

**AGENDA
UTILITIES SERVICE BOARD MEETING**

City of Bloomington Utilities
600 E. Miller Dr.
Bloomington, Indiana 47401

Jean Capler, President
Amanda Burnham, Vice President
Jason Banach
Julie Roberts
Jeff Ehman
Megan Parmenter
Jim Sherman
Jim Sims, ex-officio
Scott Robinson, ex-officio

Monday, March 15, 2021
5:00 P.M. Regular Meeting

- I. Call to Order
- II. Approval of the Minutes of Previous Meeting (March 1)
- III. Approval of the Claims
 - a. Standard Invoices
 - b. Utility Bills
 - c. Wire Transfers
 - d. Customer Refunds
- IV. Approval of Consent Agenda – (\$23,000.00)
 - a. Arcadis, U.S., Inc., \$23,000.00, Development of a Sampling Plan/Load Allocations for Blucher Poole WWTP
- V. Request for Approval of Agreement with Infrastructure Systems, Inc. – N. Dunn St. Sewer Improvements Project- Phil Peden
- VI. Request for Approval of Second Amendment to the Agreement with Black & Veatch Corp.– Design Revisions to a Polyaluminum Chloride Feed System at Blucher Poole – Dan Hudson
- VII. Request for Approval of Agreement with Layne Christensen Company. – Replacement of 16” Valve in the Transfer Pump Building at MWTP – Cindy Shaw
- VIII. Old Business
- IX. New Business
- X. Subcommittee Reports
- XI. Staff Reports
- XII. Petitions and Communications*
- XIII. Adjournment

*Public Comment will be limited to 5 minutes per person

UTILITIES SERVICE BOARD MEETING

03/01/2021

Utilities Service Board meetings are recorded and available during regular business hours in the Director of Utilities' office.

Board President Capler called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held via Zoom and Facebook Live.

Board members present: Jim Sherman, Jason Banach, Megan Parmenter, Jeff Ehman, Jean Capler, Amanda Burnham, Julie Roberts, and Scott Robinson (ex-officio). Board members absent: Jim Sims (ex-officio).

Staff present: Vic Kelson, Laura Pettit, Holly McLaughlin, LaTreana Teague, Chris Wheeler, Brandon Prince, Brad Schroeder, Michelle Waldon, Phil Peden, and Cindy Shaw.

MINUTES

Board Vice President Burnham moved, and board member Roberts seconded the motion to approve the February 16 and February 19 meeting minutes. Motion carried, 7 ayes.

CLAIMS

Burnham moved, Roberts seconded the motion to approve the standard claims as follows: Vendor invoices submitted included \$598,360.97 from the Water Utility, \$2,375,277.26 from the Wastewater Utility, and \$106,536.10 from the Stormwater Utility.

Board member Ehman asked about a Kroger invoice for a Brita filter purchase and if it is a service that CBU provides to customers who have their own lead lines or a service CBU provides because CBU has lead lines. CBU Environmental Water Quality Coordinator Steury later answered that sometimes there is residual lead freed from removing the old service line and installing a new service line after replacing a lead service line. CBU provides the customer with a Brita filter, and it is a requirement under the new Lead and Copper Rule from the EPA.

Burnham had a question about a claim on page 3 about a breath alcohol test for an employee. She asked if it was random or was there a reason the employee received the test. Assistant Director-T&D Prince answered any union employee that has a CDL is subject to a random drug and alcohol screen.

Total Claims approved: \$3,080,174.33. Motion carried, 7 ayes.

Burnham moved, Roberts seconded the motion to approve the utility claims as follows: Utility invoices submitted included \$69,597.65 from the Water Utility and \$68,841.58 from the Wastewater Utility.

Total Claims approved: \$138,439.23 Motion carried, 7 ayes.

Burnham moved, Roberts seconded the motion to approve the wire transfers, fees, and payroll in the amount of \$389,104.79. Motion carried, 7 ayes.

Burnham moved, Roberts seconded the motion to approve the customer refunds as follows: Customer refunds submitted included \$22.14 from the Water Fund. Total Claims approved: \$22.14. Motion carried, 7 ayes.

CONSENT AGENDA

CBU Director Kelson presented the following items recommended by staff for approval:

- Koorsen Fire & Security, \$2,587.47, Service and install alarm panels for the front customer service doors at the CBU Service Center

As no items were removed from the Consent Agenda by the Board, agreements approved. Total contracts approved: \$2,587.47.

REQUEST FOR APPROVAL OF RESOLUTION 2021-04

CBU Engineer Peden requested approval of the bid acceptance and contract award to Infrastructure Systems, Inc. for the N. Dunn St. Sewer Improvements project. CBU had previously worked with ISI on the South Central interceptor sewer project.

Burnham moved, Roberts seconded the motion to approve Resolution 2021-04. Motion carried, 7 ayes.

REQUEST FOR APPROVAL OF SECOND AMENDMENT TO THE AGREEMENT WITH SCHMIDT ASSOCIATES, INC.

Assistant Director-Engineering Schroeder presented a second amendment to an agreement with Schmidt Associates to design new air handling units to go on two buildings at Dillman WWTP. CBU is currently under contract with Schmidt Associates to design roof replacement on several buildings at Dillman and the Monroe WTP. At the Dillman plant, there are air handling systems on two of the buildings that will be removed and reinstalled when the roof is replaced. One was non-functional, and the other was end-of-life. The amendment increases the contract amount by \$5,150.00 for a new NTE of \$107,125.00.

Burnham moved, Roberts seconded the motion to approve the second amendment to the agreement with Schmidt Associates, Inc. Motion carried, 7 ayes.

REQUEST FOR APPROVAL OF CHANGE ORDER NO. 1 TO THE AGREEMENT WITH REYNOLDS CONSTRUCTION, LLC

Schroeder presented to the board change order number 1 to the agreement with Reynolds Construction for the upgrades and efficiency improvements project at Dillman WWTP. The board had previously approved repair work on the electrical conduit that goes from the substation to the major electrical feed unit's transformers in the system. We intended to use the existing conduit and blanks, but when we saw there was damage to the conduit, we inspected all the conduit we had planned to use, and all of them had shown to be mostly unusable. We will replace 600ft of 5" conduit; 6 runs of it. The change order is for \$467,938.00. Our engineer, Greeley and Hanson, has worked closely with Reynolds and determined that the cost was reasonable and fair. We will get two spares for possible expansion opportunities in the future.

Burnham moved, Roberts seconded the motion for Change Order No.1 to the Agreement with Reynolds Construction. Motion carried, 7 ayes.

RESIDENTIAL STORM GRANTS COMMITTEE APPOINTMENT

Kelson requested that the board vote to appoint a member formally to the Residential Storm Grants committee and announced that board member Parmenter volunteered to join the committee. Burnham nominated and expressed her support for the appointment of Parmenter to the committee. Roberts asked if other board members are allowed to attend some of the meetings. Kelson confirmed that other board members could attend.

Burnham moved, Roberts seconded the motion to appoint Parmenter to the Residential Storm Grants committee. Motion carried, 7 ayes.

Capler announced to the public to leave questions and comments via the Utilities Facebook page or the Zoom chat to be read later during Petitions and Communications.

OLD BUSINESS: None

NEW BUSINESS: None

SUBCOMMITTEE REPORTS: None

STAFF REPORTS:

Kelson welcomed two new employees to CBU: John Moore, Master Equipment Operator in T&D, and MS4 Coordinator, Melissa Shaber, to the Environmental Group.

CBU Environmental Program Coordinator Flora passed the Distribution System License exam.

A sanitary sewer overflow from the sewer that goes through Cascades park happened in the past two weeks. The structure was already marked for rehabilitation, but CBU staff moved forward with replacement with parts they had on hand after inspection.

There were a dozen main breaks the previous week, with five happening on the same day. Some of the work that goes into repairing main breaks include sending locators into the field to find other utilities in the main break's vicinity. We have to find the valves and shut them off to isolate the pipe portion that needs to be repaired and then do the repair. The control operators and customer service staff take calls about main breaks during and after business hours. And when a water main has been repaired, water samples are taken to Dillman to be tested. Kelson thanked the staff for their hard work through the main breaks.

Roberts asked if there was anything that the main breaks had in common, and are we looking at bad pipes and possibly something that we would have to deal with more in the future? Kelson answered, we are looking into what the breaks had in common. We have a main break task force working on going over the data, and we are looking into what can cause main breaks to happen in one location. When you are fixing a main break and shutting off pipes, and redistributing water, there is a theory that it may accentuate the damage in another weakened pipe nearby.

Parmenter thanked CBU staff for working on the main breaks. She then asked when it is cold, and someone has to leave the water trickling to make sure the pipes do not freeze, is there an increase in water usage at that time? If we have another cold spell, is that the advice you would give for customers to do. Kelson answered yes, you would have to have the water trickling, not all of them, but make sure you have a little bit of water moving throughout the system. We know from looking at our data, there is a correlation between the likelihood of main breaks and water temp. We have been right when the water is the coldest it has been all year, and we do not expect to see as many when the water is warmer. Capler also thanked the staff for addressing the many main breaks.

SMART METER CUSTOMER PORTAL INTRODUCTION

Kelson also gave a presentation to the public and the board on the Smart Meter Customer Portal. The Customer Portal allows City of Bloomington Utilities customers to monitor their water use, set alarms, and diagnose potential problems in their plumbing systems by seeing the hour-by-hour data available thanks to the new metering systems. Customers can set up an account at: my-blmgmt.sensus-analytics.com and view the how-to guide at [Smart Meter Customer Portal How-To Guide](#). Customers will also receive a card in the mail with instructions on how to set up an account.

Roberts asked if there is an option to receive an alert from the metering system via text message. Kelson answered text alerts were not an option, as text messaging had an additional fee. Assistant Director-Finance Pettit confirmed that text messaging would have a cost and added that customers would receive an alert after 24 hours of a leak. If the system notices high consumption, it will send an alert the next day.

Sherman thanked the staff for getting the customer portal set up. He asked if CBU will notify the public by mail and that there is contact information available for a customer who needs help setting up their account. Kelson confirmed that CBU Customer Service Representatives could help as they have undergone customer portal training.

Burnham also thanked CBU staff for rolling out the program and suggested CBU staff post a how-to video for the public. She also recommended CBU staff notify apartment complex owners and other businesses about getting an account set up.

Ehman said, in the future, he would be interested in hearing about the cost associated with text alerts. He also suggested that CBU think about the value of offering text and if customers would be willing to pay for that service. He said that, in the future, he would like to hear more about the 24-hour lag and how we are fine-tuning the system as we move forward. Kelson answered that it is his understanding that it is a job that runs at night to see if anyone is over their limit, and if they are, it then sends a message. Someone could have a leak for 24 hours before they are alerted. Ehman requested a review of some aspects of this system going forward and suggested board input and participation.

PETITIONS AND COMMUNICATIONS: None

ADJOURNMENT: Roberts moved to adjourn; the meeting adjourned at 5:40 pm.

Jean Capler, President

DATE

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 03/19/21

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Hydrant Meter	Water Construction	Wastewater O&M	Stormwater O&M
120 Water Audit INC	1553	S20-COVID - 8 Wastewater testing kits for COVID - ENV20-276	3,832.00				3,832.00	
120 Water Audit INC	1583	S20-COVID - 8 Wastewater testing kits for COVID - ENV20-276	3,832.00				3,832.00	
Apple, INC	AE25424325	Keyboard folio for ipad, apple pencil for L Teague - #2011221	238.00	95.20			142.80	
Aramark Uniform & Career Apparel Group, INC	02/28/21 Supply	Weekly mats & supplies - 02/01-02/28/21 - MN,, SC, BP, DR	1,496.28	592.44			903.84	
Aramark Uniform & Career Apparel Group, INC	02/28/21Uniform	Uniform service - 02/01-02/28/21 - TD, ENG, BP, DR, DIR, PUR, MN	334.00	179.42			154.58	
Arctic Glacier USA, INC	3062106106	Ice (100 bags) delivered 03/02/21 - TD21-90	155.00	62.00			85.25	7.75
ATC Group Services, LLC	2324099	Dillman Groundwater analysis & reporting service for IDEM - ENG	2,720.84				2,720.84	
Auto Body Specialists	11077	PUR21-057 Travelers claim FDT9441001-#530 2015 Ford F1500 repair	3,950.17	1,580.07			2,370.10	
B&H Electric and Supply, INC	0364161	MM21-259 2 Sump pumps for press building	3,669.16	3,669.16				
B&H Electric and Supply, INC	0364577	MN21-022 40 Bags of road salt for parking lot	420.00	420.00				
Barry Company, INC	797044	Asco valve influent valve high service - MM21-262	1,068.75	1,068.75				
Barry Company, INC	797121	Asco valve high service #2 - MM21-261	1,125.00	1,125.00				
BBC Pump And Equipment Company, INC	30065065	TD21-52 6 Terminal blacks, 2 Din rails for Rusgan Lift Station	152.08				152.08	
Big Dipper Building Services, LLC (Overhead Door)	44423	PUR21-052 Service call replaced broken spring with customer's.	333.00	133.20			199.80	
Black Lumber Co. INC	465590	Staple gun, boxes of staples for truck #630 - TD21-75	33.97				33.97	
Black Lumber Co. INC	466193	Hose clamps, bungee cords - PUR21-058	66.47	26.59			39.88	
Black Lumber Co. INC	466204	Cleaner, cement, deg elbow, cpvc pipe, red granite - TD21-083	84.30	84.30				
Black Lumber Co. INC	466236	Misc parts for pressure reader - TD21-083	36.98	36.98				
Black Lumber Co. INC	466237	Hose clamps (10) - TD21-083	19.90	19.90				
Black Lumber Co. INC	466396	Makita 1/2" drive impact for lift station stock - TD21-85	169.97				169.97	
Bloomington Paint & Wallpaper Co	00440703	White, brown & blue paint for piping in solids bldg - DM21-017	165.36				165.36	
Brehob Corporation	773835	MM21-280 TP air compressor	760.00	760.00				
Central Supply Company, INC	S100488161.001	DM21-014 Shark bite tools for removing fittings	32.52				32.52	
Chemtrade Chemicals Corporation	93068519	Aluminum sulfate - 11.448 @ 434.00 delivered 02/19/21 - MN	4,968.43	4,968.43				
Chemtrade Chemicals Corporation	93071961	Aluminum sulfate - 11.271 @ 434.00 delivered 02/24/21 - MN	4,891.61	4,891.61				
Cintas First Aid & Safety #2	8405023263	Restock first aid cabinet @ Monroe - 02/26/21 - MN21-028	20.29	20.29				

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Commercial Service Of Bloomington, INC	S208374	MN21-031 Service call Boiler #2 for main plant would not ignite	216.00	216.00				
Dentons Bingham Greenebaum LLP	4488209	2020 Water Utility Rate Case through 01/31/21 -	7,714.00	7,714.00				
Dentons Bingham Greenebaum LLP	4489575	Professional services for General Utility Advice - ACCT21-034	2,992.50	2,992.50				
E&B Paving, INC	30032569	Asphalt - Storm @ Covenanter - 08/27/20- SW, TD	169.87					169.87
E&B Paving, INC	30033384	Asphalt - Water at Park View Drive - 09/22/21 - TD	325.36	325.36				
E&B Paving, INC	30035604	Asphalt - 12/04/21 - TD	875.43	875.43				
E&B Paving, INC	30036024	Credit memo - Asphalt - 12/02/21 - TD	(875.43)	(875.43)				
EleMech, INC	27382	ENG21-005 2 Lower flow straightener	881.85	352.74			529.11	
Environmental Laboratories, INC	20325126	Iron & manganese analysis for drinking water - DL20108	1,125.00	1,125.00				
Environmental Laboratories, INC	20326902	Iron & Manganese analysis for drinking water - DL21018	425.00	425.00				
Fastenal Company	INBLM222624	Restock supplies in machine - 02/11/21 - PUR	232.46	108.08			124.38	
First Financial Bank / Credit Cards	ADMIN21-006	ADMIN21-006 AWWA Conference for LaTreana Teague	245.00	245.00				
First Financial Bank / Credit Cards	ADMIN21-006 B	ADMIN21-006 AWWA Conference for Bryan Rafano	245.00	245.00				
First Financial Bank / Credit Cards	ENG21-013	ENG21-013 Awwa Virtual Summit for Brad Schroeder	240.00	240.00				
First Financial Bank / Credit Cards	ENG21-015	ENG21-015 Ivy Tech in-person DSL exam fee for Liberty Flora	40.00	16.00			24.00	
First Financial Bank / Credit Cards	ENV21-010	ENV21-010 Registered Pretreatment Coordinator Training&membershi	584.26				584.26	
First Financial Bank / Credit Cards	ENV21-014	ENV21-014 AWWA Virtual Summit Registration James Hall	240.00	240.00				
First Financial Bank / Credit Cards	ENV21-014 B	ENV21-014 AWWA Virtual Summit Registration Tyler Steury	240.00	240.00				
First Financial Bank / Credit Cards	ENV21-018	ENV21-018 Webinar Registration on Lead & Cooper & new regulation	30.00	30.00				
First Financial Bank / Credit Cards	ENV21-024	ENV21-024 Sam Arthur Core Pesticide Test	55.00					55.00
First Financial Bank / Credit Cards	ENV21-024 B	ENV21-024 Brent Solbrig Core Pesticide test	55.00					55.00
First Financial Bank / Credit Cards	ENV21-030	ENV21-030 Category 6 pesticide applicators license Sam Arthur	55.00					55.00
First Financial Bank / Credit Cards	ENV21-033	ENV21-033 A-SO Apprentice exam for Jason Wenning	30.00				30.00	
First Financial Bank / Credit Cards	TD21-84	TD21-84 Relays, ac/dc wireless clamp, MFD 330V, Start Capacitor	510.89				510.89	
Fisher Scientific Company, LLC	2437765	Thermo Scientific pH probe (2) - MN21-021	1,253.81	1,253.81				

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Gatehouse Media Indiana Holdings (Hoosier Times)	149972 1/31/21	Ad for Dunn St Sewer Improvements - 01/28/21 #929185 ADMIN21-007	157.54				157.54	
George E Booth Co., INC	1024550	MN21-019 Turbidity analyzer for our combined filter effluent.	4,446.59	4,446.59				
GRW Engineers, INC	0056295	S18-6215 - I69 Sanitary Sewer Reolcation to 01/23/21 - ENG	2,000.00				2,000.00	
HACH Company	12263777	WS20-20805 - Waster Information Mgmt (WIMS) - ENV	200.00	80.00			120.00	
HACH Company	12290612	MN21-011 Mercuric Thiocyanate solution 200 ml	203.06	203.06				
HACH Company	12295245	MN21-011 Ferric Ion solution 100 ml	51.98	51.98				
HACH Company	12308003	MN21-011 8 Free Chlorine Reagent set	490.32	490.32				
HB Warehouse LLC (Resource Services)	00038830	DR21-007 S20-COVID Glove nitrile pwdr free Med	199.90				199.90	
HB Warehouse LLC (Resource Services)	00038997	DR21-010 S20-COVID 10 Glove nitrile pwdr free L & 10 XL	399.80				399.80	
HB Warehouse LLC (Resource Services)	00038830A	DR21-007 S20-COVID Towel-Emvassy kitchen 2ply 52/24	64.38				64.38	
HD Supply Facilities Maintenance, LTD (USABlueBook)	498858	TD21-54 60" Pry bar heavy duty, universal curb box & valve kit	1,302.50	521.00			781.50	
Hoosier Workwear Outlet, INC	360855	Pair of rubber boots for P Oakley truck #572 - TD21-82	159.99	64.00			87.99	8.00
IDEXX Laboratories, INC	3079229667	DL21-017 16 Sample bottles with thiosulfate, sample bottle w/out	2,391.00	2,391.00				
IDEXX Laboratories, INC	3079578387	DL21-020 Coliform QC organism set	246.80				246.80	
IDEXX Laboratories, INC	3079744643	DL21-020 Colilert media 24 hr&18hr	2,029.29				2,029.29	
Indiana Association for Floodplain & Stormwater	2833	ENV20-173 Annual conference registration Kriste Lindberg	140.00					140.00
Indiana Association for Floodplain & Stormwater	2835	ENV20-173 Annual conference registration Emily Baca	140.00					140.00
Indiana Association for Floodplain & Stormwater	2834C	ENV20-173 Emily Baca membership fee through Sep 07,2021	40.00					40.00
Indiana Precast, INC	2028142	PUR21-023 W20-4411 48"x48"x48" Doghouse, flat top w/24" hole	1,030.00	1,030.00				
Indiana Precast, INC	2028143	PUR21-022 3 48"x48"x48" Doghouse, 3 flat top w/24" hole	2,240.00	2,240.00				
Indiana Safety Company, INC	0168139-IN	PUR21-019 WSD20-COVID 1,000 3-ply face mask	140.00	56.00			77.00	7.00
Indiana Safety Company, INC	0168492-IN	PUR21-019 WSD20-COVID Green gloves size Med & Large	514.32	205.73			308.59	
Indiana Safety Company, INC	0169750-IN	PUR21-019 WSD20-COVID P-grip gloves gray nylon/polyester	109.20	43.68			65.52	
Industrial Filter Manufacturers, INC	14822	BP21-013 Air filters for blowers	391.73				391.73	
Infrastructure Technologies, LLC (ITPipes)	16217	PUR21-054 IT Pipes software license & service level agreements	13,800.00	5,520.00			8,280.00	

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IU Health OCC Health Services	00113261-00	Audio hearing test for 1 Monroe Employee - 12/11/20 - MN21-033	34.00	34.00				
IU Health OCC Health Services	00114513-00	DS DOT 5 Panel E Screen for 1 Monroe employee 01/21/21 MN21-027	47.00	47.00				
IU Health OCC Health Services	00114751-00	DS DOT 5 Panel E Screen for 1 TD Employee - 02/03/21 - TD21-81	47.00	18.80			25.85	2.35
IU Health OCC Health Services	00114752-00	DS DOT 5 Panel E Screen for 1 TD Employee - 02/04/21 - TD21-81	47.00	18.80			25.85	2.35
IU Health OCC Health Services	00114753-00	DS DOT 5 Panel E Screen for 1 Dillman Employee 02/01/21-DR21-014	47.00				47.00	
IU Health OCC Health Services	00114754-00	DS Breath Alcohol Test for 1 TD Employee - 02/03/21 - TD21-81	47.00	18.80			25.85	2.35
IU Health OCC Health Services	00114756-00	DS DOT 5 Panel E Screen for 1 Dillman Employee 02/01/21-DR21-014	47.00				47.00	
J&S Locksmith Shop, INC	219015	Oil mix 2 cycle - PUR21-037	75.89	30.36			45.53	
J&S Locksmith Shop, INC	219642	Deposit box spare key - PUR21-060	1.89	.76			1.13	
James Clay Hall	ENV21-027	Reimbursement for CHMM Renewal - ENV21-027	160.00	64.00			96.00	
Jane A Fleig	ENG21-021	Reimbursement for Rule 5 Permit for Jordan Culvert ENG21-021	100.00					100.00
JCI Jones Chemicals, INC	844287	Sodium Hypochlorite - 4,575 @ .7180 delivered 01/27/21 - MN	3,284.85	3,284.85				
JCI Jones Chemicals, INC	846146	Sodium hypochlorite - 4,575 @ .7180 delivered 02/18/21 - MN	3,284.85	3,284.85				
JCI Jones Chemicals, INC	846794	Sodium Hypochlorite - 4,541 @ .7180 delivered 02/26/21 - MN	3,260.44	3,260.44				
JJ's Concrete Construction, LLC	66007	Concrete - Water @ 4th & Walnut - 02/22/21 - TD	3,024.50	3,024.50				
JJ's Concrete Construction, LLC	66046	Concrete - Water @ 4th & Walnut - 02/24/21 - TD	1,183.50	1,183.50				
JJ's Concrete Construction, LLC	66047	Concrete - Water @ South Lincoln - 02/25/21 - TD	1,315.00	1,315.00				
JJ's Concrete Construction, LLC	66048	Concrete - Water @ 6th & Lincoln - 02/25/21 - TD	1,315.00	1,315.00				
JJ's Concrete Construction, LLC	66084	Concrete - Water @ 1420 E 3rd St - 02/26/21 - TD	789.00	789.00				
John Deere Financial (Rural King)	JRNL#A65954/84	Credit for returned Stihl saw - TD21-68	(299.99)	(299.99)				
John Deere Financial (Rural King)	JRNL#C61550/62	Air filters (3) for saw on truck #629 - TD21-70	72.97	29.19			40.13	3.65
John Deere Financial (Rural King)	JRNL#C62244/62	Air compressor 4 gallon (2) for basins - MN21-284	279.98	279.98				
John Deere Financial (Rural King)	JRNL#C65778/62	S20-COVID19 - Freezer bags & ties for samples - ENV21-031	23.96				23.96	
Kleindorfer Hardware & Variety	02/25/21 CBU	Misc parts & supplies - 01/28-02/25/21 - TD,MN,BS,BP,DR,SW,LS	2,769.14	1,371.96			1,349.45	47.73

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KONE, INC	959782386	Elevator maintenance @ Dillman WWTP - 02/01-04/30/21 - DR, PUR	355.68				355.68	
Lineal Contractors	BC21-007	Refund hydrant meter deposits paid 02/08/21 #68198659 - BC21-007	650.00		650.00			
Linko Technology, INC	8024	Annual software maintenance & support plan - ENV21-028	9,723.00				9,723.00	
Logical Concepts, INC (Omnisite)	20555	Repair Omni box @ Rusgan Lift Station - TD21-094	161.00				161.00	
Logical Concepts, INC (Omnisite)	78387	Monthly cellular fee for XR-50 Omni-Site - 03/01-03/31/21 - ENG	1,100.00				1,100.00	
Menards, INC	42675	Lock jack stand, concrete mix - BP20-018	55.97				55.97	
Menards, INC	52133	Lid totes, paper towels, fiber clothes, ziplocs, tape - ENV20-128	40.72	40.72				
Menards, INC	52134	PVC strap, coupler, riser, bushing, end bell - MN20-316	70.33	70.33				
Menards, INC	55794	Wiring adapter, 2 rafter hanger, adjustable wrench - ENV20-179	29.91					29.91
Menards, INC	66213	Pipe wrenches (3), hammers (2) for #616 & #601 - TD21-038	154.90	61.96			92.94	
Nalco U.S. 2, INC (Nalco Water Pretreatment)	2514846	E-CBI-016F-XX Carbon Guard IT carbon exchanger - BP	215.30				215.30	
Nalco U.S. 2, INC (Nalco Water Pretreatment)	2514847	E-MBI-016F-XX DI EXPRESS service exchanger, filter - BP	174.20				174.20	
Nalco U.S. 2, INC (Nalco Water Pretreatment)	2514848	E-CBI-016F-XX - Carbon Guard IT carbon exchanger DR	215.30				215.30	
Nalco U.S. 2, INC (Nalco Water Pretreatment)	2514849	E-MBI-016F-XX - DI EXPRESS IT Service Exhanger, filter - DR	174.21				174.21	
Nugent, INC (Utility Supply Company)	1350724	TD21-8 2 x 1/4 NL Domestic brass bushings for pressure profile	395.10	158.04			237.06	
Nugent, INC (Utility Supply Company)	1350725	PUR21-021 6" Swing check valve, 6" megaflange, 6" flatpack	4,624.65	4,624.65				
Nugent, INC (Utility Supply Company)	1351900	TD21-72 10 1 1/2"x3/4" Hex bushing, 10 3/4"x1/4" hex bushing	253.20	101.28			151.92	
Office Depot, INC	152377262001	Disposable wax liners (2 CT) - PUR21-033	54.58	21.83			32.75	
Office Depot, INC	152377264001	Flag tapes (4), Bankers boxes (10) - PUR21-033	350.16	140.06			210.10	
Office Depot, INC	153057420001	Memo book, sheet protectors, tape, pens - DR21-009	29.53				29.53	
Office Depot, INC	153057423001	Lens cleaning tissues (2 pk) - DR21-009	25.98				25.98	
Office Depot, INC	153057424001	Ceramic heater, fan heater - DR21-009	77.98				77.98	
Office Depot, INC	154565078001	High yield black toner cartridge for M. Danzig - ACCT21-005	221.99	88.80			133.19	
Office Depot, INC	155201010001	Mini standing desk or cashier area - ACCT21-021	78.99	31.60			47.39	
Office Depot, INC	155475690001	Black, Cyan & Yellow T1300 Plotter Toner - ENG21-012	271.29	108.52			162.77	
Office Depot, INC	155475692001	Gray T1300 Plotter Toner (2) - ENG21-012	180.86	72.34			108.52	

City of Bloomington Utilities
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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Hydrant Meter	Water Construction	Wastewater O&M	Stormwater O&M
Office Depot, INC	156364475001	Epson durabrite ultra ink combo for A. Krebs 0 PUR21-043	77.98	31.19			46.79	
Pace Analytical Services, INC	2150160048	MET ICPMS 200.8 test for lead in customer water sample ENV21-025	275.00	275.00				
Pace Analytical Services, INC	2150160354	MET ICPMS 200.8 customer water tested for lead - ENV21-025	155.00	155.00				
Pace Analytical Services, INC	2150160398	Cyanide analysis by method 1677 for Dillman NPDES DL21-012	125.00				125.00	
Pace Analytical Services, INC	2150160737	Cyanide analysis by method 1677 - DL21-021	125.00				125.00	
Paragon Micro, INC	S3310637	Logitech wireless combo keyboard & mouse for Dillman - #2111481	88.99				88.99	
Paragon Micro, INC	S3312111	Dell keyboard cover w/kickstand for J Hall - ENV - #2111370B	249.99	100.00			149.99	
Paragon Micro, INC	S3312113	Adobe Acrobat Pro 2020 for J Fleig in Eng - #2111546	404.99	162.00			242.99	
Peacetree, INC (PEI Maintenance)	3590	DM20-158 Install fuel overfill alarm & replace cathode tube tank	2,706.60				2,706.60	
Pitney Bowes, INC	BC21-009	Reserve account postage - Jan - Feb 2021 - BC21-009	2,292.72	938.39			1,354.33	
Republic Services, INC	0694-002687038	Trash removal @ Dillman & Serv Cntr - 03/01-03/31/21 - DR, PUR	301.42	20.57			280.85	
Republic Services, INC	0694-002688208	Trash removal @ Monroe WTP - 02/01-02/28/21 - MN	104.45	104.45				
Republic Services, INC	0694-002688209	Trash removal @ Blucher Poole - 02/01-02/28/21 - BP	103.89				103.89	
Richard's Small Engine, INC	414376	Repair pipe saw for truck # 627 - TD21-06€	109.08	43.63			59.99	5.46
Richard's Small Engine, INC	414377	Repair pipe saw for truck # 627 - TD21-06€	109.08	43.63			59.99	5.46
Ricoh USA, INC	5061435065 CBU	Ricoh copier maintenance - 01/17-02/16/21 - DR, BP, MN, SC	88.78	19.37			69.41	
Rogers Group, INC	0071180682	Stone - #11 & #53 - stock - 01/25-01/27/21 - TD	1,618.53	647.41			971.12	
Rogers Group, INC	0071180742	Stone #53 - stock - 02/04/21 - TD	181.95	72.78			109.17	
Rogers Group, INC	0071180743	Stone - #11 & #53 - 02/01-02/05/21 - TD	884.28	353.71			530.57	
Rogers Group, INC	0071180854	Stone #53 - stock - 02/18/21 - TD	94.69	37.88			56.81	
Schaeffer Manufacturing Company	BS2300-INV1	Synthetic oil (5 gallon) for booster stations - TD21-73	380.04	380.04				
Schmidt Associates, INC	2018-142.RP2-2	WS19-20702 - Roof replacement @ Blucher, Dillman & Monroe - ENG	15,704.95	1,884.59			13,820.36	
Smith Design Group, INC	148905	W20-4409 - Lindbergh Area Water Main Design - ENG	14,487.50			14,487.50		
Southern Indiana Parts, INC (Napa Auto Parts)	352517	Air filters & 3 ton jack stands - MM21-289	33.64	33.64				
SSW Enterprises, LLC (Office Pride)	Inv-5583	Monthly cleaning services @Service Center - 02/01-02/28/21- PUR	2,798.62	1,119.45			1,679.17	
SSW Enterprises, LLC (Office Pride)	Inv-5584	Monthly cleaning services @ Blucher WWTP - 02/01-02/28/21- PUR	1,079.40				1,079.40	

City of Bloomington Utilities
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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Hydrant Meter	Water Construction	Wastewater O&M	Stormwater O&M
SSW Enterprises, LLC (Office Pride)	Inv-5585	Monthly cleaning services @ Dillman WWTP - 02/01-02/28/21- PUR	1,098.12				1,098.12	
SSW Enterprises, LLC (Office Pride)	Inv-5586	Monthly cleaning services @ Monroe - 02/01-02/28/21 - PUR	1,079.52	1,079.52				
Terminix International	405224624	Pest control @ Dillman WWTP - 02/19/21 - DR	405.00				405.00	
The Henry P Thompson Company	8335B5976	MM21-264 Labor-parts to fix Sodium Hydroxide pump off-site	2,073.97	2,073.97				
The Henry P Thompson Company	8436B6015	MM21-265 Parts to fix Philadelphia mixer for Carbon tanks.	301.94	301.94				
Tyco Fire & Security Mgmt ,INC (Johnson Controls)	22080933	Inspection of fire alarm & extinguishers @ Blucher - PUR20-223	300.00				300.00	
Tyler Technologies, INC	045-329922	Inventory training for purchasing 12/16-01/22/21- PUR21-425	3,500.00	1,400.00			2,100.00	
Tyler Technologies, INC	045-331465	Inventory training for purchasing 02/19/21 - #2111670	700.00	280.00			420.00	
United Parcel Service, INC	0000430948071	S20-COVID19 - Shipping charges - 02/08/21 - ENV21-023	12.40				12.40	
United Parcel Service, INC	0000430948081	Shipping charges - 02/18/21 - TD, PUR	4.48	1.79			2.69	
United Parcel Service, INC	0000430948091	Shipping charges - 02/22/21 - ENV21-026	16.75				16.75	
US Ecology, INC	678233	S18-20604 - Waste removal from Blucher Poole - 01/05/21 - ENV	534.90				534.90	
Virtuoso Sourcing Group, LLC	28313	Collection agency fee - 02/18-02/28/21 - AR, ACCT	247.41	98.96			148.45	
Virtuoso Sourcing Group, LLC	28314	Collection agency fee - 02/16-02/24/21 - AR, ACCT	223.88	89.55			134.33	
Weddle Bros Construction Co., INC	BC21-006	Refund hydrant meter deposit paid 06/15/18 #70326094 BC21-006	400.00		400.00			
Wessler Engineering, INC	36586	W19-4309 - Monroe Residual Dewatering Improv to 01/31/21 - ENG	10,421.25	10,421.25				
Wessler Engineering, INC	36589	W21-4500 - Monroe Intake Chemical Feed System to 1/31/21 - ENG	9,800.00			9,800.00		
Young Trucking, INC	110062	Hauling sludge from Dillman WWTP - 02/02-02/03/21 - DR, OP	5,451.96				5,451.96	
Young Trucking, INC	110116	Hauling sludge from Blucher Poole - 02/08-02/10/21 - BP, OP	1,393.95				1,393.95	
Young Trucking, INC	110117	Hauling sludge from Dillman WWTP - 02/09-02/11/21 - DR, OP	5,270.37				5,270.37	
Young Trucking, INC	110144	Hauling sludge from Blucher Poole - 02/17-02/19/21 - BP, OP	1,979.77				1,979.77	
Young Trucking, INC	110195	Hauling sludge from Blucher Poole - 02/23-02/24/21 - BP, OP	1,589.56				1,589.56	
Grand total:			217,399.09	99,605.83	1,050.00	24,287.50	91,578.88	876.88

NOTE:
Pulled claim to City of Bloomington - Reimbursement for Jeff Wimmer CDL Pay - ACCT21-036

City of Bloomington Utilities
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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Hydrant Meter	Water Construction	Wastewater O&M	Stormwater O&M
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They gave us the wrong amounts. Will pay the corrected claim on 04/01/21

City of Bloomington Utilities
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Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
AT&T	33191353 2/21	812-331-1353 Service - S Washington St Storage 02/22-03/21/21	549.91	219.96	329.95
AT&T	331-5400 2/21	812-331-5400 - Service - Centrex main line - 02/22-03/21/21	2,656.64	1,062.66	1,593.98
AT&T	812R95925702	White pages listing for Dillman, Blucher & Monroe	18.25	6.08	12.17
AT&T Mobility II, LLC	2873021598783/21	AT&T - 287302159878 -Engineering - 01/12-02/11/21	42.28	16.91	25.37
DirecTV, LLC	012965850x210213	012965850 Service - Monroe WTP - 02/12-03/11/21	74.99	74.99	
DirecTV, LLC	012965923x210211	012965923 Service - Blucher WWTP - 02/10-03/09/21	74.99		74.99
DirecTV, LLC	019972085x210213	019972085 Service -Dillman WWTP 02/12-03/11/21	74.99		74.99
Duke Energy	01302794010 2/21	Service - Azelea Lane Lift Station (Walnut Creek) 01/19-02/17/21	92.26		92.26
Duke Energy	01402812016 3/21	Service - Woodhaven Drive Lift Station - 01/28-02/26/21	46.45		46.45
Duke Energy	03302795010 2/19	Service - Griffy Plant Outdoor Lighting -01/19-02/17/21	29.52	29.52	
Duke Energy	06902792013 2/21	Service - Park Ridge Lift Station -01/16-02/16/21	11.14		11.14
Duke Energy	11403651011 2/21	Service - Service Center Building @ 600 E Miller Dr 01/11-02/09	2,252.16	900.86	1,351.30
Duke Energy	11503726035 3/21	Service - Angelina Lane Lift Station - 01/29-03/01/21	34.15		34.15
Duke Energy	12102812024 3/21	Service - Cedar Chase Lift Station - 01/28-02/26/21	59.00		59.00
Duke Energy	26102806017 2/21	Service - W 3rd St Lift Station - 01/26-02/24/21	7.38		7.38
Duke Energy	29803546019 3/21	Service - Micro Motors/Grimes Lane Lift Station 01/29-03/01/21	165.53		165.53
Duke Energy	30502673013 2/21	Service - Gentry Booster Station - 01/16-02/16/21	2,281.70	2,281.70	
Duke Energy	41402795016 2/21	Service - Rusgan Drive Lift Station - 01/19-02/17/21	79.43		79.43
Duke Energy	46002802015 2/10	Service - Arlington Park Lift Station -01/22-02/22/21	160.88		160.88
Duke Energy	48802812011 3/21	Service - East Booster (Outdoor Lighting) - 01/28-02/26/21	10.28	10.28	
Duke Energy	54302673015 3/21	Service - South Booster Station - 01/28-02/26/21	9,239.55	9,239.55	
Duke Energy	58102812016 3/21	Service - Cedarview Sims Lift Station - 01/28-02/26/21	24.39		24.39
Duke Energy	58802801015 2/21	Service - Oolitic Lift Station - 01/22-02/22/21	66.71		66.71
Duke Energy	59202673010 3/21	Service - Monroe Intake Tower - 01/28-02/26/21	36,679.40	36,679.40	
Duke Energy	66702673012 3/21	Service - 3rd Street Underpass Lift Station - 01/28-02/26/21	34.83		34.83
Duke Energy	67602807018 3/21	Service - Kensington Park Lift Station - 01/26-02/24/21	158.78		158.78
Duke Energy	69302799016 2/21	Service - Stonelake Drive Lift Station - 01/21-02/19/21	45.05		45.05
Duke Energy	77202799011 2/21	Service - W 17th Street Lift Station - 01/21-02/19/21	191.42		191.42
Duke Energy	88403761014 3/21	Service - Monroe Water Treatment Plant Expansion 01/28-02/26/21	4,214.61	4,214.61	
Duke Energy	91903614027 3/21	Service - Fullerton Pike Lift Station - 01/25-02/23/21	53.47		53.47
Duke Energy	95603943016 3/21	Service - IU Hospital Lift Station - 01/21-02/19/21	301.78		301.78
Duke Energy	96602814014 3/21	Service - NW Park Lift Station - 01/29-03/01/21	77.56		77.56
Duke Energy	97003676025 3/21	Service - Vernal Pike Lift Station -01/29-03/01/21	31.46		31.46
Indiana Paging Network, INC	14536711	Pager service - 04/01-06/30/21 - PUR, TD, MN, DR	89.14	36.83	52.31
Smithville Telephone Co Inc	9011000437 3/21	901-100-0437 Service - Monroe Internet connection 02/02-03/01/21	49.95	49.95	
Smithville Telephone Co Inc	824-2894 03/21	812-824-2894 Service - Dillman fax -02/02-03/01/21	46.64		46.64
Smithville Telephone Co Inc	824-4901 3/21	812-824-4901 Service - Dillman WWTP - 02/02-03/01/21	208.73		208.73
Smithville Telephone Co Inc	824-7219 3/21	812-824-7219 Service - Monroe intake tower -02/02-03/01/21	52.65	52.65	
Smithville Telephone Co Inc	824-9513 3/21	812-824-9513 Service - Monroe WTP- 02/02-03/01/21	146.50	146.50	
Smithville Telephone Co Inc	824-9572 3/21	812-824-9572 Service - Monroe fax - 02/02-03/01/21	46.64	46.64	

City of Bloomington Utilities
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Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
Smithville Telephone Co Inc	876-3318 3/21	812-876-3318 Service - Blucher WWTP - 02/02-03/01/21	190.48		190.48
Smithville Telephone Co Inc	876-8264 3/21	812-876-8264 Service - Blucher modem - 02/02-03/01/21	46.64		46.64
Smithville Telephone Co Inc	876-9276 3/21	812-876-9276 Service - Blucher fax - 02/02-03/01/21	46.64		46.64
South Central Indiana Remc	2093400200 3/21	Service - Blucher Poole - #2093400200 - 01/21-02/19/21	19,086.28		19,086.28
Utilities District of Western Indiana REMC	52184-001 3/21	Service - 52184-001 - Fieldstone LS - 02/01-03/01/21	669.00		669.00
Utilities District of Western Indiana REMC	75843-001 3/21	Service - 75843-001 - Stone Chase LS - 02/01-03/01/21	137.00		137.00
Vectren	N08338663/21	Service - 5464376-1 Blucher Poole WWTP -01/28-02/25/21	836.20		836.20
Vectren	N1236302 3/21	Service - 5187659-6 Tamarron LS - 02/01-03/01/21	48.88		48.88
Verizon Wireless	9873592421	Service - Cradlepoint booster for WIFI - Engineering 01/18-02/17	131.11	52.44	78.67
Grand total:			<u>81,673.42</u>	<u>55,121.53</u>	<u>26,551.89</u>

WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF MARCH, 2021

INDIANA DEPARTMENT OF REVENUE \$64,632.65
(SALES TAX)

INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX
(UTILITY RECEIPTS TAX)

NPC \$37,398.91
(CHARGE CARD FEES)

FIRST FINANCIAL \$1,234.02
(ACCOUNT ANALYSIS FEES)

GROSS PAYROLL \$346,180.94

FICA TAX \$20,313.36

TOTAL \$469,759.88

City of Bloomington Utilities
Accounts Payable by Fund Distribution Report
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CUSTOMER REFUNDS

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds	Sanitation
Jacob Callis	7295-016	Customer refund	\$471.09	27438	Refund credit balnace on active account.	\$471.09			
Dirtsporz LLC	41319-003	Customer refund	\$812.20	27439	Refund credit balnace. Meter reading error.	\$293.10	\$519.10		
Lineal Contractors	200111-005	Customer refund	\$304.26	27440	Refund credit balance on closed account.	\$202.84	\$101.42		
Robinson Pipe Clea	200197-005	Customer refund	\$27.05	27441	Hydrant meter deposit refund after final bill.	\$27.05			
Benjamin Rosenwe	39482-005	Customer refund	\$51.92	27442	Refund credit balance on closed account.		\$51.92		
Patrick Shih	5437-008	Customer refund	\$23.10	27443	Refund credit balance on closed account.		\$23.10		
Tempo Properties	4551-030	Customer refund	\$5.68	27444	Refund credit balance on closed account.		\$5.68		
Walker Constructio	14334-001	Customer refund	\$314.99	27445	Refund credit balance on closed account.		\$314.99		
Weddle Brothers C	200825-004	Customer refund	\$540.99	27446	Refund credit balance on closed account.	\$540.99			
White Castle	201299-001	Customer refund	\$37.50	27447	Refund credit balnace on active account.	\$37.50			
			<u>\$2,588.78</u>			<u>\$1,572.57</u>	<u>\$1,016.21</u>	<u>\$0.00</u>	<u>\$0.00</u>



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor Hamilton & USB
FROM: James Hall, CBU
DATE: March 11, 2021
RE: Request approval of Professional Service Agreement with Arcadis U.S., Inc.

Contract Recipient/Vendor Name:	Arcadis U.S., Inc.
Department Head Initials of Approval:	/VK/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	James Hall
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	1/2032
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-086
Due Date For Signature:	asap
Expiration Date of Contract:	December 31, 2021
Renewal Date for Contract:	March 8, 2021
Total Dollar Amount of Contract:	\$23,000.00
Funding Source:	010-U10500
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A (professional services agreement)
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract: Summary of Contract: We are requesting that Arcadis help CBU develop a sampling plan/load allocations that is need to establish local limits which need to be in place before the new hospital is online per IDEM and EPAs request.



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor & Utilities Service Board
FROM: Phil Peden, CBU Engineering
DATE: March 8, 2021
RE: N. Dunn St. Sewer Improvement Project

Contract Recipient/Vendor Name:	Infrastructure Systems Inc.
Department Head Initials of Approval:	/VK/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Phil Peden, Engineering
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Chris Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	2032
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-087
Due Date For Signature:	Wednesday, March 11, 2021
Expiration Date of Contract:	none
Renewal Date for Contract:	none
Total Dollar Amount of Contract:	\$2,349,292.00
Funding Source:	WW
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract: This project is for sanitary sewer improvements from N Dunn St near Memorial Stadium down to CBU's interceptor sewer in Lower Cascades. The project includes two road bores – one under SR45/46 Bypass and the other under N Walnut St. We have an MOU with IU for this project. They are contributing \$880,000 toward the total cost.



CONTRACT COVER MEMORANDUM

TO: CONTROLLER, MAYOR, USB
FROM: DAN HUDSON, CBU
DATE: March 9, 2021
RE: REQUEST APPROVAL OF SECOND AMENDMENT TO AGREEMENT WITH BLACK & VEACH CORPORATION

Contract Recipient/Vendor Name:	Black & Veatch
Department Head Initials of Approval:	/VK/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Daniel Hudson
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	1/2032
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-091 (amending 19-179)
Due Date For Signature:	March 15, 2021
Expiration Date of Contract:	December 31, 2021
Renewal Date for Contract:	March 15, 2021
Total Dollar Amount of Contract:	Increases the NTE by \$88,936.00 for a new NTE of \$153,326.00
Funding Source:	010-U13121
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A

Summary of Contract: Second Amendment expands the scope for the consultant to revise the design of a polyaluminum chloride feed system and performing construction phase services which will increase the overall cost of the Agreement by \$88,936.00 to an amount not to exceed \$153,326.00.



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw
DATE: 3/11/2021
RE: REQUEST APPROVAL FOR AGREEMENT FOR SERVICES
WITH LAYNE CHRISTENSEN COMPANY

Contract Recipient/Vendor Name:	Layne Christensen Company
Department Head Initials of Approval:	/VK/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Cindy Shaw and Elise Boruvka
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	9/2031
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-092
Due Date For Signature:	3/10/2021
Expiration Date of Contract:	8/31/2021
Renewal Date for Contract:	none
Total Dollar Amount of Contract:	\$26,532.00
Funding Source:	009-61-900004-U62032
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	YES
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	YES
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	YES

Summary of Contract: Labor and parts to replace the 16" valve in the transfer pump building for Monroe WTP.