

The Board of Public Works meeting was held on Tuesday, May 11, 2021, at 5:30 pm virtually through Zoom. Dana Palazzo presiding.

**REGULAR MEETING OF
THE BOARD OF PUBLIC
WORKS**

Present: Dana Palazzo
Beth H. Hollingsworth
Kyla Cox Deckard

ROLL CALL

City Staff: Adam Wason – Public Works
Sean Starowitz – Economic & Sustainable Dev.
Paul Kehrberg -- Engineering
Ryan Daily – Parking Services
Roy Aten – Engineering

Adam Wason, Public Works, spoke of a new provision in the Open Door statute that was recently passed and took effect for virtual meetings held after April 20, 2021. Tonight's meeting is the first BPW meeting under the new provision.

Likely the biggest change from what we are currently doing with virtual meetings is that certain notations will now need to be made in the meeting minutes and all votes must be taken by roll call for each agenda item. The minutes must state the name of each member of the governing body who participated in the meeting by using electronic means of communication and who was absent. For all meetings, as always, there has to be a quorum and the meetings must be made available to the public to simultaneously attend and observe virtually. The electronic means of communications must be identified. Meetings are made available on the City's website

Dave from B Square Beacon asked Adam to clarify on public meeting guidance. To Dave, it sounded the same as the previous statute. Adam responded that his understanding is that is the requirement of the roll call vote of each member.

Beth Hollingsworth reminded the public of construction season, which means road, lane, and sidewalk closures. Also commented on continuing to follow COVID guidelines

**MESSAGES FROM
BOARD MEMBERS**

**PETITIONS AND
REMONSTRANCES**

CONSENT AGENDA

1. Approval of Minutes – April 27, 2021
2. Service Agreement with Evens Time, LLC., for PARCS Equipment Inspection and Maintenance
3. Service Agreement with Evens Time, LLC., for Parker Service Agreement
4. Addendum to Service Agreement with Nature’s Way
5. Supplement #1 to Service Agreement with Ann-Kriss, LLC for Facilities Maintenance & Repair Services
6. Supplement #1 to Service Agreement with Bruce’s Home Improvements for Maintenance & Repair of Overhead Doors
7. Service Agreement with Budget Blinds of Bloomington for Replacement of Window Blinds at FS #4
8. Approval of Payroll

Hollingsworth made a motion to approve Consent Agenda. Cox Deckard seconded. Palazzo took a roll call vote. Cox Deckard voted yes, Hollingsworth voted yes, Palazzo voted yes. Motion is passed.

Sean Starowitz, Economic & Sustainable Dev., presented Resolution 2021-15: Bloomington Handmade Market on Kirkwood (Washington to Grant). See meeting packet for details.

NEW BUSINESS
**Resolution 2021-15:
Bloomington Handmade
Market on Kirkwood
(Washington to Grant)**

Board Comments: Hollingsworth commented that she had mentioned the Market to others and that they were excited. Cox Deckard questioned if the surrounding property owners had been contacted. Ms. Halliday, Bloomington Handmade Market, confirmed. Cox Deckard commented that this is a great

opportunity to have an outdoor gathering to take advantage of Kirkwood and the safety features that have been put in place.

Hollingsworth made a motion to approve Resolution 2021-15: Bloomington Handmade Market on Kirkwood (Washington to Grant). Cox Deckard seconded. Palazzo took a roll call vote. Cox Deckard voted yes, Hollingsworth voted yes, Palazzo voted yes. Motion is passed.

Paul Kehrberg, Engineering, presented Road Closure Request on E. Gilbert Dr. from Infrastructure Systems (May 12, 2021 to September, 01, 2021). See meeting packet for details.

Board Comments: Hollingsworth asked if there would be flaggers in addition to signage. Kehrberg confirmed. Cox Deckard asked about the sidewalk impacts, if there is going to be any sidewalk closures. Kehrberg explained that the only sidewalk is on Dunn and there will be a detour. Cox Deckard asked about the closures affecting the property owners. Kehrberg explained the closure would not affect the property owners' driveways.

Hollingsworth made a motion to approve Road Closure Request on E. Gilbert Dr. from Infrastructure Systems (May 12, 2021 to September, 01, 2021). Cox Deckard seconded. Palazzo took a roll call vote. Cox Deckard voted yes, Hollingsworth voted yes, Palazzo voted yes. Motion is passed.

Paul Kehrberg, Engineering, presented Lane Closure Request on N. Fee Lane from Snedegar Construction (May 17, 2021 – July 31, 2021). See meeting packet for details.

Board Comments: None

Cox Deckard made a motion to approve Lane Closure Request on N. Fee Lane from Snedegar Construction (May 17, 2021 – July 31, 2021). Hollingsworth seconded. Palazzo took a roll call vote. Cox Deckard voted yes, Hollingsworth voted yes, Palazzo voted yes. Motion is passed.

Ryan Daily, Parking Services, presented Contract with The New Group for Morton Street Garage Repairs Project. See meeting packet for details.

Road Closure Request on E. Gilbert Dr. from Infrastructure Systems (May 12, 2021 to September, 01, 2021)

Lane Closure Request on N. Fee Lane from Snedegar Construction (May 17, 2021 – July 31, 2021)

Contract with The New Group for Morton Street Garage Repairs Project

Board Comments: Palazzo asked if this completed the list of final repairs suggested by CE Solutions. Daily confirmed.

Hollingsworth made a motion to approve Contract with The New Group for Morton Street Garage Repairs Project. Cox Deckard seconded. Palazzo took a roll call vote. Cox Deckard voted yes, Hollingsworth voted yes, Palazzo voted yes. Motion is passed.

Roy Aten, Engineering, presented Contract with Milestone Contractors, LP for the 7th Street Protected Bike Lane Improvements Project. See meeting packet for details.

Board Comments: Hollingsworth asked if lane closures were included in the contract. Cox Deckard asked if this maintenance of traffic plans would be heard at a later date. Aten explained that the construction, maintenance of traffic plans and lane closures are all in the contract for the project. Wason commented that bid packets are very specific on the details required for the maintenance of traffic plans and he is very confident with recommending Milestone Contractors for this project

Hollingsworth made a motion to approve Contract with Milestone Contractors, LP for the 7th Street Protected Bike Lane Improvements Project. Cox Deckard seconded. Palazzo took a roll call vote. Cox Deckard voted yes, Hollingsworth voted yes, Palazzo voted yes. Motion is passed.

Adam Wason, Public Works, wanted to highlight a project that the City and Catalent are working very closely together on which involves closing a sidewalk on Strong Drive. Wason mentioned that the sidewalk has very little pedestrian traffic on any day. Wason added that given the speed at which the project needs to take place, he had given the authority to proceed. This project will be presented at the next meeting. Wason also wanted to mention Parks and Recreation and Centerstone and their great partnership.

Hollingsworth made a motion to approve claims in the amount of \$ 1,507,599.00. Cox Deckard seconded. Palazzo took a roll call vote. Cox Deckard voted yes, Hollingsworth voted yes, Palazzo voted yes. Motion is passed.

Contract with Milestone Contractors, LP for the 7th Street Protected Bike Lane Improvements Project

STAFF REPORTS AND OTHER BUSINESS

CLAIMS

Palazzo called for adjournment at 6:15 p.m.

ADJOURNMENT

Accepted By:

Dana Palazzo, President

Beth H. Hollingsworth, Vice-President

Kyla Cox Deckard, Secretary

Date:

Attest to: