



**City of Bloomington
Common Council**

Legislative Packet

13 February 2013

Committee of the Whole

All legislation and background material is included herein.

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Packet Related Material

Memo

Agenda

Calendar

Notices and Agendas:

- **Notice of Council Sidewalk Committee** on Thursday, February 21, 2013 at 11:30 a.m. in the McCloskey Room

Legislation for Discussion at the Committee of the Whole on Wednesday, February 13th:

- **Res 13-06** To Approve Recommendations of the Mayor for Distribution of Community Development Block Grant (CDBG) Funds for 2013
 - Memo to the Council from Lisa Abbott, Director of HAND; List of Eligible Projects and Activities; Redevelopment Commission Res 13-04 and Exhibits A and B; Summary of Recommendations of Social Services and Physical Improvement programs and Projects to be Funded this Year; Membership of Committees; **Social Services:** Calendar; Funding Criteria and Ranking System; Allocation Work Sheet; **Physical Improvements:** Calendar; Citations to Consolidated Plan; Allocation Work Sheet

Contact: Lisa Abbott at 349-3401 or abbottl@bloomington.in.gov

Memo

One Resolution Ready for Discussion at the Committee of the Whole on Wednesday, February 13th

There is one resolution ready for discussion next Wednesday. It brings forward the Mayor's recommendations for the allocation of Community Development Block Grant (CDBG) monies in 2013 and can be found, along the related materials, in this packet.

Res 13-06 - CDBG Allocations for 2013

Res 13-06 approves the Mayor's recommendations for allocating Community Development Block Grant (CDBG) funds for 2013. This memo is based upon conversations with, and materials provided by, Lisa Abbott, Director of the HAND department.

Amount of Funds and HUD Regulations

We receive CDBG funds from the U.S. Housing and Urban Development Department (HUD). As an "entitlement" city¹, our portion is largely determined by several objective measures of community need including: level of poverty, age of housing stock, over-crowded housing and population growth. Although it's typically too early for HUD to let us know the exact amount the City will receive, HAND is estimating it at \$743,700, which is approximate \$31,053 more than what the City received in 2012. This does not include the distribution of program income² of \$43,845 which will be added to the other funds for allocation in 2013.

In the Event of a Increase or Decrease in Funding

Since it's possible that HUD may send us more or less than the expected amount of funds, Section 2 of the resolution directs the surplus or shortfall to be allocated in the following manner as recommended by the two Citizen Advisory Committees (CACs):

Physical Improvements: If HAND receives more than expected, the additional funding will be distributed to the Rockport Road project. If HAND receives less than expected, the reduction will be evenly deducted from all projects.

Social Services: If HAND receives more than expected, the funds will be distributed evenly between the Boys and Girls Club and Middle Way House. If HAND receives less than expected, the reduction will be made proportionately over all allocations.

¹ An entitlement city is a metropolitan city with a population in excess of 50,000.

² Program income is gross income received by the grantee and its sub-recipients directly generated from the use of CDBG funds and here it is largely derived from payments made by those who received Owner-Occupied Rehabilitation Loans.

Eligible Activities and Projects – Allocation Formula for Three Categories: Social Service Programs, Administration, and Physical Improvements

HUD administers these monies and regulates their use. HUD regulations require that we use at least 70% of these funds for the benefit of low- and moderate-income persons. The remaining funds may be used to prevent or eliminate blighted areas or to address community development needs arising from serious and immediate threats to the health or welfare of the community. Please note that currently all our funds are leveraged to address low- and moderate-income populations. Please also note that these funds may not be used to purchase equipment or maintain property.

The HUD regulations require that funds be allocated among three categories according to the following formula:

- no more than 15% of the funds may be spent for social service programs and, as has been the City’s long-standing practice, the full amount (or \$118,000³) will be used for this purpose;
- no more than 20% may be used for administrative costs and this year, the percentage has been applied to the grant but not program income, which results in \$148,740 being used for that purpose; and
- at least 65% (or \$483,405) must be used for physical improvements and this year, with the addition of program income, \$520,805 will be set aside for that purpose.

Citizen Advisory Committees, Applicant Agencies and Schedules

The CDBG regulations require us to develop a “Citizen Participation Plan.” For decades, the City has used two Citizen Advisory Committees (CACs) to make recommendations regarding the allocation of these funds – one dedicated to the review of applications for social services funding and the other devoted to reviewing applications for physical improvements.

This year, the total membership of the two CACs increased from 14 to 15. Seven citizens serve on the Physical Improvements CAC - five being appointed by the Mayor and one each being appointed by the Redevelopment Commission and the Council [Tim Mayer]. Eight citizens serve on the Social Services CAC - six being appointed by the Mayor and one each being appointed by the Redevelopment Commission and the Common Council [Susan Sandberg].

³ Actual maximum is \$118,155 when applied to both the grant and program income.

The two CACs typically work from November through January to make their recommendations. In the fall, they hold an organizational meeting, may make site visits to the agencies, and then review the ranking system and funding criteria. In January, they hold public hearings (carried on CATS) to consider and make recommendations regarding the applications. In February, the Redevelopment Commission reviews the recommendations and forwards its decision to the Mayor, who then forwards them to the Council. The recommendations this year, as in past years, have come forward without change.

The agencies interested in applying for funds are on a schedule that begins in August, when the application and submission information become available. At that time, they have an opportunity to attend a general information meeting to ask questions about CDBG. Mandatory meetings follow in September and then, in October, agencies must submit a letter of intent outlining their proposal. Completed applications are due in early December.

\$118,000 Funding for Social Services

Under local rules, agencies may apply for a maximum of \$25,000 per social services program. This year eight agencies sought approximately \$187,729, which amounted to about 160% more than the \$118,000 in available funds. Five programs were funded, with three receiving full funding (\$25,000 per program) and two receiving partial funding (\$21,500 per program).

In a change from previous years, the Social Services CAC ranked projects on a 100-point rather than a 50-point rating system. Key changes to the rating system also included giving more weight to program need and eliminating a 5-point factor based upon the evaluator's subjective judgment. The rating system was tied to how well the applicant:

- documented the need for the program in this community (35 points);
- demonstrated its ability to evaluate and document the effectiveness of the program (30 points);
- demonstrated that it primarily serves low-income individuals and residents of the City (20 points); and
- detailed the use of the funds and demonstrated that at least 50% of the funding came from other sources (15 points).

As in the past, the final decision was based solely on the ratings and without knowing the name of the agencies. As a result, about 61% of the funds went to emergency services.

Here are the recommended allocations:

\$118,000 in Funding for Social Services Programs

<u>Agency</u>	<u>Award</u> <i>Award (Request)</i>
EMERGENCY NEEDS	
Community Kitchen – “provides free hot meals, including carry-out meals, to needy Bloomington residents from their Rogers Street and West 11 th Street locations.”	\$25,000 (\$25,000)
Hoosier Hills Food Bank – “collects, stores, and distributes donated food to non-profit organizations with feeding programs who serve needy people.”	\$25,000 (\$25,000)
Middle Way House, Inc. – provides crisis intervention, advocacy, supportive services, and emergency shelter to abused women and their dependent children.	\$21,500 (\$25,000)
Mother Hubbard’s Cupboard – is a community food pantry that provides wholesome food to people in need as well as nutrition and gardening education.	\$0 (\$25,000)
Stepping Stones - offers transitional housing and supportive services to youth between the ages of 16-20 experiencing homelessness.	\$0 (\$25,000)
Big Brothers Big Sisters – provides adult mentors for at-risk youth.	\$0 (\$12,729)
	Sub-Total: \$71,500 (\$137,729)

NON-EMERGENCY PROGRAMS

Monroe County United Ministries – “provides affordable childcare to low-income, working families in Monroe County.” \$25,000 (\$25,000)

Boys and Girls Club /Crestmont Club – provides an after-school program at Crestmont focusing on academic success, healthy lifestyles, and good character & citizenship. \$21,500 (\$25,000)

Sub-Total: \$46,500 (\$50,000)

TOTAL \$118,000 (\$187,729)

\$520,805 in Funding for Physical Improvements

HUD requires that funding for all projects and programs be tied to HAND’s *Consolidated Plan* rather than a general set of criteria. The citations to the *Consolidated Plan 2010-2014* are included in the packet and the *Consolidated Plan* itself can be found at:

<http://bloomington.in.gov/media/media/application/pdf/7500.pdf>

Of the \$520,805 set aside for physical improvements, the CAC recommended allotting \$105,000 for housing, \$62,158⁴ for improving agency facilities, and \$353,647 for community-wide infrastructure programs. Broken down in a different way, approximately \$388,647 will go to City departments, \$50,000 to the Bloomington Housing Authority, and \$62,158 will go to three non-profit agencies. The significant role of City departments is explained, in large part, by the wide-reaching effect of these programs compared to the programs run by non-City agencies. Please also note that most cities allocate *all* of the physical improvement funds to municipal agencies.

⁴ Two of the three grants, amounting to \$37,158, will go to housing projects.

The particular projects and allocations are set forth below:

City and Non-Profit Agency Projects - Housing Assistance

<u>Agency</u>	<u>Award (Request)</u>
Bloomington Housing Authority/ Exterior Renovations – 907 & 911 Summit Street Renovations – “to renovate the only one-story, two bedroom units in Crestmont to provide ADA compliant housing.”	\$50,000 (\$150,000)
HAND/Manufactured Housing Rehabilitation Program – “to correct deficiencies in the manufactured homes that are required in order to complete requests made owners of manufactured homes under the Emergency Home Repair Program (EHR) and Home Modification for Accessible Living Programs (HMAL).”	\$20,000 (\$50,000)
HAND/ Home Modifications for Accessible Living – “to assist persons with disabilities with accessibility issues in their homes. HAND will partner with area not-for-profit providers that work with persons living with disabilities to assess the needs of the occupant.”	\$25,000 (\$75,000)
HAND/ Hard-Wired Smoke Detectors for Rental Properties Program – “to install hard-wired smoke detectors in rental units that will provide rental opportunities to income eligible tenants for five years.”	\$10,000 (\$50,000)
Abilities Unlimited and HAND Department – Home Modification for Accessible Living (HMAL) - to modify properties for persons with disabilities in order to improve access to, and within, their homes. <i>Note: This agency has funds remaining from 2010 to cover these expenses (and HUD requires agencies to use grant funds in a timely manner).</i>	\$0 (\$75,000)

HAND /Emergency Home Repair Grants – to correct home conditions that affect health and safety and would otherwise significantly shorten the life of the structure for households with income no higher than 80% area median income (AMI)	\$0 (\$75,000)
HAND/Owner-Occupied Rehab – to correct conditions in owner-occupied homes that affect health and safety, are not in compliance with local code or historic standards, or reduce energy efficiency for households with incomes no higher than 80% area median income (AMI).	\$0 (\$77,000)
Sub-Total	\$105,000 (\$527,000)

Non-Profit Agency Projects - Facility Improvements

<u>Agency</u>	<u>Award (Request)</u>
Monroe County United Ministries – HVAC Replacement – “to replace HVAC system that has outlived its useful life ... with a high efficiency heating and cooling system.”	\$25,000 (\$25,000)
LifeDesigns – Replacement of Window Units – “to replace windows that have outlived their usefulness with energy efficient (ones). All units are occupied by income-eligible households.”	\$26,000 (\$65,000)
Middle Way House – Installation of Baby Monitors (Security Devices) – “to install monitoring devices so mothers may monitor their children in their room while they are involved in activities in the shelter.”	\$11,158 (\$11,158)
Sub-Total	\$62,158 (\$101,158)

Other City Department or City Agency, Community-Wide Infrastructure Programs

<u>Agency</u>	<u>Award (Request)</u>
City of Bloomington/Department of Public Works – Rockport Road Reconstruction –“to reconstruct Rockport Road from Countryside Lane to Graham Drive ...include(ing) cutting the grade of the road to improve visibility,install(ing) curbs and sidewalks and upgrad(ing) the storm drainage system.”	\$333,647 (\$620,000)
City of Bloomington/HAND/Curbs and Sidewalks – to replace existing or construct new curbs and sidewalks in Redevelopment Target Areas (where at least 51% of the residents are below AMI.) HAND often pays for materials and partners with other City departments to provide labor and equipment; but, in some cases, HAND bids projects out to the private sector.	\$20,000 (\$50,000)
Sub-Total	\$353,647 (\$670,000)
TOTAL	\$520,805 (\$1,298,158)

Happy Birthday Sue Wanzer – Monday, February 11th

**NOTICE AND AGENDA
BLOOMINGTON COMMON COUNCIL COMMITTEE OF THE WHOLE
7:30 P.M., WEDNESDAY, FEBRUARY 13, 2013
COUNCIL CHAMBERS
SHOWERS BUILDING, 401 N. MORTON ST.**

Chair: Marty Spechler

1. Resolution 13-06 To Approve Recommendations of the Mayor for Distribution of Community Development Block Grant (CDBG) Funds for 2013.

Asked to Attend: Lisa Abbott, Director of Housing and Neighborhood Development



City of Bloomington
Office of the Common Council

To Council Members
From Council Office
Re Weekly Calendar – 11 - 15 February 2013

Monday, 11 February

12:00 pm BEAD Advisory Committee, McCloskey
5:00 pm Utilities Service Board, Utilities Board Room, 600 E. Miller Dr.
6:00 pm Black History Month Forum: "President Obama's Second Term -- Where do we go from here?"
Council Chambers

Happy Birthday Sue Wanzer, Office of the City Clerk!

Tuesday, 12 February

11:30 am Plan Commission Work Session, Kelly
4:30 pm Commission on Aging, Hooker Room
5:30 pm Bloomington Public Transportation Corp., Public Transportation Center, 130 W. Grimes Ln.
5:30 pm Board of Public Works, Council Chambers
6:00 pm City of Bloomington Commission on Sustainability, McCloskey
6:30 pm Sister Cities International – *CubAmistad*, Dunlap
6:30 pm Sister Cities International – *Posoltega*, Kelly
7:30 pm Sister Cities International, Kelly

Wednesday, 13 February

4:30 pm Environmental Resources Advisory Council, Parks Conference Room
5:00 pm Bloomington Arts Commission, McCloskey
5:30 pm Commission on the Status of Black Males, Hooker Room
7:30 pm Common Council – Committee of the Whole, Council Chambers

Thursday, 14 February

12:00 pm Housing Network, Council Chambers
4:00 pm Monroe County Solid Waste Management District, Monroe Co. Courthouse, Judge Nat U. Hill III Rm.
4:30 pm Bloomington Historic Preservation Committee, McCloskey
5:30 pm Board of Zoning Appeals, Council Chambers

Friday, 15 February

12:00 pm Domestic Violence Task Force, McCloskey

Posted and Distributed: Friday, 8 February 2013



**City of Bloomington
Office of the Common Council**

NOTICE

COUNCIL SIDEWALK COMMITTEE

THURSDAY, 21 FEBRUARY 2013

11:30 a.m.

**McCLOSKEY ROOM (#135)
CITY HALL, 401 N. MORTON**

Because a quorum of the Council may be present, this meeting may constitute a meeting of the Council as well as of this Committee under the Indiana Open Door Law.

This statement provides notice that this meeting will occur and is open for the public to attend, observe, and record what transpires.

Posted: Friday, 08 February 2013

RESOLUTION 13-06

TO APPROVE RECOMMENDATIONS OF THE MAYOR FOR DISTRIBUTION OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR 2013

- WHEREAS, the City of Bloomington, Indiana, is eligible for Community Development Block Grant (CDBG) funds in the amount of \$743,700.00 for Fiscal Year 2013 pursuant to the Housing and Community Development Act of 1974 as amended; and
- WHEREAS, the City of Bloomington, Indiana, is anticipating receiving \$43,845 in program income this fiscal year; and
- WHEREAS, the national objectives of the Community Development Program are:
1. first and foremost, the development of viable urban communities, including decent housing and a suitable living environment and expanding economic opportunities principally for person of low and moderate income; and
 2. the elimination of slums and blight, and the prevention of blighting influences and the deterioration of property and neighborhood and community facilities of importance to the welfare of the community, principally for persons of low and moderate income; and
 3. the elimination of conditions which are detrimental to health, safety, and public welfare, through code enforcement, demolition, interim rehabilitation assistance, and related activities; and
 4. the conversion and expansion of the nation's housing stock in order to provide a decent home and suitable living environment for all persons, but principally those of low and moderate income; and
 5. the expansion and improvement of the quantity and quality of community services, principally for persons of low and moderate income, which are essential for sound community development and for development of viable urban communities; and
 6. the integration of income groups throughout the community by spreading persons of lower income into more prosperous neighborhoods and drawing persons of higher income to declining or deteriorated neighborhoods; and
 7. the alleviation of physical and economic distress through the stimulation of private investment and community revitalization; and
- WHEREAS, federal guidelines set forth a formula for funding where no more than 15% of the total grant may be allocated for social services programs, no more than 20% of the total grant may be allocated for administering these funds, and at least 65% of the total grant must be allocated for physical improvements; and
- WHEREAS, the allocation for administering the grant may be used for a broad range of direct and indirect costs which includes but is not limited to salaries, rent, and fuel; and
- WHEREAS, a proposed statement of community development objectives and projected use of the funds has been advertised; and
- WHEREAS, said statement and projected use of funds reflects programs recommended by the Mayor with input from the Citizen's Advisory Committees and the Redevelopment Commission and are consistent with local and national objectives of the Housing and Community Development Act of 1974, as amended;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION I: The following programs be approved as follows:

**COMMUNITY DEVELOPMENT PROGRAMS FISCAL YEAR 2013 ALLOCATION
SOCIAL SERVICE PROGRAMS FUNDING**

Boys & Girls Club – Crestmont Club	\$21,500
Community Kitchen	\$25,000
Hoosier Hills Food Bank	\$25,000
MCUM – Child Care	\$25,000
Middle Way House – Emergency Services	\$21,500
Total	\$118,000

**COMMUNITY DEVELOPMENT PROGRAMS FISCAL YEAR 2013
PHYSICAL IMPROVEMENT PROGRAMS FUNDING**

Bloomington Housing Authority	Crestmont Exterior Renovations	\$50,000
HAND	Manufactured Housing Rehab	\$20,000
HAND	Hard-wired Smoke Detectors for Rental Properties	\$10,000
HAND	Home Modification for Accessible Living	\$25,000
MCUM	HVAC Replacement	\$25,000
LifeDesigns	Replacement of window units	\$26,000
Middle Way House	Installation of security devices	\$11,158
Public Works	Rockport Road Reconstruction	\$333,647
HAND	Curb & Sidewalks	\$20,000
Total		\$520,805

ADMINISTRATION

Administration of Housing and Neighborhood Development Department	\$148,740
Total	\$148,740

TOTAL ALLOCATION

CDBG from Housing and Urban Development	\$743,700
CDBG Program Income	\$43,845
TOTAL	\$787,545

SECTION II. In the event the City of Bloomington receives more or less of the anticipated funding that amount shall be distributed in the following manner:

Physical Improvements: If HAND receives more than expected, the additional funding will allocated to the Rockport Road project. If HAND receives less than expected, the funds will be proportionally reduced across all projects.

Social Services: If HAND receives more than expected, the funds will be distributed evenly between Boys & Girls Club and Middle Way House. If HAND receives less than expected, the reduction will made proportionately over all allocations.

SECTION III. This resolution shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2013.

DARRYL NEHER, President
Bloomington Common Council

ATTEST:

REGINA MOORE, Clerk
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2013.

REGINA MOORE, Clerk
City of Bloomington

SIGNED and APPROVED by me upon this _____ day of _____, 2013.

MARK KRUZAN, Mayor
City of Bloomington

SYNOPSIS

The City of Bloomington is eligible for a Community Development Block Grant of \$743,700 from the Department of Housing and Urban Development and anticipates receiving \$43,845 in program income for fiscal year 2013. It outlines program recommendations by the Mayor with input from the Citizen's Advisory Committee and the Redevelopment Commission. General program areas include: Social Service Programs, Physical Improvements, and Administrative Services.

Memo

To: Common Council
From: Lisa Abbott
Date: February 6, 2013
Re: 2013-2014 Community Development Block Grant Allocations

The Department of Housing and Urban Development (HUD) defines an entitlement community as one that is a metropolitan city with a population of at least 50,000. Bloomington meets that threshold and is therefore eligible for Community Development Block Grant (CDBG) funding. The annual funding is formula based and is based on several objective measures of community need; 1) poverty in the community, 2) housing overcrowding, 3) age of housing stock, and 4) population growth. These funds must be used to meet a National Objective. Those objectives are: 1) Benefit to low- and moderate-income persons; 2) Aid in the prevention or elimination of slums or blight; and 3) meet a need having a particular urgency (referred to as Urgent Need). Seventy percent (70%) of the funds MUST be used to benefit low- and moderate-income persons. I have included in this packet excerpts from the CDBG regulations on eligible and ineligible activities.

For fiscal year 2013-2014, we are using the estimate of \$118,000 for social services and \$520,805 for physical improvements. We anticipate receiving enough program income to allocate a little more than the expected amount. Program income is defined as gross income received by the grantee and its subrecipients directly generated from the use of CDBG funds. HAND, through its Owner-Occupied Rehabilitation Loan Program makes loans to homeowners to improve their property. Payments received from those loans are considered program income.

The activities that will receive funding are divided into 3 distinct categories: physical improvements, social services and administration. By law, no more than 15% of the total grant may be used for social services and no more than 20% may be used for administration. The other 65% is used for physical improvements. Therefore, for fiscal year 2013-2014, the allocations are as follows (please note that as of the date of this memo, these are estimates):

Physical Improvements	\$520,805
Social Services	\$118,000
Administration	<u>\$148,740</u>
Total	\$787,545
Expected Allocation	\$743,700
Program Income	\$ 43,845

HUD requires each entitlement community to develop a citizen participation plan as part of its Consolidated Plan. This plan sets out procedures for public input into the allocation process. The City of Bloomington has an extremely open process for public input. The allocation recommendations are made by the Citizen Advisory Council (CAC) which is made up of citizens from various councils and commissions, as well as interested parties who apply for appointments. See attached membership list. The CAC is divided into two sub-committees, one to review physical improvement applications and one to review social service applications. Attached please find copies of the schedules. In addition to each sub-committee's public hearing, the Redevelopment Commission meeting is also open to public comment.

I have included in this packet, a brief description of each program and recommended allocation amount. Also attached is Redevelopment Commission Resolution 13-04 in which they unanimously forwarded on the CAC recommendations to Mayor Kruzan. Common Council Resolution 13-06 will confirm the recommendations of the CAC, the Redevelopment Commission and the Mayor.

CDBG ELIGIBLE AND INELIGIBLE PROJECTS

(Excerpts from the CDBG regulations)

570.201 – Basic Eligible Activities

- (a) Acquisition of real property.
- (b) Disposition of real property.
- (c) Public facilities and improvements. Acquisition, construction, reconstruction, rehabilitation or installation of public facilities and improvements.
- (d) Clearance activities.
- (e) Public services: Provision of public services (including labor, supplies, and materials) which are directed toward improving the community's public services and facilities; including, but not limited to those concerned with employment, crime prevention, child care, health, drug abuse, education, fair housing counseling, energy conservation, welfare, or recreational needs.
- (f) Interim assistance. Activities undertaken on an interim basis in areas exhibiting objectively determinable signs of physical deterioration. And activities to alleviate emergency conditions threatening the public health and safety.
- (n) Homeownership assistance. Acquisition, down payment and closing cost assistance to low- or moderate-income homebuyers.
- (o) Microenterprise Assistance.

570.202 – Eligible Rehabilitation and Preservation Activities

- (a) CDBG funds may be used to finance the rehabilitation of :
 - (1) Privately owned buildings and improvements for residential purposes;
 - (2) Low-income public housing and other publicly owned residential buildings and improvements; and
 - (3) Publicly or privately owned commercial or industrial buildings, except that the rehabilitation of such buildings owned by a private for-profit business is limited to improvements to the exterior of the building and the correction of code violations.
 - (4) Nonprofit-owned nonresidential building and improvements not eligible under 570.201 (c).
- (b) Types of assistance. To assist various types of rehabilitation activities, and related cost for buildings and improvements described in paragraph (a) of this section.

- (c) Code enforcement.
- (d) Historic Preservation: CDBG funds may be used for the rehabilitation, preservation or restoration of historic properties, whether publicly or privately owned.
- (f) Lead-based paint hazard evaluation and reduction.

570.203 – Eligible Special Economic Development Activities

- (a) The acquisition, construction, reconstruction, rehabilitation or installation of commercial or industrial buildings, structures, and other real property equipment and improvements.

570.204 – Special Activities by Community-Based Development Organizations (CDBOs)

- (a) Eligible activities.
 - (1) Neighborhood revitalization projects.
 - (2) Community economic development projects.
 - (3) Energy conservation projects.

570.205 – Eligible Planning, Urban Environmental Design and Policy-Planning-Management-Capacity Building Activities

- (a) Costs of data-gathering, studies, analysis, and preparation of plans and identification of actions that will implement such plans.
- (b) Policy-planning-management-capacity building activities.

570.206 – Program Administration Costs

570.207 – Ineligible Activities

- (a) The following activities may not be assisted with CDBG funds:
 - (1) Buildings or portions thereof, used for the general conduct of government;
 - (2) General government expenses; and
 - (3) Political activities.
- (b) The following activities are generally ineligible for CDBG funds:
 - (1) Purchase of equipment;
 - (2) Operating and maintenance expenses; and
 - (3) Construction of new permanent residential structures.

**13-04
RESOLUTION
OF THE
REDEVELOPMENT COMMISSION
OF THE
CITY OF BLOOMINGTON, INDIANA**

WHEREAS, the City of Bloomington, Indiana, is eligible for Community Development Block Grant (CDBG) funds in the approximate amount of \$743,700 of grant funds and \$44,000 in program income for Fiscal Year 2013, the following allocations are recommended:

\$520,805 for Physical Improvements
\$118,000 for Social Services
\$148,740 for the Administration of the program; and

WHEREAS, the advice and input of the community as to the allocation of the Community Development Block Grant funds has been solicited and received through the efforts of the Citizens' Advisory Committee; and

WHEREAS, the Citizens' Advisory Committee has made recommendations on how to distribute any funds received that are over or less than the estimated amount; and

WHEREAS, current information indicates the possibility of a reduction in funding beyond what could be anticipated at the time of the estimate; and

WHEREAS, the Redevelopment Commission has reviewed the recommendations of the Citizens' Advisory Committee for allocation of funds to be received;

NOW, THEREFORE, BE IT RESOLVED BY THE BLOOMINGTON REDEVELOPMENT COMMISSION THAT:

The Redevelopment Commission hereby approves:

- 1) Recommendations of the programs (attached hereto and made a part herein as Exhibit A and Exhibit B) that will best serve the local and national objectives of the program;
- 2) If the received allocation is more or less than expected, the adjustment will be made to all of the approved social service programs and the approved physical improvement housing programs.

BLOOMINGTON REDEVELOPMENT COMMISSION

David Walter, President

ATTEST:

Michael Gentile, Secretary

Date

PHYSICAL IMPROVEMENT RECOMMENDATIONS

	<u>2013 Request</u>	<u>CAC Recommendation</u>
<u>HOUSING ASSISTANCE</u>		
BHA – Exterior Renovations	\$ 150,000.00	\$50,000.00
HAND – Manufactured Housing Rehab	\$ 50,000.00	\$20,000.00
HAND – Home Modification for Accessible Living	\$ 75,000.00	\$25,000.00
HAND – Hard-wired Smoke Detector for Rental Properties	<u>\$50,000.00</u>	<u>\$10,000.00</u>
<i>SUBTOTAL</i>	\$ 325,000.00	\$ 105,000.00
<u>FACILITY IMPROVEMENTS</u>		
Monroe County United Ministries – HVAC Replacement	\$25,000.00	\$25,000.00
LifeDesigns – Replacement of window units	\$65,000.00	\$26,000.00
Middle Way House – Installation of security devices	<u>\$11,158.00</u>	<u>\$11,158.00</u>
<i>SUBTOTAL</i>	\$ 101,158.00	\$ 62,158.00
<u>COMMUNITY-WIDE INFRASTRUCTURE PROGRAMS</u>		
Public Works – Rockport Road Reconstruction	\$620,000.00	\$333,647.00
City of Bloomington HAND – Curb and Sidewalks	<u>\$ 50,000.00</u>	<u>\$ 20,000.00</u>
<i>SUBTOTAL</i>	\$ 670,000.00	\$ 353,647.00
TOTAL REQUESTED ALL FUNDED PROJECTS:	\$1,096,158.00	
TOTAL AMOUNT OF FUNDS AVAILABLE		\$ 520,805.00
TOTAL AMOUNT ALLOCATED		\$ 520,805.00

SOCIAL SERVICE RECOMMENDATIONS

	<u>2013 Request</u>	<u>CAC Recommendations</u>
<u>EMERGENCY NEEDS</u>		
Community Kitchen	\$25,000.00	\$25,000.00
Hoosier Hills Food Bank	\$25,000.00	\$25,000.00
Middle Way House Emergency Services	\$25,000.00	\$21,500.00
<i>SUBTOTAL</i>	\$75,000.00	\$71,500.00
<u>NON-EMERGENCY NEEDS</u>		
MCUM – Child Care	\$25,000.00	\$25,000.00
Boys & Girls Club – Crestmont Club	\$25,000.00	\$21,500.00
<i>SUBTOTAL</i>	\$50,000.00	\$46,500.00
TOTAL REQUESTED ALL FUNDED AGENCIES	\$125,000.00	
TOTAL AMOUNT OF FUNDS AVAILABLE		\$118,000.00
TOTAL AMOUNT ALLOCATED		\$118,000.00

2013 CAC Recommendations

Social Service Funding

Program	Recommended Funding
1. Boys & Girls Club – Crestmont Club Boys & Girls Club will provide an after school program at its Crestmont Club to assist participants in three areas: academic success, healthy lifestyles, and good character & citizenship.	\$21,500
2. Community Kitchen of Monroe County The Community Kitchen provides free hot meals, including carry-out meals, to needy Bloomington residents from their Rogers Street and West 11 th Street locations.	\$ 25,000
3. Middle Way House Middle Way provides crisis intervention, advocacy, supportive services, and emergency shelter to abused women and their dependent children.	\$ 21,500
4. Hoosier Hills Food Bank Hoosier Hills Food Bank collects stores and distributes donated food to non-profit organizations with feeding programs who serve needy people.	\$25,000
5. Monroe County United Ministries (MCUM) MCUM provides affordable childcare to low-income, working families in Monroe County.	\$25,000
Total	\$118,000

2013 CAC Recommendations

Physical Improvements

Bloomington Housing Authority – 907 & 911 Summit Street Renovations	\$50,000
Funds will be used to renovate the only one story, two bedroom units in Crestmont to provide ADA compliant housing	
Middle Way House – Security Devices for Children	\$11,158
Funds will be used to install monitoring devices so mothers may monitor their children in their room while they are involved in activities in the shelter.	
Monroe County United Ministries-Energy Management System HVAC Equipment	\$25,000
Funds will be used to replace HVAC system that has out lived its useful life and replace it with a high efficiency heating and cooling system.	
LifeDesigns – Window Replacements	\$26,000
Funds will be used to replace windows that have out lived their useful life with energy efficient windows. All units are occupied by income eligible households.	
Department of Public Works – Rockport Road Reconstruction	\$333,647
Funds will be used to reconstruct Rockport Road from Countryside Lane to Graham Drive. The scope of work will include cutting the grade of the road to improve visibility, install curbs and sidewalks and upgrade the storm drainage system.	
HAND – Curbs and Sidewalks	\$20,000
Funds will be used to replace existing or construct new curb and sidewalks in Redevelopment Target Areas, areas where 51% of the residents are low/moderate income households, for department eligible projects, and for income eligible households who are required to repair adjacent curbs and sidewalks. HAND will use funds to pay for material costs and partner with other departments to provide labor and equipment. HAND may on occasion bid out some projects to a private contractor.	
HAND-Hard-wired Smoke Detectors for Rental Properties Program	\$10,000
Funds will be used to install hard-wired smoke detectors in rental units that will provide rental opportunities to income eligible tenants for five years.	
HAND-Home Modification for Accessible Living	\$25,000
Funds will be used to assist persons with disabilities with accessibility issues in their homes. HAND will partner with area not-for-profit providers that work with persons living with disabilities to assess the needs of the occupant.	
HAND-Manufactured Housing Rehabilitation Grant Program	\$20,000
Funds will be used to correct deficiencies in the manufactured homes that are required in order to complete requests made by owners of manufactured homes under the Emergency Home Repair Program (EHR) and Home Modification for Accessible Living Programs (HMAL).	
TOTAL	\$520,805

**Membership of the
Citizens Advisory Council (CAC)
for CDBG Funding**

**Community Development Block Grant
Citizen Advisory Committee
Program Year 2013
Updated 9/6/2012**

Name	Subcommittee	Term Expires
Renee Chambers 101 W Kirkwood Ave, Suite 321 Bloomington, IN 47404 W: 333-9016 C: 327-6017 renee@cfbmc.org	Social Services (Mayor)	August 31, 2013
Chris Hazel United Way 441 S. College Avenue Bloomington, IN 47403 W:812-334-8370 x12 chris@monroeunitedway.org	Social Services (Mayor)	August 31, 2013
Susie Hamilton 1101 E. Winslow Bloomington, IN 47401 Home812-332-3992 Email: abshamil@indiana.edu	Social Services (Mayor)	August 31, 2013
Mike Gentile: Vice-Chair 4100 East Morningside Drive Bloomington, IN 47408 C: 327-9438 cti_gentile@yahoo.com	Social Services RDV Commission	Annual Appointment
Susan Sandberg: Chair Council Office C: 320-8552 sandbers@bloomington.in.gov	Social Services Council Appointment	Annual Appointment
Susan Bollman 800 S. Eastside Dr Bloomington, IN 47401 C:781-244-5556 smbollman@yahoo.com	Social Services (Mayor)	August 31, 2013
Hal Turner 2220 E. Wimbleton Ln, Bloomington, IN 47401 C: 812-606-9593 haltturner12@gmail.com	Social Services works in Congressional 9th District Office	Annual Appointment
Megan Ellis 707 S. High St. Bloomington, IN 47401 C: 317-908-9093 megellis@indiana.edu	Social Services (Mayor)	August 31, 2013

**Community Development Block Grant
Citizen Advisory Committee
Program Year 2013
Updated August 10, 2012**

Name	Subcommittee	Term Expires	2013
Charles Thompson 1300 Russell Road Bloomington, IN 47408 H: 339-0285 W: 336-2265 cthompson@unitedcommercebank.com	Physical Improvements (Mayor)	August 31, 2013	Yes
Rick Coppock 3800 S. Bainbridge Drive Bloomington, IN 47401 H: 334-2119 W: 332-8030 rcoppock@bynumfanyo.com	Physical Improvements (Mayor)	August 31, 2013	Yes
Scott Robinson P.O. Box 100 Bloomington, IN 47402 W: 349-3423 robinsos@bloomington.in.gov	Physical Improvements (Mayor)	August 31, 2013	Yes
Douglas E. Mattick 1508 Highland Avenue Bloomington, IN 47401 H: 334-1490 W: 330-6059 dmattick@ivytech.edu	Physical Improvements (Mayor)	August 31, 2013	Yes
Skip Sluder 2301 S. Rogers Street Bloomington, IN 47403 H: 332-7323 sluderc@indiana.edu	Physical Improvements (Mayor)	August 31, 2013	Yes
David Walter 208 N. Ritter Bloomington, IN 47404 H: 336-3308 dwalter@indiana.edu	Physical Improvements RDV Commission	Annual Appointment	Yes
Tim Mayer City Council P.O. Box 100 Bloomington, IN 47408 W: 349-3409	Physical Improvements Council Appointment	Annual Appointment	Yes

**Social Services
Citizens Advisory Council**

**Social Service
Citizen Advisory Committee
WORKING CALENDAR
For
CDBG Funding – Fiscal Year 2013**

AGENCY SCHEDULE

August 7 (Tuesday)	CDBG Informational Meeting at 8:00 a.m. in the McCLOSKEY ROOM Application and submission information available to be picked up in HAND.
October 26 (Friday)	<i>Letter of Intent</i> due in HAND by 4:00 p.m. Agency Mandatory Training (2 sessions – plan to attend ONE)
September 18 (Tuesday)	8:00 A.M. (McCLOSKEY ROOM)
September 24 (Monday)	5:00 PAM. (HOOKER ROOM)
December 7 (Friday)	<i>Completed Applications Due in HAND by 4:00 p.m.</i>

SOCIAL SERVICE CAC SUBCOMMITTEE SCHEDULE

September 17 (Monday)	CAC Review Meeting (McCLOSKEY ROOM @ 6:00 p.m.)
November 19 (Monday)	CAC Organizational & Con Plan Meeting (McCLOSKEY ROOM @ 6:00 p.m.)
December 10 (Monday)	Social Service Subcommittee Mandatory Meeting to review ranking system and pick up packets (McCLOSKEY ROOM @ 6:00 p.m.)
January 7, 2013 (Monday)	Pre Public Hearing Meeting McCLOSKEY ROOM @ 5:30 p.m.)
January 14, 2013 (Monday)	PUBLIC HEARING for Social Service Applications (COUNCIL CHAMBERS @ 5:30 p.m.) Mandatory Attendance
January 18, 2013 (Friday)	Rankings due to Marilyn Patterson in HAND by 4:00 p.m. (Fax # 349-3582)
January 22, 2013 (Tuesday)	Social Service Subcommittee allocations meeting (McCLOSKEY ROOM @ 5:30 p.m.)

CDBG FUNDING APPLICATION SCHEDULE

February 4, 2013 (Monday) (Tentative)	PUBLIC HEARING – CAC recommendations presented to Bloomington Redevelopment Commission (McCLOSKEY ROOM @ 5 p.m.)
February 20, 2013 (Wednesday) (Tentative)	PUBLIC HEARING – City Council Discussion Meeting (date tentative)
February 27, 2013 (Wednesday) (Tentative)	PUBLIC HEARING – City Council Final Action Meeting (date tentative)
June, 2013 (Tentative)	FUNDING AVAILABLE

**Application Forms and Instructions available at:
<http://bloomington.in.gov/cdbgapp>**

Social Service CDBG Application Scoring Criteria

Total number of points available is **100**.

- A. Question 3 – Program Need – **35** points total
 - Organization has documented need for program in the community.
 - Organization has described how the program fits within the need of the community.

- B. Question 4 – Evaluation Methodology/Outcome Measurement – **30** points total
 - Agency describes how it evaluates its program or has a measurement tool in place to evaluate program effectiveness.
 - Agency provides documentation of program effectiveness within the community using its evaluation or outcome measurement tool.

- C. Question 5 – Client Data – **20** points total
 - Agency serves large number/**percentage** of low income individuals (refer to Part I Question 1(b) and 2(b)).
 - A large percentage of their clients are city residents (check Part II, question 1 vs. Part II, question 1(a))

- D. Question 6 – Budget Information – **15** points total
 - All requested budget information was provided.
 - Budget information clearly shows how requested funds will be utilized for this program.
 - Budget shows that this program does not rely heavily on CDBG funds for the project (50% or more of funding comes from other sources).

CDBG Social Service Funding Scoring Grid
Fiscal Year 2013

CDBG Social Service Citizens Advisory Committee

Agency	Agency	2012 Request	2013 Received	Program Need	Evaluation/ Outcome Measurement	Budget Information	Total	% of Total	CAC Recommendation
Agency 1	Community Kitchen -- Free Meals program	25,000	0	33.50	26.50	14.50	92.25	92.25%	\$ 25,000.00
Agency 3	MCUM - Childcare Program	25,000	0	30.00	24.00	13.25	92.00	92.00%	\$ 25,000.00
Agency 4	Middle Way House - Domestic Violence	25,000	0	33.38	26.00	13.50	89.50	89.50%	\$ 21,500.00
Agency 3	Hoosier Hills Food Bank - Food Bank	25,000	0	33.50	26.00	14.38	92.00	92.00%	\$ 25,000.00
Agency8	Big Brothers Big Sisters	12,729	0	28.38	22.75	13.13	81.88	81.88%	\$ -
Agency 6	Mother Hubbard's Cupboard-Food Cupboard	25,000	0	30.75	25.88	13.50	86.75	86.75%	
Agency 7	Stepping Stones	25,000	0	30.38	22.75	12.75	83.38	83.38%	
Agency 5	Boys & Girls Club - Crestmont Club	25,000	0	30.50	25.50	14.38	87.63	87.63%	\$ 21,500.00
	Total	187,729	0						\$ 118,000.00

**Physical Improvements
Citizens Advisory Council**

WORKING CALENDAR
for
Community Development Block Grant Physical Improvement Funding
Program Year 2013

AGENCY SCHEDULE

August 7 (Tuesday)	CDBG Informational Meeting (McCLOSKEY ROOM @ 8:00 A.M.) Applications and submission information available to be picked up by Applicants in HAND
October 26 (Friday)	Letter of Intent due in HAND by 4:00 P.M.
September 18 or September 24	Agency Mandatory Training (agencies must attend one of these two meetings) Tuesday, September 18 @ 8:00 A.M. in the McCLOSKEY ROOM Monday, September 24 @ 5:00 P.M. in the HOOKER ROOM
November 20- December 14	CAC members make site visits to proposed projects.
December 7 (Friday)	Completed Applications Due from Agencies to HAND by 4:00 P.M.
January 3, 2013 (Thursday)	PUBLIC HEARING for Physical Improvement Applications (COUNCIL CHAMBERS @ 5:30) ATTENDENCE IS MANDATORY

PHYSICAL IMPROVEMENT SUBCOMMITTEE SCHEDULE

November 19 (Monday)	CAC Organizational and Con Plan Meeting (McCLOSKEY ROOM @ 6:00)
November 20- December 14	CAC members make site visits to proposed projects. Meet at City Hall's Atrium @ 2:30.
December 10 (Monday)	Physical Improvement Sub-Committee Mandatory Meeting to review ranking system and pickup Packets (HOOKER ROOM @ 6:00 P.M.)
January 3, 2013 (Thursday)	PUBLIC HEARING for Physical Improvement Applications (COUNCIL CHAMBERS @ 5:30)
January 7, 2013 (Monday)	Applicant Ranking System due to Bob Woolford in HAND Department by 4:00 (FAX 349-3582)
January 10, 2013 (Thursday)	Physical Improvement Sub-Committee Meeting for allocations (HOOKER ROOM @ 5:30 P.M.)

CDBG FUNDING APPLICATION SCHEDULE

February 4, 2013 (Tentative date)	PUBLIC HEARING - CAC recommendations presented to the Redevelopment Commission (McCLOSKEY ROOM @ 5:00 P.M.)
February 20, 2013 (Tentative date)	PUBLIC HEARING - City Council Committee Discussion Meeting
February 27, 2013 (Tentative date)	PUBLIC HEARING - City Council Final Action Meeting
June 2013 (Tentative date)	FUNDING AVAILABLE

CONSOLIDATED PLAN REFERENCES
FOR
CDBG PHYSICAL IMPROVEMENT APPLICATIONS

CAC members should review the following sections of the Consolidated Plan for scoring the Physical Improvement applications.

- Antipoverty Strategy—pg. 55+
- Community Development Objectives—pg. 54 +
- Homeless Strategy —pg.68+
- Housing Market Analysis—pg. 30+
- Barriers to Affordable Housing (inc. infrastructure) —pg. 42+
- Lead Base Paint—pg. 39+
- Public Housing Strategy —pg. 36+
- Priority Housing Needs—pg. 25+
- Housing Needs —pg. 23+
- Specific Special Needs Objectives—pg. 80+

**PHYSICAL IMPROVEMENT FUNDING
FROM
COMMUNITY DEVELOPMENT BLOCK GRANT
PY - 2013**

PROJECT	2012 Allocation	2013 Request	2013 CAC Recommendations
HOUSING ASSISTANCE			
BHA -- Crestmont Exterior Renovations	0	150,000	50,000.00
Abilities Unlimited--Home Modifications for Accessible Living	0	75,000	0.00
City of Bloomington HAND--Emergency Home Repair	50,000	50,000	0.00
City of Bloomington HAND--Owner Occupied Rehab	50,000	77,000	0.00
City of Bloomington HAND--Manufactured Housing Rehabilitation Program	0	50,000	20,000.00
City of Bloomington HAND--Home Modifications for Accessible Living	0	75,000	25,000.00
City of Bloomington HAND--Hard-wired Smoke Detectors for Rental Properties Program	0	50,000	10,000.00
Housing Assistance Subtotal:		527,000	105,000
FACILITY IMPROVEMENTS			
Monroe County United Ministries--HVAC replacement	30,000	25,000	25,000.00
LifeDesigns--Replacement of window units	0	65,000	26,000.00
Middle Way House--Installation of baby monitors (security devices)	0	11,158	11,158.00
Facility Improvements Subtotal:		101,158	62,158
COMMUNITY-WIDE INFRASTRUCTURE PROGRAMS			
City of Bloomington--Public Works Department--Rockport Road Reconstruction	0	620,000	333,647.00
City of Bloomington HAND--Curb and Sidewalks	30,000	50,000	20,000.00
Community-wide infrastructure projects Subtotal:		670,000	353,647
TOTAL REQUESTED		1,298,158	
2013 ALLOCATION		520,805	520,805