# RETAIL QUICKSTART CHECKLIST

**1ST** ☐ Register with the **Indiana Secretary of State**'s online at IN.gov/sos.

**2ND** ☐ Check your location's **zoning and historic preservation** requirements. https://bloomington.in.gov/interactive/maps/zoningmap

**3RD** ☐ Get a building permit. **Monroe County Building Department:** (812) 349 – 2580 | www.co.monroe.in.us/tsd/

**4TH** ☐ Make sure your location is zoned for the kind of business you'd like to open. **Planning and Transportation:** (812) 349-3423 www.bloomington.in.gov/planning

**5TH** ☐ Set up water and sewer service. Inquire about grease interceptors. **City of Bloomington Utilities:** (812)349-3930 www.bloomington.in.gov/utilities

**6TH** ☐ Schedule a fire inspection. **Bloomington Fire Department:** (812) 332-9763 | www.bloomington.in.gov/fire

**NOTES**