

**AGENDA
UTILITIES SERVICE BOARD MEETING**

City of Bloomington Utilities
600 E Miller Dr
Bloomington, IN 47401

Jeff Ehman, President
Amanda Burnham, Vice President
Jean Capler
Seth Debro
Megan Parmenter
Jim Sherman
Kirk White
Jim Sims, ex officio
Scott Robinson, ex officio

**Monday, February 14, 2022
5:00 PM Regular Meeting**

- I. Call to Order
- II. Approval of the Minutes of the Previous Meeting (January 31)
- III. Approval of the Claims
 - a. Standard Invoices
 - b. Utility Bills
 - c. Wire Transfers
 - d. Customer Refunds
- IV. Approval of Consent Agenda – (\$1,591.00)
 - a. Linko Technologies, (\$1,591.00), First amendment to the agreement for technical support of F.O.G. software cloud access, reduces NTE by \$1,591.00 for a new total of \$27,586.00
- V. Request for Approval of MOU between Lake Monroe Water Fund, Inc. and CBU – Financial contribution to watershed projects - Vic Kelson
- VI. Request for Approval of MOU between COB Parks and Rec. and CBU - Operational Responsibilities at Miller Showers Park – James Hall
- VII. Request for Approval to Expense Uncollectible Accounts Receivable – Laura Pettit
- VIII. Request for Approval to Claim Unclaimed Credit Balances – Laura Pettit
- IX. Old Business
- X. New Business
- XI. Subcommittee Reports
- XII. Staff Reports
- XIII. Petitions and Communications*
- XIV. Adjournment

*Public Comment will be limited to 5 minutes per person

UTILITIES SERVICE BOARD MEETING

01/31/2022

Utilities Service Board meetings are recorded and available during regular business hours in the Director of Utilities' office.

CALL TO ORDER

Board President Ehman called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held electronically via Zoom and Facebook Live.

Board members present: Amanda Burnham, Jean Capler, Seth Debro, Jeff Ehman, Megan Parmenter, Jim Sherman, Kirk White, Scott Robinson (ex officio), Jim Sims (ex officio)

Staff present: Tom Axsom, Liberty Flora, James Hall, Dan Hudson, Vic Kelson, Holly McLaughlin, Phil Peden, Laura Pettit, Brandon Prince, Brad Schroeder, LaTreana Teague, Jason Wenning, Chris Wheeler

Guests present: B Square Beacon

MINUTES

Board member Burnham moved, and Board Member Parmenter seconded the motion to approve the minutes of the January 31st meeting. The motion received a roll-call vote:

Ehman-yes, Debro-yes, Capler-yes, Parmenter-yes, Sherman-yes, Burnham-yes, White-yes. The motion passed.

CLAIMS

Burnham moved, and Parmenter seconded the motion to approve the Payables

Invoices: Vendor invoices submitted included \$311,060.47 from the Water Utility, \$124,096.28 from the Water Construction Fund, \$928,699.56 from the Wastewater Utility, and \$372,080.40 from the Stormwater Utility.

Burnham asked when the 2021 invoices were expected to be completed?

Assistant Director - Finance Pettit answered that 2021 invoices are cut off at the end of January. If any come in later, we can adjust through April.

Ehman asked if an invoice from Dentons, Bingham, and Greenebaum was the last bill.

Kelson said the company is still assembling final documentation about the rate case, and there may be another invoice coming soon.

The motion received a roll-call vote: Sherman-yes, White-yes, Ehman-yes, Parmenter-yes, Burnham-yes, Capler-yes, Debro-yes. Total claims approved: \$1,735,936.71.

Burnham moved, and Parmenter seconded the motion to approve the Payables Utilities Bills: Vendor invoices submitted included \$79,704.04 from the Water Utility and \$101,353.01 from the Wastewater Utility.
The motion received a roll-call vote: Parmenter-yes, Ehman-yes, Debro-yes, Burnham-yes, White-yes, Capler-yes, Sherman-yes. Total claims approved: \$181,057.05.

Burnham moved, and Parmenter seconded the motion to approve the Standard Invoices: Vendor invoices submitted included \$280,375.62 from the Water Utility, \$361,889.45 from the Wastewater Utility, and \$13,971.88 from the Stormwater Utility.
The motion received a roll-call vote: Sherman-yes, Burnham-yes, Debro-yes, Ehman-yes, White-yes, Capler-yes, Parmenter-yes. Total claims approved: \$656,236.95

Burnham moved, and Debro seconded the motion to approve the Utility Bills: Utility invoices submitted included \$473.27 from the Water Utility and \$573.58 from the Wastewater Utility.
The motion received a roll-call vote: Capler-yes, Parmenter-yes, Debro-yes, Burnham-yes, Sherman-yes, Ehman-yes, White-yes. Total claims approved: \$1,046.85.

Burnham moved, and Parmenter seconded the motion to approve the Wire Transfers, Fees, and Payroll in the amount of \$469,361.95. The motion received a roll-call vote: Sherman-yes, Capler-yes, Parmenter-yes, Burnham-yes, Ehman-yes, Debro-yes, White-yes. The motion passed.

Burnham moved, and Debro seconded the motion to approve the Customer Refunds: Customer refunds submitted included \$0.53 from the Water Fund and \$166.21 from the Wastewater Fund.
Burnham questioned the amount of the customer refund from the Water Fund. Pettit said that all refunds are requested by the customer. In this instance, the customer overpaid for a lab fee. There is no minimum threshold for processing refunds. Typically, we add a credit to the customer's account, but they were a one-time customer in this case.
The motion received a roll-call vote: White-yes, Parmenter-yes, Capler-yes, Burnham-yes, Ehman-yes, Sherman-yes, Debro-yes. Total claims approved: \$166.74.

CONSENT AGENDA

CBU Director Kelson presented the following items recommended by staff for approval:

- Building Associates, \$7,922.23, Lighting ground plates at the Monroe WTP 2nd Amendment (adds grounding equipment to scope), new NTE total of \$1,288,107.60
- Infrastructure Systems, Change Order No. 1 Dunn St Sewer Improvements project, reduces NTE by \$98,494.86 for a new NTE total of \$2,250,797.14

As no items were removed from the Consent Agenda by the Board, the agreements were approved. Total contracts approved: (\$90,562.63).

OLD BUSINESS: none

NEW BUSINESS: None

SUBCOMMITTEE REPORTS:

Parmenter moved, and Debro seconded the motion to approve the Rules, Regulations, and Standards of Service Section 25 F.O.G. Program.

The Rules and Regulations subcommittee reviewed Rules, Regulations, and Standards of Service Section 25 - Fats, Oils, and Grease (F.O.G.) Program. It outlines info already in the city ordinance and is now in the Rules and Regulations for quick access for our customers.

White asked which part of Section 25 was updated.

Wheeler answered the entire Section 25 is new to the Rules and Regulations. Previously, staff removed Section 25 in its entirety, but that one dealt with how CBU conducted extensions of wastewater mains. Because of the state law change on how utilities are required to do extensions for wastewater mains, we removed the section because it did not operate as the state requires now. So we removed it entirely, and the section became a blank space as a placeholder if we wanted to place something else there. We have been working on F.O.G. for a couple of years and had some updates at the ordinance level, and we were now ready to put it into the Rules and Regulations Section 25. The language in Section 25 is not cut and paste from our ordinance. Still, there is ordinance language in Section 10.17 that discusses in full detail what all restaurant and food service establishments are required to do when it comes to fats, oils, and greases, as well as all users of our wastewater utility. Section 25 does not create any new requirements for our users.

The motion received a roll-call vote: Debro-yes, Sherman-yes, Burnham-yes, Parmenter-yes, White-yes, Capler-yes, Ehman-yes. The motion passed.

Parmenter moved, and Debro seconded the motion to approve a new enforcement response plan for backflow/cross-connection.

The subcommittee also reviewed to approve new CBU Rules, Regulations, and Standards of Service regarding an enforcement response plan for backflow/cross-connection. The plan provides a consistent response to violations and a consistent fee schedule.

The motion received a roll-call vote: White-yes, Debro-yes, Ehman-yes, Sherman-yes, Capler-yes, Burnham-yes, Parmenter-yes. The motion passed.

STAFF REPORTS:

Kelson reported on COVID sampling that we continue to do at our plants. The past two weeks have shown higher numbers, and they started coming down last week. There was not much rain during that week, and the concentrations came down.

CBU welcomed Tim Vaught, a Laborer in T&D. Bryan Rafano, Administrative Assistant, passed the SHRM-CP exam.

Three long-time employees retired: Diane Daily, Rose Harden, and Jerry Waldridge.

PETITIONS AND COMMUNICATIONS:

The Utilities Service Board conducted a Residential Storm Grants Committee member appointment at the request of staff.

Debro moved, and Burnham seconded the motion to appoint Megan Parmenterto the Residential Storm Grants Committee. The board voted unanimously to approve the appointment.

ADJOURNMENT: Burnham moved to adjourn; the meeting adjourned at 5:25 p.m.

Jeff Ehman, President

Date

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 02/18/22

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Stormwater O&M
120 Water Audit INC	1966	S21-6500 - Covid19 Data analysis & database storage - ENV	3,832.00		3,832.00	
A&M Graphics (Baugh Fine Print and Mailing)	A1906	Time off request slips for Blucher Poole - ENG21-076	40.00		40.00	
Air Science USA, LLC	66783	MN21-241 Filters for vent less hood in the lab.	1,471.60	1,471.60		
American Pump Repair & Service, INC	77637	DM21-156 Puller to remove the Vogelsang rotaries (for rebuild)	776.00		776.00	
Astbury Gabriel Corp (ESG Laboratories)	22001428	Testing - Digestor Grab @ Dillman - 01/24/22 - ENV	234.00		234.00	
ATC Group Services, LLC	2402275	Dillman groundwater reports through 01/21/22 - ENV21-092	2,417.81		2,417.81	
B L Anderson LLC	I6194	MM21-420 Parts for Chlorine pumps, Calibration on pump #3&6	1,849.56	1,849.56		
Black & Veatch Corporation	1362719	S19-6310 - Blucher WWTP Phosphorus Removal to 12/31/22 - ENG	3,066.52		3,066.52	
Black Lumber Co. INC	497560	Plywood to cover wire racking for supply shelves - PUR22-025	413.58	165.43	248.15	
Brehob Corporation	787868	DM21-151 VFD's for the #2 belt press	885.80		885.80	
BSA Environmental Services, INC	COB 22-01	ENV22-006 2 Phytoplankton analyses with biovolume MN	490.00	490.00		
Chemical Resources, INC	1144203	Sodium aluminate - 46,960 @ .1878 delivered 12/28/21 - DR	8,819.09		8,819.09	
Chemical Resources, INC	1144808	Sodium aluminate - 46,380 @ .3312 delivered 01/24/22 - DR	15,361.06		15,361.06	
Chemtrade Chemicals Corporation	93279231	Aluminum sulfate - 11.605 @ 494.00 delivered 01/25/22 - MN	5,732.87	5,732.87		
Chemtrade Chemicals Corporation	93281059	Aluminum Sulfate - 11.107 @ 494.00 delivered 01/28/22 - MN	5,486.86	5,486.86		
Cintas First Aid & Safety #2	8405512318	Restock first aid cabinet @ Dillman WWTP - 01/21/22 - DR22-006	40.98		40.98	
Cintas First Aid & Safety #2	8405520368	Restock first aid cabinet @ Monroe - 01/28/22	42.40	42.40		
City Of Bloomington	01/31/22 SetRate	Set rate for all vehicle parts & repairs - Jan 2022	42,766.59	13,001.04	29,765.55	
City Of Bloomington	12/31/21 Fuel	Fuel charges for all utilities vehicles - Dec 2021 - ACCT	13,796.98	4,839.61	8,957.37	
Cloverleaf Tool Co	52160	TD22-9 6 Band lock clamps 8" for truck 598	178.88			178.88
Commercial Service Of Bloomington, INC	S220495	PUR22-030 Flexible water line feeding heating coil was leaking.	176.00	70.40	105.60	
Commercial Service Of Bloomington, INC	S221204	MM22-254 Rebuild roof drain piping	540.16	540.16		
Commercial Service Of Bloomington, INC	S221466	MM22-256 Maintenance office furnace install new inducer	813.73	813.73		
Commercial Service Of Bloomington, INC	S222181	PUR22-029 Looked at boiler in boiler room, reset boiler	110.00	44.00	66.00	
Commercial Service Of Bloomington, INC	S223380	MM22-261 Gas leak check boilers&replace thermostat de watering	455.00	455.00		
Commercial Service Of Bloomington, INC	S224898	MM22-262 Heaters in maint office service area	1,345.31	1,345.31		
Complete Masonry Supplies, INC	98334	TD22-35 Pallet of concrete	330.12			330.12
Core & Main, LP	P221008-C	PUR21-166 - Refund of credit that was taken in error on 10/01/21	1,007.52	1,007.52		
Core & Main, LP	Q158474-A	PUR21-312A - 6" ACCESSORY KIT	500.00	500.00		
Core & Main, LP	Q158474-B	PUR21-312B - 6" MEGALUG	940.00	940.00		
Core & Main, LP	Q263060	PUR22-023 - 18" HDPE BANDS	219.60			219.60
Crowe LLP	701-2490739	Water Rate Case 2020 & Cost of SVS Study - ACCT22-014	1,210.00	1,210.00		
Cummins Crosspoint, LLC	N8-99448	TD22-51 Repair generators @ Westwood Lift Station	1,270.81		1,270.81	
Cummins Crosspoint, LLC	N8-99597	TD22-51 Repair generators @ Fieldstone Lift Station	623.87		623.87	

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Stormwater O&M
Eagle Ridge Civil Engineering Services, LLC	274-02	D21-121 - Downtown Culvert Modeling: 1st to Indiana Ave - ENG	3,782.15			3,782.15
Eagle Ridge Civil Engineering Services, LLC	275-02	D21-120 - Drainage Improvements-Dunn/Kirkwood to Indiana/6th-ENG	8,025.90			8,025.90
Eco Logic, LLC	4956	D19-103 - Weimer Dam Plant Maintenance & Monitoring - ENG	2,032.80			2,032.80
Environmental Laboratories, INC	20347796	Iron & manganese analysis for drinking water 12/25/21 -DL21-125	785.00	785.00		
Environmental Laboratories, INC	20348032	ENV22-010 11 Total organic carbon	440.00	440.00		
Eurofins Eaton Analytical, INC	8100008396	Dissolved & total organic carbon, UV, Alkalinity test - MN22-016	375.00	375.00		
Eurofins Eaton Analytical, INC	8100008411	Testing - Taste & odor compounds - Geosmin, MIB - ENV22-007	700.00	700.00		
Eurofins Eaton Analytical, INC	8100009065	TTHM & HAA5 Analysis of drinking water - 01/19/22 - DL22-006	1,774.00	1,774.00		
Everett J Prescott, INC	5921344	TD21-379 500 Gaskets for MS	550.00	220.00	330.00	
Everett J Prescott, INC	5964870	TD21-508 50 Vestal ERL-3 riser rings for MS	1,832.50	733.00	1,099.50	
First Financial Bank / Credit Cards	BP21-131	BP21-131 Fog Rod 7.5 Level Probe	1,585.00		1,585.00	
First Financial Bank / Credit Cards	DR22-003	DR22-003 Atlantic Time Cards (BX/1000) - 2 sided	72.46		72.46	
First Financial Bank / Credit Cards	ENG21-080	ENG21-080 - ASCE Renewal Membership for Brad Schroeder	265.00	106.00	159.00	
First Financial Bank / Credit Cards	ENV22-002	ENV22-002 Membership renewal INAFSM K. Lindberg	40.00			40.00
First Financial Bank / Credit Cards	MN21-246	MN21-246 Water Operator Exam D. Dooley AIRW	400.00	400.00		
First Financial Bank / Credit Cards	MN21-247	MN21-247 Water Treatment Plant Oper. Vol 1 & 2 D. Dooley	207.00	207.00		
First Financial Bank / Credit Cards	PUR22-024	PUR22-024 - 13" Flexible supply hose repair kit for restroom	126.15	50.46	75.69	
First Financial Bank, N.A.	W21-4505 #4	W21-4505 - Retainage - N Lindbergh Dr water main to 01/26/22-ENG	3,970.16	3,970.16		
Fisher Scientific Company, LLC	8429607	Pipet tips (1 cs) - MN20-445	640.20	640.20		
Fisher Scientific Company, LLC	8563611	Digital thermometer, mailers, nitrile gloves - DL22-007	1,460.12		1,460.12	
Flosource, INC	212795-00	MM22-259 Low service 4 rebuild kit for air/oil cyl.	465.74	465.74		
FPBH, INC	21-12324-1	D21-119 - Bio-retention pond on CBU/COB property - ENV	6,000.00			6,000.00
Gatehouse Media Indiana Holdings	0004279824 CBU	Employment ads - 12/11-12/18/21 - TD, DR - ADMIN22-004	312.33	73.23	239.10	
General Electric Company (GE Digital, LLC)	170011000370 23	ADMIN21-060 iClient v6.5 Thick Runtime Only English software DR	5,306.00		5,306.00	
Global Equipment CO., INC (Global Industrial)	118657512	PUR21-311 2 6" Spout 34 oz soap dispenser	99.90	39.96	59.94	
Global Equipment CO., INC (Global Industrial)	118657518	PUR22-022 Global industrial universal spreader 100 lbs capacity	404.94	161.98	242.96	
Gripp, INC	2763	S21-6504 - Data Hosting Services (One Year) 24/7 - ENG	12,540.00		12,540.00	
Gripp, INC	2785	S21-6504 - Flow monitoring Equipment and Maintenance - ENG	5,989.18		5,989.18	
HACH Company	12839709	MN22-012 SPDNS Fluoride reagent for daily lab test	133.87	133.87		
Harrell Fish, INC (HFI)	J002897	MN21-072 Replaced Air cooling system for the Intake building	59,500.00	59,500.00		
HB Warehouse LLC (Resource Services)	00043013	BP21-154 S20-COVID Gloves, towels, heavy duty paper plates	329.71		329.71	
HB Warehouse LLC (Resource Services)	00044021	DR21-092 S20-COVID Gloves, towels, tissue, canliners, hot cups	1,281.29		1,281.29	

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Stormwater O&M
HB Warehouse LLC (Resource Services)	00044088	BP21-212 Bleach, canliners, 20 oz soak proof bowl, hot cups	308.17		308.17	
HB Warehouse LLC (Resource Services)	00044117	MN21-253 Cleaning supplies, toilet tissue, disinfectant spray	226.16	226.16		
HB Warehouse LLC (Resource Services)	00044117A	MN21-253 Kimwipes Delicate task wiper	115.35	115.35		
Heflin Industries, INC	125669	MM21-398 Emergency repairs to ammonia feed lines.	10,769.00	10,769.00		
Heflin Industries, INC	125676	MN21-226 Emergency repair to leaking bleach lines and valves	8,000.00	8,000.00		
Heflin Industries, INC	125726	MM21-387 Run power plumbing piping & supplies for Washer&Dryer	4,400.00	4,400.00		
Irving Materials, INC	11110586	Concrete - Storm @ 1304 W 15th St - 01/27/22 - SW, TD	318.00			318.00
IU Health OCC Health Services	00125327-00	Hearing tests for Monroe & TD employee 11/30/21 - MN22-005	68.00	47.60	20.40	
IU Health OCC Health Services	00125725-00	Audio hearing test for 2 Monroe employees 12/14-12/15 - MN22-025	68.00	68.00		
IU Health OCC Health Services	00126575-00	DS DOT 5 Panel E Screen for 1 TD employee - 01/11/22 - TD22-058	50.00	20.00	27.50	2.50
IU Health OCC Health Services	00126578-00	DS DOT 5 Panel E Screen for 1 Monroe employee 01/11/22 MN22-024	50.00	50.00		
IU Health OCC Health Services	00126579-00	DS DOT 5 Panel E Screen for 1 TD employee - 01/11/22 - TD22-058	50.00	20.00	27.50	2.50
IU Health OCC Health Services	00126738-00	DS DOT 5 Panel E Screen for 1 TD employee - 01/12/22 - TD22-064	50.00	20.00	27.50	2.50
IU Health OCC Health Services	00126739-00	DS DOT 5 Panel E Screen for 1 TD employee - 01/12/22 - TD22-064	50.00	20.00	27.50	2.50
J&S Locksmith Shop, INC	232200	Padlocks, rekeys, keys - DM22-011	411.84		411.84	
Jane A Fleig	ENG22-006	Reimbursement for HEC-HMS Modeling Webinar - ENG22-006	289.00	115.60	173.40	
JCI Jones Chemicals, INC	877442	Sodium hypochlorite - 4,455 @ 1.550 delivered 01/20/22 - MN	6,905.25	6,905.25		
John Deere Financial (Rural King)	27892	Rubber boots for T Vaught - TD22-065	99.99			99.99
John Deere Financial (Rural King)	28301	Hole saw bits (4), Rachets (2) for truck #639 - TD22-044	111.92	111.92		
John Deere Financial (Rural King)	28477	Emery cloths, 1 pair of rubber boots - TD22-048	200.89	80.36	110.48	10.05
John Deere Financial (Rural King)	28478	Rubber boots for J Moore truck #631 - TD22-038	99.99	40.00	54.99	5.00
John Deere Financial (Rural King)	32920	Buckets, wire brushes, cut-off wheels for truck 626 - TD22-049	70.79			70.79
John Deere Financial (Rural King)	39332	Misc Hammers, chisels, sledges & tools for Hydro Truck-ENV22-016	202.88			202.88
Kevin R Huntley (Green Earth Recycling & Compost)	1020	TD22-40 Loads of brush from WT on 12/7 & 12/9/21	88.00	35.20	52.80	
Kirby Risk Corp	S111834859.00	Electronic photo control button, bulbs, post top light -DM22-004	1,164.28		1,164.28	
Kirby Risk Corp	S111841464.00	Toggle switches (3) - stock - DM22-008	21.18		21.18	
Kirby Risk Corp	S111849374.00	Light bulbs for Tamarron Lift Station - TD22-045	88.80		88.80	
Kleindorfer Hardware & Variety	01/25/22 CBU	Misc parts & supplies - 01/04-01/25/22 - TD, MN, DR, SW	433.48	109.37	323.70	.41
Lawson Products, INC	9309219530	Misc nuts, screws, washers, hex nuts - BP22-015	225.54		225.54	
Living Waters Co., INC	90139	MN21-165 Spare parts for the titrator in the lab.	659.91	659.91		
Logical Concepts, INC (Omnsite)	83638	Monthly cellular fee for XR-50 Omni-Site - 02/01-02/28/22	1,100.00		1,100.00	
Lores Tyler Steury	ENV22-009	Reimbursement for Bi-annual INDOT CDL Physical - ENV22-009	90.00	36.00	54.00	

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Stormwater O&M
Mark Osborne (Control Freaks Consulting)	310Inv-MN21-116	MN21-116 Checked West and S.W. tank setpoint screens	250.00	250.00		
Mark Osborne (Control Freaks Consulting)	319Inv-DM21-165	DM21-165 Various work preformed in the plant 9/16/21 - 1/14/22	1,125.00		1,125.00	
Mark Osborne (Control Freaks Consulting)	320Inv-MN21-186	MN21-186 Replace level indicator for #1 caustic soda bulk tank.	3,840.00	3,840.00		
Mark Osborne (Control Freaks Consulting)	326Inv-MN21-236	MN21-236 Air blower issuePLC-1 fault,wired new valves into SCADA	1,740.00	1,740.00		
Nalco U.S. 2, INC (Nalco Water Pretreatment)	2595013	E-CBI-005F-XX Carbon Guard IT Carbon Exchanger - BP	171.28		171.28	
Nalco U.S. 2, INC (Nalco Water Pretreatment)	2595014	E-MBI-005F-XX DI Express, Filter - BP	168.82		168.82	
Nugent, INC (Utility Supply Company)	1387803	PUR21-269B - Brass Angle Yoke Valve 1" COMP x 1" Meter Yoke Nut	634.41	634.41		
Nugent, INC (Utility Supply Company)	1387806	PUR21-293A - Stiffeners & Ranger Fittings	2,180.00	2,180.00		
Nugent, INC (Utility Supply Company)	1389097	PUR21-296B - VALVES, BENDS, COUPLINGS, VALVE BOXES, METER PITS	6,742.37	6,742.37		
Nugent, INC (Utility Supply Company)	1389312	PUR21-296A - 6" ACCESSORY KIT	292.60	292.60		
Nugent, INC (Utility Supply Company)	1389318	PUR21-296A - 6" MJ Bolt Kit	239.40	239.40		
Nugent, INC (Utility Supply Company)	1390024	PUR21-197A BRASS SERVICE SADDLES 4" & 10"	166.64	166.64		
Nugent, INC (Utility Supply Company)	1390025	PUR22-016 - BRASS FITTINGS	97.82	97.82		
Nugent, INC (Utility Supply Company)	1390027	PUR21-296B - COMPRESSION COUPLING 2" X 10"	747.78	747.78		
Nugent, INC (Utility Supply Company)	1387805-A	PUR21-248A - UNIFLANGE 8"	1,840.32	1,840.32		
Nugent, INC (Utility Supply Company)	1387805-B	PUR21-248B - HYDRANT 5'	4,745.28	4,745.28		
Nugent, INC (Utility Supply Company)	1387807-A	PUR21-296A - 3/4" STIFFENERS	912.00	912.00		
Nugent, INC (Utility Supply Company)	1387807-B	PUR21-296B - MISSION COUPLING 8" (PL-PL)	677.76	677.76		
Office Depot, INC	218927189001	Ink cartridges for printer (2) - PUR22-020	77.98	31.19	46.79	
Office Depot, INC	218927204001	Dawn dish cleaner (1 ct) - PUR22-020	66.69	26.68	40.01	
Office Depot, INC	219787779001	Stapler, chair, organizer, post-its, desk pad - ADMIN22-002	257.00	102.80	154.20	
Office Depot, INC	219787783001	Three tier mesh tray - ADMIN22-002	21.49	8.60	12.89	
Office Depot, INC	219787788001	Wall calendar - ADMIN22-002	14.99	6.00	8.99	
Office Depot, INC	224928151001	Uniball black pens, plain white envelopes - ACCT22-011	14.05	5.62	8.43	
Pace Analytical Services, INC	2250184439	MET ICPMS 200.8 customers water tested for lead - ENV22-022	74.00	74.00		
Paragon Micro, INC	S3357233 CBU	CBU portion - Bluebeam Revu Standard Renewal/CAD - ADMIN21-064	890.82	356.33	534.49	
Premier AG CO-OP, INC (Premier Energy)	2200868	Dieselex-4 off-road fuel for Generators @ Dillman - DM22-003	1,597.86		1,597.86	
Promevo, LLC	185939 CBU	Google Workspace Enterprise Plus 2022 annual renewal #212592B	29,160.00	11,664.00	17,496.00	
Quality Supply & Tool Co INC	10996	TD22-34 6-Tool combo kit, wrench WPI kit, 14" alum pipe wrench	1,250.71			1,250.71
Quality Supply & Tool Co INC	11048	ENV22-017 D21-122 Dual blade, pinch point ,post hole digging bar	1,367.76			1,367.76
QUIKRETE Holdings, INC (Contech Eng)	24235275	PUR22-019 - 15" PIPE BANDS & END SECTIONS	377.50			377.50
Reed And Sons Construction, INC	W21-4505 #4	W21-4505 - N Lindbergh Dr water main replacement to 01/26/22-ENG	75,432.91	75,432.91		

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Stormwater O&M
Republic Services, INC	0694-002868227	Trash removal @ Dillman & Service Center 02/01-02/28/22	361.70	24.68	337.02	
Republic Services, INC	0694-002869424	Trash removal @ Monroe WTP - 01/01-01/31/22	130.21	130.21		
Republic Services, INC	0694-002869425	Trash removal @ Blucher Poole - 01/01-01/31/22 - BP	128.57		128.57	
Ricoh USA, INC	5063672032	Ricoh copier maintenance @ Blucher Poole - 12/17-01/16/22 - BP	5.10		5.10	
Ricoh USA, INC	5063672135	Ricoh copier maintenance - 12/17-01/16/22 MN, DR, SC, PUR	53.02	16.46	36.56	
Riddle Tractor Sales (Lawrence County Equip.)	IL21462	DM22-009 Replacement of unit 755 Kubota driver side door shock	18.11		18.11	
Rogers Group, INC	0071186526	Stone #11 & #53 - Stock - 01/18-01/21/22 - TD	444.15	177.66	266.49	
Schaeffer Manufacturing Company	BS2577-INV1	Compressor oil (2 5-gal buckets) for various booster - TD22-031	426.30	426.30		
Schaeffer Manufacturing Company	BS2582-INV1	HTC Oil ISO 68 (1 55 gal drum) - MM22-253	1,070.30	1,070.30		
SSW Enterprises, LLC (Office Pride)	Inv-65879	Cleaning service @ Service Center - 01/01-01/31/22 - SC, PUR	3,561.88	1,424.75	2,137.13	
SSW Enterprises, LLC (Office Pride)	Inv-65880	Weekly electrostatic cleaning at plants - 01/01-01/31/22 -PUR	1,550.00	516.67	1,033.33	
SSW Enterprises, LLC (Office Pride)	Inv-65881	Cleaning service @ Blucher WWTP - 01/01-01/31/22 - BP	1,439.20		1,439.20	
SSW Enterprises, LLC (Office Pride)	Inv-65882	Cleaning service @ Dillman WWTP - 01/01-01/31/22 - DR	1,464.16		1,464.16	
SSW Enterprises, LLC (Office Pride)	Inv-65883	Cleaning service @ Monroe WTP - 01/01-01/31/22 - MN	1,439.36	1,439.36		
Staples Contract & Commercial, INC	3497185042	Post-it notes, pencils, pens, highlighters, folders - ENG22-001	30.70	12.28	18.42	
Staples Contract & Commercial, INC	3497259673	Mechanical pencil (1 dz) - ENG22-001	5.46	2.18	3.28	
Staples Contract & Commercial, INC	3498029810	Weekly planner (4), Lined tablets (2) - TD22 039	68.74	27.49	37.81	3.44
State Of Indiana	000326937	Annual service connection fees #IN5253002C-0 - DIR	24,045.45	24,045.45		
State Of Indiana	000328308	Annual NPDES Permit Fee for Dillman WWTP - #IN0035718 - DIR	14,500.00		14,500.00	
State Of Indiana	000328309	Annual NPDES Permit Fee for Blucher WWTP - #IN0035726 - DIR	9,500.00		9,500.00	
State Of Indiana	000328657	Annual NPDES Permit Fee for Monroe WTP - #IN0060810 - DIR	2,460.00	2,460.00		
State Of Indiana	Zach Burnworth	Class I WWTP Op Exam Application Fee - Zac Burnworth - BP22-019	30.00		30.00	
Synchrony Bank	447535463787	PUR21-303 16 2x12x12 Acoustic panel tiles 12 pack DR	303.84		303.84	
Synchrony Bank	594557993979	ITS212674B Otterbox defender series for iPad 9th ENG	73.49	29.40	44.09	
Synchrony Bank	834654388744	ITS212435B Otterbox defender series case for iPad 9th T Steury	73.49	73.49		
Synthesis Incorporated	210410	WS21-20906-Dillman Lab Consulting Services through to 12/31 -ENG	1,285.70	514.28	771.42	
Tri-State Bearing Co, INC	1267605-00	HI-Power II Belt for roof top vent (4) - DM22-007	70.60		70.60	
UniFirst Corporation	1630133117	PUR21-285-DR3 Winter Uniforms for 2022 Rose Harden	6.39		6.39	
UniFirst Corporation	1630133127	PUR21-285-ENV4 Winter Uniforms for 2022 Nicolette Morris	48.56	19.42	29.14	
UniFirst Corporation	1630133394	PUR21-285-DR3 Winter Uniforms for 2022 Perry Lagnour	67.38		67.38	
UniFirst Corporation	1630133989	PUR21-285-MN2 Winter Uniforms for 2022 Sara Tracy	74.61	74.61		
UniFirst Corporation	1630134329	PUR21-285-DR3 Winter Uniforms for 2022 Jordan Smith	53.56		53.56	

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Stormwater O&M
UniFirst Corporation	1630134507	PUR21-285-DR3 Winter Uniforms for 2022 Gregory May	104.34		104.34	
UniFirst Corporation	1630134719	PUR21-285-TD4 Winter Uniforms for 2022 Steven Robertson	62.10	24.83	34.16	3.11
UniFirst Corporation	1630134905	PUR21-285-DR3 Winter Uniforms for 2022 Gregory May	25.29		25.29	
UniFirst Corporation	1630135095	PUR21-285-BP2 Winter Uniforms for 2022 R Houshour	8.84		8.84	
UniFirst Corporation	1630135496	PUR21-285-ENV4 Winter Uniforms for 2022 Nate Herr	103.42	41.37	62.05	
UniFirst Corporation	1630135773	PUR21-285-MN2 Winter Uniforms for 2022 James White	121.50	121.50		
UniFirst Corporation	1630136063	PUR21-285-BP2 Winter Uniforms for 2022 W Winks	120.89		120.89	
UniFirst Corporation	1630136300	PUR21-285-TD4 Winter Uniforms for 2022 Mike Hobbs	121.28	48.52	66.70	6.06
UniFirst Corporation	1630136567	PUR21-285-TD4 Winter Uniforms for 2022 Mike Hobbs	28.72	11.48	15.80	1.44
UniFirst Corporation	1630136829	PUR21-285-TD4 Winter Uniforms for 2022 Larry Hardin	78.47	31.39	43.16	3.92
UniFirst Corporation	1630137005	PUR21-285-BP2 Winter Uniforms for 2022 R Houshour	52.20		52.20	
UniFirst Corporation	1630137367	PUR21-285-TD4 Winter Uniforms for 2022 Andrew Boden	41.12	16.44	22.62	2.06
UniFirst Corporation	1630137830	PUR21-285-TD4 Winter Uniforms for 2022 Justin White	112.68			112.68
UniFirst Corporation	1630138013	PUR21-285-TD4 Winter Uniforms for 2022 Andrew Boden	108.81	43.52	59.85	5.44
UniFirst Corporation	1630138343	PUR21-285-DIR Winter Uniforms for 2022 David Jones	28.72	11.49	17.23	
UniFirst Corporation	1630138505	PUR21-285-TD4 Winter Uniforms for 2022 Dennis Abrams	43.15	17.26	23.73	2.16
UniFirst Corporation	1630138661	PUR21-285-DR3 Winter Uniforms for 2022 Timothy Jacobs	20.57		20.57	
United Parcel Service, INC	0000430948032	S20-COVID19 - Shipping charges - 01/10/22 - ENV22-005	95.63		95.63	
United Parcel Service, INC	0000430948042	S20-COVID19 - Shipping charges - 01/18/22 - ENV22-014	95.97		95.97	
United States Plastic Corp	6677464	ENV21-279 Secondary containment for hazardous waste storage @ MN	231.04	231.04		
Utility Pipe Sales Co, INC	IY018133	PUR22-017 - FULL SEAL CLAMP	330.15	330.15		
Van Ausdall & Farrar, INC	508347	PUR22-026 Over charges on copiers in ACCT, DIR,ENG 10/1-12/31/21	1,745.78	698.31	1,047.47	
VARI Sales Corporation	90058841	ProPlus VariDesk for J Wenning in ADMIN - #212348	355.50	142.20	213.30	
Virtuoso Sourcing Group, LLC	29238	Collection agency fee - 01/19-01/31/22 - AR, ACCT	232.75	93.10	139.65	
Virtuoso Sourcing Group, LLC	29239	Collection agency fee - 01/18-01/28/22 - AR, ACCT	858.98	343.59	515.39	
W.W. Grainger, INC	9174581927	BP22-007 Air filters for HVAC systems	555.20		555.20	
W.W. Grainger, INC	9174581935	BP22-008 V-Belt parts for 7.5 HP motor	197.93		197.93	
W.W. Grainger, INC	9183487082	BP22-014 V-Belt for solids bldg upstairs East air handler	188.32		188.32	
Wessler Engineering, INC	38390	S21-6508 - SCADA Asset Management @ Blucher-12/12-12/31/21 - ENG	1,600.00		1,600.00	
West Side Tractor Sales CO.	B00732	Ride control plumbing kit & valve for backhoe #650 - TD21-443	3,250.00		3,250.00	
Wood Environment & Infrastructure Solutions	N12375570	D20-113 - Stormwater Master Plan through 12/31/21 - ENV	10,703.50			10,703.50
Young Trucking, INC	115287	Hauling sludge from Blucher Poole - 01/14/22 - BP, OP	591.45		591.45	
Young Trucking, INC	115288	Hauling sludge from Dillman WWTP - 01/11- 01/13/22 - DR, OP	6,583.91		6,583.91	

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Stormwater O&M
Young Trucking, INC	115364	Hauling sludge from Blucher WWTP-01/19/22 - 2022-DIR-27 - BP, OP	458.31		458.31	
Young Trucking, INC	115365	Hauling sludge from Dillman WWTP 01/18-01/20/22 - DR, OP	8,012.31		8,012.31	
Grand total:			<u>514,691.62</u>	<u>290,136.50</u>	<u>189,388.77</u>	<u>35,166.35</u>

City of Bloomington Utilities
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Utility Bills:

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
AT&T	8123311353 1/22	812-331-1353 Service - S Washington St Storage 01/22-02/21/22	671.43	268.57	402.86
AT&T	8123315400 1/22	812-331-5400 - Service - Centrex main line - 01/22-02/21/22	2,763.03	1,105.21	1,657.82
AT&T Mobility II, LLC	2873021598781/22	AT&T - 287302159878 -Engineering - 11/12-01/11/22	86.58	34.63	51.95
Duke Energy	01302794010 1/22	Service - Azelea Lane Lift Station (Walnut Creek) 12/16-01/19/22	118.05		118.05
Duke Energy	03302795010 1/22	Service - Griffy Plant Outdoor Lighting - 12/16-01/19/22	31.96	31.96	
Duke Energy	41402795016 1/22	Service - Rusgan Drive Lift Station - 12/16-01/19/22	145.99		145.99
Duke Energy	46002802015 1/22	Service - Arlington Park Lift Station - 12/20-01/24/22	236.91		236.91
Duke Energy	53803705018 1/22	Service - Prow Road Lift Station - 12/13-01/14/22	36.93		36.93
Duke Energy	58802801015 1/22	Service - Oolitic Lift Station - 12/20-01/24/22	100.79		100.79
Duke Energy	64302673037 1/22	Service - Truck Charging Station @ Service Center 12/08-01/11/22	211.17	84.47	126.70
Duke Energy	67602807018 1/22	Service - Kensington Park Lift Station - 12/22-01/26/22	201.21		201.21
Duke Energy	69302799016 1/22	Service - Stonelake Drive Lift Station - 12/18-01/21/22	50.09		50.09
Duke Energy	77202799011 1/22	Service - W 17th Street Lift Station - 12/18-01/21/22	254.83		254.83
Duke Energy	91903614027 1/22	Service - Fullerton Pike Lift Station - 12/21-01/25/22	62.47		62.47
Duke Energy	95603943016 1/22	Service - IU Hospital Lift Station - 12/18-01/21/22	377.94		377.94
Duke Energy	0930280801201/22	Service - West Tank Outdoor Lighting @ Waynes Lane 12/27-1/27/22	11.32	11.32	
Duke Energy	2610280601701/22	Service - W 3rd St Lift Station - 12/22-01/26/22	7.99		7.99
Duke Energy	2850280801101/22	Service - Profile Pkwy Lift Station - 12/27-01/27/22	42.41		42.41
Duke Energy	2960372802301/22	Service - Vernal Pike Lift Station - 12/27-01/27/22	287.79		287.79
Duke Energy	3530280901001/22	Service - Westwood Lift Station (outdoor lighting) 12/27-1/27/22	11.49		11.49
Duke Energy	4570280901401/22	Service - Curry Pike Davis Lift Station - 12/27-01/27/22	93.61		93.61
Duke Energy	5050280901301/22	Service - Southwest Booster Station - 12/27-01/27/22	1,197.29	1,197.29	
Duke Energy	6930280801501/22	Service - Curry Industrial Park Lift Station - 12/27-01/27/22	49.08		49.08
South Central Indiana Remc	2093400200 1/22	Service - Blucher Poole - #2093400200 - 12/19-01/19/22	17,533.18		17,533.18
Grand total:			<u>24,583.54</u>	<u>2,733.45</u>	<u>21,850.09</u>

WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF February, 2022

INDIANA DEPARTMENT OF REVENUE \$66,456.95
(SALES TAX)

INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX
(UTILITY RECEIPTS TAX)

NPC \$44,534.02
(CHARGE CARD FEES)

FIRST FINANCIAL \$1,357.76
(ACCOUNT ANALYSIS FEES)

GROSS PAYROLL \$376,050.71

FICA TAX \$22,303.68

TOTAL \$510,703.12

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CUSTOMER REFUNDS

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds	Sanitation
CFC Inc	39484-003	Customer refund	\$175.65	28107	Refund credit balance after account closed. (leak adjustment)		\$175.65		
Katherine Garland	26644-040	Customer refund	\$497.48	28108	Refund credit balance after account closed.		\$497.48		
Guadalupe Huesca	200433-004	Customer refund	\$107.07	28109	Refund credit balance on active account.	\$107.07			
Jonathan Hyde	4087-005	Customer refund	\$1,308.95	28110	Refund credit balance - leak adjustment		\$1,308.95		
Patrick Oherren	17423-026	Customer refund	\$126.18	28111	Refund credit balance after account closed.		\$126.18		
Drake Ritter	16592-005	Customer refund	\$49.44	28112	Refund credit balance after final bill processed.		\$49.44		
			<u>\$2,264.77</u>			<u>\$107.07</u>	<u>\$2,157.70</u>	<u>\$0.00</u>	<u>\$0.00</u>



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor & USB
FROM: Phil Peden
DATE: 2/08/2022
RE: REQUEST APPROVAL OF FIRST AMENDMENT TO AGREEMENT WITH LINKO TECHNOLOGY, INC.

Contract Recipient/Vendor Name:	Linko Technologies, Inc.
Department Head Initials of Approval:	/VK/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	James hall
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	2033
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	21-707
Due Date For Signature:	asap
Expiration Date of Contract:	4/1/2022
Renewal Date for Contract:	None
Total Dollar Amount of Contract:	Reduction of \$1,591.00 for New NTE of \$27,586.00
Funding Source:	010-57-950008-U67547
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	yes
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	yes
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	yes

Summary of Original Contract: Linko Technology, Inc. provides a proprietary database software application used for managing the City of Bloomington Utilities Pretreatment Program. Linko Technology hosts this software on a remote server and provides ongoing technical support and system maintenance. The contract is for 3 years, to be renewed annually.

Summary of Amendment to Contract: CBU no longer needs the FOG software component of this agreement. Contractor agrees to reduce the overall cost of the contract to reflect this reduction in services.



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor, USB
FROM: Cindy Shaw
DATE: February 10, 2022
RE: REQUEST APPROVAL FOR AGREEMENT FOR SERVICES
WITH 2NDNATURE SOFTWARE, INC.

Contract Recipient/Vendor Name:	2NDNATURE Software, Inc.
Department Head Initials of Approval:	/VK/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Cindy Shaw and Elise Boruvka
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	2033
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	22-070
Due Date For Signature:	12/29/2021
Expiration Date of Contract:	2/28/2023
Renewal Date for Contract:	NONE
Total Dollar Amount of Contract:	\$14879.7
Funding Source:	011-81-950000-U67547
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	yes
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	yes
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	yes

Summary of Contract: purchase of MS4 compliance technology pilot software and services



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor & CBU
FROM: Vic Kelson/Chris Wheeler
DATE: February 1, 2022
RE: Lake Monroe Water Fund, Inc.

Contract Recipient/Vendor Name:	Lake Monroe Water Fund, Inc.
Department Head Initials of Approval:	/VK/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Vic Kelson
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	2032
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	22-049
Due Date For Signature:	2/14/2022
Expiration Date of Contract:	None N/A
Renewal Date for Contract:	None N/A
Total Dollar Amount of Contract:	\$35,000.00
Funding Source:	009-51-900008-U63202
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	None N/A
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	None N/A
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	None N/A

Summary of Contract: In 2021, CBU pledged make a financial contribution to LMWF, Inc. in 2022 to support LMWF's mission to become an active funder of watershed projects that conserve, protect and sustain Lake Monroe as a shared community water resource. This mission fits hand in hand with CBU's need to have an ongoing source of water for the production of potable water for the City of Bloomington and its wholesale customers. CBU received approval from Common Council to budget \$35,000.00 for this financial contribution. This MOU is the vehicle that will allow completion of the contribution.

MEMORANDUM

TO: Utilities Service Board
FROM: Chris Wheeler, City Legal
RE: Request Approval of MOU for Miller Showers Park
Date: February 11, 2022

This MOU is between CBU and Parks. It is intended to delineate the many responsibilities between the two Departments for ongoing maintenance and operation of the Miller Showers Park. CBU is entering into this agreement to agree that it will be responsible for maintenance and operation of the actual stormwater feather within the park. CBU will also be responsible for one half of all costs associated with any maintenance of the retention walls for the lagoons in the stormwater features within the park. Parks will be responsible for all other aspects of Miller Showers Park maintenance and operation.

Staff Recommendation: Staff recommends approval of this MOU with Parks.

Board Action: USB to discuss and vote on the MOU on 2/14/2022

Remaining Action: Board of Parks Commissioners to discuss and vote on the MOU on 2/22/2022

MEMORANDUM

TO: Utilities Service Board
FROM: Accounting Department
DATE: 02/28/2022
RE: Uncollectible Accounts Receivable

In accordance with the Indiana Code section 36-9-23-33 subsection (l), the Utilities staff would like to expense 1026 uncollectible wastewater/stormwater accounts that are at least 90 days overdue with an outstanding balance of less than \$40. The total dollar value to be written-off is \$11,468.42. This section of the Indiana Code allows for a board to write-off a wastewater fee or penalty that is less than forty dollars.

Pursuant to the resolution by the Utilities Service Board on October 29, 2007, the Utilities staff would like to expense 515 uncollectible water accounts that are at least 90 days overdue with an outstanding balance of less than \$40. The dollar value to be written off is \$7,879.27.

MEMORANDUM

TO: Utilities Service Board
FROM: Accounting Department
DATE: 2/28/2021
RE: Unclaimed Credit Balances

In accordance with the Indiana Code section 36-9-23-28.5, the Utilities staff would like to receipt/claim unclaimed credit balances over 7 years old. . This section of the Indiana Code allows for overpayment of sewer fees that remains unclaimed by a payor for more than 7 years after the termination of the service for which the overpayment was made to become the property of the Municipality.

Pursuant to the resolution (2017-4) by the Utilities Service Board on September 5, 2017, the Utilities staff would like to receipt/claim unclaimed credit balances over 7 years old. The dollar value to be claimed is \$38,922.43. This Policy, adopted by the Utility Service Board allows for any overpayment of water fees that remains unclaimed by a payor for more than 7 years after the termination of the service for which the overpayment was made becomes the property of the Water Utility.

The Utility staff has made every attempt to locate customers and return overpayments to them.