

UTILITIES SERVICE BOARD MEETING

03/29/2021

Utilities Service Board meetings are recorded and available during regular business hours in the Director of Utilities' office.

Board President Capler called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held via Zoom and Facebook Live.

Board members present: Jim Sherman, Megan Parmenter, Jean Capler, Amanda Burnham, Jason Banach, and Julie Roberts. Board members absent: Jeff Ehman, Jim Sims (ex-officio), and Scott Robinson (ex-officio).

Staff present: Vic Kelson, Laura Pettit, Holly McLaughlin, LaTreana Teague, Brandon Prince, Brad Schroeder, James Hall, Tom Axsom, Chris Wheeler, Dan Hudson, and Jane Fleig.

AMEND AGENDA

Capler presented an amendment to the agenda to add a request for approval of an Agreement with American Structurepoint, Inc.

Board member Burnham moved, and Board member Parmenter seconded the motion to approve the agenda amendment. Motion carried, 6 ayes.

MINUTES

Burnham moved, and Parmenter seconded the motion to approve the minutes of the March 15th meeting. Motion carried, 6 ayes.

CLAIMS

Burnham moved, and Parmenter seconded the motion to approve the standard claims as follows: Vendor invoices submitted included \$230,352.14 from the Water Utility, \$347,751.18 from the Wastewater Utility, and \$23,920.96 from the Stormwater Utility.

Board member Ehman emailed a question about a claim for Hach Company for the Water Information Management System. The claim shows payment from the water and wastewater accounts. He asked if the WIMS encompasses both water and wastewater, and if only water, why is wastewater paying.

CBU Director Kelson answered that WIMS does encompass both water and wastewater.

Total Claims approved: \$602,024.28. Motion carried, 6 ayes.

Burnham moved, and Parmenter seconded the motion to approve the utility claims as follows: Utility invoices submitted included \$67,121.66 from the Water Utility and \$75,137.29 from the Wastewater Utility.

Total Claims approved: \$142,258.95 Motion carried, 6 ayes.

Burnham moved, and Parmenter seconded the motion to approve the wire transfers, fees, and payroll in the amount of \$356,468.12. Motion carried, 6 ayes.

Burnham moved, and Parmenter seconded the motion to approve the customer refunds as follows: Customer refunds submitted included \$1,777.40 from the Water Fund and \$310.65 from the Wastewater Fund.

Total Claims approved: \$2,088.05. Motion carried, 6 ayes.

CONSENT AGENDA

CBU Director Kelson presented the following items recommended by staff for approval:

- Layne Christensen Co., \$10,770.00, Repair intake dewatering pump #1 at MWTP
- Commercial Service of Bloomington, Inc., \$15,686.25, Installation of a cooling unit for the variable drive pump at the MWTP intake building
- B.L.Anderson Co., Inc., \$3,898.00, Startup and programming of the level indicator for the ammonia tank at MWTP
- Stites Scale Co., \$2,790.00, Annual scale calibration at MWTP, Dillman WWTP, and Blucher Poole WWTP
- Koorsen Fire & Security, Inc., \$1,800.00, Monthly security system monitoring at the CBU Service Center
- Electric Plus, Inc., \$0 (no change to original agreement), First Amendment to extend the contract expiration date

As no items were removed from the Consent Agenda by the Board, agreements approved. Total contracts approved: \$34,944.25.

REQUEST FOR APPROVAL OF MOU BETWEEN CBU AND THE COB PARKS DEPARTMENT

City Attorney Wheeler presented an MOU with the Parks Department to reimburse up to, not-to-exceed, \$160,000.00 for playground equipment and park infrastructure. The Parks Department has approved the MOU. Another aspect of the MOU, through CBU's contract with Milestone, is the cost of replacing any adjoining sidewalks that run the perimeter of the park and to repair and replace the parking lot surface on the south side of the Third Street Park.

Ehman asked if we negatively impacted all of the equipment and infrastructure. He wanted to know that utility funds would not be used, in a discretionary manner, for City expenses. Kelson answered, CBU removed the playground equipment to build a new storm sewer as part of the Hidden River Pathway project.

Burnham moved, and Parmenter seconded the motion to approve the MOU with the City of Bloomington Parks Department. Motion carried, 6 ayes.

REQUEST FOR APPROVAL OF AGREEMENT WITH THIENEMAN CONSTRUCTION, CO.

CBU Capital Projects Manager Hudson presented an agreement to rebuild the Blucher Poole WWTP bar screen. The amount of the agreement is not to exceed \$43,000.00.

Burnham moved, and Parmenter seconded the motion to approve the agreement with Thieneman Construction. Motion carried, 6 ayes.

REQUEST FOR APPROVAL OF AGREEMENT WITH AMERICAN STRUCTUREPOINT, INC.

CBU Engineer Fleig presented a professional services agreement with American Structurepoint. The county has been contracting with American Structurepoint to design county road improvements for Fullerton Pike Phases I, II, and III. In all of those, CBU has had some infrastructure relocated- primarily water but also some sewer. CBU has asked them to put together a proposal to design our infrastructure relocations. We intend to perform the relocation work and start at the end of this year or the beginning of next year. The amount of the contract is not to exceed \$41,400.00.

Burnham moved, and Roberts seconded the motion to approve the agreement with American Structurepoint, Inc. Motion carried, 6 ayes.

Capler announced to the public to leave questions and comments via the Utilities Facebook page during the live stream or the Zoom chat to be read later during Petitions and Communications.

OLD BUSINESS: None

NEW BUSINESS: None

SUBCOMMITTEE REPORTS: None

STAFF REPORTS: Kelson reported several staffing changes at CBU. CBU welcomes two new hires, Tim Jacobs, our new Plant Maintenance Mechanic at Dillman, and Kim Hillenburg, our new Customer Service Representative at the Utilities Service Center. Shane Blake and James White have joined the crew at Blucher Poole as Wastewater Operators, and Donnie George has joined T&D as a Lineperson. Barbara Lawyer from the Communications Office in the Service Center has retired. Brent Solbrig, a member of our Green Infrastructure team, passed his Registered Technician license for pesticide application.

CBU continues to be vigilant in response to the COVID-19 pandemic. Our last confirmed positive case was January 26, 2021.

The Water Rate Case was approved unanimously by Council, 9-0. The bond proposal was also approved, 8-0, with one member absent. We expect to file with the Indiana Utility Regulatory Commission around April 9, 2021. Updates regarding public hearings will come from the IURC.

PETITIONS AND COMMUNICATIONS: None

ADJOURNMENT: Roberts moved to adjourn; the meeting adjourned at 5:20 pm.

Jean Capler, President

DATE