

UTILITIES SERVICE BOARD MEETING

05/10/2021

Utilities Service Board meetings are recorded and available during regular business hours in the Director of Utilities' office.

Board President Capler called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held via Zoom and Facebook Live.

Board members present: Amanda Burnham, Jean Capler, Jeff Ehman, Megan Parmenter, Jim Sherman, and Scott Robinson (ex officio). Board members absent, Julie Roberts and Jim Sims (ex officio). There is one vacant board member position.

Staff present: Tom Axsom, James Hall, Dan Hudson, Vic Kelson, Holly McLauchlin, Laura Pettit, Brandon Prince, Brad Schroeder, LaTreana Teague, and Chris Wheeler.

Other guests present: David McDow and Megan Harris.

MINUTES

Board member Burnham moved, and Board member Ehman seconded the motion to approve the minutes of the April 26th meeting. Motion carried, 5 ayes.

CLAIMS

Burnham moved, and Ehman seconded the motion to approve the standard claims as follows: Vendor invoices submitted included \$164,297.41 from the Water Utility, \$30,428.75 from the Water Construction Fund, \$295,351.98 from the Wastewater Utility, \$500.00 from the Wastewater Sinking Fund, \$2,069.60 from the Stormwater Utility, and \$706,272.44 from the Stormwater Construction Fund.

Ehman had three questions/comments about the standard claims that referenced the CBU Year-in-Review presentation distributed to the board before the meeting.

In the Environmental Programs part of the presentation, Assistant Director Hall mentioned the Griffy demolition was finalized. Ehman asked about a claim for VET Environmental Engineering and if it is a final bill. Hall confirmed that it is and that the claim was for more seed at the Griffy site, as some of the seed did not take over the last year.

Regarding a claim from Van Ausdall and Farrar, Inc. for an overcharge on copiers, Ehman mentioned CBU's commitment to paperless initiatives and reducing waste and asked about the arrangement with Van Ausdall and Farrar.

The presentation also mentioned COVID sampling efforts and accomplishments by sampling eight different sites three times a week. Ehman asked for information about the results of those studies, where that information was used, and how it helped the city's decision-makers.

Kelson addressed these questions and comments during Staff Reports.

Total Claims approved: \$1,198,920.18. Motion carried, 5 ayes.

Burnham moved, and Ehman seconded the motion to approve the utility claims as follows: Utility invoices submitted included \$10,129.65 from the Water Utility and \$23,155.66 from the Wastewater Utility.

Total Claims approved: \$33,285.31 Motion carried, 5 ayes.

Burnham moved, and Ehman seconded the motion to approve the wire transfers, fees, and payroll in the amount of \$519,260.19 Motion carried, 5 ayes.

Burnham moved, and Ehman seconded the motion to approve the customer refunds as follows: Customer refunds submitted included \$8,585.08 from the Water Fund and \$14,159.29 from the Wastewater Fund.

Capler referred to the last line item, for Woodington Management, where refunds were posted under water and wastewater funds for refunding a credit balance after a leak adjustment. She said she knew that, by statute, refunds are not allowed for leak adjustments for water use. She asked if this is a refund for a water leak? She also said that she knew we allow refunds for wastewater leaks but under the impression that refunds were not allowed for water leaks.

Kelson mentioned CBU could refund for water under a metering error or an error by CBU.

Pettit said that it is a leak adjustment for 2,714 units. It should only be a wastewater adjustment because it was due to a broken water line in a crawl space.

Pettit confirmed that the refund would only come from the wastewater fund.

Capler stated the motion to approve the customer refunds with the correction that the Woodington Management refund is just for wastewater funds. The refunds approved included \$49.98 from the Water Fund and \$22,694.39 from the Wastewater Fund.

Total Claims approved: \$22,744.37 Motion carried, 5 ayes.

CONSENT AGENDA

CBU Director Kelson presented the following items recommended by staff for approval:

- Alliance of Indiana Rural Water, Inc., \$4,900.00, Training courses covering water distribution systems exam preparation
- Heflin Industries, Inc., \$2,449.00, Backflow testing for Monroe WTP, Dillman and Blucher Poole WWTPs, Utilities Service Center, and Bulk Water Station
- Commercial Service of Bloomington, Inc., \$4,369.00, Replacement of second-stage compressor for Rooftop Unit #3 at Utilities Service Center
- Hoosier Equipment Service, Inc., \$15,630.00, Removal of 3 aboveground storage tanks from Monroe WTP, and recoating of 2 ASTs at Monroe WTP and 1 AST at Blucher Poole WWTP

As no items were removed from the Consent Agenda by the Board, the agreements were approved. Total contracts approved: \$32,306.33

REQUEST FOR APPROVAL OF RESOLUTION 2021-05 BID ACCEPTANCE FOR PLANT ROOF REPLACEMENTS

Assistant Director of Engineering Schroeder presented the Resolution for approval. At the 4/26 USB meeting, bids were opened for roof replacements at Dillman WWTP and Monore WTP. The bid was awarded to Building Associates, Inc. for \$1,263,400.00. Building Associates was the lowest bidder, the most responsive, and CBU has worked with them in the past. Schroeder noted a correction from the last meeting where the engineer's estimate was off Engineering's estimate. The water estimate was \$291,412.00. Including the deduct for using PVC roof, the estimate is now \$349,800.00. The estimate for Dillman (wastewater) was previously \$543,172.00, and it is now \$986,000.00. After the deduct, it came in at \$910,000.00. The primary reason for this was, as they were designing the roofs, they noticed there were two air handler units on two different roofs that were non-functional. They will be replaced. They will now replace the roofs, the large air handler units, and the electrical systems that fed them. That raised the price by \$440,000.00 just for the air handler units.

Burnham moved, and Ehman seconded the motion to approve Resolution 2021-05. Motion carried, 5 ayes.

Capler announced to the public to leave questions and comments via the CBU Facebook page during the live stream or the Zoom chat to be read later during Petitions and Communications.

OLD BUSINESS: None

NEW BUSINESS: None

SUBCOMMITTEE REPORTS: None

STAFF REPORTS:

Kelson welcomed new hires, Garrett Flynn, seasonal laborer at MWTP; Foster Tiller, seasonal laborer for T&D; Jack Brown, seasonal laborer at Dillman; and Robert Reynolds, flushing crew, in the Environmental Division.

Kelson also reported on COVID sampling results. He said that in the last few months, the numbers are holding in a constant range. There was one very high sample at Dillman about 6 weeks ago. There were higher numbers last summer and fall. CBU began the sampling program on its own, then the Indiana Finance Authority (IFA) started funding a program through 120Water.com, and that is how we were able to expand our sampling program. CBU did the most samples in the most locations of any systems in the state during that program, sampling at eight different locations. The funding ran out in December. We decided to continue the program, sampling just the wastewater plants once a week. And we've continued that just so there wouldn't be a gap in the data in hopes that there would be another externally funded program. There will be a federally funded program that we've told IFA and 120water that we would like to participate in if the opportunity arises. Hall added that the data should be on B-Clear, but may be in the process of being moved to another program. Hall distributed the data to the board members through Google Drive.

Ehman also asked for the status of the rate case and if there is any electric vehicle commitment. Kelson addressed the electrical vehicle commitment first. He said that CBU does have several hybrid vehicles. The city has also bought Chevy Bolts for Fleet that can be purchased, and we have looked for opportunities to use those.

Regarding the rate case, CBU is currently in the data discovery phase. CBU is handling multiple data requests from the Office of Utility Consumer Counselor (OUCC), Indiana University, and Washington Township Water. We expect those will proceed for a while, and we look forward to meeting with OUCC. The hearings are scheduled to take place in September.

PETITIONS AND COMMUNICATIONS:

The board heard from a member of the public, Megan Harris, as she presented an appeal for a stormwater issue. She said her home was part of the Tapp and Rockport project that happened a few years ago. A sinkhole had recently occurred in their yard. Initially, they had reached out to Matt Smethurst, a City Engineer on the project, who said he thought the sinkhole was related to the project and would try to fix it. Utilities came out to do the line and said it was not part of the project and that it was a bad pipe, a stormwater drain, and said that her family was liable for it. She said CBU Assistant Director Schroeder explained this to them. It is the only drain on the street, and they are getting all the stormwater through their yard. There were no problems until the project started when the heavy equipment was going through their yard. They cannot afford to dig up the yard. She was also told the new line from the project is also problematic and needs to be dug up. The new pipe, and the pipe through their yard, are damaged and need to be replaced. They are causing more sinkholes. The only function of this pipe is for the stormwater for the street. It is the only private pipe in the neighborhood. She is unsure why when the other pipes go through yards in the neighborhood and are not marked private. She also said the pipe was built before the houses on the land. Currently, the sinkholes are about 4ft deep, and they are worried about the neighborhood children and any pets risking injury on their property because of this.

Kelson gave his contact information to speak with Ms. Harris about the issue.

ADJOURNMENT: Burnham moved to adjourn; the meeting adjourned at 5:25 pm.

Jean Capler, President

Date