Properly secure the loose faucet so that it functions as intended. BMC 16.04.0620(c)

#### **Dining Room**

Repair/ replace the broken handle for the sliding glass door. BMC 16.04.060(a)

## Upstairs

Master Bedroom

Rearrange furniture in a manner that does not block or hinder access to emergency egress window. BMC 16.04.020(a)(3), 2014 IFC 1003.6, 1030

#### 3102

1/2 Bath

Secure loose electrical receptacle. BMC 16.04.060(b)

## **Upstairs**

Bathroom

Provide electrical power to the receptacle so that it functions as intended. BMC 16.04.060(c)

#### 3104

No violations noted.

#### 3106

No violations noted.

#### <u>3108</u>

1/2 Bath

Properly repair/ replace the outlet so that it functions as intended. (sunken into wall) BMC 16.04.060(b)

#### Living Room

Repair or replace existing smoke detector in a manner so that it functions as intended. IC 22-11-18-3.5

#### 3110

No violations noted.

#### **Building** 2 3114 Living Room

Properly repair the threshold for the entry door. BMC 16.04.060(a)

#### Kitchen

Repair garbage disposal to function as intended. BMC 16.04.060(c)

#### Hallway

Repair the surface of the ceiling to be free of cracks, peeling paint and/or sagging materials. BMC 16.04.060(a)

- ĵ

#### Left Bedroom

Properly repair/ replace the broken window frame so that it functions as intended. BMC 16.04.060(b)

#### 3116

Entry Repair the hole in the wall. BMC 16.04.060(a)

Left Bedroom Repair the broken window. BMC 16.04.060(a)

Back Bedrooms Properly repair the damaged window sill. (chewed by dog) BMC 16.04.060(a)

Repair or replace closet doors so they function as intended. BMC 16.04.060(a)

## 3118

#### Kitchen

Repair the faucet sprayer on the sink to function as intended by the manufacturer, or remove and properly terminate the line for the sprayer. BMC 16.04.060(c)

Repair the water pressure to the sink faucet (very low). The water supply system shall be installed and maintained to provide a supply of water to plumbing fixtures, devices and appurtenances in sufficient volume and at pressures adequate to enable the fixtures to function properly, safely, and free from defects and leaks. BMC 16.04.060(c)

Repair the range burners to function as intended. BMC 16.04.060(c)

#### Hall Closet

Repair or replace door knob/lock assembly in a manner so that it functions as intended. BMC 16.04.060(a)

#### Back Bedroom

Repair or replace door knob/lock assembly in a manner so that it functions as intended. BMC 16.04.060(a)

## 3120

#### Deck

Charcoal burners and other open-flame cooking devices shall not be operated on combustible balconies or within 10 feet of combustible construction.

#### Exceptions:

- 1. One & Two family dwellings
- 2. Where the buildings & decks are protected by an automatic sprinkler system

LP gas burners shall not be located on combustible balconies or within 10 feet or combustible construction.

Exception:

1. One and two family dwellings.

2. Where buildings, balconies, and decks are protected by an automatic sprinkler system. Charcoal grills may be stored in these locations. Gas grills may be stored in these locations without the propane tank attached. (Propane tanks shall not be stored in the living space, garage or storage shed).

BMC 16.04.020(a)(3), Indiana Fire Code Sec. 308.3.1 & Sec. 308.3.1.1

Kitchen Properly replace broken outlet. BMC 16.04.060(b)

Bathroom Properly replace broken outlet. BMC 16.04.060(b)

## 3122

Kitchen Repair garbage disposal to function as intended. BMC 16.04.060(c)

## <u>3124</u>

Bathroom Properly re-caulk around the countertop to eliminate water infiltration. BMC 16.04.060(a)

Bedroom

Properly repair/ replace the broken /deteriorated window frame. BMC 16.04.060(a)

Repair/ replace the deteriorate window sill. (water damage) BMC 16.04.060(a)

## 3126

Kitchen Properly replace broken outlet. BMC 16.04.060(b)

## 3128

Kitchen Repair garbage disposal to function as intended. BMC 16.04.060(c)

Repair the range burners to function as intended. BMC 16.04.060(c)

Replace the missing knob for the stove. BMC 16.04.060(c)

#### Hallway

Repair the electrical panel box so that it functions as intended. There is currently a short leading to the electricity in the kitchen area. BMC 16.04.060(b)

#### Back Bedroom

This window was not accessible at the time of this inspection. (blocked) This window must be brought into compliance with-in the same 60 day deadline as the remainder of this property. BMC 16.03.040

Utility Closet Determine the source and eliminate the water leak. BMC 16.04.060(a)

#### 3130 Back Bedroom Repair or replace closet doors so they function as intended. BMC 16.04.060(a)

## 31<u>32</u>

#### Back Bedroom

Rearrange furniture in a manner that does not block or hinder access to emergency egress window. BMC 16.04.020(a)(3), 2014 IFC 1003.6, 1030

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#### 3134

Balcony

Secure the handrail so it is capable of withstanding normally imposed loads. BMC 16.04.050(b)

#### Left Bathroom

Repair the surface of the ceiling to be free of cracks, peeling paint and/or sagging materials. BMC 16.04.060(a)

#### **Building 3**

3136

Finish the installation of all carpet. BMC 16.04.060(a)

#### Kitchen

Repair the faucet sprayer on the sink to function as intended by the manufacturer, or remove and properly terminate the line for the sprayer. BMC 16.04.060(c)

Bathroom

Clean and service the exhaust fan so that it functions as intended. BMC 16.04.060(c)

Repair the faucet sprayer on the sink to function as intended by the manufacturer, or remove and properly terminate the line for the sprayer. BMC 16.04.060(c)

Left Bedroom

Repair or replace closet doors so they function as intended. BMC 16.04.060(a)

#### 3138

Properly repair, then clean and surface coat damaged or stained ceiling area. (above the sliding glass door) BMC 16.04.060(a)

#### Left Bedroom

This window was not accessible at the time of this inspection. (blocked) This window must be brought into compliance with-in the same 60 day deadline as the remainder of this property. BMC 16.03.040

#### 3140

Balcony Secure the handrail so it is capable of withstanding normally imposed loads. BMC 16.04.050(b)

#### <u>3142</u>

Left Bedroom Repair the damaged entry door frame. BMC 16.04.060(a)

Replace the missing striker plate. BMC 16.04.060(a)

3144 No violations noted.

3146 Bathroom Clean and service the exhaust fan so that it functions as intended. BMC 16.04.060(c)

#### <u>3148</u>

Kitchen

Repair garbage disposal to function as intended. BMC 16.04.060(c)

#### <u>3150</u>

No violations noted.

#### <u>3152</u>

#### Living Room

Properly repair or replace loose, damaged, or missing floor covering. BMC 16.04.060(a)

#### <u>Hallway</u>

Properly repair or replace loose, damaged, or missing floor covering. BMC 16.04.060(a)

#### Right Bedroom

Properly repair the broken window frame so that is functions as intended. BMC 16.04.060(a)

#### <u>Bathroom</u>

Repair the surface of the ceiling to be free of cracks, peeling paint and/or sagging materials. BMC 16.04.060(a)

#### Left Bedroom

This room was not accessible at the time of this inspection. (Aggressive Dog)This room must be brought into compliance with-in the same 60 day deadline as the remainder of this property. BMC 16.03.040

#### <u>3154</u>

<u>Kitchen</u> Repair the range burners to function as intended. BMC 16.04.060(c)

#### <u>3156</u>

No violations noted.

#### <u>3158</u>

<u>Living Room</u> Properly repair/replace the broken handle for the sliding glass door so that it functions as intended. BMC 16.04.060(b)

Properly secure the threshold at the exterior of the sliding glass door. BMC 16.04.060(b)

#### Building 4

<u>3160</u>

Living Room

Properly repair/ replace the locking mechanism for the sliding glass door. BMC 16.04.060(b)

#### Right Bedroom

Rearrange furniture in a manner that does not block or hinder access to emergency egress window. BMC 16.04.020(a)(3), 2014 IFC 1003.6, 1030

#### <u>3162</u>

<u>Kitchen</u> Repair garbage disposal to function as intended. BMC 16.04.060(c)

#### Living Room

Replace the missing handle for the sliding glass door so that it functions as intended. BMC 16.04.060(b)

## <u>316</u>4

Kitchen

Repair the faucet sprayer on the sink to function as intended by the manufacturer, or remove and properly terminate the line for the sprayer. BMC 16.04.060©

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## **Upstairs**

Left Bedroom Repair or replace closet doors so they function as intended. BMC 16.04.060(a)

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## <u>3166</u>

Repair the storm door so that it functions as intended. (arm broken) BMC 16.04.060(a)

## Upstairs

Back Bedroom Repair the hole(s) in the door or replace the door. BMC 16.04.060(a)

Replace damaged or torn window screen. BMC 16.04.060(a)

Hallway

Install/replace batteries in smoke detectors so that they function as intended. IC 22-11-18-3.5

## <u>3168</u>

Kitchen

It is strongly recommended that a minimum 1A 10BC classification fire extinguisher be mounted in a visible, accessible location, in or adjacent to the kitchen, away from the range, and in the path of egress.

#### 3170

Kitchen

Properly repair or replace broken or missing cabinet door. BMC 16.04.060(a)

## **Dining Room**

Repair or replace existing smoke detector in a manner so that it functions as intended. IC 22-11-18-3.5

#### <u>3172</u>

Kitchen

Properly re-caulk around the countertop to eliminate water infiltration. BMC 16.04.060(a)

#### 3174

Living Room Replace damaged or torn sliding door screen(s). BMC 16.04.060(a)

#### **Building 5**

3176, 3178 No violations noted.

#### 3180

Living Room Properly repair/replace the locking mechanism for the front entry door so that it functions as intended. BMC 16.04.060(b)

#### 3182 Bathroom Replace all damaged or missing floor tiles. BMC 16.04.060(a)

<u>Kitchen</u>

Properly repair/replace the loose faucet so that it functions as intended. BMC 16.04.060(c) Clean and service the stove exhaust fan so that it functions as intended. BMC 16.04.060(c)

Replace broken/missing light switch cover plate.(adjacent to the stove) BMC 16.04.060(b)

## Building 5

3192

Hallway Repair the light fixture to function as intended. BMC 16.04.060(c)

## <u>3194</u>

Right Bedroom

Determine the source of the water leak and replace water damaged sill. BMC 16.04.060(a)

## <u>3196</u>

No violations noted.

## <u>3198</u>

<u>Kitchen</u>

Repair garbage disposal to function as intended. BMC 16.04.060(c)

## <u>3184</u>

No violations noted.

## <u>3186</u>

Hallway Repair the light fixture to function as intended. BMC 16.04.060(c)

## <u>3188</u>

## Mechanical Closet

Temperature/pressure relief (TPR) valve discharge tubes:

- shall not be reduced in size from the valve outlet
- shall be rigid galvanized, rigid copper, or any CPVC pipe
- shall not have a threaded discharge end
- drain by gravity
- shall have a minimum 1" air gap where discharging into a sanitary drain, or an approved air break
- shall extend to within 6" of floor. BMC 16.04.060(c)

#### Entry Repair the light fixture to function as intended. BMC 16.04.060(c)

3190 No violations noted.

Building 6 3224, 3226 No violations noted.

<u>3228</u>

Deck Repair/replace deteriorated deck boards. BMC 16.04.050(a) 3230, 3216 No violations noted.

#### <u>3218</u>

Hallway Repair the light fixture to function as intended. BMC 16.04.060(c)

#### <u>3220, 3222</u>

No violations noted.

#### **Building** 7

3232 Dining Room Replace the missing smoke detector. IC22-11-18-3.5

#### <u>3234</u>

<u>Kitchen</u> Repair the range burners on the right side to function as intended. BMC 16.04.060(c)

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#### <u>3236</u>

No violations noted.

## <u>3238</u>

Kitchen

Repair the range burners on the right side to function as intended. BMC 16.04.060(c)

Living Room

Install/replace batteries in smoke detectors so that they function as intended. IC 22-11- 18-3.5

#### <u>Upstairs</u>

Bathroom

Properly re-caulk around the countertop to eliminate water infiltration. BMC 16.04.060(a)

#### 3240

Upstairs Bathroom Repair/replace the damaged sink it is cracked at drain. BMC 16.04.060(a)

#### <u>3242</u>

<u>Kitchen</u> Repair the range hood light fixture to function as intended. BMC 16.04.060(c)

#### **Building 8**

3268 <u>Kitchen</u> Repair garbage disposal to function as intended. BMC 16.04.060(c)

3270 No violations noted.

<u>Kitchen</u> Repair the light fixture to function as intended. BMC 16.04.060(c)

3272, 3274, 3260

No violations noted.

#### **Common Hall**

Replace the missing protective cover for the light fixture. BMC 16.04.060(c)

## <u>3262</u>

<u>Kitchen</u> Repair the range burners to function as intended. BMC 16.04.060(c)

## <u>3264, 3266</u>

No violations noted.

## <u>3252</u>

#### Kitchen

Repair garbage disposal to function as intended. BMC 16.04.060(c)

## Living Room

Interior walls shall be free of holes, cracks, peeling paint and/or deteriorated drywall/plaster. BMC 16.04.060(a)

#### <u>Bathroom</u>

Repair the surface of the ceiling to be free of holes, cracks, peeling paint and/or sagging materials. BMC 16.04.060(a)

## <u>3254</u>

No violations noted.

## <u>3256</u>

Mechanical Closet Repair/replace the damaged door. BMC 16.04.060(a)

#### <u>Loft</u>

Sleeping in this area is not permitted. Please remove the bed. BMC 16.04.060(b)

## <u>3258</u>

Loft Sleeping in this area is not permitted. Please remove the bed. BMC 16.04.060(b)

## <u>3244</u>

Bathroom Secure toilet to its mountings. BMC 16.04.060(c)

#### <u>3246</u>

Bedroom Replaced the missing door for the breaker box. BMC 16.04.060(b)

#### <u>3248</u>

Kitchen Repair the range hood light fixture to function as intended. BMC 16.04.060(c)

Bathroom Repair the faucet to be secure. BMC 16.04.060(c)

Replace the rusted pitted sink. BMC 16.04.060(a)

## <u>3250</u>

<u>Kitchen</u>

Repair garbage disposal to function as intended. BMC 16.04.060(c)

Repair the sink light fixture to function as intended. BMC 16.04.060(c)

## **Building 9**

<u>3292</u>

<u>Kitchen</u>

Repair the sink light fixture to function as intended. BMC 16.04.060(c)

#### 2<sup>nd</sup> Bathroom

Repair or replace door knob/lock assembly in a manner so that it is secure and functions as intended. BMC 16.04.060(a)

Properly re-caulk around the countertop and sink to eliminate water infiltration. BMC 16.04.060(a)

## <u>3294</u>

No violations noted.

#### <u>3296</u>

<u>Kitchen</u>

Repair the sink light fixture to function as intended. BMC 16.04.060(c)

#### Bedroom 1

Determine the source of the water leak and replace water damaged sill. BMC 16.04.060(a)

## <u>3298</u>

#### Mechanical Closet

Temperature/pressure relief (TPR) valve discharge tubes:

- shall not be reduced in size from the valve outlet
- shall be rigid galvanized, rigid copper, or any CPVC pipe
- shall not have a threaded discharge end
- drain by gravity
- shall have a minimum 1" air gap where discharging into a sanitary drain, or an approved air break
- shall extend to within 6" of floor. BMC 16.04.060(c)

## <u>3284</u>

Kitchen

Repair the light fixture to function as intended. BMC 16.04.060(b)

Properly re-caulk around the countertop to eliminate water infiltration. BMC 16.04.060(a)

#### <u>3286</u>

No violations noted.

#### <u>3288</u>

<u>Loft</u>

Replace the missing smoke detector. IC22-11-18-3.5

## <u>3290</u>

<u>Kitchen</u> Repair garbage disposal to function as intended BMC 16.04.060(c)

Repair the range hood light fixture to function as intended. BMC 16.04.060(c)

#### <u>3276</u> No violations noted.

## <u>3278</u>

<u>Kitchen</u> Repair the light fixture to function as intended. BMC 16.04.060(c)

Bedroom 1

Determine the source of the water leak and replace water damaged sill. BMC 16.04.060(a)

## <u>3280</u>

Kitchen

Repair the range burner on the back right side to function as intended. BMC 16.04.060(c)

Repair garbage disposal to function as intended. BMC 16.04.060(c)

## Bathroom 1

Properly re-caulk around the countertop and sink to eliminate water infiltration. BMC 16.04.060(a)

## <u>3282</u>

<u>Kitchen</u> Repair garbage disposal to function as intended. BMC 16.04.060(c)

Bathroom 1 Replace/repair water damaged vanity. BMC 16.04.060(a)

Restore water to the fixtures in this room. BMC 16.04.060(c)

Bathroom 2

Replace/repair water damaged vanity. BMC 16.04.060(a)

Restore water to the fixtures in this room. BMC 16.04.060(c)

Hallway Properly repair or replace stained, loose, damaged, or missing floor covering. BMC 16.04.060(a)

#### **Building 10**

3251 <u>Kitchen</u> Repair the range hood light fixture to function as intended. BMC 16.04.060(c)

Dining Room Replace the missing smoke detector. IC22-11-18-3.5

# <u>3253</u>

No violations noted.

<u>3255</u> <u>1/2 Bath</u> Reattach cove base. BMC 16.04.060(a)

Dining Room Replace the missing smoke detector. IC22-11-18-3.5

## **Upstairs**

## Hallway

Replace the missing protective cover for the light fixture. BMC 16.04.060(c)

Replace the missing smoke detector. The missing smoke detector was hard wired and must be replaced with a hard wired model. IC 22-11-18-3.5

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#### Bathroom

Replace broken light switch cover plate. BMC 16.04.060(b)

## 3257

Kitchen Repair the faucet to be secure. BMC 16.04.060(c)

## 3259

**Upstairs** 

Bathroom Properly seal the entire perimeter of the tub/shower including the floor. BMC 16.04.060(a)

#### 3261

No violations noted.

#### BILDING 11

3217 Bathroom Secure loose electrical receptacle. BMC 16.04.060(b)

3219 Bathroom Secure loose electrical receptacle. BMC 16.04.060(b)

#### <u>3221</u>

No violations noted.

#### 3223

Left Bedroom Repair or replace closet doors so they function as intended. BMC 16.04.060(a)

Repair the surface of the ceiling to be free of holes, cracks, peeling paint and/or sagging materials. BMC 16.04.060(a)

Bathroom Repair the sink drain to function as intended. BMC 16.04.060(c)

Repair the tub drain to function as intended. BMC 16.04.060(c)

#### 3227

Hallway

The smoke detector in this room appears to be more than ten years old and the manufacturer will not guarantee it to provide adequate protection. Install a new smoke detector in an approved location. If wall mounted, it shall be located between 6 and 12 inches from the ceiling. If ceiling mounted, it shall be located at least 4 inches from the wall. IC 22-11-18-3.5

#### Living Room

Repair the surface of the ceiling to be free of holes, cracks, peeling paint and/or sagging materials. BMC 16.04.060(a)

## <u>322</u>9

Bathroom Secure loose electrical receptacle. BMC 16.04.060(b)

#### 3231, 3225

No violations noted.

#### **BUILDING 12**

3201 No violations noted.

#### 3203

This unit was not inspected at the time of this inspection, as it was not accessible (Loose Dog). This unit must be inspected and brought into compliance with-in the same 60 day deadline as the remainder of this property. This applies even if the tenants do not have access to this area of the property. BMC 16.03.040

#### 3205

Living Room Secure all loose electrical receptacles in this room. BMC 16.04.060(b)

Dining Room

Provide operating power to the smoke detector. IC 22-11-18-3.5

#### **Upstairs**

Bathroom Seal the base of shower surround at the top of the tub. BMC 16.04.060(a)

#### 3207

**Dining** Room Replace the missing smoke detector. IC22-11-18-3.5

**Upstairs** 

#### Front Left Bedroom

Repair or replace door knob/lock assembly in a manner so that it functions as intended. BMC 16.04.060(a)

Back Bedroom

Repair the surface of the ceiling to be free of holes, cracks, peeling paint and/or sagging materials. BMC 16.04.060(a)

Bathroom Repair the hole in the wall. BMC 16.04.060(a)

3209 Kitchen Repair garbage disposal to function as intended. BMC 16.04.060(c)

Repair the range burners to function as intended. BMC 16.04.060(c)

#### Bathroom

Provide electrical power to the receptacle so that it functions as intended. BMC 16.04.060(c)

#### **Upstairs**

#### Hallway

Replace the missing smoke detector. The missing smoke detector was hard wired and must be replaced with a hard wired model. IC 22-11-18-3.5

Front Left Bedroom Repair the hole in the wall. BMC 16.04.060(a)

Bathroom Provide electrical power to the receptacle so that it functions as intended. BMC 16.04.060(c)

Back Bedroom

Secure all loose electrical receptacles in this room. BMC 16.04.060(b)

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3211 Entry Replace the damaged and missing door casing. BMC 16.04.060(a)

Living Room Replace the missing smoke detector. IC22-11-18-3.5

## Upstairs

Bathroom Secure all loose electrical receptacles in this room. BMC 16.04.060(b)

Secure toilet to its mountings. BMC 16.04.060(c)

Hallway

Repair the surface of the ceiling to be free of holes, cracks, peeling paint and/or sagging materials. BMC 16.04.060(a)

#### <u>321</u>3

No violations noted.

#### 3215

Kitchen Repair or replace the laundry closet doors so they function as intended. BMC 16.04.060(a)

Seal the top of the backsplash to prevent water infiltration. BMC 16.04.060(a)

#### Upstairs

Stairway

Secure the handrail so it is capable of withstanding normally imposed loads. BMC 16.04.060(b)

Hallway

Properly repair or replace loose, damaged, or missing carpet. BMC 16.04.060(a)

**Bathroom** 

Seal edge of floor covering adjacent to bathtub. BMC 16.04.060(a)

#### Back Bedroom

Repair the surface of the ceiling to be free of holes, cracks, peeling paint and/or sagging materials. BMC 16.04.060(a)

# BUILDING 13 3165

No violations noted.

#### <u>3167</u> Entry

Repair the storm door to open and close as intended. BMC 16.04.060(a)

## <u>Kitchen</u>

Replace missing/broken cabinet drawer front. BMC 16.04.060(a)

## Dining area

Provide operating power to the smoke detector. IC 22-11-18-3.5

## <u>Upstairs</u>

Back Bedroom Repair or replace closet doors so they function as intended. BMC 16.04.060(a)

Replace broken/missing outlet cover plate. BMC 16.04.060(b)

## Front Bedroom

Repair the surface of the ceiling to be free of holes, cracks, peeling paint and/or sagging materials. BMC 16.04.060(a)

## <u>3169</u>

Furnace Closet Replace the missing access panel to the Hot water heater. BMC 16.04.060(c)

## <u>Upstairs</u>

#### Front Bedroom

Secure all loose electrical receptacles in this room. BMC 16.04.060(b)

## <u>3171</u>

<u>Upstairs</u> <u>Front Bedroom</u> Repair/replace the damaged door. BMC 16.04.060(a)

#### <u>3173</u>

Entry Replace the missing protective cover for the exterior light fixture. BMC 16.04.050(a)

## Bathroom

Fix the loose or missing base cove. BMC 16.04.060(a)

## <u>3175</u>

# Dining Room Replace the missing smoke detector. IC22-11-18-3.5

<u>Upstairs</u> <u>Hallway</u> Repair the hole in the wall. BMC 16.04.060(a)

Front Bedroom Repair the hole in the wall. BMC 16.04.060(a)

#### Bathroom Secure toilet to its mountings. BMC 16.04.060(c)

**BUILDING 14** 

3135, 3137

No violations noted.

## 3139

This unit was not inspected at the time of this inspection, as it was not accessible. This unit must be inspected and brought into compliance with-in the same 60 day deadline as the remainder of this property. This applies even if the tenants do not have access to this area of the property. BMC 16.03.040

#### 3141, 3143

No violations noted.

#### 3145

Bathroom

Repair the surface of the ceiling to be free of holes, cracks, peeling paint and/or sagging materials. BMC 16.04.060(a)

#### 3147

Kitchen

Repair the faucet sprayer on the sink to function as intended by the manufacturer, or remove and properly terminate the line for the sprayer. BMC 16.04.060(c)

Bathroom

Seal edge of floor covering adjacent to bathtub. BMC 16.04.060(a)

Secure toilet to its mountings. BMC 16.04.060(c)

Bedroom Repair the damaged wood around the window sill. BMC 16.04.060(a)

3149 No violations noted.

#### **BUILDING 15**

3111, 3133 No violations noted.

#### 3113

This unit was not inspected at the time of this inspection, as it was not accessible. This unit must be inspected and brought into compliance with in the same 60 day deadline as the remainder of this property. This applies even if the tenants do not have access to this area of the property. BMC 16.03.040

#### 3115

**Kitchen** 

The water supply system shall be installed and maintained to provide a supply of water to plumbing fixtures, devices and appurtenances in sufficient volume and at pressures adequate to enable the fixtures to function properly, safely, and free from defects and leaks (repair faucet in a manner so that there is adequate water pressure and volume) . BMC 16.04.060(c)

Living Room Repair or replace closet doors so they function as intended. BMC 16.04.060(a)

#### Bathroom

Seal edge of floor covering adjacent to bathtub. BMC 16.04.060(a)

## <u>3117</u>

## Furnace Closet

Install a temperature/pressure relief (TPR) valve discharge tube on the water heater.

TPR valve discharge tubes:

- shall not be reduced in size from the valve outlet
- shall be rigid galvanized, rigid copper, or any CPVC pipe
- shall not have a threaded discharge end
- drain by gravity
- shall have a minimum 1" air gap where discharging into a sanitary drain, or an approved air break
- shall extend to within 6" of floor. BMC 16.04.060(c)

## <u>3119</u>

## Dining Room

Provide electrical power from the light switch to the light/ceiling fan so that it functions as intended. BMC 16.04.060(c)

#### <u>Bathroom</u>

Provide electrical power to the receptacle so that it functions as intended. BMC 16.04.060(c)

Repair or replace door knob/lock assembly in a manner so that it functions as intended. BMC 16.04.060(a)

#### Left Bedroom

Repair or replace closet doors so they function as intended. BMC 16.04.060(a)

#### Right Bedroom

All basement and ground floor windows and all upper windows adjacent to porch roofs, decks or other accessible exterior elements shall be capable of latching securely. Install a locking mechanism to the bedroom window. BMC 16.04.060(b)

#### <u>3121</u>

Living Room Properly repair or replace loose, damaged, or missing floor covering (Carpet). BMC 16.04.060(a)

#### Bathroom

Secure loose electrical receptacle. BMC 16.04.060(b)

#### **Right Bedroom**

Repair the surface of the ceiling to be free of holes, cracks, peeling paint and/or sagging materials. BMC 16.04.060(a)

#### <u>3123</u>

Entry

Repair or replace door knob/lock assembly in a manner so that it functions as intended. BMC 16.04.060(a)

#### <u>Kitchen</u>

Repair garbage disposal to function as intended. BMC 16.04.060(c)

#### Right Bedroom

Repair or replace door knob/lock assembly in a manner so that it functions as intended. BMC 16.04.060(a)

# <u>3125</u>

<u>Kitchen</u>

Repair garbage disposal to function as intended. BMC 16.04.060(c)

Replace the damaged/missing shelving under the kitchen sink. BMC 16.04.060(a)

## Left Bedroom

Repair or replace closet doors so they function as intended. BMC 16.04.060(a)

Repair the damaged and rotten wood for the interior window sill. BMC 16.04.060(a)

## <u>3127</u>

Bathroom

Provide electrical power to the receptacle so that it functions as intended. BMC 16.04.060(c)

## <u>3129</u>

Furnace closet Replace the missing access panel to the Hot water heater. BMC 16.04.060(c)

Living Room

Repair the sliding door to lock and function as intended. BMC 16.04.060(b)

## <u>3131</u>

<u>Kitchen</u>

Provide operating power to the smoke detector. IC 22-11-18-3.5

## EXTERIOR

Scrape and paint exterior surfaces where paint is peeling or wood is exposed. BMC 16.04.050(e) (The painting violation has a one-year deadline from the date of the cycle inspection)

Label the main electrical shutoff to the unit. BMC 16.04.020 IEC 230.70(b) Properly label electrical service meters/disconnects with corresponding unit numbers. BMC 16.04.020 NEC 225.37

## **OTHER REQUIREMENTS**

#### **Furnace Inspection Documentation**

Thoroughly clean and service the furnace, inspect and test shut off valves for proper operation. Documentation from a professional HVAC contractor for this service is acceptable and encouraged. Servicing shall include a test for carbon monoxide. Acceptable levels of carbon monoxide are as follows:

| Desired level:                           | 0 parts per million (ppm) |
|--|---------------------------|
| Acceptable level in a living space:      | 9 ppm                     |
| Maximum concentration for flue products: | 50 ppm                    |
| BMC 16.01.060(f), BMC 16.04.060(c), BMC  | 16.04.060(b)              |

## Fireplace Inspection Documentation

Show documentation that the fireplaces has been inspected within the last twelve months, and that they are safe for use, or permanently and visibly seal the fireplaces to prevent use. Service and inspection shall include the firebox, damper, chimney and/or flue. Cleaning by a professional service is highly recommended. BMC 16.01.060(f)

When issued, a copy of the new Rental Occupancy Permit shall be posted as  $r_{u}$  uired by BMC 16.03.030(d): All rental units shall be required to have a current occupancy permit displayed in an accessible location inside the unit. The permit shall contain the name of the owner and the agent, the occupant load of the unit, the number of bedrooms, the expiration date of the permit, and any variances that have been granted for the property. BMC 16.03.030(c)

#### This is the end of this report.



## City of Bloomington Housing & Neighborhood Development

| Meeting Date:     | October 17, 2018  |   |  |
|-------------------|---|---|--|
| Petition Type:    | Relief from an admir  | nistrative decision   |  |
| Variance Request: | Relief from the requi   | rement to register this as a rental.  |  |
| Petition Number:  | 18-AA-83  |   |  |
| Address:          | 3310 E Gosport Ct.  |   |  |
| Petitioner:       | Sheila Callaway   |   |  |
| Inspector:        | John Hewett, Norm M   | Mosier  |  |
| Staff Report:     | July 11, 2018<br>July 12-18, 2018<br>August 29, 2018<br>September 5, 2018 | Received complaint of Unregistered rental.<br>Neighborhood Compliance Officer observed 9 different vehicles<br>on multiple occasions.<br>Legal letter sent with Sept. 5, 2018 deadline to register as a rental.<br>Received appeal. |  |

This property has never been issued a Rental Occupancy Permit. There is documentation of multiple people living here. The owner does not reside at the property on a daily basis, but rather just on weekends as stated by the son. The owner's son Chris, says that all occupants are family, except his partner and an exchange student. This presents a violation of Title 16, as the definition of family means a group of people all of whom are related by blood, marriage or legal adoption. Two of the occupants in this house are not family by this definition, therefore, this is a rental by definition of the Bloomington Municipal Code.

Staff recommendation: Deny the relief from administrative decision.

Conditions: This property shall be inspected and issued a Rental Occupancy permit.

Compliance Deadline: October 24, 2018 to call HAND and schedule the Cycle inspection.

Attachments: Appeal form, Over-occupancy observation report, Legal letter dated August 29, 2018

**City Hall** 

Rental Inspections: (812) 349 – 3420 Neighborhood Division: (812) 349 – 3421 Housing Division: (812) 349 - 3401

www.bloomington.in.gov

|   | DECEIVEN   |
|---|--|
| XIVIX   | Application for Appeal   |
| GHTOF BLODMINGTON INDIANA   | To The BY:<br>Board of Housing Quality Appeals<br>P.O. Box 100 |
| A A A A A A A A A A A A A A A A A A A   | Bloomington, IN 47402<br>812-349-3420                          |
|   | hand@bloomington.in.gov  |
| Property Address: <u>3310 E Gos</u>   | 1  |
| Petitioner's Name: Shelia Cal   |  |
| Address: 3310 E. Fospor   |  |
| city: Bloomington state: IN   | Zip Code: <u>97401</u>   |
|   | ress: <u>Chriscebluemarblemet</u>                              |
| Property Owner's Name: <u>Sheliq</u> Ca   |  |
| Address: 3310 E. Gosp   |  |
| city: Bloomingtonstate: IN  | Zip Code:4-1401  |
| Phone Number: 812-369-1923<br>Email Add   |  |
| Occupants: Shelia Callaway  | 1, ChrisCallaway,  |
| Nancy Ganka, Jared  |  |
| The following conditions must be found in each case<br>1. That the exception is consistent with the intent ar<br>public health, safety and general welfare. |  |
| <ol><li>That the value of the area about the property to w<br/>affected.</li></ol>  | Much the exception is to apply without be adversely            |
| Please circle the petition type that you are requesting   |  |
| A) An extension of time to complete repairs (Pet  |  |
| <ul> <li>B) A modification or exception to the Residential<br/>Inspection Program (Petition type V)</li> </ul>  | Rental Unit and Lodging Establishment                          |
| C) Relief from an administrative decision (Petitic  | n type AA)   |
| D) Rescind a variance (Petition type RV)  |  |
| REMINDER: A \$20 filing fee must be submitted   | OFFICE USE ONLY  |
| with this application before the property can be<br>placed on the meeting agenda.   | Petition Number $18 - 14 - 33$                                 |
| , ., .,   |  |

SEE REVERSE

Please provide details regarding your request below; you may attach any exhibits or additional comments as you deem necessary and pertinent to your request. Be specific as to what you are requesting, the reason or justification for your request; the amount of time needed to bring the property into compliance, and any modifications and/or alterations you are suggesting.

owner 1900 10 6 al members tami cupied 6. ŀ this callanay Signature (required): thris Callaway 2018 5-Date: Name (please print): You may attend the meeting. If you attend, please note that all petitioners presenting a matter to the Board shall be limited to no more than five minutes to present their case and arguments. Additional time can be

shall be limited to no more than five minutes to present their case and arguments. Additional time can be granted if deemed appropriate by the Board. Please note that if your property is listed on the consent agenda it is more likely than not that your property will not be individually discussed during the Board's meeting.

**Corporation Counsel** Philippa M. Guthrie



City Attorney Michael M. Rouker

August 29, 2018

Mrs. Shelia R. Callaway 3310 E. Gosport Ct. Bloomington, IN 47401

## City of Bloomington Legal Department

Assistant City Attorneys Larry Allen Anahit Behjou Barbara E. McKinney Jacquelyn F. Moore Christopher J. Wheeler

#### NOTICE OF VIOLATION RE: 3310 E. Gosport Ct., Bloomington, IN

Dear Mrs. Callaway,

The above property is in violation of Bloomington Municipal Code ("BMC") Title 16. It is unlawful for you to operate a rental property within the City limits of the City of Bloomington without first registering the property as a rental and securing a Title 16 Occupancy Permit through the Department of Housing and Neighborhood Development ("HAND"). *Please see BMC §* 16.03.020(a) and BMC § 16.03.030(a).

The definition for family can be found at BMC 16.02.020. "Family" means an individual or a group of people all of whom are related to each other by blood, marriage, or legal adoption, and any other dependent children of the household. In the RE, RS, and RC zoning districts, and in single-family residential portions of planned unit developments, "family" also includes a group of no more than three adults, and their dependent children, living together as a single housekeeping unit in a dwelling unit or a combination of a single family dwelling unit and accessory dwelling unit. In all other districts, "family" also includes a group of no more than five adults and their dependent children, living together as a single housekeeping unit in a dwelling unit. This property is zoned RS. In none of these definitions does your current living arrangement meet the definition of family.

You must immediately, and no later than September 5, 2018, contact HAND and do the following:

- 1. Take all steps to properly register this rental unit; and
- 2. Schedule the property to be inspected by HAND.

Failure to do so and the City will issue fines up to \$2,500.00 per day, per violation, for each day that you have been and continue to be in violation of BMC Title 16. Furthermore, the City may initiate legal proceedings against you before the Monroe Circuit Court for enforcement of said fines and to seek and Order to vacate all tenants from this property until such time as you prove to the Court that this rental property is in full compliance with BMC Title 16.

Any decision by HAND may be appealed to the Board of Housing Quality Appeals. To do so, please contact HAND at 812-349-3401, or visit HAND at City Hall, 401 N. Morton Street, Suite 130, Bloomington, IN 47402.

Your prompt attention to this matter is greatly appreciated.

If you have any questions or concerns, you may feel free to please contact me at 812-349-3549.

Very truly yours,

Christopher J. Wheeler Assistant City Attorney

cc: Doris Sims, Director for the Department of Housing and Neighborhood Development

## OVER-OCCUPANCY COMPLAINT OBSERVATION REPORT

3310 E. BOSPORT CT.

OCCUPANT LOAD - RS= 3

## TENANT VERIFICATION SOURCES

| •                            | DRIVE-BY'S 9:15  |       |      |     |
|------------------------------|--|-------|------|-----|
|                              | Date: 7-12-18 Vehicles License #/City Parking #/IU Parking #:  |       | •    |     |
| •                            |  |       | •    | •   |
|                              | 2 VEHICLES PRESENT 17+2  |       | . •  |     |
|                              | Date: 7-13-18 Time: 2:00 Vehicles License #/City Parking #/IU Parking #:   |       | •    |     |
| •                            | 3 VEHICLES PRESENT #'S 2,3,44  |       |      |     |
|                              |  |       |      |     |
| ۰.                           | Date: <u>7-17-18</u> Time: <u>2:30</u> Vehicles License #/City Parking #/IU Parking #:   |       |      |     |
|                              | 2 VEHICLES PRESENT #5 576  | :     |      |     |
|                              | Date: 7-18-18 Time: Vehicles License #/City Parking #/IU Parking #:  |       |      |     |
|                              | 3 VEHICLES PRESENT #'S 2, 7, + SCOOTER.  |       |      |     |
|                              | STANFICLES INCOCHI II C -, 1, 4 DOUTE  | •     | •    |     |
|                              |  |       | ·    |     |
| \$                           | License Number Verification:<br>Plate Number: <u>MI DTA 222</u> Owner Info: <u>WHITE FORD</u> FLESTA.  |       |      |     |
| 1                            | Plate Number: M WAU SOG Owner Info: BLUE CHEVY MALIGU - ROB SANDLIN  |       |      |     |
| 4                            | 3Plate Number: IN ADP 276 Owner Info: BLUE FORD EXPLORER   |       | •    |     |
| Z                            | Plate Number: IN ZV 1700 Owner Info: DODGE JOURNEY BLACK   | •••   |      |     |
| 7                            | Plate Number: CA TTCU 092 Owner Info: BLACK MUSTANG  |       |      |     |
| 1                            | Plate Number V 241 TVP Owner Infor RED BORD EDGE   |       |      | •   |
| 5                            | Plate Number M LSC THUOWNER INFO: HOMPA CKV CKAY   |       |      |     |
| Ś                            | Plate Number: <u>IN B2291 F</u> Owner Info: <u>SCOTTER RED - SON-SHAWN</u>   | ``    |      |     |
| E                            | un and the Sor Son Son Contraction Color States Contraction Contra | GE    | PART | veo |
| . (                          | CODI   |       |      |     |
|                              |  | •     |      |     |
| 206                          | CBU<br>3- DIG-18, AUDIS CALLOWAY   |       | NANC | 4   |
| 201                          | 3 Date: 7-16-18 Name: CHRIS CALLOWAY   |       |      | 4   |
|                              | Bate: 7-16-18Name: CHRIS CALLOWAY  | · ·   | NANC | 4   |
| 52                           | Bate: 7-16-18Name: CHRIS CALLOWAY<br>Contact Info: 3310 E. GOSPORT CT.<br>Date Service Started: JUNE 30, 2012  |       | NANC | 4   |
| 52                           | Bate: 7-16-18Name: CHRIS CALLOWAY<br>Contact Info: 3310 E. GOSPORT CT.<br>Date Service Started: JUNE 30, 2012  |       | NANC | 4   |
| 5, <sup>20</sup><br>00       | Bate: 7-16-18Name: CHRIS CALLOWAY<br>Eventact Info: 33/0 E. GOSPORT CT.<br>Avg. Usage: Date Service Started: JUNE 30, 2012<br>Previous Registration: JEFF FISHER 7/88-6/12   |       | NANC | 4   |
| 5, <sup>24</sup><br>00<br>5. | Bate: 7-16-18Name: CHRIS CALLOWAY<br>Gontact Info: 3310 E. GOSPORT CT.<br>Avg. Usage: Date Service Started: JUNE 30, 2012<br>Previous Registration: JEFF FISHER 7/88 - 6/12<br>BPD:  |       | NANC | 4   |
| 5, <sup>24</sup><br>00<br>5. | Bate: 7-16-18Name: CHRIS CALLOWAY<br>Gontact Info: 3310 E. GOSPORT CT.<br>Avg. Usage: Date Service Started: JUNE 30, 2012<br>Previous Registration: JEFF FISHER 7/88 - 6/12<br>BPD:  |       | NANC | 4   |
| 5,20                         | $\begin{array}{c} & & \\ & \\ & \\ & \\ & \\ & \\ & \\ & \\ & \\ $   |       | NANC | 4   |
| 5,20                         | $\begin{array}{c} & & \\ & \\ & \\ & \\ & \\ & \\ & \\ & \\ & \\ $   | · ·   | NANC | 4   |
| 5,20                         | Bate:       7-16-18Name:       CHRIS CALLOWAY         Gontact Info:       3310       E. GOSPORT CT.         Avg. Usage:       Date Service Started:       JUNE 30, 2012         Previous Registration:       JEFE FISHER       7/88 - 6/12         BPD:       Date:       Reason for visit:       Residents:         8       HAND Citation System:       Residents:       Residents:   |       | NANC | 4   |
| 5,20                         | Bate:       7-16-18Name:       CHRIS       CALLOWAY         Gontact Info:       3310       E. GOSPORT CT.         Avg. Usage:       Date Service Started:       JUNE 30, 2012         Previous Registration:       JEFE       FLSHER       7/88 - 6/12         BPD:       Date:       Reason for visit:       Residents:         Browner:       Reason for visit:       Residents:         Etail       Reason:       Lease Rec'd:  |       | NANC | 4   |
| 5,20                         | Bate:       7-16-18Name:       CHRIS       CALLOWAY         Gontact Info:       33/0       E. GOSPORT CT.         Avg. Usage:       Date Service Started:       JUNE 30, 2012         Previous Registration:       JEFE       FLSHER       7/88 - 6/12         BPD:       Date:       Reason for visit:       Residents:         Browner:       Reason for visit:       Residents:         Names:  |       | NANC | 4   |
| 5,20                         | Spate:       7/6/8Name:       CHRIS       CALLOWAY         Gentact Info:       33/0       E. GOSPORT       CT.         Avg. Usage:       Date Service Started:       JUNE       30, 2012         Previous Registration:       JEFF       FLSHER       7/88 - 6/12         BPD:       Reason for visit:       Residents:         Date:        Residents:         BAND Citation System:       Reason:       Lease Rec'd:         Tickets Issued:       YestNoDate:       Reason:       Lease Rec'd:  |       | NANC | 4   |
| 5,20                         | Spate:       7/6/8Name:       CHRIS       CALLOWAY         Gentact Info:       33/0       E. GOSPORT CT.         Avg. Usage:       Date Service Started:       JUNE 30, 20/2         Previous Registration:       JEFE       FISHER       7/88 - 6/12         BPD:       Reason for visit:       Residents:  | · · · | NANC | 4   |
| 5,20                         | Spate:       7/6/8Name:       CHRIS       CALLOWAY         Gentact Info:       33/0       E. GOSPORT       CT.         Avg. Usage:       Date Service Started:       JUNE       30, 2012         Previous Registration:       JEFF       FLSHER       7/88 - 6/12         BPD:       Reason for visit:       Residents:         Date:        Residents:         BAND Citation System:       Reason:       Lease Rec'd:         Tickets Issued:       YestNoDate:       Reason:       Lease Rec'd:  |       | NANC | 4   |
| 5,20                         | Bate:       2-16-18Name:       CHRIS CALLOWAY         Contact Info:       3310       E. GOSPORT CT.         Avg. Usage:       Date Service Started:       JUNE 30, 2012         Previous Registration:       JEFE FISHER '7/88 - 6/12         BPD:       Reason for visit:       Residents:         Date:        Reason for visit:       Residents:         BAND Citation System:       Reason:       Lease Rec'd:         Names:  |       | NANC | 4   |
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| 5,20                         | Bate:       Date:       Description:       CHRIS CALLOWAY         Gentact Info:       3310       E. GOSPORT CT.         Avg. Usage:       Date Service Started:       DIME 30, 2012         Previous Registration:       JEFF       FISHER       DIES         Previous Registration:       JEFF       FISHER       DIES         BPD:       Reason for visit:       Residents:  |       | NANC | 4   |
| 5,20                         | Bate:       7-16-18 Name:       CHRIS CALLOWAY         Gontact Info:       3310       E. GOSPORT CT.         Avg. Usage:       Date Service Started:       JIME 30, 2012         Previous Registration:       JEFE FISHER 7/88 - 6/12         BPD:       Reason for visit:       Residents:         Date:       Reason for visit:       Residents:         BAND Citation System:       Lease Rec'd:  |       | NANC | 4   |
| 5,20                         | Bate: 2-16-18Name: CHRIS CALLOWAY   Gontact Info: 3310 E. GOSPORT CT.   Avg. Usage: Date Service Started: JUNE 30, 2012   Previous Registration: JEFF FISHER 7/88 - 6/12   BPD: Date: Reason for visit: Reason for visit: Reason: Lease Rec'd: Parking Enforcement: Permits: yes No Lease: Yes/No Names: IN Registrar: Name: Address: Address:   |       | NANC | 4   |
| 5,20                         | Bate: 2-16-18 Name:   Contact Info: 3310   E. GOSPORT CT.   Registration:   Service Started:   Trevious Registration:   Service Started:   Oute:   Previous Registration:   Service Started:   Reason for visit:   Residents:   Service Started: Name: Service Started: Service Started:<   |       | NANC | 4   |
| 5,20                         | Bate: 2-16-18 Name:   Gontact Info: 3310   E. GOSPORT CT.   Registration:   Trevious Registration:   JEFF   Previous Registration:   JEFF   F1SHER   J/28   BPD: Date:   Reason for visit:   Residents:   Beneric Reason for visit:   Residents:   Parking Enforcement:   Permits:   Variable   Marne:   Marne:   Address:   Name:   Address:  |       | NANC | 4   |
| 5,20                         | Bate: P.16/ISName:   CHRIS CALLOWAY   Gentact Info:   3310   E. GOSPORT CT.   Previous Registration:   JEFE   FISHER   Date:   Reason for visit:   Reason for visit:   Reason: Lease Rec'd: Reason: Lease Rec'd: Parking Enforcement: Permits: yes No Names: <u>URegistratic</u> Address: Name: Address: Name: Address: Name: Address:   |       | NANC | 4   |
| 5,20                         | Bate: P-16-18Name:   Contact Info: 3310   E. GOSPORT CT.   Registration:   JEFE   Previous Registration:   JEFE   F1SHER   7/88 - 6/12   BPD: Date:   Reason for visit:   Residents:   BPD: Date:   Reason for visit:   Reason for visit:   Reason:   Lease Rec'd:   Privileg Enforcement:   Permits:   yes:   Name:   Address:   Name:   Address:   Name:   Address:  |       | NANC | 4   |

# TENANT INTERVIEW

..

.

:

| ENANT/OCCUPANT INTERVIEWED: (1) CHRIS CALLOWAY   | MOVE IN DATE: <u>6/12</u>                                    |
|--|--|
| HONE: (LOCAL IF POSSIBLE)NUM   |  |
|  | MOVE IN DATE:  |
| (3)  |  |
| (4)  | •  |
|  | MOVE IN DATE:  |
| DID ALL RESIDENTS SIGN THE LEASE? YES / NO IF NO, HOW MANY SIGN  |  |
| WHICH RESIDENTS SIGNED THE LEASE? (#1), (#2), (#3), (#4), (#5)   |  |
|  |  |
| O ALL RESIDENTS PAY RENT WITH SEPARATE CHECKS? YES / NO  |  |
| F NOT, HOW IS THE RENT PAID?   |  |
| RE THERE RECIEPTS OR CANCELED CHECKS TO VERIFY PAYMENT?  | · · · · · ·  |
| IOW IS THE RENT PMT. DIVIDED (1/2, 1/3, 1/5, ETC)?   |  |
| S THE OWNER/AGENT AWARE OF THE NUMBER OF RESIDENTS? YES / N  |  |
| F SO, HOW?   |  |
| LAS OWNER/AGENT VISITED THE PROPERTY SINCE EVERYONE HAS MOV  |  |
| AST VISIT? WHAT WAS THE PURPOSE OF THE VISIT?  |  |
| UMMARY OF TENANTS & OWNERS RIGHTS & RESPONSIBIL TIES SIGNED?   |  |
| VHAT NUMBER OF LEGAL RESIDENTS WERE NOTED ON SUMMARY?  | • •  |
| S COPY OF RENTAL OCCUPANCY PERMIT POSTED? YES / NO / UNKNOW  | N .  |
| RE TENANTS RELATED BY BLOOD, MARRIAGE, OR LEGAL ADOPTION? _  |  |
| OW MANY ROOMS ARE BEING USED AS BEDROOMS?  |  |
| SAREA BEING USI<br>(IF SO, NOTIFY RESIDENTS OF THE HAZARD/VIOL.  | ED AS A BEDROOM? YES/NO<br>ATION)                            |
|  |  |
| INFORMATION GIVEN TO TENANTS   | •  |
| $\frac{1}{\sqrt{2}}$ The City received a complaint with regards to over-occupancy of this p<br>$\sqrt{2}$ The City will require a copy of the lease and summary from owner/age | roperty.   |
| Conv of Summary of Tenants' & Owners' Rights & Responsibilities give   | ven to tenant.   |
| The maximum occupancy for this unit/structure which should have bee<br>summary is 3  | · · ·  |
| If found to be in violation of City of Bloomington Zoning Ordinance, th<br>bring the property into compliance, which means tenants will have to                                | e owner will be required to<br>move. The City of Bloomington |
| / Legal Department may take legal action including assessing fines.  | -  |
| A family consist of an individual or people related by blood, marriage, dependent children of the household.   | or legal adoption, and any other                             |



## City of Bloomington Housing & Neighborhood Development

| Meeting Date:     | October 17, 2018  |  |  |
|-------------------|---|--|--|
| Petition Type:    | Relief from an administrative decision  |  |  |
| Variance Request: | Relief from the requirement to register as a rental.  |  |  |
| Petition Number:  | 18-AA-84  |  |  |
| Address:          | 409 E. Vernon Avenue  |  |  |
| Petitioner:       | Christina L. Bartlett, on behalf of owner, Margaret Steiner Supplemental Needs<br>Trust c/o AFM   |  |  |
| Inspector:        | John Hewett   |  |  |
| Staff Report:     | August 16, 2018File pulled for permit renewal reminder, new owner in Elevate.August 16, 2018Sent 1st Notice to register and schedule to new owner.September 10, 2018Sent 2nd Notice to register and schedule to new owner.September 12, 2018HAND received Appeal form and fee.The property is owned by the Margaret Steiner Supplemental Needs Trust, set up to<br>support Ms. Steiner during her lifetime. Ms. Steiner, the occupant of the property is blind.<br>She is requesting exemption from the rental process as long she occupies the property. |  |  |

Staff recommendation: Grant the relief from administrative decision.

Conditions: This property shall not be considered a rental for as long as the Margaret Steiner Supplemental Needs Trust retains ownership and Margaret Steiner remains the tenant. If additional, or other, tenants occupy this structure while the current owners maintain ownership, the requirement to register and inspect shall be enforced. This property shall be monitored on a yearly basis to determine compliance.

Compliance Deadline: none

Attachments: Appeal form

D

401 N. Morton Street Bloomington, IN 47404 Fax: (812) 349 - 3582 **City Hall** 

Rental Inspections: (812) 349 – 3420 Neighborhood Division: (812) 349 – 3421 Housing Division: (812) 349 - 3401

www.bloomington.in.gov

|                     | )                   |                       | 1  |
|---------------------|---------------------|-----------------------|--|
|                     | A DEC               | p 1 % 50"<br>E:Boar   | Application for Appeal<br>To The<br>d of Housing Quality Appeals<br>P.O. Box 100<br>Bloomington, IN 47402<br>812-349-3420<br>hand@bloomington.in.gov |
| Property Address: _ | 409 E. Verno        | on Drive, Bloomingto  | n, IN  |
| Petitioner's Name:  | Christine L. B      | artlett, Ferguson Law | v on behalf of Owner   |
| Address: 403 E      | . Sixth Street      |                       |  |
| City: Blooming      | ton                 | _State: IN            | Zip Code: _47408   |
| Phone Number:       | (812) 332-211       | 3 Email Address:      | clb@ferglaw.com  |
| Property Owner's Na | me: <u>Margaret</u> | Steiner Supplement    | al Needs Trust c/o AFM   |
| Address: 9255       | Sunset Blvd.,       | Suite 1010            |  |
| City:West Holl      |                     |                       | _Zip Code: <u>90069</u>  |
| Phone Number: _     |                     | Email Address:        | •  |
| Occupants: Marga    | ret Steiner         |                       |  |

The following conditions must be found in each case in order for the Board to consider the request:

- 1. That the exception is consistent with the intent and purpose of the housing code and promotes public health, safety and general welfare.
- 2. That the value of the area about the property to which the exception is to apply will not be adversely affected.

#### Please circle the petition type that you are requesting:

A) An extension of time to complete repairs (Petition type **TV**)

A modification or exception to the Residential Rental Unit and Lodging Establishment Inspection Program (Petition type V)

C) Relief from an administrative decision (Petition type AA)

D) Rescind a variance (Petition type **RV**)

<u>REMINDER</u>: A \$20 filing fee must be submitted with this application before the property can be placed on the meeting agenda.

OFFICE USE ONLY Petition Number 18-AA-84

SEE REVERSE

Please provide details regarding your request below; you may attach any exhibits or additional comments as you deem necessary and pertinent to your request. Be specific as to what you are requesting, the reason or justification for your request, the amount of time needed to bring the property into compliance, and any modifications and/or alterations you are suggesting.

Petitioner, on behalf of owner, is seeking an exemption from the requirements of

Municipal Code 16.03.010, requiring this Property to be registered and inspected for

compliance with the Residential Rental Unit and Lodging Establishment Inspection

Program of Bloomington. The Property is owned by the Margaret Steiner Supplemental

Needs Trust, which was established for the support of Margaret Steiner during her

lifetime. Ms. Steiner is blind and currently occupies the Property. Petitioner is requesting

the exemption from the registration and inspection requirements for so long as Margaret

occupies the Property.

Bartutt Signature (required):

Name (please print): Christine L. Bartlett

Date: 9-7-18

You may attend the meeting. If you attend, please note that all petitioners presenting a matter to the Board shall be limited to no more than five minutes to present their case and arguments. Additional time can be granted if deemed appropriate by the Board. Please note that if your property is listed on the consent agenda it is more likely than not that your property will not be individually discussed during the Board's meeting.



City of Bloomington Housing & Neighborhood Development

| Board of Housing Quality Appeals<br>Staff Report: Petition for Extension of Time |  |  |  |  |
|--|--|--|--|--|
| Meeting Date:  | October 17, 2018   |  |  |  |
| Petition Type:   | An extension of time to complete repairs.  |  |  |  |
| Petition Number:   | 18-TV-85   |  |  |  |
| Address:   | 702 S. Washington Street   |  |  |  |
| Petitioner:  | Charles Andrew Wenner  |  |  |  |
| Inspector:   | Dee Wills  |  |  |  |
| Staff Report:  | <ul> <li>May 18, 2018 Completed Cycle Inspection</li> <li>May 31, 2018 Cycle Report sent to owner and agent.</li> <li>July 24, 2018 Re-inspection was scheduled for August 23, 2018</li> <li>July 26, 2018 Re-inspection was re-scheduled for September 20, 2018</li> <li>August 16, 2018 Tenant of property called HAND office to state the house was "unlivable". Tenant was advised to give owner 2 weeks to resolve the issues before filing a complaint.</li> <li>September 06, 2018 Tenant of property called HAND office to state that Nothing had been repaired, and scheduled a Complaint Inspection for September 07, 2018.</li> <li>September 07, 2018 Completed Complaint Inspection. Violations all valid.</li> <li>September 07, 2018 Inspector was "No Showed" at the scheduled re-inspection September 21, 2018 Received Application for Appeal</li> </ul> |  |  |  |
|  | The petitioner is requesting an extension of time to complete all repairs.<br>The petitioner is asking for the extension to extend until November 01, 2018.  |  |  |  |
| Staff recommendation:  | Deny the request for the extension of time.<br>The property was in the middle of a cycle inspection. When the tenant<br>Moved into the unit a complaint inspection was completed on  |  |  |  |

September 07, 2018. All issues were valid. The department was "No Showed" on the re-inspection. Due to the nature of the repairs, all violations should be completed immediately and the unit scheduled for re-inspection.

Conditions:

Complete all repairs and schedule for re-inspection no later than the deadline stated below, or this case will be turned over to the City of Bloomington Legal Department for further action, including, but not limited to, the possibility of fines.

Compliance Deadline: October 18, 2018 to call and schedule the re-inspection.

Attachments: Cycle Report, Complaint Report, Application for Appeal

|   |  | 18:02  |  |                                       |  |          |
|---|--|--|--|---------------------------------------|--|----------|
| Fillable BHQA   | application.   | pdf  |  |                                       |  | 24       |
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|   | k .  | Application fo   | or Appe  | al                                    |  |          |
| CITY OF BLOOWHOTO   |  | To Th<br>of Housing (  | le   |                                       |  |          |
| - 2   |  | P.O. Box<br>Bloomington  | 100  |                                       |  |          |
| M   |  | 812-349-<br>nd@bloomin   | 3420   |                                       |  |          |
| NOTE: A \$20 filing f   | (AD-   |  |  |                                       | placed on the m  | eeling   |
| agenda until the filin  |  |  |  | Con- Lool                             | 1- gamplat   | ntiner   |
| Property Address:   | 702 sth Washington st l  | Bloomington, Indiana,  | 47401  | and pe                                | h complai<br>vnut ven<br>te repours  | walt     |
| Petitioner's Name:  | Charles Andrew Wen   | ner  | i  | ample                                 | te repours   | C.A.     |
| Address: USA AS   | ABOVE, UK : c/o B  | Iroadbottom Hall   | ., Bostock   | rd, SK146AH,                          | UK   |          |
| City: Stat<br>Usa 18123187856<br>Phone Number:  | · .  | 999  | WENNER@C   | SMAIL.COM                             |  |          |
| Property Owner's N  | ame: Charles Andr  | ew Wenner  | ĥ  | RCZI                                  | rven   |          |
| Address:  | As above   |  | and the second |                                       | , en W   |          |
| City: Stat  | ,<br>  |  | Re <sup>1</sup>  | A                                     | $\downarrow$   |          |
| Phone Number:   | Email Addres   |  |  | BX: nodescela                         | <i>Papu</i> andologiado  |          |
| Occupants:  | MARIA TIWARI + EMI   |  |  |                                       | to consider the  | request: |
| <ol> <li>That the exc<br/>public health</li> </ol>  | eption is consistent<br>, safety and genera<br>le of the area about  | with the intent ar<br>I welfare.                                 | nd purpose   | e of the housin                       | g code and promi   | otes     |
| Please check the p  | tition type that yo  | u are requestin  | 9:   |                                       | -  | 4        |
| YES   | sion of time to comp   | plete repairs (Pet   | ition type   | rv, unt                               | il Nov.  |          |
|   | ation or exception t<br>ogram (Petition ty   | o ne Kesidenda   | l Rental Ui  | hit and Lodgin                        | g Establi Ihment   |          |
| Relief fro  | m an administrative  | decision (Petitio  | n type 🗚   | )                                     | ;  |          |
| C Rescind   | a variance (Petition   | type RV)   |  |                                       |  |          |
|   | 18-TV-8.   | OFFICE USE   | ONLY   |                                       | +++++++++++++++++++++++++++++++  |          |

## MGMAIL charles and rew WENNER HAND INSPECTION EXTENSION APPLICATION.pdf -PLEASE CONFIRM YOU CAN READ AND OPEN THIS pdf element electornic

completion RON. HERE IT LOOKS OK AND COMPLETE !! - ------ Forwar...

now

#### **SEE REVERSE**

Please provide details regarding your request below; you may attach any exhibits or additional comments as you deem necessary and pertinent to your request. Be specific as to what you are requesting, the reason or justification for your request, the amount of time needed to bring the property into:compliance. and any modifications and/or alterations you are suggesting.

Signature (required):

Charles Andrew Wenner Name (please print):

Date:

SEPT 16 lh 2018

You may attend the meeting. If you attend, please note that all petitioners presenting a matter to the Board shall be limited to no more than five minutes to present their case and arguments. Additional time can be granted if deemed appropriate by the Board. Please note that if your property is listed on me consent agenda it is more likely than not that your property will not be individually discussed during the Board's meeting.

newwasher, now pipes, updating Kitchen deck repair and garage repair. Wine/ electrical repair. Asseng until November 1<sup>st</sup>.



## City Of Bloomington Housing and Neighborhood Development

## SEP 1 0 2018

Wenner, Charles Andrew C/O Broadbottom Hall Bostock Road Broadbottom Hyde, UK SK126AH

#### **RE:NOTICE OF COMPLAINT INSPECTION**

Dear Wenner, Charles Andrew

On 09/07/2018 a complaint inspection was performed at 702 S Washington ST. During the inspection violations of the Residential Rental Unit and Lodging Establishment Inspection Program were found.

Please correct the violations cited on the enclosed inspection report within fourteen days (14) and call this office no later than SEP 2 4 2018, to schedule the required re-inspection. Our mailing address and telephone number are listed below.

This directive is issued in accordance with Sections BMC 16.03.040 (c) and 16.10.040 (a) of the Residential Rental Unit and Lodging Establishment Inspection Program of Bloomington. You have the right to appeal to the Board of Housing Quality Appeals. If you need more than fourteen (14) days to correct the violations, or if you want to appeal any violation, an appeal form can be found at www.bloomington.in.gov/hand. If you do not have access to the internet, you may contact HAND at 812-349-3420 and a form will be provided.

Please remember, it is your responsibility to contact the Housing and Neighborhood Development Department to schedule the required re-inspection.

If you have any questions regarding the permit process, please call weekdays between 8:00 a.m. and 5:00 p.m., at (812) 349-3420.

Sincerely,

Housing & Neighborhood Development Encl:Inspection Report, Xc:Ron Sherwood: Po Box 66, Bloomington, IN 47402





### City Of Bloomington Housing and Neighborhood Development

#### COMPLAINT INSPECTION REPORT

Owner(s) Wenner, Charles Andrew C/O Broadbottom Hall Bostock Road Broadbottom Hyde, UK SK126AH <u>Tenant(s)</u> Maria Tiwari 702 S. Washington St. Bloomington, IN 47401

Agent Ron Sherwood Po Box 66 Bloomington, IN 47402

Prop. Location: 702 S Washington ST Number of Units/Structures: 1/1 Units/Bedrooms/Max # of Occupants: Bld 1: 1/4/3

Date Inspected: 09/07/2018 Primary Heat Source: Gas Property Zoning: RC Number of Stories: 1 Inspector: Kenny Liford Foundation Type: Basement Attic Access: No Accessory Structure: Det. Garage

The following items are the result of a complaint inspection conducted on 09/07/2018. It is your responsibility to repair these items and to schedule a re-inspection within fourteen (14) days of the mailing of this report. Failure to comply with this inspection report will result in this matter being referred to the City of Bloomington Legal Department. Failure to comply with this complaint inspection report may result in fines. If you have questions regarding this report, please contact this office at 349-3420.

#### INTERIOR

#### <u>Kitchen</u>

Replace all rotten shelving inside the cabinet under the sink. BMC 16.04.060(a)

Eliminate all mold/mildew growth in the cabinet under the sink. BMC 16.04.060(a)

Determine the source and eliminate the water leak under the sink. BMC 16.04.060(a)

Repair the sink drain to function as intended. BMC 16.04.060(c)

#### Master Bathroom

Properly install sink in a manner that secures it to the wall and allows it to support normally imposed loads. BMC 16.04.060(a)

Rental Inspection (812) 349-3420 Neighborhood Division (812) 349-3421 Housing Division (812) 349-3401 5914

#### **Basement**

(Repair the sump pump)Sump pumps shall discharge to the exterior of a structure, unless used as a lift station for grey water from a washing machine or laundry basin. BMC 16.04.060(c)

Install a cover to properly enclose the fuse panel. BMC 16.04.060(b)

Properly install sink in a manner that secures it to the wall and allows it to support normally imposed loads. (Not a 2x4) BMC 16.04.060(a)

Provide operating power to the smoke detector. IC 22-11-18-3.5

#### EXTERIOR

Remove all broken tile on the back deck. BMC 16.04.050(b)

#### <u>Garage</u>

Properly secure the garage to prevent any/all persons from entering. BMC 16.04.050(b)

When issued, a copy of the new Rental Occupancy Permit shall be posted as required by BMC 16.03.030(d): All rental units shall be required to have a current occupancy permit displayed in an accessible location inside the unit. The permit shall contain the name of the owner and the agent, the occupant load of the unit, the number of bedrooms, the expiration date of the permit, and any variances that have been granted for the property. BMC 16.03.030(c)

This is the end of this report.

Rental Complaint: Complaint Walk In:

Reported By Maria Tiwari Assigned to Kenneth Liford Attachments 20180906104754525.pdf 9/6/2018 Most tickets of this type should be closed within 3 days, although some cases may be longer. 0 days have already passed.

History

9/6/2018 16:47:34 Eddie Wright uploaded an attachment.
9/6/2018 10:56:27 Eddie Wright assigned this case to Kenneth Liford
See attached complaint form. Scheduled complaint inspection 9-7-2018 @ 11:30. Contacted agent s/w Mickey left message for agent.

9/6/2018 10:56:27 Opened by Eddie Wright702 S Washington STPeopleA list of people who've listed this as their address. Note: it might not be their current address.

Zach Anderson David Jantzen Catherine Van Dort Owner Wenner, Charles Andrew

Kitchen sink clogged and leaking

Mold in cabinet

Unlocked garage

Front and back decks in disrepair

Mold in basement

Bare wires in electrical panel

Shelving under cabinet rotten

Leaks under cabinet

Mildew

Slow drain

Sump pump not working

No cover on circuit panel

Bare wires

Sink in basement not stable

Sd no power basement

Basement

Remove all broken tile from back deck

Secure garage

Needles

7

Smell in house

Window in back bedroom no lock-

ţ

Master bath sink not secured



## CITY OF BLOOMINGTON RENTAL COMPLAINT FORM

HOUSING & NEIGHBORHOOD DEVELOPMENT P.O. BOX 100 BLOOMINGTON, IN 47401 PHONE: (812) 349-3420 FAX: (812) 349-3582 EMAIL: hand@bloomington.in.gov

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|---|------------------|----------|------|------|-----|
| Щ | SEP              | 0        | 5    | 2018 | IJ  |
| B | ¥:               | ••••     | •••• |      | ••  |

# ADDRESS OR LOCATION OF THE COMPLAINT: 702 S. Washington St. Bloomington, IN 47401

| COMPLAINANT INFORMATION  |                         |                    |
|--|-------------------------|--------------------|
| <sub>NAME:</sub> Maria Tiwari  | •                       |                    |
| STREET ADDRESS: 1429 W. Glasgo   | w Ct                    | •                  |
| city:Bloomington   | STATE:                  | ZIP: 47403         |
| PHONE: 812-318-2509  |                         | -                  |
| NATURE OF THE PROBLEMPL.<br>(Upon move-in on 8/15/18, the entire house was fifthy. There w |                         |                    |
| there was moldy dog feces in bsmt, kitchen appliances were d                               |                         |                    |
| belongings in rooms and closets. Items in the HAND report had not be                       |                         |                    |
| & mold is in cabinet underneath. The barn in back has t                                    |                         |                    |
| Front and back decks are in disrepair, yard is overgrown                                   |                         |                    |
| Root is leaking causing ceiling duy<br>HOW LONG HAS THE PROBLEM EXISTED: since 8           | 1/15/18 IN BA           | THEOOM IN BASEMENT |
| WHEN DID YOU NOTIFY THE OWNER/AGENT: $\frac{8}{2}$   | 15/18 by phone and 8/17 | /18 in writing     |
| HOW DID YOU NOTIFY THE OWNER/AGENT:  | IN PERSON 🖻 IN          | WRITING BY PHONE   |
| OFFICE USE ONLY  |                         |                    |
| OWNER'S NAME:  |                         |                    |
| ADDRESS:   |                         |                    |
| NEIGHBORHOOD COMPLIANCE OFFICER:   | ·                       |                    |
| HOUSING CODE FILE: $\Box$ YES $\Box$ NO<br>CITY LIMITS: $\Box$ YES $\Box$ NO 2 MILE FRINGE | : 🗆 YES 🗆 NO            |                    |
| COMPLAINT RECEIVED BY:   | DATE:                   | TIME:              |
| COMMENTS: 9-7-18 @ 11:30 1/<br>MICKEY  | KL                      |                    |
|  |                         |                    |



## **City Of Bloomington** Housing and Neighborhood Development

## JUN 0 7 2018

#### RENTAL INSPECTION INFORMATION

Wenner, Charles Andrew C/O Broadbottom Hall Bostock Road Broadbottom Hyde, UK SK126AH

RE: 702 S Washington ST

Please find the enclosed Rental Inspection Report which contains pertinent information about the Cycle Inspection that was recently conducted at the above referenced property. The inspector has listed all noted violations and recommendations on the enclosed Rental Inspection Report. You have sixty (60) days from the date of this letter to correct the violations listed on the report.

Once violations have been corrected, it is your responsibility to call the Housing and Neighborhood to schedule a Development office within this 60 day window but no later than AUG 0 6 2018 re-inspection. You have the right to appeal any violation of Bloomington Municipal Code Title 16 noted on the rental inspection report to the Board of Housing Quality Appeals.

This report is issued in accordance with BMC 16.10.020 and 16.10.040 of the Residential Rental Unit and Lodging Establishment Inspection Program. Residential Rental Occupancy Permits will not be issued until all interior and exterior violations have been corrected, and all fees have been paid. Bloomington Municipal Code requires that all violations of all Titles of the BMC must be in compliance before a permit will be issued. Please be advised that non-compliance by the deadlines listed in this letter may limit the permit period to a maximum of three (3) years.

If the owner's or agent's contact information has changed since your last inspection, please submit a new registration form to the HAND Department. The registration must be signed by the owner of the property, not the agent. All rental forms and documents can be found at www.bloomington.in.gov/hand. If you do not have access to the internet, you may contact HAND at 812-349-3420 and forms will be provided.

If you have any questions regarding the permit process, please call weekdays between 8:00 a.m. and 5:00 p.m., at (812) 349-3420.

Sincerely,

Housing & Neighborhood Development Encl:Inspection Report, Xc:Ron Sherwood: Po Box 66, Bloomington, IN 47402

bloomington.in.gov



City Of Bloomington Housing and Neighborhood Development

#### CYCLE INSPECTION REPORT

<u>Owner(s)</u> Wenner, Charles Andrew C/O Broadbottom Hall Bostock Road Broadbottom Hyde, UK SK126AH

Agent Ron Sherwood Po Box 66 Bloomington, IN 47402

Prop. Location: 702 S Washington ST Number of Units/Structures: 1/1 Units/Bedrooms/Max # of Occupants: Bld 1: 1/4/3

Date Inspected: 05/18/2018 Primary Heat Source: Gas Property Zoning: RC Number of Stories: 1 Inspector: Dee Wills Foundation Type: Basement Attic Access: No Accessory Structure: Garage

Monroe County Assessor's records indicate this structure was built in 1930. There were no requirements for emergency egress at the time of construction.

#### **INTERIOR**

Living Room (15-9 x 13-5) Repair/replace the damaged storm door. BMC 16.04.060(a)

Repair the surface of the ceiling to be free of cracks, peeling paint and/or sagging materials. BMC 16.04.060(a)

Interior walls shall be free of holes, cracks, peeling paint and/or deteriorated drywall/plaster. BMC 16.04.060(a)

Replace broken/missing outlet cover plate. BMC 16.04.060(b)

bloomington.in.gov

5914

#### SE (Front) Bedroom (13-4 x 13-4)

The smoke detector in this room appears to be more than ten years old and the manufacturer will not guarantee it to provide adequate protection. Install a new smoke detector in an approved location. If wall mounted, it shall be located between 6 and 12 inches from the ceiling. If ceiling mounted, it shall be located at least 4 inches from the wall. IC 22-11-18-3.5

Repair the entry door to completely latch closed so that it functions as intended. BMC 16.04.060(a)

#### Closet (SE Bedroom)

Repair the surface of the ceiling to be free of holes, cracks, peeling paint and/or sagging materials. BMC 16.04.060(a)

Interior walls shall be free of holes, cracks, peeling paint and/or deteriorated drywall/plaster. BMC 16.04.060(a)

Existing Egress Window Measurements: Height: 25 inches Width: 27 inches Sill Height: 25 inches Openable Area: 4.68 sq. ft.

# Note: These measurements are for reference only. There is no violation of the emergency egress requirements.

SE Center Bathroom

Properly secure/repair the faucet handle (cold water) so that it functions as intended. BMC 16.04.060(c)

Properly secure the loose electrical outlet so that it functions as intended. BMC 16.04.060(b)

Bathroom Closet

Repair the surface of the ceiling to be free of holes, cracks, peeling paint and/or sagging materials. BMC 16.04.060(a)

Interior walls shall be free of holes, cracks, peeling paint and/or deteriorated drywall/plaster. BMC 16.04.060(a)

Repair or replace door knob/lock assembly in a manner so that it functions as intended. BMC 16.04.060(a)

<u>Dining Room (12-3 x 11-7)</u> Provide electrical power to all of the receptacles so that they function as intended. BMC 16.04.060(c)

Repair/ replace the broken transom glass above the doorway leading into the kitchen area. BMC 16.04.060(b)

<u>Kitchen  $(13-2 \times 9-8)$ </u> No violations noted.

#### S Center Bedroom (9-9 x 8-2)

The smoke detector in this room appears to be more than ten years old and the manufacturer will not guarantee it to provide adequate protection. Install a new smoke detector in an approved location. If wall mounted, it shall be located between 6 and 12 inches from the ceiling. If ceiling mounted, it shall be located at least 4 inches from the wall. IC 22-11-18-3.5

Existing Egress Window Measurements: Height: 25 inches Width: 27 inches Sill Height: 25 inches Openable Area: 4.68 sq. ft.

# Note: These measurements are for reference only. There is no violation of the emergency egress requirements.

<u>Hallway</u>

Repair or replace closet doors so they function as intended. BMC 16.04.060(a)

)

Repair or replace closet door knob assembly in a manner so that it functions as intended. BMC 16.04.060(a)

Repair the light fixture to function as intended. BMC 16.04.060(c)

<u>NW Bedroom (11-3 x 9</u>

Note: A door leading directly to the exterior serves as the emergency egress for this sleeping room.

Properly repair/ replace the broken entry door frame. BMC 16.04.060(a)

Replace the missing striker plate for the entry door. BMC 16.04.060(a)

Replace/ repair the window locking mechanism for the west window. BMC 16.04.060(b)

Properly repair/ replace the emergency egress door to open and close with ease so that it functions as intended. BMC 16.04.060(b)

#### SW Bedroom (15-6 x 15-4)

Repair the window to remain fully open using hardware that is part of the window. (west) BMC 16.04.060(b)

Existing Egress Window Measurements: Dbl hung pop out: Const. Yr. - 1930 Height: 25 inches Width: 30.5 inches Sill Height: 27.50 inches Openable Area: 5.29 sq. ft.

# Note: These measurements are for reference only. There is no violation of the emergency egress requirements.

#### South Bathroom

Repair or replace door knob assembly in a manner so that it functions as intended. BMC 16.04.060(a)

Repair the entry door to completely close so that it functions as intended. BMC 16.04.060(a)

Properly repair floor (no grout between some tiles; no subfloor). This includes but is not limited to replacing or repairing damaged or deteriorated floor covering, decking and structural members. BMC 16.04.060(a)

Enclosed Back Porch

Determine the source and eliminate the water leak from the ceiling area. BMC 16.04.060(a)

Repair the surface of the ceiling to be free of holes, cracks, peeling paint and/or sagging materials. BMC 16.04.060(a)

Interior walls shall be free of holes, cracks, peeling paint and/or deteriorated drywall/plaster. BMC 16.04.060(a)

Replace all missing trim boards and baseboards. BMC 16.04.060(a)

The smoke detector in this room appears to be more than ten years old and the manufacturer will not guarantee it to provide adequate protection. Install a new smoke detector in an approved location. If wall mounted, it shall be located between 6 and 12 inches from the ceiling. If ceiling mounted, it shall be located at least 4 inches from the wall. IC 22-11-18-3.5

Basement Stairway No violations noted.

Laundry Room, Storage Room No violations noted.

Bathroom/ Sauna Room No violations noted.

Main Room/Kitchen: (Zoning Commitment from Planning Dept.)

Note: This single family home shall be used only as a single dwelling unit and can not be used as a duplex. The finished space in the basement shall not be occupied by anyone other than the owner(s) or the owner(s) legal dependents for a period of no more than thirty (30) continuous and consecutive days.

No violations noted.

#### **EXTERIOR**

Replace and secure all loose and deteriorated deck flooring for the front porch. BMC 16.04.050(a)

Properly repair or replace damaged/deteriorated soffit/fascia in a manner that seals all openings. BMC 16.04.050(a)

Secure the handrail so it is capable of withstanding normally imposed loads. BMC 16.04.050(b) and BMC 16.04.060(b)

Remove the vines that are growing on the structure. BMC 16.04.050(a)

Properly repair or replace damaged or deteriorated siding in a manner that leaves the structure weather tight. This is to be done in a workmanlike manner and includes but is not limited to all damaged or deteriorating siding and structural members. BMC 16.04.050(a)

Trim all tree branches away from the siding and roofline to maintain a 3' clearance. BMC 16.04.040(e)

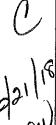
Repair or replace damaged or deteriorating roofing. This is to be done in a workmanlike manner and

includes but is not limited to damaged or deteriorating roofing material, sheathing, and all structural members. BMC 16.04.050(a)

Determine the source and eliminate the water leak for the roof. BMC 16.04.050(a)

Garage/ Barn (Landlord/ Maintenance use only) No violations noted.

#### **OTHER REQUIREMENTS**



#### **Furnace Inspection Documentation**

Thoroughly clean and service the furnace, inspect and test shut off valves for proper operation. Documentation from a professional HVAC contractor for this service is acceptable and encouraged. Servicing shall include a test for carbon monoxide. Acceptable levels of carbon monoxide are as follows:

Desired level:0 parts per million (ppm)Acceptable level in a living space:9 ppmMaximum concentration for flue products:50 ppmBMC 16.01.060(f), BMC 16.04.060(c), BMC 16.04.060(b)

#### Tenants and Owners Rights and Responsibilities Summary

A completed copy of the Tenants and Owners Rights and Responsibilities Summary must be provided to this office or reviewed with the inspector within 60 days of the date of the inspection or a \$25.00 fine will be levied. BMC 16.03.060(c) and BMC 16.10.030(b)

#### **Inventory Damage List**

The owner or his agent shall contact the tenant and arrange a joint inspection of the premises to occur within ten days of the tenant's occupancy of the rental unit. The owner or his agent and the tenant shall at that time jointly complete an inventory and damage list, and this shall be signed by all parties to the tenancy agreement. Duplicate copies of the inventory and damage list shall be retained by all parties and shall be deemed a part of the tenancy agreement. A completed copy of the Inventory & Damage List must be provided to the office or reviewed with the inspector within 60 days of the date of the inspection or a \$25.00 fine will be levied. BMC 16.03.050(e) and BMC 16.10.030(b)

When issued, a copy of the new Rental Occupancy Permit shall be posted as required by BMC 16.03.030(d): All rental units shall be required to have a current occupancy permit displayed in an accessible location inside the unit. The permit shall contain the name of the owner and the agent, the occupant load of the unit, the number of bedrooms, the expiration date of the permit, and any variances that have been granted for the property. BMC 16.03.030(c)

#### This is the end of this report.



City of Bloomington H.A.N.D.

### Board of Housing Quality Appeals Staff Report: Petition for Extension of Time

| Meeting Date:    | October 17, 2018   |
|------------------|--|
| Petition Type:   | An extension of time to complete repairs.  |
| Petition Number: | 18-TV-86   |
| Address:         | 1003-1005 South Rogers St.   |
| Petitioner:      | Nora C. Liell  |
| Inspector:       | Kenny Liford   |
| Staff Report:    | September 27, 2017 Completed Cycle Inspection Report<br>September 25, 2018 BHQA App received |

Owner has requested an extension of time to complete the exterior painting on the structure.

Staff recommendation: Grant the request.

Conditions: All exterior paint shall be finished and reinspected no later than the Deadline listed below.

Compliance Deadline: December 24<sup>th</sup>, 2018 to call and schedule reinspection for the house. Attachments: Cycle Inspection, BHQA Appeal, Petitioner's Letter

| · ,  | ,<br>,  |
|--|---|
|  | · · · · · · · · · · · · · · · · · · ·   |
|  | Application for Appeal  |
| DECEIVE BLOOMINGTON INNIN DECEIVE A  | To The<br>ard of Housing Quality Appeals<br>P.O. Box 100<br>Bloomington, IN 47402 |
|  | P.O. Box 100  |
|  |   |
| BY:  | 812-349-3420  |
| <u>u</u> ,   | hand@bloomington.in.gov   |
| Property Address: 1005 S.ROGEPS S  | I, Bloomigton, IN 47403   |
| Petifioner's Name: NORA C. LIEU  |   |
| Address: 1003 3. Royus St., E  | Stormington, TN 47403   |
| city: Bloomington State: IN  |   |
| Phone Number: (812) 322-2705 Email Address   | : ncliell@yahoo.com   |
| Property Owner's Name: NOTER C. LIELL  | · · · · · · · · · · · · · · · · · · ·   |
| Address: 1003 S. ROSULS St.  | ·   |
| city: <u>Bloomington</u> state: IN   |   |
| Phone Number 8121322-2705 Email Address  | : no liell @ yahoo.com  |
| Occupants: 2   | · · ·   |
|  | ·   |
| The following conditions must be found in each case in o<br>1. That the exception is consistent with the intent and pupiblic health, safety and general welfare.   | rpose of the housing code and promotes  |
| <ol><li>That the value of the area about the property to which<br/>affected.</li></ol>   | the exception is to apply will not be adversely                                   |
|  |   |
| Please circle the petition type that you are requesting:   | •   |
| (A) An extension of time to complete repairs (Petition   | type TV)  |
| <ul> <li>B) A modification or exception to the Residential Residentia Residentia Resid</li></ul> | ntal Unit and Lodging Establishment   |

C) Relief from an administrative decision (Petition type AA)

. .

D) Rescind a variance (Petition type RV)

<u>REMINDER</u>: A \$20 filing fee must be submitted with this application before the property can be placed on the meeting agenda.

| ·                        |   |  |
|--------------------------|---|--|
| OFFICE USE ONLY          |   |  |
| Petition Number 18-TV-86 | • |  |
|                          | • |  |

SEE REVERSE

Please provide details regarding your request below; you may attach any exhibits or additional comments as you deem necessary and pertinent to your request. Be specific as to what you are requesting, the reason or justification for your request; the amount of time needed to bring the property into compliance, and any modifications and/or alterations you are suggesting.

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Signature (required): Name (please print):

You may attend the meeting. If you attend, please note that all petitioners presenting a matter to the Board shall be limited to no more than five minutes to present their case and arguments. Additional time can be granted if deemed appropriate by the Board. Please note that if your property is listed on the consent agenda it is more likely than not that your property will not be individually discussed during the Board's meeting.



## City Of Bloomington Housing and Neighborhood Development

### **RENTAL INSPECTION INFORMATION**

**OCT 1 3 2017** Liell, Nora 1003 S. Rogers Street Bloomington, IN 47403

RE: 1003 S Rogers ST

Please find the enclosed Rental Inspection Report which contains pertinent information about the Cycle Inspection that was recently conducted at the above referenced property. The inspector has listed all noted violations and recommendations on the enclosed Rental Inspection Report. You have sixty (60) days from the date of this letter to correct the violations listed on the report.

Once violations have been corrected, it is your responsibility to call the Housing and Neighborhood Development office within this 60 day window but no later tha **DEC 1 2 2017** to schedule a re-inspection. You have the right to appeal any violation of Bloomington Municipal Code Title 16 noted on the rental inspection report to the Board of Housing Quality Appeals.

This report is issued in accordance with BMC 16.10.020 and 16.10.040 of the Residential Rental Unit and Lodging Establishment Inspection Program. Residential Rental Occupancy Permits will not be issued until all interior and exterior violations have been corrected, and all fees have been paid. Bloomington Municipal Code requires that all violations of all Titles of the BMC must be in compliance before a permit will be issued. Please be advised that non-compliance by the deadlines listed in this letter may limit the permit period to a maximum of three (3) years.

If the owner's or agent's contact information has changed since your last inspection, please submit a new registration form to the HAND Department. The registration must be signed by the owner of the property, not the agent. All rental forms and documents can be found at www.bloomington.in.gov/hand. If you do not have access to the internet, you may contact **HAND at 812-349-3420 and forms will be provided**.

If you have any questions regarding the permit process, please call weekdays between 8:00 a.m. and 5:00 p.m., at (812) 349-3420.

Sincerely, Housing & Neighborhood Development Encl:Inspection Report,

401 N Morton St Bloomington, IN 47404 Fax (812) 349-3582 1

bloomington.in.gov



## City Of Bloomington Housing and Neighborhood Development

#### CYCLE INSPECTION REPORT

<u>Owner(s)</u> Liell, Nora 1003 S. Rogers Street Bloomington, IN 47403

Prop. Location: 1003 S Rogers ST Number of Units/Structures: 1/1 Units/Bedrooms/Max # of Occupants: Bld 1: 1/2/3

Date Inspected: 09/25/2017 Primary Heat Source: Gas Property Zoning: RC Number of Stories: 2 Inspector: Kenny Liford Foundation Type: Basement Attic Access: No Accessory Structure: None

Monroe County Assessor's records indicate this structure was built in 1927. There were no requirements for emergency egress at the time of construction.

**NOTE:** Only 1005 was inspected. 1003 is owner occupied.

#### **INTERIOR**

Living Room (12x17) No violations noted.

Dining Room (10x8) Provide operating power to the smoke detector. IC 22-11-18-3.5

<u>Kitchen (14x10)</u> Replace the missing protective cover for the light fixture. BMC 16.04.060(c)

<sup>2</sup>Bedroom (7-5x9-5)

Provide operating power to the smoke detector. IC 22-11-18-3.5 Existing Egress: Height: 23 inches Width: 26 inches Sill Height: 27 inches Openable Area: 4.15 sq. ft.

Note: These measurements are for reference only. There is no violation of the emergency egress requirements.

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Bathroom Secure toilet to its mountings. BMC 16.04.060(c)

<u>Upstairs</u> <u>Bedroom (14x16)</u> Provide operating power to the smoke detector. IC 22-11-18-3.5

Secure loose electrical receptacle at the top of the stairs. BMC 16.04.060(b) Existing Egress: Height: 22 inches Width: 33 inches Sill Height: 21 inches

Openable Area: 5.04 sq. ft.

Note: These measurements are for reference only. There is no violation of the emergency egress requirements.

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Basement Provide operating power to the smoke detector. IC 22-11-18-3.5

### **EXTERIOR**

Secure the stone steps at the bottom of the stairs on the back of the unit. BMC 16.04.050(b)

Properly label electrical service meters/disconnects with corresponding unit numbers. BMC 16.04.020 NEC 225.37

Scrape and paint exterior surfaces where paint is peeling or wood is exposed. BMC 16.04.050(e) (The painting violation has a one-year deadline from the date of the cycle inspection)

#### **OTHER REQUIREMENTS**

#### **Furnace Inspection Documentation**

Thoroughly clean and service the furnace, inspect and test shut off valves for proper operation. Documentation from a professional HVAC contractor for this service is acceptable and encouraged. Servicing shall include a test for carbon monoxide. Acceptable levels of carbon monoxide are as follows:

Desired level:0 parts per million (ppm)Acceptable level in a living space:9 ppmMaximum concentration for flue products:50 ppmBMC 16.01.060(f), BMC 16.04.060(c), BMC 16.04.060(b)

Tenants and Owners Rights and Responsibilities Summary

A completed copy of the Tenants and Owners Rights and Responsibilities Summary must be provided to this office or reviewed with the inspector within 60 days of the date of the inspection or a \$25.00 fine will be levied. BMC 16.03.060(c) and BMC 16.10.030(b)

#### **Inventory Damage List**

The owner or his agent shall contact the tenant and arrange a joint inspection of the premises to occur within ten days of the tenant's occupancy of the rental unit. The owner or his agent and the tenant shall at that time jointly complete an inventory and damage list, and this shall be signed by all parties to the tenancy agreement. Duplicate copies of the inventory and damage list shall be retained by all parties and shall be deemed a part of the tenancy agreement. A completed copy of the Inventory & Damage List must be provided to the office or reviewed with the inspector within 60 days of the date of the inspection or a \$25.00 fine will be levied. BMC 16.03.050(e) and BMC 16.10.030(b)

When issued, a copy of the new Rental Occupancy Permit shall be posted as required by BMC 16.03.030(d): All rental units shall be required to have a current occupancy permit displayed in an accessible location inside the unit. The permit shall contain the name of the owner and the agent, the occupant load of the unit, the number of bedrooms, the expiration date of the permit, and any variances that have been granted for the property. BMC 16.03.030(c)

This is the end of this report.