



City of Bloomington Common Council

Legislative Packet

**12 February 2014
Committee of the Whole**

*For materials regarding Ordinance 14-01, please consult the
[05 February 2014 Legislative Packet](#).*

All background material and legislation contained herein.

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Packet Related Material

Memo

Agenda

Calendar

Notices and Agendas:

None

Legislation for Discussion at the Committee of the Whole on Wednesday, February 12th:

- **Res 14-02** To Approve Recommendations of the Mayor for Distribution of Community Development Block Grant (CDBG) Funds for 2014
 - Memo to the Council from Lisa Abbott, Director of HAND; List of Eligible Projects and Activities; Redevelopment Commission Res 14-07 and Exhibits A and B; Summary of Recommendations Social Services and Physical Improvement Programs and Projects to be Funded this Year; **Social Services:** Calendar; Funding Criteria and Ranking System; Allocation Work Sheet; Membership; **Physical Improvements:** Calendar; Citations to Consolidated Plan; Allocation Work Sheet; Membership
Contact: Lisa Abbott at 349-3401 or abbottl@bloomington.in.gov
- **Ord 14-01** To Amend Title 8 of the Bloomington Municipal Code, Entitled “Historic Preservation and Protection” to Establish Local Historic Designation of a “Conservation District” - Re: Matlock Heights Conservation District (Bloomington Historic Preservation Commission, Petitioner)
*Contact:
Nancy Hiestand at 349-3507 or hiestann@bloomington.in.gov*

Please see the [Weekly Council Legislative Packet](#) prepared for the 5 February 2014 Regular Session for the legislation, summary and materials.

Memo

Two Items Ready for Discussion at the Committee of the Whole Scheduled for Wednesday, February 12th

There is a resolution and ordinance ready for discussion at the Committee of the Whole next Wednesday. The material and summary regarding the resolution is in this packet and memo and the similar information regarding the ordinance can be found online as indicated above.

Res 14-02 - CDBG Allocations for 2014

Res 14-02 approves the Mayor's recommendations for allocating Community Development Block Grant (CDBG) funds for 2014. This memo is based upon materials provided by Lisa Abbott, Director of the HAND department.

Amount of Funds and HUD Regulations

We receive CDBG funds from the U.S. Housing and Urban Development Department (HUD). As an "entitlement" city¹, our portion is largely determined by several objective measures of community need including: level of poverty, age of housing stock, over-crowded housing and population growth. Although it's typically too early for HUD to let us know the exact amount the City will receive, HAND is estimating the City will get \$861,656, which is approximately \$118,000 more than what the City received in 2013. This does not include the distribution of unspent CDGB funds from last year of \$92,991 that will be reallocated this year. All told, the resolution allocates \$954,647 in 2014.

In the Event of a Increase or Decrease in Funding

Since it's possible that HUD may send us more or less than the expected amount of funds, Section 2 of the resolution directs the surplus or shortfall to be allocated in the following manner as recommended by the two Citizen Advisory Committees (CACs):

Physical Improvements: If HAND receives more than expected, the additional funding will be distributed to the Rockport Road project. If HAND receives less than expected, the reduction will be evenly deducted from all projects.

¹ An entitlement city is a metropolitan city with a population in excess of 50,000.

Social Services: If HAND receives more than expected, the funds will be distributed in proportion to the total score attained by the agency ², unless the amount is \$15,000 or more, in which case, the 6th ranked agency (Boy and Girls Club) will receive the funds. If HAND receives less than expected, the reduction will be made proportionately over all allocations.

Eligible Activities and Projects – Allocation Formula for Three Categories: Social Service Programs, Administration, and Physical Improvements

HUD administers these monies and regulates their use. HUD regulations require that we use at least 70% of these funds for the benefit of low- and moderate-income persons. The remaining funds may be used to prevent or eliminate blighted areas or to address community development needs arising from serious and immediate threats to the health or welfare of the community. Please note that currently all our funds are leveraged to address low- and moderate-income populations. Please also note that these funds may not be used for general governmental expenses or political activities. Nor may they be used to purchase equipment, maintain property, or construct new permanent residential structures.

The HUD regulations require that the CDBG funds be allocated among three categories according to the following formula:

- no more than 15% of the funds (\$127,749) may be allocated for social service programs and, this year, a little shy of the maximum will be initially allocated ³ for this purpose for a total of \$124,500;
- no more than 20% of the funds may be used for administrative costs and this year, the maximum will be allocated for this purpose along with some unspent funds for a total of \$173,448; and
- at least 65% (or \$560,076) must be used for physical improvements and this year, with the addition of unspent funds ⁴, \$656,699 will be set aside for that purpose.

² It's my understanding that the scores are close, ranging from about 89 to 95 out of 100.

³ However, as noted above, the CAC recommended that if the actual amount of funds received by the City is more than \$15,000 higher than anticipated, then those funds will go to an agency that did not receive any initial allocations (Boys and Girls Club).

⁴ As I understand it, the unspent funds were principally used for a physical improvement project that did not go forward and must be spent in that same category.

Citizen Advisory Committees, Applicant Agencies and Schedules

The CDBG regulations require us to develop a “Citizen Participation Plan.” For decades, the City has used two Citizen Advisory Committees (CACs) to make recommendations regarding the allocation of these funds – one dedicated to the review of applications for social services funding and the other devoted to reviewing applications for physical improvements.

This year, the total membership of the two CACs decreased from 14 to 13. Six citizens serve on the Physical Improvements CAC – four being appointed by the Mayor and one each being appointed by the Redevelopment Commission and the Council [Tim Mayer]. Seven citizens serve on the Social Services CAC – five being appointed by the Mayor and one each being appointed by the Redevelopment Commission and the Common Council [Susan Sandberg].

The two CACs typically work from November through January to make their recommendations. In the fall, they hold an organizational meeting, may make site visits to the agencies, and then review the ranking system and funding criteria. In January, they hold public hearings (carried on CATS) to consider and make recommendations regarding the applications. In February, the Redevelopment Commission reviews the recommendations and forwards its decision to the Mayor, who then forwards them to the Council. The recommendations this year, as in past years, have come forward without change.

The agencies interested in applying for funds are on a schedule that begins in September, when the application and submission information become available. At that time, they have an opportunity to attend a general information meeting to ask questions about CDBG. Mandatory meetings follow in September and then, in October, agencies must submit a letter of intent outlining their proposal. Completed applications are due in early December.

\$124,500 Funding for Social Services

Under local rules, agencies may apply for a maximum of \$25,000 per social services program. This year seven agencies sought \$174,500, which amounted to about 140% more than the \$124,500 in available funds. Five programs were initially funded, with all five receiving full-funding (but, with one agency asking for \$24,500 rather than the maximum of \$25,000). A sixth agency may receive funds in the event the actual amount of funds received by the City exceed the anticipated amount by at least \$15,000.

In a change made in 2013, the Social Services CAC ranked projects on a 100-point rather than a 50-point rating system. Key changes to the rating system at that time also included giving more weight to program need and eliminating a 5-point factor based upon the evaluator’s subjective judgment. In brief, the rating system was tied to how well the applicant:

- documented the need for the program in this community (35 points);
- demonstrated its ability to evaluate and document the effectiveness of the program (30 points);
- demonstrated that it primarily serves low-income individuals and residents of the City (20 points); and
- detailed the use of the funds and demonstrated that at least 50% of the funding came from other sources (15 points).

As in the past, the final decision was based solely on the ratings and without knowing the name of the agencies. As a result, about 80% of the funds went to emergency services.

Here are the recommended allocations:

\$124,500 in Funding for Social Services Programs

Agency

Award

Award (Request)

EMERGENCY NEEDS

Community Kitchen – “provides free hot meals, including carry-out meals, to needy Bloomington residents from their Rogers Street and West 11th Street locations.” \$25,000 (\$25,000)

Hoosier Hills Food Bank – “collects, stores, and distributes donated food to non-profit organizations with feeding programs who serve needy people.” \$25,000 (\$25,000)

Middle Way House, Inc. – “provides crisis intervention, advocacy, supportive services, and emergency shelter to abused women and their dependent children.” \$25,000 (\$25,000)

Stepping Stones – “provides transitional housing and supportive services to youth aged of 16-20 experiencing homelessness.” \$25,000 (\$25,000)

Sub-Total: \$100,00 (\$100,000)

NON-EMERGENCY PROGRAMS

Monroe County United Ministries – “provides affordable childcare to low-income, working families in Monroe County.” \$24,500 (\$24,500)

Boys and Girls Club /Crestmont Club – provides an after-school program at Crestmont focusing on academic success, healthy lifestyles, and good character & citizenship. \$0⁵ (\$25,000)

Habitat – builds new homes for persons in need, provides home-owner education programs, and operates the Re-Store facility. \$0 (25,000)

Sub-Total: \$24,500 (\$74,500)

TOTAL \$124,500 (\$174,500)

\$656,699 in Funding for Physical Improvements

HUD requires that funding for all projects and programs be tied to HAND’s *Consolidated Plan* rather than a general set of criteria. The citations to the *Consolidated Plan 2010-2014* are included in the packet and the *Consolidated Plan* itself can be found at:

<http://bloomington.in.gov/media/media/application/pdf/14050.pdf>

⁵ As noted above, this agency would receive funds in the event the actual amount received by the City exceeded the anticipated amount by at least \$15,000.

Of the \$656,699 set aside for physical improvements, the CAC recommended allotting \$70,000 for housing, \$143,708⁶ for improving agency facilities, and \$442,991 for community-wide infrastructure programs. Broken down in a different way, approximately \$462,991 will go to City departments, \$50,000 to the Bloomington Housing Authority, and \$143,708 will go to three non-profit agencies. The significant role of City departments is due, in large part, by the wide-reaching effect of these programs compared to the programs run by non-City agencies. Please also note that most cities allocate *all* of the physical improvement funds to municipal agencies.

The particular projects and allocations are set forth below:

City and Non-Profit Agency Projects - Housing Assistance

<u>Agency</u>	<u>Award (Request)</u>
Bloomington Housing Authority/ Interior Renovations in Two-Bedroom Units Along West 12th or West 13th Street – “to renovate the interiors of three two-bedroom units in Crestmont.”	\$50,000 (\$150,000)
HAND/ Home Modifications for Accessible Living – “to assist persons with disabilities with accessibility issues in their homes. HAND will partner with area not-for-profit providers that work with persons living with disabilities to assess the needs of the occupant.”	\$20,000 (\$25,000)
Sub-Total	\$70,000 (\$175,000)

Non-Profit Agency Projects - Facility Improvements

<u>Agency</u>	<u>Award (Request)</u>
Monroe County United Ministries – Energy Efficiency Improvements for MCUM Childcare Facility - “to replace the roof, seal and insulate areas above the drop ceiling, upgrade the hot water system and (install) energy efficiency lighting.”	\$64,708 (\$100,000)

⁶ Two of the three grants, amounting to \$79,000, will go to shelter projects.

LifeDesigns – Window Replacements – “to replace windows that have outlived their useful life with energy efficient (ones). The new windows will meet current egress requirements where required.” \$59,000 (\$59,000)

Amethyst House – Three-Quarter Way House Improvements – “for exterior rehabilitation and painting at 416 West Fourth Street.” \$20,000 (\$25,000)

Sub-Total \$143,708 (\$184,000)

Other City Department or City Agency, Community-Wide Infrastructure Programs

Agency

Award (Request)

City of Bloomington/Department of Public Works – Rockport Road Reconstruction –“to reconstruct Rockport Road from Countryside Lane to Graham Drive ...include(ing) cutting the grade of the road to improve visibility, install(ing) curbs and sidewalks and upgrad(ing) the storm drainage system.” \$392,991 (\$600,000)

City of Bloomington/HAND/Neighborhood Stormwater Improvements – “to improve neighborhood stormwater systems in eligible census tracks or eligible housing projects.” \$50,000 (\$50,000)

City of Bloomington/HAND/Curbs and Sidewalks – to replace existing or construct new curbs and sidewalks in Redevelopment Target Areas (where at least 51% of the residents are below AMI.) HAND often pays for materials and partners with other City departments to provide labor and equipment; but, in some cases, HAND bids projects out to the private sector. \$0 (\$30,000)

Sub-Total \$442,991 (\$680,000)

TOTAL \$656,699 (\$1,039,000)

Happy Birthday Deputy City Clerk Sue Wanzer – February 11th

**NOTICE AND AGENDA
BLOOMINGTON COMMON COUNCIL COMMITTEE OF THE WHOLE
7:30 P.M., WEDNESDAY, FEBRUARY 12, 2014
COUNCIL CHAMBERS
SHOWERS BUILDING, 401 N. MORTON ST.**

Chair: Tim Mayer

1. Resolution 14-02 To Approve Recommendations of the Mayor for Distribution of Community Development Block Grant (CDBG) Funds for 2014

Asked to Attend: Lisa Abbott, Director of Housing and Neighborhood Development

2. Ordinance 14-01 To Amend Title 8 of the Bloomington Municipal Code, Entitled “Historic Preservation and Protection” to Establish Local Historic Designation of a “Conservation District” – Re: Matlock Heights Conservation District (Bloomington Historic Preservation Commission, Petitioner)

Asked to Attend: Nancy Hiestand, Program Manager - Housing and Neighborhood Development



**City of Bloomington
Office of the Common Council**

To Council Members
From Council Office
Re Weekly Calendar – 10 – 14 February 2014

Monday, 10 February

5:00 pm Utilities Service Board – Utilities, 600 E. Miller Dr.
5:30 pm Plan Commission, Council Chambers

Tuesday, 11 February

4:30 pm Commission on Aging, Hooker Room
5:30 pm Board of Public Works, Council Chambers
5:30 pm Bloomington Public Transportation Commission – Transit Building, 130 W. Grimes Ln.
6:00 pm Bloomington Commission on Sustainability, McCloskey
6:30 pm Sister Cities International – CubAmistad, Dunlap
6:30 pm Sister Cities International – Posoltega, Kelly
7:30 pm Sister Cities International, Kelly

Happy Birthday to Sue Wanzer, Deputy City Clerk!

Wednesday, 12 February

4:30 pm Environmental Resources Advisory Council, Parks
5:00 pm Bloomington Arts Commission, McCloskey
5:30 pm Commission on the Status of Black Males, Hooker Room
7:30 pm Common Council Committee of the Whole, Council Chambers

Thursday, 13 February

12:00 pm Housing Network, McCloskey
4:00 pm Monroe County Solid Waste Management District – Courthouse, Judge Nat U. Hill, III Room
4:30 pm Bloomington Historic Preservation Commission, McCloskey

Friday, 14 February

No meetings are scheduled for this date.

Posted and Distributed: Friday, 07 February 2014

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RESOLUTION 14-02

TO APPROVE RECOMMENDATIONS OF THE MAYOR FOR DISTRIBUTION OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR 2014

- WHEREAS, the City of Bloomington, Indiana, is eligible for Community Development Block Grant (CDBG) funds in the estimated amount of \$861,656 for Fiscal Year 2014 pursuant to the Housing and Community Development Act of 1974 as amended; and
- WHEREAS, the City of Bloomington, Indiana, is reallocating \$92,991 of unspent funds this fiscal year; and
- WHEREAS, the national objectives of the Community Development Program are:
1. first and foremost, the development of viable urban communities, including decent housing and a suitable living environment and expanding economic opportunities principally for person of low and moderate income; and
 2. the elimination of slums and blight, and the prevention of blighting influences and the deterioration of property and neighborhood and community facilities of importance to the welfare of the community, principally for persons of low and moderate income; and
 3. the elimination of conditions which are detrimental to health, safety, and public welfare, through code enforcement, demolition, interim rehabilitation assistance, and related activities; and
 4. the conversion and expansion of the nation's housing stock in order to provide a decent home and suitable living environment for all persons, but principally those of low and moderate income; and
 5. the expansion and improvement of the quantity and quality of community services, principally for persons of low and moderate income, which are essential for sound community development and for development of viable urban communities; and
 6. the integration of income groups throughout the community by spreading persons of lower income into more prosperous neighborhoods and drawing persons of higher income to declining or deteriorated neighborhoods; and
 7. the alleviation of physical and economic distress through the stimulation of private investment and community revitalization; and
- WHEREAS, federal guidelines set forth a formula for funding where no more than 15% of the total grant may be allocated for social services programs, no more than 20% of the total grant may be allocated for administering these funds, and at least 65% of the total grant must be allocated for physical improvements; and
- WHEREAS, the allocation for administering the grant may be used for a broad range of direct and indirect costs which includes but is not limited to salaries, rent, and fuel; and
- WHEREAS, a proposed statement of community development objectives and projected use of the funds has been advertised; and
- WHEREAS, said statement and projected use of funds reflects programs recommended by the Mayor with input from the Citizen's Advisory Committees and the Redevelopment Commission and are consistent with local and national objectives of the Housing and Community Development Act of 1974, as amended;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION 1. The following programs be approved as follows:

COMMUNITY DEVELOPMENT PROGRAMS FISCAL YEAR 2014 ALLOCATION
SOCIAL SERVICE PROGRAMS FUNDING

Community Kitchen	\$25,000
Hoosier Hills Food Bank	\$25,000
MCUM – Child Care	\$24,500
Middle Way House – Emergency Services	\$25,000
Stepping Stones	\$25,000
Total	\$124,500

COMMUNITY DEVELOPMENT PROGRAMS FISCAL YEAR 2013
PHYSICAL IMPROVEMENT PROGRAMS FUNDING

Bloomington Housing Authority	Crestmont Interior Renovations	\$50,000
HAND	Home Modification for Accessible Living	\$20,000
MCUM	Energy efficiency & roof replacement	\$64,708
LifeDesigns	Replacement of window units	\$59,000
Amethyst House	Renovation of 416 W. 4th	\$20,000
Public Works	Rockport Road Reconstruction	\$392,991
HAND	Stormwater Improvements	\$50,000
Total		\$656,699

ADMINISTRATION

Administration of Housing and Neighborhood Development Department	\$173,448
Total	\$173,448

TOTAL ALLOCATION

CDBG from Housing and Urban Development	\$861,656
Unspent CDBG Funds	\$92,991
TOTAL	\$954,647

SECTION 2. In the event the City of Bloomington receives more or less of the anticipated funding, that amount shall be distributed in the following manner:

Physical Improvements: If HAND receives more than expected, the additional funding will be allocated to the Rockport Road project. If HAND receives less than expected, the funds will be proportionally reduced across all projects.

Social Services: If HAND receives more than expected, the funds will be distributed proportionally by total score attained by the agencies that were recommended for funding. If HAND receives less than expected, the reduction will be made proportionally to the score attained over all social services allocations. If the increase is \$15,000 or more, then the 6th ranking agency will receive these funds.

SECTION 3. This resolution shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2014.

DARRYL NEHER, President
Bloomington Common Council

ATTEST:

REGINA MOORE, Clerk
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2014.

REGINA MOORE, Clerk
City of Bloomington

SIGNED and APPROVED by me upon this _____ day of _____, 2014.

MARK KRUZAN, Mayor
City of Bloomington

SYNOPSIS

The City of Bloomington is eligible for a Community Development Block Grant of \$861,656 from the Department of Housing and Urban Development and reallocated \$92,991 of unspent funds for fiscal year 2013. This resolution outlines program recommendations by the Mayor with input from the Citizen's Advisory Committee and the Redevelopment Commission. General program areas include: Social Service Programs, Physical Improvements, and Administrative Services.

Memo

To: Common Council
From: Lisa Abbott
Date: January 23, 2014
Re: 2014-2015 Community Development Block Grant Allocations

The Department of Housing and Urban Development (HUD) defines an entitlement community as one that is a metropolitan city with a population of at least 50,000. Bloomington meets that threshold and is therefore eligible for Community Development Block Grant (CDBG) funding. The annual funding is formula based and is based on several objective measures of community need; 1) poverty in the community, 2) housing overcrowding, 3) age of housing stock, and 4) population growth. These funds must be used to meet a National Objective. Those objectives are: 1) Benefit to low- and moderate-income persons; 2) Aid in the prevention or elimination of slums or blight; and 3) meet a need having a particular urgency (referred to as Urgent Need). Seventy percent (70%) of the funds MUST be used to benefit low- and moderate-income persons. I have included in this packet excerpts from the CDBG regulations on eligible and ineligible activities.

HUD requires each entitlement community to develop a citizen participation plan as part of its Consolidated Plan. This plan sets out procedures for public input into the allocation process. The City of Bloomington has an extremely open process for public input. The allocation recommendations are made by the Citizen Advisory Council (CAC) which is made up of citizens from various councils and commissions, as well as interested parties who apply for appointments. See attached membership list. The CAC is divided into two sub-committees, one to review physical improvement applications and one to review social service applications. Attached please find copies of the schedules. In addition to each sub-committee's public hearing, the Redevelopment Commission meeting is also open to public comment.

The activities that will receive funding are divided into 3 distinct categories: physical improvements, social services and administration. By law, no more than 15% of the total grant may be used for social services and no more than 20% may be used for administration. The other 65% is used for physical improvements. Therefore, for fiscal year 2014-2015, the allocations are as follows (please note that as of the date of this memo, these are estimates based on our last year's allocation):

Physical Improvements	\$656,699
Social Services	\$124,500
Administration	<u>\$173,448</u>
Total	\$954,647

The allocation estimates are based on last year's numbers with the exception of physical improvements. The estimate is their last year's allocation amount plus funding that was not used by Habitat for a weatherization program.

I have included in this packet, a brief description of each program and recommended allocation amount. Also attached is Redevelopment Commission Resolution 13-04 in which they unanimously forwarded on the CAC recommendations to Mayor Kruzan. Common Council Resolution 14-02 will confirm the recommendations of the CAC, the Redevelopment Commission and the Mayor.

CDBG ELIGIBLE AND INELIGIBLE PROJECTS

(Excerpts from the CDBG regulations)

570.201 – Basic Eligible Activities

- (a) Acquisition of real property.
- (b) Disposition of real property.
- (c) Public facilities and improvements. Acquisition, construction, reconstruction, rehabilitation or installation of public facilities and improvements.
- (d) Clearance activities.
- (e) Public services: Provision of public services (including labor, supplies, and materials) which are directed toward improving the community's public services and facilities; including, but not limited to those concerned with employment, crime prevention, child care, health, drug abuse, education, fair housing counseling, energy conservation, welfare, or recreational needs.
- (f) Interim assistance. Activities undertaken on an interim basis in areas exhibiting objectively determinable signs of physical deterioration. And activities to alleviate emergency conditions threatening the public health and safety.
- (n) Homeownership assistance. Acquisition, down payment and closing cost assistance to low- or moderate-income homebuyers.
- (o) Microenterprise Assistance.

570.202 – Eligible Rehabilitation and Preservation Activities

- (a) CDBG funds may be used to finance the rehabilitation of :
 - (1) Privately owned buildings and improvements for residential purposes;
 - (2) Low-income public housing and other publicly owned residential buildings and improvements; and
 - (3) Publicly or privately owned commercial or industrial buildings, except that the rehabilitation of such buildings owned by a private for-profit business is limited to improvements to the exterior of the building and the correction of code violations.
 - (4) Nonprofit-owned nonresidential building and improvements not eligible under 570.201 (c).
- (b) Types of assistance. To assist various types of rehabilitation activities, and related cost for buildings and improvements described in paragraph (a) of this section.

- (c) Code enforcement.
- (d) Historic Preservation: CDBG funds may be used for the rehabilitation, preservation or restoration of historic properties, whether publicly or privately owned.
- (f) Lead-based paint hazard evaluation and reduction.

570.203 – Eligible Special Economic Development Activities

- (a) The acquisition, construction, reconstruction, rehabilitation or installation of commercial or industrial buildings, structures, and other real property equipment and improvements.

570.204 – Special Activities by Community-Based Development Organizations (CDBOs)

- (a) Eligible activities.
 - (1) Neighborhood revitalization projects.
 - (2) Community economic development projects.
 - (3) Energy conservation projects.

570.205 – Eligible Planning, Urban Environmental Design and Policy-Planning-Management-Capacity Building Activities

- (a) Costs of data-gathering, studies, analysis, and preparation of plans and identification of actions that will implement such plans.
- (b) Policy-planning-management-capacity building activities.

570.206 – Program Administration Costs

570.207 – Ineligible Activities

- (a) The following activities may not be assisted with CDBG funds:
 - (1) Buildings or portions thereof, used for the general conduct of government;
 - (2) General government expenses; and
 - (3) Political activities.
- (b) The following activities are generally ineligible for CDBG funds:
 - (1) Purchase of equipment;
 - (2) Operating and maintenance expenses; and
 - (3) Construction of new permanent residential structures.

**14-07
RESOLUTION
OF THE
REDEVELOPMENT COMMISSION
OF THE
CITY OF BLOOMINGTON, INDIANA**

WHEREAS, the City of Bloomington, Indiana, is eligible for Community Development Block Grant (CDBG) funds in the approximate amount of \$861,656 of grant funds and \$92,991 of reallocated funds for Fiscal Year 2014, the following allocations are recommended:

\$656,699 for Physical Improvements
\$124,500 for Social Services
\$173,448 for the Administration of the program; and

WHEREAS, the advice and input of the community as to the allocation of the Community Development Block Grant funds has been solicited and received through the efforts of the Citizens' Advisory Committee; and

WHEREAS, the Citizens' Advisory Committee has made recommendations on how to distribute any funds received that are over or less than the estimated amount; and

WHEREAS, current information indicates the possibility of a reduction in funding beyond what could be anticipated at the time of the estimate; and

WHEREAS, the Redevelopment Commission has reviewed the recommendations of the Citizens' Advisory Committee for allocation of funds to be received;

NOW, THEREFORE, BE IT RESOLVED BY THE BLOOMINGTON REDEVELOPMENT COMMISSION THAT:

The Redevelopment Commission hereby approves:

- 1) Recommendations of the programs (attached hereto and made a part herein as Exhibit A and Exhibit B) that will best serve the local and national objectives of the program;
- 2) If the received allocation is more or less than expected, the adjustment will be made to all of the approved social service programs and the approved physical improvement housing programs.

BLOOMINGTON REDEVELOPMENT COMMISSION

David Walter, President

ATTEST:

Michael Gentile, Secretary

Date

PHYSICAL IMPROVEMENT RECOMMENDATIONS

	<u>2014 Request</u>	<u>CAC Recommendation</u>
<u>HOUSING ASSISTANCE</u>		
BHA – Interior Renovations	\$150,000.00	\$50,000.00
HAND – Home Modification for Accessible Living	\$25,000.00	\$20,000.00
<i>SUBTOTAL</i>	\$175,000.00	\$70,000.00
<u>FACILITY IMPROVEMENTS</u>		
Monroe County United Ministries – Energy management & roof replacement	\$100,000.00	\$64,708.00
LifeDesigns – Replacement of window units	\$59,000.00	\$59,000.00
Amethyst House -- Renovation of 416 W. 4th Street	<u>\$25,000.00</u>	<u>\$20,000.00</u>
<i>SUBTOTAL</i>	\$184,000.00	\$143,708.00
<u>COMMUNITY-WIDE INFRASTRUCTURE PROGRAMS</u>		
Public Works – Rockport Road Reconstruction	\$600,000.00	\$392,991.00
City of Bloomington HAND -- Curb & sidewalk	\$30,000.00	\$0.00
City of Bloomington HAND – Stormwater	<u>\$50,000.00</u>	<u>\$50,000.00</u>
<i>SUBTOTAL</i>	\$ 680,000.00	\$442,991.00
TOTAL REQUESTED ALL FUNDED PROJECTS:	\$1,039,000.00	\$656,699.00
TOTAL AMOUNT ALLOCATED		\$656,699.00

SOCIAL SERVICE RECOMMENDATIONS

	<u>2013 Request</u>	<u>CAC</u> <u>Recommendations</u>
<u>EMERGENCY NEEDS</u>		
Community Kitchen	\$25,000.00	\$25,000.00
Hoosier Hills Food Bank	\$25,000.00	\$25,000.00
Middle Way House Emergency Services	\$25,000.00	\$25,000.00
Stepping Stones Youth Shelter	\$25,000.00	\$25,000.00
<i>SUBTOTAL</i>	\$100,000.00	\$100,000.00
<u>NON-EMERGENCY NEEDS</u>		
MCUM – Child Care	\$25,000.00	\$24,500.00
Habitat	\$25,000.00	\$0.00
Boys & Girls Club – Crestmont Club	\$25,000.00	\$0.00
<i>SUBTOTAL</i>	\$75,000.00	\$24,500.00
TOTAL REQUESTED ALL FUNDED AGENCIES	\$175,000.00	
TOTAL AMOUNT OF FUNDS AVAILABLE		\$124,500.00
TOTAL AMOUNT ALLOCATED		\$124,500.00

2014 CAC Recommendations

Social Service Funding

Program	Recommended Funding
1. Hoosier Hills Food Bank Hoosier Hills Food Bank collects stores and distributes donated food to non-profit organizations with feeding programs who serve needy people.	\$25,000
2. Middle Way House Middle Way provides crisis intervention, advocacy, supportive services, and emergency shelter to abused women and their dependent children.	\$25,000
3. Community Kitchen of Monroe County The Community Kitchen provides free hot meals, including carry-out meals, to needy Bloomington residents from their Rogers Street and West 11 th Street locations.	\$25,000
4. Stepping Stones Stepping Stones provides transitional housing and supportive services to youth aged 16-20 that are experiencing homelessness.	\$25,000
5. Monroe County United Ministries (MCUM) MCUM provides affordable childcare to low-income, working families in Monroe County.	\$24,500
Total	\$124,500

2014 CAC Recommendations Physical Improvements

<p>Bloomington Housing Authority – Interior renovations in two-bedroom units along W.12th or W 13 St</p> <p>Funds will be used to renovate the interiors of three two-bedroom units in Crestmont.</p>	\$50,000
<p>Amethyst House -- Three Quarter Way House Improvements</p> <p>Funds will be used for exterior rehabilitation and painting at 416 W. Fourth Street</p>	\$20,000
<p>Monroe County United Ministries-Energy Efficiency Improvements for MCUM Childcare Facility</p> <p>Funds will be used to replace the roof, seal and insulate areas above the drop ceiling, upgrade the hot water system and energy efficient lighting.</p>	\$64,708
<p>LifeDesigns – Window Replacements</p> <p>Funds will be used to replace windows that have out lived their useful life with energy efficient windows. The new windows will meet current egress requirements where required.</p>	\$59,000
<p>Department of Public Work – Rockport Road Reconstruction</p> <p>Funds will be used to reconstruct Rockport Road from Countryside Lane to Graham Drive. The scope of work will include cutting the grade of the road to improve visibility, install curbs and sidewalks and upgrade the storm drainage system.</p>	\$392,991
<p>HAND-Neighborhood Stormwater Improvements</p> <p>Funds will be used to improve neighborhood stormwater systems in eligible census tracts or eligible housing projects.</p>	\$50,000
<p>HAND-Home Modification for Accessible Living</p> <p>Funds will be used to assist persons with disabilities with accessibility issues in their homes. HAND will partner with area not-for-profit providers that work with persons living with disabilities to assess the needs of the occupant.</p>	\$20,000
<p>TOTAL</p>	\$656,699

CDBG
Social Services Citizen Advisory Committee

Supplemental Material

Calendar

Funding Criteria and Ranking System

Allocation Work Sheet

Membership

**Social Service
Citizen Advisory Committee
WORKING CALENDAR
For
CDBG Funding – Fiscal Year 2014**

AGENCY SCHEDULE

September 4 (Wednesday)	CDBG Informational Meeting at 9:00 a.m. in the McCLOSKEY ROOM Application and submission information available to be picked up in HAND.
October 4 (Friday)	<i>Letter of Intent</i> due in HAND by 4:00 p.m. Agency Mandatory Training (2 sessions – plan to attend ONE)
October 16 (Wednesday)	9:00 A.M. (McCLOSKEY ROOM)
October 22 (Tuesday)	5:00 P.M. (McCLOSKEY ROOM)
December 6 (Friday)	<i>Completed Applications Due in HAND by 4:00 p.m.</i>

SOCIAL SERVICE CAC SUBCOMMITTEE SCHEDULE

November 18 (Monday)	CAC Organizational & Con Plan Meeting (McCLOSKEY ROOM @ 6:00 p.m.)
December 16 (Monday)	Social Service Subcommittee Mandatory Meeting to review ranking system and pick up packets (DUNLAP ROOM @ 6:00 p.m.)
January 7, 2014 (Tuesday)	Pre Public Hearing Meeting McCLOSKEY ROOM @ 5:30 p.m.)
January 13, 2014 (Monday)	PUBLIC HEARING for Social Service Applications (COUNCIL CHAMBERS @ 5:30 p.m.) Mandatory Attendance
January 17, 2014 (Friday)	Rankings due to Marilyn Patterson in HAND by 4:00 p.m. (Fax # 349-3582)
January 21, 2014 (Tuesday)	Social Service Subcommittee meeting (McCLOSKEY ROOM @ 5:30 p.m.)

CDBG FUNDING APPLICATION SCHEDULE

February 3, 2014 (Monday) (Tentative)	PUBLIC HEARING – CAC recommendations presented to Bloomington Redevelopment Commission (McCLOSKEY ROOM @ 5 p.m.)
February 12, 2014 (Wednesday) (Tentative)	PUBLIC HEARING – City Council Discussion Meeting (date tentative)
February 19, 2014 (Wednesday) (Tentative)	PUBLIC HEARING – City Council Final Action Meeting (date tentative)
June, 2014 (Tentative)	FUNDING AVAILABLE

Application Forms and Instructions available at:
http://bloomington.in.gov/documents/viewDocument.php?document_id=885

Social Service CDBG Application Scoring Criteria

Total number of points available is **100**.

- A. Question 3 – Program Need – **35** points total
 - Organization has documented need for program in the community.
 - Organization has described how the program fits within the need of the community.

- B. Question 4 – Evaluation Methodology/Outcome Measurement – **30** points total
 - Agency describes how it evaluates its program or has a measurement tool in place to evaluate program effectiveness.
 - Agency provides documentation of program effectiveness within the community using its evaluation or outcome measurement tool.

- C. Question 5 – Client Data – **20** points total
 - Agency serves large number/**percentage** of low income individuals (refer to Part I Question 1(b) and 2(b)).
 - A large percentage of their clients are city residents (check Part II, question 1 vs. Part II, question 1(a))

- D. Question 6 – Budget Information – **15** points total
 - All requested budget information was provided.
 - Budget information clearly shows how requested funds will be utilized for this program.
 - Budget shows that this program does not rely heavily on CDBG funds for the project (50% or more of funding comes from other sources).

**Community Development Block Grant
Citizen Advisory Committee
Program Year 2014
Updated 1/8/2014**

Name	Subcommittee	Term Expires
Chris Hazel United Way 441 S. College Avenue Bloomington, IN 47403 W:812-334-8370 x12 chris@monroeunitedway.org	Social Services (Mayor)	August 31, 2015
Susie Hamilton 1101 E. Winslow Bloomington, IN 47401 Home812-332-3992 Email: abshamil@indiana.edu	Social Services (Mayor)	August 31, 2015
David Walter 208 N. Ritter Bloomington, IN 47404 H: 336-3308 dwalter@indiana.edu	Social Services RDV Commission Vice-Chairperson	Annual Appointment
Susan Sandberg Council Office C: 320-8552 sandbers@bloomington.in.gov	Social Services Council Appointment Chairperson	Annual Appointment
Susan Bollman 800 S. Eastside Dr Bloomington, IN 47401 C:812-361-4225 sbollman@indiana.edu	Social Services (Mayor)	August 31, 2015
Hal Turner 2220 E. Wimbleton Ln, Bloomington, IN 47401 C: 812-606-9593 haltturner12@gmail.com	Social Services works in Congressional 9th District Office	Annual Appointment
Joshua Wheatley 1610 S. Dorchester Drive Apt 66 Bloomington, IN 47401 C 703-424-0583 jokowhea@uemail.iu.edu	Social Services (Mayor)	August 31, 2015

**CDBG
Physical Improvements
Citizen Advisory Committee**

Supplemental Material

Calendar

Citations to the Consolidated Plan

Allocation Work Sheet

Membership

WORKING CALENDAR
for
**Community Development Block Grant Physical Improvement Funding
Program Year 2014**

AGENCY SCHEDULE

September 4 (Wednesday)	CDBG Informational Meeting (McCLOSKEY ROOM @ 9:00 A.M.) Applications and submission information available to be picked up by Applicants in HAND
October 4 (Friday)	Letter of Intent due in HAND by 4:00 P.M.
October 16 or October 22	Agency Mandatory Training (agencies must attend one of these two meetings) Wednesday, October 16 @ 9:00 A.M. in the McCLOSKEY ROOM Tuesday, October 22 @ 5:00 P.M. in the McCLOSKEY ROOM
December 6 (Friday)	Completed Applications Due from Agencies to HAND by 4:00 P.M.
December 16- December 20	CAC members make site visits to proposed projects.
January 9, 2014 (Thursday)	PUBLIC HEARING for Physical Improvement Applications (COUNCIL CHAMBERS @ 5:30) ATTENDANCE IS MANDATORY

PHYSICAL IMPROVEMENT SUBCOMMITTEE SCHEDULE

November 18 (Monday)	CAC Organizational and Con Plan Meeting (McCLOSKEY ROOM @ 6:00)
December 16 (Monday)	Physical Improvement Sub-Committee Mandatory Meeting to review ranking system and pickup Packets (KELLY ROOM @ 6:00 P.M.)
December 16- December 20	CAC members make site visits to proposed projects. Meet at City Hall's Atrium @ 2:30.
January 9, 2014 (Thursday)	PUBLIC HEARING for Physical Improvement Applications (COUNCIL CHAMBERS @ 5:30)
January 13, 2014 (Monday)	Applicant Ranking due to Bob Woolford in HAND Department by 4:00 (FAX 349-3582)
January 16, 2014 (Thursday)	Physical Improvement Sub-Committee Meeting for allocations (McCLOSKEY ROOM @ 5:30 P.M.)

CDBG FUNDING APPLICATION SCHEDULE

February 3, 2014 (Tentative date)	PUBLIC HEARING - CAC recommendations presented to the Redevelopment Commission (McCLOSKEY ROOM @ 5:00 P.M.)
February 12, 2014 (Tentative date)	PUBLIC HEARING - City Council Committee Discussion Meeting
February 19, 2014 (Tentative date)	PUBLIC HEARING - City Council Final Action Meeting
June 2014 (Tentative date)	FUNDING AVAILABLE

CONSOLIDATED PLAN REFERENCES
FOR
CDBG PHYSICAL IMPROVEMENT APPLICATIONS

CAC members should review the following sections of the Consolidated Plan for scoring the Physical Improvement applications.

- Antipoverty Strategy—pg. 55+
- Community Development Objectives—pg. 54 +
- Homeless Strategy —pg.68+
- Housing Market Analysis—pg. 30+
- Barriers to Affordable Housing (inc. infrastructure) —pg. 42+
- Lead Base Paint—pg. 39+
- Public Housing Strategy —pg. 36+
- Priority Housing Needs—pg. 25+
- Housing Needs —pg. 23+
- Specific Special Needs Objectives—pg. 80+

**PHYSICAL IMPROVEMENT FUNDING REQUESTS
FROM
COMMUNITY DEVELOPMENT BLOCK GRANT
PY - 2014**

PROJECT	2013 Allocation	2014 Request	CAC's Recommendations	Bloomington Redevelopment Commission's Recommendations	Mayor's Recommendatons	City Council's Allocation
HOUSING ASSISTANCE						
BHA -- Crestmont Exterior Renovations--rehab 8 units in 2 buildings	50,000	150,000	50,000.00			
City of Bloomington HAND--Home Modifications for Accessible Living	25,000	25,000	20,000.00			
Housing Assistance Subtotal:		175,000	70,000	0	0	0
FACILITY IMPROVEMENTS						
Monroe County United Ministries--Energy management system and roof replacement	25,000	100,000	64,708.00			
LifeDesigns--Replacement of window units	26,000	59,000	59,000.00			
Amethyst House- Renovations of 416 W. 4th St.		25,000	20,000.00			
Facility Improvements Subtotal:		184,000	143,708	0	0	0
COMMUNITY-WIDE INFRASTRUCTURE PROGRAMS						
City of Bloomington--Public Works Department--Rockport Road Reconstruction	681,637	600,000	392,991.00			
City of Bloomington HAND--Curb and Sidewalks	30,000	30,000	0.00			
City of Bloomington HAND--Neighborhood Stormwater Improvements		50,000	50,000.00			
Community-wide infrastructure projects Subtotal:		680,000	442,991	0	0	0
TOTAL REQUESTED		1,039,000	656,699	0	0	0
2014 ESTIMATED ALLOCATION		656,699				

**Community Development Block Grant
Citizen Advisory Committee
Program Year 2014
Updated October 8, 2013**

Name	Subcommittee	Term Expires	2013
Rick Coppock 3800 S. Bainbridge Drive Bloomington, IN 47401 H: 334-2119 W: 332-8030 rcoppock@bynumfanyo.com	Physical Improvements (Mayor)	August 31, 2013	Yes
Scott Robinson P.O. Box 100 Bloomington, IN 47402 W: 349-3423 robinsos@bloomington.in.gov	Physical Improvements (Mayor)	August 31, 2013	Yes
Renee Chambers	Physical Improvements (Mayor)	August 31, 2013	Yes
Skip Sluder 2301 S. Rogers Street Bloomington, IN 47403 H: 332-7323 sluderc@indiana.edu	Physical Improvements (Mayor)	August 31, 2013	Yes
Mike Gentile: 4100 East Morningside Drive Bloomington, IN 47408 C: 327-9438 gentile_m@yahoo.com	Physical Improvements RDV Commission	Annual Appointment	Yes
Tim Mayer City Council P.O. Box 100 Bloomington, IN 47408 W: 349-3409	Physical Improvements Council Appointment	Annual Appointment	Yes