

**AGENDA
UTILITIES SERVICE BOARD MEETING**

City of Bloomington Utilities
600 E. Miller Dr.
Bloomington, Indiana 47401

Jean Capler, President
Amanda Burnham, Vice President
Jason Banach
Julie Roberts
Jeff Ehman
Megan Parmenter
Jim Sherman
Jim Sims, ex-officio
Scott Robinson, ex-officio

Monday, April 12, 2021
5:00 P.M. Regular Meeting

- I. Call to Order
- II. Approval of the Minutes of Previous Meeting (March 29)
- III. Approval of the Claims
 - a. Standard Invoices
 - b. Utility Bills
 - c. Wire Transfers
 - d. Customer Refunds
- IV. Approval of Consent Agenda – (Total \$4,546.50)
 - a. SSW Enterprises, LLC. \$4,546.50, First Amendment for an additional three months of hydrostatic cleaning services
- V. Request for Approval of Agreement with KMP Hydrant Services, LLC. – Fire Hydrant Maintenance and Capacity Testing Program – Nancy Axsom
- VI. Review and Adopt Policy on Conflicts of Interest Related to Deputy Mayor – Chris Wheeler
- VII. Old Business
- VIII. New Business
- IX. Subcommittee Reports
- X. Staff Reports
- XI. Petitions and Communications*
- XII. Adjournment

*Public Comment will be limited to 5 minutes per person

UTILITIES SERVICE BOARD MEETING

03/29/2021

Utilities Service Board meetings are recorded and available during regular business hours in the Director of Utilities' office.

Board President Capler called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held via Zoom and Facebook Live.

Board members present: Jim Sherman, Megan Parmenter, Jean Capler, Amanda Burnham, Jason Banach, and Julie Roberts. Board members absent: Jeff Ehman, Jim Sims (ex-officio), and Scott Robinson (ex-officio).

Staff present: Vic Kelson, Laura Pettit, Holly McLaughlin, LaTreana Teague, Brandon Prince, Brad Schroeder, James Hall, Tom Axsom, Chris Wheeler, Dan Hudson, and Jane Fleig.

AMEND AGENDA

Capler presented an amendment to the agenda to add a request for approval of an Agreement with American Structurepoint, Inc.

Board member Burnham moved, and Board member Parmenter seconded the motion to approve the agenda amendment. Motion carried, 6 ayes.

MINUTES

Burnham moved, and Parmenter seconded the motion to approve the minutes of the March 15th meeting. Motion carried, 6 ayes.

CLAIMS

Burnham moved, and Parmenter seconded the motion to approve the standard claims as follows: Vendor invoices submitted included \$230,352.14 from the Water Utility, \$347,751.18 from the Wastewater Utility, and \$23,920.96 from the Stormwater Utility.

Board member Ehman emailed a question about a claim for Hach Company for the Water Information Management System. The claim shows payment from the water and wastewater accounts. He asked if the WIMS encompasses both water and wastewater, and if only water, why is wastewater paying.

CBU Director Kelson answered that WIMS does encompass both water and wastewater.

Total Claims approved: \$602,024.28. Motion carried, 6 ayes.

Burnham moved, and Parmenter seconded the motion to approve the utility claims as follows: Utility invoices submitted included \$67,121.66 from the Water Utility and \$75,137.29 from the Wastewater Utility.

Total Claims approved: \$142,258.95 Motion carried, 6 ayes.

Burnham moved, and Parmenter seconded the motion to approve the wire transfers, fees, and payroll in the amount of \$356,468.12. Motion carried, 6 ayes.

Burnham moved, and Parmenter seconded the motion to approve the customer refunds as follows: Customer refunds submitted included \$1,777.40 from the Water Fund and \$310.65 from the Wastewater Fund.

Total Claims approved: \$2,088.05. Motion carried, 6 ayes.

CONSENT AGENDA

CBU Director Kelson presented the following items recommended by staff for approval:

- Layne Christensen Co., \$10,770.00, Repair intake dewatering pump #1 at MWTP
- Commercial Service of Bloomington, Inc., \$15,686.25, Installation of a cooling unit for the variable drive pump at the MWTP intake building
- B.L.Anderson Co., Inc., \$3,898.00, Startup and programming of the level indicator for the ammonia tank at MWTP
- Stites Scale Co., \$2,790.00, Annual scale calibration at MWTP, Dillman WWTP, and Blucher Poole WWTP
- Koorsen Fire & Security, Inc., \$1,800.00, Monthly security system monitoring at the CBU Service Center
- Electric Plus, Inc., \$0 (no change to original agreement), First Amendment to extend the contract expiration date

As no items were removed from the Consent Agenda by the Board, agreements approved. Total contracts approved: \$34,944.25.

REQUEST FOR APPROVAL OF MOU BETWEEN CBU AND THE COB PARKS DEPARTMENT

City Attorney Wheeler presented an MOU with the Parks Department to reimburse up to, not-to-exceed, \$160,000.00 for playground equipment and park infrastructure. The Parks Department has approved the MOU. Another aspect of the MOU, through CBU's contract with Milestone, is the cost of replacing any adjoining sidewalks that run the perimeter of the park and to repair and replace the parking lot surface on the south side of the Third Street Park.

Ehman asked if we negatively impacted all of the equipment and infrastructure. He wanted to know that utility funds would not be used, in a discretionary manner, for City expenses. Kelson answered, CBU removed the playground equipment to build a new storm sewer as part of the Hidden River Pathway project.

Burnham moved, and Parmenter seconded the motion to approve the MOU with the City of Bloomington Parks Department. Motion carried, 6 ayes.

REQUEST FOR APPROVAL OF AGREEMENT WITH THIENEMAN CONSTRUCTION, CO.

CBU Capital Projects Manager Hudson presented an agreement to rebuild the Blucher Poole WWTP bar screen. The amount of the agreement is not to exceed \$43,000.00.

Burnham moved, and Parmenter seconded the motion to approve the agreement with Thieneman Construction. Motion carried, 6 ayes.

REQUEST FOR APPROVAL OF AGREEMENT WITH AMERICAN STRUCTUREPOINT, INC.

CBU Engineer Fleig presented a professional services agreement with American Structurepoint. The county has been contracting with American Structurepoint to design county road improvements for Fullerton Pike Phases I, II, and III. In all of those, CBU has had some infrastructure relocated- primarily water but also some sewer. CBU has asked them to put together a proposal to design our infrastructure relocations. We intend to perform the relocation work and start at the end of this year or the beginning of next year. The amount of the contract is not to exceed \$41,400.00.

Burnham moved, and Roberts seconded the motion to approve the agreement with American Structurepoint, Inc. Motion carried, 6 ayes.

Capler announced to the public to leave questions and comments via the Utilities Facebook page during the live stream or the Zoom chat to be read later during Petitions and Communications.

OLD BUSINESS: None

NEW BUSINESS: None

SUBCOMMITTEE REPORTS: None

STAFF REPORTS: Kelson reported several staffing changes at CBU. CBU welcomes two new hires, Tim Jacobs, our new Plant Maintenance Mechanic at Dillman, and Kim Hillenburg, our new Customer Service Representative at the Utilities Service Center. Shane Blake and James White have joined the crew at Blucher Poole as Wastewater Operators, and Donnie George has joined T&D as a Lineperson. Barbara Lawyer from the Communications Office in the Service Center has retired. Brent Solbrig, a member of our Green Infrastructure team, passed his Registered Technician license for pesticide application.

CBU continues to be vigilant in response to the COVID-19 pandemic. Our last confirmed positive case was January 26, 2021.

The Water Rate Case was approved unanimously by Council, 9-0. The bond proposal was also approved, 8-0, with one member absent. We expect to file with the Indiana Utility Regulatory Commission around April 9, 2021. Updates regarding public hearings will come from the IURC.

PETITIONS AND COMMUNICATIONS: None

ADJOURNMENT: Roberts moved to adjourn; the meeting adjourned at 5:20 pm.

Jean Capler, President

DATE

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 04/16/21

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M	Stormwater Construction
120 Water Audit INC	1616	S20-COVID - Monthly sampling at Dillman & Blucher - ENV20276	3,832.00			3,832.00		
Alt & Witzig Engineering, INC	21IN0104	Geotechnical services for Monroe Intake Project - ENG21-008	3,930.00	3,930.00				
Apple, INC	AE33214053	Ipad smart keyboard folio for L Teague - #2111706	179.00	71.60		107.40		
Apple, INC	JA13472941	Credit memo for returned Ipad Smart Keyboard - #2111706	(149.00)	(59.60)		(89.40)		
Arcadis U.S., INC	34222350	W19-4308 - Monroe WTP Process Optimization to 03/07/21 - ENG	1,832.00	1,832.00				
Astbury Gabriel Corp (ESG Laboratories)	21001845	Digester Sludge testing @ Dillman - 01/29/21 - ENV	227.00			227.00		
Astbury Gabriel Corp (ESG Laboratories)	21004408	Digester grab, Effluent & Influent comp @ Dillman - 03/09/21 -DR	586.00			586.00		
B L Anderson Co., INC	P-10406	DM21-026 Pump parts for Watson Marlow De-Chlor pumps	541.80			541.80		
B L Anderson Co., INC	P-10426	DM21-031 Leak detector for #4 Watson Marlow	376.44			376.44		
B&H Electric and Supply, INC	0364566	MM21-275 50 Green scape ice melt	525.00	525.00				
B&H Electric and Supply, INC	0365092	MM21-283 Air blower and motor to replace old one for basins 1&2	2,099.74	2,099.74				
B&H Electric and Supply, INC	0365667	MM21-287 Couplers & hub for blower in slow mix building	25.34	25.34				
Bloomington Paint & Wallpaper Co	00441711	White paint 3 5-gallon, savogran - DM21-027	1,189.43			1,189.43		
Bloomington Paint & Wallpaper Co	00441718	Plastic drop, Wooster, sponge - DM21-027	20.46			20.46		
Brenntag Mid-South, INC	BMS821510	Sodium hydroxide - 11.4217 @ 464.00 delivered 03/18/21 - MN	5,299.67	5,299.67				
Brenntag Mid-South, INC	BMS823701	Robin 120 Polymer - 4,600 @ 1.1640 delivered 03/23/21 - MN21-052	5,354.40	5,354.40				
Chemtrade Chemicals Corporation	93084280	Aluminum sulfate - 11.290 @ 434.00 delivered 03/17/21 - MN	4,899.86	4,899.86				
Cintas First Aid & Safety #2	8405056161	Restock first aid cabinet @ Dillman - 03/19/21 - DR21-021	49.43			49.43		
Commercial Service Of Bloomington, INC	S205643	MN21-050 Repairs to a boiler	1,862.04	1,862.04				
Complete Masonry Supplies, INC	91254	TD20-311 21 Bags of Octcrete	882.63	353.05		485.45	44.13	
Complete Masonry Supplies, INC	91434	TD20-311 56 Bags of Octcrete	2,353.68	941.47		1,294.53	117.68	
Core & Main, LP	N845363	PUR21-062 3 Tracer wire 500 ft rolls	240.00	96.00		144.00		
Crowe LLP	706-2408312	Water Rate Case 2020 - 02/01-02/28/21 - ACCT21-049	6,535.00	6,535.00				
Cummins Crosspoint, LLC	N8-76121	DM21-020 Diagnostic charge, filters, hose, and clamps	3,150.03			3,150.03		
Cummins Crosspoint, LLC	N8-76485	Generator maintenance - 03/15/21 - Dillman WWTP - DR	311.15			311.15		
Cummins Crosspoint, LLC	N8-76486	Generator maintenance - 03/18/21 - West Booster - BS, TD	239.59	239.59				

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Dentons Bingham Greenebaum LLP	4490082	Professional SVS - General - Jackson Trail - ACCT21-050	200.00	200.00				
Dentons Bingham Greenebaum LLP	4490083	Professional SVS - General - Annexation issues - ACCT21-051	1,100.00	440.00		660.00		
Dentons Bingham Greenebaum LLP	4490490	Professional SVS - 2020 Water Rate Case - ACCT21-052	18,947.51	18,947.51				
Donohue & Associates INC	12594-48	D14-80-Jordan River Culvert Reconstruction-12/06/20-03/06/21-ENG	6,435.00				6,435.00	
Environmental Laboratories, INC	20327360	TTHM & HAA5 analysis (1) of drinking water - DL21-015	135.00	135.00				
Environmental Laboratories, INC	20327399	TTHM & HAA5 analysis (8) of drinking water - DL21-015	1,080.00	1,080.00				
Environmental Systems Research Institute, INC ESRI	94002901 CBU	ESRI annual renewal 2021 - #2111627C	6,900.00	2,760.00		4,140.00		
Eurofins Eaton Analytical, INC	S386430	TTHM & HAA5 analysis (9) of drinking water - DL21-025	1,719.00	1,719.00				
First Financial Bank / Credit Cards	ADMIN21-010	ADMIN21-010 AWWA Benchmarking Publication	456.82	456.82				
First Financial Bank / Credit Cards	ENG21-022	ENG21-022 Training for Revu Essentials and Studio Webcourse	1,095.00	375.40		563.10	156.50	
First Financial Bank / Credit Cards	ENV21-014A	ENV21-014A AWWA Virtual Summit Registration Bailey McFarland	240.00	240.00				
First Financial Bank / Credit Cards	ENV21-041	ENV21-041 Core Exam for Pesticide Applicators License	55.00				55.00	
First Financial Bank / Credit Cards	ENV21-045	ENV21-045 Transportation of Hazardous Materials Training DOT	750.00	300.00		450.00		
First Financial Bank, N.A.	D21-114 #1	D21-114 - Retainage - Jordan River Storm Culvert to 03/22/21-ENG	59,216.30					59,216.30
First Financial Bank, N.A.	S20-6405 #9	S20-6405 - Retainage - Dillman WWTP Upgrade to 02/28/21 ENG	183,599.80			183,599.80		
First Financial Bank, N.A.	W20-4414 #1	W20-4414-Retainage-Monroe Residual Basin Improv to 03/15/21-ENG	9,425.90	9,425.90				
Fisher Scientific Company, LLC	5661476	Sulfuric acid solution - MN21-039	272.25	272.25				
Fisher Scientific Company, LLC	5833538	Hardness buffer solution - MN21-039	49.10	49.10				
Fisher Scientific Company, LLC	6457533	Phenylarsine oxide reagent for lab titrations - MN20-530	1,191.83	1,191.83				
Flack Industries LLC(Biomonitor)	1320	DR21-020 Ceriodaphnia Chronic & Pimephales Chronic tests	2,200.00			2,200.00		
Flosource, INC	113274	BP20-167 Dialmatic pressure switches for belt presses	596.98			596.98		
Gatehouse Media Indiana Holdings (Hoosier Times)	155381 02/28/21	Job postings-2/06-2/27 #'s 933516,935294,936296,937294,940608	487.36	65.42		421.94		
Harrell Fish, INC (HFI)	W63948	BP21-036 Repair 3" Copper Tee in press building	353.00			353.00		
HD Supply Facilities Maintenance, LTD (USABlueBook	530608	BP21-034 PH sensor for outfall, 5 brushes for lab usage	2,274.28			2,274.28		

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Hoosier Workwear Outlet, INC	361227	Rubber boots (2 pr) for J deckard & D George - SW, TD21-130	279.98				279.98	
Industrial Service & Supply, INC	65946	Couplers for hydraulic system - BP21-032	75.04			75.04		
Industrial Service & Supply, INC	66032	Bolt clamp 10" for vactor #601 - TD21-079	59.83				59.83	
Infrastructure Systems, INC	W20-4414 #1	W20-4414 - Monroe Residual Basin Improv to 03/15/21 - ENG	84,833.10	84,833.10				
Interstate Battery System of Bloomington, INC	10013208	Golf cart batteries - DM21-032	810.00			810.00		
Interstate Battery System of Bloomington, INC	500095781	CVTX14AH-BS Battery for mule - DM21-034	68.00			68.00		
J&S Locksmith Shop, INC	220133	Lock set for front doors of operations - DM21-029	138.50			138.50		
Jackson-Hirsh, INC	1043119	PUR21-065 2 9 x 11 1/2" Laminating pouches	66.29	26.52		39.77		
JCI Jones Chemicals, INC	848377	Sodium hypochlorite - 4,518 @ .7180 delivered 03/16/21 - MN	3,243.92	3,243.92				
JJ's Concrete Construction, LLC	66521	Concrete - Water @ 3315 Daniel Court - 03/12/21 - TD	671.00	671.00				
JJ's Concrete Construction, LLC	66563	Concrete - Water @ Sunny Slopes Dr - 03/15/21 - TD	493.13	493.13				
John Deere Financial (Rural King)	JRNL#D00010/62	buckets 5-gal (2), bungee ball, fish nets to clean pond-ENV21-048	47.33				47.33	
John Deere Financial (Rural King)	JRNL#D01518/62	Chain for saw, deep well socket for lift station stock -TD21-128	32.88			32.88		
Joseph A Potts	BP21-037	Reimbursement for Basic Wastewater (10 CEUs) - BP21-037	225.00			225.00		
Komline Sanderson Engineering Corporation	42048596	BP21-140 Upper belt & lower K-S style 4059	5,468.52			5,468.52		
Komline Sanderson Engineering Corporation	42049336	BP21-140 Parts to repair 2 Komline Sanderson belt presses	41,954.00			41,954.00		
Kroger Limited Partnership I	050126	Tide pods & dryer sheets - TD21-048	56.67	22.67		34.00		
Kroger Limited Partnership I	Refund 050126	Refund for tax on invoice #050126 - PUR21-048	(3.71)	(1.48)		(2.23)		
Layne Christensen Company	1980107	MM21-263 Labor to pull Dewatering pump at low service	2,368.00	2,368.00				
Mark Osborne (Control Freaks Consulting)	286Inv-MN20-532	MN20-532 Ultrasonic level transmitter/sensor for #1 Sodium tank	3,496.00	3,496.00				
Mark Osborne (Control Freaks Consulting)	289Inv-MN21-038	MN21-038 Fixing the issues with SCADA, IGS server	3,000.00	3,000.00				
Milestone Contractors, LP	137639	Asphalt - Water - 03/22/21 - TD	790.88	790.88				
Milestone Contractors, LP	D21-114 #1	D21-114 - Jordan River Storm Culvert to 03/22/21 - ENG	1,125,109.63					1,125,109.63
Nalco U.S. 2, INC (Nalco Water Pretreatment)	2508199	E-CBI-005F-XX Carbon Guard @ Blucher - BP	137.02			137.02		
Nugent, INC (Utility Supply Company)	1351561	TD21-69 Swivel, spanner gaskets, expansion wrench, pumps, adapt	622.61	249.04		373.57		
Nugent, INC (Utility Supply Company)	1354135	TD21-69 3/4" Spanner gaskets, 5/8"x3/4" expansion wrench	287.15	114.86		172.29		

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Office Depot, INC	162828051001	Black ink cartridge (3), pencils, letter opener - ACCT21-041	108.80	43.52		65.28		
Office Depot, INC	162828052001	Tricolor ink cartridge - ACCT21-041	29.30	11.72		17.58		
Office Depot, INC	162828053001	Received stamp - ACCT21-041	4.85	1.94		2.91		
Pace Analytical Services, INC	2150161266	Low level mercury, metals, cyanide testing-Hall Signs-ENV21-036	864.00			864.00		
Paul I Cripe, INC	2033653	WS20-20804 - WT Service Center Master Plan to 03/12/21 - ENG	10,000.00	4,000.00		6,000.00		
Philip Peden	ENG21-019	Reimbursement for 2021 Collection Systems Conference - ENG21-019	178.00			178.00		
Promevo, LLC	162252 CBU	CBU portion of G-Suite annual renewal - #2111825	15,177.60	6,071.04		9,106.56		
Republic Services, INC	0694-002705081	Trash removal @ Dillman & Serv Cntr - 04/01-04/30/21 - DR, PUR	301.42	20.57		280.85		
Republic Services, INC	0694-002707970	Trash removal @ Monroe WTP - 03/01-03/31/21 - MN	104.45	104.45				
Republic Services, INC	0694-002707971	Trash removal @ Blucher WWTP - 03/01-03/31/21 - BF	128.57			128.57		
Reycon Partners, LLC(Reynolds Construction, LLC)	S20-6405 #9	S20-6405 - Dillman WWTP Upgrade & Efficiency to 02/28/21 ENG	2,078,336.20			2,078,336.20		
Rogers Group, INC	0071181087	W20-4411 - #11 & #53 Stone - 03/08-03/10/21 - TD	743.34	743.34				
Rogers Group, INC	0071181088	W20-4411 - Stone #11 & #53 - 03/08-03/12/21 - TD	757.69	757.69				
Rogers Group, INC	0071181089	W20-4411 - Stone #11 & #53 - stock - 03/08-03/11/21 - TD	556.42	407.79		148.63		
Service Express, INC	321916 CBU	CBU portion for Poweredge - 04/01-06/30/21 - DIR	1,065.00	528.00		537.00		
Snedegar Construction, INC	76905	TD21-98 Slab saw for cutting a lid off vault on 17th St	360.00	360.00				
South Central Community Action Program INC	2020-01	Admin Expense & Assistance Program - Jan-Dec 2020 - ACCT20-029	3,938.06	1,575.22		2,165.93	196.91	
State Of Indiana	000317786	Dyer tank - Voluntary Remediation Agreement - ENG	1,762.50	1,762.50				
State Of Indiana	MN21-056	Application fee for WT-5 Water Exam for David Strafaci MN21-056	30.00	30.00				
State Of Indiana	TD21-116	DSL Exam fee for Adam Throop - TD21-116	30.00	30.00				
State Of Indiana	TD21-117	DSL Exam fee for Andrew Boden - TD21-117	30.00	30.00				
State Of Indiana	TD21-118	DSL Exam fee for Clayton Rains - TD21-118	30.00	30.00				
State Of Indiana	TD21-119	DSL Exam fee for Dennis Abrams - TD21-119	30.00	30.00				
State Of Indiana	TD21-120	DSL Exam fee for Hunter Hollingworth - TD21-120	30.00	30.00				
State Of Indiana	TD21-121	DSL Exam fee for Josh Fox - TD21-121	30.00	30.00				
State Of Indiana	TD21-122	DSL Exam fee for Bryce Douglas - TD21-122	30.00	30.00				
State Of Indiana	TD21-123	DSL Exam fee for Robert Hoene - TD21-123	30.00	30.00				
State Of Indiana	TD21-124	DSL Exam fee for Steve McGlothlin - TD21-124	30.00	30.00				
Synchrony Bank	438598975566	ENV21-034 Brita Longlast Water filter pitchers and cartridges	336.06	336.06				
Synchrony Bank	447975595693	ENG21-016 2 Apple pencils for inspectors ipads	205.98	82.39		123.59		
Synchrony Bank	454348989634	IT2111565 OtterBox Defender Series case	38.95	15.58		23.37		
Synchrony Bank	458874843798	ENV20-258B AMS 401.03 7/8"x33" Soil probe w/handle	59.40				59.40	
Synchrony Bank	543567685945	TD21-74 2 Bed liners for trucks #571 & #572	199.74	79.90		119.84		
Synchrony Bank	545368978647	Credit memo - Returned apple pencil - ENG21-016	(205.98)	(82.39)		(123.59)		
Synchrony Bank	547493584388	ENG21-016 1 Apple pencils for inspectors ipads	94.88	37.95		56.93		
Synchrony Bank	568878883557	ENG21-016 1 Apple pencils for inspectors ipads	102.99	41.20		61.79		

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Synchrony Bank	669943566368	IT2111565 Apple 20W USB-C power adapter	17.98	7.19		10.79		
Synchrony Bank	699763685769	TD21-78 Run capacitor round	27.26			27.26		
Synchrony Bank	867693934788	TD21-53B 1 Genarac 6821 water pump 1.5 inch & accessory kit	299.00	119.60		179.40		
Synchrony Bank	938964563566	TD21-78 Mars start capacitor, run capacitor round, Cutler hammer	312.92			312.92		
Synchrony Bank	946768699673	TD21-111 Telescoping ladder for truck #696	99.99	40.00		59.99		
Synchrony Bank	997354456656	TD21-107 7" LED light bar submersible driving lights 240W	28.99				28.99	
Tom H Lewis (Lewis Municipal Sales)	LSI022321-S4	TD21-58 Line locator for truck #530	3,000.00	1,200.00		1,650.00	150.00	
Toric Engineering	5824	West Booster Communications Repair - ENG20-082	4,796.00	4,796.00				
ULINE, INC	129862355	ENV21-022 S20-COVID Shippers for Covid-19 Wastewater sampling	150.13			150.13		
United Parcel Service, INC	0000430948121	Shipping charges - 03/15/21 - ENV, PUR	4.36	4.36				
United Parcel Service, INC	000043948111-2	Shipping charges - 03/08/21 - ENV, PUR	4.36	1.74		2.62		
United Way Of Monroe County	PUR20-213	PUR20-213 WSD20-COVID 100 Cloth masks for CBU employees	500.00	200.00		275.00	25.00	
W.W. Grainger, INC	9824611363	ENV21-038 6 30 gal Brown fiber open head transport drums	259.44	86.48		172.96		
W.W. Grainger, INC	9825117485	DM21-021 Eye wash station	250.08			250.08		
W.W. Grainger, INC	9833020937	DM21-025 Replacement pump for samples, strap, misc parts	1,105.27			1,105.27		
Wessler Engineering, INC	36644	W19-4309 - Monroe WTP Residual Dewater Improv to 01/31/21 - ENG	2,708.54	2,708.54				
Wessler Engineering, INC	36646	W21-4500- Monroe Intake Chemical Feed System to 01/31/21 - ENG	49,000.00		49,000.00			
Young Trucking, INC	110299	Hauling sludge from Blucher Poole - 03/01-03/05/21 - BP, OP	1,928.36			1,928.36		
Young Trucking, INC	110300	Hauling sludge from Dillman WWTP - 03/01-03/04/21 - DR, OP	12,097.58			12,097.58		
Young Trucking, INC	110414	Hauling sludge from Blucher Poole - 03/09-03/10/21 - BP, OP	1,528.80			1,528.80		
Young Trucking, INC	110415	Hauling sludge from Dillman WWTP - 03/09-03/11/21 - DR, OP	9,736.95			9,736.95		
Young Trucking, INC	110514	Hauling sludge from Blucher WWTP - 03/15-3/17/21 - BP, OP	2,087.59			2,087.59		
Young Trucking, INC	110515	Hauling sludge from Dillman WWTP - 03/17/21 - DR, OP	2,822.28			2,822.28		
Grand total:			3,827,817.69	197,333.41	49,000.00	2,389,502.60	7,655.75	1,184,325.93

City of Bloomington Utilities
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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
AT&T	8123311353 3/21	812-331-1353 Service - S Washington St Storage 03/22-04/21/21	449.46	179.78	269.68
AT&T	8123315400 3/21	812-331-5400 - Service - Centrex main line - 03/22-04/21/21	2,556.19	1,022.48	1,533.71
Duke Energy	01302794010 3/19	Service - Azelea Lane Lift Station (Walnut Creek) - 02/17-03/18	96.42		96.42
Duke Energy	06902792013 3/21	Service - Park Ridge Lift Station - 02/16-03/17/21	11.14		11.14
Duke Energy	09302808012 3/21	Service - West Tank Outdoor Lighting @ Waynes LN 02/25-03/26/21	10.14	10.14	
Duke Energy	11403651011 3/21	Service - Service Center Building @ 600 E Miller Dr 02/09-03/10	1,640.93	656.37	984.56
Duke Energy	30502673013 3/21	Service - Gentry Booster Station - 02/16-03/17/21	2,212.76	2,212.76	
Duke Energy	35102817018 4/21	Service - N Russell Road Booster Station - 03/02-03/31/21	559.08	559.08	
Duke Energy	35302809010 3/21	Service - Westwood Lift Station (outdoor lighting) 02/25-03/26	10.27		10.27
Duke Energy	41402795016 3/21	Service - Rusgan Drive Lift Station - 02/17-03/18/21	74.56		74.56
Duke Energy	44802673016 4/21	Service - Tamarron Lift Station - 03/02-03/31/21	555.96		555.96
Duke Energy	46002802015 3/21	Service - Arlington Park Lift Station - 02/22-03/23/21	151.12		151.12
Duke Energy	50502809013 3/21	Service - Southwest Booster Station - 02/25-03/26/21	274.53	274.53	
Duke Energy	58802801015 3/21	Service - Oolitic Lift Station - 02/22-03/23/21	59.00		59.00
Duke Energy	60103941019 4/21	Service - IU Hospital Force Main Valve - 03/02-03/31/21	12.41		12.41
Duke Energy	69202673015 4/21	Service - Monroe WTP @ 4770 Shield Ridge Road - 02/26-03/29/21	33,319.21	33,319.21	
Duke Energy	69302799016 3/21	Service - Stonelake Drive Lift Station - 02/19-03/22/21	42.99		42.99
Duke Energy	77202799011 3/21	Service - W 17th Street Lift Station - 02/19-03/22/21	186.43		186.43
Duke Energy	0140281201603/21	Service - Woodhaven Drive Lift Station - 02/26-03/29/21	43.47		43.47
Duke Energy	1150372603503/21	Service - Angelina Lane Lift Station - 03/01-03/30/21	46.35		46.35
Duke Energy	1210281202403/21	Service - Cedar Chase Lift Station - 02/26-03/29/21	49.58		49.58
Duke Energy	2610280601703/21	Service - W 3rd St Lift Station - 02/24-03/25/21	7.38		7.38
Duke Energy	2980354601903/21	Service - Micro Motors/Grimes Lane Lift Station 03/01-03/30/21	137.24		137.24
Duke Energy	4880281201103/21	Service - East Booster (Outdoor Lighting) - 02/26-03/29/21	10.27	10.27	
Duke Energy	5430267301503/21	Service - South Booster Station - 02/26-03/29/21	9,195.06	9,195.06	
Duke Energy	5810281201603/21	Service - Cedarview Sims Lift Station - 02/26-03/29/21	25.39		25.39
Duke Energy	5920267301003/21	Service - Monroe Intake Tower - 02/26-03/29/21	35,218.71	35,218.71	
Duke Energy	6670267301203/21	Service - 3rd Street Underpass Lift Station - 02/26-03/29/21	39.61		39.61
Duke Energy	6760280701803/21	Service - Kensington Park Lift Station - 02/24-03/25/21	183.21		183.21
Duke Energy	8840376101403/21	Service - Monroe Water Treatment Plant Expansion 02/26-03/29/21	3,047.86	3,047.86	
Duke Energy	9190361402703/21	Service - Fullerton Pike Lift Station - 02/23-03/24/21	52.58		52.58
Duke Energy	9560394301603/21	Service - IU Hospital Lift Station - 02/19-03/22/21	36.08		36.08
Duke Energy	9660281401403/21	Service - NW Park Lift Station - 03/01-03/30/21	134.34		134.34
Duke Energy	9700367602503/21	Service - Vernal Pike Lift Station - 03/01-03/30/21	36.29		36.29
EDF, INC (EDF Energy Services)	114683ES 5187659	Energy Services for Vectren #5187659 - Tamarron Lift Station	60.32		60.32
EDF, INC (EDF Energy Services)	114683ES 5187802	Energy Services for Vectren #5187802 - Monroe WTP	1,147.52	1,147.52	
EDF, INC (EDF Energy Services)	114683ES 5352776	Energy Services for Vectren #5352776 - SC Booster Station	41.56	41.56	
EDF, INC (EDF Energy Services)	114683ES 5463700	Energy Services for Vectren #5463700 - Service Center	647.90	259.16	388.74
EDF, INC (EDF Energy Services)	114683ES 5463945	Energy Services for Vectren #5463945 - Washington Storage	123.94	49.58	74.36
EDF, INC (EDF Energy Services)	114683ES 5464376	Energy Services for Vectren #5464376 - Blucher Poole WWTP	1,591.50		1,591.50
EDF, INC (EDF Energy Services)	114683ES 5520392	Energy Services for Vectren #5520392 - Dillman WWTP	2,188.03		2,188.03
EDF, INC (EDF Energy Services)	115912ES 5187802	Energy Services for Vectren #5187802 - Monroe WTP	2,901.61	2,901.61	
EDF, INC (EDF Energy Services)	115912ES 5352776	Energy Services for Vectren #5352776 - SC Booster Station	112.22	112.22	
EDF, INC (EDF Energy Services)	115912ES 5463700	Energy Services for Vectren #5463700 - Service Center	1,678.45	671.38	1,007.07

City of Bloomington Utilities
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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
EDF, INC (EDF Energy Services)	115912ES 5463945	Energy Services for Vectren #5463945 - Washington Storage	356.49	142.60	213.89
EDF, INC (EDF Energy Services)	115912ES 5464376	Energy Services for Vectren #5464376 - Blucher Poole WWTP	2,992.51		2,992.51
EDF, INC (EDF Energy Services)	115912ES 5520392	Energy Services for Vectren #5520392 - Dillman WWTP	5,801.50		5,801.50
Smithville Telephone Co Inc	824-1616 3/21	Service - 812-824-1616 SE Pumping Station - 02/20-03/19/21 - BS	96.59	96.59	
South Central Indiana Remc	2093400200 03/21	Service - Blucher Poole - #2093400200 - 02/19-03/20/21	17,708.80		17,708.80
Grand total:			<u>127,934.96</u>	<u>91,128.47</u>	<u>36,806.49</u>

WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF APRIL, 2021

INDIANA DEPARTMENT OF REVENUE \$63,963.82
(SALES TAX)

INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX
(UTILITY RECEIPTS TAX)

NPC \$38,029.45
(CHARGE CARD FEES)

FIRST FINANCIAL \$1,532.00
(ACCOUNT ANALYSIS FEES)

GROSS PAYROLL \$351,536.70

FICA TAX \$20,651.68

TOTAL \$475,713.65

City of Bloomington Utilities
 Accounts Payable by Fund Distribution Report
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CUSTOMER REFUNDS

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds	Sanitation
Jack Diplotti	9215-031	Customer refund	\$101.03	27495	Credit balance on closed account		\$101.03		
Dorothy Apartment Rentals	200442-002	Customer refund	\$83.44	27496	Credit balance after final bill.		\$83.44		
Rock Solid Masonry LLC	200872-005	Customer refund	\$22.58	27497	Credit balance after final bill. Hyrdant meter		\$22.58		
			<u>\$207.05</u>			<u>\$0.00</u>	<u>\$207.05</u>	<u>\$0.00</u>	<u>\$0.00</u>



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw
DATE: 3/31/2021
RE: REQUEST APPROVAL FOR AGREEMENT FOR SERVICES
WITH SSW ENTERPRISES, LLC

Contract Recipient/Vendor Name:	SSW Enterprises, LLC
Department Head Initials of Approval:	/VK/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Cindy Shaw and Elise Boruvka
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	9/2031
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-144 (amending agmt 20-722)
Due Date For Signature:	12/3/2020
Expiration Date of Contract:	Original Expiration: 5/31/2021 Amended Expiration: 8/31/2021
Renewal Date for Contract:	none
Total Dollar Amount of Contract:	Original NTE: \$4,546.50 Amended NTE: \$9,093.00
Funding Source:	WSD20-COVID
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract: Amendment to extend the work completion and contract expiration dates for an additional three months for the contract with SSW Enterprises, LLC, for weekly electrostatic cleaning at all City of Bloomington Utilities facilities. The amendment also includes the amended not-to-exceed amount for an additional three months of service.



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor and USB
FROM: Nancy Axsom
DATE: April 7, 2021
RE: KMP Hydrant Services, LLC.

Contract Recipient/Vendor Name:	KMP Hydrant Services, LLC.
Department Head Initials of Approval:	/VK/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Nancy Axsom
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	2032
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-148
Due Date For Signature:	Asap
Expiration Date of Contract:	12/31/2021
Renewal Date for Contract:	None
Total Dollar Amount of Contract:	\$130,000.00
Funding Source:	009-U10500
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	yes
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract:

KMP will conduct fire hydrant maintenance and capacity testing for the purposes of maintaining a working fire protection system and remaining compliant with the Insurance Services Office (ISO), American Water Works Association (AWWA), and the National Fire Protection Association (NFPA).

POLICY ON CONFLICTS OF INTEREST RELATED TO DEPUTY MAYOR

Background:

The Mayor has appointed Donald Griffin, Jr., to succeed Mick Renneisen as Deputy Mayor of the City of Bloomington (“City”), with Mr. Griffin assuming his official duties on April _____, 2021. Mr. Griffin is the owner of Griffin Realty Holdings LLC, a commercial and residential real estate firm operating in Monroe County. Neither the laws of the State of Indiana nor any policy of the City requires that Mr. Griffin divest himself of his business; however, as the City does on occasion buy and sell property in Bloomington, the City deems it prudent and appropriate to put in place safeguards designed to avoid conflicts of interest between Mr. Griffin, his business, and the City. This Policy on Conflicts of Interest Related to Deputy Mayor (“Policy”) is one such safeguard.

Statement of Policy:

In order to avoid the reality or the appearance of a conflict of interest while Mr. Griffin is serving as Deputy Mayor, the City and its affiliated entities, as well as relevant boards that approve contracts, including the Bloomington Redevelopment Commission, the Bloomington Board of Public Works, the Bloomington Public Transportation Corporation, the Bloomington Housing Authority, the Bloomington Board of Park Commissioners, and the City of Bloomington Utilities and the Utilities Service Board, will not engage the services of Griffin Realty Holdings LLC, or real estate or any related services of Mr. Griffin personally, during his tenure as Deputy Mayor.

Procedure in the Event of a Conflict:

On occasion, a conflict may be unavoidable or warranted. Indiana law has a procedure for managing such conflicts that applies to all public servants in the State, including Mr. Griffin as Deputy Mayor. (A “Public Servant” is defined as a person who: (1) is authorized to perform an official function on behalf of, and is paid by, a governmental entity; (2) is elected or appointed to office to discharge a public duty for a governmental entity; or (3) with or without compensation, is appointed in writing by a public official to act in an advisory capacity to a governmental entity concerning a contract or purchase to be made by the entity.)

Under IC 35-44.1-1-4 a “Conflict of Interest” occurs if a public servant has a pecuniary interest in, or derives profit from, a contract or purchase by the public entity the public servant serves. In the event an unavoidable or warranted conflict should arise, Mr. Griffin is required to disclose in writing: (1) a description of the contract or purchase, and (2) a description of his financial interest in the contract or purchase sworn under penalty of perjury. The disclosure must be approved by the Mayor and accepted by the City or City-affiliated entity involved at a public meeting prior to final action on the contract. The disclosure must also be filed with the Indiana State Board of Accounts and the clerk of the Monroe County Circuit Court within 15 days of final action on the contract.

Oversight:

The Legal Department, through its Ethics Officer, is the Administrator of the Policy. The Office of the Mayor, the Legal Department, the Controller's Office and Mr. Griffin will be collectively responsible for monitoring compliance with the Policy and alerting the Legal Department of any potential conflicts that arise during Mr. Griffin's tenure as Deputy Mayor. In addition, Department Heads must remain aware of the Policy and vigilant in looking out for potential conflicts during the course of their work.

This Policy was adopted by:

- The City of Bloomington via the Office of the Mayor, on _____, 2021
- The Bloomington Redevelopment Commission on _____, 2021
- The Bloomington Board of Public Works on _____, 2021
- The Bloomington Public Transportation Corporation Board on _____, 2021
- The Bloomington Housing Authority on _____, 2021
- The Board of Park Commissioners on _____, 2021
- The Bloomington Utilities Service Board on _____, 2021