

UTILITIES SERVICE BOARD MEETING

06/07/2021

Utilities Service Board meetings are recorded and available during regular business hours in the Director of Utilities' office.

Board President Capler called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held via Zoom and Facebook Live.

Board members present: Amanda Burnham, Jean Capler, Jeff Ehman, Megan Parmenter, Julie Roberts, Jim Sherman, Kirk White (joined at item number five), and Scott Robinson (ex officio).

Board members absent: Jim Sims (ex officio)

Staff present: Don Gramlich, James Hall, Nolan Hendon, Dan Hudson, Kriste Lindberg, Phil Peden, Brandon Prince, Brad Schroeder, Cindy Shaw, LaTreaana Teague, Missy Waldon, and Chris Wheeler.

MINUTES

Board member Roberts moved, and Board member Burnham seconded the motion to approve the minutes of the May 24 meeting. The motion received a roll call vote as follows: Capler-yes, Parmenter-yes, Ehman-yes, Burnham-yes, Sherman-yes, Roberts-yes. The motion passed.

CLAIMS

Roberts moved, and Burnham seconded the motion to approve the standard claims:

Vendor invoices submitted included \$562,148.63 from the Water Utility, \$880,697.89 from the Wastewater Utility, \$822,390.00 from the Wastewater Construction Fund, and \$113,599.81 from the Stormwater Utility.

Board member Ehman asked if the Pace Analytical Services claims were reimbursable through the pretreatment program. Assistant Director of Environmental Programs Hall confirmed that the Pace Analytical Circle-Proscro, Baxter, and Cook claims are reimbursable.

The motion received a roll call vote as follows: Ehman-yes, Roberts-yes, Capler-yes, Burnham-yes, Parmenter-yes, Sherman-yes. Total Claims approved: \$2,378,836.33

Roberts moved, and Burnham seconded the motion to approve the utility claims: Utility invoices submitted included \$11,061.42 from the Water Utility and \$8,940.01 from the Wastewater Utility.

The motion received a roll call vote as follows: Roberts-yes, Burnham-yes, Ehman-yes, Parmenter-yes, Sherman-yes, Capler-yes. Total Claims approved: \$20,001.43.

Roberts moved, and Burnham seconded the motion to approve the wire transfers, fees, and payroll in the amount of \$473,382.34. The motion received a roll call vote as follows: Ehman-yes, Sherman-yes, Burnham-yes, Roberts-yes, Parmenter-yes, Capler-yes. The motion passed.

Roberts moved, and Burnham seconded the motion to approve the customer refunds: Customer refunds submitted included \$1,216.47 from the Wastewater Fund and \$12.50 from the Stormwater Fund.

The motion received a roll call vote as follows: Sherman-yes, Roberts-yes, Parmenter-yes, Capler-yes, Ehman-yes, Sherman-yes. Total Claims approved: \$1,228.97.

CONSENT AGENDA

CBU Assistant Director-Environmental Programs Hall presented the following items recommended by staff for approval:

- Nalco Water Pretreatment Solutions, \$3,000.00/term, Semi-annual exchange and replacement of deionized water filters at Blucher Poole and Dillman WWTPs.
- Koorsen Fire & Security, \$3,336.69, Installation of automated door locks, and monthly monitoring services at the Utilities Service Center.
- Hollers Welding, LLC, \$4,800.00, Welding repairs on rotary screen housing at Dillman WWTP
- EQ Industrial Services, Inc., dba US Ecology, \$10,825.58, Cleanup of sodium hydroxide solution at MWTP.

Burnham asked what caused the spill at the water treatment plant?

Hall answered that, in the chemical building at Monroe, there is a large tank and a day tank (a smaller tank that gets fed by the large tank). Unfortunately, the flow-control device, or the notification that the day tank was full, did not work and caused a spill. The spill was cleaned and removed.

As no items were removed from the Consent Agenda by the Board, the agreements were approved. Total contracts approved: \$21,962.27.

REQUEST FOR APPROVAL OF AGREEMENT WITH INFRASTRUCTURE SYSTEMS, INC.

Capital Projects Manager Hudson presented a First Amendment to an agreement with ISI to expand the Monroe Residuals Pumping Improvements Project's scope of work. The electrical system that feeds the lagoon's pumps and controls was not to code during the reconstruction of the residual tank. The amendment adds \$30,050.00 with a new not-to-exceed total of \$550,327.00.

Roberts moved, and Burnham seconded to approve the First Amendment to the agreement with ISI.

The motion received a roll call vote as follows: Parmenter-yes, White-yes, Capler-yes, Burnham-yes, Ehman-yes, Sherman-yes, Roberts-yes. The motion passed.

REQUEST FOR APPROVAL OF AGREEMENT WITH HARRELL-FISH, INC.

Monroe Water Treatment Plant Superintendent Gramlich presented a First Amendment to an agreement with Harrell-Fish to extend the work completion date from May 31, 2021, to June 18, 2021, to replace the sodium hypochlorite pump piping skid. Harrell-Fish asked for an extension because their suppliers could not get parts to them in time to meet the May 31 completion date.

Roberts moved, and Burnham seconded to approve the agreement with Harrell-Fish, Inc.

The motion received a roll call vote as follows: Roberts-yes, Sherman-yes, Burnham-yes, Parmenter-yes, White-yes, Capler-yes, Ehman-yes. The motion passed.

REQUEST FOR APPROVAL OF MOU WITH THE CITY OF BLOOMINGTON ENGINEERING DEPARTMENT.

CBU Engineer Peden presented a First Amendment to the MOU with the COB Engineering Department to reallocate funds. The Amendment does not add any money but will reallocate to construction. This request came from the COB Engineering Department. When their funding works, they could provide funding better for engineering services vs. construction and asked us to reallocate ours. We are not exceeding our max.

Roberts moved, and Burnham seconded to approve the MOU with the COB Engineering Department. The motion received a roll call vote as follows: White-yes, Roberts-yes, Ehman-yes, Sherman-yes, Capler-yes, Burnham-yes, Parmenter-yes. The motion passed.

REQUEST FOR APPROVAL OF AGREEMENT WITH GRIPP, INC.

Peden presented an agreement with Gripp, Inc. to continue a previous contract where they do the maintenance and service on flow meters and monitors. The previous contract had rain gauges, but we did away with them. We were not monitoring that data or using it, so we switched and added additional flow meters. We now have 11 in our system, which are critical to analyzing and doing our engineering designs for catastrophe studies throughout the system. This contract provides the data, monthly reports, and access to a website to see up-to-the-minute data on the flow meters.

Roberts moved, and Burnham seconded to approve the agreement with Gripp, Inc. The motion received a roll call vote as follows: Capler-yes, White-yes, Ehman-yes, Sherman-yes, Burnham-yes, Roberts-yes, Parmenter-yes. The motion passed.

REQUEST FOR APPROVAL OF AGREEMENT WITH RUMPKE, INC.

Hall presented an agreement with Rumpke, Inc. for \$109,931.25 to dispose of hazardous waste from the Hidden River stormwater project between Smith Ave. and Third Street on Lincoln Ave. We were approved for engineering services to delineate that area at the May 24 board meeting. We have completed that, and we have gotten approval from the Indiana Department of Environmental Management (IDEM) to do a contained-in process for this soil. It is a low level for hazardous waste, but it is a listed hazardous waste that we can dispose of at an approved landfill facility. The contract amount is based on 2,500 cubic yards of material. We received approval today that we will only have to dispose of about 600 cubic yards that will now come out to around 900 tons and \$25,000 for the entire contract.

Board member White asked if this is from the former dry cleaners at Third and Lincoln and if the polluters would be responsible instead of us. Also, has the contamination migrated to other places?

Hall answered that they are still trying to figure out where the migration stops. That was part of our previous contract with VET Environmental Engineering. They are helping us determine the extent of contamination in the right-of-way to us. In his conversation with IDEM, he asked how we are responsible when it is not our waste. IDEM said that since we are trying to remove it, we are responsible for its disposal. It does not mean we cannot go back to get compensation from the property owner where the contamination came from, but if we want to move forward in our project, we will have to pay for the removal of the material. City Attorney Wheeler added that we are looking into this to determine the migration pattern to determine if we have any remedy. If we do, we are going to pursue. White said we should try to recoup what we can for the ratepayer because we were not responsible for the problem, and we still have to solve the storm drainage problem.

Board member Sherman asked if they were to pass this agreement for the \$109,000 amount, and it is not going to be the right amount, should we not pass an agreement that has the correct amount? Wheeler answered it is a not-to-exceed amount, and the amount is based on a calculation of the amount of dirt that is going to be removed. In Exhibit A, there is additional language that discusses the calculation. All of the contracts have language that says not to exceed. They will be moving a much smaller amount, and they will only get paid on the amount they haul. Hall added that in the contract there is a per-ton rate. There is not a flat fee but a per-ton fee.

Burnham asked if this is from Third St. and Lincoln Ave., residual from the dry cleaners there, is it Third St., Lincoln Ave., and Smith Ave.? Hall said the boundary that we found does not include Smith Ave. We are doing a lot of excavation work on Lincoln, so we used the north-south boundary of Smith and Third. There is an alley between the Boys and Girls Club and that former property, and that is what we have been able to delineate anything south of that alley. We are not too concerned about it, and it will not fall within this contract now, and we did not know that at the time of writing the contract. We will have to delineate north of Third St. on Lincoln to Fourth St. because we found some things on Third St. on the corner, and we are worried about it migrating north now.

Burnham asked that if we are going in a north-south direction, is there a chance it is going east-west as well, and if so, do we have to test that? Hall said we are only worried about what we are taking out of the ground. If someone was concerned about a property to the east or west of the public right-of-way, they could test it, but since they are not removing that material, there is no concern from that. We did some testing on the west side of Lincoln, next to the park, and those samples came back clean.

Burnham asked if this means there will be delays in the construction project of the apartment building that is there, or the storm sewer project behind Lincoln and the Boys and Girls Club down to Washington St.

Hall said he did not know about the apartment complex on the east of Lincoln. We are still negotiating with Milestone Contractors and trying to figure out the logistics of how we are going to go about doing this project.

Ehman asked where is the closest approved landfill right now? Hall answered it is in Medora, IN, or the Republic landfill is right outside of Terre Haute.

Roberts moved, and Burnham seconded to approve the agreement with Rumpke, Inc. The motion received a roll call vote as follows: Roberts-yes, Sherman-yes, Burnham-yes, White-yes, Ehman-yes, Parmenter-yes, Capler-yes. The motion passed.

REQUEST FOR APPROVAL OF THE 2021 RESIDENTIAL STORMWATER GRANT RECIPIENTS

Hall brought before the board a list of recipients of the Residential Stormwater Grants. The committee worked diligently over four meetings. We had 33 applications that affected 76 parcels. In years past, that would have led to 76 applications. This year we had a good combination of residents grouping together for a total of 314,927.00. We selected 12 projects totaling 70,006.22, and it looks like most of them have 100% funding; the lowest funded amount is 75%.

Ehman thanked Megan Parmenter for her service on the Residential Storm Grants Committee. Parmenter thanked James Hall, Phil Peden, Kriste Lindberg, and the other committee members. Capler said she was pleased to see the projects funded and the inclusion of some projects in areas that are not as economically affluent. It seems like from the number of applications of projects for funding and the total if we could have funded every project, it was quite a bit more than we actually did. She said she hoped that we would be able to fund these projects at an even higher level in the future. Thank you to everyone who worked on this and everyone who applied.

Roberts moved, and Burnham seconded to approve the 2021 Residential Stormwater Grants Recipients list.

The motion received a roll call vote as follows: Ehman-yes, Parmenter-yes, Roberts-yes, Burnham-yes, White-yes, Capler-yes-yes, Sherman-yes. The motion passed.

Capler announced to the public to leave questions and comments via the CBU Facebook page during the live stream or the Zoom chat to be read later during Petitions and Communications.

OLD BUSINESS: None

NEW BUSINESS: None

SUBCOMMITTEE REPORTS: None

STAFF REPORTS:

Hall reported three new employees, Heather Perry, an intern at Monroe helping with algae identification. In addition, Joseph Griffin, a seasonal laborer in T&D, and Barry Moore, an Operator at Dillman, has moved back to Laborer at T&D.

The data requests for the rate case are going well. We had a visit from the Office of Utility Consumer Counselor. They toured the water plant and booster stations on the Capital Improvements Projects list, and that meeting went very well.

PETITIONS AND COMMUNICATIONS: None

ADJOURNMENT: Roberts moved to adjourn; the meeting adjourned at 5:30 pm.

Jean Capler, President

Date