

AGENDA
UTILITIES SERVICE BOARD MEETING

City of Bloomington Utilities
600 E. Miller Dr.
Bloomington, Indiana 47401

Jean Capler, President
Amanda Burnham, Vice President
Jason Banach
Julie Roberts
Jeff Ehman
Megan Parmenter
Jim Sherman
Jim Sims, ex-officio
Scott Robinson, ex-officio

Monday, March 29, 2021
5:00 P.M. Regular Meeting

- I. Call to Order
 - a. Request for Approval of Amended Agenda (addition of item #7)
- II. Approval of the Minutes of Previous Meeting (March 15)
- III. Approval of the Claims
 - a. Standard Invoices
 - b. Utility Bills
 - c. Wire Transfers
 - d. Customer Refunds
- IV. Approval of Consent Agenda – (\$34,944.25)
 - a. Layne Christensen Co., \$10,770.00, Repair intake dewatering pump #1 at MWTP
 - b. Commercial Service of Bloomington, Inc., \$15,686.25, Installation of a cooling unit for the variable drive pump at the MWTP intake building
 - c. B.L.Anderson Co., Inc., \$3,898.00, Startup and programming of the level indicator for the ammonia tank at MWTP
 - d. Stites Scale Co., \$2,790.00, Annual scale calibration at MWTP, Dillman WWTP, and Blucher Poole WWTP
 - e. Koorsen Fire & Security, Inc., \$1,800.00, Monthly security system monitoring at the CBU Service Center
 - f. Electric Plus, Inc., \$0 (no change to original agreement), First Amendment to extend the contract expiration date
- V. Request for Approval of MOU between CBU and the COB Parks Department – Replacement of Playground Equipment and Infrastructure at Waldron, Hill, and Buskirk Park – Chris Wheeler
- VI. Request for Approval of Agreement with Thieneman Construction, Co. – Bar Screen Repairs at Blucher Poole WWTP – Dan Hudson
- VII. Request for Approval of Agreement with American Structurepoint, Inc. – Professional Engineering Services to design CBU infrastructure relocations caused by the Fullerton Pike Phase III Project – Jane Fleig
- VIII. Old Business
- IX. New Business
- X. Subcommittee Reports
- XI. Staff Reports
- XII. Petitions and Communications*
- XIII. Adjournment

*Public Comment will be limited to 5 minutes per person

UTILITIES SERVICE BOARD MEETING

03/15/2021

Utilities Service Board meetings are recorded and available during regular business hours in the Director of Utilities' office.

Board President Capler called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held via Zoom and Facebook Live.

Board members present: Jim Sherman, Megan Parmenter, Jeff Ehman, Jean Capler, Amanda Burnham, and Julie Roberts. Board members absent: Jason Banach, Jim Sims (ex-officio), and Scott Robinson (ex-officio).

Staff present: Vic Kelson, Laura Pettit, Holly McLauchlin, LaTreana Teague, Brandon Prince, Brad Schroeder, Michelle Waldon, Don Gramlich, James Hall, and Dan Hudson.

MINUTES

Board member Ehman noted a typo in the March 1 meeting minutes. The word "like" was omitted from a sentence in the final paragraph.

Board member Roberts moved, Ehman seconded the motion to approve the March 1 meeting minutes with the correction. Motion carried, 6 ayes.

CLAIMS

Roberts moved, Ehman seconded the motion to approve the standard claims as follows: Vendor invoices submitted included \$99,605.83 from the Water Utility, \$1,050.00 from the Water Hydrant Meter Fund, \$24,287.50 from the Water Construction Fund, \$91,578.88 from the Wastewater Utility, and \$876.88 from the Stormwater Utility.
Total Claims approved: \$217,399.09. Motion carried, 6 ayes.

Roberts moved, Ehman seconded the motion to approve the utility claims as follows: Utility invoices submitted included \$55,121.53 from the Water Utility and \$26,551.89 from the Wastewater Utility.
Total Claims approved: \$81,673.42 Motion carried, 6 ayes.

Roberts moved, Ehman seconded the motion to approve the wire transfers, fees, and payroll in the amount of \$469,759.88. Motion carried, 6 ayes.

Roberts moved, Ehman seconded the motion to approve the customer refunds as follows: Customer refunds submitted included \$1,572.57 from the Water Fund and \$1,016.21 from the Wastewater Fund.
Total Claims approved: \$2,588.78. Motion carried, 6 ayes.

CONSENT AGENDA

CBU Director Kelson presented the following item recommended by staff for approval:

- Arcadis, U.S., Inc., \$23,000.00, Development of a Sampling Plan/Load Allocations for Blucher Poole WWTP

As no items were removed from the Consent Agenda by the Board, the agreement was approved. Total contracts approved: \$23,000.00.

REQUEST FOR APPROVAL OF AGREEMENT WITH INFRASTRUCTURE SYSTEMS, INC.

Assistant Director-Engineering Schroeder presented a contract with ISI, Inc. for the Dunn St. sewer improvements project. The value of the agreement is \$2,349,292.00.

Roberts moved, Ehman seconded the motion to approve the agreement with Infrastructure Systems, Inc. Motion carried, 6 ayes.

REQUEST FOR APPROVAL OF SECOND AMENDMENT TO THE AGREEMENT WITH BLACK & VEATCH CORPORATION.

CBU Capital Projects Manager Hudson presented a second amendment to an original agreement from April 5, 2019. The initial agreement is for engineering consulting work on the improvements to the chemical feed system at Blucher Poole WTP. The second amendment is to revise the polyaluminum chloride system's design. It will increase the overall cost by \$88,936.00 to an amount not-to-exceed \$153,326.00.

Roberts moved, Ehman seconded the motion to approve the second amendment to the agreement with Black & Veatch Corp. Motion carried, 6 ayes.

REQUEST FOR APPROVAL OF AGREEMENT WITH LAYNE CHRISTENSEN COMPANY

Schroeder presented an agreement for the replacement of a 16" valve, an actuator that has reached its end of life at Monroe WTP. It has been repaired three times and is now unrepairable. CBU requested quotes for the replacement, and Layne Christensen was the winning bidder. The contract amount is \$26,532.00.

Roberts moved, Parmenter seconded the motion for approval of the agreement with Layne Christensen Company. Motion carried, 6 ayes.

Capler announced to the public to leave questions and comments via the Utilities Facebook page during the live stream or the Zoom chat to be read later during Petitions and Communications.

OLD BUSINESS: None

NEW BUSINESS: None

SUBCOMMITTEE REPORTS: None

STAFF REPORTS: Kelson reported the following personnel updates: John Cave, a Water Treatment Operator at Monroe, passed his WT-5 exam and is now an Operator-in-Training. Sam Arthur, Lineperson in the Environmental Division, has passed the Registered Technician License exam for pesticide application in Indiana. That is part of the establishment of our green infrastructure maintenance crews. CBU plans to increase technical skills for all the maintenance and green infrastructure in the city.

CBU will meet with Council Wednesday, March 17, at 6:30 pm for the second reading of the rate case proposal. Anyone with questions about the rate case can reach out to LaTreana Teague or Holly McLauchlin for information. Pending approval from Council, CBU will present the rate case to the Indiana Utilities Regulatory Commission in the coming weeks.

PETITIONS AND COMMUNICATIONS: None

ADJOURNMENT: Ehman moved to adjourn; the meeting adjourned at 5:15 pm.

Jean Capler, President

DATE

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 04/01/21

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Stormwater O&M
Airgas Specialty Products, INC	9110559940	Aqua Ammonia - 19,860 @ .133 delivered 03/01/21 - MN	2,715.64	2,715.64		
Alexander's LLC	122867	TD21-35 Steps and running boards for #63€	671.31			671.31
Astbury Gabriel Corp (ESG Laboratories)	21003807	Testing - Digester Sludge - 03/01/21 - DR	227.00		227.00	
Barnes & Thornburg LLP	2443487	Professional services - 2021 Water Bonds to 01/31/21 -ACCT21-040	1,042.50	1,042.50		
Barnes & Thornburg LLF	2451018	Professional Services - 2021 Water Bonds - ACCT21-043	8,274.50	8,274.50		
BBC Pump And Equipment Company, INC	30065521	TD21-63 Replace #2 pump at Hyde Park Olcott Lift Station	4,992.00		4,992.00	
Black & Veatch Corporation	1339818	S19-6310 - Blucher Chemical Feed System Improv to 01/29/21 - ENG	6,439.00		6,439.00	
Black Lumber Co. INC	467175	Masonry bits - TD21-99	56.98	56.98		
Black Lumber Co. INC	467272	Lumber, float, rebar, hardware to build meter vault - TD21-102	258.72	258.72		
Bloomington Paint & Wallpaper Co	00441186	Gloss paint (2 gal) - DM21-022	87.98		87.98	
Bloomington Paint & Wallpaper Co	00441379	Wootser 3" brush, paint, gloss yellow paint, thinner - DR21-023	293.54		293.54	
Bloomington Paint & Wallpaper Co	00441437	Credit memo-returned yellow paint & purchase of paint - DM21-023	(54.08)		(54.08)	
Brenntag Mid-South, INC	BMS808197	Sodium hydroxide - 11.4306 @ 464.00 delivered 03/03/21 - MN	5,303.80	5,303.80		
Brenntag Mid-South, INC	BMS810409	Robin 120 Polymer - 4,600 @ 1.1290 delivered 03/08/21 - MN21-023	5,193.40	5,193.40		
Chemical Resources, INC	1134522	Sodium aluminate - 44,800 @ .1878 delivered 02/25/21 - DR	8,413.44		8,413.44	
Chemtrade Chemicals Corporation	93077397	Aluminum Sulfate - 11.022 @ 434.00 delivered 03/02/21 - MN	4,783.55	4,783.55		
Chemtrade Chemicals Corporation	93081679	Aluminum sulfate - 11.468 @ 434.00 delivered 03/09/21 - MN	4,977.11	4,977.11		
Cintas First Aid & Safety #2	8404973432	Restock first aid cabinet @ Blucher Poole - 01/15/21 - BP21-028	85.43		85.43	
Cintas First Aid & Safety #2	8405017568	Restock first aid cabinet @ Dillman WWTP - 02/19/21 - DR21-016	58.42		58.42	
Cintas First Aid & Safety #2	8405040187	Restock first aid cabinet @ Blucher Poole - 03/05/21 - BP21-028	38.34		38.34	
City Of Bloomington	ACCT21-036	Reimburse for Jeff Wimmer regarding his CDL pay - ACCT21-036	884.94	353.97	530.97	
Core & Main, LP	N371414	PUR20-398 Manhole riser rings 1", valve box risers 1" & 2 "	6,791.25	3,065.25	3,415.50	310.50
Core & Main, LP	N740936	PUR20-369B 20 16" DR-14 C-900 pipes	863.00	863.00		
Creative Graphics, INC (dba Baugh Enterprises)	9239	Fold-over business cards - tort claims (250) - ADMIN21-008	85.00	34.00	51.00	
Creative Graphics, INC (dba Baugh Enterprises)	9385	Printing & mailing of February water/sewer bills - AR, ACCT	12,618.50	5,047.40	7,571.10	
CSX Transportation, INC	8403410	Pipeline sewer crossing - CSX025900 - ENG	553.86		553.86	
Environmental Laboratories, INC	20327269	Iron, manganese analysis 02/24/21 - DL21-019	537.00	537.00		
Environmental Laboratories, INC	20327575	Iron, manganese analysis 03/03/21 - DL21-023	215.00	215.00		

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Stormwater O&M
Eurofins Eaton Analytical, INC	S384439	SOC 525.2 analysis of drinking water - 02/09/21 - DL21-013	260.00	260.00		
Eurofins Eaton Analytical, INC	S385296	TTHM, HAA5 analysis for drinking water - DL21-014	1,719.00	1,719.00		
Eurofins Eaton Analytical, INC	S385882	Testing - Dissolved & total organic carbon, SUVA, UV -MN21-045	370.00	370.00		
Fastenal Company	INBLM222763	Restock supplies in machine - 02/25/21 - PUR	273.92	119.63	154.29	
Fastenal Company	INBLM222764	Restock supplies in machine - 02/25/21 - PUR	80.02	32.01	48.01	
Fastenal Company	INBLM222765	Restock supplies in machine - 02/26/21 - PUR	355.98	154.48	201.50	
Fastenal Company	INBLM222900	Restock supplies in machine - 03/08/21 - PUR	286.39	118.58	167.81	
Greeley And Hansen, LLC	INV-0000674905	S19-6307 - Dillman WWTP Upgrades/Expansion to 02/26/21 - ENG	103,374.38		103,374.38	
HACH Company	12346333	WS20-20805 - Water Information Mgmt Solution (WIMS) - ENV	400.00	160.00	240.00	
Harrington Industrial Plastics, LLC	027C7094	MM21-273 2 2" Valve diaphragm, 2" elec chief ser 92, positioner	8,373.86	8,373.86		
HB Warehouse LLC (Resource Services)	00039494	DR21-018 S20-COVID 10 Gloves-nitrile powdr free MED,20 XL 10/cs	599.70		599.70	
Hylant of Indianapolis, LLC	280474 CBU	Affiliated FM Insurance #1078044 - 01/01/21-01/01/22 ACCT21-042	151,252.00	60,500.80	83,188.60	7,562.60
Hylant of Indianapolis, LLC	280478 CBU	Travelers Indemnity Co #ZLP71M4746- 01/01/21-01/01/22 ACCT21-042	40,117.58	16,047.03	22,064.67	2,005.88
Hylant of Indianapolis, LLC	280517 CBU	Travelers Prop Cas Co #8104F268238- 01/01/21-01/01/22 ACCT21-042	71,230.00	28,492.00	39,176.50	3,561.50
Hylant of Indianapolis, LLC	280518 CBU	Travelers Prop Cas Co #ZUP51M48991- 01/01/21-01/01/22 ACCT21-042	19,041.03	7,616.41	10,472.57	952.05
Hylant of Indianapolis, LLC	280520 CBU	Travelers Cas & Surety #105877146 - 01/01/21-01/01/22 ACCT21-042	1,797.70	719.08	988.74	89.88
Hylant of Indianapolis, LLC	280522 CBU	Travelers cas & Surety #107205107 - 01/01/21-01/01/22 ACCT21-042	3,126.85	1,250.77	1,719.77	156.31
Hylant of Indianapolis, LLC	280523 CBU	Midwest Employers Casu #EWC009239 - 01/01/21-01/01/22 ACCT21-042	17,126.26	6,850.50	9,419.44	856.32
Indiana Oxygen Company, INC	9639823	Monthly cylinder rental @ Dillman WWTP - DR	228.71		228.71	
Indiana Safety Company, INC	0171859-IN	PUR21-055 Hardhat face shield bracket, face shield 8"x15" .040"	187.03	74.81	112.22	
Indiana Underground Plant Protection Service, INC	89461	Monthly per ticket fee for line locates - 02/0102/28/21 - TD	855.00	342.00	513.00	
Industrial Service & Supply, INC	65848	T-bolt clamp 8", 10' lay flat hose for truck #601 - SW, TD21-79	94.78			94.78
Irving Materials, INC	10972967	Concrete - Sewer @ 1800 N Kinser Pike - 02/25/21 - TC	791.00		791.00	
Irving Materials, INC	10975333	Concrete - Sewer @ Williams Court - 03/05/21 - TD	126.50		126.50	
Irving Materials, INC	10977767	Concrete - Water @ 600 E Miller Dr - 03/12/21 - TC	288.75	288.75		
IU Health OCC Health Services	00108609-00	DS DOT 5 Panel E Screen for 1 TD Employee - 07/28/20 - TD21-096	47.00	18.80	25.85	2.35
IU Health OCC Health Services	00115204-00	DS DOT 5 Panel E Screen for 1 TD Employee - 02/18/21 - TD21-109	47.00	18.80	25.85	2.35
IU Health OCC Health Services	00115916-00	DS DOT 5 Panel E Screen for 1 T&D employee - 03/04/21 - TD21-113	47.00	18.80	25.85	2.35

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IU Health OCC Health Services	00115917-00	DS DOT 5 Panel E Screen for 1 T&D employee - 03/04/21 - TD21-113	47.00	18.80	25.85	2.35
Jane A Fleig	ENG21-024	Reimbursement for AWWA 2021 Webinar Bundle - ENG21-024	95.00	95.00		
JB Salvage (Westside Auto Parts)	41487	Aluminum for truck #551 - TD21-105	30.00	12.00	16.50	1.50
JCI Jones Chemicals, INC	847548	Sodium hypochlorite - 4,612 @ .7180 delivered 03/04/21 - MN	3,311.42	3,311.42		
JJ's Concrete Construction, LLC	66157	Concrete - Water @ 920 N Maple - 03/01/21 - TC	526.00	526.00		
JJ's Concrete Construction, LLC	66158	Concrete - Water @ 1505 Stone Drive - 03/02/21 - TC	413.00	413.00		
JJ's Concrete Construction, LLC	66214	Concrete - Storm @ 1015 E Thornton Dr - 03/03-03/04/21 - SW, TD	6,552.00			6,552.00
JJ's Concrete Construction, LLC	66287	Concrete - Storm @ 1015 E Thornton Dr - 03/05/21 - SW, TD	1,008.00			1,008.00
JJ's Concrete Construction, LLC	66355	Concrete - Water @ Sheffield & Morningside - 03/09/21 - TD	408.50	408.50		
JJ's Concrete Construction, LLC	66448	Concrete - Water @ Winston & Diane - 03/10/21 - TC	1,071.00	1,071.00		
John Deere Financial (Rural King)	JRNL#A65954/84-2	Stihl saw for main break trailer - TD21-68	1,499.95	1,499.95		
John Deere Financial (Rural King)	JRNL#C62223/62	Air Compressor 1 hp 4-gallon twin (2) - MM21-284	299.58	299.58		
John Deere Financial (Rural King)	JRNL#C62242/62	Credit memo - Air Compressor 4 gallon (2) for basins - MM21-284	(279.98)	(279.98)		
John Deere Financial (Rural King)	JRNL#C73901/62	Torque wrench 1" for truck #616 - TD21-8C	77.33	77.33		
John Deere Financial (Rural King)	JRNL#C7783C/62	No trespassing/hunting signs, steele fitting, light, - ENV21-039	50.75	50.75		
John Deere Financial (Rural King)	JRNL#C98769/62	Pressure spray bottles (2) for truck #629 - TD21-126	25.98	10.39	14.29	1.30
John Deere Financial (Rural King)	JRNL#C81578/62	Spray nozzle for truck #636 - TD21-97	45.98			45.98
Kirby Risk Corp	S111374451.002	Blade base relay (5), screw terminal block for LS - TD21-92	149.88		149.88	
Kirby Risk Corp	S111374451.003	Credit-Blade base relay(1),screw terminal block for LS-TD21-92	(101.44)		(101.44)	
Kirby Risk Corp	S111374451.004	Blade base relay(1),screw terminal block for LS-TD21-92	101.44		101.44	
Koorsen Fire & Security, INC	5359586	Alarm monitoring at Washington St Storage - 03/01-05/31/21 - SC	85.07	34.03	51.04	
Logan Poindexter (Poindexter Metal Design)	443	TD21-89 Machine hole & C-Bore 9 thick & 17 thin manhole covers	1,826.00	730.40	1,095.60	
Logical Concepts, INC (Omnisite)	78478	Repair Omni box @ Rusgan Lift Station - TD21-94	161.00		161.00	
MacAllister Machinery Co, INC	R67383940805	Fork truck for operations @ Dillman 02/18-03/18 - DM20-219	1,611.00		1,611.00	
Mark Osborne (Control Freaks Consulting)	265Inv-MN20-257	MN20-257 Problem with Transfer pump 4, filter 4 and hs pump 4	420.00	420.00		
Mark Osborne (Control Freaks Consulting)	284Inv-DM21-015	DM21-015 Replacement part for main HMI PSCP local to main net	290.00		290.00	
Mark Osborne (Control Freaks Consulting)	288InvW20-20807	WS20-20807 - Scada updates - high level @ all 3 plants - ENG	3,500.00	1,400.00	2,100.00	
Monroe County Government	012021-COBU	Misc copies made - 12/01/20 - ENG	1.00	.40	.60	
Monroe County Government	032021-COBU	Misc copies made - 02/22/21 - ENG	6.00	2.40	3.60	
Nalco U.S. 2, INC (Nalco Water Pretreatment)	2508200	E-MBI-005F-XX DI Express & filter @ Blucher - BP	135.05		135.05	

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Nugent, INC (Utility Supply Company)	1315009	TD20-65 1" Honda pump for truck #530	472.50	189.00	283.50	
Nugent, INC (Utility Supply Company)	1326691	TD20-260 WS19-20700 Signal radio meter lid, monitor cover	20,161.00	8,064.40	12,096.60	
Nugent, INC (Utility Supply Company)	1333700	TD20-372 WS19-20700 3 4x2 Companion flanges	106.14	42.46	63.68	
Nugent, INC (Utility Supply Company)	1333703	TD20-372 WS19-20700 1 4x2 Companion flanges	35.38	14.15	21.23	
Nugent, INC (Utility Supply Company)	1351559	PUR21-020 Brass angle yoke valve, coupling, C-900 pipe, saddle	4,990.00	4,990.00		
Office Depot, INC	155036489001	Copy paper (12 cases) - PUR21-051	387.36	154.94	232.42	
Office Depot, INC	156234293001	Corrugated storage boxes, bankers boxes - DR21-015	77.13		77.13	
Office Depot, INC	156317920001	Bankers storage boxes (10) - PUR21-056	318.20	127.28	190.92	
Office Depot, INC	156458617001	Tissue, paper, folders - DR21-015	85.43		85.43	
Office Depot, INC	156458622001	Wet floor yellow sign - DR21-015	7.99		7.99	
Office Depot, INC	156493014001	Credit for returned corrugated storage boxes - DR21-015	(57.32)		(57.32)	
Office Depot, INC	156498525001	Corrugated storage boxes (1 pk) - DR21-015	57.32		57.32	
Office Depot, INC	157734675001	Scotch tape 10-pk (6) - ACCT21-032	76.62	30.65	45.97	
Office Depot, INC	158645892001	Spiral notebooks (10) - ACCT21-030	28.90	11.56	17.34	
Office Depot, INC	158805828001	Clipboards, Envelopes, Tape, Markers - DR21-017	23.80		23.80	
Office Depot, INC	158805830001	Magnifier - DR21-017	10.99		10.99	
Office Depot, INC	159077277001	Paper, pens .7mm, pens ultra fine - MN21-026	66.40	66.40		
Pace Analytical Services, INC	2150161005	Low level mercury test method 1631E - Dillman NPDES DL21-022	305.00		305.00	
Pace Analytical Services, INC	2150161269	Low level mercury, Metals, Cyanide VOC's @ Organized Living ENV-035	948.00		948.00	
Pace Analytical Services, INC	2150161471	Cyanide analysis by method 1677 for Dillman NPDES - DL21-024	125.00		125.00	
Paragon Micro, INC	S4100842 CBU	Power BI Monthly Subscription Plan - #1907687	18.32	7.33	10.99	
Perfect Power, INC	210006a	PUR20-472 3 Year service contract UPS FE12.5K	7,249.98	2,899.99	4,349.99	
Potomac Electrical Services, LLC (Potomac Testing)	119281-217665-0F	DM20-247 Repairs outside Magneblast Breaker rebuilding.	5,165.00		5,165.00	
Rogers Group, INC	0071180891	Stone #53 - Stock - 02/26/21 - TD	177.28	70.91	106.37	
Rogers Group, INC	0071180892	Stone #11 - stock - 02/22-02/23/21 - TD	442.06	176.82	265.24	
Rogers Group, INC	0071180980	W20-4411 - Stone #11 & #53 - 03/01-03/05/21	649.28	649.28		
Rogers Group, INC	0071180981	W20-4411 - #7 & #11 Stone - 03/03-03/05/21 - TD	874.17	874.17		
Rogers Group, INC	0071180982	Stone #11 & #53 - 03/01-03/05/21 - TD	1,144.23	569.12	575.11	
Rosen & Rosen Industries (R&R Industries)	594347	PUR21-050 30 V200L Class II ANSI safety vest 3XL & 30 4XL	707.97	283.19	389.38	35.40
Southside Rental Center, INC	19804	Propane for forklifts - PUR21-061	98.77	39.51	59.26	
Sunbelt Rentals, INC	111042208-0001	Saw blade 16" for truck #629 - TD21-16	125.00	50.00	68.75	6.25
Tyco Fire & Security Mgmt ,INC (Johnson Controls)	22133706	Alarm, Sprinkler, extinguisher inspect @ Serv Cntr-2/01-4/30-SC	175.00	70.00	105.00	
Tyco Fire & Security Mgmt ,INC (Johnson Controls)	22133795	Sprinkler & extinguisher inspection @ Monroe 02/01-04/30/21-MN	125.00	125.00		
Tyco Fire & Security Mgmt ,INC (Johnson Controls)	22133809	Sprinkler & extinguisher inspection @ Dillman 02/01-04/30/21-DR	125.00		125.00	

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Tyler Technologies, INC	045-332279	New World Inventory Training - 02/25/21 - #2111767	700.00	280.00	420.00	
United Parcel Service, INC	000043948101	Shipping charges - 03/01/21 - TD, PUR	141.51		141.51	
Utility Pipe Sales Co, INC	IY06521	PUR21-024 W20-4411 C-900 pipe,coupling,valves,megalug,va- l-matic	23,563.60	23,563.60		
Van Ausdall & Farrar, INC	510040	PUR21-064 Service: Scanner maintenance 5/1/21 - 4/30/22.	1,095.00	438.00	657.00	
Virtuoso Sourcing Group, LLC	28361	Collection agency fee - 03/01-03/15/21 - AR, ACCT	152.60	61.04	91.56	
Virtuoso Sourcing Group, LLC	28362	Collection agency fee - 03/01-03/11/21 - AR, ACCT	303.21	121.28	181.93	
W.W. Grainger, INC	9816567193	PUR21-053 3 Blue/White Plastic trigger sprayer 7-1/4" 6pk	32.88	13.16	19.72	
Young Trucking, INC	110196	Hauling sludge from Dillman WWTP - 02/23-02/26/21 - DR, OP	8,461.50		8,461.50	
Grand total:			<u>602,024.28</u>	<u>230,352.14</u>	<u>347,751.18</u>	<u>23,920.96</u>

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 03/24/21

Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
AT&T	849469661 3/21	849469661 Long Distance charges - All Depts (excluding plants)	40.75	16.30	24.45
AT&T	8123347689 3/21	812-334-7689 Service - Utilities - 03/07-04/06/21	443.74	177.50	266.24
AT&T	812R959257 3/21	White pages listing for Dillman, Blucher & Monroe	18.25	6.08	12.17
AT&T Mobility II, LLC	287302159878	AT&T - 287302159878 -Engineering - 02/12-03/11/21	42.28	16.91	25.37
AT&T Mobility II, LLC	2872991165813/21	Service - All Utilities Departments - 02/12-03/11/21	66.86	66.86	
AT&T Mobility II, LLC	2872991165813/21	Service - All Utilities Departments - 02/12-03/11/21	50.15	50.15	
AT&T Mobility II, LLC	2872991165813/21	Service - All Utilities Departments - 02/12-03/11/21	50.15	50.15	
AT&T Mobility II, LLC	2872991165813/21	Service - All Utilities Departments - 02/12-03/11/21	100.30	100.30	
AT&T Mobility II, LLC	2872991165813/21	Service - All Utilities Departments - 02/12-03/11/21	16.72	16.72	
AT&T Mobility II, LLC	2872991165813/21	Service - All Utilities Departments - 02/12-03/11/21	150.39	150.39	
AT&T Mobility II, LLC	2872991165813/21	Service - All Utilities Departments - 02/12-03/11/21	351.00	351.00	
AT&T Mobility II, LLC	2872991165813/21	Service - All Utilities Departments - 02/12-03/11/21	165.29	165.29	
AT&T Mobility II, LLC	2872991165813/21	Service - All Utilities Departments - 02/12-03/11/21	2,092.21	217.31	1,874.90
City Of Bloomington Utilities	36777-001 2/28	36777-001 Tamarron LS Water/Wastewater charges 02/01-02/28/21	24.93		24.93
City Of Bloomington Utilities	39355-001 2/28	39355-001 Dillman WWTP Water/Wastewater charges 02/01-02/28/21	1,769.46		1,769.46
City Of Bloomington Utilities	40754-001 2/21	40754-001 Blucher Poole Water/Wastewater charges 02/01-02/28/21	4,469.70		4,469.70
City Of Bloomington Utilities	50913-001 2/21	50913-001 Service Center Water/Wastewater charges 02/01-02/28/21	972.73	389.09	583.64
DirecTV, LLC	012965850 3/21	012965850 Service - Monroe WTP -03/12-04/11/21	81.24	81.24	
DirecTV, LLC	012965923 3/21	012965923 Service - Blucher WWTP - 03/10-04/09/21	81.24		81.24
DirecTV, LLC	019972085 3/21	019972085 Service -Dillman WWTP - 03/12-04/11/21	81.24		81.24
Duke Energy	01302825013 3/21	Service - Gentry E Lift Station -02/03-03/04/21	71.60		71.60
Duke Energy	01502837016 3/21	Service - Winston Thomas Lift Station - Lighting 02/11-03/10/21	113.08		113.08
Duke Energy	03902824013 3/21	Service - Hearthstone Lift Station - 02/03-03/04/21	102.71		102.71
Duke Energy	08302838012 3/21	Service - Hyde Park Edward Lift Station - 02/11-03/16/21	69.45		69.45
Duke Energy	17302673012 3/21	Service - Hyde Park / Olcott Lift Station - 02/11-03/12/21	54.24		54.24
Duke Energy	19402830010 3/21	Service - Jeffrey Lift Station - 02/05-03/08/21	30.20		30.20
Duke Energy	19502809019 3/21	Service - Barge Lane SW Tank - 02/11-03/12/21	187.14	187.14	
Duke Energy	21303754013 3/21	Service - Knightridge Lift Station - 02/15-03/16/21	61.28		61.28
Duke Energy	22002815013 3/21	Service - Dogwood Booster Station - 02/08-03/09/21	300.73	300.73	
Duke Energy	27702673017 3/21	Service - Dillman WWTP @ 100 W Dillman Rd 01/28-02/26/21	58,503.72		58,503.72
Duke Energy	28502808011 2/21	Service - Profile Pkwy Lift Station - 01/27-02/25/21	28.43		28.43
Duke Energy	29603728023 2/21	Service - Vernal Pike Lift Station-01/27-02/25/21	249.19		249.19

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 03/24/21

Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
Duke Energy	35102817018 3/21	Service - N Russell Road Booster Station - 02/01-03/02/21	569.31	569.31	
Duke Energy	35302809010 2/21	Service - Westwood Lift Station (outdoor lighting) 01/27-02/25	10.28		10.28
Duke Energy	37803925012 3/21	Service - Bulk Water Station @ 3230 S Walnut St - 02/11-03/12/21	131.36	131.36	
Duke Energy	38302790016 3/21	Service - Park 37 Lift Station - 02/11-03/12/21	39.97		39.97
Duke Energy	38402673017 3/21	Service - Morningside Drive Lift Station - 02/15-03/16/21	185.29		185.29
Duke Energy	41003538018 3/21	Service - 01/15-03/10/21 - BS, LS, TD	8,168.93	5,390.66	2,778.27
Duke Energy	41302788012 3/21	Service - Griffy (outdoor lighting) N Dunn St 02/12-03/03/21	20.34	20.34	
Duke Energy	44802673016 3/21	Service - Tamarron Lift Station - 02/01-03/02/21	607.60		607.60
Duke Energy	45702809014 2/21	Service - Curry Pike Davis Lift Station - 01/27-02/25/21	86.53		86.53
Duke Energy	46503628023 3/21	Service - Monroe Hospital Lift Station - 02/05-03/08/21	77.01		77.01
Duke Energy	49903511027 3/21	Service - Cromwell Lift Station - 02/03-03/04/21	33.45		33.45
Duke Energy	50502809013 2/21	Service - Southwest Booster Station - 01/27-02/25/21	584.57	584.57	
Duke Energy	53803705018 3/21	Service - Prow Road Lift Station - 02/12-03/15/21	36.61		36.61
Duke Energy	60103941019 3/21	Service - IU Hospital Force Main Valve - 02/01-03/02/21	11.74		11.74
Duke Energy	60302673015 3/21	Service - Westwood/Glen Oaks Drive Lift Station 02/08-03/09/21	771.97		771.97
Duke Energy	64002790015 3/21	Service - Basswood Circle Lift Station - 02/15-03/16/21	207.85		207.85
Duke Energy	69202673015 3/21	Service - Monroe WTP @ 4770 Shield Ridge Road 01/28-02/26/21	37,563.98	37,563.98	
Duke Energy	69302808015 2/21	Service - Curry Industrial Park Lift Station - 01/27-02/25/21	34.83		34.83
Duke Energy	69702789010 3/21	Service - Cory Lane Lift Station - 02/15-03/16/21	32.34		32.34
Duke Energy	73602809010 3/21	Service - Karst Park Lift Station/Fairgrounds - 02/10-03/11/21	202.05		202.05
Duke Energy	82603755010 3/21	Service - Southeast Pumping Station & Tank 01/28-02/26/21	19,340.30	19,340.30	
Duke Energy	83303564023 3/21	Service - Adams Street Lift Station - 02/11-03/12/21	70.99		70.99
Duke Energy	85502786011 3/21	Service - Red Bud Tower Tank - 02/11-03/12/21	81.48	81.48	
Duke Energy	86202826018 3/21	Service - S Washington St Storage - 02/03-03/04/21	36.27	14.51	21.76
Duke Energy	87402837010 3/21	Service - Winston Thomas Lagoon (lighting) - 02/10-03/11/21	19.24		19.24
Duke Energy	093028080121/21	Service - West Tank Outdoor Lighting @ Waynes Lane 01/27-02/25	10.15	10.15	
Duke Energy	514028350133/21	Service - South Tank @ E Miller Drive - 02/09-03/10/21	129.00	129.00	
Duke Energy	643026730373/21	Service - Truck Charging Station @ Service Center 02/09-03/10/21	76.27	30.51	45.76
Vectren	N0814658 3/21	Service - 5352776 South Central Booster Station 02/04-03/04/21	42.31	42.31	
Vectren	N1035813 3/21	Service - 5187802-2 Monroe WTP - 02/02-03/02/21	680.73	680.73	
Vectren	N1059811 3/21	Service - 5520392-0 Dillman WWTP - 02/02-03/02/21	1,082.57		1,082.57
Vectren	N1078457 3/21	Service - 5463700-0 Service Center - 02/04-03/04/21	386.87	154.75	232.12

City of Bloomington Utilities
 Accounts Payable by G/L Distribution Report
 Paydate: 03/24/21

Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
Vectren	N1244359 3/21	Service - 5463945-5 S Washington St Storage 02/04-03/04/21	86.36	34.54	51.82
Grand total:			<u>142,258.95</u>	<u>67,121.66</u>	<u>75,137.29</u>

WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF MARCH, 2021

INDIANA DEPARTMENT OF REVENUE
(SALES TAX)

INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX
(UTILITY RECEIPTS TAX)

NPC
(CHARGE CARD FEES)

FIRST FINANCIAL
(ACCOUNT ANALYSIS FEES)

GROSS PAYROLL \$336,680.97

FICA TAX \$19,787.15

TOTAL \$356,468.12

City of Bloomington Utilities
 Accounts Payable by Fund Distribution Report
 Paydate: 04/01/21

CUSTOMER REFUNDS

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds	Sanitation
GMS Enterpriese LLC	5081-030	Customer refund	\$71.70	27475	Refund owner prelien amount tenant paid balance in full.		\$71.70		
Garrett Groninger	5249-026	Customer refund	\$220.48	27476	Refund credit balance on closed account.		\$220.48		
Christian Kopec	1838-025	Customer refund	\$18.47	27477	Refund credit balance on closed account.		\$18.47		
Kenneth McKee	200498-002	Customer refund	\$1,777.40	27478	Refund credit balance on active account.	\$1,777.40			
<u>\$2,088.05</u>						<u>\$1,777.40</u>	<u>\$310.65</u>	<u>\$0.00</u>	<u>\$0.00</u>



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw
DATE: 3/22/2021
RE: REQUEST APPROVAL FOR AGREEMENT FOR SERVICES
WITH LAYNE CHRISTENSEN COMPANY

Contract Recipient/Vendor Name:	Layne Christensen Company
Department Head Initials of Approval:	/VK/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Cindy Shaw and Elise Boruvka
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	8/2031
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-134
Due Date For Signature:	3/24/2021
Expiration Date of Contract:	7/31/2021
Renewal Date for Contract:	NONE
Total Dollar Amount of Contract:	\$10,770.00
Funding Source:	009-61-900002-U62026
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract: Repair Intake Dewatering Pump #1 and replace motor bearings for Monroe Water Treatment Plant.



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw
DATE: 3/22/2021
RE: REQUEST APPROVAL FOR AGREEMENT FOR SERVICES
WITH COMMERCIAL SERVICE OF BLOOMINGTON, INC.

Contract Recipient/Vendor Name:	Commercial Service of Bloomington, Inc.
Department Head Initials of Approval:	/VK/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Cindy Shaw and Elise Boruvka
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	9/2031
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-135
Due Date For Signature:	3/24/2021
Expiration Date of Contract:	8/31/2021
Renewal Date for Contract:	NONE
Total Dollar Amount of Contract:	\$15686.25
Funding Source:	009-U34750
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract: Installation of a cooling unit for the variable drive pump at the Monroe Intake Building



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw
DATE: 3/22/2021
RE: REQUEST APPROVAL FOR AGREEMENT FOR SERVICES
WITH B. L. ANDERSON CO., INC.

Contract Recipient/Vendor Name:	B. L. Anderson Co., Inc.
Department Head Initials of Approval:	/VK/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Cindy Shaw and Elise Boruvka
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	9/1/2031
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-136
Due Date For Signature:	3/24/2021
Expiration Date of Contract:	8/31/2021
Renewal Date for Contract:	none
Total Dollar Amount of Contract:	\$3,898.00
Funding Source:	009-61-900004-U62032
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract: Startup and programming of the level indicator for the ammonia tank at Monroe Water Treatment Plant



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw
DATE: 3/23/2021
RE: REQUEST APPROVAL FOR AGREEMENT FOR SERVICES
WITH STITES SCALE COMPANY

Contract Recipient/Vendor Name:	Stites Scale Company
Department Head Initials of Approval:	/VK/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Cindy Shaw and Elise Boruvka
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	3/1/2034
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-139
Due Date For Signature:	3/24/2021
Expiration Date of Contract:	3/1/2024
Renewal Date for Contract:	none
Total Dollar Amount of Contract:	\$2,790.00 for 3 years (\$930.00 per year)
Funding Source:	009-61-900004-U62032 010-64-950006-U62032 010-65-950006-U62032
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract: Annual scale calibration for Monroe WTP, Blucher Poole WWTP, and Dillman WWTP for three years



CONTRACT COVER MEMORANDUM

TO: Controller & USB
FROM: Cindy Shaw
DATE: 3/24/2021
**RE: REQUEST APPROVAL FOR AGREEMENT FOR SERVICES
WITH KOORSEN FIRE & SECURITY, INC.**

Contract Recipient/Vendor Name:	Koorsen Fire & Security, Inc.
Department Head Initials of Approval:	/vk/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Cindy Shaw and Elise Boruvka
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	none
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-140
Due Date For Signature:	3/24/2021
Expiration Date of Contract:	4/1/2024
Renewal Date for Contract:	4/1/2024
Total Dollar Amount of Contract:	\$1,800.00 (\$50 per month for 3 years)
Funding Source:	009-52-900008-U62001 010-52-950008-U62001
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract: Monthly security system monitoring at the Utilities Service Center



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw
DATE: 3/24/2021
RE: REQUEST APPROVAL OF FIRST AMENDMENT TO AGREEMENT FOR SERVICES WITH ELECTRIC PLUS, INC.

Contract Recipient/Vendor Name:	Electric Plus, Inc.
Department Head Initials of Approval:	/VK/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Cindy Shaw and Elise Boruvka
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	8/2031
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-141 (Amending Agreement #20-751)
Due Date For Signature:	3/24/2021
Expiration Date of Contract:	7/31/2021
Renewal Date for Contract:	N/A
Total Dollar Amount of Contract:	No change to NTE of \$34,391.00
Funding Source:	WS20-20809
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract: Original Agreement is for LED lighting conversion at the Utilities Service Center. This first amendment extends the life of the contract expiration by two months and now expires on July 31, 2021.



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor & USB
FROM: Christopher J. Wheeler
DATE: 3/22/2021
RE: REQUEST APPROVAL FOR MEMORANDUM OF UNDERSTANDING BETWEEN THE PARKS DEPARTMENT AND UTILITIES DEPARTMENT

Contract Recipient/Vendor Name:	n/a
Department Head Initials of Approval:	/VK/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Jane Fleig
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	2031
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-041
Due Date For Signature:	3/24/2021
Expiration Date of Contract:	n/a
Renewal Date for Contract:	n/a
Total Dollar Amount of Contract:	\$160,000.00
Funding Source:	011-U13124
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract: This MOU with the City of Bloomington Parks Department is for the replacement of playground equipment and infrastructure at the Waldron, Hill, and Buskirk Park, which has been removed due to the ongoing Hidden River project. It outlines that CBU will pay up to \$160,000.00 for the replacement of the playground and related paths/curbs, and that selection/installation will be coordinated by the Parks department



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor & USB
FROM: Daniel Hudson
DATE: 3/19/2021
RE: REQUEST APPROVAL FOR AGREEMENT FOR SERVICES
WITH THIENEMAN CONSTRUCTION, INC.

Contract Recipient/Vendor Name:	Theineman Construction, Inc.
Department Head Initials of Approval:	/VK/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Daniel Hudson
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	8/2031
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-133
Due Date For Signature:	3/24/2021
Expiration Date of Contract:	7/31/2021
Renewal Date for Contract:	None
Total Dollar Amount of Contract:	\$43,000.00
Funding Source:	010-U13121
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	YES
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	YES
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	YES

Summary of Contract: The City of Bloomington Utilities (CBU) intends to contract the replacement of parts for a warranty on the Plant's bar screen. The screen manufacturer, Parkson Inc, is supplying the parts for the screen's head assembly and factory supervision for replacement. New level monitors, power wiring, signal wiring, and integration programming for the controls will be supplied by the contractor. The contractor must supply all new required control and electrical parts for a full and functional installation as defined by the manufacturer and plant superintendent. This will include two new Vegaplug C21 radar level monitors, a barrier relay, control and power wiring, junction boxes, and PLC/SCADA programming.



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor & USB
FROM: Jane Fleig, Utilities Engineer
DATE: 3/18/21
RE: Request for Approval of Agreement for Consulting Services

Contract Recipient/Vendor Name:	American Structurepoint, Inc
Department Head Initials of Approval:	/VK/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Jane Fleig, PE
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	1/2034
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-119
Due Date For Signature:	Wednesday, March 24, 2021
Expiration Date of Contract:	December 31, 2023
Renewal Date for Contract:	none
Total Dollar Amount of Contract:	\$41,400.00
Funding Source:	009-U13121 & 010-U13121
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A

Summary of Contract: American Structurepoint, Inc. is engaged in a design contract with Monroe County for Phase III of road reconstruction along the Fullerton Pike/Gordon Pike corridor. CBU has water and sanitary sewer infrastructure that is in conflict with the new road design and must be relocated prior to the road reconstruction. American Structurepoint, Inc. provided a proposal to design the necessary infrastructure relocation as well as provide assistance to ensure compliance with Section 105 IAC 13-3-1(c) and Section 327 IAC 8-3.5.