

## UTILITIES SERVICE BOARD MEETING

04/26/2021

***Utilities Service Board meetings are recorded and available during regular business hours in the Director of Utilities' office.***

Board President Capler called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held via Zoom and Facebook Live.

Board members present: Amanda Burnham, Jean Capler, Jeff Ehman, Megan Parmenter, Jim Sherman, and Jim Sims (ex-officio). Board members absent, Julie Roberts and Scott Robinson (ex-officio).

Staff present: Tom Axsom, James Hall, Dan Hudson, Vic Kelson, Holly McLauchlin, Laura Pettit, Brandon Prince, Brad Schroeder, LaTreana Teague, Missy Waldon, and Chris Wheeler.

Other guests present David McDow.

Board President Capler took a moment to thank board member Jason Banach for his service on the USB. Banach has resigned from the board.

### MINUTES

***Burnham moved, and Parmenter seconded the motion to approve the minutes of the April 12th meeting. Motion carried, 5 ayes.***

### CLAIMS

***Burnham moved, and Parmenter seconded the motion to approve the standard claims as follows:*** Vendor invoices submitted included \$155,606.30 from the Water Utility, \$225,715.66 from the Wastewater Utility, \$2,953,730.00 from the Wastewater Construction Fund, and \$9,842.51 from the Stormwater Utility.

***Total Claims approved: \$3,344,894.47. Motion carried, 5 ayes.***

***Burnham moved, and Parmenter seconded the motion to approve the utility claims as follows:*** Utility invoices submitted included \$22,923.30 from the Water Utility and \$24,877.07 from the Wastewater Utility.

***Total Claims approved: \$47,800.37 Motion carried, 5 ayes.***

***Burnham moved, and Parmenter seconded the motion to approve the wire transfers, fees, and payroll in the amount of \$362,584.27 Motion carried, 5 ayes.***

***Burnham moved, and Parmenter seconded the motion to approve the customer refunds as follows:*** Customer refunds submitted included \$1,038.75 from the Water Fund and \$4,828.26 from the Wastewater Fund.

***Total Claims approved: \$5,867.01 Motion carried, 5 ayes.***

## CONSENT AGENDA

CBU Director Kelson presented the following items recommended by staff for approval:

- Cummins, Inc. dba Cummins Sales and Service, \$3,196.33, Generator Repair at Dillman WWTP
- M.E. Simpson, Inc., \$20,610.00, Leak Survey of the Distribution System of the West Pressure Zone
- Springfield Electric Supply Co. dba Valley Electric Supply, \$2,500.00, Inspect and diagnose AFD-1130 300hp Pump Drive and test #3 SquareD variable frequency drive (VFD) at Dillman Raw Water Pump Station
- Goldstreet Design Agency, Inc., \$6,000.00, Design and rebrand logo for the City of Bloomington Utilities

**As no items were removed from the Consent Agenda by the Board, the agreements were approved. Total contracts approved: \$32,306.33**

## BID OPENING - ROOF WORK PHASE 2 AT DILLMAN WWTP AND MONROE WTP

Capital Projects Manager Hudson received two bids for roof work at Dillman WWTP and Monroe WTP. Assistant Director-Engineering Schroeder read the bids and reported they were broken up into four different areas: a lump-sum-based bid for several roofs at Dillman, a lump-sum-based bid for a new roof at the Monroe plant, and two alternates.

The two alternates are an add or a deduct for providing Polychlorinated Biphenyls (PCB) roofing in lieu of Thermoplastic Polyolefin (TPO) at both sites.

The bids were read as follows:

Steve's Roofing and Sheet Metal:

Lump-sum at Dillman - \$1,189,000.00

Lump-sum at Monroe - \$352,500.00

Alt. #1A: Add \$24,500.00

Alt. #1B: Add \$15,500.00

Building Associates:

Lump-sum at Dillman - \$986,400.00

Lump-sum at Monroe - \$434,200.00

Alt. #1A Dillman: Deduct \$72,800.00

Alt. #1B Monroe: Deduct \$84,400.00

Schroeder thanked the bidders and said CBU staff would review the bids for completeness and recommend approval at a future meeting.

Capler asked if there is an engineering estimate. Schroeder answered the engineering estimate for both groups was \$846,410.00.

Sherman said that it seems that both bids are in excess of engineering's estimates.

Schroeder confirmed that is correct.

Burnham said the lump sum for Dillman is higher for Steve's Roofing but lower at the Monroe plant for Steve's Roofing. She asked if it will be billed out as a bundle, is it a bid for both, or is it a bid for either, and we can determine each project?

Schroeder answered it is a bid for both. They were broken up because they come out of different funds-Monroe out of the water fund and Dillman from the wastewater fund.

Capler announced to the public to leave questions and comments via the CBU Facebook page during the live stream or the Zoom chat to be read later during Petitions and Communications.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**SUBCOMMITTEE REPORTS:** None

**STAFF REPORTS:**

Kelson reported Jason Wenning, CBU Pretreatment Coordinator completed the wastewater ASO exam, an industrial-class license, as he works with industrial class customers exclusively.

Kelson announced May 25th was his 5th anniversary with CBU and thanked the board for working with him. On behalf of CBU staff, Kelson thanked board member Banach for his service on the USB.

Sherman asked if there is a timeline for the appointment of a new board member. Kelson answered the Mayor's office is working on searching for a replacement now, and he hoped to have a seventh board member in future meetings.

Capler thanked Kelson for such fantastic work over the past five years.

**PETITIONS AND COMMUNICATIONS:** None

**ADJOURNMENT:** Burnham moved to adjourn; the meeting adjourned at 5:14 pm.

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Jean Capler, President

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DATE