

## UTILITIES SERVICE BOARD MEETING

11/08/2021

*Utilities Service Board meetings are recorded and available during regular business hours in the Director of Utilities' office.*

### CALL TO ORDER

Board President Capler called the regular meeting of the Utilities Service Board to order at 5:07 p.m. The meeting was held electronically via Zoom and Facebook Live.

**Board members present:** Amanda Burnham, Jean Capler, Megan Parmenter, Julie Roberts, Jim Sherman, Kirk White, Scott Robinson (ex officio).

**Board members absent:** Jeff Ehman, Jim Sims (ex officio).

**Staff present:** Tom Axsom, Jane Fleig, James Hall, Vic Kelson, Holly McLaughlin, Phil Peden, Laura Pettit, Brandon Prince, Brad Schroeder, LaTreana Teague, Chris Wheeler.

### MINUTES

***Board member Burnham moved, and Board Member Parmenter seconded the motion to approve the minutes of the October 25<sup>th</sup> meeting. The motion received a roll-call vote: Sherman-yes, White-yes, Roberts-yes, Parmenter-yes, Burnham-yes, Capler-yes. The motion passed.***

### CLAIMS

***Burnham moved, and Parmenter seconded the motion to approve the Standard Invoices:*** Vendor invoices submitted included \$154,849.11 from the Water Utility, \$750.00 from the Water Sinking Fund, \$52,191.18 from the Wastewater Utility, \$117,231.33 from the Stormwater Utility, and \$59,578.37 from the Stormwater Construction Fund.

***The motion received a roll-call vote: Sherman-yes, Roberts-yes, Capler-yes, Burnham-yes, White-yes, Parmenter-yes. Total claims approved: \$384,599.99.***

***Burnham moved, and Parmenter seconded the motion to approve the Utility Bills:*** Utility invoices submitted included \$11,553.93 from the Water Utility and \$6,643.17 from the Wastewater Utility.

***The motion received a roll-call vote: White-yes, Roberts-yes, Capler-yes, Sherman-yes, Parmenter-yes, Burnham-yes. Total claims approved: \$18,197.10.***

***Burnham moved, and Parmenter seconded the motion to approve the Wire Transfers, Fees, and Payroll in the amount of \$479,074.46. The motion received a roll-call vote: Parmenter-yes, Roberts-yes, Burnham-yes, White-yes, Capler-yes, Sherman-yes. The motion passed.***

***Burnham moved, and Parmenter seconded the motion to approve the Customer Refunds:*** Customer refunds submitted included \$15.25 from the Water Fund, \$2,414.85 from the Wastewater Fund, and \$60.10 from the Stormwater Fund.

***The motion received a roll-call vote: Capler-yes, Parmenter-yes, Roberts-yes, White-yes, Burnham-yes, Sherman-yes. Total claims approved: \$2,490.20.***

**REQUEST FOR APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH BLOOMINGTON SPCW JV, LLC. FOR I&I PROGRAM CONTRIBUTION**

CBU staff requested to remove the MOU from the agenda as it was not ready for consideration. **Burnham moved, and Parmenter seconded to approve the removal of the MOU between CBU and Bloomington SPCW JV, LLC. The motion received a roll-call vote: Capler-yes, White-yes, Sherman-yes, Burnham-yes, Roberts-yes, Parmenter-yes. The motion passed.**

**CONSENT AGENDA**

CBU Director Kelson presented the following items recommended by staff for approval:

- Control Freaks, Consulting, Inc., \$0, First Amendment to extend work completion date
- Heflin Industries, Inc., \$4,400.00, Install power, plumbing, and stand for washer and dryer at Monroe WTP
- Valenti-Held, Inc., dba Heartland Dredging, LLC, \$1,530.00, Conduct bathymetric survey at Miller Showers Park

***As no items were removed from the Consent Agenda by the Board, the agreements were approved. Total contracts approved: \$5,930.00.***

**REQUEST FOR APPROVAL OF GRANT AGREEMENT WITH REDEVELOPMENT COMMISSION TO FUND STORMWATER DRAINAGE IMPROVEMENTS**

CBU Engineer Peden presented an agreement with the Housing and Neighborhood Department (HAND) for a clear water infiltration reduction program to improve drainage in the Evergreen Village neighborhood. Community Development Block Grant (CBDG) funds will be paid to CBU in an amount not to exceed \$40,000.00.

***Burnham moved, Roberts seconded to approve the agreement with the Bloomington Redevelopment Commission. The motion received a roll-call vote: Roberts-yes, Sherman-yes, White-yes, Parmenter-yes, Burnham-yes, Capler-yes. The motion passed.***

**REQUEST FOR APPROVAL OF AGREEMENT WITH MILESTONE CONTRACTORS, LP FOR THE FAIRVIEW TERRACE MILLING AND PAVING PROJECT**

CBU Engineer Fleig presented an agreement with Milestone Contractors for \$130,300.00. Work includes milling and paving where CBU installed an 8" water line. This project is a condition of the Monroe County Highway Department Right-of-Way Permit.

**Burnham moved, and Parmenter seconded the motion to approve the agreement with Milestone Contractors, LP. The motion received a roll-call vote: White-yes, Sherman-yes, Capler-yes, Roberts-yes, Parmenter-yes, Burnham-yes. The motion passed.**

Capler announced to the public to leave questions and comments via the CBU Facebook page during the live stream or the Zoom chat to be read later during Petitions and Communications.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**SUBCOMMITTEE REPORTS:**

Finance Subcommittee Chair Sherman reported that the subcommittee met to review a presentation of the sewage works bonds refunds of 2021. There is a ten-year waiting period for refinancing these particular bonds, and 2022 is the first available year. The refunds will total approximately half a million dollars. Therefore, the subcommittee recommended the board pass Resolution 2021-12, authorizing the issuance of the sewage refunding revenue bonds of 2021.

**Burnham moved, and Parmenter seconded the motion to approve Resolution 2021-12. The motion received a roll-call vote. White-yes, Parmenter-yes, Capler-yes, Sherman-yes, Roberts-yes, Burnham-yes. The motion passed.**

**STAFF REPORTS:**

Kelson announced new hire Miki Weisstein, Communications Operator.

In addition, Brandon Prince passed the Collection Systems Grade II exam.

The next board meeting may bring forth another amendment for the Hidden River project as we continue to find contaminated soil. Kelson also addressed concerns about the main break that occurred downtown. A 1951 cast iron pipe caused the break. It had no repair history.

Board member White asked if the contaminated soil site is the same location where we experienced it before?

Kelson confirmed it is the same site, and it was home to a former dry cleaners store at Lincoln and 3<sup>rd</sup> Streets. The contamination extends across the intersection.

**PETITIONS AND COMMUNICATIONS:** None

**ADJOURNMENT:** Roberts moved to adjourn; the meeting adjourned at 5:28 p.m.

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Jean Capler, President

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Date