

**MEMORANDUM**  
**Community Advisory on Public Safety (CAPS) Commission**  
**Thursday, June 24, 2021**

*Per IC 5-14-1.5-3.7, this meeting was conducted electronically via Zoom.*

Meeting called to order: 12:34 p.m.

**Commission members present via Zoom:** Jon Wunrow, Nicole Johnson, Nejla Routsong, Kamala Brown-Sparks, Heather Lake, Alexander Mann, Renee Miller, Arvind Jagdish

**Commission members absent:** Derek House, Matthew Diaz

**City staff and officials present:** Stephen Lucas

INTRODUCTION AND ROLL CALL

APPROVAL OF MINUTES

MOTION: It was moved and seconded to accept the minutes from June 3, 2021 and May 18, 2021.

ACTION: The motion was approved 8-0.

OLD BUSINESS

MOTION: Miller moved and it was seconded to amend the agenda to move election of officers after the discussion of bylaws.

ACTION: The motion was approved 8-0.

Members discussed different definitions of public safety and brainstormed topics for further research and investigation.

MOTION: Johnson moved and it was seconded to amend the agenda to take up the electronic meeting policy resolution immediately following Old Business.

ACTION: The motion was approved 8-0.

NEW BUSINESS

The Commission considered Resolution 21-01, which set out an electronic meeting policy governing members' participation in meetings by any electronic means of communication.

MOTION: Johnson moved and it was seconded to accept Resolution 21-01 (Electronic meeting policy).

ACTION: The motion was approved 8-0

The Commission discussed the attendance of members and how members who failed to attend meetings might be removed from the Commission.

The Commission discussed scheduling its next regular meeting, as well as scheduling a work session to allow any interested members to deliberate on and to prepare bylaws for consideration by the full Commission.

MOTION: It was moved but not seconded to schedule a meeting on July 22, 2021 at 12:30pm.

MOTION: It was moved and seconded to schedule the next Commission meetings after polling members for availability.

[No vote taken, though staff indicated a poll would be sent out to members to inquire about availability]

ADJOURNMENT

Meeting ended: 2:08 p.m.

Memorandum prepared by:  
Stephen Lucas, Council Administrator/Attorney