

City of Bloomington Common Council

2021 Jack Hopkins Social Services Committee

Organizing Meeting

**Tuesday, 02 March 2021
6:00 pm**

Per [Executive Orders](#) issued by the Governor, this meeting will be conducted electronically.

The public may access the meeting at the following link:

<https://bloomington.zoom.us/j/96699818435?pwd=RGNUczN1S25vb29nNU40eTd1ekowQT09>

Office of the Common Council
P.O. Box 100
401 North Morton Street
Bloomington, Indiana 47402
812.349.3409

council@bloomington.in.gov

<http://www.bloomington.in.gov/council>



CITY OF BLOOMINGTON COMMON COUNCIL

AGENDA
JACK HOPKINS COMMITTEE
ORGANIZATIONAL MEETING
TUESDAY | 6:00 PM
02 March 2021

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- I. Welcome (Chair Sandberg)
- II. 2021 Hopkins Funds: \$511,000 (budgeted)
- III. 2020 Grants – HAND Monitoring Report (Tonda Radewan)
- IV. The Hopkins Process – Review and Issues for 2021
 - Elaboration of Criteria
 - Funding Process
 - Solicitation, assistance, and submission
 - Application review, hearings, and recommendations
 - Funding Agreements
 - Proposed Schedule
- V. Other
- VI. Adjourn

STATEMENT ON PUBLIC MEETINGS DURING THE PUBLIC HEALTH EMERGENCY

As a result of Executive Orders issued by Indiana Governor Eric Holcomb, the Council and its committees may adjust normal meeting procedures to adhere to guidance provided by state officials. These adjustments may include:

- *allowing members of the Council or its committees to participate in meetings electronically;*
- *posting notices and agendas for meetings solely by electronic means;*
- *using electronic meeting platforms to allow for remote public attendance and participation (when possible);*
- *encouraging the public to watch meetings via Community Access Television Services broadcast or livestream, and encouraging remote submissions of public comment (via email, to council@bloomington.in.gov).*

Please check <https://bloomington.in.gov/council> for the most up-to-date information on how the public can access Council meetings during the public health emergency.



MEMO FROM COUNCIL OFFICE ON:

The Jack Hopkins Social Services Committee

Organizing Meeting – Tuesday, 02 March 2021

PROLOGUE

Welcome to the 2021 Jack Hopkins Social Services Committee¹. Created by Council member Jack Hopkins in collaboration with his Council and community colleagues in 1993, this marks the Committee's 29th year. The Committee's focus is on the provision of social services, whether by public or private entities, particularly social services rendered in an emergency context. Historically, the Committee's primary purpose has been to provide funding to social services agencies working to improve the condition of our community's most vulnerable residents.

The purpose of Tuesday's meeting is to plan the 2021 funding program. Please bring your calendars. The below provides a brief review of the Hopkins process and highlights issues for this year's Committee.

RELEVANT MATERIALS

- Meeting Agenda
- 1993 Letter from Jack Hopkins
- Minutes from 2020 Meetings
- All 2020 Allocations and Project Descriptions
- Resolution 20-09 and Resolution 20-17
- 2020 Jack Hopkins Survey
- 2020 Report from HAND
- 2021 Elaboration of Criteria
- 2021 Press Release
- 2021 Jack Hopkins Guidelines
- 2021 Jack Hopkins Application
- 2021 Application Summary
- 2021 Funding Agreement
- 2021 Proposed Meeting Schedule

THE COMMITTEE

Pursuant to Resolutions 02-16, 13-07, and 20-09, the Committee is a seven-member standing committee of the Bloomington Common Council. The Committee includes four Councilmembers and three community members. The 2021 Committee includes Councilmembers Susan Sandberg, Ron Smith, Sue Sgambelluri, and Kate Rosenbarger.

¹ Recently renamed by Res 21-01 to drop "Funding" from the Committee's name.



City of Bloomington Indiana

City Hall | 401 N. Morton St. | Post Office Box 100 | Bloomington, Indiana 47402

Office of the Common Council | (812) 349-3409 | Fax: (812) 349-3570 | email: council@bloomington.in.gov

The Bloomington Municipal Code §2.04.210 requires that the Council President appoint the chair of the Hopkins Committee. Council President Sims has appointed Susan Sandberg. In turn, the Chair appoints "three City of Bloomington residents with experience in social services" to serve on the Committee. Chair Sandberg has appointed Tim Mayer, Mark Fraley and Lauren McCalister.

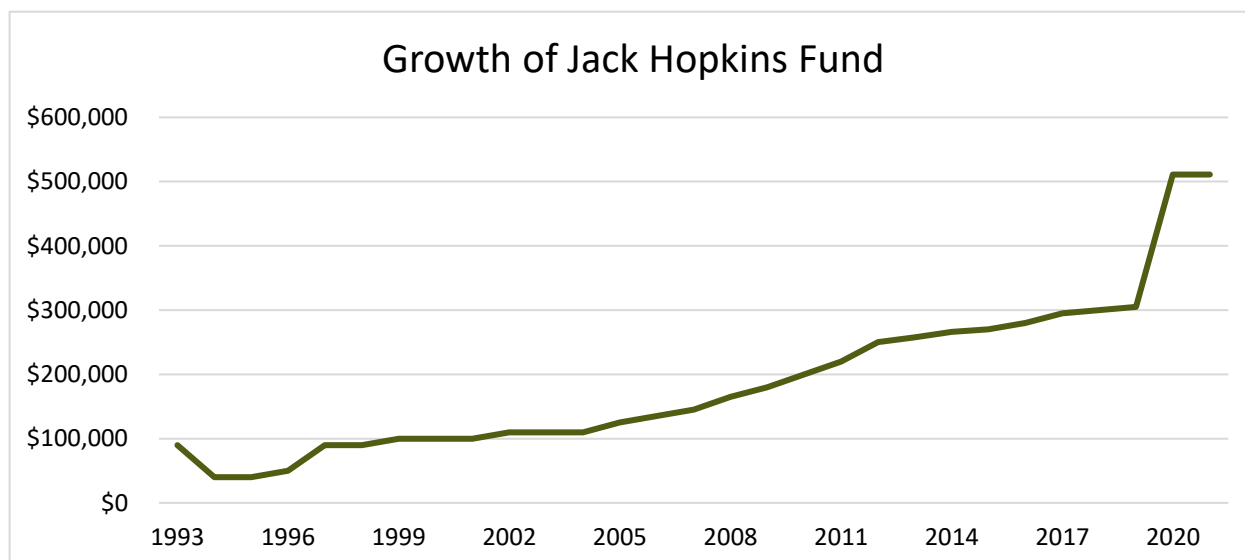
As a standing committee of the City Council, all meetings of the Hopkins Committee are subject to the Open Door Law, which means meetings are open for the public to attend, observe and record what transpires.

JACK HOPKINS FUNDING – PAST AND PRESENT

This year, the Committee has **\$511,000** in budgeted funds to distribute.

Unused Spring 2020 funds may be available upon additional appropriation. The final amount of unused money will not be known until final claims are due on 26 March 2021. Information on any unused 2020 Recover Forward funds will not be available until after those final claims are due on August 19, 2021.

The following reflects the growth of the fund since its inception. For a complete list of projects funded, please see the Committee's [History of Funding](#).





2020 FUNDING

In the Spring of 2020, the Committee distributed **\$318,795** among 24 projects. In the fall, as part of the City's Recover Forward initiative, an additional **\$224,905** was awarded to 25 agencies in a second round of funding. This packet contains a comprehensive list of all projects funded in 2020.

2020 ENCUMBERED AND UNUSED FUNDS

Hopkins funds are intended to be put to work for the betterment of the community as soon as practicable. For the Spring 2020 round, agencies were required to spend down funds by early December and for the Recover Forward round, the spend down date is in mid-May of 2021. However, upon written request to the HAND Director, agencies may request an extension. When an agreement extends into the following year, HAND staff must encumber the funds. Please see the *Report* from HAND Program Manager Specialist, Tonda Radewan, for details on carry-over funding, encumbered funding, and unused funding.

THE NON-REVERTING JACK HOPKINS FUND

At the end of 2017, the Council created a [non-reverting fund](#) for the Jack Hopkins program. This means that any unused funds will not revert to the City's General Fund at the end of the year; instead, the unused money will be available for future use by the Jack Hopkins Committee. This affords the Committee much more flexibility, allowing the Committee to be more responsive to community need. In a year where there is an emergent need (such as the "Community Sheltering Project" [formerly Martha's House] in 2015), a non-reverting fund may serve as a resource. Similarly, the ability to "bank" funds means that the Committee has more freedom in years in which the applicant pool is robust to allocate funds beyond the usual yearly appropriation. Relatedly, in years in which the applicant pool is weak, a non-reverting fund affords the Committee the space to not expend all available dollars with the assurance those dollars will remain with the Hopkins program. Furthermore, a non-reverting fund serves as a repository for monies not fully expended by agencies granted funds.

Monies reverted are the sum of dollars not allocated in the previous year + dollars that were allocated, but not used.

The true total reversion available for 2021 will not be known until all agencies who were granted an extension submit their claims. Spring 2020 final claims are due 26 March. While this is a non-reverting fund, any unused money from last year must still be appropriated into the Jack Hopkins Fund. As with any appropriation ordinance, State law requires that the City executive propose the appropriation ordinance.

ISSUES & ACTIONS

FOR APRIL MEETING: At the Committee's April meeting, it should consider a motion asking the Mayor to appropriate any unused Spring 2020 Jack Hopkins monies into the Hopkins non-reverting fund.



ASSESSING THE 2020 PROGRAM & PLANNING FOR 2021

The paragraphs below review the 2020 Jack Hopkins Social Services program and plans for the 2021 process. Unless the Committee makes a change to an existing component of the program via motion, it will be understood that those existing components remain the same.

The Hopkins program is assessed at the end of each funding cycle through three vehicles: a Committee debriefing meeting; an applicant survey; and self-reports submitted to the City's HAND department upon the submission of an agency's final claim. Feedback from the debriefing meeting and the survey is described below and minutes and the survey are attached. Most of the agency self-reports are included in the *Report* from Tonda Radewan. The following reviews key components of the Hopkins program and the assessments of each:

CRITERIA

Since its founding, the Hopkins program has been guided by four criteria. *Please see* Elaboration of Criteria, included herein, for details.

1. Previously-Identified Need
2. One-Time Investment
3. Fiscal Leveraging
4. Broad & Long-Lasting Contribution

The following is an assessment of the criteria as measured by the previously-described mechanisms:

Survey

Criteria, In General

95% "strongly agreed" or "agreed" that the criteria provide clear guidance; 5% were "not sure." One respondent wrote: "I think there needs to be some clarity as to whether operational fund applications stand on an equal footing with other grants or not. I've heard rumors that they are not as valued, especially if it's a similar ask to a prior year, which seems to put them at an unofficial disadvantage. If that's the case, I think the Committee should either make that official, take active steps to declare their equality, or do away with them."

On Leverage

The survey asked if receipt of Hopkins dollars helped agencies leverage funds from other sources. This year, 57% of respondents indicated that JHSSF did help them leverage funds.



THE “ONE-TIME FUNDING” CRITERION VS. THE NEED FOR OPERATIONAL FUNDS

For many years, the Committee has grappled with the tension between the “one-time funding” criterion and the continued call by agencies for operational funds. On the one hand, as originally envisioned, the fund was intended to provide one-time “seed” money for an organization to launch an innovative program or to address changing community circumstances. While an exception to this rule is made when it comes to “bridge funding,” (funding needed to bridge an operational gap where an agency has suffered a significant loss of funding elsewhere), pilot projects, and collaborative projects, the Hopkins Fund – as originally envisioned – was not intended to provide on-going operational support for an agency year-on-year. Over time, as federal funds have shrunk and as agencies are increasingly subject to unfunded mandates, more and more agencies are expressing concern that the one-time funding proviso is too rigid.

In response, the 2016 Committee agreed to make the one-time funding criterion even more flexible by providing for requests for operational funds that do not meet one of the typical exceptions. While the 2016 change was intended to be a pilot, the change was favorably received and the 2017, 2018, 2019 and 2020 Committees continued the allowance.

Specifically, in last year’s solicitation material, the 2020 Committee advised applicants that:

The Committee recognizes the growing need for operational funds that do not fit one of the aforementioned exceptions. For that reason, this year -- in addition to accepting applications for operational funds for pilot, bridge, or collaborative programs -- the Committee is again accepting applications for operational funds that *do not* meet one of the exceptions to the one-time funding rule. However, know that preference will still be given to initiatives that are one-time investments. Know further that this new allowance is specific to the 2021 funding cycle; the Committee may not offer this allowance in 2022.

- Be advised that the Committee will not accept applications from agencies two years in a row for the same operational expense.
- As always, any request for operational funds must be accompanied by a well-developed plan for future funding.

Survey

When asked in the 2020 survey whether agencies thought the Committee should continue this broad allowance for operational funds or if it should stick to the one-time funding rule with exceptions for pilot, bridge, and collaborative funding:

- 48% of respondent agencies thought the broad allowance was a better way to help agencies realize their missions
- 48% of respondent agencies thought the one-time funding rule was a better approach.



Debriefing Meeting

At the close of last year's process, the Committee discussed whether to continue this wider allowance for operational funds. The 2020 Committee did not recommend the elimination of this allowance.

ISSUES & ACTIONS

- ▶ Does the Committee wish to make any changes to the allowance for non-bridge, non-pilot operational funds in 2021? If so, it should do so via motion.
- ▶ Does the Committee wish to make any other changes to criteria? If so, motion required.

COLLABORATIVE PROJECTS

Traditionally, the Hopkins program has limited agencies to one-application-per-agency. And, traditionally, Hopkins has been intended as a one-time investment, with exceptions made for requests for pilot and bridge operational funds. In 2012, the Committee added another exception – collaborative projects. At a time of fiscal hardship for both local government and local non-profits, incentivizing collaboration was intended to address community-wide social problems by encouraging efficiencies in agency needs and services.

Under the “collaborative” proviso, agencies may submit *two* applications – one on behalf of the individual agency and one on behalf of a collaborative initiative. Because successful collaborations may take years to develop and may need Hopkins money to take root, collaborative projects are excepted from the one-time funding rule.

Since the launch of the Collaborative Initiative, 14 collaborative projects have been funded. Historically, collaborative projects that focused on a new, shared *program* have been successful, while projects that focused on *staff sharing* in the interest of increased agency efficiencies have struggled. No collaborative projects were funded in 2020.

ELABORATION OF CRITERIA

While the four core guiding Hopkins criteria described above have remained the same since 1993, the criteria have become more clearly operationalized over time through the Committee's *Elaboration of Criteria* policy document. Applicants are pointed to the *Elaboration* in the solicitation material. The Committee updates the *Elaboration* as the need arises.



THE FUNDING PROCESS

The Jack Hopkins process generally follows the below timeline. The highlighted selections indicate meetings of the Committee. NOTE: This table may change based on the Committee’s decision on whether Agency Presentations will be required this year or if written responses to questions will suffice.

March	E	Organizing Meeting
		Solicitations issued
April	E	Applications due
		Council Office reviews applications
	M	Council Office distributes originals & summaries
	L	Committee meets to discuss & eliminate some applications
		Committee questions are sent to agencies
Agencies' responses received or Agency Presentations		
May	E	Committee members submit allocations to Council Office
		Council Office compiles comments & averages allocations
		Committee meets for pre-allocation meeting
	M	Allocation hearing
	L	Committee de-briefing meeting
June	E	Agencies complete funding agreements
	M	City Council acts on recommendations
	L	Technical Assistance Meeting -- HAND
		Council Office issues survey

E= Early month; M= Mid month; L= Late month

SOLICITATION PROCESS

The Council Office notifies social services agencies of the availability of funds in early March. We notify agencies by: sending two direct e-mailings to members listed in the Bloomington Volunteer Network database (once at the beginning of the process and again two weeks before applications are due); through the United Way and the Non-Profit Alliance newsletter; through a press release; posting on the City’s webpage.

Survey

The survey revealed that about 23% learned about the availability of funds through e-mail, about 9% through the NPA newsletter, and about 9% through the newspaper, and 59% percent through other means, most usually word-of-mouth or past practice.



THE APPLICATION

The Hopkins application process is intended to be simple. The following application components are required for consideration.

- Completed application form.
- Project budget detailing the use of Hopkins funds
- Application summary
- A year-end financial statement
- Signed, written estimates for capital projects
- A Memorandum of Understanding signed by all agencies participating in an application for a collaborative project
- 501(c)(3) documentation for any first-time Hopkins applicants

Survey

Open-ended survey responses indicated that most applicants felt the application process was clear and simple. One respondent felt that there should be a variety of grant recipients instead of the same group each year.

TECHNICAL ASSISTANCE MEETING

Traditionally, the Council Office holds a Technical Assistance meeting for agencies who are considering submitting an application for funding. Presentations from the meeting are posted on the Hopkins webpage for those unable to attend. Due to the COVID-19 emergency in 2020, for both the Spring 2020 and the Recover Forward funding cycles, the Technical Assistance meeting was replaced by a recorded presentation posted online. In addition to the video, potential applicants were encouraged to contact the Council Office with questions.

Survey

63% of respondents viewed the online Technical Assistance presentation. When asked how the online presentation compared with the in-person format, no respondents preferred to return to the in-person only format while 59% would like to see both options available in the future.

See survey for further details.

INITIAL APPLICATION REVIEW MEETING

After applications are submitted, the Council Office reviews them, spots issues, and packages the application material for the Committee. Application materials are submitted to the Committee electronically, with hardcopies distributed upon request (due to the volume of applications).

The initial review of applications is an informal meeting wherein Committee members share their impressions of applications, raise questions for agencies to answer, disclose conflicts of interest, and eliminate some applications from further consideration.



AGENCY PRESENTATIONS

In 2020, due to the COVID-19 emergency, agencies were not asked to present to the Jack Hopkins Committee. Instead, Committee questions were electronically submitted to the competitive agencies. Agency responses were then submitted and provided to the Committee members for consideration.

Survey

According to the survey, 32% of respondents preferred the written question format while 45% favored having both the live presentation coupled with written questions. Only 1 respondent indicated a preference for the live presentation only.

ISSUES & ACTIONS

► Does the Committee wish to make any changes to require live presentations (likely via Zoom), continue the written question and answer format of 2020 or a hybrid of both?

PRE-ALLOCATION MEETING

Committee members recommend an allocation amount for each proposal, and are encouraged to offer written comments on each proposal. Please note that these recommended allocation amounts and comments are shared with other Committee members.

Once Committee members submit their individual allocations and comments, Council staff compiles and averages the figures and turns the compiled sheet around to the Committee. The Committee then meets informally for a pre-allocation meeting wherein it looks at individual recommendations and comments and works through funding recommendations.

ALLOCATION HEARING

Formal allocations are brief, provide for public comment and are broadcast on CATS. This is an opportunity for Committee members to describe the year's process and to acknowledge the work of the community's social services agencies. Typically, few agencies attend this meeting.

FUNDING AGREEMENTS

Subsequent to City Council approval, agencies sign agreements with the City outlining the terms of the award, including the date by which funds must be claimed – early December. Because these funds are intended to be put to work in the community as soon as practical, the December deadline was established.

Survey

Approximately, 68% of the respondents agreed that the June-December reimbursement time frame serves their needs. The open responses explained that the six-month window can be a bit constraining and thought a full year might be more reasonable.



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END NOTE: ABOUT COMMUNICATION WITH AGENCIES

In past years the Committee has heard concerns from agencies about perceived unfairness. One concern is that some agencies actively seek out communications with Committee members in an attempt to sway their decision. While the Committee is not a “quasi-judicial” body, it is making judgements and decisions about applications. For that reason, Committee members should be prudent and neutral in their communications with social services agencies. In addition, Committee members should not indicate to an applicant whether the applicant is likely or not likely to receive funding.



Office of the Common Council

16 February, 1993

To: Council Members
From: Jack Hopkins

Subject: Social Services Funding

Most of us have discussed the question of social services funding, either in the Social Services Committee (which has met twice) or individually. I would like to summarize the discussions of the committee so far, in order that we may act soon to take final action on the matter.

The committee reached a consensus on the following criteria to be used for choosing appropriate programs for funding in the 1993 budget year:

1. The focus should be on previously identified priority areas.
2. Programs or projects should be such that a one-time investment will make a substantial difference.
3. Priority should be given to projects or programs where investments now will have a positive long-term spillover effect (such as reduced susceptibility to other diseases, decreased absences from school, reducing lost time for sick child care, etc.)
4. Capital should be leveraged wherever possible by watching from other sources.

The Social Services committee concluded that the Community Health Program meets all these criteria. Appropriation of the available 1993 social services funds for the Public Health Nursing Association would enable the PHNA to carry out a drive for complete immunization of all children in Bloomington and Monroe County and enable the consolidation of three separate locations into one building, which would save substantial funds in the process. The possibility of leveraging the investment through Community Foundation's Lilly Endowment grant is being pursued. In addition, a substantial additional appropriation from Monroe County makes the Bloomington investment particularly timely and effective.

I would appreciate your comments before any final action is taken to introduce an appropriation ordinance for this purpose.



City of Bloomington
Office of the Common Council

Jack Hopkins Social Services Committee

Minutes from the Spring 2020 and
Recover Forward grant cycles

2020 Jack Hopkins Social Services Funding Committee

NOTE: This memorandum summarizes the following meeting.

Date: 27 February 2020

Meeting began: 6:31 pm

Location: Clerk/Council Office Library

Committee Members present: Susan Sandberg, Matt Flaherty, Ron Smith, Sue Sgambelluri (arrived 6:34pm), Mark Fraley, Tim Mayer

Committee Members absent: none

Staff Present: Dan Sherman, Stephen Lucas, Eric Sader

Topics Discussed:

1. Schedule & Meetings

MOTION: Mayer moved and it was seconded that the schedule be approved.

ACTION: The committee approved the motion by a voice vote.

2. Budget

MOTION: Sgambelluri moved and it was seconded to offer an allowance for operational funding with a well-developed plan for future funding, but not for consecutive years.

ACTION: The committee approved the motion by a voice vote.

3. 2019 Grants – HAND Monitoring Report

4. The Hopkins Process (Criteria, Funding Process, Applicant Presentation)

MOTION: Fraley moved and it was seconded to adopt the elaboration of criteria for evaluating and awarding grants.

ACTION: The committee approved the motion by a voice vote.

MOTION: Smith moved and it was seconded to approve the solicitation materials as amended.

ACTION: The committee approved the motion by a voice vote.

5. Conflict of Interest Form/Statement

MOTION: Mayer moved and it was seconded to adjourn.

ACTION: The motion was approved by a voice vote.

Meeting ended: 7:25 pm

Memorandum prepared by:
Sofia McDowell, Chief Deputy Clerk
City of Bloomington

2020 Jack Hopkins Social Services Funding Committee

NOTE: This memorandum summarizes the following meeting.

Date: 04 May 2020

Meeting began: 6:05 pm

Location: via Zoom

Committee Members present: Matt Flaherty, Mark Fraley, Tim Mayer (left at 8:43pm), Susan Sandberg (Susan Sandberg dropped off (computer restarted) from 6:44pm-6:50pm), Sue Sgambelluri, Ron Smith

Committee Members absent: none

Staff Present: Becky Boustani, Beverly Calender-Anderson, Stephen Lucas, Eric Sader, Dan Sherman, Doris Sims

Topics Discussed:

1) Disclosures of Conflict of Interest

There were no financial conflicts of interest.

Sue Sgambelluri stated that she had chaired the family selection committee for Habitat for Humanity several years ago.

Ron Smith stated that he had been on the board of Middleway House before, and that he has worked with Pantry 279 in his capacity with Area 10 Agency. Smith also stated that he had been the Director of the Community Kitchen many years ago.

Tim Mayer stated that he had volunteered and supported the Community Kitchen. Mayer also stated that he was a member of 50+ men, a non-profit that funds not for profit organizations in Bloomington and Monroe County. Mayer continued that he had been a table captain for Habitat for Humanity's annual breakfast for a number of years.

Matt Flaherty stated that he had not been on any boards, but had supported some of the organizations before.

Mark Fraley stated that he had not served on any of the boards of the organizations, but had volunteered on many of the organizations.

2) Update from Beverly Calender-Anderson, Director, Community and Family Resources

Beverly Calender-Anderson stated that the mayor had appointed two working groups, one for economic development and the other for social services. Calender-Anderson summarized the prioritization of ensuring that certain safety nets did not break down for the most vulnerable community members. Calender-Anderson stated that food, shelter, child care, and personal health and safety had been prioritized.

3) Update from Doris Sims, Director, Housing and Neighborhood Development (HAND)

Doris Sims stated that she and Eric Sader managed the Jack Hopkins fund for the council. Sims stated that HAND had received a special allocation Community Development Block Grants (CDBG) grant from the CARES Act that was just over \$500,000, and that HAND was working on getting the application for those funds in the coming weeks. Sims stated that one requirement of that funding was that there could not be duplicate funding.

4) Review of applications

The committee reviewed all 37 applications totaling \$822,970.96.

The committee voted to cut the following applications from consideration for the following reasons:

- **American Red Cross of Southeast Indiana:** Smith moved and was seconded to eliminate this application due to an incomplete application (financial information was omitted) as well as other factors such as viability of the request and the ability to spend the funds within the allotted time. The motion passed 6-0.
- **City Church for All Nations:** Smith moved and it was seconded to eliminate the application due to an incomplete application (financial information was omitted). Additionally, the application duplicated efforts by St. Vincent dePaul Society. The motion passed 6-0.
- **El Shadday and I, Inc.:** Sgambelluri moved and it was seconded to eliminate the application based on the JHSSF priorities. The motion passed 6-0.
- **Foundation of the Monroe County Community Schools:** Smith moved and it was seconded to eliminate the application due to it being outside of the scope of the JHSSF. The motion passed 6-0.
- **Human Delta (South Bend Code School):** Mayer moved and it was seconded to eliminate the application because the organization was not a non-profit. The motion passed 6-0.
- **Monroe County Health Department:** Smith moved and it was seconded to eliminate the application due to the organization being a taxing unit. The motion passed 6-0.
- **Safe Families for Children in Monroe County:** Sgambelluri moved and it was seconded to eliminate the application because of narrow scope of the selection of families and duplication of efforts. The motion passed 4-1-0 (Mayer).

The committee allowed the following applications to be considered by committee members:

- All Options
- Amethyst House

- Artisan Alley

Sgambelluri moved and it was seconded to eliminate the application. Motion failed 3-3.

- Big Brothers Big Sisters of Central Indiana
- Bloomington Cooperative Living Inc.
- Boys & Girls Club
- Catholic Charities Bloomington
- Centerstone
- Community Kitchen of Monroe County
- Courage to Change Sober Living
- El Centro Comunal Latino
- Habitat for Humanity of Monroe County
- HealthNet Bloomington Health Center
- Hoosier Hills Food Bank
- Life Designs
- Made up Mind, Inc.
- Meals on Wheels
- Middle Way House
- Monroe County CASA
- Monroe County United Ministries
- Mother Hubbard's Cupboard
- New Hope for Families
- New Hope for Families - Catholic Charities
- New Leaf - New Life
- Pantry 279
- Planned Parenthood of Indiana and Kentucky
- Shalom Center
- South Central Community Action Program
- St. Vincent dePaul Society
- Wheeler Mission

5) Committee Schedule

The committee confirmed the next meeting date of May 21, 2020.

Meeting ended: 9:09pm

Memorandum prepared by:
Sofia McDowell, Chief Deputy Clerk
City of Bloomington

2020 Jack Hopkins Social Services Funding Committee

NOTE: This memorandum summarizes the following meeting.

Date: 21 May 2020

Meeting began: 6:03 pm

Location: via Zoom

Committee Members present: Matt Flaherty, Mark Fraley, Tim Mayer, Susan Sandberg, Sue Sgambelluri, Ron Smith

Committee Members absent: none

Staff Present: Becky Boustani, Beverly Calender-Anderson, Stephen Lucas, Dan Sherman, Doris Sims, Cody Toothman

Topics Discussed:

1. Pre-Allocation: The committee considered the following organizations:

- All Options
- Amethyst House
- Artisan Alley
- Big Brothers Big Sisters of Central Indiana
- Bloomington Cooperative Living Inc.
- Boys & Girls Club
- Catholic Charities Bloomington
- Centerstone
- Community Kitchen of Monroe County
- Courage to Change Sober Living
- El Centro Comunal Latino
- Habitat for Humanity of Monroe County
- HealthNet Bloomington Health Center
- Hoosier Hills Food Bank
- Life Designs
- Made up Mind, Inc. (withdrawn)
- Meals on Wheels
- Middle Way House
- Monroe County CASA
- Monroe County United Ministries
- Mother Hubbard's Cupboard
- New Hope for Families
- New Hope for Families - Catholic Charities
- New Leaf - New Life
- Pantry 279
- Planned Parenthood of Indiana and Kentucky
- Shalom Center
- South Central Community Action Program

- St. Vincent dePaul Society
- Wheeler Mission

2) Funding document

MOTION: It was moved and seconded to have staff prepare a funding recommendation sheet in preparation of the next meeting.

ACTION: The motion was approved via voice vote of Ayes: 6, Nays: 0, Abstain: 0.

3) Request to appropriate funding from 2019

MOTION: It was moved and seconded to request administration to propose an appropriation ordinance for \$7795.

ACTION: The motion was approved via a voice vote of Ayes: 6, Nays: 0, Abstain: 0.

4) Committee Schedule

The committee confirmed the next meeting date of May 26, 2020.

Meeting ended: 8:19pm

Memorandum prepared by:
Sofia McDowell, Chief Deputy Clerk
City of Bloomington

2020 Jack Hopkins Social Services Funding Committee

NOTE: This memorandum summarizes the following meeting.

Date: 28 May 2020

Meeting began: 6:04 pm

Location: via Zoom

Committee Members present: Matt Flaherty, Mark Fraley, Tim Mayer, Susan Sandberg, Sue Sgambelluri, Ron Smith

Committee Members absent: none

Staff Present: Becky Boustani, Stephen Lucas, Dan Sherman, Doris Sims

Topics Discussed:

1) Funding

MOTION: It was moved and seconded to recommend funding to the Common Council as designated by the committee.

ACTION: The motion was approved via voice vote of Ayes: 6, Nays: 0, Abstain: 0.

2) Other Matters

3) Committee Schedule

Meeting ended: 6:29pm

Memorandum prepared by:
Sofia McDowell, Chief Deputy Clerk
City of Bloomington

2020 Jack Hopkins Social Services Funding Committee

NOTE: This memorandum summarizes the following meeting.

Date: 11 June 2020

Meeting began: 6:02 pm

Location: via Zoom

Committee Members present: Matt Flaherty, Mark Fraley, Tim Mayer, Susan Sandberg, Sue Sgambelluri, Ron Smith

Committee Members absent: none

Staff Present: Becky Boustani, Stephen Lucas, Dan Sherman, Doris Sims, Cody Toothman

Topics Discussed:

- 1) Review of the 2020 Process: Applications, Criteria, Solicitation, Technical Assistance, Committee Deliberations

MOTION: Fraley moved and it was seconded to forward a recommendation to continue the broad general allowance for operational funding to next year's committee.

ACTION: The motion was approved via a voice vote.

- 2) Suggested Changes for 2021

MOTION: Sgambelluri moved and it was seconded to recommend the composition of the committee be altered to have four council appointees and three community member appointees.

ACTION: The motion was approved via a voice vote.

- 3) Survey

- 4) Schedule

Meeting ended: 6:52pm

Memorandum prepared by:
Sofia McDowell, Chief Deputy Clerk
City of Bloomington

MEMORANDUM

Bloomington Common Council-2020 Jack Hopkins Social Services Funding Committee
Bloomington City Hall, 401 N. Morton Street, Bloomington, Indiana
September 04, 2020

Per Executive Orders issued by the Governor, this meeting was conducted electronically

NOTE: Formal minutes are not produced for committee meetings; however the following summarizes actions taken at the following meeting of the 2020 Jack Hopkins Social Services Funding Committee

Meeting called to order: 6:00pm

Chair: Susan Sandberg

Council and committee members present: Susan Sandberg, Sue Sgambelluri, Matt Flaherty, Ron Smith, Mark Fraley, Tim Mayer

Council and committee members absent: none

City staff and officials present: Beverly Calendar-Anderson, Cody Toothman, Doris Sims, Becky Boustani, Stephen Lucas, Chief Deputy Clerk Sofia McDowell, Clerk Nicole Bolden

Topics Discussed:

1. Jack Hopkins Social Services Fund – Recover Forward estimated timeline

MOTION: Sgambelluri moved and it was seconded that for the second round of 2020 JHSS Funding, the committee adopt Option 4 as presented by Council Staff for the application and review process, and that the committee delegate to the Committee Chair the responsibility for approving any changes or modifications needed in JHSS program materials.

ACTION: The motion received a roll call vote of Ayes: 6, Nays: 0, Abstain: 0.

2. Criteria for Applicants and Funding Priorities

3. Schedule

Meeting ended: 6:48pm

Memorandum prepared by:

Nicole Bolden, CLERK

City of Bloomington

MEMORANDUM

**Bloomington Common Council-2020 Jack Hopkins Social Services Funding Committee
Bloomington City Hall, 401 N. Morton Street, Bloomington, Indiana
October 09, 2020**

Per Executive Orders issued by the Governor, this meeting was conducted electronically

NOTE: Formal minutes are not produced for committee meetings; however the following summarizes actions taken at the following meeting of the 2020 Jack Hopkins Social Services Funding Committee

Meeting called to order: 5:02pm

Chair: Susan Sandberg

Council and committee members present: Susan Sandberg, Sue Sgambelluri, Matt Flaherty, Ron Smith, Mark Fraley, Tim Mayer, Lauren McCalister

Council and committee members absent: none

City staff and officials present: Doris Sims, Becky Boustani, Stephen Lucas, Chief Deputy Clerk Sofia McDowell

Topics Discussed:

1. Jack Hopkins Social Services Fund – Review of Applications

Meeting ended: 7:04pm

Memorandum prepared by:
Sofia McDowell, Chief Deputy Clerk
City of Bloomington

MEMORANDUM
Bloomington Common Council
2020 Jack Hopkins Social Services Funding Committee
Bloomington City Hall, 401 N. Morton Street, Bloomington, Indiana
October 22, 2020

Per Executive Orders issued by the Governor, this meeting was conducted electronically

NOTE: Formal minutes are not produced for committee meetings; however the following summarizes actions taken at the following meeting of the **2020 Jack Hopkins Social Services Funding Committee**

Meeting called to order: 6:03pm

Chair: Susan Sandberg

Committee members present: Matt Flaherty, Mark Fraley, Tim Mayer, Lauren McCalister, Susan Sandberg (Chair), Sue Sgambelluri, Ron Smith

Committee members absent: none

City staff and officials present: Becky Boustani, Heather Lacy, Stephen Lucas, Tonda Radewan, Cody Toothman, Deputy Clerk Susan Stoll

Recover Forward: Pre Allocation Meeting

Topics Discussed:

1. Conflict of Interest:

Lucas reminded the committee to declare any conflicts of interest with the applicants. Sandberg, Sgambelluri, Flaherty, Fraley, Smith, McCalister, and Mayer all stated no conflicts of interest.

2. Additional \$25,000 in funding to award:

Sandberg noted that in the spring round, \$25,000 was awarded to South Central Community Action, Inc. They were unable to use the money and the amount reverted back into tonight's round of funding.

3. Pre-Allocation: The committee considered the following organizations:

- All Options Pregnancy Resource Center
- Amethyst House, Inc.
- Big Brothers Big Sisters of Central Indiana
- Boys & Girls Club of Bloomington
- Catholic Charities Bloomington

- Centerstone of Indiana, Inc.
- Courage to Change Sober Living
- Habitat for Humanity of Monroe County
- HealthNet, Inc.
- Hotels for Homeless
- Indiana Recovery Alliance
- LIFE*Designs* Inc.
- Bloomington Meals on Wheels, Inc.
- Middle Way House, Inc.
- Monroe County Humane Association
- Monroe County United Ministries
- Mother Hubbard's Cupboard
- New Hope Family Shelter, Inc.
- New Leaf - New Life
- Planned Parenthood of Indiana and Kentucky
- Refugee Support Network
- Safe Families for Children in Bloomington, Indiana
- Shalom Community Center, Inc.
- Bloomington St. Vincent dePaul
- Wheeler Mission

4. Funding document

MOTION: Sgambelluri moved and it was seconded to approve the allocation sheet.

ACTION: The motion was approved by unanimous consent.

5. Committee Schedule

ACTION: Confirmed the next meeting date of October 26, 2020 at 6:00pm.

Meeting ended: 7:20 pm

Memorandum prepared by:
 Susan Stoll, DEPUTY CLERK
 City of Bloomington

MEMORANDUM
Bloomington Common Council
2020 Jack Hopkins Social Services Funding Committee
Bloomington City Hall, 401 N. Morton Street, Bloomington, Indiana
October 26, 2020

Per Executive Orders issued by the Governor, this meeting was conducted electronically

NOTE: Formal minutes are not produced for committee meetings; however the following summarizes actions taken at the following meeting of the **2020 Jack Hopkins Social Services Funding Committee**

Meeting called to order: 6:02pm

Chair: Susan Sandberg

Committee members present: Matt Flaherty, Mark Fraley, Tim Mayer, Lauren McCalister, Susan Sandberg (Chair), Sue Sgambelluri, Ron Smith

Committee members absent: none

City staff and officials present: Heather Lacy, Stephen Lucas, Tonda Radewan, Cody Toothman, Chief Deputy Clerk Sofia McDowell

Recover Forward: Allocation Hearing Meeting

Topics Discussed:

1. Funding Recommendations – Review of the recommended funding amounts to organizations.

MOTION: Smith moved and it was seconded that the committee recommend to adopt funding according to the allocation spreadsheet.

ACTION: The motion received a roll call vote of Ayes: 7, Nays: 0, Abstain: 0.

2. Other Matters

Stephen Lucas, Council Attorney, reviewed the upcoming schedule.

Meeting ended: 6:18 pm

Memorandum prepared by:
Sofia McDowell, CHIEF DEPUTY CLERK
City of Bloomington

All 2020 Jack Hopkins Allocations

Agency	Project	Received
All Options Pregnancy Resource Center	To purchase diapers and wipes for the All-Options Hoosier Diaper Program.	\$4,000.00
	Essential supplies for local families (facemasks, menstrual products, pregnancy tests, soap/shampoo, condoms, reusable bags, hand sanitizer).	\$4,450.00
	Total	\$8,450.00
Amethyst House, Inc.	Personnel expenses for residential case managers and technicians for November and December 2020.	\$13,000.00
	To upgrade flooring at Men's House located at 215 N. Rogers St. and to complete other building upgrades at either the Men's House or the Women's Houses	\$18,000.00
	Total	\$31,000.00
Big Brothers Big Sisters of South Central Indiana	Personnel expenses.	\$15,000.00
	Total	\$15,000.00
	Bloomington Meals on Wheels, Inc.	Medically-tailored meals.
To purchase for meal transporters and associated shipping costs.		\$7,260.00
Total		\$17,260.00
St. Vincent de Paul of Monroe County	To pay for Agency's supplemental back-rent program.	\$15,000.00
	Utility bill assistance.	\$15,000.00
	Total	\$30,000.00
Boys & Girls Clubs of Bloomington	Personnel expenses.	\$10,400.00
	To continue operations of Agency's Emergency Community Relief Programming, as that programming is described in Agency's application on file with the City.	\$15,000.00
	Total	\$25,400.00
Catholic Charities Bloomington	To pay toward salary and benefits of new Agency therapist.	\$20,278.00
	HEPA air filters, wall unit dispensers and disinfection solution.	\$2,014.23
	Total	\$22,292.23
Centerstone of Indiana, Inc.	Elite 33 ThermalFlowTech 300 sq. ft. Bed Bug Heat Treatment Package; metal shelves; and linens for 50 units.	\$8,250.00
	Total	\$8,250.00
	Community Kitchen of Monroe County, Inc.	To purchase pallet shelving and decking as well as a new battery and charger for a 2003 Raymond Walkie Reach Stacker Model RRS 30.
Total		\$8,113.00
Courage to Change Sober Living		Personnel expenses (extra hours for house managers).
	To pay for Agency's Fresh Start rent subsidy program.	\$6,000.00
	Total	\$9,430.00
El Centro Comunal Latino	To provide financial assistance for Latino residents during the COVID-19 pandemic as described in Agency's application on file with the City.	\$10,000.00
	Total	\$10,000.00
	Habitat for Humanity of Monroe County	Construction materials (materials for floor system, wall framing, roof system and trusses, or porch and decking).

All 2020 Jack Hopkins Allocations

Agency	Project	Received
	To pay for Women Build site preparation at 626 and 614 W. Duncan Dr.	\$10,000.00
	Total	\$18,862.00
HealthNet, Inc.	Purashield-500 air purifiers and replacement cartridges.	\$5,518.98
	To purchase dental equipment listed in Agency's application on file with the city necessary to expand Agency's dental services.	\$19,590.00
	Total	\$25,108.98
Hoosier Hills Food Bank	To pay for Agency's COVID-19 food purchasing project.	\$30,000.00
	Total	\$30,000.00
Hotels for Homeless	Hotel room payments during winter months.	\$7,400.00
	Total	\$7,400.00
Indiana Recovery Alliance	Narcan and supplies for Syringe Service Program.	\$4,430.00
	Total	\$4,430.00
LifeDesigns, Inc	Personal Protective Equipment for Disabilities Services (KN95 masks, gloves and disinfectant, isolation gowns).	\$10,000.00
	To pay for residential support services for people with intellectual and developmental disabilities.	\$8,800.00
	Total	\$18,800.00
Middle Way House, Inc.	Paper sanitary and cleaning products, hand sanitizer and cleaning solution, facemasks, hardware to replace used sanitation/healthcare equipment as needed.	\$8,000.00
	To purchase a climate control panel for emergency shelter located at 338 S. Washington St.	\$3,000.00
	Total	\$11,000.00
Monroe County CASA, Inc.	To purchase security cameras and related equipment, as well as requested resource materials.	\$1,620.00
	Total	\$1,620.00
Monroe County Humane Association	Immediate and extended emergency housing for pets (direct boarding and care, including housing, food, needed vaccines, and basic animal care).	\$2,000.00
	Total	\$2,000.00
Monroe County United Ministries	Supplies for restocking cleaning and hygiene closet; meals and snacks for Compass students.	\$9,500.00
	To purchase computers & software, curriculum kits, and iSprout assessments.	\$16,000.00
	Total	\$25,500.00
Mothers Hubbard's Cupboard	Staff support (\$10,000); Hand warmers, work gloves, lights, space heaters, insulated coveralls, insulated jackets, warm weather accessories, outdoor patio heater, and tent	\$19,100.00
	To use as operational bridge funding to continue services.	\$10,000.00
	Total	\$29,100.00
New Hope Family Shelter	High capacity clothes washers and dryers, metal bunk beds, and mattresses.	\$14,020.00
	To pay for expanded hours of Family Service Coordinator.	\$13,000.00
	Total	\$27,020.00

All 2020 Jack Hopkins Allocations

Agency	Project	Received
New Leaf - New Life	Staff support for re-entry liaison and re-entry mentor, tents, backpacks, sleeping bags, tarps, blankets, gloves, beanies, hygiene kits, can openers, hand/feet warmers, food bank funds.	\$9,540.00
	To pay for expansion of hours for two existing part-time NLNL employees.	\$9,000.00
	Total	\$18,540.00
Pantry 279, Inc.	For use toward either cargo truck purchase or to pay for executive director compensation.	\$20,000.00
	Total	\$20,000.00
Planned Parenthood of Indiana and Kentucky	Contraception subsidies.	\$7,500.00
	To purchase upgraded colposcopy equipment for the Bloomington Health Center located at 421 S. College Ave.	\$11,134.00
	Total	\$18,634.00
Refugee Support Network	Housing and medical support	\$5,000.00
	Total	\$5,000.00
Safe Families for Children in Bloomington*	Transportation and tangible needs for families, including diapers, formula, and gas cards.	\$2,000.00
	Total	\$2,000.00
Shalom Community Center, Inc.	Restroom repair and renovation expenses, rental of handwashing station, and stocking the Crawford Homes hygiene pantry.	\$17,500.00
	To pay for exterior painting and floor upgrade at 620 S. Walnut St.	\$21,000.00
	Total	\$38,500.00
South Central Community Action Program	To continue the Covering Kids and Families Program through the 2020 calendar year	\$25,000.00
	Total	\$25,000.00
Wheeler Mission	Personnel expenses for emergency services Case Manager.	\$12,990.00
	Towards support for the labor costs of three case managers and two food service managers for two months.	\$17,000.00
	Total	\$29,990.00
	Grand Total	\$543,700.21

*Declined funding

RESOLUTION 20-09

AUTHORIZING THE ALLOCATION OF THE JACK HOPKINS SOCIAL SERVICES PROGRAM FUNDS FOR THE YEAR 2020 AND RELATED MATTERS

- WHEREAS, the Common Council established the Social Services Funding Committee (Committee) in 1993 to make recommendations to the entire Common Council and Mayor regarding the allocation of discretionary social services funds and, in 2002, named the program in the honor of Jack Hopkins, who was instrumental as a Council member in the establishment of this funding program; and
- WHEREAS, according to Resolution 02-16, as amended by Resolution 13-07 and Resolution 16-06, the Committee serves as a standing committee of the Council with five members from the Council assigned by the President of the Council and with two City residents (appointed by the Committee Chair) with experience in social services; and
- WHEREAS, the 2020 Committee recommends that the committee membership be adjusted such that the membership would include four members from the Council assigned by the President of the Council and three City residents (appointed by the Committee Chair) with experience in social services;
- WHEREAS, this year the Committee includes Council members Susan Sandberg (Chair), Ron Smith, Sue Sgambelluri, and Matt Flaherty (one seat reserved for a member from the Council was vacant) along with Tim Mayor and Mark Fraley; and
- WHEREAS, this year's funding for the Jack Hopkins Committee increased from \$305,000 to \$311,000; and
- WHEREAS, an additional \$7,795 is available through past unused monies in the Jack Hopkins non-reverting fund and the Administration has indicated that it will propose an appropriation ordinance for the same; and
- WHEREAS, the Committee held an Organizational Meeting on February 27, 2020 to establish the program procedures for the year; and
- WHEREAS, at that time, the Committee affirmed its policies which set forth and elaborated upon the following criteria for making recommendations:
1. The program should address a previously identified priority for social services funds (as indicated in the *Service Community Assessment of Needs (SCAN)*, the City of Bloomington Housing and Neighborhood Development Department's *Consolidated Plan*, or any other community-wide survey of social service needs); and
 2. The funds should provide a one-time investment that, through matching funds or other fiscal leveraging, makes a significant contribution to the program; and
 3. This investment in the program should lead to broad and long lasting benefits to the community; and
- WHEREAS, this affirmation included a 2012 change that allowed agencies to submit a second application as part of a collaborative project with one or more other agencies; and
- WHEREAS, this affirmation also included a change in 2016 that allowed agencies to submit requests for operational funding that did not meet one of the long-standing exceptions to the "one time funding requirement:" pilot projects, bridge funding, and collaborative projects; and
- WHEREAS, by the extended deadline at 4:00 p.m. on April 13, 2020 (an original deadline was established for April 1, 2020 but was extended due to the ongoing COVID-19 public health emergency), the Committee received 37 timely applications seeking approximately \$822,970.96 in funding; and
- WHEREAS, on May 4, 2020 the Committee met to discuss the applications, and, rather than invite selected applicants to a presentation hearing as in previous years (which was not held in 2020 due to the ongoing COVID-19 public health emergency), the Committee instead submitted written questions to agencies seeking additional information where needed; and
- WHEREAS, after receiving agency responses to the Committee's written questions, the members of the Committee evaluated proposals and assigned each proposal a recommended allocation; and

WHEREAS, on May 21, 2020, the Committee met for a pre-allocation meeting and adopted a preliminary recommendation to fund 24 applications and these recommendations were adopted by the Committee at its Allocation Hearing on May 28, 2020; and

WHEREAS, all the foregoing meetings were open to the public to attend, observe and record what transpired, and a period of public comment was offered before a vote on the recommendations was taken; and

WHEREAS, funding agreements have or will be executed by the 24 agencies recommended to receive funds, and those agencies understand and agree to abide by the terms of those agreements; and

WHEREAS, the staff of the HAND department will arrange for the disbursement of the grant funds pursuant to the funding agreements, which will be interpreted by the Chair of the Committee; and

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION 1. The Common Council now allocates three hundred eighteen thousand seven hundred ninety five dollars (\$318,795.00) set aside for the Jack Hopkins Social Services Funding program to the following agencies for the following amounts and in accordance with the funding agreements approved in Section 2.

SECTION 2. The Council approves the funding agreements for these allocations, copies of which are kept in the Council Office and HAND department files, and directs the Office of the Controller to issue checks in the ordinary course of business to the agency once the staff of the Housing and Neighborhood Development Department submit a copy of the signed agreement and the appropriate purchase orders.

	<u>Agency</u>	<u>Grant</u>	<u>Purpose</u>
a.	All Options Pregnancy Resource Center	\$4,000.00	To purchase diapers and wipes.
b.	Amethyst House	\$18,000.00	To upgrade flooring in the Men's house and other requested building upgrades.
c.	Boys and Girls Club of Bloomington	\$15,000.00	For continued operations of the Boys & Girls Clubs of Bloomington through Community Emergency Relief Programs.
d.	Catholic Charities Bloomington	\$20,278.00	For therapist salary and benefits.
e.	Community Kitchen of Monroe County, Inc.	\$8,113.00	For warehouse pallet shelving and decking & battery and charger.
f.	Courage to Change Sober Living	\$6,000.00	For Fresh Start rent subsidy program.
g.	El Centro Comunal Latino	\$10,000.00	For financial assistance for Latino residents during the COVID-19 pandemic.
h.	Habitat for Humanity of Monroe County	\$10,000.00	For bridge funding for build site preparation.
i.	HealthNet Bloomington Health Center	\$19,590.00	To purchase requested dental equipment.
j.	Hoosier Hills Food Bank	\$30,000.00	For COVID-19 food purchasing project.
k.	LIFEDesigns, Inc.	\$8,800.00	For residential support services.
l.	Bloomington Meals on Wheels, Inc.	\$7,260.00	To purchase electric meal transporters.
m.	Middle Way House, Inc.	\$3,000.00	For purchase of climate control panel.
n.	Monroe County CASA, Inc.	\$1,620.00	For security cameras and related equipment & resource materials.
o.	Monroe County United Ministries	\$16,000.00	For computers & software, curriculum kits, and iSprout assessments.
p.	Mother Hubbard's Cupboard	\$10,000.00	For bridge funding.
q.	New Hope for Families	\$13,000.00	To expand family coordinator hours.
r.	New Leaf - New Life	\$9,000.00	For expansion of hours for two existing part-time NLNL employees.
s.	Pantry 279, Inc.	\$20,000.00	For use toward either cargo truck or executive director compensation.
t.	Planned Parenthood of Indiana and Kentucky	\$11,134.00	For colposcopy equipment and related expenses.
u.	Shalom Community Center	\$21,000.00	For exterior painting and floor upgrade.

v.	South Central Community Action Program	\$25,000.00	To continue the Covering Kids and Families Program.
w.	Bloomington St. Vincent de Paul Society Serving Monroe County	\$15,000.00	For supplemental rent program.
x.	Wheeler Mission	\$17,000.00	For personnel expenses.

SECTION 3. The Council authorizes the Chair of the Jack Hopkins Social Services Funding Committee to resolve any questions regarding the implementation of the 2020 funding agreements.

SECTION 4. Henceforth, the Jack Hopkins Social Services Funding Committee membership shall include four members from the Council assigned by the President of the Council and three City residents with experience in social services appointed by the Committee Chair.

SECTION 5. The Council also approves the *2020 Report* of this Standing Committee of the Common Council.

PASSED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2020.

STEPHEN VOLAN, President
Bloomington Common Council

ATTEST:

NICOLE BOLDEN, Clerk
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2020.

NICOLE BOLDEN, Clerk
City of Bloomington

SIGNED and APPROVED by me upon this _____ day of _____, 2020.

JOHN HAMILTON, Mayor
City of Bloomington

SYNOPSIS

This resolution brings forward the recommendations of the 2020 Jack Hopkins Social Services Funding Program Committee. The principal task of the Committee is to recommend funding for local social services agency proposals that best meet Program criteria and best meet the needs of the community. This resolution allocates a total of \$318,795 to 24 different agency programs. The resolution also: approves the funding agreements with these agencies; accepts the report of the Committee; authorizes the Chair of the Committee to resolve any questions regarding the interpretation of the agreements; and adjusts the Committee membership to include four members from the Council assigned by the President of the Council and three City residents (appointed by the Committee Chair) with experience in social services.

RESOLUTION 20-17

AUTHORIZING THE ALLOCATION OF THE JACK HOPKINS SOCIAL SERVICES - RECOVER FORWARD FUNDING CYCLE FUNDS FOR THE YEAR 2020 AND RELATED MATTERS

- WHEREAS, the Common Council established the Social Services Funding Committee (Committee) in 1993 to make recommendations to the entire Common Council and Mayor regarding the allocation of discretionary social services funds and, in 2002, named the program in the honor of Jack Hopkins, who was instrumental as a Council member in the establishment of this funding program; and
- WHEREAS, pursuant to Resolution 02-16, as amended by Resolution 13-07, Resolution 16-06, and Resolution 20-09, the Committee serves as a standing committee of the Council with four members from the Council assigned by the President of the Council and with three City residents (appointed by the Committee Chair) with experience in social services; and
- WHEREAS, this year the Committee includes Council members Susan Sandberg (Chair), Ron Smith, Sue Sgambelluri, and Matt Flaherty along with Tim Mayer, Mark Fraley, and Lauren McCalister; and
- WHEREAS, this year, due to the COVID-19 public health emergency, and pursuant to Appropriation Ordinance 20-03, an additional \$200,000 was made available for the Jack Hopkins Committee as part of the city's Recover Forward efforts; and
- WHEREAS, an additional \$25,000 was available through past unused monies in the Jack Hopkins non-reverting fund; and
- WHEREAS, the Committee held an Organizational Meeting on September 3, 2020 to establish the program procedures for this additional grant cycle; and
- WHEREAS, at that time, the Committee affirmed its policies, which set forth and elaborated upon the following criteria for making recommendations:
1. The program should address a previously identified priority for social services funds (as indicated in the *Service Community Assessment of Needs* (SCAN), the City of Bloomington Housing and Neighborhood Development Department's *Consolidated Plan*, or any other community-wide survey of social service needs); and
 2. The funds should provide a one-time investment that, through matching funds or other fiscal leveraging, makes a significant contribution to the program. However, the Committee excepts the following from the one-time funding rule:
 - a. Pilot projects;
 - b. Projects that need bridge funding – when an agency demonstrates that an existing program has suffered a significant loss of funding and requires “bridge” funds in order to continue for the current year; or
 - c. Collaborative projects; and
 3. This investment in the program should lead to broad and long lasting benefits to the community; and
- WHEREAS, this affirmation included a 2012 change that allowed agencies to submit a second application as part of a collaborative project with one or more other agencies; and
- WHEREAS, this affirmation also included a change in 2016 that allowed agencies to submit requests for operational funding that did not meet one of the long-standing exceptions to the “one time funding requirement:” pilot projects, bridge funding, and collaborative projects; and
- WHEREAS, this affirmation also included a prioritization of projects for this special round of funding that would allow agencies to provide direct relief to clients for: 1) food, 2) shelter/housing, 3) personal safety/hygiene products/personal protective equipment, and 4) childcare; and
- WHEREAS, by the deadline at 12:00 p.m. on October 2, 2020, the Committee received 36 timely applications seeking approximately \$591,599.77 in funding; and
- WHEREAS, on October 9, 2020 the Committee met to discuss the applications, and submitted written questions to agencies seeking additional information where needed; and
- WHEREAS, after receiving agency responses to the Committee's written questions, the members of the Committee evaluated proposals and assigned each proposal a recommended allocation; and

WHEREAS, on October 22, 2020, the Committee met for a pre-allocation meeting and adopted a preliminary recommendation to fund 25 applications and these recommendations were adopted by the Committee at its Allocation Hearing on October 26, 2020; and

WHEREAS, all the foregoing meetings were open to the public to attend, observe and record what transpired, and a period of public comment was offered before a vote on the recommendations was taken; and

WHEREAS, funding agreements have or will be executed by the 25 agencies recommended to receive funds, and those agencies understand and agree to abide by the terms of those agreements; and

WHEREAS, the staff of the HAND department will arrange for the disbursement of the grant funds pursuant to the funding agreements, which will be interpreted by the Chair of the Committee; and

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION 1. The Common Council now allocates a total of two hundred twenty-four thousand nine hundred five dollars and twenty-one cents (\$224,905.21) set aside for the Jack Hopkins Social Services Funding program to the following agencies for the following amounts and in accordance with the funding agreements approved in Section 2.

SECTION 2. The Council approves the funding agreements for these allocations, copies of which will be kept in the Council Office and HAND department files, and directs the Office of the Controller to issue checks in the ordinary course of business to the agency once the staff of the Housing and Neighborhood Development Department submit a copy of the signed agreement and the appropriate purchase orders.

	<u>Agency</u>	<u>Grant</u>	<u>Purpose</u>
a.	All Options Pregnancy Resource Center	\$4,450	Essential supplies for local families (facemasks, menstrual products, pregnancy tests, soap/shampoo, condoms, reusable bags, hand sanitizer)
b.	Amethyst House	\$13,000	Personnel expenses for residential case managers and technicians for November and December 2020
c.	Big Brothers Big Sisters of Central Indiana	\$15,000	Personnel expenses.
d.	Bloomington Meals on Wheels, Inc.	\$10,000	Medically tailored meals.
e.	Boys & Girls Clubs of Bloomington	\$10,400	Personnel expenses.
f.	Catholic Charities Bloomington	\$2,014.23	HEPA air filters, wall unit dispensers, and disinfectant solution.
g.	Centerstone of Indiana, Inc.	\$8,250	Elite 33 ThermalFlowTech 400 sq. ft. Bed Bug Treatment Package; metal shelves; and linens for 50 units
h.	Courage of Change Sober Living	\$3,430	Personnel expenses (extra hours for house managers).
i.	Habitat for Humanity of Monroe County	\$8,862	Construction materials (materials for floor system, wall framing, roof system and trusses, or porch and decking)
j.	HealthNet, Inc.	\$5,518.98	Purashield-500 air purifiers and replacement cartridges.
k.	Hotels for Homeless	\$7,400	Hotel room payments during winter months.
l.	Indiana Recovery Alliance	\$4,430	Narcan and supplies for Syringe Service Program.
m.	LIFEDesigns Inc.	\$10,000	Personal Protective Equipment for Disabilities Services (KN95 masks, gloves, and disinfectant, isolation gowns).
n.	Middle Way House, Inc.	\$8,000	Paper sanitary and cleaning products, hand sanitizer and cleaning solution, facemasks, hardware to replace used sanitation/healthcare equipment as needed.
o.	Monroe County Humane Association	\$2,000	Immediate and extended emergency housing for pets (direct boarding and care, including housing, food, needed vaccines, and basic animal care).
p.	Monroe County United Ministries	\$9,500	Supplies for restocking cleaning and hygiene closet; meals and snacks for Compass students.

q.	Mother Hubbard's Cupboard	\$19,100	Staff support – (\$10,000); Hand warmers, work gloves, lights, space heaters, insulated coveralls, insulated jackets, warm weather accessories, outdoor patio heater, and tent (\$9,100)
r.	New Hope Family Shelter, Inc.	\$14,020	High capacity clothes washers and dryers, metal bunk beds, and mattresses.
s.	New Leaf- New Life	\$9,540	Staff support for re-entry liaison and re-entry mentor, tents, backpacks, sleeping bags, tarps, blankets, gloves, beanies, hygiene kits, can openers, hand/feet warmers, food bank funds.
t.	Planned Parenthood of Indiana and Kentucky	\$7,500	Contraception subsidies.
u.	Refugee Support Network	\$5,000	Housing and medical support.
v.	Safe Families for Children in Bloomington, Indiana	\$2,000	Transportation and tangible needs for families, including diapers, formula, and gas cards.
w.	Shalom Community Center, Inc.	\$17,500	Restroom repair and renovation expenses, rental of handwashing station, and stocking the Crawford Homes hygiene pantry.
x.	Bloomington St. Vincent de Paul	\$15,000	Utility bill assistance.
y.	Wheeler Mission	\$12,990	Personnel expenses for emergency services Case Manager.

SECTION 3. The Council authorizes the Chair of the Jack Hopkins Social Services Funding Committee to resolve any questions regarding the implementation of these 2020 funding agreements.

SECTION 4. The Council also approves the *October 2020 Report* of this Standing Committee of the Common Council.

PASSED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2020.

STEPHEN VOLAN, President
Bloomington Common Council

ATTEST:

NICOLE BOLDEN, Clerk
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2020.

NICOLE BOLDEN, Clerk
City of Bloomington

SIGNED and APPROVED by me upon this _____ day of _____, 2020.

JOHN HAMILTON, Mayor
City of Bloomington

SYNOPSIS

This resolution brings forward the recommendations of the 2020 Jack Hopkins Social Services Funding Program Committee. The principal task of the Committee is to recommend funding for local social services agency proposals that best meet Program criteria and best meet the needs of the community. This resolution allocates a total of \$224,905.21 to 25 different agency programs. The resolution also: approves the funding agreements with these agencies, accepts the report of the Committee, and authorizes the Chair of the Committee to resolve any questions regarding the interpretation of the agreements.

2020 Jack Hopkins Agency Survey

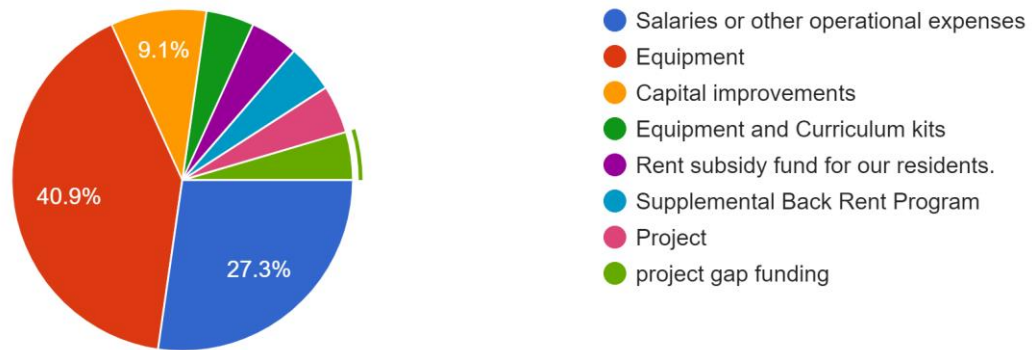
22 Responses

Question 1

Approximately 2/3 of agencies sought funds primarily either Equipment or Salaries. Salaries

Your agency sought funds for:

22 responses

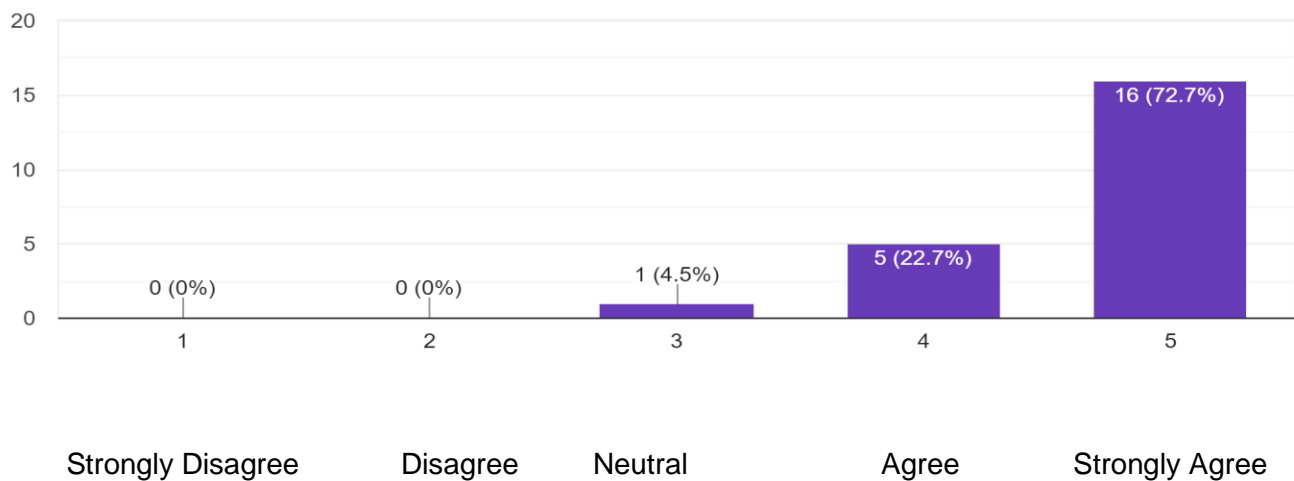


Question 2

3/4 of agencies agreed that the criteria for funding provided was clear..

Under the current guidelines, to be eligible for consideration, any agency application must: 1.) Address a previously-identified priority for social ... these criteria for funding provide clear guidance?

22 responses

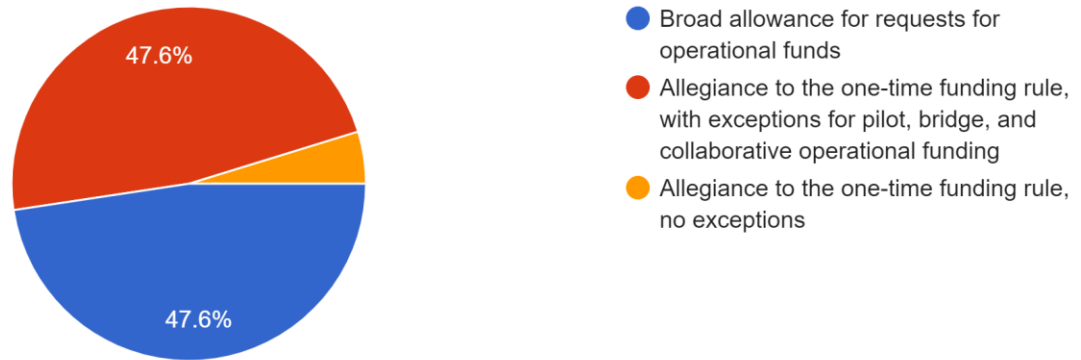


Question 3

Agencies were equally split on allowing broad exceptions to the one-time funding rule vs. limited exceptions.

Hopkins grants were originally intended to be a one-time investment. This guideline was meant to encourage innovative projects and to discourage ...ommitment to one-time funding? (Please explain)

21 responses



Question 3 Comments:

- I think you need to define your purpose and stick to it. I seldom submit a grant because the guidelines state it is a one-time capital investment. If you make exceptions that isn't fair to organizations that did not submit because they followed the funding guidelines. I also feel the perception is the funds are awarded to the same organizations every year and are mostly operational / salary. The list of awards this year shows a similar pattern. Please do not interpret my comments that I do not feel the agencies aren't doing great work or deserving of funding. I just think there is a reliance on the fund and some agencies have learned they can ask for exceptions.
- When agencies communicate a goal/outcome that aligns with City funding goals/outcomes then the means are of secondary importance. Resources needed may be material resources- but human resources are often most sorely needed in the nonprofit sector and unlock the effective use of material resources. Broader allowance for HR could make as big an impact as funding for materials.
- Agencies should be given the most flexibility possible. The committee can always prioritize types of requests over others, but agencies should be able to ask for what they need.
- Oftentimes operational funds are what is going to keep nonprofits going. I understand why funders don't want to have nonprofits rely on this type of funding but I believe that type of thinking is a bit outdated given how nonprofits are functioning today and the type of work they do. General operating funds allow nonprofits to be most effective at helping people and I believe it allows nonprofits to decide how best to serve their clients and gives them the flexibility to decide how best to serve their clients. A lot of other funders have moved to allowing for operational costs to be an on-going ask.
- It's a trusted source for funds to expand programming or build capacity within an organization, rather than building dependence on funding for general operating expenses.

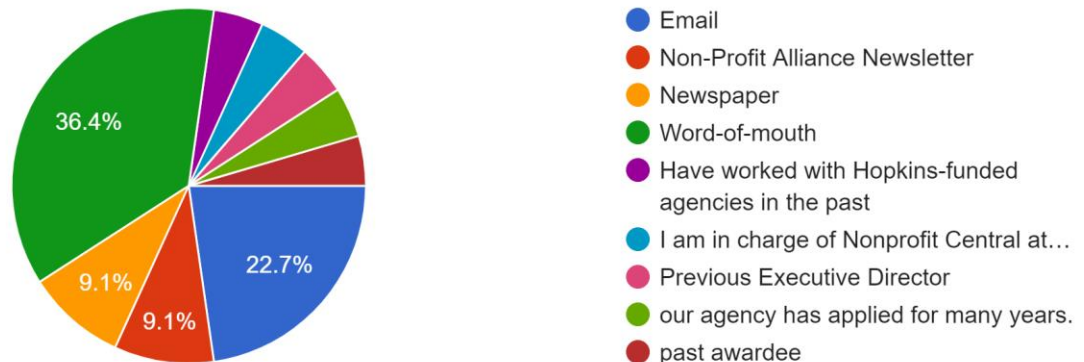
- The funding for operational requests was so necessary during this pandemic; I would strongly recommend this again if the virus continues to affect small businesses and those places of employment.
- While one would anticipate Jack Hopkins funding's existence for some time, agencies can come to rely on or take for granted regular municipal income streams and build those into their budgeting for positions or operational outlay. This leaves them in something of a crisis should legislation change or funding not be renewed at anticipated levels (or at all). Bridge, emergency, and pilot funding is an ideal exception in that it encourages organizations to identify other reliable, sustainable sources of revenue for operational costs, freeing up funding for updates to programs and innovative new initiatives.
- It seems like the best of both worlds.
- I think that allowing for exceptions such as pilot, bridge and collaborative operational funding is important so that agencies can expand programming (through pilot projects), as well as maintain funding and connect with other orgs. This funding makes it possible for agencies to do that.
- I'm honestly not sure. I think there needs to be some clarity as to whether operational fund applications stand on an equal footing with other grants or not. I've heard rumors that they are not as valued, especially if it's a similar ask to a prior year, which seems to put them at an unofficial disadvantage. If that's the case, I think the Committee should either make that official, take active steps to declare their equality, or do away with them.
- This grant is the only one that allows for operational crises that might happen in a nonprofit agency. We can apply for what is truly needed, the highest priority, at any given time. Very grateful for this option.
- Jack Hopkins is here to help our Bloomington and Monroe County organizations, aka our friends and neighbors. Every nonprofit struggles to find funding that will pay salaries and operational costs. Organizations are encouraged to be innovative and find new ways to better solve the community wide problems we have, such as poverty, and they are happy to do so. However, they are often told to do this work without salaried funding. This trickles out into our community. Many nonprofits are filling the gaps of a chronically underpaid work force. It is unfortunate that many of our community members who work for nonprofits are a part of the underpaid work force. This is particularly important in a community where the living wage for 1 adult/1child household is 20.44/hour. The Jack Hopkins committee has an opportunity to shift this funding culture and create even more innovation in our community. An organization, just like a human, cannot operate at it's best when constantly stressed. It makes sense for a local funding source to fund all costs to run a local organization- this is our community, our friends and neighbors, doing the work to meet the needs of our most vulnerable community members.
- The need in Monroe County is very high.
- Sometimes operational funds are what's needed most, especially in newer upcoming agencies.
- Our agency was new to this grant cycle, and it probably is best not to ask for operational funding each year, but in specific situations it should be considered. We were not clear on the leverage matching funds. We appreciate your follow up email on how we can improve a future request.

Question 4

Over half of respondents heard of the Jack Hopkins funding program through email or word-of-mouth.

How did you learn about the Jack Hopkins Funding program?

22 responses



Question 5 - Comments on the application process

- The current system doesn't provide confirmation that the application was received. It would be nice to have that.
- I appreciate that it is easy to complete.
- It was straightforward and easy to understand
- It is pretty easy process.
- There is a long lag time in between the application deadline and when review starts. This is often problematic in a normal year but especially so this year. We were quite surprised that no effort was made to expedite the process this year given the extraordinary needs being faced. Long times between application and approval make planning difficult.
- I think it is pretty straightforward. I do think at times the questions asked by the committee after the initial application is submitted seem to be questions that were already answered in the application. It wasn't clear if the questions weren't answered completely in the initial application or if the committee didn't read the application. I know there are lots of applications and there are other people involved in the process but it can be confusing to be asked the same questions--not for clarity purposes but as if the questions weren't already asked and answered in the application.
- It's straightforward and appropriately manageable.
- It is a very convenient application process and questions are clear.
- The application process is well explained in the application document each year. The necessary documentation can occasionally require significant effort to produce but it's necessity is understood.
- It was pretty solid. Maybe quicker turnaround times between application and decision?
- I think that the application process is both simple and convenient. I don't see a need for any changes at this time.
- It's the easiest and most straightforward grant application I work on. I don't have any suggestions.
- The application process is clear and fair. I wouldn't change anything.

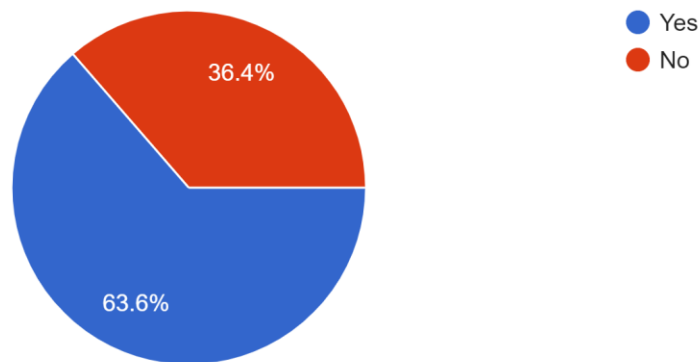
- I think the Committee has done a fantastic job with creating a simple and user-friendly application. The only challenge is keeping it within the word parameters. Encourages clear thinking and precise wording.
- It seemed to be a doable process.
- As mentioned above, we are new at grant writing, and fundraising. We thought the application process was efficient.

Question 6

Approximately 2/3 of agencies Viewed the online Technical Assistance Presentation

This year, the Council Office’s Technical Assistance Meeting was canceled due to COVID-19 and a Jack Hopkins Technical Assistance presentation wa...e. Did your agency view this online presentation?

22 responses



Comments on Question 6

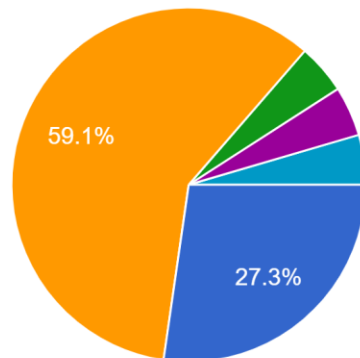
- It was fine.
- The video was clear and I got all the info I needed.
- The video was very helpful. Even though I attended last year it was still helpful to watch this and be reminded of the process.
- Our Treasurer was pleased with the presentation.
- Identifying individuals to whom we should direct questions and what documentation is required in concert with federal guidelines.
- As a past awardee, it was just fine.
- A former employee completed the process.
- There was a good presentation, we just probably needed answers to some questions while completing the grant application.

Question 7

86% of respondents would like to see the online presentation continue with 59% preferring both.

Would you like to see an online version of the Technical Assistance Presentation continue in the future or do you prefer the in-person format?

22 responses



- Online presentation only
- In-person meeting
- Both
- I think that online makes sense if there aren't sweeping changes. It's just easier for folks.
- We've applied many times over the years, so generally don't participate in this. Either way is fine.
- Either is fine with me.

Comments on Question 8

The typical five-minute, in-person agency presentations to the Jack Hopkins Committee were canceled this year due to COVID-19 and Committee questions were emailed to agencies instead. Did you find the written question and answer process convenient?

- Yes
- N/A we were not awarded
- Yes. It gave us ample time to provide well thought-out and thorough answers.
- It was convenient, but the relational aspect of an in person presentation remains important to me
- Much more convenient.
- Yes, it was especially convenient given the circumstances this year.
- Yes, it was very convenient to write out responses to the Committee's follow-up questions.
- Yes it was convenient. Gave us time to look over the questions and submit appropriate responses.
- Yes. Given the circumstances, it seemed the best and most efficient way to handle that piece.
- It was very convenient and we thought this process brought to the committee a clear focus concerning the need of the target audience.
- Middle Way House found the written responses more convenient and allowed for more concise and informative answers.
- Yes!
- Yes, because you can put more detail into your answers if you have the opportunity to write them out and send it rather than have a time-limited presentation format.
- Yes, it worked fine. In person questions allow for more give and take, which I prefer.
- Yes, we felt we could explain our need solely using question and answer process
- yes
- Yes! This was great.

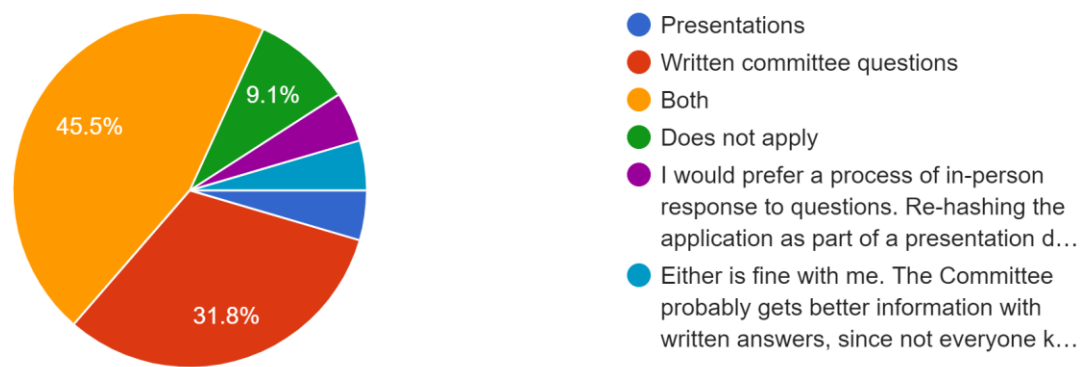
- Not completely sure, I am a new employee.
- Yes, very.
- I am not sure this occurred for our agency, as we were at the final day of application acceptance.

Question 9

The majority of agencies preferred to respond to written questions, with 45% wanting the presentation as well.

If your agency has participated in agency presentations in the past, do you prefer the opportunity to present to the Committee or do you prefer to respond to written questions from the Committee?

22 responses



Comments on Question 10

How can the allocation process be more effective in meeting community needs?

- Shorten the length of time.
- I think this is a big question. I think if a nonprofit isn't well known and doesn't have an advocate on the committee they may not get funding due to how many other well know agencies are applying. I love JH supporting well known nonprofits but it also may appear as though these well known nonprofits are getting a pass for things other lesser known nonprofits are not getting funding for. I think if a committee member is a volunteer for or on the board of a nonprofit that is submitting an application perhaps they should take themselves out of the process for that moment. I do love how broad the funding is. It covers the gambit of different populations, different age groups, different missions--that is wonderful to see.
- We have been impressed with the allocation process currently used.
- Not sure, to be honest. Not sure who received funds.
- I think the allocation process is already effective in meeting community needs.
- I'm not sure I have an answer to this. It works about as well as I think it could. The spending cycle is too short, but extensions are easily granted when needed.
- I think the allocation process is meeting community need
- Some agencies have very few staff members, but provide much needed service to local citizens.

- This seems to be determined on a case by case basis. There are so many needs in the community, and here seems to be a need of collaborative support.

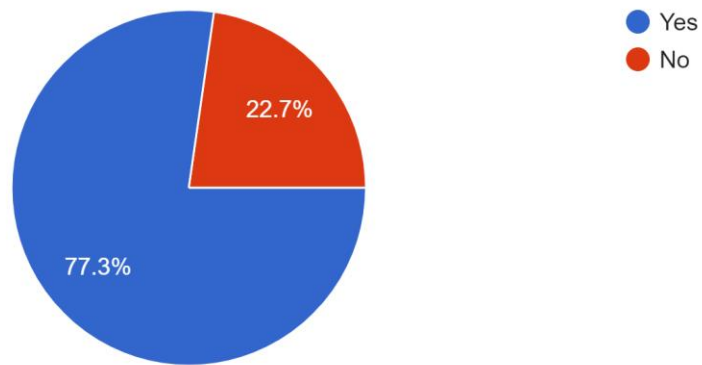
Question 11

Most survey respondents received funding in 2020

Question 12

Did your agency receive funding in 2020?

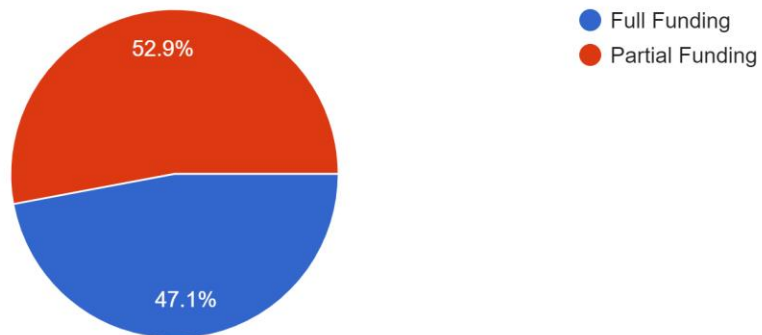
22 responses



Question 12

If yes, did your agency receive full or partial funding?

17 responses

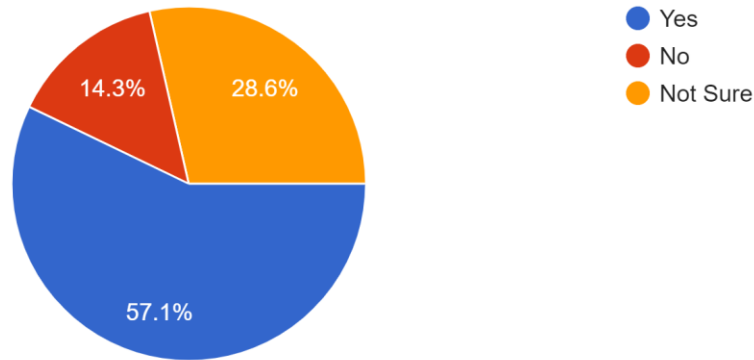


Question 13

A little more than half of respondents will use the Jack Hopkins fund to leverage other funds.

Will receipt of Jack Hopkins funding this year help you leverage funds from other sources? Please explain.

21 responses



Comments on Question 13

- Jack Hopkins funding is part of a broader community reach that allows us to inform potential funders of the current support committed to our programs.
- The funding for staff hours unlocks volunteer coordination, additional programming, and provides for useful partnerships in the agency and across agencies.
- Found another source for the small amount that was not funded.
- it doesn't specifically leverage other funds in and of itself, but it is pooled with other funds to enable making a greater impact.
- We will be able to generate more earned income due to the equipment we are able to purchase with grant funds. We will also be able to apply for additional grants/donations for patients who need a colposcopy but can't afford it.
- This year we asked for funding for our rent scholarship fund which was the same ask as last year. We asked for the same funding due to Covid. Our main source of funding for our scholarships is Sober Joe Coffee and at the moment his business has not bounced back. People do donate to this fund so the funding we received from JH might help up remind folks to donate as well.
- It will allow us to leverage other funding for programs instead of diverting it to one time equipment purchase.
- We will be assessing this program as to how many families were assisted by us, if we kept them from eviction, and if we were able to negotiate with the landlord or property managements to prevent evictions. We have contacted agencies to inform them of our Jack Hopkins Grant in order for them to be aware that we can and will work together to keep our clients in their homes.
- Funding through JH allows Middle Way House to utilize additional fundraising for other ongoing infrastructure and operational costs.
- Didn't get any funds.

- We will be able to leverage funding from other sources because we will be able to show to potential funders that we already have the program partially funded.
- We've listed your funding in two other grant applications.
- Receiving Hack Hopkins helps us to make our case with our constituents when we fundraise.
- It's always helpful to be able to list funders that have supported an identified project. I'm not sure if we'll be applying for additional support for this project or not. If we do, then this year's funding will be helpful.
- Funding this year is very different. Not sure how it will all play out.
- Our organization is run and funded solely by individual donations, so grants really support to fill in any gaps.
- I think having these funds will help us get the rest of the funds to complete the project. It's easier to come up with half than all.
- Our agency must work on finding additional funding from other collaborative and private partners.

Comments on Question 14

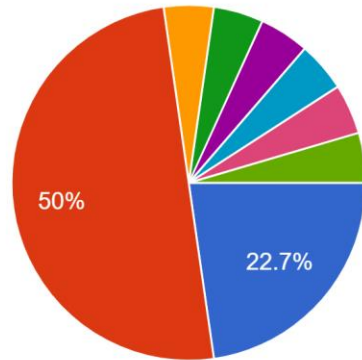
For a number of years, the Committee has accepted as many as two applications from agencies -- one on behalf of the individual agency and one as a participant in a collaborative project. The request for collaborative applications is intended to encourage innovation and to encourage agencies to more efficiently meet the needs of their organizations and their clients. Do you have any observations about this collaborative initiative?

- I think it does encourage collaboration
- Forcing collaborations is not necessarily a good idea. Many of them already happen naturally. With funds limited, it seems better to allow one application per agency whether collaborative or individual.
- I am always encouraging nonprofits to collaborate and to apply for grants together. Funders have said they want this collaboration but often nonprofits are reluctant to do so. So on the one hand I believe it is good. But I do see some nonprofits not getting funding for a program in a previous year then deciding to collaborate with another nonprofit in order to get that funding without changing much of what was wrong with the program the previous year. Or they expand their mission not because they were really planning to expand their mission but because if they collaborate they can get more funding. I have seen that happen with the JH funding. Or a nonprofit that could not get funding on their own for a variety of reasons teams up with a well known nonprofit to get the funding. I don't think that is true collaboration. If two nonprofits collaborate because their missions align, because they were hoping to expand their mission in that direction or because there is a need for that specific program and the other nonprofit can contribute I think it is a good thing. But I believe you should have more safeguards in place to make sure it is a true collaboration.
- It is an excellent concept to have collaboration among or between agencies; however, perhaps they are in separate categories and not competing against themselves?
- I love that. Benefit to everyone involved - you get the chance to fund more cool projects, and places like Artisan Alley gets more opportunities.
- no, but I think that it is a good idea
- Not this year. It's been valuable for us in the past.
- We have not applied recently for a collaborative initiative, but I think we will in the future.
- Again, allow salaries to be paid as part of the project! Organizations shouldn't be expected to do work without pay.
- It seems to be a great way to work smarter together.

Question 15

In your opinion, is it better to:

22 responses



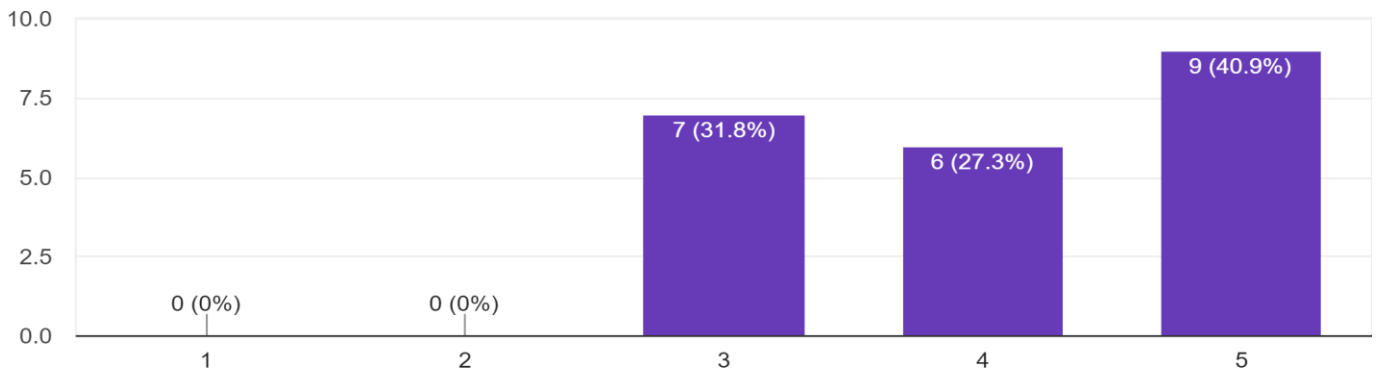
- Make large-award grants to a handful of agencies
- Make small-award grants to many agencies
- I don't think you can define this - \$2,0...
- A combination based on the circumsta...
- A mixture is good. Small-award grants...
- i think a combination of these two opti...
- I don't know! Good luck figuring this o...
- Mixture

Question 16

1/3 of respondents feel the Jack Hopkins time frame does not necessarily serve their agency's needs.

The Hopkins process begins with a call for applications in March and final approval of grants in June. Agencies typically have from mid-June to D... Does this time frame serve your agency's needs?

22 responses



Final Comments

- We appreciated the opportunity to apply!
- Thank you for the support!
- I think the six month funding throws many agencies off. The application asks for fiscal year information and the grant is written as if it will be for the full year and in fact is only for six months unless you get extension. For our agency it works out okay although it would also be great to have it be for the full year. I have been asked many times to explain the six month reimbursement deadline to nonprofits because they think it is for a full year like other funding tends to be. I am not sure why the six month cycle is in place but perhaps explaining that to participants might be helpful.
- You are a blessing to our community.
- I would like to suggest you put a cap on the amount an org can apply for. We've generally had an unwritten agreement in our community about what a reasonable ask is for this grant and agencies have generally respected that. I've noticed, though, that some requests have blown that out of the water over the last few years.
- Again, thank you so much for an effective process/ Much appreciated.
- Thank you for your support!
- Thank you for considering all applications, as it must be a bit overwhelming, but as a small non profit agency growing and learning as we go, we appreciate your efforts of support.

2020 Jack Hopkins Social Service Funding Report *as of February 23, 2021*

The following agencies have fully drawn (100%) their 2020 allocated funds:

- All Options Pregnancy Resource Center \$ 4,000 Purchase diapers and wipes
- Amethyst House \$18,000 Building upgrades
- Boys & Girls Club \$15,000 Emergency community relief program
- Community Kitchen \$ 8,113 Pallet shelving and new battery for pallet stacker
- Courage to Change \$ 6,000 Rent subsidy program
- El Centro Comunal Latino \$10,000 Financial assistance for rent, utilities & medical
- Habitat for Humanity \$10,000 Women Build site prep for W. Duncan
- Hoosier Hills Food Bank \$30,000 Food purchase
- LifeDesigns \$ 8,800 Residential support services
- Middle Way House \$ 3,000 Climate control panel for the shelter
- Monroe County CASA \$ 1,620 Security cameras and related equipment
- Monroe County United Ministries \$16,000 Computers and software
- Mother Hubbard's Cupboard \$10,000 Operational bridge funding
- New Leaf New Life \$ 9,000 Expanded hours two existing part-time employees
- Pantry 279 \$20,000 ~~Cargo truck~~ or executive director compensation
- Saint Vincent de Paul \$15,000 Supplemental back rent program
- Shalom Community Center \$21,000 Exterior painting and floor upgrade
- Wheeler Mission \$17,000 Staff expense for case mgrs and food service mgrs

The following agencies submitted final claims and have funds to revert back to the Jack Hopkins fund:

- Healthnet \$19,590 award \$ 23.96 - Dental equipment purchase
 - Meals on Wheels \$7,260 award \$ 0.38 - Meal transporters plus shipping cost
 - Planned Parenthood \$11,134 award \$2,096.00 - Colposcopy equipment for health center
- \$2,120.34**

SCAAP was awarded \$25,000 for their Covering Kids and Families program. Per agency request the funding agreement was terminated 10.21.20.

\$27,120.34 to revert back to the Jack Hopkins fund

The following agencies received extensions and have until March 26, 2021 to close out their remaining funds:

- Catholic Charities \$20,278 award \$ 5,442.84 for agency therapist (73.2% drawn)
- New Hope for Families \$13,000 award \$13,000.00 for family service coordinator (0% drawn)

\$18,442.84 in funds remaining to be drawn

2020 Jack Hopkins funding of \$318,795.00
less \$25,000 SCAAP return

\$293,795.00 Jack Hopkins 2020 grant funds awarded

\$275,352.16 (93.72%) has been drawn as of 02.23.21



ALL-OPTIONS

pregnancy • parenting • abortion • adoption

12/14/2020

City of Bloomington - HAND
Attn: Cody Toothman
PO Box 100
Bloomington, IN 47402

Re: Jack Hopkins Social Services Agency Report - All-Options

Thank you for your support of the All-Options Hoosier Diaper Program. Below is a report of our spending for the grant issued in 2020. Please let me know if you have any questions or need additional information. We are grateful for your support, and for the good work your grants make possible in our community.

In 2020, the All-Options Hoosier Diaper Program was awarded \$4000 for the purchase of diapers and wipes. The Hoosier Diaper Program provides diapers, wipes, pull-ups, formula, diaper cream, and other parenting and hygiene essentials to local families once per month. We operate using a contact-free method.

Early in the spring of 2020, we re-structured our program to eliminate our waiting list and to accept any local families on a first-come, first served basis. We are happy to report that, in large part due to the money received through this grant, we have been able to serve every family who has contacted us to request supplies. This is a huge shift from our previous operational capacity, when we had a list of established families, and a very long waiting list.

The outcome indicators we outlined in our application are below.

- At least 250 families (1,000 individuals) will receive diapers and wipes in 2020; approximately 125 families will receive a regular monthly supply of diapers and wipes.
- 50-100 new Bloomington families will receive emergency diaper assistance to help them bridge COVID-19 related circumstances such as job loss, serious illness, or lack of local supplies.
- Children with special needs and/or those in potty training will receive diapers and pull-ups; our clients report that All-Options is one of the only local agencies with diapers in sizes 4 and up.



ALL-OPTIONS

pregnancy • parenting • abortion • adoption

Between just July & November (5 months), the Hoosier Diaper program has already served 152 unique families; over 100 of these are families new to our program, or who have not used our services in over a year. We have distributed nearly 1600 packs of diapers & wipes (this is approximately 40,000 diapers) and 564 packages of wipes. We were surprised to find that, by opening up the program to anyone who needs diapers, we were not flooded with more families than we could serve; in fact, since we also increased the amount of diapers families could get in one visit, not all families are visiting us every month. Consequently, our monthly numbers are actually lower than anticipated. An average of 100 children are receiving diapers through the Hoosier Diaper Program each month.

The population served by the Hoosier Diaper Program is 95% within Monroe County, and approximately 90% within the city of Bloomington.

How does the community benefit from the Hoosier Diaper Program? Every month, almost 100 children and their families receive a generous supply of diapers. This makes a huge difference in their daily lives and improves the health of the child, the family, and our community - keeping children healthy by preventing diaper rash and infections. Diapers are also critical for allowing parents to attend work or school. Additionally, during the Covid-19 pandemic, we want to help families eliminate the need to visit multiple places each week to obtain their basic needs like diapers, wipes, and diaper rash cream. By helping to provide these diapers, our Hoosier Diaper Program is supporting a family's ability to make ends meet and to parent with dignity.

The following page includes a Profit & Loss statement for July through October 2020.

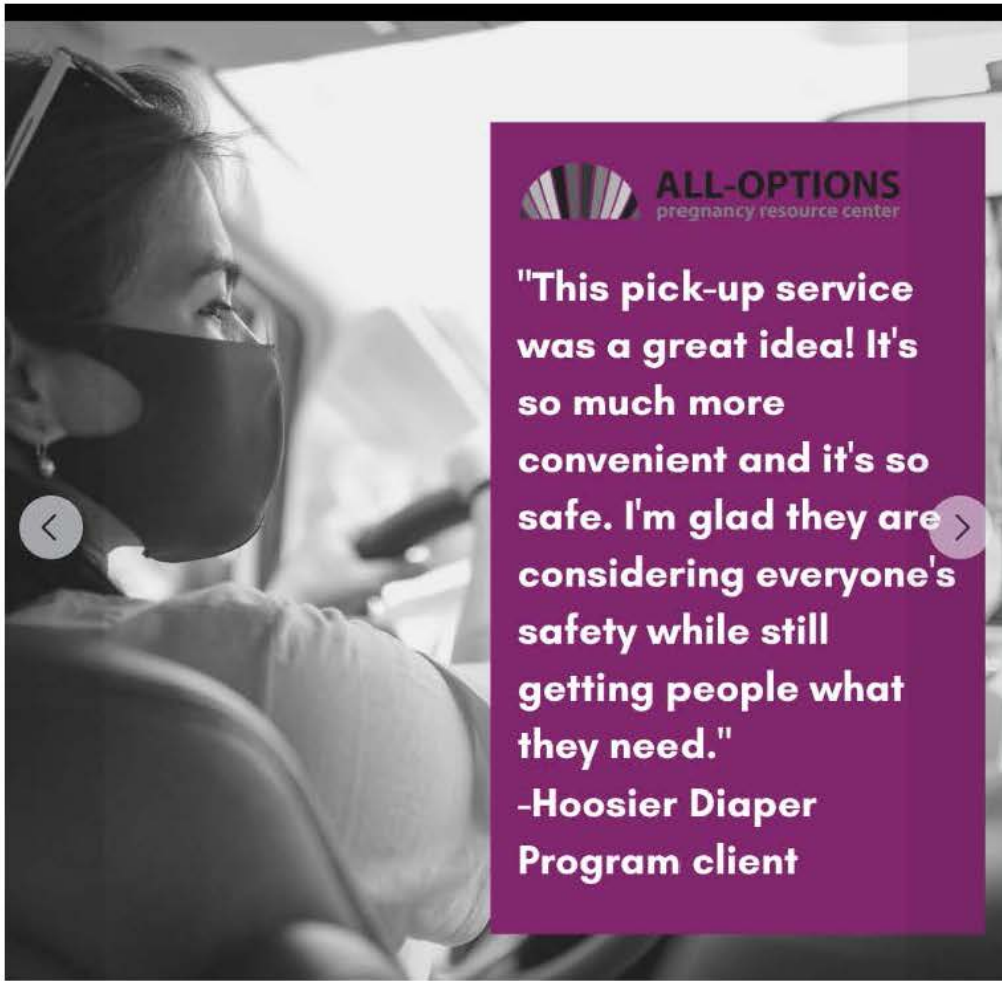
We remain grateful for your support! Please feel free to reach out with any questions.

Warmly,

Jessica Marchbank
Center Manager
All-Options Pregnancy Resource Center







 **All-Options Pregnancy Resource Center** ...

★ Favorites · October 17 · 🌐

We are committed to the safety of our staff AND Hoosier families! Check out what one of our Hoosier Diaper Program clients had to say about our contactless pick-up. And if you want to help get diapers into the hands of Hoosiers who need them, donate here: <http://ow.ly/Hhdi50BTmcf>

Our thanks go to the City of Bloomington Jack Hopkins Social Services Funding Committee for generously supporting the Hoosier Diaper Program with a grant of \$4,000 in 2020!

Edit

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👍 Like 💬 Comment ➦ Share 🗿

 Write a comment... 🗨️ 😊 📷 📄 🗑️



All-Options Pregnancy Resource Center

★ Favorites · September 27 · 🌐

While it may be the last day of #DNAW20, All-Options is committed to addressing diaper need for as long as we have to. Over the last 5 years we have been able to distribute more than 1.5 million diapers and 10 thousand packages of wipes, and it would not have been possible without your help! Consider becoming a monthly donor so we can count on your support to help even more Hoosier families experiencing diaper need. ❤️ Link to donate here: <http://ow.ly/ZaXx50BAdBP>

Our thanks go to the City of Bloomington Jack Hopkins Social Services Funding Committee for generously supporting the Hoosier Diaper Program with a grant of \$4,000 in 2020! See Less

4

Write a comment...

Jack Hopkins Social Services Program 2020 Upgrade Kitchen at the Men's House

Amethyst House was awarded \$18,000 in funding. The money was used for the purchase and installation of new vinyl hardwood flooring in the kitchen and living room Men's House. This was a much need upgrade from carpet and the kitchen tile that was cracked in many places. We also replaced the kitchen countertop, sinks, and the cabinet doors that were all in much needed disrepair.

Amethyst House serves as many as 17 residential clients at any given time at the men's house who are recovering from the profound impact of drug and alcohol addiction. The at-risk population which we serve often experiences chronic homelessness and incarceration/institutionalization as a result of their addictions. Amethyst strives to help clients break this cycle with stable housing and aiding them in maintaining sobriety and building financial independence (in accordance with #7 "Meeting Essential Needs" in United Way's SCAN report). Part of being able to provide stable housing is providing a home that is not only safe for our residents but also a well maintained home.

City of Bloomington – Jack Hopkins Social Services Program funding will be included in our 2020 annual report and will be published in January 2021. The Amethyst House has benefitted tremendously from the Jack Hopkins grant. These funds have assisted us in creating a safe living environment that is conducive to recovery. We are so grateful for the committee's time and consideration.







BOYS & GIRLS CLUBS OF BLOOMINGTON

Boys & Girls Clubs of Bloomington

Jack Hopkins Social Services Funding 2020

Final Report (accompanying our claim)

The Boys & Girls Clubs of Bloomington received \$15,000 from the Jack Hopkins Social Services Fund Committee to fund our Community Emergency Relief Camp (CERC) for children ages 6-12 of essential workers in the early months of the Covid-19 pandemic, to provide and deliver food and essential supplies to both Club and neighborhood families, to offer virtual programming to our Club members while the Club was shut down, and to maintain operations that allowed the Club to re-open for summer and school year programming.

After closing our doors on March 13, our Club was able to pivot to providing a Virtual Club experience for our members on March 17. We began with three programs daily - one academic program, one healthy lifestyles program and one leadership program. The Virtual Club was FREE and open to anyone. This programming continued through the Summer.



On March 20, the Community Food and Supply Drive program made its first weekly delivery to Club families. Beginning with 36 families identified by Club staff through phone calls, the program grew to serve a total of more than 97 unique families representing more

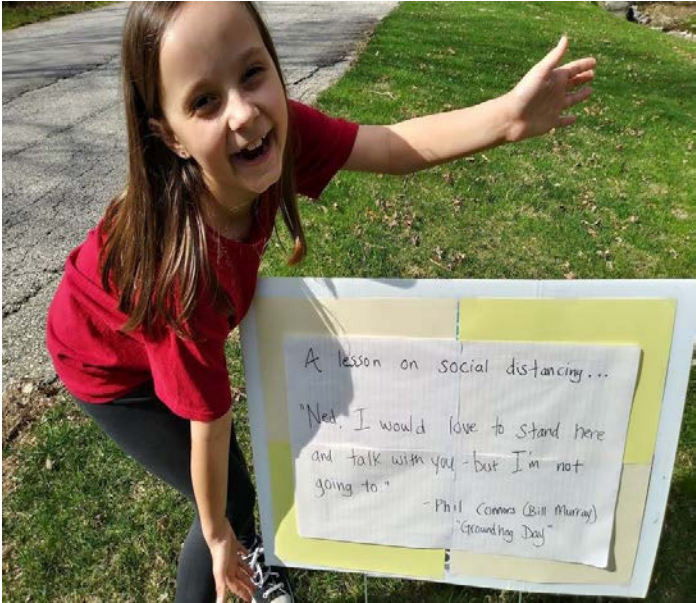
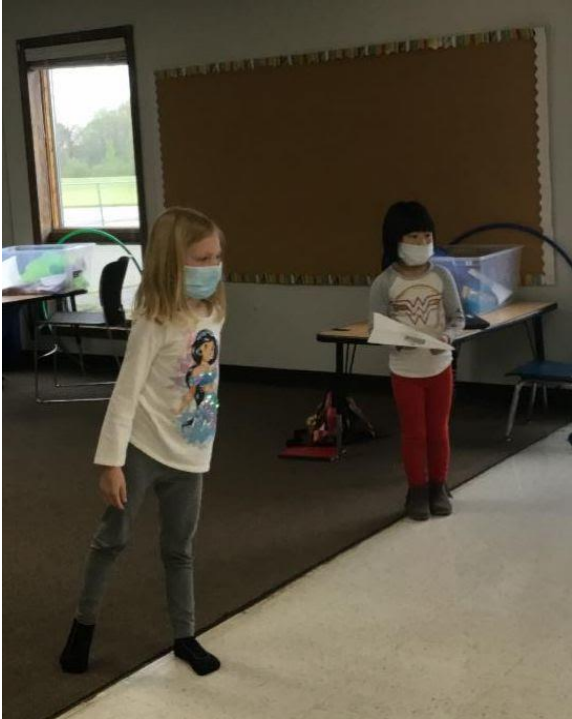
than 500 individuals. Over 400 deliveries of milk, bread, fresh produce, dry goods and cleaning supplies were made by staff and volunteers until the program ended on July 1. At the program's end, each family was given information on how and where to access additional food and supplies, as well as other social service information.



On April 27th, after 6 weeks of no in-person programming, the Community Emergency Relief Camp opened serving children of IU Health employees who were considered essential workers and, with schools closed, had no other childcare options. The CERC ran for nearly 8 weeks, through mid June, serving 18 children in small groups of 10 called "youth pods." Children and staff followed all CDC guidelines, maintained social distance and wore masks. The CERC was the only school-aged childcare program for essential workers during that time. By the time the program ended, we had registered 63 children for our summer camp programming that began during the final weeks of the CERC. The CERC was the first program of its kind to serve the children of healthcare workers who needed childcare in order to continue to work and came from a collaborative effort of the Club, IU Health and other city and community leaders. It also gave the Club and the community a blueprint for pandemic programming and how to offer safe, in person services to those who needed it most. The community benefited not only by the service provided, but by the collaborative work of the agencies involved to match a need with an appropriate response. We see the continued benefits as we expanded Club programming through the summer and then continued to offer responsive programming as the school year began, meeting the needs of families who needed support with digital learning. We continue to respond to the

local school system's status through our now afterschool program model. We are grateful for the support from the Committee, and are pleased to be able to provide this to people who need us most.

CERC Programming Photos



November 10, 2020
Jack Hopkins Social Service Committee

Monroe County CASA (Court Appointed Special Advocates) greatly appreciates the award for the Jack Hopkins grant of \$1620.00. This award was given to CASA to increase the security of the agency through the purchase and installation of a video monitoring system.

Just over a year ago, the agency moved from an upstairs location to ground level offices which are very close to the street.

The location along with the ceiling to floor front windows has made the staff and volunteers much more vulnerable to unwanted and/ or hostile visitors. The new video monitoring cameras system gives us some protection by being a deterrent as well as possible evidence of any possible situations.

Monroe County CASA has served over 486 child victims of abuse and neglect this year. The CASA Case Coordinators have supervised over 132 volunteers and trained 62 new advocates. Bloomington residents make up approximately 85% of the children our volunteers advocate for.

Even though the COVID-19 pandemic has forced new behaviors within our offices with the offices remaining vacant much of the time, it is comforting to know we have additional security when an individual walks in alone to an empty office.

We do not take this award for granted. We trust that we have done everything in our power to be good stewards of the funds.

With Great Gratitude and Appreciation,



Kristin Bishay
Executive Director
Monroe County CASA, Inc.

HT Release

Amber Shride, Resource Development Coordinator
Monroe County CASA
812-333-2272
amber.shride@monroecountycasa.org

FOR IMMEDIATE RELEASE

CASA Thanks City of Bloomington Jack Hopkins Social Services Funding Committee

November 10, 2020 – Bloomington, IN: Monroe County CASA would like to thank the City of Bloomington Jack Hopkins Social Services Funding Committee for selecting CASA to receive the 2020 Jack Hopkins grant. With these funds, CASA has been able to install security equipment.

The Jack Hopkins Social Services Funding Committee has continuously supported Monroe County CASA in various projects over the years so that CASA staff can better serve the children of Monroe County. Their kindness and generosity is greatly appreciated by the CASA program.

Monroe County CASA is a volunteer-powered program that provides representation in juvenile court for child victims of abuse and neglect. The program recruits, screens, trains, and supervises adult community members who volunteer their time to serve as Court Appointed Special Advocates (CASAs), with full legal authority set forth by the State of Indiana. CASAs provide advocacy to child victims to ensure that they remain at the forefront of the court proceedings and find a safe, permanent home as quickly as possible. For more information about Monroe County CASA, visit www.monroecountycasa.org or call 812-333-CASA.

Facebook

 **Monroe County CASA, Inc. Indiana**
Published by Amber Shride · 1 min · 

Monroe County CASA would like to thank the City of Bloomington Jack Hopkins Social Services Funding Committee for selecting CASA to receive the 2020 Jack Hopkins grant. With these funds, CASA has been able to install security equipment.

The Jack Hopkins Social Services Funding Committee has continuously supported Monroe County CASA in various projects over the years so that CASA staff can better serve the children of Monroe County. Their kindness and generosity is greatly appreciated by the CASA program!



November 10, 2020

Monroe County CASA

Website photos of all items purchased



PoE NVR



PoE Camera



USB Mouse



HDMI Cable



NVR Power Adapter



Quick Start Guide



Mounting Hole Template



1M Network Cable



18M Network Cable



Screw



Surveillance Sign

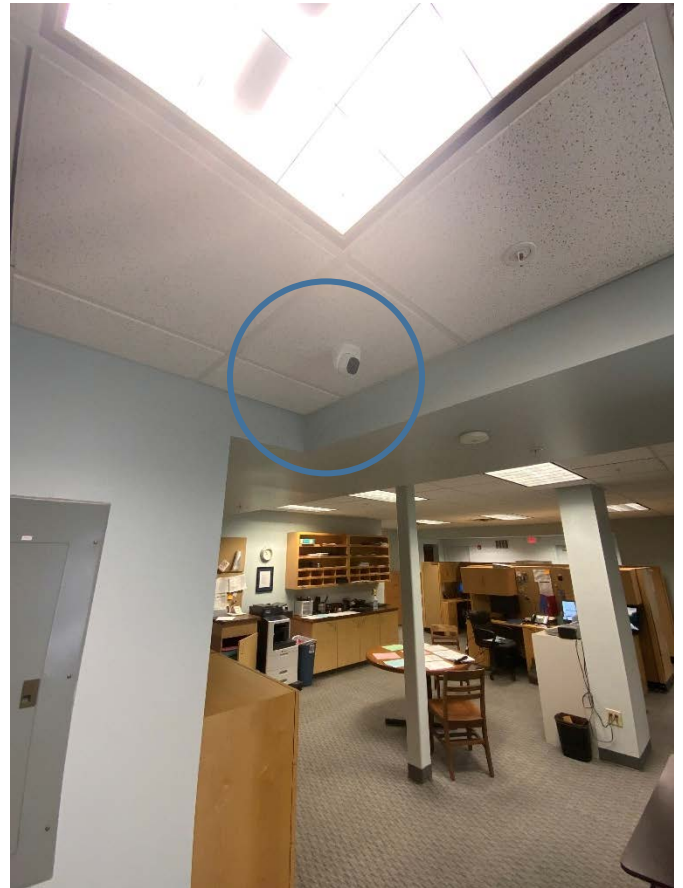


Waterproof Lid

November 10, 2020

Monroe County CASA

Photos of two of the four security cameras installed





COMMUNITY KITCHEN OF MONROE COUNTY, INC.

30 Years • 2.5 Million Meals • A Healthier Community

August 20, 2020

Final Report – Jack Hopkins Social Service Funding – Community Kitchen

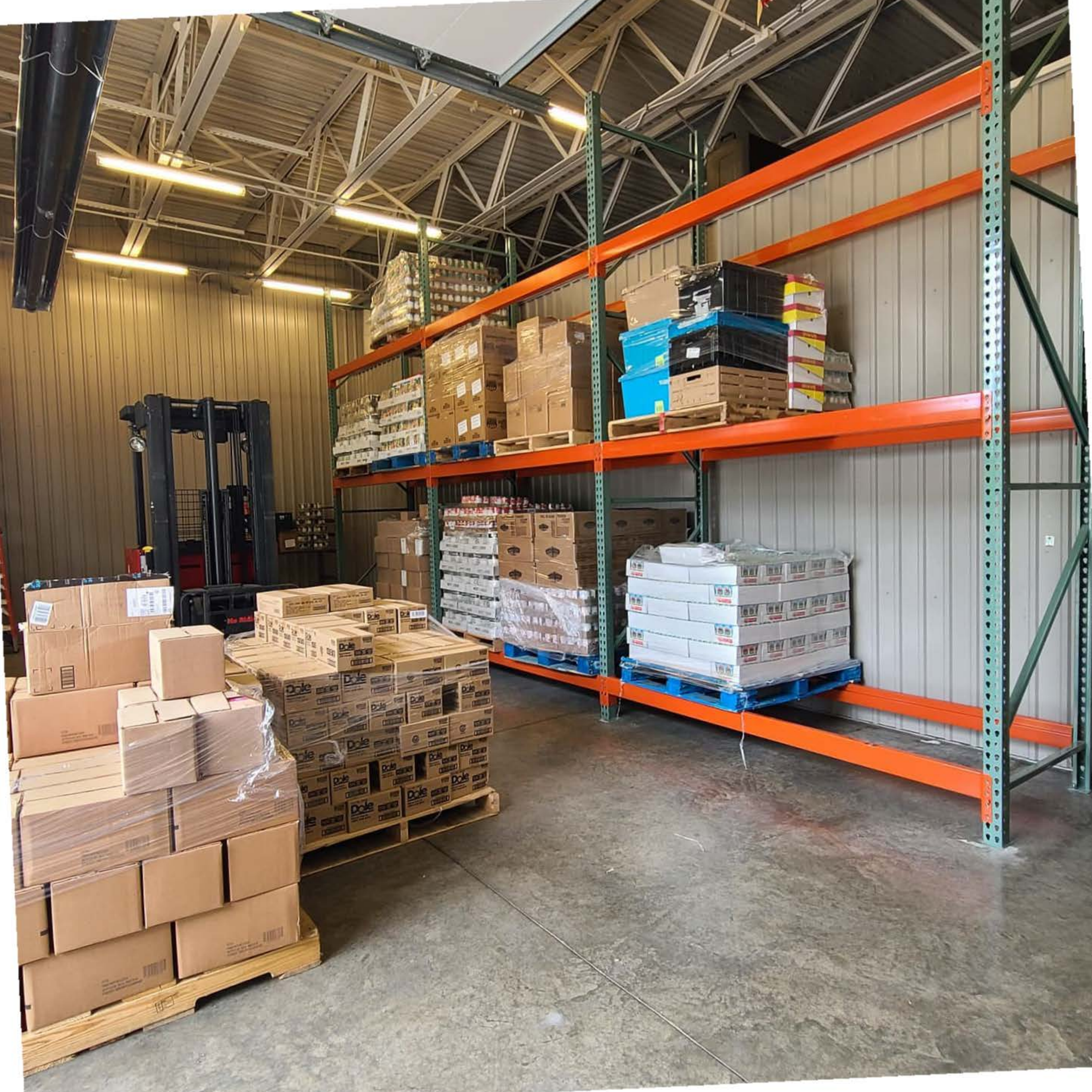
Community Kitchen is grateful to have been the recipient of 2020 JHSSF in the amount of \$8,113. The funds were granted for and used for the purchase of warehouse shelving and decking, as well as, a new battery and charger for a donated pallet lift.

Our projected outcomes measure is in quality of nutrition that we are able to provide our patrons, and the program efficiency we can achieve and maintain with this new capacity. We have already been able to take advantage of several more pallets to high quality proteins from the Hoosier Hills Food Bank, because we had storage space for them. In addition, we have ordered pallets of vegetables for our dinner program and proteins and other items, when they're on sale, for Backpack Buddies. This ability to access free or discounted essential foods whenever they are available, improves the access to nutrition and the efficiency with which we can provide it.

Community Kitchen serves anyone in need in Monroe County. 2019 surveys indicated, that 88% are City of Bloomington residents and 96% were Low or Extremely Low Income.

The community benefit of this funding is in the capacity of providing quality nutrition to those in need. There is a qualitative difference in one's health and life situation when one is able to access quality nutrition (lean proteins, fresh fruit and vegetables, salads, complex carbohydrates) instead of just empty, high calorie, simple carbohydrate foods. The research on the effects of steady access to nutritious food clearly shows many long term positive results for individuals and communities.

Attached is a photo of the purchased equipment, as well as, the Facebook post that announced the purchase and funding.





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Manage Page


Community Kitchen

- Home
- Inbox 21 new comments
- Events
- Resources & Tools
- Appointments
- Manage Jobs
- Notifications 35 new
- Insights
- Publishing Tools
- Page Settings

Community Kitchen Edit Call Now Promote View as Visitor

Videos

See All



0:04

Vegetarian chili for dinner!

You and 13 others

149 Views · 9 weeks ago

Page Transparency

See All


Facebook is showing information to help you better understand the purpose of a Page. See actions taken by the people who manage and post content.

Page created - January 8, 2009

Page manager location: United States

Community Kitchen July 10 · Instagram ·

With a grant from the City of Bloomington Jack Hopkins Social Service Committee, our pallet shelving and pallet lift have arrived! This means more food storage availability for us. We are grateful.



Courage To Change Sober Living Final Report for Jack Hopkins Social Services Fund

December 8th, 2020

Mission Statement:

Courage to Change Sober Living provides low barrier, affordable, safe sober living, transitional housing to people affected by substance misuse disorder in Monroe County.

Amount Awarded: \$6000.00

Project Funded: Fresh Start Rent Subsidy Program

The Fresh Start Rent Fund exists to provide assistance to our residents who face many obstacles while transitioning out of homelessness, unemployment, incarceration or other crisis situations.

This program allows new residents the opportunity to secure employment and become self-sufficient in the household; allows residents who have relapsed, lost their job or who had to satisfy court mandated temporary incarceration work on their situation without the extra burden of becoming homeless. Residents must apply for this assistance and must meet all other requirements of our program in order to be given a rent scholarship.

Results of the Fresh Start Rent Fund Program:

The funding this grant cycle allowed CTC to provide 23 of our residents with scholarships. The Jack Hopkins Social Services grant provided the means for 4 of our residents (3 in December) to help pay their rent for that month.

COVID has heavily impacted our residents so having help with rent was incredibly important and made a huge difference to the recipients. We decided to award \$250.00 scholarships for each month (except December where we awarded one \$500.00 scholarship) because of the needs of our residents. More residents needed help with rent because many of the other rent help resources were themselves stretched to the limit.

Population Served by the Fresh Start Rent Program:

Monroe County residents, the majority coming from prison, jail, re-entry court or other treatment programs.

Community Benefits of the Fresh Start Rent Program:

This program acts as a bridge for those coming out of the criminal justice system in particular. Most leave with no money, family support, without means to pay rent and lack of employment and housing options. Recidivism is a big problem in our community and those rates are exacerbated by lack of housing and employment options along with addiction. COVID has highlighted the disparities in our community in terms of employment and housing options. Residents living in our houses start to build up a history of paying rent, having a job and living in a stable environment.

Having rent help especially during COVID has positively impacted our residents and the community by keeping them in stable housing and not having them become part of those experiencing a lack of stable housing.

Courage to Change is committed to keeping our residents in our houses. That is why we started the Rent Subsidy Fund. Our ability to continue to run our program depends on our ability to pay our rent. The funding we received from Jack Hopkins not only helped the individuals receiving the rent scholarships but also helped CTC as a whole and helps to support the work we do.

Testimonials from Courage to Change Rent Scholarship Recipients.

Misty:

The rent scholarship helped me get through a rough patch with my job and hours. My employment has stabilized now but just having the rent help when I was worried about paying all my other bills including court fees was a blessing. The scholarship fund is a safety net many of us have needed at one time or another and I want to thank Jack Hopkins for continuing to support this program.


Christian:

Without Courage to Change, I would have found myself homeless and unsure how to take the next positive step. I would most definitely have relapsed and ended up in jail for at least a year. Courage to Change has not only given me a home, it's given me hope, accountability, and the tools necessary to keep moving forward toward a positive and productive future. The rent scholarship fund helped me make the transition from incarceration to stable living when I needed help the most.


House Managers:

The funding received from Jack Hopkins has made such a huge difference to our residents during this time of COVID. Many of our residents lost their jobs or had their hours cut and didn't know how they would make their rent until they became employed again. The Rent Scholarship Fund gave our residents that much needed help right when they needed it the most. Our residents have often times lost hope in the community and in themselves and sometimes don't know where to turn for help. Being able to apply for a rent scholarship while getting their lives in order relieves some of the stress they are under while also instilling in them the knowledge there are agencies in town that want them to succeed and are willing to help make that happen.

Courage to Cha... Edit Learn More Promote View as Visitor

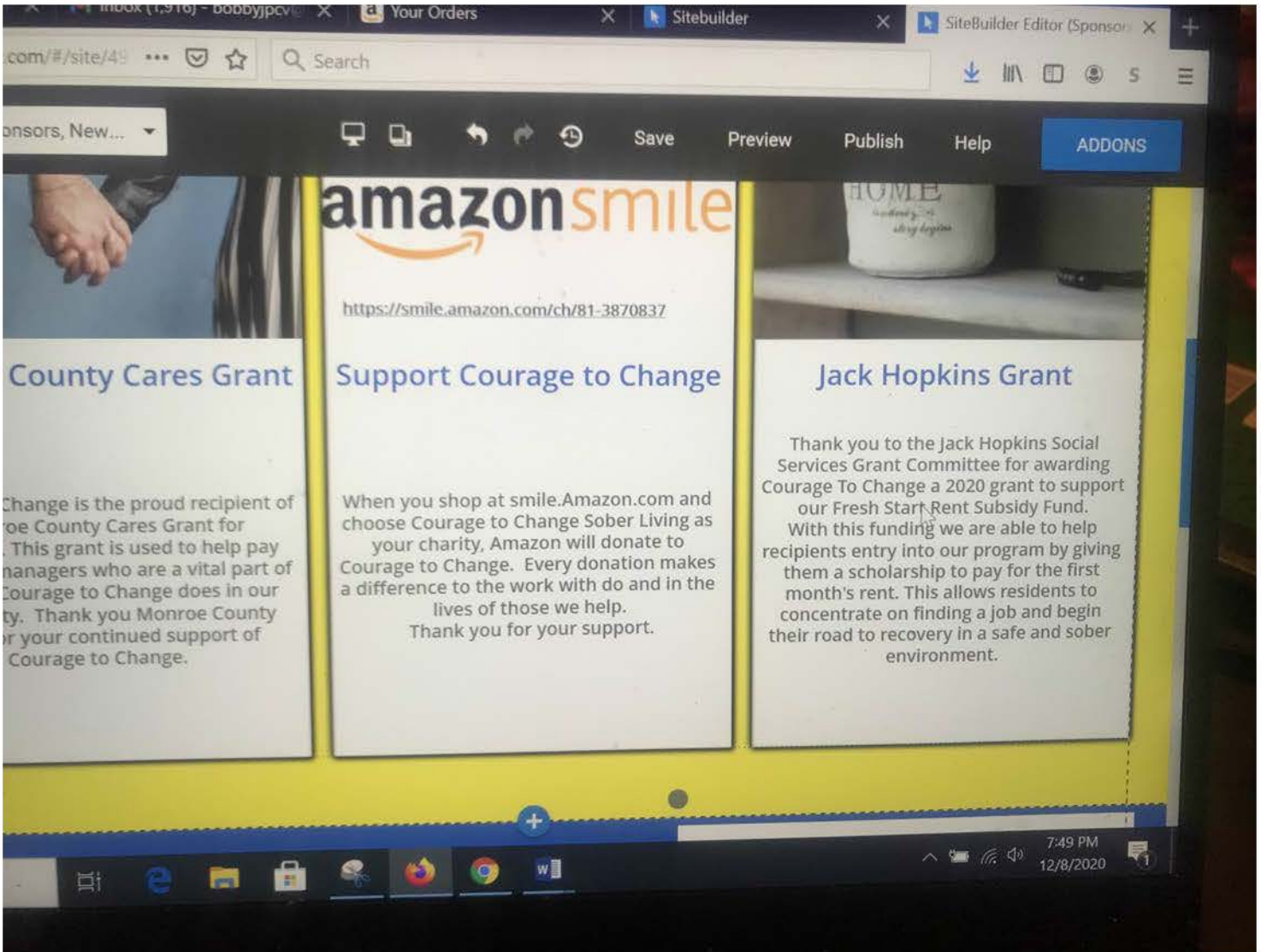
 **Courage to Change Sober Living**
Published by Bobby Overman · October 8

Thank you to the Jack Hopkins Social Services Funding Committee for continuing to support our work by awarding us a grant to support our Rent Scholarship Fund.



The Courage to Change

36 People Reached 0 Engagements Boost Post



Report on the 2020 Jack Hopkins Social Service Grant – El Centro Comunal Latino

El Centro Comunal Latino was very pleased to be awarded a 2020 Jack Hopkins Council Social Service Grant for financial assistance to Latino community residents who are unemployed or with greatly reduced hours during the pandemic. Many of them work in hourly wage jobs (such as restaurants, hotels, or childcare) or the gig economy (such as cleaning houses) hit hard by the economic downturn. They cannot work from home. Due to immigration status these community members have little to no access to government support programs, even as their bills continue to arrive regularly. El Centro began this project in early April to help these Latino residents retain housing, maintain services like electricity, water/trash, and gas, and meet medical and other basic expenses by paying their bills through the support of grants and donations. El Centro offers up to \$500 in aid in a single month if needed, although of course unsubsidized housing and services cost more than that here. El Centro also shared information in Spanish on area food pantries and collaborated with groups like the Salvation Army, the St. Vincent De Paul Society, and the Refugee Support Network to link area Latinos with other sources of aid. During the 7 months from early April to early November, El Centro issued checks for over \$99,000 to preserve the well-being of 223 households comprised of 441 Latino adults and 276 children for a total of 717 Latino community residents. Many of these households received this financial aid multiple times as people struggled to find or retain employment or went into quarantine due to possible exposure to COVID-19 or infection with the virus.

El Centro's Jack Hopkins grant of \$10,000 provided essential assistance to Latinos for two months from September 1st to November 3rd as the local economy improved somewhat with the return of university students for the fall semester. These funds helped 27 Latino households pay for 32 bills, including rent (18), property tax (1), electricity (6), water (2), and medical bills/debts (5). This financial aid benefited 48 adults and 28 children for a total of 76 individuals who hail from Mexico (18 households), Venezuela (3), Colombia (3), Guatemala (1), and Colombia/Mexico (2). Of the 27 households, 1 received El Centro aid for the first time since the project's inception in early April, 6 received aid for a second month, 10 for a third month, 7 for a fourth month, and 3 for fifth month.

El Centro's Jack Hopkins social services grant truly has provided a crucial financial bridge to Latino residents and their families in these trying times. No one that we know of has lost their housing or basic services or been sued for non-payment of bills, although the virus has certainly left its mark on them. These Latino neighbors are embarrassed to need to ask for financial assistance, and as soon as they can meet their bills again they are very happy to do so!

Jane Walter, El Centro Comunal Latino Helping B-town's Latino Community

by Paul Bickley

El Centro Comunal Latino (Latino Community Center), Room 200 of the Monroe County Public Library, provides native Spanish speakers with access to resources and a place to hold community events. But when much of Bloomington closed for the pandemic, El Centro's sole employee, part-time director and health services coordinator Jane Walter, transformed the nonprofit organization into a financial-aid institution, raising funds and paying rent and utility bills for many local Latinos.

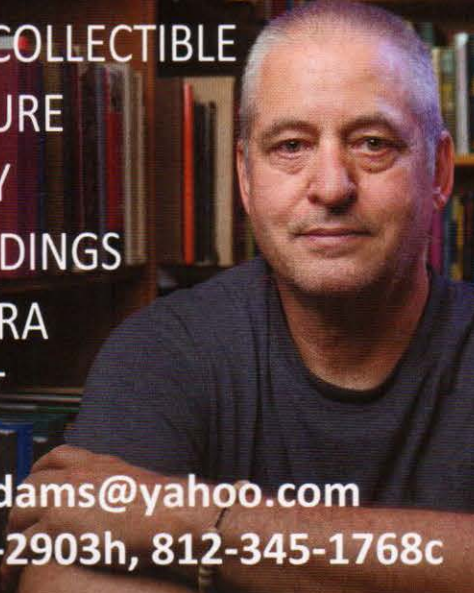
So far, Walter has raised \$81,500 through grant proposals and social media, with help from Josefa Luce, Latino outreach coordinator for the City of Bloomington's Community and Family Resources Department. "Without Josefa," Walter says, "I'd have been under water."

Sources of the funding have included the United Way of Monroe County COVID-19 Emergency Relief Fund Phases 1 and 2, a City of Bloomington Jack Hopkins Social Services grant, four churches and religious groups, private donations (including a single donation of \$10,000), and a GoFundMe page set up by Indiana University



(l-r) Jane Walter and Josefa Luce. Photo by Martin Bowling

DALE STEFFEY BOOKS
PURCHASING SINGLE ITEMS TO COLLECTIONS
ACADEMIC & SCHOLARLY
RARE & COLLECTIBLE
LITERATURE
MYSTERY
FINE BINDINGS
EPHEMERA
FINE ART



steffeyadams@yahoo.com
812-333-2903h, 812-345-1768c

professor of history Ellen Wu, who is also a member of the Bloomington Immigration Justice Task Force.

"Many local Latinos," Walter says, "work in hourly wage jobs at restaurants and hotels or in the gig economy [such as cleaning houses] hit hard by the economic downturn. They have little to no access to unemployment compensation, government stimulus checks, health insurance, or township assistance. El Centro has offered up to \$500 a month per household. That sounds like a lot, but monthly rent is at least \$445."

Walter recently submitted additional grant proposals. "The biggest goal is to prevent homelessness," she says. "Some people don't know when they'll work again."

"Jane Walter's unceasing labors on behalf of our immigrant neighbors are truly indispensable," says Wu. "She scrambled overtime to patch together emergency funds for area Latinos. At a time when the political



climate in this country has become frighteningly inhospitable to newcomers, Jane radiates hope and compassion to lift us all.”

Walter has also kept local Latinos informed of other sources of money and of food and furniture—Bloomington Salvation Army, the Bloomington Society of St. Vincent de Paul, Mother Hubbard’s Cupboard, and the Hoosier Hills Food Bank.

“It’s not just one pair of boots on the ground. It’s many pairs,” Walter says. “It makes me proud to live here.”

Visit elcentrocomunal.com for more information. ✨

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Jaimie Schwartzman

Co-owner
BuffaLouie's

When did you first hear about the COVID-19 pandemic?

I can recall the moment vividly when I was made aware of the pandemic. We were hosting a Binford PTO meeting at our house. We were settling in making plans for the school carnival when one of our committee parents came in late explaining that she was in an urgent meeting regarding COVID-19. That was when we all realized the seriousness and considered actions and the seriousness.

Jaimie
Schwartzman

What were your first thoughts after learning of the pandemic?

My thoughts and feelings were fast and furious. Of course, there were concerns for family members, friends, business, and health but I couldn't stop thinking of the greater potential impact. I would be rational and calm collecting information in one moment and then in the next the weight of questions and fears would wash over me.

When did you decide it was time to step up during this time of crisis and what actions did you take to start serving the community?

In planning for our family's home/work strategy I wanted to be a source of confidence and strength for our kids and staff. I was scanning shelves of sold out groceries and couldn't help to think about all my concerns and how families without our resources are feeling. This weighed on me heavily. Our fears in the first days were also of our staff and our ability to keep everyone employed and give them hours. Very quickly we decided that we needed to provide whatever we could to those in need and by taking action we would be providing a job to our staff. We created our first post for MCCSC school families to provide a free lunch and groceries. This developed into working with the Boys and Girls Club to purchase groceries through our food supplier GFS so there would be no impact to our local grocery stores to purchase large quantities. I was overwhelmed by the community support we received which fueled us to continue.

How have you been balancing work life, home life, and "hero" life?

I never felt like I was balancing hero life. The heroes were going to the hospital and facing exposure everyday. I feel like we are a family that will make the best out of any situation. We are always balancing our philanthropy goals with work and home life. We really enjoyed our increased family time and were grateful we had work to continue.

This time of crisis has changed many people's mindsets on work, family, and life in general. What is one positive lesson or reminder, you have gained from this unprecedented experience?

If something is on your heart, listen. If you see a need and can do something about it, react. If you have resources, use them. Tell others, they want to help!



Jane Walter

Board Member
(former Director/Health Projects
Coordinator)
El Centro Comunal Latino

When did you first hear about the COVID-19 pandemic?

I had been hearing about the pandemic for months in the news, but it really hit me in mid-March when the Monroe County Public Library suddenly closed. The El Centro Comunal Latino office is located there, so that meant that we could no longer offer services to the Latino community in our office.

Jane Walter

What were your first thoughts after learning of the pandemic?

It really gave me pause when the public library closed. I think of the library as the "Plaza Mayor" or main square/public meeting area in the community, through which everyone passes. Before that I could not conceive of a community without direct and easy access to the public library.

When did you decide it was time to step up during this time of crisis and what actions did you take to start serving the community?

It was clear that El Centro needed to act when we realized that many of our Latino workers were losing their jobs because the restaurants and hotels where they work were had to shut their doors. Then we learned that the United Way of Monroe County had established a COVID-19 Emergency Relief Fund and realized that we could apply for funds to help local Latino residents with basic monthly bills like rent, electricity, water, gas, medical payments, etc. Many of our Latino community members are not eligible for government relief benefits.

How have you been balancing work life, home life, and "hero" life?

There are a lot of "heroes" who have contributed to El Centro's Financial Aid Fund for Latinos during the Pandemic -- our board of directors, our wonderful donors, our creator of the "GoFundMe" Page for this initiative, our partners like the Immigration Justice Task Force, the Salvation Army, the Saint Vincent De Paul Society, houses of worship like the Mennonite Fellowship, the Iglesia Hispana at Sherwood Oaks Catholic Church, St. Paul Catholic Center, the United Methodist Women, and University Baptist Church, and area food banks like Mother Hubbard's Cupboard, and of course all those community members who trusted that they could reach out to El Centro in their moment of need. And of course, there is the United Way of Monroe County, and the City Council and its Jack Hopkins Social Services grant program! I think we are all just taking it one day at a time, though with a concerned eye toward the future. Our local economy is very vulnerable, and all the people that depend on it. We all need to wear masks, practice social distance, and wash hands!

This time of crisis has changed many people's mindsets on work, family, and life in general. What is one positive lesson or reminder, you have gained from this unprecedented experience?

What I have noticed is that as soon as immigrant individuals and parents believe that they have the possibility to meet their basic bills, they want to do this! They do not want to receive financial assistance and are embarrassed to have to do so. It was inspiring to see the happiness of so many Latino households when June came and many could return to work, at least at reduced hours, and meet their basic bills. But then came the reality of COVID-19 exposure, and El Centro had to step up again, with financial assistance. ■■■





We build strength, stability, self-reliance *and* shelter.

Jack Hopkins 2020 Women Build Site Preparation

With the uncertainty surrounding the beginning of the school year in our community, along with local health trends and guidance from Habitat for Humanity International, Habitat adopted a new format for Women Build this year. The revised schedule has allowed us to complete the homes over a longer timeframe with a limited number of skilled volunteers and subcontractors. Despite the current health crisis in our country, Habitat supporters are truly working as a single collective Women Build team in 2020. Our future homeowners, [Mary Derico and Keba Pierson](#), have been thrilled to see the progress on their homes and are making plans to move into their new homes before the end of the year.

The Jack Hopkins Social Services fund awarded Habitat for Humanity the amount of \$10,000 for the construction of infrastructure for Habitat's annual Women Build. Thanks to the award, the rescheduled Women Build was able to start on time and continues to make great progress. As planned, the lots for the two builds at 614 and 626 W. Duncan Dr. were cleared and the needed excavation was completed.

In the fourth week of construction Women Build is off to a great start. Both houses have been framed and roofed. They are currently being prepared for siding, which will begin being installed this week. Though the pandemic has limited the number of volunteers that on site, we have had great support from our Crew Leaders, skilled volunteers, and local subcontractors who have donated time and resources to make the builds possible. These include Loren Wood Builders, RCV Roofing, Siding and Gutters, Hanna Trucking, Joel Clark Excavating, Commercial Service, Craft Construction and Bailey and Weiler.

In addition to the gift in kind donations, two hundred and eighty WB volunteers have raised \$140,000 so far. Including the Jack Hopkins award, Habitat has also secured \$35,000 in grant funding. This puts us very close to fully sponsoring this year's Women Build. Habitat for Humanity is incredibly grateful that the Jack Hopkins Social Services fund helped make this year's Women Build possible.







Jack Hopkins Social Services Funding Report
Nancy E. Richman, Ph.D., MPA, Project Director
August 10, 2020

HealthNet is grateful for the one-time investment of \$19,590 from the Jack Hopkins Social Services funding that has helped to fund Bloomington Health Center's expanded dental services.

After receiving all needed equipment, including the items funded by the Jack Hopkins funding, (listed below), Bloomington Health Center's dental clinic reopened on July 6, 2020. Dr. Kirk Yegerlehner joined the Bloomington team as a 24-hour/week dentist, and along with the first of two advanced function dental assistants has begun providing dental services at the center. Due to the COVID pandemic, and in keeping with ADA recommendations, our dental services have begun with a focus on dental emergencies only.

In his first week, Dr. Yegerlehner saw a gentleman with a serious oral infection. He extracted five teeth and sent the patient to the emergency room for IV antibiotics to prevent the infection from moving to his lungs. We were very pleased to have been able to offer emergency dental services to this patient in intense pain.

With the HealthNet Bloomington dental clinic expansion, significantly more people will have access to dental services than before. Moreover, as a federally qualified health center, the health center, including dental services, is open to children, adults, and seniors, with and without insurance. This project addresses a huge unmet need in Bloomington and surrounding area. In addition, one does not have to be a medical patient of HealthNet to make an appointment with our dental clinic.

Funding from this grant was used to purchase the following essential equipment, without which we could not have reopened the dental clinic:

1. Schick 33 Sz2 6" Starter Kit with Cable & RMT
2. Statim 5000 G4 Autoclave
3. Synea 400 TG-97L Handpieces
4. Demi Plus LED Curing Light System
5. NXT HG5 Amalgam Separator

The outcome indicator listed in the grant focused on measuring our goal of expanding access to services, specifically by looking at the number of individuals seen at the HealthNet Bloomington dental clinic, sub-divided by children/adults, ethnicity, insurance status, and type of dental service. However, since it has been only one month since the dental clinic reopened, this data is not yet available. I would be happy to submit an addendum to this report at the end of the year with this information, if you wish.

Jack Hopkins funding was essential to this initiative and joined several other funding partners to ensure a successful dental clinic expansion. HealthNet is very grateful to the JHSS funding for helping the clinic do this important work.

Photos of items purchased with JHSS funding.

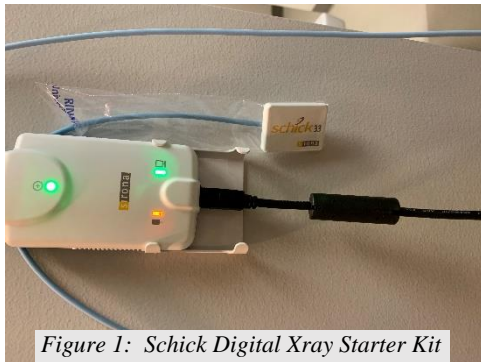


Figure 1: Schick Digital Xray Starter Kit

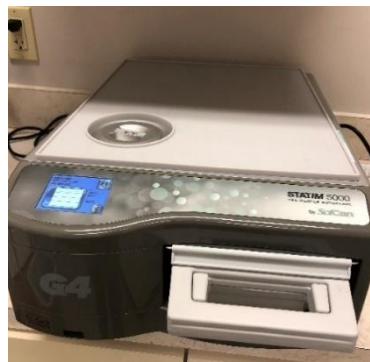


Figure 2: Statim 5000 G4 Autoclave



Figure 3: Synea 400 Hand Pieces



Figure 4: Demi Plus Curing Light



Figure 5: HG Amalgam Separator



Figure 6: Dental Team with Patient

Hoosier Hills Food Bank 2020 Jack Hopkins Award Report July 2020

Hoosier Hills Food Bank is grateful to have received a 2020 Jack Hopkins Social Services Funding Award of \$30,000.00 from the City of Bloomington. This grant was in support of our Covid Food Purchasing Project, which is intended to provide food to those experiencing food insecurity during the Covid-19 crisis either through partner agencies or direct service.

Since the start of COVID, HHFB has seen our traditional sources of donated food decline significantly. Local food donations are down by 30% with certain food sources like food drives and prepared food rescue reduced essentially to nothing. As a result, we have relied on a significantly increased food purchasing program in order to continue meeting a higher level of need.

Thus far, over one million pounds of food has been purchased at a cost of over \$760,000. Normally, our annual food purchasing budget is below \$100,000. Some food that has been ordered is still being delivered during the current month of July, but most has been received between March and June. Purchased food has been distributed along with donated food and USDA commodities to provide the equivalent of over 1.8 million meals during the COVID period so far.

Through June, over 2.2 million pounds of food have been distributed by HHFB, including almost 1.3 million pounds in Monroe County. Over 762,000 pounds have been distributed to agencies and individuals within the City of Bloomington, 34% of the total. Bloomington residents have been reached through over 30 partner agencies, including Amethyst House, Bloomington Housing Authority, the Bloomington and Perry Township Trustee Food Pantries, Wheeler Mission, Community Kitchen, Crawford Homes, First United Methodist Church Pantry, Middle Way House, Monroe County United Ministries, Mother Hubbard's Cupboard, Shalom Community Center, and Salvation Army among others. In addition, in response to COVID, HHFB has begun direct distributions to individuals including the College Mall Community Cares food distribution on Memorial Day weekend, which provided 465 households with approximately 55 pounds of food each along with hand sanitizer, SNAP information and a brochure on local food options.

The food distributed during COVID represents a 52% increase over the same time period in 2019. In a recent pulse survey, 38% of agencies reported that they have been serving more clients since the start of the COVID crisis with 40% saying numbers are continuing to increase. 34% of agencies indicated that they could use more food.

HHFB very much appreciates the support of the Jack Hopkins program, which has played an important part in enabling us to purchase such unprecedented amounts of food and meet the challenges of the COVID crisis. Only by securing support from various organizations, government entities and private sector partners have we been able to ensure that food is available to those who need it. We strongly believe that a swift response by the emergency food assistance network helped to prevent what could have

been a severe hunger crisis in our community as the pandemic began to impact so many lives.



Food at HHFB's warehouse ready for packing into boxes for College Mall distribution.



Sample box of food distributed at College Mall food distribution event Memorial Day weekend.



National Guard volunteers with HHFB staff preparing for the College Mall food distribution.



LIFEDesigns Report JHSSF Spring 2020 – COVID bridge funding request

LIFEDesigns was awarded \$8,800 for Residential Habilitation and Support Services as bridge funding to provide staff supports to people with disabilities whose staffing needs were impacted by COVID-19.

People with disabilities who normally attended community integration or “day” services were impacted greatly when COVID-19 pandemic stay at home order and social distancing restrictions were put in place. Medicaid waiver services and funding normally provides staffing support for people with intellectual and developmental disabilities during the day through approved community integration services. When community integration services were forced to close due to the Governor’s COVID-19 stay at home order, the people who had those services no longer had staffing during the day. Despite there being no funding to replace their staff supports during the day, LIFEDesigns is still responsible for their safety and well-being. As a result, we were forced to provide staff supports for these individuals without any reimbursement funding. JHSSF funds were used to provide staff supports for the 7 individuals in greatest need of staff supports during the COVID-19 pandemic from March through September 2020.

The outcome indicators for this project were “to be able to continue providing services to the same number of people (who want services) throughout the COVID-19 pandemic.” Shortly after the start of the pandemic we had around 20 people choose to stop receiving services. We have not had to stop providing services to anyone during this time. We have 146 clients receiving supported living and group home services. We wouldn’t have been able to achieve this without support from City of Bloomington Jack Hopkins Social Services Funding Committee and this grant award.

The population served by this project are adults with intellectual and developmental disabilities who receive staff supports through disability Medicaid waiver services. This population benefits directly from the staff supports provided through this grant. The community benefits of the project are that LIFEDesigns maintains operations throughout the pandemic ensuring City and County residents’ health. This benefits the community to have fewer people in the hospital and emergency room. This also provides healthy community members to take part in activities like working at community businesses, and volunteering at local organizations.

Individual Story:

We wanted to share this story with you, because it’s a great example of how this funding made an impact, and who it helped. This person values their privacy, and has asked that we not share their name, identifying information, or photo. We hope this story is meaningful for the council members. In an effort to make this story easier to read, we’ve substituted a fake name “Jane” when referring to the real person supported by LIFEDesigns who was impacted greatly by the grant funds.

In March, as an agency, we made the difficult decision to close our community integration services. The services were designed to provide one staff for 3-4 clients to go out in the community and do activities together. People who use these services are adults who have intellectual and developmental disabilities. We could not guarantee that one staff could ensure proper mask wearing and social distancing for 3-4 people, and felt we couldn’t ensure our clients’ safety in the community during the pandemic.

When these services closed suddenly, we had about 20 or so people whose daily lives were impacted significantly by not having the staff support they relied on during their time in community integration services. One of these people “Jane” is very social, and thrives when

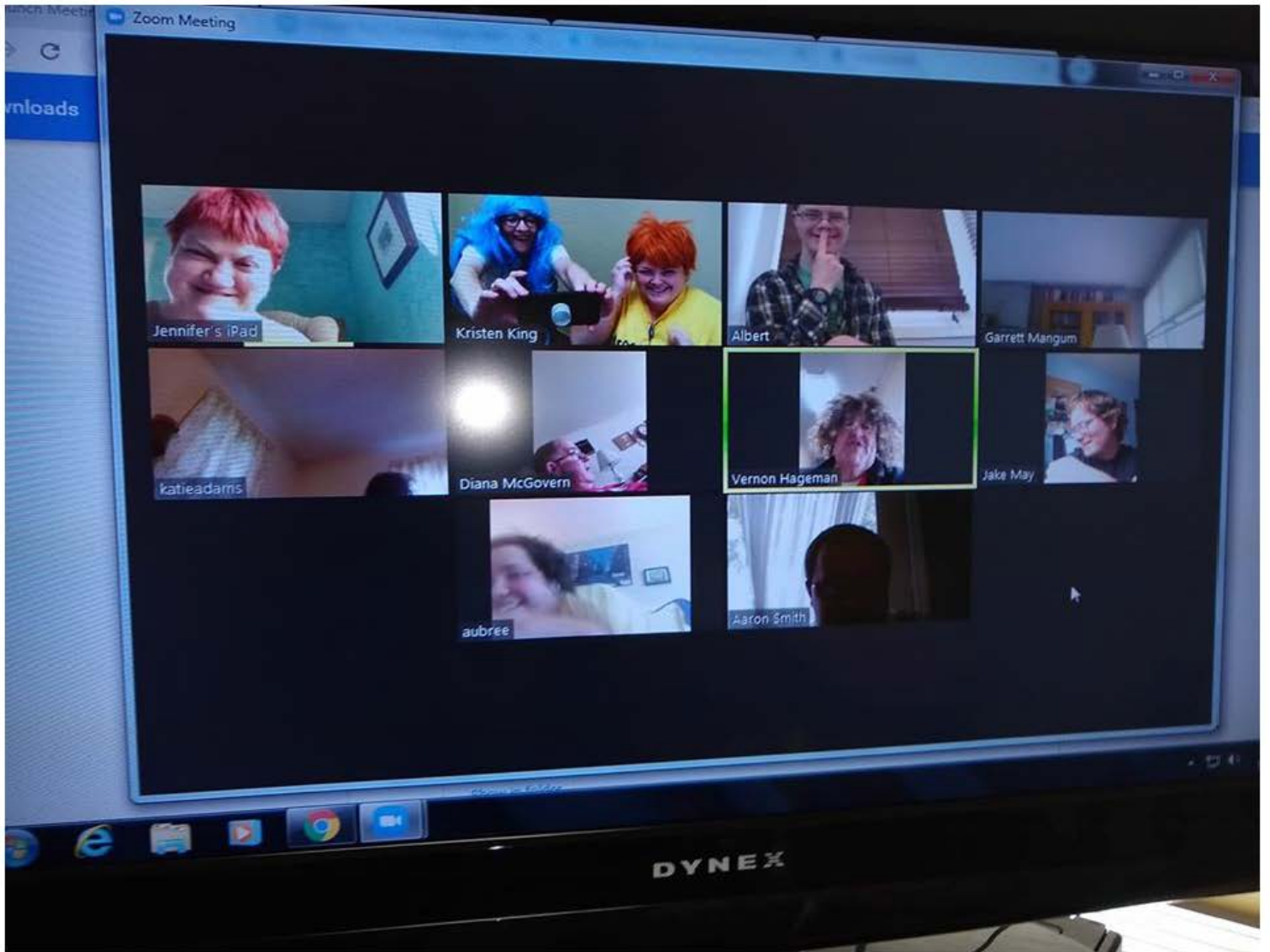


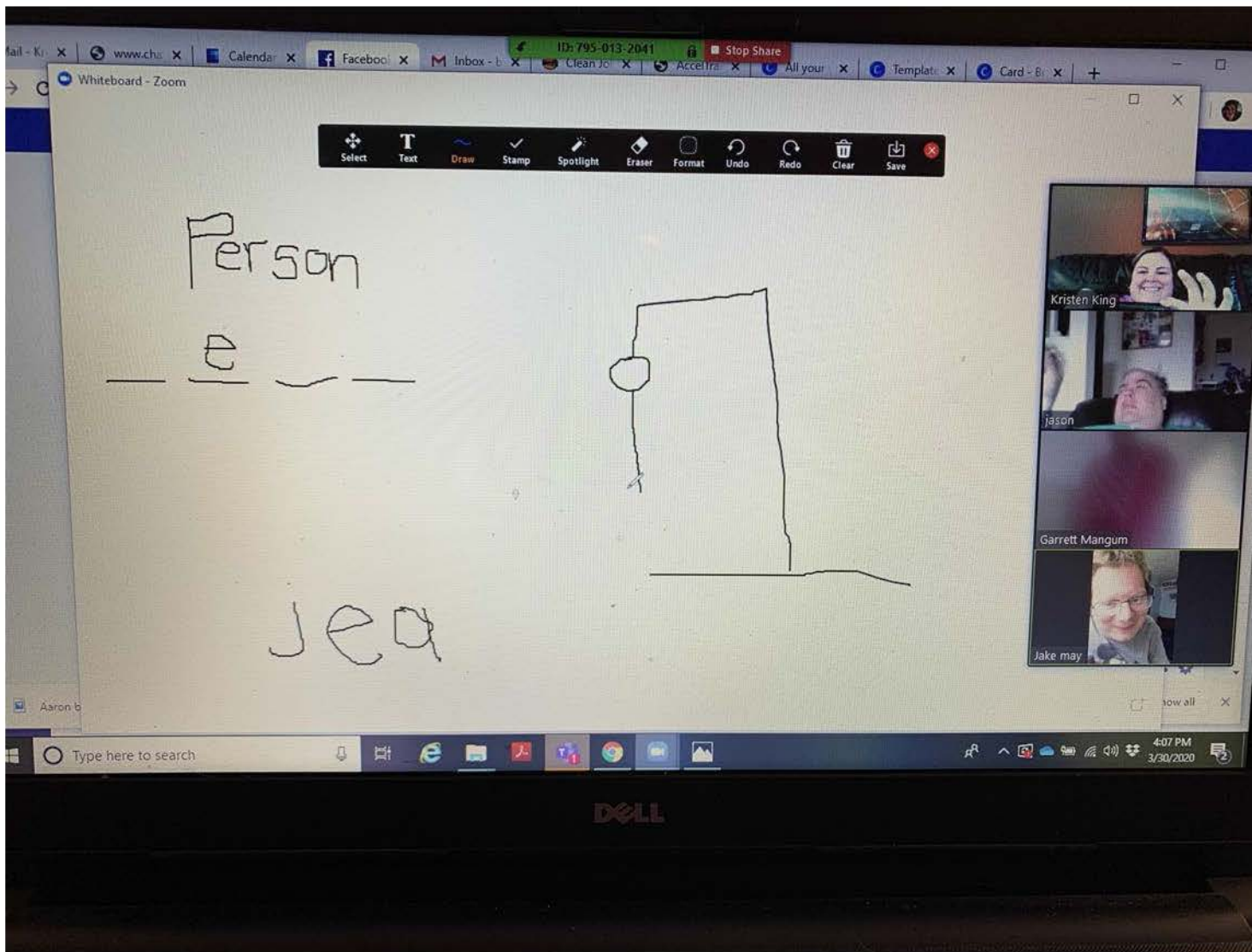
engaged in activities with other people. Jane attended our community integration services 5 days a week from 9:00 am – 3:00 pm, and depended on staff support to make good safe decisions when interacting with community members. Because she is able to complete basic life skills such as eating, hygiene, and day to day activities independently, her Medicaid waiver budget for staffing is too low to cover 9-3, M-F one on one staff instead of the group staffing she was receiving during community integration services.

Jane was very unfamiliar with technology before COVID, but when it became necessary to be more creative about community inclusion and engagement LIFEDesigns added new virtual programming using Zoom. Jane was fortunate enough to have family with the resources to pitch in and get her a tablet so she could participate in our new virtual programming. She looks forward to participating in the programming every day. Staff work with her on learning how to use the tablet and join in on the Zoom “Fun with Friends” meetings. In Fun with Friends, there are different activities for different days, such as: yoga, bingo, hangman, general socializing, arts and crafts, and choir.

As a result of this funding, we were able to provide her and many others individual staffing to help fill some of the gaps that were left due to COVID restrictions. Having these gaps filled allowed us to offer new virtual programming and further promote community inclusion for people with disabilities.

The photo included is of “Zoom - Fun with Friends” a new virtual program LIFEDesigns started to help people with disabilities engage with social activities during isolation. Fun with Friends is open to anyone in the community to join in, have some fun during the pandemic.







September 10, 2020

HAND – Jack Hopkins Social Services Funding Committee
Bloomington, IN

Dear Committee,

Thank you so very much for your generous grant of \$7,260 to purchase new electric meal transporters.

We have purchased 8 new transporters at a total cost of \$7,723.62, of which \$7,259.62 was funded by the Jack Hopkins Social Services Funding Committee. These new transporters are enclosed in a plastic casing, reducing burn risks and sharp edges for volunteers delivering meals, and have two compartments, allow meals later on the delivery route to better retain temperature, improving food safety and client satisfaction. In July, we had funding and volunteer staffing to allow us to add an 8th route, increasing our maximum capacity to 96 clients per day (192 meals per day).

I have attached photographs of the new units. Please note that box # 6 is stored at Meadowood, as they provide meals for that route.

Again, thank you for your support of Bloomington residents in need.

Best regards,

Carrie

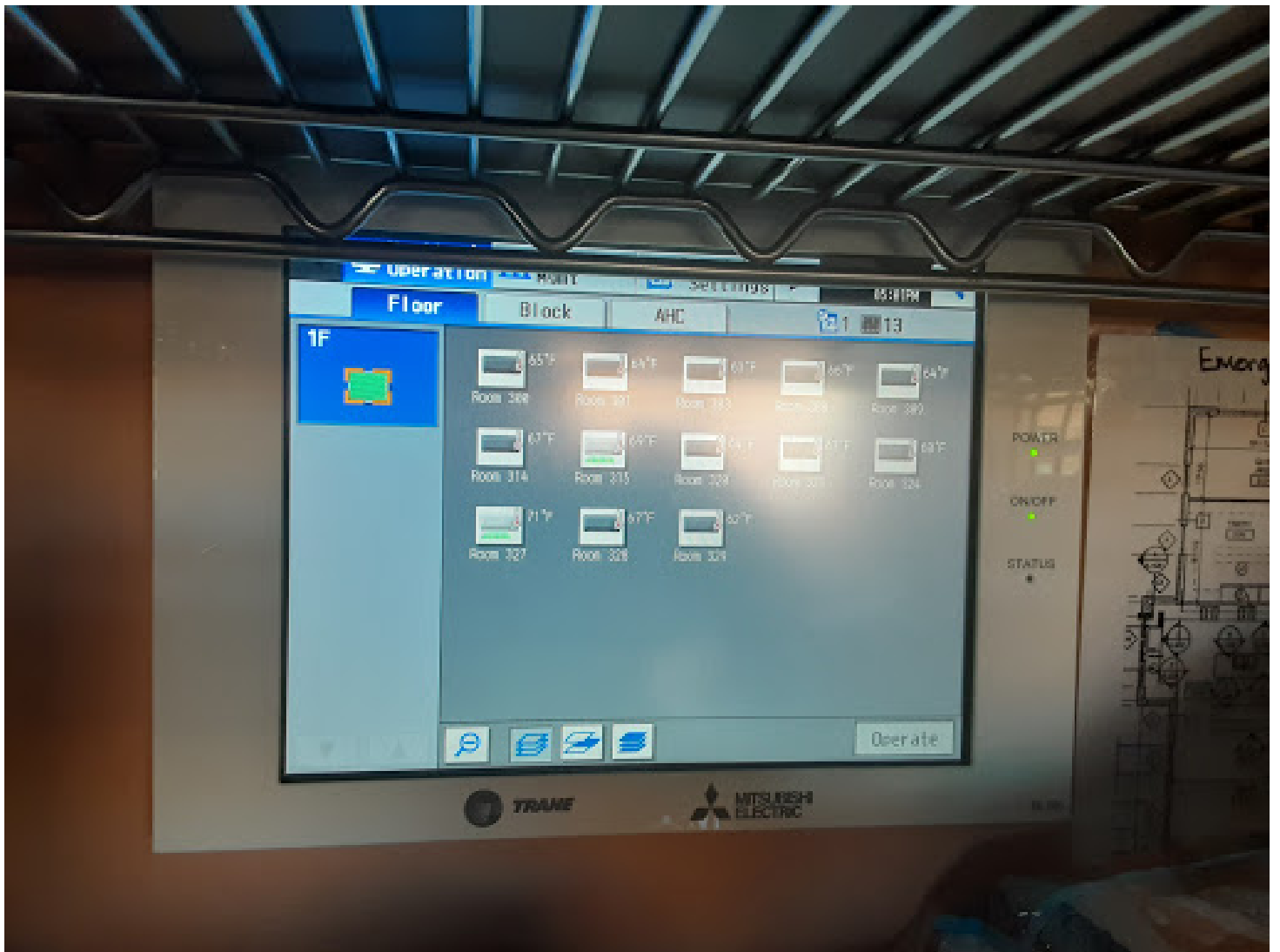
Carrie McHaley
Executive Director

Bloomington Meals on Wheels is a registered 501(c)3 organization. No goods or services were provided in exchange for this donation.



Middle Way House 2020 Jack Hopkins Agency Report

- 1) Middle Way House was awarded \$3,000 from the Jack Hopkins Social Services Fund
- 2) Middle Way House applied its awarded funds toward the purchase and installation of a digital control panel for the climate control unit in the New Wings Shelter.
- 3) Despite COVID restrictions and subsequent changes in how people sought services in 2020, the New Wings crisis shelter is still on pace for 228 unduplicated residents in 2020. The stated impact in MWH's application was that approximately 250 survivors in shelter would be impacted by the improvement. With the panel's installation in August and the trending increase in requests for shelter, numbers appear likely to meet or exceed that estimation during the first year of the panel's operation. Utilities savings appear to be several hundred dollars per month over previous years in the early life of the unit. Over a decade or more this should translate to the stated goal of saving the agencies thousands of dollars.
- 4) The New Wings shelter serves survivors in crisis from Monroe, Owen, Greene, Martin, and Brown counties as well as clients from Indianapolis and out of state in select cases, but New Wings primarily serves clients from within the city limits of Bloomington and Monroe County. The vast majority of Middle Way House's clients are below the poverty line in income, many of them at risk of or currently experiencing homelessness.
- 5) This project allows for the temperature in shelter to be controlled from the interior of the building as well as temperature control for individual rooms in shelter. This, in turn, affords some small degree of control of their environment for shelter residents and a more comfortable living and working environment for shelter residents and staff.
- 6) Photo of control panel included with this report as a separate attachment.
- 7) No written materials public or otherwise have been generated about the project.





Monroe County United Ministries

July 7, 2020

827 West 14th Court
Bloomington, IN 47404
812.339.3429
www.mcum.org

The City of Bloomington, Common Council
c/o Cody Toothman
City Hall
401 North Morton Street
Suite #130
Bloomington, IN 47404

RE: 2020 Jack Hopkins Social Services Funding

Dear Mr. Toothman,

On behalf of Monroe County United Ministries, I am writing to submit documentation for the first reimbursement of the Jack Hopkins Social Service Funding for 2020. for our Early Childhood Mental Health Therapist. **This reimbursement's amount is \$14,961.60.** We have been working on outfitting our staff with laptops, updating our teachers lounge with new computers, and purchasing curriculum kits for the Compass classrooms.

Jack Hopkins Social Service Grant: Compass Early Learning Center

Category	Distribution 1
Computers & Software	\$ 3,800.00
Curriculum Kits	\$ 11,161.60
iSprout Assessments	\$ -
Total Spent	\$ 14,961.60
Total Remaining	\$ 1,038.40

MCUM's 30 year vision is to eliminate generational poverty in Monroe County, and our Compass Early Learning Centers and Self-Sufficiency Center work together, along with funders like the Jack Hopkins committee, in effort to make that happen.

Attached you find all of our current invoices. Please let me know if you have any questions or concerns. Thank you for all of your time and support.

Sincerely,

Mary Jean Holwager
Development Director



Monroe County United Ministries

July 22, 2020

827 West 14th Court
Bloomington, IN 47404
812.339.3429
www.mcum.org

The City of Bloomington, Common Council
c/o Cody Toothman
City Hall
401 North Morton Street
Suite #130
Bloomington, IN 47404

RE: 2020 Jack Hopkins Social Services Funding

Dear Mr. Toothman,

On behalf of Monroe County United Ministries, I am writing to submit documentation for the first reimbursement of the Jack Hopkins Social Service Funding for 2020 for our updates and upgrades to foster kindergarten readiness. **This reimbursement's amount is \$1,038.40.** We have been working on outfitting our staff with laptops, updating our teachers lounge with new computers, and purchasing curriculum kits for the Compass classrooms.

Jack Hopkins Social Service Grant: Compass Early Learning Center

Category	Distribution 1	Distribution 2
Computers & Software	\$ 3,800.00	\$ -
Curriculum Kits	\$ 11,161.60	\$ -
iSprout Assessments	\$ -	\$ 1,038.40

Total Spent	\$ 14,961.60	\$ 16,000.00
Total Remaining	\$ 1,038.40	\$ -

MCUM's 30 year vision is to eliminate generational poverty in Monroe County, and our Compass Early Learning Centers and Self-Sufficiency Center work together, along with funders like the Jack Hopkins committee, in effort to make that happen.

Attached you find all of our current invoices. Please let me know if you have any questions or concerns. Thank you for all of your time and support.

Sincerely,

Mary Jean Holwager
Development Director





9 of 9

ViewSonic

Dell

Intel

Water droplet pattern on mousepad

2020 Jack Hopkins Social Service Fund
Final Report for Mother Hubbard's Cupboard

Mother Hubbard's Cupboard (MHC) was awarded \$10,000 for staff support. This funding enabled MHC to carryout services safely during the Covid19 crisis. As the largest food pantry in the region, MHC has become one of the only sources of food for many of our current patrons. During almost months of Covid19 response, we have spoken to many new patrons who have come to access our services for the first time due to job losses in the family. We expect to see this number continue to rise over the course of this crisis, as more people suffer job losses and reduction in work. The CARES act unemployment ending July 31, and no other assistance was put in place. The need has been dire for many of our current patrons and other community members who continue to lose employment.

As an organization that is based in client choice, making the change to an impersonal distribution of boxes has been difficult, but necessary. This change was made, in addition to sending home all volunteers, in an effort to keep the seven staff members healthy for as long as possible. (One staff member is high-risk, and is quarantined at home.) In May, MHC hired three temporary staff members to assist in food distribution. Another part time staff person was added in August. MHC recognizes that in this time of crisis, we may be the only source of food for many of our community members and because of this, we intend to stay open and to make as much food available as possible for those in need.

We are currently operating three days a week as a drive through service. Patrons are allowed to take as many boxes of food as they may need and we are encouraging them to take enough to allow them to stay sheltered in place. In an effort to uphold the client choice model, we are doing our best to allow patrons to choose what they receive in their boxes. In the past 8 months, we distributed over 600,000 lbs of food, and we are serving an average of 606 households per week.



New Leaf - New Life, Inc.

Transformative Justice, Personal Growth, & Self-Advocacy

New Leaf, New Life, Inc.
1010 S. Walnut St.
Suite H
Bloomington, IN. 47401

Jack Hopkins Social Services Funding Committee
401 N. Morton Street
Suite 110
Bloomington, IN. 47404

Dear funding committee,

The purpose of this letter is to convey our final report for the Jack Hopkins 2020 grant cycle.

- 1. The amount the agency was awarded:** We (New Leaf, New Life) were awarded \$9,000 during the Jack Hopkins 2020 grant cycle.
- 2. A general description of the project:** This award was utilized to expand the weekly work hours of two of our reentry mentors. Our reentry mentors provide long-term reentry support to individuals recently released from incarceration – assisting them in creating a reentry plan, preparing for employment, and obtaining necessary identification documents, among other services.
- 3. Results of the project:** Below are a few statistics that represent the timespan of June 2020 – November 2020, which reflect on the results of our project:
 - Average number of clients served per month (at our office): 403
 - Average reentry mentor follow-up appointment attendance success rate: 58%
 - Total number of reentry kits distributed to recently released individuals: 34
 - Total number of reentry workshops held in the community: 104
 - Total number of letters received (from the Monroe County Correctional Center): 1,213
 - Total number of clients we've helped apply for HIP/SNAP benefits: 20
 - Total number of clients we've helped create a resume/cover letter: 22
 - Total number of clients we've helped secure employment (that we're aware of): 6
 - Total number of clients we've helped obtain their birth certificate: 31
 - Total number of prescription glasses we've helped obtain: 17
- 4. Population served by the program:** The population we serve are currently incarcerated individuals and individuals recently released from incarceration.
- 5. Community benefits of the project:** The cost of reincarceration negatively impacts the individual, their family and close associates, and, by aggregation, the economic and social



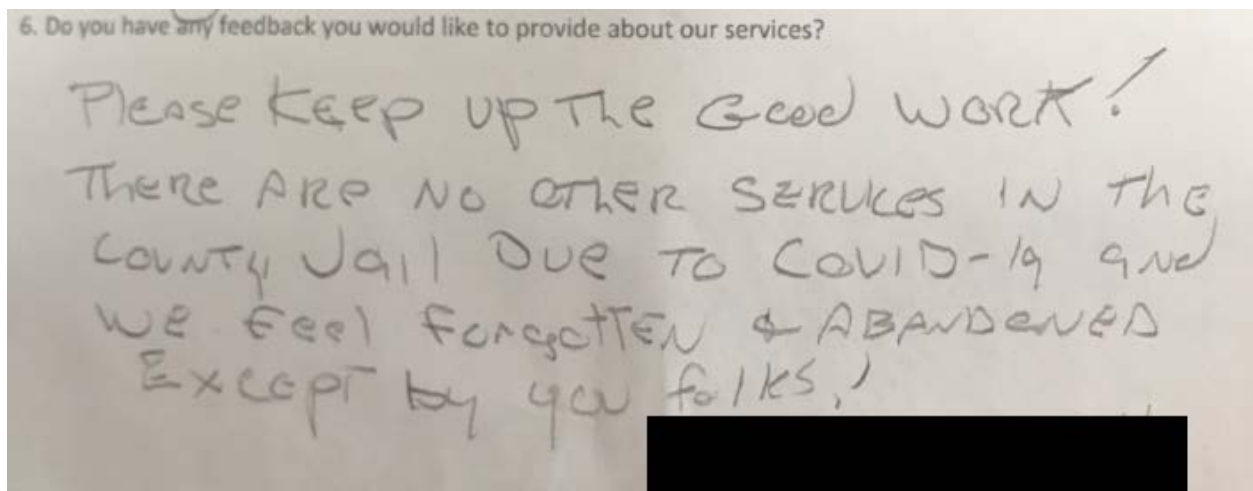
New Leaf - New Life, Inc.

Transformative Justice, Personal Growth, & Self-Advocacy

conditions of the local community. For communities with high rates of removal and return of offenders, this further produces immense social and economic disadvantages (Travis et al., 2001). When a community has residential instability, their ability and willingness to act collectively suffers greatly. Indeed, when people expend most of their material and emotional resources on figuring out daily survival, they are much less likely to spend time and energy thinking about ways to improve their neighborhood.

By having consistent reentry mentors that have personal experience with the criminal legal system, we're able to assist and empower individuals who were recently released from incarceration with obtaining necessary resources to become productive law-abiding citizens in our community. By helping these individuals avoid reincarceration vis-à-vis gaining employment, housing, and support, we're creating a positive ripple-effect upon the Bloomington community.

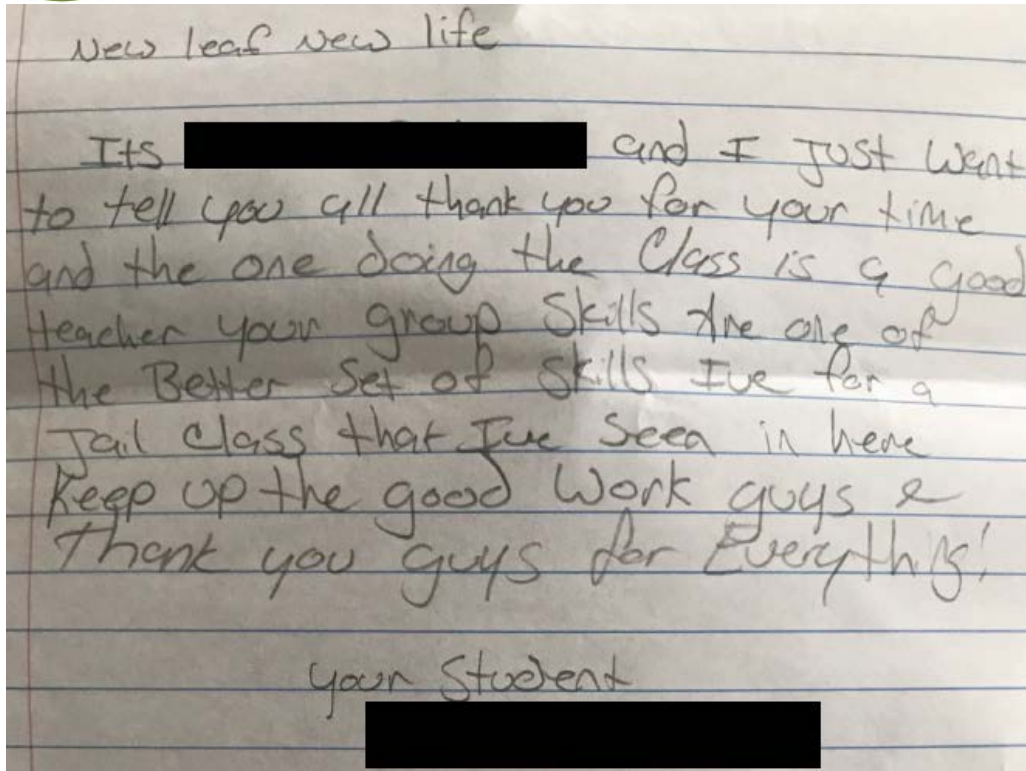
6. **Digital photograph depicting the Hopkins-funded project:** Due to client confidentiality and our current lack of a credible photo release waiver, we do not have photographs of our staff working directly with our clients. However, I have included a letter from someone who is currently incarcerated in the Monroe County Jail, with their name redacted, as a testimonial to our services.





New Leaf - New Life, Inc.

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7. Copies of any written material for the project giving the Jack Hopkins SS Funding Committee credit: These are screenshots of the "Thankful Thursday" posts we published on Twitter and Facebook on 10/8/2020:





New Leaf - New Life, Inc.

Transformative Justice, Personal Growth, & Self-Advocacy

Thank you so much for your continued support of our organization and our mission. You are greatly appreciated! If you need any more information from me, you can reach me by email at: Grants-manager@NewLeafNewLife.org, or by phone at (317)366-7916.

Jordan McIntire
Executive Director
New Leaf, New Life

12/5/2020

Jack Hopkins Final Report

Pantry 279 received an award of \$20,000 from Jack Hopkins Grant Program to be utilized for either Director's Salary or a used box truck. We decided to seek other grants for additional funding for a truck so that we could ensure the truck would meet all our requirements. Fortunately, we were awarded another grant for a truck, and thus used all the Jack Hopkins award for Director's Salary which provided salary for 1/3 of the year. This was a very important, and huge step in growth for us as a Pantry in that our Director, Cindy Chavez, who had been totally volunteer up until grant award and had to work a second job to support her family. Ms. Chavez was able to immediately stop working her other job and focus 100% on the pantry and its growth and functions. As a result, we saw greatly increased donations as well as received more grants. We were able to transition easier into the "new norm" of drastically increased demand due to COVID-19. Decisions were implemented quicker and new ideas and practices, such as drive thru food delivery, a port-a-john, increased deliveries to home bound, the addition of a "new" van and truck, increased public and media relations, and new food sources were put into place. Without the extra time and focus of our director, it is doubtful the Thanksgiving Box program, which increased from 1200 to 2432 families, or the Christmas gifting program would have been able to go as smoothly, if even at all. Having a focused, full time Director, has made a huge difference at Pantry 279, and could not have been accomplished without the assistance of the Jack Hopkin's Grant.

Addendum:

Results of the project as measured by the project's outcome indicators;

The State Department of Health has provided phenomenal support, channeling quantities of USDA commodities to us through Hoosier Hills Food Bank. The community has also stepped forward with donations. We have also been able to purchase quantities of food at substantial discount from local vendors. Dedicated volunteers have packed boxes containing more nutritious food than before the pandemic. Many guests have expressed their appreciation for the food during this difficult time. As noted in our application, we estimated that demand for services would increase to about 5,000 guests per month. We surpassed that in August and now average over 6,000 guests per month (twice our pre-pandemic impact). The Thanksgiving Basket distribution in November provided 2,432 large boxes of food enabling each family to prepare a Thanksgiving dinner in their own home (14,906 people fed). See attached PDF "2020 Pantry 279 Service Report January - November.pdf"

Population served by the program;

Monthly guest totals have increased from around 3,000 per month pre-pandemic to nearly 6,500 per month. See attached PDF "2020 Pantry 279 Service Report January - November.pdf"

Jack Hopkins Social Services Funding Committee acknowledgment;

The Director mentions the Jack Hopkins grant on all TV and newspaper interviews. She is not sure if they ever printed it, as the media chooses what they want. There is also an article of the Grant announcement in the May 30, 2020 *Hoosier Times*:
https://www.hoosiertimes.com/herald_times_online/news/local/more-than-318-000-recommended-to-be-distributed-to-social-service-agencies/article_21613b44-a12f-11ea-acf5-1705e579b047.html

We made an announcement thanking Jack Hopkins on Facebooks when we found out we were awarded AND there will be a year-end grant report announced on Facebook as well at the end of the month.







Planned Parenthood of Indiana and Kentucky

2020 Jack Hopkins Social Services Funding Report from Planned Parenthood of Indiana and Kentucky, submitted on November 16, 2020.

1. Amount awarded:

PPINK was awarded \$11,134, but actual expenses incurred totaled \$9,309.14.

2. General description of the project:

PPINK received funding to purchase a new colposcope for our health center located at 421 S. College Ave. / Bloomington, IN 47403.

3. Results of the project as measured by the project's outcome indicators

PPINK's first outcome indicator was to equip our Bloomington health center with a new colposcope. The new equipment was received at our Bloomington health center on October 14, and PPINK's Nurse Practitioner has been completing training modules and registering for the new software associated with the colposcope. The equipment has a 10-year warranty, ensuring that patients in Bloomington will have access to colposcopy services for at least the next 10 years.

PPINK's second outcome indicator was to provide at least 40 unduplicated patients (of whom 30 are City residents) with colposcopies annually. Patient volumes have been slightly down due to COVID-19; however, we are still scheduling/performing approximately two-to-four colposcopies a month in Bloomington, which puts us on track to provide approximately 36 colposcopies within the first year of using the new equipment. Although some people are delaying or foregoing reproductive care due to the pandemic, cancer cannot wait. The quicker we are able to diagnose and treat cervical cancer, the greater long-term outcomes patients will experience. We are doing everything we can to ensure the health and safety of our clinic staff and patients. We are minimizing risks for clinicians and patients by providing masks for all, staggering patient appointments to ensure social distancing, screening patients, and referring them to telehealth services when possible/as needed.

4. Population served by the program

People who have a cervix is the population served by this grant. The vast majority of those served by the new equipment are women/girls under the age 35 who reside in Bloomington or nearby Bloomington. As a social safety net health center, PPINK provides services for people who are uninsured and/or unable to afford care.

5. Community benefits of the project

With the new colposcope made possible by grant funding, PPINK will be a leading provider of expert, affordable colposcopies in Bloomington. No matter if our patients are insured or have money to pay for their care, all patients in Bloomington will have access to our colposcopy services. By equipping PPINK with upgraded colposcopy equipment, this project benefits the community by helping women and girls quickly diagnosis and treat cervical cancer, thus lowering the cervical cancer incidence/mortality rate.

6. A digital photograph of the new colposcope with PPINK's Bloomington Nurse Practitioner is attached.
7. A copy of PPINK's e-newsletter ACCESS giving the Jack Hopkins Social Services Funding Committee credit is attached. It's also online here:
<https://www.plannedparenthood.org/planned-parenthood-indiana-kentucky/blog/grant-acknowledgement-2>





Steven Conrad

From: Planned Parenthood Access News <gifts@ppink.org>
Sent: Monday, July 13, 2020 12:02 PM
To: Steven Conrad
Subject: Local Planned Parenthood News for July 2020

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



ACCESS NEWS



[DONATE](#)

JULY 2020 EDITION



Spotlight On: Twin Falls Health Center

“Because it’s such a conservative area, some people are afraid to talk about Planned Parenthood, while other elements in the community are spreading a lot of misinformation,” said our Twin Falls Health Center Manager. In reality the Twin Falls Health Center sees more than 1,500 patients annually...

[Read More...](#)



Planned Parenthood Stands with the LGBTQ Community

As we reflect on the month of June, we want to take a moment to uplift the celebration of Pride. Pride is a joyful celebration of the lived possibility of being our full selves out loud and the grief at what – and who - it has cost us to get even this far.

[Read More...](#)



Indy Star Op-ed by Indiana State Director LaKimba DeSadier

We Are Poised To Change The Trajectory Of Our Beloved America — "Racism is not news to people of color in Indiana who have been disenfranchised and marginalized for centuries. Racism is a public health crisis..."

[Read More...](#)



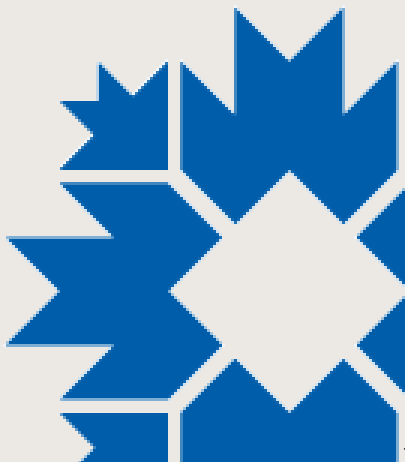
Courier-Journal Op-ed by Board Member Kim Greene

What Ordinary White People Can Do To Fight Racism — "Fellow white people, can we talk? Something's weighing heavy on my mind..."

[Read More...](#)

DONATE

Special Acknowledgments...



Thanks to a grant from the City of Bloomington Common Council [Jack Hopkins Social Services Funding Committee](#) Planned Parenthood has purchased upgraded colposcopy equipment for the Bloomington, IN health center, which will help lower the rate of cervical cancer in Bloomington.

Bloomington St. Vincent de Paul Society serving Monroe County
1413 E. 17th Street
Bloomington, IN 47408
www.bloomingtonsvdp.org
January 20, 2021



Attached is a statement of expenses incurred by St. Vincent de Paul from the City of Bloomington 2020 Jack Hopkins Social Services Recover Forward Grant.

Supporting document has been submitted separately with the preceding claims for reimbursement. This is a summary invoice for the total grant.

Back Rent for Clients	\$15,000.00
-----------------------	-------------

The final claim for \$3,135 has already been submitted and brings the balance of the grant to zero.

Please remit to:

St. Vincent de Paul electronically

Please contact me with any questions or if additional information is needed.

Steve Keucher, Treasurer

St. Vincent de Paul Society

812-325-3507

=====

The Bloomington St. Vincent de Paul Society appreciates the action of the Jack Hopkins Social Services Funding Committee in awarding us a \$15,000 grant. This report describes how we used those funds.

In our proposal, we anticipated the needs of clients whose jobs were cut or work hours reduced in the COVID-19 pandemic. In particular, we wanted to focus on the situations of those clients who fell behind in their rent payments. We projected that we could help 50 clients with the \$15,000 requested, with a maximum award of \$300 per client provided by the grant, and a maximum matching amount of \$100 from our internal funds if their needs exceeded \$300.

In fact, we provided assistance to 53 households with 117 residents. The clients helped resided in all four of the residential Zip Codes of the City of Bloomington, as shown in the following table:

Zip Code	# of Households	# of Residents
47401	11	20
47403	14	29
47404	24	61
47408	4	7
Total	53	117

Of the 53 households, 23 were single-person and 30 were family units:

Household Size	Number of Households	Percent of Total
1	23	43%
Families:		
2	10	19%
3	8	15%
4	10	19%
5	2	4%
Total Families	30	57%

The grant was awarded in June, 2020. We requested and were granted an extension that allowed us to spend funds into January, 2021. We spent the entire \$15,000 and our matching funds totaled \$3,971, for combined assistance to these clients of \$18,971, an average amount of aid of \$358 per household assisted.

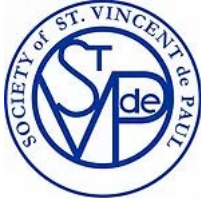
The goal was to help to keep clients in their homes to avoid displacement and potential homelessness. Although it is too soon to evaluate long-term success, we do know that those helped were able to retain their residency in their homes and apartments. This clearly benefits the City of Bloomington by keeping families together in safe residences and out of shelters and the need for additional social services.

We do have two specific stories we would like to include. Alice is a single mother on Section 8 who was married and had four children. One son died tragically. The father fell into deep depression, was unable to function, and through several mishaps, eventually went to prison. Alice found work at a local restaurant through those years. The eldest daughter moved out and Alice was required to move to an apartment with fewer bedrooms. Alice paid for the move, but after a few months, could not cover back-rent. She found a new job, but still owed \$800 for rent. We paid \$400 and the new job allowed her to pay the remaining amount. She was thrilled as life has been difficult. Your grant put her on a more positive footing.

Another client, Ed, was living in a BHA Section 8 mobile home but due to COVID-19 was no longer employed. The landlord wanted to drop Section 8 from his rented lots. Ed found a new apartment but was plagued by previous rental property owners from 2014, who

claimed he owed \$1,000 in back-rent. Ed said it was \$400 and he had the paperwork to prove this. He contacted Indiana Legal Services and his assigned attorney convinced the property owners that \$400 (and no more) would be paid by St. Vincent de Paul. Our client was daily helping a disabled man, Paul, age 82, who needed care; however, our client never charged for this. After our discussion, Ed began investigating a live-in caretaker position to continue to help Paul, and the attorney secured utility assistance for Paul as well.

The St. Vincent de Paul web site has a link to the Jack Hopkins funding provided to us. The URL is <https://www.svdpbloomington.org/jack-hopkins-grants>.



BLOOMINGTON ST. VINCENT DE PAUL SERVING MONROE COUNTY

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Special Thanks to the Bloomington City Council's 2020 Jack Hopkins Social Services Funding Committee for Awarding SVDP \$15,000 to help households with Rent & \$15,000 to help households with Utilities

About the Jack Hopkins Committee

Started by, and named after, former Council member Jack Hopkins, this funding program began in 1993. Since its inception, the Bloomington Common Council and Mayor have provided **over \$4.45 million** to social services agencies for projects that have made a difference in the lives of City residents in need. The Committee is comprised of four members of the Common Council and three City residents with experience in social services

Last August, the Bloomington Common Council approved Mayor Hamilton's Recover Forward initiative, which included \$200,000 in additional funds for Jack Hopkins grants in 2020.

The 2020 Committee:

- **Councilmember Matt Flaherty**
- **Councilmember Susan Sandberg (Chair)**
- **Councilmember Sue Sgambelluri**
- **Councilmember Ron Smith**
- **Resident Tim Mayer**
- **Resident Mark Fraley**
- **Resident Lauren McCaliste**

Mission Statement

A network of friends, inspired by Gospel values, growing in holiness and building a more just world through personal relationships with and service to people in need.

Please Donate

Without the generous donations from our patrons, our work and services for those in need wouldn't be possible!

Society of St. Vincent de Paul is 501(c)3
Charitable Organization

Contact Us

Bloomington St. Vincent de Paul
Mailing Address:
1413 E 17th, Bloomington, IN 47408
Furniture Warehouse Location:
[1999 N Packing House Rd \(map\)](#)

Phone: (812) 961 - 1510
Email: info@bloomingtonsvdp.org
Follow us on [Facebook!](#)



620 S Walnut St / PO Box 451
Bloomington, IN 47402-0451
www.beaconinc.org
Day Shelter: (812) 334-5728
Administration: (812) 334-5734
Fax: (812) 334-5736

Award Amount, Project Description & Population Served

Thanks to the City of Bloomington Common Council Jack Hopkins Social Service Committee, Beacon (Shalom Community Center) was awarded \$21,000 to pay for exterior painting and a flooring upgrade at 620 S. Walnut St.

As part of our 20th anniversary as an organization and 10th anniversary in our building at 620 S. Walnut Street, we have engaged a number of major projects, including the improvement of our showers, painting of the exterior building, re-doing our floors, the revamping of our patio fencing, and upgrading our security cameras. These improvements have improved services, brightened our surroundings, and increased safety for our impoverished guests.

Outcome Indicators & Community Benefits

The improvements have benefited the approximately 2,500 unique, annual guests at our day center (Shalom), all of whom struggle with poverty. Ninety-six percent of our guests are experiencing extreme poverty (thirty percent of the area median income or below) and sixty percent of our clients are women or children.

The absolutely beautiful exterior paint job has created a warmer, friendlier presence both for the thousands of people who drive past the Center and the hundreds who come through our doors every day. Many community members have commented on how much it has improved the “feel of the place,” making it more inviting to all who approach or use our services.

The improved flooring has been a remarkable upgrade from our concrete flooring, which has been difficult to clean, tough underfoot, and routinely appeared dirty. Rather than our initial plan for vinyl tiles, we discovered a new flooring process, known as polyurea. Tougher than both vinyl and epoxy, it will last ten to fifteen years or more. It’s a stunning aesthetic upgrade and is much easier to clean. It has a bit of a bounce which is a nice contrast to the concrete flooring. The guests have universally reported how much better it makes them feel and how the improvements to the building make them feel cared for. I was particularly moved by a comment from Regina Moore when she wrote, “I knew Jack Hopkins.... and he'd be really, really happy that his name was associated with this project.”

Photo & JHSSF Credit

The City of Bloomington Common Council’s Jack Hopkins Social Services Funding will be thanked in our annual report and has been thanked in social media. Several photos are included below, showing the before and after of the two major projects JHSSF funded.



Painting – Before



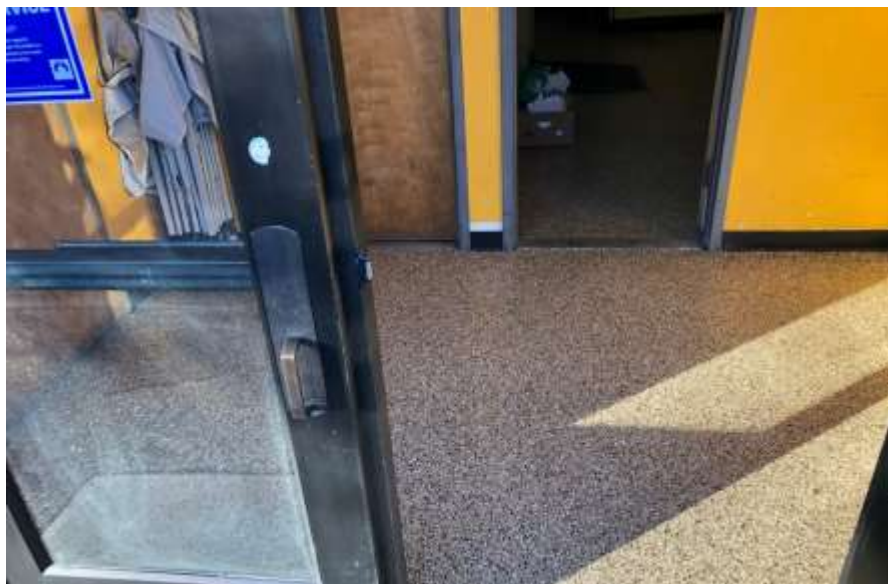
After



Floor – Before



After





November 20, 2020

Housing and Neighborhood Development
City of Bloomington
P.O. Box 100
Bloomington, IN 47402

City of Bloomington Common Council Jack Hopkins Social Services Funding Committee:

Wheeler Mission received an award of \$17,000 to reimburse the wages paid to a full-time food services manager and a full-time case manager at the Center for Men located in Bloomington. As a provider of shelter to over 100 individuals experiencing homelessness in Bloomington each night, it is important to ensure this vulnerable population feels safe and secure while accessing a nutritious meal, hot shower, and clean bed.

With the support of Jack Hopkins Social Services Funding, Wheeler Mission was able to provide 72,841 meals through October 31, 2020. Furthermore, Wheeler Mission was able to provide shelter and case management to 904 unduplicated individuals during this same span of time, including 290 individuals who had visited this shelter site for their first time. On average, the Center for Men has been providing 239 meals each day to an average of 100 guests each night through October 31, 2020.

Some of the outcomes pursued with this funding include: 1) ensuring that some of the most vulnerable citizens in Monroe County had access to safe shelter and a nutritious meal throughout the existing pandemic. At the time of this report, only two people have tested positive for COVID-19 at this site. And 2) making sure that individuals in crisis had access to the supports and resources they need to achieve stability. In fact, at the time of this report, 50 individuals have accessed stable housing and a stable income through the assistance of Wheeler Mission case management and supports.

Provided below are two photos that were posted on Facebook acknowledging the generous support Wheeler Mission received from City of Bloomington Common Council Jack Hopkins Social Services Funding Committee. A similar post was shared on Instagram and Twitter.



Thank you, again, for your support of Wheeler Mission's effort to serve the men experiencing homelessness in Bloomington. Please do not hesitate to request additional information, if needed.

Gratefully Submitted,

Steve Germani
Grant Manager



Jack Hopkins Social Services Funding Program

Elaboration of Criteria for Evaluating and Awarding Grants

In 1993 Jack Hopkins wrote a letter outlining a set of criteria for the use of these social services funds. Those criteria have since served as the basis for allocating the funds. The following is an elaboration of those criteria. These interpretations have been approved by the Jack Hopkins Social Services Committee.

Program Focus

The program should address a previously-identified priority for social services funds (as indicated in the Service Community Assessment of Needs (SCAN), the City of Bloomington Housing and Neighborhood Development Department's 2015-2019 Consolidated Plan or any other community-wide survey of social service needs.)

Priorities

The Common Council prioritizes programs that provide food, housing, healthcare, or other services to city residents who are of low or moderate income, under 18-years of age, elderly, affected with a disability, or otherwise disadvantaged.

- I. City Residency - Programs must primarily serve City residents. Individual programs have occasionally been located outside of the City but, in that case, funds have never been used for capital projects (e.g. construction, renovation, or improvement of buildings).
- II. Low Income - Programs primarily serving low-income populations are given a high priority.
- III. Emergency Services – Programs primarily providing emergency services (e.g. food, housing, and medical services) will be given a high priority.

Scope of Funding

The funds should provide a one-time investment that, through matching funds or other fiscal leveraging, make a significant contribution to the program.

One-Time Investment

This restriction is intended to encourage innovative projects and to allow the funds to address changing circumstances. To make funds available for those purposes, this restriction discourages agencies from relying on these funds from year to year and from using these funds to cover on-going (or operational) costs, particularly those relating to personnel.

About Operational Expenses

These costs are recurring rather than non-recurring costs. Recurring cost typically include outlays for personnel, rent, utilities, maintenance, supplies, client services, and other ongoing budget items. Non-recurring costs typically include outlays for capital improvements and equipment. Ongoing or operational costs are not generally considered a “one time investment.”

Exceptions

Operational Expenses may be eligible for funding in any one of the following three circumstances:

- I. When an agency is proposing start-up funds or a pilot project and demonstrates a well-developed plan for funding in future years which is independent of this funding source.
- II. When an agency demonstrates that an existing program has suffered a significant loss of funding and requires “bridge” funds in order to continue for the current year
- III. When agencies seek funds as part of a Collaborative Project (see below)

Renovation versus Maintenance

Costs associated with the renovation of a facility are an appropriate use of these funds, while the costs associated with the maintenance of a facility are considered part of the operational costs of the program and, when eligible, will be given low priority. When distinguishing between these two kinds of outlays, the Committee will consider such factors as whether this use of funds were the result of unforeseen circumstance or will result in an expansion of services.

Conferences and Travel

Costs associated with travel or attending a conference will generally be considered as an operating cost which, when eligible, will be given low priority.

Computer Equipment

Generally the costs associated with the purchase, installation, and maintenance of personal computers and related equipment will be considered an operational cost and, when eligible,

be given low priority. However, the costs associated with system-wide improvements for information and communication technologies, or for specialized equipment may be considered a one-time investment.

Scholarships and Vouchers

Scholarships and vouchers allowing persons to participate in a program are generally considered as an operational cost.

Fiscal Leveraging

In the words of Jack Hopkins, who originally proposed these criteria, investments “should be leveraged wherever possible by matching funds from other sources.” Agencies may demonstrate such leveraging by using matching funds, working in partnership with other agencies, or through other means.

Applications from City Agencies and Other Property Tax Based Entities

Over the years the Council has not funded applications submitted by city departments. This is based on the theory that the departments have other, more appropriate avenues for requesting funds and should not compete against other agencies, which do not have the benefit of city resources at their disposal. Except on rare occasions, the Council has not directly or indirectly funded agencies that have the power to levy property taxes or whose primary revenues derive from property taxes.

Program Goal

This investment in the program should lead to broad and long lasting benefits to the community. Again, in the words of Jack Hopkins, “priority should be given to projects or programs where investments now will have a positive, long-term spillover effect (such as reduced susceptibility to ...diseases, decreased absences from school, reducing lost time (from work) .., etc.)

Collaborative Projects

The Committee encourage social service agencies to collaborate in order to solve common problems and better address local social service needs. To serve these ends, the Committee will allow agencies to submit an application for funding as a Collaborative Project in addition to submitting a standard application.

Collaborative Project Applicants

Applicants pursuing such funding should:

- I. Declare that they are seeking funds as a Collaborative Project and describe the project
- II. Describe each agency’s mission, operations, and services, and how they do or will complement one another
- III. Describe the existing relationships between the agencies and how the level of communication and coordination will change as a result of the project

- IV. Identify challenges to the collaboration and set forth steps that address the greatest challenges to its success
- V. Address the following standard criteria and explain how the collaborative project will:
 - Serve a previously-recognized community need
 - Achieve fiscal leveraging or efficiencies
 - Provide a broad and long lasting benefits to the community
- VI. Complete a Memorandum of Understanding signed by authorized representatives of collaborating agencies and detailing the allocation of duties between them

Other Policies

Agency Acting as Fiscal Agent Must have 501(c) (3) Status

The agency that acts as the fiscal agent for the grant must be incorporated as a 501(c)(3) corporation. This policy is intended to assure that grant funds go to organizations:

- I. With boards who are legally accountable for implementing the funding agreements
- II. With the capability of raising matching funds which is an indicator of the long-term viability of the agency.

Given its mission, the presence of a board, and its general viability, an exception has historically been made for the Bloomington Housing Authority.

Funding of Events and Celebrations Discouraged

Historically the Council has not funded applications that promote or implement events or celebrations. This policy is based upon the conclusion that these occasions do not engender the broad and long-lasting effects required above.

One Application per Agency – Exception for Collaborative Projects

Except as noted below, each agency is limited to one application. This policy is intended to:

- I. Spread funds among more agencies
- II. Assure the suitability and quality of applications by having the agency focus and risk their efforts on one application at a time
- III. Lower the administrative burden by reducing the number of applications of marginal value.

As noted above, an exception to this rule applies to agencies that submit an application as a Collaborative Project. Those agencies may also submit one other application that addresses the standard criteria.

Improvements to Real Property not Owned by the Applicant Agency is Discouraged

Applicants are advised that the Committee typically does not grant funds to agencies for capital improvements to real property not owned by the agency. Applications for construction, renovation, or improvements to a building not owned by the applicant agency will be given a low priority.

\$1,000 Minimum Dollar Amount for Request

This is a competitive funding program involving many hours on the part of staff and the committee members deliberating upon and monitoring proposals. The \$1,000 minimum amount was chosen as a good balance between the work expended and the benefits gained from awarding these small grants.

Funding Agreement – Reimbursement of Funds

Agencies that are granted funds will be expected to enter into a funding agreement with the City of Bloomington. The Housing and Neighborhood Development (HAND) Department has been monitoring funding agreements since 2001. In order to be consistent with the practices it employs in monitoring CDBG and other funding programs, the funding agreements provide for a reimbursement of funds. Rather than receiving the funds before performing the work, agencies either perform the work and seek reimbursement, or enter into the obligation and submit a request for the city to pay for it.

Expenditure Before the End of the Year

In order to avoid having the City unnecessarily encumber funds, agencies should plan to expend and verify these grants before December of the year the grant is awarded, unless specifically approved in the funding agreement or granted an extension by the Director of HAND. Please note that funds encumbered from one calendar year to the next cannot be reimbursed by use of the City's credit cards.

Proportionality of Funding Request Relative to Clients Served

In making funding decisions, the Committee may consider the amount of funding requested relative to the number of clients that would be served by a given project.

FOR IMMEDIATE RELEASE:

March 5, 2021

For additional information, contact:

Stephen Lucas or Heather Lacy at the Office of the Common Council, (812) 349-3409

Common Council Jack Hopkins Social Services Funding Committee Accepting Applications for 2021 Funding

Bloomington, IN – The City of Bloomington Common Council’s Jack Hopkins Social Services Funding Committee invites social services agencies serving the needs of City of Bloomington residents to apply for 2021 grant funding. This year, the Committee has \$511,000 to distribute. Applications are available at the Committee’s webpage <https://bloomington.in.gov/council/jack-hopkins>. Applications are due by **Friday, 2 April 2021 4:00 pm**.

Named in honor of former Council member Jack Hopkins who helped establish the program in 1993, the program is dedicated to funding projects that improve the lives of the City’s most vulnerable residents. Vulnerable residents include those who are low-to-moderate income, under 18 years of age, elderly, people with a disability, or otherwise disadvantaged. Since the program’s inception, the City has allocated over \$5 million to local social service agencies.

The Committee is composed of four members of the Bloomington Common Council and three City residents with experience in social services. Council members serving are: Susan Sandberg (Chair), Matt Flaherty, Kate Rosenbarger, and Ron Smith. The citizen appointments are: Tim Mayer, Mark Fraley and Lauren McCalister.

Committee Chair Susan Sandberg advises that “[t]he Committee thoroughly considers each application for probability of success and maximum impact so that tax dollars are spent efficiently and effectively.”

This year the Committee is continuing the policy changes implemented within the last few years, including encouraging collaborative applications, requiring outcome indicators, and recommending funds be spent in 2021. **The Committee is continuing one additional change launched in 2016: it is accepting applications for operational funds that do not meet one of the exceptions to the Committee’s long-standing, one-time funding rule (pilot, bridge, or collaborative).** Any request for operational funds should be accompanied by a well-developed plan for future funding. Also note that the Committee will not accept applications from agencies two years in a row for the same operational expense.

Criteria

In general, applications must meet the following criteria:

- The program should address a previously-identified priority for social services funds (as indicated in the *SCAN Report*, City’s Housing and Neighborhood Development department’s *Consolidated Plan*, or other community-wide survey of social service needs);
- The funds should provide a one-time investment that, through matching funds or other fiscal leveraging, makes a significant contribution to the program;
- This investment in the program should lead to broad and long-lasting benefits to the community.

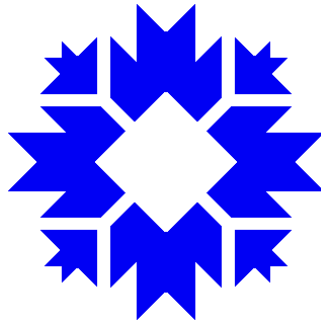
Interested applicants should further consult the Committee's funding criteria as outlined on the Committee’s webpage: <http://bloomington.in.gov/jack-hopkins>.

Important Dates

APPLICATION DEADLINE	FRIDAY, 02 APRIL 2021 4:00 PM
Invited Agencies Submit Answers to Committee Questions and/or Present	Thursday, 29 April 2021
Committee Recommends Allocation of Funds	Tuesday, 18 May 2021 at 6:00 pm
Agencies Sign Funding Agreements	Early June 2021
Common Council Acts on Committee Recommendations	Wednesday, 16 June 2021 at 6:30 pm
HAND Technical Assistance Meeting for Grantees on Claims & Reimbursements	Tuesday, 22 June 2021, 9:00 am

Per Executive Orders issued by the Governor, meetings will be conducted electronically until further notice. Zoom links will be posted to the Jack Hopkins website.

###



City of Bloomington Common Council

Jack Hopkins Social Services Funding Committee

March 5, 2021

Dear Social Services Agency:

The City of Bloomington Common Council's Jack Hopkins Social Services Committee invites social services agencies serving the needs of City of Bloomington residents to apply for 2021 grant funding. This year, the Committee has \$511,000 (plus possible reverted funds) to distribute. Each year, the Mayor and City Council have increased funding for the Jack Hopkins initiative. This year's significant increase over past years is due to the City's ongoing Recover Forward initiative, designed to bolster Bloomington's nonprofit sector during the COVID-19 pandemic. Indeed, since 1993, the Jack Hopkins Committee has granted approximately \$5 million to social service agencies who serve our community's most vulnerable residents.

As funding for the Jack Hopkins program has steadily increased over the years, so too has our responsibility to be good stewards of this fund – a fund enabled by City of Bloomington taxpayer dollars. As stewards of these dollars, we strive to fund projects that have the potential for lasting change -- projects that will improve the human condition of Bloomington residents in the long run. Please be advised that, depending on the strength of the applicant pool, the Committee may not distribute all of its available funding.

Proposal Must Meet the Following Criteria:

- 1) Address a Previously-Identified Priority for Social Services Funding.
The need should be documented in the [Service Community Assessment of Needs \(SCAN\)](#), City of Bloomington, Housing and Neighborhood Development Department's [Consolidated Plan](#), or any other community-wide survey of social service needs. High funding priorities include emergency services (food, shelter or healthcare) or other support services to City residents who are: low-moderate income, under 18-years old, elderly, affected with a disability, or are otherwise disadvantaged.

2) Function as a One-Time Investment.

Hopkins grants are intended to be a one-time investment. This restriction is meant to encourage innovative projects and to allow the funds to address changing community circumstances. While the Committee may provide operational funding for pilot projects, bridge efforts, and collaborative initiatives, an agency should not expect to receive or rely on the Hopkins fund for on-going costs (e.g., personnel) from year to year.

Continued Allowance for General Operational Funds

Please note that the Committee recognizes the growing need for operational funds that do not fit one of the aforementioned exceptions. For that reason, this year -- in addition to accepting applications for operational funds for pilot, bridge, or collaborative programs -- the Committee is again accepting applications for operational funds that *do not* meet one of the exceptions to the one-time funding rule. However, know that preference will still be given to initiatives that are one-time investments. Know further that this new allowance is specific to the 2021 funding cycle; the Committee may not offer this allowance in 2022.

- Be advised that the Committee will not accept applications from agencies two years in a row for the same operational expense.
- As always, any request for operational funds must be accompanied by a well-developed plan for future funding.

3) Leverage Matching Funds or Other Fiscal Mechanisms.

Other fiscal mechanisms might include things like number of volunteers or volunteer hours devoted to the proposed project, working in partnership with another agency, and/or other in-kind donations.

4) Make a Broad and Long-Lasting Contribution To Our Community.

As articulated by Jack Hopkins, the co-founder of this program: “[P]riority should be given to projects or programs where investments now will have a positive, long-term spillover effect (such as reduced susceptibility to...diseases, decreased absences from school, reducing lost time from work, [alleviating the effects of poverty]...etc.)” Historically, this criterion has excluded funding for events or celebrations.

Collaboration – Two Applications Allowed

The Committee continues to accept applications for collaborative projects that address community-wide social problems and more efficiently meet the needs of social service agencies and agency clients. Note that if you are submitting a collaborative application, you may submit two applications – an individual application on behalf of your agency and another as part of your collaborative proposal. If submitting an application for a collaborative project, applicants must include a Memorandum of Understanding (MOU).

Elaboration of Criteria

Over time, the Committee has refined each criterion. A detailed explanation of criteria is provided in the Committee's *Elaboration of Criteria*, posted on the Committee's webpage <https://bloomington.in.gov/council/jack-hopkins>. Agencies are strongly encouraged to review this document.

Other Requirements

In addition to satisfying the Jack Hopkins criteria, to be eligible for funding an application must meet the following requirements:

- Hopkins funds are intended to be put to work in the community as soon as possible. For that reason, agencies must submit final claims no later than December 8, 2021.
- The program for which funding is sought **must primarily benefit City residents**.
- The application must request a minimum of \$1,000.
- The applicant must be a 501(c)(3), or be sponsored by one. In the event the applicant is sponsored by a 501(c)(3), the sponsoring agency must provide a letter acknowledging its fiscal relationship to the applicant. All new applicants are required to submit 501(c)(3) documentation.
- One application per agency, unless participating in a collaborative project.
- Any agency receiving Jack Hopkins funds must participate in the federal [E-Verify](#) program.

Living Wage Requirements

Some not-for-profit agencies receiving Jack Hopkins Funds are subject to the City's Living Wage Ordinance, *Bloomington Municipal Code §2.28*. For 2021, the Living Wage is \$13.29 an hour, of which \$1.99 may be in form of health insurance to the covered employee.

An agency is subject to the Living Wage Ordinance, **only if all three** of the following are true:

1. The agency has at least 15 employees; and
2. The agency receives \$25,000 or more in assistance from the City in the same calendar year;
and
3. At least \$25,000 of the funds received are for the operation of a social services program, not for physical improvements.

An agency who meets all three criteria is not obligated to pay the full amount of the living wage in the first two years they received assistance from the City; instead they are subject to a phase-in requirement. Please visit [Living Wage FAQs for Non-Profits](#) to learn more.

How to Apply

To be eligible for consideration, your agency **must** submit the following. Applications that are missing any of the required information will be eliminated from further consideration.

- ✓ **COMPLETED APPLICATION FORM.** Electronic forms are available at: <https://bloomington.in.gov/council/jack-hopkins> (Return as a PDF)
- ✓ **PROJECT BUDGET DETAILING THE USE OF HOPKINS FUNDS** (Please Note: this is a detailed accounting of how Jack Hopkins dollars would be spent on the project proposed in the application, not the budget for the organization)
- ✓ **APPLICATION SUMMARY** (Return as a Word Document)
- ✓ **A YEAR-END FINANCIAL STATEMENT** including fund balances, total revenue and expenditures
- ✓ **SIGNED, WRITTEN ESTIMATES** if seeking funding for capital improvements
- ✓ **A MEMORANDUM OF UNDERSTANDING** signed by all agencies participating in an application for a Collaborative Project
- ✓ **501(c)(3) DOCUMENTATION FOR ANY FIRST-TIME HOPKINS APPLICANT**
Agencies who have previously applied from Jack Hopkins funding do not need to provide this documentation.

APPLICATION DEADLINE

FRIDAY, 02 APRIL 2021 at 4:00 PM

Submit a complete application to
council@bloomington.in.gov with the subject [agency name] - 2020 JHSSF Application

While electronic submissions are strongly encouraged, applicants may also deliver or mail their applications to the Council Office: Suite 110, 401 N. Morton

NO LATE APPLICATIONS ACCEPTED

Helpful Hints

- Consult the [Application Checklist](#)
- Attend the Technical Assistance Meeting
While attendance at the Technical Assistance Meeting is not required, it is strongly encouraged for new applicants and for those agencies whose applications have not been successful in the past. Bring your questions.
- Read the [Elaboration of Criteria](#) as Posted on the [Committee's webpage](#).
This document provides further explanation of the Committee's funding criteria. Agencies whose proposals are not successful sometimes fail because the proposal runs afoul of a rule in this document.
- Keep your Application Clear and Concise.
Remember, in some years, Committee members have had as many as 50 applications to review.
- Applications Should Be Self-Explanatory and Self-Contained
(i.e., no need for staff follow up; **no** addenda accepted after the deadline)
- Review an Example of a [Well-Written Application](#)
as posted on the Committee's webpage.
- Peruse Other Successful Applications
as posted on the [Committee's webpage](#).

2021 Jack Hopkins Social Services Funding Schedule

APPLICATION DEADLINE	FRIDAY, 02 APRIL 2021 at 4:00 PM
Invited Agencies Submit Answers to Committee's Questions / Presentation <i>The Committee will meet on April 20th to review applications. Any questions that the Committee has will be submitted to agencies by April 22nd.</i>	Thursday, 29 April 2021
Committee Recommends Allocation of Funds	Tuesday, 18 May 2021 at 6:00 pm
Agencies Sign Funding Agreements	Early June 2021
Common Council Acts on Committee Recommendations	Wednesday, 16 June 2021 at 6:30 pm
HAND Technical Assistance Meeting for Grantees on Claims & Reimbursements	Tuesday, 22 June 2021 at 9:00 am

Per Executive Orders issued by the Governor, meetings will be conducted electronically until further notice. Zoom links will be posted to the Jack Hopkins website.

About the Jack Hopkins Committee

The Committee is composed of five members of the Bloomington Common Council and two City residents with experience in social services. Councilmembers serving are: Susan Sandberg (Chair), Kate Rosenbarger, Sue Sgambelluri, and Ron Smith. The citizen appointments are: Tim Mayer, Mark Fraley, and Lauren McCalister.

Help with Applications

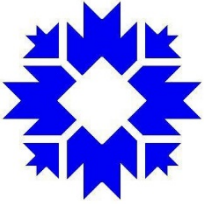
The application process is designed to be simple. However, if you have any questions, please don't hesitate to give us a call. You can email the Council Office at council@bloomington.in.gov or Cody Toothman in the Housing and Neighborhood Development Department at cody.toothman@bloomington.in.gov.

Thank you for all you do to make our community a better place!

Sincerely,

/s/ Susan Sandberg

Susan Sandberg, Chair
2021 Jack Hopkins Social Services Committee
City of Bloomington Common Council



**CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2021 GRANT APPLICATION**

APPLICATION CHECKLIST

All applicants for 2021 Jack Hopkins funding must submit the following:

- ✓ **COMPLETED APPLICATION FORM** (return as a PDF)
- ✓ **COMPLETED APPLICATION SUMMARY** (return as a Word Document)
- ✓ **PROJECT BUDGET DETAILING THE USE OF JACK HOPKINS FUND** (Please Note: this is a detailed accounting of how Jack Hopkins dollars would be spent on the project proposed in the application, not an organization budget)
- ✓ **A YEAR-END FINANCIAL STATEMENT** fund balances, total revenue, expenditures
- ✓ **SIGNED, WRITTEN ESTIMATES** if seeking funding for capital improvements
- ✓ **501(c)(3) DOCUMENTATION** for any first-time applicant.
- ✓ **A MEMORANDUM OF UNDERSTANDING** signed by all agencies participating in an application for a Collaborative Project

ALL APPLICATIONS DUE BY **FRIDAY, 02 APRIL 2021 at 4:00 PM.**

Send to: council@bloomington.in.gov

with subject line “[agency name] - 2021 JHSSF App”

Incomplete or late applications will not be accepted.



**CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2021 GRANT APPLICATION**

CONTACT INFORMATION

Lead Agency Name: _____

Address:

Phone: _____

E-Mail: _____

Website: _____

President of Board of Directors: _____

Name of Executive Director: _____

Phone: _____

E-Mail: _____

Name of Grant Writer: _____

Phone: _____

E-Mail: _____

AGENCY INFORMATION

Is the Lead Agency a 501(c)(3)?

Yes

No

Number of Employees:

Full-Time	Part-Time	Volunteers

MISSION STATEMENT *(150 words or less)*

Note to faith-based applicants: If your organization is a faith-based agency, please provide the mission statement of your proposed project, not your agency. Please further note: 1) Hopkins funds may never be used for inherently religious activity; 2) Any religious activity must be separate in time or place from Hopkins-funded activity; 3) Religious instruction cannot be a condition for the receipt of services; and 4) Any Hopkins program must be open to all without a faith test.

PROJECT INFORMATION

Name of the project to be funded:

Total cost of project: _____

Requested amount of Jack Hopkins funding: _____

Number of City residents to be served by this project in 2021: _____

Number of clients to be served by this project in 2021: _____

PROJECT SYNOPSIS *(200 words or less)*

Describe the project to be funded. Begin your synopsis with the amount you are requesting and a concrete description of your proposed project. *Example - "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."*

COLLABORATIVE PROJECTS

Is this a collaborative project?

Yes

No

If yes, list the name(s) of agency partner(s)

How do your missions, operations and services complement each other?

What is the existing relationship between agencies?

How will communication and coordination change as a result of the project?

Explain any challenges and steps you plan to take to address those challenges.

For collaborative projects, please attach a signed Memorandum of Understanding to this application.

PROJECT LOCATION

Address where the project will be housed (if different than agency address):

Do you own or have site control of the property at which the project is to take place?

Yes No N/A

If you are seeking funds for capital improvements to real estate and if you do not own the property at which the project will take place, please explain your long-term interest in the property. For example, how long has the project been housed at the site? Do you have a contract/option to purchase? If you rent, how long have you rented this property and what is the length of the lease? Be prepared to provide a copy of your deed, purchase agreement, or lease agreement upon the Committee's request.

Is the property zoned for your intended use? Yes No N/A

If "no," please explain:

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval. *Note: Funds will not be disbursed until all requisite variances or approvals are obtained.*

PROJECT COSTS

Is this request for operational funds? *(e.g., salaries, rent, vouchers, etc),*

Yes No

If “yes,” indicate the nature of the operational request:

Pilot Bridge Collaborative

None of the above – General request for operational funds

Other Expected Project Funds: *(Indicate source, amount, and whether confirmed or pending):*

Describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources (e.g., other funds, in-kind contributions, or volunteers.)

FUNDING PRIORITIES – RANKED

If the Committee is unable to meet your full request, will you be able to proceed with partial funding? (Due to limited funds, the Committee may recommend partial funding for a program)

Yes No

If “yes”, provide an itemized list of program elements, ranked by priority:

	Item	Cost
Priority #1		
Priority #2		
Priority #3		
Priority #4		
Priority #5		
Priority #6		
Priority #7		
Total Requested		

JACK HOPKINS FUNDING CRITERIA

NEED *(200 words or less)*

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social service needs.

ONE-TIME INVESTMENT *(100 words or less)*

Jack Hopkins Funds are intended to be a one-time investment. Explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2021 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

LONG-TERM BENEFITS (200 words or less)

How will your project have broad and long-lasting benefits for our community?

OUTCOME INDICATORS (100 words or less)

Describe the outcome indicators to be used to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with outcome indicators. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term, preferably quantitative indicators used to measure the change your program has created during the period of your funding agreement. *Example: an agency providing a service might cite to the number of persons with new or improved access to a service.*

OTHER COMMENTS *(500 words or less)*

Use this space to provide other information you think the Committee would find useful. Any additional comments should supplement, not restate, information provided in the foregoing.

APPLICATION SUMMARY

Name of Lead Agency:

Name of Project to be Funded:

Amount Requested:

Number of City Residents Served:

Number of Employees:

Full-Time	Part-Time	Volunteers

Please provide brief (one or two sentences) responses here. There is room in the application to expand on each of these questions.

Agency's Mission Statement:

Project Synopsis:

Need Addressed: (i.e. food, shelter, childcare)

Type of Funding Sought: (check all that apply)

Capital Investment

Operational Funds

Bridge Funding

Pilot Project

Collaborative Project

Other (Please Specify)

Itemized Costs: (in order of priority)

Item Name	Cost
1.	
2.	
3.	
4.	
5.	
6.	
Total Requested	
Total Project Cost	

For Office Use Only

Past SSF Funding:

Year	Status	Title	Amount

Staff Comments:

FUNDING AGREEMENT
CITY OF BLOOMINGTON - JACK HOPKINS
SOCIAL SERVICES PROGRAM

«Organization»

This Agreement entered into in June 2021 by and between the City of Bloomington, Indiana hereinafter referred to as the "City," and «Organization», hereinafter referred to as the "Agency," provides for the following:

Whereas, the Jack Hopkins Social Services Program Funding Committee (Committee) reviewed Agency applications, considered additional information provided by agencies in response to Committee questions, and made funding recommendations to the Common Council;

Whereas, the Common Council adopted Resolution 21-xx which provided funding to this Agency in the amount and for the purposes set forth in Sections I and III of this Agreement;

Whereas, the resolution also delegated the duty of interpreting the Funding Agreement for the City to the Chair of the Committee; and

Whereas, in interpreting the Agreement, the Chair may consider the purposes of the program, the application and comments by Agency representatives, and statements made by decision-makers during deliberations.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

I. USE OF FUNDS

These funds are intended to serve vulnerable City residents. Agency agrees to use Agreement funds as follows:

«Project_Description»

II. TIME OF PERFORMANCE

- The last claim for expenses under this Agreement must be submitted to the City of Bloomington Housing and Neighborhood Development (HAND) no later than December 08, 2021.
- Requests for extensions must be submitted in writing to HAND's Director no later than November 19, 2021.
- If an extension is approved, the Director will provide a confirmation letter granting the extension for claim submission. The deadline will be no later than March 25, 2022.

III. PAYMENT PROCEDURES

It is expressly agreed and understood that the total amount to be paid by the City under this Agreement shall not exceed

\$«Received»

Claims for the payment of eligible expenses shall be made against the items specified in Section I, Use of Funds.

The Agency will submit to the City a claim voucher pursuant to City's claim procedures and deadlines for the expenditures corresponding to the agreed upon use of funds outlined above. Along with the claim voucher, the Agency will submit documentation satisfactory to the City, at the City's sole discretion, showing the Agency's expenditures.

IV. ADMINISTRATIVE REQUIREMENTS

A. Accounting Procedures

The Agency agrees to use generally accepted accounting procedures and to provide for:

- (1) Accurate, current, and complete disclosure of the financial component of its activities;
- (2) Records which identify adequately the source and application of funds for City supported activities;
- (3) Effective control over and accountability for all funds, property, and other assets;
- (4) Adequate safeguarding of all such assets and assurance that they are used solely for authorized purposes;
- (5) The City to conduct monitoring activities as it deems reasonably necessary to insure compliance with this Agreement; and
- (6) Return of the funds received under this Agreement that the City determines were not expended in compliance with its terms.

B. Access to Records

The Agency agrees that it will give the City, through any authorized representative, access to, and the right to examine, all records, books, papers or documents related to the funding provided by this Agreement, for the purpose of making surveys, audits, examinations, excerpts, and transcripts.

C. Retention of Records

The Agency agrees that it will retain financial records, supporting documents, statistical records, and all other records pertinent to the funding provided to the Agency for a period of three years from the termination of this Agreement pursuant to Section VII or VIII.

D. Reporting Requirement

The Agency agrees to provide a report to HAND with the Agency's last claim submission describing the use of Jack Hopkins Social Services funds. The report should be submitted in Word format and not exceed 500 words. The report should include, but not be limited to:

1. Amount of the agency's grant award
2. General description of the project
3. Results of the project as measured by the project's outcome indicators
4. Population served by the program
5. Community benefits of the project
6. Digital photograph(s) depicting the Jack Hopkins-funded project
7. Documentation of any written material for the project giving the Jack Hopkins Social Services Funding Committee credit as required by V(G) below.

Agencies are asked to report the results of their project concisely and to include both successes and challenges. The report shall be submitted no later than December 8, 2021 unless the Agency was granted an extension by the HAND Director, pursuant to Section II of this agreement.

Agencies who receive **operational funding** under this Agreement shall submit an additional report providing an update on the project's outcome indicators, as outlined in the agency's application for funding, due March 30, 2022.

NOTE: Operational expenses are those that are recurring and include outlays for personnel, rent, utilities, maintenance, supplies, client services, and other like ongoing budget items.

V. GENERAL CONDITIONS

A. General Compliance

Agency agrees to comply with all applicable federal, State, and local laws, regulations, and policies governing the funds provided under this contract.

B. Independent Contractor

Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Agency shall at all times remain an "independent contractor" with respect to the services to be performed under this Agreement. None of the benefits provided by an employer to an employee, including but not limited to minimum wage and overtime compensation, workers' compensation insurance and unemployment insurance, shall be available from or through the City to the Agency.

C. Hold Harmless

The Agency shall hold harmless, defend and indemnify the City from any and all claims, actions, suits, charges and judgments whatsoever that arise out of a subrecipient's performance or nonperformance of the services or subject matter called for in this Agreement.

D. Nondiscrimination (for agencies receiving grants in excess of \$10,000)

Agencies receiving grants in excess of Ten Thousand Dollars (\$10,000) shall be subject to Section 2.21.000 et seq. of the Bloomington Municipal Code. Unless specific exemptions apply, the Agency will not discriminate against any employee or applicant for employment because of race, color, religion, ancestry, national origin, sex, disability, sexual orientation or gender identity. The Agency will take affirmative action to insure that all employment practices are free from such discrimination. Such employment practices include but are not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Agency agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the City setting forth the provisions of this nondiscrimination clause.

E. Living Wage Requirements

(1) This agreement is subject to the City of Bloomington Living Wage Ordinance, Chapter 2.28 of the Bloomington Municipal Code and any implementing regulations. The Living Wage Ordinance requires among other things, that unless specific exemptions apply, all beneficiaries of City subsidies, as defined, shall provide payment of a minimum level of compensation to employees which may include the cost of health benefits. Such rate shall be adjusted annually pursuant to the terms of the Bloomington Living Wage Ordinance.

(2) Under the provisions of the Bloomington Living Wage Ordinance, the City shall have the authority, under appropriate circumstances, to terminate this contract and to seek other remedies as set forth therein, for violations of the Ordinance.

F. Compliance with IC 22-5-1.7 – E-Verify Program

Agency shall sign a sworn affidavit, attached as Exhibit A, affirming that the Agency has enrolled and is participating in the E-Verify Program and affirming that the Agency does not knowingly employ an unauthorized alien. Agency must provide documentation to the City that Agency has enrolled and is participating in the E-Verify program.

G. Jack Hopkins Social Services Committee Recognition

The Agency agrees to provide a credit line for the City of Bloomington Common Council Jack Hopkins Social Services Committee in all written materials about the program and program activities funded pursuant to this Agreement.

VI. NOTICES

Communication and details concerning this Agreement shall be directed to the following representatives:

City: Cody Toothman, Program Manager Housing and Neighborhood Development City of Bloomington P.O. Box 100 Bloomington, IN 47402 Tel: (812) 349-3512 Fax: (812) 349-3582 E-mail: cody.toothman@bloomington.in.gov	Agency: «Director_of_Agency» «Organization» «Mailing_Address» «City_State_Zip_Code» Tel: «Home Phone» E-mail: «Agency_Email»
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VII. TERMINATION OF AGREEMENT

The Agency agrees that this Agreement is subject to the availability of funds and that if funds become unavailable for the performance of this Agreement, the City may terminate the Agreement. If funds become unavailable, the City shall promptly notify the Agency in writing of the termination and the effective date thereof.

It is further agreed that the City may terminate this Agreement in whole or in part if it determines that the Agency has failed to comply with the Agreement or with other conditions imposed by applicable laws, rules and regulations. The City shall promptly notify the Agency in writing of the determination and the reasons for the determination, together with the effective date. The Agency agrees that if the City terminates the Agreement for cause it will refund to the City that portion of the funds that the City determines was not expended in compliance with the Agreement. The Agency shall be responsible for paying any costs incurred by the City to collect the refund, including court costs and reasonable attorneys' fees.

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby, and all other parts of this Agreement shall nevertheless be in full force and effect.

VIII. TERM OF AGREEMENT

Unless terminated as provided in Section VII herein, this Agreement shall terminate upon the City's determination that the provisions of this Agreement regarding use of the Agreement funds have been met by the Agency.

CITY OF BLOOMINGTON, INDIANA

«Organization»

By: _____
Jim Sims
President, Common Council

By: _____
«Pres_BoD»
President, Board of Directors

Date

Date

By: _____
Doris Sims, Director
Housing and Neighborhood Development

By: _____
«Director_of_Agency»
Executive Director

Date

Date

By: _____
John Hamilton, Mayor

Date

APPENDIX A

STATE OF INDIANA SS:
COUNTY OF MONROE

SWORN AFFIDAVIT

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the _____ of _____
 a. (job title) (agency name)
2. The agency named herein that employs the undersigned has been awarded a grant from the City of Bloomington.
3. The undersigned hereby states that the agency named herein has enrolled and is participating in the E-Verify program.
4. The undersigned hereby states that, to the best of his/her knowledge and belief, the agency named herein does not knowingly employ an "unauthorized alien," as defined at 8 United States Code 1324a(h)(3).

Signature

Printed name

STATE OF INDIANA)
) SS:
COUNTY OF MONROE)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this ____ day of _____, 2021.

Notary Public

Printed name

My Commission Expires: _____

Draft Schedule for Jack Hopkins 2021 Funding Cycle

Solicitation Letters Sent to Agencies	Friday, 05 March 2021
Technical Assistance Meeting	Thursday, 18 March 2021
Applications Due	Friday, 02 April 2021 – 4:00pm
Application Review Meeting	Tuesday, 20 April 2021 – 6:00pm
Committee Questions Sent to Agencies	Thursday, 22 April 2021
Agencies Answers Due/ Presentation	Thursday, 29 April 2021
Preallocation Meeting	Tuesday, 11 May 2021 – 6:00pm
Allocation Hearing	Tuesday, 18 May 2021 – 6:00pm
Committee Debriefing Meeting	Thursday, 27 May 2021 – 6:00pm
Funding Agreements Due	Early June
Council Acts on Recommendations	Wednesday, 16 June 2021 – 6:30pm
HAND Technical Assistance Meeting	Tuesday, 22 June 2021 – 9am