

AGENDA
UTILITIES SERVICE BOARD MEETING

City of Bloomington Utilities
600 E. Miller Dr.
Bloomington, Indiana 47401

Jean Capler, President
Amanda Burnham, Vice President
Jeff Ehman
Megan Parmenter
Julie Roberts
Jim Sherman
Kirk White
Jim Sims, ex officio
Scott Robinson, ex officio

Monday, December 6, 2021
5:00 PM Regular Meeting

- I. Call to Order
- II. Approval of the Minutes of the Previous Meeting (November 22)
- III. Approval of the Claims
 - a. Standard Invoices
 - b. Utility Bills
 - c. Wire Transfers
 - d. Customer Refunds
- IV. Approval of Consent Agenda – Total: \$100,293.04
 - a. Schmidt Associates, Inc., \$16,400.00 (new nte \$132,740.00), Fourth amendment to extend the life of the agreement of the Dillman WWTP roof replacement project
 - b. Clean Harbors Environmental Services, Inc., \$18,786.84, Empty and clean sodium hydroxide tank at Monroe WTP
 - c. Synthesis, Inc., \$3,200.00 (new nte \$54,300.00), First amendment to expand the scope of work of the agreement for the AA spectrometer installation at Dillman WWTP
 - d. BBC Pump and Equipment Co., \$19,790.00, Control Panel installation at Rusgan Lift Station
 - e. Bledsoe Riggert Cooper James, Inc., \$1,700.00, Two surveys of the Dillman WWTP landfill, including topographic maps and landfill quantity reports
 - f. 120 Water Inc., \$22,992.00 (new nte \$45,984.00), Second amendment for six additional months of COVID wastewater testing and monitoring at Dillman and Blucher Poole WWTP
 - g. Heflin Industries, Inc., \$10,769.00, Replace vacuum breakers, pressure gauges, and valves on ammonia feed lines at Monroe WTP
 - h. Davey Resource Group, Inc., \$900.00 (new nte \$12,085.00), INDNR floodway assessment and additional work on the Winston Thomas site
 - i. Parkson, Corp., \$5,755.20, Replace chain links on bar screen at Dillman WWTP
- V. Request for Approval of Agreement with Eagle Ridge Civil Engineering Services, LLC. - Downtown culvert modeling services. NTE: \$39,750.00. – Jane Fleig
- VI. Request for Approval of Agreement with Eagle Ridge Civil Engineering Services, LLC. - Drainage improvements from Dunn/Kirkwood to Indiana/6th. NTE: \$355,480.00. – Jane Fleig

- VII. Request for Approval of Second Amendment to the Agreement with Rumpke of Indiana, LLC. - Disposal of contaminated soil from the Hidden River Stormwater Project. Second amendment: \$30,000, NTE: \$139,931.25. – James Hall
- VIII. Request for Approval of Agreement with Arcadis, U.S., Inc. - Development of a cybersecurity plan and processes. NTE: \$32,000.00. – Liberty Flora
- IX. Request for Approval of Agreement with SSW Enterprises, Inc. – Cleaning services for all CBU facilities. NTE: \$82,031.04. – Cindy Shaw
- X. Old Business
- XI. New Business
- XII. Subcommittee Reports
- XIII. Staff Reports
- XIV. Petitions and Communications*
- XV. Adjournment

*Public Comment will be limited to 5 minutes per person

UTILITIES SERVICE BOARD MEETING

11/22/2021

Utilities Service Board meetings are recorded and available during regular business hours in the Director of Utilities' office.

CALL TO ORDER

Board President Capler called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held electronically via Zoom and Facebook Live.

Board members present Amanda Burnham, Jean Capler, Megan Parmenter, Julie Roberts (joined at item 3D), Jim Sherman, Kirk White.

Board members absent: Jeff Ehman, Jim Sims (ex officio), Scott Robinson (ex officio).

Staff present: Tom Axsom, Jane Fleig, James Hall, Nolan Hendon, Dan Hudson, Vic Kelson, Phil Peden, Laura Pettit, Brandon Prince, Brad Schroeder, LaTreana Teague.

MINUTES

Board member Burnham moved, and Board Member Parmenter seconded the motion to approve the minutes of the November 8th meeting. The motion received a roll-call vote: White-yes, Sherman-yes, Capler-yes, Burnham-yes, Parmenter-yes. The motion passed.

CLAIMS

Burnham moved, and Parmenter seconded the motion to approve the Standard Invoices:

Vendor invoices submitted included \$366,166.50 from the Water Utility, \$100,760.00 from the Water Construction Fund, \$585,754.92 from the Wastewater Utility, \$51,863.36 from the Stormwater Utility, and \$127,136.27 from the Stormwater Construction Fund.

The motion received a roll-call vote: Capler-yes, Sherman-yes, Burnham-yes, White-yes, Parmenter-yes. Total claims approved: \$1,231,681.05.

Burnham moved, and Parmenter seconded the motion to approve the Utility Bills: Utility invoices submitted included \$114,753.03 from the Water Utility and \$74,626.72 from the Wastewater Utility.

The motion received a roll-call vote: Sherman-yes, Parmenter-yes, Burnham-yes, White-yes, Capler-yes. Total claims approved: \$189,379.75.

Burnham moved, and Parmenter seconded the motion to approve the Wire Transfers, Fees, and Payroll in the amount of \$371,239.16. The motion received a roll-call vote: Parmenter-yes, Burnham-yes, White-yes, Capler-yes, Sherman-yes. The motion passed.

Burnham moved, and Parmenter seconded the motion to approve the Customer Refunds: Customer refunds submitted included \$3,515.71 from the Wastewater Fund.

The motion received a roll-call vote: Capler-yes, White-yes, Sherman-yes, Burnham-yes, Roberts-yes, Parmenter-yes. Total claims approved: \$3,515.71.

CONSENT AGENDA

CBU Director Kelson presented the following items recommended by staff for approval:

- Wessler Engineering, Inc., \$8,300.00, Design and install SCADA user interface at Dillman WWTP
- Henry P. Thompson, Co., \$5,009.46, Repair and rebuild Pump #3 at Monroe WTP
- Crane 1 Services, Inc., \$5,261.54, Rebuild and reinstall trolley motor on Raw Pump Station crane at Dillman WWTP
- Thermo Electron, N.A., LLC., \$0, First amendment to extend work completion date for lab equipment installation at Dillman WWTP
- Building Associates, \$16,785.37 (new nte \$1,280,185.37), First amendment to extend life of the agreement to upgrade heating units at Dillman WWTP
- City Glass of Bloomington, Inc., \$8,000.00/year, On-call contract for window repairs

As no items were removed from the Consent Agenda by the Board, the agreements were approved. Total contracts approved: \$43,356.37.

REQUEST FOR APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH BLOOMINGTON SPCW JV, LLC.

CBU Engineer Peden presented an MOU that contributes funding to CBU for a clear water reduction program to offset future projected flows of the new development in the southeast sewer basin. It is a mixed-use development. Future flows are projected at 185,848 gallons/day, equating to a contribution of \$174,697.00. ***Burnham moved, Parmenter seconded to approve the MOU with Bloomington SPCW JV, LLC. The motion received a roll-call vote: White-yes, Sherman-yes, Burnham-yes, Roberts-yes, Parmenter-yes, Capler-yes. The motion passed.***

REQUEST FOR APPROVAL OF AGREEMENT WITH ARCADIS, U.S., INC.

CBU Project Coordinator Hudson presented an agreement with Arcadis for the design and construction management to replace the filters media at the Monroe WTP. In addition, there will be electrical upgrades and structural ceiling work. The contract is for \$155,545.00.

Burnham moved, and Parmenter seconded the motion to approve the agreement with Arcadis, U.S., Inc. The motion received a roll-call vote: Roberts-yes, Sherman-yes, Capler-yes, Parmenter-yes, Burnham-yes, White-yes. The motion passed.

REQUEST FOR APPROVAL OF SECOND AMENDMENT TO THE AGREEMENT WITH VET ENGINEERING

Assistant Director of Environmental Programs Hall presented a second amendment to an agreement with VET for \$433,492.28. The first estimation was 1,310 cubic yards, and now it is estimated that 3,650 cubic yards of material need to be removed. The agreement is to oversee removal, disposal, and testing. The new not-to-exceed amount is \$931,213.95.

Board member White asked if the location is still the old dry cleaners' site and are we still looking for possible insurance coverage to help recoup. Hall confirmed this is the old dry cleaners' site. Kelson answered that City Attorney Wheeler has been in contact with representatives of the property's prior owners, and he is working on getting information.

White asked how is that affecting the total line of the project?

Kelson said the project was planned to be \$13 million, and this project is adding \$1 million.

White asked did we bond for this, and will we have to bond more, or do we have enough

reserves in the bonds? Kelson answered that there are enough reserves, and we have been holding off on other stormwater projects to ensure we do not run out of cash.

Assistant Director - Finance Pettit said there were some contingency funds on the bond, and those had been exhausted, but we do have the cash to cover it. So we set it aside in the stormwater improvement fund to not spend it on other projects.

White asked if there is any estimate on whether this will handle it, or are we looking at more?

Hall answered this should be it. They are confident that this is the last amendment, and they overestimate the 3,650 cubic yards, so hopefully, we will not use all the funds available.

Burnham asked where the funds were coming from and confirmed that projects were put on hold due to this additional cost. Kelson said there are some projects that we might have attempted, but we have not because we are making sure we have the cash on hand. We will review the stormwater fee with the new capital improvements plan in 2022. Hopefully, mid-year, we will bring it to the Board and the Council. Before that happens, we will hopefully have answers about insurance coverage, and we will work that into the analysis.

Sherman requested an update from Chris Wheeler on the status of communications with the previous owners of the dry cleaners.

White said that if we have to consider additional expenses on ratepayers for storm drainage, we should be able to say we have done everything we could to recoup the cost. Are there any EPA grants that we may go after for remediation? Kelson said we plan to do everything we can to exhaust every alternative before next summer.

Burnham moved, and Parmenter seconded the motion to approve the agreement with VET Environmental Engineering, LLC. The motion received a roll-call vote: Capler-yes, Parmenter-yes, Roberts-yes, White-yes, Burnham-yes, Sherman-yes. The motion passed.

REQUEST FOR APPROVAL OF MOU WITH INDIANA HOUSING AND COMMUNITY DEVELOPMENT AUTHORITY (INHCDA)

Assistant Director - Finance Pettit presented an MOU that allows CBU to work with INHCDA. INHCDA received funds from the CARES Act to assist customers who have either been disconnected or received a disconnect notice to receive money from the Low Income Housing Water Assistance Program. This program will be administered by the South Central Community Action Program (SCCAP), and it will help customers who are in arrears be able to pay off the balance on their account and get their account turned back on. It is a one-time benefit for eligible households at or below 60% of the state median income level. SCCAP determines that eligibility for us. This program will go through 2023 and longer if there is funding available. Our internal funding program spent 50% of those funds this year, and our balance is \$26,748.00. CBU currently works with SCCAP for our assistance program, but our program cannot use funds for those who have already been shut off.

Board member Roberts asked how much of that fund we spend in a year? Pettit answered we added funds this year, about an extra \$5,000. We usually spend about \$35,000-\$40,000, and we have spent nearly \$30,000 this year. There have been other assistance programs through the federal government due to COVID, which has eased some burden from our program. As of October, we have had 110 SCCAP customers.

Parmenter asked if we had to exhaust our funds before using the other funds and how many people are we anticipating to help. Pettit said that we would use them for various reasons because they address different areas. We generally tend to exhaust the federal funds before our own, but we can always go back to the board to reappropriate funding if we are getting close. We have been able to help everyone eligible.

Parmenter asked how soon people can expect to receive benefits? Pettit answered that customers could expect to receive benefits when the MOU is signed and sent back to the State. We have already had several customers contact us wanting to participate.

Burnham moved, and Parmenter seconded the motion to approve the MOU with Indiana Housing And Community Development Authority. The motion received a roll-call vote: Roberts-yes, Sherman-yes, Burnham-yes, White-yes, Parmenter-yes, Capler-yes. The motion passed.

Capler announced to the public to leave questions and comments via the CBU Facebook page during the live stream or the Zoom chat to be read later during Petitions and Communications.

OLD BUSINESS: None

NEW BUSINESS: None

SUBCOMMITTEE REPORTS: None

STAFF REPORTS:

Kelson reported a few staff changes in T&D: new hire William Robertson, Laborer, Chris Eagan, and Alan Christy have transferred to Line Person positions. In addition, Maurice Lagneaux has moved back to T&D to the Lift Station Mechanic position.

Kelson also reported a graph shown during a recent City Council meeting that had erroneous data regarding water loss. It showed that water loss has increased over the last couple of years when there has not. Planning and Transportation presented data before we realized there was a problem in the tabulation of all residential customers. Water loss has been decreasing since the new meters were installed.

PETITIONS AND COMMUNICATIONS: None

ADJOURNMENT: Roberts moved to adjourn; the meeting adjourned at 5:28 p.m.

Jean Capler, President

Date

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 12/10/21

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Wastewater Construction	Stormwater O&M	Stormwater Construction
Absolute Standards, INC	206459	DL21-104 Nitrate as N, 5mg/l 500ml, TKN 10 ug/ml 475ml	155.00		155.00			
All-Phase Electric Supply, INC	0740-1004487	Duct seal comp (4) - TD21-372	21.52		21.52			
All-Phase Electric Supply, INC	0740-1005493	GE RT1P (2) for lift station stock - LS, TD21-445	268.34		268.34			
All-Phase Electric Supply, INC	0740-1005506	Misc 20001 Hobbs (2) for lift station stock - LS, TD21-445	115.00		115.00			
Arctic Glacier USA, INC	3066131401	Ice delivered 11/10/21 110 @ 2.07 - TD21-463	237.70	95.07	130.74		11.89	
Azteca Systems Holdings, LLC	INV4537	WS20-20801 - Storeroom Inventory Module - PUR21-141	2,600.00	1,040.00	1,560.00			
B&H Electric and Supply, INC	375489	MM21-400 1.5hp 143tc 3600rpm 230/460 Electric motor	1,306.36	1,306.36				
B&H Electric and Supply, INC	375492	MM21-403 4 A32 Belt, 96 AA batteries	49.92	49.92				
Biochem, INC	21575	Burst 1400 defoamer - 110 @ 32.52 - DS21-015	3,577.20		3,577.20			
Black & Veatch Corporation	1356431	S19-6310 - Blucher WWTP Chemical Feed System to 10/01/21 - ENG	3,066.52		3,066.52			
Black Lumber Co. INC	492186	Lumber, screws, brackets, anchors to replace railing - TD21-467	631.83				631.83	
Black Lumber Co. INC	492249	Anchor brackets, tapcon anchors, square - SW, TD21-473	263.87				263.87	
Black Lumber Co. INC	492383	Treated lumber for hand rail @ 417 S Mitchell - SW, TD21-477	33.16				33.16	
Brenntag Mid-South, INC	BMS10591	Robin 120 Polymer - 4,600 @ 1.22 delivered 11/12/21 - MN21-223	5,612.00	5,612.00				
Brenntag Mid-South, INC	BMS8684	Sodium hydroxide - 11.5439 @ 464.00 delivered 11/02/21 - MN	5,356.37	5,356.37				
BSA Environmental Services, INC	COB 21-08	ENV21-248 Phytoplankton analyses with biovolume, Cyanotoxin Suite	1,650.00	1,650.00				
Chemtrade Chemicals Corporation	93236256	Aluminum sulfate - 11.692 @ 434.00 delivered 11/10/21 - MN	5,074.33	5,074.33				
Chemtrade Chemicals Corporation	93238714	Aluminum Sulfate - 11.871 @ 434.00 delivered 11/15/21 - MN	5,152.01	5,152.01				
Commercial Service Of Bloomington, INC	S215728	PUR21-281 Replaced braided hoses to VAV 1-1, checked water leaks	692.00	276.80	415.20			
Commercial Service Of Bloomington, INC	S216070	MM21-406 Low Service AC not working, fuse, refrigerant	1,038.75	1,038.75				
Commercial Service Of Bloomington, INC	S216100	MM21-407 Low Service outside A/C unit not working	264.00	264.00				
Commercial Service Of Bloomington, INC	S218971	MM21-408 Cleaned Condenser Low Service A/C	264.00	264.00				
Core & Main, LP	P285895-A	PUR21-176A Flat pack kits, valve box repair inserts, brass bends	1,271.72	1,271.72				
Core & Main, LP	P285895-B	PUR21-176B 6" Sleeve, Hydrants & Brass	3,740.30	3,740.30				
Core & Main, LP	P598453-A	PUR21-229A Full Seal Clamp 4" x 7.5"	155.60	155.60				
Core & Main, LP	P598453-B	PUR21-229B Full Seal Clamps, Meter Pits, Extension Rings, Lids	7,819.04	7,819.04				

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Wastewater Construction	Stormwater O&M	Stormwater Construction
Core & Main, LP	P682144-A	PUR21-242A - 4" Gaskets	175.00	175.00				
Core & Main, LP	P682144-B	PUR21-242B - Hydrants, Tee Wye, Megalugs, & Brass Fittings	2,206.50	2,206.50				
Core & Main, LP	P772968	PUR21-176B 6" Sleeve, Hydrants & Brass	9,024.70	9,024.70				
Core & Main, LP	P773427	PUR21-242B - Tee Wye 8" x 6" x 8" (Cut-In) (SXGXS)	3,681.00	3,681.00				
Core & Main, LP	P815295	PUR21-260 - 4" & 6" PIPE	98.10	98.10				
Core & Main, LP	P866552	PUR21-229B Meter Pit Frame & Lid #2C	1,778.40	1,778.40				
Cummins Crosspoint, LLC	N8-95473	Generator maintenance @ Dillman WWTP 11/08/21 - DR	1,257.17		1,257.17			
Cummins Crosspoint, LLC	N8-95474	Generator maintenance @ South Booster 11/08/21 - BS, TD	888.26	888.26				
Cummins Crosspoint, LLC	N8-95604	DM21-127 Generator radiator leaking & replace thermostat	1,628.48		1,628.48			
Cummins Crosspoint, LLC	N8-95705	Generator maintenance @ Monroe Intake Tower - MN	1,267.32	1,267.32				
Cummins Crosspoint, LLC	N8-95706	Generator maintenance @ Monroe WTP - MN	1,250.05	1,250.05				
Cummins Crosspoint, LLC	N8-95707	Generator maintenance @ Southeast Booster 11/09/21 - TD	1,295.82	1,295.82				
Dentons Bingham Greenebaum LLP	4507197	Water Rate Case 2020 through 10/31/21 - ACCT21-169	13,448.20	13,448.20				
E&B Paving, INC	30041818	Asphalt -Water @ Rockport, Water @ Countryside 11/02-11/03/21-TD	904.20	904.20				
Eurofins Eaton Analytical, INC	8100002749	Dissolved & total organic carbon, UV, Alkalinity test - MN21-231	375.00	375.00				
Eurofins Eaton Analytical, INC	8100004252	Dissolved & total organic carbon, UV, Alkalinity test - MN21-232	375.00	375.00				
First Financial Bank, N.A.	W21-4506 #2	W21-4506-Retainage-Monroe Chemical Feed Imprv to 10/31/21-ENG	3,028.87	3,028.87				
Flynn & Sons Excavating & Paving Inc	12257 ENV21-254	Residential Stormwater Grant - Allen - ENV21-254	9,000.00				9,000.00	
Gatehouse Media Indiana Holdings	0004153221-CBU	Ads for job positions - 10/01-10/31/21 - TD,MN,ENV - ADMIN21-050	369.77	259.92	109.85			
Greeley And Hansen, LLC	INV-0000711068	S19-6307 - Dillman Upgrade & Efficiency Improv to 11/05/21 - ENG	82,450.27		82,450.27			
Gripp, INC	2553	S21-6504 - Flow monitoring equipment & maintenance - ENG	5,989.18		5,989.18			
HB Warehouse LLC (Resource Services)	00043429	DR21-085 S20-COVID 10 Boxes Nitrile pwdr free XL gloves 10/cs	199.90		199.90			
HD Supply Facilities Maintenance, LTD (USABlueBook	739069	DL21-095 Pipets glass, 100' Tape, TNT832 & TNT830 testing vials	1,506.38		1,506.38			
HD Supply Facilities Maintenance, LTD (USABlueBook	739234	DL21-095 10ml Disposable Pipets glass individually wrapped	129.40		129.40			

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HD Supply Facilities Maintenance, LTD (USABlueBook)	766652	DL21-102 TNT880,TNT829,TNT832,TNT830 testing vails, filters	2,290.82		2,290.82			
HD Supply Facilities Maintenance, LTD (USABlueBook)	775920	TD21-444 Hydrant meter lock 2-1/4" wide MS stock	136.11	54.44	81.67			
HD Supply Facilities Maintenance, LTD (USABlueBook)	777100	DL21-095 Electrode Epoxy refillable	183.55		183.55			
HD Supply Facilities Maintenance, LTD (USABlueBook)	783465	DL21-107 TNT843,TNT844,TNT820, Spigot, pipet tips S & L, ProOBOD	2,452.59		2,452.59			
Heflin Industries, INC	125515	MM21-391 Emergency repair Low Service chemical nipple broken off	2,591.93	2,591.93				
Heflin Industries, INC	125611	MM21-361 Remove&install actuator Provide safety rigging&clean up	3,950.00	3,950.00				
Heflin Industries, INC	125618	Blackflow testing @ DR, MN, BP, SERV CNTR - ENG21-030	1,479.00	573.85	905.15			
IDEXX Laboratories, INC	3094448536	DL21-103 Colilert media 24 hr 200/box	2,013.35	2,013.35				
IDEXX Laboratories, INC	3094448537	DL21-103 Coliform QC organism set	246.80	246.80				
Indiana Door & Hardware Specialties, INC	7503AA	PUR21-256 Electronic rail replacement for badge door lock	1,875.00	750.00	1,125.00			
Indiana Oxygen Company, INC	9789259	Monthly cylinder rental @ Dillman WWTP - DR	260.89		260.89			
Indiana Oxygen Company, INC	9795860	PUR21-264 2 Forklift LP Propane tanks 33.5 lbs.	388.99	155.60	233.39			
Indiana Underground Plant Protection Service, INC	94173	Monthly per ticket fee for line locates - Oct 2021 - TD	1,918.05	767.22	1,150.83			
JCI Jones Chemicals, INC	872749	Sodium hypochlorite - 4,896 @ .7680 delivered 11/15/21 - MN	3,760.13	3,760.13				
JCI Jones Chemicals, INC	872903	Sodium hypochlorite - 4,019 @ .7680 delivered 11/17/21 - DR	3,086.59		3,086.59			
JJ's Concrete Construction, LLC	74558	Concrete - Water @ 9th & Woodlawn - 11/10/21 - TD	507.00	507.00				
John Deere Financial (Rural King)	14810	Impact drill for truck #617 - TD21-469	229.00	229.00				
Katherine Zaiger	ENV21-251	Reimbursement for gas in city vehicle while traveling - ENV21-251	41.31	41.31				
Kirby Risk Corp	S110621912.003	Credit memo for Pro Powerware UPS backup - BP19-164	(253.32)		(253.32)			
Kirby Risk Corp	S110818941.003	Eagle timer 30 minute for grit chamber - DM20-019	662.47		662.47			
Kirby Risk Corp	S110966593.001	Heaters (6) for blower inlet valve contactor - DM20-096	183.72		183.72			
Kirby Risk Corp	S111374451.001	Blade base relay, zinc plated steel, screw terminal - TD21-092	101.44		101.44			
Kirby Risk Corp	S111423572.001	Output & input modules for filter building - DM21-042	3,262.48		3,262.48			

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Logical Concepts, INC (Omnisite)	80945	Repair alarm system @ Parkridge Lift Station - TD21-472	75.00		75.00			
MacAllister Machinery Co, INC	R67383940815	Rental of fork truck @ Dillman - 10/28-11/25/21 - DM20-219	1,611.00		1,611.00			
Mitchell & Stark Construction Co., INC	W21-4506 #2	W21-4506 - Monroe WTP Chemical Feed Improvements to 10/31/21-ENG	57,548.59	57,548.59				
NCL of Wisconsin, INC (North Central Labs)	457663	DL21-072 BOD QC std, HPC dishes, Nitrification refills, buffer	1,154.04		1,154.04			
NCL of Wisconsin, INC (North Central Labs)	461684	DL21-072 Pipets 10 ml sterile indiv wrapped (200/pk)	649.47		649.47			
Northern Safety Co., INC	904586609	DR21-082 Foamflex nitrile coated nylon work gloves M L XL 2XL	162.76		162.76			
Nugent, INC (Utility Supply Company)	1379265	PUR21-248B - TAPPING SADDLE 6" X 6"	734.32	734.32				
Nugent, INC (Utility Supply Company)	1379337	PUR21-254 - Meter Pits, Extension Rings, Meter Pit Lids, Pipe	3,615.80	3,615.80				
Nugent, INC (Utility Supply Company)	1379340	PUR21-223B 15 Brass Nipple 2" x 3", 15 Brass Nipple 2" x CL	308.70	308.70				
Nugent, INC (Utility Supply Company)	1379341	PUR21-254 - STORM PIPE 30"	784.80	784.80				
Nugent, INC (Utility Supply Company)	1380044	PUR21-248B - TAPPING SADDLE 6" X 6"	734.32	734.32				
Nugent, INC (Utility Supply Company)	1380379	PUR21-246 - 10 Mission Coupling 6" (PL-PL)	432.20	432.20				
Nugent, INC (Utility Supply Company)	1380830	PUR21-248A - TAPPING SADDLE 8" X 10"	997.82	997.82				
Nugent, INC (Utility Supply Company)	1381780	PUR21-246 - 15 Repair Clamp 1" x 6" (COP)	1,440.15	1,440.15				
Nugent, INC (Utility Supply Company)	1379352-A	PUR21-223A Stiffeners, Service Saddles and Sewer Saddles	1,306.39	1,306.39				
Nugent, INC (Utility Supply Company)	1379352-B	PUR21-223B 11 Yoke Bar 1" (Single), 10 Sewer Saddle 6" (8.00-14)	1,753.00	1,753.00				
Nugent, INC (Utility Supply Company)	1380380-A	PUR21-248A - 8" Pipe, Tapping Saddles, Uniflanges, 6" pipe	19,989.67	19,989.67				
Nugent, INC (Utility Supply Company)	1380380-B	PUR21-248B - Valves, Tapping Saddles, Tees, Anchor Couplings	22,966.87	22,966.87				
Nugent, INC (Utility Supply Company)	1380381-A	PUR21-206A 6" MEGALUG C-900	1,118.15	1,118.15				
Nugent, INC (Utility Supply Company)	1380381-B	PUR21-206B HYDRANTS, ANCHOR COUPLINGS, SLEEVE, TEE, VALVE BOX	7,028.61	7,028.61				
Office Depot, INC	206353841001	High lighters (2 12 pks), dusters (3) - ACCT21-165	15.13	6.05	9.08			
Office Depot, INC	206480921001	Black high yield printer ink cartridges - ACCT21-162	57.54	23.02	34.52			
Office Depot, INC	208224355001	Red pens (2 dz), Weekly planners (6), calendars (2) - TD21-452	188.46	75.39	103.65		9.42	
Office Depot, INC	208562579001	Calendar, misc batteries, planner, labels, copy paper - DR21-088	259.22		259.22			
Pace Analytical Services, INC	2150179114	Asbestos sample of roofing material - ENV21-253	20.00		20.00			

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 12/10/21

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Wastewater Construction	Stormwater O&M	Stormwater Construction
Pace Analytical Services, INC	2150179194	Low level mercury test method 1631E - 11/04/21 - ENV21245	344.00		344.00			
Paragon Micro, INC	S4104002	Power BI Monthly Subscription - Microsoft CSP - #2111384	9.16	3.66	5.50			
Paul I Cripe, INC	2034925	WS20-20804 - WT Service Center Master Plan to 10/22/21 - ENG	7,727.60	3,091.04	4,636.56			
Premier AG CO-OP, INC (Premier Energy)	2200024	Dieselex-4 Fuel delivered to Monroe WTP 09/02/21 - MN21-367	2,786.98	2,786.98				
Reycon Partners, LLC(Reynolds Construction, LLC)	S20-6405 #17	S20-6405 - Dillman WWTP Upgrade & Efficiency to 10/31/21 - ENG	787,578.00			787,578.00		
Rogers Group, INC	0071185382	Stone #11 & #53 - Stock - 11/01-11/05/21 - TC	516.83	206.73	310.10			
Rosen & Rosen Industries (R&R Industries)	608977	PUR21-236 Safety vest V200L size M & XL, Rain coats size S & L	1,776.14	710.46	1,065.68			
Southside Rental Center, INC	21435	Propane for forklifts - 11/15/21 - PUR21-277	73.78	29.51	44.27			
Standard and Poors, LLC (S&P Global Ratings)	11425732	Wastewater Bond 2021 Refinancing - ACCT21-170	18,225.00		18,225.00			
Stantec Consulting Services INC	1853866	Professional services - Water rate case 2020 - ACCT21-167	2,825.00	2,825.00				
Staples Contract & Commercial, INC	3491892324	Black high yield toner, 3-ring binder (2) - MN21-220	82.86	82.86				
Synthesis Incorporated	210328	WS21-20906 - Dillman Lab Consulting Services to 10/31/21 - ENG	14,091.00	5,636.40	8,454.60			
Tri-State Bearing Co, INC	1248217-00	Dodge bearing (2) for bar screen - DM21-13C	1,525.95		1,525.95			
Tyco Fire & Security Mgmnt ,INC (Johnson Controls)	22571572	Suppression gas systems test & inspect @ Serv Cntr - PUR	250.00	100.00	150.00			
Tyco Fire & Security Mgmnt ,INC (Johnson Controls)	22598350	Suppression gas system test & inspect@Serv Cntr 11/01-1/31/22-PUR	250.00	100.00	150.00			
Tyco Fire & Security Mgmnt ,INC (Johnson Controls)	88210527	DM21-140 10# 5# 2.5# ABC Fire extinguisher replacements &repairs	819.00		819.00			
UniFirst Corporation	1630124841	PUR21-285-TD Winter Uniforms for 2022 Brad Elkins	14.87	5.95	8.18		.74	
UniFirst Corporation	1630125212	PUR21-285-MN Winter Uniforms for 2022 Douglas Steury	5.99	5.99				
UniFirst Corporation	1630125429	PUR21-285-TD Winter Uniforms for 2022 Kimberly Baugh	27.86	11.14	15.33		1.39	
UniFirst Corporation	1630125801	PUR21-285-BP Winter Uniforms for 2022 Jeffrey White	135.50		135.50			
UniFirst Corporation	1630126208	PUR21-285-ENV Winter Uniforms for 2022 Sam Arthur	80.38				80.38	
VET Environmental Engineering, LLC	5440	D21-115 - Soil delineation & waste disposal 10/28-10/31/21 - ENV	56,255.36					56,255.36
Virtuoso Sourcing Group, LLC	29051	Collection agency fee - 11/05-11/15/21 - AR, ACCT	311.17	124.47	186.70			
Virtuoso Sourcing Group, LLC	29052	Collection agency fee - 11/02-11/10/21 - AR, ACCT	323.67	129.47	194.20			
W.W. Grainger, INC	9072781132	MN21-198 W20-COVID Nitrile gloves size M 2,000 pk	513.05	513.05				

City of Bloomington Utilities
 Accounts Payable by G/L Distribution Report
 Paydate: 12/10/21

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Wastewater Construction	Stormwater O&M	Stormwater Construction
W.W. Grainger, INC	9073008055	MN21-197 W20-COVID Nitrile gloves size L, Nitrile gloves size XL	1,026.10	1,026.10				
W.W. Grainger, INC	9112101481	TD21-457 Stroke actuator 120VAC 170' @ South Central BS vent	746.39	746.39				
W.W. Grainger, INC	9114987218	ENG21-068 8 oz spray bottles w/shut off trigger (pkg of 12)	22.69	9.08	13.61			
Waller's Meter, INC	164101	PUR21-255 - 17 Meter Pit 30" x 30"	2,139.45	2,139.45				
Water Solutions Unlimited, INC	46826	Sodium Thiosulfate - 300 @ 3.95 delivered 11/10/21 - MN	1,185.00	1,185.00				
Water Solutions Unlimited, INC	46827	Copper sulfate-MS635-T300-525.@10.10 delivered 11/10/21-MN21-230	5,302.50	5,302.50				
Grand total:			<u>1,256,034.70</u>	<u>243,498.32</u>	<u>158,670.34</u>	<u>787,578.00</u>	<u>10,032.68</u>	<u>56,255.36</u>

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 12/01/21

Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Wastewater O&M
AT&T	849469661 11/21	849469661 Long Distance charges - All Depts (excluding plants)	19.84	29.77
AT&T	8123347689 11/21	812-334-7689 Service - Utilities - 11/07-12/06/21	263.92	395.88
AT&T	812R959257 11/21	White pages listing for Dillman, Blucher & Monroe 11/10-12/09/21	6.08	12.17
AT&T Mobility II, LLC	287299116581 11C	Cell phone service for all utilities depts - 10/12-11/11/21	1,307.44	2,111.84
Comcast Cable Communications, INC	852920119 11/21	8529201190490580 Service @ Service Center 11/15-12/14/21	9.50	14.26
DirecTV, LLC	012965850 12/21	012965850 Service - Monroe WTP - 11/12-12/11/21	81.24	
DirecTV, LLC	012965923 11/21	012965923 Service - Blucher WWTP - 11/10-12/09/21		81.24
DirecTV, LLC	019972085 12/21	019972085 Service - Dillman WWTP - 11/12-12/11/21		81.24
Duke Energy	0130279401011/21	Service - Azelea Lane Lift Station (Walnut Creek) 10/15-11/15/21		92.89
Duke Energy	0150283701611/21	Service - Winston Thomas Lift Station - Lighting 10/07-11/05/21		136.19
Duke Energy	0330279501011/21	Service - Griffy Plant Outdoor Lighting - 10/15-11/15/21	31.28	
Duke Energy	0690279201311/21	Service - Park Ridge Lift Station -10/14-11/13/21		11.60
Duke Energy	0830283801211/21	Service - Hyde Park Edward Lift Station - 10/11-11/09/21		53.90
Duke Energy	1140365101011/21	Service - Service Center Building @ 600 E Miller Dr 10/07-11/05	104.16	156.24
Duke Energy	1730267301211/21	Service - Hyde Park / Olcott Lift Station - 10/11-11/09/21		55.05
Duke Energy	1950280901911/21	Service - Barge Lane SW Tank - 10/11-11/09/21	190.30	
Duke Energy	2130375401311/21	Service - Knightridge Lift Station - 10/13-11/12/21		59.48
Duke Energy	2200281501311/21	Service - Dogwood Booster Station - 10/06-11/04/21	318.78	
Duke Energy	3050267301311/21	Service - Gentry Booster Station - 10/14-11/13/21	2,414.18	
Duke Energy	37803925012 11/21	Service - Bulk Water Station @ 3230 S Walnut St	49.74	
Duke Energy	3830279001611/21	Service - Park 37 Lift Station - 10/11-11/09/21		29.16
Duke Energy	3840267301711/21	Service - Morningside Drive Lift Station - 10/13-11/12/21		131.72
Duke Energy	4100353801811/21	Service - 09/14-11/05/21 - BS, TD, LS	5,860.38	287.29
Duke Energy	4140279501611/21	Service - Rusgan Drive Lift Station - 10/15-11/15/21		65.87
Duke Energy	5140283501311/21	Service - South Tank @ E Miller Drive - 10/07-11/05/21	134.65	
Duke Energy	5380370501811/21	Service - Prow Road Lift Station - 10/12-11/10/21		34.20
Duke Energy	6030267301511/21	Service - Westwood/Glen Oaks Drive Lift Station - 10/06-11/04/21		760.06
Duke Energy	6400279001511/21	Service - Basswood Circle Lift Station - 10/13-11/12/21		214.08
Duke Energy	6430267303711/21	Service - Truck Charging Station @ Service Center 10/07-11/05/21	5.30	7.95
Duke Energy	6970278901011/21	Service - Cory Lane Lift Station - 10/13-11/12/21		31.65
Duke Energy	7360280901011/21	Service - Karst Park Lift Station/Fairgrounds 10/08-11/08/21		140.11
Duke Energy	8330356402311/21	Service - Adams Street Lift Station - 10/11-11/09/21		77.09
Duke Energy	8550278601111/21	Service - Red Bud Tower Tank - 10/11-11/09/21	88.98	
Duke Energy	8740283701011/21	Service - Winston Thomas Lagoon (lighting) 10/08-11/08/21		20.84
EDF, INC (EDF Energy Services)	126126ES 5187659	Energy Services for Vectren #5187659 - Tamarron Lift Station		1.42
EDF, INC (EDF Energy Services)	126126ES 5187802	Energy Services for Vectren #5187802 - Monroe WTP	28.11	
EDF, INC (EDF Energy Services)	126126ES 5352776	Energy Services for Vectren #5352776 - SC Booster Station	.42	
EDF, INC (EDF Energy Services)	126126ES 5463700	Energy Services for Vectren #5463700 - Service Center	4.56	6.85
EDF, INC (EDF Energy Services)	126126ES 5463945	Energy Services for Vectren #5463945 - Washington Storage	1.39	2.09

City of Bloomington Utilities
 Accounts Payable by G/L Distribution Report
 Paydate: 12/01/21

Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Wastewater O&M
EDF, INC (EDF Energy Services)	126126ES 5464376	Energy Services for Vectren #5464376 - Blucher Poole WWTP		64.44
EDF, INC (EDF Energy Services)	126126ES 5520392	Energy Services for Vectren #5520392 - Dillman WWTP		72.56
Vectren	N0814658 11/21	Service - 5352776 South Central Booster Station 10/06-11/04/21	17.72	
Vectren	N1035813 11/21	Service - 5187802-2 Monroe WTP - 10/04-11/02/21	154.57	
Vectren	N1059811 11/21	Service - 5520392-0 Dillman WWTP - 10/05-11/02/21		133.09
Vectren	N1078457 11/21	Service - 5463700-0 Service Center - 10/06-11/04/21	69.72	104.59
Vectren	N1244359 11/21	Service - 5463945-5 S Washington St Storage 10/06-11/04/21	8.42	12.62
			<u>11,170.68</u>	<u>5,489.43</u>

WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF DECEMBER, 2021

INDIANA DEPARTMENT OF REVENUE
(SALES TAX)

INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX
(UTILITY RECEIPTS TAX)

NPC
(CHARGE CARD FEES)

FIRST FINANCIAL
(ACCOUNT ANALYSIS FEES)

GROSS PAYROLL \$359,309.85

FICA TAX \$21,171.88

TOTAL \$380,481.73

City of Bloomington Utilities
Accounts Payable by Fund Distribution Report
Paydate: 12/10/21

CUSTOMER REFUNDS

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds	Sanitation
Bloomington Services	4524-016	Customer refund	\$175.82	27970	Refund credit balance to owner on inactive account.	\$52.38	\$92.97	\$6.55	23.92
Andrew Bochnicka	4478-016	Customer refund	\$132.06	27971	Refund credit balance on inactive account. Payment after final bill.		\$132.06		
CFC Inc	38013-001	Customer refund	\$2,189.01	27972	Refund credit balance after leak adjustment. (adjustment done 2019)		\$2,189.01		
Ruth Hester	8915-004	Customer refund	\$23.46	27973	Refund credit balance after final bill processed.	\$23.46			
MJ Harris Construction Services LLC	201308-001	Customer refund	\$84.89	27974	Refund credit balance after final bill process. (hydrant deposit)		\$84.89		
Michael Neff	13768-013	Customer refund	\$15.00	27975	Refund credit balance on inactive account. Payment after final bill.		\$15.00		
Northcrest Apartments	9059-002	Customer refund	\$1,854.22	27976	Refund credit balance after final bill processed. (duplicate payment)		\$1,854.22		
Chris Ravenna	31960-001	Customer refund	\$2,511.08	27977	Refund credit balance after WW connection fee waiver.	\$2,511.08			
Reed and Sons Construction Inc	200808-004	Customer refund	\$101.42	27978	Refund credit balance on inactive account. Payment after final bill.	\$101.42			
Denise Shockley	45159-002	Customer refund	\$638.75	27979	Refund credit balance after leak adjustment.	\$199.50	\$439.25		
Snedegar Construction	200455-003	Customer refund	\$484.35	27980	Refund credit balance after final bill processed. (hydrant deposit)	\$484.35			
Summit Pointe LLC	39532-001	Customer refund	\$13,111.96	27981	Refund credit balance due to duplicate payment.		\$13,111.96		
Sara Topolgus	7273-002	Customer refund	\$5.26	27982	Refund credit balance after final bill processed.		\$5.26		
Dipam Haresh Vasani	29660-020	Customer refund	\$126.55	27983	Refund credit balance after final bill processed.		\$126.55		
David Welch	18422-003	Customer refund	\$379.86	27984	Refund credit balance after final bill processed.		\$379.86		
Woodwind Terrace Apartments	24036-001	Customer refund	\$18,833.30	27985	Refund credit balance after leak adjustment.		\$18,833.30		
			<u>\$40,666.99</u>			<u>\$3,372.19</u>	<u>\$37,264.33</u>	<u>\$6.55</u>	<u>\$23.92</u>



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor & USB
FROM: Daniel Hudson
DATE: 11/30/2021
RE: Request Approval of Fourth Amendment to Agreement with Schmidt Associates, Inc.

Contract Recipient/Vendor Name:	Schmidt Associates, Inc.
Department Head Initials of Approval:	
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Daniel Hudson
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	1/2033
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-590 (amending 19-040)
Due Date For Signature:	November 22, 2021
Expiration Date of Contract:	December 31, 2022
Renewal Date for Contract:	N/A
Total Dollar Amount of Contract:	NTE of \$132,740
Funding Source:	010-U10500
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A

Summary of Contract: The base fee of \$116,340 from the third Amendment did not include reimbursable (mileage, printing, postage). To date the reimbursables have totaled \$1,682.82. The amount of \$16,400 is requested with a total NTE of \$132,740.00 based on the current status of the project and the extension of the contract into the spring of next year,



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor & USB
FROM: Cindy Shaw
DATE: 11/30/2021
RE: REQUEST APPROVAL FOR AGREEMENT FOR SERVICES
WITH CLEAN HARBORS ENVIRONMENTAL SERVICES, INC.

Contract Recipient/Vendor Name:	Clean Harbors Environmental Services, Inc.
Department Head Initials of Approval:	/VK/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Cindy Shaw and Elise Boruvka
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	3/1/2032
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-636
Due Date For Signature:	12/1/2021
Expiration Date of Contract:	2/28/2022
Renewal Date for Contract:	None
Total Dollar Amount of Contract:	\$18,786.84
Funding Source:	009-57-900008-U63532
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract: Empty and clean the sodium hydroxide tank at Monroe Water Treatment Plant



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor & USB
FROM: Daniel Hudson
DATE: 11/30//2021
RE: Request Approval of First Amendment to Agreement with Synthesis Incorporated

Contract Recipient/Vendor Name:	Synthesis Incorporated
Department Head Initials of Approval:	/vk/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Daniel Hudson
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	8/2032
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-624
Due Date For Signature:	December 6, 2021
Expiration Date of Contract:	July 31, 2022
Renewal Date for Contract:	N/A
Total Dollar Amount of Contract:	\$3,200 increase for a new NTE: \$54,300.00
Funding Source:	010-U13121
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract: The additional scope to the original contract is based on the system upgrades determined from a site inspection and a virtual meeting on November 18th. The added scope includes:

- An exhaust fan and ductwork through the west wall to exhaust the AA Spectrometer and ICP-MS per manufacturer requirements.
- Add power for new exhaust fan.



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor & USB
FROM: Cindy Shaw
DATE: 11/29/2021
RE: REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH
BBC PUMP AND EQUIPMENT COMPANY, INC.

Contract Recipient/Vendor Name:	BBC Pump and Equipment Company, Inc.
Department Head Initials of Approval:	/VK/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Cindy Shaw and Elise Boruvka
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	6/2032
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-625
Due Date For Signature:	11/10/2021
Expiration Date of Contract:	5/31/2022
Renewal Date for Contract:	None
Total Dollar Amount of Contract:	\$19,790.00
Funding Source:	010-U39750
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract: Provide materials, install, and start up control panel for Rusgan Lift Station



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw
DATE: 12/2/2021
RE: REQUEST APPROVAL FOR AGREEMENT FOR SERVICES
WITH BLEDSOE RIGGERT COOPER JAMES, INC.

Contract Recipient/Vendor Name:	Bledsoe Riggert Cooper James, Inc.
Department Head Initials of Approval:	/vk/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Cindy Shaw and Elise Boruvka
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	3/1/2034
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-656
Due Date For Signature:	12/2/2021
Expiration Date of Contract:	2/28/2024
Renewal Date for Contract:	None
Total Dollar Amount of Contract:	\$1,700.00
Funding Source:	010-65-950008-U63100
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract: 2 surveys of Dillman Wastewater Treatment Plant Landfill, including topographic maps and landfill quantity reports



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw
DATE: 12/2/2021
RE: REQUEST APPROVAL FOR SECOND AMENDMENT TO AGREEMENT FOR SERVICES WITH 120 WATER AUDIT, INC.

Contract Recipient/Vendor Name:	120 Water Audit, Inc.
Department Head Initials of Approval:	/vk/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Cindy Shaw and Elise Boruvka
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	12/2/2031
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-657
Due Date For Signature:	12/2/2021
Expiration Date of Contract:	Original: 12/31/2021 1 st Amendment: 2/28/2022 2 nd Amendment: 7/31/2022
Renewal Date for Contract:	None
Total Dollar Amount of Contract:	Original: \$34,488.00 1 st Amendment: \$11,496.00 2 nd Amendment: \$22,992.00 TOTAL: \$68,976.00
Funding Source:	010-U10500 S20-COVID
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract: COVID wastewater testing and monitoring for 6 additional months at Blucher Poole and Dillman Wastewater Treatment Plants



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw
DATE: 12/2/2021
RE: REQUEST APPROVAL FOR AGREEMENT FOR SERVICES WITH HEFLIN INDUSTRIES, INC.

Contract Recipient/Vendor Name:	Heflin Industries, Inc.
Department Head Initials of Approval:	/vk/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Cindy Shaw and Elise Boruvka
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	3/2032
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-658
Due Date For Signature:	12/2/2021
Expiration Date of Contract:	2/28/2022
Renewal Date for Contract:	None
Total Dollar Amount of Contract:	\$10,769.00
Funding Source:	009-61-900004-U62032
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract: Replace vacuum breakers, pressure gauges, and valves on ammonia feed lines at Monroe Water Treatment Plant



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw
DATE: 12/2/2021
RE: REQUEST APPROVAL FOR FIRST AMENDMENT TO AGREEMENT FOR SERVICES WITH DAVEY RESOURCE GROUP, INC.

Contract Recipient/Vendor Name:	Davey Resource Group, Inc.
Department Head Initials of Approval:	/vk/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Cindy Shaw and Elise Boruvka
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	10/2035
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-656 (amending 19-522)
Due Date For Signature:	12/2/2021
Expiration Date of Contract:	Initial Term expired 10/12/2020 with five additional one year renewal periods. Final year expiration date is 10/2025.
Renewal Date for Contract:	None
Total Dollar Amount of Contract:	Original: \$11,185.00 1 st Amendment: \$ 900.00 Total: \$12,085.00
Funding Source:	D19-102
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract: Amendment increases the scope of work and not to exceed amount to include obtaining a floodway permit to complete construction as part of the wetland mitigation plan at the Winston Thomas property



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw
DATE: 12/2/2021
RE: REQUEST APPROVAL FOR AGREEMENT FOR SERVICES
WITH PARKSON CORPORATION

Contract Recipient/Vendor Name:	Parkson Corporation
Department Head Initials of Approval:	
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Cindy Shaw and Elise Boruvka
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	
Due Date For Signature:	12/2/2021
Expiration Date of Contract:	2/28/2022
Renewal Date for Contract:	None
Total Dollar Amount of Contract:	\$5,755.20
Funding Source:	010-65-950006-U62032
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract: Replace chain links on bar screen at Dillman Wastewater Treatment Plant



CONTRACT COVER MEMORANDUM

TO: Mayor, Controller and USB
FROM: Jane Fleig, Utilities Engineer
DATE: December 2, 2021
RE: Request Approval of Professional Services Agreement for Downtown Culvert Modeling with Eagle Ridge Civil Engineering Services, LLC

Contract Recipient/Vendor Name:	Eagle Ridge Civil Engineering Services, LLC
Department Head Initials of Approval:	/VK/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Jane Fleig, PE
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	12/6/2032
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-653
Due Date For Signature:	December 6, 2021
Expiration Date of Contract:	December 6, 2022
Renewal Date for Contract:	N/A
Total Dollar Amount of Contract:	\$39,750.00
Funding Source:	011-U10500
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A

Summary of Contract: Preparation of a detailed hydraulic model of the downtown culvert structure system encompassing the major tributary to Clear Creek (formerly known as the Jordan Culvert) from First St to the upstream ends of the culvert. This will help identify the overall system capacity and provide guidance on alternatives for reducing flooding in the system.



CONTRACT COVER MEMORANDUM

TO: Mayor, Controller and USB
FROM: Jane Fleig, Utilities Engineer
DATE: December 2, 2021
RE: Approval of Professional Services Agreement for Drainage Improvements: Dunn/Kirkwood to Indiana/6th With Eagle Ridge Civil Engineering, LLC

Contract Recipient/Vendor Name:	Eagle Ridge Civil Engineering Services, LLC
Department Head Initials of Approval:	/VK/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Jane Fleig, PE
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	4/20/2033
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-653
Due Date For Signature:	December 6, 2021
Expiration Date of Contract:	April 20, 2023
Renewal Date for Contract:	N/A
Total Dollar Amount of Contract:	\$355,480.00
Funding Source:	011-U10500
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A

Summary of Contract: Preparation of plans, specifications and estimates for reconstruction of the box culvert from approximately Dunn and Kirkwood to Indiana and 6th St. Work will also include replacement of existing sanitary and water mains in this location.



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw
DATE: 12/2/2021
RE: REQUEST APPROVAL FOR SECOND AMENDMENT TO AGREEMENT FOR SERVICES WITH RUMPKE OF INDIANA, LLC

Contract Recipient/Vendor Name:	Rumpke of Indiana, LLC
Department Head Initials of Approval:	/VK/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Cindy Shaw and Elise Boruvka
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	2/28/2032
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-661 (amending 21-261)
Due Date For Signature:	12/2/2021
Expiration Date of Contract:	Original: 8/31/2021 Amended: 2/28/2022
Renewal Date for Contract:	None
Total Dollar Amount of Contract:	Original: \$109,931.25 2 nd Amendment: \$ 30,000.00 Total: \$139,931.25
Funding Source:	011-57-950008-U67501
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract: The second amendment increases the not to exceed amount to cover the additional contaminated soil. Agreement is to provide a location to dispose of contaminated soil from the Hidden River Stormwater Project



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw
DATE: 12/2/2021
RE: REQUEST APPROVAL FOR AGREEMENT FOR SERVICES
WITH ARCADIS U.S., INC.

Contract Recipient/Vendor Name:	Arcadis U.S., Inc.
Department Head Initials of Approval:	/vk/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Cindy Shaw and Elise Boruvka
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	5/2032
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-659
Due Date For Signature:	12/2/2021
Expiration Date of Contract:	4/30/2022
Renewal Date for Contract:	None
Total Dollar Amount of Contract:	\$32,000.00
Funding Source:	009-U10500 010-U10500
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract: Development of a cybersecurity plan and processes



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw
DATE: 12/2/2021
RE: REQUEST APPROVAL FOR AGREEMENT FOR SERVICES
WITH SSW ENTERPRISES, LLC

Contract Recipient/Vendor Name:	SSW Enterprises, LLC
Department Head Initials of Approval:	/VK/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Cindy Shaw and Elise Boruvka
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	1/1/2033
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-660
Due Date For Signature:	12/2/2021
Expiration Date of Contract:	12/31/2022
Renewal Date for Contract:	None
Total Dollar Amount of Contract:	\$82,031.04
Funding Source:	009-52-900008-U62001 009-61-900004-U62024 010-64-950006-U62024 010-65-950006-U62024 010-52-950008-U62001
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract: Cleaning services three nights a week at the Service Center, Monroe Water Treatment Plant, and the Blucher Poole and Dillman Wastewater Treatment Plants