

## UTILITIES SERVICE BOARD MEETING

07/19/2021

***Utilities Service Board meetings are recorded and available during regular business hours in the Director of Utilities' office.***

### CALL TO ORDER

Board President Capler called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held electronically via Zoom and Facebook Live.

**Board members present:** Amanda Burnham, Jean Capler, Megan Parmenter, Julie Roberts, Jim Sherman, Kirk White.

**Board members absent:** Jeff Ehman, Scott Robinson (ex officio), Jim Sims (ex officio)

**Staff present:** Tom Axsom, Jane Fleig, James Hall, Nolan Hendon, Dan Hudson, Vic Kelson, Holly McLaughlin, Laura Pettit, Brandon Prince, Brad Schroeder, LaTreana Teague, and Chris Wheeler.

### AMEND AGENDA

Capler presented an amendment to the agenda from staff to remove item six, a request for approval of an agreement with Mitchell and Stark Construction Co., and item seven, a request for approval of an agreement with Thieneman Construction, Inc.

***Board member Roberts moved, and Board member White seconded the motion to approve the agenda amendment. The motion received a roll-call vote: Capler-yes, Parmenter-yes, White-yes, Burnham-yes, Sherman-yes, Roberts-yes. The motion passed.***

### MINUTES

***Roberts moved, and Board member Parmenter seconded the motion to approve the minutes of the July 19<sup>th</sup> meeting. The motion received a roll-call vote: Parmenter-yes, Roberts-yes, Burnham-yes, White-yes, Capler-yes, Sherman-yes. The motion passed.***

### CLAIMS

***Roberts moved, and Parmenter seconded the motion to approve the Standard Invoices:*** Vendor invoices submitted included \$161,843.63 from the Water Utility, \$231,014.94 from the Wastewater Utility, \$3,255,162.00 from the Wastewater Construction Fund, and \$2,329.87 from the Stormwater Utility.

***The motion received a roll-call vote: Capler-yes, Sherman-yes, Roberts-yes, Burnham-yes, White-yes, Parmenter-yes. Total claims approved: \$3,650,350.44.***

***Roberts moved, and Parmenter seconded the motion to approve the Utility Bills:*** Utility invoices submitted included \$111,223.20 from the Water Utility and \$87,903.17 from the Wastewater Utility.

***The motion received a roll-call vote: White-yes, Sherman-yes, Burnham-yes, Roberts-yes, Parmenter-yes, Capler-yes. Total Claims approved: \$199,326.37.***

**Roberts moved, and Parmenter seconded the motion to approve the Wire Transfers, Fees, and Payroll in the amount of \$549,252.47. The motion received a roll-call vote: Sherman-yes, White-yes, Parmenter-yes, Capler-yes, Roberts-yes, Burnham-yes. The motion passed.**

**Roberts moved, and Parmenter seconded the motion to approve the Customer Refunds:** Customer refunds submitted included \$216.40 from the Water Fund and \$3,222.91 from the Wastewater Fund.

**The motion received a roll-call vote: Roberts-yes, Sherman-yes, Burnham-yes, Capler-yes, Parmenter-yes, White-yes. Total Claims approved: \$3,439.31.**

## **CONSENT AGENDA**

CBU Director Kelson presented the following item recommended by staff for approval:

- Electric Plus, \$4,600.00, Troubleshoot the MP-4000 relay for low service pump #3 at Monroe WTP.

**As no items were removed from the Consent Agenda by the Board, the agreement was approved. Total contracts approved: \$4,600.00**

## **REQUEST APPROVAL OF AGREEMENT WITH REED & SONS, INC.**

CBU Engineer Fleig an agreement with Reed & Sons in the amount of \$1,065,000.00 for the N. Lindbergh Drive water main replacement project.

**Roberts moved, Parmenter seconded to approve the agreement with Reed and Sons, Inc. The motion received a roll-call vote: Roberts-yes, Parmenter-yes, White-yes, Capler-yes, Burnham-yes, Sherman-yes.**

Capler announced to the public to leave questions and comments via the CBU Facebook page during the live stream or the Zoom chat to be read later during Petitions and Communications.

**OLD BUSINESS:** None

## **NEW BUSINESS:**

Kelson reported that CBU has applied for a State Water Infrastructure Fund Grant from the Indiana Finance Authority. CBU asked for approximately \$2.5 million for several different initiatives for projects in sewer and water.

Board member Sherman asked if CBU has staff dedicated to grant writing.

Kelson responded that there are several people with grant writing experience, but no one is dedicated to grant writing.

Kelson also reported that CBU is seeking funding to help do computational modeling of the basin that led to the severe flooding last month and hope to get federal assistance.

Roberts asked if we are eligible for any kind of flood relief money.

Kelson answered that this is not relief money; it is an assessment tool for seeing what our improved infrastructure can handle and what, if any, improvements are needed going forward.

Roberts asked Kelson to explain who is giving the money if it is not flood relief.

Kelson said we would be working with the Army Corps of Engineers to do planning systems.

Roberts asked if it is the Army Corps of Engineers who will grant money to people. Kelson answered, possibly, yes, they have a planning assistance program. This is for planning what we do and not for any kind of relief.

White commented that 6th and Indiana flooded again on Friday. This is an urgent problem, where there has been significant damage twice in a month. Whatever is happening at the inlet to the aqueduct is not able to handle it.

Kelson answered that it was more rain than our system can handle as it is currently configured. As soon as the current project is completed, we will redo the inlet. That will relieve it some, but the reason for looking at the planning grant opportunity will be to look at what else we need to do. We hope that we can get planning assistance with hydraulic modeling to see how that whole system would function.

Burnham said there was video footage of flooding at Dunn street going northbound; what is the inlet you are speaking of?

Kelson said the inlet is in that area.

Fleig answered that the section at 6th Street has purposely not been expanded to meet the current capacity. Instead, the plan is to complete the downstream infrastructure projects first, and then the inlet will be the next project. That inlet is the opening to Dunn Meadow.

Roberts commented the stormwater committee is looking at ideas. One of them is educating the public that more concrete and more capacity are not necessarily needed because that speeds the water up and worsens it. Instead, we need green solutions, such as more mature trees because trees hold a ton of water.

**SUBCOMMITTEE REPORTS:** None

**STAFF REPORTS:**

Kelson reported work is continuing on the rate case. Kelson also announced new hires, Austin Stacy, a Wastewater Plant Operator at Dillman WWTP. In addition, Donnie George is a Laborer at Blucher Poole, who moved from T&D, and Adam Throop is a Lineperson who was promoted from T&D Laborer.

**PETITIONS AND COMMUNICATIONS:** None

**ADJOURNMENT:** Roberts moved to adjourn; the meeting adjourned at 5:21 pm.

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Jean Capler, President

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Date