I. ROLL CALL
Commissioners Present: David Walter, Deborah Myerson, Deb Hutton, Cindy Kinnarney, and Martha Street, MCCSC Representative

Commissioners Absent: None

Staff Present: John Zody, Director, Housing & Neighborhood Development (HAND); Brent Pierce, Assistant Director; Christina Finley, Financial Specialist, HAND

Others Present: Larry Allen, Attorney, City Legal Department; Alex Crowley, Director, Economic and Sustainable Development; Jeff Underwood, City Controller; Sam Dove; Jennifer Pearl, BEDC; Dave Askins, B-Square Bulletin;

II. READING OF THE MINUTES – David Walter moved to approve the January 10, 2022 minutes and the executive summary for January 10, 2022, via roll-call vote. Deb Hutton seconded the motion. The motion passed unanimously.

III. EXAMINATION OF CLAIM REGISTER – Deb Hutton moved to approve the claim register for January 7, 2022, for $19,160.13, via roll-call vote. Deborah Myerson seconded the motion. The motion passed unanimously.

IV. EXAMINATION OF PAYROLL REGISTERS – David Walter moved to approve the payroll registers for January 14, 2022, for $33,960.23, via roll-call vote. Deborah Myerson seconded the motion. The motion passed unanimously.

V. REPORT OF OFFICERS AND COMMITTEES
A. Director’s Report. John Zody stated staff is on schedule to bring the Community Development Block Grant (CDBG) recommendations to the February 7, 2022 meeting, to consider for approval.

B. Legal Report. Larry Allen stated Resolution 22-07 will be added to tonight’s agenda. The resolution will be added to the packet and was sent out to the commissioner’s prior to the meeting.

C. Treasurer’s Report. Jeff Underwood was available to answer questions.

D. Business Development Updates: Alex Crowley reported that the EDA grant for the Trades District Technology Center is progressing.

A. NEW BUSINESS
A. Resolution 22-05: Approval of Funding for Seminary Park Lighting. Larry Allen stated the RDC previously approved a project review and approval form for the purchase and installation of replacement lighting in Seminary Square Park. City staff have identified the provider to the lights as ESL/Spectrum. ESL/Spectrum is able to provide five light poles that will be dark sky compliant with variable brightness for an amount not to exceed $29,565. This resolution and funding amount is for the equipment only. It does not include the installation.
Cindy Kinnarney asked for public comment. There were no comments from the public.

David Walter moved to approve Resolution 22-05, via roll-call vote. Deb Hutton seconded the motion. The motion was unanimously approved.

B. Resolution 22-07: To Amend Offer to Purchase 605 South Madison Street and Approve Assignment of Leases. Larry Allen stated the RDC approved the offer to purchase last year, in the amount of $265,000. Allen said closing is set for this Friday, January 28. An amendment to the offer to purchase is necessary to reflect the correct legal description and acreage of the property. Allen said the RDC previously approved an assignment of the lease on that property. This resolution authorizes staff to complete the purchase and permits either RDC President Cindy Kinnarney or her designee to execute any necessary documents on behalf of the Commission at closing.

Deb Hutton noted that Deborah Myerson’s last name has a typo.

Cindy Kinnarney asked for public comment. There were no comments from the public.

Deb Hutton moved to approve Resolution 22-07, with the correction of Deborah Myerson’s last name, via roll-call vote. David Walter seconded the motion. The motion as amended and corrected was unanimously approved.

VI. BUSINESS/GENERAL DISCUSSION

VII. ADJOURNMENT
Deb Hutton moved to adjourn. David Walter seconded. The meeting adjourned.

Cindy Kinnarney, President
Deborah Myerson, Secretary

2-8-22
Date