

CITY OF BLOOMINGTON COMMON COUNCIL

2013 JACK HOPKINS SOCIAL SERVICES FUNDING PROGRAM

APPLICATIONS & SUMMARIES

Memo
Indexes
Summaries
Applications – On Hopkins Website

City of Bloomington Indiana

City Hall 401 N. Morton St. Post Office Box 100 Bloomington, Indiana 47402



Office of the Common Council

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<u>council@bloomington.in.gov</u> <u>www.bloomington.in.gov/council</u> To: Jack Hopkins Social Services Funding Committee

From: Council Office

Re: Packet of Social Service Funding Applications

Date: April 24, 2013

30 Applications for Jack Hopkins Social Services Funding

Social service agencies have submitted 30 applications for 2013 Jack Hopkins Social Services Funding. This year we have \$257,500 available for grants and a total request of approximately \$383,786.

Packet Materials and Link to Application Material

This packet includes:

- o This memo;
- o Two Indexes one listing requests in alpha order, the other organized by amount requested; and
- o Application summaries (presented in alphabetical order).

In order to save paper, the original application materials are in electronic form and can be found on <u>Jack Hopkins Social Services Funding Committee</u> webpage. At this link, you'll find the Applications for 2013 which are presented in alphabetical order and include the:

- o Funding Sheet;
- o Contact Sheet:
- o Narrative and Timeline for Funds;
- o Program Budget;
- o Financial Statements; and
- (Occasionally) supplemental materials including quotes, memoranda of understanding, excerpts from catalogues, etc. (Please note that some of the inessential materials are not included in the interest of saving space.)

Meeting – Tuesday, May 7th 2013, 5:30 pm, McCloskey Room to Discuss Applications

The Committee will meet on **Tuesday, May 7, 2013 at 5:00 p.m. in the McCloskey Room** to share impressions about the applications, decide which applications merit presentation, and raise questions for agencies to address during their *Presentations* on *Monday, May 13, 2013 at 5:30 p.m. in the Council Chambers*. This meeting will also give the Committee members a chance to disclose any conflicts of interest (*see* below) and raise any other questions about the procedure to be followed over the course of the next few meetings.

(Continued on next page.)

Conflict of Interests

Please be prepared to disclose any special relationships that you, your spouse, or dependents may have with any of the agencies seeking funds. The term "special relationship" is vague, but is intended to include those relationships that would undermine the public (and agencies') confidence in the process if left undisclosed. In the past, members of the Committee have disclosed those relationships at the initial review of applications, declared their intent to participate fairly, objectively and in the public interest given this relationship, and have participated in the relevant votes. The Committee may adopt other restrictions on participation at this meeting. Please share your thoughts.

Schedule (Committee and Council Meetings and Actions are highlighted in bold)

Action or Meeting	Date, Time, and Place
* Committee Initially Discusses and Eliminates	Tuesday, 7 May 2013, 5:30p
Some Applications	McCloskey Room (#135)
* Committee Hears Agency Presentations	<i>MONDAY</i> , 13 MAY, 2013, 5:30p
	Council Chambers (#115)
Committee Members Submit Rating of Applications	Monday, 20 May 2013, Noon
* Committee Discusses Funding	Tuesday, 23 May 2013, 5:30p
Recommendations at a Pre-Allocation Meeting	Council Library (#110)
* Committee Makes Funding Recommendations	Thursday, 30 May 2013, 5:30p Council Chambers (#115)
Agencies Complete Funding Agreements	Early June 2013
* Committee Evaluates the Program	Wednesday, 06 June 2013, 5:30p
	Council Library (#110)
Council Office Distributes Legislative Packet	Friday, 14 June 2013
* Common Council Action on the	Wednesday, 19 June 2013, 7:30p
Recommendations	Council Chambers (#115)
HAND Holds Technical Assistance Meeting	Tuesday, 25 June 2013, 8:30 a.m., McCloskey Room (#135)

^{*} These are either meetings of the Committee or Common Council. The other listings are either Committee deadlines or staff meetings and actions.

2013 JACK HOPKINS APPLICATIONS INDEX – ALPHABETICAL ORDER

#	Agency	Project Name	Request	Page
1	Amethyst House Inc.	Roof and Chimney Renovation	\$9,100.00	1
2	Area 10 Agency on Aging	Equipment for Food Pantry Program	\$3,547.00	18
3	Big Brothers Big Sisters of South Central Indiana	Training and Office Expansion	\$25,778.00	31
4	Boys and Girls Clubs of Bloomington	Transportation Enhancement Project	\$25,000.00	55
5	Catholic Charities Bloomington	Parent-Child Interaction Program for Trauma Impacted Families	\$5,335.00	74
6	Community Kitchen of Monroe County, Inc.	Equipment Purchase	\$3,486.00	83
7	Down Syndrome Family Connection	Parents and Schools in Partnership	\$2,550.00	102
8	First Christian Church	The Gathering Place Breakfast Program Floor and Kitchen Project	\$9,631.00	109
9	Futures Family Planning Clinic/Monroe County	Parking Validation Program	\$1,525.00	120
10	Girls Inc of Monroe County	TraxSolutions Management Information System Project	\$5,448.00	127
11	The Greater Bloomington Chamber of Commerce Franklin Initiative	Graduation Coach Initiative at BHS North and BHS South	\$10,000.00	134
12	Habitat for Humanity of Monroe County	Construction Facility Enhancement Program	\$19,164.00	157
13	Hoosier Hills Food Bank	Warehouse and Food Safety Improvements	\$9,937.00	167
14	LifeDesigns Inc.	College of Direct Support (CDS) and College of Employment Support (CES) Training	\$16,000.00	175
15	Middle Way House, Inc.	Crisis Intervention Services	\$12,000.00	191
16	Monroe County United Ministries, Inc.	Energy Efficiency and Equipment for MCUM's Childcare Center	\$21,870.00	203
17	Mother Hubbard's Cupboard, Inc.	Food Pantry	\$24,736.00	213
18	Mother Hubbard's Cupboard, Inc. /Bloomington Area Birth Services	Collaboritve Birth, lactation, and Perinatal Nutrition	\$2,174.00	223
19	My Sister's Closet of Monroe County	The Green Side of Pink	\$13,516.00	240
20	New Hope Family Shelter	Physical, Program, and Prospect Improvements	\$8,825.00	255
21	People and Animal Learning Services	PALS Facility Renovation: HVAC Installation	\$34,854.00	261
22	Planned Parenthood of Indiana	Ensuring Access to Life-Saving Preventative Health Services	\$5,000.00	277
23	The Salvation Army	Disaster Services	\$1,715.00	286
24	Shalom Community Center	Crawford Homes Start-up	\$22,199.00	296
25	South Central Community Action Program, Inc.	Bloomington Hydroponic Employment and Training Project	\$21,700.00	305
26	Stepping Stones	Bridge Funding	\$30,600.00	313
27	Stepping Stones/Amethyst House	Counseling Project	\$3,465.00	320
28	Visually Impaired Preschool Services/VIPS - Bloomington	Project VIISA (Visually Impaired InService in America) Training for Early Intervention	\$17,500.00	328
29	Volunteers in Medicine of Monroe County	Increased Innovation and Efficiency in the Medication Room	\$7,550.00	344
30	Wonderlab Museum of Science, Health, and Technology	Energy Efficiency Improvements at the Wonderlab Museum	\$9,581.00	355
	Total:		\$383,786.00	

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	TOTAL:		\$383,786	

[1] AMETHYST HOUSE Page #1

Roof and Chimney Renovations at Two Facilities \$9,100

City Residents Served by Program in 2013 50 (out of 50)

Agency [Employees - Full-time: 10; Part-time: 10; Volunteers: 6]

Mission

Amethyst House, Inc. (Amethyst) has been serving Bloomington since 1980. It is a Bloomington-based non-profit United Way agency that provides recovery-focused residential and outpatient services for people with drug, alcohol and gambling addictions, as well as educational and self-awareness groups for persons with signs of potential substance abuse. Its mission is to "partner with individuals, families and communities impacted by addictions and substance abuse issues by providing quality recovery services and guidance for clean, sober and healthy living." It collaborates with the court and criminal justice system and a network of social services agencies to provide services to its clients, train staff, and raise money for these purposes. Amethyst operates two long-term, transitional residential facilities in Bloomington serving about 21 men (in one "half-" and a "three-quarter-" way house) as well as one "half-way" facility serving up to 11 women and two dependent children. Amethyst also hosts 5 weekly 12-Step AA/NA meetings for about 100 persons, who include both new comers and people with long-term sobriety.

Project

Amethyst House requests \$9,100 to renovate the roof at the men's ¾-way facility at 416 West 4th Street) at a cost of \$5,500¹ and to renovate the chimney at the women's residential facility at 322 W. 2nd Street. The men's facility serves 5 adults at one time. The need for roof repairs was discovered within the last month before any leaks or structural damage occurred. The women's facility serves 10 women and two children at one time. The building is over 100 years old and has suffered leaks, water damage and loss of weatherization due to the failing chimney.

Funding Timeline

The applicant included estimates and a timeline, accounting for permits (when necessary), for submittal of claims after work was completed in July.

Criteria

Need. Past applications have noted that the *SPAN/MC* ranked drug and alcohol abuse and affordable housing one of the highest priorities for social services in this community. **One-Time Investment.** This is a one-time request to repair or renovate the roof of one facility and the chimney of another. The application states that renovations should last at least 15-20 years and future replacement and/or maintenance should be covered through the annual operating budget, fundraising, and donations.

Fiscal Leveraging. Amethyst House is a non-profit that garners approximately \$860,000 in funds from a variety of sources (including about \$200,000 from grants, donations and other fundraising and about \$204,00 in client fees) to run all of its programs. The narrative details collaborations with numerous local agencies to provide services to its clients, internship and volunteer opportunities for the Indiana University community, and space for AA to hold weekly 12-step meetings.

Broad and Long-Lasting Benefits. The investment in these renovations will provide a safe and "welcoming home" for residents and visitors. It will also help instill pride of place for the residents and improve the likelihood of progress by "destignatizing" the problem of addiction.

Cost - Amount Requested (in Order of Priority)To renovate roof at the Men's ¾-Way facility (416 West 4th Street)\$5,500To renovate chimney at Women's facility (322 West 2nd Street)\$3,600TOTAL AMOUNT REQUESTED\$9,100TOTAL PROJECT COSTS\$9,100

SSF Funding History

1995	Denied	Start-up funds, office equipment and furnishings	\$20,000
1997	Denied	Transitional Housing for men and women	\$8,557
1999	Granted	New Van	\$10,000
2000-Oct.	Granted	Rebuild foundation of Women's' facilities	\$7,500
2001	Denied	Phone, Voicemail, Computer networking	\$5,000
2002	Granted	To help rebuild and expand the men's facility by restoring the historic façade.	\$20,000
2003	Granted	To purchase and install a stairway elevator at Men's House facility	\$4,521
2006	Granted	To pay for insurance, utilities, food, and salaries to operate the Men's House	\$8,000
2010	Granted	To replace vinyl and carpet flooring in, and purchase three dishwashers for, the	\$7,860
		Men's and Women's houses.	
2011	Granted	To buy and install washers and dryers for men's and women's half-way houses.	\$4,000
2012	Granted	Bathroom Renovations for Women's House	\$3,775

¹ The estimate, including one option, was for \$5,300 and the applicant added \$200 as a contingency (per call to applicant).

2] AREA 10 COUNCIL ON AGING OF MONROE & OWEN COUNTIES, INC. (AREA 10) Page #18 Equipment for Food Pantry Program \$3,547.78

City Residents Served by Program in 2013

190 (out of 218)

Agency [Employees - Full-time: 57; Part-time: 15; Volunteers: 422]

Mission Area 10 Agency on Aging (Area 10), is a private, not-for-profit corporation serving elderly and disabled persons in Monroe & Owen Counties. It is one of 16 Area Agencies on Aging in Indiana. Their mission is "to serve as a leader in providing resources and solutions and promoting opportunities that empower community members to live longer, stronger lives." Its services to the aging population include: the Aging and Resource Center; case management; meal delivery and food pantry; assistance to home-bound; the Rural Transit bus service; the 2-1-1 Info-Link; the RSVP 55+ Volunteer Program; affordable senior housing, and the Endwright Center. Last year, it provided over 46,000 meals to homebound individuals in these two counties and, also, through its Mobile Food Pantry, "provided two bags of groceries to 190 low-income, homebound persons within the City of Bloomington each month."

Project

Area 10 is requesting a one-time investment of \$3,574.78 to purchase a new refrigerator, freezer, two utility carts and six folding tables to expand its Mobile Food Pantry Program located at the Fairview United Methodist Church at 600 West 6th Street. The investment in the freezer and refrigerator will increase the program's food storage capacity and the investment in new folding tables and carts will replace existing worn equipment with ones that easier for the often elderly volunteers to use. The application anticipates that the equipment will double the quantity of bags distributed annually to their clients and help address an increasing demand for emergency food assistance, which has grown by 20% in the last two years.

Timeline

The application includes an "Implementation Plan" that assigns these duties to a particular staff member and calls for the work to be done between July – September, 2013.

Criteria

Need. The application cites the *SCAN Report* for the proposition that "the recent increase in need for food assistance and drop in donors has kept food pantries struggling to keep up with demand" and that approximately 16% of the county population in 2009 was "food insecure." It also cites HANDs *Consolidated Plan* for the need to "provide funding for (non-profits) that serve low-income individuals/families with the basic emergency needs: food, shelter and healthcare."

One-Time Investment. This is a request for equipment to expand the food storage and preparation capacity for the Mobile Food Pantry.

Fiscal Leveraging. This program leverages the work of the First Presbyterian church, which helps recruit the 50 volunteers, and the Fairview United Methodist Church, which provides pantry space for the storage, preparation, and distribution of the food. The annual value of the donated food and volunteer hours was estimated at \$7,366.

Broad and Long-Lasting Benefits. Providing food to homebound persons will help maintain their health, continue their connection to their community and neighborhoods, provide support to family care-givers, and reduce the societal costs associated with their staying at an extended care facility.

Cost - *Amount Requested (in Order of Priority) – Purchase the following:*

Energy Star 20.5 c.f. Upright Freezer Unit	\$849
Energy Star 25 cf Side-by-Side Refrigerator Unit	\$1,799
6 Rectangular Steel Folding Tables	\$239.
2 Utility Carts	\$199.96
4-Year Protection Plan for Freezer Unit (\$109.97) and Refrigerator Unit (\$149.97)	\$259.94
Estimated Delivery Fee	\$200
TOTAL AMOUNT REQUESTED	\$3,547.78
TOTAL PROJECT COSTS	\$3,547.78

SSF Funding History for Area 10

1995	Denied	Handyman Program	\$30,000
1997	Denied	Senior nutrition services - freezer, fridge, range	\$8,606
1999	Denied	Laptops	\$4,000
2002	Granted	To purchase equipment for the Food Pantry at the Girls, Inc. site	\$1,475
2003	Granted	To pay for 50% annual wage for the Food Pantry/Emergency Food VISTA	\$4,614
2006	Granted	To buy online software for 2-1-1 Call Center	\$2,187
2008	Denied	To buy resources for Aging and Disability Resource Center	\$23,500
2012	Granted	Collaboration with Community Kitchen to add a new route for meals-on-wheels	\$7,800

3] BIG BROTHERS BIG SISTERS OF SOUTH CENTRAL INDIANA (BBBS) Page # 31

Expansion of Office and Training Facilities \$25,778

City Residents Served by this Project in 2013: 500 (of 600)

Agency [Employees - Full-time: 2; Part-time: 12/Volunteers: 1,200]

Mission BBBS is a youth development organization with over 40 years of service to the community. As stated last year, its mission is to "provide children facing adversity with strong, enduring, professionally supported one-to-one relationships that change their lives for the better, forever." They currently serve over 850 children in their community-based one-to-one mentoring program, site-based one-to-one mentoring program in schools and after-school programs like Boys and Girls Club or Girls, Inc., and a First Friends program for youth awaiting a match. BBBS partners with parents/guardians, volunteers and others in the community focusing on at-risk children (e.g. with a single or incarcerated parent) and high-risk children (e.g. who already involved with Child Protective or Juvenile Court services). Approximately, 93% of their clients either live at or below the poverty level, come from single-parent households, are in the Juvenile Justice or protection system, or are otherwise at high risk. Surveys, which are conducted before services are provided and at annual reviews, demonstrate that these youth gain development assets over that period of time.

Project BBBS is requesting \$25,778 to finish the basement of their new, rented facility at 807 North Walnut to better meet their needs. The property is a former residence that now must provide space for 2 full-time and 12 part-time employees who serve over 600 clients and 1,200 volunteers. The renovation, in particular, would add a training/conference room, a dedicated intake office, a meeting room capable of holding 4-5 participants, and three separate cubicles for the match-support specialists and graduate interns. Along with serving as a conference room for the whole agency and a place to train new Bigs (adult mentors), the large training room would allow the Littles (clients) to: 1) learn about Science, Technology, Engineering and Math (via the STEM program) from volunteers in the community at least once a month (a new initiative) and about other useful topics as the opportunity arises; 2) meet together to share experiences; and, 3) (with the help of grants from Comcast and Best Buy), communicate with Bigs who are away during school vacations. The dedicated Intake Office will provide a space for the Intake Specialist, who currently occupies an office with two other employees, to meet with Bigs and Littles (and their guardians) in a place that is more private and comfortable. The small meeting room will offer space for a Big, Little, teacher, and parent, for example, to talk in private and away from the other activities. Lastly, the three separate cubicles would increase the offices from five to eight. While the investment would go into a facility that is not owned by the applicant, the applicant followed-up with an email noting that BBBS is in the first year of a five-year lease, has worked with the landlord regarding the renovations, and (given the landlord's active support of the organization) anticipates occupying the building well into future.

Estimate and Timeline

The application provides an estimate for the construction costs and a timeline for funding that includes further planning and obtaining of permits by landlord in June and completion of work and submittal of claims by the end of July.

Criteria

Need. This application notes the three major foci of the 2012 SCAN Report were "Education, Earnings and Essentials." It also notes that the Report identified lower education level, income, age and parents in the household with the greater risk for poor educational attainment, behavioral problems, and poor psychological well-being of youth. Past applications have noted that the HAND Consolidated Plan recognizes a large gap in services to at-risk youth, acknowledges that caring adult role models and mentors make a positive and measurable difference in the lives of the at-risk youth, and values services to youth in general. In conclusion, the current application asserts that "BBBS assists these same vulnerable youth and their families" and is "the perfect vehicle to meet (those needs)."

One-Time Investment. This is a one-time investment to renovate the basement of BBBS's facility on North Walnut Street.

Fiscal Leveraging. While the application does not identify any match or contribution going directly toward this renovation, it revealed donations and support of about \$433,000 in 2011, technology grants from Comcast and Best Buy, and an operational model that relies heavily on volunteers to deliver services at about \$900 per Little per year.

Broad and Long-Lasting Benefits. This investment in refinishing the basement will allow the agency to better utilize staff and expand as well as offer better services to it clients. The applicant leases the building, is in the first of a five-year lease, has worked with the landlord regarding the renovations, and anticipates that the site will serve the agency for many years to come. Both national surveys and local evaluation tools affirm that these youth mentoring services are effective at improving the lives of these at-risk youth.

(Continued on Other Side)

Cost - Amount Requested (in order of priority)

	0	sprinkler, low voltage, insulation, drywall, ceiling/lights trim, and doors ainting, clean-up, and trash removal	\$8,772 \$5,775
Electrical	inning, trim, pe	anting, clear up, and tush removal	\$3,500
Contractor			\$3,362
Floor Materi	ials		\$3,348
HVAC			\$850
Permits			\$171
TOTAL AN	OUNT REQ	DUESTED	\$25,778
Other Fund		-	,
Comcast and	d Best Buy hav	ve provided grants to fund technology to be used in the Training/Conference Room	
TOTAL PRO	OJECT COST		\$25,778
SSF Funding			
1995	Granted	Office Renovation	\$4,800
1999	Denied	Capital Grant	\$50,000
2000-June	Denied	Long Range Business and Growth Plan	\$20,000
2000-Oct.	Granted	To expand hours and activities for children at their Crestmont Site	\$9,500
2001	Granted	To purchase and install windows and doors for its facility	\$8,779
2002	Granted	To purchase computer equipment for recruitment and training initiative	\$3,623
2003	Granted	To pay for Manager and expenses for Girl's Inc.'s Teen Outreach LEAP Program	\$11,904
2004	Granted	Purchase equipment and software to start Phase I of its long range service plan	\$4,500
2005	Granted	Salary of Partnership Coordinator for a multi-year Capacity Building project	\$5,000
2006	Granted	To rebuild & repair roof and replace water-damaged fiber board at 418 S. Walnut	\$8,109
2007	Denied	Congregation Volunteer Recruitment Project	\$5,215
2008	Denied	Bookend Bigs	\$7,905
2010	Granted	To purchase BlackBaud Sphere in a Box website software and associated set up	4 1 42 02
		and training fee for use by agency.	\$2,900
2011	Granted	To provide bridge-funding for salaries, utilities, supplies and other operational	. ,
		costs for the One-to-One child mentor program.	\$7,000
		To help in relocation of facility from 418 S. Walnut to 807 N. College.	

[4] BOYS AND GIRLS CLUB OF BLOOMINGTON

Transportation Enhancement Project City Residents Served in 2013:

Page # 55 \$25,000 684 (out of 824)

Agency [Employees – Full-time: 7; Part-time: 30 / Volunteers: 1225]

Mission The Boys and Girls Club (B&GC) of Bloomington is a part of national "guidance" organization which fosters the physical, intellectual, emotional and social growth of boys and girls ages 6-18 with a special concern for those most in need of service. All the B&GC programs are designed to build character and strengthen life skills while providing hope and opportunity. There is a main facility at 311 South Lincoln, a satellite facility at 1108 W. 14th Street in the Crestmont Center, another at 200 W. Association St, Ellettsville, and a camp site at Lake Lemon. Programs are staffed by trained youth development professionals, Indiana University students, and community volunteers. B&GC and Girls, Inc. partner to provide transportation services for participants from school to their programs and then to their homes every school day. Last year, over 1,300 youth were registered members of its three clubs at the charge of \$20 per year (\$5 at Crestmont) with scholarships available for those who need the assistance. Approximately 54% of the members at the South Lincoln Street facility live in households with income at or below 50% of Area Median Income and that number rises significantly for the members at the Crestmont facility.

Project B&GC is requesting a one-time investment of \$25,000 toward the purchase, painting, and licensing of a "gently used" full-size, 71-person school bus" to do the work of one of their aging buses in a fleet of three full-size buses, two 14-passenger vans, and two 14- passenger mini-buses. The fleet provides a core service – 26,000 rides last year - which is essential to reach and effectively serve at-risk youth. As mentioned above, B&GC and Girls, Inc. partner to transport participants from schools to these agencies and from there to the participants' homes. In addition, B&GC contracted with the Bloomington Project School to provide their transportation needs which, in part, has allowed B&GC to hire two drivers, who have relieved professional staff of these responsibilities. The bus will provide more reliable and less costly-to-maintain services that are critical to continuing and expanding the population served by this agency.

Estimate and Timeline

Further communications with B&GC confirmed that the cost sheets for vehicles provided in the application were merely illustrative and that a vehicle will be identified once funding is secured. That step should occur by June (with two of the four funding sources amounting to \$15,000 currently noted as "pending"). By fall, B&GC expects to have the bus in service and to submit claims to the City.

Criteria

Need. The application cites the *2012 SCAN Report* for the importance of providing afterschool programs for "youth in households experiencing socioeconomic ills" (who) may suffer from a lack of basic necessities or be subject to the effects of anxiety, stress, and other unhealthy behaviors and choices." Further, it notes that the rating of the lack of accessible and affordable afterschool programs as a "major problem" almost doubled between the *2003 and 2012 SCAN Reports*. Lastly, it cites the latest *Report* for the proposition that afterschool programs for youth may also allow parents in low-income households the opportunity attend educational programs that may improve their economic prospects.

One-Time Investment. This is a request to purchase, paint, and license a "gently used" bus to transport youth to and from programs at B&GC, Girls, Inc, and the Bloomington Project School. **Fiscal Leveraging.** This \$25,000 request will be leveraged by another \$15,000 in donations and \$1,230 in other funds for a total project cost of \$46,230. The B&GC also enlists the help of 1,225 volunteers to carry-out all of its programs.

Broad and Long-Lasting Benefits. The application asserts that investment in a newer and less costly-to-operate bus will allow B&GC to continue and even expand its transportation services. It also asserts that these services are essential in reaching out to at-risk youth who, through B&GC programs, are likely to experience higher academic performance, decreased drop-out rates, and increased civic engagement than youth who aren't in such supervised afterschool programs.

Cost - *Amount Requested (in Order of Priority) – To Purchase:*

School Bus – Full-Size, 71-Passenger	\$40,000
Exterior Painting (BGBC Colors)	\$5,000
Miscellaneous (Delivery Costs, Title Transfer & Exterior Details and Logos)	\$1,200
Licensing	\$30
TOTAL AMOUNT REQUESTED	\$25,000
Other Funds	
Private Donor (confirmed)	\$5,000
Grant (pending)	\$10,000
Private Donor (pending)	\$5,000
Other (pending)	\$1,230
TOTAL PROJECT COST	\$46,230

(Continued on Other Side)

SSF Fund	ing History		
1996	Granted	Central Air Conditioning	\$3,000
1997	Denied	Van	\$15,000
1998	Granted	Renovate and equip facility for a teen center and learning center	\$23,000
2003	Granted	Job Development Specialist for TEENSupreme Career Prep Program	\$25,000
2004	Granted	Pay for salaries, transportation, and other operating costs related to the Kid Left Behind Program	\$8,000
2006	Granted	Pay for staffing, supplies, food, and rent for the Crestmont Youth Camp.	\$ 8,160
2007	Denied	Pay for improvements to summer camp facility at Lake Lemon	\$ 9,370
2008	Granted	Purchase mini-bus to transport children	\$17,000
2009	Granted	To help pay for salary/ benefits for Unit Director at Crestmont site.	\$14, 257
2010	Granted	To purchase bicycles and equipment for its Club Riders Program	\$3,567.14
2011	Granted	To pay for salaries for the Crestmont Boys and Girls Club Director	\$12,000.00
2012	Denied	To implement a Teen Career Development Initiative	\$13,375

[5] CATHOLIC CHARITIES BLOOMINGTON [Pilot Funding] Page #74 Parent-Child Interactive Program for Trauma Impacted Families \$5,335 City Residents Served - 12 families/36 unduplicated Clients (of 15 families/45 unduplicated Clients) Agency [Employees - Full-time: 5; Part-time: 2; Volunteers: 18]

Mission: Catholic Charities Bloomington (CCB) operates under Catholic Charities of the Archdiocese of Indianapolis and has been operating in Bloomington since 1982. It is a member agency of the United Way, has the mission of enhancing human dignity and functioning for the community at large through education, social service delivery, and advocacy, and is committed to providing professional mental health counseling without regard to religious affiliation, gender, disability, race, sexual orientation, age, or ability to pay for services. While serving a six county area, approximately 75% of its clients are from Monroe County. Also, CCB has developed local outreach efforts with the Circles Initiative, Head Start, and Stepping Stones in order to expand the number of low income individuals and families they serve. In particular, CCB provided 4,795 hours of counseling in 2012 (up from 2,337 hours in 2009) and approximately 63% of the clients were from households with income below 200% of the poverty level. Within that population of clients, about 70% were on Medicaid and the other 30% paid fees on a sliding scale.

Project Request CBB is requesting \$5,335 in start-up funds for training three therapists (\$3,985) in, and buying equipment (\$1,350) for, a counseling model entitled *Theraplay*. For the past seven years, CCB has used *Theraplay*, found it useful, and now wants to arrange for further, more formal training in order to "greater understand how to" apply it more broadly. The model is currently used for very young children (in several cases involving families with trauma or attachment concerns) and children with Attention Deficit Hyperactive Disorder and Autism. Through this investment, CCB wants to apply this model to older, emotionally immature children, who don't respond well to traditional therapies, and entire families having children with a wide variety of ages. The training will be in Evanston, IL and involve travel, lodging and a per diem. The equipment will be used during the therapy sessions (camcorder) and to train other staff in this model (computer and projector).

Timeline The timeline for reimbursement depends upon whether the training occurs in early July or early August. CBB will use the funds as soon as available and purchase the equipment no later than mid-August.

Criteria

Need. The application cites the 2003 and 2010 SCAN Report for an increase in the rating of "stress, anxiety, and mental health" as a major and minor problem for lower income populations. It also cites those Reports for the difficulty in paying for family counseling, the importance of family structure on youth development, and the problem of accessing services for youth with learning disabilities.

One-Time Investment. This request for start-up funds for training and equipment will be supported in future years through the annual budget.

Fiscal Leveraging. This \$5,335 investment will be leveraged by a well-trained clinical staff, facilities and support staff provided by CCB. Along with 18 volunteers noted in the Funding Sheet, the annual budget reveals about \$450,000 in revenue from contributions, funding raising, parent organization, United Way, and fees. **Broad and Long-Lasting Benefits.** The application states that "research ...strongly indicates that reaching children in the context of their family with positive inventions that reduce barriers to finishing school and allows them to become productive workers and emotionally healthy parents ...will have a positive ripple effect not only through their own lives but throughout the communities" in which they live.

Cost - *Amount Requested (in order of priority)*

Traini	ng for 2 Th	erapists –	\$3,085
membership (\$200); Level II Workshop (\$1,000); 2 days of Advanced Application			
Workshops (\$500); Mileage (\$210); Housing (\$875); Per Diem (\$300)			
Purcha	ase Camcoi	der (for Theraplay sessions)	\$600
Purcha	ase Compu	ter (to record and store the sessions to train other staff to provide the	\$400
servic	es)		
Traini	ng for Add	itional Therapist – Level II Workshop (\$500); 2 days of Advanced	\$900
Applio	cation Worl	kshops (\$250); Per Diem (\$150)	
Purcha	ase a Projec	etor (to train other staff and interns to provide the services)	\$350
TOTA	AL AMOU	NT REQUESTED	\$5.335
Other	Funds		
TOTA	LDDOOD		Ø 5 2 2 5
IOIA	L PROGRA	AM COSTS	\$5,335
IOIA	L PROGRA	AM COSTS	\$5,335
-	L PROGRA		\$5,335
-		To pay salaries for a Latino outreach program	\$5,335 \$4,800
SSF Fun	nding History	7	• •

[6] COMMUNITY KITCHEN OF MONROE COUNTY, INC.

Page #83 \$3,486.58 Equipment Purchase **City Residents Served by this Project in 2013:** 1,597 (of 1,900)

Agency [Employees - Full-time: 4; Part-time: 10; Volunteers - > 100/week]

Mission

The Community Kitchen (CK) has been in this community since 1983 with the mission of "work(ing) alone and in collaboration with others, to eliminate hunger in Monroe County and surrounding areas, through direct service, education, and advocacy." They provide hot food every day except Sunday at two locations (South Rogers and West 11th Street – CK Express), prepare meals for agencies serving at-risk youth (Summer Breakfast and Feed Our Future) including afternoon snacks for the Banneker Community Center, deliver food for the weekend to children attending Arlington, Clear Creek, Fairview, Grandview, Summit and Edgewood elementary schools (Backpack Buddies), and prepare two meals per day per person to HIV+ patients (Positive Link) as well as a weekday meal to homebound seniors (Senior Link). CK served 244,658 meals in 2012, which continues a trend of setting records in seven of the last nine years. Approximately 69% of the meals went to children under 18 and senior citizens, and approximately 22% went to persons recently experiencing homelessness. CK also provides information and referral services onsite three days a week. Please note that they do not impose an eligibility requirement on those seeking food.

CK is requesting \$3,486.58 for six pieces or kinds of equipment to improve the efficiency and effectiveness its main facility at 1515 S. Rogers. The first priority is \$950 to purchase a Waring Pro Commercial Dicing Food Processor to replace one that is broken beyond repair and essential for efficient food preparation. The second priority is \$1,450 to purchase a commercial, Edlund can opener to replace the second of its two openers. These openers are designed to open a variety of can sizes and, with this grant, will have been entirely funded by JHSSF over the last two years. The third priority is \$330 to purchase three sets of stock pots and lids to replace donated and various sized ones with new, standard sized ones that will allow them to use more than three pots on the stove at one time. The fourth priority is \$413.58 to purchase four large food containers with lids and 70 fish tubs with lids in order meet their needs and return similar items borrowed from the Food Bank. The fifth priority is \$210 to buy two wall-mounted knife racks to replace one that is large and inconveniently located, and to buy a cutting board rack which is something CK doesn't have and could use. The last priority is \$133 to purchase various serving utensils – ladles and scoopers – to replace old, donated versions with heavy duty ones that will last 10-15 years.

The application includes a timeline where the purchase and submittal of claims will occur within 30 days of the signing of the funding agreement.

Criteria

Need. The SCAN Report identified hunger as a significant issue in the community and this agency as the primary provider of free meals in the community. HAND's Consolidated Plan calls for funding non-profits that serve basic needs of low-income individuals and families. That Plan also recommended "providing access to information and emergency assistance to the most vulnerable elements of the community.

One-Time Investment. This \$3,486.58 request is to purchase various pieces of equipment. This equipment should last for many years before needing to be replaced.

Fiscal Leveraging. The CK is an efficient organization that received all of its \$1 million revenues in 2012 in the form of donations, volunteer work, and grants. These pieces of equipment will purchased from a local vendor "at near cost and drastically below retail cost."

Broad and Long-Lasting Benefits. Good food and nutrition are a cornerstone for healthy and successful individuals and families. Investment in the food-related equipment will improve the efficiency and increase the capacity of this agency and "have a lasting impact on (their) operations and ability to meet community needs."

Cost - *Amount Requested (in order of priority)*

Waring Blender Commercial Dicing Food Processor	\$950
Edlund Commercial Can Opener	\$1,450
Vollrath Optio Stock Pots with lids (3)	\$330
Food Storage Containers (Cambro squares [4] with lids & fish tubs [70])	\$413.58
Kitchen Racks (Edlund knife racks [2] & Adcaft cutting board rack)	\$210
Serving Utensils (8 ladles and 4 scoopers of various sizes)	\$133
TOTAL AMOUNT REQUESTED	\$3486.58

TOTAL AMOUNT REQUESTED Other Funds

TOTAL PROJECT COSTS

\$3486.58

SST Tullulle History	SSF	Funding	History
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SSF Fundi	ing History		
1995	Granted	Used vehicle to serve meals	\$9,000
1997	Granted	Transport containers to provide meals to at risk youth in after school programs	\$1,300
1998	Granted	Purchase upright commercial oven, mobile sheet pan rack, and mats for kitchen floor	\$4,675
1999	Granted	Ice machine and freezer	\$4,650
2000-June	Granted	Eight dining tables	\$2,460
2001	Granted	To purchase equipment for second food preparation and distribution site	\$10,721
2002	Granted	To purchase a copy machine shared with Shelter, Inc. and aprons, and hairnets	\$3,639
2003	Granted	Replace fire suppression system, loading dock, and 60 chairs for the S. Rogers site	\$10,104
2004	Granted	Replacing a door and dishwashing machine, purchasing a garbage disposal and kitchen grade metal shelving	\$7,780
2005	Granted	Replace produce cooler and purchase food trays for free meal service	\$4,100
2006	Granted	To purchase and repair a used van from Girls, Inc.	\$8,402
2007	Granted	To replace and install an aged walk-in freezer with a larger one	\$29,800
2008	Granted	To purchase a commercial-grade refrigerator for use at 917 South Rogers Street.	\$2,350
2009	Granted	To purchase 200 (printed) backpacks for take-home food program	\$1,005
2010	Granted	To purchase pallet truck, ice machine and two "trainable" trash can dollies for S. Rogers site.	\$7,851
2011	Granted	To pay for equipment and relocation costs for new South Rogers Street facility.	\$10,000
2012	Granted	To pay for various equipment including pots, can opener, storage containers, racks and utensils	\$7,555

[7] DOWN SYNDROME FAMILY CONNECTION (DSFC) (Pilot Funding)

Page #102

Parents and Schools in Partnership

City residents served by this project in 2013

Agency [Employees - Full-time: 0/ Part-time: 0; Volunteers: 5]

Page #102

\$2,550

150 (of 150) 1

Mission Down Syndrome Family Connections (DSFC) is a 501(c) (3) organization that has been operating in Bloomington since 2006. Its mission is to promote greater acceptance and understanding of Down Syndrome; to educate, inform all people to recognize the uniqueness and capabilities of individuals with Down Syndrome and the inherent dignity of all people with disabilities; and, to provide education and support for communities, families and individuals living, learning and growing with Down Syndrome. Its efforts to get "beyond the typical diagnosis-specific support group" were recognized by a Mayor's Award in 2011. One example of that effort is the annual "Celebrating Abilities Resource Fair" which offers dozens of "booths and information breakout sessions" to assist parents, caregivers and professionals. Its Board president is a parent of a child with Down Syndrome who also is a "highly trained Health Information Specialist."

Project The DSFC is requesting \$2,550 for a pilot project to train and equip at least one MCCSC staff or faculty as a Down Syndrome Specialist to assist educators who have students with Down Syndrome along the students and their families. It would implement a model used in other school districts (called Parents and Schools in Partnership – PSP) and entail the purchase of educational materials (\$1,000), quarterly breakfasts (\$200), a resource binder and flashdrive (\$100), travel for a trainer (\$750), and gift for a designated Down Syndrome Specialist (\$500). The Specialist would "learn (and share) techniques, approaches, and materials that have proven ... successful ... (and help) bridge the communication gap between parents and educators by improving the exchange of perspectives and information." The applicant, in a follow-up conversation, noted that MCCSC has a similar program for students with Autism and that the head of Special Education has expressed interest in this program. The only commitment she envisioned for the schools was the providing of a substitute teacher when the specialist was obtaining training.

Timeline The application includes a timeline for funding that: starts with identifying a Specialist in June 2013; training the Specialist in July; obtaining the educational materials and holding the first of four breakfasts in September (which will extend into May 2014); and, providing the "gift" to the Specialist at the end of that school year. In a follow-up conversation, the applicant indicated willingness to wrap-up reimbursements in 2013.

Criteria

Need. The application cites the most recent *SCAN Report* for the proposition that about 15% of the students in the MCCSC receive Special Education Services² and that about a third of families with children in Special Education reported difficulties getting services (with the problem increasing as household income decreases). The application also notes that the historically under-funded Individuals with Disabilities Education Act (IDEA) will be reduced by \$1 billion as a result of this year's federal "sequestration."

One-Time Investment. This is a request to fund operational costs for a pilot project in cooperation with the MCCSC and, in a follow-up conversation, the applicant indicated that a "Step Up" funding raising campaign with local businesses every spring should be able to fund the program for the following school year.

Fiscal Leveraging. The application does not address the leveraging of funds. However, the Funding Sheet lists \$2,400 in other funds (including a \$1,900/month grant for program staff and \$500 from the DSFC operating budget for conferences). Also, the Financial Statement indicates revenues of about \$28,000 from a Buddy Walk and Buddy Run, calendar sales, Resource Fair registrations, and general donations. In addition, the Funding Sheet lists eight volunteers.

Broad and Long-Lasting Benefits. The application asserts that "special education services are of immense benefit to persons with disabilities and to society as a whole, because investing in children's development and education moves them toward greater independence and self-direction, which translates to less likelihood of dependency on government services in adulthood. "

Cost -	Amo	ount	Requested	d (in	Ord	er	of	Priori	ty)	

Down Syndrome Education Materials (Examples of texts listed in narrative)	\$1,000
Four Training Breakfasts ((@\$50/ breakfast)	\$200
Resource Binder and Flashdrive	\$100
Travel for Trainer – Airfare (\$300), hotel and food for three days and two nights (\$300),	\$750
Rental Car (\$150) – However, narrative notes training could be conducted via the web.	
Gift for Down Syndrome Specialist	\$500
TOTAL AMOUNT REQUESTED	\$2,550
Grant for program staff (one month)	\$1,900
DSFC Operating Budget – for conferences	\$500

(Continued on Other Side)

\$4,950

TOTAL PROJECT COSTS

¹ This number includes 30 children and 120 members of family and teachers.

² The application estimates that there are about 30 students diagnosed with Down Syndrome in the MCCSC.

SSF Funding History – 2012 Denied Col

Collaboration with Visually Impaired Pre-School Services for a Growing Together Early Learning Series

\$2,000

[8] FIRST CHRISTIAN CHURCH The Gathering Place Breakfast – Floor and Kitchen Project Sp,631.88 City Residents Served by this Project in 2013 Agency [Employees - Full-time – 3/ Part-time - 4; Volunteers – 394]

Mission The First Christian Church (FCC) strives to be a faithful, growing church that manifests true community, a deep Christian spirituality, and a passion for justice. In 2006, its leaders decided to begin a Sunday morning breakfast in its upstairs Gathering Room at the corner of Kirkwood and Washington Street and called it "The Gathering Place." Since then, it has been open to all, regardless of race, color, creed, national origin, religious affiliation, sex, sexual orientation, age, or disability, and does not involve religious indoctrination. FCC estimates that average of 150 plates of food are served to approximately 120 guests each Sunday of the year. Nearly, 100% of these guests are also served by the Shalom Community Center, Community Kitchen, Mother Hubbard's Cupboard, Martha's House, and/or the Interfaith Winter Shelter. These meals are served on glass tableware and stainless steel cutlery with food largely provided by Hoosier Hills Food Bank. The food is prepared from scratch and includes eggs, pancakes, fruit, cold cereal, juice, milk, and coffee and are the only free meals offered in the downtown that day.

Project The FCC is requesting \$9,631.88 to pay for half of the cost of purchasing and installing flooring in the Great Hall and hallway/landing area (\$9,185.28) and adding some shelving in the kitchen (\$446.60) that are both used by the Gathering Place every Sunday. The new flooring would replace a 15-year old heavily soiled carpet with a tiled product that looks and feels like carpet but lasts longer (and has been used by the Community Kitchen for over a year with good results). The shelving would add space needed to put things away. A call to the grant writer, Reverend Erwin, established that the Great Hall was intended to serve as a gym but now is used for the following purposes and frequencies: 1) church functions about twice a month; 2) outside groups who pay a small fee for the space about twice a month; 3) the Gathering Place breakfast every Sunday morning (and the time needed in the kitchen to prepare and clean-up after the meals); and 4) the Interfaith Winter Shelter on Thursday and Friday evenings. The grant writer anticipated that FCC would continue the Gathering Place for the foreseeable future (at least 10 years). He also assumed that FCC would continue to shelter the homeless for two nights during the winter, but had no more information about the status of the Interfaith Winter Shelter services next year.

Timeline The application includes a Timeline starting with funding in June, installation of flooring in July and shelving in mid-August, and submission of claims by the end of August.

Criteria

Need. The application cites the *SCAN Report* and the HAND *Consolidated Plan* for the need to provide food to the low-income and homeless in the community.

One-Time Investment. This request is for a one-time investment to replace 15-year old flooring and to add some old kitchen shelving.

Fiscal Leveraging. This \$9,631.88 request would leverage the other half of the cost of the project provided by FCC. It will also leverage the volunteer effort for the Gathering Place.

Broad and Long-Lasting Benefits. The Gather Place bridges a gap in a basic service by providing a hot meal to the low-income and homeless on the one day it is not offered anywhere else in the downtown. The grant writer anticipates that the Gather Place will continue for at least another decade.

Cost	- Amount R	Requested (in order of Priority)	
"Forb	o" style "ii	ntegrity" floor covering tiles (\$9,271.39 / 2)	\$4,635.69
Plywe	ood underla	ayment and finishing materials (\$1,838.15 / 2)	\$919.08
Labor	r to install (\$4,231 / 2)	\$2,115.50
Addit	tional mater	rials and labor to cover hallway/landing (\$3,030.02 / 2)	\$1,515.01
Schul	te "Freedo	mRail" kitchen shelving (\$893.20 / 2)	\$446.60
TOT	AL AMOU	UNT REQUESTED	\$9,631.88
Other	r Funds		
FCC	Secured Fu	unds for half of cost allocated per item	\$9,631.88
TOTA	AL PROJEC	CT COST	\$ 19,263.76
SSF F	unding His	story	
2006	Granted	To purchase two jumbo storage cabinets, an upright freezer, and supplies for the Gathering Place.	\$1,250
2011	Granted	To help pay for the renovation of kitchen for use by the Gathering Place Breakfast as well as other programs.	\$5,700

The Gathering Place Breakfast – Refrigerator Replacement Project

\$2,478.57

-

2012

¹ 120 guests x 52 weeks.

[9] FUTURES FAMILY PLANNING – MONROE COUNTY HEALTH DEPARTMENT (Pilot Funding) Page # 120

Parking Validation Program \$1,525

City Residents Served by this Project in 2013.

1,508 (of 1,676)

Agency [Employees - Full-time: 2; Part-time: 1/Volunteers: 1]

Partnerhsip Agencies: Monroe County Health Department (Lead Agency)

Mission The Monroe County Health Department (MCHD) is a department of Monroe County government whose mission is to "protect, promote and improve the health of all people in Monroe County." Monroe County began accepting federal Title X money in 2006 in order to continue reproductive health services for low-income residents of the county, when Bloomington Hospital stopped this unprofitable service. These services have been provided by the Future Family Planning Clinic (FFPC), which operates within the MCHD. The FFPC provides gynecological exams, STD testing and treatment for men and women, birth control education and services, pregnancy testing, and referrals resulting from information discovered during those visits. It treated 1,676 clients at 2,369 visits in 2012 and was characterized in previous summaries as the "primary provider of reproductive health services to low-income households in the community." In 2012, 85% of its clients had incomes which were at or below 150% of the poverty guidelines and receive services at no charge. All but about 1% of its clients paid partial fees for services they received at the clinic.

Project FFPC is requesting \$1,525 in pilot funds to purchase a parking validation machine (\$525) and "vouchers" (\$1,000) to help clients access the clinic via car. FFPC has recently moved from South College to the lower level of the Monroe County Health Services Building on 7th and College. The move will lower its costs, improve phone and internet services with the public as well as within County government, and provide a more welcoming and private setting for its clients. However, as a result of the decision by the City to install parking meters in the downtown later this summer, the move will also impose "barriers" (either actual or perceived) for clients who access the clinic via motor vehicle. While the new location is near campus and on a bus line, a recent survey of 114 clients revealed that approximately 81% visited the clinic via a car. The "vouchers" will help clients adjust to the new location and will be covered, as needed, in future budgets. Explaining the new location and parking arrangements will be done when appointments are scheduled.

Timeline The application did not include a timeline, but did indicate that the claims would be submitted by September 2013. In a follow-up conversation, however, the applicant explained that the timeline assumed that the parking meters would be in place and enforced much earlier than July-August. Given that later date, she envisioned needing money for vouchers through November and not necessarily needing to use the entire \$1,000 as part of the transitioning plan for their new location.

Criteria

Need. The application cites the 2012 SCAN Report for the proposition that access to services is an essential component for a healthy community and that costs to the client often impair their use of those services. It then cites the Report for the link between use of medical services and a person's health and overall quality of life. Lastly, it points to data showing that the incidence of STDs in the community is well above the national benchmarks.

One-Time Investment. This request for a parking validation machine and vouchers that will either be a temporary service to ease clients access to the FFPC's new location or a more long term service funded by future budgets.

Fiscal Leveraging. The \$1,525 request is a small part of the program's \$250,000 budget. Along with seeing its own clients, FFPC also performs testing and treatment for patients referred by VIM and Planned Parenthood. It also refers clients to VIM and other providers of care to low-income clients. The fiscal agent is Monroe County, which has the power to levy property taxes. As noted last year, perhaps the best rationale for using City funds here is that it is a home of last resort for an essential service that (aside from support services) is exclusively funded by federal money (approximately \$219,000 in Title X monies in 2012).

Broad and Long-Lasting Benefits. This grant is intended to reduce an actual or perceived barrier to service in a transition period due to a change in City policy. Easing access to the new location for this agency will help provide services to its clients. Those services – including exams and treatment for reproductive issues – can improve the quality of a person's health and welfare and reduce the medical, economic and social costs associated delayed treatment of the underlying medical issues.

Cost (Amount Requested in Order of Priority) –

Purchase Parking Validation Machine	\$525
Provide "voucher" money for machine	\$1,000
TOTAL AMOUNT REQUESTED	\$1,525

Other Funds and Contributions

TOTAL PROJECT COSTS \$1,525

Note: Overall budget for the FFPC is \$250,378 in 2013.

SSF Funding History

2011 Granted To purchase birth control pills. \$3,000.00 2012 Granted STD testing at Futures Family Planning Clinic \$6,699.00

[10] GIRLS INCORPORATED OF MONROE COUNTY [Pilot Funding] TraxSolutions Management Information System (MIS) Project City Residents Served in 2013:

Agency Employees [full-time:4/ part-time: 0/ volunteers: 200+]

Page # 127 \$5,448 490 (of: 540)

Mission Girls, Inc. (GI) has been in Bloomington since 1975 with the mission of inspiring all "girls to be strong, smart, and bold and to prepare for economic independence and confident adulthood." It is part of network of youth-serving organizations in the US and Canada that serves girls age 6-18 with quality, research-based programs that "empower girls to reach their full potential and understand, value and assert their rights." GI provides girls with a safe environment where they can take risks, overcome challenges, and strive to be the best they can be." Its programs include "innovative and educational after-school programming, winter and summer day camps, and organized sports leagues." Transportation along with low fees and subsidies (over \$18,000 was provided in 2012) allow girls of low-income households to take advantage of this program. About 22% of its girls are from families with incomes well below poverty level and about 45% are from economically disadvantaged backgrounds.

Project GI requests \$5,448 in pilot funds to purchase a TraxSolutions Management Information System (TraxSolutions MIS) software (\$3,600), one year's annual management and support agreement (\$849), an additional scanner (\$500), and in-house training (\$499) to "increase the number of girls served with impact." This program is part of a network-wide strategic planning effort that produced five major goals to improve and expand GI services here and elsewhere. One local goal is to expand participation by 30% by mid-decade. The TraxSolutions MIS is proprietary software designed to help gather, analyze and report data specific to participants in order to record participation in programs, relate participation to outcomes, identify funding gaps, and plan for future growth of the programs. It will take advantage of "cloud computing" to improve the "consistency, accuracy, accessibility, and ease of use" of the records, which are already being compiled now but in a less efficient and effective manner, but without any loss in the confidentiality of the information.

Timeline A call to the Director indicated that the TraxSolutions MIS program is one of a few proprietary programs supported for this purpose by the Girls Inc network. It will conclude its testing phase in October and, at that point, GI can receive the MIS program and set up training to occur within the following month.

Criteria

Need.

The application cites the 2012 SCAN Report for the need to address youth development in the manner done by GI. In particular, the Report recognizes the value of "fostering self-empowerment, positive values, access to community networks, a commitment to learning, social competencies, and constructive use of time" and also recognizes the relatively "short windows of time to establish developmental successes." Past applications have also noted the recognized need to reduce barriers like cost and transportation which impair children's access to after-school programming.

One-Time Funding. This is a request for pilot funds for software, support agreements, equipment and training connected with a proprietary management information system tied to their network of local agencies. The application states that MIS program will allow the agency to increase membership and raise more money by demonstrating the effectiveness of its activities. In addition, a call to the Director confirmed that future costs, which will be limited to the Annual Maintenance and Support Agreement, will be borne by the agency.

Fiscal Leveraging. The \$5,448 request will be leveraged by an "existing technical volunteer," a \$5,000 donation from *nFocus Solutions* (the software provider) in the form of "licensing fees for additional modules," and contributions from the Girls Inc. network towards initial set up, training and ongoing technical support. Also, the application and accompanying materials indicate other leveraging in the form of annual revenues in excess of \$292,000 from a variety of sources and over 200 volunteers.

Broad and Long Lasting Benefits. This investment is intended to record and analyze participation in programs efficiently and effectively, and use that information to improve and expand services. This and past applications indicate that participation in GI's activities increases self-confidence, decreases risky behaviors, and leads to a balanced and healthy life-style which, in the long-run, improves the life prospects of its participants.

Cost – Amount Requested in Order of Priority –	
License Fee (Includes 1 Stationary Scanner)	\$3,600
Annual Maintenance and Support Agreement	\$849
1 Additional Stationary Scanner (for scanning membership cards)	\$500
In-House Staff Training and Orientation	\$499
TOTAL PROJECT COSTS	\$5,448
Other Funds	
nFocus Grant	\$5,000
TOTAL PROJECT COST	\$10,448

SSF Funding	g History		
1996	Granted	Van Purchase	\$10,000
1998	Granted	Purchase equipment to implement Operation SMART	\$6,500
1999	Denied	Automatic Doors	
2000-June	Granted	For supplies and equipment for summer camp program and two car infant seats	\$2,303
2000-Oct.	Granted	For the Friendly PEERsuasion Program	\$2,500
2000-Oct.	Granted	For books, refreshments, and misc. equipment for after school reading (Reading Renegades) program	\$620
2002	Granted	To pay for the salary of the director of the after-school and summer youth programs.	\$15,000
2004	Granted	Pay a portion of the cost of one used bus	\$10,000
2006	Granted	To pay for personnel expenses for a half-time Program Specialist and purchase Commit to be Fit support materials.	\$1,950
2008	Denied	Teen Exploration College/Career Program	\$2,500
2009	Granted	To pay for training staff.	\$2,930.71
2010	Granted	To help pay for the salary of the Program Director.	\$13,500.00
2011	Granted	To purchase and install a phone and voice mail system at 1108 West 8th Street.	\$2,000.00
2012	Granted	Furniture replacement	\$2,102.86

[11] GREATER BLOOMINGTON CHAMBER OF COMMERCE [Bridge Funding] Page # 134

The Franklin Initiative's -

Graduation Coach Initiative for BHS North and BHS South City residents served by this project in 2012 \$10,000 200 (of 300)

Agency Employees [full-time: 4/ part-time: 0 / volunteers: 300]

Partnership Agency: Monroe County Community School Corporation

Mission The Franklin Initiative (FI) is a program of the Greater Bloomington Chamber of Commerce (a 501(c)(3) organization) with the mission of "facilitat(ing) partnerships between business and school communities that increase student engagement and achievement through real world learning experiences that prepare them for future education and success." It began in 1999 to foster a new generation of lifelong learners who will be prepared to adapt to workforce needs that are no longer dominated by manufacturing jobs. Now, it works with local schools and involves more than 2,000 students in various activities including "career fairs, company tours, job shadowing, service learning, career panels, mock interviews, the Reality Store and the Graduation Coach Initiative."

Project FI is requesting \$10,000 in bridge-funding for the Graduation Coach salary for services at BHS South and North during the 2013-2014 school year. The Graduation Coach Initiative began in 2007 in the two local school districts "to directly address rising dropout rates (and,) after five years, (has been successful in) keeping students in school and on-track to graduation." Graduation Coaches are trained social workers who serve as mentors/advocates for 50-60 at risk students in grades 8-12 (i.e. those with a GPA of less than 2.0, low credit attainment, or ten or more absences). This means they meet regularly and develop supportive relationships with the students during the school year, monitor their grades and attendance, and connect with their parents. In overview, they: fill in the gap between duties and resources faced by school social workers and guidance counselors; follow the well-recognized Check & Connect model program; and, achieved a retention/graduation rate of 88% for the 219 students served in 2011-2012. Approximately 60% of the participants are enrolled in the free or reduced-price lunch program. Note: This follows upon a similar request last year which was not awarded funds.

Timeline The application indicates that the funds will be used at the start of the Chamber Foundation's fiscal year and will allow the project to be extended for two months at the end of the 2013-2014 school year. According to a conversation with the grant writer, FI will seek reimbursement soon after the monies have been expended (which should occur in late October).

Criteria

Need. The application cites the *2003 SCAN Report* for the need to address the problems of at-risk youth by expanding positive adult mentoring and role modeling programs and by also encouraging educational attainment.

One-Time Investment This is a \$10,000 request in bridge funding for the salary for Graduation Coaches to make up for the significant loss a \$55,000 annual grant from the U.S Department of Education (ending in June 2012) for the 2012-2013 school year. In a phone call, the applicant said that emergency funds were used to cover last year's budget and that FI is searching for a more sustainable source of funds to fill-in the gap in future years. Part of that search has been through contacts with the Office of the Governor.

Fiscal Leveraging The FI will leverage the \$10,000 grant with \$73,500 provided from various sources including an AT&T grant (\$40,000), Chamber Foundation (\$10,000), local financial institutions (\$11,000),

and others. The request will also be leveraged by the space and other services provided by MCCSC. **Broad and Long-Lasting Benefits.** Keeping at-risk youth in school and helping them graduate will improve their chances of finding employment and raise their life-time earnings compared to those who drop out of high school. The application states that "converting a dropout to a graduate would yield a lifetime public benefit of \$209,000 in higher government revenues and lower government spending."

Cost – Amount Requested in Order of Priority -

Graduation Coach salary and fringe benefits	\$10,000
TOTAL PROJECT COSTS (Note: the number was rounded down to the lowest dollar.)	\$10,000
Other Funds	
AT&T Foundation – 2-Year Aspire Grant (\$60,000/year x 2/3s [1/3 goes to RBBSC]))	\$40,000
Indiana University Credit Union (\$10,000); Fifth Third Bank Foundation (\$1,000); United	\$23,500
Way (\$5,000); and, Other Community Sources (\$7,500)	
Chamber Foundation	\$10,000
TOTAL PROJECT COST	*\$83,500
* This figure represents the cost for the two graduation coaches in the MCCSC, but not the personnel performing these functions in the RBBSC. Total cost for both school systems is \$116,850/year.	

SSF Funding History

Denied The Franklin Initiative's Graduation Coach Initiative for BHS North and \$12,000

BHS South

157

\$42.947.50

Construction Facility Enhancement Program \$19,164 City Residents Served in 2013: 49 of 58 Clients

Agency Employees [full-time: 11; part-time: 8/ volunteers: 2,000]

Mission

Habitat for Humanity of Monroe County (Habitat) is a non-profit, ecumenical Christian organization (affiliated with Habitat for Humanity International) with the mission of building simple, decent homes for and with people in need. They charge no interest, sell for no profit, and work with other housing organizations to eliminate homelessness and poverty housing in Monroe County. Since their inception in 1988, they have built 133 homes resulting in the housing of 192 adults and 293 children from low-income families. In addition, Habitat provides a nationally recognized homeowner education program and operates Restore facility which has recently moved to 2450 S. Henderson Street. Restore sells used building and household materials to raise money for Habitat, provide low-cost materials to the community, and recycle rather than land-fill these products.

Project

Habitat is requesting in \$19,164 in start-up funds to purchase fixtures (\$9,345), equipment and supplies (\$3,445), power tools (\$3,592), hand tools (\$982), and pneumatic tools and equipment (\$1,800) for a warehouse located at 715 N. Rogers Street that it will soon lease. A well-equipped warehouse provides shelter for material and equipment so that these items won't be damaged by the weather. It also provides an alternate, indoor site to build house components when weather is bad. Working on one bad-weather Saturday avoids the loss of volunteer labor – valued at about \$5,032 - and also avoids the delay of up to a full week in the construction schedule. This warehouse project will help Habitat meet its goal of building 11 new homes in 2013.

Timeline The application includes a timeline that begins with leasing the warehouse by May 15th and ends with a fully operational warehouse by July 15th. Steps between those two dates include completing the layout and inventory plan by June 1st, purchasing all of the fixtures and equipment by June 15th, and commencing construction on June 18th.

Criteria

TOTAL COST OF THE PROJECT

Need. According to the application, the 2012 SCAN Report identifies the need for safe and affordable housing in our community, especially opportunities for home-ownership by low-income families. It recognizes that many residents are struggling to have enough money to pay rent or mortgage and are living in housing in need of major repairs. It also recognized that low-income households face problems obtaining conventional financing for housing.

One-Time Funding. This is a request for start-up funding to purchase fixtures, equipment and supplies along with tools for a warehouse on North Rogers Street Habitat will begin leasing in May.

Fiscal Leveraging. Habitat will leverage this \$19,164 request via a donation of a year's rent (valued at \$19,200), donations to pay for staff time to set-up and maintain the warehouse facility for the first year (valued at \$1,315), and the work of volunteers in setting up the facility (valued at \$3,268). Further, the agency as a whole expects to benefit from the work of about 2,000 volunteers in 2013.

Broad and Long Lasting Benefits. The purchase of the warehouse fixtures, equipment and supplies as well as tools will "provide another outlet for Habitat to continue its mission of building decent, affordable homes to the citizens of Bloomington and the surrounding community." In particular, it will allow for Habitat to build more houses than otherwise by protecting materials and equipment, and providing for a more efficient operation by providing space work to proceed in bad weather.

Cost – Amount Requested in Order of Priority	
Warehouse Fixtures	\$9,345
Warehouse Equipment and Supplies	\$3,445
Warehouse Power Tools	\$3,592
Warehouse Hand Tools	\$982
Pneumatic Tools and Equipment	
Total Amount Requested	\$19,164
Other Funds	
Private Donor - \$1,600/month x 12 months	\$19,200
Labor of Habitat Staff (50 hours x \$26.30/hour)	\$1,315
Labor of Volunteers (150 hours x \$21.79/hour) (\$/hour based upon "Points of Light" valuation)	\$3,268.5

SSF Funding History	SSF	Fun	ding	History
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SSF Fu	ınding His	tory	
1995	Denied	Pave Habitat street	\$8,550
2000	Denied	Pay for Volunteer Coordinator	\$25,000
2005	Granted	Purchase items for Re-Store facility which sells donated construction materials and uses revenues for its operations.	\$10,000
2008	Granted	To help pay for the renovation of Campbell House for use by agency programs and staff	\$4,000
2009	Granted	To help purchase a truck with lift gate for ReStore Facility.	\$20,069.93
2010	Granted	To purchase a job site trailer, tools and to help purchase a truck for the Construction Leadership Program.	\$17,000.00
2011 2012	Granted Denied	To pay for equipment for Construction Leadership Program. Materials, handling equipment and store fixtures	\$6,000.00 \$9,529

Warehouse and Food Safety Improvements

\$9,937

City residents served by Program in 2013: 41 Agencies out of 93 Agencies (44%)

Agency [Employees - Full-time: 8; Part-time: 5/Volunteers: 3,300]

Mission Hoosier Hills Food Bank, Inc.'s (HHFB) mission is to "efficiently collect, store and distribute food to non-profit organizations serving people with low incomes, children and the ill." Through a network of approximately 93 partner agencies, which include emergency food pantries, soup kitchens, shelters and youth programs in eight south central Indiana counties, the HHFB distributes over 3 million pounds of food annually. While its warehouse and administrative offices have been located in the county since 2010, about half of the food is distributed to agencies serving City residents.

Project HHFB is requesting \$9,937 to purchase two electric 4,500 lb-capacity, Walkie Pallet Trucks (@ \$4,399/truck) to improve the efficiency of warehouse operations as well as some passive refrigeration equipment (including coolers, ice packs, and insulated blankets and pallet covers – totaling \$1,139) for agencies to use when transporting perishable food. Over the last six years, HHFB has more than doubled the amount of food it distributes. The two electric pallet trucks follow-up on previous capacity-building grants from JHSSSF and will bring the total number of trucks to six – four electric and two manual. One of the electric pallet trucks always accompanies the large delivery vehicle. The addition of two more electric trucks will allow two workers at each stage of a two-stage unloading process to work with an electric pallet truck – which makes the process more safe and efficient. The passive refrigeration equipment is something HHFB is requiring of agencies which pick up perishable food at a HHFB facility in order to assure that food does not spoil en route. This equipment will be provided to agencies serving City residents. Some may be kept by agencies who handle large and regular amounts of perishable food and some will be made available on a rotating basis to agencies with less regular visits.

Timeline The application provides a timeline which includes ordering of equipment once JHSSF monies are assured, delivery of items within four weeks, and submittal of claims at the next claim cycle following receipt of invoices from vendors - all of which should be completed by August.

Criteria

Need. The application offers many citations from the *SCAN* Report and HAND's *Consolidated Plan* regarding the need to provide food for those with low income. In addition, it notes that the *Consolidated Plan* specifically "emphasizes the strategy of funding non-profit organizations that serve low-income people with basic emergency needs, including food, and provide a safety net for those in need." Lastly, it states that HHFB efforts "indirectly support youth services ..., addiction services, ...domestic violence services, ... homeless services ... as well as general public services" within the City.

One-Time Investment. This is a request for a one-time grant to purchase two electric pallet trucks to help with warehouse operations and equipment to help transport perishable food to City residents.

Fiscal Leveraging. The \$8,788 investment in the two pallet trucks will join an annual budget of approximately \$772,000, help receive and deliver about 3 million pounds of food donated each year, and leverage the yearly work of over 2,000 volunteers. In addition, the \$1,139 investment in passive refrigeration equipment will be directly leveraged by a grant of \$650 from Feeding Indiana's Hungry.

Broad & Long-Lasting Benefits. In the long-run, "ensuring that people have access to nutritious food is vital to ensuring a healthy and vibrant community." This program reduces health problems, school and work absences, lack of concentration among school children and other problems in the community. It also provides a stable source of food to many social service agencies efficiently so that they may focus on their primary missions.

Cost (Amount Requested in Order of Priority)

Walkie Pallet Truck (first)

Walkie Pallet Truck (second)

Passive Refrigeration Supplies & Equipment (including 8 portable 38 gallon coolers (@ \$71.98 = 575.84);
24 reusable Ice Pack Sheets (@ \$13.99 = \$335.76); and, 8 Insulated Blankets and Pallet Covers of various sizes (\$877.40) - \$650 granted noted below

TOTAL AMOUNT REQUESTED	\$9,937
Other Funds	
Feeding Indiana's Hungry (Toward passive refrigeration item)	\$650
TOTAL PROJECT COSTS	\$10,587
N. HHED 11 1 2012 1	

Note: HH	FB's total bu	aget for 2012 was about \$1/2,000.	
SSF Funding	History		
1994	Denied	Warehouse addition, freezer, cooler, capital expenses	\$16,000
1996	Granted	Refrigerated truck	\$3,800
1997	Granted	Equipment for Food Repackaging Room for meal rescue program	\$9,200
1999	Granted	Cooler and condensing unit	\$14,394
2000-June	Granted	One low-lift pallet truck and three sets of racking	\$4,549
2001	Granted	To purchase food for city residents	\$3,000
2004	Granted	Pay for renovations to the facility	\$13,294
2006	Granted	To install lights, replace door, reinstall floor scale, and purchase safety equipment for two trucks.	\$6,670
2008	Granted	To purchase a refrigerated cargo van for use in the Meal Share prepared food rescue program	\$31,414
2010	Denied	Monroe County Parks and Recreation Department and Hoosier Hills Food Bank Garden and Orchard	\$39,000
2011	Granted	To pay for salaries and equipment to expand capacity of their operations	\$10,750
2012	Granted	To purchase a commercial grade (Hobart) dishwasher for its Meal Share Program	\$13,895

College of Direct Support (CDS) and

College of Employment Support (CES) Training City residents served by this project in 2012 \$16,000 360 (of 449)

Agency Employees [full-time: 196/ part-time: 93/ volunteers: 78]

Mission

The mission of LifeDesigns (LD) is to partner with people of all ages and abilities to lead meaningful and active lives. LD is the product of a January 2012 merger between Options and Christole, and provides a complete spectrum of services in the areas of education, housing and employment. In 2012, they served 449 individuals and their families in nine counties in South Central Indiana - with 360 residing within the City. These individuals received the following services in 2012: help with employment (84); community living (225); group homes (51); housing services (28); respite care (30); behavioral support (30); and, continuing education courses (70).

Project

LD is requesting \$16,000 in start-up funds¹ funds to purchase one year's worth of support and content fees for web-based training programs through the College of Direct Support (CDS) which include a College of Employment Services (CES) component. The CDS and CES are "designed to equip Direct Service Personnel (DSP) with a nationally recognized set of skills and a clear career path ... (via) comprehensive resources available (online) 24/7 ... that enables staff to secure a national accreditation which is portable to other agencies." LD is facing a rising demand for direct services in a climate of declining revenues and asserts that this investment will: 1) help reduce DSP turnover, which was at 64% in 2012, and, thereby, save money (with the training costs alone estimated at \$1,200 per employee); and, 2) improve services by providing a stable workforce of support for those they serve. Please note that while employees must be trained, they are not required to obtain accreditation.

Timeline The application provided a timeline which included paying the fees and seeking reimbursement in the month of July. Administrative staff would be trained in August, with new hires trained starting in September, and current staff trained by the end of the year.

Criteria

Need

According to the application, the *2012 SCAN Report* affirmed the increase in demand for these services as well as the challenges associated with recruiting, training, developing and keeping qualified staff. In contrast to these recognized needs, LD points out that it has experienced a significant loss of revenue since 2009, due to its high reliance on Medicaid reimbursements (which constitutes 94% of its revenue) and a 17% reduction in those rates and coverage of services. **One-Time Investment.** LD is requesting \$16,000 in start-up funding (*see footnote 1, below*) for the purchase of annual fees for an online training program for its Direct Support Personnel. This is a new program which LD says will be paid for in the future by a mere 6.9% reduction in the annual turnover of employees.

Fiscal Leveraging

LD has found approximately \$6,420 to cover the cost of training for employees serving clients who reside outside of the City. The 300+ employees of this agency would benefit from the training and take that knowledge with them to other employers should they leave and continue to provide services elsewhere.

Broad and Long-Lasting Benefits. LD is "committed to increasing the availability of quality services to as many people as need them in (their service area)." The request to fund online training will "reduce turnover, provide better care for its customers, and be well into the future."

Cost - Amount Requested in Order of Priority)

To Purchase College of Direct Support (CDS) and College of Employment Services (CES) training packages:	
CDS and CES Support (\$11,858 x ~75% [serving City residents])	\$8,500
CDS and CES Administrative and Performance Management Fees ($$10,561 \text{ x} \sim 75\%$ [serving City	\$7,500
residents])	
TOTAL AMOUNT REQUESTED	\$16,000
Other Funds	
LifeDesigns, Inc (Confirmed)	\$3,210
Other Contributions (Pending)	\$3,210
TOTAL PROJECT COST	\$22,419

¹ The application refers to "bridge-funding," but a follow-up conversation confirmed this is a new initiative and included the requisite well-developed plan for future funding.

SSF Funding History

Options			
1997	Granted	Upgrading phone and voice mail system	\$13,500
1998	Granted	Repair 1991 Club Wagon for client purpose	\$3,000
2000-June	Granted	Materials, computer, and furniture for resource library	\$5,000
2001	Granted	To purchase CPR training equipment to train staff	\$4,966
2002	Granted	Materials for a program between Options and Center for	\$5,000
		Behavioral Health to address persons with dual diagnosis	
2003	Granted	Materials for resource library & speaker fees. Family Partnership	\$1,725
2004	Denied	Career Exploration Day Transportation and Costs	
2005	Granted	Modify wheelchair accessible van for community participation program	\$7,500
2006	Granted	To format and rebuild computers and install modems and software as part of the Equalizing with E-cycling program.	\$4,000
2008	Granted	To purchase refurbished computers, modems and internet services	\$4,000
		to link between community living homes and the main office	. ,
2010	Granted	To pay for software, training, video production and resource materials for the <i>Power Up</i> program.	\$9,750.00
2011	Granted	Granted To purchase a scanner for the Electronic Records project	\$3,100
Christole			
2008	Granted	To help pay for the installation of a fire sprinkler system in the group home at 1701 Winslow Road	\$3,500
2010	Denied	D-Spa Training Conference Lead Trainer	\$2,000
LifeDesigns	. Inc		
2012	Granted	To purchase furniture for Housing Options II Essentials Program	\$6,196.86

[15] MIDDLE WAY HOUSE, INC. (Bridge Funding)

Page # 191 Crisis Intervention Services \$12,000 City residents served by this project in 2013 60 (of 115)

Agency Employees [full-time: 20/ part-time: 31/ volunteers: 295]

Mission The mission of the Middle Way House (MWH) is to end violence, both structural and interpersonal, in the lives of women and children. From a crisis line in 1971, MWH grew in response to the identified needs of victims of abuse and now provides 24-hour crisis intervention, emergency shelter, transition and permanent housing, life skills development and personal growth activities, legal advocacy, pre-employment training, placement assistance and supported employment, comprehensive programming for children and youth, violence prevention and professional development training.

Project

MWH requests bridge funding for salaries and benefits to provide rape crisis center services to survivors of rape and sexual assault 24 hours a day, 365 days a year. The salary and benefits would cover two Crisis Intervention and Prevention Service Coordinators along with direct services personnel performing on-call duties. The services "include crisis intervention, on-scene advocacy, on-going support in the form advocacy, walk-in and call-in response, and support group facilitation." One of the services sends a rape victim advocate into the classroom along with the Prevention Program Coordinator to present a Building Healthy Relationships program to 7th and 10th graders in response to disclosures of sexual assaults by students in middle and high schools. **Timeline** The application includes a timeline that foresees the funds being expended in the first quarter of the funding cycle (July – September) and to fill-in before the Indiana Criminal Justice Institute finalizes contracts and starts responding to claims under those contracts.

Criteria

Need. The 2012 SCAN Report addresses rape crisis intervention under Domestic Violence in the section on Community and Personal Safety, and recognizes that MWH as the sole provider of crisis service in a five-county area. The application also notes that Indiana has "the nation's second highest incidence of rape and sexual assault for teenagers, and that study after study indicates the effects last into adulthood." HAND's Consolidated Plan refers to MWH as part of an anti-poverty strategy, and points out that MWH provides a safety net and offers self-sufficiency programs, life skills education, formal education assistance, crisis counseling and case management.

One-Time Investment. This is a request for operational bridge funds in response to the loss of \$12,000 in funding from one of the three grant sources for rape crisis intervention services. ¹ In regard to developing a well-developed plan for future funding, the application notes that MWH "struggles every year to fund these services" and that it "is difficult to predict what the future funding will be" especially in light of the sequestration of federal funds. It then acknowledges the one-time funding requirement and states that "some other source will have to be identified and successfully accessed (to fund this program in the future) if the cut persists.'

Fiscal Leveraging.

Total Program Costs

Last year, MWH wrote that it has a long history of bringing in dollars from other sources with approximately \$6 brought in from outside sources for every local dollar granted. Part of that successful ratio depends upon "demonstrat(ing) that the local government places a high value on the work we do." The \$12,000 sought here will, in particular, be leveraged by \$49,272 from three grants as well as donations and fund raising.

Broad and Long-Lasting Benefits. MWH points out that "intervention at a time of crisis or disclosure ... has the potential to prevent victims from masking the effects of the assault with layers of self-harming/selfdefeating behaviors." "Unaddressed trauma from a sexual assault negatively affects school and work performance as well as family relations." Also, victimization early in a person's life "increases the likelihood of sexual abuse (later in their life) as well as a tendency toward substance abuse and eating disorders, depression and anxiety, and suicide."

Cost (Amount Requested in Order of Priority)

Salaries - \$11.54/hour x 80 hours/week x ~12 wks for two Crisis Intervention and Prevention Service	\$11,150
Coordinators (along with direct services personnel performing on-call duties)	
Taxes and Benefits	\$850
TOTAL AMOUNT REQUESTED	\$12,000
Other Funds	
Indiana Coalition Against Sexual Assault (Confirmed)	\$18,000
Indiana Criminal Justice Institute (Confirmed)	\$22,980
Donations and Fundraising (Pending/On-going)	\$8,292

(Continued on Other Side)

\$61, 272

¹ The application also asserts that, as a result of the work of a task force convened by the City to address the issue of rape in our community in 1987, "MWH agreed to take on (rape crisis intervention) on the condition that the City provide funding in the amount of a minimum of \$10,000 annually.'

SSF Funding History

Year	Status	Project	Amount
1993	Denied	Transitional housing project and day care center	
1994	Granted	Women's and children's transitional facility	\$35,000
1996	Granted	Child care facility	\$17,350
1997	Denied	Construction Fees	
1999	Denied	Interim Salary for Coordinator	
2000-June	Granted	To construct addition onto their shelter	\$10,000
2000-June	Granted	To buy and install security devices for two facilities	\$2,426
2000-June	Denied	Travel and Conference	
		To buy an Industrial Grade document scanner for	
2000-Oct.	Granted	Confidential Document Destruction Program	\$3,211
		To support pilot childcare nutrition program/enterprise	
2001	Granted	by paying salaries of cook	\$23,885
		Purchase thermal carriers; pots, pans, and food trays;	
		and, dishwasher proof dishes and flatware in order to	
2003	Granted	extend program to Area 10 Agency on Aging	\$4,100
		Pay a portion of salary and benefits for a Housing	
		Specialist who will develop a cooperative housing	
2004	Granted	program & facility for low-income women	\$7,500
		Steel ramp, tow bar loops, lifts for Confidential	
2005	Granted	Document Destruction	\$10,000
		To pay for the personnel expenses of the Childcare	
2006	Granted	Program Coordinator.	\$12,000
		Salaries, taxes, and benefits for House Manager &	
2007	Granted	weekend staff at Emergency Shelter.	\$6,500
		Alternative Power and Energy for New Wings	
2008	Denied	Community Partnership	\$55,000
		To purchase beds and mattresses for the Emergency	
2009	Granted	Shelter.	\$10,500
2010	Granted	To purchase kitchen equipment for Food Works	\$10,554
		To pay for equipment and lighting to make facilities on	
2011	Granted	South Washington more sustainable.	\$12,000
		To pay operational costs for New Wings emergency DV	
2012	Granted	Shelter	\$24,000.00

MONROE COUNTY UNITED MINISTRIES, INC. Page #203 Energy Efficiency and Equipment for MCUM'S Childcare \$21,870 City residents served by this project in 2013 82(of 125) Agency Employees [full-time: 19/ part-time:10/ volunteers: 256]

Mission. Monroe County United Ministries (MCUM), "is a nurturing organization serving working families and those in distress by assisting with emergency needs and subsidized childcare. We provide quality education and a safe place for children, basic needs assistance for the poor and community service opportunities." Through its Childcare Center, MCUM provides full-time, year-round, affordable childcare for children age 2.5-6 in a center licensed by the State of Indiana and accredited by that Nat'l. Assn. for the Education of Young Children. MCUM also provisions for the basic needs (food, clothing, rent, hygiene products, etc) of low-income families. In 2012, 54% of MCUM families earned less than 30% of the area median income (AMI); 21% earned 30-60% of AMI and 19% earned 60-90% of AMI. The majority of MCUM families – 69% – are single mother households.

Project. MCUM requests \$21,870 for an energy audit and to replace air conditioning and furnaces in its Childcare Center. MCUM's current furnaces and AC units were installed in 1999 and are at, or near, the end of their natural life. MCUM writes that the replacement of these units will significantly improve the Center's energy efficiency and will realize significant cost savings. The agency has already replaced two furnaces and has secured CDBG funding to replace two furnaces and three central air units; it seeks Hopkins support for three AC units and two furnaces. MCUM projects its 2013 utilities to be \$24,000 and is eager to reduce this figure. If energy costs remain constant, MCUM expects to save \$18,000 over the next 10 years; if energy costs follow recent trends – doubling in the last 10 years – MCUM expects to save \$35,000 over the next ten years. Additionally, the proposed replacement furnaces will increase the Center's efficiency rate from 94% to 96% and the proposed AC units will increase the seasonal energy efficiency ratios from 14 to 15.5. The proposed furnaces and AC units are anticipated to have a life of 15 years. The units will be part of a broader energy management system that will allow MCUM to exact greater control over the building – providing for precise scheduling in all 8 zones of the building, identifying areas of energy loss and allowing for remote access.

In addition to the units, MCUM requests funds for a comprehensive energy audit. The audit will allow the organization to develop a plan for future energy reduction and better energy management; such a plan may include recommendations such as pipe insulation or solar panels.

Funding Timeline. MCUM will be able to schedule the energy audit as soon as Hopkins funds are available and will be able to purchase the units as soon as both CDBG and Hopkins funds are available, ideally in August 2013.

Need. SCAN points out that finding affordable preschool care was a major problem for 33% of Monroe County households and a minor problem for 24%. HAND's Consolidated Plan locates childcare as a high priority, stating that reliable, quality, affordable child care is one of the greatest barriers to women obtaining and keeping a job. MCUM currently has 80 children enrolled in its Childcare Program, with an additional 80 children on a waiting list, "indicating a significant need for quality, affordable childcare."

One-Time Investment. This is a request for one-time funding.

Fiscal Leveraging. MCUM has secured \$25,000 from CDBG – Physical Improvements for 4 AC units and 2 furnaces. MCUM's Childcare program is supported by federal, State, and local funds and: parent fees, vouchers, reimbursements through the federal free & reduced-price lunch program. Many community partners help MCUM's childcare program realize its mission: IU provides Spanish and nutrition lessons, Ivy Tech early education students assist MCUM teachers; Hoosier Hills Food Bank helps MCUM provide daily breakfast, lunch, dinner and snacks. IU Health provides free lead screenings and flu shots. In 2012, MCUM's childcare program volunteers donated 1,264 hours in the classroom and kitchen. MCUM notes that these partnerships are not possible unless MCUM is able to make the requested infrastructure improvements in interest of maintaining the State-required temperature range of 68-78°F.

Broad and Long-Lasting Benefits. MCUM writes that replacing this equipment will allow its services to continue and that long-term energy savings has to potential to significantly reduce MCUM's budget in the long term. When it comes to high-quality childcare, MCUM points out that: 1) Early education helps prepare young people to succeed in school, become better citizens, learn more, pay more taxes and commit fewer crimes; 2) Every \$1 invested in early childhood education saves taxpayers up to \$13 in future costs; 3) The early education industry is economically important – often larger in terms of employees and revenues than other industries that receive government investment; 4) Failing to invest sufficiently in early care and education shortchanges taxpayers because the return on investment is greater than many other economic development options; 5) Access to available and affordable choices of early childhood learning programs helps working parents fulfill their responsibilities.

Cost -- Amount Requested – Ranked by Priority Energy Audit 3 Air Conditioning Units + installation @ \$4,588/ea

\$800 \$13,764

2 Furnace Units + installation @ \$3,653/ea

\$7,306

TOTAL AMOUNT REQUESTED		
Other funds		
CDBG (for 4 AC units & 2 furnaces)	\$25,000	

SIA Foundation (for energy management system & partial funding toward furnaces)

\$10,000 \$5,664

TOTAL PROJECT COST

\$62,534

SSF Funding History

Year Status		Project	Amount	
			\$50,000	
1996	Denied	Facility Addition - Daycare		
			\$51,000	
1997	Granted	Addition and renovation of child care facility		
			\$9,925	
1998	Granted	Renovate existing building to meet new building code		
1999	Granted	Equipment for food area	\$11,850	
		To pay rent and utilities for city residents at risk of	\$32,884	
2001	Granted	being dislocated		
		Subsidize childcare costs for low-income households	\$20,000	
2003	Granted	within the City		
		To subsidize child care services for low-income during	\$15,000	
2004	Granted	the summer months		
2005	Granted	Caseworker salary for Emergency Services program	\$16,000	
		To subsidize affordable childcare costs for working		
2007	Granted	families residing in the City.	\$28,080	
		·	,	
		To purchase cots, cot carriers, cot name plates and		
2010	Granted	emergency kits for the Affordable Childcare program	\$5,540.53	
		To pay for electrical improvements and cold storage		
2011	Granted	equipment for the Emergency Food Pantry.	\$11,000	
		Roof replacement for emergency services	, ,	
2012	Granted	building	\$17,500	

[17] MOTHER HUBBARD'S CUPBOARD

Food Pantry (Bridge)

Page #213 \$ 24,736.80

City residents served by this project in 2013

4,774 (of 7,957)

Agency Employees [full-time: 4/ part-time: 3/ volunteers: 150 – regularly, weekly]

Mission

Mother Hubbard's Cupboard (MHC) is a community food pantry whose mission is "to provide wholesome, healthful food to people in need as well as nutrition and gardening education and to provide services in ways that build community while enhancing the dignity, respect and self-care of all involved." Operative since 1998, MHC provides hunger relief through the provision of three services: a Food Pantry, a Garden Education program and a Nutrition Education program. Together, these programs offer a holistic approach to hunger relief, an approach that recently won national recognition via MHC's receipt of the 2013 Harry Chapin Self-Reliance Award.

In 2012, MHC provided groceries to 6,422 unduplicated clients for 109,070 (duplicated) total instances of services (a bag of groceries) and redistributed 960,000 pounds of healthy food. All of MHC's clients meet CDBG income eligibility guidelines. One-third of its clients are children under age 18; 19% of its clients are ill or disabled; and 58% of MHC patrons are City residents. In its 2012 survey, 94% of respondents said that their household experienced less hunger by shopping at MHC. Its Garden and Nutrition programs help residents develop skills to grow their own food and prepare healthy meals. Last year, MHC's Nutrition programs reached over 2,000 people and its Gardening programs reached 269 people, distributed 20,000 seed packets and grew almost 2,500 pounds of food for the pantry.

Project

MHC requests \$24,736.80 in bridge funding to help fund salaries for its Food Pantry Manager, Nutrition Education Coordinator and President/CEO from July-December 2013. MHC writes that it lost a significant source of funding for these positions when it did not receive \$25,000 in CDBG funding in the 2013/2014 funding year. This amount represents approximately 11% loss to the pantry's budget "at a time when MHC is expanding services to meet the growing need for food assistance in our community."

Funding Timeline. MHC requests funds for operations July-December 2013 and will submit claims for each month at the beginning of the following month. Its last claim will be submitted in January 2014.

Criteria

Need. Numerous assessments make it clear that emergency food is one of the community's most urgent and fundamental needs. <u>SCAN</u>: 17% of all households and 50% of low-income households reported problems having enough money for food. Fully 7% of all households and 31% of low-income households needed emergency or supplemental food assistance. <u>Feeding America</u>: 21,400 people in Monroe County, including 4,280 children are at risk of hunger and forced to decide between buying food and paying bills. <u>HAND's Consolidated Plan</u>: HAND's priority is to "provide funding to nonprofit organizations that serve low-income individuals and families with their basic emergency needs: food, shelter and health care." According to the *Plan*, MHC is the second most-utilized agency in the general assistance category.

One-Time Investment This is a request for one-time bridge funding. To sustain operations beyond this bridge, MHC's Strategic Plan outlines particular strategies that the organization will use to grow and diversify fundraising to ensure long-term stability. MHC is taking measures to improve donor engagement and retention, reach out to lapsed donors and add new donors. It plans to expand its largest fundraiser, the *Harvest Team Breakfast*, which generates a steady stream of income through five-year pledges. MHC also plans to grow its signature event, the *Garden Gala*, by securing more corporate sponsorships, ticket sales and silent auction items.

Fiscal Leveraging MHC is the largest agency partner of HHFB – distributing 30% of HHFB food. Recently, MHC began partnering HHFB in purchasing wholesale bulk food. In 2012, MHC's in-kind food donations were valued at \$102,000. MHC has over 160 regular volunteers who donate over 10,000 hours of service. Between 80-90% of volunteers are also patrons.

Broad and Long-Lasting Benefits. MHC considers access to healthy food as a basic human right. The fallout of hunger and poor nutrition are numerous and systemic. In adults, hunger translates into an increased risk of diabetes and chronic cardiovascular illness. In children, it translates into: increased risk of illness and diabetes, poor physical development, a decreased ability to learn, poor mental health, aggression and anxiety. MHC helps low-income residents meet their immediate needs with nutritious, fresh food that helps them improve their long-term health and self-sufficiency.

Cost Amount Requested – Ranked by Priority	
Food Pantry Manager \$13.46/hr. @ 40 hrs/wk x 26 weeks	\$13,998.40
Nutrition Education Coordinator \$13.25/hr @ 15 hrs/wk x 26 weeks	\$ 5,157.50
President & CEO \$20.67/hr @ 15hrs/wk x 18 weeks (on maternity by July-Aug)	\$ 5.580.90

TOTAL AMOUNT REQUESTED	\$24,736.80
Other funds	
Contributions (ongoing)	\$128,000.00
In-kind food (ongoing)	\$125,000.00
Special Events	\$ 33,500.00
Grants (pending)	\$ 23,800.00
United Way	\$ 18,618.61
TOTAL PROJECT COST \$354	649.00

SSF Funding History

Year Status		Project	Amount
1999	Granted	Refrigeration unit	\$1,029
2000-Oct.	Granted	To establish a new Southside food pantry in concert with the Community Kitchen and the Perry Township Trustees	\$9,000
2002	Granted	To fund a new nutrition education program	\$5,000
2006	Granted	To pay for the purchase and installation of one two-door freezer unit and one two-door refrigeration unit.	\$6,670
2008	Granted	To provide bridge-funding to pay for salaries to operate the Mother Hubbard's Cupboard community food pantry	\$24,000
2009	Granted	To help purchase a cargo van for the Food Pantry program	\$28,650.00
2011	Granted	To help purchase a van for the Garden and Nutrition Program.	\$12,575.00 \$7,285.71
2012	Granted	Freezer storage for food pantry program	Ψ1,263.71

MOTHER HUBBARD'S CUPBOARD BLOOMINGTON AREA BIRTH SERVICES

Page #223

Birth, Lactation, and Per-Natal Nutrition (Pilot) City residents served by this project in 2013 \$ 2,174.25 40 (of 50)

MHC -- Agency Employees [full-time: 4/ part-time: 3/ volunteers: 150 – regularly, weekly]

Missions. Active since 1998, Mother Hubbard's Cupboard (MHC) is a community food pantry whose mission is "to provide wholesome, healthful food to people in need as well as nutrition and gardening education and to provide services in ways that build community while enhancing the dignity, respect and self-care of all involved."

Active since 1994, Bloomington Area Birth Services' (BABS) purpose is "to educate, support, and empower pregnant women, new mothers, and their families as they make informed decisions throughout the childbearing years and early parenting, honoring the diversity of families in our community."

MHC serves approximately 30-35 pregnant and nursing households every week. A 2011 MHC survey revealed significant interest by patrons in accessing information on breastfeeding, childbirth and perinatal nutrition. In response, BABS has provided several information tables on breastfeeding and the BABS volunteer doula program during pantry hours. MHC will be moving a new facility in 2013 and with more space, it wishes to grow its outreach to pregnant and nursing households with a pilot project.

Project. MHC and BABS request \$2,174.25 to develop a pilot program on birth, breastfeeding and perinatal nutrition for area low-income women. The pilot will consist of three components:

- 1) Free MHC/BABS addressing childbirth and breastfeeding nutrition. These classes will be offered over the course of three cycles, with the first week in each cycle addressing childbirth and the second week addressing breastfeeding. Each cycle will reach 5 women for a total of 15 participants served.
- 2) Free in-pantry information tables and sample tables and free monthly on-site lactation consultant sessions. The additional in-pantry outreach in perinatal nutrition, breastfeeding and birthing resources is estimated to reach an additional 35 women/families.
- 3) Scholarships for 9 interested patrons to take additional and extended continuing education classes at BABS at no cost. These classes will include an eight-week birth series, breastfeeding classes and 1-to-1 breastfeeding consultations. BABS will cover ½ the cost of these scholarships and the agencies are asking for Hopkins funds to cover the other half.

The agencies request funds for staffing, materials, supplies and scholarships.

Funding Timeline. These agencies request one-time funding for to pilot this project. Claims for reimbursement will be submitted in August, October and December 2013.

Criteria

Need. The 2012 SCAN reports that 47% of low-income households in Monroe County have difficulty having enough money for food. Over 80% of MHC patrons fall below 30% of the area median income (\$18,350/yr for a family of 4).

One-Time Investment This is a request for one-time funding for a pilot project. After the pilot period, the agencies will re-evaluate the program and make adjustments as necessary in preparation for future funding.

Fiscal Leveraging BABS is the recipient of a CDC grant to provide lactation support through September 2013. The monthly on-site lactation consultant for this project will be partially funded through this grant. In addition, BABS will fund half the cost of the class, allowing MHC patrons to participate in the classes free of charge. MHC will use its existing partnerships with Middle Way House, Amethyst House, WIC, Early Head Start and Head Start to inform clients of the proposed MHC-BABS workshops.

Broad and Long-Lasting Benefits.

The agencies cite literature to demonstrate that low-income, food-insecure households are at greater risk for pregnancy complications and for compromised health of infants. Inadequate nutrition increases the risk of a low birth weight baby. Low-income women also have lower breast-feeding rates (57%) than high-income women (74%). It is well documented that low-income children are twice as likely to be obese than kids from high-income households and that children who are breastfed have a 22% lower risk of becoming obese. Obesity has both public health and economic consequences. In addition, a recent federal report makes it a national objective to improve the health outcomes for pregnant women and adults. Cesarean deliveries is one indicator such health. The Dept. of Health and Human Services aims to reduce the national average of cesarean deliveries to 23.9% by 2020. Bloomington Hospital currently has a cesarean rate of 27.8% while mothers who have worked with BABS have a cesarean rate of 17.4%.

Cost -- Amount Requested - Ranked by Priority

Staff time \$1, 011.00
teaching classes (\$344.25); prep time (\$126.25); in-pantry breastfeeding and nutrition outreach (\$500.75); - evaluation & reporting (\$39.75)

Printed materials \$51.75

Program supplies \$541.50

Scholarships \$570. 00

BABS birth series (\$300); BABS breastfeeding class (\$120); BABS 1-to-1 breastfeeding consult (\$150)

TOTAL AMOUNT REQUESTED	\$2,174.25	
Other funds		
BABS Angel Fund contrib. toward birth, breastfeeding and 1-to-1 consultations	\$ 570.00	
BABS – CDC grant toward in-pantry breastfeeding and nutrition outreach	\$ <u>150.00</u>	
	\$ 720.00	

TOTAL PROJECT COST \$2, 894.25

SSF Funding History -- MHC

Year Status		Project	Amount
1999	Granted	Refrigeration unit	\$1,029
2000-Oct.	Granted	To establish a new Southside food pantry in concert with the Community Kitchen and the Perry Township Trustees	\$9,000
2002	Granted	To fund a new nutrition education program	\$5,000
2006	Granted	To pay for the purchase and installation of one two-door freezer unit and one two-door refrigeration unit.	\$6,670
2008	Granted	To provide bridge-funding to pay for salaries to operate the Mother Hubbard's Cupboard community food pantry	\$24,000
2009	Granted	To help purchase a cargo van for the Food Pantry program	\$28,650.00
2011	Granted	To help purchase a van for the Garden and Nutrition Program.	\$12,575.00
2012	Granted	Freezer storage for food pantry program	\$7,285.71

SSF Funding History – BABS -- None

[19] MY SISTER'S CLOSET

Page # 240 The Green Side of Pink (Pilot) \$13,516 City residents served by this project in 2013 360 (of: 1,200) Agency Employees [full-time: 0/ part: 2/ volunteers_ (approx 216 hrs/mo)]

Mission

My Sister's Closet (MSC) was established to provide free workforce attire and Success Institute training to low-income and at-risk women pursuing employment. MSC accomplishes its mission through two primary programs: by providing free clothing vouchers to clients of 47 community organizations and social services agencies at its Bargain Boutique and by providing free Success Institute workshops that focus on interviewing skills, job search and other topics. All workshops are free and available to both men and women, regardless of income. Clients who use MSC programs are referred by a number of non-profit and governmental agencies serving citizens experiencing homelessness, domestic violence, under and unemployment, rehabilitation, etc.

In 2012, 166 low-income and at-risk women received free clothing vouchers for a total of 830 outfits. In 2012, MSC also outfitted its 1,000th clothing voucher recipient. Last year, 160 local residents attended the MSC Success Institute workshops.

Project

MSC requests \$13,516 to launch a pilot, *The Green Side of Pink* – an initiative to refashion and repurpose clothing that would otherwise end up in a landfill. MSC specifically requests funds for facility rental, storage and equipment.

MSC states that as much as 70% of the clothing donated to the organization goes unused because they are outdated, there is a lack of sufficient off-season storage, and/or they require extensive repair and/or cleaning. However, many of these same articles are comprised of excellent raw materials. MSC proposes to leverage the professional skills of area tailors, craftswomen and volunteers to turn unusable items into "sellable, trendy products." MSC will sell these re-fashioned items on-line and in its Bargain Boutique. The goals of the program include: additional revenue for MSC; divert matter from the landfill; strengthen its mission to reduce joblessness and underemployment; offer client job training for those who wish to work in textile and apparel merchandizing industries.

Funding Timeline. MSC asks for funds to rental a facility for a year. The agency advises it will be able to arrange to pay in advance for a year (drawing down funds by the end of 2013) or can pay by the month for partial reimbursements.

Criteria

Need. The 2012 SCAN update identified meeting the essentials of appropriate attire and job placement skills as a significant issue for our community and identified finding and keeping a job as a significant issue for the community.

One-Time Investment. This is a request for equipment and operational funds to help MSC launch its "Green Side of Pink" initiative.

Fiscal Leveraging. MSC has leveraged \$5,000 for this effort and will leverage the skills of tailors, craftswomen and volunteers.

Broad & Long-Lasting Benefits. MSC writes that this proposed program will: continue its mission to reduce local joblessness and underemployment; optimize re-use of garments and increase the organizations sustainability; provide a source of revenue.

Cost Amount Requested – Ranked by Priority	
Rental house (\$600/mo @ 12 mos)	\$7,200
Off-site storage (\$130/mo @ 12 mos)	\$1,560
Work table (3@ \$44/ea; 2@\$300/ea)	\$ 732
Sewing machines (4@\$299/ea)	\$1,196
Washer and dryer (\$499/ea)	\$ 998
Computer (\$880), printer (\$300) and camera (\$150)	\$1,300
Misc supplies (buttons, zippers, clasps, thread, needles, scissors, etc.)	\$ 500
TOTAL AMOUNT REQUESTED	\$ 13,516
Other Funds	
Fundraising (confirmed)	\$5,000
TBD	\$13,484
TOTAL PROJECT COST	\$32,000

CCT	Eug ding	History
221	Funding	DISTOLA

SSF Funding History					
1999	Denied	wages, rent, credit card processing, parking stickers & loan repayment	\$25,000.00		
2001	Granted	To purchase display, tagging & laundry equipment for clothing donation program	\$ 1,130.00		
2003	Denied	Re-open retail and service facility	\$ 9,959.77		
2007	Granted	To purchase equipment for resale store of women's workforce clothing			
		and a display case to inform the public about the program.	\$ 2,500.00		
2008	Denied	Supporting Progress Towards Women's Economic Self-Sufficiency (VISTA volunteer)	\$13,200.95		
2009	Granted	To pay rent and purchase boxes for storage facility.	\$1,781.88		
2011	Denied	To pay for extended store hours	\$4,524.00		

[20] NEW HOPE FAMILY SHELTER, INC.

Page #255

Physical, Program and Prospect Improvements City residents served by this project in 2013 \$8,825 ~175 (of ~250)*

[At least 70 % of residents sheltered have indicated their last residence as inside City limits.]

Agency Employees [full-time: 2/ part-time: 5/ volunteers: 200+]

Mission

New Hope (NH) is an emergency shelter for families with children. Families may stay at the shelter up to 90 days. In collaboration with other agencies, NH helps families regain housing by addressing problems that led to homelessness. NH has a Children's Program director and a tutor who work with children. NH case workers concentrate on adults, while the CP director, tutor, and volunteers work with children.

Since opening in July 2011, NH has sheltered 33 families with 89 people for 5,432 person day/nights. The average stay has been 52 days and average family size is 2.7 members, ranging up to 5. Of the 33 families that NH has sheltered, 5 remain at the shelter, 16 have progressed to self sufficiency/economic independence, 3 left due to rule violations and 9 left without making sufficient progress.

Project

NH requests funds for three purposes: 1) an audit; 2) program material; and 3) further improvements to its shelter house at 301 W. 2^{nd}

Audit

Since its inception, NH has conducted its own audits in an effort to devote its resources to shelter operations. This internal audit approach is not sufficient for United Way membership nor for many federal programs, such as the CDBG and the Combined Federal Campaign -- these funders require outside professional audits. Based on costs incurred by similar agencies, NH requests \$6,400 for this purpose. With additional funding from United Way and/or federal sources, NH writes that it will be able to better fund these external audits in future years.

Program Material

NH staff, professionals and volunteers provide NH residents with a number of programs intended to help families acquire the resources they need to get back on their feet. NH would like to add to its programming with the addition of *Love and Logic Program* materials. This program provides "natural learning environment items for adults and children for play and learning, tables for children, and a learning wall." These materials help families work toward regaining stability, acquiring coping resources needed to deal with homelessness and to repair problems that led to homelessness. (Cost: \$700)

Further improvements to 301 W. 2nd

Last year, the Committee granted NH funds to renovate 301 W. 2nd. Renovations included enlarging window openings, installing new windows in bedrooms and upgrading bathrooms and security equipment. This was part of a broader renovation effort. NH writes that volunteers provided the skilled labor for much of the renovation, however, it needs additional help with renovations. Specifically:

- The back entrance is is used to control access and safety improvements are needed. Improving the back entrance requires additional railing on the east side, materials to close in the back part of 13 steps and grips on the steps. (Cost: \$475)
- The house's furnace provides adquate heat to most, but not all, of the house. NH writes that the two offices on the south side of the house and the laundry room are not adequately heated. NH requests funds to install baseboard heating by a professional. NH's insurance company will not allow the use of space heaters in these areas. (Cost: \$1,250)

Funding Timeline. NH will be able to submit claims for program material and improvements as soon as funds are available. The audit is a multi-step process that will extend into 2014.

Criteria

Need. Both HAND's *Consolidated Plan* and SCAN identify the need for a family shelter as a gap in the social services system. NH is the only shelter in Monroe County that serves intact families (families with single father or mother & father). Based on NH's log of requests for housing, between 12 and 20 families are seeking shelter at any one time.

One-Time Investment. Request is for one-time investment. Additional funding from the United Way or CDBG will help NH be able to better afford subsequent audits.

Fiscal Leveraging. The hospital is renting 301 W. 2nd and another house to NH for \$1/mo. The two leases run to June 30, 2016, with the possibility of renewal. Rent for the home is valued at \$1,500/month.

Broad and Long-Lasting Benefits. "The key role of JHSSF support will be to improve the quality of shelter units available to homeless families in Bloomington and Monroe County."

Cost -- Amount Requested - Ranked by Priority

Audit

New materials for programs

Further improvements to the Shelter House at 301 W 2nd

\$6,400

\$1,725

[Back steps - improvement (\$ 425); Baseboard heating units in 3 rooms @ \$250/room (\$750); installation of heating units (\$500)]

TOTAL AMOUNT REQUESTED

\$8,825

* <u>Note</u>: The application states that NH served 89 people since July 2011(70% of whom are City residents), yet the number of City residents served by the project in 2013 is projected to be 175 (of: 250). Council staff asked NH for clarification. NH's response follows:

We doubled our capacity in opening a second shelter house in December 2012. Also New Hope has begun in 2013 providing case work assistance to families who are not and have not yet been residents. There will be more and more of such case work help for non residents because we have some funding from Indiana Housing and Community Development Authority and HUD to support rapid rehousing, which in future may allow us to help keep families threatened with homelessness in current housing without having to enter the shelter, while providing case work.

SSF Funding History

2011 Gr	a nted	To construct a handicapped accessible bathroom and laundry at the 409 W. 2nd St. facility	\$14,000
2012 Gr	a nted	Funds to renovate a second shelter house and add security equipment at 301 W. 2 nd	\$9,400.37

[21] PEOPLE & ANIMALS LEARNING SERVICES (PALS)

PALS Facility Renovation: HVAC Installation City residents served by this program in 2013:

Agency Employees [full-time: 3/ part-time: 4/ volunteers: 150]

Page #261 \$34,854.00 249(of:303)

Mission. PALS provides comprehensive individualized therapeutic equine programs designed by professionals to intentionally develop and restore functional skills, enhance well-being and improve quality of life. Since 2000, PALS has provided 17,600 therapeutic riding lessons. PALS is the only therapeutic riding center in the Bloomington area accredited by the North American Riding for the Handicapped Association.

Project. PALS is requests \$34,854 for the installation of an updated HVAC system at its new facility at 7644 West Elwren Road.* The property was purchased by PALS in March 2013 and includes 2 barns with over 30 stalls, a small house, one 80'x 200' indoor arena, one large outdoor arena, fenced pastures and over 20 acres. The acquisition of this property is part of PALS's strategic plan to grow its services by 51%. The acquisition of this property will allow PALS to accommodate more clients, more programs and more collaborative partnerships. PALS writes that it has plans for programs serving veterans, youth on probation, seniors, and the growing number of children diagnosed with developmental disabilities to "ensure such groups develop the skills necessary to be productive and active members of our community." In the interest of making this facility fully functional, PALS must bring the facility into ADA compliance and make other necessary upgrades. Upgrades include accessible parking, accessible restrooms, hydraulic mounting lifts, and an HVAC system.

The Hopkins funds requested for the HVAC system would specifically go to a system with a geo-thermal heat pump that will provide heat and AC for the client waiting room, viewing room, therapy room, meeting room, and association organization meeting room. The installation of this system includes: water furnace geo-thermal heat pump; a Trane variable speed air handler, with a 20kw auxiliary heater; a refrigerant line set; programmable thermostat; galvanized insulted metal duct for sturdiness and best air flow; and, branch runs to the main office area, rest rooms, in ceiling joists under loft.

Funding Timeline. If funded, PALS will commence the installation of this system in early July with an anticipated completion date of mid-July and will submit claims for reimbursement by the end of July 2013. PALS will submit plans for final renovation to the Monroe County Building Department on April 12, 2013 for final approval of all renovation plans including the HVAC system. Final plan approval is anticipated 7-10 after the date of the submission.

Criteria

Need. The 2012 SCAN identified that 76% of low-income households reported some problem accessing services for youth with learning disabilities, with 13% citing access as a major issue. SCAN also states that goals targeting human development including "...the fostering of self-empowerment, positive values, access to community support networks, a commitment to learning, social competencies, and constructive use of time"

One-Time Investment This is a request for one-time funding for structural improvements.

Fiscal Leveraging. PALS has over 150 volunteers. No other funding is identified for the HVAC project.

Broad and Long-Lasting Benefits. .PALS writes that with almost 15,000 individuals in Monroe County diagnosed with a disability and 4.5% of those individuals under the age of 17, it becomes imperative that alternative and complementary therapeutic approaches are offered in support of individuals in need. PALS states that it is dedicated to ensuring the availability of programs targeting goals essential for the long-term well-being of those within the community.

Cost

Full support for geo-thermal well drilling	\$15,600
Full support for labor	\$6,720
Full support for equipment/materials purchase	\$12,534.00

TOTAL AMOUNT REQUESTED \$34,854

Other Funds TOTAL PROJECT COST

\$ 34,854

^{*} Note: Historically, the Committee has not funded capital projects outside of the City limits.

FUNDING HISTORY

Year Status		Project	Amount
		Purchase and install two hydraulic	
		mounting lifts to be used for and	
		owned by the PALS therapeutic	
2003	Granted	riding program	\$3,400
2005	Denied	Leadership camp & copier	\$3,300
		Therapeutic Arena Props and	
2006	Denied	Special Horse Tack	\$1,435
2007	Denied	Sponsorship for therapy horse	\$3,900
		To provide scholarships for at-risk	
2010	Granted	and disadvantaged youth	\$3,453.57
		T@P: Teens At PALS	
2011	Denied		\$3,000
		PATH Intl. Equine Specialist	
2012	Denied	Training Certification	\$2,644.95

[22] PLANNED PARENTHOOD OF INDIANA, INC.

Ensuring Access to Life-Saving Preventative Health Services
City residents served by this project in 2013:

Agency Employees [full-time: 126/ part-time: 40/ volunteers: 170]

Mission. Planned Parenthood of Indiana (PPIN) writes that "we are unwavering in our belief that all Hoosiers deserve high-quality, affordable health care. The majority (93%) of our services are preventative in nature – life-saving cancer screenings, birth control, testing and treatment of sexually transmitted diseases (STDs) and sexual health education and health counseling. We are tireless in our efforts to provide medically accurate sexual health education and information to educate youth, parents, teachers and other community members – to help them make their own health decisions."

Page #277

92 (of: 600)

\$ 5,000

PPIN's Bloomington Health Center has serves area residents who are uninsured, underinsured and economically disadvantaged and offers cancer screenings, annual exams, gynecological examinations, pregnancy testing, breast health exams, diagnosis and treatment of STDs, HIV testing and counseling, family planning counseling and supplies and medically-accurate sexual health education. Sixty-nine percent of PPIN's Bloomington clients are at or below 150% federal poverty. In 2012, PPIN served 5,066 unduplicated patients at its Bloomington health center. The Bloomington Clinic is open six days a week and offers evening and weekend appointments. PPIN is the only low-income provider of colposcopies in Monroe County and the surrounding community.

Project. PPIN requests \$5,000 to provide subsidized care to 92 low-income women and men through its, *Ensuring Access to Life-Saving, Preventative Health Services* initiative by enhancing the capacity of its Women's Health Fund (WHF) at the Bloomington health center. The WHF provides essential health care services to the underserved, uninsured and those unable to pay. Services of the WHF include breast health exams, cancer screenings, testing and treatment for STDs and birth control supplies. The estimated cost to provide WHF services ranges from \$45-\$91/patient. Funds from PPIN's WHF are not used to cover administrative costs or to provide abortion services.

PPIN writes that each year, the demand for support for the WHF exceeds available funding. From June to December 2012, the Bloomington health center served 304 unduplicated patients through the WHF. In 2013, PPIN's goal is to offer subsidized or free health care services to 600 low-income residents at a total cost of \$35,128. The Hopkins requested funds of \$5,000 will cover 92 patients and will contribute toward the realization of PPIN's bigger goal.

Funding Timeline: PPIN indicates that it will draw down funds by the end of 2013.

Criteria

Need. The County Health Rankings (U of Wisconsin Population Health Instit.) indicates that 17% of Monroe County residents are uninsured and 19% report they have inadequate social support. A 2010 report issued by the Monroe County Health Department indicates concern regarding the increasing unemployment rates and costs of health care. HAND's Consolidated Plan states that "it is important to the health of the community to provide a safety net for those in need." The 2012 SCAN points out the "it was more difficult for households at all income levels to afford getting to the doctor in 2010." PPIN states that its own data indicates that lack of basic health services can be linked to poor health outcomes, including increased rates of sexually transmitted diseases and unplanned pregnancies.

One-Time Investment. This is a request for one-time funding. PPIN says it intends to secure future additional support for the WHF through on-going fundraising efforts.

Fiscal Leveraging. Other costs associated with the Women's Health Fund will be covered by PPIN and funding from local, State and national foundations and organizations.

Broad & Long-Lasting Benefits. The proposed program will "help Bloomington's youth and their families to stay healthy, live longer, lead more productive lives by becoming self-sufficient by attending to their education, careers and families."

Cost Amount Requested – Ranked by Priority

Following services provided for an average cost of \$54/visit for 92 Bloomington residents

Office visit costs (\$45-124)

Tests for STDs (\$19)

Same-day HIV testing (\$25)

Pregnancy test (\$10)

Pap test (\$30)

Colposcopy & biopsy (\$256)

TOTAL AMOUNT REQUESTED	\$ 5,000.00
Other funds	
Monroe County Council's community services grant	\$2,564
PPIN	\$ <u>27,564</u>
TOTAL PROJECT COST	\$35,128

FUNDING HISTORY

Year	Status	Project	Amount
1997	Denied	ADA Approved restrooms and waiting room expansion	
1999	Granted	Exam table for handicapped	\$5,000
2000-Oct.	Denied	Offset \$34,000 needed for program	
2001	Granted	To purchase equipment to test for anemia	\$1,394
2002	Granted	To purchase an autoclave for the purpose of sterilizing instruments.	\$1,495
2003	Granted	Purchase four computers for its 421 South College facility	\$3,600
2004	Granted	To purchase 6 sets of cervical biopsy equipment	\$2,923
2005	Granted	Security cameras and equipment for the facility at 421 S. College Ave.	\$1,500
		To install cabinetry and purchase files and furniture for the	
2006	Granted	front desk renovation	\$2,440
	Granted	To pay for wellness exams for the Friend to Friend Patient Pass Program which serves low-income women in the City of Bloomington	\$5,000
2007*			
2008	Granted	To pay for colposcopies for women with abnormal pap test results	\$2,500
2010*	Granted	Recession Rx	\$5,000
2011	Granted	To pay for equipment and lighting to make facilities on South Washington more sustainable.	\$4,200
2012	Denied	Love, Sex, and the Freshman 15	\$4,975.00

^{* &}lt;u>Note</u>: JHSSF has funded PPIN for operations to provide subsidized and free health care services to Bloomington residents in recent years. Council Office staff asked PPIN for an update on those operational programs. PPIN's response follows:

[&]quot;Planned Parenthood of Indiana remains committed to serving our patients, especially those who are low-income and may be uninsured and/or underinsured. Over the years, we have implemented programs to provide subsidized services to low-income residents of Bloomington and Indiana--in response to decline in economic conditions throughout the state and U.S. However, our Women's Health Fund has remained our hallmark program for more than 15 years--to provide free or subsidized health care services and supplies to our patients who can not pay for these due to financial hardships. While the Friend to Friend Patient Pass Program (funded in 2007) and Recession Rx (funded in 2010) are not being currently implemented, components of these programs have been incorporated in our Women's Health Fund and we continue to provide subsidized medications and colposcopies through our Women's Health Fund."

[23] THE SALVATION ARMY OF MONROE COUNTY

Page # 286 Storage Equipment for Disaster Warehouse \$1,715.96 City residents served by this project in 2013 81,381 (of: 81,381)

Agency Employees [full-time: 8/ part-time: 9/ volunteers: 2,103]

Mission

The Salvation Army (SA) is a faith-based agency providing basic human needs: food, clothing, emergency financial assistance, after-school care, religious services and child care. Religious instruction is not a condition of receiving services.

Project.

SA requests \$1,715.96 to purchase shelving units, tables, dollies and a platform cart for its Disaster Warehouse. The SA is a lead agency in the Monroe County Communities Active in Disaster collective (MoCOAD). Each MoCOAD agency has a particular role to play in the event of an emergency: for example, the Red Cross is responsible for housing displaced residents; the Hoosier Hills Food Bank is responsible for providing emergency food; and the Bloomington Volunteer Network is responsible for recruiting and placing volunteers. As a lead agency, the SA's role is to coordinate logistics when a disaster occurs, meaning that goods and services donated by the community to address a disaster will be collected and distribute by the SA. The SA's Disaster Warehouse is the centralized place for disaster supply coordination, but the facility requires additional storage. The requested shelving will help SA store disaster-related items; the folding tables will be used by volunteers to sort donated items; and the hand trucks and dollies will be used to transport donated items inside the SA Disaster Warehouse.

Criteria

Need. SA writes that it addresses the needs of city residents who are victims of disaster. SA cites SCAN that "households in crisis may need help addressing multiple needs." SA points out the flood of 2008 disproportionally affected low-income residents; these residents tend to need additional emergency services when a disaster strikes.

One-Time Investment. This is a request for one-time funding.

Fiscal Leveraging. SA will contribute \$11,176.12 of its own funds and volunteer in-kind donations toward the disaster services storage project.

Broad and Long-Lasting Benefits. SA writes that as a lead MoCOAD agency, the SA seeks "to ensure the availability of needed services and to encourage uniform, impartial provision of these services to affected households." Added storage will ensure more efficient disaster-related logistics in the future. Other MoCOAD lead agencies will benefit from this project: the Red Cross will have more storage to facilitate room and shelter, the BVN will have a central place to send volunteers, and the Monroe County Emergency Management team will have a central place to send needed donations for efficient distribution.

Cost Amount Requested – Ranked by Priority	
6 shelving units @ \$187/ea	\$1,122
1 wooden platform cart @254/ea	\$ 254
2 dollies @ \$95/ea	\$ 190
2 8' folding tables @ \$74.98/ea	\$ 149.96

TOTAL AMOUNT REQUESTED	\$1,715.96
Other Funds	
Volunteer in-kind contribution	\$8,806.20
SA - Warehouse Rental (\$135/mo x 12 mos)	\$1,620.00
SA direct contribution for 25 chairs @ \$18/ea	\$450.00
SA contribution for 4 folding tables @ \$74.98/ea	\$ <u>299.92</u>
	\$11,176.12
TOTAL PROIECT COST	\$12.892.08

SSF Funding History

2002	Denied	Renovation for Childcare Facility	\$8,504
			\$ 7,824
2006	Denied	Food Pantry Expansion	
		Training the Next Generation's	
		Caretakers: Removing Barriers to their	
2010	Denied	Success	\$1,500
2012	Granted	Healthy Helping Program and Garden	\$973.89

[24] THE SHALOM COMMUNITY CENTER, INC. (Pilot)

Crawford Homes Start-up

City residents served by this project in 2013

Agency Employees [full-time: 3/ part-time: 6/ volunteers: 1,500]

Page # 296 \$22,199 ~58(of: ~65)

Mission. Shalom "is dedicated to aiding and empowering people experiencing homelessness and poverty. As a daytime resource center for people who are living in poverty and experiencing its ultimate expressions, Shalom provides life essentials, case management, employment assistance and community access to many of the community's government and social service agencies."

Project. Shalom requests \$22,199 in pilot project funding to help cover the cost the first month's expenses for its new permanent supportive housing program, the *Crawford Homes*. This initiative is funded by HUD in the amount of \$1,002,554 for three years. HUD funds provide for rent, utilities, supportive services and administrative costs. While the project is fully funded for 2013, HUD's reimbursement scheme creates a significant hardship for Shalom. HUD reimburses agencies one month after the agency has incurred costs; this will create a \$29,699 cash flow problem for Shalom in 2013. To fill this gap, Shalom will have to shift \$29,699 from its normal operational expenses to cover the month-long gap between reimbursements. This will require the organization to make massive cuts to foundational programs such as hunger relief and homelessness prevention and will reduce Shalom's cash balance to below \$0. Shalom has received \$7,500 from the Monroe County Council to help bridge this gap and seeks Hopkins funding for the balance.

Based on a successful national model in existence for over 20 years, *Crawford Homes* combines housing with supportive services. Shalom writes that supportive housing "significantly improves health, stabilizes mental illness, and reduces addictive behavior." This program will specifically target those who are most difficult to house – those experiencing long-term homelessness and those suffering from disabilities, particularly mental illness, addiction and dual diagnosis. Supportive housing is less expensive than hospitalization, imprisonment and sheltering. The goal of the program is to end homelessness, improve quality of life for residents and reduce pressure on the community health care and criminal justice systems. The Crawford Homes project will help fund the rent and utilities for 40 apartments which will house 34 individuals or couples and 6 families. These apartments include 25 units in Crawford Apartments (owned by LifeDesigns) for individuals and couples and 15 scattered-site apartments which will provide housing for individuals, couples and families. Almost all of scattered sites are located in Monroe County.

Crawford Homes is named in honor man experiencing homelessness, disability, mental illness and addiction who died behind the former Ponderosa in 2011. He had been in and out of nursing homes, repeatedly released back onto the street. Shalom writes that Crawford Homes could have saved this man. The average age of death for someone experiencing chronic homelessness is 47.

Funding Timeline. The Crawford House program has been launched and Shalom anticipates housing some people as early as May 2013; the program will be "in full force" December 2013. Distinct from, but included in the overall Crawford House project, the Crawford Apartments are owned by LifeDesigns and are projected to open in October 2013. Shalom advises that it will be able to draw down any Hopkins funds as soon as funds are available, before December 2013.

Criteria

Need. According to HAND's Consolidated Plan, "A significant part of the City of Bloomington's Anti-Poverty Strategy is to provide access to information and emergency assistance to the most vulnerable elements of the community." Key components of the strategy is the provision of adequate and affordable rental property. Further, the 2009 Point-in-Time Count notes that the number of supportive housing units in the community dropped from 83 to 37 between 2004 and 2010.

One-Time Investment. This is a request for a one-time investment to cover start-up costs.

Fiscal Leveraging. The Monroe County Council has dedicated \$7,500 toward start up costs and Shalom is looking to the Hopkins Committee to cover the balance. HUD funding requires an annual match of \$18,875; the Community Foundation has provided this match. The Crawford Homes program is being launched in collaboration with LifeDesigns and in partnership with 12 other organizations who are providing in-kind support valued at \$2,657,413 over 3 years.

Broad and Long-Lasting Benefits. The project benefits not only those in need, but the community as a whole by way of reduced costs to emergency services and the justice and health care systems.

Cost	
Rent & Utilities	254,604
Operational Expenses	33,375
Support Services	52, 500
Administration	<u>15,914</u>
TOTAL PROJECT COST	\$356,393
Revenue	
HUD Grant (2013 reimbursement)	\$307,819
Community Foundation (pending)	\$ <u>18,875</u>
	\$326,694
Gap	-\$29,699
Other Funds – Monroe County Council	\$7,500

TOTAL AMOUNT REQUESTED \$22,199

Year Stat	tus	Project	Amount
		Pay for six phone sets and install	
		three new phone lines at its 219 East	
2003	Granted	4th Street facility	\$1,900.00
		To pay for a part-time Food Service	
		Coordinator to expand its breakfast	
		& lunch program as well as train &	
2004	Granted	provide work experience	\$5,500.00
		Vertical lift for Shalom Center annex	
2005	Granted	at 110 S. Washington St.	\$9,000.00
		To purchase a communication system	
		and a technology system network	
		that includes both server and	
		software to be installed at 110 S.	
2006	Granted	Washington	\$7,809.18
		To purchase and install a three-	
		compartment deep wells ink and	
		convection oven for the Shalom	
		Community Center currently located	
2007	Granted	at 219 E. 4th St.	\$5,450.00
		To purchase and install food service	
		equipment for the Shalom weekday	
2008	Granted	food program	\$11,080.00
		To purchase food as well as kitchen	
2009	Granted	and miscellaneous supplies	\$18,000.00
2010	Withdrawn	Emergency Hunger Relief	\$9,300.00
		To pay for renovations to expand	
2011	Granted	facility at 620 S. Walnut	\$19,000.00
		A safer and savvier Shalom	\$15,794.00
2012	Granted		-

[25] SOUTH CENTRAL COMMUNITY ACTION (Pilot) page # 305 **Bloomington Hydroponics Employment & Training Project** City residents served by this project in 2013: 24 (of: 32 trainees/year)

Agency Employees [full-time: 91/ part-time: 7/ volunteers: 300]

Mission. South Central Community Action Program (SCCAP)'s mission is to provide opportunities for low-income citizens to move toward personal and economic independence. SCCAP administers the Circles®Initiative and Head Start programs in Monroe, Owen and Brown counties. It serves more than 3,500 families annually, representing more than 8,000 individuals. In 2012, it served more than 1,300 individuals with disabilities.

Project. SCCAP requests \$21,700 to pay for the first six months' salary of a project director to launch the *Bloomington Hydroponics Employment and Training Project*. This project will serve ~32 people/year and will provide vocational training to disabled adults and those from other low-income groups (such as veterans, troubled youth and unemployed older adults) who face obstacles in finding employment. The program will promote skills necessary for self-sufficiency and employment (in many contexts, not just hydroponics) while generating revenue such that the project will become a self-sustaining business. Hydroponics is an environmentally-friendly way to grow food in areas of limited space. Anticipated products include lettuce, kale, swiss chard, basil, arugula, parsley and cilantro.

This program is modeled on the nationally-recognized <u>Arthur & Friends</u>, a program launched by the New Jersey community action program, NORWESCAP. SCCAP has entered into a consulting and licensing agreement with NORWESCAP in the interest of developing proficiency in this business. The agreement provides that NORWESCAP will share its expertise, training plans, job descriptions, budgets, business documents, marketing materials, equipment specs and bid documents. SCCAP has been assessing the viability of this project for the last six months and has received encouragement the Mayor, the IN Office of Workforce Development, IU Office of Sustainability and Stone Belt.

During the six-month period (Phase I) for which funds are sought, the project director will: 1) work with the local committee formed to oversee the project; 2) develop/adapt SCCAP organizational structure to accommodate the project; 3) identify land for the project; 4) secure commitments for \$100,000 to launch the program; 5) interview potential customers; 6) develop marketing and staff plans; 7) finalize cost of 30'x 96' greenhouse and equipment, and identify site costs, such as land preparation, access to water and utility hookups. SCCAP's goal is complete Phase I within six months and be positioned to launch the program by the end of 2013.

Funding Timeline. SCCAP will submit claims on a monthly basis, July-December 2013. **Criteria**

Need. HAND's Consolidated Plan and SCAN both speak to the need for additional job skill development for low-income citizens. According to SCAN, almost 1/3 of survey respondents indicated that finding a job that pays enough to meet basic needs was a problem. SCAN points out that vocational education is one of the services necessary for improving job skills. The Plan points out that economic development is well served by fostering a skilled workforce and that such a workforce is a key component of the City's plan for all citizens to earn a living wage.

One-Time Investment. This is a request for one-time funding for a pilot project. SCCAP writes that it will follow a structured process for project development and fund raising developed by NORWESCAP. SCCAP's goal is to raise \$100,000 in the first six months to officially launch the program. Once launched, the intent is to create an on-going revenue stream that will no require further public funding. Based on the NORWESCAP experience, SCCAP anticipates the following revenue projections: Year 1 - \$81,900; Year 2 - \$90,900; Year 3 - \$113,964.

Fiscal Leveraging. SCCAP will devote \$27,204 of its own resources toward Phase I.

Broad & Long-Lasting Benefits. Benefits include: job development; basic work skills; specialized green agri-business skills; skills that will help trainees be able to earn a living wage; skill to help residents grow their own healthy food; local food production; new source of SCCAP revenue; a unique and high-visible social enterprise that involves and strengthens community partnerships and supports multiple community priorities.

Cost Amount Requested – Ranked by Priority

Project Director (100% of effort)

\$35,000 annual salary x .5 (6 months) + 24% benefits \$ 21,700

TOTAL AMOUNT REQUESTED	\$ 21,700
Other funds	
Executive Director (10% of effort)	\$ 4,402
Director of Communications (20% of effort)	\$7,440
Director of Operations (10% of effort)	\$3,907
NORWESCAP Consulting	\$10,000
Flyers, Mailings	300
Continuing Education	125
Marketing Materials	300
Mileage	250
Office Supplies	300
Postage	<u>180</u>
TOTAL PROJECT COST	\$48,904

FUNDING HISTORY

Year Status		Project	Amount
1997	Denied	Renovation, cribs, cots, strollers and refrigerators	\$28,600
2002	Granted	Establish a revolving loan program for auto repairs of clients	\$5,000
2003	Granted	Pay for the development of computer software	\$6,292
2005	Granted	Material & equip. for Head Start classrooms at Templeton and Summit schools	\$8,000
2006	Granted	Children's door project	\$2,230.80
2007	Granted	Purchase & installation of surfacing material for playgrounds	\$5,000.00
2008	Granted	To cover salaries, materials, stipends, meals, and childcare of Circles pilot	\$8,000.00
2010	Granted	Parking lot expansion at 1500 W. 15th	\$6,521.00
2011	Granted	To pay for salaries for the Circles initiative	\$18,500.00
2012	Granted	STAR Child safety restraint systems- seats, connectors, and shipping	\$6,432.50

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Bridge Funding

City residents served by this project in 2013

Agency Employees [full-time: 4/ part-time: 2/ volunteers: 10+]

Mission. Stepping Stones, Inc.'s (SSI) mission is "to provide transitional housing and supportive services program for youth between the ages of 16-20 who are experiencing homelessness." SSI's primary clientele are youth that become homeless due to domestic abuse (physical, sexual or substance); family dysfunction; inadequate housing; abandonment; left home, etc. SSI provides: 1) housing; 2) educational services & vocational planning and preparation and; 3) supportive services including life skills, case management, and assistance for current and former residents. SSI provides 24 hours/day, 7 days/week up to two years.

Project. SSI requests \$30,600 in bridge funding to pay for the rent of its three, 2-bedroom apartments. HUD and the Indiana Housing and Community Development Authority have determined that "transitional" housing programs like SSI are of lower priority than permanent housing. This HUD reprioritization paired with the effects of "sequestration" means that funding priority for programs like SSI have been lowered from first-tier to second-tier. Those placed in the second tier are uncertain that they will receive any award at all; thus, the future health of transitional housing programs is at stake. In December 2012, SSI learned that it may lose its largest source of funding, the HUD Supportive Housing Program (transitional housing) grant as soon as August 2013. This grant helped launch SSI in 2005 and has provided approx. \$78,000/year since SSI's founding. Prior to this recent HUD notification, SSI anticipated this grant to be \$80,280 in 2013, approximately \$37,471 of which is earmarked to cover rent and utilities for SSI's housing units and its community center. In response to the need for housing opportunities for youth and anticipating full, continued funding from HUD, SSI took measures to grow its existing programs and to launch new initiatives, such as its supported employment program. Notification from HUD re: funding cuts may be received by the end of May.

In addition, SSI is suffering added loss of 19% reduction in its Emergency Solutions Grant last year and will experience an added reduction of at least 5% this year. Together, a loss of both HUD and ESG funds translates into a ~25% reduction in SSI's operating cash budget and will have immediate, drastic consequences for its supportive housing program and services. SSI writes that if it loses these funds, one potential consequence could be that it will have to back out of its lease and identify a new, consolidated location for its operations and that "[y]outh who are in desperate need of stable housing and the many supportive services we offer will have limited to no options for longer-term housing."

Funding Timeline: SSI requests to use funds from July 2013-June 2014. **Criteria**

Need. SCAN makes it clear that homelessness places youth at a greater risk for poor educational attainment, behavior problems, and poor psychological well being, increasing the likelihood of unhealthy, risky behaviors and activities like substance use and abuse. HAND's Consolidated Plan points out that SSI's formation was a response to community need, relaying the "need for a residential mentoring program for 'runaway' or 'throwaway' teens who are struggling to survive, having no resources to attain independence." All youth served by SSI are at or below 30% of Area Median Income; 55% had no resources upon entering the SSI program and are classified as "extremely low income." During the 2011-2012, MCCSC identified 50 high school aged students who are eligible to participate in SSI's program.

One-Time Investment. In response to the news about federal funding, SSI staff and board are reaching out to funding partners such as Department of Child Services, Monroe County Govt, and the Indiana Housing and Community Dev. Authority for funding alternatives. SSI is also actively considering modifications to its housing configuration, including conversion into a group home. SSI is also exploring long-term funding solutions that better fit its mission, such as the federal Transitional Living Program grant offered through the US Dept of Health and Human Services.

Fiscal Leveraging. SSI's housing and utilities are estimated to be \$50,400. SSI will contribute \$19,800 toward these costs and asks the Hopkins Committee for the balance.

Broad and Long-Lasting Benefits. The original investment in youth is paid of sometime between 10 and 15 years and that stable housing provides greater educational attainment, better health, stable employment and higher wages. SSI writes that "[o]ver 40 years the net benefit to the public sector for one youth is almost \$90,000 by way of tax revenues."

Cost -- Amount Requested - Ranked by Priority If partial funding, priorities are as follows:

Resident apartments -- rent \$23,400 Community center - rent \$7,200

TOTAL AMOUNT REQUESTED (full funding needed)	\$30,600
Other Funds	

contributed income, grants, other
TOTAL COST FOR SSI OPERATIONS

\$354,590 \$385, 190

Funding History

Year Status		Project	Amount
2006	Denied	Incentive Project	\$4,598.00
2007	Granted	Tutoring and back-to-school supplies for the Tutoring program.	\$1,314.00
		Independent Living Project – household items, books, supplies,	·
2008	Granted	fees	\$5,000.00
2009	Granted	To pay for rent, deposit, payroll and insurance to expand housing services	\$20,000.00
2010	Granted	To purchase furniture and software and to pay for the rent of a storage unit.	\$4,300.00
2011	Granted	To pay for salaries, fees, communications and supplies for the Youth Housing Program	\$12,700.00
2012	Denied	Career Steps	\$16,145.00

[27] COLLABORATIVE: STEPPING STONES

AMYTHYST HOUSE

Counseling Project \$3,465 City residents served by this project in 2013 18 (of 18)

Page #320

Agency Employees: SSI [full-time: 4/ part-time: 2/ volunteers: 10+]

AH [full-time: 10/ part: 10/ volunteers: 6]

Mission

Stepping Stones, Inc.(SSI) provides transitional housing and supportive services for youth ages 16-20 who are experiencing homelessness. SSI's mission is to provide a supportive community where young people can develop skills to live independently. SSI provides services to its residents 24 hours/day, 7 days/week up to two years.

Amethyst House (AH) provides residential and outpatient services for people with drug and alcohol addition and problem gambling issues. AH's mission is to provide a foundation for sober living by partnering with individuals, families and communities impacted by addictions and substance abuse issues, offering quality recovery services and guidance for clean, sober, and healthy living.

Project

The agencies request \$3,465 to launch a pilot collaborative counseling project. Currently, AH counselors administer drug tests to new SSI residents and make recommendations for treatment. SSI and AH want to strengthen their relationship by hiring a shared counselor who will work with SSI residents beyond the initial assessment to help these young people establish a path to sobriety. This position will be funded by Medicaid funds. At SSI, the counselor would counsel residents, supervise counseling and social work inters, and provide more in-depth training for staff. In addition to providing necessary counseling, this position would significantly free up the SSI Executive Director's time supervising interns.

AH has recently been approved to accept Medicaid funds for counseling. Because the Medicaid application process is a long and complicated one, the requested funds will be used to pay AH staff to assist and walk SSI staff through the process. Specifically, the requested funds will be used for the following:

- To pay AH staff (\$2,000) for consulting services. According the MOU submitted by the agencies, AH will advise on all necessary steps in the process, help secure necessary federal provider numbers, complete the application, link provider information to Medicaid account, consult on establishing relationships with Medicaid, help SSI set up accounts, and generally consult on the process.
- Medicaid requires that a Health Services Provider sign off on all cases. The Executive Director of Catholic Services is a licensed psychologist who has agreed to perform this service and \$800 is requested for this purpose.
- In interest of this collaboration, the applicants ask for \$350 for counseling workbooks and \$315 for project and administration.

Funding Timeline: SSI requests to use funds from July 2013-September 2013. **Criteria**

Need. HAND's Consolidated Plan states the "need for a residential program for 'runaway' or 'throwaway' teens who are struggling to survive." SCAN cites the need for youth to have access to vehicles for self-empowerment, positive values and community support networks. SCAN makes it clear that homelessness places youth at a greater risk for poor educational attainment, behavior problems, and poor psychological well being, increasing the likelihood of unhealthy, risky behaviors and activities like substance use and abuse. In 2012, SSI served 18 residents: 65% had mild mental illness; 24% had a moderate mental illness; 18% had a learning or cognitive disorder; and, 41% had significant indicators of substance usage. SSI residents are required to be in counseling and work on stay drug free.

One-Time Investment. This is a request for one-time funding for a pilot. The agencies plan to initially fund the counseling position solely through Medicaid funds. As the needs of the agencies grow, they write that they will look to other funding sources such as NAP credits for additional funds.

Fiscal Leveraging. IU will be providing two counseling interns to provide on-site counseling and two social work interns to provide on-site cash management; each intern will work 15 hrs/week for 50 weeks (total value: \$30,000). Medicaid is anticipated to contribute \$13,000 to the shared licensed counselor position. SSI's Executive Director will provide program supervision and program development (valued at \$2,660).

Broad and Long-Lasting Benefits. The agencies write that a share counselor will help them both improve efficiencies and serve more clients. By providing extended counseling services to homeless youth, this initiative will help these youth receive the treatment and intervention they need to develop necessary life skills.

Cost Amount	Requested –	Ranked by Priority

Amethyst House coordination of SSI's Medicaid Application	\$2,000
Health Service Provider in Psychology	\$800
Counseling Workbooks	\$350
Administration (overhead, office supplies, admin of grant)	\$315

TOTAL AMOUNT REQUESTED	\$3,465	
Other Funds		
SSI – Exec. Dir. Supervision & prog. dev. (\$39,420 x 5% +35% fringe)	\$2,660	
IU – 2 counseling interns 15 hrs/week x \$10 x 50 wks)	\$15,000	
IU – 2 cash management interns	\$15,000	
Medicaid (\$20/hr x 10 hrs/week + fringe)	\$13,000	
TOTAL COST	\$49.125	

Funding History SSI

Year Status		Project	Amount
2006 Denied		Incentive Project	\$4,598.00
		Tutoring and back-to-school supplies	
2007	Granted	for the Tutoring program.	\$1,314.00
		Independent Living Project –	
		household items, books, supplies,	
2008	Granted	fees	\$5,000.00
		To pay for rent, deposit, payroll and	
2009	Granted	insurance to expand housing services	\$20,000.00
		To purchase furniture and software	
		and to pay for the rent of a storage	
2010	Granted	unit.	\$4,300.00
		To pay for salaries, fees,	
		communications and supplies for the	
2011	Granted	Youth Housing Program	\$12,700.00
2012	Denied	Career Steps	\$16,145.00

Amethyst

		Start-up funds, office equipment and	
1995	Denied	furnishings	\$20,000
		Transitional Housing for men and	\$8,557
1997	Denied	women	
1999	Granted	New Van	\$10,000
		Rebuild foundation of Women's'	\$7,500
2000-Oct.	Granted	facilities	
		Phone, Voicemail, Computer	
2001	Denied	networking	\$5,000
		To help rebuild and expand the men's	\$20,000
		facility by restoring the historic	
2002	Granted	façade.	
		To purchase and install a stairway	\$4,521
2003	Granted	elevator at Men's House facility	
		To pay for insurance, utilities, food,	\$8,000
		and salaries to operate the Men's	
2006	Granted	House	
		To replace vinyl and carpet flooring	\$7,860
		in, and purchase three dishwashers	
2010	Granted	for, the Men's and Women's houses.	
		To buy and install washers and dryers	\$4,000
		for men's and women's half-way	
2011	Granted	houses.	
		Bathroom Renovations for Women's	\$3,775
2012	Granted	House	

[28] VISUALLY IMPAIRED PRESCHOOL SERVICES-BLOOMINGTON Page #328 **Project VIISA - Training for Early Intervention \$17,500 City residents served by this project in 2013 to date: 15 (of: 67 children +family members) Agency Employees [full-time: 2/ part-time: 0/ volunteers: 12+]

Mission. "To offer appropriate services to infants, toddlers, and preschoolers who are visually impaired and to their families – to maximize each child's developmental potential thorough direct services, advocacy and community education." The goal of Visually Impaired Preschool Services (VIPS)-Bloomington is to provide regular, ongoing in-home early intervention to blind or low-vision infants and toddlers. Services are currently offered free of charge and no one requesting services is turned away.

VIPS Bloomington office opened in July 2011. Since that time, its caseload has grown from 8 families to 67 across 17 Indiana counties. Receiving referrals from organizations such as Riley Hosp. and First Steps, VIPS writes that it is the "only agency of its kind in Indiana." Within a 60-mile radius of Bloomington, VIPS provides monthly or bi-monthly visits. For families beyond this radius, visits are quarterly. VIPS currently employs one teacher who has a caseload of 40 children and writes that this is "twice the age of early interventionists in other states." Last year, VIPS provided 320 home visits and 15 presentations to First Steps providers, optometry student and Riley Hospital pediatric therapists.

Project. VIPS-Bloomington requests \$17,500 to launch a training *Project VIISA* (Visually Impaired InService in America) to train 10-12 early interventionists to work with infants and toddlers who are blind or who have low vision in Bloomington, and the surrounding area. Developed by the SKI-HI Institute at Utah State University, *Project VIISA* is a nationally-recognized training for family-centered intervention for infants, toddlers, and preschoolers who are blind or visually impaired. VIPS requests funds five, three-day training sessions over the course of two years. The first two sessions are projected for August and November 2013 and the balance will be held in March, June and October of 2014. \$12,000 of the funds will go to training and preparation; \$5,500 is requested for travel, lodging and food for a trainer.

Criteria

Need. The 2012 SCAN points out the "need for additional services for children within the community during their critical early years." MCCSC provides services to blind & low-vision children from 3 years +, but VIP writes that no agency provides regular, early intervention for blind or low-vision children birth to age 3. VIPS writes that the first three years of a child's development is a critical time for development and learning and that 80% of learning within this window is visual. Most infants with vision impairment have usable vision and the best time for learning to use this vision is within the first five years of life, when the brain is still developing. Without concerted intervention, a child who is visually impaired is at risk for delays in every area of development.

According to VIPS, unlike 36 other States, Indiana does not mandate the provision of services to blind and visually-impaired infants and toddlers. Indiana's early intervention system, First Steps, does not offer such services and in light of budgetary constraints, it is unlikely to expand its services to do so. Indeed, Indiana lacks developmental experts "who have thorough understanding of the impact of visual impairment on early growth and development."

One-Time Investment. Request is for one-time funding.

Fiscal Leveraging. The Indiana DeafBlind Project will contribute \$2,500 worth of training curricula. VIPS-Louisville has agreed to provide the training site for the first training; Solution Tree will provide space for four trainings. Solution Tree has also committed to \$16,500 for the 2013-2014 FY for VIPS general operating fund. VIPS has applied for \$10,000 from the Community Foundation and has a total of \$51,000 in grants pending. VIPS is actively seeking other grants and has \$51,000 in grant requests pending. It is also working with State legislators to raise awareness for early intervention for blind children.

Broad and Long-Lasting Benefits. Highly-specialized early intervention to visually-impaired young children and their families will help these children better prepare for life and school, thereby benefiting the entire community.

Cost Amount Requested – Ranked by Priority	
Cost of training trainer fee (\$400/day for 15 days over 2years)	\$6,000
Cost of preparation trainer fee (\$400/day for 15 days over 2years)	\$6,000
Travel for trainer – 5 flights @\$500/flight	\$2,500
Lodging for trainer \$100/day for 15 days	\$1,500
Food for trainer \$100/day for 15 days	\$1,500

TOTAL AMOUNT REQUESTED	\$17,500
Other funds	

In-kind – 15 Project VIISA Curricula – Indiana DeafBlind Project (\$15/ea x15) \$2,250

Donated Training Space (VIPS, Louisville – 1 training; Solution Tree, Bloomington – 4 trainings)

TOTAL COST \$17,500

SSF Funding History

[29] VOLUNTEERS IN MEDICINE

p# 344 \$7,550

Increased Innovation and Efficiency in the Medication Room City residents served by this project in 2013

2,760 (of 3,000)[82% unique]

Agency Employees [full-time: 10/ part-time: 3/ volunteers: 450]

Mission

Volunteers in Medicine (VIM) is a community-owned, operated and financed free health care clinic for the uninsured in Monroe and Owen Counties. VIM's mission is to provide: 1) easily accessible, quality primary and preventative healthcare; 2) treatment for both acute and chronic conditions; and 3) health education. VIM offers primary care for acute and chronic conditions and has numerous specialty clinics, including those devoted to dentistry, orthopedics, spine, women's health, neurology and diabetes. In 2012, almost 29,000 patient visits were held, including: 9,000 medical visits, 600 dental visits, 500 mental health visits, over 11,000 visits to the VIM medication room, and over 7,000 clinic eligibility screening visits. VIM states that in 2012 its medical services to uninsured individuals exceeded \$1 million.

Project. VIM is requesting \$7,550 to improve the efficiency of the clinic's medication room through the purchase of an automated medication refill system. At present, VIM patients request medication and refills via the VIM pharmacy phone line message system. Staff spend over an hour a day listening to and transcribing messages. Often messages are garbled, requiring staff to review the message several times. If the message is unintelligible, the pharmacy technician must call the patient to verify the refill number. Oftentimes, if the patient submits the request using the phone of a friend or family member, the technician may have difficulty connecting with the patient and the end result is that the patient comes in to pick up a prescription and it is not ready. This creates frustration for patients and staff, disrupts workflow, and draws resources away from patient services.

To address this inefficiency, VIM proposes to implement an automated medication refill system. The system will have two components: 1) Tele-Fill allows patients to enter their Rx order via telephone keypad. The computer records the Rx number, eliminating the need for manual transcription and 2) Attendant-Rx, an automated answering system which gives callers a full menu of options, including hours and directions to the clinic in both English and Spanish. VIM writes that the automated system will "dramatically increase efficiencies" and will free up pharmacy staff to work with customers. VIM points out that many other healthcare providers are offering automated refill systems and this project would provide VIM patients with the same level of attention and professionalism enjoyed by other community members.

Timeline: If granted funds, VIM will purchase and install the system immediately.

Criteria

Need. The 2012 SCAN points out that the recession has resulted in increases in both unemployment and the number of people who are uninsured. Both of these factors make it difficult for people to afford health care. 82% percent of VIM patients are City residents; 100% of VIM clients are low income, with 200% of the federal poverty level or below.

One-Time Investment. This request is for one-time funding.

Fiscal Leveraging. VIM leverages and coordinates the exiting resource of the health care community to provide medical, dental and behavioral health services. VIM has 450 volunteers.

Broad and Long-Lasting Benefits. VIM writes that the acquisition of an automated medication refill system will allow patients to be served in a more timely fashion and will allow the pharmacist more time to spend with patients answering medical questions. Better service to more patients results in better patient care and a healthier community.

Cost	Amount	Requested
LUSL	AIIIOUIII	neuuesteu

(* Note: request is for an integrated system; request cannot be parsed into components)		
4-port module control unit	2,125	
Tele-fill	995	
Attendance RX	1,795	
Alternate Language (Spanish)	<i>450</i>	
Control Panel	495	
Programming Fee	<i>750</i>	
4-port analog interface board	280	
Install & program analog interface (\$70/hr x 8 hrs)	<i>560</i>	
Shipping and handling	100	

Other funding TOTAL PROJECT COST

TOTAL AMOUNT REQUESTED

\$7,550

\$7,550

Funding History

2007	Granted	To purchase computer equipment, commercial grade multi- function printer, subscription to messaging system, and IT network and support for a new, community health care clinic for uninsured residents of Monroe and Owen counties.	\$32,250
2008	Granted	To purchase computer equipment for three clinical work stations, a monitor and software to improve delivery and lower the cost of medical services	\$10,725
2010	Granted	To purchase Kirby Lester Tablet Counter	\$5,880
2011	Granted	To purchase scanners to improve patient assistance	\$2,700
2012	Granted	Promoting high quality care with high quality equipment	\$7,141.69

[30] WONDERLAB MUSEUM OF SCIENCE, HEALTH & TECH Energy Efficiency Improvements at the WonderLab Museum City residents served by this project in 2013 Agency Employees [full-time:9/ part-time: 12/ volunteers: 1,022] Page # 355 50,000(of 87,000 visits)

Mission. To provide opportunities for people of all ages, especially children, to experience the wonder and excitement of science through hands-on exhibits and programs that stimulate curiosity, encourage exploration, and foster lifelong learning. The museum provides free visits for schools, organizations and social service agencies that serve mainly low-income families, as well as scholarships for summer science camp. In 2008, the museum was recognized as one of the top 25 science centers by Parents magazine.

Project. WonderLab (WL) request \$9,581.15 to purchase LED lighting to replace existing incandescent and fluorescent lighting. The current WL fluorescent ballasts were installed in 2002 and are starting to fail and replacements are difficult to find. WL writes that replacing all lighting with LED lighting will save energy and money: LEDs consume 75% less energy than incandescent lighting and 50% less than fluorescent light. The use of LED lighting will translate into a savings of approx. \$4,800/year and the added savings will help WL pay for the repair and maintenance of the building and exhibits – a cost that is increasing as the WL facility ages (in FY 2012, WL experienced a \$9,437 shortfall for these operating expenses). WL also notes that LED lighting also provides for better lighting quality, has lower maintenance costs and does not contain mercury and all components are almost 100% recyclable. The requested bulbs are rated for 40,000 hours and are anticipated to last approximately 12 years. WL will purchase the bulbs from LED Source, a Bloomington business.

WL notes that if their request is fully funded, they will commit to providing 12 monthly Teen Nights free of charge to participants. In 2012, WL obtained a grant to host discounted and free Teen Nights wherein teens experience the museum's exhibits in a neutral, non-school setting and engage in informal, hands-on science activities provided by museum and local professionals such as IU Health, IU Neuroscience Club, IU School of Nursing and Ivy Tech Biotech Program. The funding expired and WL is no longer able to continue the program. If fully funded, WL will commit to hosting 12 free Teen Nights; at 50 teens/month, WL will serve a total of 600 teens in a year. WL writes that is will list the Bloomington Common Council Jack Hopkins Social Services Funding Program as an official sponsor, if the Committee so wishes.

Funding Timeline. If granted funds, WL intends to install the lighting during June-July 2013. If the project is funded in full, WL will initiate Teen Nights approx. two months after the project is funded.

Criteria

Need. SCAN cites youth development as one the community's main challenge and points out the importance of after-school activities. After-school activities provide positive social interaction, physical activity and the chance to develop interests; they also reduce the likelihood that youth will participate in undesirable behavior. The 2012 SCAN states that finding affordable after-school programs is a challenge for low-income families and that affordable recreational opportunities for teenagers were harder to find in 2012 than they were when the 2003 SCAN was published. WL addresses this need in a number of ways: 1) Teen Volunteer Program -- in 2012, 92 middle school students for a total of 1,652 hours and 144 high school students for a total of 2,044 hours volunteered at the museum; 2) Teen Interns at WL's Summer Science Camp -- in 2012, 78 high-school students volunteered for a total of 2,927 hours; and 3) Monthly Teen Nights.

One-Time Investment. This is a request for one-time funding. WL will assume the cost of bulb replacement.

Fiscal Leveraging. WL will leverage a total of \$10,439: LED Source will contribute \$3,056 in in-kind donations to the project (\$2,576 discount for bulbs; \$480 in labor to help WL staff remove and replace bulbs) and Duke will provide \$10 rebate for each LED Par lamp that is purchased (\$2,000 savings). WL will pay two of its staff to replace the lighting (32 hrs. for a total cost of \$491) and will for scaffolding rental (\$92). If fully funded, WL will host 12 free monthly Teen Nights at a total value of \$4,800.

Broad and Long-Lasting Benefits. The project will significantly lower WL's utility costs. WL's teen programs provide youth "with job training, mentoring opportunities, life skills and social skills that positively impact the quality of their lives and future achievement."

Cost Amount Requested – Ranked by Priority	
117 LED Par 30SN bulbs @\$30.95/bulb [discounted rate]	\$3,621.15
83 LED Par 38 bulbs @ \$32.95/bulb [discounted rate]	\$2,734.85
77 LED T8 bulbs @ \$39.95 [discounted rate]	\$3,076.15
Shipping for 277 LED bulbs	\$ 149.00

TOTAL AMOUNT REQUESTED	\$9,581.15
Other funds – all confirmed	
The LED Source	\$3,056
Duke Smart Saver Rebate Program	\$2,000
Wonderlab – labor to remove & replace 277 bulbs	\$ 491
Wonderlab – rental of rolling scaffolding for 2 days	\$92
Wonderlab – One year monthly Teen night @ \$400/night – free to participants	\$ <u>4,800</u>
TOTAL PROJECT COST	\$20,020.15

SSF Funding History

2012 Denied Computer Upgrade \$2,056.00

[1] AMETHYST HOUSE Page #1

Roof and Chimney Renovations at Two Facilities \$9,100

City Residents Served by Program in 2013 50 (out of 50)

Agency [Employees - Full-time: 10; Part-time: 10; Volunteers: 6]

Mission

Amethyst House, Inc. (Amethyst) has been serving Bloomington since 1980. It is a Bloomington-based non-profit United Way agency that provides recovery-focused residential and outpatient services for people with drug, alcohol and gambling addictions, as well as educational and self-awareness groups for persons with signs of potential substance abuse. Its mission is to "partner with individuals, families and communities impacted by addictions and substance abuse issues by providing quality recovery services and guidance for clean, sober and healthy living." It collaborates with the court and criminal justice system and a network of social services agencies to provide services to its clients, train staff, and raise money for these purposes. Amethyst operates two long-term, transitional residential facilities in Bloomington serving about 21 men (in one "half-" and a "three-quarter-" way house) as well as one "half-way" facility serving up to 11 women and two dependent children. Amethyst also hosts 5 weekly 12-Step AA/NA meetings for about 100 persons, who include both new comers and people with long-term sobriety.

Project

Amethyst House requests \$9,100 to renovate the roof at the men's ¾-way facility at 416 West 4th Street) at a cost of \$5,500¹ and to renovate the chimney at the women's residential facility at 322 W. 2nd Street. The men's facility serves 5 adults at one time. The need for roof repairs was discovered within the last month before any leaks or structural damage occurred. The women's facility serves 10 women and two children at one time. The building is over 100 years old and has suffered leaks, water damage and loss of weatherization due to the failing chimney.

Funding Timeline

The applicant included estimates and a timeline, accounting for permits (when necessary), for submittal of claims after work was completed in July.

Criteria

Need. Past applications have noted that the *SPAN/MC* ranked drug and alcohol abuse and affordable housing one of the highest priorities for social services in this community. **One-Time Investment.** This is a one-time request to repair or renovate the roof of one facility and the chimney of another. The application states that renovations should last at least 15-20 years and future replacement and/or maintenance should be covered through the annual operating budget, fundraising, and donations.

Fiscal Leveraging. Amethyst House is a non-profit that garners approximately \$860,000 in funds from a variety of sources (including about \$200,000 from grants, donations and other fundraising and about \$204,00 in client fees) to run all of its programs. The narrative details collaborations with numerous local agencies to provide services to its clients, internship and volunteer opportunities for the Indiana University community, and space for AA to hold weekly 12-step meetings.

Broad and Long-Lasting Benefits. The investment in these renovations will provide a safe and "welcoming home" for residents and visitors. It will also help instill pride of place for the residents and improve the likelihood of progress by "destignatizing" the problem of addiction.

Cost - Amount Requested (in Order of Priority)To renovate roof at the Men's ¾-Way facility (416 West 4th Street)\$5,500To renovate chimney at Women's facility (322 West 2nd Street)\$3,600TOTAL AMOUNT REQUESTED\$9,100TOTAL PROJECT COSTS\$9,100

SSF Funding History

1995	Denied	Start-up funds, office equipment and furnishings	\$20,000
1997	Denied	Transitional Housing for men and women	\$8,557
1999	Granted	New Van	\$10,000
2000-Oct.	Granted	Rebuild foundation of Women's' facilities	\$7,500
2001	Denied	Phone, Voicemail, Computer networking	\$5,000
2002	Granted	To help rebuild and expand the men's facility by restoring the historic façade.	\$20,000
2003	Granted	To purchase and install a stairway elevator at Men's House facility	\$4,521
2006	Granted	To pay for insurance, utilities, food, and salaries to operate the Men's House	\$8,000
2010	Granted	To replace vinyl and carpet flooring in, and purchase three dishwashers for, the	\$7,860
		Men's and Women's houses.	
2011	Granted	To buy and install washers and dryers for men's and women's half-way houses.	\$4,000
2012	Granted	Bathroom Renovations for Women's House	\$3,775

¹ The estimate, including one option, was for \$5,300 and the applicant added \$200 as a contingency (per call to applicant).

2] AREA 10 COUNCIL ON AGING OF MONROE & OWEN COUNTIES, INC. (AREA 10) Page #18 Equipment for Food Pantry Program \$3,547.78

City Residents Served by Program in 2013

190 (out of 218)

Agency [Employees - Full-time: 57; Part-time: 15; Volunteers: 422]

Mission Area 10 Agency on Aging (Area 10), is a private, not-for-profit corporation serving elderly and disabled persons in Monroe & Owen Counties. It is one of 16 Area Agencies on Aging in Indiana. Their mission is "to serve as a leader in providing resources and solutions and promoting opportunities that empower community members to live longer, stronger lives." Its services to the aging population include: the Aging and Resource Center; case management; meal delivery and food pantry; assistance to home-bound; the Rural Transit bus service; the 2-1-1 Info-Link; the RSVP 55+ Volunteer Program; affordable senior housing, and the Endwright Center. Last year, it provided over 46,000 meals to homebound individuals in these two counties and, also, through its Mobile Food Pantry, "provided two bags of groceries to 190 low-income, homebound persons within the City of Bloomington each month."

Project

Area 10 is requesting a one-time investment of \$3,574.78 to purchase a new refrigerator, freezer, two utility carts and six folding tables to expand its Mobile Food Pantry Program located at the Fairview United Methodist Church at 600 West 6th Street. The investment in the freezer and refrigerator will increase the program's food storage capacity and the investment in new folding tables and carts will replace existing worn equipment with ones that easier for the often elderly volunteers to use. The application anticipates that the equipment will double the quantity of bags distributed annually to their clients and help address an increasing demand for emergency food assistance, which has grown by 20% in the last two years.

Timeline

The application includes an "Implementation Plan" that assigns these duties to a particular staff member and calls for the work to be done between July – September, 2013.

Criteria

Need. The application cites the *SCAN Report* for the proposition that "the recent increase in need for food assistance and drop in donors has kept food pantries struggling to keep up with demand" and that approximately 16% of the county population in 2009 was "food insecure." It also cites HANDs *Consolidated Plan* for the need to "provide funding for (non-profits) that serve low-income individuals/families with the basic emergency needs: food, shelter and healthcare."

One-Time Investment. This is a request for equipment to expand the food storage and preparation capacity for the Mobile Food Pantry.

Fiscal Leveraging. This program leverages the work of the First Presbyterian church, which helps recruit the 50 volunteers, and the Fairview United Methodist Church, which provides pantry space for the storage, preparation, and distribution of the food. The annual value of the donated food and volunteer hours was estimated at \$7,366.

Broad and Long-Lasting Benefits. Providing food to homebound persons will help maintain their health, continue their connection to their community and neighborhoods, provide support to family care-givers, and reduce the societal costs associated with their staying at an extended care facility.

Cost - *Amount Requested (in Order of Priority) – Purchase the following:*

Energy Star 20.5 c.f. Upright Freezer Unit	\$849
Energy Star 25 cf Side-by-Side Refrigerator Unit	\$1,799
6 Rectangular Steel Folding Tables	\$239.
2 Utility Carts	\$199.96
4-Year Protection Plan for Freezer Unit (\$109.97) and Refrigerator Unit (\$149.97)	\$259.94
Estimated Delivery Fee	\$200
TOTAL AMOUNT REQUESTED	\$3,547.78
TOTAL PROJECT COSTS	\$3,547.78

SSF Funding History for Area 10

1995	Denied	Handyman Program	\$30,000
1997	Denied	Senior nutrition services - freezer, fridge, range	\$8,606
1999	Denied	Laptops	\$4,000
2002	Granted	To purchase equipment for the Food Pantry at the Girls, Inc. site	\$1,475
2003	Granted	To pay for 50% annual wage for the Food Pantry/Emergency Food VISTA	\$4,614
2006	Granted	To buy online software for 2-1-1 Call Center	\$2,187
2008	Denied	To buy resources for Aging and Disability Resource Center	\$23,500
2012	Granted	Collaboration with Community Kitchen to add a new route for meals-on-wheels	\$7,800

3] BIG BROTHERS BIG SISTERS OF SOUTH CENTRAL INDIANA (BBBS) Page # 31

Expansion of Office and Training Facilities \$25,778

City Residents Served by this Project in 2013: 500 (of 600)

Agency [Employees - Full-time: 2; Part-time: 12/Volunteers: 1,200]

Mission BBBS is a youth development organization with over 40 years of service to the community. As stated last year, its mission is to "provide children facing adversity with strong, enduring, professionally supported one-to-one relationships that change their lives for the better, forever." They currently serve over 850 children in their community-based one-to-one mentoring program, site-based one-to-one mentoring program in schools and after-school programs like Boys and Girls Club or Girls, Inc., and a First Friends program for youth awaiting a match. BBBS partners with parents/guardians, volunteers and others in the community focusing on at-risk children (e.g. with a single or incarcerated parent) and high-risk children (e.g. who already involved with Child Protective or Juvenile Court services). Approximately, 93% of their clients either live at or below the poverty level, come from single-parent households, are in the Juvenile Justice or protection system, or are otherwise at high risk. Surveys, which are conducted before services are provided and at annual reviews, demonstrate that these youth gain development assets over that period of time.

Project BBBS is requesting \$25,778 to finish the basement of their new, rented facility at 807 North Walnut to better meet their needs. The property is a former residence that now must provide space for 2 full-time and 12 part-time employees who serve over 600 clients and 1,200 volunteers. The renovation, in particular, would add a training/conference room, a dedicated intake office, a meeting room capable of holding 4-5 participants, and three separate cubicles for the match-support specialists and graduate interns. Along with serving as a conference room for the whole agency and a place to train new Bigs (adult mentors), the large training room would allow the Littles (clients) to: 1) learn about Science, Technology, Engineering and Math (via the STEM program) from volunteers in the community at least once a month (a new initiative) and about other useful topics as the opportunity arises; 2) meet together to share experiences; and, 3) (with the help of grants from Comcast and Best Buy), communicate with Bigs who are away during school vacations. The dedicated Intake Office will provide a space for the Intake Specialist, who currently occupies an office with two other employees, to meet with Bigs and Littles (and their guardians) in a place that is more private and comfortable. The small meeting room will offer space for a Big, Little, teacher, and parent, for example, to talk in private and away from the other activities. Lastly, the three separate cubicles would increase the offices from five to eight. While the investment would go into a facility that is not owned by the applicant, the applicant followed-up with an email noting that BBBS is in the first year of a five-year lease, has worked with the landlord regarding the renovations, and (given the landlord's active support of the organization) anticipates occupying the building well into future.

Estimate and Timeline

The application provides an estimate for the construction costs and a timeline for funding that includes further planning and obtaining of permits by landlord in June and completion of work and submittal of claims by the end of July.

Criteria

Need. This application notes the three major foci of the 2012 SCAN Report were "Education, Earnings and Essentials." It also notes that the Report identified lower education level, income, age and parents in the household with the greater risk for poor educational attainment, behavioral problems, and poor psychological well-being of youth. Past applications have noted that the HAND Consolidated Plan recognizes a large gap in services to at-risk youth, acknowledges that caring adult role models and mentors make a positive and measurable difference in the lives of the at-risk youth, and values services to youth in general. In conclusion, the current application asserts that "BBBS assists these same vulnerable youth and their families" and is "the perfect vehicle to meet (those needs)."

One-Time Investment. This is a one-time investment to renovate the basement of BBBS's facility on North Walnut Street.

Fiscal Leveraging. While the application does not identify any match or contribution going directly toward this renovation, it revealed donations and support of about \$433,000 in 2011, technology grants from Comcast and Best Buy, and an operational model that relies heavily on volunteers to deliver services at about \$900 per Little per year.

Broad and Long-Lasting Benefits. This investment in refinishing the basement will allow the agency to better utilize staff and expand as well as offer better services to it clients. The applicant leases the building, is in the first of a five-year lease, has worked with the landlord regarding the renovations, and anticipates that the site will serve the agency for many years to come. Both national surveys and local evaluation tools affirm that these youth mentoring services are effective at improving the lives of these at-risk youth.

(Continued on Other Side)

Cost - Amount Requested (in order of priority)

	0	sprinkler, low voltage, insulation, drywall, ceiling/lights trim, and doors ainting, clean-up, and trash removal	\$8,772 \$5,775
Electrical	inning, trim, pe	anting, clear up, and tush removal	\$3,500
Contractor			\$3,362
Floor Materi	ials		\$3,348
HVAC			\$850
Permits			\$171
TOTAL AN	OUNT REQ	DUESTED	\$25,778
Other Fund		-	,
Comcast and	d Best Buy hav	ve provided grants to fund technology to be used in the Training/Conference Room	
TOTAL PRO	OJECT COST		\$25,778
SSF Funding			
1995	Granted	Office Renovation	\$4,800
1999	Denied	Capital Grant	\$50,000
2000-June	Denied	Long Range Business and Growth Plan	\$20,000
2000-Oct.	Granted	To expand hours and activities for children at their Crestmont Site	\$9,500
2001	Granted	To purchase and install windows and doors for its facility	\$8,779
2002	Granted	To purchase computer equipment for recruitment and training initiative	\$3,623
2003	Granted	To pay for Manager and expenses for Girl's Inc.'s Teen Outreach LEAP Program	\$11,904
2004	Granted	Purchase equipment and software to start Phase I of its long range service plan	\$4,500
2005	Granted	Salary of Partnership Coordinator for a multi-year Capacity Building project	\$5,000
2006	Granted	To rebuild & repair roof and replace water-damaged fiber board at 418 S. Walnut	\$8,109
2007	Denied	Congregation Volunteer Recruitment Project	\$5,215
2008	Denied	Bookend Bigs	\$7,905
2010	Granted	To purchase BlackBaud Sphere in a Box website software and associated set up	4 1 42 02
		and training fee for use by agency.	\$2,900
2011	Granted	To provide bridge-funding for salaries, utilities, supplies and other operational	. ,
		costs for the One-to-One child mentor program.	\$7,000
		To help in relocation of facility from 418 S. Walnut to 807 N. College.	

[4] BOYS AND GIRLS CLUB OF BLOOMINGTON

Transportation Enhancement Project City Residents Served in 2013:

Page # 55 \$25,000 684 (out of 824)

Agency [Employees – Full-time: 7; Part-time: 30 / Volunteers: 1225]

Mission The Boys and Girls Club (B&GC) of Bloomington is a part of national "guidance" organization which fosters the physical, intellectual, emotional and social growth of boys and girls ages 6-18 with a special concern for those most in need of service. All the B&GC programs are designed to build character and strengthen life skills while providing hope and opportunity. There is a main facility at 311 South Lincoln, a satellite facility at 1108 W. 14th Street in the Crestmont Center, another at 200 W. Association St, Ellettsville, and a camp site at Lake Lemon. Programs are staffed by trained youth development professionals, Indiana University students, and community volunteers. B&GC and Girls, Inc. partner to provide transportation services for participants from school to their programs and then to their homes every school day. Last year, over 1,300 youth were registered members of its three clubs at the charge of \$20 per year (\$5 at Crestmont) with scholarships available for those who need the assistance. Approximately 54% of the members at the South Lincoln Street facility live in households with income at or below 50% of Area Median Income and that number rises significantly for the members at the Crestmont facility.

Project B&GC is requesting a one-time investment of \$25,000 toward the purchase, painting, and licensing of a "gently used" full-size, 71-person school bus" to do the work of one of their aging buses in a fleet of three full-size buses, two 14-passenger vans, and two 14- passenger mini-buses. The fleet provides a core service – 26,000 rides last year - which is essential to reach and effectively serve at-risk youth. As mentioned above, B&GC and Girls, Inc. partner to transport participants from schools to these agencies and from there to the participants' homes. In addition, B&GC contracted with the Bloomington Project School to provide their transportation needs which, in part, has allowed B&GC to hire two drivers, who have relieved professional staff of these responsibilities. The bus will provide more reliable and less costly-to-maintain services that are critical to continuing and expanding the population served by this agency.

Estimate and Timeline

Further communications with B&GC confirmed that the cost sheets for vehicles provided in the application were merely illustrative and that a vehicle will be identified once funding is secured. That step should occur by June (with two of the four funding sources amounting to \$15,000 currently noted as "pending"). By fall, B&GC expects to have the bus in service and to submit claims to the City.

Criteria

Need. The application cites the *2012 SCAN Report* for the importance of providing afterschool programs for "youth in households experiencing socioeconomic ills" (who) may suffer from a lack of basic necessities or be subject to the effects of anxiety, stress, and other unhealthy behaviors and choices." Further, it notes that the rating of the lack of accessible and affordable afterschool programs as a "major problem" almost doubled between the *2003 and 2012 SCAN Reports*. Lastly, it cites the latest *Report* for the proposition that afterschool programs for youth may also allow parents in low-income households the opportunity attend educational programs that may improve their economic prospects.

One-Time Investment. This is a request to purchase, paint, and license a "gently used" bus to transport youth to and from programs at B&GC, Girls, Inc, and the Bloomington Project School. **Fiscal Leveraging.** This \$25,000 request will be leveraged by another \$15,000 in donations and \$1,230 in other funds for a total project cost of \$46,230. The B&GC also enlists the help of 1,225 volunteers to carry-out all of its programs.

Broad and Long-Lasting Benefits. The application asserts that investment in a newer and less costly-to-operate bus will allow B&GC to continue and even expand its transportation services. It also asserts that these services are essential in reaching out to at-risk youth who, through B&GC programs, are likely to experience higher academic performance, decreased drop-out rates, and increased civic engagement than youth who aren't in such supervised afterschool programs.

Cost - *Amount Requested (in Order of Priority) – To Purchase:*

School Bus – Full-Size, 71-Passenger	\$40,000
Exterior Painting (BGBC Colors)	\$5,000
Miscellaneous (Delivery Costs, Title Transfer & Exterior Details and Logos)	\$1,200
Licensing	\$30
TOTAL AMOUNT REQUESTED	\$25,000
Other Funds	
Private Donor (confirmed)	\$5,000
Grant (pending)	\$10,000
Private Donor (pending)	\$5,000
Other (pending)	\$1,230
TOTAL PROJECT COST	\$46,230

(Continued on Other Side)

SSF Fund	ing History		
1996	Granted	Central Air Conditioning	\$3,000
1997	Denied	Van	\$15,000
1998	Granted	Renovate and equip facility for a teen center and learning center	\$23,000
2003	Granted	Job Development Specialist for TEENSupreme Career Prep Program	\$25,000
2004	Granted	Pay for salaries, transportation, and other operating costs related to the Kid Left Behind Program	\$8,000
2006	Granted	Pay for staffing, supplies, food, and rent for the Crestmont Youth Camp.	\$ 8,160
2007	Denied	Pay for improvements to summer camp facility at Lake Lemon	\$ 9,370
2008	Granted	Purchase mini-bus to transport children	\$17,000
2009	Granted	To help pay for salary/ benefits for Unit Director at Crestmont site.	\$14, 257
2010	Granted	To purchase bicycles and equipment for its Club Riders Program	\$3,567.14
2011	Granted	To pay for salaries for the Crestmont Boys and Girls Club Director	\$12,000.00
2012	Denied	To implement a Teen Career Development Initiative	\$13,375

[5] CATHOLIC CHARITIES BLOOMINGTON [Pilot Funding] Page #74 Parent-Child Interactive Program for Trauma Impacted Families \$5,335 City Residents Served - 12 families/36 unduplicated Clients (of 15 families/45 unduplicated Clients) Agency [Employees - Full-time: 5; Part-time: 2; Volunteers: 18]

Mission: Catholic Charities Bloomington (CCB) operates under Catholic Charities of the Archdiocese of Indianapolis and has been operating in Bloomington since 1982. It is a member agency of the United Way, has the mission of enhancing human dignity and functioning for the community at large through education, social service delivery, and advocacy, and is committed to providing professional mental health counseling without regard to religious affiliation, gender, disability, race, sexual orientation, age, or ability to pay for services. While serving a six county area, approximately 75% of its clients are from Monroe County. Also, CCB has developed local outreach efforts with the Circles Initiative, Head Start, and Stepping Stones in order to expand the number of low income individuals and families they serve. In particular, CCB provided 4,795 hours of counseling in 2012 (up from 2,337 hours in 2009) and approximately 63% of the clients were from households with income below 200% of the poverty level. Within that population of clients, about 70% were on Medicaid and the other 30% paid fees on a sliding scale.

Project Request CBB is requesting \$5,335 in start-up funds for training three therapists (\$3,985) in, and buying equipment (\$1,350) for, a counseling model entitled *Theraplay*. For the past seven years, CCB has used *Theraplay*, found it useful, and now wants to arrange for further, more formal training in order to "greater understand how to" apply it more broadly. The model is currently used for very young children (in several cases involving families with trauma or attachment concerns) and children with Attention Deficit Hyperactive Disorder and Autism. Through this investment, CCB wants to apply this model to older, emotionally immature children, who don't respond well to traditional therapies, and entire families having children with a wide variety of ages. The training will be in Evanston, IL and involve travel, lodging and a per diem. The equipment will be used during the therapy sessions (camcorder) and to train other staff in this model (computer and projector).

Timeline The timeline for reimbursement depends upon whether the training occurs in early July or early August. CBB will use the funds as soon as available and purchase the equipment no later than mid-August.

Criteria

Need. The application cites the 2003 and 2010 SCAN Report for an increase in the rating of "stress, anxiety, and mental health" as a major and minor problem for lower income populations. It also cites those Reports for the difficulty in paying for family counseling, the importance of family structure on youth development, and the problem of accessing services for youth with learning disabilities.

One-Time Investment. This request for start-up funds for training and equipment will be supported in future years through the annual budget.

Fiscal Leveraging. This \$5,335 investment will be leveraged by a well-trained clinical staff, facilities and support staff provided by CCB. Along with 18 volunteers noted in the Funding Sheet, the annual budget reveals about \$450,000 in revenue from contributions, funding raising, parent organization, United Way, and fees. **Broad and Long-Lasting Benefits.** The application states that "research ...strongly indicates that reaching children in the context of their family with positive inventions that reduce barriers to finishing school and allows them to become productive workers and emotionally healthy parents ...will have a positive ripple effect not only through their own lives but throughout the communities" in which they live.

Cost - *Amount Requested (in order of priority)*

Traini	ng for 2 Th	erapists –	\$3,085
memb	ership (\$20	0); Level II Workshop (\$1,000); 2 days of Advanced Application	
Works	shops (\$500	9); Mileage (\$210); Housing (\$875); Per Diem (\$300)	
Purcha	ase Camcon	der (for Theraplay sessions)	\$600
Purcha	ase Compu	ter (to record and store the sessions to train other staff to provide the	\$400
service	es)		
Traini	ng for Add	itional Therapist – Level II Workshop (\$500); 2 days of Advanced	\$900
Applic	cation Worl	kshops (\$250); Per Diem (\$150)	
Purcha	ase a Projec	etor (to train other staff and interns to provide the services)	\$350
TOTA	L AMOU	NT REQUESTED	\$5.335
Other	Funds		_
TOTA	L PROGRA	AM COSTS	\$5,335
SSF Fun	ding History	<i>i</i>	
2006	Denied	To pay salaries for a Latino outreach program	\$4,800
2010	Granted	To pay for start-up costs for the Incredible Years Social Skills Training Program	\$8,894.25
2012	Denied	Collaboration with SCCAP: Prevention and early mental health intervention for families living poverty	\$22,846

[6] COMMUNITY KITCHEN OF MONROE COUNTY, INC.

Page #83 Equipment Purchase \$3,486.58 **City Residents Served by this Project in 2013:** 1,597 (of 1,900)

Agency [Employees - Full-time: 4; Part-time: 10; Volunteers - > 100/week]

Mission

The Community Kitchen (CK) has been in this community since 1983 with the mission of "work(ing) alone and in collaboration with others, to eliminate hunger in Monroe County and surrounding areas, through direct service, education, and advocacy." They provide hot food every day except Sunday at two locations (South Rogers and West 11th Street – CK Express), prepare meals for agencies serving at-risk youth (Summer Breakfast and Feed Our Future) including afternoon snacks for the Banneker Community Center, deliver food for the weekend to children attending Arlington, Clear Creek, Fairview, Grandview, Summit and Edgewood elementary schools (Backpack Buddies), and prepare two meals per day per person to HIV+ patients (Positive Link) as well as a weekday meal to homebound seniors (Senior Link). CK served 244,658 meals in 2012, which continues a trend of setting records in seven of the last nine years. Approximately 69% of the meals went to children under 18 and senior citizens, and approximately 22% went to persons recently experiencing homelessness. CK also provides information and referral services onsite three days a week. Please note that they do not impose an eligibility requirement on those seeking food.

CK is requesting \$3,486.58 for six pieces or kinds of equipment to improve the efficiency and effectiveness its main facility at 1515 S. Rogers. The first priority is \$950 to purchase a Waring Pro Commercial Dicing Food Processor to replace one that is broken beyond repair and essential for efficient food preparation. The second priority is \$1,450 to purchase a commercial, Edlund can opener to replace the second of its two openers. These openers are designed to open a variety of can sizes and, with this grant, will have been entirely funded by JHSSF over the last two years. The third priority is \$330 to purchase three sets of stock pots and lids to replace donated and various sized ones with new, standard sized ones that will allow them to use more than three pots on the stove at one time. The fourth priority is \$413.58 to purchase four large food containers with lids and 70 fish tubs with lids in order meet their needs and return similar items borrowed from the Food Bank. The fifth priority is \$210 to buy two wall-mounted knife racks to replace one that is large and inconveniently located, and to buy a cutting board rack which is something CK doesn't have and could use. The last priority is \$133 to purchase various serving utensils – ladles and scoopers – to replace old, donated versions with heavy duty ones that will last 10-15 years.

The application includes a timeline where the purchase and submittal of claims will occur within 30 days of the signing of the funding agreement.

Criteria

Need. The SCAN Report identified hunger as a significant issue in the community and this agency as the primary provider of free meals in the community. HAND's Consolidated Plan calls for funding non-profits that serve basic needs of low-income individuals and families. That Plan also recommended "providing access to information and emergency assistance to the most vulnerable elements of the community.

One-Time Investment. This \$3,486.58 request is to purchase various pieces of equipment. This equipment should last for many years before needing to be replaced.

Fiscal Leveraging. The CK is an efficient organization that received all of its \$1 million revenues in 2012 in the form of donations, volunteer work, and grants. These pieces of equipment will purchased from a local vendor "at near cost and drastically below retail cost."

Broad and Long-Lasting Benefits. Good food and nutrition are a cornerstone for healthy and successful individuals and families. Investment in the food-related equipment will improve the efficiency and increase the capacity of this agency and "have a lasting impact on (their) operations and ability to meet community needs."

Cost - *Amount Requested (in order of priority)*

Waring Blender Commercial Dicing Food Processor	\$950
Edlund Commercial Can Opener	\$1,450
Vollrath Optio Stock Pots with lids (3)	\$330
Food Storage Containers (Cambro squares [4] with lids & fish tubs [70])	\$413.58
Kitchen Racks (Edlund knife racks [2] & Adcaft cutting board rack)	\$210
Serving Utensils (8 ladles and 4 scoopers of various sizes)	\$133
TOTAL AMOUNT REQUESTED	\$3486.58

Other Funds

TOTAL PROJECT COSTS \$3486.58

SST Tullulle History	SSF	Funding	History
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SSF Fundi	ng History		
1995	Granted	Used vehicle to serve meals	\$9,000
1997	Granted	Transport containers to provide meals to at risk youth in after school programs	\$1,300
1998	Granted	Purchase upright commercial oven, mobile sheet pan rack, and mats for kitchen floor	\$4,675
1999	Granted	Ice machine and freezer	\$4,650
2000-June	Granted	Eight dining tables	\$2,460
2001	Granted	To purchase equipment for second food preparation and distribution site	\$10,721
2002	Granted	To purchase a copy machine shared with Shelter, Inc. and aprons, and hairnets	\$3,639
2003	Granted	Replace fire suppression system, loading dock, and 60 chairs for the S. Rogers site	\$10,104
2004	Granted	Replacing a door and dishwashing machine, purchasing a garbage disposal and kitchen grade metal shelving	\$7,780
2005	Granted	Replace produce cooler and purchase food trays for free meal service	\$4,100
2006	Granted	To purchase and repair a used van from Girls, Inc.	\$8,402
2007	Granted	To replace and install an aged walk-in freezer with a larger one	\$29,800
2008	Granted	To purchase a commercial-grade refrigerator for use at 917 South Rogers Street.	\$2,350
2009	Granted	To purchase 200 (printed) backpacks for take-home food program	\$1,005
2010	Granted	To purchase pallet truck, ice machine and two "trainable" trash can dollies for S. Rogers site.	\$7,851
2011	Granted	To pay for equipment and relocation costs for new South Rogers Street facility.	\$10,000
2012	Granted	To pay for various equipment including pots, can opener, storage containers, racks and utensils	\$7,555

[7] DOWN SYNDROME FAMILY CONNECTION (DSFC) (Pilot Funding)

Page #102

Parents and Schools in Partnership

City residents served by this project in 2013

Agency [Employees - Full-time: 0/ Part-time: 0; Volunteers: 5]

Page #102

\$2,550

150 (of 150) 1

Mission Down Syndrome Family Connections (DSFC) is a 501(c) (3) organization that has been operating in Bloomington since 2006. Its mission is to promote greater acceptance and understanding of Down Syndrome; to educate, inform all people to recognize the uniqueness and capabilities of individuals with Down Syndrome and the inherent dignity of all people with disabilities; and, to provide education and support for communities, families and individuals living, learning and growing with Down Syndrome. Its efforts to get "beyond the typical diagnosis-specific support group" were recognized by a Mayor's Award in 2011. One example of that effort is the annual "Celebrating Abilities Resource Fair" which offers dozens of "booths and information breakout sessions" to assist parents, caregivers and professionals. Its Board president is a parent of a child with Down Syndrome who also is a "highly trained Health Information Specialist."

Project The DSFC is requesting \$2,550 for a pilot project to train and equip at least one MCCSC staff or faculty as a Down Syndrome Specialist to assist educators who have students with Down Syndrome along the students and their families. It would implement a model used in other school districts (called Parents and Schools in Partnership – PSP) and entail the purchase of educational materials (\$1,000), quarterly breakfasts (\$200), a resource binder and flashdrive (\$100), travel for a trainer (\$750), and gift for a designated Down Syndrome Specialist (\$500). The Specialist would "learn (and share) techniques, approaches, and materials that have proven ... successful ... (and help) bridge the communication gap between parents and educators by improving the exchange of perspectives and information." The applicant, in a follow-up conversation, noted that MCCSC has a similar program for students with Autism and that the head of Special Education has expressed interest in this program. The only commitment she envisioned for the schools was the providing of a substitute teacher when the specialist was obtaining training.

Timeline The application includes a timeline for funding that: starts with identifying a Specialist in June 2013; training the Specialist in July; obtaining the educational materials and holding the first of four breakfasts in September (which will extend into May 2014); and, providing the "gift" to the Specialist at the end of that school year. In a follow-up conversation, the applicant indicated willingness to wrap-up reimbursements in 2013.

Criteria

Need. The application cites the most recent *SCAN Report* for the proposition that about 15% of the students in the MCCSC receive Special Education Services² and that about a third of families with children in Special Education reported difficulties getting services (with the problem increasing as household income decreases). The application also notes that the historically under-funded Individuals with Disabilities Education Act (IDEA) will be reduced by \$1 billion as a result of this year's federal "sequestration."

One-Time Investment. This is a request to fund operational costs for a pilot project in cooperation with the MCCSC and, in a follow-up conversation, the applicant indicated that a "Step Up" funding raising campaign with local businesses every spring should be able to fund the program for the following school year.

Fiscal Leveraging. The application does not address the leveraging of funds. However, the Funding Sheet lists \$2,400 in other funds (including a \$1,900/month grant for program staff and \$500 from the DSFC operating budget for conferences). Also, the Financial Statement indicates revenues of about \$28,000 from a Buddy Walk and Buddy Run, calendar sales, Resource Fair registrations, and general donations. In addition, the Funding Sheet lists eight volunteers.

Broad and Long-Lasting Benefits. The application asserts that "special education services are of immense benefit to persons with disabilities and to society as a whole, because investing in children's development and education moves them toward greater independence and self-direction, which translates to less likelihood of dependency on government services in adulthood. "

Cost -	Amo	ount	Requested	d (in	Ord	er	of	Priori	ty)	

Down Syndrome Education Materials (Examples of texts listed in narrative)	\$1,000
Four Training Breakfasts ((@\$50/ breakfast)	\$200
Resource Binder and Flashdrive	\$100
Travel for Trainer – Airfare (\$300), hotel and food for three days and two nights (\$300),	\$750
Rental Car (\$150) – However, narrative notes training could be conducted via the web.	
Gift for Down Syndrome Specialist	\$500
TOTAL AMOUNT REQUESTED	\$2,550
Grant for program staff (one month)	\$1,900
DSFC Operating Budget – for conferences	\$500

(Continued on Other Side)

\$4,950

TOTAL PROJECT COSTS

¹ This number includes 30 children and 120 members of family and teachers.

² The application estimates that there are about 30 students diagnosed with Down Syndrome in the MCCSC.

SSF Funding History – 2012 Denied Col

Collaboration with Visually Impaired Pre-School Services for a Growing Together Early Learning Series

\$2,000

[8] FIRST CHRISTIAN CHURCH The Gathering Place Breakfast – Floor and Kitchen Project Sp,631.88 City Residents Served by this Project in 2013 Agency [Employees - Full-time – 3/ Part-time - 4; Volunteers – 394]

Mission The First Christian Church (FCC) strives to be a faithful, growing church that manifests true community, a deep Christian spirituality, and a passion for justice. In 2006, its leaders decided to begin a Sunday morning breakfast in its upstairs Gathering Room at the corner of Kirkwood and Washington Street and called it "The Gathering Place." Since then, it has been open to all, regardless of race, color, creed, national origin, religious affiliation, sex, sexual orientation, age, or disability, and does not involve religious indoctrination. FCC estimates that average of 150 plates of food are served to approximately 120 guests each Sunday of the year. Nearly, 100% of these guests are also served by the Shalom Community Center, Community Kitchen, Mother Hubbard's Cupboard, Martha's House, and/or the Interfaith Winter Shelter. These meals are served on glass tableware and stainless steel cutlery with food largely provided by Hoosier Hills Food Bank. The food is prepared from scratch and includes eggs, pancakes, fruit, cold cereal, juice, milk, and coffee and are the only free meals offered in the downtown that day.

Project The FCC is requesting \$9,631.88 to pay for half of the cost of purchasing and installing flooring in the Great Hall and hallway/landing area (\$9,185.28) and adding some shelving in the kitchen (\$446.60) that are both used by the Gathering Place every Sunday. The new flooring would replace a 15-year old heavily soiled carpet with a tiled product that looks and feels like carpet but lasts longer (and has been used by the Community Kitchen for over a year with good results). The shelving would add space needed to put things away. A call to the grant writer, Reverend Erwin, established that the Great Hall was intended to serve as a gym but now is used for the following purposes and frequencies: 1) church functions about twice a month; 2) outside groups who pay a small fee for the space about twice a month; 3) the Gathering Place breakfast every Sunday morning (and the time needed in the kitchen to prepare and clean-up after the meals); and 4) the Interfaith Winter Shelter on Thursday and Friday evenings. The grant writer anticipated that FCC would continue the Gathering Place for the foreseeable future (at least 10 years). He also assumed that FCC would continue to shelter the homeless for two nights during the winter, but had no more information about the status of the Interfaith Winter Shelter services next year.

Timeline The application includes a Timeline starting with funding in June, installation of flooring in July and shelving in mid-August, and submission of claims by the end of August.

Criteria

Need. The application cites the *SCAN Report* and the HAND *Consolidated Plan* for the need to provide food to the low-income and homeless in the community.

One-Time Investment. This request is for a one-time investment to replace 15-year old flooring and to add some old kitchen shelving.

Fiscal Leveraging. This \$9,631.88 request would leverage the other half of the cost of the project provided by FCC. It will also leverage the volunteer effort for the Gathering Place.

Broad and Long-Lasting Benefits. The Gather Place bridges a gap in a basic service by providing a hot meal to the low-income and homeless on the one day it is not offered anywhere else in the downtown. The grant writer anticipates that the Gather Place will continue for at least another decade.

Cost	- Amount R	Requested (in order of Priority)	
"Forb	o" style "ii	ntegrity" floor covering tiles (\$9,271.39 / 2)	\$4,635.69
Plywe	ood underla	ayment and finishing materials (\$1,838.15 / 2)	\$919.08
Labor	r to install (\$4,231 / 2)	\$2,115.50
Addit	tional mater	rials and labor to cover hallway/landing (\$3,030.02 / 2)	\$1,515.01
Schul	te "Freedo	mRail" kitchen shelving (\$893.20 / 2)	\$446.60
TOT	AL AMOU	UNT REQUESTED	\$9,631.88
Other	r Funds		
FCC	Secured Fu	unds for half of cost allocated per item	\$9,631.88
TOTA	AL PROJEC	CT COST	\$ 19,263.76
SSF F	unding His	story	
2006	Granted	To purchase two jumbo storage cabinets, an upright freezer, and supplies for the Gathering Place.	\$1,250
2011	Granted	To help pay for the renovation of kitchen for use by the Gathering Place Breakfast as well as other programs.	\$5,700

The Gathering Place Breakfast – Refrigerator Replacement Project

\$2,478.57

-

2012

¹ 120 guests x 52 weeks.

[9] FUTURES FAMILY PLANNING – MONROE COUNTY HEALTH DEPARTMENT (Pilot Funding) Page # 120

Parking Validation Program \$1,525

City Residents Served by this Project in 2013.

1,508 (of 1,676)

Agency [Employees - Full-time: 2; Part-time: 1/Volunteers: 1]

Partnerhsip Agencies: Monroe County Health Department (Lead Agency)

Mission The Monroe County Health Department (MCHD) is a department of Monroe County government whose mission is to "protect, promote and improve the health of all people in Monroe County." Monroe County began accepting federal Title X money in 2006 in order to continue reproductive health services for low-income residents of the county, when Bloomington Hospital stopped this unprofitable service. These services have been provided by the Future Family Planning Clinic (FFPC), which operates within the MCHD. The FFPC provides gynecological exams, STD testing and treatment for men and women, birth control education and services, pregnancy testing, and referrals resulting from information discovered during those visits. It treated 1,676 clients at 2,369 visits in 2012 and was characterized in previous summaries as the "primary provider of reproductive health services to low-income households in the community." In 2012, 85% of its clients had incomes which were at or below 150% of the poverty guidelines and receive services at no charge. All but about 1% of its clients paid partial fees for services they received at the clinic.

Project FFPC is requesting \$1,525 in pilot funds to purchase a parking validation machine (\$525) and "vouchers" (\$1,000) to help clients access the clinic via car. FFPC has recently moved from South College to the lower level of the Monroe County Health Services Building on 7th and College. The move will lower its costs, improve phone and internet services with the public as well as within County government, and provide a more welcoming and private setting for its clients. However, as a result of the decision by the City to install parking meters in the downtown later this summer, the move will also impose "barriers" (either actual or perceived) for clients who access the clinic via motor vehicle. While the new location is near campus and on a bus line, a recent survey of 114 clients revealed that approximately 81% visited the clinic via a car. The "vouchers" will help clients adjust to the new location and will be covered, as needed, in future budgets. Explaining the new location and parking arrangements will be done when appointments are scheduled.

Timeline The application did not include a timeline, but did indicate that the claims would be submitted by September 2013. In a follow-up conversation, however, the applicant explained that the timeline assumed that the parking meters would be in place and enforced much earlier than July-August. Given that later date, she envisioned needing money for vouchers through November and not necessarily needing to use the entire \$1,000 as part of the transitioning plan for their new location.

Criteria

Need. The application cites the 2012 SCAN Report for the proposition that access to services is an essential component for a healthy community and that costs to the client often impair their use of those services. It then cites the Report for the link between use of medical services and a person's health and overall quality of life. Lastly, it points to data showing that the incidence of STDs in the community is well above the national benchmarks.

One-Time Investment. This request for a parking validation machine and vouchers that will either be a temporary service to ease clients access to the FFPC's new location or a more long term service funded by future budgets.

Fiscal Leveraging. The \$1,525 request is a small part of the program's \$250,000 budget. Along with seeing its own clients, FFPC also performs testing and treatment for patients referred by VIM and Planned Parenthood. It also refers clients to VIM and other providers of care to low-income clients. The fiscal agent is Monroe County, which has the power to levy property taxes. As noted last year, perhaps the best rationale for using City funds here is that it is a home of last resort for an essential service that (aside from support services) is exclusively funded by federal money (approximately \$219,000 in Title X monies in 2012).

Broad and Long-Lasting Benefits. This grant is intended to reduce an actual or perceived barrier to service in a transition period due to a change in City policy. Easing access to the new location for this agency will help provide services to its clients. Those services – including exams and treatment for reproductive issues – can improve the quality of a person's health and welfare and reduce the medical, economic and social costs associated delayed treatment of the underlying medical issues.

Cost (Amount Requested in Order of Priority) –

Purchase Parking Validation Machine	\$525
Provide "voucher" money for machine	\$1,000
TOTAL AMOUNT REQUESTED	\$1,525

Other Funds and Contributions

TOTAL PROJECT COSTS \$1,525

Note: Overall budget for the FFPC is \$250,378 in 2013.

SSF Funding History

2011 Granted To purchase birth control pills. \$3,000.00 2012 Granted STD testing at Futures Family Planning Clinic \$6,699.00

[10] GIRLS INCORPORATED OF MONROE COUNTY [Pilot Funding] TraxSolutions Management Information System (MIS) Project City Residents Served in 2013:

Agency Employees [full-time:4/ part-time: 0/ volunteers: 200+]

Page # 127 \$5,448 490 (of: 540)

Mission Girls, Inc. (GI) has been in Bloomington since 1975 with the mission of inspiring all "girls to be strong, smart, and bold and to prepare for economic independence and confident adulthood." It is part of network of youth-serving organizations in the US and Canada that serves girls age 6-18 with quality, research-based programs that "empower girls to reach their full potential and understand, value and assert their rights." GI provides girls with a safe environment where they can take risks, overcome challenges, and strive to be the best they can be." Its programs include "innovative and educational after-school programming, winter and summer day camps, and organized sports leagues." Transportation along with low fees and subsidies (over \$18,000 was provided in 2012) allow girls of low-income households to take advantage of this program. About 22% of its girls are from families with incomes well below poverty level and about 45% are from economically disadvantaged backgrounds.

Project GI requests \$5,448 in pilot funds to purchase a TraxSolutions Management Information System (TraxSolutions MIS) software (\$3,600), one year's annual management and support agreement (\$849), an additional scanner (\$500), and in-house training (\$499) to "increase the number of girls served with impact." This program is part of a network-wide strategic planning effort that produced five major goals to improve and expand GI services here and elsewhere. One local goal is to expand participation by 30% by mid-decade. The TraxSolutions MIS is proprietary software designed to help gather, analyze and report data specific to participants in order to record participation in programs, relate participation to outcomes, identify funding gaps, and plan for future growth of the programs. It will take advantage of "cloud computing" to improve the "consistency, accuracy, accessibility, and ease of use" of the records, which are already being compiled now but in a less efficient and effective manner, but without any loss in the confidentiality of the information.

Timeline A call to the Director indicated that the TraxSolutions MIS program is one of a few proprietary programs supported for this purpose by the Girls Inc network. It will conclude its testing phase in October and, at that point, GI can receive the MIS program and set up training to occur within the following month.

Criteria

Need.

The application cites the 2012 SCAN Report for the need to address youth development in the manner done by GI. In particular, the Report recognizes the value of "fostering self-empowerment, positive values, access to community networks, a commitment to learning, social competencies, and constructive use of time" and also recognizes the relatively "short windows of time to establish developmental successes." Past applications have also noted the recognized need to reduce barriers like cost and transportation which impair children's access to after-school programming.

One-Time Funding. This is a request for pilot funds for software, support agreements, equipment and training connected with a proprietary management information system tied to their network of local agencies. The application states that MIS program will allow the agency to increase membership and raise more money by demonstrating the effectiveness of its activities. In addition, a call to the Director confirmed that future costs, which will be limited to the Annual Maintenance and Support Agreement, will be borne by the agency.

Fiscal Leveraging. The \$5,448 request will be leveraged by an "existing technical volunteer," a \$5,000 donation from *nFocus Solutions* (the software provider) in the form of "licensing fees for additional modules," and contributions from the Girls Inc. network towards initial set up, training and ongoing technical support. Also, the application and accompanying materials indicate other leveraging in the form of annual revenues in excess of \$292,000 from a variety of sources and over 200 volunteers.

Broad and Long Lasting Benefits. This investment is intended to record and analyze participation in programs efficiently and effectively, and use that information to improve and expand services. This and past applications indicate that participation in GI's activities increases self-confidence, decreases risky behaviors, and leads to a balanced and healthy life-style which, in the long-run, improves the life prospects of its participants.

Cost – Amount Requested in Order of Priority –	
License Fee (Includes 1 Stationary Scanner)	\$3,600
Annual Maintenance and Support Agreement	\$849
1 Additional Stationary Scanner (for scanning membership cards)	\$500
In-House Staff Training and Orientation	\$499
TOTAL PROJECT COSTS	\$5,448
Other Funds	
nFocus Grant	\$5,000
TOTAL PROJECT COST	\$10,448

SSF Funding	g History		
1996	Granted	Van Purchase	\$10,000
1998	Granted	Purchase equipment to implement Operation SMART	\$6,500
1999	Denied	Automatic Doors	
2000-June	Granted	For supplies and equipment for summer camp program and two car infant seats	\$2,303
2000-Oct.	Granted	For the Friendly PEERsuasion Program	\$2,500
2000-Oct.	Granted	For books, refreshments, and misc. equipment for after school reading (Reading Renegades) program	\$620
2002	Granted	To pay for the salary of the director of the after-school and summer youth programs.	\$15,000
2004	Granted	Pay a portion of the cost of one used bus	\$10,000
2006	Granted	To pay for personnel expenses for a half-time Program Specialist and purchase Commit to be Fit support materials.	\$1,950
2008	Denied	Teen Exploration College/Career Program	\$2,500
2009	Granted	To pay for training staff.	\$2,930.71
2010	Granted	To help pay for the salary of the Program Director.	\$13,500.00
2011	Granted	To purchase and install a phone and voice mail system at 1108 West 8th Street.	\$2,000.00
2012	Granted	Furniture replacement	\$2,102.86

[11] GREATER BLOOMINGTON CHAMBER OF COMMERCE [Bridge Funding] Page # 134

The Franklin Initiative's -

Graduation Coach Initiative for BHS North and BHS South City residents served by this project in 2012 \$10,000 200 (of 300)

Agency Employees [full-time: 4/ part-time: 0 / volunteers: 300]

Partnership Agency: Monroe County Community School Corporation

Mission The Franklin Initiative (FI) is a program of the Greater Bloomington Chamber of Commerce (a 501(c)(3) organization) with the mission of "facilitat(ing) partnerships between business and school communities that increase student engagement and achievement through real world learning experiences that prepare them for future education and success." It began in 1999 to foster a new generation of lifelong learners who will be prepared to adapt to workforce needs that are no longer dominated by manufacturing jobs. Now, it works with local schools and involves more than 2,000 students in various activities including "career fairs, company tours, job shadowing, service learning, career panels, mock interviews, the Reality Store and the Graduation Coach Initiative."

Project FI is requesting \$10,000 in bridge-funding for the Graduation Coach salary for services at BHS South and North during the 2013-2014 school year. The Graduation Coach Initiative began in 2007 in the two local school districts "to directly address rising dropout rates (and,) after five years, (has been successful in) keeping students in school and on-track to graduation." Graduation Coaches are trained social workers who serve as mentors/advocates for 50-60 at risk students in grades 8-12 (i.e. those with a GPA of less than 2.0, low credit attainment, or ten or more absences). This means they meet regularly and develop supportive relationships with the students during the school year, monitor their grades and attendance, and connect with their parents. In overview, they: fill in the gap between duties and resources faced by school social workers and guidance counselors; follow the well-recognized Check & Connect model program; and, achieved a retention/graduation rate of 88% for the 219 students served in 2011-2012. Approximately 60% of the participants are enrolled in the free or reduced-price lunch program. Note: This follows upon a similar request last year which was not awarded funds.

Timeline The application indicates that the funds will be used at the start of the Chamber Foundation's fiscal year and will allow the project to be extended for two months at the end of the 2013-2014 school year. According to a conversation with the grant writer, FI will seek reimbursement soon after the monies have been expended (which should occur in late October).

Criteria

Need. The application cites the *2003 SCAN Report* for the need to address the problems of at-risk youth by expanding positive adult mentoring and role modeling programs and by also encouraging educational attainment.

One-Time Investment This is a \$10,000 request in bridge funding for the salary for Graduation Coaches to make up for the significant loss a \$55,000 annual grant from the U.S Department of Education (ending in June 2012) for the 2012-2013 school year. In a phone call, the applicant said that emergency funds were used to cover last year's budget and that FI is searching for a more sustainable source of funds to fill-in the gap in future years. Part of that search has been through contacts with the Office of the Governor.

Fiscal Leveraging The FI will leverage the \$10,000 grant with \$73,500 provided from various sources including an AT&T grant (\$40,000), Chamber Foundation (\$10,000), local financial institutions (\$11,000),

and others. The request will also be leveraged by the space and other services provided by MCCSC. **Broad and Long-Lasting Benefits.** Keeping at-risk youth in school and helping them graduate will improve their chances of finding employment and raise their life-time earnings compared to those who drop out of high school. The application states that "converting a dropout to a graduate would yield a lifetime public benefit of \$209,000 in higher government revenues and lower government spending."

Cost – Amount Requested in Order of Priority -

Graduation Coach salary and fringe benefits	\$10,000
TOTAL PROJECT COSTS (Note: the number was rounded down to the lowest dollar.)	\$10,000
Other Funds	
AT&T Foundation – 2-Year Aspire Grant (\$60,000/year x 2/3s [1/3 goes to RBBSC]))	\$40,000
Indiana University Credit Union (\$10,000); Fifth Third Bank Foundation (\$1,000); United	\$23,500
Way (\$5,000); and, Other Community Sources (\$7,500)	
Chamber Foundation	\$10,000
TOTAL PROJECT COST	*\$83,500
* This figure represents the cost for the two graduation coaches in the MCCSC, but not the personnel performing these functions in the RBBSC. Total cost for both school systems is \$116,850/year.	

SSF Funding History

Denied The Franklin Initiative's Graduation Coach Initiative for BHS North and \$12,000

BHS South

157

\$42.947.50

Construction Facility Enhancement Program \$19,164 City Residents Served in 2013: 49 of 58 Clients

Agency Employees [full-time: 11; part-time: 8/ volunteers: 2,000]

Mission

Habitat for Humanity of Monroe County (Habitat) is a non-profit, ecumenical Christian organization (affiliated with Habitat for Humanity International) with the mission of building simple, decent homes for and with people in need. They charge no interest, sell for no profit, and work with other housing organizations to eliminate homelessness and poverty housing in Monroe County. Since their inception in 1988, they have built 133 homes resulting in the housing of 192 adults and 293 children from low-income families. In addition, Habitat provides a nationally recognized homeowner education program and operates Restore facility which has recently moved to 2450 S. Henderson Street. Restore sells used building and household materials to raise money for Habitat, provide low-cost materials to the community, and recycle rather than land-fill these products.

Project

Habitat is requesting in \$19,164 in start-up funds to purchase fixtures (\$9,345), equipment and supplies (\$3,445), power tools (\$3,592), hand tools (\$982), and pneumatic tools and equipment (\$1,800) for a warehouse located at 715 N. Rogers Street that it will soon lease. A well-equipped warehouse provides shelter for material and equipment so that these items won't be damaged by the weather. It also provides an alternate, indoor site to build house components when weather is bad. Working on one bad-weather Saturday avoids the loss of volunteer labor – valued at about \$5,032 - and also avoids the delay of up to a full week in the construction schedule. This warehouse project will help Habitat meet its goal of building 11 new homes in 2013.

Timeline The application includes a timeline that begins with leasing the warehouse by May 15th and ends with a fully operational warehouse by July 15th. Steps between those two dates include completing the layout and inventory plan by June 1st, purchasing all of the fixtures and equipment by June 15th, and commencing construction on June 18th.

Criteria

TOTAL COST OF THE PROJECT

Need. According to the application, the 2012 SCAN Report identifies the need for safe and affordable housing in our community, especially opportunities for home-ownership by low-income families. It recognizes that many residents are struggling to have enough money to pay rent or mortgage and are living in housing in need of major repairs. It also recognized that low-income households face problems obtaining conventional financing for housing.

One-Time Funding. This is a request for start-up funding to purchase fixtures, equipment and supplies along with tools for a warehouse on North Rogers Street Habitat will begin leasing in May.

Fiscal Leveraging. Habitat will leverage this \$19,164 request via a donation of a year's rent (valued at \$19,200), donations to pay for staff time to set-up and maintain the warehouse facility for the first year (valued at \$1,315), and the work of volunteers in setting up the facility (valued at \$3,268). Further, the agency as a whole expects to benefit from the work of about 2,000 volunteers in 2013.

Broad and Long Lasting Benefits. The purchase of the warehouse fixtures, equipment and supplies as well as tools will "provide another outlet for Habitat to continue its mission of building decent, affordable homes to the citizens of Bloomington and the surrounding community." In particular, it will allow for Habitat to build more houses than otherwise by protecting materials and equipment, and providing for a more efficient operation by providing space work to proceed in bad weather.

Cost – Amount Requested in Order of Priority	
Warehouse Fixtures	\$9,345
Warehouse Equipment and Supplies	\$3,445
Warehouse Power Tools	\$3,592
Warehouse Hand Tools	\$982
Pneumatic Tools and Equipment	
Total Amount Requested	\$19,164
Other Funds	
Private Donor - \$1,600/month x 12 months	\$19,200
Labor of Habitat Staff (50 hours x \$26.30/hour)	\$1,315
Labor of Volunteers (150 hours x \$21.79/hour) (\$/hour based upon "Points of Light" valuation)	\$3,268.5

SSF Fund	ling F	Iistory
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SSF Fu	inding His	tory	
1995	Denied	Pave Habitat street	\$8,550
2000	Denied	Pay for Volunteer Coordinator	\$25,000
2005	Granted	Purchase items for Re-Store facility which sells donated construction materials and uses revenues for its operations.	\$10,000
2008	Granted	To help pay for the renovation of Campbell House for use by agency programs and staff	\$4,000
2009	Granted	To help purchase a truck with lift gate for ReStore Facility.	\$20,069.93
2010	Granted	To purchase a job site trailer, tools and to help purchase a truck for the Construction Leadership Program.	\$17,000.00
2011 2012	Granted Denied	To pay for equipment for Construction Leadership Program. Materials, handling equipment and store fixtures	\$6,000.00 \$9,529

Warehouse and Food Safety Improvements

\$9,937

City residents served by Program in 2013: 41 Agencies out of 93 Agencies (44%)

Agency [Employees - Full-time: 8; Part-time: 5/Volunteers: 3,300]

Mission Hoosier Hills Food Bank, Inc.'s (HHFB) mission is to "efficiently collect, store and distribute food to non-profit organizations serving people with low incomes, children and the ill." Through a network of approximately 93 partner agencies, which include emergency food pantries, soup kitchens, shelters and youth programs in eight south central Indiana counties, the HHFB distributes over 3 million pounds of food annually. While its warehouse and administrative offices have been located in the county since 2010, about half of the food is distributed to agencies serving City residents.

Project HHFB is requesting \$9,937 to purchase two electric 4,500 lb-capacity, Walkie Pallet Trucks (@ \$4,399/truck) to improve the efficiency of warehouse operations as well as some passive refrigeration equipment (including coolers, ice packs, and insulated blankets and pallet covers – totaling \$1,139) for agencies to use when transporting perishable food. Over the last six years, HHFB has more than doubled the amount of food it distributes. The two electric pallet trucks follow-up on previous capacity-building grants from JHSSSF and will bring the total number of trucks to six – four electric and two manual. One of the electric pallet trucks always accompanies the large delivery vehicle. The addition of two more electric trucks will allow two workers at each stage of a two-stage unloading process to work with an electric pallet truck – which makes the process more safe and efficient. The passive refrigeration equipment is something HHFB is requiring of agencies which pick up perishable food at a HHFB facility in order to assure that food does not spoil en route. This equipment will be provided to agencies serving City residents. Some may be kept by agencies who handle large and regular amounts of perishable food and some will be made available on a rotating basis to agencies with less regular visits.

Timeline The application provides a timeline which includes ordering of equipment once JHSSF monies are assured, delivery of items within four weeks, and submittal of claims at the next claim cycle following receipt of invoices from vendors - all of which should be completed by August.

Criteria

Need. The application offers many citations from the *SCAN* Report and HAND's *Consolidated Plan* regarding the need to provide food for those with low income. In addition, it notes that the *Consolidated Plan* specifically "emphasizes the strategy of funding non-profit organizations that serve low-income people with basic emergency needs, including food, and provide a safety net for those in need." Lastly, it states that HHFB efforts "indirectly support youth services ..., addiction services, ...domestic violence services, ... homeless services ... as well as general public services" within the City.

One-Time Investment. This is a request for a one-time grant to purchase two electric pallet trucks to help with warehouse operations and equipment to help transport perishable food to City residents.

Fiscal Leveraging. The \$8,788 investment in the two pallet trucks will join an annual budget of approximately \$772,000, help receive and deliver about 3 million pounds of food donated each year, and leverage the yearly work of over 2,000 volunteers. In addition, the \$1,139 investment in passive refrigeration equipment will be directly leveraged by a grant of \$650 from Feeding Indiana's Hungry.

Broad & Long-Lasting Benefits. In the long-run, "ensuring that people have access to nutritious food is vital to ensuring a healthy and vibrant community." This program reduces health problems, school and work absences, lack of concentration among school children and other problems in the community. It also provides a stable source of food to many social service agencies efficiently so that they may focus on their primary missions.

Cost (Amount Requested in Order of Priority)

Walkie Pallet Truck (first)

Walkie Pallet Truck (second)

Passive Refrigeration Supplies & Equipment (including 8 portable 38 gallon coolers (@ \$71.98 = 575.84);
24 reusable Ice Pack Sheets (@ \$13.99 = \$335.76); and, 8 Insulated Blankets and Pallet Covers of various sizes (\$877.40) - \$650 granted noted below

TOTAL AMOUNT REQUESTED	\$9,937	
Other Funds		
Feeding Indiana's Hungry (Toward passive refrigeration item)	\$650	
TOTAL PROJECT COSTS	\$10,587	
N. HHED 11 1 2012 1		

Note: HH	FB's total bu	aget for 2012 was about \$1/2,000.	
SSF Funding	History		
1994	Denied	Warehouse addition, freezer, cooler, capital expenses	\$16,000
1996	Granted	Refrigerated truck	\$3,800
1997	Granted	Equipment for Food Repackaging Room for meal rescue program	\$9,200
1999	Granted	Cooler and condensing unit	\$14,394
2000-June	Granted	One low-lift pallet truck and three sets of racking	\$4,549
2001	Granted	To purchase food for city residents	\$3,000
2004	Granted	Pay for renovations to the facility	\$13,294
2006	Granted	To install lights, replace door, reinstall floor scale, and purchase safety equipment for two trucks.	\$6,670
2008	Granted	To purchase a refrigerated cargo van for use in the Meal Share prepared food rescue program	\$31,414
2010	Denied	Monroe County Parks and Recreation Department and Hoosier Hills Food Bank Garden and Orchard	\$39,000
2011	Granted	To pay for salaries and equipment to expand capacity of their operations	\$10,750
2012	Granted	To purchase a commercial grade (Hobart) dishwasher for its Meal Share Program	\$13,895

College of Direct Support (CDS) and

College of Employment Support (CES) Training City residents served by this project in 2012

Agency Employees [full-time: 196/ part-time: 93/ volunteers: 78]

\$16,000 360 (of 449)

Mission

The mission of LifeDesigns (LD) is to partner with people of all ages and abilities to lead meaningful and active lives. LD is the product of a January 2012 merger between Options and Christole, and provides a complete spectrum of services in the areas of education, housing and employment. In 2012, they served 449 individuals and their families in nine counties in South Central Indiana - with 360 residing within the City. These individuals received the following services in 2012: help with employment (84); community living (225); group homes (51); housing services (28); respite care (30); behavioral support (30); and, continuing education courses (70).

Project

LD is requesting \$16,000 in start-up funds¹ funds to purchase one year's worth of support and content fees for web-based training programs through the College of Direct Support (CDS) which include a College of Employment Services (CES) component. The CDS and CES are "designed to equip Direct Service Personnel (DSP) with a nationally recognized set of skills and a clear career path ... (via) comprehensive resources available (online) 24/7 ... that enables staff to secure a national accreditation which is portable to other agencies." LD is facing a rising demand for direct services in a climate of declining revenues and asserts that this investment will: 1) help reduce DSP turnover, which was at 64% in 2012, and, thereby, save money (with the training costs alone estimated at \$1,200 per employee); and, 2) improve services by providing a stable workforce of support for those they serve. Please note that while employees must be trained, they are not required to obtain accreditation.

Timeline The application provided a timeline which included paying the fees and seeking reimbursement in the month of July. Administrative staff would be trained in August, with new hires trained starting in September, and current staff trained by the end of the year.

Criteria

Need

According to the application, the *2012 SCAN Report* affirmed the increase in demand for these services as well as the challenges associated with recruiting, training, developing and keeping qualified staff. In contrast to these recognized needs, LD points out that it has experienced a significant loss of revenue since 2009, due to its high reliance on Medicaid reimbursements (which constitutes 94% of its revenue) and a 17% reduction in those rates and coverage of services. **One-Time Investment.** LD is requesting \$16,000 in start-up funding (*see footnote 1, below*) for the purchase of annual fees for an online training program for its Direct Support Personnel. This is a new program which LD says will be paid for in the future by a mere 6.9% reduction in the annual turnover of employees.

Fiscal Leveraging

LD has found approximately \$6,420 to cover the cost of training for employees serving clients who reside outside of the City. The 300+ employees of this agency would benefit from the training and take that knowledge with them to other employers should they leave and continue to provide services elsewhere.

Broad and Long-Lasting Benefits. LD is "committed to increasing the availability of quality services to as many people as need them in (their service area)." The request to fund online training will "reduce turnover, provide better care for its customers, and be well into the future."

Cost - Amount Requested in Order of Priority)

To Purchase College of Direct Support (CDS) and College of Employment Services (CES) training packages:	
CDS and CES Support (\$11,858 x ~75% [serving City residents])	\$8,500
CDS and CES Administrative and Performance Management Fees ($$10,561 \text{ x} \sim 75\%$ [serving City	\$7,500
residents])	
TOTAL AMOUNT REQUESTED	\$16,000
Other Funds	
LifeDesigns, Inc (Confirmed)	\$3,210
Other Contributions (Pending)	\$3,210
TOTAL PROJECT COST	\$22,419

¹ The application refers to "bridge-funding," but a follow-up conversation confirmed this is a new initiative and included the requisite well-developed plan for future funding.

Options			
1997	Granted	Upgrading phone and voice mail system	\$13,500
1998	Granted	Repair 1991 Club Wagon for client purpose	\$3,000
2000-June	Granted	Materials, computer, and furniture for resource library	\$5,000
2001	Granted	To purchase CPR training equipment to train staff	\$4,966
2002	Granted	Materials for a program between Options and Center for	\$5,000
		Behavioral Health to address persons with dual diagnosis	
2003	Granted	Materials for resource library & speaker fees. Family Partnership	\$1,725
2004	Denied	Career Exploration Day Transportation and Costs	
2005	Granted	Modify wheelchair accessible van for community participation program	\$7,500
2006	Granted	To format and rebuild computers and install modems and software as part of the Equalizing with E-cycling program.	\$4,000
2008	Granted	To purchase refurbished computers, modems and internet services	\$4,000
2010 2011	Granted Granted	to link between community living homes and the main office To pay for software, training, video production and resource materials for the <i>Power Up</i> program. Granted To purchase a scanner for the Electronic Records project	\$9,750.00 \$3,100
2011	Grunted	Granted To parenase a seamer for the Dieenome Records project	ψ3,100
Christole			
2008	Granted	To help pay for the installation of a fire sprinkler system in the group home at 1701 Winslow Road	\$3,500
2010	Denied	D-Spa Training Conference Lead Trainer	\$2,000
LifeDesigns,	Inc		
2012	Granted	To purchase furniture for Housing Options II Essentials Program	\$6,196.86

[15] MIDDLE WAY HOUSE, INC. (Bridge Funding)

Page # 191 Crisis Intervention Services \$12,000 City residents served by this project in 2013 60 (of 115)

Agency Employees [full-time: 20/ part-time: 31/ volunteers: 295]

Mission The mission of the Middle Way House (MWH) is to end violence, both structural and interpersonal, in the lives of women and children. From a crisis line in 1971, MWH grew in response to the identified needs of victims of abuse and now provides 24-hour crisis intervention, emergency shelter, transition and permanent housing, life skills development and personal growth activities, legal advocacy, pre-employment training, placement assistance and supported employment, comprehensive programming for children and youth, violence prevention and professional development training.

Project

MWH requests bridge funding for salaries and benefits to provide rape crisis center services to survivors of rape and sexual assault 24 hours a day, 365 days a year. The salary and benefits would cover two Crisis Intervention and Prevention Service Coordinators along with direct services personnel performing on-call duties. The services "include crisis intervention, on-scene advocacy, on-going support in the form advocacy, walk-in and call-in response, and support group facilitation." One of the services sends a rape victim advocate into the classroom along with the Prevention Program Coordinator to present a Building Healthy Relationships program to 7th and 10th graders in response to disclosures of sexual assaults by students in middle and high schools. **Timeline** The application includes a timeline that foresees the funds being expended in the first quarter of the funding cycle (July – September) and to fill-in before the Indiana Criminal Justice Institute finalizes contracts and starts responding to claims under those contracts.

Criteria

Need. The 2012 SCAN Report addresses rape crisis intervention under Domestic Violence in the section on Community and Personal Safety, and recognizes that MWH as the sole provider of crisis service in a five-county area. The application also notes that Indiana has "the nation's second highest incidence of rape and sexual assault for teenagers, and that study after study indicates the effects last into adulthood." HAND's Consolidated Plan refers to MWH as part of an anti-poverty strategy, and points out that MWH provides a safety net and offers self-sufficiency programs, life skills education, formal education assistance, crisis counseling and case management.

One-Time Investment. This is a request for operational bridge funds in response to the loss of \$12,000 in funding from one of the three grant sources for rape crisis intervention services. ¹ In regard to developing a well-developed plan for future funding, the application notes that MWH "struggles every year to fund these services" and that it "is difficult to predict what the future funding will be" especially in light of the sequestration of federal funds. It then acknowledges the one-time funding requirement and states that "some other source will have to be identified and successfully accessed (to fund this program in the future) if the cut persists.'

Fiscal Leveraging.

Total Program Costs

Last year, MWH wrote that it has a long history of bringing in dollars from other sources with approximately \$6 brought in from outside sources for every local dollar granted. Part of that successful ratio depends upon "demonstrat(ing) that the local government places a high value on the work we do." The \$12,000 sought here will, in particular, be leveraged by \$49,272 from three grants as well as donations and fund raising.

Broad and Long-Lasting Benefits. MWH points out that "intervention at a time of crisis or disclosure ... has the potential to prevent victims from masking the effects of the assault with layers of self-harming/selfdefeating behaviors." "Unaddressed trauma from a sexual assault negatively affects school and work performance as well as family relations." Also, victimization early in a person's life "increases the likelihood of sexual abuse (later in their life) as well as a tendency toward substance abuse and eating disorders, depression and anxiety, and suicide."

Cost (Amount Requested in Order of Priority)

Salaries - \$11.54/hour x 80 hours/week x ~12 wks for two Crisis Intervention and Prevention Service	\$11,150
Coordinators (along with direct services personnel performing on-call duties)	
Taxes and Benefits	\$850
TOTAL AMOUNT REQUESTED	\$12,000
Other Funds	
Indiana Coalition Against Sexual Assault (Confirmed)	\$18,000
Indiana Criminal Justice Institute (Confirmed)	\$22,980
Donations and Fundraising (Pending/On-going)	\$8,292

(Continued on Other Side)

\$61, 272

¹ The application also asserts that, as a result of the work of a task force convened by the City to address the issue of rape in our community in 1987, "MWH agreed to take on (rape crisis intervention) on the condition that the City provide funding in the amount of a minimum of \$10,000 annually.'

Year	Status	Project	Amount
1993	Denied	Transitional housing project and day care center	
1994	Granted	Women's and children's transitional facility	\$35,000
1996	Granted	Child care facility	\$17,350
1997	Denied	Construction Fees	
1999	Denied	Interim Salary for Coordinator	
2000-June	Granted	To construct addition onto their shelter	\$10,000
2000-June	Granted	To buy and install security devices for two facilities	\$2,426
2000-June	Denied	Travel and Conference	
2000-Oct.	Granted	To buy an Industrial Grade document scanner for Confidential Document Destruction Program	\$3,211
2001	Granted	To support pilot childcare nutrition program/enterprise by paying salaries of cook	\$23,885
2003	Granted	Purchase thermal carriers; pots, pans, and food trays; and, dishwasher proof dishes and flatware in order to extend program to Area 10 Agency on Aging	\$4,100
2004	Granted	Pay a portion of salary and benefits for a Housing Specialist who will develop a cooperative housing program & facility for low-income women Steel ramp, tow bar loops, lifts for Confidential	\$7,500
2005	Granted	Document Destruction	\$10,000
2006	Granted	To pay for the personnel expenses of the Childcare Program Coordinator.	\$12,000
2007	Granted	Salaries, taxes, and benefits for House Manager & weekend staff at Emergency Shelter.	\$6,500
2008	Denied	Alternative Power and Energy for New Wings Community Partnership	\$55,000
2009	Granted	To purchase beds and mattresses for the Emergency Shelter.	\$10,500
2010	Granted	To purchase kitchen equipment for Food Works	\$10,554
2011	Granted	To pay for equipment and lighting to make facilities on South Washington more sustainable.	\$12,000
2012	Granted	To pay operational costs for New Wings emergency DV Shelter	\$24,000.00

MONROE COUNTY UNITED MINISTRIES, INC. Page #203 Energy Efficiency and Equipment for MCUM'S Childcare \$21,870 City residents served by this project in 2013 82(of 125) Agency Employees [full-time: 19/ part-time:10/ volunteers: 256]

Mission. Monroe County United Ministries (MCUM), "is a nurturing organization serving working families and those in distress by assisting with emergency needs and subsidized childcare. We provide quality education and a safe place for children, basic needs assistance for the poor and community service opportunities." Through its Childcare Center, MCUM provides full-time, year-round, affordable childcare for children age 2.5-6 in a center licensed by the State of Indiana and accredited by that Nat'l. Assn. for the Education of Young Children. MCUM also provisions for the basic needs (food, clothing, rent, hygiene products, etc) of low-income families. In 2012, 54% of MCUM families earned less than 30% of the area median income (AMI); 21% earned 30-60% of AMI and 19% earned 60-90% of AMI. The majority of MCUM families – 69% – are single mother households.

Project. MCUM requests \$21,870 for an energy audit and to replace air conditioning and furnaces in its Childcare Center. MCUM's current furnaces and AC units were installed in 1999 and are at, or near, the end of their natural life. MCUM writes that the replacement of these units will significantly improve the Center's energy efficiency and will realize significant cost savings. The agency has already replaced two furnaces and has secured CDBG funding to replace two furnaces and three central air units; it seeks Hopkins support for three AC units and two furnaces. MCUM projects its 2013 utilities to be \$24,000 and is eager to reduce this figure. If energy costs remain constant, MCUM expects to save \$18,000 over the next 10 years; if energy costs follow recent trends – doubling in the last 10 years – MCUM expects to save \$35,000 over the next ten years. Additionally, the proposed replacement furnaces will increase the Center's efficiency rate from 94% to 96% and the proposed AC units will increase the seasonal energy efficiency ratios from 14 to 15.5. The proposed furnaces and AC units are anticipated to have a life of 15 years. The units will be part of a broader energy management system that will allow MCUM to exact greater control over the building – providing for precise scheduling in all 8 zones of the building, identifying areas of energy loss and allowing for remote access.

In addition to the units, MCUM requests funds for a comprehensive energy audit. The audit will allow the organization to develop a plan for future energy reduction and better energy management; such a plan may include recommendations such as pipe insulation or solar panels.

Funding Timeline. MCUM will be able to schedule the energy audit as soon as Hopkins funds are available and will be able to purchase the units as soon as both CDBG and Hopkins funds are available, ideally in August 2013.

Need. SCAN points out that finding affordable preschool care was a major problem for 33% of Monroe County households and a minor problem for 24%. HAND's Consolidated Plan locates childcare as a high priority, stating that reliable, quality, affordable child care is one of the greatest barriers to women obtaining and keeping a job. MCUM currently has 80 children enrolled in its Childcare Program, with an additional 80 children on a waiting list, "indicating a significant need for quality, affordable childcare."

One-Time Investment. This is a request for one-time funding.

Fiscal Leveraging. MCUM has secured \$25,000 from CDBG – Physical Improvements for 4 AC units and 2 furnaces. MCUM's Childcare program is supported by federal, State, and local funds and: parent fees, vouchers, reimbursements through the federal free & reduced-price lunch program. Many community partners help MCUM's childcare program realize its mission: IU provides Spanish and nutrition lessons, Ivy Tech early education students assist MCUM teachers; Hoosier Hills Food Bank helps MCUM provide daily breakfast, lunch, dinner and snacks. IU Health provides free lead screenings and flu shots. In 2012, MCUM's childcare program volunteers donated 1,264 hours in the classroom and kitchen. MCUM notes that these partnerships are not possible unless MCUM is able to make the requested infrastructure improvements in interest of maintaining the State-required temperature range of 68-78°F.

Broad and Long-Lasting Benefits. MCUM writes that replacing this equipment will allow its services to continue and that long-term energy savings has to potential to significantly reduce MCUM's budget in the long term. When it comes to high-quality childcare, MCUM points out that: 1) Early education helps prepare young people to succeed in school, become better citizens, learn more, pay more taxes and commit fewer crimes; 2) Every \$1 invested in early childhood education saves taxpayers up to \$13 in future costs; 3) The early education industry is economically important – often larger in terms of employees and revenues than other industries that receive government investment; 4) Failing to invest sufficiently in early care and education shortchanges taxpayers because the return on investment is greater than many other economic development options; 5) Access to available and affordable choices of early childhood learning programs helps working parents fulfill their responsibilities.

Cost -- Amount Requested – Ranked by Priority Energy Audit 3 Air Conditioning Units + installation @ \$4,588/ea

\$800 \$13,764

2 Furnace Units + installation @ \$3,653/ea

\$7,306

TOTAL AMOUNT REQUESTED	\$21,870
Other funds	
CDBG (for 4 AC units & 2 furnaces)	\$25,000

SIA Foundation (for energy management system & partial funding toward furnaces)

\$10,000 \$5,664

TOTAL PROJECT COST

\$62,534

Year Status		Project	Amount
			\$50,000
1996	Denied	Facility Addition - Daycare	
			\$51,000
1997	Granted	Addition and renovation of child care facility	
			\$9,925
1998	Granted	Renovate existing building to meet new building code	
1999	Granted	Equipment for food area	\$11,850
		To pay rent and utilities for city residents at risk of	\$32,884
2001	Granted	being dislocated	
		Subsidize childcare costs for low-income households	\$20,000
2003	Granted	within the City	
		To subsidize child care services for low-income during	\$15,000
2004	Granted	the summer months	
2005	Granted	Caseworker salary for Emergency Services program	\$16,000
		To subsidize affordable childcare costs for working	
2007	Granted	families residing in the City.	\$28,080
		·	,
		To purchase cots, cot carriers, cot name plates and	
2010	Granted	emergency kits for the Affordable Childcare program	\$5,540.53
		To pay for electrical improvements and cold storage	
2011	Granted	equipment for the Emergency Food Pantry.	\$11,000
		Roof replacement for emergency services	
2012	Granted	building	\$17,500

[17] MOTHER HUBBARD'S CUPBOARD

Food Pantry (Bridge)

Page #213 \$ 24,736.80

City residents served by this project in 2013

4,774 (of 7,957)

Agency Employees [full-time: 4/ part-time: 3/ volunteers: 150 – regularly, weekly]

Mission

Mother Hubbard's Cupboard (MHC) is a community food pantry whose mission is "to provide wholesome, healthful food to people in need as well as nutrition and gardening education and to provide services in ways that build community while enhancing the dignity, respect and self-care of all involved." Operative since 1998, MHC provides hunger relief through the provision of three services: a Food Pantry, a Garden Education program and a Nutrition Education program. Together, these programs offer a holistic approach to hunger relief, an approach that recently won national recognition via MHC's receipt of the 2013 Harry Chapin Self-Reliance Award.

In 2012, MHC provided groceries to 6,422 unduplicated clients for 109,070 (duplicated) total instances of services (a bag of groceries) and redistributed 960,000 pounds of healthy food. All of MHC's clients meet CDBG income eligibility guidelines. One-third of its clients are children under age 18; 19% of its clients are ill or disabled; and 58% of MHC patrons are City residents. In its 2012 survey, 94% of respondents said that their household experienced less hunger by shopping at MHC. Its Garden and Nutrition programs help residents develop skills to grow their own food and prepare healthy meals. Last year, MHC's Nutrition programs reached over 2,000 people and its Gardening programs reached 269 people, distributed 20,000 seed packets and grew almost 2,500 pounds of food for the pantry.

Project

MHC requests \$24,736.80 in bridge funding to help fund salaries for its Food Pantry Manager, Nutrition Education Coordinator and President/CEO from July-December 2013. MHC writes that it lost a significant source of funding for these positions when it did not receive \$25,000 in CDBG funding in the 2013/2014 funding year. This amount represents approximately 11% loss to the pantry's budget "at a time when MHC is expanding services to meet the growing need for food assistance in our community."

Funding Timeline. MHC requests funds for operations July-December 2013 and will submit claims for each month at the beginning of the following month. Its last claim will be submitted in January 2014.

Criteria

Need. Numerous assessments make it clear that emergency food is one of the community's most urgent and fundamental needs. <u>SCAN</u>: 17% of all households and 50% of low-income households reported problems having enough money for food. Fully 7% of all households and 31% of low-income households needed emergency or supplemental food assistance. <u>Feeding America</u>: 21,400 people in Monroe County, including 4,280 children are at risk of hunger and forced to decide between buying food and paying bills. <u>HAND's Consolidated Plan</u>: HAND's priority is to "provide funding to nonprofit organizations that serve low-income individuals and families with their basic emergency needs: food, shelter and health care." According to the *Plan*, MHC is the second most-utilized agency in the general assistance category.

One-Time Investment This is a request for one-time bridge funding. To sustain operations beyond this bridge, MHC's Strategic Plan outlines particular strategies that the organization will use to grow and diversify fundraising to ensure long-term stability. MHC is taking measures to improve donor engagement and retention, reach out to lapsed donors and add new donors. It plans to expand its largest fundraiser, the *Harvest Team Breakfast*, which generates a steady stream of income through five-year pledges. MHC also plans to grow its signature event, the *Garden Gala*, by securing more corporate sponsorships, ticket sales and silent auction items.

Fiscal Leveraging MHC is the largest agency partner of HHFB – distributing 30% of HHFB food. Recently, MHC began partnering HHFB in purchasing wholesale bulk food. In 2012, MHC's in-kind food donations were valued at \$102,000. MHC has over 160 regular volunteers who donate over 10,000 hours of service. Between 80-90% of volunteers are also patrons.

Broad and Long-Lasting Benefits. MHC considers access to healthy food as a basic human right. The fallout of hunger and poor nutrition are numerous and systemic. In adults, hunger translates into an increased risk of diabetes and chronic cardiovascular illness. In children, it translates into: increased risk of illness and diabetes, poor physical development, a decreased ability to learn, poor mental health, aggression and anxiety. MHC helps low-income residents meet their immediate needs with nutritious, fresh food that helps them improve their long-term health and self-sufficiency.

Cost Amount Requested – Ranked by Priority	
Food Pantry Manager \$13.46/hr. @ 40 hrs/wk x 26 weeks	\$13,998.40
Nutrition Education Coordinator \$13.25/hr @ 15 hrs/wk x 26 weeks	\$ 5,157.50
President & CEO \$20.67/hr @ 15hrs/wk x 18 weeks (on maternity ly July-Aug)	\$ 5.580.90

TOTAL AMOUNT REQUESTED	\$24,736.80
Other funds	
Contributions (ongoing)	\$128,000.00
In-kind food (ongoing)	\$125,000.00
Special Events	\$ 33,500.00
Grants (pending)	\$ 23,800.00
United Way	\$ 18,618.61
TOTAL PROJECT COST \$354,	649.00

Year Statu	ıs	Project	Amount
1999	Granted	Refrigeration unit	\$1,029
2000-Oct.	Granted	To establish a new Southside food pantry in concert with the Community Kitchen and the Perry Township Trustees	\$9,000
2002	Granted	To fund a new nutrition education program	\$5,000
2006	Granted	To pay for the purchase and installation of one two-door freezer unit and one two-door refrigeration unit.	\$6,670
2008	Granted	To provide bridge-funding to pay for salaries to operate the Mother Hubbard's Cupboard community food pantry	\$24,000
2009	Granted	To help purchase a cargo van for the Food Pantry program	\$28,650.00
2011	Granted	To help purchase a van for the Garden and Nutrition Program.	\$12,575.00
2012	Granted	Freezer storage for food pantry program	\$7,285.71

MOTHER HUBBARD'S CUPBOARD BLOOMINGTON AREA BIRTH SERVICES

Page #223

Birth, Lactation, and Per-Natal Nutrition (Pilot) City residents served by this project in 2013 \$ 2,174.25 40 (of 50)

MHC -- Agency Employees [full-time: 4/ part-time: 3/ volunteers: 150 – regularly, weekly]

Missions. Active since 1998, Mother Hubbard's Cupboard (MHC) is a community food pantry whose mission is "to provide wholesome, healthful food to people in need as well as nutrition and gardening education and to provide services in ways that build community while enhancing the dignity, respect and self-care of all involved."

Active since 1994, Bloomington Area Birth Services' (BABS) purpose is "to educate, support, and empower pregnant women, new mothers, and their families as they make informed decisions throughout the childbearing years and early parenting, honoring the diversity of families in our community."

MHC serves approximately 30-35 pregnant and nursing households every week. A 2011 MHC survey revealed significant interest by patrons in accessing information on breastfeeding, childbirth and perinatal nutrition. In response, BABS has provided several information tables on breastfeeding and the BABS volunteer doula program during pantry hours. MHC will be moving a new facility in 2013 and with more space, it wishes to grow its outreach to pregnant and nursing households with a pilot project.

Project. MHC and BABS request \$2,174.25 to develop a pilot program on birth, breastfeeding and perinatal nutrition for area low-income women. The pilot will consist of three components:

- 1) Free MHC/BABS addressing childbirth and breastfeeding nutrition. These classes will be offered over the course of three cycles, with the first week in each cycle addressing childbirth and the second week addressing breastfeeding. Each cycle will reach 5 women for a total of 15 participants served.
- 2) Free in-pantry information tables and sample tables and free monthly on-site lactation consultant sessions. The additional in-pantry outreach in perinatal nutrition, breastfeeding and birthing resources is estimated to reach an additional 35 women/families.
- 3) Scholarships for 9 interested patrons to take additional and extended continuing education classes at BABS at no cost. These classes will include an eight-week birth series, breastfeeding classes and 1-to-1 breastfeeding consultations. BABS will cover ½ the cost of these scholarships and the agencies are asking for Hopkins funds to cover the other half.

The agencies request funds for staffing, materials, supplies and scholarships.

Funding Timeline. These agencies request one-time funding for to pilot this project. Claims for reimbursement will be submitted in August, October and December 2013.

Criteria

Need. The 2012 SCAN reports that 47% of low-income households in Monroe County have difficulty having enough money for food. Over 80% of MHC patrons fall below 30% of the area median income (\$18,350/yr for a family of 4).

One-Time Investment This is a request for one-time funding for a pilot project. After the pilot period, the agencies will re-evaluate the program and make adjustments as necessary in preparation for future funding.

Fiscal Leveraging BABS is the recipient of a CDC grant to provide lactation support through September 2013. The monthly on-site lactation consultant for this project will be partially funded through this grant. In addition, BABS will fund half the cost of the class, allowing MHC patrons to participate in the classes free of charge. MHC will use its existing partnerships with Middle Way House, Amethyst House, WIC, Early Head Start and Head Start to inform clients of the proposed MHC-BABS workshops.

Broad and Long-Lasting Benefits.

The agencies cite literature to demonstrate that low-income, food-insecure households are at greater risk for pregnancy complications and for compromised health of infants. Inadequate nutrition increases the risk of a low birth weight baby. Low-income women also have lower breast-feeding rates (57%) than high-income women (74%). It is well documented that low-income children are twice as likely to be obese than kids from high-income households and that children who are breastfed have a 22% lower risk of becoming obese. Obesity has both public health and economic consequences. In addition, a recent federal report makes it a national objective to improve the health outcomes for pregnant women and adults. Cesarean deliveries is one indicator such health. The Dept. of Health and Human Services aims to reduce the national average of cesarean deliveries to 23.9% by 2020. Bloomington Hospital currently has a cesarean rate of 27.8% while mothers who have worked with BABS have a cesarean rate of 17.4%.

Cost -- Amount Requested - Ranked by Priority

Staff time \$1, 011.00
teaching classes (\$344.25); prep time (\$126.25); in-pantry breastfeeding and nutrition outreach (\$500.75); - evaluation & reporting (\$39.75)

Printed materials \$51.75

Program supplies \$541.50

Scholarships \$570. 00

BABS birth series (\$300); BABS breastfeeding class (\$120); BABS 1-to-1 breastfeeding consult (\$150)

TOTAL AMOUNT REQUESTED	\$2,174.25	
Other funds		
BABS Angel Fund contrib. toward birth, breastfeeding and 1-to-1 consultations	\$ 570.00	
BABS – CDC grant toward in-pantry breastfeeding and nutrition outreach	\$ <u>150.00</u>	
	\$ 720.00	

TOTAL PROJECT COST \$2, 894.25

SSF Funding History -- MHC

Year Status		Project	Amount
1999	Granted	Refrigeration unit	\$1,029
2000-Oct.	Granted	To establish a new Southside food pantry in concert with the Community Kitchen and the Perry Township Trustees	\$9,000
2002	Granted	To fund a new nutrition education program	\$5,000
2006	Granted	To pay for the purchase and installation of one two-door freezer unit and one two-door refrigeration unit.	\$6,670
2008	Granted	To provide bridge-funding to pay for salaries to operate the Mother Hubbard's Cupboard community food pantry	\$24,000
2009	Granted	To help purchase a cargo van for the Food Pantry program	\$28,650.00
2011	Granted	To help purchase a van for the Garden and Nutrition Program.	\$12,575.00
2012	Granted	Freezer storage for food pantry program	\$7,285.71

SSF Funding History – BABS -- None

[19] MY SISTER'S CLOSET

Page # 240 The Green Side of Pink (Pilot) \$13,516 City residents served by this project in 2013 360 (of: 1,200) Agency Employees [full-time: 0/ part: 2/ volunteers_ (approx 216 hrs/mo)]

Mission

My Sister's Closet (MSC) was established to provide free workforce attire and Success Institute training to low-income and at-risk women pursuing employment. MSC accomplishes its mission through two primary programs: by providing free clothing vouchers to clients of 47 community organizations and social services agencies at its Bargain Boutique and by providing free Success Institute workshops that focus on interviewing skills, job search and other topics. All workshops are free and available to both men and women, regardless of income. Clients who use MSC programs are referred by a number of non-profit and governmental agencies serving citizens experiencing homelessness, domestic violence, under and unemployment, rehabilitation, etc.

In 2012, 166 low-income and at-risk women received free clothing vouchers for a total of 830 outfits. In 2012, MSC also outfitted its 1,000th clothing voucher recipient. Last year, 160 local residents attended the MSC Success Institute workshops.

Project

MSC requests \$13,516 to launch a pilot, *The Green Side of Pink* – an initiative to refashion and repurpose clothing that would otherwise end up in a landfill. MSC specifically requests funds for facility rental, storage and equipment.

MSC states that as much as 70% of the clothing donated to the organization goes unused because they are outdated, there is a lack of sufficient off-season storage, and/or they require extensive repair and/or cleaning. However, many of these same articles are comprised of excellent raw materials. MSC proposes to leverage the professional skills of area tailors, craftswomen and volunteers to turn unusable items into "sellable, trendy products." MSC will sell these re-fashioned items on-line and in its Bargain Boutique. The goals of the program include: additional revenue for MSC; divert matter from the landfill; strengthen its mission to reduce joblessness and underemployment; offer client job training for those who wish to work in textile and apparel merchandizing industries.

Funding Timeline. MSC asks for funds to rental a facility for a year. The agency advises it will be able to arrange to pay in advance for a year (drawing down funds by the end of 2013) or can pay by the month for partial reimbursements.

Criteria

Need. The 2012 SCAN update identified meeting the essentials of appropriate attire and job placement skills as a significant issue for our community and identified finding and keeping a job as a significant issue for the community.

One-Time Investment. This is a request for equipment and operational funds to help MSC launch its "Green Side of Pink" initiative.

Fiscal Leveraging. MSC has leveraged \$5,000 for this effort and will leverage the skills of tailors, craftswomen and volunteers.

Broad & Long-Lasting Benefits. MSC writes that this proposed program will: continue its mission to reduce local joblessness and underemployment; optimize re-use of garments and increase the organizations sustainability; provide a source of revenue.

Cost Amount Requested – Ranked by Priority	
Rental house (\$600/mo @ 12 mos)	\$7,200
Off-site storage (\$130/mo @ 12 mos)	\$1,560
Work table (3@ \$44/ea; 2@\$300/ea)	\$ 732
Sewing machines (4@\$299/ea)	\$1,196
Washer and dryer (\$499/ea)	\$ 998
Computer (\$880), printer (\$300) and camera (\$150)	\$1,300
Misc supplies (buttons, zippers, clasps, thread, needles, scissors, etc.)	\$ 500
TOTAL AMOUNT REQUESTED	\$ 13,516
Other Funds	
Fundraising (confirmed)	\$5,000
TBD	\$13,484
TOTAL PROJECT COST	\$32,000

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SSF Fun	ding Histor	ry	
1999	Denied	wages, rent, credit card processing, parking stickers & loan repayment	\$25,000.00
2001	Granted	To purchase display, tagging & laundry equipment for clothing donation program	\$ 1,130.00
2003	Denied	Re-open retail and service facility	\$ 9,959.77
2007	Granted	To purchase equipment for resale store of women's workforce clothing	
		and a display case to inform the public about the program.	\$ 2,500.00
2008	Denied	Supporting Progress Towards Women's Economic Self-Sufficiency (VISTA volunteer)	\$13,200.95
2009	Granted	To pay rent and purchase boxes for storage facility.	\$1,781.88
2011	Denied	To pay for extended store hours	\$4,524.00

[20] NEW HOPE FAMILY SHELTER, INC.

Page #255

Physical, Program and Prospect Improvements City residents served by this project in 2013 \$8,825 ~175 (of ~250)*

[At least 70 % of residents sheltered have indicated their last residence as inside City limits.]

Agency Employees [full-time: 2/ part-time: 5/ volunteers: 200+]

Mission

New Hope (NH) is an emergency shelter for families with children. Families may stay at the shelter up to 90 days. In collaboration with other agencies, NH helps families regain housing by addressing problems that led to homelessness. NH has a Children's Program director and a tutor who work with children. NH case workers concentrate on adults, while the CP director, tutor, and volunteers work with children.

Since opening in July 2011, NH has sheltered 33 families with 89 people for 5,432 person day/nights. The average stay has been 52 days and average family size is 2.7 members, ranging up to 5. Of the 33 families that NH has sheltered, 5 remain at the shelter, 16 have progressed to self sufficiency/economic independence, 3 left due to rule violations and 9 left without making sufficient progress.

Project

NH requests funds for three purposes: 1) an audit; 2) program material; and 3) further improvements to its shelter house at 301 W. 2^{nd}

Audit

Since its inception, NH has conducted its own audits in an effort to devote its resources to shelter operations. This internal audit approach is not sufficient for United Way membership nor for many federal programs, such as the CDBG and the Combined Federal Campaign -- these funders require outside professional audits. Based on costs incurred by similar agencies, NH requests \$6,400 for this purpose. With additional funding from United Way and/or federal sources, NH writes that it will be able to better fund these external audits in future years.

Program Material

NH staff, professionals and volunteers provide NH residents with a number of programs intended to help families acquire the resources they need to get back on their feet. NH would like to add to its programming with the addition of *Love and Logic Program* materials. This program provides "natural learning environment items for adults and children for play and learning, tables for children, and a learning wall." These materials help families work toward regaining stability, acquiring coping resources needed to deal with homelessness and to repair problems that led to homelessness. (Cost: \$700)

Further improvements to 301 W. 2nd

Last year, the Committee granted NH funds to renovate 301 W. 2nd. Renovations included enlarging window openings, installing new windows in bedrooms and upgrading bathrooms and security equipment. This was part of a broader renovation effort. NH writes that volunteers provided the skilled labor for much of the renovation, however, it needs additional help with renovations. Specifically:

- The back entrance is is used to control access and safety improvements are needed. Improving the back entrance requires additional railing on the east side, materials to close in the back part of 13 steps and grips on the steps. (Cost: \$475)
- The house's furnace provides adquate heat to most, but not all, of the house. NH writes that the two offices on the south side of the house and the laundry room are not adequately heated. NH requests funds to install baseboard heating by a professional. NH's insurance company will not allow the use of space heaters in these areas. (Cost: \$1,250)

Funding Timeline. NH will be able to submit claims for program material and improvements as soon as funds are available. The audit is a multi-step process that will extend into 2014.

Criteria

Need. Both HAND's *Consolidated Plan* and SCAN identify the need for a family shelter as a gap in the social services system. NH is the only shelter in Monroe County that serves intact families (families with single father or mother & father). Based on NH's log of requests for housing, between 12 and 20 families are seeking shelter at any one time.

One-Time Investment. Request is for one-time investment. Additional funding from the United Way or CDBG will help NH be able to better afford subsequent audits.

Fiscal Leveraging. The hospital is renting 301 W. 2nd and another house to NH for \$1/mo. The two leases run to June 30, 2016, with the possibility of renewal. Rent for the home is valued at \$1,500/month.

Broad and Long-Lasting Benefits. "The key role of JHSSF support will be to improve the quality of shelter units available to homeless families in Bloomington and Monroe County."

Cost -- Amount Requested - Ranked by Priority

Audit

New materials for programs

Further improvements to the Shelter House at 301 W 2nd

\$6,400

\$1,725

[Back steps - improvement (\$ 425); Baseboard heating units in 3 rooms @ \$250/room (\$750); installation of heating units (\$500)]

TOTAL AMOUNT REQUESTED

\$8,825

* <u>Note</u>: The application states that NH served 89 people since July 2011(70% of whom are City residents), yet the number of City residents served by the project in 2013 is projected to be 175 (of: 250). Council staff asked NH for clarification. NH's response follows:

We doubled our capacity in opening a second shelter house in December 2012. Also New Hope has begun in 2013 providing case work assistance to families who are not and have not yet been residents. There will be more and more of such case work help for non residents because we have some funding from Indiana Housing and Community Development Authority and HUD to support rapid rehousing, which in future may allow us to help keep families threatened with homelessness in current housing without having to enter the shelter, while providing case work.

2011 Gr	a nted	To construct a handicapped accessible bathroom and laundry at the 409 W. 2nd St. facility	\$14,000
2012 Gr	a nted	Funds to renovate a second shelter house and add security equipment at 301 W. 2 nd	\$9,400.37

[21] PEOPLE & ANIMALS LEARNING SERVICES (PALS)

PALS Facility Renovation: HVAC Installation City residents served by this program in 2013:

Agency Employees [full-time: 3/ part-time: 4/ volunteers: 150]

Page # \$34,854.00 249(of:303)

Mission. PALS provides comprehensive individualized therapeutic equine programs designed by professionals to intentionally develop and restore functional skills, enhance well-being and improve quality of life. Since 2000, PALS has provided 17,600 therapeutic riding lessons. PALS is the only therapeutic riding center in the Bloomington area accredited by the North American Riding for the Handicapped Association.

Project. PALS is requests \$34,854 for the installation of an updated HVAC system at its new facility at 7644 West Elwren Road.* The property was purchased by PALS in March 2013 and includes 2 barns with over 30 stalls, a small house, one 80'x 200' indoor arena, one large outdoor arena, fenced pastures and over 20 acres. The acquisition of this property is part of PALS's strategic plan to grow its services by 51%. The acquisition of this property will allow PALS to accommodate more clients, more programs and more collaborative partnerships. PALS writes that it has plans for programs serving veterans, youth on probation, seniors, and the growing number of children diagnosed with developmental disabilities to "ensure such groups develop the skills necessary to be productive and active members of our community." In the interest of making this facility fully functional, PALS must bring the facility into ADA compliance and make other necessary upgrades. Upgrades include accessible parking, accessible restrooms, hydraulic mounting lifts, and an HVAC system.

The Hopkins funds requested for the HVAC system would specifically go to a system with a geo-thermal heat pump that will provide heat and AC for the client waiting room, viewing room, therapy room, meeting room, and association organization meeting room. The installation of this system includes: water furnace geo-thermal heat pump; a Trane variable speed air handler, with a 20kw auxiliary heater; a refrigerant line set; programmable thermostat; galvanized insulted metal duct for sturdiness and best air flow; and, branch runs to the main office area, rest rooms, in ceiling joists under loft.

Funding Timeline. If funded, PALS will commence the installation of this system in early July with an anticipated completion date of mid-July and will submit claims for reimbursement by the end of July 2013. PALS will submit plans for final renovation to the Monroe County Building Department on April 12, 2013 for final approval of all renovation plans including the HVAC system. Final plan approval is anticipated 7-10 after the date of the submission.

Criteria

Need. The 2012 SCAN identified that 76% of low-income households reported some problem accessing services for youth with learning disabilities, with 13% citing access as a major issue. SCAN also states that goals targeting human development including "...the fostering of self-empowerment, positive values, access to community support networks, a commitment to learning, social competencies, and constructive use of time"

One-Time Investment This is a request for one-time funding for structural improvements.

Fiscal Leveraging. PALS has over 150 volunteers. No other funding is identified for the HVAC project.

Broad and Long-Lasting Benefits. .PALS writes that with almost 15,000 individuals in Monroe County diagnosed with a disability and 4.5% of those individuals under the age of 17, it becomes imperative that alternative and complementary therapeutic approaches are offered in support of individuals in need. PALS states that it is dedicated to ensuring the availability of programs targeting goals essential for the long-term well-being of those within the community.

Cost

Full support for geo-thermal well drilling	\$15,600
Full support for labor	\$6,720
Full support for equipment/materials purchase	\$12,534.00

TOTAL AMOUNT REQUESTED \$34,854

Other Funds TOTAL PROJECT COST

\$ 34,854

^{*} Note: Historically, the Committee has not funded capital projects outside of the City limits.

FUNDING HISTORY

Year Status		Project	Amount
		Purchase and install two hydraulic	
		mounting lifts to be used for and	
		owned by the PALS therapeutic	
2003	Granted	riding program	\$3,400
2005	Denied	Leadership camp & copier	\$3,300
		Therapeutic Arena Props and	
2006	Denied	Special Horse Tack	\$1,435
2007	Denied	Sponsorship for therapy horse	\$3,900
		To provide scholarships for at-risk	
2010	Granted	and disadvantaged youth	\$3,453.57
		T@P: Teens At PALS	
2011	Denied		\$3,000
		PATH Intl. Equine Specialist	
2012	Denied	Training Certification	\$2,644.95

[22] PLANNED PARENTHOOD OF INDIANA, INC.

Ensuring Access to Life-Saving Preventative Health Services
City residents served by this project in 2013:

Page #277

92 (of: 600)

\$ 5,000

Agency Employees [full-time: 126/ part-time: 40/ volunteers: 170]

Mission. Planned Parenthood of Indiana's (PPIN) writes that "we are unwavering in our belief that all Hoosiers deserve high-quality, affordable health care. The majority (93%) of our services are preventative in nature – life-saving cancer screenings, birth control, testing and treatment of sexually transmitted diseases (STDs) and sexual health education and health counseling. We are tireless in our efforts to provide medically accurate sexual health education and information to educate youth, parents, teachers and other community members – to help them make their own health decisions."

PPIN's Bloomington Health Center has serves area residents who are uninsured, underinsured and economically disadvantaged and offers cancer screenings, annual exams, gynecological examinations, pregnancy testing, breast health exams, diagnosis and treatment of STDs, HIV testing and counseling, family planning counseling and supplies and medically-accurate sexual health education. Sixty-nine percent of PPIN's Bloomington clients are at or below 150% federal poverty. In 2012, PPIN served 5,066 unduplicated patients at its Bloomington health center. The Bloomington Clinic is open six days a week and offers evening and weekend appointments. PPIN is the only low-income provider of colposcopies in Monroe County and the surrounding community.

Project. PPIN requests \$5,000 to provide subsidized care to 92 low-income women and men through its, *Ensuring Access to Life-Saving, Preventative Health Services* initiative by enhancing the capacity of its Women's Health Fund (WHF) at the Bloomington health center. The WHF provides essential health care services to the underserved, uninsured and those unable to pay. Services of the WHF include breast health exams, cancer screenings, testing and treatment for STDs and birth control supplies. The estimated cost to provide WHF services ranges from \$45-\$91/patient. Funds from PPIN's WHF are not used to cover administrative costs or to provide abortion services.

PPIN writes that each year, the demand for support for the WHF exceeds available funding. From June to December 2012, the Bloomington health center served 304 unduplicated patients through the WHF. In 2013, PPIN's goal is to offer subsidized or free health care services to 600 low-income residents at a total cost of \$35,128. The Hopkins requested funds of \$5,000 will cover 92 patients and will contribute toward the realization of PPIN's bigger goal.

Funding Timeline: PPIN indicates that it will draw down funds by the end of 2013.

Criteria

Need. The County Health Rankings (U of Wisconsin Population Health Instit.) indicates that 17% of Monroe County residents are uninsured and 19% report they have inadequate social support. A 2010 report issued by the Monroe County Health Department indicates concern regarding the increasing unemployment rates and costs of health care. HAND's Consolidated Plan states that "it is important to the health of the community to provide a safety net for those in need." The 2012 SCAN points out the "it was more difficult for households at all income levels to afford getting to the doctor in 2010." PPIN states that its own data indicates that lack of basic health services can be linked to poor health outcomes, including increased rates of sexually transmitted diseases and unplanned pregnancies.

One-Time Investment. This is a request for one-time funding. PPIN says it intends to secure future additional support for the WHF through on-going fundraising efforts.

Fiscal Leveraging. Other costs associated with the Women's Health Fund will be covered by PPIN and funding from local, State and national foundations and organizations.

Broad & Long-Lasting Benefits. The proposed program will "help Bloomington's youth and their families to stay healthy, live longer, lead more productive lives by becoming self-sufficient by attending to their education, careers and families."

Cost Amount Requested – Ranked by Priority

Following services provided for an average cost of \$54/visit for 92 Bloomington residents

Office visit costs (\$45-124)

Tests for STDs (\$19)

Same-day HIV testing (\$25)

Pregnancy test (\$10)

Pap test (\$30)

Colposcopy & biopsy (\$256)

TOTAL AMOUNT REQUESTED	\$ 5,000.00
Other funds	
Monroe County Council's community services grant	\$2,564
PPIN	\$ <u>27,564</u>
TOTAL PROJECT COST	\$35,128

FUNDING HISTORY

Year	Status	Project	Amount
1997	Denied	ADA Approved restrooms and waiting room expansion	
1999	Granted	Exam table for handicapped	\$5,000
2000-Oct.	Denied	Offset \$34,000 needed for program	
2001	Granted	To purchase equipment to test for anemia	\$1,394
2002	Granted	To purchase an autoclave for the purpose of sterilizing instruments.	\$1,495
2003	Granted	Purchase four computers for its 421 South College facility	\$3,600
2004	Granted	To purchase 6 sets of cervical biopsy equipment	\$2,923
2005	Granted	Security cameras and equipment for the facility at 421 S. College Ave.	\$1,500
		To install cabinetry and purchase files and furniture for the	
2006	Granted	front desk renovation	\$2,440
	Granted	To pay for wellness exams for the Friend to Friend Patient Pass Program which serves low-income women in the City of Bloomington	\$5,000
2007*			
2008	Granted	To pay for colposcopies for women with abnormal pap test results	\$2,500
2010*	Granted	Recession Rx	\$5,000
2011	Granted	To pay for equipment and lighting to make facilities on South Washington more sustainable.	\$4,200
2012	Denied	Love, Sex, and the Freshman 15	\$4,975.00

^{* &}lt;u>Note</u>: JHSSF has funded PPIN for operations to provide subsidized and free health care services to Bloomington residents in recent years. Council Office staff asked PPIN for an update on those operational programs. PPIN's response follows:

[&]quot;Planned Parenthood of Indiana remains committed to serving our patients, especially those who are low-income and may be uninsured and/or underinsured. Over the years, we have implemented programs to provide subsidized services to low-income residents of Bloomington and Indiana--in response to decline in economic conditions throughout the state and U.S. However, our Women's Health Fund has remained our hallmark program for more than 15 years--to provide free or subsidized health care services and supplies to our patients who can not pay for these due to financial hardships. While the Friend to Friend Patient Pass Program (funded in 2007) and Recession Rx (funded in 2010) are not being currently implemented, components of these programs have been incorporated in our Women's Health Fund and we continue to provide subsidized medications and colposcopies through our Women's Health Fund."

[23] THE SALVATION ARMY OF MONROE COUNTY

Page # 467 Storage Equipment for Disaster Warehouse \$1,715.96 City residents served by this project in 2013 81,381 (of: 81,381)

Agency Employees [full-time: 8/ part-time: 9/ volunteers: 2,103]

Mission

The Salvation Army (SA) is a faith-based agency providing basic human needs: food, clothing, emergency financial assistance, after-school care, religious services and child care. Religious instruction is not a condition of receiving services.

Project.

SA requests \$1,715.96 to purchase shelving units, tables, dollies and a platform cart for its Disaster Warehouse. The SA is a lead agency in the Monroe County Communities Active in Disaster collective (MoCOAD). Each MoCOAD agency has a particular role to play in the event of an emergency: for example, the Red Cross is responsible for housing displaced residents; the Hoosier Hills Food Bank is responsible for providing emergency food; and the Bloomington Volunteer Network is responsible for recruiting and placing volunteers. As a lead agency, the SA's role is to coordinate logistics when a disaster occurs, meaning that goods and services donated by the community to address a disaster will be collected and distribute by the SA. The SA's Disaster Warehouse is the centralized place for disaster supply coordination, but the facility requires additional storage. The requested shelving will help SA store disaster-related items; the folding tables will be used by volunteers to sort donated items; and the hand trucks and dollies will be used to transport donated items inside the SA Disaster Warehouse.

Criteria

Need. SA writes that it addresses the needs of city residents who are victims of disaster. SA cites SCAN that "households in crisis may need help addressing multiple needs." SA points out the flood of 2008 disproportionally affected low-income residents; these residents tend to need additional emergency services when a disaster strikes.

One-Time Investment. This is a request for one-time funding.

Fiscal Leveraging. SA will contribute \$11,176.12 of its own funds and volunteer in-kind donations toward the disaster services storage project.

Broad and Long-Lasting Benefits. SA writes that as a lead MoCOAD agency, the SA seeks "to ensure the availability of needed services and to encourage uniform, impartial provision of these services to affected households." Added storage will ensure more efficient disaster-related logistics in the future. Other MoCOAD lead agencies will benefit from this project: the Red Cross will have more storage to facilitate room and shelter, the BVN will have a central place to send volunteers, and the Monroe County Emergency Management team will have a central place to send needed donations for efficient distribution.

Cost Amount Requested – Ranked by Priority	
6 shelving units @ \$187/ea	\$1,122
1 wooden platform cart @254/ea	\$ 254
2 dollies @ \$95/ea	\$ 190
2 8' folding tables @ \$74.98/ea	\$ 149.96

TOTAL AMOUNT REQUESTED	\$1,715.96
Other Funds	
Volunteer in-kind contribution	<i>\$8,806.20</i>
SA - Warehouse Rental (\$135/mo x 12 mos)	\$1,620.00
SA direct contribution for 25 chairs @ \$18/ea	\$450.00
SA contribution for 4 folding tables @ \$74.98/ea	\$ <u>299.92</u>
	<i>\$11,176.12</i>
TOTAL PROJECT COST	\$12,892.08

2002	Denied	Renovation for Childcare Facility	\$8,504
			\$ 7,824
2006	Denied	Food Pantry Expansion	
		Training the Next Generation's	
		Caretakers: Removing Barriers to their	
2010	Denied	Success	\$1,500
2012	Granted	Healthy Helping Program and Garden	\$973.89

[24] THE SHALOM COMMUNITY CENTER, INC. (Pilot)

Crawford Homes Start-up

City residents served by this project in 2013

Agency Employees [full-time: 3/ part-time: 6/ volunteers: 1,500]

Page # 296 \$22,199 ~58(of: ~65)

Mission. Shalom "is dedicated to aiding and empowering people experiencing homelessness and poverty. As a daytime resource center for people who are living in poverty and experiencing its ultimate expressions, Shalom provides life essentials, case management, employment assistance and community access to many of the community's government and social service agencies."

Project. Shalom requests \$22,199 in pilot project funding to help cover the cost the first month's expenses for its new permanent supportive housing program, the *Crawford Homes*. This initiative is funded by HUD in the amount of \$1,002,554 for three years. HUD funds provide for rent, utilities, supportive services and administrative costs. While the project is fully funded for 2013, HUD's reimbursement scheme creates a significant hardship for Shalom. HUD reimburses agencies one month after the agency has incurred costs; this will create a \$29,699 cash flow problem for Shalom in 2013. To fill this gap, Shalom will have to shift \$29,699 from its normal operational expenses to cover the month-long gap between reimbursements. This will require the organization to make massive cuts to foundational programs such as hunger relief and homelessness prevention and will reduce Shalom's cash balance to below \$0. Shalom has received \$7,500 from the Monroe County Council to help bridge this gap and seeks Hopkins funding for the balance.

Based on a successful national model in existence for over 20 years, *Crawford Homes* combines housing with supportive services. Shalom writes that supportive housing "significantly improves health, stabilizes mental illness, and reduces addictive behavior." This program will specifically target those who are most difficult to house – those experiencing long-term homelessness and those suffering from disabilities, particularly mental illness, addiction and dual diagnosis. Supportive housing is less expensive than hospitalization, imprisonment and sheltering. The goal of the program is to end homelessness, improve quality of life for residents and reduce pressure on the community health care and criminal justice systems. The Crawford Homes project will help fund the rent and utilities for 40 apartments which will house 34 individuals or couples and 6 families. These apartments include 25 units in Crawford Apartments (owned by LifeDesigns) for individuals and couples and 15 scattered-site apartments which will provide housing for individuals, couples and families. Almost all of scattered sites are located in Monroe County.

Crawford Homes is named in honor man experiencing homelessness, disability, mental illness and addiction who died behind the former Ponderosa in 2011. He had been in and out of nursing homes, repeatedly released back onto the street. Shalom writes that Crawford Homes could have saved this man. The average age of death for someone experiencing chronic homelessness is 47.

Funding Timeline. The Crawford House program has been launched and Shalom anticipates housing some people as early as May 2013; the program will be "in full force" December 2013. Distinct from, but included in the overall Crawford House project, the Crawford Apartments are owned by LifeDesigns and are projected to open in October 2013. Shalom advises that it will be able to draw down any Hopkins funds as soon as funds are available, before December 2013.

Criteria

Need. According to HAND's Consolidated Plan, "A significant part of the City of Bloomington's Anti-Poverty Strategy is to provide access to information and emergency assistance to the most vulnerable elements of the community." Key components of the strategy is the provision of adequate and affordable rental property. Further, the 2009 Point-in-Time Count notes that the number of supportive housing units in the community dropped from 83 to 37 between 2004 and 2010.

One-Time Investment. This is a request for a one-time investment to cover start-up costs.

Fiscal Leveraging. The Monroe County Council has dedicated \$7,500 toward start up costs and Shalom is looking to the Hopkins Committee to cover the balance. HUD funding requires an annual match of \$18,875; the Community Foundation has provided this match. The Crawford Homes program is being launched in collaboration with LifeDesigns and in partnership with 12 other organizations who are providing in-kind support valued at \$2,657,413 over 3 years.

Broad and Long-Lasting Benefits. The project benefits not only those in need, but the community as a whole by way of reduced costs to emergency services and the justice and health care systems.

Cost	
Rent & Utilities	254,604
Operational Expenses	33,375
Support Services	52, 500
Administration	<u>15,914</u>
TOTAL PROJECT COST	\$356,393
Revenue	
HUD Grant (2013 reimbursement)	\$307,819
Community Foundation (pending)	\$ <u>18,875</u>
	\$326,694
Gap	-\$29,699
Other Funds – Monroe County Council	\$7,500

TOTAL AMOUNT REQUESTED \$22,199

Year Stat	tus	Project	Amount
		Pay for six phone sets and install	
		three new phone lines at its 219 East	
2003	Granted	4th Street facility	\$1,900.00
		To pay for a part-time Food Service	
		Coordinator to expand its breakfast	
		& lunch program as well as train &	
2004	Granted	provide work experience	\$5,500.00
		Vertical lift for Shalom Center annex	
2005	Granted	at 110 S. Washington St.	\$9,000.00
		To purchase a communication system	
		and a technology system network	
		that includes both server and	
		software to be installed at 110 S.	
2006	Granted	Washington	\$7,809.18
		To purchase and install a three-	
		compartment deep wells ink and	
		convection oven for the Shalom	
		Community Center currently located	
2007	Granted	at 219 E. 4th St.	\$5,450.00
		To purchase and install food service	
		equipment for the Shalom weekday	
2008	Granted	food program	\$11,080.00
		To purchase food as well as kitchen	
2009	Granted	and miscellaneous supplies	\$18,000.00
2010	Withdrawn	Emergency Hunger Relief	\$9,300.00
		To pay for renovations to expand	
2011	Granted	facility at 620 S. Walnut	\$19,000.00
		A safer and savvier Shalom	\$15,794.00
2012	Granted		-

[25] SOUTH CENTRAL COMMUNITY ACTION (Pilot)

Bloomington Hydroponics Employment & Training Project \$21,700 City residents served by this project in 2013: 24 (of: 32 trainees/year)

p. #

Agency Employees [full-time: 91/ part-time: 7/ volunteers: 300]

Mission. South Central Community Action Program (SCCAP)'s mission is to provide opportunities for low-income citizens to move toward personal and economic independence. SCCAP administers the Circles®Initiative and Head Start programs in Monroe, Owen and Brown counties. It serves more than 3,500 families annually, representing more than 8,000 individuals. In 2012, it served more than 1,300 individuals with disabilities.

Project. SCCAP requests \$21,700 to pay for the first six months' salary of a project director to launch the *Bloomington Hydroponics Employment and Training Project*. This project will serve ~32 people/year and will provide vocational training to disabled adults and those from other low-income groups (such as veterans, troubled youth and unemployed older adults) who face obstacles in finding employment. The program will promote skills necessary for self-sufficiency and employment (in many contexts, not just hydroponics) while generating revenue such that the project will become a self-sustaining business. Hydroponics is an environmentally-friendly way to grow food in areas of limited space. Anticipated products include lettuce, kale, swiss chard, basil, arugula, parsley and cilantro.

This program is modeled on the nationally-recognized <u>Arthur & Friends</u>, a program launched by the New Jersey community action program, NORWESCAP. SCCAP has entered into a consulting and licensing agreement with NORWESCAP in the interest of developing proficiency in this business. The agreement provides that NORWESCAP will share its expertise, training plans, job descriptions, budgets, business documents, marketing materials, equipment specs and bid documents. SCCAP has been assessing the viability of this project for the last six months and has received encouragement the Mayor, the IN Office of Workforce Development, IU Office of Sustainability and Stone Belt.

During the six-month period (Phase I) for which funds are sought, the project director will: 1) work with the local committee formed to oversee the project; 2) develop/adapt SCCAP organizational structure to accommodate the project; 3) identify land for the project; 4) secure commitments for \$100,000 to launch the program; 5) interview potential customers; 6) develop marketing and staff plans; 7) finalize cost of 30'x 96' greenhouse and equipment, and identify site costs, such as land preparation, access to water and utility hookups. SCCAP's goal is complete Phase I within six months and be positioned to launch the program by the end of 2013.

Funding Timeline. SCCAP will submit claims on a monthly basis, July-December 2013. **Criteria**

Need. HAND's Consolidated Plan and SCAN both speak to the need for additional job skill development for low-income citizens. According to SCAN, almost 1/3 of survey respondents indicated that finding a job that pays enough to meet basic needs was a problem. SCAN points out that vocational education is one of the services necessary for improving job skills. The Plan points out that economic development is well served by fostering a skilled workforce and that such a workforce is a key component of the City's plan for all citizens to earn a living wage.

One-Time Investment. This is a request for one-time funding for a pilot project. SCCAP writes that it will follow a structured process for project development and fund raising developed by NORWESCAP. SCCAP's goal is to raise \$100,000 in the first six months to officially launch the program. Once launched, the intent is to create an on-going revenue stream that will no require further public funding. Based on the NORWESCAP experience, SCCAP anticipates the following revenue projections: Year 1 - \$81,900; Year 2 - \$90,900; Year 3 - \$113,964.

Fiscal Leveraging. SCCAP will devote \$27,204 of its own resources toward Phase I.

Broad & Long-Lasting Benefits. Benefits include: job development; basic work skills; specialized green agri-business skills; skills that will help trainees be able to earn a living wage; skill to help residents grow their own healthy food; local food production; new source of SCCAP revenue; a unique and high-visible social enterprise that involves and strengthens community partnerships and supports multiple community priorities.

Cost Amount Requested – Ranked by Priority

Project Director (100% of effort)

\$35,000 annual salary x .5 (6 months) + 24% benefits \$ 21,700

TOTAL AMOUNT REQUESTED	\$ 21,700
Other funds	
Executive Director (10% of effort)	\$ 4,402
Director of Communications (20% of effort)	\$7,440
Director of Operations (10% of effort)	\$3,907
NORWESCAP Consulting	\$10,000
Flyers, Mailings	300
Continuing Education	125
Marketing Materials	300
Mileage	250
Office Supplies	300
Postage	<u>180</u>
TOTAL PROJECT COST	\$48.904

FUNDING HISTORY

Year Star	tus	Project	Amount
1997	Denied	Renovation, cribs, cots, strollers and refrigerators	\$28,600
2002	Granted	Establish a revolving loan program for auto repairs of clients	\$5,000
2003	Granted	Pay for the development of computer software	\$6,292
2005	Granted	Material & equip. for Head Start classrooms at Templeton and Summit schools	\$8,000
2006	Granted	Children's door project	\$2,230.80
2007	Granted	Purchase & installation of surfacing material for playgrounds	\$5,000.00
2008	Granted	To cover salaries, materials, stipends, meals, and childcare of Circles pilot	\$8,000.00
2010	Granted	Parking lot expansion at 1500 W. 15th	\$6,521.00
2011	Granted	To pay for salaries for the Circles initiative	\$18,500.00
2012	Granted	STAR Child safety restraint systems- seats, connectors, and shipping	\$6,432.50

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Bridge Funding

City residents served by this project in 2013

Agency Employees [full-time: 4/ part-time: 2/ volunteers: 10+]

Mission. Stepping Stones, Inc.'s (SSI) mission is "to provide transitional housing and supportive services program for youth between the ages of 16-20 who are experiencing homelessness." SSI's primary clientele are youth that become homeless due to domestic abuse (physical, sexual or substance); family dysfunction; inadequate housing; abandonment; left home, etc. SSI provides: 1) housing; 2) educational services & vocational planning and preparation and; 3) supportive services including life skills, case management, and assistance for current and former residents. SSI provides 24 hours/day, 7 days/week up to two years.

Project. SSI requests \$30,600 in bridge funding to pay for the rent of its three, 2-bedroom apartments. HUD and the Indiana Housing and Community Development Authority have determined that "transitional" housing programs like SSI are of lower priority than permanent housing. This HUD reprioritization paired with the effects of "sequestration" means that funding priority for programs like SSI have been lowered from first-tier to second-tier. Those placed in the second tier are uncertain that they will receive any award at all; thus, the future health of transitional housing programs is at stake. In December 2012, SSI learned that it may lose its largest source of funding, the HUD Supportive Housing Program (transitional housing) grant as soon as August 2013. This grant helped launch SSI in 2005 and has provided approx. \$78,000/year since SSI's founding. Prior to this recent HUD notification, SSI anticipated this grant to be \$80,280 in 2013, approximately \$37,471 of which is earmarked to cover rent and utilities for SSI's housing units and its community center. In response to the need for housing opportunities for youth and anticipating full, continued funding from HUD, SSI took measures to grow its existing programs and to launch new initiatives, such as its supported employment program. Notification from HUD re: funding cuts may be received by the end of May.

In addition, SSI is suffering added loss of 19% reduction in its Emergency Solutions Grant last year and will experience an added reduction of at least 5% this year. Together, a loss of both HUD and ESG funds translates into a ~25% reduction in SSI's operating cash budget and will have immediate, drastic consequences for its supportive housing program and services. SSI writes that if it loses these funds, one potential consequence could be that it will have to back out of its lease and identify a new, consolidated location for its operations and that "[y]outh who are in desperate need of stable housing and the many supportive services we offer will have limited to no options for longer-term housing."

Funding Timeline: SSI requests to use funds from July 2013-June 2014. **Criteria**

Need. SCAN makes it clear that homelessness places youth at a greater risk for poor educational attainment, behavior problems, and poor psychological well being, increasing the likelihood of unhealthy, risky behaviors and activities like substance use and abuse. HAND's Consolidated Plan points out that SSI's formation was a response to community need, relaying the "need for a residential mentoring program for 'runaway' or 'throwaway' teens who are struggling to survive, having no resources to attain independence." All youth served by SSI are at or below 30% of Area Median Income; 55% had no resources upon entering the SSI program and are classified as "extremely low income." During the 2011-2012, MCCSC identified 50 high school aged students who are eligible to participate in SSI's program.

One-Time Investment. In response to the news about federal funding, SSI staff and board are reaching out to funding partners such as Department of Child Services, Monroe County Govt, and the Indiana Housing and Community Dev. Authority for funding alternatives. SSI is also actively considering modifications to its housing configuration, including conversion into a group home. SSI is also exploring long-term funding solutions that better fit its mission, such as the federal Transitional Living Program grant offered through the US Dept of Health and Human Services.

Fiscal Leveraging. SSI's housing and utilities are estimated to be \$50,400. SSI will contribute \$19,800 toward these costs and asks the Hopkins Committee for the balance.

Broad and Long-Lasting Benefits. The original investment in youth is paid of sometime between 10 and 15 years and that stable housing provides greater educational attainment, better health, stable employment and higher wages. SSI writes that "[o]ver 40 years the net benefit to the public sector for one youth is almost \$90,000 by way of tax revenues."

Cost -- Amount Requested - Ranked by Priority If partial funding, priorities are as follows:

Resident apartments -- rent \$23,400 Community center - rent \$7,200

TOTAL AMOUNT REQUESTED (full funding needed)	\$30,600
Other Funds	

contributed income, grants, other
TOTAL COST FOR SSI OPERATIONS

\$354,590 \$385, 190

Funding History

Year Status		Project	Amount
2006	Denied	Incentive Project	\$4,598.00
2007	Granted	Tutoring and back-to-school supplies for the Tutoring program.	\$1,314.00
		Independent Living Project – household items, books, supplies,	·
2008	Granted	fees	\$5,000.00
2009	Granted	To pay for rent, deposit, payroll and insurance to expand housing services	\$20,000.00
2010	Granted	To purchase furniture and software and to pay for the rent of a storage unit.	\$4,300.00
2011	Granted	To pay for salaries, fees, communications and supplies for the Youth Housing Program	\$12,700.00
2012	Denied	Career Steps	\$16,145.00

[27] COLLABORATIVE: STEPPING STONES

AMYTHYST HOUSE

Counseling Project \$3,465 City residents served by this project in 2013 18 (of 18)

Page #320

Agency Employees: SSI [full-time: 4/ part-time: 2/ volunteers: 10+]

AH [full-time: 10/ part: 10/ volunteers: 6]

Mission

Stepping Stones, Inc.(SSI) provides transitional housing and supportive services for youth ages 16-20 who are experiencing homelessness. SSI's mission is to provide a supportive community where young people can develop skills to live independently. SSI provides services to its residents 24 hours/day, 7 days/week up to two years.

Amethyst House (AH) provides residential and outpatient services for people with drug and alcohol addition and problem gambling issues. AH's mission is to provide a foundation for sober living by partnering with individuals, families and communities impacted by addictions and substance abuse issues, offering quality recovery services and guidance for clean, sober, and healthy living.

Project

The agencies request \$3,465 to launch a pilot collaborative counseling project. Currently, AH counselors administer drug tests to new SSI residents and make recommendations for treatment. SSI and AH want to strengthen their relationship by hiring a shared counselor who will work with SSI residents beyond the initial assessment to help these young people establish a path to sobriety. This position will be funded by Medicaid funds. At SSI, the counselor would counsel residents, supervise counseling and social work inters, and provide more in-depth training for staff. In addition to providing necessary counseling, this position would significantly free up the SSI Executive Director's time supervising interns.

AH has recently been approved to accept Medicaid funds for counseling. Because the Medicaid application process is a long and complicated one, the requested funds will be used to pay AH staff to assist and walk SSI staff through the process. Specifically, the requested funds will be used for the following:

- To pay AH staff (\$2,000) for consulting services. According the MOU submitted by the agencies, AH will advise on all necessary steps in the process, help secure necessary federal provider numbers, complete the application, link provider information to Medicaid account, consult on establishing relationships with Medicaid, help SSI set up accounts, and generally consult on the process.
- Medicaid requires that a Health Services Provider sign off on all cases. The Executive Director of Catholic Services is a licensed psychologist who has agreed to perform this service and \$800 is requested for this purpose.
- In interest of this collaboration, the applicants ask for \$350 for counseling workbooks and \$315 for project and administration.

Funding Timeline: SSI requests to use funds from July 2013-September 2013. **Criteria**

Need. HAND's Consolidated Plan states the "need for a residential program for 'runaway' or 'throwaway' teens who are struggling to survive." SCAN cites the need for youth to have access to vehicles for self-empowerment, positive values and community support networks. SCAN makes it clear that homelessness places youth at a greater risk for poor educational attainment, behavior problems, and poor psychological well being, increasing the likelihood of unhealthy, risky behaviors and activities like substance use and abuse. In 2012, SSI served 18 residents: 65% had mild mental illness; 24% had a moderate mental illness; 18% had a learning or cognitive disorder; and, 41% had significant indicators of substance usage. SSI residents are required to be in counseling and work on stay drug free.

One-Time Investment. This is a request for one-time funding for a pilot. The agencies plan to initially fund the counseling position solely through Medicaid funds. As the needs of the agencies grow, they write that they will look to other funding sources such as NAP credits for additional funds.

Fiscal Leveraging. IU will be providing two counseling interns to provide on-site counseling and two social work interns to provide on-site cash management; each intern will work 15 hrs/week for 50 weeks (total value: \$30,000). Medicaid is anticipated to contribute \$13,000 to the shared licensed counselor position. SSI's Executive Director will provide program supervision and program development (valued at \$2,660).

Broad and Long-Lasting Benefits. The agencies write that a share counselor will help them both improve efficiencies and serve more clients. By providing extended counseling services to homeless youth, this initiative will help these youth receive the treatment and intervention they need to develop necessary life skills.

Cost Amount	Requested –	Ranked by Priority

Amethyst House coordination of SSI's Medicaid Application	\$2,000
Health Service Provider in Psychology	\$800
Counseling Workbooks	\$350
Administration (overhead, office supplies, admin of grant)	\$315

TOTAL AMOUNT REQUESTED	\$3,465	
Other Funds		
SSI – Exec. Dir. Supervision & prog. dev. (\$39,420 x 5% +35% fringe)	\$2,660	
IU – 2 counseling interns 15 hrs/week x \$10 x 50 wks)	\$15,000	
IU – 2 cash management interns	\$15,000	
Medicaid (\$20/hr x 10 hrs/week + fringe)	\$13,000	
TOTAL COST	\$49.125	

Funding History SSI

Year Stat	us	Project	Amount
2006	Denied	Incentive Project	\$4,598.00
		Tutoring and back-to-school supplies	
2007	Granted	for the Tutoring program.	\$1,314.00
		Independent Living Project –	
		household items, books, supplies,	
2008	Granted	fees	\$5,000.00
		To pay for rent, deposit, payroll and	
2009	Granted	insurance to expand housing services	\$20,000.00
		To purchase furniture and software	
		and to pay for the rent of a storage	
2010	Granted	unit.	\$4,300.00
		To pay for salaries, fees,	
		communications and supplies for the	
2011	Granted	Youth Housing Program	\$12,700.00
2012	Denied	Career Steps	\$16,145.00

Amethyst

		Start-up funds, office equipment and	
1995	Denied	furnishings	\$20,000
		Transitional Housing for men and	\$8,557
1997	Denied	women	
1999	Granted	New Van	\$10,000
		Rebuild foundation of Women's'	\$7,500
2000-Oct.	Granted	facilities	
		Phone, Voicemail, Computer	
2001	Denied	networking	\$5,000
		To help rebuild and expand the men's	\$20,000
		facility by restoring the historic	
2002	Granted	façade.	
		To purchase and install a stairway	\$4,521
2003	Granted	elevator at Men's House facility	
		To pay for insurance, utilities, food,	\$8,000
		and salaries to operate the Men's	
2006	Granted	House	
		To replace vinyl and carpet flooring	\$7,860
		in, and purchase three dishwashers	
2010	Granted	for, the Men's and Women's houses.	
		To buy and install washers and dryers	\$4,000
		for men's and women's half-way	
2011	Granted	houses.	
		Bathroom Renovations for Women's	\$3,775
2012	Granted	House	

[28] VISUALLY IMPAIRED PRESCHOOL SERVICES-BLOOMINGTON Page #328 **Project VIISA - Training for Early Intervention \$17,500 City residents served by this project in 2013 to date: 15 (of: 67 children +family members) Agency Employees [full-time: 2/ part-time: 0/ volunteers: 12+]

Mission. "To offer appropriate services to infants, toddlers, and preschoolers who are visually impaired and to their families – to maximize each child's developmental potential thorough direct services, advocacy and community education." The goal of Visually Impaired Preschool Services (VIPS)-Bloomington is to provide regular, ongoing in-home early intervention to blind or low-vision infants and toddlers. Services are currently offered free of charge and no one requesting services is turned away.

VIPS Bloomington office opened in July 2011. Since that time, its caseload has grown from 8 families to 67 across 17 Indiana counties. Receiving referrals from organizations such as Riley Hosp. and First Steps, VIPS writes that it is the "only agency of its kind in Indiana." Within a 60-mile radius of Bloomington, VIPS provides monthly or bi-monthly visits. For families beyond this radius, visits are quarterly. VIPS currently employs one teacher who has a caseload of 40 children and writes that this is "twice the age of early interventionists in other states." Last year, VIPS provided 320 home visits and 15 presentations to First Steps providers, optometry student and Riley Hospital pediatric therapists.

Project. VIPS-Bloomington requests \$17,500 to launch a training *Project VIISA* (Visually Impaired InService in America) to train 10-12 early interventionists to work with infants and toddlers who are blind or who have low vision in Bloomington, and the surrounding area. Developed by the SKI-HI Institute at Utah State University, *Project VIISA* is a nationally-recognized training for family-centered intervention for infants, toddlers, and preschoolers who are blind or visually impaired. VIPS requests funds five, three-day training sessions over the course of two years. The first two sessions are projected for August and November 2013 and the balance will be held in March, June and October of 2014. \$12,000 of the funds will go to training and preparation; \$5,500 is requested for travel, lodging and food for a trainer.

Criteria

Need. The 2012 SCAN points out the "need for additional services for children within the community during their critical early years." MCCSC provides services to blind & low-vision children from 3 years +, but VIP writes that no agency provides regular, early intervention for blind or low-vision children birth to age 3. VIPS writes that the first three years of a child's development is a critical time for development and learning and that 80% of learning within this window is visual. Most infants with vision impairment have usable vision and the best time for learning to use this vision is within the first five years of life, when the brain is still developing. Without concerted intervention, a child who is visually impaired is at risk for delays in every area of development.

According to VIPS, unlike 36 other States, Indiana does not mandate the provision of services to blind and visually-impaired infants and toddlers. Indiana's early intervention system, First Steps, does not offer such services and in light of budgetary constraints, it is unlikely to expand its services to do so. Indeed, Indiana lacks developmental experts "who have thorough understanding of the impact of visual impairment on early growth and development."

One-Time Investment. Request is for one-time funding.

Fiscal Leveraging. The Indiana DeafBlind Project will contribute \$2,500 worth of training curricula. VIPS-Louisville has agreed to provide the training site for the first training; Solution Tree will provide space for four trainings. Solution Tree has also committed to \$16,500 for the 2013-2014 FY for VIPS general operating fund. VIPS has applied for \$10,000 from the Community Foundation and has a total of \$51,000 in grants pending. VIPS is actively seeking other grants and has \$51,000 in grant requests pending. It is also working with State legislators to raise awareness for early intervention for blind children.

Broad and Long-Lasting Benefits. Highly-specialized early intervention to visually-impaired young children and their families will help these children better prepare for life and school, thereby benefiting the entire community.

Cost Amount Requested – Ranked by Priority	
Cost of training trainer fee (\$400/day for 15 days over 2years)	\$6,000
Cost of preparation trainer fee (\$400/day for 15 days over 2years)	\$6,000
Travel for trainer – 5 flights @\$500/flight	\$2,500
Lodging for trainer \$100/day for 15 days	\$1,500
Food for trainer \$100/day for 15 days	\$1,500

TOTAL AMOUNT REQUESTED	\$17,500
Other funds	

In-kind – 15 Project VIISA Curricula – Indiana DeafBlind Project (\$15/ea x15) \$2,250

Donated Training Space (VIPS, Louisville – 1 training; Solution Tree, Bloomington – 4 trainings)

TOTAL COST \$17,500

[29] VOLUNTEERS IN MEDICINE

p# 344 \$7,550

Increased Innovation and Efficiency in the Medication Room City residents served by this project in 2013

2,760 (of 3,000)[82% unique]

Agency Employees [full-time: 10/ part-time: 3/ volunteers: 450]

Mission

Volunteers in Medicine (VIM) is a community-owned, operated and financed free health care clinic for the uninsured in Monroe and Owen Counties. VIM's mission is to provide: 1) easily accessible, quality primary and preventative healthcare; 2) treatment for both acute and chronic conditions; and 3) health education. VIM offers primary care for acute and chronic conditions and has numerous specialty clinics, including those devoted to dentistry, orthopedics, spine, women's health, neurology and diabetes. In 2012, almost 29,000 patient visits were held, including: 9,000 medical visits, 600 dental visits, 500 mental health visits, over 11,000 visits to the VIM medication room, and over 7,000 clinic eligibility screening visits. VIM states that in 2012 its medical services to uninsured individuals exceeded \$1 million.

Project. VIM is requesting \$7,550 to improve the efficiency of the clinic's medication room through the purchase of an automated medication refill system. At present, VIM patients request medication and refills via the VIM pharmacy phone line message system. Staff spend over an hour a day listening to and transcribing messages. Often messages are garbled, requiring staff to review the message several times. If the message is unintelligible, the pharmacy technician must call the patient to verify the refill number. Oftentimes, if the patient submits the request using the phone of a friend or family member, the technician may have difficulty connecting with the patient and the end result is that the patient comes in to pick up a prescription and it is not ready. This creates frustration for patients and staff, disrupts workflow, and draws resources away from patient services.

To address this inefficiency, VIM proposes to implement an automated medication refill system. The system will have two components: 1) Tele-Fill allows patients to enter their Rx order via telephone keypad. The computer records the Rx number, eliminating the need for manual transcription and 2) Attendant-Rx, an automated answering system which gives callers a full menu of options, including hours and directions to the clinic in both English and Spanish. VIM writes that the automated system will "dramatically increase efficiencies" and will free up pharmacy staff to work with customers. VIM points out that many other healthcare providers are offering automated refill systems and this project would provide VIM patients with the same level of attention and professionalism enjoyed by other community members.

Timeline: If granted funds, VIM will purchase and install the system immediately.

Criteria

Need. The 2012 SCAN points out that the recession has resulted in increases in both unemployment and the number of people who are uninsured. Both of these factors make it difficult for people to afford health care. 82% percent of VIM patients are City residents; 100% of VIM clients are low income, with 200% of the federal poverty level or below.

One-Time Investment. This request is for one-time funding.

Fiscal Leveraging. VIM leverages and coordinates the exiting resource of the health care community to provide medical, dental and behavioral health services. VIM has 450 volunteers.

Broad and Long-Lasting Benefits. VIM writes that the acquisition of an automated medication refill system will allow patients to be served in a more timely fashion and will allow the pharmacist more time to spend with patients answering medical questions. Better service to more patients results in better patient care and a healthier community.

Cost	Amount	Requested
LUSL	AIIIOUIII	neuuesteu

(* Note: request is for an integrated system; request cannot be parsed into components)		
4-port module control unit	2,125	
Tele-fill	995	
Attendance RX	1,795	
Alternate Language (Spanish)	450	
Control Panel	495	
Programming Fee	<i>750</i>	
4-port analog interface board	280	
Install & program analog interface (\$70/hr x 8 hrs)	<i>560</i>	
Shipping and handling	100	
		_

Other funding TOTAL PROJECT COST

TOTAL AMOUNT REQUESTED

\$7,550

\$7,550

Funding History

2007	Granted	To purchase computer equipment, commercial grade multi- function printer, subscription to messaging system, and IT network and support for a new, community health care clinic for uninsured residents of Monroe and Owen counties.	\$32,250
2008	Granted	To purchase computer equipment for three clinical work stations, a monitor and software to improve delivery and lower the cost of medical services	\$10,725
2010	Granted	To purchase Kirby Lester Tablet Counter	\$5,880
2011	Granted	To purchase scanners to improve patient assistance	\$2,700
2012	Granted	Promoting high quality care with high quality equipment	\$7,141.69

[30] WONDERLAB MUSEUM OF SCIENCE, HEALTH & TECH Energy Efficiency Improvements at the WonderLab Museum City residents served by this project in 2013 Agency Employees [full-time:9/ part-time: 12/ volunteers: 1,022] Page # 355 50,000(of 87,000 visits)

Mission. To provide opportunities for people of all ages, especially children, to experience the wonder and excitement of science through hands-on exhibits and programs that stimulate curiosity, encourage exploration, and foster lifelong learning. The museum provides free visits for schools, organizations and social service agencies that serve mainly low-income families, as well as scholarships for summer science camp. In 2008, the museum was recognized as one of the top 25 science centers by Parents magazine.

Project. WonderLab (WL) request \$9,581.15 to purchase LED lighting to replace existing incandescent and fluorescent lighting. The current WL fluorescent ballasts were installed in 2002 and are starting to fail and replacements are difficult to find. WL writes that replacing all lighting with LED lighting will save energy and money: LEDs consume 75% less energy than incandescent lighting and 50% less than fluorescent light. The use of LED lighting will translate into a savings of approx. \$4,800/year and the added savings will help WL pay for the repair and maintenance of the building and exhibits – a cost that is increasing as the WL facility ages (in FY 2012, WL experienced a \$9,437 shortfall for these operating expenses). WL also notes that LED lighting also provides for better lighting quality, has lower maintenance costs and does not contain mercury and all components are almost 100% recyclable. The requested bulbs are rated for 40,000 hours and are anticipated to last approximately 12 years. WL will purchase the bulbs from LED Source, a Bloomington business.

WL notes that if their request is fully funded, they will commit to providing 12 monthly Teen Nights free of charge to participants. In 2012, WL obtained a grant to host discounted and free Teen Nights wherein teens experience the museum's exhibits in a neutral, non-school setting and engage in informal, hands-on science activities provided by museum and local professionals such as IU Health, IU Neuroscience Club, IU School of Nursing and Ivy Tech Biotech Program. The funding expired and WL is no longer able to continue the program. If fully funded, WL will commit to hosting 12 free Teen Nights; at 50 teens/month, WL will serve a total of 600 teens in a year. WL writes that is will list the Bloomington Common Council Jack Hopkins Social Services Funding Program as an official sponsor, if the Committee so wishes.

Funding Timeline. If granted funds, WL intends to install the lighting during June-July 2013. If the project is funded in full, WL will initiate Teen Nights approx. two months after the project is funded.

Criteria

Need. SCAN cites youth development as one the community's main challenge and points out the importance of after-school activities. After-school activities provide positive social interaction, physical activity and the chance to develop interests; they also reduce the likelihood that youth will participate in undesirable behavior. The 2012 SCAN states that finding affordable after-school programs is a challenge for low-income families and that affordable recreational opportunities for teenagers were harder to find in 2012 than they were when the 2003 SCAN was published. WL addresses this need in a number of ways: 1) Teen Volunteer Program -- in 2012, 92 middle school students for a total of 1,652 hours and 144 high school students for a total of 2,044 hours volunteered at the museum; 2) Teen Interns at WL's Summer Science Camp -- in 2012, 78 high-school students volunteered for a total of 2,927 hours; and 3) Monthly Teen Nights.

One-Time Investment. This is a request for one-time funding. WL will assume the cost of bulb replacement.

Fiscal Leveraging. WL will leverage a total of \$10,439: LED Source will contribute \$3,056 in in-kind donations to the project (\$2,576 discount for bulbs; \$480 in labor to help WL staff remove and replace bulbs) and Duke will provide \$10 rebate for each LED Par lamp that is purchased (\$2,000 savings). WL will pay two of its staff to replace the lighting (32 hrs. for a total cost of \$491) and will for scaffolding rental (\$92). If fully funded, WL will host 12 free monthly Teen Nights at a total value of \$4,800.

Broad and Long-Lasting Benefits. The project will significantly lower WL's utility costs. WL's teen programs provide youth "with job training, mentoring opportunities, life skills and social skills that positively impact the quality of their lives and future achievement."

Cost Amount Requested – Ranked by Priority	
117 LED Par 30SN bulbs @\$30.95/bulb [discounted rate]	\$3,621.15
83 LED Par 38 bulbs @ \$32.95/bulb [discounted rate]	\$2,734.85
77 LED T8 bulbs @ \$39.95 [discounted rate]	\$3,076.15
Shipping for 277 LED bulbs	\$ 149.00

TOTAL AMOUNT REQUESTED	\$9,581.15
Other funds – all confirmed	
The LED Source	\$3,056
Duke Smart Saver Rebate Program	\$2,000
Wonderlab – labor to remove & replace 277 bulbs	\$ 491
Wonderlab – rental of rolling scaffolding for 2 days	\$92
Wonderlab – One year monthly Teen night @ \$400/night – free to participants	\$ <u>4,800</u>
TOTAL PROJECT COST	\$20,020.15

SSF Funding History

2012 Denied Computer Upgrade \$2,056.00

Jack Hopkins Social Services Funding Application

Funding Sheet

Lead Agency: Name Amethyst House, Inc.	,
Name Amethyst House, Inc. Is the Lead Agency a 501(c)(3)? Yes No Is this a collaborative	project? Yes No
Number of Agency Employees: Full-time 10 Part-time 10 V	
	OTHRECTS -
Address where Project will be facilitated or housed: 416 W. 4th St., Bloomington, IN 47404 and 322 W. 2nd St., Bloomington	, IN 47403
Name of Project Administrator: Mark DeLong	
Address P.O. Box 11, Bloomington, IN 47402	·
Telephone & E-mail 812-336-3570 ext 206; mdelong@amethysth	nouse.org
Name of other participating agencies, if different from Lead Agency: _	
Proposed Project:	
Title of Project: Roof & Chimney Renovations	
Total Cost of Project: \$9,100	
Requested JHSSF Amount: \$9,100	
Other Funds Expected for Project: Amount Source N/A	Confirmed or Pending
Number of Clients Served by this Project in 2013: 50 Number of City Residents Served by this Project in 2013: 50 Is this a request for operational costs? Yes No If "yes," is the request for a pilot project or for bridge funding? Pilot	Pridra
if yes, is the request for a phot project of for bridge funding: rhot	
	Example Tables: 5 tables @ \$12.00 each Chairs: 20 chairs @ \$8.00 each
Funding Information: <u>Please note</u> : Due to limited funds, the Committee often recommends partial funding for the Committee best decide how to distribute funds, please provide an itemized list of and their costs.	f program elements, ranked by priority
ITEM Roof Renovation @ the 3/4 Way Facility \$5,500	COST
Chimney Renovation @ the Women's Facility \$3,600	
Claim Submission [4] July 2013 - September 2013	Optober 2012 December 201
Date: (check one) Other	October 2013 - December 201
) Other	

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name:

Amethyst House, Inc.

Address:

P.O. Box 11

Bloomington, IN 47402

Phone & E-Mail:

812-336-3570; glovell@amethysthoues.org

Website:

www.amethysthouse.org

President of Board of Directors:

Hermine Navarrete

Director Information

Director of Lead Agency:

Mark DeLong

Director's Address:

P.O. Box 11, Bloomington, IN 47402

Phone & E-Mail:

812-336-3570 ext 206; mdelong@amethysthouse.org

Presenter Information

Name of Person to Present Application to the Committee

Address

Phone & E-mail

Sarah Owen

P.O. Box 11, Bloomington, IN 47402

812-336-3570 ext 205; sowen@amethysthouse.org

Grant Writer Information

Name of Grant Writer:

Sarah Owen

Address:

P.O. Box 11, Bloomington, IN 47402

Phone & E-Mail:

812-336-3570 ext 205; sowen@amethysthouse.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures

JACK HOPKINS GRANT APPLICATION Submitted by Amethyst House, Inc. Jack Hopkins Social Service Funding Committee April 01, 2013

AGENCY MISSION

Amethyst House, Inc. is a Bloomington-based non-profit United Way agency that provides recovery-focused residential and outpatient services for people with drug, alcohol, and gambling addictions, as well as educational and self-awareness groups for people with signs of potential substance abuse. Our mission is to partners with individuals, families, and communities impacted by addictions and substance abuse by providing quality recovery services and guidance for clean, sober, and healthy living. Our vision is to promote a world where recovery services are accessible to all, the stigma of addiction is eliminated, and lifelong recovery is a reality.

Amethyst House is currently in its 32nd year of operation, continuing to serve the aforementioned population. As residential programs have closed their doors over the years due to funding and management issues, Amethyst continues to upgrade the services we offer and use best practice models for sobriety and long-term growth. Our long-term transitional housing with case management, group, and individual counseling supports clients to pursue employment, education, involvement in the I2-Step community, relationship building and mending, and support to work through legal issues. Daily living skills and responsibilities are learned, often for the first time in a resident's life. Recognition of sober living accomplishments is an integral part of ongoing programming; individual treatment plans are developed by the resident and his or her case manager, setting personal goals and utilizing the resident's strengths, abilities, and needs.

During their time in the program, clients are expected to regularly attend AA/NA meetings, find a sponsor and engage in 12-Step work, maintain full-time employment, attend our outpatient services, and learn responsibility in basic living skills and financial management. If a resident so desires, visits to the houses by family and friends are welcomed and residents are encouraged to request overnight visitation passes for their children so that they can maintain regular contact and build healthy relationships. Family case management sessions are also offered within our program, recognizing that addiction affects not only our clients but their families, friends, co-workers, and others in the community. Finally, an Amethyst "stone ceremony" is held for each individual who successfully completes the program, recognizing their hard work and journey in recovery, and they are encouraged to invite family and friends.

Amethyst House partners with numerous local, regional, state, and national agencies to support, coordinate, and work toward comprehensive, non-duplicated services for citizens in Monroe County and beyond. Amethyst House partners with various local resources to serve our clientele, including but not limited to the following: Centerstone, Meadows Hospital, Middle Way House, Martha's House, Hannah House, Positive Link, Catholic Social Services, Family Solntions, and Ireland Home-Based Services. We regularly invite local representatives to share their expertise and provide education at our weekly resident house meetings, including speakers from Positive Link, HAND, and Middle Way as well as credit counselors, cooks, nutritionists, smoking cessation advisors, and representatives from Ivy Tech and Indiana University. Further, Amethyst case management staff collaborates locally through committee work with Homeward Bound, South Central Housing Network, the annual Homeless Count, Centerstone's advisory committee for Co-Occurring Disorders, the CARES board, Monroe County Court Foundation, and the DMHA Addiction Planning Council.

We have recently begun collaboration with Indiana University toward open panels and initiatives which address ever-growing problem gambling issues among students as well as others. Amethyst House works closely with Monroe County Drug Court, probation and parole departments, and court systems in Monroe and surrounding counties. We are in verbal communication to provide support throughout a resident's program here, and provide regular written reports to these entities, sharing treatment plans, progress, and critical incident information.

Amethyst House has a history of working with Indiana University to provide volunteer and internship opportunities for students. We work primarily with the Psychology, Social Work, and Human Development, and Family Studies programs. We currently have one intern at our women's residence and two volunteers, one at each of the halfway houses. Indiana University's Psi Chi honors organization volunteers 20-25 students annually for work projects, social/learning activities with clients, and agency events.

One of Amethyst's most significant community collaborations is a long-standing commitment to provide space in both halfway houses and our men's three-quarter house for 12-Step meetings that are open to the general community. These meetings bring in approximately 100 community members weekly for support and fellowship. These citizens become aware of residential and treatment options as alternatives to jail, homelessness, and family dysfunction, either for themselves or someone they may know

NATURE OF PROJECT

Amethyst House is requesting a total of \$9,100.00 from the Jack Hopkins Social Service Funding Committee for improvements to the roof of our men's Three-quarter (¾) Way House, as well as to the chimney on our Women's House facility. The ¾ way facility located at 416 W. 4th Street houses up to five (5) male residents who wish to maintain ongoing recovery support services through Amethyst; these are clients who have completed the minimum six-month living requirement with our halfway house program. The women's facility located at 322 W. 2nd Street houses up to 10 female residents who are required to stay at least six months but who are able to stay as long as two years, as a means of long-term recovery support. The Men's ¾ Way House was incorporated into the Amethyst program in 2003 and the women's house in 2000, and both houses are historical structures that have been preserved through previous renovations.

The need for re-roofing at the 3/4 Way House was discovered just within the last month while Amethyst's maintenance supervisor was repairing a minor cosmetic issue. Thankfully, the damaged areas of the roof were discovered early, so there have been no issues with leaks or water damage, or with poor weatherization. The ¾ Way House has remained structurally sound and there have been little repair issues since its addition to our treatment program. Amethyst is requesting assistance from the Jack Hopkins grant so that these improvements to the roof will prevent more extensive damage.

With regard to the Women's House chimney renovation, Amethyst has faced difficulties with gradually degraded weatherproofing and waterproofing in the areas surrounding the chimney. This has resulted in leaks and water damage as well as poor heat retention. While the damage is not so extensive that we are in immediate need of repair, like the 3/4 Way House we hope to make architectural improvements with the help of the Jack Hopkins grant as a preventative approach to preserving the historical structures.

SATISFACTION OF FUNDING CRITERIA

This request meets the criteria of the SCAN assessment, as well as HAND'S Consolidated Plan by upgrading transitional housing for a largely homeless population and assuring sanitary living conditions while conserving energy and fuel costs.

PROVIDE A ONE-TIME INVESTMENT WITH LEVERAGED MATCHING FUNDS

The renovations to the men's ¾ Way House and Women's House are expected to last at least 15-20 years. Future replacement and/or maintenance of these renovations would be through the Amethyst operating budget, fundraising, and donations.

BROAD AND LASTING BENEFIT TO THE COMMUNITY

As stated in our Mission, the requested improvements help to provide a safe, welcoming home, not only for residents but for their children as well. And while Amethyst House's top priority has always been the safety of our residents, we also pride ourselves in the comforts that our residential facilities offer our clients. We as a staff strive to make these environments feel truly like a home and not an institution so that our clients may grow and thrive in their newfound sober lifestyles. For residents, the quality of living that we provide for them is just as crucial in destignatizing addiction as is our education and outreach about addiction and recovery; though they may be housed in a transitional facility, we believe our clients deserve a welcoming and quality environment in which to regain their footing in life.

The staff of Amethyst House wishes to thank you for your generous support of our program and initiatives. We appreciate your time and consideration of our current request.

FUNDING TIMELINE

We plan on completing both projects in July. A permit for chimney is not required according to our architect, Marvin Wicker with John Byers & Associates. The permit for the ¾ Way house roof project will be obtained in May.

PROJECT BUDGET (ITEMIZED)

Roof renovation @ the 3/4 Facility (\$5,500 - Top Priority Project)

- Remove old roof
- · Replace decking and shingles
- Repainting
- Install new gutters and downspouts on the entire building

Chimney renovation @ the Women's Facility (\$3,600 - Second Priority Project)

- Removing existing chimney down to the existing attic / ceiling line; rebuild original dimensions (in accordance with historical preservation of the site)
- Horizontal joint reinforcement
- Waterproofing chimney top with rain cap and drip edge
- Install new counter and base flashing to waterproof chimney / roof seams

Total Funds Request: \$9,100

Amethyst House Profit & Loss July 2011 through June 2012

•	Jul '11 - Jun 12
Ordinary Income/Expense	
Income	
6000 · DMHA FUNDS	
6010 · Hoosier Assurance Plan (HAP)	288,273.00
6020 - Housing Contract	120,000.00
6040 · Gambling	4,810.00
6050 · ATR	6,632.29
Total 6000 · DMHA FUNDS	419,715.29
6075 · INTECARE	29,573.00
6100 · CLIENT FEES	
6105 · Program Participation Fees	97,420.14
6110 · Treatment Fees	107,110.68
Total 6100 · CLIENT FEES	204,530.82
6150 · THIRD PARTY PAY	1,400.00
6200 · DONATIONS	1,100.00
6225 · Restricted	~500.00
6250 · Unrestricted	3,509.00
Total 6200 · DONATIONS	3,009.00
	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
6300 · FUNDRAISING 6370 · Dance	3,431.79
6310 · NAP	30,000.00
	1,075.00
6320 · Annual Campaign 6330 · Carnival	1,900.00
6340 · Bricks	100,00
· · · · · · · · · · · · · · · · · · ·	674.04
6350 · Homeless Walk 6360 · Gift Card Program	171.00
Total 6300 · FUNDRAISING	37,351.83
6400 · GRANTS	•
6460 · Perry Township	3,000.00
6430 · EFSP	1,200.00
6450 · Monroe County Community Founda	5,806.41
6440 · Jack Hopkins	4,000.00
6410 · HUD	87,055.00
6420 · Monroe Cnty. CARES	31,680.00
6400 · GRANTS - Other	479.43
Total 6400 · GRANTS	133,220.84
6500 · UNITED WAY	25,530,61
6600 · OTHER INCOME	ዐበን ሰበ
6615 · AH Foundation	902.00
6650 · Rebate Income	228.12
6675 · Reimuhersments	2,656.57
Total 6600 · OTHER INCOME	3,786.69
Total Income	858,118.08
Gross Profit	858,118.08

Amethyst House Profit & Loss July 2011 through June 2012

	Jul '11 - Jun 12
Expense 7350 · SUBCONTRACT 7355 · Counseling for Change 7350 · SUBCONTRACT - Other	24,115.00 592.50
Total 7350 - SUBCONTRACT	24,707.50
7250 · EMPLOYEE FEES 7000 · PAYROLL 7025 · Salaries & Wages 7050 · Vacation, Holiday & Sick Pay	16,384.00 413,613.27 47,794.15
Total 7000 · PAYROLL	461,407.42
7100 · PAYROLL TAXES 7125 · Comp MCARE 7150 · Comp SS 7175 · Comp SUI	6,766.83 27,348.42 7,884.43
Total 7100 · PAYROLL TAXES	41,999.68
7200 · EMPLOYEE BENEFITS 7225 · Health Ins.	31,955.62
Total 7200 · EMPLOYEE BENEFITS	31,955.62
7300 · CONSULTANTS 7310 · InteCare 7320 · Psychatist	487.50 300.00
Total 7300 · CONSULTANTS	787.50
7400 · FUNDRAISING EXPENSE 7430 · Carnival 7440 · Celebrations 7450 · Dance	1,376.54 4,929.69 2, 0 23.77
Total 7400 · FUNDRAISING EXPENSE	8,330.00
7500 · SUPPLIES 7510 · Office 7520 · Postage & Shipping 7530 · Technology 7500 · SUPPLIES - Other	6,875.25 1,421.11 260.00 200.00
Total 7500 · SUPPLIES	8,756.36
7575 · DUES & SUBSCRIPTIONS 7585 · Financial 7580 · eTapestry Donor Database 7595 · Publications 7590 · Professional 7575 · DUES & SUBSCRIPTIONS - Other	7.14 2,160.00 514.20 250.00 1,353.20
Total 7575 · DUES & SUBSCRIPTIONS	4,284.54

Amethyst House

Profit & Loss
July 2011 through June 2012

	Jul '11 - Jun 12
7600 · MEDICAL FEES	1 (40.02
7625 · Supplies	1,649.83
7650 · Clients	12,018.95
7675 · Staff	122.00
Total 7600 · MEDICAL FEES	13,790.78
7700 · FOOD & BEVERAGE COSTS	
7725 · Clients	28,046.37
7750 · Staff/Board	5,979.54
Total 7700 · FOOD & BEVERAGE COSTS	34,025.91
7800 · RENT	30,392.84
7900 · TELEPHONE 7910 · Telephone	9,496.20
7920 · Internet Services	2,789.97
7920 • Internet Services 7900 • TELEPHONE - Other	225.00
Total 7900 · TELEPHONE	12,511.17
7950 · UTILITIES	14.074.07
7960 · Electric	14,374.27
7970 · Gas	3,665.62
7980 · Water	5,187.91 922.49
7990 · Cable	
Total 7950 · UTILITIES	24,150.29
8000 · INSURANCE	
8060 · Umbrella	2,686.35
8010 · Commercial Package	12,646.00
8050 · Rental Property	450.00
8020 · Directors & Officers Liability	4,229.40 500.00
8030 · Employee Bond	4,249.43
8070 · Workers Comp.	1,132.00
8080 · Vehicle	1,152.00
Total 8000 · INSURANCE	25,893.18
8100 · MAINTENANCE & REPAIRS 8200 · PROFESSIONAL FEES	16,115.37
8220 · CARF Survey	7,073.00
8240 · CPA	21,000.00
8210 · Attorney	7,115.31
Total 8200 · PROFESSIONAL FEES	35,188,31
8300 · INTECARE FEES	1,182.91
8400 · INTEREST EXPENSE	
8410 · LOC	1,738.42
8400 · INTEREST EXPENSE - Other	10,434.12
Total 8400 · INTEREST EXPENSE	12,172.54
8500 · CLIENT EXPENSES	
8580 · Leisure Enhancement	8,402.61
8510 · Supplies	1,656.88

Amethyst House

Profit & Loss
July 2011 through June 2012

	Jul '11 - Jun 12
8520 · Household Goods (non-consumbl.)	7,121.40
8540 · Transportation	1,150,00
8560 · Client Fees - Refund	569.41
8500 · CLIENT EXPENSES - Other	
Total 8500 · CLIENT EXPENSES	18,900.30
8600 · ADVERTISING & PRINTING	
8610 · Printing	175.95
8620 · Copying	701.99
8600 · ADVERTISING & PRINTING - O	20.24
Total 8600 · ADVERTISING & PRINTING	898.18
8700 · TRAINING	7.00
Background Checks	7.00 1,238.07
8725 · Staff	1,043.00
8750 · Conference	336,22
8775 · Materials	656,90
8700 · TRAINING - Other	
Total 8700 · TRAINING	3,281.19
8800 · TRAVEL	
8810 · Mileage	5,079.79
8820 · Airfare	497.30
8830 · Gas	65.00 221.26
8840 · Parking	566.17
8850 · Vechicle Expenses	2,954.11
8860 · Lodging	1,492.70
8870 · Meals	
Total 8800 · TRAVEL	10,876.33
8900 · EQUIPMENT RENTAL/LEASE/PU	13,903.24
8950 · DEPRECIATION	26,431.44
9000 · OTHER EXPENSES	50.00
9010 · Donations	50.00
9020 · Gifts	2,351.13
9040 · Service Charges	4,585.45
Total 9000 · OTHER EXPENSES	6,986.58
9500 · Shared Costs	
Total Expense	885,313.18
Net Ordinary Income	-27,195.10
Net Income	-27,195.10

Amethyst House Balance Sheet As of June 30, 2012

	Jun 30, 12
ASSETS	
Current Assets	
Checking/Savings 1000 · ONB 4026850	18,577.72
Total Checking/Savings	18,577.72
Accounts Receivable	210.00
Reimhursment	21 8.0 0 29,877.00
1050 · DMHA 1060 · HUD	644.03
Total Accounts Receivable	30,739.03
Other Current Assets	•
1110 · Accounts Receivable	
1118 · 3/4 Way House AR	-241.23
1114 · Bloomington AR	7,808.22
1116 · Men's House AR	3,937.96
1119 · Women's House AR	237.04
1112 · Bad Debt Allowance	-8,000.00
Total 1110 · Accounts Receivable	3,741.99
1345 · Petty Cash Admin	300.00
1352 · Petty Cash - Maintaince	100.00
1360 · Outpatient Change Fund	30.00
Total Other Current Assets	4,171.99
Total Current Assets	53,488.74
Fixed Assets	-
1500 · Property 3/4 Way House	
1537 · 416 W. 4th Street	173,500.00
1538 · Accum Depreciation - 4th St.	-37,826.55
Total 1500 · Property 3/4 Way House	135,673.45
Vehicles & Equip	10,000.00
1300 · Vehicles	-10,000.00
1305 · Accum. Depr - Vehicles	-10,000,00
Total Vehicles & Equip	
1400 · Property Women's House	293,040.27
1410 · Second St. Property	-87,843.38
1420 · Accum Depr 2nd St. 1400 · Property Women's House	1,814.99
Total 1400 · Property Women's House	207,011.88
1415 · Furniture and Equipment	•
1416 · Furniture & Equipment	74,587.13
1417 · Accumulated depreciation	-74,587.13
Total 1415 · Furniture and Equipment	Ex
1430 · Land	15,000.00
·	

Amethyst House Balance Sheet As of June 30, 2012

	Jun 30, 12
1435 · Property Men's House	•
1405 · Accum. Depr Rogers	-101,338.27
1436 · Rogers St.	431,607.95
1435 · Property Men's House - Other	3,675.47
Total 1435 · Property Men's House	333,945,15
1524 · Property Evansville	
1525 · L. Hold Improve Evansville	6,225.00
1526 · Accumulated Decp - Evansville	-6,225,00
Total 1524 · Property Evansville	
Total Fixed Assets	691,630.48
Other Assets	
1800 · Gift Cards	
1801 · Marsh	750.00
1802 · Kroger	550.00
Total 1800 · Gift Cards	1,300.00
Total Other Assets	1,300.00
TOTAL ASSETS	746,419.22
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	11,258.79
Total Accounts Payable	11,258.79
Other Current Liabilities	
3086 · Payroll - Supplemental Ins	43.98
3030 · Accrued Vacation	11,417.29
3040 · Payroll-FEDERAL	1,835.00
3050 · Payroll-INDIANA	1,139.28
3055 · Payroll-MCARE	872.66
3060 · Payroll-County Taxes	335.15
3065 · Payroll-SOCSEC	1,804.76
3070 · Payroll-SUI	1,794.53
3075 · Payroll-United Way	1,272.00
3095 · Salaries & Wages Payable	6,289.58
4000 · Savings Accounts - WH	70.98
4010 · Damage Deposits - 3/4way	1,000.00
Total Other Current Liabilities	27,875.21
Total Current Liabilities	39,134.00

Amethyst House Balance Sheet As of June 30, 2012

	Jun 30, 12
Long Term Liabilities	
4014 · United Commerce-3/4 Way #	17,597.42
4015 · United Commerce -Women's	114,281.38
4016 · United Commerce #22991	147,995.42
4020 · Note Payable - City of Bigtn	93,500.00
Total Long Term Liabilities	373,374.22
Total Liabilities	412,508.22
Equity	
5000 · Open Bal Equity	25,302.37
5005 · Earnings	335,803.73
Net Income	-27,195.10
Total Equity	333,911.00
TOTAL LIABILITIES & EQUITY	746,419.22



PROPOSAL

Date: 2/25/13

Submitted To: Amethyst House 645 N Walnut St Bloomington IN 47402

We hereby propose to furnish the materials and perform the labor necessary for the completion of the following work at 416 W 4th St:

- > Remove and haul off existing rubber roof on rear of house including decking and underlayment.
- > Replace main decking with 5/8" OSB. Replace tongue and groove soffit.
- ->-Install fully adhered .060 EPDM roof system including underlayment, drip edge and termination at house.
- > Install new gutter and downspout to this roof only.
- > If any rafters need replaced this will be done at an additional charge of cost of material plus \$30 per hour for labor.
- New drip edge and gutters will need to be painted by others to match the rest of the house.
- > Option #1: Install new gutters and downspouts to the rest of the house for an additional charge of \$1400.00

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of \$3900.00.

Payment will be due as follows:

> Total due upon completion of job.

Respectfully submitted: Koontz Construction INC 5699 N Union Valley Rd Bloomington IN 47404

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. This proposal may be withdrawn by us if not accepted within 15 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature Mark to t

Date 4/7/

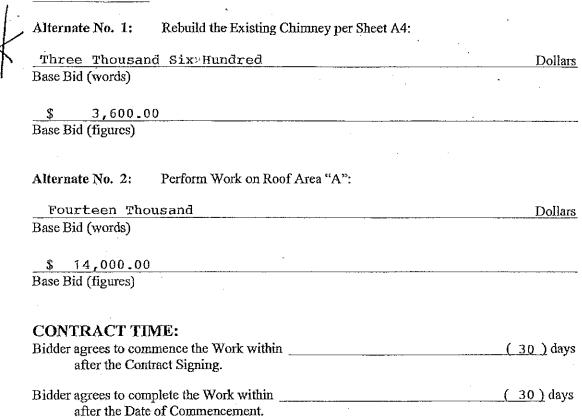
SEE ALT #/

SECTION 00410 - BID FORM

		•
TO:	(Owner)	Amethyst House, Inc.
	(01122)	P.O. Box 11
		Bloomington, IN 47402
FROM:	(Name of Bidder)	Neidigh Construction Corporation
(Address of Bidder)	2220 W. Vernal Pike
		Bloomington, IN 47404
(Teleph	one/Fax of Bidder)	812-334-0362 Fax: 812-334-3144
FOR: (Project Title)	Amethyst House Roofing Project 322 W. 2 nd Street
	•	Bloomington, Indiana 47403
•		,
DATE: ((Date of Proposal)	February 28, 2013
PROPO	SAL:	
examined condition and supp complete other char	ace with Bidding Do d the Bidding Docu as affecting the cons lies, agrees to furnis on of the Work, for the	ance with the "Invitation for Bids", proposes to perform the Work in cuments prepared by John Byers Associates. The undersigned, having ments, the Site of the proposed Work, and being familiar with all the struction of the proposed Work, including the availability of materials hall labor, materials, equipment, and services necessary for the proper the amounts stated below, which stated sums include taxes, fees and all materials, appliances, labor and all things subject to and upon which be levied.
	ID: Bidder agrees t he sum of:	o perform all work as described in the Bidding Documents for the Base
	nirty-five The	ousand Three Hundred Fifty-nine Dollars
\$	35,359.00	
	d (figures)	
	· -	
(Show t	he Bid Amounts in l	both words and figures. In the case of discrepancy between the words

Bid Form 00410-1

ALTERNATES:



PROPOSAL TIME: Bidder agrees that this Bid shall remain in force for a period of sixty (60) days from the Bid date, and Bids may be accepted or rejected at any time during this period. Bids not accepted within said time shall be deemed rejected.

NON-DISCRIMINATION: The Contractor and subcontractors, if any, shall not discriminate against or intimidate any employee, or application for employment, to be employed in the performance of this contract, with respect to any matter directly or indirectly related to employment because of race, religion, color, sex, national origin or ancestry. Breach of this covenant may be regarded as a material breach of the contract.

NON-COLLUSION AFFIDAVIT: The undersigned Bidder or agent, being duly swom on oath, says that Bidder has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by the Bidder, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting, nor to prevent any person from bidding, nor to induce anyone to refrain from bidding, and that this Bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding. Bidder further says that no person or persons, firms, or corporation has, have or will receive, directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale.

Bid Form 00410-2

ADDENDA:	The bidder hereby acknowledges receipt of the following	owing addenda:
Addendum No.	Dated February 21, 2013	
Addendum No.	Dated	-
Addendum No.	Dated	

GENERAL AGREEMENTS: The Bidder agrees that he has had an opportunity to examine the site of the work and has examined the Bidding Documents therefore, and that he has carefully prepared his proposal upon the basis thereof, and that he has carefully examined and checked this proposal and the materials, equipment and labor required there under, the cost thereof, and his figures therefore, and hereby states that the amount or amounts set forth in this proposal is, or are correct, and that no mistake or error has occurred in this proposal or in the Bidder's computations upon which this proposal is based, and the Bidder agrees that he will make no claim for reformation, modification, rescission or correction of this proposal after the scheduled closing time for the receipt of proposals.

Bidder understands that the Owner reserves the right to reject any or all bids and to waive any informality in the bidding

The Bidder understands that the Owner will not be liable for any amount in excess of the lump sum bid, except as expressly stated in written change orders duly executed and delivered by the Owner.

The Bidder declares that in preparing this bid he/she has reasonably assured himself/herself of the availability of all labor, materials, and products required to complete the Work.

The Bidder declares that he/she has included the allowances described in Division 1 Section "Allowances".

FINANCIAL STATEMENT FOR BIDDERS

Addendum No. ____ Dated _

Attachment of Bidder's financial statement is mandatory. Any Bid submitted without said financial statement as required by statute shall thereby be rendered invalid. The financial statement provided hereunder to the governing body awarding the contract must be specific enough in detail so that said governing body can make a proper determination of the Bidder's capability for completing the project if awarded.

CONTRACTOR'S BID FOR PUBLIC BIDDING FORM 96: Bidder must include with Bid Proposal a properly executed Contractor's Bid For Public Bidding Form 96.

Bid Form 00410-3

The undersigned hereby designates his business st	ructure:
Bidder is (check one): Individual () Partner	rship ()
Corporation (x) Lin	ited Liability Company ()
If Bidder is a partnership, state following:	
Name of Partners:	
•	
If Bidder is a Corporation or a Limited Liability Com	pany, state following:
Organized under the laws of the State of	Indiana
Names and titles of Officers authorized to sig	n contracts:
Larry Neidigh, President	
This Bid is hereby authorized and submitted by: Name of Bidder: <u>Neidigh Construc</u>	tion Corporation
By (Signature): Devry Number	Date: 02/28/2013
Name/Title (Printed or Typed): <u>Larry N</u>	eidigh, President
Address: 2220 W. Vernal Pike, F	loomington, IN 47404
Witness My Hand and Notarial Seal, this <u>28</u> da	y of <u>February</u> , 2013.
Monroe	Desorder Johnson
County of Residence Notary	Public (Signature)
12/15/2016 De	bra D. Johnson
My Commission Expires Name	(Printed or Typed)
END OF SECTION 00410	Bid Form 00410-4

Jack Hopkins Social Services Funding Application

Funding Sheet

Lead Agency: Name Area 10 Agency on Aging	
Is the Lead Agency a 501(c)(3)? Yes \[No Is this a collaborative	e project? 🗌 Yes 💆 No
Number of Agency Employees: Full-time 57 Part-time 15	•
Address where Project will be facilitated or housed: 600 W 6th St Bloomington, IN 47404	
Name of Project Administrator: Mary Boutain	
Address 631 W. Edgewood Drive, Ellettsville, IN 47429	
Telephone & E-mail 812-876-3383 X 505 mboutain@area10agency.org	
Name of other participating agencies, if different from Lead Agency:	
Proposed Project:	
Title of Project: Equipment for Food Pantry Program	
Total Cost of Project: \$3,547.78	
Requested JHSSF Amount: \$3,547.78	
Other Funds Expected for Project: Amount Source	Confirmed or Pending
Number of Clients Served by this Project in 2013: 218 homebound seniors: Number of City Residents Served by this Project in 2013: 190 homebound so Is this a request for operational costs? Yes No If "yes," is the request for a pilot project or for bridge funding? Pilot	Bridge Example: Tables: 5 tables @ \$12.00 each
	Chairs: 20 chairs @ \$8.00 each
Funding Information: Please note: Due to limited funds, the Committee often recommends partial funding funds the Committee best decide how to distribute funds, please provide an itemized list and their costs. ITEM	for a program. In the interest of helping of program elements, ranked by prionity
Energy Star Upright Freezer Unit	\$ 849.00
Energy Star Side-by-Side Refrigerator Unit	\$ 1,799.00
6 Rectangular Steel Folding Tables	\$ 239.88
2 Utility Carts	\$ 199.96
4-year Protection Plan for Freezer Unit	\$ 109.97
4-year Protection Plan for Refrigerator Unit	\$ 149.97
Estimated Delivery Fee	\$ 200.00
Claim Submission Date: (check one) July 2013 – September 2013 Other	October 2013 – December 201

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name:

Area 10 Agency on Aging

Address:

631 W. Edgewood Drive

Ellettsville, IN 47429

Phone & E-Mail:

812-876-3383 x 553 lkray@area10agency.org

Website:

www.area10agency.org

President of Board of Directors:

Carle Crawford

Director Information

Director of Lead Agency.

Kerry Conway

Director's Address:

631 W. Edgewood Drive, Ellettsville, IN 47429

Phone & E-Mail:

812-876-3383 x 503 kconway@area10agency.org

Presenter Information

Name of Person to Present

Application to the Committee

Address

Laura Kray

631 W. Edgewood Drive, Ellettsville, IN 47429

812-876-3383 x 553 lkray@area10agency.org

Grant Writer Information

Phone & E-mail

Name of Grant Writer:

Laura Kray

Address:

631 W. Edgewood Drive, Ellettsville, IN 47429

Phone & E-Mail:

812-876-3383 x 553 lkray@area10agency.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures

Common Council Social Services Funding Application 2013 Area 10 Agency on Aging

Mission of the Area 10 Agency on Aging

The mission of Area 10 Agency on Aging is to serve as a leader in providing resources and solutions and promoting opportunities that empower community members to live longer, stronger lives. Area 10 Agency on Aging is one of 16 area agencies on aging in the state of Indiana and one of 629 in the country. The agency provides access to a wide variety of high-quality, affordable services to older adults and those with disabilities in Monroe and Owen Counties, and to others in the community who have concerns with older family members or friends.

Area 10 Agency on Aging serves the community's rapidly growing aging population through programs and services including the Aging and Disability Resource Center, case management, meal delivery and food pantry, assistance to the homebound, Rural transit bus service, 2-1-1 Info-Link, RSVP 55 + Volunteer Program, affordable senior housing, and the Endwright Center. In 2012, the Nutrition Program delivered over 46,000 meals to homebound individuals in Monroe and Owen Counties. In addition, the Mobile Food Pantry provided two bags of groceries to 190 low income, homebound individuals in the city of Bloomington each month.

Funding Request and Proposed Use of Funds

Area 10 Agency on Aging's food pantry program seeks grant support in the amount of \$3,547.78 to help expand and provide aid for the homebound. The total includes \$1,948.97 to purchase a new refrigerator, \$958.97 to purchase a new freezer, \$199.96 to purchase two new utility carts, \$239.88 to purchase six new folding tables, and \$200 for estimated delivery fees. The refrigerator and freezer units will increase our food storage capacity and the folding tables and utility carts will assist with baggage preparation for the grocery packaging for home-delivered meals.

Addressing a Previously-Identified Priority for Social Services Funding

Area 10 Agency on Aging's nutrition food pantry program address community needs identified in Monroe County's 2012 Service Community Assessment of Needs (SCAN) document and HAND's 2010-2014 Consolidated Plan. In Monroe County's 2012 Service Community of Needs, Area 10's nutrition food pantry program aligns with the section on Hunger and Food Insecurity. In this section, it states that, "The recent increase in need for food assistance and drop in donors has kept food pantries struggling to keep up with demand. According to Feeding America, 11.2% of Indiana residents were classified as having food insecurity. Area 10's 2-1-1 Infolink reports that 8% of their 2010 requests for assistance were food-related referrals. Additionally, 20,820 Monroe County residents were considered food insecure in 2009—16.3% of the population. Of those classified as food insecure, 61% had an income at or below 130% of the poverty threshold, 2% were at 130-185% of the poverty threshold, and 37% had incomes above 185% of the poverty threshold" (pgs. 128 and 129).

The HAND's Consolidated Plan strategy 5 states HAND's priority to "provide funding to non-profit organizations that serve low income individuals/families with their basic emergency needs: food, shelter and health care" (pg. 19) which aligns with Area 10's food pantry program's mission to assist those in need with access to wholesome foods so that they can better maintain

an independent lifestyle. Additionally, Area 10 is documented as one of the supportive services that "provide a number of services to the elderly and frail elderly in our community" (pg.78). It's also reported that "providing the frail elderly with services to allow them to stay in their homes as long as possible is very important" (pg. 78).

One-Time Investment

Area 10 Agency on Aging is requesting funding for a one-time investment to purchase a freezer, refrigerator, folding tables, and utility carts for our food pantry program. All of our homebound clients are unable to independently travel to local food pantries and grocery stores in the community due to physical limitations. As the only food pantry program that delivers to homebound individuals in Monroe County, this new equipment will increase our food storage capacity and ability to provide fresh and wholesome foods. Participation in the food pantry program has increased by at least 20% in the last two years and we need to further expand our capacity to serve this population.

Additionally, the folding tables currently used by the food pantry are very unstable, worn down, and heavy. Many of our volunteers are of an older age and have difficulties with setting up and breaking down the tables. By purchasing new folding tables, there will be a lessened physical burden and demand among the volunteers. Assistance in the purchase of new utility carts will also help with minimizing this physical burden by decreasing the process of lifting and walking with heavy groceries from one grocery bagging station to another. Therefore, by expanding our food storage capacity and improving the packaging operations for volunteers, Area 10's food pantry program would be able to increase the accessibility and availability to fresh foods, double the quantity of bags of groceries distributed annually to our clients, and minimize the gap for the demand of emergency food assistance.

Leveraging Matching Funds

Area 10's food pantry program has collaborative partnerships in the community that have proven to be a great benefit to fulfilling our mission. In Monroe County, Area 10's food pantry program has partnered with Fairview United Methodist and First Presbyterian church. Fairview United Methodist church has donated in-kind building space to house groceries and provide work space for our food pantry. This has allowed our volunteers a location close to town, to travel and pick up groceries to deliver to our homebound clients. There are currently 50 food pantry volunteers contributing to this cause. The collaborative partnership with First Presbyterian church is where many of our food pantry volunteers are recruited. In 2012, Area 10's food pantry program received a value of \$7, 366.00 in food and volunteer in-kind donations to assist the homebound.

Broad and Long-Lasting Benefits to the Community

Area 10's food pantry program seeks to provide nutritional assistance to homebound individuals by delivering groceries on a monthly basis. The Jack Hopkins Social Service Grant funding support to purchase a freezer, refrigerator, tables, and carts will not only assist with providing homebound individuals with a sustainable source of accessible fresh foods but, alleviate the effects and level of food insecurity among our community's most vulnerable population.

Implementation Plan

Objectives and Activities	Responsibility	Timeline or	
		Completion Date	
Goal: Strengthen the food storage capacity to sustain food emergency assistance for low-income homebound older adults and people with disabilities in Monroe County.			
Objective 1.1 — During the funding period, Area 10's food portion of food storage for continued emergency food assistance.	antry program will incr	ease the capacity	
Activity 1 Purchase a new refrigerator and freezer unit to properly store an abundance of donated perishable foods.	Chris Bottorff (Food Pantry Coordinator) and Laura Kray (Nutrition Program Manager)	July 2013- September 2013	
Objective 1.2. During the funding period, there will be a significant increase in the number of baggage groceries distributed to homebound older adults and people with disabilities.			
Activity 4 Purchase new folding tables and utility carts to assist volunteers and increase the pace of grocery baggage.	Chris Bottorff (Food Pantry Coordinator) and Laura Kray (Nutrition Program Manager)	July 2013- September 2013	

Food Pantry Equipment Budget and Justification

Budget:

Equipment	Quantity	Costs	4-Year	Total
		Per Item	Protection	Equipment
			Plan	Costs
	iinni meesseemesseemidansin	Antoniaan mahali NAMII VIII VIII viina	Crete	
Frestly Miles				
Selena				
Salë .				
Hericular:				
Emergy Star	1.	2349.00	\$109.97	1958.9T
Upright				
Freezer				
Reciseralus				
Stock Endler				
Contico	2	\$199.96		\$199.96
Utility Carts	. 4	Ψ1//./0		ψ122,20
The Carts				
Total Estimat	ed Delivery	Fees:		\$200:00
Element of the second				
Total Request	ing Fundin	g-Amount:		\$3,547.78

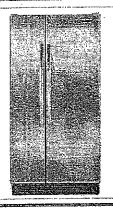
Justification:

- The refrigerator and freezer units will increase Area 10's food pantry program's food storage capacity.
- The folding tables and utility carts will assist volunteers with grocery bagging and preparation for our homebound food delivered meals.

You're shopping a store in:

Bloomington, IN

We use your store location to provide current pricing and inventory. It'll also be the location for in-store pickups.



KitchenAid Architect II 25 cu ft Sideby-Side Refrigerator (Stainless Steel) ENERGY STAR

item #: 345603 | Model #: KSRS25MWMS

Be the first to

10nit

0

3 No Yes CEE Tier I 68.875 69.75 35.5 33,75 30.938 29,25 49.875 Stainless Steel Gray Stainless stee! Gray Νo

\$1,799.00

Get 5%* Off Every Day or Special Financing**
Minimum Purchase Required

Description

Architect II 25 cu fl Side-by-Side Refrigerator (Stainless Steel) ENERGY STAR

- ENERGY:STAR® qualified; 20% more energy efficient than Department of Energy standard
- FreshSeal™ humidity-controlled crisper help retain humidity for optimum storage of fresh fruits and vegetables
- FreshChill™ temperature management system helps maintain food freshness
- FreshSeal™ Deli locker with adjustable controls and four-sided seal helps keep deli products fresh
- 2 Adjustable SpillClean™ glass shelves with raised edges help contain spills
- Gallon door bins provide convenient door storage for gallon-size items while freeing up room in the refrigerator
- Optional automatic ice maker sold separately (part number ECKMF94)

Specifications

Appliance Color/Finish	Stainless	Freezer Door Shelves
Appliance Colori than	steel	Freezer Baskets
Overall Capacity (Cu. Feet)	25.0	Freezer Shelves
Refrigerator Capacity (Cu. Feet)	15.2	Frost-Free
Freezer Capacity (Cu. Feet)	9.8	ENERGY STAR Qualified
Door Texture	Smooth	CEE Tier Qualified
Door Style	· Flat	Height to Top of Case (inches)
Hidden Hinge	No	Height to Top of Door Hinge (Inche
Handle Type	Standard	Width (Inches)
Water Filtration	No	Depth (Including Handles) (Inches)
Dispenser Options	N/A .	Depth (Excluding Handles) (Inches
Child Safety Locks	No	Depth (Less Door) (Inches)
Water Filler Indicator	No	Depth with Door Open (Inches)
Door Alarm	No	The state of the s
Dispenser Light	No	Manufacturer Color/Finish
pp to the present product to	Optional	Cabinet Color
Ice Maker	(sold separately)	Door Handle(s) Color
Space-Saving In-Door ice	No	Toe Grille Color
Air Filtration	No	Custom Door Kit Compatible
		The second of the second secon

FREE

Store Pickup

Your order can be available for pickup as soon as today.

Lowe's Truck Delivery

Your order will be ready for delivery to you from your selected store.

Parcel Shipping

Unavailable for This Order Sent by carriers like UPS, FedEx, USPS, etc.

\$89.97

\$149.97

KitchenAid Architect \$1,799.00 Il 25 cu ff Side-by-Side Refrigerator (Stainless Steel) ENERGY STAR

2-Year Major '
Appliance
Extended

Protection Plan (\$1500+)

4-Year Major Appliance Extended Protection Pian (\$1500+)

Dual Evaporator Cooling System Refrigerator Interior Lighting	No Incandéscent	Manufacturer's Warranty (Labor)	1-year limited	•
Electronic Temperature Control	Yes	Manufacturer's Warranty (Parts)	1-year limited	-
	Adjustable spillproof	Lowe's Exclusive	No	
Shelf Options	glass shelves	Color/Finish Family	Steel- Stainless	1
Snack/Deli Drawer	Yes	CSA Safety Listing	No	;
Temperature Controlled Drawer	Yes	ETL Safety Listing	No	:
Door Shelves	3.0	UL Safety Listing	Yes	:
Gallon Door Storage	Yes	ADA Compliant	No	:
Humidily-Controlled Crispers	1	Series	Architect®	Ī
Freezer Door Bins	5	ÇU, INC	11	1

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You're shopping a store in:

Bloomington, IN 350 North Gates Dr.

We use your store location to provide current pricing and inventory. It'll also be the location for in-store pickups.



Frigidaire 20.5 cu ft Upright Freezer (White) ENERGY STAR

Item #: 295050 [Mode] #: GLFH21F8HW

☆☆☆☆ 2 Reviews

I frezzer unit

Get 5%* Off Every Day or Special Financing**

\$849.00 Minimum Purchase Required

FREE Store Pickup

Your order will be ready for pickup from Lowe's Of Bloomington, IN by 04/03/2013.

FREE

Lowe's Truck Delivery

Your order will be ready for delivery to you from Lowe's Of Bioomington, IN by 04/03/2013.

> Parcel Shipping Unavailable for This Order Sent by carriers like UPS, FedEx, USPS, etc.

Frigidaire 20.5 cu ft \$849.00 Upright Freezer (White) ENERGY STAR

2-Year Major \$69.97 Appliance Extended Protection Plan (\$500-\$999.99)

4-Year Major \$109.97 Appliance Extended Protection Plan (\$500-\$999.99)

Description

20.5 cu ft Upright Freezer (White) ENERGY STAR

- ENERGY STAR® qualified freezer uses less energy and saves you money
- Express-Select™ controls with upfront display
- SpaceWise™ organization system
- Store-More™ tilt out wire door bins
- Store-More™ adjustable door bins Frost-free operation
- Lock with pop-out key
- Bright lighting

Specifications

Appliance Color/Finish	White	Height to Top of Case (Inches)	69.68
Freezer Capacity (Cu. Feet)	20.5	Height to Top of Door Hinge (Inches)	71.25
Defrost Type	Frosi-free	Width (Inches)	32.0
Door Texture	Smooth	Depth (Including Handles) (Inches)	28.63
Door Style	Contoured	Depih (Excluding Handles) (Inches)	26.38
Handle Type	Standard	Depth (Less Door) (Inches)	25, 2 5
Electronic Temperature Control	Yes	Depth with Door Open (Inches)	59,38
Power On Indicator Light	Yes	Manufacturer Color/Finish	White
Temperature Alarm	Yes	Cabinet Color	White
Security Lock	Yes	Door Handle(s) Color	White
Interior Lighting	incandescent	Reversible Door	No
Door Shelves	8.0	Lowe's Exclusive	No
Freezer Shelves	4	Manufacturer's Warranty (Parts)	1-year limited
Slide-Out Baskets	3.0	AMA CONTROL VIOLEN	
ice Maker	None	Manufacturer's Warranty (Labor)	1-year limited
Type of Ice	None	Color/Finish Family	White
ENERGY STAR Qualified	Yes	CSA Safety Listing	Yes
CEE Tier Qualified	CEE Tier I	ETL Safety Listing	No

You're shopping a store in:

Bloomington, IN 350 North Gates Dr.

We use your store location to provide current pricing and inventory. It'll also be the location for in-store pickups.

LIFETIME PRODUCTS 72-in L x 30-in W Rectangular Steel Folding Table

Item #: 293449 | Model #: 80236

黄食黄黄黄

\$39,98

Was: \$44.98 (Save 11%)

6 tables

FREE Store Pickup

Your order can be available for pickup in Lowe's Of Bloomington, IN today.

Lowe's Truck Delivery

Your order will be ready for delivery to you from your selected store.

Parcel Shipping

Unavailable for This Order Sent by carriers like UPS,

\$39.98

LIFETIME
PRODUCTS 72-in L x
30-in W Rectangular
Steel Folding Table

FedEx, USPS, etc.

Description

72-in L x 30-in W Rectangular Steel Folding Table

- · Stain-resistant and easy to clean
- · Indoor and outdoor use
- · Rust-resistant powder-coated steel frame

Specifications

Table Length (Inches)	72.0	Color/Finish Category	Other	
Package Contents	Box,	Table Width (Inches)	30.0	
	insert, pad,	Colon/Finish	Putty	
	stretch	Table Shape	Rectangle	
	film	Table Height (Inches)	29.0	
Recommended Cleaning Method	Light soap			
	and warm			
	water			
Frame Material	Steel		•	
Table Top Material	Plastic			

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You're shopping a store in:

Bloomington, IN 350 North Gates Dr.

We use your store location to provide current pricing and inventory. It'll also be the location for in-store pickups.



CONTICO 34-3/8-in Utility Cart

Item #: 337465 | Model #: R5800BK

古典宗武古

\$99.98

2 costs

Parcel Shipping

Sent by carriers like UPS, FedEx, USPS, etc.

FREE Store Bickup

Store Pickup

Your order can be available for pickup as soon as today.

Lowe's Truck Delivery

Your order will be ready for delivery to you from your selected store,

CONTICO 34-3/8-in Utility Cart

\$99.98

Description

34-3/8-in Utility Cart

- Rugged structural foam construction
- Each shelf supports 200 lbs. (400 lbs. max capacity)
- Features heavy-duty 5* industrial grade, non-marking casters
- All hardware included

Specifications

Color / Finish	Black	Number of Trays	0.0
Depth (Inches)	33.0		Cart
Material	Structural foam construction	Package Contents	inciudes all hardware
Number of Drawers	0.0 Storage & Organization Type		Other
Number of Shelves	2.0	Total Cubic Inches (Cu. Inches)	0.0
rediliber of bijores	2,0	Wheels	Yes
		Width (Inches)	17.5

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Statement of Revenue, Expenses,

and Changes in Fund Balance - Statutory Basis

and Onanges in	II UIIU .			ratuto	iy ido	OLO	
Area 10 Council on Aging of Monroe and 6 For the Year ended June 30, 2012	Owen Counties	, Inc.					
Revenue:							
Federal Grants				•		8 1	541.666
State Grants							878.389
County Support					550		63.525
City Contracts						* 1 = 7 * 4 + 4	7,400
Service Fees				,			101,850
Project Income							225.57;
Medicaid							200,833
Donations	-	-					
Indirect public support-United Way	-						50,299
Direct public support	•						70,319
Miscellaneous Income							121370
In-Kind Support							183,544
Investment Income							57,188
Total Revenue						5 <i>B</i>	,501.962
Expenses:	•						
Program Service Expenses							
Title III-Administration						5	62.165
Title III-Social Services							184,613.
Title III-Congregate Meals							155.856
Title III-Home Delivered Meals							292:769
Title VII-Ombudsman		•					2,640
Assisted Living Ombudsman							4723
Title III-Preventive Health							8.520
CDSMP							17,770
Title III-Family Caregiver							75.853
ADRC				•	Herein		37,834
Social Services Block Grant	•	•					101,635
Assistance to the Homebound	•						-83,762
2-1-1 Service							39,827
Choice							511.982
Medicaid Pre-Admission Screening			•				410522451
Medicaid Waiver Administration				•			20.940
Medicaid Waiver							157:44:6
Endwright Center				•			-30,007

Area: 10 Council on Aging of Monroe and Owen Counties, Inc. For the Year ended June 30, 2012		
Expenses:		
Program Service Expenses		
Discount Directory	¢.	13.27.1
Federal Transportation-Operating and Capital	•	1,238,951
Federal Transportation-Operating and Capital-ARRA		41.950
Scholarship Program		4.576
Monroe County Meals		8,000
CARE Transportatio		4.245
Area Ten Development		0
SHIP		12.888
Other Rural Transit		23568
Arts Program		8,064
Richland Township Food Pantry		1,068
Senior Games		2,410
Senior Salute		121
Retired Senior Volunteer Program		199,101
Martin Luther King		372
Hartst Rd Property		198
Dodds-Wylie Housing Management		27,027
Senior Medicare Patrol		1,528
Cunot Housing Management		28,607
Edgewood Housing Management		81,177
Total Program Services	Ŝ	3,61114105
Fundraising	8	32,241
Risk Management		3,032
Unallocated Indirect Costs		224
Total Support Services	8	35,497
Total Expenses	\$	3,646,602
Excess Nonfederal Funds	\$	(144.640)
Beginning Fund Balance	\$	3,130,744
Ending Fund Balance	\$	2,986,104

Jack Hopkins Social Services Funding Application

Funding Sheet

Lead Agency: Name Big Brothers Big Sist	ers of South Central Indiana	
	? Yes No Is this a collaborative	project? [Yes No
Number of Agency Employees	Full-time 2 Part-time 12 V	olunteers 1,200
Address where Project will be 807 N. College Ave., Bloomington, IN 4740		
Name of Project Administrator	Scott Hutchinson	
Address 807 N. College Ave., I	Bloomington, IN 47404	
Telephone & E-mail 812-33	34-2828 ext. 221; shutchinson@bigsindiana.org	
Name of other participating ag	gencies, if different from Lead Agency: _n	/a
Proposed Project:		
Title of Project: Training and Office	e Expansion	
Total Cost of Project: \$25,778		
Requested JHSSF Amount: \$2	5,778	
Other Funds Expected for Pro Amount	ect: Source	Confirmed or Pending
Is this a request for operational co	ved by this Project in 2013: 600 osts? Yes Mo	D. 1
If "yes," is the request for a pilot	project or for bridge funding? 🔲 Pilot 🔲	Bridge
	.	Example: Tables: 5 tables @ \$12.00 each Chairs: 20 chairs @ \$8.00 each
Funding Information:	The state of the s	
	Committee often recommends partial funding for stribute funds, please provide an itemized list of	
raming, fire sprinkler, low voltage, insulati	on, drywall, ceiling/lights, trim, and door materials	\$8,772
raming, trim, painting, clean up, and trast	 	\$5,775
lectrical		\$3,500
Contactor		\$3,362
loor Materials		\$3,348
IVAC		\$850
ermits		\$171
Claim Submission Date: (<i>check one</i>)	July 2013 – September 2013	October 2013 - December 2013
	Other	· · · · · · · · · · · · · · · · · · ·

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Big Brothers Big Sisters of South Central Indianana

Address: 807 N. College Ave., Bloomington, IN 47404

Phone & E-Mail: 812-334-2828; bbbs@bigsindiana.org

Website: www.bigsindiana.org

President of Board of Directors: Keith Leonard

Director Information

Director of Lead Agency: Tom Saccone

Director's Address: 807 N. College Ave., Bloomington, IN 47404

Phone & E-Mail: 812-334-2828 ext. 225; sacconetom@gmail.com

Presenter Information

Name of Person to Present
Application to the Committee

Tom Saccone

Address 807 N. College Ave., Bloomington, IN 47404

Phone & E-mail 812-334-2828 ext. 225; sacconetom@gmail.com

Grant Writer Information

Name of Grant Writer: Scott Hutchinson

Address: 807 N. College Ave., Bloomington, IN 47404

Phone & E-Mail: 812-334-2828 ext. 221; shutchinson@bigsindiana.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please clieck your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures

Big Brothers Big Sisters of South Central Indiana, Jack Hopkins Social Services Funding 2013

The local United Way conducted the 2012 Service Community Assessment of Needs for the Bloomington, Indiana MSA including Monroe, Owen, and Green County. The overarching recommended focuses "Education, Earnings, and Essentials" match the work of Big Brothers Big Sisters of South Central Indiana serving Putnam, Owen, and Monroe County. BBBS serves youth as mentors promoting academic success, better relationships at home and school, and avoidance of risky behaviors. These results at the national and local level contribute to higher academic success and subsequent earnings. According to the SCAN Report, "Research shows that youth access to resources and developmental success are related to education attainment of a parent or guardian, the number of wage earners living in a youth's household, and the age of the parents or guardians at the birth of the child. Family structure is further related to other risk factors that could affect youth development. For example, youth born to single parent households are more likely to live below the federal poverty line. Also youth in single-parent households experience greater rates of parental absence, lack of parental involvement in childrearing, and a lack of supervision, all of which have been shown to place youth at greater risk for poor educational attainment, behavior problems, and poor psychological well-being." BBBS assists these same vulnerable youth and their families. We are the perfect vehicle to meet the needs identified in by the United Way of Monroe County's SCAN 2012 community-wide needs assessment at \$900/Little Brother or Sister/year.

In our current facilities, our executive director and office manager both have their own offices. The fund development director and special events coordinator share an office along with a graduate intern and an undergraduate intern helping us with our new media. Five match support specialists share another office. The director of our community-based programs and the director of our site-based programs share an office with our intake specialist. We have a meeting room that seats a dozen comfortably, although we have 14 employees. Because the intake specialist interviews of prospective volunteers and Littles with their families are confidential, she must have some of her discussions in the meeting room, the director's office, or even the copy room.

The solution is to finish the basement for \$25,778. Our landlord also owns the Scholars Inn and he has been very generous with our agency. With your assistance, we can add the following capabilities to our basement:

• A large training room. We need a room that can comfortably sit three times as many people as our current capacity. We have received two grants, one from Comcast and another from Best Buy, to use technology to connect Bigs and Littles when they are separated during Winter and Spring Break, summer, semesters abroad, active duty, etc. While we have done this on an individual basis, we have yet to accomplish this on a group basis when one Big can talk to a group of Littles and Bigs about their experiences away from Bloomington. Another part of this vision is to use these same new and traditional technologies to encourage Littles to share their experiences at home, at school, and with their Bigs with the wider community. Finally, we are very interested in hosting STEM activities. We need a safe comfortable training facility in which professionals from local businesses and sister agencies (e.g., Wonderlab, Mathers Museum, etc.) as well as student, faculty, and staff

from Indiana University, IVY Tech Community College, and their local high schools can share their expertise in science, technology, engineering, and math with our Littles and Bigs on a monthly basis. We would like to have one science, one technology, one engineering, and one mathematical activity each month for our Littles and their Bigs.

- A dedicated intake office that puts prospective adult volunteers or a prospective Little with his or her parent or guardian at ease.
- A team meeting room, suitable for four or five participants such as a match support specialist, a Big and Little, a teacher, and/or a parent.
- Three separate cubicles for match support specialists or graduate interns.

In our community-based program, our Bigs meet their Littles at least once a week for trips to movies, museums, and other educational or recreational activities of mutual interest. In our site-based program, our Bigs meet their Littles once a week during the school year at school or in after-school programs. This eases transportation requirements on the part of the Bigs and, even though the Bigs meet their Littles one-on-one, these facilities often have other adults and children there for group activities. Finally, in our First Friends program, we provide formal and informal activities for children on our waiting list and for our Littles, their siblings, and their families. Formal activities include our haunted house, fishing outing, Reality Health Fair, March to College, Bowl for Kids' Sake, etc. Informal activities include things like football with the IU team in Dunn Meadow, the planetarium, or a skating party.

With a larger training room, we will be able to train more Bigs at each of our quarterly trainings. We will also be able to bring our partnering agencies to Big Brothers Big Sisters in order to familiarize our Littles and/or Bigs with their services in a fun way so that they are more likely to use their services. Two examples of our partners who need this kind of boost are the YMCA and Wonderlab. These are fantastic programs of which some of our Littles and their families are completely unaware. If representatives of the Y and Wonderlab could bring a demonstration of their programs to our facility, one with which the Littles and their families are already familiar, enthusiasm for regular or special programs at these partnering agencies will be built.

Finally, Big Brothers Big Sisters has two arenas in which we would like to take a leadership role in new partnerships. The first is STEM with an emphasis on technology. We have already joined with Comcast and Best Buy to provide Littles who might otherwise have been separated from their Bigs while the latter was away from Bloomington to connect via technology. Before this program, relationships deteriorated during the separation. Now, they are learning opportunities. In our first connection, a Big was called away for a month to testify before Congress. While the Little was not fully aware of the significance of this activity, he did learn more about our government during the process. With your support, we will be able to have a Big like this make a distance learning connection with a group of Littles and their Bigs. Similarly, with a larger training facility, scientists, technicians, engineers, and mathematicians from the community will be able to make presentations to groups of Littles/Bigs.

Beyond STEM, we have explored a fitness, nutrition, and anti-obesity program with the local national guard and army reserves. Along with our partners in the Indiana University Kinesiology Department, these fitness experts will lead educational and recreational activities in our new room.

Training and Office Expansion

Funding Timeline 2013

May

school year ends

June

landlord finalizes permits and planning for basement offices and training room

July

renovate basement...expend funds...submit claims

August

school year begins...new offices in use

September

Recruit STEM teachers and students from IU, IVY Tech, and MCCSC

October

One STEM activity/week (four/month) in new training room for Bigs and Littles



Big Brothers Big Sisters Office space

Area: 24ft by 28ft Hallway: 12ft by 6ft

Square feet: 744 sqft

Currently an unfinished basement at the bottom of a finished stairs. The basement has 9ft poured walls and a concrete floor. There are two supports in the middle of the room. They have is a fire sprinkler system in place that will need to be modified for a drop ceiling.

We are going to finish off two interior walls to create a conference room and an office. The rest of the space will be made into an open area for cubicles with desks.

- Removal of small partition wall and door
- Building two partition walls out of 2 by 4's on 16" centers
- Fur out walls on west and south side of basement with 2 by 4's on 16" centers
- Box in a bulkhead on the west end of room
- Rewire conference room with standard 5 outlets at 16" from floor. Adding one switch to run three 4 ft. florescent lights in the drop track ceiling. One Cat 5 and phone line
- Rewire partitioned Intake office to have 3 outlets, one Cat 5 port, a phone line and two 4 ft. florescent lights in the drop track ceiling on one switch.
- Adding 8 can lights on a single dimmer switch in the conference room
- On the south wall of the basement adding outlets and a total of 3Phone lines and 3 Cat 5 ports every 8 ft. for the cubicles. Adding five 4ft. florescent lights in the drop ceiling
- Vapor barrier and insulation on south and east walls
- Half inch drywall on north, south and west exterior walls. Half inch drywall on the interior partition walls and the Intake office partition
- Drop acoustic ceiling in all finished areas
- Prime and painting all rooms one color of flat paint
- Install two new hollow core doors to match existing doors
- Carpet all finished areas 744 sqft. Allowance \$3 a square foot including pad
- Wood colonial painted casing with vinyl commercial molded base



Clients Name

Big Brothers Big Sisters

FinishedSquare Footage

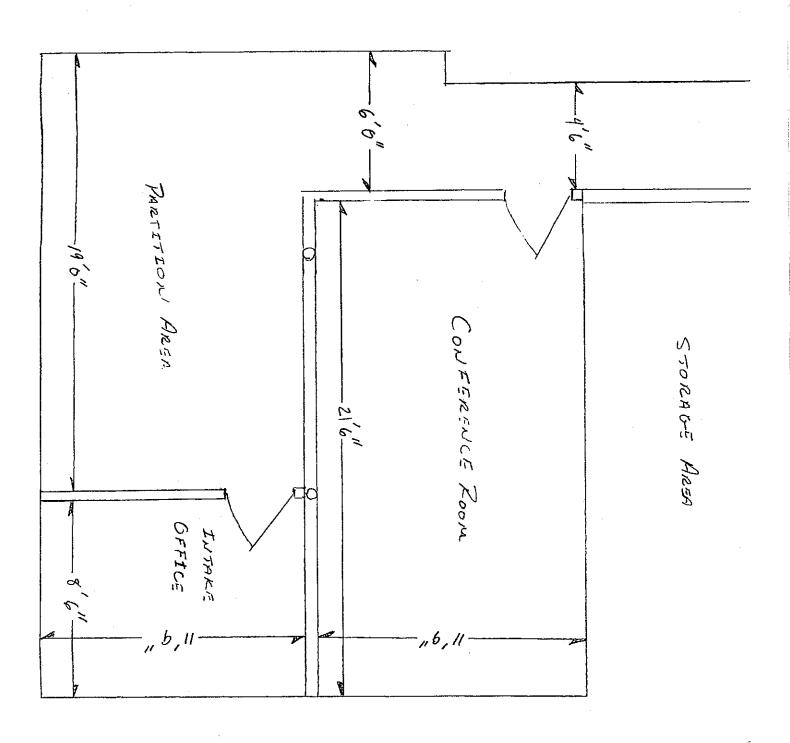
744

Sub Totals

Building Permit	\$171	
Framing Materials	\$750	
Framing Labor	\$2,200	
HVAC Materials and Labor	\$850	
Fire sprinkler system	\$1,000	
Electrical	\$3,500	
Low Voltage	\$750	
Insulation	\$650	
Drywall	\$1,800	
Acustic Ceiling and Lights	\$3,000	
Interior Trim Materials	\$450	
Interior Trim Labor	\$450	
Painting	\$2,675	·
Floor Covering	\$3,348	Allowance of \$3sqft. Inc Moldings
Door stops/ Door Handles	\$372	
Clean inside	\$300	
Trash Removal	\$150.00	
Sub total	\$22,415.98	

Built By YOU	\$3,362.40
Total	\$25 770 27

\$34.65 a square foot



EAST WALL
FRONT OF BUTLDING

BUILL By YOU Your Home, Your Way

Clients Name

Big Brothers Big Sisters

Budget for finishing Basement

FinishedSquare Footage

744

Sub Totals

Building Permit	\$171	
Framing Materials	\$750	
Framing Labor	\$2,200	
HVAC Materials and Labor	\$850	
Fire sprinkler system	\$1,000	
Electrical	\$3,500	
Low Voltage	\$750	
Insulation	\$650	
Drywall	\$1,800	
Acustic Ceiling and Lights	\$3,000	
-	\$450	
,	\$450	
	\$2,675	
~	\$3,348	Allowance of \$3sqft. Inc Moldings
5	\$372	
Clean inside	\$300	
Trash Removal	\$150.00	
Sub total	\$22,415.98	
Trash Removal	\$450 \$2,675 \$3,348 \$372 \$300	Allowance of \$3sqft. Inc Moldings

Built By YOU

\$3,362.40

Total

\$25,778.37

\$34.65 a square foot

Financial Statements
DECEMBER 31, 2011 and 2010

Big Brothers Big Sisters of South Central Indiana

Table of Contents

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INDEPENDENT AUDITORS' REPORT	1
FINANCIAL STATEMENTS:	
Balance Sheet	2
Statement of Activity	3
Statement of Cash Flows	4
Statement of Functional Expenses	5
Notes to Financial Statements	6-13



INDEPENDENT AUDITORS' REPORT

Board of Directors
Big Brothers – Big Sisters of Monroe County, Inc.
Bloomington, Indiana

We have audited the accompanying balance sheet of Big Brothers — Big Sisters of Monroe County, Inc. as of December 31, 2011 and 2010 and the related statements of activity, functional expenses and cash flows for the years then ended. These financial statements are the responsibility of the organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Big Brothers – Big Sisters of Monroe County, Inc. as of December 31, 2011 and 2010, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Stampfli associates

Bloomington, Indiana September 5, 2012

Balance Sheet December 31, 2011 and 2010

		December 31, 2011 and 2010	31,201	1 and 201	0								
	Unrestricted	ricted	Ten	Temporarily restricted	restricted		Permanently restricted	y rest	ricted		Total	al	
ASSETS	2011	2010	2011	=1	2010		2011	CII	<u>2010</u>	2	2011	75	2010
CURRENT ASSETS Cash and cash equivalents	\$ 17,335	\$ 3,524	S	9,327 \$		€9	,	4		€9	26,662	€9	3,524
Pledge receivable (Note 3)	r ,	4,436	•	62,705	15,482		•		t		62,705		19,918
Other receivables	525	1,886					1		1		525		1,886
Prepaid expenses Total Current Assets	23,698	13,709		72,032	15,482		' '				95,730		29,191
PROPERTY & EQUIPMENT-NET (Note 4)	1,659	2,624		,					,		1,659		2,624
OTHER ASSETS Investments (Note 6)	277,220	325,620		,			1		1	•	277,220	(*)	325,620
Interest in net assets or Community Foundation (Note 7)	(3,134)	(11)		•			42,857		42,857		39,723		42,846
TOTAL ASSETS	\$ 299,443	\$ 341,942	64	72,032 \$	15,482	& ₩	42,857	₩	42,857	€	414,332	\$	400,281
LIABILITIES AND NET ASSETS													
CURRENT LIABILITIES: Accounts payable Accrued expenses Investment margin account	\$ 5,264 9,228 17,132	\$ 4,129 8,004	↔	3 I I		6		↔		69	5,264 9,228 17,132	∽	4,129 8,004
Total Current Liabilities	31,624	12,133		•		,			J		31,624		12,133
NET ASSETS: (Notes 8 & 9)	267,819	329,809		72,032	15,482		42,857	-	42,857		382,708		388,148
TOTAL LIABILITIES AND NET ASSETS	\$ 299,443	\$ 341,942	↔	72,032	15,482	⇔	42,857	S	42,857	60	414,332	\$	400,281
See accompanying notes and accountants' report			7										

Statement of Activity Years ended December 31, 2011 and 2010

	, .					=	l -	ı		1 .	1	. 1	ı						_	, ,	
	2010		70,258	82,144	163,655	4.200	320,257		28,431	53,588			373,845		262,734	106,748	62,733	432,215	(58 370)	446,518	388,148
Total	2011		76,758 \$	187,620	111,110	25,398	400,886	25.3.60	7,669	32,245	· i		433,131		240,024	107,130	91,417	438,571	(5,440)	388,148	382,708
			69	,	,		<u> </u> 		r	 	ı				1	5	 ا د	ī	τ	7	7
Permanently restricted	2010																			42,857	42,857
ently r			∻	,	,	1		,	ı	 •	,	! 	-				۱	t	ı	57	\$7
erman	2011																			42,857	42,857
P4			\$																		€-\$
stricted	<u>2010</u>		14,694	•	•		14,694		•		(21,970)		(7,276)		t	'			(7,276)	22,758	15,482
ily re			64)							 	_										60
Temporarily restricted	2011		15,000	52,705	4,327	•	72,032		•		(15,482)		56,550			•			56,550	15,482	72,032
,			6-5			- 1					_	 -					-		_		÷∽.
pet	2010		55,564	82,144	163,655	4,200	305,563	25 431	28,157	53,588	21,970		381,121		262,734	106,748	62,733	432,215	(51,094)	380,903	329,809
Unrestricted			⊹ ∞	5	ćΩ	∞	4	Ç	0	 v:	7	 !			4 (> 1	 -	 	6	ا ما	is a∥ 0.∥
Unir	2011		61,758	134,915	106,783	25,398	328,854	24.576	7,669	32,245	15,482	-	376,581		240,024	107,130	91,417	438,571	(61,990)	329,809	267,819
l			643				l						ł				ł			İ	⇔
*		SUPPORT AND REVENUE:	Direct contributions	Indirect contributions	Special events (Note 10)	Other in-kind contributions	Total Support	Revenue Governmental support	Investment income (Note 6)	Total Revenue	Net assets restrictions released (Note 11)	Total revenues, gains	and other support	EXPENSES:	Program services	Management and generat	Fund raising	Total Expenses	CHANGE IN NET ASSETS	NET ASSETS - Beginning of year	NET ASSETS - End of year

See accompanying notes and accountants' report

Statement of Cash Flows Years ended December 31, 2011 and 2010

, ,		2011	:	2010
CASH FLOWS FROM OPERATING ACTIVITIES:				
Changes in Net Assets	\$	(5,440)	\$	(58,370)
Changes not requiring cash in the current year:				
Depreciation		1,520		1,562
Realized (gain) loss on investments		(549)		(1,356)
Unrealized (gain) loss on investments		(725)		(397)
Change in interest in net assets of community foundation		3,123		(2,536)
Donated property		(5,140)		(3,175)
Investment income reinvested		(8,326)		(21,952)
Add (deduct) net changes in other accounts:		(40.505)		(1.250)
Other receivables		(42,787)		(1,350)
Pledges receivable		1,361		1,375 3,231
Prepaid expenses		(1,975)		
Accounts payable	*	1,135 1,224		(598) (9,972)
Accrued expenses				(93,538)
Net cash provided (used) by operating activities		(56,579)	_	(93,330)
CASH FLOWS FROM INVESTING ACTIVITIES:				5 5 000
Proceeds from sale of certificates of deposit		01 140		75,000
Proceeds from sale of investments		81,140		48,175
Purchases of investments		(18,000)		(50,000)
Purchases of property and equipment		(55 <u>5</u>)		
Net cash provided by investing activities		62,585	_	73,175
CASH FLOWS FROM FINANCING ACTIVITIES:				•
		17,132		_
Net borrowing on margin			,	
INCREASE (DECREASE) IN CASH		23,138		(20,363)
CASH AND CASH EQUIVALENTSJanuary 1		3,524		23,887
CASH AND CASH EQUIVABLINES-Salidary				
CASH AND CASH EQUIVALENTSDecember 31	\$	26,662	\$	3,524
Supplemental data for non-cash operating and investing activities:	_		•	0.485
Gifts of securities received	\$	5,140	\$	3,175
In-Kind donations of items expensed		25,398		42,279
Interest paid		428		_

Statement of Functional Expenses Years ended December 31, 2011 and 2010

	Program		Management and General	d General	Fund Raising	aising	Total	<u> </u>
	2011	2010	2011	2010	2011	2010	2011	2010
Payroll	\$ 125,523	\$ 158,444 \$		52,400	\$ 71,303	\$ 43,154	\$ 247,580	3 253,998
Payroll tax	10,484	13,373	4,239	4,423	5,956	3,642	20,679	21,438
Other employee expense	7,972	12,676	3,224	4,192	4,529	3,452	15,725	20,320
	143,979	184,493	58,217	61,015	81,788	50,248	283,984	295,756
Occupancy	30,216	28,722	8,633	8,207	4,317	4,103	43,166	41.032
Program expense	22,934	5,159	1		ī.	1	22,934	5,159
Professional fees	ı		19,545	18,950	i	Í	19,545	18.950
Information technology	5,947	5,031	5,947	5,031	1	•	11,894	10,062
Insurance	7,831	11,269	2,237	3,220	1,119	1,610	11,187	16,099
Dues and subscriptions	5,844	7,625	1,670	2,179	834	1,089	8,348	10.893
Miscellaneous	8	1,675	7,998	6,315	•	ſ	8,007	7,990
Printing	5,822	1,457	1	j	i	1	5,822	1,457
Equipment expense	3,851	3,689	1,100	1,054	550	527	5,501	5,270
Volunteer expense	4,170	4,579	,	1	1	ı	4,170	4,579
Postage and shipping	2,482	1,626	709	465	355	232	3,546	2,323
Travel and meals	2,982	2,968	18	τ	6	•	3,009	2,968
Supplies	2,568	1,990	1	ι	1	1	2,568	1,990
Uncollectable pledges	1	•	i.	t	2,292	4,768	2,292	4,768
Depreciation	1,065	1,093	304	312	152	156	1,521	1,561
Interest expense	•	ı	752	•	•	, r	752	
Advertising and promotion	325	1,358			1	•	325	1,358

432,215

8

\$ 438,571

62,733

64

91,417

\$ 240,024 \$ 262,734 \$ 107,130 \$ 106,748

Total Expenses

Notes to Financial Statements

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

Nature of Operations:

Big Brothers - Big Sisters of Monroe County, Inc. (the agency) is an Indiana not-for-profit corporation. The agency has a mission to empower youth and to serve the emotional, social and educational needs of children ages 6 through 18 (or upon graduation from high school, whichever is later) by facilitating professionally supported relationships with adult volunteers. It operates in south central Indiana, and in particular, Monroe County.

Cash and Cash Equivalents:

Cash and cash equivalents include cash, bank accounts, money market fund accounts which are similar to bank money market accounts, and certificates of deposit with initial maturities of three months or less.

Property and Equipment:

Property and Equipment are recorded at cost, except in the case of donated property which is recorded at the estimated fair-market value at the date of donation. Property and equipment are depreciated using the straight-line method over the estimated useful lives of five to forty years.

Donated Services:

Contributions of donated services that create or enhance nonfinancial assets or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation, are recorded at their fair values in the period received. During 2011 and 2010 a large number of volunteers donated significant amounts of time in the agency's program and governance efforts. However, no support or expense was recorded in connection with those services. Other services in connection with special events were recorded as described below.

Restricted contributions:

It is the policy of the agency to treat temporarily restricted contributions as unrestricted if the restrictions are met in the same period as the contribution.

Donated Assets:

The agency reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

The agency reports gifts of property and equipment as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the donated assets must be used, and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations about how long those long-lived assets must be maintained the agency reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

Use of Estimates:

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates,

Notes to Financial Statements

NOTE 2 - INCOME TAX STATUS:

The agency files Federal and Indiana income tax returns as an exempt organization under section 501(c)(3) of the Internal revenue Code and does not report any unrelated business income or other income taxes. The agency is not considered to be a private foundation.

The agency's Federal and Indiana income tax returns for 2009, 2010 and 2011 are subject to examination by the IRS and state of Indiana, generally for three years after they were filed. The agency recognizes tax benefits only to the extent the agency believes it is "more likely than not" that its tax positions would be sustained upon examination. There were no tax positions considered less than 50% likely of sustainability.

There were no income tax penalties or interest incurred in 2011 or 2010.

NOTE 3 - PLEDGES RECEIVABLE:

Pledges receivable consist of uncollateralized pledges for the support of the agency. Provision for uncollectible pledges is computed based upon management estimates of current economic factors and consideration of individual pledges. Pledges to be received more than one year after the pledge are discounted at the rate of 3% in 2010. Discounts in 2011 are not significant. Pledges not intended to be remitted till a future year are temporarily restricted for use in such future year. Pledges receivable at December 31, 2011 are as follows:

Pledges receivable Less collection allowance Less discount for time value	<u>Unrestricted</u> \$ \$	Temporarily Restricted \$62,705 \$62,705	Tota! \$62,705 \$62,705
Pledges receivable at December 31, 2010 are as follows:			
Pledges receivable Less collection allowance Less discount for time value	<u>Unrestricted</u> \$11,301 (6,865) ——— \$_4,436	Temporarily <u>Restricted</u> \$16,159 (677) \$ <u>15,482</u>	<u>Total</u> \$27,460 (6,865)(677) \$19,918
Pledges are scheduled for collection as follows: Due currently 2012 2013			\$ 7,705 50,000 5,000 \$62,705

Notes to Financial Statements

NOTE 4 - PROPERTY AND EQUIPMENT-NET:

	<u>2011</u>	<u>2010</u>
Office equipment	\$26,079	\$25,523
Furniture	<u>1.514</u>	<u> 1.514</u>
	27,593	27,037
Less accumulated depreciation	<u>25,934</u>	<u>24.413</u>
- -	\$ <u>1,659</u>	\$ <u>2,624</u>

NOTE 5 - FINANCIAL INSTRUMENTS:

The carrying amount of all financial instruments reported, other than investments, approximate fair values because of the short maturities of those instruments.

The following table summarizes certain fair value information at December 2011 for assets and liabilities measured at fair value on a recurring basis.

		Quotea		
		Prices in		
		Active	Significant	
		Markets for	Other	Significant
		Identical	Observable	Unobservable
		Assets	Inputs	Inputs
	Fair Value	(Level 1)	(Level 2)	(Level 3)
Mutual Fund - US Government and				
- corporate bonds	\$277,220	\$277,220	\$	\$
Interest in net assets - community	<u>39,723</u>		<u>39,723</u>	
foundation				
	\$ <u>316,943</u>	\$ <u>277,220</u>	\$ <u>39,723</u>	\$ <u></u>

The following table summarizes certain fair value information at December 2010 for assets and liabilities measured at fair value on a recurring basis.

		Quoted		
		Prices in		
		Active	Significant	
		Markets for	Other	Significant
		Identical	Observable	Unobservable
		Assets	Inputs	Inputs
	<u>Fair Value</u>	(Level 1)	(Level 2)	(Level 3)
Mutual Fund - US Government and				
- corporate bonds	\$325,620	\$325,620	\$	\$
Interest in net assets - community foundation	42,846		<u>42,846</u>	
Toundation	· \$ <u>368.466</u>	\$ <u>325,620</u>	\$ <u>42.846</u>	\$ <u></u>

Notes to Financial Statements

Investment values are determined by reference to closing prices on public exchanges. The interest in the net assets of the foundation is level two because there is no direct access to the securities.

NOTE 6 - INVESTMENTS:

The following schedule summarizes the investment return in the statement of activities.

			2011	<u>2010</u>
Interest Dividends Net realized gains (loss) Net unrealized gains (losses) net of reclas Net investment income in net assets of co Totals	sifications mmunity foundatio	Dn .	\$ 4 8,140 549 725 (1,749) \$ <u>7,669</u>	\$ 248 22,663 1,161 397 3,688 \$28,157
	Market Value <u>2011</u>	Cost 2011	Market Value <u>2010</u>	Cost 2010
Mutual Fund	\$ <u>277,220</u>	\$ <u>277,909</u>	\$ <u>325.620</u>	\$ <u>327,034</u>

NOTE 7 - COMMUNITY FOUNDATION:

The agency has accounts at the Community Foundation of Bloomington and Monroe County. These accounts include an agency account which is included in these financial statements as a permanent endowment and a community account which is not included. Under the terms of the agreement the Foundation holds variance powers to redirect the resources of the agency's funds at their sole discretion. Financial accounting standards require that in such a case the revenue and net assets of the community fund not be considered as revenue or assets of the expected beneficiary, the agency, except for the portion created by the agency.

It is anticipated that support from these funds will be used principally for operating activities. The balance of the community fund at December 31, 2011 and 2010 was \$26,682 and \$29,723 respectively. The agency fund was as follows;

	<u>2011</u>	<u>2010</u>
Balance of agency fund - beginning of the year	\$42,846	\$40,310
Investment income net of expenses	(1,749)	3,689
Less distributions	<u>(1.374</u>)	<u>(1,153</u>)
Total	\$ <u>39,723</u>	\$ <u>42.846</u>

Notes to Financial Statements

NOTE 8 - TEMPORARILY RESTRICTED NET ASSETS:

Temporarily restricted net assets are available for the following purposes or periods:

	<u>2011</u>	<u>2010</u>
Net pledges time restricted to future years	\$10,000	\$15,482
Pledges purpose restricted to fund raising event	4,327	
Purpose restricted for Juvenile Justice Initiative	45,000	
Purpose restricted for family events	7,705	
Purpose restricted for site based mentoring technology program	_5,000	
Total	\$ <u>72,032</u>	\$ <u>15,482</u>

NOTE 9 - PERMANENTLY RESTRICTED NET ASSETS:

Permanently restricted net assets are restricted to investment in perpetuity, income from which is expendable to support various purposes.

As required by accounting principles, net assets associated with endowment funds, including funds designated by the Board of Directors to function as endowments (of which there are none), are classified and reported based on the existence or absence of donor-imposed restrictions. Permanently restricted net assets are restricted to investment in perpetuity, income from which is expendable for defined purposes.

Interpretation of Relevant Law

The Board of Directors of the trust has interpreted the Indiana Uniform Management of Institutional Funds Act (UMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the trust classifies as permanently restricted net assets (a) the original value of gifts donated to permanent endowments, (b) the original value of subsequent gifts to permanent endowments, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund or in accordance with the applicable law. The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the organization in a manner consistent with the standard of prudence prescribed by UMIFA.

In accordance with UMIFA, the organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- (1) The duration and preservation of the fund
- (2) The purposes of the organization and the donor-restricted endowment fund
- (3) General economic conditions
- (4) The possible effect of inflation and deflation
- (5) The expected total return from income and the appreciation of investments
- (6) Other resources of the organization
- (7) The investment policies of the organization.

Notes to Financial Statements

Endowment Net Asset Composition by Type of Fund as of December 31, 2011

	Unrestricted	Temporarily <u>Restricted</u>	Permanently <u>Restricted</u>	<u>Total</u>
Community Foundation endowment	\$ <u>(3,134</u>)	\$ <u></u>	\$ <u>42.857</u>	\$ <u>39,723</u>
Changes in Endowment Net Assets for the Year Endo	ed December 3	1, 2011		
	Unrestricted		Permanently <u>Restricted</u>	<u>Total</u>
Endowment net assets, beginning of year Investment return Expenses Appropriation for expenditure £ndowment net assets, end of year	\$ (11) (788) (961) (1,374) \$(3,134)	\$ \$	\$42,857 \$ <u>42,857</u>	\$42,846 (788) (961) (1.374) \$ <u>39,723</u>
Endowment Net Asset Composition by Type of Fund	as of December	er 31, 2010		
		Temporarily <u>Restricted</u>	Permanently <u>Restricted</u>	<u>Total</u>
Community Foundation endowment	\$ <u>(11</u>)	\$ <u></u>	\$ <u>42,857</u>	\$ <u>42,846</u>
Changes in Endowment Net Assets for the Year Ende	d December 31	1, 2010		
	Unrestricted	Temporarily <u>Restricted</u>	Permanently <u>Restricted</u>	<u>Total</u>
Endowment net assets, beginning of year Investment return Expenses Appropriation for expenditure Endowment net assets, end of year	\$(2,547) 4,581 (892) (1.153) \$(11)	\$ \$	\$42,857 \$ <u>42,857</u>	\$40,310 4,581 (892) (1.153) \$42.846

Net investment income is allocated in total and not differentiated by net asset class. The components of net investment income in the endowment funds are as follows:

	<u>2011</u>	<u>2010</u>
Interest and dividends	\$1,361	\$1,244
Realized gains (losses)	324	512
Unrealized gains (losses)	(<u>2.473</u>)	<u>2,825</u>
Totals	\$ <u>(788</u>)	\$ <u>4,581</u>

This income is included in the change in net assets of community foundation.

Notes to Financial Statements

Funds with Deficiencies

From time to time, the value of assets associated with individual donor restricted endowment funds may fall below the level that the donor or UMIFA requires the Organization to retain as a fund of perpetual duration. In accordance with accounting principles, deficiencies of this nature that are reported in unrestricted net assets were \$3,134 at December 31, 2011 and \$11 at December 31, 2010. These deficiencies resulted mainly from poor economic conditions of recent years.

Strategies Employed for Achieving Objectives

The endowment is managed by the community foundation and invests its funds in a common investment pool.

Spending Policy and How the Investment Objectives Relate to Spending Policy

The agency has a policy of appropriating for distribution all funds received from the foundation. The foundation has a funding policy based upon investment return and any balances in excess of the permanently restricted portion.

NOTE 10 - SPECIAL EVENTS:

Special events are presented net of expenses in the statement of activity. The income is primarily form contributions but may include some revenue amounts.

	<u>2011</u>	<u>2010</u>
Special events contributions & revenue Expenses Net special events	\$133,191 <u>22,081</u> \$ <u>111,110</u>	\$228,780 <u>65,125</u> \$ <u>163,655</u>

NOTE 11 - RECLASSIFICATIONS:

Net assets were released from temporarily restricted net assets by incurring expenses satisfying the restricted purposes or by occurrence of other events specified by donors.

	<u>2011</u>	<u>2010</u>
Purpose restricted expenses incurred Time restriction released net of collection allowance and discount Total restrictions released	\$ 15,482 \$ <u>15,482</u>	\$10,374 <u>11.596</u> \$ <u>21,970</u>

Notes to Financial Statements

NOTE 12 - OPERATING LEASES:

Beginning in 2009, the agency leased its office facility under an operating lease arrangement expiring in 2011. The agency also leased some equipment under a lease expiring in 2012. The equipment lease was revised in 2011 creating a new lease through March of 2012. Rent expense was \$33,195 for 2011 and \$36,125 for 2010. Minimum annual rentals required under non-cancelable operating leases with original lease terms in excess of one year are as follows:

· ·	Payments
	due
2012	\$16,680
2013	2,580
2014	2,580
2015	2,580
2016	645
Total	\$ <u>25,065</u>

Subsequent to 2011 the agency signed a new office lease for the period July 2012 through May 2017 at a rate of \$2,000 per month for years one through three and \$2,200 thereafter.

NOTE 13 - IN-KIND CONTRIBUTIONS:

The agency received in-kind contributions of \$30,538 in 2011 and \$45,454 in 2010, most of which related to the Bowl For Kids Sake annual fund raising event. The contributions consisted of some donated securities, facility use, materials, promotion and other services.

NOTE 14 - CONCENTRATIONS:

The agency receives a substantial portion of its annual contributions through United Way and certain fund raising events. United Way funding in 2011 and 2010 constituted approximately 9% of total support and revenue each year.

In 2011 the agency was also the recipient of a grant from Big Brothers Big Sisters of America in the amount of \$135,000, part of which will be received in 2012.

NOTE 15 - SUBSEQUENT EVENTS:

For the purposes of this financial statement subsequent events were evaluated through September 5, 2012 which is the date the financial statements were available to be issued.

Jack Hopkins Social Services Funding Application

Funding Sheet

Lead Agency: Name Boys and Girls Clubs of Bloomington	
Is the Lead Agency a 501(c)(3)? Yes No Is this a collaborative project?	Yes No
Number of Agency Employees: Full-time 7 Part-time 30 Voluntee	
Address where Project will be facilitated or housed: 311 5. Lincoln St. (POBOX 1716) Blooming ton, In	N 47402
Name of Project Administrator: Jeff Taldwin	
Address 311 S. Lincoln St. Bloomington TN	47402
Telephone & E-mail (812) 332-5311	
Name of other participating agencies, if different from Lead Agency:	
	·
Proposed Project:	
Title of Project: Transportation Fuhancement Project	
Total Cost of Project: \$46,230	<u></u>
Requested JHSSF Amount: \$25,000	
Other Funds Expected for Project:	
	irmed or Pending
	Confirmed Pendins
10000.00 Grant 5000.00 Private Donor	Pending
	r criaini
Number of Clients Served by this Project in 2013: 824 Number of City Residents Served by this Project in 2013: 684	
Is this a request for operational costs? Yes No If "yes," is the request for a pilot project or for bridge funding? Pilot Bridge	
Exam	ple:
Table:	s: 5 tables @ \$12.00 each
Funding Information:	
<u>Please note</u> . Due to limited funds, the Committee often recommends partial funding for a progr the Committee best decide how to distribute funds, please provide an itemized list of program	ram. In the interest of helping n elements, ranked by priority
and their costs. ITEM COS	ST
School Bus, full-size, 71-passenger \$40	P, 00D
Exterior Painting	5,000
Miscellaneous \$1	,200
Licensing	30
• J ==/	ctober 2013 – December 2013
Date: (check one) Other	

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name:

Boys & Girls Clubs of Bloomington

Address:

311 S. Lincoln St. (POBOX 1716)

Bloomington, IN 47402

Phone & E-Mail:

812-332-5311

Website:

backlooming ton.org

President of Board of Directors:

Josh Hogan

Director Information

Director of Lead Agency:

Jeff Baldwin

Director's Address:

PO Box 1716 Bloomington, IN 47402

Phone & E-Mail:

812-332-5311 jbaldwin & backbonnington.org

Presenter Information

Name of Person to Present

Application to the Committee

Jeff Baldwa

Address

POBOX 1716 Blooming ton, IN 47402

Phone & E-mail

812-332-5311 jbaldwind backlooming ton org

Grant Writer Information

Name of Grant Writer:

Guy Ferguson

Address:

POBOX 1716 Bloomington, IN 47402

Phone & E-Mail:

812-332-5311 grants à backbonning ton.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures



2013 Jack Hopkins Grant Application Agency Mission

The Boys & Girls Clubs of Bloomington (BGCB) is a guidance organization whose mission is to enable all young people, especially those who need us most, to reach their full potential as productive, caring and responsible citizens. Our programs and services are designed to build character and strengthen life skills while providing hope and opportunity. The Club is unique among other local youth organizations for a number of exceptional reasons. It is a community-centered program with both Clubs being conveniently located near those members who need us most. It provides bus transportation to members, offering a seamless connection from school to the Club. It is facility-based, staffed with full time trained youth professionals and caring adult volunteers. It maintains and develops partnerships with other youth service organizations and programs such as Girl's Inc., Big Brothers Big Sisters, and the Banneker Center. It boasts specialized creative programs, LOW annual dues, and scholarship opportunities to welcome ALL children. The Boys and Girls Clubs of Bloomington currently reach over 1,300 youth in the community who are registered members of our three Clubs.

Nature of the Funding Need

The BGCB is requesting \$25,000 from the Jack Hopkins Social Services Funding Committee to serve as funding to expand our member-oriented transportation fleet. The funds received from the Jack Hopkins grant will immediately be utilized to purchase a late-model, gently used school bus that will reduce costs to the BGCB, and better serve the Clnbs' members.

The Boys and Girls Clubs of Bloomington provides educational and enriching afterschool programming from trained staff in a safe environment. Many of the youth who attend the club, and who most benefit from the services, come from low income families. In order to ensure that all youth who are in need of services receive them, we maintain a low annual membership fee of \$20. Each youth member receives a daily nutritional snack, access to tutoring services, extracurricular programming, mentoring and guidance from professionally trained staff and caring volunteers, and transportation to the club. Transportation is provided to the clubs from nearly all MCCSC schools, and all Richland Bean Blossom Community School Corporation schools. The Boys and Girls Clubs of Bloomington provide roughly 26,000 rides a year and currently operate three full sized buses, two14 passenger vans, and two14 passenger mini-buses to fulfill the transportation needs of its members.

Transportation is a vital part of the services provided by the club. Without these transportation services, 99.5% of the club's members would not be able to attend, and thus would not have access to the affordable and educational afterschool programming the BGCB provides. However, vehicle repair costs have been an immense challenge for the Club as of late. Over the past three years, the club has spent over \$29,300 on vehicle repairs and maintenance, with this last year's expenses totaling \$11,858.29. These high costs are attributed to the age of the full-size buses in our Lincoln Street fleet, as two of our buses are 1991 and 1994 models. Not only will the procurement of a late-model, gently used school bus help drive down those repair costs, it will also give the BGCB the opportunity and capacity to serve more at-risk youth in Bloomington. As we seek to expand our programming and give our members more access to the community through field trips and visits to local businesses, a more reliable transit option is imperative. The addition of a dependable school bus to our fleet would allow our Lincoln Street Club to reach more at-risk youth and provide them access to over 40 specialty clubs and enrichment activities such as Fencing Club, Drama Club, Chemistry Club and the Club Riders Bicycle Program.

Satisfaction of the Funding Criteria:

Address a previously-identified priority for social services funding

The 2012 Monroe County Service Community Needs Assessment (SCAN) addresses the point that youth in households "experiencing socioeconomic ills" may suffer from a lack of basic necessities or be subject to the effects of anxiety, stress, and other unhealthy behaviors and choices. According to American Academy of Pediatrics, youth living in poverty are 100% more likely to experience grade retention, 98% more likely to be

expelled or suspended from school, and 119% more likely to drop out of school. The BGCB provides afterschool opportunities for mentoring, tutoring and academic support, positive social interaction, physical activity, and the chance to develop talents and interests. Youth without supervision or productive activities during this afterschool time are more likely to engage in unhealthy or undesirable behaviors. One concern the SCAN noted is the challenge of finding affordable afterschool activities and recreational activities for children. This has become a "significant issue since the previous 2003 SCAN for households with lower income. In 2003, only 20% of households with incomes below \$15,000, and just 14% of households below \$25,000, found this to be a major problem, compared to the 40% seen in 2010." The BGCB's \$20-per-year membership fee, which provides safe and rehable transportation, dynamic programming, and a healthy snack, addresses the challenges faced by Bloomington families.

Of our Lincoln Street members, 54% come from families that live at or below 50% of area median income (AMI), and 33% are from families living at or below the "extremely low" poverty level, 30% or less of AMI. Further SCAN findings point to challenges and barriers to learning opportunities for the "working poor". Many parents need accessible and affordable after-school care, allowing them to work or attend adult education programs necessary for their upward mobility. The same is true for those that have work schedules that require them to find accessible after-school care. The BGCB reduces the community need for emergency services by equipping youth with the resources and motivation for change and improving living environments in low-income areas, and encouraging stability in the lives of those kids that need us most. The Lincoln Street's transportation program is vital to the achievement of these goals, and serves as an anchor for youth afterschool opportunities in the City of Bloomington.

The Funds Should Provide a One-Time Investment with Leveraged Matching Funds

Funds provided by the Jack Hopkins Committee will be utilized immediately to make a one-time purchase of a late-model, used school bus. The bus will then be painted and used to augment our transportation system. BGCB is currently working with the Vice President of the Transportation Equipment Sales Corp. in locating a quality used vehicle and we have recently developed some promising options. The Clubs have secured one source that will provide \$5,000 in matching funds for our purchase, and another pending source for \$10,000.

The cost of providing transportation service remains significant and challenging. In order to moderate these expenses, the Boys and Girls Clubs of Bloomington has maintained various partnerships, including its relationship with The Bloomington Project School. This partnership provides transportation services to school for all enrolled students from four satellite locations. It has also enabled the club to hire two professional drivers to assist with transportation for The Bloomington Project School students and for the members of the Lincoln Street Club. In addition to the recent partnership with The Bloomington Project School, the club has a well established partnership with Girls Inc. Transportation services are coordinated with both organizations to provide transportation to all members. The club has also solicited for, and received, various donations to the transportation program, and will continue to fund raise for contributions. The club will also continue research and apply for other grant opportunities where available.

Make a broad and long-lasting contribution to our community:

For those youth who are most in need, the club provides return transportation to the member's home. Transportation is a vital part of the services provided by the club. The Boys and Girls Clubs of Bloomington continues to budget for transportation costs on an annual basis but has struggled to keep pace with a failing economy and unforeseen repair costs. Securing these funds will ensure the Club's transportation services will continue to meet the after school needs of 99.5% of members. Based upon experimental and non-experimental research, studies have shown that attendance and retention of youth in out-of-school time programs are linked to many academic and other outcomes, such as higher academic performance through improved grades and more time spent on homework, decreased dropout rates, and increased civic engagement. Without the reliable transportation, most members would not otherwise have the opportunity to participate in the BGCB's affordable and educational afterschool programming. The acquisition of a school bus would allow the BGCB to continue to provide these opportunities to those that need us most, and to reach out to more of Bloomington's disadvantaged youth.

Transportation Project Budget: 2013 Jack Hopkins Grant						
Description Details Estimated costs						
	School Bus will enhance our					
School Bus; Full-size,	transportation fleet and reduce repair	_				
71-Passenger	costs	\$	40,000			
Exterior Painting	Required to display BGCB colors.	\$	5,000			
Miscellaneous	Exterior logos/details; Delivery costs	S	1,200			
Wildonandodd	Costs for Title Transfer and Vehicle	Ψ	1,200			
Licensing	Registration	\$	30			
Total Project Cost		\$	46,230			
Amount Requested for	÷					
Jack Hopkins funding		\$	25,000			

Funding Implementation Plan

<u>June</u>, <u>2013</u> – Once funding is secured, we will immediately proceed with the selection and purchase of a full-size, late-model school bus.

<u>July – August, 2013</u> – Upon purchase of the vehicle, we will have it licensed with the State of Indiana, and use Phoenix Truck and Bus Body Shop in Indianapolis, IN for painting services during this time. Appropriate exterior logos will be applied.

It is our plan to make use of the full amount funded for this project by fall, 2013.



Stacey Haygood <grants@bgcbloomington.org>

Fwd: Bus Sales Flier

1 message

Jeff Baldwin <jbaldwin@bgcbloomington.org>
To: Stacey Haygood <grants@bgcbloomington.org>

Mon, Mar 25, 2013 at 7:55 AM

----- Forwarded message -----

From: Steve Dreier <sdreier@tescobus.com>

Date: Thu, Mar 21, 2013 at 11:16 AM

Subject: Bus Sales Flier

To: "jbaldwin@bgcbloomington.org" <jbaldwin@bgcbloomington.org>

Jeff

Please see the attached flier from a company that we have done business with.

Thanks

Steve Dreier

Vice President

TESCO - Transportation Equipment Sales Corp.

6401 Seaman Rd | PO Box 167230 Oregon, OH 43616-7230

D 419.720.7481

P 800.227.3572

F 419.836.8460

sdreier@tescobus.com

tescobus.com

Subject: PRO MO SALES

Folks,

Any interest, feel free to call and make a deal today-

Theodore Jennings (Ted)
Don Brown Bus Sales Inc
General Sales Manager of Pre Owned Sales
www.buscrazy.net

"Success is the ability to see the inevitable "

518-762-7380 Phone 518-762-7173 Fax

518-848-1012 Cell



Jeff Baldwin Executive Director Boys and Girls Clubs of Bloomington 812-332-5311 office 812-332-9750 fax









SALE 2013.docx 18K

Bus Estimates from: Steve Dryer V.P. TEW-Transportation Equipment Sales Corp.

6363	2005	Ford	Turtle Top	18	\$16,895.00
6376	2004	Ford	Starcraft	14	\$9,895.00
6395	2002	Ford	Starcraft	12	\$2,895.00
6448	2006	Chevrolet	Bluebird	18/10	\$16,895.00
6486	2008	International	IC	71/47	\$43,895.00
6487	2008	International	IC	71/47	\$43,895.00
6488	2008	International	iJC	71/47	\$43,895.00
6489	2008	International	IC	71/47	\$43,895.00
6491	2008	International	IC	71/47	\$43,895.00
6493	2008	International	IC	71/47	\$43,895.00
6495	2005	International	IC	71/47	\$24,895.00
6496	2005	Freightliner	Thomas	47/31	\$18,895.00
6497	2005	Freightliner	Thomas	47/31	\$18,895.00
6507	2004	Freightliner	Thomas	47/31	\$14,895.00
L3413	2007	International	IC	36/24	\$38,895.00
6523	2006	Thomas	MVP	66/44	\$28,895.00
6556	2007	Ford	Thomas	28/18	\$24,895.00
6552	2007	GMC	Corbeil	12/12	\$21,895.00
6546	2007	GMC	Corbeil	12/12	\$21,895.00
6608	2001	Chevrolet	Girardin	10/5	\$3,895.00
L3410	2007	International	IC	30/20	\$26,895.00
6628	2007	Ford	Coach & Equip	6/3wc or 4/4wc	\$24,895.00
6662	2002	GMC	Corbeil	18/10	\$3,895.00
L3682	2002	Ford	Girardin	20/12	\$8,995.00
6676	2006	Ford	Starcraft	12/2wc	\$18,895.00
6678	2005	Ford	Coach & Equip	12/2wc	\$12,895.00
L3705	1999	GMC	Corbeil	20/10	\$4,295.00
6737	2006	Ford	Starcraft	12/1wc	\$18,895.00
6738.	2006	Ford	Starcraft	12/1wc	\$18,895.00
L3707	2005	International	IC	36/24	\$18,895.00
6744	2003	Ford	Trans Tech	12/3wc	\$8,995.00
L3712	2006	International	IC	24C/16A/1wc	\$21,895.00
6750	2006	Chevrolet	Mid Bus	30/20	\$17,895.00
6719	2007	Ford	Diamond	15+Driver	\$23,895.00
6720	2007	Ford	Diamond	15+Driver	\$23,895.00
6754	2005	Freightliner	Thomas	77/51	\$23,895.00
6755	2005	Freightliner	Thomas	77/51	\$23,895.00
6766	2007	GMC	Corbeil	14/14	\$21,895.00
L3719	2006	GMC	Corbeil	14/9	\$17,895.00
6775	1996	Chevrolet	Suburban	7	\$1,895.00
6777	2004	Ford	Eldorado	25	\$12,895.00
6779	2002	Freightliner	Thomas	15C/10A+2w c	\$7,295.00



Stacey Haygood <grants@bgcbloomington.org>

Fwd: bus paint estimate

1 message

Jeff Baldwin < jbaldwin@bgcbloomington.org>

Thu, Mar 28, 2013 at 4:29 PM

To: Stacey Haygood <grants@bgcbloomington.org>, Guy Ferguson <gufergus@umail.iu.edu>

Here you go!

----- Forwarded message -----

From: Chris Roach <croach@phoenixtruckandbus.com>

Date: Thu, Mar 28, 2013 at 3:24 PM

Subject: bus paint estimate

To: JBaldwin@bgcbloomington.org

Jeff Baldwin **Executive Director** Boys and Girls Clubs of Bloomington 812-332-5311 office 812-332-9750 fax







10K

BOYS & GIRLS CLUB OF BLOOMINGTON 3-28-2013Estimate.PDF

PHOENIX TRUCK AND BUS

3758 W. MORRIS ST. INDIANAPOLIS, IN, 46241

Tel: 1317-429-0924 Fax: 317-429-0925

croach@phoenixtruckandbus.com

Estimate - Preliminary

Estimate Prepared by: Chris Roach

Accident Date:

Date of Loss: Arrival Date:

Type of Loss:

Policy Number: Claim Number: Appraised for: BOYS & GIRLS CLUBS OF

BLOOMINGTON

Jeff Baldwin Date: 3/28/2013

Estimate#: 209

Appraised for:

Company: BOYS & GIRLS CLUBS OF

BLOOMINGTON

Contact: Jeff Baldwin

Address: 311 S. Lincoln Street

City, State, Zip Code: Bloomington, In. 47402

Model

BUS

Telephone, Fax: 812-332-5311

Year 2013

Make

Trim

Unit Number

License Plate #

Mileage

Serial#/VIN#

Color

Sup	Seq	Labor Type	Labor Op	Description	Part Type		Dollar Amount	Labor Units
	1	Body	Rem/Rep	REFINISH BUS OUTSIDE	New		\$5,000.00	*
	2							. *
	3						•	*
	4							*
	6			THIS PRICE IS FOR A BASIC OUTSIDE PAINT, SIGHT UNSEEN, OVER TELEPHONE, THIS COULD VARY UPON INSPECTION OF VEHICLE TO BE USED AS REFERENCE ONLY				*
		lgement l bor Note						
La	bor					Parts		
I	Labor 7	[otal		\$(0.00	Parts Subtotal Less Adjustments		\$5,000.00

Version

3.0

Database Edition PHT 12-04

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Parts Total

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Page 1 of 2

\$5,000.00

Sup Seq	Labor Type	Labor Op	Description	Part Type	Part Number	Dollar Amount	Labor Units
				Addi	tional Costs and Opera	tions	
4		•	-	Ad	ldl. Costs/Ops Total		\$0.00
				Tax		•	
				Tota	ls		
•					Sub Total:		\$5,000.00
					Customer Resp.	, ,	\$0.00
				Ne	t Total		\$5,000.00

The above is an estimate based on our inspection and does not cover any additional parts or labor which may be required after the work has started. Occasionally, wom or damaged parts are discovered which may not be evident on the first inspection. Because of this, the above prices are not guaranteed. Quotations on parts and labor are current and subject to change.

This is a preliminary estimate. Additional changes to the estimate may be required for the actual repair.

TruckEst does not automatically include items required by many business repair partners. This application allows the author to manually enter line items such as overlap deductions.

2013 BUS

Version

3.0

Database Edition PHT 12-04

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Page 2 of 2

8:34 AM

04/01/13

Cash Basis

Boys & Girls Club of Bloomington Balance Sheet

As of December 31, 2012

•	
	Dec 31, 12
Payroll Liabilities	(47.00
Fed. W/H & FICA pay.	-447.96
State & Local Withholding	2,806.14
United Way Withholding	386.16
Payroll Liabilities - Other	4,323.11
Total Payroll Liabilities	7,067.45
Total Other Current Liabilities	7,101.80
Total Current Liabilities	9,298.08
Long Term Liabilities Liabilities	
CARES grant	5,815.48
Tobacco Settlement Funds	-2,954.64
Total Liabilities	2,860.84
Total Long Term Liabilities	2,860.84
Total Liabilities	12,158.92
Equity	
Retained Earnings	269,154.79
Net Income	23,799.77
Total Equity	292,954.56
TOTAL LIABILITIES & EQUITY	305,113.48

Boys & Girls Club of Bloomington Balance Sheet

As of December 31, 2012

	Dec 31, 12
ASSETS Current Assets Checking/Sayings	
First Financial Charity Gaming First Financial Bank CD Irwin Union-Savings/Restricted Ellettsville- 1757 Irwin Union - Checking Monroe Bank - Checking	1.76 100,000.00 160,573.31 0.76 14,246.92 291.58
Total Checking/Savings	275,114.33
Accounts Receivable Accounts Receivable	15.00
Total Accounts Receivable	15.00
Other Current Assets Prepaid 941 tax	411.84
Total Other Current Assets	411.84
Total Current Assets	275,541.17
Fixed Assets Vending Machines Vehicles Office Equipment	4,130.75 23,195.00 2,246.56
Total Fixed Assets	29,572.31
TOTAL ASSETS	305,113.48
LIABILITIES & EQUITY Liabilities Current Liabilities Credit Cards	
First Financial MC Brenda First Financial MC Shawna First Financial MC Amy First Financial MC Chris First Financial MC Jeff Sunoco Card Irwin Union Visa - 2005/2013	578.15 226.88 502.83 121.34 -572.39 983.39 356.08
Total Credit Cards	2,196.28
Other Current Liabilities Line of Credit - Irwin Union Indiana Counties Tax	-16.66 51.01

11:07 AM 03/27/13 Cash Basis

	Jan - Dec 12	Budget	Jan - Dec 12	YTD Budget	Annual Budget
Training Misc. Expense Travel Registration Hotel & Meals Training - Other	383.98 480.05 2,308.00 411.68 660.59		383.98 480.05 2,308.00 411.68 660.59		
Total Training	4,244.30		4,244.30		
Criminal History Checks	3,667.49	2,500.00	3,667.49	2,500.00	2,500.00
Benefits Health & Life Insurance Retirement	37,713.15 16,367.67	38,000.00 16,260.00	37,713.15 16,367.67	38,000.00 16,260.00	38,000.00 16,260.00
Total Benefits	54,080.82	54,260.00	54,080.82	54,260.00	54,260.00
Staffing Expenses - Other	451.70		451.70	A DATE OF THE PARTY OF THE PART	
Total Staffing Expenses	550,836.05	513,367.00	550,836.05	513,367.00	513,367.00
Total Expense	858,641.39	729,876.00	858,641.39	729,876.00	729,876.00
Net Ordinary Income	23,799.77	-4,776.00	23,799.77	-4,776.00	-4,776.00
Net Income	23,799.77	-4,776.00	23,799.77	-4,776.00	-4,776.00

	Jan - Dec 12	Budget	Jan - Dec 12	YTD Budget	Annual Budget
Maintenance, Facility		. 2.000.00	17 702 00	3,000.00	3.000.00
Service	17,783.80	3,000.00	17,783.80	1,500.00	1,500,00
Supplies/Hardware	4,479.15	1,500.00	4,479.15 3,418.75	1,500.00	1,500.00
HVAC	3,418.75	980.00	1,340.79	980.00	980.00
Fire & Security	1,340.79		1,135.18	1,150.00	1,150,00
Trash	1,135.18	1,150.00 3,850.00	3,866.74	3,850.00	3,850.00
Cleaning Supplies	3,866.74 106.70	3,830.00	106.70	0,000.00	3,323131
Maintenance, Facility - Other		10,480.00	32,131.11	10,480.00	10,480.00
Total Maintenance, Facility	32,131.11	10,460.00	32,131.11	,0,400.00	10,,00.00
Dues	2,634.00	2,750.00	2,634.00	2,750.00	2,750.00
State	2,634.00 550.00	1,100.00	550.00	1,100.00	1,100.00
Local National	4,582.00	4,500.00	4,582.00	4,500.00	4,500.00
Total Dues	7,766.00	8,350,00	7,766.00	8,350.00	8,350.00
	7,700.00	5,5 = 5.1 =	,		
Communications Technology Charges	13,166.85		13,166.85		
Advertising	2,356.28	1,200.00	2,356.28	1,200.00	1,200.00
Telephone	3,653.14	4,500.00	3,653.14	4,500.00	4,500.00
Communications - Other	267.23	·	267.23	· · · · · · · · · · · · · · · · · · ·	
Total Communications	19,443.50	5,700.00	19,443,50	5,700.00	5,700.00
Payroll Taxes			0.00		
FUTA	0.00	0.700.00	6,695.77 ·	6,762.00	6,762.00
Medicare	6,695.77	6,762.00	28,630.09	28,914.00	28,914.00
Social Security	28,630.09	28,914.00	20,630.09	20,914.00	20,014.00
Old Payroll Taxes	214,60 0,00		0.00		
Payroll Taxes - Other				05.670.00	25 676 00
Total Payroll Taxes	35,540.46	35,676.00	35,540.46	35,676.00	35,676.00
Staffing Expenses		2 222 22	4,284.83	2,000.00	2,000.00
Board Training/Development	4,284.83	2,000.00	4,204.03	2,000.00	2,000.00
Payroll	60 400 40	166,034.00	92.498.49	166,034.00	166,034.00
Program Staff	92,498.49	166,034.00	37.519.84	100,004.00	,
Camp Staff	37,519.84 78,112.41	34,429.00	78,112,41	34,429.00	34,429.00
Support Staff	•	2,700.00	4,748.81	2,700.00	2,700.00
Work Study	4,748.81 13,925.29	2,700.00	13,925.29	<u>=</u> ,,,	-,
Other Payroll Staff Professional Staff	240,683.07	251,444.00	240,683.07	251,444.00	251,444.00
Payroll - Other	16,089.00		16,089.00	,	•
Total Payroll	483,576.91	454,607.00	483,576.91	454,607.00	454,607.00
	530.00	-,·-	530.00		
Misc.	330.00		000.00		

	Jan - Dec 12	Budget	Jan - Dec 12	YTD Budget	Annual Budget
Utilities Electricity Gas Water/Sewer	15,282.67 1,290.12 2,026.82	14,000.00 4,000.00 1,700.00	.15,282.67 1,290.12 2,026.82	14,000.00 4,000.00 1,700.00	14,000.00 4,000.00 1,700.00
Total Utilities	18,599.61	19,700.00	18,599.61	19,700.00	19,700.00
	24,363.00	28,000.00	24,363.00	28,000.00	28,000.00
Rent Professional Fees IT Consultant Misc. Development Fees Accountant	685.00 6,040.35 1,815.88 6,495.00	1,500.00 5,400.00 1,755.00 6,120.00	685.00 6,040.35 1,815.88 6,495.00	1,500.00 5,400.00 1,755.00 6,120.00	1,500.00 5,400.00 1,755.00 6,120.00
Total Professional Fees	15,036.23	14,775.00	15,036.23	14,775.00	14,775.00
General Expenses Food	8,164.03	1,580.00	8,164.03	1,580.00	1,580.00
Printing Printing Outsourced Supplies Copier Maintenance Fees Printing - Other	9,746.21 2,634.09 2,125.08 870.00	7,000.00 900.00 1,200.00	9,746.21 2,634.09 2,125.08 870.00	7,000.00 900.00 1,200.00	7,000.00 900.00 1,200.00
Total Printing	15,375.38	9,100.00	15,375.38	9,100.00	9,100.00
Misc. Misc. Club Gear Awards/Recognition Cultivation Misc Other	32.47 5,378.81 3,945.87 0.00 777.59	3,811.00 1,200.00 700.00	32.47 5,378.81 3,945.87 0.00 777.59	3,811.00 1,200.00 700.00	3,811.00 1,200.00 700.00
Total Misc.	10,134.74	5,711.00	10,134.74	5,711.00	5,711.00
Postage	3,162.10	3,000.00	3,162.10	3,000.00	3,000.00
Supplies Misc. Supplies Office Supplies Art Supplies Supplies	15,785.97 3,617.62 5,081.14 124.08	2,500.00 3,500.00 300.00	15,785.97 3,617.62 5,081.14 124.08	2,500.00 3,500.00 300.00	2,500.00 3,500.00 300.00
Total Supplies	24,608.81	6,300.00	24,608.81	6,300.00	6,300.00
General Expenses - Other	10.50		10.50		Market
Total General Expenses	61,455.56	25,691.00	61,455.56	25,691.00	25,691.00

11:07 AM 03/27/13 Cash Basis

	Jan - Dec 12	Budget	Jan - Dec 12	YTD Budget	Annual Budget
Other Income Health Insurance Tax Credit	0.00	5,000.00	0.00 145.28	5,000.00	5,000.00
Interest	145.28		53,960.00	50,000.00	50,000.00
Transportation Fee	53,960.00	50,000.00	53,960.00 17,329.36	3,000.00	3,000.00
Reimbursements	17,329.36	3,000.00	17,329.36 977.00	1,200,00	1,200.00
Volleyball Tournament	977.00	1,200.00	0.00	1,200.00	1,200.00
Clothing Sales	0.00	1,200.00	517.84	1,200.00	1,200.00
Vending Commission	517.84		65,636.06		
Other Income - Other	65,636.06				
Total Other Income	138,565.54	60,400.00	138,565.54	60,400.00	60,400.00
Total Income	882,441.16	725,100.00	882,441.16	725,100.00	725,100.00
Expense	2 074 59	7.000.00	3,624.58	7.000.00	7.000.00
Fundraising Special Events	3,624.58	1,500.00	10,364.76	1,500.00	1,500.00
Equipment_	10,364.76 21,238.65	16,000.00	21,238.65	16,000.00	16,000.00
Program Fees	21,236.65 707.28	10,000.00	707.28	70,000100	,
Reconciliation Discrepancies	707.20	•	707.20	•	
Financial Expenses	4,729.13		4,729.13	•	
Misc.	4,729.13 2,952.54	2,500.00	2,952.54	2,500.00	2,500.00
Credit Card Machine Fees	422.73	2,500.00	422.73	-,	,
Finance Charge	0.00	250.00	0.00	250.00	250.00
Line of Credit Interest	0.00	250.00	0.00		
Financial Expenses - Other			<u> </u>	0.750.00	2,750.00
Total Financial Expenses	8,104.40	2,750.00	8,104.40	2,750.00	2,750.00
Insurance		000.00	990.00	990.00	990.00
Director + Officers	990.00	990.00	1,942.00	1,832.00·	1,832.00
Business Auto	1,942.00	1,832.00		3,000.00	3,000.00
Commercial Umbrella	3,000.00	3,000.00	3,000.00	3,791.00	3,791.00
Workers' Comp	4,850.00	3,791.00	4,850.00	8,232,00	8,232.00
Commercial Package	8,274.00	8,232.00	8,274.00	6,232.00	0,232.00
Insurance - Other	1.00		1.00		
Total Insurance	19,057.00	17,845.00	19,057.00	17,845.00	17,845.00
Vehicle				4 000 00	1,292,00
Loan Payment	4 ,12 5.41	1,292.00	4,125.41	1,292.00	12,000.00
Fuel	13,269.65	12,000.00	13,269.65	12,000.00	950.00
License/Permits	1,037.40	950.00	1,037.40	950.00	950.00 800.00
Maintenance	0.00	800.00	0.00	800.00	
Maintenance/Repairs	11,940.74	8,000.00	11,940.74	8,000.00	8,000.00
Total Vehicle	30,373.20	23,042.00	30,373.20	23,042.00	23,042.00

11:07 AM 03/27/13 Cash Basis

	Jan - Dec 12	Budget	Jan - Dec 12	YTD Budget	Annual Budget
dinary Income/Expense					
Income			62,162.00	36,000.00	36,000.00
Auxiliary Funding	62,162.00	36,000.00	62, 162.00	30,000.00	,
Special Events			17,553.00		
Lemonade Day	17,553.00		3,153.00		
Butterfly Kisses	3,153.00		29,893.60		•
Dancing with Celebrities	29,893.60	4 000 00	0.00	1,200.00	1,200.00
Tennis Event	0.00	1,200.00	17.116.00	15,000.00	15,000.00
Passport to Manhood	17,116.00	15,000.00	0.00	10,000.00	10,000.00
Princess Tea	0.00	10,000.00	12,437.06	40,000.00	40,000.00
Golf Marathon	12,437.06	40,000.00 15,000.00	0.00	15,000.00	15,000.00
Duck Race	0.00				81,200.00
Total Special Events	80,152.66	81,200.00	80,152.66	81,200.00	01,200.00
Contributions					
Big Hearts Campaign	00 504 50	30.000.00	32,521.30	30,000.00	30,000.00
Big Hearts 2012	32,521.30			30,000.00	30,000.00
Total Big Hearts Campaign	32,521.30	30,000.00	32,521.30	. 30,000.00	00,000.00
IJTO			04 407 04	115,000.00	115,000.00
IJTO 2012	81,437.91	115,000.00	81,437.91 6,310.00	115,000.00	,
JJTO 2011	6,310.00				445,000,00
Total IJTO	87,747.91	115,000.00	87,747.91	115,000.00	115,000.00
	5,705.95	1,000.00	5,705.95	1,000.00	1,000.00
Bequests/Memorials	19,935.00	7,000.00	19,935.00	7,000.00	7,000.00
Foundations	10,176.95	15,000.00	10,176.95	15,000.00	15,000.00
Civic Groups	31,053.85	30,000.00	31,053.85	30,000.00	30,000.00
Individual Donations	69,519.06	70,000.00	69,519.06	70,000.00	70,000.00
Corporate Donations	256,660.02	268,000.00	256,660.02	268,000.00	268,000.00
Total Contributions	,		•		
Fees	292.50	1,500.00	292,50	1,500.00	1,500.00
Program/Registrations	137,157.41	115,000.00	137,157.41	115,000.00	115,000.00
Camps	14,615.00	21,000.00	14,615.00	21,000.00	21,000.00
Facility Rental	16,030.00	14,000.00	16,030.00	14,000.00	14,000.00
Memberships	168,094.91	151,500.00	168,094.91	151,500.00	151,500.00
Total Fees	100,004.01	,			
Grants	44.800.77	23,000.00	44,369.77	23,000.00	23,000.00
State	44,369.77	90,000.00	106,096.89	90,000.00	90,000.00
Local - City/County	106,096.89 26,339.37	15,000.00	26,339.37	15,000.00	15,000.00
Federal/National	176,806.03	128,000.00	176,806.03	128,000.00	128,000.00
Total Grants	170,000.03	, 20,000.00	•		

Jack Hopkins Social Services Funding Application

Funding Sheet

Lead Agency: Name Catholic Charities Bloomington	
Is the Lead Agency a 501(c)(3)? ■Yes No Is this a colla	borative project? 🗌 Yes 🔳 No
Number of Agency Employees: Full-time 5 Part-time	
Address where Project will be facilitated or housed: 631 N. College Ave., Bloomington, IN 47404	
Name of Project Administrator: Marsha McCarty	
Address 631 N. College Ave., Bloomington, IN 47404	
Telephone & E-mail 812-332-1262	
Name of other participating agencies, if different from Lead A	gency:
Proposed Project:	
Title of Project: Parent-Child Interaction Program for Trauma Impacted Famil	lies
Total Cost of Project: \$5,335	
Requested JHSSF Amount: \$5,335	
Other Funds Expected for Project: Amount Source	Confirmed or Pending
Amount Source	
Number of Clients Served by this Project in 2013: approximately Number of City Residents Served by this Project in 2013: approximately Number of Clients Served by this Project in 2013: approximately Number of Clients Served by this Project in 2013: approximately Number of City Residents Served by this Project in 2013: approximately Is this a request for operational costs: Approximately Is this a request for operational costs: Approximately Is this a request for operational costs: Approximately Is this a request for operational costs: Approximately Is this a request for operational costs: Approximately Is the request for a pilot project or for bridge funding? Approximately Is the request for a pilot project or for bridge funding?	Pilot Bridge Example:
	Tables: 5 tables @ \$12.00 cach Chairs: 20 chairs @ \$8.00 cach
Funding Information: Please note: Due to limited funds, the Committee often recommends partia the Committee best decide how to distribute funds, please provide an iter and their costs. ITEM	l funding for a program. In the interest of helping mized list of program elements, ranked by priority COST
Training for 2 therapists	\$3,085
Camcorder for implementation	\$ 600
Computer for implementation	\$ 400
Training for an additional therapist Projector for training	\$ 900
1 - space (c. daming	
Claim Submission Date: (check one) July 2013 – September 201	October 2013 – December 2013

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Catholic Charities Bloomington

Address: 631 N. College Avenue

Bloomington, IN 47404

Phone & E-Mail: (812)332-1262 mmccarty@catholiccharitiesbtown.org

Website: www.catholiccharitiesbloomington.org

President of Board of Directors: Jennifer Kincaid

Director Information

Director of Lead Agency: Marsha McCarty

Director's Address: 631 N. College Ave., Bloomington, IN 47404

Phone & E-Mail: (812)332-1262 mmccarty@catholiccharitiesbtown.org

Presenter Information

Name of Person to Present
Application to the Committee

Laura Ingram

Address 631 N. College Ave., Bloomington, IN 47404

Phone & E-mail (812)332-1262 lingram@catholiccharitiesbtown.org

Grant Writer Information

Name of Grant Writer: Marsha McCarty

Address: 631 N. College Ave., Bloomington, IN 47404

Phone & E-Mail: (812)332-1262 mmccarty@catholiccharitiesbtown.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures

Grant Application for Parent-Child Interaction Mental Health Services: Submitted by Catholic Charities Bloomington-April 1, 2013

AGENCY MISSION: Recognizing mental health care as an essential service in a flourishing community, Catholic Charities Bloomington (CCB) strives to remove barriers to quality mental health counseling by providing these services on a sliding fee scale, by reaching out into the community to persons experiencing homelessness and other consequences of poverty, and by providing counseling support within Head Start and other school settings. In 2012 the number of counseling hours provided by CCB was 4,795 hours (compared to 2,337 in 2009), with 44% of the hours being for Medicaid clients and 23% by clients on a sliding fee scale indicating over 60% of our services are to clients below 200% of the poverty level. Our involvement in outreach services including the Circles Initiative, Head Start, and Stepping Stones, appears to be enhancing the number of low income clients we see, especially children and families on Medicaid.

NATURE OF THE PROJECT: CCB is requesting \$5,335 as start up funds to broaden our parent-child interaction mental health services for families of preschool through teen-age children who have serious behavioral disturbances due to delayed emotional development and problematic parent-child interaction patterns. These services would be under the supervision of Marsha McCarty, a licensed psychologist with over 30 years of experience with child and family mental health interventions and Laura Ingram, a licensed mental health counselor, with over 5 years of experience in the provision of evidenced based therapeutic services for children and teens. The project would include training three current clinical CCB therapists in a parent-child interaction model entitled, Theraplay, and providing the necessary audio-visual equipment to deliver the services and train other staff and interns to provide the services. Every Theraplay session is video taped for review by the therapists involved and with the parents.

Theraplay is a parent-child interaction model that we've used at Catholic Charities for the last 7 years. We've used this model mostly with very young children including several families who present with trauma or attachment concerns. Additionally, we've found the model very useful for working with children that have Attention Deficit Hyperactive Disorder and autism. While we have found the use of this model very helpful, our formal training has been somewhat limited. We have realized the need for additional training to gain a greater understanding of how to more broadly apply this model. For example, we see children in their early adolescence that because of the effects of trauma are emotionally much younger than their chronological age. Traditional individual and family therapy does not work as well with these individuals, and we'd like to expand our understanding of Theraplay to implement the model with these families. Additionally, we've had several families that have come into the agency in need of services that address the needs of the whole family but have children that have a wide variety of ages. Determining how to serve these families in a way that addresses the needs of everyone is challenging. Again, we'd like to learn how to apply the Theraplay model with these families. Catholic Charities is committed to constantly striving to find new, evidenced based strategies to work

with families. We believe that early intervention is a key to preventing more serious problems down the line. Theraplay is also a very low cost therapy in terms of materials.

The program should address a previously-identified social services funding priority: Below is an excerpt from the 2012 Scan Report comparing reports from 2003 to 2010.

Stress, Anxiety and Mental Health (page 105)

Households were also asked to respond to questions about stress, anxiety, depression, and counseling. Stress, anxiety, and depression have become a greater difficulty for all income brackets except for the top two tiers. **Table 5.11: Percent of households whose lives are negatively impacted by stress, anxiety, and depression**

Household Income		Major Problem	N	Minor Problem		
2003	2010	2003		2010		
Less than	38%	33%	19%	47%		
\$15,001						
\$15,001-	18%	24%	27%	32%		
\$25,000						
\$25,001-	13%	42%	33%	8%		
\$35,000	-					
\$35,001-	9%	11%	27%	16%		
\$50,000						
\$50,001-	11%	9%	22%	38%		
\$75,000						
More than	6%	1%	15%	16%		
\$75,000				•		
All	14%	16%	21%	26%		
Households						

SOURCE: 2010 Household Survey (n=276), 2003 Household Survey (n=259)

The SCAN report also reports:

- Similarly, households in all but the top two income brackets found it more difficult to pay for family counseling. (page 105)
- Family structure has a major impact on youth development. (page 114)
- Household Survey reported at least some problem accessing services for youth with learning disabilities in 2010. (page 117)

The funds should provide a one-time investment with leveraged matching funds: CCB has, already in place, well-trained, mental health professionals with experience and training in both agency and school counseling who will be utilizing these resources in an agency that has access to several schools, including Head Start. The funds requested would provide the staff training and materials to provide innovative, evidence based mental health services to wide range of difficult to treat children and their families in Bloomington for years to come. CCB will provide the facility, all clinical staff, and staff supports to implement the program within the current agency budget.

The program should have a broad and lasting benefit to the community:

The research from many disciplines strongly indicates that reaching children in the context of their family with positive inventions that reduce barriers to finishing school and allows them to become productive workers and emotionally healthy parents to the next generation will have a positive ripple effect not only through their own lives but throughout the communities they live in as well.

PROPOSED PROJECT BUDGET

Parent-Child Interaction Mental Health Services (start up costs)

EXPENSES

Training for 2 clinical staff to attend 5 days of training					
Agency Membership in The Theraplay Associaltion (allows lowered registration rates for all therapists):	\$ 200				
Model II Level Theraplay workshop in Evanston, IL: (\$500X2staff)	\$1000				
2 days of Advanced Applications of Theraplay workshops (\$250X2staff)	\$ 500				
Mileage for travel to training site:	\$ 210				
Housing during training: (\$175/night hotel x 5)	\$ 875				
\$30/day per diem (5 days x 2 people = \$30)	\$ 300				
Equipment for implementation:		\$1,000.00			
Camcorder	\$ 600				
Computer	\$ 400				
Training for 1 additional clinical staff Model II Level Theraplay workshop 2 days of Advanced Applications \$30/day per diem (5 days)	\$ 500 . \$ 250 \$ 150	\$ 900.00			
Equipment for ongoing training in the Theraplay model		\$ 350.00			
Projector	\$ 350				
TOTAL EXPENSES		\$5,335.00			

Funding Timeline

There are two possible time frames during which the training in Evanston, Illinois could take place:

1. July 8, 2013-July 12, 2013

Or

2. August 5, 2013 - August 9, 2013

We would need to access these funds as soon as they are available in June of 2013.

The equipment needed would also be purchased as soon as the training is completed, so at the latest by mid August.

CHANCERY AND CERTAIN ENTITIES OF THE ARCHDIOCESE OF INDIANAPOLIS

CATHOLIC CHARITIES
STATEMENT OF FINANCIAL POSITION INFORMATION
AS OF JUNE 30, 2012

ASSETS	Catholic Charities Indianapolis	Catholic Charities Bloomington	St. Elizabeth/ Coleman Pregnancy & Adoption Services	St. Elizabeth- Catholic Charities	Catholic Charities Tell City	Catholic Charities Terre Haute	Total
CASH AND CASH EQUIVALENTS	\$2,034,511	\$ 40,008	\$ 324,288	\$ 169,088	\$ 43,049	\$ 486,990	\$ 3,097,934
ACCOUNTS RECEIVABLE — Net	731,016	34,525	39,203	40,221			844,965
CONTRIBUTIONS RECEIVABLE — Net	59,600	,		29,808		543,569	632,977
OTHER ASSETS	6,820	2,459	2,382				11,661
PROPERTY AND EQUIPMENT — Net	4,095,420	182,892	826,526	526,888	825	1,548,420	7,180,971
INVESTMENTS	1,395,975		266,173	175,233	4,982	74,894	1,917,257
TOTAL	\$8,323,342	\$ 259,884	\$1,458,572	\$ 941,238	\$ 48,856	\$2,653,873	\$ 13,685,765
LIABILITIES AND NET ASSETS							
LIABILITIES: Accounts payable and accrued expenses Other liabilities	\$ 313,096 52,278	\$ 16,139 169,400	\$ 41,918 57,652	\$ 57,465 30,011	\$ 3,678	\$ 20,322 273,912	\$ 452,618 583,253
Total liabilities	365,374	185,539	99,570	<u>87,476</u>	3,678	294,234	1,035,871
NET ASSETS: Unrestricted Temporarily restricted Permanently restricted	4,854,587 2,019,345 1,084,036	32,818 41,527	842,525 504,867 11,610	746,948 96,814 10,000	31,899 13,279	503,928 1,854,511 1,200	7,012,705 4,530,343 1,106,846
Total net assets	7,957,968	74,345	1,359,002	853,762	45,178	2,359,639	12,649,894
TOTAL	\$8,323,342	\$ 259,884	\$1,458,572	\$ 941,238	\$ 48,856	\$2,653,873	\$ 13,685,765

CHANCERY AND CERTAIN ENTITIES OF THE ARCHDIOCESE OF INDIANAPOLIS

CATHOLIC CHARITIES STATEMENT OF ACTIVITIES INFORMATION FOR THE YEAR ENDED JUNE 30, 2012

	Catholic Charities Indianapolis	Catholic Charities Bloomington	St. Elizabeth/ Coleman Pregnancy & Adoption Services	St. Elizabeth- Catholic Charities	Catholic Charities Tell City	Catholic Charities Terre Haute	Total
SUPPORT AND REVENUES:							
Contributions	\$2,334,100	\$ 146,973	\$ 169,928	\$ 107,908	\$ 35,079	\$1,344,087	\$ 4,138,075
Special events (net of direct costs of \$164,206)	177,209	8,125	28,259	220,200	842	59,998	494,633
Archdiocesan support	320,371	78,400	70,845	124,600	54,773	101,541	750,530
United Way operating support	758,903	42,696	123,086	3,111	8,806	157,221	1,093,823
Government Grants, Federal	2,571,354			240,688	500	252,908	3,065,450
Government Grants, State and Local	53,040			80,434		19,039	152,513
Program service fees	930,027	168,071	370,799	319,606		146,744	1,935,247
Investment return	12,505	1,938	6,343	3,57 1	1,204	1,471	27,032
Miscellaneous	4,684	2,524	<u>37,868</u>	(5,050)			40,026
Total support and revenues	7,162,193	448,727	807,128	1,095,068	101,204	_2,083,009	11,697,329
EXPENSES:							
Salaries and wages	2,371,116	232,551	368,680	651,876	45,378	565,641	4,235,242
Employee benefits and taxes	587,131	58,867	57,092	142,886	14,614	166,763	1,027,353
Professional services	590,741	60,551	86,726	11,156	16,389	110,270	875,833
Supplies	485,197	19,636	90,565	73,953	5,894	94,446	769,691
Occupancy	394,006	33,671	57,681	47,037		150,128	682,523
Transportation	213,341	1,768	10,349	16,802	2,578	35,752	280,590
Specific assistance	1,422,406	463	25,138	329	16,637	13,189	1,478,162
Other	165,574	11,359	36,617	71,677	4,904	98,717	388,848
Depreciation	287,981	2,905	48,973	42,815	495	114,319	497,488
Total expenses	6,517,493	421,771	781,821	1,058,531	106,889	1,349,225	10,235,730
CHANGE IN NET ASSETS	644,700	26,956	25,307	36,537	(5,685)	733,784	1,461,599
NET ASSETS — Beginning of year	7,313,268	47,389	1,333,695	817,225	50,863	1,625,855	11,188,295
NET ASSETS — End of year	\$7,957,968	\$ 74,345	\$1,359,002	\$ 853,762	\$ 45,178	\$2,359,639	\$ 12,649,894

CHANCERY AND CERTAIN ENTITIES OF THE ARCHDIOCESE OF INDIANAPOLIS

CATHOLIC CHARITIES BLOOMINGTON STATEMENT OF FUNCTIONAL EXPENSE INFORMATION FOR THE YEAR ENDED JUNE 30, 2012

	Salaries and Wages	Employee Benefits and Taxes	Professional Services	Supplies	Occupancy	Transportation	Specific Assistance	Other	Depreciation	Total
PROGRAM SERVICES: Counseling Becky's Place	\$ 170,983 48,738	\$ 42,484 14,950	\$ 59,898 316	\$ 15,151 4,485	\$ 28,090 5,581	\$ 1,516 252	\$ 206 257	\$ 9,339 2,020	\$ 283 2,622	\$ 327,950 79,221
Total program services	219,721	57,434	60,214	19,636	33,671	1,768	463	11,359	2,905	407,171
SUPPORT SERVICES — Administration	12,830	1,433	337							14,600
TOTAL EXPENSES	\$ 232,551	\$ 58,867	\$ 60,551	\$ 19,636	\$ 33,671	\$ 1,768	\$ 463	\$ 11,359	\$ 2,905	\$ 421,771

Jack Hopkins Social Services Funding Application

Funding Sheet

Name Community Kitchen of Monroe County, Inc.	•
Is the Lead Agency a 501(c)(3)? Yes No Is this a collaboration	ve project? Yes No
Number of Agency Employees: Full-time 4 Part-time 10	Volunteers over 10004vk
Address where Project will be facilitated or housed: 1515 S Rogers St Bloomington IN 47403	
Name of Project Administrator: Vicki Pierce	
Address PO Box 3286 Bloomington IN 47402-3286	
Telephone & E-mail 812-332-0999 director@monroecommunitykitchen.com	
Name of other participating agencies, if different from Lead Agency:	
Proposed Project:	
Title of Project: Equipment Purchase	
Total Cost of Project: \$3,486.58	•
Requested JHSSF Amount: \$3,486.58	
· · · · · · · · · · · · · · · · · · ·	
Other Funds Expected for Project: Amount Source	Confirmed or Pending
Number of Clients Served by this Project in 2013: 1,900 Number of City Residents Served by this Project in 2013: 1,597 Is this a request for operational costs? Yes No If "yes," is the request for a pilot project or for bridge funding? Pilot	Bridge
	Example. Tables: 5 tables @ \$12.00 each Chairs: 20 chairs @ \$8.00 each
Funding Information:	
Please note. Due to limited funds, the Committee often recommends partial funding the Committee best decide how to distribute funds, please provide an itemized list and their costs. ITEM	
LT LLIVI. Varing Pro Commercial Diving Food Processor \$9:	
	1,450
follrath Optio Stock Pots with lids (3)	5330
	\$413.58
, , , , , , , , , , , , , , , , , , , ,	\$210
Serving utensils (12 of different sizes and shapes)	\$133
	A STATE OF THE STA
Claim Submission July 2013 – September 2013 Other	October 2013 – December 201

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name:

Vicki Pierce

Address:

PO Box 3286 (1515 S Rogers St)

Bloomington IN 47403

Phone & E-Mail:

812-332-0999 director@monroecommunitykitchen.com

Website:

www.monroecommunitykitchen.com

President of Board of Directors:

Daniel Williamson

Director Information

Director of Lead Agency:

Vicki Pierce

Director's Address:

PO Box 3286 (1515 S Rogers St)

Phone & E-Mail:

812-332-0999 director@monroecommunitykitchen.com

Presenter Information

Name of Person to Present Application to the Committee

Vicki Pierce

Address

PO Box 3286 (1515 S Rogers St)

Phone & E-mail

812-332-0999 director@monroecommunitykitchen.com

Grant Writer Information

Name of Grant Writer.

Vicki Pierce

Address:

PO Box 3286 (1515 S Rogers St)

Phone & E-Mail:

812-332-0999 director@monroecommunitykitchen.com

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures

Common Council Social Services Funding Application 2013 Community Kitchen of Monroe County, Inc.

Community Kitchen (CK/the Kitchen) respectfully requests a one-time grant of \$3,486.58 to purchase several pieces of equipment. These pieces will replace old, worn, broken or borrowed pieces of equipment now in use at the Kitchen.

The mission of Community Kitchen is "to work alone and in collaboration with others, to eliminate hunger in Monroe County and surrounding areas, through direct service, education and advocacy." Community Kitchen has provided warm, nutritious meals to anyone in need since 1983. In 2012 the Kitchen served 244,658 meals and snacks to such individuals. CK has set service records seven of the past nine years. Of our patrons, 53% were children under the age of eighteen 16% were seniors and 22% had recently experienced homelessness. Hot meals are served on site at 1515 S Rogers Street and for carryout at 1100 W 11th Street (CK Express) from 4-6pm each Monday through Saturday. Meals are also provided to at-risk children through the Summer Breakfast Program and the Feed Our Future program for youth serving agencies. Feed Our Future provides approximately 1,800 meals and snacks to children at all three Boys & Girls Clubs, the childcare program at Middle Way's The Rise, Girls Inc., and Rhino's Youth Center. The Kitchen has jsut recently begun providing after-school snacks at Banneker, as well. Additionally, backpacks of food are provided to selected children at Fairview, Summit, Arlington, Clear Creek. Templeton, Highland Park and Edgewood Elementary Schools each weekend of the school year through our Backpack Buddies Program. Our Nutrition Links program home delivers two nutritious meals each day to area HIV+ patients through a partnership with IU Health Bloomington Hospital's Positive Link. Operating similarly, our Senior Links program is a partnership with Area 10 Agency on Aging and provides one free home delivered meal to homebound seniors each weekday.

Addressing a previously identified priority: According to the 2012 SCAN (Service Community Assessment of Needs) Report, having enough money for food is an issue for many low-income families. 30% of Monroe County low-income families reported having enough money for food was a major problem, while another 17% reported it was at least a minor problem. 29% of single parent households reported that having enough money for food was a major problem, as well (2012 SCAN Report, p.135). The 244,658 meals and snacks served by the Kitchen in 2012 represent a nine percent increase over the previous year and a new record number of meals served. 69% of the patrons served by Community Kitchen in 2012 were children and seniors, both populations identified as vulnerable. The Kitchen's hunger relief programs have also met funding priorities as determined by United Way of Monroe County and the City of Bloomington Community Development Block Grant process.

Community Kitchen addresses Strategy #5 (Public Services Assistance) of the City's Consolidated Plan 2010-14. Strategy #5 states "Provide funding to non-profit organizations that serve low income individuals/families with their basic needs: food, shelter and health care." (p.19). Strategy #5 (Public Services – General) is listed as a high priority on the Housing and Community Development Activities Table with a significant needs gap. By providing emergency food assistance to anyone in need from two locations within the city, Community Kitchen continues to address this strategy.

According to the Bloomington Housing Authority survey, Community Kitchen was among the top four most highly utilized agencies among the general public services category (Consolidated Plan, p.50). Not only is Community Kitchen a vital agency functioning in accordance with the City's Consolidated Plan, but we also fit into the City of Bloomington's Anti-Poverty Strategy. According to page 55 of the Consolidated Plan, a significant part of the Strategy is to "provide access to information and emergency assistance to the most vulnerable elements of the community." Community Kitchen directly addresses that by providing information and referral services on site three days/week. The Kitchen's emergency free meals service directly addresses the emergency assistance part of the Strategy by providing access to warm and nutritious meals.

One-time investment: The Kitchen is requesting funding for a one-time investment to purchase a commercial can opener, an industrial food processor, knife racks, stock pots, cutting board rack, food storage containers and ladles. The following requests are explained in priority order:

Purchase a Waring Pro Commercial Dicing Food Processor - \$950
 We previously had one of these food processors that was purchased many years ago and is now broken. We tried to have it fixed but the inside of the housing and the stem are both broken. It is not repairable and just

needs to be replaced. Because of the quantity of food we prepare, this piece of equipment really cuts prep work time and makes us much more efficient.

2. Purchase an Edlund commercial can opener - \$1,450

You helped us purchase one of these last year and it has been tremendous. We used it to replace one of our two old style single speed can openers. Because we use a lot of donated and commodity food, we more often open small size cans. Opening the smaller cans on our old can openers is tricky and over time those tricks have caused the handle, knife and gear parts to wear out faster. We would like to purchase a second Edlund Heavy Duty Dual Speed Electric can opener which is designed to open a variety of can sizes. This would improve our efficiency and make it possible for even new volunteers to be able to open cans. We can then retire the second old style unit.

3. Purchase three Vollrath Optio Stock Pots with lids - \$330

We have old, beaten up stock pots that were all donated from kitchens that were buying new ones. Because of the size variation of pots, we are unable to use more than three stock pots on a cook top at the same time. Purchasing three uniform stock pots will get us started in standardizing our inventory.

4. Purchase food storage containers - \$413.58

Because of the program growth we have experienced over the last several years, we do not have enough food storage containers. We would like to purchase four large Cambro containers with lids and 70 fish tubs with lids. We currently use HHFB's fish tubs for food storage. We would love to return those to them for their own use.

5. Purchase two Edlund Knife Racks & one Adcraft cutting board rack - \$210

Currently we have one wooden knife rack that is too big and inconveniently stored in the pantry. We cannot move it to the Kitchen because it is wooden. We would like to purchase two stainless knife racks that can be wall mounted in the Kitchen. Each holds a variety of knives of different sizes. We do not have a cutting board rack and having one would help with maintaining the cleanliness and life of those boards.

6. Purchase serving utensils - \$133

Like our stock pots, many of our serving utensils are old and discarded by other kitchens. Replacing these with new single piece heavy duty ones should last us 10-15 years. We would like to purchase eight ladles (four different sizes) and four ice cream scooper type dishers.

Fiscal leveraging and contribution to program: With the continual need for our services and the importance of access to basic food resources for all, CK has worked to minimize operating costs and provide our services in the most efficient manner possible. By purchasing equipment and services from local company, Gooldy & Sons Inc., we are making the best use of our resources and leveraging local support for this project. The items and services we receive from Gooldy's are always near cost and drastically below retail cost. We only go outside of the community for equipment when Gooldy can't get the items we need, for example, the fish tubs.

Provide broad and long-lasting community benefits: Our 1515 S Rogers St facility has improved operations, efficiency and the cost effectiveness of what we do. The items requested represent a long term investment in our future and preserves the ability of Community Kitchen to be able to help the community. Access to food and nutrition are commonly accepted necessities for healthy individuals and families. Proper nutrition helps ensure success in school and work, and better physical and mental health. As the need for Kitchen services continues to grow and we continue to reach out to more and more children, the benefits to the community are long lasting and take the form of more healthy children, better learners, lower drop out rates, lower incarceration rates and more productive citizens.

The items requested through Common Council Social Services funding would provide a long-term investment in equipment at CK and will have a lasting impact on our operations and ability to meet community needs. Community Kitchen appreciates the Committee and the Council's past support and consideration of its request for 2013 Social Service funding. Thank you.

Attachments:

- ✓ Simple Program Budget
- ✓ 2012 Profit & Loss Statement
- ✓ Estimate for equipment (Gooldy & Sons) \$3,190
- ✓ Estimate for fish tubs (Packaging Products Corporation) \$397.58

Funding Timeline

These items will be purchased and claims submitted within 30 days of signing an award contract.

Community Kitchen Equipment Purchase Budget 2013

Equipment Purchase	Cost	Quantity	Total
Waring Pro Commercial Dicing Food Processor	\$950	1	\$950
Edlund commercial can opener	\$1,450	1	\$1,450
Vollrath Optio Stock Pots	\$110	3	\$330
Cambro 18 qt containers with lids	\$29.00	4	\$116
Fish Tubs (case of 10)	\$42.51	7	\$297.58
Edlund knife rack	\$95.00	2	\$190
Adcraft Cutting board rack	\$20.00	1	\$20
Vollrath One piece heavy duty stainless steel ladles - 1oz	\$9.00	2	\$18
Vollrath One piece heavy duty stainless steel ladles - 2oz	\$10.00	2	\$20
Vollrath One piece heavy duty stainless steel ladles - 4oz	\$12.00	3	\$36
Vollrath One piece heavy duty stainless steel ladles - 8oz	\$15.00	1	\$15
Vollrath Round squeeze disher	\$11	4	\$44
Total Cost			\$3,486.58

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	GOOLDY & S	SONS, INC.			
	926 West 1	7th Street		1.	113
	BLOOMINGTON, I (812) 33				
•	FAX (812)				
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charge over and above the estimate. All agreeme or Selays beyond our control. Owner to carry tire, to	inta contingent upon series, accidents omado and other nacessary insurance.	evote: 1 nes	proposal may be	1 20	
Our workers are fully covered by Workman's Comp		withdrawn by us if no	accepted within		daye.
Aconstruct of Blancart					
Acceptance of Broposal and conditions are satisfactory and are her	 The above prices, specifications accented You are authorized 	Signature			
to do the work as specified. Payment will t	be using as outlined above.				
Date of Acceptance:		Signature		<u> </u>	
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Y	(ACBT)	To Recoder:			• , :



PACKAGING PRODUCTS CORPORATION

PERISHABLES PACKAGING SPECIALISTS

198 Herman Melville Blvd. • New Bedford, MA 02740 USA Ph: 1-508-997-5150 Fx: 1-508-993-9807

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SHIP TO:

Salada katibér dik

INVOICE NUMBER SHIP E	ORDER PATE NUMBER DATE	CUSTOMER CUSTOMER P.O.	NUMBER	TERMS	SALESPERSO:
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This order is accepted and entered at PPC's Corporate Office in Massachusetts as of the order date shown above. All merchandise is billed at the price in effect at the time of shipment including back orders or make-up shipments.

LIMITED WARRANTY Packaging Products Corporation warrants its packaging products to be free from defects in materials and workmanship. Packaging Products Corporation will replace goods that it determines to be defective if the goods are returned for inspection at the buyer's expense within 30 days of delivery. ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, ARE HEREBY EXCLUDED. THE FOREGOING REMEDY OF REPLACEMENT IS THE BUYER'S SOLE AND EXCLUSIVE REMEDY. AND PACKAGING PRODUCTS. CORPORATION WILL IN NO EVENT BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES.

ORDERED BY:

Food Pr	ocess	ors a	and Accessories	(ca	ntinue	ed)	, 1
ltein	Catalog Number	†UPC Code	Description	Std. Pkg.	Cubic Feet	Std. Pkg. Ship Wt.	_ist Price
	WFP16SCD	6223262	Commercial Dicing Food Processor with Liquilock' Seat System 4-Quart Datch Bowl and Continuous Feed Operation with 2 Peak Input HP Motor Includes 1 ea. Sealed S-Blada WFP 1651, 1 ea. Adjustable Sticing Disc WFP 16510, 1 ea. Reversible Stredding Disc WFP 16511, 1 ea. Reversible Stredding Disc WFP 16512 Additional cutting disc optional, 1 ea. Dicing Assembly WFP 16513	Firms	4.117	36.9	£1554.44 ¹
-	WFP 1651	023965	Sealed Liquitock® 5-Blade	1	.058	.85 lb.	\$211.11
	WFP16S2	023972	Sealed Liquitock® Batch Bawl	}	.489	2 lbs.	\$166.85
	WFP 1653	023958	Sealed Liquitock* Batch Bowl Cover	1	.247	.65 lb.	\$ 188.89
	WFP1654	023941	Continuous Feed Chute	1	2.533	2 lbs.	\$177.78
	WFP 16S5	023934	Continuous Feed Chute Cover.	1	.316	1.5 lbs.	sinin.
	W111626	023909	targa Posher	1	.081	,472 lb,	1 00.0012
4 Quart	WFF 1657	023996	Small Pusher	1	.028	.258 Б.	\$26.57
LiquiLock® Food Processor	WFP 1658	024009	Slinger (component of continuous feed chute)	-1	.12	.43 lb.	\$64.44
Accessories	WFP 1659	024016	Disc Stem for WFF 165 10, WFP 165 12	1	.006	.11 lb.	\$44.11;
(WFP165,	WFP 16S 10	024061	Adjustable Sticing Disc	Ì	.094	.# lb.	\$165.04
WFP165CD)	WFP16511	024078	Sealed Whipping Disc	Ţ	.12	1 16,	\$147.33
,	WFP 16S 12	024085	Reversible Shredding Disc	}	.045	1.05 lbs.	\$122.96 ^{2.1}
	WFP 165 13	024023	Dicing Assembly: Includes Slicing Blade and Dicing Grid	june	.189	3.25 lbs.	\$389,47.
	WFP 165 14	024030	Julianna Disc	j	.039	.57 lb.	\$133.07 _{\$2}
,	WFP 165 15	024047	French Fry Disc	1	.039	.57 ₺	. \$133,07
;	WFP 165 16	024054	Grating Disc	1	.166	.57 lb.	\$258,67
	FP25	103070	Commercial Food Processor 2.5-Quart Includes: 1 ea. S Blade, FP251 1 ea. 5/64" Groting Disc (2mm) BFP21 1 ea. 5/32" Slicing Disc (4mm) BFP T3 1 ea. 1/4" x 1/4" Julierine Disc (6.5mm x 6.5mm) BFP29 Additional culting discs optional	1.	2.4	27.8 lbs.	\$1,492.94
	FP25C	103087	Commercial Continuous Feed Food Processor 2.5-Quart Includes: 1 ea. S Blade, FF251 1 ea. 5/32" Silcing Disc (4min) BFP13 1 ea. 5/64" Grating Disc (2min) BFP21 1 ea. 1/4" x 1/4" Julienne Disc (6.5mm x 6.5mm) BFP29 1 ea. Continuous Feed Chute 1 ea. Clear Cover for Feed Chute 1 ea. Slinger - Component of Feed Chute	k k	J.3	30.6 Hz.	· \$1,777.34
- j - ;	DR25	004162.	Two-Dist Rock	1	.14	ÌЬ."	\$52.36 ₋₄
Accessories	FP25SSB	000485	Stainless Steel Batch Bawl with Handle.	1	.3	2 lbš ¹²⁵ .	189,59
for FP25 and	FP252	103742	Batch Bowl	1	.23	,8 lb,	€ ,\$ 149.66
FP25C	FP253	103759	Batch Bowl Cover.	1	18	,5·lb. 1	\$ \$766.28
	FP 2:54	103766	Plunger Set	1	.06	7 lb. 1	\$ 182,91

Full Line

Manual

<u>Electric</u>

Crown Punch

Parts & Accessories

Can Opener Reference Chart

Can Punch and Bottle Openers

Where To Buy Trace Shows Choose Language

Full Line

Griddle Scraper Sharpeners

Film & Foil Dispensers

French Fry Cutters

Control Cold Pan Display Boxes

Full Line

28ib and 56ib Potato Peelers

<u>sManusi</u>

Digital

Full Line

10ip & 15lb Bench Potato Peelers

Electric Hydraulic

Specialty

Knife Sharpeners

Air Powered

The importance of Portion Control

Stainless Knife Blocks

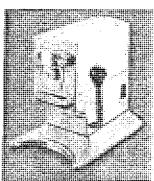
Scales Parts & Accessories

Knife Racks

Knife Sanitizing Systems

Tongs

Electric Silicers



Electric Can Openers Two Speed Electric Can Openers

270 Two Speed Electric Can Opener

Back to Product Line

Product Code: 27200

NSF Certified Electric Can Opener 230 Volt (for U.S. specifications only)

Model No.:

Case Cube Ft9MP;

1/.03

Master Case: Case Weight lbs/kgs; 19/8.6

view larger mage

Quantity: 1

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Orderas: & Warrenties

Fuil Line Menual

Electric Crown Punch

Chart

Openers

Parts & Accessories

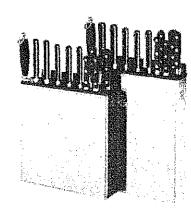
Can Opener Reference

Can Punch and Bottle

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Search

•		LIGHE EUROPEAL STEEL			
· !		<u>Full Line</u>			
		Griddle Scraper Sharpeners			
		Film & Foil Dispensers			
	SCHE	-French Fry Cutters			
:	Full Line	Cold Pan Display Boxes			
Full Line Manual Electric Hydraulic	Mechanical Portion Control	26lb and 56lb Polato Peelers			
	Mechanical Receiving	10/b & 15/b Bench Polato Paelers			
	Digital				
	Specialty	Knife Sharpeners			
Air Powered	The Importance of	Stainless Knife Slocks			
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	Scales Paris &	Knife Sanlfizing Systems			
·	Accessories	- <u>Tongs</u>			
		Electric Slicers			
		Manual Slicers			
		Helios KSUV Knife Sterilizer			



Knife Racks

KR-700 Knife Rack

Back to Product Line

Product Code: 39920

Knife Rack with 14" Skirt and stainless steel back piate

Model No.:

KR-700

Case Cube FP/MP:

Master Case:

1.3/.04

Gase Weight ibs/kgs: 12/5.4

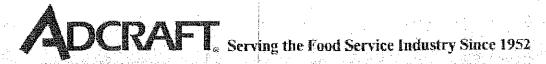
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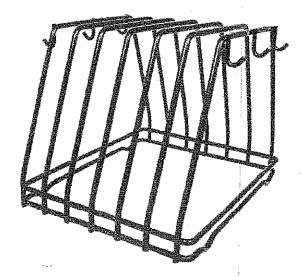
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Ordering & Warranties



Cutting Board Rack - CBR-6BK

Back to: Kitchen Utensils



6-slot heavy duty wire frame cutting board rack. Holds 6 cutting boards with 6 hooks for accessories. Stores cutting boards for drying and space saving.

Sold: EA
Master Carton Quanity: 3

CBM: 0.045

inner: 1

Carton Weight: 11.02

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Designed by Long Island Neb Design.

Optio™ Stock Pots

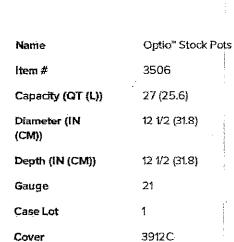
Item # 3506 US List Price \$177.00

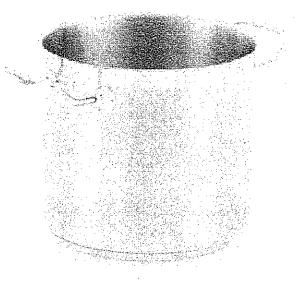
Optio™ by Vollrath Stainless Steel stock pots are excellent for cooking pasta, or preparing large quantities of liquids. Constructed of high quality stainless steel, they are impervious to acidic foods and will not pit or discolor.



PRODUCT OVERVIEW

- Stock pots ship complete with domed cover
- Domed cover retains moisture while cooking
- Ideal for cooking pasta, or preparing large quantities of liquids







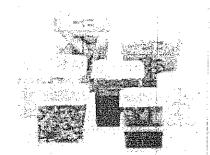
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CamSquares® - Camwear®

- Use to maximize storage of ingredients in kitchens, coolers, freezers or pantries.
- Inventory-at-a-glance with easy-to-read color graduations on the outside.
- Color-coded snap-tight polyethylene covers match graduation colors and feature thumb tabs for easy removal.
- Made of crystal clear, virtually unbreakable Carnwear@ polycarbonate.
- Withstands temperatures from -40°F to Z10°F (-40°C -99°C).

Product 2SFSCW	Holding Capacity 2 qt.	Graduation Color Winter Rose	Dimensions with Cover Lx W x H 7 1/4" x 7 1/4" x 3 7/8"	Have a cambra hep call by
4SFSCW	4 qt.	Winter Rose	7 1/4" x 7 1/4" x 7 3/8"	######################################
6SFSCW	6 qt.	Winter Rose	8 3/8" x 8 3/8" x 7 1/4"	等等的特別的公司 计算符号 医艾克斯森氏试验
8SFSCW	8 qt.	Winter Rose	8 3/8" x 8 3/8" x 9 1/8"	PERSONNAL
12SFSCW	12 qt	Winter Rose	11 1/4" x 12 1/4" x 8 1/4"	
18SFSCW	18 qt.	Winter Rose	11 1/4" x 12 1/4" x 12 5/8"	·
22SFSCW	22 qt.	Winter Rose	11 1/4" x 12 1/4" x 15 3/4"	

TERMS OF USE

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PACKAGING PRODUCTS CORPORATION

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SEAFOOD PACKAGING	TEMPERATURE CONTROL PACKAGING WORKING WITH PPG.
Our Company Our Products	Our Company 1 Our Products

SEAFOOD PACKAGING " Our Products " Filet Containers

Fillet Containers

PPC built the first set of modular seafood containers in 1979 and our product has set the standard ever since. Fillets get maximum protection avoiding gaping, breaking and the distortion common to bagged fillets. These rugged containers are built to stack securely and contribute to the strength of the master shipping container.

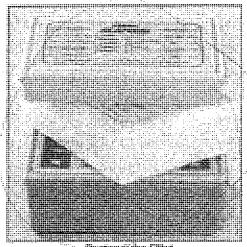
Fillets, roe, smoked fish, steaks, pickled products and shellfish meats are commonly packed in PPC round and rectangular containers. The lid fit is snug but not airtight and is designed to resist hydraulic surging. Melting ice drains off to the side and not into the container below.

We custom print lids up to three colors economically. We also have stock prints for North East and Southern species. Special prints require about 2 weeks, and we do all the layout and printing.

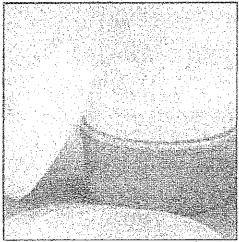
Our new est product is the "Long Fillet Container" which provides the extra length to protect and display valuable fillets such as salmon, sea bass, and Mahi Mahi.

PPC offers tough master shipping containers for all of our fillet containers. Choose wax saturated boxes or our trademark Arctic Box® insulated shippers.

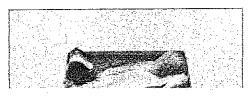




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Round Fillet Containers Click here to enlarge



One-Piece Heavy Duty Stainless Steel Ladies



Heavy-Duty Stainless Steel

- · One-piece construction for easy cleaning
- Accurate bowl dimensions ensure consistent capacities
- · Capacities clearly stamped on product for easy identificatio
- Heavy-gauge stainless steel shafts and bowls for longer life
- Mirror finish bowls, satin finish handles
- Grooved handle for added strength

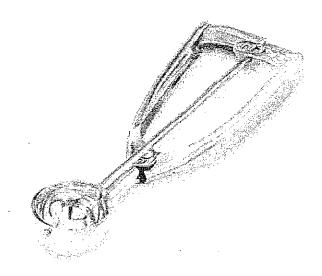


ltem	Capacity OZ (ML)	Bowl Dia IN (CM)	Handle Length IN (CM)	Case Lot	Price
4980010	1/2 (14.8)	13/4 (4.4)	6 (15.2)	12	\$12.00
4980110	1(29.6)	13/4 (4.4)	9 8/8 (25.1)	12	\$13.00
4980210	2 (59.1)	2 3/8 (6)	9 8/8 (25.1)	12	\$14.50
4980310	3 (88.7)	2 7/8 (7.3)	12 5/8 (32.1)	12	\$17.90
4980410	4 (118.3)	3 3/8 (8.6)	12 5/8 (32.1)	12	\$18.00
4980510	5 (147.9)	3 3/8 (8.6)	12 1/2 (31.8)	12	\$18.50
4980610	6 (177.4)	31/2 (8.9)	12 3/8 (31.4)	12	\$18.80
4980810	8 (236.6)	4 (10.2)	12 5/8 (32.1)	12	\$21.00
4981210	12 (354.9)	4 3/8 (11.1)	12 1/8 (30.8)	6	\$26.90
4981510	11/2 (44.4)	2 3/8 (6)	9 8/8 (25.1)	12	\$14.20
4982410	24 (709.8)	6 (15.2)	18 1/8 (46)	6	\$51.00
4987210	72 (2129.3)	8 1/8 (20.6)	17 (43.2)	3	\$86.10
4987510	3/4 (22.2)	12/3 (3.4)	9 (22.9)		\$12.40

Round Squeeze Dishers

Durable construction, convenient and ergonomic design

- Constructed entirely of stainless steel
- Blade extends beyond bowl to prevent sticking
- For use with either left or right hand
- Replacement spring available, Item 47162



Item	Item Size Capacity OZ (ML)		Bowl Dia IN (CM)	Overall Length IN	Case Lot
	· ;			(CM)	Price
47150	8	4 (118.3)	2 3/4 (6.7)	9 1/8 (23.2)	12
47151	10	3 1/8 (92.4)	2 9/16 (6.5)	8 7/8 (22.5)	12.
47152	12	2 3/4 (81.3)	2 7/16 (6.2)	8 7/8 (22.5)	12
47153	16	2 (59.1)	2 3/16 (5.6)	8 1/2 (21.6)	12
47154	20	11/2 (44.4)	2 1/16 (5.2)	8 1/2 (21.6)	12
47155	24	13/8 (40.7)	115/16 (4.9)	8 1/4 (21)	12
47156	30	11/4 (37)	17/8 (4.8)	8 1/4 (21)	12
471 57	40	7/8 (25.9)	1 5/8 (4.1)	8 (20.3)	12
47158	50	5/8 (18.5)	11/2 (3.8)	77/8 (20.3)	12
47159	60	9/16 (16.6)	15/16 (3.3)	7 3/4 (19.7)	12
47160	70	31/64 (14.3)	13/8 (3.5)	7 3/4 (19.7)	12
47161	100	3/8 (11.1)	11/8 (2.9)	7 1/2 (19.1)	12

Community Kitchen of Monroe County, Inc. Profit & Loss by Class January through December 2012

	Building Fund	General	TOTAL
Ordinary income/Expense income			
CK Express Pantry-Birntn Twp. Grant income	0.00	1,000.00	1,000.00
CACFP CDBG Grant Local Govt/Townships Misc. Grants/Other	0.00 0.00 0.00 10.477,00	62,933.51 21,581.62 19,222.00 1,963.00	62,933.51 21,581,62 19,222.00 12,440.00
SFSP United Way Grant Grant Income - Other	0.00 3,255.00 0.00	39,166.04 43,232.47 14,650.00	39,166.04 46,487.47 14,650.00
Total Grant Income	13,732.00	202,748.64	216,480.64
In-Kind Income Food Donations Food Bank In-Kind Food Donations - Other	0.00 0.00	141,075,67 59,478.21	141,075.67 59,478.21
Total Food Donations	2.00	200,553.88	200,553.83
Lahor Non-Food Donations Rent & Utilities	0.00 0.00 0.00	86,287,73 43,360,97 7,320.00	86,287.73 43,360.97 7,320.00
Total In-Kind Income	00.00	337,52 <u>2</u> ,58	337,522,58
INCOME Business/Professional Church Civic Collection Cans Individual Contributions Interest	11,775.46 3,518.53 500.00 0.00 245,899.00 49.99	15,078,13 12,567.37 6,022.00 4,511.61 190,603.50 211.21	26,853,59 16,085,90 8,522,00 4,511,61 436,502,50 ,261,20
Special Events Income Chef's Challenge Homeward Bound Palette to Palate Taste of Bloomington Special Events Income - Other	0,00 0,00 0,00 0,00 0,00	17,031.00 2,024.90 22,397.91 9,000.00 2,758.78	17,031.00 2,024.90 22,397.91 9,000.00 2,758.78
Total Special Events Income	0.00	53,212,59	53,212.59
Total INCOME	261,742,98	282,206.41	543,949.39
Total Income	275,474.98	823,477.63	1,098,952.81
Expense EXPENSES			
Automobile Expense Gas Expense Registration & Plates Van Repairs Vehicle Insurance	0.00 0.00 0.00 ; 0.00	2,762.75 411.88 1,024.63 2,189.25	2,762.75 411.88 1,024.83 2.189.25
Total Automobile Expense	0.00	6,388.71	6,388.71
Bank Service Fees Board Development CK Express Panhy-Bimtn. Twp. Classifled Advertising Food & Beverage Expense	350.00 0.00 0.00 0.00	131,93 94,00 1,390,24 182,51	481,93 94.00 1,390.24 182.51
Backpask Buddies CACFP SFSP Food & Beverage Expense - Other	0.00 0.00 0.00 0.00	8,354.75 26,800.65 17,354.05 6,936.69	8,354.75 26,800.65 17,354.05 6,936.69
Total Food & Beverage Expense	0.00	59,446.14	59,446.14
Fundralsing Gen. Repairs/Maint. Svcs. Building Repairs Equipment Repairs Trash	3,659.93 0.00 0.00 0.00	16,696,64 506.71 2,211.00 712.50	20,656.57 506.71 2,211.00 712.50
Gen. Repairs/Maint. Svcs Other Total Gen. Repairs/Maint. Svcs.	0,00	4,728.58 8,158.79	4,728.58 8,158.79
	ž.		

12:59 PM 03/20/13 Accrual Basis

Community Kitchen of Monroe County, Inc. Profit & Loss by Class January through December 2012

	Building Fund	General	TOTAL
Insurance Directors & Officers Health Insurance Liability & Worker's Comp Life Insurance Insurance	0.00 0.00 0.00 0.00 0.00	1,240.00 16,604.22 2,136.00 1,160.60 5,292.00	1,240.00 15,604.22 2,136.00 1,160.80 5,292.00
Total insurance	0.00	26,433.02	26,433.02
Kitchen Physical Plant Equipment Physical Plant Supplies	2,159.27 0.00	11,477.25 18,274.93	13,636.52 16,274.93
Total Kitchen	2,159.27	29,752.18	31,911,45
Mort Interest Office Equipment Computer & Software Office Equipment - Other	37,164.62 129.00 0.00	0.00 555.89 883.24	37,164,62 685,89 883,24
Total Office Equipment	129.00	1,440.13	1,569.13
Office Supplies Organiz. Memberships/Filing Fee Other/Contingency Payroll Expenses Payroll Taxes	0.00 0.00 0.00	1,102.21 937.14 423.01 256,934.07	1;102.21 937.14 423.01 256,934.07
FICA-Company FUTA Medicare-Company SUTA Payroll Taxes - Other	0.00 0.00 0.00 0.00 0.00	15,220.34 0.00 3,559.59 671.17 -30.05	15,220.34 0.00 3,559.59 671.17 -30.05
Total Payroli Taxes	0,00	19,421.05	19,421.05
Postage Printing Professional Audit Staff Training Subscriptions Telephone & internet Utilities Volunteer Recognition	0.00 2,937.45 0.00 0.00 0.00 0.00 372.91 0.00	5,066.76 3,313.46 7,875.00 249.00 388.13 2,655.10 6,476.26 1,149.88	5,066.76 6,250.91 7,875.00 249.00 388.13 2,655.10 6,849.17 1,149.86
Total EXPENSES	46,973,18	458,105,36	505,078.54
In-Kind Expenses Food Donations Food Bank In-Kind Food Donations - Other	0.00 0.00	141,075.67 59,478.21	141,075.67 59,478.21
Total Food Donations	0,00	200,553.88	200,553.88
Labor Non-Food Donations Rent & Utilities	0.00 0.00	88,287.73 43,360.97 7,320.00	86,287.73 43,360.97 7,320.00
Total in-Kind Expenses	0.00	337,522.58	337,522.58
Interest Expense	0.00	101.75	101,75
Total Expense	46,973.18	795,729.69	842,702.87
Net Ordinary Income	228,501.80	27,747.94	256,249.74
Net Income	228,501.80	27,747.94	256,249.74

Funding Sheet

Name Down Syndrome Family Connection	
Is the Lead Agency a 501(c)(3)? Yes No Is this a	collaborative project? 🔘 Yes 🌑 No
Number of Agency Employees: Full-time 0 Part-t	ime O Volunteers 8
Address where Project will be facilitated or housed: DSFC Office, 1917 Liberty Dr., Bloomington, IN 474	03
Name of Project Administrator. Cyndi Johnson	
Address 2103 S Georgetown Rd, Bloomington, Il	N 47401
Telephone & E-mail 812-219-2338; cyndi@downs	
Name of other participating agencies, if different from Lea	
Proposed Project:	
Title of Project: Parents and Schools in Partnership	
Total Cost of Project: \$\\$\\$\\$\\$\\$\\$\\$\\$\\$\\$\\$\\$\\$\\$\\$\\$\\$\\$\	
Requested JHSSF Amount: 4 2550	
Other Funds Expected for Project:	
Amount Source	Confirmed or Pending Confirmed
\$1900/month Grant for program staff \$500 for conferences DSFC operating budget	Confirmed
Number of Clients Served by this Project in 2013: appro	ximately 150
Number of City Residents Served by this Project in 2013:	approximately 150
Is this a request for operational costs? Yes No	Dilot Dridge
If "yes," is the request for a pilot project or for bridge funding?	
	Example: Tables: 5 tables @ \$12.00 each
T. P. T. C	Chairs: 20 chairs @ \$8.00 each
Funding Information: <u>Please note</u> : Due to limited funds, the Committee often recommends p	artial funding for a program. In the interest of helping
the Committee best decide how to distribute funds, please provide at	
and their costs. ITEM	COST
Down syndrome Education Materials	\$1000
Training Breakfasts	\$200
Resource binder, flashdrive	\$100
Travel for trainer	\$750 (could conduct trainings viz we
Gift for Down syndrome Specialist	\$500
Claim Submission Luly 2013 - September	12012 Optobox 2012 December 2012
Claim Submission Output (1.1.1) July 2013 – September	2013 October 2013 – December 2013

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:				
Name:	Down Syndrome Family Connection			
Address:	2600 S Henderson St, Ste 157			
	Bloomington, IN 47401			
Phone & E-Mail:	812-720-9603 info@downysyndromefamilyconnection.org			
Website:	www.downsyndromefamilyconnection.org			
President of Board of Directors:	Cyndi Johnson			
Director Information				
Director of Lead Agency:	Cyndi Johnson			
Director's Address:	2103 S Georgetown Rd, Bloomington, IN 47401			
Phone & E-Mail:	812-219-2338, cyndi@downsyndromefamilyconnection.org			
Presenter Information				
Name of Person to Present Application to the Committee	Cyndi Johnson			
Address				
Phone & E-mail				
Grant Writer Information				
Name of Grant Writer:	Cyndi Johnson			
Address:				
Address.				
Phone & E-Mail:				

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures

Jack Hopkins Social Service Grant 2013 Down Syndrome Family Connection (DSFC)

OSFC respectfully requests a one-time grant to pilot a program in Monroe County Community School Corporation (MCCSC) called "Parents and Schools in Partnership" (PSP) that addresses the needs of educators as they strive to better serve students with Down syndrome. The plan is to implement a model already in place in school districts across the U.S., the goal of which is for DSFC to train and equip at least one MCCSC staff or faculty as a Down syndrome specialist to assist educators who have a student with Down syndrome in the classroom, as well as all of the students with Down syndrome and their households.

DSFC's purpose is to promote greater acceptance and understanding of Down syndrome; to educate, inform and involve all people to recognize the uniqueness and capabilities of individuals with Down syndrome and the inherent dignity of all people with developmental disabilities; and to provide education and support for communities, families and individuals living, learning, and growing with Down syndrome. DSFC is a parent-driven group that began serving the Bloomington area in 2006 and then in 2011 received "Mayor's Award" as an outstanding organization with a history of working to better the community for people with disabilities. Going beyond a typical diagnosis-specific support group with meetings and fun events for families impacted by Down syndrome, DSFC has become the "go to" resource for families with many different disabilities, offering educational programming and training to parents, caregivers, and professionals. An example is DSFC's award-winning annual "Celebrating Abilities Resource Fair" which features over 40 exhibitors and informational breakout sessions to provide hundreds of parents and professionals an opportunity to explore local resources and products of benefit to people with disabilities. DSFC also has the advantage of having a Board President who is the parent of a child with Down syndrome and a highly trained Health Information Specialist who serves families with disabilities and special health care needs throughout Indiana.

Addressing a previously identified priority: Special education services are of immense benefit to persons with disabilities and to society as a whole, because investing in children's development and education moves them toward greater independence and self-direction, which translates to less likelihood of dependency on government services in adulthood.

DSFC respectfully requests funding in the amount of \$2550, to purchase the following in order of priority:

- \$1000 to purchase educational materials specific to Down syndrome (Exactly what is to be purchased will be determined by the Ds specialist and team). Together, they will identify what the immediate needs and how best to address them. Possible examples of purchases include but are not limited to:
 - A Reading and Language Intervention for Down Syndrome: A Teacher' Handbook (\$100)
 - Helping Children with Down Syndrome Communicate Better \$24.95)
 - Teaching Math to Students with Down Syndrome and Other Hands-On Learners (\$24.95)
- \$200 for four, quarterly training breakfasts for the PSP team
- \$100 for resource binder and flash drive with Down syndrome resources developed by PSP
- \$750 for travel expenses for person who developed PSP to come and train the local team (We listed this last, as the trainer has agreed she could do online meetings if funding would not allow her to come in person. DSFC would then secure a 30-day free trial of Go To Meeting for the training.
 - o Roundtrip airline ticket from Kansas City to Indianapolis: \$300
 - Hotel and food for 3 days/2 nights: \$300
 - o Rental Car: \$150
- \$500 for gift to Down syndrome Specialist

Funding timeline:

June 2013: Initial meeting to identify specialist

July 2013: Training for specialist (\$750 for travel and \$100 for binder)

September: Needs Assessment breakfast (\$50 for breakfast plus \$1000 education materials)
September 2013-May 2014: 3 more breakfasts for training (\$150 plus gift to specialist at end of school year \$500)

Throughout the school year, the Ds specialist is an ongoing resource to teachers, paraprofessionals, and families. (S)he can attend trainings, case conferences, consultations, etc. and be in a unique position to address student needs through best practices and latest research-based techniques.

This program will be a collaborative effort between DSFC and MCCSC with the main goal of providing support for educators and families seeking to build a meaningful education for students with Down syndrome (Ds). Ongoing trainings, held quarterly, provide additional support on topics including, reading, inclusion, transition, behavioral strategies and more. Trainings are specifically designed to assist professionals in teaching students with Ds, although many topics are applicable to all students, with or without special needs.

PSP works to address the need that many educators feel for more support and information concerning the educational needs of students with Ds. To do so, the program calls for school districts to appoint an specific educational professional, designated as Ds Specialist, to receive advanced training on Ds and how it can affect the learning process. The specialist will learn techniques, approaches, and materials that have been proven to be successful for students with Down syndrome. DSFC hopes that through this program, we can bridge the communication gap between parents and educators by improving the exchange of perspectives and information. Ideally, following the pilot year, the program will be expanded in MCCSC and nearby districts.

5:19 PM

04/01/13

Accrual Basis

Down Syndrome Family Connection Summary Balance Sheet As of April 1, 2013

	Apr 1, 13
ASSETS Current Assets	
Checking/Savings	12,613.10
Total Current Assets	12,613.10
TOTAL ASSETS	12,613.10
LIABILITIES & EQUITY Equity	12,613.10
TOTAL LIABILITIES & EQUITY	12,613.10

Down Syndrome Family Connection Statement of Financial Income and Expense January through December 2012

TOTAL Income 43000 · Buddy Walk 10,244.71 43001 · Buddy Walk Donations 4,825.00 43002 · Buddy Walk Sponsors 15,069.71 Total 43000 - Buddy Walk 44000 - Buddy Run 1,345.00 44001 · Buddy Run Registrations 44002 · Buddy Run Sponsors 500.00 140.00 44000 · Buddy Run - Other 1,985.00 Total 44000 · Buddy Run 46400 · Calendar 4,160.00 46401 · Calendar Sales 2,250.00 46402 · Calendar Sponsors 6,410.00 Total 46400 · Calendar 49000 · Special Events Income 520.75 49001 Resource Fair 2,720.54 49002 · Speaker Registration Fees 3,241.29 Total 49000 - Special Events Income 1,835.69 49100 · General Donations (Non-BW) 28,541.69 Total Income Expense 63000 · Programs 99.00 63006 · Conferences, camp scholarships 395.03 63007 · Helping Hands 494.03 Total 63000 · Programs 63500 · Social Events Expenses 224.83 63501 · Holiday Brunch 72.25 63502 - Picnic 54.15 63503 · Women's Night Out 210.00 63504 · Splash Pad 63505 - Calendar Release Party 317.95 180.96 63506 - Bowling Party 123,99 63508 · Self-Advocate Events 249.68 63500 · Social Events Expenses - Other Total 63500 · Social Events Expenses 1,433,81 63600 · Special Events 3,731.99 63603 - Speaker Event 1,185,75 63604 · Resource Fair 4,917,74 Total 63600 · Special Events 64000 · Buddy Walk Expenses 156.33 64001 · Meeting Expenses 895.22 64002 · Supplies For Day Of 1,498.00 64004 · Entertainment 927.50 64006 · NDSS Licensing Fee 64007 · Postage 18.00 64008 · Marketing/Promotions 510.21 2,450.64 64009 · Buddy Walk T-Shirts 64000 · Buddy Walk Expenses - Other 295.34 6,751.24 Total 64000 - Buddy Walk Expenses 64500 - Buddy Run Expenses 120,00 64501 · Supplies For Day Of 294.50 64502 - Buddy Run T-Shirts 64504 · Online Registration 0.00 148.06 64505 · Marketing/Promotions 562.56 Total 64500 · Buddy Run Expenses

5:19 PM 04/01/13 Accrual Basis

Down Syndrome Family Connection Statement of Financial Income and Expense January through December 2012

	TOTAL
64800 · Calendar Expense 64801 · Calendar Shipping 64802 · Photoshoot Expenses 64803 · Calendar Printing 64800 · Calendar Expense - Other	166.05 26.31 4,359.34 73.00
Total 64800 · Calendar Expense	4,624.70
65000 · Operations 65001 · Fees 65002 · Mailbox Fee 65004 · Postage, Mailing Fees 65008 · Office Supplies 65009 · Phone Fee, Skype 65010 · Office Furnishings 65000 · Operations - Other	948.48 50.00 371.22 463.84 60.00 481.64 0.01
Total 65000 · Operations	2,375.19
65100 · Other Types of Expenses 65120 · Insurance - Liability	688.84
Total 65100 · Other Types of Expenses	688.84
65200 · Administrative Expenses 65201 · Childcare for Meetings 65202 · Food/Drink for Meetings 65203 · Executive Board Gifts 65204 · Flowers/Gifts/Balloons 65200 · Administrative Expenses - Other	277.70 77.97 336.16 84.94 0.00
Total 65200 · Administrative Expenses	776.77
66000 · DSFC Items 66001 · New Parent Packs 66002 · Brochures 66003 · Promo & Marketing Items	417.55 509.71 2,259.97
Total 66000 - DSFC Items	3,187.23
99999 · HOLD ACCOUNT	2.03
Total Expense	25,814.14
Net Income	2,727.55

Jack Hopkins Social Services Funding Application

Funding Sheet

Name First Christian Churc	ħ	
	? Yes No Is this a collabora	ative project? 🗌 Yes 📕 No
Number of Agency Employees	: Full-time 3 Part-time 4	Volunteers 394
Address where Project will be 205 East Kirkwood Avenue, Bloomington,		
Name of Project Administrate	T: Bruce D. Ervin (Director, Outreach and Service)	ce)
	venue, Bloomington, IN 47408	
Telephone & E-mail 812-3	32-4459; chisox5654@yahoo.com	
· ·		:y:
Proposed Project:		
Title of Project: The Gathering Pl	ace Breakfast Program Floor and Kitchen Projec	t
Total Cost of Project: \$19,263	76	
Requested JHSSF Amount: \$	9,631.88	
Other Funds Expected for Pro	piect:	
Amount \$9,631.88	Source First Christian Church Designated Gifts	Confirmed or Pending
Number of City Residents Sea Is this a request for operational of	this Project in 2013: 5720 (120 guests x rved by this Project in 2013: 5720 costs? Yes No	· .
If "yes," is the request for a pilo	t project or for bridge funding? 🗌 Pilc	ot Bridge
		Example: Tables: 5 tables @ \$12.00 each Chairs: 20 chairs @ \$8.00 each
Funding Information: Please note: Due to limited funds, th the Committee best decide how to and their costs. ITEM	e Committee often recommends partial fund distribute funds, please provide an ítemized	ding for a program. In the interest of helping I list of program elements, ranked by priority COST
"Forbo" style "Integrity" floor covering tiles		\$9271.39
Plywood underlayment and finishing materials		\$1838.15
Labor to install		\$4231.00
Additional materials and labor to cover halfway/landing		\$3030.02 \$893.20
Schulte "FreedomRail" kitchen shelving		\$650.20
Claim Submission Date: (check one)	July 2013 – September 2013 Other	October 2013 – December 2013

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name:

First Christian Church

Address:

205 East Kirkwood Avenue

Bloomington, IN 47408

Phone & E-Mail:

812-332-4459; fcc@fccbloom.org

Website:

http://fccbloom.org

President of Board of Directors:

Kiply Myers

Director Information

Director of Lead Agency:

Helen Hempfling

Director's Address:

205 E. Kirkwood Ave., Bloomington, IN 47408

Phone & E-Mail:

812-332-4459; helenenari@yahoo.com

Presenter Information

Name of Person to Present Application to the Committee

Bruce D. Ervin

Address

205 E. Kirkwood Ave, Bloomington, IN 47408

Phone & E-mail

812-332-4459; chisox5654@yahoo.com

Grant Writer Information

Name of Grant Writer:

Bruce D. Ervin

Address:

Same as presenter

Phone & E-Mail:

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures

The Gathering Place Breakfast Program Floor and Kitchen Project

Mission of the Program

The mission of the Gathering Place Breakfast Program is to meet the needs of those living in poverty by providing food and shelter on Sunday mornings from 7:00 and 10:00 am. The program is part of First Christian Church's (FCC) mission priority to "reach out and serve those living in poverty." Staffed by volunteers, this program serves a hot breakfast each Sunday to those living in poverty, including many who are experiencing homelessness. Imitiated in February 2006 by FCC, the Gathering Place is the only site in Bloomington that offers a free breakfast and day shelter on Sunday mornings to all in need, regardless of race, color, creed, national origin, religious affiliation, gender, sexual orientation, age, or disability. Religious indoctrination or proselytizing are not part of the program. On average, 140 plates of food are served to approximately 120 guests each Sunday morning, 52 weeks per year (an increase from last year). Nearly 100% of these guests are also served by the Shalom Community Center, Community Kitchen, Mother Hubbard's Cupboard, Martha's House, and/or the Interfaith Winter Shelter.

All meals are prepared from scratch with food purchased from the Hoosier Hills Food Bank and/or donated by church members. In addition to a full continental breakfast bar, the nutritious menu includes eggs served in a variety of ways plus whatever hot menu items our imaginative cooks create from food bank purchases: hash browns, cheesy casseroles, fried polenta, blueberry or apple muffins, specialty pancakes, French toast, soups, and so on. Also, in an effort to be ecologically responsible and to give dignity to the guests, all meals are served using glass tableware and stainless steel cutlery.

While the majority of our guests are gathered for breakfast and conversation in the Great Hall, an adjacent hallway/landing area provides a quieter space where a guest can sit in a comfortable chair, enjoy a calming moment and/or make local phone calls.

Amount Being Requested

In order to continue this service to the community, the FCC Gathering Place Breakfast Program is requesting a one-time investment of \$9,631.88 from the Jack Hopkins Social Service Funding Committee. The primary purpose of this investment will be to replace the floor covering in the Great Hall and hallway/landing area. A total of \$9,185.28 will be allocated for this purpose. A small amount of the funds (\$446.60) will be used to add shelving to the kitchen area in which the breakfast is prepared.

Nature of the Project

This project involves the removal of a 15-year-old heavily soiled carpet from the floor of the Great Hall and replacement with "Forbo" floor covering tiles. These tiles have the appearance of carpeting, yet they do not absorb food and other materials as carpeting does. The surface can be cleaned as one would clean a vinyl surface. Thus a much more sanitary surface can be provided for both the Gathering Place and the Interfaith Winter Shelter (which uses the same areas two nights per week). At the same time, the "Forbo" covering has the appearance and feel of carpet, thus providing warmth and hospitality to our breakfast and overnight guests in a way that a vinyl surface would not. The "Forbo"

floor covering has been used by Community Kitchen for more than a year, much to the satisfaction of their guests, volunteers and staff.

A small portion of the Jack Hopkins grant will be used to install shelving in the kitchen adjacent to Great Hall. The shelving will free-up counter space for food preparation and facilitate the work of many volunteers who are simultaneously preparing food, serving meals and cleaning dishes in a relatively small space.

The new floor covering and kitchen shelving will significantly enhance the ability of the Gathering Place to offer a safe, healthy space to our neighbors while continuing its mission of serving breakfast to Bloomington community members in need.

Satisfaction of Funding Criteria

The Program Should Address a Previously Identified Social Service Funding Priority: The Gathering Place Breakfast serves this community's most vulnerable population, people living in poverty, including people experiencing homelessness and those who are hungry. This population has been identified in both the SCAN Report and the City of Bloomington's Consolidated Plan. SCAN reports that approximately 25% of Monroe County residents live in poverty or at serious economic risk. The Consolidated Plan acknowledges the community's need for services that meet the emergency needs (food and shelter) of those who are homeless or at risk of experiencing homelessness. The Gathering Place Breakfast Program is this community's sole provider of free breakfast and day shelter on Sunday mornings; times when the Community Kitchen, the Shalom Community Center, and the Monroe County Public Library are closed. Those whom we serve are residents of Bloomington and guests of the Shalom Center, the Community Kitchen, the Interfaith Winter Shelter and/or Martha's House.

Hopkins Funds Are Intended as a One-Time Investment:

The funds requested are a one-time investment in a comfortable, sanitary floor covering and much needed kitchen shelving.

The Program Should Leverage Matching Funds or Other Fiscal Mechanisms: As outlined in the attached budget, First Christian Church, the program's lead agency, has identified and secured funding for \$9,631.86, half of the total cost of the flooring and shelving.

The Program Should Make a Broad and Long-Lasting Contribution to Our Community:

People living in poverty and/or experiencing homelessness need food and shelter every day, not just Monday through Saturday. Because this program meets the basic needs of Bloomington's most vulnerable citizens on Sunday mornings, and because this community places a high priority on meeting the needs of its most vulnerable citizens, and because there is no other agency that provides breakfast and day shelter on Sunday mornings, the Gathering Place offers a crucial service that "bridges" people until Monday, when the Shalom Community Center and the Community Kitchen are open.

Proposed Funding Timeline

June, 2013: Common Council determines Jack Hopkins Funding Recipients

July, 2013: Floor covering installed in Great Hall and adjacent area

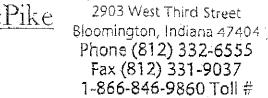
August 15, 2013: Completion date for new kitchen shelving installation

August 30, 2013: All work completed and all necessary paperwork submitted to City of Bloomington for reimbursement

The Gathering Place Breakfast Program Floor and Kitchen Project					
Budgeted Line Items	Estimated Expenses	FCC Secured Income	Requested Leveraging Income from Jack Hopkins Fund		
"Forbo" style "Integrity" floor covering tiles	\$9,271.39	\$4,635.70	\$4,635.69		
Plywood Underlayment & finishing materials	\$1,838.15	\$919.07	\$919.08		
Labor to Install	\$4,231.00	\$2,115.50	\$2,115.50		
Additional Materials and Labor to cover hallway/landing	\$3,030.02	\$1,515.01	\$1,515.01		
Schulte "FreedomRail" Kitchen Shelving	\$893.20	\$446.60	\$446.60		
TOTAL	\$19,263.76	\$9,631.88	\$9,631.88		

Budget Narrative: The total estimated cost of this project is \$19,263.76. The Gathering Place has secured \$9,631.88 from donations from First Christian Church. Thus, the request for Jack Hopkins Funding is for \$9,631.88.

Bounds & McPike



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TERMS & CONDITIONS OF CONTRACT ACCEPTED BY.

3-14-13

Bounds & McPike

<u>Carpet</u>

2903 West Third Street Bloomington, Indiana 47404 Phone (812) 332-6555 Fax (812) 331-9037 1-866-846-9860 Toll #

PROPOSAL

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ALL MAYERIAL AND LABOR ARE GUARANTEED TO MEET THE SPECIFICATIONS

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NOTICE OF INTENT TO HOLD MECHANICS LIEN: IF PAYMENT IS NOT RECRIVED WITHIN THIRTY(S)) DAYS OF DATE OF BILLING, BTY, INC., DRIA BOUNDS & MOPIKE CARPET MAR RESERVES THE RIGHT TO RECORD A MECHANIC'S LIEN AGAINST THE REAL ESTATE UPO WHICH IMPROVEMENTS WERE MADE FOR THE VALUE OF LABOR AND MATERIALS PROVIDED FURSUANT TO THE INDIANA MECHANIC'S LIEN STATUTE, LC. 22-83-1, THE MECHANIC'S LIE WILL NOT BE RELEASED UNTIL PAYMENT IN PULL IS TENDERED. IN THE EVENT BTY, INC., DW A BOUNDS A MOPIKE CARPET, EMPLOYS AN ATTORNEY TO COLLECT THIS ACCOUNT, CUE TOMER AGREES TO PAY ALL COSTS OF COLLECTION, INCLIDING ALL REASONABLE ATTOR MEY FEES.

Closets, Too!, Inc.

Estimate

3912 South	Walnut	Street
Bloomingto	n, IN 47	7401

Date	
3/6/2013	-

Name / Address	
Street, Cathy 1st Christian Chruch	

Project

Description	Qty	Rate	Total
Area 1 Schulte FreedomRail as per design Schulte FreedomRail as per design Schulte FreedomRail as per design Area 2		188.60 188.60 260.00	188.60
Schulte FreedomRail as per design Area 3		150.00	150.00
chulte FreedomRail as per design cales Tax		106.00 7.00%	106.00 0.00
			· . ·

AES -

Total

\$893.20

First Christian Church Statements of Activities

	Tweive Months Ended 2012	December 31,	Twelve Months Ended December 31, 2011		
	Amount	Percent	Amount	Percent	
Revenues					
Pledges	\$ 377,495.47	93.15%	\$ 414,145.06	95.06%	
Prepaid pledges	13,231,04	3.26%	5,591,63	1.28%	
Loose offering	2,788:95	0.69%	3,312.01	0.76%	
Interest Income	48.69	0.01%	1,957.11	0,45%	
Fundraising	4,986.50	1.23%	3,838,91	0.88%	
Expense reimbursement	1,835.56	0.45%	2,915.05	0.67%	
Building use or rental	4,891.00	1.21%	3,905.75	0.90%	
Total Revenues	405,277,21	100.00%	435,665,52	100.00%	
Operating Expenses				100.0070	
Staff expense	246,249.48	60.76%	327,309,53	75.13%	
Office expense	12,775.81	3.15%	14,466.17	3.32%	
Administration	26,790,10	6.61%	30,195.92	6,93%	
Adult Education	779.55	0.19%		0.00%	
Children and family ministry	4,515.66	1.11%	4,242,77	0.97%	
Worship and music	21,638.19	5.34%	17,054.36	3.91%	
Fellowship ministries	1,089.24	0.27%	, <u>-</u>	.0,00%	
Public relations/Communications	1,306.51	0.32%	1,660.90	0.38%	
Assemblies	•	0.00%	2,468.06	0.57%	
Library	-	0.00%	145.48	0.03%	
World outreach	26,943.27	6.65%	28,087.15	6.45%	
Youth/campus ministries	1,127.47	0.28%	477,34	0.11%	
Leadership and training	453.18	.0.11%	1,869.19	0.43%	
Stewardship	587.33	0.14%	3,124.03	0.72%	
Property	60,065.91	14.82%	62,506.11	14.35%	
Miscellaneous	- ·		2,735.95	0.63%	
Fundraising	3,196.65	0.79%	6,266.27	1.44%	
Total Expenses	407,518.35	100.55%	502,609.23	115.37%	
•					
Net Operating Income	(2,241.14)	-0.55%	(66,943.71)	-15.37%	
Other Income and Expenses				100	
Designated funds receipts	188,588,37	46,53%	216,897.82	49.79%	
Designated funds disbursements	(264,768.36)	-65,33%	(108,991.89)	-25.02%	
Endowment income	10,308.79	2.54%	9,907.83	2.27%	
Endowment income-change in value	18,824.17	4.64%	(26,622.41)	-6.11%	
Total Other Income and Expenses	(47,047.03)	-11.61%	91,191.35	20.93%	
Net income	\$ (49,288.17)	-12.16%	\$ 24,247.64	5.57%	
	1 (10,200,17)		Ψ ∠¬,∠¬1.∪¬	0.07%	

First Christian Church

Statements of Financial Position

	December 31, 2012	December 31, 2011
Assets		2011
Current Assets		
First Financial-General Fund	\$ 141,736.45	\$ 183,625.35
First Financial-Capital	38,635.02	79,102.92
Minister's Discrectionary Fund		20,000.00
Prepaid Insurance	· _ ·	2,265.32
Total current assets	180,371.47	284,993.59
Investment		
	040 457 40	
Permanent Fund-Indianapolis	249,457.10	203,446.25
Minister's Discrectionary Fund Total investments	20,130.41	
i otal investments	269,587.51	203,446,25
Buildings	2,840,000.00	2,840,000.00
	\$ 3,289,958.98	\$ 3,328,439.84
Liabilities And Funds Balance		
Current Liabilities		
Accounts payable and accrued expenses	\$ 5,314.04	\$ 1,387.60
Deferred revenue	20,366.64	13,231.04
Total current liabilities	25,680.68	14,618.64
	20,000.00	14,010.04
Funds Balance		
Designated Funds	3,227,167.44	3,275,214,67
Reserve Funds	37,110.86	38,606.53
Total Funds Balance	3,264,278.30	3,313,821,20
	\$ 3,289,958.98	\$ 3,328,439.84
		7 7,04,703,04

Jack Hopkins Social Services Funding Application

Funding Sheet Lead Agency: Future 5 Family Planning Clinic / Monroe Country Is the Lead Agency a 501(c)(3)? Yes No | Is this a collaborative project? Yes No Health Department Number of Agency Employees: Full-time 2 Part-time 1 Volunteers 1 Address where Project will be facilitated or housed: 119 W. 7th St Bloomington, IN 47403 Name of Project Administrator: Penny Coudil Address 119 W. 7th & Bloomington, IN 47404 Telephone & E-mail 812 349 - 2543 Name of other participating agencies, if different from Lead Agency: Proposed Project: Futures Family Planning Clonic Title of Project: \$ 250, 378, 28 Total Cost of Project: Requested JHSSF Amount: \$1,525,00 Other Funds Expected for Project Confirmed or Pending Source Amount 1676 Number of Clients Served by this Project in 2013: 1508 Number of City Residents Served by this Project in 2013: _ If "yes," is the request for a pilot project or for bridge funding? Pilot Bridge DEPZ STATE Tables: 5 tables @ \$12.00 each Chairs 20 chairs @\$8.00 cach Funding Information: Please note. Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs. **COST** ITEM \$525,00 parking validation machine syoucher's money for machine \$ 1000.00

July 2013 – September 2013

Other

Claim Submission

Date: (check one)

October 2013 - December 2013

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:	
Name:	Monroe County Health Department
Address:	119 W. 7th st
	Bloomington In 47404
Phone & E-Mail:	812 349- 2543
Website:	Monroe County Health Department
President of Board of Directors:	Margaret Joseph Zimmerman
Director Information	
Director of Lead Agency:	Penny Caudill
Director's Address:	Penny Caudill 119 W. 7th 5t
Phone & E-Mail:	812 349-2543 peaudille co, monroe, in. US
Presenter Information	
Name of Person to Present Application to the Committee	Barb Sturbaum
Address	119 W. 7th St
Phone & E-mail	812 349-7343 bsturbaume co. monroe.in.us
Grant Writer Information	

Name of Grant Writer.

Barb Sturbauma

Address:

119 W 7th St

Phone & E-Mail:

bsturbaumo)eo. monroe.in.us 812 349-7343

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures

FUTURES FAMILY PLANNING CLINIC

Futures is requesting \$1,525 for a parking validation machine and funding to help offset the unforeseen cost burden of metered parking that may adversely effect or deter our lowincome patients from accessing our health services.

"To protect, promote and improve the health of all people in Monroe County".

Speaking to this mission, the Health Department sponsors the Futures Family Planning Clinic. The Futures Clinic is funded solely with federal Title X Family Planning dollars. The clinic's purpose is to provide gynecological exams, sexually transmitted disease (STD) testing and treatment for women and men, birth control education and provision, and pregnancy testing and referrals. Low-cost or free birth control encourages early entry into the health care system. In addition, patients at Futures Family Clinic are counseled about life-style issues such as tobaccouse, obesity, nutrition and exercise and other related health issues. If needed, referrals are made to, and received from, an extensive social service and medical network throughout Monroe County.

In 2012, the Futures Clinic was honored to receive an award from El Centro Latino for providing interpreter services for our Spanish speaking patients. We are proud of the ethnic, racial and socio-economic diversity of our clients.

THE REQUEST

In order to ease the transition for our patients to come to the new location, we would like to be able to assist with parking fees. We would like to reduce the barrier that parking fees would place on our clients by validating parking in 2013 until they are at ease with the new regulations. After this year, we may be able to set aside a smaller amount of validation money to use for the truly destitute.

OUR CLIENTS

Of the patients we served in 2012, 85% are below 150% of poverty and receive all exams, testing, supplies and medication at no charge. Fourteen percent (14%) pay partial fees, 0.4% had insurance (including the state provided HIP), 1% had Medicaid, and 0.1% of patients paid full fees. Ninety percent (90%) of Futures clients are residents of Monroe County.

THE NEED

Futures Clinic is not alone in feeling the impact of the Federal Government's budget difficulties. Because our funding comes from the Department of Health and Human Services (DHSS), we are concerned about the impact of potential budget cuts. As of this writing, our funder (Indiana Family Health Council) has not been able to commit funding for STI test kits because the state of Indiana has yet to contract with DHSS as in years past. The climic will be seeking other funding opportunities to address this need.

In mid-March, the Futures Family Planning Clinic relocated to the lower level of the Monroe County Health Services Building. This eagerly anticipated move will save money for the clinic on rent, utilities and cleaning services. It will also allow for better phone and internet service and better communication with Monroe County Health Department and county government.

We are especially happy for our patients. The waiting room has new furniture and a very professional appearance. Most importantly, the privacy for patients is very much improved both at the front desk and the exam rooms. The new clinic location is on a bus line and is very accessible to both students and Bloomington residents.

Any time a business is relocated, there is a concern about the patrons being able to find the new location easily and access services. In our case, in particular, many of our patients lead difficult lives and are leery of any changes. Not only are the majority of our patients below the poverty level, but we also have a number of them who are homeless, jobless, recently released from incarceration, or in domestic violence shelters. These patients scrap for each bit of money they can hold on to.

For the past few weeks, staff did an informal survey to determine how patients came to the clinic for supply pickup and/or services. Out of a total of 114 responders, 81% came to the clinic by car (either driven by them, or driven by someone else). The remaining 19% arrive in the following numbers; two (2) rode bicycles, fourteen (14) walked, and six (6) came by bus.

A HEALTHY COMMUNITY ENSURES THE HEALTH AND WELL-BEING OF EVERY INDIVIDUAL (SCAN 2012).

The 2012 Service Community Assessment of Needs (SCAN) identified access to appropriate services as an essential component for a healthy community. Access to health care resources for some households is often limited by the ability to procure health insurance and/or co-pays for medications. Health care impacts all ages and by encouraging positive habits and minimizing risky health behaviors in youth, to providing health services for adults to treat acute illness and disease (SCAN 2012). Research indicates that chronic poor health may result in a lower quality of life as well as infertility from untreated sexually transmitted infections (STI). While Monroe County is below the state percentile for STI's at 280, the National Benchmark is 84. Addressing barriers to access must remain a priority.

COMMUNITY PARTNERS

The Futures clinic has an extensive referral network throughout Monroe County. In addition to the standard medical, dental, and other social service providers we refer our patients to, we have a special relationship with the Volunteers in Medicine Clinic (VIM). VIM refers any woman of reproductive age who qualifies for Title X funding to the Futures Clinic. They also refer symptomatic and non-symptomatic patients who need STD testing to us. In return, we refer our low-income patients who qualify for VIM funding to their site. We also are fortunate to have Planned Parenthood refer low-income patients to us who are unable to afford their fees. Futures Clinic is the only family planning clinic with a sliding fee scale who serves this particular patient demographic. In addition, Futures Family Planning Clinic also treats referred STI patients from the Indiana University Health Bloomington Hospital as the hospital no longer provides treatment.

We are grateful for the opportunity to be able to request assistance for our patients who most need help.

PROGRAM BUDGET

Validation machine: \$525.00 Money for machine: \$1,000.00 2:45 PM

MONTHLY REPORT TO DEPARTMENTS

Report: Rbudsta2.rpt

1 of 3

Fund 8114 F93.217 Futures Clinic

MONROE COUNTY GOVERNMENT Period Ending Date: December 31, 2012

		Period Ending Date: December 31, 2012								
Department	2012 Appropriated	Net Budget Amendments	2012 Total Amended	Month-to-date Actual	2012 I Year-to-date Actual	2012 Budget Balance	Percentage Spent/Received			
Account	- Rudget		Rudnet				<u></u>			
Fund B114 F93.217 Futures Clinic						•				
Department 000					•					
Category 1 Taxes and Intergovernmental										
Revenues										
000-6509 TANF Reimb.	0,00	0.00	0.00	00,0	41,260.00	-41,260,00	100.00%			
	0,00	0.00	0.00	0.00	41,260.00	-41,260,00	100.00%			
Revenues Total	-,									
Expensos										
000-10,0002 LPN/Nurse	0.00	33,818.00	33,818,00	1,300.60	28,613,20	5,204,80	84.61%			
000-10,0003			-	4 404 97	24 204 60	4,416.40	84.62%			
Clinic Manager	0,00	28,711.00	28,711.00	1,104,27	24,294.60	7,710,710	,e			
000-11.7601 Longevity	0.00	1,000.00	1,000.00	0,00	1,000.00	00,0	100,00%			
	****	.,								
000-11,8001 FT Health/Dental/Life	0,00	15,007.00	15,007.00	553.12	11,152.88	3,854.12	74.32%			
000-11.8003 FT Unemplayment	0.00	750.00	750.00	24,05	484.98	265.04	64.66%			
000-11.8101 FICA	0.00	10,357.00	10,367.00	374,54	8,058.29	2,310.71	77.71%			
000-11,8201 PERF	0,00 .	6,722,00	6,722,00	258.53	5,268.28	1,453.72	78,37%			
000-12,0001 APN/Nurse Practitioner	0,00	71,990.00	71,990.00	2,810.00	54,020.00	17,9 7 0,00	. 75.04%			
000-13,8002			700.00	0.00	0.00 ·	720.00	0.00%			
PT Unemployment	0,00	720.00	720,00 169,086.00	6,225.11	132,890.21	36,194.79	78.59%			
Expenses Total	00.0	169,085.00		-6,225.11	-91,630,21	-77,454.79	54.19%			
Personal Services Acct Cat Total	0.00	-169,085.00	-169,085.00	-9,220,14	-51,030,21	,	***			
Category 2 Supplies	•						•			
Expenses					:					
000-20,0001 Supplies	0.00	2,000.00	2,000,00	. 211,47	1,823.27	176.73	91.16%			
000-20.0005 Uniforms	0.00	50.00	50,00	0,00	0.00	50.00	0,00%			
000-20,0008 Medical Supplies	0.00	10,000.00	10,000_00	4,175.69	9,758.75	241,25	97.59%			
000-20.0009 Medications	0,00	7,120.00	7,120,00	435,72	7,097.09	22,91	99.68%			
000-20.0010 Public information Material	0,00	2,110.00	2,110,00	431.43	2,540.68	-430.68	120.41%			
000-20.0011 Contraceptives	0,00	5 2 ,670.20	52,870.20	14,348.28	46,891,18	5,779.02	89.03%			

MONTHLY REPORT TO DEPARTMENTS

Report: Rbudsta2.rpt

2 of 3

Fund 8114 F93.217 Futures Clinic

MONROE COUNTY GOVERNMENT

Department

Revenues

Period Ending Date: December 31, 2012

Account	2012 Appropriated Appropriated Budget	Net Budget Amendments	2012 Total Amended Budget	Month-to-date Actual	2012 T Year-to-date Actual	2012 Budget Balance	Percentage Spent/Received	
Expenses Total	0,00	73,950.20	73,950.20	19,602.59	68,110.97	5,839.23	92.10%	
Supplies Acct Cat Total	0.00	73,950.20	73,950.26	19,602.59	68,110.97	5,839.23	92.10%	
Category 3 Other Services and Charges				•				
Expenses 000-30,0002								
Labs	0.00	32,752,20	32,752.20	00,0	12,026.00	20,726,20	36.72%	
00-30,0003 Postage	0.00	600,00	600.00	73.34	346.34	253.66	57 .72 %	
00-30,0004 Travel	0.00	1,000.00	1,000.00	0.00	342.48	657.52	34.25%	
00-30,0005 Telephone	0.00	2,000,00	2,000.00	163,07	2,003,20	-3 .20	100.16%	
00-30.0008 Registration/Conference Fees	0.00	2,000.00	2,000.00	199,00	444.00	1,556.00	22.20%	
00-30,0007 Medical Malpractice	0.00	10,000.00	10,000,00	0,00	7,680.25	2,319,75	76.80%	
00-30.0009 Contractual Services	0.00	17,500.00	17,500.00	0,00	14,056.56	3,443.44	80.32%	
0-30,0010 Rent	0,00	12,000.00	12,000,00	00,0	9,900,00	2,100.00	82.50%	
00-30,0016 Utilities	0,00	2,600.00	2,600,00	52.97	2,578.27	21,73	99.16%	
rpenses Total	. 00,00	80,452.20	80,452,20	498,38	49,377.10	31,075.10	61.37%	•
ther Services and Charges Acct	0.00	80,452.20	80,452,20	498,38	49,377,10	31,075.10	61,37%	
atagory 4 Charges for Services								
esureve								
0-6501 Title X Contract	0.00	0,00	0,00	15,534.74	111,105.08	~111,105.08	100.00%	
0-e508 County Community Service Grant	0,00	0.00	0.00	0,00	8,948.00	-8,948.00	100.00%	
venues Total	0,00	0.00	0.00	15,534.74	120,053.08	-120,053.08	100.00%	
narges for Services Acct Cat Total	0.00	0.00	0.00	15,634,74	120,053,08	-120,053.08	100.00%	
tegory 5 Fines, Forfeitures, and Fees	•				•			
Attunes								
0-6502 Collections	* 00	0.00	2.00	4 000 40	40.047.00	· An orm se		
	00,0 00, 0	0.00 0.00	0.00 0.00	1,358.15 [.] 1,358.15	18,917.26 18,917.28	-18,917.26 -18,917.25	100.00% 100.00 %	
venues Total				-		•		
ines, Forfeltures, and Fees Acct at Total ategory 9 Other Receipts	0.00	0.00	0.00	1,358.15	18,917.26	-18,917,26	100,00%.	

MONTHLY REPORT TO DEPARTMENTS

Report: Rbudsta2.rpt 3 of 3

Fund 8114 F93.217 Futures Clinic

MONROE COUNTY GOVERNMENT

Period Ending Date: December 31, 2012

Department	2012	Net Budget	2012 Total Amended	Month-to-date Actual	2012 Year-to-date	2012 Budget F Balance	Percentago Spent/Received
A consist II	Appropriated Budget	Amendmenta	Rodnet		. Actual		
count .		SANTAL SECTION AND ADDRESS OF THE PROPERTY OF THE PARTY O					
00-6510 Jack Hopkins Grant	0,00	0.00	00,0	0.00	6,600.00	-6,600.00	100,00%
00-9199 TRANSFER FUNDS INTO FUND	0,00	0.00	0.00	0,00	34,504.40	-34,504.40	100.00%
	0.00	0.00	0,00	0,00	41,104,40	-41,104.40	100.00%
Revenues Total	0,00	0,00	0.00	0.00	41,104.40	-41,104.40	100.00%
Other Receipts Acct Cat Total	0.00	-323,487.40	-323,487.40	-9,433,19	-29,043,54	-294,443.86	100.00%
Dept Total	00.0	0.00	0.00	16,892.89	221,334.74	-221,334.74	100.00%
Reyenues Total	0.00	323,487.40	323,487.40	26,326.08	250,378.28	73,109.12	77.40%
Expenses Fund Total	0,00	-323,487.40	-323,487,40	-9,433.19	-29,043,54	-294,443.86	
Net (Rev/Exp)	0,00	-020,401144		•			
Beginning/Adjusted Balance	YTD Revenues	YTO Expenses	Gurrer	nt Fund Balance			
0,00	+ 221,334.74	250,378,28	=	-29,043.54			
	0.00	0.00	0.00	16,892.89	221,334.74	-221,334.74	100.009
Grand Total for Revenues	0.00			26,326.08	250,378.28	73,109.12	77.409
Grand Total for Expenses	0.0	323,487.40	323,487.40	-9,433.19	-29,04 3. 54	-294,443.86	
Grand Total Net Rev/Exp	0.00	-323,487.40	-323,487.40	~2 ¹ 407 ¹ 13		,,,,,,,,,	

Parameters:

Operator: JENN

Perlod Ending Date: December 31, 2012

Fund Range: 8114 - 8114

Jack Hopkins Social Services Funding Application

Funding Sheet

Lead Agency:	
Name Girls Incorporated of Monroe County	
Is the Lead Agency a $501(c)(3)$?	project? Yes No
Number of Agency Employees: Full-time 4 Part-time Vo	olunteers 200+
Address where Project will be facilitated or housed: 1108 W. 8th St. Bloomington, IN 47404	
Name of Project Administrator: Lee Ann Jourdan	
Address 1108 W. 8th St. Bloomington, IN 47404	
Telephone & E-mail 812/336-7313; ljourdan@monroe.girls-inc.org	
Name of other participating agencies, if different from Lead Agency:	
Proposed Project:	
Title of Project: TraxSolutions Management Information System Project	
Total Cost of Project: \$10,448	
Requested JHSSF Amount: \$5,448	
Other Funds Expected for Project: Amount Source \$5,000- \$5,000 nFocus	Confirmed or Pending Confirmed
Number of Clients Served by this Project in 2013: 540 Number of City Residents Served by this Project in 2013: 490 Is this a request for operational costs? Yes No If "yes," is the request for a pilot project or for bridge funding? Pilot E	Bridge Example:
	Tables: 5 tables @ \$12.00 each Chairs: 20 chairs @ \$8.00 each
Funding Information: <u>Please note</u> : Due to limited funds, the Committee often recommends partial funding for the Committee best decide how to distribute funds, please provide an itemized list of pand their costs.	a program. In the interest of helping
ITEM icense fee (includes 1 stationary scanner)	COST
Annual Maintenance and Support Agreement	\$3,600 \$849
additional stationary scanner	\$500
n-house staff training and orientation	\$499
· , , , , , , , , , , , , , , , , , , ,	
Claim Submission Date: (check one) July 2013 – September 2013 Other	October 2013 – December 201

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Girls Inc. of Monroe County

Address: 1108 W. 8th St.

Bloomington, IN 47404

Phone & E-Mail: 812/336-7313, ljourdan@monroe.girls-inc.org

Website: www.girlsinc-monroe.org

President of Board of Directors: Kristi Gibbs

Director Information

Director of Lead Agency: Lee Ann Jourdan

Director's Address: 1108 W. 8th St., Bloomington, IN 47404

Phone & E-Mail: 812/336-7313, ljourdan@monroe.girls-inc.org

Presenter Information

Name of Person to Present
Application to the Committee

Lee Ann Jourdan

Address 1108 W. 8th St., Bloomington, IN 47404

Phone & E-mail 812/336-7313, ljourdan@monroe.girls-inc.org

Grant Writer Information

Name of Grant Writer: Lee Ann Jourdan

Address: 1108 W. 8th St., Bloomington, IN 47404

Phone & E-Mail: 812/336-7313, ljourdan@monroe.girls-inc.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures

Agency Mission

The mission of Girls Incorporated of Monroe County is to inspire all girls to be strong, smart, and bold. As an affiliate of Girls Inc., we are part of a network of youth-serving organizations throughout the United States and Canada that deliver innovative, research-based programs designed specifically to address the strengths and needs of girls ages 6-18. Our powerful combination of programs, research, and advocacy inspires hundreds of thousands of girls and young women to be strong, smart, and bold and to prepare for economic independence and confident adulthood. We are advocates that empower girls to reach their full potential and understand, value, and assert their rights. We provide girls with a safe environment where they can take risks, overcome challenges, and strive to be the best they can be. We accomplish our mission locally by facilitating innovative and educational after-school programming, winter and summer day camps, and organized sports leagues.

Nature of the Project

Girls Inc. of Monroe County is requesting a total of \$5,448 for a pilot project to fund a Management Information System (MIS) Project designed to increase our capacity for data collection and analysis, which will lead to a streamlined organizational infrastructure and improved outcomes for our members.

We have joined the larger Girls Inc. organization in a collective commitment to strategic and effective business planning. Beginning in June 2010, Girls Inc. affiliate leaders, national board members, and national staff came together to develop a strategic direction for the entire Girls Inc. network. The resulting plan, which centers around five major goals designed to fuel the growth of Girls Inc., locally and as a larger network, was adopted by our local Board of Directors in 2011. Immediate objectives focus on our goals to increase the number of girls served with impact (30% by 2015) and develop the process and systems required to measure concrete outcomes for girls. A key factor in accomplishing these goals is our organizational ability to gather, analyze, and report on data specific to the girls we serve in our community.

With the advent of cloud computing, it is now possible for key systems truly to be networked, greatly advancing their consistency, accuracy, accessibility and ease of use. Girls Inc. has identified TraxSolutions as the MIS, which we will be using to assess and understand our impact on the girls we serve. A key investment in implementing this system will be instrumental in fueling growth, and for furthering the goals of the Girls Inc. network at large.

Satisfaction of Funding Criteria

The Service Community Assessment of Needs (SCAN) 2012 addresses youth development as a priority for social service funding. The SCAN states, "beyond the basics, human development can include the fostering of self-empowerment, positive values, access to community support networks, a commitment to learning, social competencies, and constructive use of time. In critical stages of development early in life, changes are rapid, leaving only short windows of time to establish the developmental successes that are prerequisites for success in later life stages."

At Girls Inc. we offer research-based programming and homework help daily in our after school program. Our full day programs and camps strive to teach girls life skills in a safe and empowening atmosphere with the goal that each member is able to transfer what she has learned back to her everyday life. Our organized sports leagues promote self-esteem, healthy relationships, and physical activity and healthy lifestyles, helping girls grow up to be self-sustaining women. All programs offer opportunities for mentoring, positive social interaction and the chance to develop talents and interests.

We know that attendance in our after school program offers our members a well-rounded informal education complimentary to their formal education. It also prepares students for school and increases their likelihood to succeed in school. We can only do this by breaking down barriers to participation, including transportation and cost barriers. This makes Girls Inc. more accessible – girls are not at home alone after school, with unstructured time and no supervision.

We are requesting funds from Jack Hopkins as a **one-time investment** that will make a significant contribution to the program. We will **leverage support** from our existing technical volunteer to assist with the project. In addition, the software is supported by nFocus Solutions (who is also donating licensing fees for additional modules) and the national Girls Inc. organization from initial set up through training and ongoing technical assistance online.

This investment will lead to **broad and long-lasting benefits to the community**. Throughout Girls Inc., there is a growing collective will to develop an aligned set of outcome metrics to ensure quality across the network and to better communicate the lasting difference Girls Inc. makes for girls. We see firsthand the impact of Girls Inc. programs. The evidence of our programming success is visible to those who work directly with girls. Our staff uses testimonials from girls, parents, and alumnae to communicate the impact of the programs, or the pre- and post-tests that are part of the Girls Inc. curricula. Still, until we universally track outcomes locally and across the network, we will not be able to fully measure the impact of our programs on girls.

Knowing innately that our results are real, our intention now is to ensure our accountability through a MIS that allows us to demonstrate effectively our results to funders and other stakeholders. The first step in that process is the successful integration of the TraxSolutions MIS system into our infrastructure.

To collect the data needed to fuel our growth plans efficiently and accurately, we require a system that can: track each girl served, including demographic information, hours of program participation, and girl-level outcomes metrics; lessen the burden of data entry; provide powerful and flexible tools for reporting on girls served and program activities, in easily customizable formats; gather extensive information about our operations; and be implementable at the network level, with a permissions system such that information can be shared between affiliates and drawn on by the national organization without compromising the privacy of the girls we serve.

Currently, we spend a disproportionate amount of our staff time collecting and analyzing data. For more than 30 years, the national Girls Inc. organization has required local affiliates to complete an Annual Survey tracking the number of girls we serve, the demographics and information on their program participation, and a wide range of information about the business of our organization (including budget, types of funds raised, and board and volunteer data). The task of compiling data for the survey can be onerous when working from our existing data collection system, an internal database backed by Access and paper and pen.

The benefits to implementing a MIS are multiple. The purchase and integration of TraxSolutions will allow our organization to optimize the deployment of scarce resources to better serve girls, connect effortlessly to our national network, and increase the impact and efficiency of our administration and communications by consolidating databases. All information is kept strictly confidential and protected.

The costs, as detailed in the simple program budget, consist of up front expenses for purchase of the system and required hardware, and a reasonable registration fee required to cover the costs of any system updates and related training requirements.

With your help, we can continue to grow the confidence in our constituencies, and inspire all girls to be strong, smart, and bold. Thank you for your consideration of our request. We look forward to working you on this great opportunity to provide essential programming to today's young women.

Budget Item	Cost	Quantity	<u>Vendor</u>	Funding Source	<u>Total</u>
TraxSolutions MIS License fee (includes 1 stationary scanner)	\$3,600.00	1	nFocus	Jack Hopkins	\$3,600.00
Annual Maintenance and Support Agreement	\$849.00	1	nFocus	Jack Hopkins	\$849.00
Additional stationary scanner	\$500.00	1	nFocus	Jack Hopkins	\$500.00
In-house staff training and orientation	\$499.00	1	nFocus	Jack Hopkins	\$499.00
Licensing fees for additional modules	\$5,000.00	1	nFocus	nFocus	\$5,000.00
			an in the second of the	Total Project Cost	\$10,448.00

Girls Incorporated of Monroe Co Profit & Loss

January through December 2012	Accrual Basis Jan - Dec 12
Ordinary Income/Expense	
income	,
4100 · Board Designated Investment Inc	657.00
1969 · Rlized/Unrlized Invest Inc/Loss	6,854.77
6800 · Endowment Invst Rev Withdrawais	2,017.11
4000 ·Contributed Support	
4010 · Indiv/Business Contribution	44,930.63
4020 · Sponsors, Earned Rev-Sports	8,050.00
4210 Grants & Awards-Corp/Business	92,960.89
4250 · Grants & Awards-Government	32,078.23
Total 4000Contributed Support	178,019.75
5200 ·Earned Revenues	
5211 · Membership Dues Received	17,111.00
5220 · Fees - Sports	11,594.00
5230 · Fees - Program	41,975.69
5240 · Concessions	978.25
5250 - Sports Photos	200.00
5310 · Interest Earned	26.35
5320 - Rental Income	1,367.50
5820 - Special Events-Revenue	32,184.75
Total 5200Earned Revenues	105,437.54
Total Income	292,986.17
Gross Profit	292,986.17
Expense	
7200 ·Salaries & Related Expenses	
7210 · FiCA/Medicare Expense	10,237.55
7230 · Retirement Company	2,395.41
7240 · Health Insurance	9,405.46
7260 · SUTA Expense	0.00
7270 · Wages	133,824.35
7280 · Work Study	558.25
7290 · Insurance-Not Health	3,758.60
7300 ·Benefits-Not Tax Related	
7330 · Professional Development	2,565.00
7350 · Physicals/Drivers License	432.00
Total 7300 · Benefits-Not Tax Related	2,997.00
Total 7200 ·Salaries & Related Expenses	163,176.62
7500 ·Other Personnel Expenses	
7530 · Accounting Fees	9,850.00
7550 · Other Service Providers	5,480.00
Total 7500Other Personnel Expenses	15,330.00
8100 ·Non-Personnel Expenses	

	Jan - Dec 12
8110 · Supplies	
8115 · Office Supplies	7,434.56
8120 · Program Supplies	9,461.63
8125 · Sports Supplies	4,255.01
Total 8110 · Supplies	21,151.20
8130 · Telephone & Telecommunications	2,131.91
8140 · Postage/Shipping/Delivery	1,867.39
8150 · Printing & Copying	680.25
8170 · Hospitality	791.78
8180 · Fundraising Expenses	
8197 · Special Events Expenses	7,592.35
Total 8180 · Fundraising Expenses	7,592.35
Total 8100 ·Non-Personnel Expenses	34,214.88
8200Occupancy Expenses	
8210 · Utilities, Other Occupancy Exp	6,154.29
8220 Insurance-Property	7,807.34
8250 · Repairs & Maintenance-Occupancy	11,045.19
Total 8200 ·Occupancy Expenses	25,006.82
8300 · Travel & Meetings Expenses	
8310 · Travel Expenses	9,100.06
8320 · Conference/Convention/Meetings	4,455.32
8330 · Insurance-Travel	2,877.00
Total 8300 · Travel & Meetings Expenses	16,432.38
8500 ·Misc Expenses	
8540 · Bad Debt	2,154.90
8520 · Media/Advertising Expense	2,162.99
8530 - Bank Charges, Credit Card Disc	2,818.69
Total 8500 ·Misc Expenses	7,136.58
8600 ·Business Expenses	
8610 · Misc Business Expenses	28.56
8620 · Association Dues	4,230.00
Total 8600 ·Business Expenses	4,258.56
Total Expense	265,555.84
Net Ordinary Income	27,430.33
Other Income/Expense	•
Other Income	
6810 · Restricted Savings Transfers	0.00
Total Other Income	0.00
Net Other Income	0.00
t Income	27,430.33

Net Income

Jack Hopkins Social Services Funding Application

Funding Sheet

The Greater Bloomington Chamber of Commerce Franklin Initiative s the Lead Agency a 501(c)(3)? Yes \[\] No \[\] Is this a collaborative	e project? 🗌 Yes 📕 No
s the Lead Agency a $SOI(c)(3)$? \blacksquare Yes \square No \exists Is thus a collaborative	e project? 🔝 Yes 📕 No
	1 3,
Jumber of Agency Employees: Full-time 4 Part-time 0	Volunteers
ddress where Project will be facilitated or housed: loomington High School North and Bloomington High School South	
Jame of Project Administrator: Macy Hughes	
Address 400 W. 7th Street, Ste 102, Bloomington, IN 47404	
Telephone & E-mail 812-336-6381 mhughes@chamberbloomington.org	Pro-Alberta
lame of other participating agencies, if different from Lead Agency:	
roposed Project:	
itle of Project: The Graduation Coach Initiative	THE CONTROL OF THE CO
otal Cost of Project: \$116,850	
equested JHSSF Amount: \$10,000	
other Funds Expected for Project:	
mount Source	Confirmed or Pending
60,000 AT&T Aspire Grant 10,000 Chamber of Commerce Foundation	Confirmed Confirmed
5,000 United Way	Confirmed
Tumber of Clients Served by this Project in 2013: 300 Tumber of City Residents Served by this Project in 2013: 200 Ethis a request for operational costs? 27 Yes 7 No If "yes," is the request for a pilot project or for bridge funding? 7 Pilot 28	Example: 5 tables @ \$12.00 each
unding Information:	Chairs. 20 chairs @\$8.00 cach
<u>ease note</u> . Due to limited funds, the Committee often recommends partial funding the Committee best decide how to distribute funds, please provide an itemized list and their costs. FEM	
aduation Coach Salary and Fringe Benefits (for Bloomington High School North and	The state of the s
orning(on High School South only)	\$10,000
	477,44
<u> </u>	·.
laim Submission July 2013 – September 2013 [Active Content of the October 2013 – December 2	

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name:

Chamber of Commerce Franklin Initiative

Address:

400 W. 7th Street, Ste 102

Bloomington, IN 47404

Phone & E-Mail:

812-336-6381 mhughes@chamberbloomington.org

Website:

www.franklininitiative.com

President of Board of Directors:

Director Information

Director of Lead Agency:

Macy Hughes

Director's Address:

400 W. 7th St, Ste 102, Bloomington, IN 47404

Phone & E-Mail:

812-336-6381 mhughes@chamberbloomington.org

Presenter Information

Name of Person to Present Application to the Committee

Macy Hughes

Address

400 W. 7th St, Ste 102, Bloomington, IN 47404

Phone & E-mail

812-336-6381 mhughes@chamberbloomington.org

Grant Writer Information

Name of Grant Writer.

Macy Hughes

Address:

400 W. 7th St, Ste 102, Bloomington, IN 47404

Phone & E-Mail:

812-336-6381 mhughes@chamberbloomington.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures

Jack Hopkins Social Services Funding Application 2013 The Franklin Initiative's Graduation Coach Initiative

This proposal is to request a one-time grant of \$10,000 to support the Graduation Coach Initiative at BHS North and BHS South through the end of 2013-14 MCCSC school year. The program suffered the loss of a \$55,000 per year grant from the U.S. Department of Education (funding ended on June 30, 2012), and is in need of bridge funds in order to continue for the current budgeted years. Although the program also operates at Edgewood High School, this funding would only be used to sustain the positions at BHSN and BHSS, thus ensuring that the funds primarily benefit City residents. Our hope is to continue to provide services through May 2014, at which time long-term funding can be secured.

Mission of agency: The mission of the Chamber's Franklin Initiative is to facilitate partnerships between the business and school communities that increase student engagement and achievement through real-world learning experiences that prepare them for future education and success.

The Franklin Initiative is a program of the Greater Bloomington Chamber of Commerce incorporated as a 501(c)3 nonprofit. It began in 1999 in response to thousands of local manufacturing job losses in the 1990's, in order to foster a new generation of lifelong learners prepared to meet and adapt to changing workforce needs. Today, it works in partnership with both local school districts to impact more than 2,000 students annually with programs including career fairs, company tours, job shadowing, service learning, career panels, mock interviews, the Reality Store, and the Graduation Coach Initiative.

Nature of proposed project: The Graduation Coach Initiative is a unique cross-sector partnership with MCCSC and RBBCSC that began in 2007 to directly address rising dropout rates. After five years, this program has shown clear evidence of success at keeping students in school and on-track for graduation.

Research abundantly shows a strong correlation between the presence of a caring adult and positive school outcomes for at-risk youth. However, many students who struggle lack support from parents. Due to declining resources, school guidance counselors and social workers now have to cover more than 400 students each, and are assigned many time-consuming tasks such as test administration and scheduling that have little to do with guidance.

The Graduation Coach Initiative developed in direct response to this gap. Graduation Coaches are trained social workers who work in-school to serve as adult advocates for students identified as atrisk of dropping out. The program relies on an acclaimed research-based model for keeping kids in school, called Check & Connect, listed by the U.S. Department of Education's *What Works Clearinghouse* as having 'strong evidence' of keeping kids in school.

Graduation Coaches serve as mentors/advocates for a small caseload of 50-60 at-risk students at each high school. Through regular meetings, monitoring grades and attendance, and connecting with parents, they develop supportive relationships that last throughout each student's high school years. Students are automatically referred if they have a GPA below 2.0, low credit attainment, or ten or more absences in the past year.

The Graduation Coaches are having an undeniable positive impact. 210 out of the 238 youths served by a coach during the 2011-2012 school year either graduated or advanced to the next grade, and only 28 dropped out or withdrew. That's a retention/completion rate of 88% - astonishing considering that these students' average GPA was below 1.679, and 27% of them were on court-ordered probation. In addition, 69% of students improved their GPA, and many students improved their attendance and credit attainment as well.

	Since the program began in 2007, local graduation rates have steadily increased to their highest
levels e	ver:

·	2007	2008	2009	2010	2011	2012
BHS North	79.2%	81.2%	76.1%	83.4%	85.6%	94.4%
BH5 South	80.2%	83.2%	87.5%	86.4%	90.0%	89.8%
Edgewood HS	82.2%	84.2%	91.4%	95.3%	91.1%	88.2%

Broad and long-lasting contribution: The personal and societal costs of the high school dropout crisis are well documented. Dropouts are almost twice as likely to be unemployed than high school graduates, and earn \$9,000 less per year on average. They are eight times as likely to be in jail or prison (75% of state prison inmates did not complete high school). Additionally, dropouts are far more likely to require public assistance such as housing subsidies, food stamps, and utility assistance. It is estimated that converting a dropout to a graduate would yield a lifetime public benefit of \$209,000 in higher government revenues and lower government spending.¹

Addresses a previously identified priority: This proposal directly addresses needs identified in the 2003 SCAN report. *SCAN Chapter 1: Educational Attainment* refers to children of families in economic risk who change schools frequently, lack positive adult mentoring relationships, engage in increased absenteeism from school, and contribute to increased juvenile delinquency; this accurately describes many of the youths on the Graduation Coaches' caseloads. *SCAN Chapter 8: Youth Development* calls for more positive adult mentoring/role modeling and expanding the current capacity of high-quality mentoring and youth leadership programs, including a focus on low-income youth, and to promote areas of professional interest.

Primarily benefits City residents and low-income populations: The program serves at-risk youth in grades 8 to 12 who are primarily from low income households. 60% of students on the caseload are enrolled in the free or reduced price (FRP) lunch program, although the true percentage is higher because not all families who are eligible enroll in the FRP lunch program. The majority of MCCSC students live within the Bloomington City limits, as do students on the BHS North and BHS South Graduation Coach caseloads.

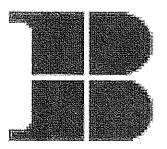
Significant contribution to program: This funding request is leveraged by matching funds from a variety of sources. The program costs \$116,850 per year, and about two-thirds of that amount (\$83,500) is for the two MCCSC Graduation Coaches. The Chamber's current two-year, \$60,000 per year award from AT&T for this program, was announced in June 2012. This covers S0% of the program through the 2013-14 school year. We have also secured funding from the IU Credit Union (\$10,000), 5/3 Bank Foundation (\$1,000), United Way (\$5000) and project an additional \$10,000 commitment from other community funding sources. In addition, the Chamber will continue to provide \$10,000 of its own funds to sustain the program. This still leaves a gap of approximately \$10,000 to continue the program at MCCSC high schools through the 2013-2014 school year.

¹ SOURCE: H. Levin, C. Belfield, P. Muennig, and C. Rouse, The Costs and Benefits of an Excellent Education for All of America's Children (New York: Teacher's College, Columbia University, 2007).

Funding Timeline:

The Jack Hopkins Social Services Funding will be requested in September 2013 at the start of the Chamber of Commerce Foundation fiscal year. These funds will be applied immediately to the Graduation Coach Initiative for the MCCSC coaches at Bloomington High School North and Bloomington High School South. This will allow us to add an additional 2 months onto our service timeline for the 2013-2014 school year.

Financial Statements AUGUST 31, 2012 and 2011



GREATER BLOOMINGTON CHAMBER OF COMMERCE FOUNDATION, INC. Table of Contents

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Greater Bloomington Chamber of Commerce Foundation, Inc. Bloomington, Indiana

We have audited the accompanying Balance Sheets of Greater Bloomington Chamber of Commerce Foundation, Inc. (a nonprofit organization) as of August 31, 2012 and 2011, and the related statements of activities, functional expenses, and cash flows for the years then ended. These financial statements are the responsibility of the organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Greater Bloomington Chamber of Commerce Foundation, Inc. as of August 31, 2012 and 2011, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Stumple Osseister

November 7, 2012

Balance Sheets August 31, 2012 and 2011

		2012		2011
ASSETS				
CURRENT ASSETS				
Cash		73,946		32,117
Grants receivable	*****	120,000	_	14,947
Total assets	\$	193,946	\$	47,064
LIABILITIES AND NET ASSETS		•		
CURRENT LIABILITIES:				
Due to related party (Note 3)	\$	13,602	\$	18,237
Deferred income		4,844	_	11,770
Total liabilities		18,446		30,007
NET ASSETS				
Unrestricted		18,199		(2,852)
Temporarily restricted		157,301		19,909
Total	-	175,500		17,057
TOTAL LIABILITIES AND NET ASSETS	\$	193,946	S	47 ,064

Statements of Activity Years ended August 31, 2012 and 2011

	Unrestricted Temporarily Restricted					To						
SUPPORT AND REVENUE:		2012		2011		2012	2	011		2012		2011
Grants - Government funds Contributions Program income Grants - non-governmental Other income		89,530 32,610 1,688 70,020 1,198	\$	102,249 8,250 5,665 79,252 853	\$	18,825 138,476	\$	- 11,250 - -	\$	89,530 32,610 20,513 208,496 1,198	\$	102,249 8,250 16,915 79,252 853
Total Support		195,046		196,269		157,301		11,250		352,347	•	207,519
NET ASSETS RELEASED FROM RESTRICTIONS: Total revenues, gains and other support	proposed services and the services are services and the services and the services and the services are services and the services and the services and the services are services and the services and the services are services and the services and the services are services are services and the services are services and the services are services and the services are services are services and the services are services are services and the services are service	19,909 214,955		22,895 219,164		(19,909) 137,392	-	(22,89 5) (11,645)				207,519
EXPENSES: Franklin Initiative		170,423		172,818				-		170,423		172,818
Supporting services: Management and general Fund raising		23,481		35,628		## ** *********************************		540 dra		23,481		35,628
Total expenses		193,904	Statement .	208,446	***********			*		193,904		208,446
CHANGE IN NET ASSETS		21,051		10,718		137,392	((11,645)		158,443		(927)
NET ASSETS - Beginning of year	, , ,	(2,852)		(13,570)		19,909		31,554	Marrana	17,057		17,984
NET ASSETS - End of year	D'interiore)	18,199	******	(2,852)	1	157,301		19,909	Marketta	175,500	·	17,057

Statements of Cash Flows Years Ended August 31, 2012 and 2011

		2012	2011
CASH FLOWS FROM OPERATING ACTIVITIES:			
Change in Net Assets	\$	158,443	\$ (927)
Add (deduct) net changes in other accounts:			
Grants receivable		(105,053)	(14,947)
Due to related party		(4,635)	(5,226)
Deferred income	_	(6,926)	 (52,531)
Net cash provided (used) by operating activities		41,829	(73,631)
CASH FLOWS FROM INVESTING ACTIVITIES:			-
CASH FLOWS FROM FINANCING ACTIVITIES:	•		
INCREASE (DECREASE) IN CASH		41,829	(73,631)
CASH AND CASH EQUIVALENTS Beginning of year		32,117	105,748
CASH AND CASH EQUIVALENTS End of year	\$	73,946	\$ 32,117

Statements of Functional Expenses Years Ended June 30, 2012 and 2011

	Franklin 2012	Initiative 2011	Management 2012	and General 2011	Fund R 2012	aising <u>2011</u>	<u>2012</u>	otal <u>2011</u>
Payroll Payroll taxes Staff benefits, training and expense Total payroll and related expenses	\$ 123,757 9,535 12,196	\$ 141,064 7,620 8,094	\$ 18,348 1,414 1,808	\$ 23,472 4,754 5,050	\$ -	\$ -	\$ 142,105 10,949 14,004	\$ 164,536 12,374 13,144
	145,488	156,778	21,570	33,276	-	_	167,058	190,054
Programming expenses Office supplies and expenses Professional fees Meals, entertainment and lodging Rent	21,631 1,457 - 554 570	11,378 1,362 1,005 570	162 1,500 185 30	151 1,500 369 30		- ·	21,631 1,619 1,500 739 600	11,378 1,513 1,500 1,374
Telephone Meeting and conventions Postage and printing Dues and subscriptions Miscellaneous	304 320 99	394 363 81	34	44	~	-	338 320	600 438 363
	-	437	·	145	••	-	99	81 582
	\$ 170 400	450		113		75	er	<u>563</u>
Total Expenses	\$ 170,423	\$ 172,818	\$ 23,481	\$ 35,628	\$ - 5	5 -	\$ 193,904	\$ 208,446

Notes to Financial Statements

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

Nature of Operations:

The Greater Bloomington Chamber of Commerce Foundation, Inc. (Foundation) is an Indiana not-for-profit corporation. The Foundation receives grants and contributions which are used to fund charitable - educational activities. The principle activity is the Franklin Initiative which is mainly conducted through The Greater Bloomington Chamber of Commerce, Inc. (Chamber) which is a related entity. Activities mainly support Bloomington Indiana and surrounding areas.

Cash:

Cash includes cash, and bank accounts which are due on demand or with initial maturities of three months or less.

Donated Services:

Contributions of donated services that create or enhance nonfinancial assets or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation, are recorded at their fair values in the period received. During 2012 and 2011 a number of volunteers donated significant amounts of time in the Foundation's programming and management. No amounts have been recognized in the financial statements for those services since they do not meet the criteria for recognition.

Donated Assets:

The Foundation reports gifts of eash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

The Foundation reports gifts of property and equipment or other long-lived assets as restricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations about how long those long-lived assets must be maintained, the Foundation reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

Use of Estimates:

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE 2 - INCOME TAX STATUS:

The Foundation files Federal and Indiana income tax returns as an exempt organization under section 501(c)(3) of the Internal revenue Code and does not report any unrelated business income or other income taxes. The Foundation is not considered to be a private foundation.

Notes to Financial Statements

The Foundation's Federal and Indiana income tax returns for 2008, 2009, 2010 and 2011 are subject to examination by the IRS and state of Indiana, generally for three years after they were filed. The Foundation recognizes tax benefits only to the extent the agency believes it is "more likely than not" that its tax positions would be sustained upon examination. There were no tax positions considered less than 50% likely of sustainability.

There were no income tax penalties or interest incurred in 2012 or 2011.

NOTE 3 - GRANTS RECEIVABLE:

Grant receivable as of August 2012 consists of a grant in the amount of \$120,000 from an unrelated foundation temporarily restricted for a specific program. The grant is collectable within one year and is intended to provide funding for a two year period.

Grant receivable as of August 2011 consists of an amount due from a government institution representing expenses incurred for a grant program where the revenue was collected in subsequent year 2012.

NOTE 3 - DUE TO RELATED PARTY AND RELATED PARTY TRANSACTIONS:

The Foundation is associated with The Greater Bloomington Chamber of Commerce, Inc. (Chamber), a related entity, under common control through parallel board membership. That entity is an exempt membership organization. The Foundation's principle activity is mainly conducted through the Chamber which is reimbursed for appropriate expenditures. Reimbursements in 2012 and 2011 totaled \$186,563 and \$208,091 respectively. The account payable to the chamber was \$13,602 in 2012 and \$18,237 in 2011.

The Chamber also provided facility use and administrative support to the Foundation, generally without reimbursement. The value of such support has not been determined and is not reflected in these financial statements.

NOTE 4 - RECLASSIFICATIONS:

Net assets were released from temporarily restricted net assets by incurring expenses satisfying the restricted purposes or by occurrence of other events specified by donors.

	<u>2012</u>	<u>2011</u>
Purpose restriction - multi-year grant Purpose restriction - awards ceremony Total restrictions released	\$ 8,659 11,250 \$ <u>19,909</u>	\$14,095 <u>8,800</u> \$ <u>22,895</u>

GREATER BLOOMINGTON CHAMBER OF COMMERCE FOUNDATION, INC.

Notes to Financial Statements

NOTE 5 - TEMPORARILY RESTRICTED NET ASSETS:

Temporarily restricted net assets consist of unspent contributions restricted for particular purposes or for use in future periods.

	<u>2012</u>	<u>2011</u>
Multi-year grant	\$120,000	\$ 8.659
Awards ceremony	18,825	11,250
Graduation coach initiative	18,476	-
Total	\$ <u>157,301</u>	\$ <u>19,909</u>

It is the policy of the Foundation to treat restricted contributions as unrestricted if the restriction is met in the same year as the contribution is made.

A multi-year grant was for \$200,000 payable over four years and concluded in 2012. Future payments were not considered unconditional. They were contingent upon meeting goals of service and use of funds. Of this amount \$50,000 in 2011 was expended in the same year as the funds were received and that portion of the grant was recognized as unrestricted support. The remaining amount of \$8,659 was temporarily restricted for use in the specified program. Those funds were used in 2012.

A new grant from the same source in the amount of \$120,000 was pledged in 2012 but not received until after August 2012. This grant is considered unconditional but temporarily purpose restricted.

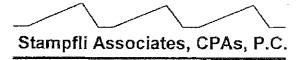
Temporarily restricted contributions also include funds for an awards ceremony held early in the next fiscal year. Each year funds are received that are restricted to this event and released early in the next year when the event is held.

NOTE 6 - PENSION PLAN:

The Chamber maintains a contributory defined-contribution pension plan covering substantially all employees who meet certain eligibility requirements. The chamber matches employee contributions up to three percent of the eligible employees' gross wages. Pension expense for the Foundation was not separately allocated or reimbursed.

NOTE 7 - SUBSEQUENT EVENTS:

For the purposes of this financial statement subsequent events were evaluated through November 7, 2012 which is the date the financial statements were available to be issued.



November 7, 2012

Greater Bloomington Chamber of Commerce Foundation, Inc. 400 W Seventh St. Bloomington IN, 47404

We have audited the financial statements of The Greater Bloomington Chamber of Commerce Foundation, Inc. for the year ended August 31, 2012, and have issued our report thereon dated November 7, 2012. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated September 17, 2012. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Greater Bloomington Chamber of Commerce Foundation, Inc. are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2012. We noted no transactions entered into by the Organization during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was the allocation of functional expenses.

Management's estimate of the allocation of functional expenses was based on consideration of duties performed by individual employees and the nature of various expenses. We evaluated the key factors and assumptions used to develop the estimate of functional allocation in determining that it is reasonable in relation to the financial statements taken as a whole.

The disclosures in the financial statements are neutral, consistent, and clear.

<u>Difficulties Encountered in Performing the Audit</u>

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 7, 2012.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Organization's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Organization's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Contribution acknowledgements

We believe the Internal Revenue Service, in its audit procedures, is giving more scrutiny to charitable contributions. We believe the Foundation may wish to review its standard acknowledgements for contributions in order to assure compliance. These requirements include that the acknowledgement be 1) written 2) contemporaneous (before the taxpayer tax filing date) 3) state the amount received 4) a statement regarding any goods or services received by the donor. The statement that no goods or services were received by the donor, where appropriate, is required and is receiving more scrutiny. We are not aware of any issues regarding your current practice.

This information is intended solely for the use of the Finance Committee, Board of Directors, and management of the Greater Bloomington Chamber of Commerce Foundation, Inc. and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Stayal Ossiste

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November 7, 2012

Stampfli Associates, CPAs, P.C. P.O. Box 2628 Bloomington, IN 47402

We are providing this letter in connection with your audit of the statements of financial position of the Greater Bloomington Chamber of Commerce Foundation, Inc. as of August 31, 2012 and 2011 and the related statements of activities, functional expenses and cash flows for the years then ended for the purpose of expressing an opinion as to whether the financial statements present fairly, in all material respects, the financial position, changes in net assets, and cash flows of the Greater Bloomington Chamber of Commerce Foundation, Inc. in conformity with U.S. generally accepted accounting principles. We confirm that we are responsible for the fair presentation in the financial statements of financial position, changes in net assets, and cash flows in conformity with generally accepted accounting principles. We are also responsible for adopting sound accounting policies, establishing and maintaining effective internal control over financial reporting, and preventing and detecting fraud.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of November 7, 2012 the following representations made to you during your audit.

- 1. The financial statements referred to above are fairly presented in conformity with U.S. generally accepted accounting principles and include all assets and liabilities under the organization's control.
- 2. We have made available to you all:
 - a. Financial records and related data
 - b. Minutes of the meetings of the Board of Directors or summaries of actions of recent meetings for which minutes have not yet been prepared.

Stampfli Associates, CPAs, P.C. Page 2

- 3. There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 4. There are no material transactions that have not been properly recorded in the accounting records underlying the financial statements.
- 5. We believe the effects of the uncorrected financial statement misstatements, which were not proposed or recorded, are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. We are in agreement with the adjusting journal entries you have proposed, and they will be posted to the organization's accounts.
- 6. We acknowledge our responsibility for the design and implementation of programs and controls to prevent and detect fraud.
- 7. We have no knowledge of any fraud or suspected fraud affecting the Organization involvingC
 - a. Management,
 - Employees who have significant roles in internal control, or
 - c. Others where the fraud could have a material effect on the financial statements.
- 8. We have no knowledge of any allegations of fraud or suspected fraud affecting the Organization received in communications from employees, former employees, grantors, regulators, or others.
- 9. The Organization has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or net asset balances.
- 10. The following, if any, have been properly recorded or disclosed in the financial statements:
 - a. Related party transactions, including revenues, expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties.
 - b. Guarantees, whether written or oral, under which the Organization is contingently liable.
 - c. Significant estimates and material concentrations known to management that are required to be disclosed in accordance with FASB Accounting Standards Codification 275, Risks and Uncertainties.

Stampfli Associates, CPAs, P.C. Page 3

Significant estimates are estimates at the balance sheet date that could change materially within the next year. Concentrations refer to individual or group concentrations of contributors, grantors, clients, customers, suppliers, lenders, products, services, fund-raising events, sources of labor or materials, licenses or other rights, or operating areas or markets for which events could occur that would significantly disrupt normal finances within the next year.

We have identified the key factors and assumptions underlying those estimates, and we believe the estimates and assumptions are reasonable in the circumstances.

- 11. We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.
- 12. The Greater Bloomington Chamber of Commerce Foundation, Inc. is an exempt organization under Section 501(c)(3) of the Internal Revenue Code. Any activities of which we are aware that would jeopardize the Organization's tax-exempt status, and all activities subject to tax on unrelated business income or excise or other tax, have been disclosed to you. All required filings with tax authorities are up-to-date.

13. There are no

- a. Violations or possible violations of laws and regulations and provisions of contracts and grant agreements whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency.
- b. We are not aware of any pending or threatened litigation, claims, or assessments or unasserted claims or assessments that are required to be accrued or disclosed in the financial statements in accordance with FASB Accounting Standards Codification 450, Contingencies, and we have not consulted a lawyer concerning litigation, claims, or assessments.
- c. Other liabilities or gain or loss contingencies that are required to be accrued or disclosed by FASB Accounting Standards Codification 450, Contingencies.
- d. Designations of net assets disclosed to you that were not properly authorized and approved, or reclassifications of net assets that have not been properly reflected in the financial statements.

Stampfli Associates, CPAs, P.C. Page 4

- 14. The Organization has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged.
- 15. We have complied with all restrictions on resources (including donor restrictions) and all aspects of contractual and grant agreements that would have a material effect on the financial statements in the event of noncompliance. This includes complying with donor requirements to maintain a specific asset composition necessary to satisfy their restrictions.
- 16. Costs of joint activities are not material to the financial statements and are fairly allocated.
- 17. The allocation of functional expenses was properly made based upon the purpose for which expenses were incurred and are fairly presented in the financial statements.
- 18. In regards to nonattest services performed by you such as tax return preparation and responses to various incidental questions, we have:
 - a. Made all management decisions and performed all management functions.
 - b. Designated an individual with suitable skill, knowledge, or experience to oversee the services.
 - c. Evaluated the adequacy and results of the services performed.
 - d. Accepted responsibility for the results of the services.
- 19. We will notify you in advance of intent to print your report, in whole or in part, and you will have the opportunity to review such printed matter before its issuance.

No events have occurred subsequent to the statement of financial position date and through the date of this letter that would require adjustment to, or disclosure in, the financial statements.

Signature

Hile

Signature

Title

Blmgtn Chamber of Commerce Foundation Income Statement For the Twelve Months Ending August 31, 2012

		Current Month Actual	Current Month Budget		Year to Date Actual		Year to Date Budget
Revenues							
Contributions- Commty Support	\$	0.00	\$ 0.00	\$	23,125.00	\$	10,000.00
Interest from Checking Acct		3.12	20.00		35.43		240.00
Community Foundation Endowment		0.00	0.00		6,970.00		6,800.00
AT&T Grant		0.00	0.00		170,000.00		50,000.00
Awards Ceremony		(1,500.00)	0.00		18,825.00		17,000.00
Other Income		0.00	0.00		1,162.00		0.00
Misc. Grants		20,000.00	0.00		20,750.00		15,000.00
In-Kind Contributions		6,985.40	0.00		6,985.40		0.00
MCCSC Contribution		0.00	0.00		30,000.00		30,000.00
RBBCSC Contribution		0.00	0.00		8,000.00		8,000.00
Grant - United Way		0.00	0.00		2,600.00		2,600.00
Consulting Fees		0.00	0.00		87.50	.1	0.00
Employment Fair		500.00	0.00		1,600.00		2,000.00
MCCSC - Subcontract		(3,024.14)	0.00		51,530.27		35,102.00
Grant - Learn More IN		0.00	0.00		6,475.91		6,370.00
Life Science Fair		0.00	0.00		1,700.00		2,000.00
Technology Fair	_	0.00	0.00		0.00		 2,000.00
Total Revenues	_	22,964.38	20.00		349,846.51		 187,112.00
Cost of Sales		6.005.40	0.00		1.6.600.40		10.000.00
COS - Awards Ceremony		6,985.40	0.00		16,679.40		10,000.00
COS - Employment Fair		0.00	0.00		667.00		500.00
COS - Life Science Fair		0.00	0.00		712.00		500.00
COS - Technology Fair	-	0.00	0.00		0.00		 500.00
Total Cost of Sales	_	6,985.40	0.00		18,058.40		 11,500.00
Gross Profit		15,978.98	20.00		331,788.11		 175,612.00
Expenses							
Salaries - FI		3,561.16	5,166.00		86,399.16		91,702.00
Hourly Wages - FI		4,473.25	0.00		54,206.25		47,600.00
Salary Reimbursement - FI		3,573.00	0.00		3,573.00		2,085.00
Work Study - FI		0.00	0.00		1,500.00		1,500.00
Payroll Taxes - FICA		632.59	395.00		10,265.59		10,715.00
Payroll Taxes - FUTA - FI		0.00	0.00		438.00		445.00
Payroll Taxes - SUTA - FI		0.00	0.00		245.00		275.00
Employee Insurance - FI		845.00	475.00		12,839.00		14,362.00
Telephone - FI		30.00	38.00		338.00		456.00
Computer Support - FI		50.00	50.00		600.00		600.00
Professional Services - FI		0.00	0.00		1,500.00		1,500.00
Staff Expense - FI		33.00	100.00		1,165.00		1,200.00
Purchased Travel - FI		0.00	0.00		205.00		0.00
Meetings & Conferences - FI		0.00	0.00		320.00		150.00
Meals & Lodging - FI		0.00	25.00		534.00		840.00
Office Supply - FI		0.00	50.00	,	182.75		600.00
Office Operations - FI		38.00	30.00		285.00		360.00
Postage & Freight - FI		0.00	15.00		99.00		215.00
Printing - FI		367.00	25.00		783.00		525.00
Miscellaneous - FI		(38.11)	0.00		367.89		 0.00
Total Expenses	_	13,564.89	6,369.00		175,845.64		175,130.00
Net Income	\$_	2,414.09	\$ (6,349.00)	\$	155,942.47	\$	 482.00
	=			•			

Jack Hopkins Social Services Funding Application

Funding Sheet

rad Agency: Name Habitat for Humanity of More Is the Lead Agency a 501(c)(3)? Yes No Is this:	Mac Causty Ca
Is the Lead Agency a 501(c)(3)? Tes No 18 tills	Valuntara 2 000
Number of Agency Employees: Full-time 11 Part-	time o volunteers 27000
Address where Project will be facilitated or housed: 115 N. Pages Street	
Name of Project Administrator. Tom Boudreau	
Address 213 E. Kirkwood kvc.	
Telephone & E-mail 331-4009 boudgrau	ic monroccountyhabitat org
Name of other participating agencies, if different from L	
Proposed Project:	
Title of Project: Construction Facility Enhance	ment Program
Total Cost of Project: #42,947	.20
Requested JHSSF Amount: #19 164.00	
Other Funds Expected for Project:	- 6 1 7 7
Amount Source	Confirmed or Pending
19 200.00 Private donor	icty (private donations) confirmed
# 1,313.00 More man nouses open # 20189.50 Volunter Labor	confirmed.
Number of Clients Served by this Project in 2013: Number of City Residents Served by this Project in 2013 Is this a request for operational costs? Yes No If "yes," is the request for a pilot project or for bridge funding	
it yes, is the requested a passive of	Example: Tables 5 tables @ \$12.00 each Chairs 20 chairs @ \$8.00 each
Funding Information: Please note: Due to limited funds, the Committee often recommend the Committee best decide how to distribute funds, please provide and their costs.	s partial funding for a program. In the interest of helping e an itemized list of program elements, ranked by priority
ITEM	COST \$9.84K
Warehouse equipment & Supplies	\$3445
- Warchouse equipment & supplies	*,3592
Were traile forms in the second state of the second	#982
Preumatic tools & equipment	# 1800
Jaim Submission Date: (check one) Other	ber 2013 October 2013 – December 2013

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:	
Name	. Habitat for Humanity of Monroe County.
Address:	213 E. Kirkwood Ave.
	Bloomination, IN 47408
Phone & E-Mail:	(8/2) 331-4019 info@monroecountylubitat.org
Website:	WWW. monroe Countyhabitat.org
President of Board of Directors:	Andy Allard
Director Information	
Director of Lead Agency:	Kerry Thanson
Director's Address:	213 E. Kirkwood Ave.
ione & E-Mail:	331-4069 thomson@monroecountyhabitat.org
Presenter Information	
Name of Person to Present Application to the Committee	Kerry Thomson
Address	
Phone & E-mail	
Grant Writer Information.	
Name of Grant Writer.	Wenti Godlet
Address:	1323 W. Fathward G., Blamington
Phone & E-Mail:	(812) 272-7456 Wendigardlett Chormail.com
	m1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures

Jack Hopkins Social Services Grant Application for Construction Facility Enhancement Program

Submitted by Habitat for Humanity of Monroe County

Mission Statement

Habitat for Humanity of Monroe County, an affiliate of Habitat for Humanity International, is a nonprofit, ecumenical Christian organization that partners with families and volunteers of all faiths to build simple, decent, and affordable houses. Habitat sells the homes to low income families with a 0% interest loan and at no profit, which keeps the payments for the homes low. Through this work and partnerships with other housing organizations, Habitat's vision is to eliminate poverty housing and homelessness in Monroe County. From the inception of the affiliate in 1988 to March 2013, Habitat for Humanity of Monroe County has built 133 homes resulting in the housing of more than 192 adults and 293 children from low income families.

The Proposed Project

Habitat for Humanity of Monroe County is seeking funding in the amount of \$19,164.00 through the Jack Hopkins Social Services Funding for support of its new Construction Facility Enhancement Program. Funds will be used for the purchase of warehouse fixtures, equipment, supplies, power tools, hand tools, and pneumatic tools and equipment. A well-equipped centralized warehouse will provide needed shelter for both material storage and equipment. Materials that are sensitive to outdoor exposure will be kept dry. This will help us provide an end product that is both aesthetically appealing and safe, as we will significantly reduce moisture that could become a health problem in the finished home. In addition, the warehouse will provide an alternative location for the building of house components. Already arguably one of the most efficient organizations in the county, the warehouse facility will further increase Habitat's efficiency, allowing the affiliate to panelize components for walls and utilize build days by moving them indoors rather than cancelling projects in inclement weather. Each Saturday construction days costs the affiliate approximately \$5,032 in lost volunteer labor and sets the construction schedule behind by a full week. A warehouse facility will allow us to retain those build days productively and complete homes on schedule, helping us to reach our goal of 11 new construction homes in 2013.

Satisfaction of Funding Criteria

The Program Should Address a Previously Identified Social Service Fund Priority
Habitat for Humanity of Monroe County serves families in need of affordable housing. One of
Bloomington's most pressing needs, as identified in the Service Community Assessment of
Needs (SCAN 2012), is affordable housing. As of March 2013, Habitat has housed 133 families
in Monroe County, and is currently on pace to serve another 17 families between April 2013 and
July 1, 2014. The Household Survey cited in SCAN 2012 states that 29% of homeowners with a
mortgage and 70% of renters spent more than 30% of their income on housing (page 77). All
clients served by Habitat for Humanity of Monroe County and this proposed project are, by
definition, low income families whose annual total income is between 25-70% of the median
income for Bloomington, and whose housing payments will become less than 30% of their gross
income. Habitat is the only entity providing homeownership opportunities to this income
population, and provides an interest free mortgage to make homes extremely affordable. Habitat
serves families who are unable to obtain conventional loans and is more forgiving of poor credit
history, especially in regards to medical debt. Thus Habitat serves a population identified by

SCAN 2012 which states, "Forty-five percent of households who made less than \$15,000 and 32% of those who made between \$15,000 and \$35,000 said that getting a loan at a reasonable interest rate was a major problem in 2010" (page 83). Habitat is a permanent housing solution for these families. Providing this one-time support for the warehouse equipment and tools will enable Habitat to continue its work to eliminate poverty housing in Bloomington and Monroe County.

The Funds Should Provide a One-Time Investment with Leveraged Matching Funds Habitat of Monroe County has secured a private donation for the ongoing lease of a warehouse facility, beginning as early as March 1, 2013. The lease amount is \$1600/month and is fully-funded through this donation. Additionally, Habitat will utilize funds from the More Than Houses Society (private donations) to pay for the Habitat staff who will set-up, maintain, and oversee operations at the warehouse facility. Finally, we estimate that volunteers will invest 150 hours assisting with the set-up of the warehouse. The value of this donated labor totals \$3,268.50 utilizing the Independent Sector rate (www.pointsoflight.org) for volunteer labor.

The Program Should Have a Broad and Lasting Benefit to the Community For over 24 years, Habitat for Humanity of Monroe County has done much to improve the lives of low income residents through its home building program, partner family education program and its successful ReStore. Habitat's building program continues to build quality, affordable housing for families making 25 to 70% of the area median income, a need clearly addressed in the SCAN report. As cited on pages 70 and 81 of the 2012 SCAN report, many of our community's residents are struggling to have enough money to pay rent or mortgage and are living in housing in need of major repairs. Due to its truly affordable mortgage payments (typically less than \$500/month) once a family moves into a Habitat home their payments frequently decrease compared to what they paid for dilapidated rentals or even Section 8 subsidized rental. Additionally, page 73 of SCAN cites the relationship between reliable transportation and employment status, which can be a vital part of income stability. Habitat develops only in areas accessible to public transit further meeting the needs of the community. Habitat's homeowner classes prepare low income families to be responsible, informed home owners. Habitat's homeowner education classes in Monroe County have become so exemplary they are being used as a national model for other Habitat affiliates throughout the country. Additionally, Habitat's ReStore has complemented Habitat's building program with eight (8) successful years of providing funds for Habitat's building programs while providing a source of affordable building and household materials to all Bloomington residents. The cost of maintaining a home can be a factor in low income households having less money for essential needs. In addition to keeping these items out of landfills, this ReStore's selection of goods provides a real alternative for Bloomington residents on extremely tight budgets, thus helping many who otherwise would not have the means to maintain their home. ReStore customers regularly report that the ReStore has enabled them to make affordable home repairs.

In addition to these well-established programs, the use of a warehouse facility will provide another outlet for Habitat to continue its mission of building decent, affordable homes to the citizens of Bloomington and the surrounding community. Habitat is diligent about being good stewards of the gifts and resources of its donors, with 96% of every gift going towards program costs. A warehouse facility will assist Habitat in the protection of materials and equipment, as well as providing a space where volunteers can participate in the building process, regardless of the weather.

Construction Facility Enhancement Program Hopkins Social Services Funding Committee Submitted By Habitat for Humanity of Monroe County

Dudget Item	Cost	Funding	Confirmed	Pending
Budget Item	\$9,345.00	JHSS		Yes
Warehouse Fixtures	\$3,445.00	JHSS		Yes
Warehouse Equipment and Supplies	\$3,592.00	JHSS		Yes
Warehouse Power Tools	\$982.00	JHSS.		Yes
Warehouse Hand Tools	\$1,800.00	JHSS		Yes
Pneumatic Tools & Equipment	\$19,200.00	Habitat	Yes	
Warehouse Lease (\$1600 x 12 months)	\$1,315.00	Habitat	Yes	
Labor - Habitat Staff (50 hours x \$26.30/hour) Labor - Volunteers (150 hours x \$21.79/hour)*	\$3,268.50	Habitat	Yes	
l abor - Volunteers (150 nours x \$21.79/10df)	70,72311			

Total Project Cost	\$4Z,541.50
Total Leveraged Funds	\$23,783.50
Total Habitat Contribution	\$23,783.50
Total Funds Requested	\$19,164.00

^{*} Source: Points of Light, www.pointsoflight.org; Independent Sector

Jack Hopkins Social Services Grant Application for Construction Facility Enhancement Program

Submitted by Habitat for Humanity of Monroe County

Timeline

May 15, 2013 Lease signed, warehouse occupied

June 1, 2013 Layout and inventory plan complete for warehouse

June 15, 2013 Purchase shelving, fixtures, power tools, hand tools, pneumatic equipment

June 18, 2013 Work begins to organize warehouse and build racking systems, pneumatic work stations, etc.

July 15, 2013 Warehouse fully operational, initial reimbursement request sent to City of Bloomington

^{*}No permits are required for this project

12:50 PM 07/29/12 Accrual Basis

Habitat for Humanity of Monroe County, Inc. Balance Sheet Prev Year Comparison

As of June 30, 2012

	Jun 30, 12	Jun 30, 11	\$ Change	% Change
ETS				
Current Assets				
Checking/Savings		05 540 50	0.00	0.0%
1005 · CD	35,513.53	35,513.53	-1.00	-100.0%
1006 · Monroe Bank Shop	0.00	1.00		-35,27%
1007 · First Financial - checking	91,956.08	142,055.17	-50,099.09	
1008 · First Financial - Money Market	500.94	1,042.38	-541.44	-51.94%
1011 · IU Credit Union checking	5.00	5.00	0,00	0.0%
1012 · IU Credit Union money market	200,925.31	200,285.90	639.41	0.32%
1013 · Old National Bank Savings	216,448.63	145,956.70	70,491.93	48.3%
1015 · Chase Bank	16,437.53	0,00	16,437.53	100.0%
Total Checking/Savings	561,787.02	524,859.68	36,927.34	7.04%
Accounts Receivable				0.4.0.404
1107 · Hilary Kirk	593.38	9,959.88	-9,366.50	-94.04%
1100 Mortgages Receivable	4,796,895.08	3,750,740.31	1,046,154.77	27.89%
1105 · Unamortized Disc on Mortgage	-1,926,785.28	-1,494,603.53	-432,181.75	28.929
Total Accounts Receivable	2,870,703.18	2,266,096.66	604,606.52	26,68%
Other Current Assets				
2120 · Homeowner Escrows - MFS	2,511.86	1,199.53	1,312.33	109.49
12100 · Inventory Asset	381.84	0.00	381.84	100.09
12000 · Undeposited Funds	27,271.39	33,725.50	-6,454.11	-19.14
1200 · Inventory				
1201 · Supplies	-595.71	-595.71	0.00	0.0
1210 · Grocery Coupons	2,788.25	2,788.25	0.00	0.0
Total 1200 · Inventory	2,192.54	2,192.54	0.00	0.0
1250 - Prepaid Expenses	10,826.25	10,826.25	0.00	0.0
1300 · Land for Development	•			
Broadview 2012				
2611 Rockport Rd	35,049.40	0.00	35,049.40	100.0
1010 Raiston Dr	35,049.40	0.00	35,049.40	100.0
2530 Banta Ave	35,049.40	0.00	35,049.40	100.0
1030 Raiston Dr	35,049.40	0,00	35,049.40	100.0
2315 Rogers St	25,049.40	0.00	25,049.40	100.0
Total Broadview 2012	165,247.00	0.00	165,247.00	100.0
E. Thorton Dr.				
1008 E. Thorton Dr.	0.00	30,000.00	-30,000.00	-100.0
1004 E. Thorton Dr.	0.00	30,000.00	-30,000.00	-100.0
Total E. Thorton Dr.	0.00	60,000.00	-60,000.00	-100.0
14th & College				
303 W. 13th St.	0.00	33,500.00	-33,500.00	-1 0 0.
922 N. Woodburn Ave.	33,500.00	33,500.00	0.00	0.
322 IF MODULUM VAC	33,500.00	67,000.00	-33,500.00	-50.
Total 14th & College				

Habitat for Humanity of Monroe County, Inc. Balance Sheet Prev Year Comparison As of June 30, 2012

	•			
	Jun 30, 12	Jun 30, 11	\$ Change	% Change
Cedar Chase - 36 lots - 29 used	158,709.38	477,589.40	-318,880.02	-66.77%
Total 1300 · Land for Development	588,679.38	835,812.40	-247,133.02	-29.57%
Total Other Current Assets	631,863.26	883,756.22	-251,892.96	-28.5%
Total Current Assets	4,064,353.46	3,674,712.56	389,640.90	10.6%
Fixed Assets				
1400 · Fixed Assets				
1401 · Automobiles				
2001 Ford Econoline	3,100.00	0.00	3,100.00	100.0%
2008 Montana	7,681.45	7,681.45	0.00	0.0%
2011 Silverado	18,500.00	18,500.00	0.00	0.0%
1401 · Automobiles - Other	13,850,00	13,850.00	0.00	0.0%
Total 1401 · Automobiles	43,131.45	40,031.45	3,100.00	7.74%
1412 · Yanmar Tractor	6,395.00	0.00	6,395.00	100.0%
1413 - Trailer				
2011 Trailer	6,285,00	6,285.00	0,00	0.0%
1413 · Trailer - Other	8,631.97	8,002.28	629,69	7.87%
Total 1413 · Trailer	14,916,97	14,287.28	629,69	4.41%
1441 · Buildings				
Campbell House	101,259.00	101,259.00	0.00	0.0%
722/724 Lindbergh	75,106.36	75,106.36	0.00	0.0%
Total 1441 · Buildings	176,365.36	176,365.36	0.00	0.0%
1442 · Bldg Improvements	19,464.00	19,464.00	0.00	0.0%
1451 · Computers & Equipment	8,267.71	8,267.71	0,00	0.0%
1461 · Office Equipment				
Cannon Image Runner 2525	4,475.00	4,475.00	0.00	0.0%
Total 1461 - Office Equipment	4,475.00	4,475.00	0.00	0.0%
1490 · Accumulated Depreciation	-70,073.89	-70,073.89	0.00	D.0%
Total 1400 · Fixed Assets	202,941.60	192,816.91	10,124.69	5.25%
Total Fixed Assets	202,941.60	192,816.91	10,124,69	5.25%
Other Assets				-
1350 - Homes For Sale	68,973.33	0.00	68,973.33	100,0%
1500 - Investments - Land Not For Sale	17,615.45	17,615.45	0.00	0.0%
Tötal Other Assets	86,588.78	17,615,45	68,973.33	391.55%
TOTAL ASSETS	4,353,883.84	2 225 444 02	459 720 02	40 070'
,	7,000,000.04	3,885,144.92	468,738.92	12.07%

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

Habitat for Humanity of Monroe County, Inc. Balance Sheet Prev Year Comparison

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As of June 30, 2012

	Jun 30, 12	Jun 30, 11	\$ Change	% Change	
2100 · Accounts Payable	45,096.36	5,143.54	39,952.82	776.76%	
Total Accounts Payable	45,096.36	5,143.54	39,952.82	776.76%	
Credit Cards		•	22.42	400.00/	
Lowe's	0.00	-82.18	82,18	100,0%	
Chase	1,581.79	100.00	1,481.79	1,481.79%	
Total Credit Cards	1,581.79	17.82	1,563.97	8,776.49%	
Other Current Liabilities		05.054.00	0.00	0.0%	
2300 · Current Portion of LTD	35,024.23	35,024.23	-7,151.00	-21.62%	
2105 · Accrued Vacation Payable	25,932.09	33,083.09		225,66%	
2110 · Home Deposits	15,742.22	4,834.00	10,908.22`	223,0076	
2200 · Payroll Liabilities			02.50	40 60/	
2108 · Accrued Pension	181.26	209.78	-28.52	-13.6%	
2107 · Accrued Payroll taxes	884,17	697.54	186,63	26.76%	
2106 · Accrued Payroll	23,746.84	24,691.99	-945.15	-3.83%	
Total 2200 - Payroll Liabilities	24,812.27	25,599.31	-787.04	-3.07%	
Total Other Current Liabilities	101,510.81	98,540.63	2,970.18	3.01%	
Total Current Liabilities	148,188.96	103,701.99	44,486.97	42.9%	
Long Term Liabilities					
2600 · Long Term Notes Payable				_ :	
2601 · Less Current portion o	-35,024.23	-35,024.23	0.00	0.0%	
2668 - SHOP 2005 #121054	1,224.00	3,660.00	-2,436.00	-66,56%	
2670 · SHOP 2005 #122016	436,00	1,240.00	-804.00	-64.84%	
2672 · SHOP 2005, #123011	1,640.00	3,260.00	-1,620.00	-49,69%	
2678 · SHOP 2006, #131079	6,110.00	10,166.00	-4,056.00	-39,9%	
2680 · SHOP 2008, 151039	15,316.00	17,500.00	-2,184.00	-12.48%	
2681 SHOP 2008, #152040	6,319.61	0.00	6,319.61	100.0%	
2682 · SHOP 2006, #132034	30,000.00	30,000.00	0.00	0.0%	
2645 - AAR 2009-1,#50580 NP Flexcap					
2647 - Fiexcap 2009- reserve	-10,586.2 2	-10,586.22	0.00	0.0%	
2645 · AAR 2009-1,#50580 NP Flexcap - Other	108,731.00	132,519.93	-23,788.93	-17.95%	
Total 2645 · AAR 2009-1,#50580 NP Flexcap	98,144.78	121,933.71	-23,788.93	-19.51%	
Total 2600 · Long Term Notes Payable	124,166.16	152,735.48	-28,569.32	-18.71%	
Total Long Term Liabilities	124,166.16	152,735.48	-28,569.32	-18.719	
tal Liabilities	27 2 ,355.12	2 56,437.47	15,917.65	6.21%	
uity	195,000. 0 0	0.00	195,0 0 0.00	100.09	
3201 · Equity Transfer from ReStore	819,75 0 .56	786,617.86	33,132.70	4.219	
3000 · Opening Bal Equity	2,842,089,59	2,072,321.26	769,768.33	37.15	
3100 · Unrestricted Net Assets	224,688.57	769,768.33	-545,079.76	-70.81	
Net Income otal Equity	4,081,528.72	3,628,707.45	452,821.27	12.489	

12:50 PM 07/29/12 Accrual Basis

Habitat for Humanity of Monroe County, Inc. Balance Sheet Prev Year Comparison

As of June 30, 2012

Jun 30, 12	Jun 30, 11	\$ Change	% Change
4,353,B83.84	3,885,144.92	468,738.92	12.07%

TOTAL LIABILITIES & EQUITY

Jack Hopkins Social Services Funding Application Funding Sheet

Lead Agency: Name Hoosier Hi	ills Food Bank		
Is the Lead Agency a 50	OI(c)(3)? Yes No Is this	a collaboratíve project? 🗍	Yes 📱 No
Number of Agency Em	ployees: Full-time 8 Par	t-time <u>5</u> Volunteers <u>3</u>	.300 .
Address where Project 2300 West Industrial Park Drive,	will be facilitated or housed: Bioomington, IN 47404		
Name of Project Admir	vistrator: Julio Alonso		
Address PO Box 697	, Bloomington, IN 47402-0697		
Telephone & E-ma	11 812-334-8374; julio@hhfoodbank.org		
Name of other participa	ating agencies, if different from I	ead Agency:	
Proposed Project:			
itle of Project: Warehou	use and Food Safety Improvements		
Total Cost of Project:	\$10,587.00		
Lequested JHSSF Amo	unt: \$9,937.00		
Other Funds Expected	for Project:		
mount 650.00	Source Feeding Indiane's Hungry	Confirme Confirmed	d or Pending
	ed by this Project in 2013: _ 93 ag nts Served by this Project in 2013		
.	tional costs? Yes 🔳 No		
-	r a pilot project or for bridge fundin	g? 🗌 Pilot 🗌 Bridge	
		Example: Tables: Chairs:	5 tables @ \$12.00 cach 20 chairs @ \$8.00 cach
unding Informatio	on:	<u> </u>	
<u>ease note</u> : Due to limited fu le Committee best decide l le their costs.	nds, the Committee often recommends now to distribute funds, please provide	partial funding for a program. I an itemized list of program elem	n the interest of helping ents, ranked by priority
EM		COST	•
de Pallet Truck 1	·	\$4,399.00 \$4,399.00	
sive Refrigeration Supplies/E	quipment	\$1,139.00	
		· .	
		<u> </u>	
aim Submission	√ July 2013 – Septemb	er 2013 Octobe	r 2013 – December 2
ite: (check опе)	Other		December 2
:	U Other		
· ·	•		the state of the s

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name:

Hoosier Hills Food Bank

Address:

PO Box 697

Bloomington, IN 47402-0697

Phone & E-Mail:

812-334-8374; julio@hhfoodbank.org

Website:

www.hhfoodbank.org

President of Board of Directors:

Kevin R. Robling

Director Information

Director of Lead Agency:

Julio Alonso

Director's Address:

same as above

Phone & E-Mail:

same as above

Presenter Information

Name of Person to Present Application to the Committee

Julio Alonso

Address

same as above

Phone & E-mail

same as above

Grant Writer Information

Name of Grant Writer:

Julio Alonso

Address:

same as above

Phone & E-Mail:

same as above

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- · A Simple Program Budget for use of requested funds (please check your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures

Jack Hopkins SSFC Narrative 2013 - Hoosier Hills Food Bank

Hoosier Hills Food Bank's mission is to efficiently collect, store and distribute food to non-profit agencies serving people with low-incomes, children and the ill. We currently distribute over 3 million pounds of food annually to 93 non-profit programs in eight south central Indiana counties. Over half (51) of our 93 partner agencies are in Monroe County, and half of the total food distributed last year was provided to Monroe County agencies, including 41 agencies in the City of Bloomington.

HHFB's mission meets JHSSF criteria of addressing a previously identified priority. Monroe County's 2012 SCAN Report notes that "having access to an adequate food supply continues to be a problem for some individuals and families (and) hunger can be associated with homelessness, poverty and unemployment (p. 126). SCAN further notes in Table 7.4 that the number of lowest income people (<\$15,000) who reported experiencing difficulty having enough money for food in the past 12 months jumped from 7% to 34% between 2003 and 2010. Those in the lowest income category indicating needed supplemental food assistance as a "major" problem also increased from 5% to 13% (Table 7.7). The COB HAND Consolidated Plan (2010-14) emphasizes the strategy (p.19) of funding non-profit organizations that serve low-income people with basic emergency needs, including food, and provide a safety net for those in need. HHFB and the partner agencies we support are crucial components of that safety net and help to alleviate what would be a greater governmental burden for providing services struggling citizens in the current economy. And in the same way that the Consolidated Plan (p.21) indicates that time spend fundraising is taken away from client services, time spent finding food also takes agency focus away from clients and HHFB helps alleviate this.

While ensuring access to nutritious food is our most important undertaking, HHFB also helps play a role in addressing the City's anti-poverty strategy by supporting a substantial number of agencies that are addressing a variety of community needs beyond food. Our efforts indirectly support youth services at the Crestmont Boys & Girls Club, addiction services at Amethyst House, domestic violence services at Middle Way House, residential mentoring and shelter for youth at Stepping Stones, homeless services at Martha's House as well as general public services at Community Kitchen, Shalom Community Center and Mother Hubbard's Cupboard. We also distribute food weekly at three Bloomington Housing Authority residential complexes.

These efforts also meet Hopkins criteria by making broad and long-lasting contributions to the community. Hunger and lack of regular access to nutritious food negatively impacts children's performance at school, adult performance at work, absenteeism among both populations and health issues for all people but particularly children and seniors. Ensuring that people have access to nutritious food is vital to ensuring a healthy and vibrant community.

Over the course of the past six years, HHFB has employed more, new and innovative methods to keep pace with an ever-increasing demand for food. As a result, the amount of food we distribute has doubled in that time period from 1.6 to 3.2 million pounds. Maintaining this effort and the numerous programs and approaches taken to do so requires logistics and coordination as well as physical infrastructure, especially given increased regulation, monitoring and attention to food safety issues.

For that reason, HHFB is seeking support for a one-time equipment purchase that will improve our ability to safely and efficiently move product in our warehouse and while loading and unloading trucks either at our facility, while collecting from donors, or while delivering to

agencies; and for passive refrigeration equipment that will be made available to our local partner agencies to ensure that perishable food is transported safely.

We respectfully request funds to purchase two 4500 pound capacity Crown Walkie Pallet Trucks. These trucks, which are essentially electric, mechanized versions of manual pallet jacks, are essential to the day to day operations of our agency. We currently have two such units – one is always assigned to our largest box truck and remains out on the road with the driver. The other is used at the warehouse in conjunction with several manual pallet jacks.

The volume of food moved on a daily basis has increased significantly in the past several years. Lack of additional Walkie trucks limits our ability to load and unload vehicles quickly and safely and for multiple people to be involved in moving product from the loading dock to storage areas of the warehouse. Using manual jacks to unload heavy product is also much more dangerous.

Two years ago, JHSS funds helped us transition a driver to full-time and our warehouse manager into the facility full-time and that has played out exactly as we hoped since we added 8 new retail stores to our collection route and we have increased emphasis on the maintenance of our facility. The additional Walkie units we are requesting are the logical next step – our staff needs the proper equipment to deal with the increased volume. With the additional units, we will have the flexibility to have two units with drivers on the road and another two on site for warehouse staff. When unloading a semi-trailer full of product it is most efficient to have one person unload the truck and place pallets in our receiving area and a second (and sometimes third) person move those pallets to their final destination (freezer, cooler or dry storage area). If it's a smaller truck or quantity, two people can continuously unload the truck, but currently one of those people must use a manual jack, which can be dangerous on the unloading ramp.

The second component of our request involves the purchase of passive refrigeration equipment that will be made available to our COB partner agencies to assist them in transporting perishable food. HHFB delivers as much food as possible, using our fleet of refrigerated vehicles. However, agencies often pick up their own food at the food bank using vehicles that are not refrigerated. In an era of enhanced food safety requirements and scrutiny, HHFB will begin requiring that agencies use some form of passive refrigeration when transporting perishable products. Our state partner, Feeding Indiana's Hungry (FIsH) has provided a capacity building grant to Indiana food banks to assist their agencies toward this goal, however it is not large enough to support all of our partner agencies. The portion of that grant that HHFB can dedicate to Monroe County agencies is \$650. We seek support for the balance of the cost of making coolers, insulated blankets and freezer packs available to our agencies in the City of Bloomington. We are also seeking funds to supplement the FIsH grant from sources in other counties to support the agencies we serve in their communities.

Because agencies do not take perishable products on every visit and take them in varying quantities, we will offer the loan of appropriate passive refrigeration equipment as they obtain their food from our warehouse. Coolers, insulated blankets and freezer packs will be made available to agencies as needed on any particular visit to the food bank and returned for use by other agencies on a rotating basis unless the size and frequency of visits merits permanent assignment of a particular item to a specific agency. This method avoids the need for each agency to purchase, maintain and store its own equipment. We believe that the combination of 8 portable coolers (with freezer packs) and 8 blankets of varying sizes will provide a rotating stock that should cover the needs of our City of Bloomington partner agencies.

Funding Timeline & Program Budget

HHFB would place orders for the proposed equipment immediately upon final approval of JHSS funding. All of the items we are requesting are kept in stock and should be deliverable to us within two to four weeks of ordering. We would submit claims for reimbursement at the next claim cycle following receipt of invoices from vendors. We see no reason that claims would not be submitted and paid in full by August.

Budget

Warehouse Safety: Crown WP3035-45 Walkie Pallet Truck 2 @ \$4,399.00

\$8,798.00

Food Safety:

Igloo MaxCold 150 qt Cooler

8 @\$71.98 = \$575.84

ThermaFreeze 10x15 Reuseable Ice Pack Sheets

24 packs of 5 @ \$13.99 \$335.76

Insulated Blankets & Pallet Covers

(2 each – 40x48x48, 6x6, 8x8, 10x12) \$877.40 Total: \$1,789.00

LESS Feeding Indiana's Hungry Grant -\$650.00

JHSSF Portion Requested \$1,139.00

TOTAL JHSSF REQUEST:

\$9,937.00

AMOND

lift trucks

2495 East Perry Road Plainfield, IN 46168 Tel 317/875-7233 Fax 317/876-4923 www.crown.com

To Hoosier Hills Food Bank 2333 W. Industrial Pk Drive Bloomington, IN 47404 Attn: Dan Taylor

Phone: 812~334-8374

Quotation

Piezse refer to this quotation by number and date in all correspondence.

Date

3/18/2013

Quotation No.

04580-16511- 00244

Optional Equipment Included in Price
Battery Straps - Recommended with Packs

Crown WP3035-45 4500# Capacity, 24 Volt, Walkie Pallet Truck

Unit Price

\$

4,399

Total Package:

(1) Crown WP3035-45 4500# Capacity, 24 Volt, Walkie Pallet Truck

Package Price:

\$ 4,399

Subject to acceptance by buyer and seller within 30 days from the date hereof and only in accordance with the terms and conditions printed on the reverse, which form a part of this quotation.

Prices quoted are based upon quantities specified ebove. If above customer cannot accept merchandise at time of shipment from our supplier, above customer will be invoiced and normal terms will apply.

Above prices subject to all state and local taxes,
All orders are subject to acceptance by Crown.
FOB: : Factory Terms: NET 10 DAYS
Thank You. We hope we can be of service to you.

Crown Lift Trucks

Hoosier Hills Food Bank

Ву;

Scott Burton

Account Manager

Title:

Date:

Hoosier Hills Food Bank, Inc.

Statement of Activity For the One and Twelve Months Ending December 31, 2012 and 2011

		Períod		Year			
	2012	2011	Budget	2012	2011	Budget	
Support and Revenue; Support							
Contributions	\$35,528,26	\$39,560,09	\$10,083,57	\$154,842,67	\$2D9,575.41	\$121,000.0	
In-Kind Contributions of loventory	0.00	1,509,882.42	0,00			0.00	
United Way Allocations Consted Inventory	3,505.71	3,969.03	4,566.63			56,000,00	
TEFAP Infrastructure Grant	0,00 0,00	(3,509,882.42)	00,00 00,g				
Granis - Other	30,000,00	(81.287,1) 0.0.0	4,500,00	0.00 81,203,00	110,429.82 28,3 (6,4)	σ,ba 54,¢00,00	
Other Income	6,388.00	D.D0	600,00	12,617,00	4,10	7,200.00	
Total Support	75,421.57	41,759.94	19,850,00	113,286,64	405,503,55	238,200.00	
Revenue Share Maintenance Fees	10,490,04	21,122.72	12 502 27	\$54.000.50	-	(75 ppg ec	
Food Purchase Raimbursement	0,00	3,625,DD	14,583.37 833.37	164,002.50 0.00	160,489.96 3,625.00	175,000,60 10,000,00	
Grants - Federal Government Funds	0.00	0.00	1,900,00	22,595,00	22,120,28	22,800,00	
USDA Program Fees	635.52	5,469,91	5,459,89	73,773.03	88,188.41	65,519,00	
Fund-Raising Events	42,488.61	49,144.06	18,416.53	258,476,89	229,076.23	221,000.00	
Local Government Grants	6,000,00	31,368.64	3,046.25	47,090,50	49,000.00	36,555.00	
Capital/Restricted Income Restricted Grants-Mortgage	(2,000.00)	(2,000.00)	186.63	0.00	0.00	2,000.00	
Investment Income	0.00 156,97	9,00 45.03	9.99 63,37	0.00 419.32	0,00 851,72	00,0 00,006,f	
Total Revenus	57,171.14	108,795.66	44,499.50	565,359.24	553,351.60	533,994.00	
Total Revenue, Gains and Other Sup	133,153,11	Z98,593.97	64,349.50	879,645.88	1,106,593,28	772,194.00	
Expenses							
Wages	30,042.43	42 710 70	29,392.38	368,111,95	247 305 64	352,709.00	
Payroll Taxes	2,359.75	43,219.73 3,751.01	2,248.50	27,505,30	343,295.61 25,647,09	26,982,00	
Employee Benefits	0,00	2,052,76	3,179.CD	37,87Z.58	37,877,4 4	38,145,00	
Refrement Benefits	5 26,59	714.91	696.88	7,574,89	5,288,18	8,363,00	
U Work 5⊎dy	0.00	350,00	125,00	994.29	1,507.38	1,500.00	
Food Share Purchases	10,561.72	59,477,15	10,000.00	130,255.50	153,216.51	123,000,00	
Agency Food Purchase	0.00	3,525,00	833,37	6,00	3,525.0C	10,000,00	
Food Donated	71,892,25	0.00	0.00	71,892.25	0.00	0.00	
Food Rescue Supplies	103.25	1,978,25	1,000.00	18,098,06	11,400,56	12,000,00	
Fundreising Expense	13,557.12	17,679.26	2,500.00	41,954.55	49,921.75	30,000,00	
Electric	1,333.3D 2,065.03	1,245,25	416.63	7,455,69 13,350,27	5,906.97	5,000.00 16,000.00	
Water	331,03	2,099,65 181,69	1,333.37 91,63	1,632.65	10,437,00 83,018	1,100.00	
Gas	202.67	221.77	104.13	768.64	16.670,1	1,250,00	
Telephone	200.29	193.55	250.00	3,340.25	3,042,14	3,000.00	
Office Supplies	261.69	50Z.B9	208.37	2,360.06	1,327.87	2,500.60	
General Office Fund	338,98	1,105.56	291.63	3,514,28	4,471,12	3,500,00	
Postage	515.98	973.88	333.97	3,461.48	3,076,97	4,000,00	
Copy and Printing	304°B1	3,484.01	633.37	10,316.13	8,327.00	16,900,00	
Computer Supplies and Expense	80.00	80.00	186,63	2,709.17	2,202,78	2,000,00	
Legal and Accounting Harvest Membership	6,215.00	1,740.00	1,553.37	21,620,00	18,811.20	19,000.00	
Subscriptions and Publications	0,00 50, 0 0	250,60 52,00	541.63 50,00	6,995.34 495.00	6,833,63 400.00	6,500,00 600,00	
Supplies and Maintenance	502,54	52.00 644,40	291,63	4,053,57	3,577,85	00,006,E 00,006,E	
Volunteer Supplies	826,10	87,16	395,87	5,504.98	5,473,65	4,750.00	
Pest Control	85.00	150.00	63.37	856.00	1,021.85	1,000,00	
Repairs and Maintenance	0.00	450,00	333.37	3,856,58	2,045,00	4,000,00	
Equipment Repairs and Maintenance	0.00	704.85	208.37	2,412.73	1,545.65	2,500.00	
Vehicle Gas	4,873,32	4,718.34	7.208.37	28,721.22	25,265,92	25,500,00	
Vshicle Repair	1.139.85	8,065.79	708.37	10,C9E,E1	18,079,20	8,500,00	
Vehicie Registratien Employee Mileage	250.D\$	00.0	201.00	2,753,90	2,825,03 952,57	2,400.00 1,000,00	
Fravel Expanse	282.79 0.00	70 <u>.</u> 77 42. 5 0	63.37 41.63	1,241.45 564.00	3,658,11	1,000,00 00.00	
Ors -	9,09	9.00	0.00	0.00	0.00	0.00	
nsurance	00,0	(988.78)	1,916,63	25,858,87	21,286.50	23,000,00	
₹ e nl	0,00	0,00	0.00	0,00	0.00	0.00	
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			2,00	111-11111-1	* delantes a	2,00	
let Assets - December 31			\$0.00	51,034,203.05	\$1,157,137.42	\$0,00	

(Sée Accountants' Compilation संस्कृतमा)

Hoosier Hills Food Bank, Inc.

Balance Sheet December 31, 2012 and 2011

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Petty Cash	Current Assets				
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	rotal Liabilities and Net Assets	\$1,524,276.68			

(See Accountants' Compilation Report)

Jack Hopkins Social Services Funding Application

Funding Sheet

Name LIFE Nesigns, Inc.	
Is the Lead Agency a 501(c)(3)? Yes No Is this a coll	aborative project? TYes No
Number of Agency Employees: Full-time 196 Part-time	93 Volunteers 78
Address where Project will be facilitated or housed: 200 E. Window Rd. / Bloomington, IN 474	101
Name of Project Administrator: Susan Rinne, Chia	
Address 200 E. Window Rd, Rloomington,	IN 47401
Telephone & E-mail 812-332-9615 Svin	ne @ lifedesignsinc.org
Name of other participating agencies, if different from Lead A	igency: N/A
Proposed Project:	
Title of Project: College of Direct Support (CDS) and College Total Cost of Project: \$22,419.00	ege of Employment Support (CES) Training
Requested JHSSF Amount: 416,000.00	
Other Funds Expected for Project: Amount Source \$3,210 LIFEDesigns, Inc.	Confirmed or Pending
\$3,210 Other	Pending
Number of Clients Served by this Project in 2013: 449 Number of City Residents Served by this Project in 2013: 3 Is this a request for operational costs? Yes No If "yes," is the request for a pilot project or for bridge funding?	
Funding Information: Please note: Due to limited funds, the Committee often recommends partis the Committee best decide how to distribute funds, please provide an ite and their costs. ITEM College of Direct Support + College of Employment Support	al funding for a program. In the interest of helping imized list of program elements, ranked by priority COST \$22,419.00
Claim Submission Date: (check one) July 2013 – September 20 Other	October 2013 – December 2013

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:	
Name:	LIFE Designs, Inc.
Address:	200 E. Winslow Rd, Bloomington, IN 4740
	Bloomington, IN 47701
Phone & E-Mail:	812-332-9615 spinne@lifedesigns: nc.org
Website:	www. lifedesignsinc.org
President of Board of Directors:	Philip Reinhard
Director Information	
Director of Lead Agency:	Susan Rinne.
Director's Address:	200 E. Winslow Rd., Rloomington, IN 47401
Phone & E-Mail:	812-332-9615 svinne @life designsinc.org
Presenter Information	
Name of Person to Present Application to the Committee	Susan Rivne
Address	200 E. Winslow Rdy Bloomington, IN 47401
Phone & E-mail	812-332-9615 svinne @ lifedesignsinc.org
Grant Writer Information	
Name of Grant Writer:	Leslie Abshier
Address:	200 E. Winslow Rd., Bloomington, IN 47-101
Phone & E-Mail:	812-332-9615 labshier@lifedesignsinc.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures

Jack Hopkins Social Service Funding 2013 LIFEDesigns' College of Direct Support (CDS) and College of Employment Support (CES) Training

Mission: LIFEDesigns' mission is to partner with people of all ages and abilities to lead meaningful and active lives. In 2012, LIFEDesigns served 449 individuals and families in 9 counties in South-Central Indiana. We supported 84 individuals to get and keep employment in 2012, we also supported 225 people in community living, 51 in group homes, 28 in housing services, 30 in respite, 30 in behavioral support and had 70 customers enrolled in our continuing education courses.

Request: LIFEDesigns is requesting funding for a one-time investment of \$16,000 as bridge funding from the Jack Hopkins Social Service Fund to purchase one year of unlimited access to a web-based training program from the College of Direct Support (CDS), including access to the College of Employment Support (CES), for all our direct support staff. The total cost of the project for one year is \$22,419.

Addressing a previously identified priority for social services funding: According to the 2012 Service Community Assessment of Needs (SCAN), demand for services is still growing. (pg. 20) The Human Services category reported the largest increase in demand, 28% reporting a major increase (>25%). LIFEDesigns is a combination of the former Options and Christole organization. In January 2012, Christole merged into Options. As a result, the demands on hiring and training increased. In 2012, LIFEDesigns hired a record 162 employees, but had 192 individuals leave the agency (both voluntary and involuntary). In the disability services field staff turnover is a critical problem with a national turnover of 50% for residential service providers (The Lewin Group, 2008). LIFEDesigns turnover rate in 2012 was 64%. We are well aware that high turnover is a hurdle to the quality of care to the people we support.

According to the 2012 SCAN, about half of the nonprofit organizations in the area are experiencing difficulties with training and development and with recruiting and keeping qualified staff. LIFEDesigns reported both of these areas as major challenges. SCAN also notes that "training and developing staff members is more difficult for organizations that have experienced increase in demand," (pg. 20). We have estimated the cost of training one individuals at \$2,500. The overall cost of training based on those 162 hires in 2012 is \$405,000.

<u>Project</u>: To address the high cost of turnover and training, LIFEDesigns is planning to purchase unlimited access to the College of Direct Support (CDS) and the College of Employment Support (CES). We believe that using this system will greatly reduce our turnover, saving money in the long-run and providing a more stable workforce of support for the individuals and families we serve. This should vastly improve on our current online training program that was adapted from a state developed program but is no longer supported by the state due to budget cuts in 2009.

The training from the CDS and CES is a set of web-based courses designed for direct support professionals (DSPs) and others who support individuals with disabilities. This system is available 24/7. CDS and CES are comprehensive resources and provide a much broader variety of training materials and information than our current system does. It is maintained externally by curriculum development and content specialists and is updated continuously. CDS states that "understanding and complying with rules and regulations is often complicated and difficult for providers. Even experienced providers encounter difficulties due to constantly changing guidelines. Our training programs offer a wealth of knowledge and experience from which agencies can draw upon to ensure compliance with regulatory standards and the development of quality services." Maintenance and updating by CDS also frees up internal staff allowing their time to be used elsewhere.

The flexible coursework is designed to equip DSP's with a nationally recognized set of skills and a clear career path. As mentioned, CDS and CES are comprehensive resources available 24/7 that a DSP can access in times of need. The curriculum is accredited by the National Alliance of Direct Support Professionals (NADSP) and enables staff to secure a national accreditation making the training portable to other agencies.

An evaluation conducted by the North Carolina Providers Council showed the average reduction in turnover for the organizations using the CDS/CES was 6.9%. Several organizations in this evaluation indicated that one of the benefits of using CDS/CES was that it helped their DSPs to better understand and perform their jobs. The reduction in turnover provided by the use of CDS/CES training materials results in the ability of an organization to use resources differently to support their employees rather than pay for the cost of training new employees. If LIFEDesigns decreased turnover in the first 12 months of using the CDS/CES program by 6.9% (the average found in the study above) the agency would save \$37,088. This savings would fund the system in future years at \$22,419 per year and provide an additional \$14,669 per year in savings to invest in DSP wages.

Need: As the 2012 SCAN showed, there continues to be greater demand for services and a higher demand for direct support staff. LIFEDesigns has seen significant reductions in revenues since 2009 with further reductions anticipated. Overall Medicaid revenues for our existing customers have declined by 17%, due to rate decreases and service reductions. LIFEDesigns is highly dependent upon Medicaid reimbursement which represents 94% of our annual revenue. With rising demand and decreasing funding, finding ways to serve more customers with fewer resources is essential. We believe that the CDS/CES training program will help us to do just that.

According to a recent study conducted by the Society of Human Resource Management (SHRM), "the high costs associated with employee turnover and recruiting mean employers must make every effort to retain talented employees." Lower turnover also benefits the individuals we serve as long-term staff become familiar with a customer and can support them better. Through our annual customer survey's we find each year that consistent staff provides stability in the lives of our customers, peace of mind for them, and a sense of safety and security.

LIFE Designs requests support from the Jack Hopkins Fund to purchase the first year of this CDS/CES training. Support for this program will go a long way toward establishing a strong base of highly qualified DSPs and support them in their chosen career.

One-Time Investment: LIFEDesigns is requesting funding for a one-time investment of \$16,000 to purchase one year of unlimited access to the CDS/CES training program. The total cost of the project for the year is \$22,419. Since approximately 75% of LIFEDesigns' customers live in Bloomington, we are asking for around that same percentage of the total cost of the project from the Jack Hopkins Fund. LIFEDesigns plans to ask for matching funds from other foundations and grant makers in Bartholomew, Owen and Lawrence counties. In future years, the savings from reduced turnover will support continued use of the CDS/CES training.

Broad and Long-lasting Effects: LIFEDesigns is committed to increasing the availability of quality services to as many people as need them in South-Central Indiana. With the addition of the CD5/CES training program, we believe we will reduce our turnover, provide better care for our customers and be available well into the future. With the Jack Hopkins Social Service grant serving as bridge funding, LIFEDesigns will have a sustainable, ongoing resource for our over 300 DSPs and ensure the best care possible to the individuals we serve.

Jack Hopkins Social Service Funding Timeline 2013 LIFEDesigns' College of Direct Support (CDS) and College of Employment Support (CES) Training

July*

College of Direct Support and College of Employment Support Purchased

August

Human Resource and Training Staff Trained on CDS/CES Program

September

CDS/CES Program Implemented with new hires

October-December

CDS/CES Program Implemented with current employees through renewal training

^{*}We plan to submit claims for reimbursement at this time, after purchasing the licensing and usage fees for CDES/CES. We anticipate that other sources of funding will also be paid after purchase through reimbursement. No permit or other form of approval is required for this project:

LIFEDesigns, Inc.
College of Direct Support (CDS) and College of Employment Support (CES) Training Budget 2013

ltem	Quantity	Cost	Request	Other Funders	Total
Content and Licensing Fees	unlimited access for one year	\$22,419	\$16,000	\$6.419	\$22,419
College of Direct Support & College of Employment Support		\$11,858			<u> </u>
Administrative and performance management fees	POPPLA WORLDWIN THE PROPERTY AND ADMINISTRATION OF THE PROPERTY ADMINISTRATION OF THE PROPERTY AND ADMINISTRATION OF THE PROPERTY AND ADMINISTRATION OF THE PROPERTY AND ADMINISTRATION OF THE	\$10,561			
Total		\$22,419	\$16,000	\$6,419	\$22,419

ELSEVIER



March 6, 2013

PROPOSAL FOR:

Life Designs



PROPOSAL PREPARED BY:

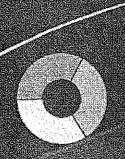
Mike Uptegrove, Performance Sales Specialist 111 Center Park Dr., Ste. 175 Knoxville, TN 37922

P: 314-607-6751 Direct Line

F: 865-531-4708

E: m.uptegrove@elsevier.com

Keep improving



RISEVIER

INTRODUCTION

DirectCourse is a suite of curricula that is being used in over 35 states to develop and sustain a 21st century non-licensed workforce. The curriculums are based on the National Community Supports Skills Standards. Our evidence-based content <u>exceeds</u> minimal compliance requirements to support a model workforce unifying families and organizational leaders with a common purpose and vision.

State administrations, agencies and families are challenged with a minimally trained direct care workforce putting individuals and administrations at risk. It is our belief that we must support a consistently trained, skilled and developed workforce. This support spans many disabilities as well as returning veterans, the unemployed and underemployed.

OVERVIEW, VISION, AND MISSION



It is the vision and mission of DirectCourse to provide a learning gateway of contemporary, evidence based curricula to enhance the lives of those who serve and are served in community settings. The DirectCourse curricula approach is comprised of College of Direct Support, College of Employment Services and College of Personal Assistance and Caregiving. These provide training for workforces in community settings. We provide the building blocks to empower people who positively change the lives of those they support.

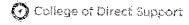
Without evidence-based learning and demonstrated skills development, our society struggles to meet the growing needs of individuals with disabilities. It is crucial that contemporary technology be used to support our diverse direct support workforce given the current economic conditions. Today, agencies are realizing the value in building a workforce that supports community living across disabilities. The need is to provide opportunities for career development and skills demonstration. We are pleased that the curriculum from DirectCourse is seen as the "Gold Standard" for workforce development.

Our rich, interactive curricula are proven to increase job satisfaction and lower turnover. We celebrate the role these emerging professionals play in society by empowering them to perform at the highest level.

With highly acclaimed University thought leaders as partners, we develop and deliver the best comprehensive web-based training for the human services industry. We offer adult problem based learning lessons that are accessible with visual, audio, closed captions.

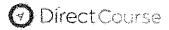
Elsevier content is distinctive in its integrity; authored by university Community Living thought leaders, reviewed by peers and focus groups providing evidence based best practices with guidance from National Advisory Boards. Updates are automatic. Lessons focus on National APSE and NADSP competencies to improve consumer's quality of life with National Core Indicators of feeling less isolated, safe and meaningful employment. It is the only curriculum backed by validated longitudinal research.

COLLEGE OF DIRECT SUPPORT



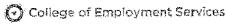
College of Direct Support (CDS) is a set of web-based courses designed for direct support professionals (DSPs) and others who support individuals with disabilities. This flexible coursework connects the learner with a nationally recognized set of skills and a clear career path. The result celebrates their important roles in helping people develop richer, more fulfilling lives. College of Direct Support curriculum is developed by the University of Minnesota's Research and Training Center on Community Living.

University
Of Minnesofa
Originals Discover



ELSEVIER

COLLEGE OF EMPLOYMENT SERVICES



The College of Employment Services (CES) is developed by the Institute for Community Inclusion at the University of Massachusetts –Boston. Their goal is to provide professionals who work with individuals across the disability spectrum and others with employment barriers with knowledge, skills, and abilities necessary to facilitate inclusive and competitive employment. CES is an integrated, web-based curriculum designed for employment professionals using contemporary problems, solutions and resources. Our self-directed courses connect these professionals with nationally recognized sets of competencies for their field. Training costs are kept low. The curriculum is continually updated with current thought leadership and all future courses added to the curriculum are included in the price.

COLLEGE OF PERSONAL ASSISTANCE AND CAREGIVING

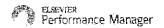
(1) College of Personal Assistance and Caregiving

College of Personal Assistance and Caregiving (CPAC) An Interactive, web-based curriculum designed for those who work with people with physical disabilities and older adults. Our courses are for personal care assistants, home care providers, and family caregivers who want to develop the skills needed for this important work.

The curriculum empowers organizations to give their employees a real career path, increasing job satisfaction and reducing turnover.

This curriculum is created by the Center for Personal Assistance Services at the University of California, San Francisco (UCSF) in collaboration with the University of Minnesota's Research and Training Center on Community Living and Elsevier.

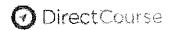
ELSEVIER PERFORMANCE MANAGER (LMS)



Elsevier Performance Manager effectively and efficiently delivers and tracks training with any DirectCourse curriculum as well as your own content. Elsevier is the world's leading health sciences publisher and brings a wealth of technology and content expertise to today's human services organizations.

The Elsevier Performance Manager (LMS) platform, trusted by more than 1,500 organizations and 2.5 million professionals worldwide, is the platform that powers DirectCourse.

Your organization is provided powerful tracking tools to reduce incidents, accidents and medication errors lowering your organization's risk. These tools additionally foster collaboration and communication throughout your organization. The result is building a greater sense of pride and accomplishment throughout the training experience and beyond.



BLSEVIER

Elsevier Performance Manager reports tracks and monitors in-service requirements:

- Employee information
- Assignments & testing
- · Assessments and remediation
- Announcements with Acknowledgements
- Monitored Discussions
- Transcript and credit hour reporting
- Classes and events tracking for blended learning
- Competency checklists and online grading
- Surveys confidential and anonymous
- Reports over 75 standard with 25 custom for each administrator
- Free Content hosting for your own lessons at no additional charge
- State/Facility specific content annotations with no additional charges

Elsevier Performance Manager offers several advantages over various traditional learning systems, including:

- Transparent All-Inclusive Pricing There are no hidden or additional costs.
- Industry Knowledge We recognize the unique needs of the human services industries.
 Elsevier Performance Manager was designed to meet the special educational needs of today's organization.
- Exclusive Prescriptive Education and Assessment Tools offers exclusive functionalities that allow Clients to create their own online assessments that can auto-assign prescriptive education without management intervention.
- CLIENT Content -hosting for content you've created at no charge. Free content linking and each lesson page may have annotations specific to your facility.

A UNIQUE DISTINCTIVE COMPREHENSIVE CURRICULUM

INSTRUCTIONAL DESIGN

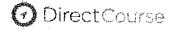


Elsevier was the first company with an e-learning web hosted system to have course content certified by the e-Learning Courseware Certification (ECC) Program by the American Society Training and Development (ASTD) Certification Standards Committee.

<u>Lesson Consistency & Integrity</u> - Elsevier has a proven development process that enables us to stay current with changes in regulations, payer policies, and practice standards. Content is continually reviewed as regulations best practices change to ensure the content is accurate and engaging.

CONTENT CREATED BY THE BEST UNIVERSITIES AND COMMUNITY LIVING THOUGHT LEADERS

- Research and Training Center on Community Living at the University of Minnesota.
 - www.ici.umn.edu/welcome www.ris.umn.edu
- Institute for Community Inclusion (fCl) at University of Massachusetts Boston
 www.communityinclusion.org
- > Temple University Collaborative on Community inclusion for individuals with Psychiatric Disabilities www.tucollaborative.org



ELSEVIER

Learning content is delivered in concise, topic-specific lessons, with pre- and post-tests to assess the Learner's competency. Concise lessons enable employees to train on a daily basis without disrupting workflow. Content updates are delivered online and do not require installation, download, or conversion by the Client resulting in no system down time.

PRICE QUOTATION

March 5, 2013.

We are pleased to prepare a pricing proposal for Life Designs. Discount 10% for multiple curriculum.

<u>Year 1 (2013)</u>	Standard	10% discount
Annual administrator support fee - additional administrators available @ \$2950	\$2,950	\$2,655
Annual content fee for the College of Direct Support (unlimited site license)	10800	9720
Annual content fee for the College of Employment Services	2376	2138
Annual content fee for the College of Personal Assistance and Caregiving	0	Ö
Annual content fee for the College of Recovery and Community Inclusion - (Launch Fall 2013)	0	0
Annual fee for Elsevier Performance Manager (learning management system)	\$ 8784	7906
Total Content and Licensing Fees	\$24,910	\$22,419
Services (Optional) On-Site Technical Assistance Fee (\$1,250 per day plus expenses)	Here we the state of the state	

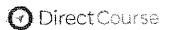
Prices are guaranteed for sixty (60) days

DIFFERENTIATION FACTORS

We realize that the commitment to a learning solution provider is a significant one and not a decision to be taken lightly. Elsevier has made every effort to develop the human services industry's best approach to training. While we feel there are many advantages to our training methodologies, here are a few we would like to highlight once more:

Elsevier Advantages:

- Distinctive styled lessons; created by best in class academic institutions
- Transparent Pricing
- Integrated products
- Efficient Implementation
- Expedient Start-Up
- Intuitive Interface



BLSEVIER

- Minimal IT Impact or Investment
- Robust Support Services
- Strategic Partnerships

SUMMARY

This proposal has outlined the products and services Elsevier provide. Any terms and conditions not addressed above are subject to further negotiations. This proposal is delivered to you on the understanding that it shall not be disclosed to any third parties except those who are in a confidential relationship with your organization. In order to protect you, we appropriately safeguard all protected health information made available to, or obtained by, Elsevier.

As a client, you are a partner with our thought leaders, receiving continuous relevant development of online curricula supporting life and community.

We hope to have a chance to work with you.

CONTACT INFO

Please feel free to direct any questions and/or comments to:

Mike Uptegrove Performance Sales Specialist or Bill Waibel, Director, Business Development 111 Center Park Dr., Ste. 175 Knoxville, TN 37922

P: 314-607-6751 F: 865-531-4708

E: m.uptegrove@elsevier.com or b.waibel@elsevier.com

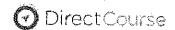
To find out more about our people, products and services, please visit us online at www.directcourseonline.com, and www.directcourseonline.com, and www.directcourseonline.com, and www.directcourseonline.com, and www.directcourseonline.com, and www.directcourseonline.com, and www.directcourseonline.com, and www.directcourseonline.com.

www.directcourseonline.com/directsupport www.directcourseonline.com/employmentservices www.directcourseonline.com/personalassistance

Note: The number of lessons within any Content Package may change over time as information is updated to reflect current practice. Elsevier updates Licensed Content as needed to reflect current practice.

Curriculum Listings

See www.directcourseonline.com for updated and complete course listings and descriptions.



LifeDesigns, Inc. Statement of Financial Position For the 12 months ended December 31, 2012

ASSETS

Current Assets:	2,971,835
Cash & Cash Equivalents	0
Bank Cards	3,203
Cash - Internet Sales	50
Cash - Crawford Project	6,060
Cash:- Covey Lane Deposits	Ö
Certificates of Deposit - Hilliard Lyons Certificates of Deposit - Raymond James	303,286
	3,284,434
Total Cash	
Accounts Receivable	775,077
Accounts Receivable - Developer Fee	125,000
Accounts Receivable Retainage	20,000
Less: Allowance for Doubtful Accounts	-25,506
Accounts Receivable County Tax	0
Accounts Receivable Net	894,571
Monday Lipopy days tras	
Other Current Assets	882,039
Office Oderates Adam	
Total Current Assets	5,061,043
(Outs askers) In the second	
Investments:	•
Endowment Fund Raymond Janes	370,191
Endowment Fund Heritage	15,479
Endowment Fund Community Foundation	13,402
Investment in Crawford	100
Total Investments	399,172
Mortgage Receivable Crawford Apartments	395,000
Mortgage Interest Receivable Crawford Apts	2,019
Property and Equipment	3,290,171
Less: Accumulated Depreciation	-1,137,340
	7 457 974
Net Property and Equipment	2,152,831
Net Property and Equipment TOTAL ASSETS	2,152,831 8,010,065
TOTAL ASSETS	
TOTAL ASSETS LIABILITIES AND NET ASSETS	
TOTAL ASSETS LIABILITIES AND NET ASSETS Gurrent Liabilities:	
TOTAL ASSETS LIABILITIES AND NET ASSETS Gurrent Liabilities: Current Maturities of Long-term Debt	8,010,065
TOTAL ASSETS LIABILITIES AND NET ASSETS Gurrent Liabilities: Current Maturities of Long-term Debt Accounts Payable	8,010,065 137,537
TOTAL ASSETS LIABILITIES AND NET ASSETS Gurrent Liabilities: Current Maturities of Long-term Debt Accounts Payable Accrued Salaries	8,010,065 137,537 289,154
TOTAL ASSETS LIABILITIES AND NET ASSETS Gurrent Liabilities: Current Maturities of Long-term Debt Accounts Payable Accrued Salaries Payroli Taxes	8,010,065 137,537 289,154 571,671
TOTAL ASSETS LIABILITIES AND NET ASSETS Gurrent Liabilities: Current Maturities of Long-term Debt Accounts Payable Accrued Salaries Payroli Taxes Rental Deposits - Covey Lane	8,010,065 137,537 289,164 571,671 43,052
LIABILITIES AND NET ASSETS Gurrent Liabilities: Current Maturities of Long-term Debt Accounts Payable Accrued Salaries Payroll Taxes Rental Deposits - Covey Lane Deposits - Private Pay	8,010,065 137,537 289,164 571,671 43,052 6,060
LIABILITIES AND NET ASSETS Gurrent Liabilities: Current Maturities of Long-term Debt Accounts Payable Accrued Salaries Payroli Taxes Rental Deposits - Covey Lane Deposits - Private Pay Accrued Lawsuit Deductibles	137,537 289,164 571,671 43,052 6,060 1,397
LIABILITIES AND NET ASSETS Gurrent Liabilities: Current Maturities of Long-term Debt Accounts Payable Accrued Salaries Payroli Taxes Rental Deposits - Covey Lane Deposits - Private Pay Accrued Lawsuit Deductibles Deferred Revenue Week of Chocofate	8,010,065 137,537 289,164 571,671 43,052 6,060 1,397 0
LIABILITIES AND NET ASSETS Current Liabilities: Current Maturities of Long-term Debt Accounts Payable Accrued Salaries Payroli Taxes Rental Deposits - Covey Lane Deposits - Private Pay Accrued Lawsuit Deductibles Deferred Revenue Week of Chocofate Audit Liabilities Rate 1996 & 2000	8,010,065 137,537 289,164 571,671 43,052 6,060 1,397 0
LIABILITIES AND NET ASSETS Gurrent Liabilities: Current Maturities of Long-term Debt Accounts Payable Accrued Salaries Payroli Taxes Rental Deposits - Covey Lane Deposits - Private Pay Accrued Lawsuit Deductibles Deferred Revenue Week of Chocofate Audit Liabilities Rate 1996 & 2000 County Tax Received in Advance	137,537 289,164 571,671 43,052 6,060 1,397 0 13,500 82,800
LIABILITIES AND NET ASSETS Current Liabilities: Current Maturities of Long-term Debt Accounts Payable Accrued Salaries Payroli Taxes Rental Deposits - Covey Lane Deposits - Private Pay Accrued Lawsuit Deductibles Deferred Revenue Week of Chocofate Audit Liabilities Rate 1996 & 2000 County Tax Received in Advance Medicaid Payable	8,010,065 137,537 289,164 571,671 43,052 6,660 1,397 0 13,500 82,800 0
LIABILITIES AND NET ASSETS Gurrent Liabilities: Current Maturities of Long-term Debt Accounts Payable Accrued Salaries Payroli Taxes Rental Deposits - Covey Lane Deposits - Private Pay Accrued Lawsuit Deductibles Deferred Revenue Week of Chocofate Audit Liabilities Rate 1996 & 2000 County Tax Received in Advance	8,010,065 137,537 289,164 571,671 43,052 6,060 1,397 0 13,500 82,800 0 2,956
LIABILITIES AND NET ASSETS Gurrent Liabilities: Current Maturities of Long-term Debt Accounts Payable Accrued Salaries Payroli Taxes Rental Deposits - Covey Lane Deposits - Private Pay Accrued Lawsuit Deductibles Deferred Revenue Week of Chocofate Audit Liabilities Rate 1996 & 2000 County Tax Received in Advance Medicaid Payable Total Current Liabilities	8,010,065 137,537 289,164 571,671 43,052 6,060 1,397 0 13,500 82,800 0 2,956
LIABILITIES AND NET ASSETS Gurrent Liabilities: Current Maturities of Long-term Debt Accounts Payable Accrued Salaries Payroli Taxes Rental Deposits - Covey Lane Deposits - Private Pay Accrued Lawsuit Deductibles Deferred Revenue Wesk of Chocolate Audit Liabilities Rate 1996 & 2000 County Tax Received in Advance Medicaid Payable Total Current Liabilities:	8,010,065 137,537 289,164 571,671 43,052 6,060 1,397 0 13,500 82,800 0 2,956
LIABILITIES AND NET ASSETS Gurrent Liabilities: Current Maturities of Long-term Debt Accounts Payable Accrued Salaries Payroli Taxes Rental Deposits - Covey Lane Deposits - Private Pay Accrued Lawsuit Deductibles Deferred Revenue Week of Chocofate Audit Liabilities Rate 1996 & 2000 County Tax Received in Advance Medicaid Payable Total Current Liabilities: Long-term Debt, Less Current Maturities	8,010,065 137,537 289,164 571,671 43,052 6,060 1,397 0 13,500 82,800 0 2,956 1,148,137
LIABILITIES AND NET ASSETS Gurrent Liabilities: Current Maturities of Long-term Debt Accounts Payable Accrued Salaries Payroli Taxes Rental Deposits - Covey Lane Deposits - Private Pay Accrued Lawsuit Deductibles Deferred Revenue Wesk of Chocolate Audit Liabilities Rate 1996 & 2000 County Tax Received in Advance Medicaid Payable Total Current Liabilities:	3,010,065 137,537 269,164 571,671 43,052 6,060 1,397 0 13,500 82,800 0 2,956 1,148,137
LIABILITIES AND NET ASSETS Gurrent Liabilities: Current Maturities of Long-term Debt Accounts Payable Accrued Salaries Payroli Taxes Rental Deposits - Covey Lane Deposits - Private Pay Accrued Lawsuit Deductibles Deferred Revenue Week of Chocofate Audit Liabilities Rate 1996 & 2000 County Tax Received in Advance Medicaid Payable Total Current Liabilities: Long-term Debt, Less Current Maturities Total Liabilities	3,010,065 137,537 269,164 571,671 43,052 6,060 1,397 0 13,500 82,800 0 2,956 1,148,137
LIABILITIES AND NET ASSETS Gurrent Liabilities: Current Maturities of Long-term Debt Accounts Payable Accrued Salaries Payroli Taxes Rental Deposits - Covey Lane Deposits - Private Pay Accrued Lawsuit Deductibles Deferred Revenue Wesk of Chocolate Audit Liabilities Rate 1996 & 2000 County Tax Received in Advance Medicaid Payable Total Current Liabilities: Long-term Debt, Less Current Maturities Total Liabilities Not Assets:	3,010,065 137,537 269,164 571,671 43,052 6,060 1,397 0 13,500 82,800 0 2,956 1,148,137
LIABILITIES AND NET ASSETS Gurrent Liabilities: Current Maturities of Long-term Debt Accounts Payable Accrued Salaries Payroli Taxes Rental Deposits - Covey Lane Deposits - Private Pay Accrued Lawsuit Deductibles Deferred Revenue Week of Chocolate Audit Liabilities Rate 1996 & 2000 County Tax Received in Advance Medicaid Payable Total Current Liabilities: Long-term Debt, Less Current Maturities Total Liabilities Net Assets: Fund Balance	3,010,065 137,537 269,164 571,671 43,052 6,060 1,397 0 13,500 82,800 0 2,956 1,148,137 624,208 1,772,345
LIABILITIES AND NET ASSETS Gurrent Liabilities: Current Maturities of Long-term Debt Accounts Payable Accrued Salaries Payroli Taxes Rental Deposits - Covey Lane Deposits - Private Pay Accrued Lawsuit Deductibles Deferred Revenue Week of Chocolate Audit Liabilities Rate 1996 & 2000 County Tax Received in Advance Medicaid Payable Total Current Liabilities: Long-term Debt, Less Current Maturities Total Liabilities Net Assets: Fund Balance YTD Net Income (Loss)	3,010,065 137,537 269,164 571,671 43,052 6,060 1,397 0 13,500 82,800 0 2,956 1,148,137 624,208 1,772,345
LIABILITIES AND NET ASSETS Gurrent Liabilities: Current Maturities of Long-term Debt Accounts Payable Accrued Salaries Payroli Taxes Rental Deposits - Covey Lane Deposits - Private Pay Accrued Lawsuit Deductibles Deferred Revenue Week of Chocolate Audit Liabilities Rate 1996 & 2000 County Tax Received in Advance Medicaid Payable Total Current Liabilities: Long-term Debt, Less Current Maturities Total Liabilities Net Assets: Fund Balance	3,010,065 137,537 269,164 571,671 43,052 6,060 1,397 0 13,500 82,800 0 2,956 1,148,137 624,208 1,772,345 3,299,996 2,937,724
LIABILITIES AND NET ASSETS Gurrent Liabilities: Current Maturities of Long-term Debt Accounts Payable Accrued Salaries Payroli Taxes Rental Deposits - Covey Lane Deposits - Private Pay Accrued Lawsuit Deductibles Deferred Revenue Week of Chocolate Audit Liabilities Rate 1996 & 2000 County Tax Received in Advance Medicaid Payable Total Current Liabilities: Long-term Debt, Less Current Maturities Total Liabilities Net Assets: Fund Balance YTD Net Income (Loss)	3,010,065 137,537 269,164 571,671 43,052 6,060 1,397 0 13,500 82,800 0 2,956 1,148,137 624,208 1,772,345 3,299,996 2,937,724

LifeDesigns, Inc. Statement of Activities For the 12 months ended December 31, 2012 Total Agency

•		Current Month	e Nasarahan	rii vii	Year to Date		
	Actual	<u>Budget</u>	% Variance	YTD Actual	YTD Budget	% Vапапсе	% Revenue
Revenue	645 202	/mo 400		4 202 200	C 045 070	"" T 69/:	27 60/
Medicald Revenue	355,509	420,423 458,346		4,663,300 5,222,575	5,045,072 5,500,147	-7.6% -5.0%	37.6% 42.2%
Medicaid Waiver Revenue Total Medicaid Revenue	378,199 733,709	878,768		9,885,875	10,545,219	-6,3%	79.8%
	190,100	474,700		\$1000,010	1010401213		(2.0%
Other Service Revenue	10.057	0.000	an an	on dan	440 000	-22:0%	0,7%
VR DDRS	12,857 -6,923	9,903 1,843	475.7%	92,643 16,154	118,832 22,112	-26.9%	9.1%
Private Pay	3,113	1,604	94.1%	34,227	19,248	77.8%	0.3%
Rent Income	6,254	5,833	7.2%	69,585	69,996	0.6%	0,6%
Choice	0	0,000	0:0%	-0	0	0.0%	0.0%
Prior Year Income	-20,646	0	0.0%	-24,101	0	0.0%	-0.2%
Total Other Service Revenue	-5,345	19,182	-127.9%	188,508	230,188	-18:1%	1.5%
Total Service Revenue	728,362	897,9 5 1	-18.9%	10,074,383	10,775,407	-6,5%	81,3%
Other Revenue			,WELLIE				
Donations & Grants	6,835	4,262	60.4%	602,674	51,142	1078.4%	4,9%
Grant Revenue Highland	370,581	D	=∷. □;0%(1,340,110	0	0.0%	10,6%
Interest Income	2,254	D	0.0%	5,853	0	-0.0%	0.0%
County Funding	25,000	25,000	0,0%	300,000	300,000	0.0%	2.4%
Galds/Losses	0	0	0.0%	0	O .	0,0%	0.0%
Unrealized Gain on Endowment Fund	-5,364	72	-7584,9%	25,976	860 -	2920(4%	0.2%
Dividend Income	15,793	131	12002:0% =-38:7%	26,358	1,566 5,917	1582.8% 95.7%	0.2% 0.1%
Miscellaneous Income Total Other Revenue	354 415,453	576 30,040	1283.0%	13,536 2,314,503	360,485	-542.1%	18,7%
			He and				
Total Revenue	1,143,815	927,991	23,3%	12,388,886	11,135,892	11.3%	100.0%
Expenses Variable Expenses							
DDRS Related	200	349	-42:7%	516	4,192	-87,7%	0.0%
Householders/Indep Contractors	17,345	15,485	12.0%	336,325	185,831	81:0%	2.7%
Grant Expenses, NAP, County Vouchers	0	263	-100:0%	۵	3,154		0.0%
Nursing	2,446	2,410	- 1.5%	29,76 7	28,923 -	2.9%	0.2%
Food & Dietary	11,164	14,901	+25.1%	175,496	178,816	-1.9%	1.4%
Housekeeping & Laundry	2,876	3,882	25.9%	40,267	46,590	-13.6%;	0.3%
Repairs & Maintenance; Small Equip	8,539	8,131	5.0%	112,524	97,577	15.4%	0.9%
Common Area Maintenance	97	1,608	-93.9%	14,582	19,300	-24.4%	0,1%
Legal & Accounting	38,433	11,617	230.8%	128,230	139,407	8.0% 51.6%	1,0%
Adv, Promotions, Help Wanted Ads Travel	5,513 20,875	2,277 21,256	142.2% 1.8%	41,414 255,133	27,321 255,069	0.0%	0.3% 2,1%
Licenses, Dues, Subscriptions	1;403	2,835	-50,5%	30,587	34,022	-10:1%	0.2%
Supplies, Postage, Copies	4,005	2,859	40:156	34,433	34,303	0.4%	0.3%
Activities & Recreation	2,534	2,626	-3.5%	30,164	31,517	-4.3%	0.2%
Day Service	17,362	19,398	-10.5%	246,630	232,751 =	6,0%	2.0%
Pharmacy	2,743	457	500,1%	12,884	5,485	134.9%	0.1%
PT, ST, OT		1,949	-100,0%	Ď	23,382	-100,0%	0.0%
Salarieš	500,004	548,753	-8.9%	6,431,774	6,585,036	-2.3%	51.9%
Benefits	94,376	114,770	-17.8%	1,194,273	1,377,243	-13.3%	9.6%
Conf., Inservices, & Training Materials	608	2,270	-73.2%	19,097	27,235	-29,9%	0.2%
Bad Debt	-6,228	91	-695Z,6%	-6,228	1,089	-671.9% -40.0%	-0.1%
Background Checks	375 0	532 0	-29:5% 0:0%	3,833 500,100	6,388 0	0.0%	0.0% 4.0%
Donation Expense Miscellaneous	52,290	3,883	1246:7%	79,324	48,592	70:3%	0.6%
Total Variable Expenses	776,960	782,602	-D.7%	9,711,226	9,391,224	3:4%	78,4%
• • •	710,000	100,000			310 - 31 - 3 21 21		,
Fixed Expenses Depreciation & Amortization	23,533	21,182	17.1%	202,288	254,183	-20.4%	1.6%
Utilities & Phone	10,407	18,708	-44.4%	164,603	224,493	-26.7%	1.3%
Office Lease	10,899	10,832	0.6%	124,668	129,985	-4.1%	1.0%
Van Lease	2,700	4,815	43.9%	45,038	57,777	-22.0%	0.4%
Copier Lease	3,203	4,488	-28.6%	64,571	53,857	19.9%	0,5%
Insurance	4,329	18,220	76.2%	249,123.	210,641	13.9%	2.0%
Provider Assessment	23,643	22,453	5,3%	287,985	269,435	6.9%	2.3%
Interest	3,138	5,623	-44.2%	55,838	67,478	-17:3%	0.5%
Total Fixed Expenses	81,851	106,321	23.0%	1,194,113	1,275,850	-8.4%	9.6%
Total Expenses	858,811	888,923	-3.4%	10,905,340	10,667,074	2.2%	88.0%
Results of Current Operations	285,004	39,068	629.5%	1,483,546	468,818	216,4%	12.0%
Gain/Loss on Sale of Assets	0	0.	0.0%	-10,326	0	0.0%	-0.1%
Contribution Income Due to Merger	1,945	D	0.0%	1,464,503	٠. ٥	0.0%	11.5%
Net Income (Loss)	286,949	39,068	634.5%	2,937,723	468,818	526,6%	23.7%

LifeDesigns, Inc. Statement of Revenue & Expense For the Twelve Months Ending December 31, 2012 Total Agency

		-	December			4. 2.54	Year To Date		
	•	. Actual	: Budgel	% Variance:	% Revenue	Actual	Budget	% Variance 3	6 Revenue
	_								
	Revenue Service Revenue:			ان داد میشید	ni sat	\$4,652,300	\$5,045,072	-7.5%	37.6%
	Group Home & Customer Liabilities	\$355,509	\$420,423 5,833	-15.4% 7.2%	31,1% 0.5%	5 9,586	- 89,995	-0.6%	0.6%
	Rental Income	6,254 3,113	1,604	94.1%	0.3%	34,227	19,248	77.8%	0.3%
	Private Pay RLA	0	349	-100,0%	0,0%	0		-100.0%	0.0% 1.2%
	BMS	7,532	13,548	-44.4%	0.7%	145,601 111,441	162,581 78,612	-10,4% 41.8%	0.9%
	Respite	10,770	6,55.1 146	64.4% -100.0%	0,9% .0,0%	1,007	1,774	-43.2%	0.0%
	SE	0 40,475	44,528	-9.1%	3,5%	550,458	534,340	3.0%	4.4%
`*	RH10 RH20	294,440	305,460	-3,9%	25,7%	3,528,668	3,677,524 0	4.0%	28,5% 0,0%
	SGFC1	(7,003)	0	0.0%	- 6 60,0-	3,539	5,472	0.0% -35.3%	0.0%
	Trip Revenue	193	455 110	-57.7% -100.0%	0,0%	1,265	1,320	-4.2%	0.0%
	Indirect SC	•0°	60	-100.0%	.G:0%	1,598	960	66.3%	0.0%
	DDARS Caregiver VR	12,857	9,903	29.8%	1.1%	52,643	118,832	-220%	0.7%
	ATTC	. 14,243	17,859	-20.2%	1.2%	192,031	214,310 10,065	-10.4% 48.0%	1,6% 0,1%
	RBHA	769	835	-8.3%	0.1% 0:0%	14,896 698	0	0.0%	0.0%
	Waiver Startup	0 1,981	0 2,815	0:0% -29:6%	0.2%	25,594.	33,762	-24,2%	0.2%
	SF10	1,401	0	0.0%	ወ. ሮ‰	1,408	ø	0.0%	₩0,G
	SF20 SF30	328	ď	0.0%	0.0%	2,120	0 8,023	0.0%	0.0% 0.0%
	SF40	563	669	-15.9%	0.0%.	5,088 417,291	498,696	-24.1% -16.0%	3,4%
	CHIQ	32,598	41,391 9,464	-21.0%	2,9% 0,6%	72,219	113,588	-36.4%	₩a,0
	BMGT	6,512 5,362	5,662	-31:2% 5:3%	0.5%	87,500	67,938	28.8%	0.7%
	CHGO	(28,084)	9,258	-403.3%	-2,5%	75,301		-32.2%	0.6%
	AFC3 AF01	(9,492)	0	- 0.0%	-0,8%		<u> </u>	0.0%	0.0%
		749,008	897,950	-16:5%	65,5%	10,058,486	10,775,406	-6.3%	B1.5%
	Total Servico Revenua	, ,-,		3					
	Other Revenue:	370,581	o	0.0%	32.4%	1,346,807	_ 0	0.0%	10,9%
	Grant Revenue	25,000	25,000	0.0%	2.2%	:300,000	300,000	0.0%	2.4%
	County Funding . Oonations:	8,842	3,329	105.5%	0.6%	- 559,009	39,942	1299.5%	4.5% 0.3%
	Fundraising	(6)	933	100.5%	0,0% 0,2%	38,969 5,853	11,200	230.1% 0.0%	0.0%
	Interest income	2,254	0 ⁻ 72	0.0% -7550.0%	-0,5%	25,976	eáo	2920.5%	0.2%
	Unrealized Gain on Endowment Fund	(5,364) (20,293)	57G	-3623.1%	-1.6%	(10,565)	6,917	-252.7%	-0.1%
	Misc income Dividend Income	15,793	131	11955.7%	1.4%	25,353	1,565	1582.8%	0,2%
	,	394,807	30,041	1214.2%	34.5%	2,290,402	350,485	535.4%	18,5%
	Total Other Revenue	334,007	5-,- 1.	19.		1- 'aaa aaaa	ad a nie bod	11.3%	100.0%
	Total Revenue	1,143,815	927,991	23,3%	100.0%	12,388,888	11,135,891		100,070
	B							N.A.	
	Expenses Variable Expenses							1 20	
	Salaries;	135,408	22,616	47.7%	2,9%	377,870	271,392	39.2%	3,1%
	Operations Setaries	20,825	67,313	69,1%	1.8%	244,015	607,756	-69.7%	2.0%
	Executive Seleries AA/Typist	7,919	1,841	330.1%	0.7%	85,628	22,088	287.7%	0,7% 0.0%
	Day Program Salaries	72	.0	0.0%	0.0%	3,247 479,307	0 477,889	0.0%	3.9%
	Network Menagers	42,113	39,824 40,830	5.7%	3.7% 2.9%	422,299	201,960	109.1%	3.4%
	Network Coordinator & EDC	33,665 3,537	16,830 2,991	100.0% 18.3%	0.3%	40,845	35,891	13.8%	0.3%
	Behavior Salaries	3,290		0.0%	0.3%	50,133	0	0.0%	0.4%
	Maintenance Salaries DSP Salaries	108,239	170,740	-35.6%	9.5%	1,245,001	2,048,877	-39.2% 1.1%	10,0%" 1.0%
	Training Selentes	12,834	10,005	28.3%	1,1%	121,432 168,100	120,055 8 2,590	1.1%	1.4%
	DOS	12,529	6,883 C	82.0% 0.0%	1.1% 1.1%	222,332	0	0.0%	1.8%
	Group Home Mgr	12,204 3,502	0	0.0%	0.3%	42,119	.0	0.0%	0.3%
	Bonius SE: Mgr	Q,002	1,367	-100.0%	0.0%	ū		100.0%	0.0% 1,1%
	RN Salaries	9,358	435	2051.3%	0.8%	(31,091	5,222 137,486	2410.4% 61.6%	0.4%
	Accrued PTO	(33,862)	11,456	-395.6%	+3.0% 2.7%	52,841 333,298	6,533	5001.8%	2.7%
	Direct Service Staff Overline	30,901 1,909	544 0	5580,3% 0.0%	0.2%	36,197	ū	0.0%	0.3%
	Laundry Salaries	321	gö	301.3%	0.0%	7,958	952	727.2%	0.1%
	DSP Private P⊇y DSP OT Private Pay	14	17	-17.5%	0.0%	72	201	-64:2% 12:1%	D.0% 1,7%
	DSP RH10	15,050	15,574		1.3%	209,495	186,890 29,216	70.1%	0.1%
	DSP OT RHID	964	2,435		0,1% : 10.4%	8,725 1,515,194	1,581,276	3.0%	12.2%
	DSP RHZO	110,913 35,387	130,106 19,977			299,992	239,727	25.1%	2.4%
	DSP OT RHZD	1,432	181		0.1%	17,330	2,174	597.1%	0,1%
	DSP RH20 Emp/CEO DSP SCFC1	0	o		0.0%	623	, '0	0.0%	0.0% 0.0%
	DSP XX	G.	3.4			54 0	40 .9 68	-86.8% -100.0%	0.0%
	DSP OT XX	0	6,			101,524	101,567		0.8%
	DSPATTC	7,089 422	8,464 4,681			3,727	\$6,173	-93.4%	0.0%
	DSP OT ATTC	10,884	13,947			137,996	167,362	47.5%	1.1%
	DSP CHIO DSP OT CHIO	3,127	0	0.0%	0.3%	24,558	0	0.0%	0.2%
	DSP RSPO	(3,07 0.	. 0			37,403	0	0.0%	0.0%
	DSP OT RSPO	257	0 305			3,648 6,261	3,667	70.7%	0.1%
	DSP VR	630 95	52			435	525	-30.4%	0,0%
	DSP OT VR	.0	43	774	0.0%	334		-35.3%	0.0%
	DSP Caregiver DSP OT Caregiver	. 0				0	26	100,0%	0,0%
	Total Salaries	500,605	548,75	5 28.9%	43.7%	6,431,774	6,585,037	2.3%	51.9%
	المراور خومي زوو	. ,			·			(=)	
	Benefits:	44,937	34,869	-	3.7%	487,736	418,666		3.9%
	FIÇA Pension Contribution	(1,225)	1,547	7 179.27	6 -0.1%	10,579	18,560		0.1% 0.4%
	Unemployment Payout	3,561	71			48,001 647,935	8,600 931,417		5,2%
	Other Benefits	50,100	77,61	8 -35.49 0 <i>0.0</i> 9		647,933	351,410		0.0%
	Employee Appreciation			- 0.03					
	Total Denosity	94,376	114,77	1 -17,89	6 8.3%	1,194,273	1,377,243	-13.3%	9.6%
	Total Benefits	e yet =	. 40.0	,					

LifeDesigns, Inc. Statement of Revenue & Expense For the Twelve Month's Ending December 31, 2012 Total Agency

		Decembe	i.			Year To De	rto.	
	Actual	Budget		% Revenue	Actual	Europet		% Revenue
Other Variable Expenses			2015 4 62				. 41 92	
Independent Contractor	\$17,345	\$14,791	1.7.3%	1.5%	\$336,093	\$177,366	89.5%	2,7%
Nursing & Other Nursing	2,446	2,410	1.5%	0.2%	29,767	28,923	2.9%	0,2%
Dietician	63	o.	0.0%	0,0%	5,373	ū	0.0%	0.0%
Food	11,101	14,901	-25.5%	1.0%	170,122	178,818	-4.9%	1.4%
Laundry Supplies Housekeeping	74 2,802	1 995	0.0%	0.0%	2,870	0. 46 600	0.0%	0,0% 0,3%
Other Operations	6,498	3,882 3,883	-27.8%	0,2% 0,5%	37,397 32,823	46,590 4 9 ,592	19.7%	0,3%
Repairs & Maintenance	7,506	8,131	67.3% -7.7%	0.7%	105,149	97,577	-29,6% 7.8%	D.8%
Small Equipment	1,034	0,101	0.0%	0.7%	7,475	0,121,10	0.0%	0.1%
Common Area Maintenance	97	1,508	-94.0%	0.0%	14,582	19,300	-24.4%	0.1%
Legal & Accounting	36,433	11,517	230.8%	3.4%	128,230	139,407	-8.0%	1.0%
Publicity & Advertising:	5,513	2,277	142.1%	0.5%	41,414	27,321	51.6%	0.3%
(rave)	20,875	21,256	-1.8%	1.8%	255,133	255,089	0.0%	2.1%
Licenses, Dues, Subscriptions	1,403	2,835	-50.5%	0.1%	30,587	34,022	-10.1%	O.2%
Office Supplies	3,890	2,839	37.0%	0,3%	26,428	34,069	-22.4%	0.2%
Postage	114	20	470.0%	0,0%	9,005	234	3320,9%	. 0.1%
Conferences & Inservices	395	1,924	-79.5%	0.0%	13,693	23,093	-40.7%	D, 1%b
Training Resources Background Checks	213 375	345 53 2	-38.3%	0.0%	5,404	4,142	4.30.5%	0,0%
Activity Supplies	3/5 2,511	2,626	-29,5%	0.2%	3,833 22,495	6,398 31,517	-40.0%	0.0% 0.2%
Regressional	23	Z,5320	4.4%	0.0%	7,668	71.5.17 N	-28,6%	0.1%
Grant Expenses	25	263	0:0% -100.0%	0.0%	0	3,154	0.0% -100.0%	0.0%
Physical Therapy	0	1,949	-100,0%	0,0%	ā	23,382	-100.0%	0.0%
Behavior	Q.	705	-100.0%	0.0%	232	8,465	-97.3%	0,0%
Pharmacist	2,743	457	500.2%	0,2%	12,884	5,485	134.9%	0.1%
Day Service	17,362	19,396	-10.5%	1.5%	246,630	232,751	6.0%	2.0%
RLA .	200	349	-427%	0.0%	516	4, 192	-87.7%	.0,0%
Non-∢eimburseable Expense	q	0	0.0%	ሲር ‰	709	O	0.0%	0.0%
Bed Debt Expense	(6,228)	91	-6944.0%	-0,5%	(6,228)	1,089	-671.9%	-0.1%
Loss on Disposal of Assets	45,792	0	0.0%	4.0%	45,792	٥	0.0%	0.4%
Donation Expense		0	0.0%	0.0%	. 505,100		<u> </u>	4.0%
Total Other Variable Expenses	182,560	119,077	53,3%	16,0%	2,085,176	1,428,944	45.9%	16.8%
Total Variable Expenses	776,961	782,603	-0.7%	67,9%	9,711,223	9,391,224	3,4%	78.4%
Fixed Expenses:							·* .	
Depreciation & Amortization	23,533	21,182	11.1%	2,1%	202,288	254, 183	-20.4%	1.8%
Utilities	5,384	16,869	-68.1%	0.5%	81,584	202,424	-59.5%	0.7%
Telephone Office Leage	5,022	1,839	- 173:1%	0.4%	82,718	22,069	274.8%	0.7%
Van Lease	10,859 2,700	10,832 4,815	0.6%	1.0% 0.2%	124,868 45,038	129,985 57,777	-4.1%	1,0% 0,4%
Copier Lease	3,203	4,488	-43.9% -28.5%	0.3%	64,573	53,857	-22,0% 19,9%	0.4%
Insurance	4,329	18,220	-78.2%	0.4%	249,123	218,641	13.9%	2,0%
Provider Assessment	23,643	22,453	5.3%	2.1%	267,985	269,435	5.9%	2.3%
Interest	3,138	5,623	-44:2%	0.3%	55,838	67,478	-17.3%	0.5%
Total Fixed Expenses	91,851	108,321	-23)0%	7.2%	1,194,113	1,275,849	 	9.6%
rotal rived Expenses	91,00 i	100,321	#23307e	Y.4.70	(*)#4; i 13	1,2/3,048	-6.4%	2,076
Total Expenses Before Allocatio	858,812	888,924	-3.4%	75.1%	10,905,335	10,657,073	2.2%	%0,B\$
Net income (Loss) Before Allocat	285,003	39,067	629,5%	24.9%	1,483,552	468,818	216.4%	12.0%
Allocations							<u>- 1 dayer</u> .	
Net Income (Loss) After Allocation	285,003	39,067	629.5%	24.9%	1,483,552	468,818	216.4%	120%
Gain/Loss on Sale of Asset	o	o	.0.0%	0.0%	(10,326)	0	0.0%	-0.1%
Contribution Income	1,945	Ø	0.0%	0.2%	1,464,503	. ø	0.0%	11.8%
Net income	286,948	39,067	634.5%	25,1%	2,937,729	468,818	526.5%	23,7%
Total Overtime	71,178	27,712	156.8%	6.2%	674,555	332,543	102.8%	5,4%

Jack Hopkins Social Services Funding Application

Funding Sheet

<u>Lead Agency:</u> Name Middle Way Hous	e, inc.	
1 464 (11)		laborative project? 🏳 Yes 厦 No
Number of Agency Employe		231 Volunteers 295
Address where Project will 338 South Washington St. Bioomington	oe facilitated or housed: N 47401	
Name of Project Administra	tor: Toby Strout	
Address PO Box 95 Bloomin	ogton, IN 47402095	
Telephone & E-mail 812	-333-7404 tobystrout@middlewayhouse.o	g .
_	agencies, if different from Lead	
Proposed Project:		•
Title of Project Crists Intervent	ion Services	
Total Cost of Project: 61,275	}	
Requested JHSSF Amount	\$12,000	
Other Funds Expected for F	roject	
Amount	Source	Confirmed or Pending
	Coalition Against Sexual Assauti Criminal Justice Institute	Confirmed
	ns/ Fundraising	Pending-On-going
Is this a request for operations If "yes," is the request for a pi Funding Information: Please met. Due to limited finds	erved by this Project in 2013: 60 I costs? Yes No lot project or for bridge funding?	Example Tables 5 tables @ \$1200 each Chairs 20 chairs @ \$800 each ial funding for a program. In the interest of helping
the Committee best decide how and their costs.	to distribute funds, please provide an i	emized list of program elements, ranked by priority
ПЕМ		COST
Salaries		\$11,500
Taxes/Benefits		\$850
Total		\$12,000
Claim Submission Date: (check one)	July 2013 – September 2	October 2013 – December 2013

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name:

Middle Way House, Inc.

Address:

PO Box 95

Bloomington, IN 47402-0095

Phone & E-Mail:

812-333-7404 tobystrout@middledwayhouse.org

Website:

www.middlewayhouse.org

President of Board of Directors:

Michael DeNunzio

Director Information

Director of Lead Agency:

Toby Strout

Director's Address:

PO Box 95 Bloomington, IN 47402-0095

Phone & E-Mail:

812-333-7404 tobystrout@middlewayhouse.org

Presenter Information

Name of Person to Present Application to the Committee

Toby Strout

Address

PO Box 95 Bloomington, IN 47402-0095

Phone & E-mail

812-333-7404 tobystrout@middlewayhouse.org

Grant Writer Information

Name of Grant Writer.

Toby Strout

Address:

PO Box 95 Bloomington, IN 47402-0095

Phone & E-Mail:

812-333-7404 tobystrout@middlewayhouse.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures

Crisis Intervention and Supportive Services for Victims of Rape and Sexual Assault

Middle Way House (MWH) requests \$12,000 to support its mission of ending violence against women and children by making victim advocacy and other support available to survivors of rape and sexual assault 24 hours a day, 365 days a week.

Response to Criteria

- 1) Page 148 of the Service Community Assessment of Needs (SCAN) references the services Middle Way House (MWH) provides 24 hours a day, seven days a week to assist victims of rape and sexual assault. But the history of our community's recognition of the need for these services precedes the first SCAN. In 1987, the City of Bloomington convened a task force to address the issue of rape in our community. At the end of the study period, MWH was asked by Mayor Allison to provide the services the task force determined were necessary. The Board of Directors of MWH agreed to take on the work on the condition that the City provide funding to support it in the amount of a minimum of \$10,000 annually. One such payment was made in 1988 and then the City directed MWH to apply for CDBG funds to cover the costs of the Rape Crisis Center. Such application led to the City cutting MWH's CDBG allocation to support its work with survivors of domestic violence so that the new request could be accommodated - an unsatisfactory response that was not really corrected in subsequent years. Ultimately, MWH was barred from requesting CDBG funds for rape crisis work because collecting verifiable demographic data for the claims was problematic, given that MWH-rape victim contact may be limited to the crisis period when asking for information - and supportive documentation outside of what is directly related to the assault and its treatment would be insensitive and unproductive. (Nevertheless, we were able to establish through conversation that of the 109 survivors of rape and sexual assault to whom MWH responded in 2012, ninety-two [92] were from Monroe County.) Intervention at the time of crisis or disclosure falls within the stated priority of healthcare as it has the potential to prevent victims from masking the effects of the assault with layers of self-harming/self-defeating behaviors.
- 2) MWH struggles every year to fund rape crisis center services, which include crisis intervention, on-scene advocacy, on-going support in the form of advocacy, walk-in and call-in response, and support group facilitation. This year, one of the grants we have secured to support those services came in \$12,000 short. It is difficult to predict what the future of the funding will be. This cut preceded sequestration. However, it is understood that MWH will not be able to request Jack Hopkins funds to support operations of the rape crisis center in the future and that some other source will have to be identified and successfully accessed if the cut persists.
- 3) MWH receives funds from two other grants and from fundraising in the community to support the work of the rape crisis center.
- 4) Indiana has been shown to have the nation's second highest incidence of rape and sexual assault for teenagers, and study after study indicates that the effects last into adulthood. Victimization in childhood and adolescence increases the likelihood of intimate partner and sexual abuse in later years as well as a tendency toward substance abuse and eating disorders,

Middle Way House, Inc. 2013 Jack Hopkins Social Services

depression and anxiety, and suicide. Somatic complaints also are common among survivors who have not received timely support. Unaddressed trauma from a sexual assault negatively affects school and work performance as well as family relations. The Rape Crisis Center sends a rape victim advocate into the classroom with the Prevention Program Coordinator who presents Building Healthy Relationships to respond to disclosures at the junior and senior high schools where the program is presented. (In the MCCSC, all seventh graders participate in five sessions and 10th graders in four sessions. Disclosures are distressingly common.)

Timeline for funds:

MWH will expend funds awarded in the first quarter of the funding cycle, July through September, which should cover most of the time it usually takes the Indiana Criminal Justice Institute to finalize contracts for the work it funds and start responding to claims.

2013 Jack Hopkins Budget

Personnel expenses:

Salaries	\$ 11,150
Taxes/Benefits	\$ 850
	\$ 12,000

Requested amount: \$12,000

2013 BHR Budget

Personnel expenses:

Difference:

Salaries	\$ 48,000
Taxes/Benefits	\$ 13,272
	\$ 61,272
Income:	
RPE	\$ 18,000
DVPT	\$ 16,980
SOS	\$ 6,000
Donations/FR	\$ 8,292
	\$ 49,272

Requested amount: \$12,000

(12,000)

Middle Way House, Inc. and Affiliates

Financial Statements For the Month and Twelve Months Ending December 31, 2012 and 2011

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Consolidated Statements of Cash Flows	4
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Blue & Co., LLC / 101 W. Kirkwood, Suite 236 / Bloomington, JN 47404 main 812.334.0200 fax 812.334.0202 email blue@blueandco.com

COMPILATION REPORT OF INDEPENDENT ACCOUNTANTS

To the Board of Directors Middle Way House, Inc. and Affiliates Bloomington, Indiana

We have compiled the accompanying consolidated statements of assets, liabilities and net assets of Middle Way House, Inc. and Affiliates (the Company) as of December 31, 2012 and 2011, and the related consolidated statements of activities and consolidated statement of cash flows for the one month and twelve months then ended, and supplementary information which is presented only for supplementary analysis. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America. The 2012 financial statements of the Company were compiled by Suttner Accounting Services, LLC, who merged with Blue & Co., LLC as of October 31, 2012, and whose report dated September 24, 2012, stated that they have not audited or reviewed the 2012 financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Blue & Co., uc

Blue & Co., LLC February 25, 2013

Middle Way House, inc. and Affiliates Consolidated Statements of Financial Position December 31, 2012 and 2011

	December 31,		
	2012	2011	
Assatz			
Current Assets			
Cash and cash equivalents	\$ 372,179	\$ 216,510	
Accounts receivable, net	2,621	12,575	
Grante receivable	198,889	183,971	
Contributions receivable, net	83,729	343,560	
Related party receivables	26,799	·-	
Other current assets	4,506	5,465	
Total current assats	588,723	762,081	
Property and Equipment, net	6,833,176	6,011,340	
Other Assets			
Investment in subsidiaries	702,635	702,635	
Note Receivable	105,000	-	
Property held for sale	-	112,276	
investments	10,287	8,874	
Loan acquisition costs.net	-	2.732	
Total other assets	817,922	826,517	
	\$ 7,339,821	\$ 7,599,938	
Liabilities And Not Assots			
Current Liabilities			
Accounts payable	\$ 12,361	\$ 29,971	
Accrued expenses	39,580	48,556	
Uneamed revenue		600	
Total current liabilities	51,941	79,127	
Non-Current Liabilities			
Notes payable	_	1,838,377	
City of Bloomington mortgage	81,377		
Community Foundation New Wings mortgage	•	-	
Owen County note payable	1,311,433	•	
Total non-current liabilities	1,392,810	1,838,377	
Net Assets			
Unrestricted	4,851,143	4,885,475	
Temporarily restricted	815,959	815,959	
Permanently restricted	1,000	1,000	
Net income	225,958		
Total net assets	5,895,070	5,682,434	
	\$ 7,339,821	\$ 7,599,938	

(See Accountants' Compiletion Report)

Middle Way House, Inc. and Affiliates Consolidated Statements of Activities Months ended December 31, 2012 and 2011

	Months Ending D 2012	ecember 31, 2011	Twelve Months Endin 2012	g December 31, 2011
Support and Revenues			1012	. 2011
Contributions				
Donated goods and services	\$ (13,528) \$	18,289	\$ 306,119 \$	286.096
Unrestricted	150,039	125.910	330,498	535,974
Restricted	,		200, 1,20	565,51 4
Foundations and awards	6,000	1,000	128,821	65.80 6
NAP credits	-	-	36.400	31.350
United Way	12	-	65,139	65.253
New Wings Campaign	_	1,731	750	8,743 ·
Grants	49,361	65,524	683,926	708.624
Fundreising	201		87,387	48,563
Investment income	231	2.935	1,590	2.977
Gain on sale of assets	361.324	2,000	363.724	55,33 9
Program fees	730	_	1.752	237.227
Recovery of bad debt	-	_	1,102	
Other	3.851	11,480	38,369	65,000 57,000
Total Support and Revenue	558,221	226,869		57,838
Cost of goods sold	500,EZ1	220,005	2,024,476	2,188,790
Gross Profit	558,221	226,869	2 024 476	89,766
or deat front	300,221	220,009	2,024,476	2,079,024
Expenses				
Advertising	→	_	_	1,000
Automobile expense	322	480	3,189	9,619
Bank service charges	416	239	1,629	3,418
Bad debts	40,395	-	55,294	6,776
Client direct assistance	1.143	40	5.467	2,547
Compensation	77,899	98,822	945,400	1,082,915
Contract labor	1.440	30,022	243,400	1,062,913
Depreciation expense	(8,180)	14,579	185.845	203,532
Donated services	(13,528)	18.289	306,119	286,096
Dues and fees	1,402	375	6.512	4.552
Equipment rent and maint,	287	174	3.36D	4,552 5,062
FDE fundraising expense	Eut	174	9,5 21	8,303
Insurance	2,599	3.002	38,01B	
Interest expense	14.186	6.366	89,576	67,104 94,000
Miscellaneous		(544)	04,0,0	81,069
Occupancy	3.225	7.785	70 000	13,778
Postage and delivery	3,223	7,763 456	70,856 3,702	108,612
Printing and reproduction	1.720	2.927	3,702 12,481	4,174
Professional faes	3,150			10,905
Subscriptions and publications	3,15U 15	-	23,350	26,830
Supplies	911	240	1,160	774
Telephone	1.437	249	17,983	10,275
	1,437	1,271	16,973	19,408
Training	- -	-	345	511
Travel	86	457540	728	1,409
Total Expenses	127,483	154,510	1,797,508	1,959,882
Change in Net Assats	430,739	72,359	226,968	119,142
Not assets, beginning			5,668,102	E E02 202
Not assets, ending				5,563,292
mar conserved an united			\$ 5,895,070 \$	5,682,434

(See Accountants' Compilation Report)

Middle Way House, Inc. and Affiliates Consolidated Statements of Cash Flows Months ended December 31, 2012 and 2011

		31,	
		2012	2011
Operating activities			
Change in net assets	\$	430,739 \$	72,359
Adjustments to reconcile change in net assets			
to net cash flows from operating activities			
Depreciation		(8,180)	14,579
Donated services income		13,528	(18,289)
Donated services expense		(13,528)	18,289
Accounts receivable		9,397	(45,530)
Pledges receivable		74,184	28,669
Other current assets		64	14,750
Accounts payable		5,116	(58,899)
Accrued expenses		(11,032)	1,623
Uneamed revenue			
Net cash flows from operating activities		500,287	27,551
Investing activities			
Purchase/sale of property and equipment		(253,924)	
Net cash flows from investing activities		(253,924)	-
Financing activities			
Net (decrease)/increase in long term debt		(59,848)	
Net change in cash and cash equivalents		186,515	27,551
Cash and cash equivalents, beginning of period		185 ,664	188,959
Cash and cash equivalents, end of period	\$	372,179 \$	216,510

(See Accountants' Complistion Report)

Middle Way House, inc. and Affiliates Supplementary Information Month ended December 31, 2012

	Months Ending December 31,		Twelve Months Ending December 3	
	2012	2012	2012	2012
Suprand and D	Actual	Budget	Actual	Budget
Support and Revenues Contributions				
Donated goods and services	\$ (13,528)	\$ (13,528)	\$ 306,119 \$	200 440
Unrestricted	150,039	10,417	330,498	306,119 125.000
Restricted	• :-	*****	000,430	125,000
Foundations and awards	6.000	14,167	128,821	470 005
NAP credits	_	2,500	36,400	170,000
United Way	12	5,348	65.139	36,000
New Wings Campaign	-	O ₁ O-1O	03, 13 9 750	64,178
Grants	49.361	54,194		
Fundraising	201	10,417	683,926	650,330
Gain on sale of property	361.324	70,717	67,387	125,000
Investment income	231	7	363,724	-
Other	4,581	0.072	1,590	
Total Support and Revenue	558,221	9,072 92,587	40,120	403,844
	030,221	82,367	2,024,476	1,874,471
Expenses	-			
Advertising		47		•
Automobile expense	322	17 99	-	200
Bad debts	40,395	\$9	3,189	1,190
Benk service charges	•	-	55,294	-
Client direct assistance	416	6 0	1,629	720
Compensation	1,143	400	5,467	4,800
Depreciation expense	77,899	87,221	945,400	1,046,647
Donated services	(8,180)	16,843	185,845	202,116
Dues and fees	(13,528)	(13,528)	306,119	306,119
	1,402	291	6,512	3,496
Equipment rent and maint. FDE fundralsing expense	287	165	3,360	1,980
Insurance		250	9,521	3,000
	2,599	3,283	38,018	39,397
Interest expense	14,186	6,378	89,576	76,536
Miscelianeous	-	-	. •	-
Occupancy	3,225	7,482	70,856	89,787
Postage and delivery	•	474	3,702	5,684
Printing and reproduction	1,720	1,025	12,481	12,300
Professional fees	3,150	2,546	23,350	30,557
Subscriptions and publications	15	50	1,160	600
Supplies	911	675	17,983	8,100
Telephone	1,437	1,433	16,973	17.200
Training	.	92	345	1,100
Travel	86	88	728	1.050
Total Expenses	127,483	115,344	1,797,508	1,852,579
Change in Net Assets	\$ 430,739 \$	(22,757)	\$ 226,968 \$	21,892

Jack Hopkins Social Services Funding Application

Funding Sheet

tive project? 🗌 Yes 📕 No
Volunteers 256 in 2012
<i>7</i> :
· · · · · · · · · · · · · · · · · · ·
audit recommendations
Confirmed or Pending
Confirmed
Pending, application submitted
Pending energy audit results
t ☐ Bridge
Example: Tables: 5 tables @ \$12.00 each
Example:
Example: Tables: 5 tables @ \$12.00 each Chairs: 20 chairs @ \$8.00 each ing for a program. In the interest of helping
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Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Monroe County United Ministries, Inc.

Address: 827 W. 14th Court

Bloomington, Indiana 47404

Phone & E-Mail: 812-339-3429 mcum@mcum.org

Website: www.mcum.org

President of Board of Directors: Mary Ellen Brown

Director Information

Director of Lead Agency: Meri Reinhold

Director's Address: 827 W. 14th Court Bloomington, Indiana 47404

Phone & E-Mail: 812-339-3429 x11 mcum@mcum.org

Presenter Information

Name of Person to Present
Application to the Committee

Rebecca Stanze, Development Coordinator

Address 827 W. 14th Court Bloomington, Indiana 47404

Phone & E-mail 812-339-3429 x15 development@mcum.org

Grant Writer Information

Name of Grant Writer: Rebecca Stanze, Development Coordinator

Address: 827 W. 14th Court Bloomington, Indiana 47404

Phone & E-Mail: 812-339-3429 x15 development@mcum.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures

Jack Hopkins Social Service Funding Program Monroe County United Ministries

Agency Overview: Monroe County United Ministries (MCUM) has been a social service institution in Bloomington and Monroe County since 1939. We make a difference for children and families by providing full-time, year-round, affordable childcare for children age 2.5-6 in a center licensed by the State of Indiana and accredited by the National Association for the Education of Young Children. Program goals include supporting parents in their efforts to stay employed and preparing children for success in school. In a community where only 33% of students starting in MCCSC kindergartens last year were considered "ready to learn," affordable pre-school programs with structured curriculum, developmental assessments, and a strong focus on engaging parents in their child's education are essential. Of MCUM's 2012 graduates, 67% met all of the "ready to learn" criteria. Although we would love for this percentage to be even higher, we serve a population with a high concentration of challenges that makes it difficult for everyone to meet this threshold. Fees are assessed on a sliding scale and enrollment is only available to working families. Last year, 54% of the families we served earned less than 30% of the area median income (AMI), 21% earned 30-60% of AMI, and 19% earned 60-80% of AMI. The majority of our families, 69% in 2012, are single mother households.

MCUM also provides basic needs assistance (food, clothing, rent assistance, hygiene products, etc.) through the Emergency Services Program to low-income families who are experiencing a financial crisis. Our mission statement reads: "Monroe County United Ministries is a nurturing organization serving working families and those in distress by assisting with emergency needs and subsidized childcare. We provide quality education and a safe place for children, basic needs assistance for the poor and community service opportunities."

Previously Identified Priority: According to the 2012 Service Community Assessment of Needs, finding affordable preschool care was a major problem for 33% of all households in Monroe County. An additional 24% considered finding affordable care a minor problem. Under the 2010-2014 Consolidated Plan for the City of Bloomington, the provision of childcare services is a high priority. As stated in the plan, "Child care, like transportation, is an inter-linked service. [A lack of] reliable, quality, affordable child care is one of the greatest barriers to women obtaining and keeping a job." (pg 51). In addition to the benefit of supporting working parents, affordable childcare is one of the best investments a community can make. Quality, affordable care stabilizes the finances of young families, prepares children for success in school, and breaks the cycle of poverty. We currently have 80 children enrolled in the program, with an additional 80 children on a waiting list, indicating a significant need for quality, affordable childcare.

One Time Investment: We respectfully request \$25,000 for an energy audit and to replace air conditioning and furnace units in the Childcare Center. This building was renovated and expanded in 1999. The eight furnaces and eight air conditioners installed were considered state-of-the-art and highly efficient at the time. However, technology has changed significantly since 1999 and the newer generation of equipment is much less expensive to repair and maintain. Replacing the furnaces will increase our efficiency rate from 94% to 96%, which will result in energy and cost savings. Central air conditioners are rated according to their seasonal energy efficiency ratio (SEER) and our replacement units would increase our SEER from 14 to 15.5, resulting in substantial energy and cost savings. We have already replaced two furnaces and one air conditioner and seek funding to replace the remaining units, which are at or past the end of their natural life.

The new heating and cooling units are expected to last at least 15 years, and will reduce our energy consumption and expenses from the day they are installed.

An energy management system is part of our plan for improved energy efficiency and it will allow for better control over the eight zones within the building. This system allows for precise scheduling within zones, identifies areas of energy loss, and allows for remote access. In addition to equipment purchases, we will undergo a comprehensive energy audit to develop a plan for future energy reduction and better energy management. Recommendations from this audit could range from replacing water pipe insulation to installing solar panels.

Leveraging Resources: The Childcare Program is supported by local, state and federal funding sources but none support equipment purchases and funds are not available in the operating budget for these purchases. Each enrolled child generates funding in the form of parent fees, state-funded vouchers, and reimbursements through the federal Child and Adult Care Food Program (also known as the free and reduced lunch program). This program is also greatly enriched by community partnerships. Indiana University students provide Spanish lessons and present activities to encourage healthy eating in our classrooms. Ivy Tech Community College students studying early childhood education assist our teachers as part of their practicum work. Our program's kitchen accesses the resources of the Hoosier Hills Food Bank to help provide breakfast, lunch, and a snack daily. IU Health Bloomington provides lead screenings and flu shots for our families. Childcare Program volunteers donated 1,264 hours to our classrooms and kitchen in 2012. However, none of the fee generation or partnerships are possible unless we can maintain the 68-degree to 78-degree temperatures in the center, as required by state licensing regulations. Investing in these capital improvements allows our program to continue and the benefits to the community to grow.

Long-Lasting Contribution: Higher efficiency equipment and the energy management system will save an estimated \$18,000 over the next ten years in energy expenses, if utility costs remain constant. However, since energy rates have doubled in the past ten years and will likely continue to increase, the 10-year savings could be as high as \$35,000. Implementing the recommendations of our energy audit will result in additional savings. MCUM's utility expenses are estimated at \$24,000 in our 2013 budget, a significant expense and one we are eager to reduce. Replacing essential equipment will allow our services to continue and investing in long-term energy savings has the potential to significantly impact our budget for the long-term.

In terms of the lasting contribution of our program to the community, numerous studies show that investing in quality early childhood education can have a dramatic impact on children, families, and the community. The Legal Momentum's Family Imitative and the MIT Workplace Center assessed and summarized a variety of research studies as follows:

- High-quality early childhood education helps prepare young children to succeed in school and become better citizens; they earn more, pay more taxes, and commit fewer crimes.
- Every dollar invested in quality early education saves taxpayers up to \$13.00 in future costs.
- The early education industry is economically important—often larger in terms of employees and revenues than other industries that receive government attention and investment.
- Failing to invest sufficiently in quality early care and education shortchanges taxpayers because the return on investment is greater than many other economic development options.
- Access to available and affordable choices of early childhood learning programs helps working parents fulfill their responsibilities.

Monroe County United Ministries - HVAC Equipment and Energy Efficiency

Project	Budge
---------	-------

•					Community		
					Conservation		
		CDBG	Jack Hopkins	SIA	Challenge		
ltem*	Cost	Received	Pending	Pending	Pending	Total Funded:	Still Needed:**
Air Conditioning Unit #1	\$4,588	\$4,588.00				\$4,588	\$0.00
Air Conditioning Unit #2	\$4,588	\$4,588.00				\$4,588	\$0.00
Air Conditioning Unit #3	\$4,588	\$4,588.00				\$4,588	\$0.00
Air Conditioning Unit #4	\$4,588	\$4,588.00				\$4,588	\$0.00
Air Conditioning Unit #5	\$4,588		\$4,588.00			\$4,588	\$0.00
Air Conditioning Unit #6	\$4,588		\$4,588.00			\$4,588	\$0.00
Air Conditioning Unit #7	\$4,588		\$4,588.00			\$4,588	\$0.00
Furnace #1	\$3,653	\$3,653.00				\$3,653	\$0.00
Furnace #2	\$3,653	\$2,995.00		\$658.00	,	\$3,653	\$0.00
Furnace #3	\$3,653		\$3,653.00			\$3,653	\$0.00
Furnace #4	\$3,653		\$3,653.00			\$3,653	
Furnace #5	\$3,653			\$1,642.00		\$1,642	\$2,011.00
Furnace #6	\$3,653					\$0	\$3,653.00
	\$6,800			\$6,800.00		\$6,800	\$0.00
Energy Management System	\$900			\$900.00		\$900	\$0.00
Wireless (for energy management system)	\$800		\$800.00			\$800	\$0.00
Energy Audit Recommendations	unknown		7000.00		unknown	unknown	unknown
Implementing Audit Recommendations Total:	<u> </u>	\$25,000.00	\$21,870.00	\$10,000.00		\$56,870.00	\$5,664.00

maximum request

Project Timeline

If we receive Jack Hopkins funding to purchase air conditioners and furnaces, these units will be purchased and installed as soon as both CDBG and Jack Hopkins funding becomes available, hopefully by August 2013. We can schedule the energy audit as soon as Jack Hopkins funds become available and we do not anticipate any delays in completing the audit.

^{*}Air Conditioning Unit #8 and Furnace #7 and #8 have already been replaced due to failure.

^{**}We are still seeking additional funding sources for the balance and will continue to do so until the project is fully funded.



ESTIMATE

Bloomington Heating, Cooling, & Electrical 1801 E. Smithville Rd. Bloomington, IN 47401 812-824-4850, fax: 824-6217

No. 1 Date: 11/12/2012 Sheet No. 1

Submitted to: Monroe County United Ministries 827 W. 14th Court Bloomington, IN 47404 (812) 339-2897 Work to be performed at: same location

We hereby propose to furnish the materials and perform the labor necessary for the completion of:

Option #1: Install six 120,000 BTUH, 96% efficient Tempstart two-stage/variable speed gas furnace model F9MVT1202422A. Install 3" PVC ventilation pipes and terminate at backside of roof. Connect furnaces to existing gas line, electrical circuits, ductwork, and drain. Install seven 5 ton 15.5 SEER Tempstar two-stage air conditioners, model TXA660GKA. Install seven indoor evaporator coils, model END4X60C24A. Connect air conditioning systems to the existing refrigerant linesets. Flush and pressure test refrigerant linesets. Additionally, includes all necessary labor, materials, supplies, and equipment removal/disposal. Warranted for one year labor, one year parts, 5 year compressor, and 10 year heat exchanger.

Estimated price \$54,000.00

NOTE: Each furnace installation is estimated at \$3653. Each air conditioning system installation is estimated at \$4588.

Option #2: Install Ecobee EB-EMS-02 energy management system complete with 8 internet capable, touchscreen, programmable thermostats.

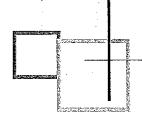
Estimated price \$6800.00

NOTE: Price does not include WiFi internet installation which will be required.

Option #3: Install eight Sanuvox UV Bio-Wall Quatro units.

Estimated price \$12,700.00

Any alteration or deviation from above specifications involving extra labor or materials will be executed only upon written orders and will become an extra charge over and above the estimate cost. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workers compensation and public liability insurance on above work to be taken out by Bloomington Heating & Cooling.



Sherlock Homes/Weatherization Pro's



Weatherization Services for:

Monroe County United Ministries 827 West 14th Court Bloomington, Indiana 4740 4

Details Client

Approved by:

DATE 11/08/12	DESCRIPTION	TOTAL
	Proposed diagnostic audit fee	\$800.00
Column Totals		\$800.00
•		·
	Amount Due at completion of Audit	\$800.00

Date:

SHERLO CK LIQUES
INSPECTION SERVICE, INC.

3901 E. Hagan St., Suite F Bloomington, IN 47401

ccrual Basis

Monroe County United Ministries, Inc. MCUM Balance Sheet As of December 31, 2012

	Dec 31, 12
ASSETS	
Current Assets	
Checking/Savings	15,315.40
1005-1 · BSB-General Chk(operating fund) 1015-1 · BSB-ES Chk (restricted funds)	33,898.49
1019-1 · BSB-Online Account	1.00
1030-1 - BSB-Market (operating funds)	95,942.72
1035 · Uп Commerce- (cash reserve)	102,471.37
1036 · Key - (cash reserve)	72,333.38
1037 · Regions- (Money M cash reserve)	72,616.91
1040 · IUCU- (cash reserve)	78,532.02 3 30,601.83
1051 · HL-Priority (board restricted) 1056 · BS-CD (20 ES food)	20,222.48
1057 · United Commerce- CD'S (es)	10,000.00
1058 · HL - Priority(donor restricted)	5,535.50
1059 · ONB- Wealth Mgmt	412,273,08
1060 · Petty Cash	50.00
1061 · Gift Cards	112.97
Total Checking/Savings	1,249,907.15
Accounts Receivable 1100 - Accounts receivable	29,298.08
Total Accounts Receivable	29,298.08
Other Current Assets	
1150 · Prepaid Insurance	1 ,5 75 <i>:</i> 80
1170 · Prepaid Pest Control	310.42
1180 · Prepaid Koorsen Fire & Security	676.68 57.86
1190 · Prepaid Web Hosting Accounts Total Other Current Assets	2,620.76
Total Current Assets	1,281,825.99
	1,201,020.00
Fixed Assets	10,000.00
1200 - Land 1210 - Buildings	1,769,274.77
1250 · Land Improvements	16,510.67
1260 - Equipment	352,462.75
1290 · Vehicles	16,268.00
1300 · Accumulated depreciation	(1,135,397.13)
Total Fixed Assets	1,029,119.06
Other Assets " 1054 - MCUM Fund-Community Foundation	187,034.98
Total Other Assets	187,034.98
TOTAL ASSETS	2,497,980.03
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable 2070 · Accounts Payable	6,333.18
·	
Total Accounts Payable	6,333.18
Other Current Liabilities	4 000 40
2000 Taxes Payable	1,866.49 23,385.59
2060 · Salaries Payable 2080 · Pension Expense Payable	8,977.92
Total Other Current Liabilities	34,230.00
Total Current Liabilities	40,563.18
Total Liabilities	40,563.18

3:26 PM 01/03/13 Accrual Basis

Monroe County United Ministries, Inc. MCUM Balance Sheet

As of December 31, 2012

	Dec 31, 12
Equity 2900 · Temporarily restrict net asset 2950 · Permanently restrict net assets 2990 · Residual Equity (RE) Net Income	23,974.76 210,345.96 2,136,721.72 86,374.41
Total Equity	2,457,416.85
TOTAL LIABILITIES & EQUITY	2,497,980.03

1:43 PM 01/09/13 Accrual Basis

Monroe County United Ministries, Inc. **Profit & Loss**

January through December 2012

ın	come	

Income 4010 · Contributions	\$272,850.79	Expense	•
4030 · MCUM Fund Distributions	\$12,954.00	5000 · Salaries	\$584,515,66
4050 · Special Events Revenue	\$32,941.86	5010 · Fringe	\$127,285.93
4070 · Rent	\$5,010.60	5020 · Misc. Personnel Expense	\$1,385.45
4080 · Federal Government Funds	\$466,760.48	5025 · Precision Health Expense	\$1,661.35
4100 · State and Local Government	\$27,000.00	5026 · Miscellaneous Grant Expense	\$453.39
4120 · NAP	\$38,800.00	5030 · Food and Paper	\$43,695,14
4130 · Childcare Fees	\$128,770.64	5035 · Arts and Crafts	\$1,817. 4 1
4140 · United Way	\$35,213.83	5040 · Special Events Expense	\$10,7 4 8.53
4150 · Grants	\$2,907.53	5055 · Field Trips	\$12.00
4170 · Interest Income	\$9,733.25	5060 · Office Supplies	\$5,465.18
4180 · Investments	\$35,268.78	5065 - Advertising	\$1 ,970.07
4190 · Miscellaneous Income	\$42.00	5070 · Printing	\$983.69
Total Income	\$1,068,253.76	5075 · Memberships	\$1,424.00
		5080 · Postage and Shipping	\$4,926.99
		5090 · Equipment & Repairs & Supplies	\$15,742.58
•		5100 · Utilities	\$21,929.14
	•	5120 - Communications	\$1,957.22
		5140 · Commercial Pkg Insurance	\$13,015.96
		5160 · Vehicle Fuel & Maintenance	\$1,659.98
		5170 · Staff Mileage	\$366.50
		5180 - Training and Staff Development	\$5,320.75
	*	5190 · TEACH Expense	\$95.1 4
		5200 · Emergency Grants	\$19,313.61
		5220 · Custodial Supply	\$4,312.53
		5230 · Custodial Maintenance Contracts	\$22,125.37
		5240 · Building and Grounds	\$4,597.52
		5250 · Professional Fees	\$23,636.38
		5270 · Depreciation	\$59,869.35
		5310 · Rental Expense	\$673.01
		5350 · Miscellaneous	\$602.27
		Total Expense	\$981,562.10
		Net Ordinary Income	\$86,691.66
		Capitalized Expenses	\$42,900.00
		Endowment Restricted Bequest	\$43,454.31
			** ·- ·

Net Income for Operations

\$337.35

Jack Hopkins Social Services Funding Application

Funding Sheet

Lead Agency: Name Mother Hubbard's Cudopard	
Is the Lead Agency a 501(c)(3)? Wes No Is this a collaborative project? Yes No	
Number of Agency Employees: Full-time 4 Part-time 3 Volunteers 150 regular Week	1
Address where Project will be facilitated or housed: after 1100 W. Allen St. (mid-May)	
Name of Project Administrator: Amanda Wickey	
Address 1100 W. Allen St. (after which May)	
Telephone & E-mail amanda @mhc Food pantry org 812-355-6843	
Name of other participating agencies, if different from Lead Agency:	
Proposed Project:	
Title of Project: Food Panty	
Total Cost of Project: \$354, 649	
Requested JHSSF Amount: 524, 736.80	
Other Funds Expected for Project: Amount Source Confirmed or Pending	
\$125,000 in-kind Food ongoing	
23,800 grants pending	
Number of City Residents Served by this Project in 2013: 4, 774	
Is this a request for operational costs? Ves No If "yes," is the request for a pilot project or for bridge funding? Pilot Bridge	
Example: Tables: 5 tables @ \$12.00 each Chairs: 20 chairs @ \$8.00 each	
Funding Information: Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.	
ITEM, COST 998 40	
Nutrition Education Coordinator \$ 5, 157. 50	
President & CEO \$ 5,580,90	
Claim Submission Date: (check one) July 2013 – September 2013 October 2013 – December 2013	
Other July 2013 - December 2013 213	3

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:	
Name:	Mother Hulsbard's Cupboard
Address:	1100 W. Allen St (after mid-May)
	Bloomington, IN 47403
Phone & E-Mail:	812-355-6843 mhc@mhcfoodpantry.org
Website:	www. mhcfoodpantry.org
President of Board of Directors:	Matthew Huang
Director Information	
Director of Lead Agency:	Amanda Nickey
Director's Address:	same as about
Phone & E-Mail:	812-355-6843 amanda Omhcfoodpantry
Presenter Information	
Name of Person to Present Application to the Committee	Mary Beth Wendelin
Address	same as above
Phone & E-mail	812-355-6843 mary bethemhofordpanty or
Grant Writer Information	
Name of Grant Writer:	Mary Beth Wendelin
Address:	same as above
Phone & E-Mail:	same as daove

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures

Jack Hopkins Social Services Funding Committee 2013 Grant Application Submitted by Mother Hubbard's Cupboard, Inc.

Mission and Agency Overview:

The mission of Mother Hubbard's Cupboard (MHC) is to provide healthful, wholesome food to people in need, as well as nutrition and gardening education. MHC provides services in ways that build community while enhancing the dignity, respect, and self-care of all involved. Mother Hubbard's Cupboard has operated in Bloomington, IN since 1998. MHC is staffed by four-full time employees, two part-time employees, a part-time AmeriCorps member and 160 regular volunteers.

Programs and Clients:

MHC's three programs (Food Pantry, Garden Education, Nutrition Education) form a holistic approach to tackling the issues of hunger and food insecurity. MHC recently received national recognition for its innovative approach to hunger as one of the winners of the 2013 Harry Chapin Self-Reliance Award. In 2012, MHC's Food Pantry program provided groceries to 6,422 unduplicated clients for total 109,070 (duplicated) instances of service (a bag of groceries is an instance of service), redistributing over 960,000 pounds of healthy food to our neighbors in need. MHC is the largest agency partner of the Hoosier Hills Food Bank (HHFB), distributing one-third of the HHFB's food in 2012. Clients are eligible to use MHC's services when their household meets at least one of MHC's guidelines. All MHC's clients meet CDBG income eligibility guidelines (100%). In our most recent annual patron survey, 94% of participants said their household experienced less hunger by shopping at MHC. One-third of clients served are children under 18; 19% of households have an ill or disabled patron; and 58% of our clients are Bloomington city residents.

Our Garden and Nutrition Education programs equip people with the skills and knowledge to grow their own food, and to prepare healthy, wholesome meals for their families, making nutritious food more accessible. MHC stewards three community gardens at the Banneker Community Center, in Bulter Park and in the Crestmont neighborhood, cultivating over 10,000 square feet. In 2012, the Garden Education program offered 19 gardening classes reaching 269 people, distributed over 20,000 seed packets and plant starts to food pantry patrons, and grew almost 2,500 pounds for the pantry. The Nutrition Education Program promotes good nutrition through sample tables, cooking demonstrations, healthy recipes, and nutrition workshops. In 2012, MHC conducted 43 sample tables and cooking demonstrations in the pantry interacting with 1,828 clients (duplicated count) and taught 28 nutrition workshops serving 267 clients and community members.

Request and Proposed Use of Funds:

MHC requests \$24,736.80 in bridge funding for July - December 2013 to fund staff time for the food pantry program due to significant funding loss this year. MHC experienced a \$25,000 funding cut when we did not receive a CDBG award for the 2013/2014 program year. This represents an 11% loss to the food pantry's cash budget at a time when MHC is expanding services to meet the growing need for food assistance in our community. MHC's Strategic Plan contains specific development strategies that MHC will utilize to increase and diversify fundraising to ensure financial stability in the future. Specific steps we are taking include improving donor engagement and retention, reaching out to past donors who have lapsed in giving, and expanding our donor base with new donors. We will also expand our largest fundraiser, the Harvest Team Breakfast, which generates a steady stream of income through 5-year Harvest Team pledges. Our new signature event, the Garden Gala, will also begin to generate more income through corporate sponsorship, ticket sales, and a silent auction. Using these strategies, we anticipate our fundraising capacity to meet future financial needs

Addressing a Previously Identified Priority:

Mother Hubbard's Cupboard's food pantry addresses community needs identified in both HAND's Consolidated Plan and Monroe County's Service Community Assessment of Needs (SCAN). Specifically, MHC aligns with Strategy 5 from HAND's 2010-2014 Consolidated Plan

Jack Hopkins Social Services Funding Committee 2013 Grant Application Submitted by Mother Hubbard's Cupboard, Inc.

which states HAND's priority to "provide funding to nonprofit organizations that serve low-income individuals and families with their basic emergency needs: food, shelter, and health care" (19). Additionally, HAND's Consolidated Plan identifies Mother Hubbard's Cupboard as the second most utilized agency under Public Assistance General (50). The SCAN Report for Monroe County states that "food is a fundamental human need," (56) and reports that 17% of all households and 50% of low-income households reported problems having enough money for food. Additionally it reports that 7% of all households and 31% of low-income households needed emergency or supplemental food assistance (57).

One-time Investment:

MHC's request for bridge funding represents a one-time investment in our Food Pantry program that provides crucial assistance to thousands of families in our community. Funding from Jack Hopkins will bridge the gap created by the loss of CDBG funding until MHC can fully implement the strategies outlined above and/or CDBG funding is restored.

Leveraging Matching Funds and Other Community Support:

MHC is the largest partner agency of HHFB, distributing an average of 30% of HHFB's food. Recently, MHC has begun to partner with HHFB in the purchase of wholesale bulk food. In 2012, MHC received in-kind food donations valued at \$102,000. Many other organizations and groups hold food drives for MHC and donate fresh produce from their gardens. Over 160 regular volunteers select food at the local food bank, load and unload the food by hand, stock the shelves, manage the sign-in process, and assist fellow patrons while they are shopping. Between 80 and 90% of our volunteers are also patrons of the Food Pantry. In 2012, across all three programs volunteers contributed over 10,000 hours of service.

Making a Broad, Long Lasting Impact:

At Mother Hubbard's Cupboard, we believe that access to nutritious food is a fundamental human right. According to Feeding America, 21,400 people in Monroe County, including 4,280 children, are at risk of hunger and are forced to make difficult decisions between pay bills and buying food. As the largest direct-service provider of supplemental groceries in Monroe County, Mother Hubbard's Cupboard plays a vital role in meeting the growing need for food assistance in our community. Bridge funding from the Jack Hopkins Social Service Fund will help to ensure that everyone in our community is well nourished, and alleviate the long-term consequences associated with hunger and food insecurity. In adults, hunger and food insecurity has been linked to an increased risk of diabetes and chronic cardiovascular illnesses. Children who live in food insecure households have an increased likelihood of being sick, having growth problems, and being at risk for obesity. Poor nutrition can also greatly hinder a child's ability to learn and succeed academically. Children who experience food insecurity also tend to have poor mental health and are more likely to struggle with aggression and anxiety. Mother Hubbard's Cupboard's Food Pantry programs helps to meet low-income families meet their immediate nutritional needs with nutritious, fresh food that will help them improve their long-term health and self-sufficiency.

¹ "Map the Meal Gap, Food Insecurity in Your County." Feeding America. Retrieved from: http://feedingamerica.org/hunger-in-america/hunger-studies/map-the-meal-gap.aspx

² Seligman, Bindman, Vittinghoff, Kanaya, and Kushel (2007) Food Insecurity is Associated with Diabetes Mellitus: Results from the National Health Examination and Nutritional Examination Survey 1999-2002. *Journal of General Internal Medicine*, 22, 1018-1023.
³ Seligman, Laraia, and Kushel (2009) Food Insecurity Is Associated with Chronic Disease among Low-Income NHANES Participants. *Journal of Nutrition*, 140, 304-310.

Cook, J. and K. Jeng. Child Food Insecurity: The Economic Impact on Our Nation. 2009. Feeding America. pg.1-2

⁵ Kleinman, Murphy, Little, Pagano, Wehler, Regal, and Jellinek (1998) Hunger in children in the United States: Potential behavioral and emotional correlates. *Pediatrics*, 101 (1), e3.

Jack Hopkins Social Services Funding Committee 2013 Grant Application Submitted by Mother Hubbard's Cupboard, Inc.

Grant Request Budget

Position	Salary	Program Time (Jul – Dec.)	Total
Food Pantry Manager	\$13.46/hr	$40 \text{hr} \times 26 \text{ wk} = 1,040 \text{ hr}.$	\$13,998.40
Nutrition Education	\$13.25/hr	$15 \text{hr} \times 26 \text{ wk} = 390 \text{ hr}.$	\$5,157.50
Coordinator President and CEO	\$20.67/hr	15hr x 18 wk = 270 hr.*	\$5,580.90
Total	Ψ2000,712		\$24,736.80

^{*}President and CEO will be on maternity leave in July and August.

Funding Timeline

Mother Hubbard's Cupboard plans to submit invoices for salary attributed to the Food Pantry program during the first week of every month. Please see the proposed schedule below.

Invoice	Submission Date
#1 – July staff time	August 2, 2013
#2 – August staff time	September 6, 2013
#3 – September staff time	October 4, 2013
#4 – October staff time	November 1, 2013
#5 – November staff time	December 6, 2013
#6 – December staff time	January 3, 2014

3:09 PM 01/29/13 Accrual Basis

Mother Hubbard's Cupboard Balance Sheet

As of December 31, 2012

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IOE 10	
Current Assets	
Checking/Savings	
Checking	94,135.72
Savings 1008023356	20,793.82
PayPal Bank Acct	1,607.40
Total Checking/Savings	116,536.94
Accounts Receivable	
Pledges Rec	
2008 pledges receivable	1,590.00
2009 pledges receivable	2,325.00
2010 pledges receivable	1,995.00
2011 pledges receivable	4,959.91
2012 Pledges Receivable	12,243.56
2013 Pledges Receivable	30,020.00
2014 Pledges Receivable	25,175.00
2015 Pledges Receivable	22,795.00
2016 Pledges Receivable	13,856.00
2017 Pledges Receivable	1,500.00
2012 Çap Camp AR	3,334.00
2013 Cap Camp AR	43,133.00
2014 Cap Camp AR	45,238.00
2015 Cap Camp AR	40,905.00
Total Pledges Rec	249,069.47
UBO 11 % 11%	
UPG - United Way	1,956.64
Total Accounts Receivable	251,026.11
- · · · · ·	•
Other Current Assets	
Allow Doubtful Accts - Pledges	-4,000.00
CD 100600443 18 Mo CD	30,468.84
CD 100600633	10,241.28
CD 1006502	3,813.82
Prepaid Ins - D&O	248.00
Prepaid Ins - Wkrs Comp	702.00
Prepaid Ins -Auto	1,049.77
Undeposited Funds	7,614.73
Total Other Current Assets	50,138.44
Total Current Assets	417,701.49
	,
Fixed Assets	
Equipment	27,198.07
Equipment-VAN	42,824.50
Garden Shed	2,025.00
	_,

3:09 PM 01/29/13 Accrual Basis

Mother Hubbard's Cupboard Balance Sheet

As of December 31, 2012

	Dec 31, 12
Accumulated Depreciation	-16,305.47
Total Fixed Assets	55,742.10
Othershoods	
Other Assets	2,395.00
Rent Security Deposit	2,395.00
Total Other Assets	2,353.00
TOTAL ASSETS	475,838.59
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	1,432.25
Total Accounts Payable	1,432.25
Credit Cards	
Mr. Copy on account	275.65
Total Credit Cards	2 7 5.65
Other Current Liabilities	
Payroll Liabilities	1,943.02
Total Other Current Liabilities	1,943.02
Total Current Liabilities	3,650.92
Total Liabilities	3,650.92
Equity	
Opening Bal Equity	8,375.58
Retained Earnings	298,284.81
Net Income	165,527.28
Total Equity	472,187.67
TOTAL LIABILITIES & EQUITY	475,838.59

0-4:		Jan - Dec 12
•	come/Expense come	•
	Contributions Income	
	Cannister	95.44
	Capital Campaign	186,915.00
	·	
	Church/Nonprofit Client	3,196.38
	-	421.57
	Corporate	9,369.60
	Garden Class	170.00
	Garden Matching	100.00
	Individual	25,347.88
	NAP Individual Contributions	38,800.00
	Nutrition	373.00
	Tee/Sweatshirt Sales	528.00
	United Way	
	Allocation	0.00
	Donor Designations	0.00
	United Way - Other	14,832.29
	Total United Way	14,832.29
	Total Contributions Income	280,149.16
	Grants	
	Alan Shawn Feinstein	452.00
	CDBG	23,057.00
•	ELCA	1,500.00
	Emergency Food Asst. Program	0.00
	Jack Hopkins	0.00
	MCC Monroe Co. Council Grant	6,000.00
	MLK	1,000.00
	Other Garden Grants	5,350,00
	Other Nutrition Grants	10,517.99
	Other Program Grants	16,000.00
	Perry Township Grant	4,000.00
	Presbyterian Hunger Program PHP	8,000.00
	Psi lota Xi	3,000.00
	SCI Comm Fund Grant	
		9,500.00
	Smithville Foundation Total Grants	0.00 88,376.99
•		
	In-kind Income	
	HHFB Donated Food	101,967.74
	Inkind - Garden Supplies	3,119.82
	Inkind - Rent Perry Township	15,759.96
	Inkind - Supplies	0.00
	Total In-kind Income	120,847.52
	Interest Income	298.22
	Misc. Income	281.48
	Special Events	207.40
	Breakfast	72,538.00
	Crop Walk	733.78
	GG Garden Gala	6,405.42
	Homeward Bound Walk	4,122.76
	Hub Ride	0.00

	Jan - Dec 12
Hunger and Homelessness	0.00
Other Misc, Events	6,157.50
	281.00
Player's Ball Share Harvest	4,870.54
	1,624.00
Truckload Sales	1,024.00
Special Events - Other	
Total Special Events	96,733.00
Total income	586,686.37
Gross Profit	586,686.37
Expense	
Advertising	157.24
Automobile Expense	
Fuel	1,103.02
Other	404.70
Van R&M	174.62
Total Automobile Expense	1,682.34
Red Dobt Evento	5,000.00
Bad Debt Expense	137.58
Board Resources	540,00
Building R&M	0.00
Building R&M, Unexpected	
Conference/Travel	510.98
Conferences/Trainings	493.51
Depreciation	3,782.52
Dues & Fees	1,462.37
Equipment R&M	1,656.56
FDE Fundraising Direct Expense	
Breakfast	1,924.03
Direct Mail	0.00
Donors	147.74
Garden Gala	944.67
H&HAW	0,00
Hub Ride	0.00
Share the Harvest/Donate Dollar	49.53
Supplies	772.50
Total FDE Fundraising Direct Expense	3,838.47
HHFB SMC	31,443.94
In-Kind Donated Services/Assets	,
Donated Garden Supplies	3,119.82
Donated Rent	15,759.96
Donated Supplies	0.00
HHFB In-Kind Food	101,967.74
Total In-Kind Donated Services/Assets	120,847,52
<u>.</u>	
Insurance Auto-Insurance Vans	1,832.02
D&O Insurance	744.00
Liability Insurance	0,00
Worker's Comp	3,614.12

	Jan - Dec 12
	<u> </u>
Mileage Reimbursements	104.50
Misc. Expenses	0.00
Payroll Expenses	
Dental Insurance Employer Pd	1,319.12
Disability Ins Employer Pd	. 0.00
Health Insurance	18,684.12
Salary and Wages	150,816.37
SPEA Intern	1,500.00
Taxes	16,034.07
Payroll Expenses - Other	0.00
Total Payroll Expenses	188,353.68
Postage and Delivery	1,533.44
Printing and Reproduction	3,525.06
Professional fees	
Accounting	3,850.00
Audit	5,500.00
Professional fees - Other	573,45
Total Professional fees	9,923.45
Rent	3,557.62
Supplies	0,007.02
Garden	3,359.57
Nutrition	979.21
Office	2,116.51
Pantry	896.89
Technology/Software	3,242.04
Volunteer Appreciation	962.03
Total Supplies	11,556.25
I Matter	
Utilities	
Electric	5,020.83
Gas	606.37
Internet Service	755.00
Internet Web Site	0.00
Telephone	1,301.06
Trash	1,046.37
Utilities - Other	132.29
Total Utilities	8,861.92 ·
Wholesale Food Purchase	0.00
Total Expense	405,159.09
Net Ordinary income	181,527.28
Income	181,527.28
minus campaign pledges	-5,387.72

Net Income

Jack Hopkins Social Services Funding Application

runging Sneet .
Lead Agency:
Name Mother Hubbard's Cerpboard
Is the Lead Agency a 501(c)(3)? 🗹 Yes 🗌 No 📙 Is this a collaborative project? 🗹 Yes 🗌 No
Number of Agency Employees: Full-time 4 Part-time 3 Volunteers 150 regular weekly
Address where Project will be facilitated or housed: 1100 W. Allen St.
Name of Project Administrator: Kayte Young Address 100 W. Allen St. (after mid-May)
Telephone & E-mail 812-355-10843 kayte & mhcfoodpantry, org Name of other participating agencies, if different from Lead Agency: Bloomington Area Birth Services
Proposed Project:
Title of Project: Collaborative Birth Lactation, & Perinated Nutrition Total Cost of Project: \$2,894,25 Requested JHSSF Amount: \$2,174,25
· · · · · · · · · · · · · · · · · · ·
Other Funds Expected for Project: Amount Source \$570.00 Confirmed or Pending Confirmed Confirme
Number of Chients Served by this Project in 2013: 50 Number of City Residents Served by this Project in 2013: 40 Is this a request for operational costs? Ves No If "yes," is the request for a pilot project or for bridge funding? Pilot Bridge
Example: Tables: 5 tables @ \$12.00 each Chairs: 20 chairs @ \$6.00 each
Funding Information: Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.
ITEMCOST
Statt time 51,011 printed materials
program supplies \$ 541,50
scholarships \$570.00
Claim Submission July 2013 - September 2013 October 2013 - December 2013 Other July 2013 - December 2013
TI DELL'ANDEL COLO

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:	
Name:	Mother Hubband's Cupboard
Address:	1100 W. Allen St (after mid-May)
Phone & E-Mail:	Bloomington, IN 47403 812-355-6843 mhc@mhcfoodpantry.org
Website:	www. mhcfoodpantry.org
President of Board of Directors:	Matthew Huang
<u>Director Information</u>	
Director of Lead Agency:	Amanda Nickey
Director's Address:	same as above
Phone & E-Mail:	812-355-6843 amanda Omhcfoodpantry
Presenter Information	•
Name of Person to Present Application to the Committee	Mary Beth Wendelin
Address	same as above
Phone & E-mail	812-355-6843 mary bethemherosopantry.
Grant Writer Information	
Name of Grant Writer:	Mary Beth Wendelin
Address:	same as above
Phone & E-Mail:	same as alaque

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures

Jack Hopkins Social Services Funding Committee 2013 Collaborative Grant Application Mother Hubbard's Cupboard and Bloomington Area Birth Services

Missions and Shared Goals:

The mission of Mother Hubbard's Cupboard (MHC) is to provide healthful, wholesome food to people in need, as well as nutrition and gardening education. MHC provides services in ways that build community while enhancing the dignity, respect, and self-care of all involved. MHC was founded in 1998 and became a 501 (c) 3 in 2001. Bloomington Area Birth Services (BABS) has been working with pregnant women and their families since 1994 and as a 501(c) 3 since 2004. BABS's purpose is to educate, support, and empower pregnant women, new mothers, and their families as they make informed decisions throughout the childbearing year and early parenting, honoring the diversity of families in our community.

MHC's Food Pantry Program serves 30-35 pregnant and nursing households every week. MHC surveyed pregnant and nursing patrons in 2011 and found significant interest from patrons in accessing information on breastfeeding, childbirth, and perinatal nutrition. Since 2011, BABS has offered several information tables on breastfeeding and the BABS volunteer doula program for MHC patrons during pantry hours. MHC's current facility makes it difficult to have in-depth conversations about breastfeeding and childbirth, and there is no space for nutrition education. MHC will move to a larger facility in late Spring 2013, which has a teaching kitchen and classroom onsite that will enable MHC and BABS to provide more in-depth information in a location convenient for MHC patrons. Classes currently offered by BABS have an income-based sliding scale fee. Over 80% of MHC patrons fall below 30% of the area median income (under \$18,350/yr. for a family of 4), and any fee can be cost prohibitive for them accessing vital information for maternal and infant health.

Request and Proposed Use of Funds:

MHC and BABS request \$2,174.25 in funding to develop a pilot program on birth, breastfeeding, and perinatal nutrition for low-income women in our community. The pilot phase of the program will consist of three cycles of two free workshop sessions, each lasting two hours. The first week of the course will cover information on labor and childbirth taught by a BABS Childbirth Educator. The second week of the course will focus on breastfeeding and perinatal nutrition to be co-taught by a BABS Lactation Consultant and MHC's Nutrition Education Coordinator. In addition to the courses, MHC will increase the number of in-pantry information tables and sample tables on perinatal nutrition. BABS will also provide monthly on-site lactation consultant sessions for MHC patrons. The funding request includes the staff time for preparation, teaching, outreach and evaluation, printed materials, and program supplies. The request also includes increased funds for scholarships for workshop participants to take more in-depth courses from BABS at no cost.

Addressing a Previously Identified Priority:

HAND's 2010-2014 Consolidated Plan states in Strategy 5 HAND's priority to "provide funding to nonprofit organizations that serve low-income individuals and families with their basic emergency needs: food, shelter, and health care." Additionally, the Consolidated Plan identifies Mother Hubbard's Cupboard as the second most utilized agency under Public Assistance General. The Service Community Assessment of Needs (SCAN) Report for Monroe County reports that 47% of low-income households reported problems having enough money for

¹ 2010-2014 Consolidated Plan. City of Bloomington Housing and Neighborhood Development Department. pg. 19

² 2010-2014 Consolidated Plan. City of Bloomington Housing and Neighborhood Development Department. pg. 50

Jack Hopkins Social Services Funding Committee 2013 Collaborative Grant Application Mother Hubbard's Cupboard and Bloomington Area Birth Services

food.³ It also reports that 30% of low-income households said that needing emergency or supplemental food assistance for their household was at least a minor challenge.⁴

One-time Investment:

MHC and BABS's request for funding represents a one-time investment in the pilot phase of this program. Upon completion of the pilot phase, the program will be evaluated jointly. If need be, the program model will be improved and modified in preparation for pursuing additional funding.

Leveraging Matching Funds and Other Community Support:

BABS has received a grant through the CDC to provide lactation support in the community through September 2013. The monthly on-site lactation consultant at MHC will be partially funded through BABS's CDC grant. Additionally, BABS will provide half of the cost of additional courses through the Angel Fund of their general budget to allow MHC patrons to attend their courses at no cost. MHC will utilized their existing collaborative partnerships with WIC, Early Head Start, Head Start, Middle Way House, and Amethyst House to inform their clients of the workshops offered through the MHC-BABS partnership.

Making a Broad, Long Lasting Impact:

Low-income, food-insecure pregnant women have a higher risk of complications during birth than women who are food secure during their pregnancy. Additionally, inadequate access to nutrients during pregnancy increases the risk of having a low-birth weight baby. 6 According to the CDC, breastfeeding rates among low-income women are significantly lower (57%) than high-income women (74%).7 "Children who are breastfed have a 22% lower risk of becoming obese,"8 which is significant because in a national study of low-income children growing up in food insecure households found that they were twice as likely to be obese as children from higher income brackets.9 Ensuring the success of lactation is more than a public health priority; it is also an economic one. The Department of Health and Human Services's Healthy People 2020 includes objectives to improve birth outcomes for pregnant women and infants. One of the indicators is to reduce the national average of cesarean deliveries to 23.9% by 2020. 10 The Bloomington Hospital has a cesarean delivery rate of 27.8%, 11 while mothers who have worked with BABS have a cesarean rate of 17.4%, well below the Healthy People 2020 goal. The Jack Hopkins Social Services Fund's investment in the MHC-BABS pilot program to bring birth, breastfeeding, and perinatal nutrition information to low-income women will improve the health of pregnant women and infants in our community.

³ SCAN 2012 Report - Service Community Assessment of Needs. United Way of Monroe County. pg. 134

⁴ SCAN 2012 Report - Service Community Assessment of Needs. United Way of Monroe County. pg. 136

⁵ Laraia, B.A., Siega-Riz, A., & Gundersen, C. (2010). Gestational weight gain, and pregnancy complications. *Journal of the American Dietetic Association*, 110, 692-701.

⁶ Borders, A.E.B., Grobman, W.A., Amsden, L.B., & Holl, J.L. (2007). Chronic stress and low birth weight neonates in a low-income population of women. *Obstetrics and Gynecology*, 109, 331-338.

⁷ http://www.cdc.gov/nchs/data/databriefs/db05.htm

⁸ http://www.letsmove.gov/healthymoms.php

 ^{9 &}quot;Relationship Between Poverty and Overweight or Obesity." Food Research and Action Center. Retrieved from: http://frac.org/initiatives/hunger-and-obesity/are-low-income-people-at-greater-risk-for-overweight-or-obesity/10 http://healthypeople.gov/2020/topicsobjectives2020/objectiveslist.aspx?topicId=26

¹¹ http://www.theunnecesarean.com/blog/2010/9/19/indiana-cesarean-rates-by-hospital-2008.html

Memorandum of Understanding

Between Mother Hubbard's Cupboard and Bloomington Area Birth Services

for Application to Nutrition Education Programs

This Memorandum of Understanding (MOU) establishes a partnership agreement between Mother Hubbard's Cupboard (MHC) and Bloomington Area Birth Services (BABS).

Mission

MHC Mission

Mother Hubbard's Cupboard exists to provide healthful, wholesome food to people in need as well as nutrition and gardening education. We strive to provide services in ways that enhance the dignity, respect, and self-care of everyone involved. The Nutrition Education Program plays a critical role in fulfilling MHC's mission by teaching clients and community members how to cook healthy meals at home, to select the most nutritious foods on a tight budget, and to preserve food grown in gardens.

BABS Mission:

Our mission is to improve the health and lives of mothers and babies by:

- improving birth outcomes;
- increasing exclusive breastfeeding rates;
- better identifying perinatal mood and anxiety disorders;
- increasing referrals for treatment of women with perinatal mood and anxiety disorders;
- · providing new families with education and resources;
- maintaining a safe place where new families can gather for mutual support

Informed and empowered parents raise healthy children who grow into secure adults committed to community-building. We honor the diversity of families in our community and recognize that individual circumstances will always shape what decisions a family needs to make.

Together, the Parties enter into this Memorandum of Understanding to mutually promote nutrition education programs. Accordingly, Mother Hubbard's Cupboard and Bloomington Area Birth Services, operating under this MOU agree as follows:

Purpose and Scope

The purpose of this Memorandum of Understanding (MOU) is to clearly identify the roles and responsibilities of each party as they relate to providing nutrition education to the Bloomington community, specifically those from low-income households. These programs strive to:

Bring BABS childbirth education, breastfeeding education and perinatal nutrition education to the low-income households and to those using MHC's food pantry services.

To support this goal, Mother Hubbard's Cupboard and BABS will conduct 3 educational programs in Mother Hubbard's Cupboard's kitchen and classroom. Each program will include 1 two-hour class covering labor and childbirth and 1 two-hour class covering breastfeeding and nutrition.

Responsibilities

BABS provides:

handouts plus staff time for planning and teaching the Labor, Birth and Breastfeeding portions of the program.

MHC provides:

promotion (staff time plus materials)

Nutrition portion of the classes (staff time and materials)

Staff time for administration

Each party will appoint a person to serve as the official contact and coordinate the activities of each organization in carrying out this MOU. The initial appointees of each organization are:

Kayte Young, MHC Nutrition Education Coordinator kayte@mhcfoodpantry.org 812-355-6843

Georg'ann Cattalona, BABS Executive Director georgann@bloomingtonbirth.org 812-337-8121

The organizations agree to the following tasks for this MOU:

Mother Hubbard's Cupboard will:

Promote the classes in the pantry through tahling, handouts, flyers and one-on-one conversations with patrons.

Promote the classes with other organizations serving low-income households

Prepare printed material for nutrition education portion of class.

Prepare for and teach nutrition education portion of class

Provide additional materials for classes (food, supplies, etc.)

Provide the space for the classes, with staff on site

BABS will:

Provide printed material for labor, birth and breastfeeding portions of class

Prepare for and teach labor, birth and breastfeeding portions portion of class

Provide scholarships for participants interested in other BABS courses

Mother Hubbard's Cupboard and Bloomington Area Birth Services will:

Provide a welcoming environment for expecting and new moms to learn about labor, birth, breastfeeding and perinatal nutrition, free of charge.

Terms of Understanding

The term of this MOU is for a period of July 1, 2013-December 31, 2013

Either organization may terminate this MOU upon thirty (30) days written notice without penalties or liabilities.

Authorization

The signing of this MOU is not a formal undertaking. It implies that the signatories will strive to reach, to the best of their ability, the objectives stated in the MOU.

On behalf of the organization I represent, I wish to sign this MOU and contribute to its further development.

Mother Hubbard's Cupboard	~ ^ <i>/</i>	
Signature	$\overline{}$	Date 3/28/2013
Name CHRISTI KATTE YOUN	16 ()	
Title MUTRITION EDUCATION	SOTA MIGNOOD	· ·
Organization MOTHER HUBBARDS	CUPBOARD.	

Bloomington Area Birth Services

Signature

Date 3.28.13

Name

Cattelon

Title

Executive Director

Organization

8.006

Jack Hopkins Social Services Funding Committee 2013 Collaborative Grant Application Mother Hubbard's Cupboard and Bloomington Area Birth Services

Grant Request Budget

BABS	BABS \$225.00	MHC
	\$225.00	
	\$225.00	
	Ψ223.00	\$119.25
	\$60.00	\$66.25
\$150.00	\$90.00	\$410.75
		\$39.75
	\$375.00	\$636.00
	\$37.50	\$14.25
		\$541.50
\$300.00	\$300.00	
\$120.00	\$120.00	
\$150.00	\$150.00	
\$570.00	\$570.00	
\$720.00	\$982.50	\$1,191.75
25		en en en general, en en arrive git af en arbeiten de en de
	\$300.00 \$120.00 \$150.00 \$570.00	\$60.00 \$150.00 \$90.00 \$375.00 \$37.50 \$37.50 \$300.00 \$120.00 \$120.00 \$150.00 \$150.00 \$570.00 \$720.00 \$982.50

Funding Timeline

We plan to submit invoices at the conclusion of each two-week cycle. Please see the proposed schedule below.

Invoice	Submission Date
1 st class cycle	August 30, 2013
2 nd class cycle	October 25, 2013
3 rd class cycle	December 20, 2013

3:09 PM 01/29/13 Accrual Basis

Mother Hubbard's Cupboard Balance Sheet

As of December 31, 2012

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E13	
Current Assets	
Checking/Savings	
Checking	94,135.72
Savings 1008023356	20,793.82
PayPal Bank Acct	1,607.40
Total Checking/Savings	116,536.94
Accounts Receivable	
Pledges Rec	
2008 pledges receivable	1,590.00
2009 pledges receivable	2,325.00
2010 pledges receivable	1,995.00
2011 pledges receivable	4,959.91
2012 Pledges Receivable	12,243.56
2013 Pledges Receivable	30,020.00
2014 Pfedges Receivable	25,175.00
2015 Pledges Receivable	22,795.00
2016 Pledges Receivable	13,856.00
2017 Pledges Receivable	1,500.00
2012 Cap Camp AR	3,334.00
2013 Cap Camp AR	43,133.00
2014 Cap Camp AR	45,238.00
2015 Cap Camp AR	40,905.00
Total Pledges Rec	249,069.47
UPG - United Way	1,956.64
Total Accounts Receivable	251,026.11
Other Current Assets	
Allow Doubtful Accts - Pledges	-4,000.00
CD 100600443 18 Mo CD	30,468.84
CD 100600633	10,241.28
CD 1006502	3,813.82
Prepaid Ins - D&O	248.00
Prepaid Ins - Wkrs Comp	702.00
Prepaid Ins -Auto	1,049.77
Undeposited Funds	7,614.73
Total Other Current Assets	50,138.44
Total Current Assets	417,701.49
Fixed Assets	
Equipment	27,198.07
Equipment-VAN	42,824.50
Garden Shed	2,025.00
•	

3:09 PM 01/29/13 Accrual Basis

Mother Hubbard's Cupboard Balance Sheet

As of December 31, 2012

	B 00 0 1, 12
Accumulated Depreciation	-16,305.47
Total Fixed Assets	55,742.10
Other Assets	
Rent Security Deposit	2,395.00
Total Other Assets	2,395.00
TOTAL ASSETS	475,838.59
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	1,432.25
Total Accounts Payable	1,432.25
Credit Cards	
Mr. Copy on account	275.65
Total Credit Cards	275.65
Other Course A Linkilities	
Other Current Liabilities	1,943.02
Payroll Liabilities Total Other Current Liabilities	1,943.02
Iotal Other Current Liabilities	1,040.02
Total Current Liabilities	3,650.92
Total Liabilities	3,650.92
Equity	
Opening Bal Equity	8,375.58
Retained Earnings	298,284.81
Net Income	165,527.28
Total Equity	472,187.67
TOTAL LIABILITIES & EQUITY	475,838.59

		Jan - Dec 12
Ordinary In	come/Expense	Jan - Dec 12
	come	
	Contributions Income	
	Cannister	95.44
	Capital Campaign	186,915.00
4	Church/Nonprofit	3,196.38
	Client	421.57
	Corporate	9,369.60
	Garden Class	170.00
	Garden Matching	100,00
	Individual	25,347.88
	NAP Individual Contributions	38,800.00
	Nutrition	373.00
	Tee/Sweatshirt Sales	528,00
	United Way	524,65
	Allocation	0.00
	Donor Designations	0.00
	United Way - Other	14,832.29
	,	
	Total United Way	14,832.29
	Total Contributions Income	280,149.16
	Grants	
	Alan Shawn Feinstein	452.00
	CDBG	23,057.00
	ELCA	1,500.00
	Emergency Food Asst. Program	0,00
	Jack Hopkins	•
	MCC Monroe Co. Council Grant	0.00
-	MLK	6,000.00
		1,000,00
	Other Garden Grants	5,350.00
_	Other Nutrition Grants	10,517.99
	Other Program Grants	16,000.00
•	Perry Township Grant	4,000.00
	Presbyterian Hunger Program PHP	8,000,00
	Psi lota Xi	3,000.00
	SCI Comm Fund Grant	9,500.00
	Smithville Foundation	0.00
	Total Grants	88,376.99
	In-kind Income	
	HHFB Donated Food	101,967.74
	Inkind - Garden Supplies	3,119.82
	Inkind - Rent Perry Township	15,759.96
	Inkind - Supplies	0,00
	Total In-kind Income	120,847.52
	Interest income	298.22
	Misc. Income	281.48
	Special Events	,,
	Breakfast	72,538.00
	Crop Walk	733,78
	GG Garden Gala	6,405.42
	Homeward Bound Walk	4,122.76
	Hub Ride	0,00
	Has the	00,0

	Jan - Dec 12
Hunger and Homelessness	0.00
Other Misc. Events	6,157.50
Player's Ball	281.00
Share Harvest	4,870.54
Truckload Sales	1,624.00
Special Events - Other	1,02 11==
	96,733.00
Total Special Events	30,100.00
Total Income	586,686.37
Gross Profit	586,686.37
Expense	
Advertising	157.24
Automobile Expense	
Fuel	1,103.02
Other	404.70
Van R&M	174.62
Total Automobile Expense	1,682.34
	E 000 00
Bad Debt Expense	5,000.00
Board Resources	137.58
Building R&M	540.00
Building R&M, Unexpected	0.00
Conference/Travel	510.98
Conferences/Trainings	493.51
Depreciation	3,782.52
Dues & Fees	1,462.37
Equipment R&M	1,656.56
FDE Fundraising Direct Expense	
Breakfast	1,924.03
Direct Mail	0.00
Donors	147.74
Garden Gala	944.67
H&HAW	0.00
Hub Ride	0.00
Share the Harvest/Donate Dollar	49.53
Supplies	772.50
Total FDE Fundraising Direct Expense	3,838.47
HHEB SMC	31,443.94
In-Kind Donated Services/Assets	73
Donated Garden Supplies	3,119.82
Donated Rent	15,759.96
Donated Supplies	0.00
HHFB In-Kind Food	101,967.74
Total In-Kind Donated Services/Assets	120,847.52
Insurance Auto-Insurance Vans	1.832.02
Auto-Insurance Vans	
Auto-Insurance Vans D&O Insurance	1,832.02 744.00 0.00
Auto-Insurance Vans	

•		Jan - Dec 12
	Mileage Reimbursements	104.50
	Misc. Expenses	0.00
	Payroli Expenses	-,
	Dental Insurance Employer Pd	1,319.12
	Disability Ins Employer Pd	0.00
	Health Insurance	18,684.12
	Salary and Wages	150,816,37
	SPEA Intern	1,500.00
	Taxes	16,034.07
	Payroll Expenses - Other	0,00
	Total Payroll Expenses	188,353,68
	Postage and Delivery	1,533.44
	Printing and Reproduction	3,525.06
	Professional fees	
	Accounting	3,850.00
	Audit	5,500,00
	Professional fees - Other	573.45
	Total Professional fees	9,923.45
	Rent	3,557.62
	Supplies	
	Garden	3,359.57
	Nutrition	979.21
	Office	2,116.51
	Pantry	896.89
	Technology/Software	3,242.04
	Volunteer Appreciation	962.03
	Total Supplies	11,556.25
	Utilities	-
	Electric	5,020.83
	Gas	606.37
	Internet Service	755.00
	Internet Web Site	0,00
	Telephone	1,301.06
	Trash	1,046,37
	Utilities - Other	132.29
	Total Utilities	8,861.92
	Wholesale Food Purchase	0.00
	Total Expense	405,159.09
Net Ordin	ary Income	181,527,28
Income		181,527.28
		
	minus campaign pledges	-5,387.72

Net income

11:41 AM

03/30/13

Accrual Basis

Bloomington Area Birth Services Summary Balance Sheet As of March 30, 2013

	Mar 30, 13
ASSETS Current Assets	é 720 57
Checking/Savings Accounts Receivable	6,730.57 4,449.66
Other Current Assets	28,804.61
Total Current Assets	39,984.84
TOTAL ASSETS	39,984.84
LIABILITIES & EQUITY Liabilities Current Liabilities	
Accounts Payable	-1,305.17
Credit Cards	17,533.76
Other Current Liabilities	7,141.34
Total Current Liabilities	23,369.93
Long Term Liabilities	6,511.94
Total Liabilities	29,881.87
Equity	10,102.97
TOTAL LIABILITIES & EQUITY	39,984.84

Bloomington Area Birth Services Profit & Loss

January through December 2012

	Jan - Dec 12
Ordinary Income/Expense Income	-
4001a · BABS Boutique Donated Items 4004 · BABS Boutique Resale Income 4005 · Breast Pump Rental Income 4015 · In-kind Income 4020 · Fundraising Income 4021 · Fundraising Letter 4025 · Fundraising Event 4027 · Restricted Contributions 4028 · Unrestricted Contributions 4020 · Fundraising Income - Other	1,816.00 53,224.36 1,935.16 609.79 615.02 36,779.89 7,053.00 37,559.18 85.60
Total 4020 · Fundraising Income	82,092.69
4030 · BABS Baby Fair 4040 · Workshop Income 4090 · Doula Membership Dues 4150 · Miscellaneous Income 4160 · Space Rental 4170 · Program Fees 4173 · Childbirth Education Classes 4174 · Yoga Classes 4177 · Post Partum Support Groups	12,791.50 7,235.00 60.00 13.50 200.00 15,023.12 7,754.10 3,958.00
4170 · Program Fees - Other	702.58
Total 4170 · Program Fees 4180 · Doula Programs	27,437.80 922.85
4190 · Lactation Center 4191 · Office Visits 4190 · Lactation Center - Other	11,825.00 2,671.70
Total 4190 · Lactation Center	14,496.70
Total Income	202,835.35
Cost of Goods Sold 5000 · Cost of Goods Sold	30,532.63
Total COGS	30,532.63
Gross Profit	172,302.72
Expense	
6120 · Bank Service Charges 6123 · Paypal Fees 6124 · Credit Card Processing Charge 6120 · Bank Service Charges - Other	176.81 2,948.33 1 47 .59
Total 6120 · Bank Service Charges	3,272,73
6126 · Staff Development 6140 · Community Fairs & Contributions 6160 · Dues and Subscriptions 6170 · Equipment Rental 6180 · Insurance 6230 · Licenses and Permits 6235 · Non-payroll Taxes 6245 · Marketing 6270 · Professional Fees 6650 · Accounting	1,352.19 299.00 482.65 149.75 2,691.32 325.00 30.46 485.00
Total 6270 · Professional Fees	375.00
6290 · Rent 6294 · Property Maintenance 6290 · Rent - Other	71.64 26,000.00
Total 6290 Rent	26,071.64
6390 · Utilities 6340 · Telephone	1,957.62

Bloomington Area Birth Services Profit & Loss

January through December 2012

	Jan - Dec 12
6342 · internet 6400 · Electric	780.00 2,615.97
6405 · Gas	1,089.04
6410 · Water	633.37
6411 · Recycling	287.00
Total 6390 · Utilities	7,363.00
6510 · Payroll Expenses	82,073.03
6520 · Fundraising Event Expenses 6521 · Gala General Expenses 6522 · Gala Equipment Rental 6523 · Breakfast Expenses 6520 · Fundraising Event Expenses - Other	1,476.07 300.00 -145.42 218.56
Total 6520 · Fundraising Event Expenses	1,849.21
6530 · Baby Fair Expenses 6531 · Baby Fair Rented Space & Eqpmt 6530 · Baby Fair Expenses - Other	6,328.00 2,856.73
Total 6530 · Baby Fair Expenses	9,184.73
6540 · Workshop Expenses 6543 · Doula Program Expenses 6590 · Special Event Expenses	460.61 486.80 477.06
6670 · Program Expense 6450 · Contract Labor	4.700.50
6451 · Childbirth Educators	4,762.50
6452 · Yoga Teachers	3,232.50
6453 · Postpart Doulas/Lact. Consul	1,758.75
6454 · Support Group Leaders	2,522.00
6456 · Doula Workshop Educator	4,347.00
6458 · Cranio/Infant Massage	2,520.00
6459 · Dancing for Birth	540.00
6461 · Baby & Family Music	165.00 421.00
6464 · Misc. class/workshop	180.00
6465 · Hospital Tours 6466 · Milk Matters/Nursing Mothers	570.00
Total 6450 · Contract Labor	21,018.75
6674 · Program Supplies	128.00
6675 - Class Related Exp.	,
6676 · Food for Classes	824.92
6677 · Photocopying for Classes	20.87
6678 · Materials for Class	781.00
Total 6675 · Class Related Exp.	1,626.79
6680 · Scholarship	94.00
Total 6670 · Program Expense	22,867.54
6770 · Office Related Expenses 6320 · Computers & Equipment 6790 · Office Supplies	1,329.36
6250 Postage and Delivery	1,572.29
6260 Photocopying (NOT for class)	200.17
6790 · Office Supplies - Other	1,393.37
Total 6790 · Office Supplies	3,165.83
6791 · Lactation Center Expenses	1,056.44
6792 · Office Cleaning	106.88
6793 · Office Software & Subscriptions	4,415.00
6770 · Office Related Expenses - Other	336.95
Total 6770 · Office Related Expenses	10,410.46

11:38 AM

03/30/13 Accrual Basis

Bloomington Area Birth Services Profit & Loss

January through December 2012

	Jan - Dec 12
6800 · BABS Boutique 6130 · Cash Discounts 6801 · Inventory Shipping Charges 6802 · Vendor Discounts 6803 · Retail Displays and Supplies 6805 · Maternity Coupon Discounts 6800 · BABS Boutique - Other	3,440.43 1,102.27 -557.05 94.72 5.00 465.95
Total 6800 · BABS Boutique	4,551.32
6999 · Uncategorized Expenses 9000 · Misc.	-179.67 22.00
Total Expense	175,100.83
Net Ordinary Income	-2,798.11
Other Income/Expense Other Income 7030 · Other Income	73.56
Total Other Income	73.56
Other Expense 1 · Accounting Adjustments 8010 · Other Expenses	-622.47
8011 · Refunds 8012 · Program Fee Mistakes 8013 · Retail Tax/Accounting Mistakes 8015 · Inventory Adjustment 8010 · Other Expenses · Other	-24.00 40.00 40.51 1,146.13 61.95
Total 8010 · Other Expenses	1,264.59
8014 · Goods for Resale/Sales Tax	0.00
Total Other Expense	642.12
Net Other Income	-568.56
Net Income	-3,366.67

Jack Hopkins Social Services Funding Application

Funding Sheet

Name	My Sister's Closet	of Monroe County	y	
Is the Lead Agency a 501(c)	(3)? Yes No Is	this a collabora	tive project? [Yes X No
Number of Agency Employ	ees: Full-time	Part-time 2	Volunteers _	average 216 hours/month
Address where Project will	be facilitated or housed	To Be Determ	ined	
Name of Project Administr	ator: Sandy Keller			
Address P.O.	Box 1182, Bloomington, II	N 47402		
Address P.O. Telephone & E-mail	812-333-7710 skeller@	absoluteresearch.n	et	
Name of other participating 47 partner agencies, please s	g agencies, if different fr	om Lead Agency		
Proposed Project:				
Title of Project: The C	reen Side of Pink			***
Total Cost of Project: \$1	3,516 # 3Z, 000			
Requested JHSSF Amount:	\$32,000 \$13,516			•
Other Funds Expected for I				
Amount \$5000	Source Fundraising		Confirm Confi	ed or Panding amed
Number of Clients Served i Number of City Residents	oy this Project in 2013: Served by this Project in	360 n 2013: 1200		
Is this a request for operation If "yes," is the request for a p	al costs? XYes No ilot project or for bridge f	unding? X Pilot	: 🗌 Bridge	
,	. ,	5	Feemple: Tables, Chairs	5 tables € \$12.00 each 20 chairs € \$5.00 cach
Funding Information: Pleasengle: Due to limited funds, the Committee best decide how and their costs. ITEM Rental House 1@\$600/month if	to distribute funds, please p	mends partial fund rovide an itemized	hist of program ele COST \$7200	In the interest of helping ements, ranked by priority
Off-Site Storage 1@\$130/mont	a for 12 months		\$1560	
Work Tables 3@\$44/each and			\$732	
Sewing Machines 4(a)\$299/ea		<u>, , , , , , , , , , , , , , , , , , , </u>	\$1196 \$998	· · · · · · · · · · · · · · · · · · ·
Washer/Dryer 1@\$499/wash Computer/Printer/Camera 1@	er 1@3499/orver S880/each/computer 1@\$*	300/printer 1@\$15		
Misc. Supplies (buttons, zipp	ers, clasps, thread, needles,	scissors, etc.)	\$500	
Claim Submission Date: (check one)	X July 2013 – Se	ptember 2013	Octo	ber 2013 – December 201

Jack Hopkins Social Services Funding Application Agency Contact Sheet

Lead Agency:			
Name:	My Sister's Closet of Monroe County		
Address:	P.O. Box 1182		
	Bloomington, IN 47402		
Phone & E-Mail:	812-333-7710 skeller@absoluteresearch.net		
Website:	www.sisterscloset.org		
President of Board of Directors;	Sandy Keiler		
Director Information			
Director of Lead Agency:	Sandy Keller		
Director's Address:	P.O. Box 1182, Bloomington, IN 47402		
Phone & E-Mail:	812-333-7710 skeller@absoluteresearch.net		
Presenter Information			
Name of Person to Present Application to the Committee	Sandy Keller		
Address	P.O. Box 1182, Bloomington, IN 47402		
Phone & E-mail	812-333-7710 skeller@absoluteresearch.net		
Grant Writer Information			
Name of Grant Writer:	Terri Hauser		
Address:	P.O. Box 1182, Bloomington, IN 47402		
Phone & E-Mail:	812-333-7710 hauser121008@yahno.com		

Please also include:

- * The Agency's Mission Statement in Two-Page Application Narrative
- * A Simple Program Budget for use of requested funds (please check your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures

Common Council Social Services Funding Application 2013 My Sister's Closet of Monroe County

My Sister's Closet of Monroe County respectfully requests a one-time grant of \$13516 to purchase equipment, storage space, and rental space for our pilot project 'The Green Side of Pink'.

Mission:

My Sister's Closet is a 501 (c) 3 non-profit organization established to provide free work force attire and Success Institute training to Low-income and At-risk women pursuing employment. We currently accomplish our mission in following ways:

- 1) My Sister's Closet (MSC) is a volunteer directed non-profit organization offering its free services to the clients of 47 community and social service organizations. Through the use of a FREE Clothing Voucher Program and with the generous donations of professional and trendy attire to our Bargain Boutique, we assist women to dress appropriately for job interviews and the work place.
- 2) Free Success Institute Workshops. These workshops focus on Interview Skill building, Job Search techniques, and other topics designed to empower individuals with the tools to be successful in their life goals and to become leaders in their families. All workshops are Free and available to both men and women, regardless of income or circumstances.

Criteria:

Address a previously-identified priority for Social Service Funding: The 2012 Service Community Assessment of Needs (SCAN) identified as Meeting the Essentials of appropriate attire and job placement skills as a significant issue for our community. SCAN also identified Earning a Living: Finding and keeping a job as a significant issue for our community.

2012 results of MSC's work:

• 166 low-income and at-risk women received free clothing vouchers, and were issued a total of 830 professional ensembles. Our program is unique and in 2012, My Sister's Closet outfitted its 1000th clothing voucher recipient.

In addition to free interview and work attire, clients also received the following:

- Personal wardrobe consultations Generally 1 hr. to 3.5 hrs.
- Accessories of jewelry, shoes, bags and brief satchels, coats, and other outerwear.
- Vouchers with Agency partners for: Makeovers, manicures, haircuts and styling,
- Tailoring if needed, with proper notice.
- 160 local residents attended our Success Institutes Workshops focused on Interview skills, job search techniques, and networking ideas ... etc.

These workshops are cooperative partnerships between skilled presenters, program sponsors, and MSC volunteers. Workshops and the tasks to sponsor them usually include:

- Skilled Presenters and Program development
- Event advertising and marketing
- Program practice packets & workbooks, refreshments
- Event child care and activities to allow parents to attend workshops.

Please read a recent response from a workshop hosted at the Bloomington Housing Authority which resulted in 3 out of 10 job placements within one week: Terri Korus, Bloomington Housing Authority ROSS Service Coordinator, stated that 'My background is with Workforce Development office. I thought this was the best workshop I have seen! It is direct, to the point, and is a great confidence builder.'

Common Council Social Services Funding Application 2013 My Sister's Closet of Monroe County

Clients who utilize MSC programs are referred from a continually expanding and diverse group of non-profit and government agencies serving citizens experiencing: homeless, domestic violence, displacement, underemployment and joblessness, rehabilitation, substance abuse, hunger ... etc.

The Green Side of Pink - A One Time Investment:

My Sister's Closet is requesting funding for a one-time investment to rent space, storage, and purchase equipment for our pilot project 'The Green Side of Pink'. As with many thrift stores, as much as 70% of the generous clothing and accessories donated can go unused; yet several of these pieces are comprised of excellent raw materials. They are usually dismissed because they are: 1) Out of date, 2) There is a lack enough off-season storage, 3) They require extensive repair and/or cleaning.

MSC intends to utilize the professional skills of current supporters who are made up of: Tailors and Craftswomen, and Volunteers. These dedicated individuals are ready to contribute weekly hours to launch a very green, grassroots initiative to turn unusable items into sellable, trendy products we will sell on-line and through our Bargain Boutique.

Goals of "The Green Side of Pink":

- Increase MSC's sustainability as an organization with additional income streams.
- Continue in our mission to reduce local joblessness and underemployment.
- Optimize donations previously unused or discarded by turning them into Re-Use-Sellable products
- Offer client job training for those with goals to work in Textile and Apparel Merchandising industries.
- Substantially reduce local items that often find their way into our landfill.

Project Budget for (1) Year:

Space	<u>Cost</u>	<u>Quantity</u>	<u>Total</u>
Rental space (1yr)	\$600/month	1	\$7200
Current Off Site Storage	\$130/month	1	\$1560
<u>Equipment</u>	<u>Cost</u>	Quantity	<u>Total</u>
Table 72x30	\$44	3	\$132
Table 60x60	\$300	2	\$600
Sewing Machines/Surgers	\$299	4	\$1196
Washer	\$499	1	\$499
Dryer	\$499	1	\$499
Computer	\$880	1	\$880
Printer	\$300	1	\$300
Camera	\$150	1	\$150
and the second s			

Supplies:

Misc. Notions and Supplies: Buttons, Zippers, Clasps, Thread, Interfacing, Linings, Needles, Scissors, Patterns, Flourishing ... etc.

	Misc.	Multiple	<u>\$500</u>
Total Project Cost			\$13516.00

Common Council Social Services Funding Application 2013 My Sister's Closet of Monroe County

Funding Timeline for (1) Year:

Q2 2013

- Find and rent space.
- Purchase equipment and supplies

Q3 & Q4 2013

- Ongoing space expenses
- Ongoing supply expenses

Shop Style Selections 72-in x 30-in Rectangular Steel Folding Table a... http://www.lowes.com/pd_124784-74313-UT07L3U541_0_?produc...

Your Stone: Bloomington, IN

> Style Selections 72-in x 30-in Rectangular Steel Folding Table

Item #: 124784 | Model #: U107L8U841.

\$44.00

Be the first to

West \$49.58

Store Pickup

Your brief bith be available for pickup in Lowe's Of Bloomington, in today.

Lowe's Truck Delivery

Your order wit be ready for delivery to you from your selected store.

> Parcel Shipping Unavailable for This Order Scot by carriers like UPS, FedEx USPS, etc.

Style Selections 72-in x 30-in Rectangular Steel Folding Table

Description

72-in x 36-in Restongular Steel Friding Tuble

- Bis w milded smooth sudece table top made of strong durable polyality ene
- +. 16 gauge 1-1/0" steel frame
- Folds flat for easy storage and peristally
- Storn-register Lefter easy to clean
- Indetrigiout fortibre
- * Denutie per che point havre fouch
- 10-sear shared care only

Specifications

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Recommended Cleaning Walted .	eleap y dh dung g ols	Table Height (Indive)	ක _් 5
Mee .	Pra		
Frame (Jakos)	£46-2 1		

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Your Stores Bloomington, IN

LIFETIME PRODUCTS 60-in x 60-in Circle Steel Folding Table

item #: 377669 | Noce to 23971

Be the first to

\$300.00

Get 5%* Off Every Day or Special Financing**
Missnum Purchase Required

Store Pickup

Your order will be ready for pickup from Lowe's Of Bloomington, IN by 04/12/2013.

Lowe's Truck Defivery

Your order will be ready for delivery to you from Lowe's Of Bloomington, IN by 04/12/2013.

Parcel Shipping

Unavailable for This Order Sont by explora the LPS, Footix USPS, etc.

LIFETIME \$300.00
PRODUCTS 50-in x
60-in Circle Sieel
Folding Table

Description

報き GD 中文 60-ta Clivie Step Földing Table

- Bigerica strength and durability
- Guid for endocries dipardous une
- Ready to use easy to nontain, and drive in 2008
- blash-resistant and easy to dean

Specifications

Table Length (Stofies)	6.4.0	Opio//Firish Category	Other
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Recommends d Glanning Gothod	oni warn Marn	Table Height (inches)	32. g
Frans Materia	(tag)		
Tasie Tep Maenal	Resin		

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Janome - Electric Sewing Machine

Mashifplace

Our Price: \$209.00.

Model: HD1900 SKU: 4993825

expectations as a factor.

Schlammad it Gadaffeng Co. 9178 213

Shipping: Seller usually ships within 1-2 busicess days

Story Michigan Class Sympleses.

What Does This Mean? Spt

This product will ship directly from one of our trusted translated sealers.

- Lorketpface Sellers offer thousands of products on BasiBuy.com
- Runchases are misde through EastBuy care, your credit card
- নাতি বাব, লংগীল হ'

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- Muchatolace guidanes

 To se ream are not avenuale to Civil Bio, store:

Spot and domether Marketples a listent is easy a

1 of 2

Next

The HD-1000 by Janonic provides super sturdy construction and easy to bee rectures for a expending a and eligibilities several expending to track a side range of felicial and construction make this mechanic appear observed tooking to track a side range of felicial and construction make this mechanic appear of the service tooking to track a side range of felicial and a four-step buttonnoise provide stitches for a range of explications. You'll even find orders like a build-in record direction and storage tray.

PRODUCT FEATURES

Specifications

Customer Review

- Bobbin System: Horizontal
- Number of Built-in Stitches: 14
- * Threading Type: Automatic
- Material: Aluminium
- * Height 12.4"
- + Widta: 15.6"
- · Depth 6.3*
- Worghi (Approximate): 18.76 fb
- Literard Wernardy: 25 Year

Promotion agai, extracing color, may order from estical product improvince

Ads by Google 😘 :

Main Info

Comparison Assistant

地域ilpo.47 ca fi Weetife Drew (M数) F \$499,00 Whilipoot \$4 cu 4 top-Lead Waster \$499,00

and the state of t	67213	5 3876
tion #	WED4800XQ	WTW4800XQ
tidedel.#	389 reviews	446 reviews
Rowars	\$499.00	\$499.00
Available Promotions	Grubt PinnoCon	Credit Promote a
Lowe's Truck Delivery	Free Delvery	Free Delivery
Attributes	manager of State without a state power Commissionary Co.	and the second s
Brand	Whitipool	Whichpool
Item Number	87213	66876
Lowe's Exclusive	No	Mo
Used to identify whether the item	1 .	1
Manufacturer Color/Finish	White	V ∰#E
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Dover Capacity (Cu. Feel)	7.0	* *
Number of Cycle Splections	13.0	* -
Number of Temperature Selections	4,0	~ *
Matchino Pedestal (Model #1	None	N/A
Matchino Washer (Model II)	WTW48C3XQ	4.2
Steam Cycles	No	**
Sensor Dry Oyde	Yes	
Gulok/Express Cycle	No	
Walkle Free Ovcie	Yes	
Energy Efficient Cycle	Yes	4
Air Dry/Air Fluit Cycle	Yes	
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Heavy Dity Cycle	No	
Permanent Press Cycle	No	n ~
Timed Div Cycle	Yes	- >
Touch-Up Cycle	No	
	No	m *
Toyels Cycle	No	
Custom Program Cycle	No	· · .
NSE Certified Sanitary Dry	No	Yes
Cycle Status Linhts	No	- -
Time Remaining Display	Yes	Na .
End-of-Cycle Signal	Yes	Yês
Sound Reduction	No	
Eco Monitor	Powder Coat	
Drum Material	'No	.
Dryer Rack	Electro-mechanical	an vi
Control Type	Yes	
Interior Light	No	
Check Lint Screen Light	No	~ •
Self-Cleaning Link Fater	No	**
Window in Door	Reversible side swind	∠ −′
Door Type	43.0	43,5
Height (Indias)	29,0	27.25
White (Inches)	27.75	
Death with Door Closed (Inches)	4-1.17	



HP - 20" Touch-Screen All-In-One Computer - 4GB Memory - 500GB Hard Drive + 16GB SSD

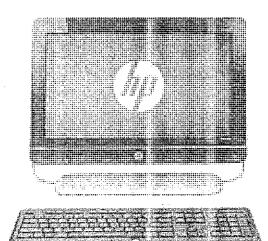
Model: 20-0034 | SKU: 6835512: Customer Rating:

ALL DESTRUCTION

\$879.99

Regular Price: \$529.99 You Save: 153.00 FREE SHIPPING

Overview



Product Availability

Shipping: Usbally leaves our warehouse in 1 business day

448-140-140

Store Pickup:

Long of the Assets

Special Offers

Dec 4100 1. 800

Cardholder Offers

AS A CHARLIST

What's included

- HP 5N/Y TouchSmart 29*Touch-Screpe Al-in-One Computer - +CB Memory - 590/GB Hard Drive + 1868
- Wildress keyboard, wirelings op/for neusa
- Splingra: CyberLink PreverStrector, CyberLink PhysoCirector and more
- · Owner's respusi

Enjoy sering the Web with this HP ENVY TouchSman 20-6034 eliforone computer that features stall-in writers autworking for a reple informer connection. The 20° ingredefination louch screen offers durining uncode and easy neeligation.

Specifications

Warranty Terms - Parts: 1 year isolad
Warranty Terms - Labor: 1 year insted

Height: 16 4 licties

Width: 20.2 inches Depth: 8 inches

Product Features

2nd Gen intel® Core²⁶ 13-2130 processor Features a 34/3 cache and 3.4CHz processur speed.

Best Juy Premium Collection

Intel® Core™ 13 processor

Features smart 4-way processing performance for HD quality computing, Intel® HD graphics are bird into high's amen new processors.

Intel® Smart Response Technology

For quick access to apps.

All-in-one design

Festures a 201 LEO-backit high-definition widescreen multitource-crean disellay with up to 230 cd/m² origitaless, a 1000:11 contrast rains, 5 res response time and 1600 x 900 resolution for arresting visualis.

But in speakers deliver tigh, eight soulid. A wireless beytoped with volume control and wholess option mouse help



Brother - Network-Ready Wireless All-In-One Printer

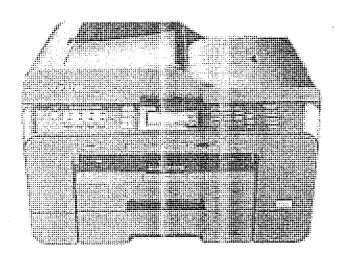
Model: MFC 369190W | SKU: 2417055 | Customer Rating:

At his size year ord

\$299.99

FREE SHIPPING

Overview



Product Availability

Shipping: Usually ships in S-5 business days.

Store Pickup:

Marian Salahan

Special Offers

Fragina Has

Cardholder Offers

8-12 March 16-16

What's Included

- Brother Welwork-Ready Wireless All-in One Printer
- Black, oyan, outgehts and yellow link cartridges
- · Fore and, telephone line cord
- Discor software for Windows and Map CO-ROM, Readlesion Facetitor Studio software CD-ROM.
- * Dwyselfs manual

Specifications

Warranty Terms - Paris: 1 year

Wairanty Terms - Labor: 1 year limited

Height, 21.3 inches

Width: 19 3 inches

Depth: 13 aches

Ratings

Priot, copyrecount with this printer that features print appeals of so to the light in black-showing and up to 10 lpm" in replor to generate documents grickly. The Ealernot connection appeal you to easily contact to your home or office network.

Product Features

From our expanded online assortment; not available in all Best Buy stores

Prints up to 12 ipm* in black, up to 10 ipm* in color

To generate documents quickly,

3-in-1 functionality

Priets, copies and scans for vide ranging use.

Network-ready with built-in Ethernet interface

For simple connection to your figure or office network. Also features ED2. "In wardess LAN for a validous connection.

∍Up to 5000 x 1200 dpi resolution

For misp inwyes.

Copies up to 23 cpm* in black, up to 20 cpm* in color

To generate copies quickly,

Copy resolution up to 1200 x 1200 dpi

For clear, clean copies.

Up to 1200 x 2400 dpl optical scan resolution

To reproduce exact colors and large docume its. Up to 19,200 x 19,200 dpi color rean resolution for precise dimeri.

35-page automatic document feeder



Nikon - Coolpix L610 16.0-Megapixel Digital Camera - Black

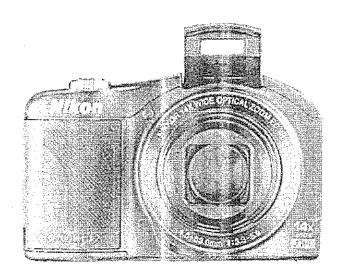
Model: £610 6LACK: SKU: 6498656 Customer Rating:

garage sometimes.

\$149.99

Regular Price \$490.50 You Save: \$65.00 PREE SHIPPENO

Överview



Product Availability

Shipping: Usually leaves our worehouse in 1 business day

起来的现在分点。

Store Pickuo:

Chaperine. Language Roy Phone

Special Offers

Cardholder Offers

S. -1 (7) P 8 - 43-1

What's Included

- Nikon Cookex (1610-1610) Megapixel Digital Camera
- Tiso Akatkal ne batterles
- . UC-Es USB cable and EG-CP16 AV cable
- · AN-CP21 strep
- N kanNew NX 2 CD-ROM

Specifications

Warranty Terms - Paris: 1 year limited

Warranty Terms - Labor: 1 year limited

Height: 2.7 laches

Wildth: 4.5 nones

Depth; 1.4 lockes

Shap vitront protos with ease using this Nikon Coopix L610 25245 digast careets, which features a 15.0-magasted CMOS image enser for sharp detail and easy auto mode to optention shots based on your staroundings.

Product Features

16.0-megapixel, 1/2.3" CMOS image sensor

Captures high resolution images up to 4808 x 3468 pauls.

14x optical/up to 2x digital/28x total zoom

Through a NVKOR ED glass lens ensures sharp, detailed photost even at a distance.

3" TFT-LCD display

With antifefaction coaling, 5 levote of brightness adjustment, 460 CH2 dots and sporoximately 98% frame coverage makes it easy to frame and review your shots.

HD movie mode

Anows you to record crisp, video class with audio in 1920 x 1080p, 1280 x 720p, 950 x 540 cm 640 x 480 resolution at 30 fps (frames per second).

Lens-shift VR (Vibration Reduction) optical image stabilization

Minimizes the effects of camera shake to deliver clear results. ISO 125 - 3220 for enhanced image capture in townight conditions.

19 scene modes

Include badio yfit, beach, closs-up, copy, dusyldawn, basy pandranta, lireworks show, food, landacape, resistany, right-

My Sister's Closet of Monroe County Statement of Assets, Liabilities, and Net Assets Income Tax Basis December 31, 2011

Assets:		
Current assets	\$	5,198
Checking	. Ф	423
Building fund		5,621
Total current assets		0,021
Depreciable assets(net)		2,416
Total assets	\$	8,038
Liabilities and net assets:		
Current liabilities:		
Payroll fiabilities	\$	969
Sales tax liability	•	287_
Total current liabilities		1,256
Long term liabilities		
Loan from benfactor		ġ ·
Bank loans		0
Total long term liabilities		0
Total lia/littles		1,256
Unrestricted net assets		762
Restricted net assets		6,020
Total net assets		6,782
Total liabilities and net assets	\$	8,038_
1 Dick well were a mile and		

See accompanying accountant's compilation report

My Sister's Closet of Monroe County Statement of Revenues and Expenses and Changes in Net Assets Income Tax Basis For the Year Ended December 31, 2011

Support and revenue:	**	•
Support		
Donations		1,109
Grants		250
Special events	7,748	
Less cost of special events	(6,399)	1,349
Total support	<u> </u>	•
Revenues		
Program income		18,427
Interest income		3
Total revenues		21,138
Total igrenago		
Total support and revenues		
Program expenses		
Wages	14,558	
Tax expense	1,106	
Promotion	2,538	
Rent	11,206	
Supplies	335	
Utilities	2,543	
Other	1,441	
Total Program expense	33,825	•
Administrative attabases		
Administrative expense:	597	
Bank service charge	2.57	
Contract labor	461	•
Depreciation		
Insurance	1,954	
Interest expense	0 *******	
Office supplies	2,041	
Penalty	0	
Professional fees	356	
Total administrative expense:	5,410	00.004
Total expenses		39,234
Excess of revenues over expenses		(18,096)
Net assets at the beginning of year	ä	24,878
Net assets restricted		6,020
Unrestricted net assets		762
Net assets at end of year		6,782
•	•	h

See accompanying accountant's compilation report

Shaw, Terri L. (PBC)

Subject:

My Sister's Closet of Monroe County 2012 year end bank balance

From: Maryanne Pelic [mailto:MPelic@lawbr.com]
Sent: Friday, March 29, 2013 10:25 AM

To: Shaw, Terri L. {PBC}
Subject: RE: My Sister's Closet of Monroe County 2012 year end bank balance.

Bank balance 12-31-12 was \$5544.08.

Jack Hopkins Social Services Funding Application

Funding Sheet

Lead Agency: Name New Hope Family She	elter. Inc	
1 value	Yes No Is this a collabo	rative project? Tyes No
	Full-time 2 Part-time 5	,
Address where Project will be 1 301 W 2nd St Bloomington IN 47403	achitated of housed,	
Name of Project Administrator	Jim Riley	
Address P.O. Box 154 Bloomin	ngton, IN 47402	
Telephone & E-mail 812-34	0-3052 jim@nhfsinc.org	
		ncy:
Proposed Project:		
Title of Project: Physical, Program	, and Prospect Improvements	
Total Cost of Project: \$9,275		
Requested JHSSF Amount: \$8	,825	·
Other Funds Expected for Pro	_	
Amount \$450	Source donated labor by volunteers	Confirmed or Pending pending this award
Is this a request for operational c	ved by this Project in 2013: about 17 osts?	
If "yes," is the request for a pilot	project or for bridge funding? Pi	lot Bridge
		Example: Tables: 5 tables @ \$12.00 each Chairs: 20 chairs @ \$8.00 each
Funding Information: Please note: Due to limited funds, the the Committee best decide how to cand their costs. ITEM 1. audit	Committee often recommends partial fu listribute funds, please provide an itemiz	nding for a program. In the interest of helping ed list of program elements, ranked by priority COST \$6,400,00
2. new materials for programs		700.00
3. further improvements to the shelter ho	use at 301 W 2nd St	1,725.00
,		
Claim Submission Date: (check one)	July 2013 – September 2013 Other	October 2013 – December 201

Agency Contact Sheet

Lead Agency:

Name: New Hope Family Shelter, Inc.

Address: P.O. Box 154 Bloomington, IN 47402

301 W 2nd St., Bloomington, IN 47403

Phone & E-Mail: contact: 812-340-3052; shelter 812-334-9840

Website: newhopefamilyshelter.org

President of Board of Directors: Jim Riley

Director Information

Director of Lead Agency: Elaine Guinn

Director's Address: P.O. Box 154 Bloomington, IN 47402

Phone & E-Mail: 812-334-9840 director@nhfsinc.org

Presenter Information

Name of Person to Present
Application to the Committee

Elaine Guinn

Address P.O. Box 154 Bloomington IN 47402

Phone & E-mail 812-340-8913 director@nhfsinc.org

Grant Writer Information

Name of Grant Writer: Jim Riley

Address: P.O. Box 154 Bloomington, IN 47402

Phone & E-Mail: 812-340-3052 jim@nhfsinc.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures

Mission. New Hope Family Shelter provides emergency shelter (up to 90 days) for homeless families from Bloomington and Monroe County and, in collaboration with other agencies, helps those families regain housing by addressing problems that led to homelessness. We have a Children's Program director and a tutor who work with children. Our case workers concentrate on adults, while the CP director, tutor, and volunteers work with children.

Since opening on July 20, 2011, New Hope has sheltered 33 families with 89 people for 5,432 person days/nights (as of 3/6/13). The average stay has been 52 days, an indication of how effective case work by our staff has been. The average family size has been 2.7 members, ranging up to 5. Of the 33 families, 5 remain at the shelter, 16 progressed to self-sufficiency or economic independence, 3 were asked to leave for repeated rule violations, and the remaining 9 left without making sufficient progress. Thus 57 per cent of families have succeeded (16 of 28 that have left). New Hope has kept a contact log since opening, recording appeals for shelter, which indicates that 12 and 20 families need shelter at any given time. With help from the Hopkins Committee in 2012 New Hope expanded its capacity to six families by adding a second shelter house nearby the original shelter.

Our aim in this application is to obtain support for three items: to make some further improvements to the second shelter house, at 301 W. 2nd St.; to acquire materials for some new programs; and to prepare New Hope to apply for Umited Way member agency status and for CDBG funding by underwriting an initial audit for which we have been unable to budget.

1. Further improvements to the shelter house at 301 W 2nd St. This house accommodates three families and provides office space for confidential work by staff members. It is provided to New Hope for a nominal rent by IU Health Bloomington Hospital. New Hope renovated this house for use as a shelter in 2012, and opened it on 12/28/12, after several months in which professionals upgraded the electrical system and plumbing, the hot water heater, and the kitchen, and replaced exterior doors, while volunteers removed debris and rubbish, made some changes to interior walls, primed and painted using lead-safe methods, upgraded the exterior steps, installed a bike rack, added shelving in the basement for storage, and in other ways transformed this house into a safe and secure dwelling. The Hopkins Committee contributed about half of the cash cost of these renovations.

Volunteers will continue to provide skilled labor for further improvements, but we also need some professional help. We request:

- 1. to improve the safety of the back steps, which provide the main access to the shelter, we need an additional railing on the east side, materials to close in the back part of 13 steps, and grips on the wood stairs to make them safer to use when wet. Materials for these improvements will cost \$475, and New Hope volunteers will supply the labor. These improvements will make the steps safer for adults and children. (The front entrance has a ramp in good shape, but we use the back entrance to control access because it is in the office area.)
- 2. The original furnace in this house is modern enough to provide adequate heat to most of the bouse after improvements made in 2012, in which we ran heat to one bathroom and to the laundry. However, the 2 offices on the south side of this house and the laundry are not adequately heated. Our insurance company will not allow use of space heaters, but will allow baseboard heating if installed by professionals. This will cost \$1250 for materials and labor.
- 2. New materials for programs. New Hope staff, outside professionals, and volunteers supply the personnel needed for programs, but we need to add some program assets: the Love and Logic Program, natural learning environment items for adults and children for play and learning, tables for children, and learning walls. Together these will cost \$700. To get families back on their feet, and to help families acquire the coping resources needed to deal with homelessness and the repair of problems that led to homelessness, New Hope needs not just shelter and case management but also program materials that give adults and children visual or hands-on opportunities to learn.

3. An audit. To date New Hope has conducted its own audits. This approach is not sufficient to satisfy the expectations of United Way for new members, applications for Community Development Block Grants, or the Combined Federal Program for agencies as large as New Hope has become. These potential funders require outside audits carried out by professionals; CDBG requires an audit as per OMB Circular A-110. So far New Hope has been unable to allocate for an audit; our resources have been consumed by staff costs, renovation of space, the repair and maintenance of shelter housing, and other expenses. We ask the Hopkins Committee to provide \$6400 for an initial audit, a one-time expense. This amount is based on the audit costs in 2012 for an agency of similar size and complexity.

The total of these requests is \$8,825.

New Hope experience indicates that the key to success in moving homeless families to self-sufficiency or independence is daily work on the problems that pushed each family into homelessness. The families that we shelter need assistance to explore job and housing opportunities, identify services they need, and apply for benefits. New Hope has a high rate of success to date, and no family has had to apply for readmission. Active case management means daily contact between our professional case manager/director and sheltered families, and weekly formal assessments of each family's progress toward its goals and the goals of its individual members. The case manager, part-time staff, and volunteers work together and partner with other agencies in our community to assess each family's problems and potential, and draft a plan for each family stating the family's goals for self-sufficiency, independence, or permanent supportive living. They guide shelter residents to housing, using New Hope's affordable rental housing inventory; help residents identify and apply for jobs suited to their experience and skills; identify and help attain services that families need and benefits for which they are eligible; and develop and implement programs on school mentoring, untrition, physical activity, and coping skills. These programs prepare families to leave New Hope within 90 days.

To date at least 70 per cent of the 33 families sheltered, have had as their last residence before entering New Hope a location inside the city limits of Bloomington.

Need. The City's Consolidated Plan for 2010-2014 identified family shelter as a gap in the social services system: "the need for a homeless family shelter was discussed repeatedly during the community focus groups and key informant sessions" that provided input for the Consolidated Plan. New Hope is the only shelter in Monroe County that serves intact families, meaning families with single dads or mom and dad. According to the 2003 SCAN assessment, p. 55: "The community has a shortage of facilities to provide emergency family shelter." New Hope was formed to meet this need. One-Time Investment with Leveraged Matching Funds. New Hope requests a one-time investment for the projects listed above. With additional funding from UW or CDBG, we will be better able to afford the costs of future audits.

Benefit. The key role of JHSSF support will be to improve the quality of shelter available to homeless families from Bloomington and Monroe County.

Cost.

Hopkins request	\$ 8,825.00
Needed from other sources in kind, 45 bours of volunteer labor worth	450
Total	\$9,275.00
100 - 1 to 100 - 10 - 100	•

Hopkins Funding History

2011 Handicap accessible bath at 409 W. 2nd St. \$14,000.00 301 project adding a second shelter house 9,400.37

Funding Timeline

New Hope volunteers will make improvements to the bask steps as soon as money becomes available, and we will also contract with All Seasons or another provider to install baseboard heating as soon as money is available. Likewise New Hope's director will order new program materials as soon as funding is available.

Paying for an audit seems, on the basis of experience by other agencies, to be a multi-stage process that will extend from mid 2013 into 2014. We will have to have the audit in hand by April 2014 in order to submit an application to become a member agency of United Way. This date, spring 20145, will be the first time that New Hope will be eligible to apply for member agency status.

Program Budget

Lumber, hardware, and other materials for back steps at 301 W 2nd St	\$475.00
Baseboard heating units for 3 rooms, \$250 each	750.00
Installation of baseboard heating units	500.00
Program supplies as described	700.00
Audit by a local CPA	6,400.00
Total	\$8825.00

Financial Statement

New Hope's 2011-2012 financial statement is attached. Our fiscal year runs 7/1 - 6/30.

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Operating Statement 2011	2011													Budget 2011 - 2012	2012	
payrolls	1	2	3	2	2	2	2	2		2	2	1	3	Budget	[
Income	ylar	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	dL,		ğ	
Income Pledges	077/40'61	/na'i	n'aga'n	071,1	10,210	0,438	7,000	DAR-	300	2,120	LOS"	250	2,420		\$. \$.	budget y <i>r e</i> laps
Income Grants	,				- ,,		213						213		11.4 mos	
Income Restricted Grants	,		'			J		4,601	1,500			 •	6,101			
Income Reimbursemt									879		1	5,081	6,737			
income Fund- raiser	3,095.00					-	1,200	1,730	1,136			485	7,645			
Total income	18,692.78	1,607	10,656	1,126	18,210	6,436	3,481	10,830	5,482	3,163	1,978	7,40B	89,081	117,000	78,1%	ι
Expenses					•	•		-	-				,			
301 start up Contractor cost (Honkins od)	,					-				269			289			
Rehab & Start up costs I ~	2,658.15	1,839	1,563										6,061			orate profess
Subtotal Initial investment	2,658.15	1,838	1,563							269			6,330		105	
Momt Salaries	1,175	2.349	3.524	1,798	1,798	1.798	1.801	1,804	<u></u>	,	30		16.555	38.400	43.1%	
Hourly payroll		3,187	5,466	4,966	4,541	5,068	4,556	4,077	5,380	3,488	3,280	3,751	47,719	36,752	129.8%	817958
Estimated W/H		38	1,320	1,241	1,151	998	1,033	835	968	804	502	370	9,184			Weeks Bridge
Subtotal Payroll	1,175	5,554	10,309	8,004	7,490	7,861	7,390	6,713	6,737	4,292	3,812	4,121	73,458	75,152	97.7%	8 675 8
Fed & State WH & FICA pmts_		80	2,082	1,939	1,799	1,555	1,614	1,304	1,400	1,256	784	578	14,350	L		But lessels
Estimated FICA expense		32	742	698	848	280	581	470	204	452	282	208	5,166	4,885	105.8%	
Subtotal HR expenses	1.175	5.576	11.052	8 702	8.137	9 533	8.385	7.182	7.243	5.263	4.094	82.7	80 669	ľ	70 60	20000
Utilities Electric ~	-							88	27	42	18	=	198			
Gas ~	•				-	138							138			yel Alki under
Water∼	,									-					987	
Cable, internet, phone ∼	, ;		48	89		219	27.7	338	57	24	238	92	1,286			
Cell Phone	70.11	74		1	+							1	144			
Subtotal utilities	70.11	7.4	48	69		357	277	435	89	29	257	39	1,766	7,800	22.6%	
Designated grant expended	, 000	_	_		_	_				1,142			1,142	Š	, ,	
rana igishiy a grafit casis Ingiranga A	200.00					•		1	050	1	+	182	7 030	200	% 77 7	
Custodial supplies	Prior 1		1		- GP	•	100		OCO .	97	22	2	258	2005	82%	
Maint & Repair	,		323	189	242	794	6		205	135	458	89	2,444	1,000	244%	
Postage			203		176	206	180	63	62	32		(P)	1,000	_	80%	
Office supply & equipment	366.00		237		440		100	22		23			1,189		%65	
Misc & contingency	50.00	105		200	9		20	883	282	75	6	<u>5</u>	2,076	2,000	104%	
Subtotal other operating	1,756.00	305	763	ASC	982	1266	433	1,048	68£, t	1,5d5	100 100 100 100 100 100 100 100 100 100	1,531	11,525		125%	
Grocery, sundries		181	1	(i	88	285	3	g	4	9	9	625	8	\$2%	
Short term shelter	•	1	1	,	1	38	1,735		1,300		950	125	4,475		28%	
Transport bus pass	•	35	1	,	,	-1,				1		1	2 2	000'	%	
back ground checks Resident Modetan, assist	, ,		, ,	1 1	1 3							3	AS ,	25.00	%9F	
Subtotal client services	,	206		1	1	2	2,020	3	1,306	4	656	009	5.064	18,700		Remaining Budget
Total Expenses	5,660.92	7,800	13,424	9,151	9,133	10,957	11,116	8,568	10,030	7,107	5,608	8,698	105,353	Ľ		(11,336)
Net Cash Activity for period	13,031,86	(6,193)		(8,025)	7.70,6	(4,520)		2,162	(4,538)	(3,944)	(3,630)	710		<u> </u>		
Month Beginning cash	18,334.88	31,364		22,402	14,377	23,455	18,935	11,300	13,462	8,824	4,980	3,988				
STeris ,	- 1				1			+			2,000	- 1				
Month Ending Cash	Ħ	\$ 25,170.51	31,363.74 \$ 25,170.51 \$ 22,402.02 \$ 14,377.20		\$ 23,454.63	\$ 18,935.01	\$ 11,300.29	-1	\$ 8,923.88	4,979.72	[]	6 7,597.9A	30-Jun	Cash on hand	<u>1</u>	7,698
	\$ 31,363.74	\$ 25,170.51	\$ 22,402.02		\$ 23,454.53	\$ 18,935.01	3	\$ 13,461.87	\$ 8,923.88		€	\$ 7,697,94	· ·	Budget to fund	id:	(3,638)
							Less Réstricted Grants received Cash for operations kudost	Grants received	,	\$ (6,032.88)	\$ (6,032,88)	6 (6,032,88)		Sayings arret @ 6/30	@ 6/30	1 825 55
							And head allufale	Cite burden	t.	1	9	, AVC. V.		OGWING STATE	} 5	1,040,040
							Add back eligible rent & utility rel	Fent a using rel	٠.	3		ļ				

Funding Sheet

Name People and Animal Le	earning Serivices (PALS)		
Is the Lead Agency a 501(c)(3)	Yes No Is this a co	llaborative project? 🗌 Y	es No
Number of Agency Employees:	Full-time 3 Part-tin	ne <u>4</u> Volunteers <u>150</u>	· .
Address where Project will be 7644 W Eiwren Road, Bloomington, IN 4740			
Name of Project Administrator	Fern Bonchek		
Address P.O. Box 1033, Bloom	ngton, IN 47402		
Telephone & E-mail 812-33	6-2798 ext. 2, fern@palstherapy.org		
Name of other participating ag		Agency:	
Proposed Project:			
Title of Project: PALS Facility Ren	ovation: HVAC Installation		
Total Cost of Project: \$34,854.0			
Requested JHSSF Amount: \$3	4,854.00		
Other Funds Expected for Pro-	iect.		
Amount	Source	Confirmed	or Pending
Number of Clients Served by t Number of City Residents Ser	ved by this Project in 2013: 24	19 (estimate based on % of clients wh	no were city residents in 2012)
Is this a request for operational of If "yes," is the request for a pilot	osts?	☐ Pilot ☐ Bridge	
in yes, is the requestor a passes	E1	Example: Tables: Chairs:	5 tables @ \$12.00 each 20 chairs @ \$8.00 each
Funding Information: Please note: Due to limited funds, the the Committee best decide how to d and their costs. ITEM Full Support for HVAC System	Committee often recommends par istribute funds, please provide an	rtial funding for a program. In itemized list of program eleme COST \$34,854.00	the interest of helping ents, ranked by priority
Partial Funding Priority List:	Well Drilling		5,600.00
Priority #1: Full Support for Geo-Thermal Priority #2: Full Support for Labor	ry on Dilling		6,720.00
Priority #3: Full Support for Equipment/Ma	aterials Purchase	\$1:	2,534.00
•			
Claim Submission Date: (check one)	July 2013 – September 2	2013 October	r 2013 – December 2013

Agency Contact Sheet

Lead Agency:

Name: People and Animal Learning Services (PALS)

Address: P.O. Box 1033

Bloomington, IN 47402

Phone & E-Mail: 812-336-2798, info@palstherapy.org

Website: www.palstherapy.org

President of Board of Directors: Susie Carter

Director Information

Director of Lead Agency: Fern Bonchek

Director's Address: P.O. Box 1033, Bloomington, IN 47402

Phone & E-Mail: 812-336-2798 ext 2, fern@palstherapy.org

Presenter Information

Name of Person to Present
Application to the Committee

Fern Bonchek

Address P.O. Box 1033, Bloomington, IN 47402

Phone & E-mail 812-336-2798 ext 2, fern@palstherapy.org

Grant Writer Information

Name of Grant Writer: Annie Cornett

Address: P.O. Box 1033, Bloomington, IN 47402

Phone & E-Mail: 812-336-2798 ext 6, annie@palstherapy.org

Please also include:

• The Agency's Mission Statement in Two-Page Application Narrative

• A Simple Program Budget for use of requested funds (please check your math)

• A year-end financial statement that includes fund balances and total revenue & expenditures

Jack Hopkins Social Services Funding Opportunity

Grant Application: People and Animal Learning Services (PALS)

Jack Hopkins Application Criteria: Providing for Community Needs

With almost 15,000 individuals in Monroe County diagnosed with a disability (American Community Survey, 2011), and 4.5% of those individuals under the age of 17, it becomes imperative that alternative and complimentary therapeutic approaches are offered in support each individuals specific needs. The 2012 Service Community Assessment of Needs (SCAN) identified that 76% of low-income households reported some problem accessing services for youth with learning disabilities, with 13% citing access as a major issues. Programs at People and Animal Learning Services (PALS) are designed to provide support and additional services.

The results of the 2012 Service Community Assessment of Needs (SCAN) also suggested specifically that goals targeting human development including "...the fostering of self-empowerment, positive values, access to community support networks, a commitment to learning, social competencies, and constructive use of time" (pg. 111) are critical during the early developmental stages in life when changes are rapid and early successes are prerequisites to success later in life. In understanding and embracing this need, collaborating with other local service providers, and developing relevant programming PALS is dedicated to ensuring the availability of programs targeting such goals essential for the long term well-being of those within our community.

Mission of an Agency: PALS

Since its inception in 2000, PALS has been dedicated to providing comprehensive, individualized therapeutic equine programs designed by professionals to intentionally develop and restore functional skills, enhance well-being and improve quality of life. PALS has provided over 17,600 therapeutic horseback riding lessons, various educational programs, and camp opportunities designed to improve the lives of hundreds of individuals with disabilities, impairments, and chronic illness, as well as disadvantaged youth, ages three and up, in the Bloomington community. As the only organization in south central Indiana to have received a Premiere Accreditation distinction from the Professional Association of Therapeutic Horsemanship International (PATH Intl.), and the only Equine Assisted Activities and Therapy program in Monroe County or the surrounding vicinity, PALS has been instrumental in providing the highest quality therapeutic equine programs for clients with a variety of needs.

PALS Mission Statement: • PALS provides comprehensive individualized therapeutic equine programs designed by professionals to intentionally develop and restore functional skills, enhance well-being and improve quality of life.

PALS Expanding Service Opportunities

PALS has historically leased both barn and office space within Monroe County to accommodate the needs of the organization's programs. However, the lease limits the amount of arena time available to serve clients, resulting in an inability to accommodate additional clients and a wait list that continues to grow. Furthermore, opportunities for growth through new program development and collaborative partnerships have been significantly limited. PALS has been forced to delay the development of valuable community partnerships with organizations

that would like to partner with PALS to offer therapeutic equine programs to their clients. The organization simply does not have enough time in the leased facility to accommodate these worthy requests.

Recognizing that program growth was limited by the current facility, the PALS Board of Directors initiated a program expansion process in 2009 with a feasibility study and the development of a strategic plan regarding the acquisition of land and/or a facility. The program expansion plans detail a 5 year timeline and a 51% increase in clients served with a final estimate of over 500 individuals served per year by the end of the plan. Plans for programs serving veterans, youth on probation, seniors, and the growing number of children diagnosed with developmental disabilities will ensure that such groups develop the skills necessary to be productive and active members of our community.

A facility which met the needs and requirements of the PALS program became available for purchase in Monroe County and was acquired by PALS in March of 2013. This facility allows PALS to maintain close ties with Bloomington supporters and our evolving clientele. Located at 7644 West Elwren Road Bloomington, Indiana 47403, it is less than 5 miles from the intersection of HWY's 37 and 45 allowing for easy access for all clients, volunteers, and visitors. The property which consists of 2 barns with over 30 stalls, a small house, one 80' X 200' indoor arena, one large outdoor arena, fenced pastures and over 20 acres provides the opportunity for program expansion thus allowing PALS to better support the community and its growing needs.

Following the facility acquisition, renovations ensuring ADA compliance and overall usability of the facility will commence ensuring the suitability of the facility for the unique populations PALS currently, and plans to serve in the coming years. Renovations including the installation of accessible parking, accessible restrooms, hydraulic mounting lifts, and an HVAC system are planned as part of this first phase of facility renovations.

PALS Renovation Assistance: Financial Need

In an attempt to provide the safest and most comfortable environment for our clientele PALS requests support for the installation of a HVAC system with geo-thermal heat pump that will provide both heat and air conditioning for the client waiting room, viewing room, therapy room, meeting room, and associated organizational offices within the newly purchased facility. Installation of such a system includes the following:

- Water Furnace geo-thermal heat pump
- A Trane variable speed air handler, with a 20kw auxiliary heater
- A refrigerant line set
- Programmable thermostat
- Galvanized insulated metal duct for sturdiness and best air flow
- Branch runs to the main office area, rest rooms, in ceiling joists under loft

In support of the HVAC installations, a request of \$34,854.00 is being made. This total cost includes equipment purchase (\$8,872.00), materials (\$3,662.00), labor (\$6,720.00), and geothermal well drilling (\$15,600.00) related to the installation of an appropriate and energy efficient system.

2013 Jack Hopkins Funding Timeline

PALS Facility HVAC Installation

Project Timeline:

Project/Installation Begins: July 1, 2013 Project/Installation Complete: July 14, 2013 Final Project Payment Due: July 29, 2013

Plans for Reimbursement:

PALS would plan to seek reimbursement for the HVAC project following to completion of the system installation (July 14, 2013) and prior to the due date of the final invoice (July 29, 2013).

Building Permit/Approval:

PALS will be submitting final renovations plans to the Monroe County Building Department by April 12, 2013 for final approval of all renovation plans including the HVAC system for which funding is requested. 7-10 days for processing is require followed submission for final approval to be given.

2013 Jack Hopkins Funding Proposal Budget

PALS Facility HVAC Installation

Cost description based on official quote provided by: Commercial Services

Installation will include the following:

- Water Furnace, geo-thermal heat pump
- A Trane variable speed air handler, with a 20kw auxiliary heater
- A refrigerant line set
- Programmable thermostat
- Galvanized insulated metal duct for sturdiness and best air flow
- Branch runs to the main office area, rest rooms, in ceiling joists under loft

The price of our installation, which includes all labor, equipment, and materials:

Description	Total Cost
Equipment	\$8,872.00
Material	\$3,662.00
Labor	\$6,720.00
Geo-Thermal Well Drilling	\$15,600.00
Total	\$34,854.00

10:12 AM

03/06/13 Accrual Basis

PEOPLE & ANIMAL LEARNING SERVICES (PALS) Balance Sheet

As of December 31, 2012

	Dec 31, 12
ASSETS Current Assets Checking/Savings	
105 · Old National Bank - Op Acct 106 · Old National Bank - Capital Cam	88,579.80 227,700.62
Total Checking/Savings	316,280.42
Accounts Receivable 120 - Accounts Receivable	19.00
Total Accounts Receivable	19.00
Total Current Assets	316,299.42
Fixed Assets 150 · Property and Equipment 150.1 · Donated Horses (In Kind) 150.2 · Furniture and Fixtures 150.3 · Program Equipment	8,000.00 1,699.96 7,779.04
Total 150 · Property and Equipment	17,479.00
159 · Less Depreciation	-14,549.00
Total Fixed Assets	2,930.00
TOTAL ASSETS	319,229.42
LIABILITIES & EQUITY Equity	
300 · Retained Earnings Net Income	80,651.54 238,577.88
Total Equity	319,229.42
TOTAL LIABILITIES & EQUITY	319,229.42

PEOPLE & ANIMAL LEARNING SERVICES (PALS) Profit & Loss

Ordinary Income/Expense

Income

400 · Program Income

401 · TR Client Fees

401.1 · Winter

401.1 Winter	
401.1.1 · Full Rate	2,865.00
401.1.2 · Scholarship Rate	185,00
Total 401.1 · Winter	3,050.00
401.2 · Spring	
401.2.1 · Full Rate	13,405.00
401.2.2 · Scholarship Rate	1,490.00
Total 401.2 · Spring	14,895.00
401.3 · Summer	
401.3.1 · Full Rate	12,847.35
401.3.2 · Scholarship Rate	1,000.00
Total 401.3 · Summer	13,847.35
401.4 · Fali	
401.4.1 · Full Rate	16,040.00
401.4.2 · Scholarship Rate	1,000.00
Total 401.4 · Fall	17,040.00
401 · TR Client Fees - Other	100.00
Total 401 · TR Client Fees	48,932.35
402 · Rec Client Fees	
402.1 Winter	1,890.00
402.2 · Spring	4,095.00
402.3 · Summer	1,820.00
402.4 · Fall	4,200.00
Total 402 Rec Client Fees	12,005.00
404 · Special Group	775.00
Total 400 · Program Income	61,712.35
420 · Restricted Donations	
420.1 · Horse Sponsorship	
420.1.1 Pledge for our PALS	2,114.02
420.1 · Horse Sponsorship - Other	9,000.00

1:47 PM 02/13/13 Cash Basis

PEOPLE & ANIMAL LEARNING SERVICES (PALS) Profit & Loss

January unough	Jan - Dec 12
Total 420.1 · Horse Sponsorship	11,114.02
420.2 · Rider Scholarships	
420.2.1 Donations	950.00
420.2.2 · Erin Morrison Fund	1,019.96
Total 420.2 · Rider Scholarships	1,969.96
420.4 · NAP Credits	33,247.94
420.5 · Program Grants	4,000.00
420.6 · Operating Grants	966.72
420.7 · United Way Grant	8,777.30
Total 420 - Restricted Donations	60,075.94
430 · Unrestricted Donations	
431 · Appeals	12,844.70
432 · Unsolicited	12,232.78
433 · Third Party Fundraising	15,795.79
434 · UW Donor Designations/CFC	5,575.93
Total 430 · Unrestricted Donations	46,449.20
440 · Special Events Income	
441 · Fun Show	
441.1 · Fun Show - Sponsor	5,650.00
441.3 · Fun Show - Concessions	274.75
Total 441 · Fun Show	5,924.75
442 · Mane Eveпt	
442.1 · Mane Event - Tickets	7,534.20
442.2 · Mane Event - Auction	45,242.35
442.3 · Mane Event - Sponsorship	14,220.70
442.5 · Heads or Tails	2,420.00
442.6 · Fund A Need	32,452.10
442.7 · Donation	575.00
Total 442 · Mane Event	102,444.35
Total 440 Special Events Income	108,369.10
450 · Miscellaneous Income	•
450.1 · Horse Power Coffee Sales	647.48
450.10 · Transaction Fee	24.98
450.11 · Interest Income	8.82

1:47 PM 02/13/13 Cash Basis

PEOPLE & ANIMAL LEARNING SERVICES (PALS) Profit & Loss

January through	Jan - Dec 12
450.12 · Credits	1,976.00
450.2 · Show Fees	255,00
450.5 · PALS Attire	1,762.70
450.6 · Sale of tack	194.50
450.8 · Returned Check Fee	22.00
450.9 · Late Fee on Overdue Balance	70.00
Total 450 · Miscellaneous Income	4,961.48
470 · In-Kind Income	5,035.69
Total Income	286,603.76
Gross Profit	286,603.76
Expense	
500 · Horse	
501 · Board	21,857.79
502 · Farrier	
502.1 · Farrier In Kind	480.00
502 · Farrier - Other	2,636.52
Total 502 · Farrier	3,116.52
503 · Hay	1,211.00
504 · Grain	889.30
505 Maintenance	5,005.37
506 Medical	3,761.80
Total 500 · Horse	35,841.78
600 · Personnel	
601 Wages	102,977.19
607 Consultants	34,500.00
610 · Health Insurance	10,958.77
611 · Workers Compensation	3,533.00
612 · 125 Plan Fee	140.00
613 · Payroll Taxes	7,836.72
614 · Payroll Expenses	•
614.1 · Direct Deposit Fees	29.00
614.2 · QuickBooks	422.65
614 · Payroll Expenses - Other	5.80
Total 614 - Payroll Expenses	457.45

PEOPLE & ANIMAL LEARNING SERVICES (PALS)

Profit & Loss

January through December 2012

Jan - Dec 12

	Jan - Dec 12
Total 600 · Personnel	160,403.13
700 - Program Support	
701 · Rent	
701.1 · Arena	10,648.00
701.2 · Office	3,300.00
Total 701 Rent	13,948.00
702 · Facility	
702.1 · Utilities	245.00
Total 702 · Facility	245.00
703 Program Equipment	
703.1 - Tack	1,165.32
703.2 Supplies	1,168.78
703.3 · Program in Kind	925.00
Total 703 · Program Equipment	3,259.10
704 · Continuing Education	
704.4 · Educational Materials	55.20
Total 704 · Continuing Education	55.20
705 · Travel	
705.1 · Mileage & Hauling	116.55
705 · Travel - Other	76.59
Total 705 · Travel	193.14
706 · Computer/Software	736.89
707 · Insurance	
707.1 · D & O	956.00
707.2 · Casualty & Property	2,037.00
Total 707 · Insurance	2,993.00
708 · Phone & Internet	
708.1 · Cell Phones	3,101.92
708.2 · Office/Fax	599.74
708.3 · Barn	919.97
Total 708 · Phone & Internet	4,621.63
709 · Office Supplies	2,354.71
710 · Postage	
710.2 · PO Box	. 38.00
and the second s	

PEOPLE & ANIMAL LEARNING SERVICES (PALS) Profit & Loss

January through	December 201 Jan - Dec 12
710.4 · Rider	23.35
710.5 · Fundraising Letters	307.05
710.6 · Misc	473.66
Total 710 · Postage	842.06
711 · Printing	
711.1 · Printing In Kind	1,088.53
711.2 · Newsletter	244.73
711.3 · Fundraising	1,998.81
711.5 · Mail Service	765.25
Total 711 · Printing	4,097.32
712 · Advertising	
712.1 · Community Fair	35.00
Total 712 · Advertising	35.00
713 · Promotional Items	
713.1 · Attire	1,739.26
713.2 · T-Shirts	355.16
Total 713 · Promotional Items	2,094.42
714 · Appreciation	
714.1 · Staff	183.89
714.2 · Volunteer	1,114.88
714.4 Donor	46.16
Total 714 · Appreciation	1,344.93
716 · Membership Fees	•
716.2 Chamber	325.00
716.3 · Instructor	280.00
716.5 · Program	925.00
716.6 · Accreditation	160.00
716 · Membership Fees - Other	35.00
Total 716 · Membership Fees	1,725.00
717 · Etapestry	1,122.58
718 · Accounting	2,395.00
719 · Miscellaneous	
719.1 · Licenses and Fees	21.42
719.10 · Gain/Loss on Asset Sales	-1.00

1:47 PM 02/13/13 Cash Basis

PEOPLE & ANIMAL LEARNING SERVICES (PALS) Profit & Loss

January throug	Jan - Dec 12
719.3 · Horse Power Coffee	370.00
719.4 · Show Fees	58.94
719.5 · Write Offs	22.43
719.7 · Bank Service Charge	22.00
719.8 - Petty Cash	0.00
Total 719 · Miscellaneous	493.79
Total 700 · Program Support	42,556.77
780 · Special Events	
781 · Fun Show Expense	
781.1 · Concessions	19.26
781.2 · Awards	
781.2.1 · Awards In Kind	435.00
781.2 · Awards - Other	14.98
Total 781.2 · Awards	449.98
781.5 · Printing	• .
781.5.1 · Printing In Kind	81.05
781.5 · Printing - Other	230.01
Total 781.5 Printing	311.06
781.7 · Entertainment	16.04
781.8 · T-Shirts	136.82
Total 781 · Fun Show Expense	933.16
782 · Mane Event	÷
782.1 - Postage	337.31
782.10 · Misc	166.21
782.11 · Commission Fee	4,341.10
782.13 · Credit Card Usage Fee	1,666.87
782.14 · Auction Purchase	6,767.72
782.15 · ME In Kind	1,526.11
782.2 - Food & Service	8,870.53
782.5 · Music	200.00
782.6 Printing	1,206.70
782.7 · Facility/AV Rental	448.00
782.8 · Decorations	548.96
782.9 · Parking	109.00

1:47 PM 02/13/13 Cash Basis

PEOPLE & ANIMAL LEARNING SERVICES (PALS)

Profit & Loss

	Jan - Dec 12
Total 782 · Mane Event	26,188.51
Total 780 · Special Events	27,121.67
Total Expense	265,923.35
Net Ordinary Income	20,680.41
Other Income/Expense	
Other Income	
806 · Capital Campaign Income	
806.1 · Donations	246,000.00
806.2 · Interest Income	1.52
Total 806 · Capital Campaign Income	246,001.52
Total Other Income	246,001.52
Other Expense	
906 · Capital Campaign Expenses	
906.1 · Earnest	25,000.00
906.11 · Bank Service Fees	16.00
906.2 · Appraisal	2,000.00
906.3 · Lawyer fees	1,192.50
906.4 Printing	2.90
906.5 · Office Supplies	92.65
Total 906 · Capital Campaign Expenses	28,304.05
Total Other Expense	28,304.05
Net Other Income	217,697.47
Net Income	238,377.88

COMMERCIAL SERVICE 1833 S. Curry Pike Bloomington, IN 47403

March 27, 2013

Fern Bonchek PALS Bloomington, IN

Commercial Service is pleased to furnish you with a quote for HVAC work at the new proposed PALS Horse Barn and Office Complex. Our installation will include the following:

- Install a Trane XR16 heat pump, 5 ton, 208/230 volt, single phase, 16seer

- A Trane variable speed air handler, with a 20kw auxiliary heater, set on the deck above the office
- A refrigerant line set

- Programmable thermostat

- Galvanized insulated metal duct for sturdiness and best air flow

- Branch runs to the main office area, rest rooms, in ceiling joists under loft deck

The price of our installation, which includes all labor, equipment, and materials:

Equipment: \$5,216.00 Material: \$3,510.00 Labor: \$6,720.00

OPTION 2

- Substitute a Water Furnace geo-thermal heat pump, same duct and thermostat . The price of our installation, which includes all labor, equipment, and materials:

Equipment: \$8,872.00 Material: \$3,662.00 Labor: \$6,720.00

Exclusions

- High voltage feeds from the breaker panel to the equipment with disconnect switches, and wiring landed on the equipment terminals
- Removal of deck planks for installing duct branch runs in ceiling
- Geo well contractor will be billed separately for warranty purposes at \$15,600.00

Mike Gavin, Sales and Design 3/27/13

Accepted By:

Date

TZOLEĶOmmentakiPALSĶZoncopausipziloliskipom Planding, Nerhodig, 3/39/10/5 11:07:0 A

Funding Sheet

Lead Agency:	ned Parenthood of Indiana		
	a 501(c)(3)? Yes No Is this a	collaborative project	Yes No
Number of Agency	Employees: Full-time 126 Part-t	ime 40 Voluntee	is
Address where Pro 421 South College Avenue	ject will be facilitated or housed: , Bloomington, Indiana 47403		
Name of Project Ac	lministrator: Bonnie Rose		
	outh Meridian Street, Suite 400, Indianapolis, Indiana	46225	
	E-mail 317-637-4158 bonnie.rose@ppin.org		
-		nd Agencyr Not Applice	able
Name of other part	icipating agencies, if different from Lea	id Agelicy.	
Proposed Proje	ct:		
Title of Project: Er	suring Access to Life-Saving Preventive Health Ser	vices	
Total Cost of Proje			
	Amount: \$5,000.00		
Other Funds Expe			
Amount	Source	Conf	irmed or Pending
\$2,564.00	Monroe County Council's Community Servi	ces Grant Committee	Confirmed
\$27,564.00	Planned Parenthood of Indiana		Confirmed
Number of City Rolls this a request for	s Served by this Project in 2013: 600 low-lesidents Served by this Project in 2013: operational costs? Yes No est for a pilot project or for bridge funding	92 low-income residents will be directly s	served by JHSFF, 600 total residents will be served.
		Exan Table Chair	es: 5 tables @ \$12.00 each
Funding Information Please note: Due to limit the Committee best dand their costs. ITEM	mation: ited funds, the Committee often recommends j ecide how to distribute funds, please provide a	partial funding for a prog an itemized list of prograi	m elements, ranked by priority
Estimated cost to provide preventive	e services and supplies to one patient is \$45.00 to \$91.00. This estimate		vided to our patients at our health centers.
	e (depending on services provided): \$45.00 to \$124.0	00	W-27-7
Testing for sexually trans		ya	
Same day testing for HIV	: \$25.00		
Pregnancy test; \$10.00			
Pap test: \$30.00 Colposcopy and biopsy:	\$256.00		
сопровсору ана вюрву.	PLOUIS		
Claim Submission Date: (check one)	July 2013 – September	er 2013 🗸 C	October 2013 – December 201

Agency Contact Sheet

Lead Agency:

Planned Parenthood of Indiana Name:

200 South Meridian Street, Suite 400 Address:

Indianapolis, Indiana 46225

317-637-4343 grants@ppin.org Phone & E-Mail:

www.ppin.org Website:

Yvonne Perkins President of Board of Directors:

Director Information

Betty Cockrum, President & CEO Director of Lead Agency:

200 South Meridian Street, Suite 400, Indianapolis, Indiana 46225 Director's Address:

betty.cockrum@ppin.org 317-637-4332 Phone & E-Mail:

Presenter Information

Name of Person to Present Jen Hancock Application to the Committee

> 200 South Meridian Street, Suite 400, Indianapolis, Indiana 46225 Address

317-637-4301 jen.hancock@ppin.org Phone & E-mail

Grant Writer Information

Name of Grant Writer:

Gurinder Hohl

200 South Meridian Street, Suite 400, Indianapolis, Indiana 46225 Address:

317-637-4320 gurinder.hohl@ppin.org Phone & E-Mail:

Please also include:

The Agency's Mission Statement in Two-Page Application Narrative

A Simple Program Budget for use of requested funds (please check your math)

A year-end financial statement that includes fund balances and total revenue & expenditures

<u>Planned Parenthood of Indiana</u> <u>Program Narrative</u> <u>Ensuring Access to Life-Saving, Preventive Health Services</u>

Mission & Organizational Background: At Planned Parenthood of Indiana (PPIN), we are unwavering in our belief that all Hoosiers deserve high-quality, affordable health care. The majority (93%) of our services are preventive in nature—life-saving cancer screenings, birth control, testing and treatment of sexually transmitted diseases (STDs) and sexual health education and health counseling. We are tireless in our efforts to provide medically accurate sexual health education and information to educate youth, parents, teachers and other community members—to help them make their own health decisions.

PPIN is first and foremost a provider of high-quality affordable health care. In fiscal year (FY) ending June 30, 2012, our highly trained doctors, nurses and other health care professionals served 75,660 unduplicated patients, resulting in 200,152 visits. As a local nonprofit, PPIN works every day to reduce the burden of poor health outcomes among Hoosiers—by providing access to high-quality health care and education programs. As a safety net provider, our health centers not only provide access to affordable and quality reproductive health care—they also serve as access points to primary health care services. We remain one of the largest safety net providers in the state of Indiana—74% of our patients are at or below 150% of the federal poverty level.

Our health center in Bloomington, located at 421 South College Avenue, has served the residents of the City of Bloomington and Monroe County for more than 48 years. This health center serves as a safety net for vulnerable residents of Bloomington—those who are uninsured, underinsured and economically disadvantaged. Our financial data indicate that 69% of our Bloomington area clients are at or below 150% federal poverty level. This health center offers live-saving cancer screenings, annual exams, gynecological examinations, pregnancy testing, breast health exams, diagnosis and treatment of STDs, HIV testing and counseling, family planning counseling and supplies and medically accurate sexual health education to residents of Monroe County. In FY 2012, our staff served 5,066 unduplicated patients at this health center.

Amount Requested: PPIN respectfully requests \$5,000 from the Jack Hopkins Social Service Fund Committee to provide essential health care services, including breast health exams, cancer screenings, testing and treatment for STDs and birth control supplies through our Women's Health Fund (WHF). Specifically, your support will enable us to implement the "Ensuring Access to Life-Saving, Preventive Health Services" program by enhancing the capacity of our Women's Health Fund. For more than 15 years, our WHF has been instrumental in ensuring access to health care services and supplies to our patients—those who are underserved, uninsured and unable to pay for these services due to financial hardships. Funds from our WHF are not used to cover administrative costs or to provide abortion services.

Project Description: The need to provide life-saving, preventive health services to Monroe County's residents—those who are underserved, live in poverty and may be uninsured—is imminent. *The County Health Rankings* published by the University of Wisconsin Population Health Institute, in collaboration with the Robert Wood Johnson Foundation, indicates that 17%

of Monroe County's residents are uninsured and 19% report that they have inadequate social support. In the "Health and Community Assets of Monroe County, Indiana," published by the Monroe County Health Department (2010), participants of various working groups expressed concern regarding the increasing unemployment rates and costs of health care. The 2010-2014 Consolidated Plan developed by the City of Bloomington's Housing and Neighborhood Department recognizes that, "it is important to the health of the community to provide a safety net for those in need." The recently released 2012 Service Community Assessment of Needs (SCAN) report for Monroe County identifies that, "It was more difficult for households at all incomes levels to afford getting to the doctor in 2010." Our experience, supported by data, indicates that lack of basic health services can be linked to poor health outcomes, including increased rates of sexually transmitted diseases and unplanned pregnancies.

It is notable that each year, the demand for support from the Women's Health Fund exceeds the funding available. From June 1, 2012 through December 31, 2012, our Bloomington health center served 304 unduplicated patients through our WHF. We expended \$14,522 to provide subsidized or free health care services to these patients—89% of our patients helped by our WHF at the Bloomington health center are White, 38% are young adults (ages 20-24 years old) and 81% are women. Support from the Jack Hopkins Social Services Fund (JHSSF) will help us to provide free or subsidized services such as annual exams, breast health exams, testing for sexually transmitted diseases, supplies such as medications and birth control and colposcopies to patients who are uninsured, underinsured and unable to pay for these services due to financial hardships. As outlined in the attached budget, the estimated cost to provide these services and supplies to one patient is \$45 to \$91—this estimate are based on the services and supplies most commonly utilized by our patients. A detailed description of the cost of these services is also included in the budget. We estimate to serve 600 low-income residents of Monroe County/Bloomington through our WHF, of which 92 will be directly served by funding from JHSSF.

We remain committed to securing funding to support our life-saving, preventive health services. Our fundraising efforts are ongoing—we are on target to meet our attendance expectations for the 10th Annual Gathering of Goddesses and Gods scheduled to be held on April 27, 2013, in Indianapolis. All the funds raised during this annual event support our WHF. We also continually educate our donors regarding the needs of our patients, along with seeking grant funding from local, statewide and national foundations and organizations.

People of all ages come to us because they know they will be cared for compassionately and confidentially. Our Bloomington health center is open six days a week and offers evening and weekend appointments to accommodate patients who may not be able to leave work during regular business hours. Walk-ins are also welcome. We are the only low-income provider of colposcopies in Monroe County and the surrounding communities. Our staff is also trained to be culturally sensitive to the needs of our clients and we hire bilingual staff, as needed. All our team members are experienced and trained to serve the needs of our patients. Our health care services are not duplicative, as data demonstrate that Hoosiers continue to report financial hardships and that paying for health care is a major problem.

Planned Parenthood® of Indiana

<u>Planned Parenthood of Indiana</u> <u>Budget for "Ensuring Access to Life-Saving, Preventive Services"</u> program at Bloomington health center

Item	Cost
Office Visits	
 Well patient exam 	\$70.00-\$82.00
■ Other office visits	\$45.00- \$124.00
STD test	\$19.00
HIV test (same day results)	\$25.00
Pregnancy test	\$10.00
Colposcopy & biopsy	\$256.00
Pap test	\$30.00
Estimated average cost to provide services and	\$45.00-891.00
supplies to one patient	

Planned Parenthood of Indiana (PPIN) respectfully requests \$5,000 to provide subsidized health care to 92 low-income women and men through our "Ensuring Access to Life-Saving, Preventive Services" program by enhancing the capacity of our Women's Health Fund (WHF) at the Bloomington health Center.

During fiscal year 2013, we would like to offer free or reduced cost preventive services worth \$35,128 to the low-income residents of Monroe County through our Women's Health Fund at our Bloomington health center. With your support of \$5,000, we will be able to provide subsidized or free life-saving tests, supplies and services such as colposcopies to 92 low-income women and men—those who are unable to pay for these services due to financial hardship.

Please note that the estimate to provide these services and supplies (\$45-\$91) through our Women's Health Fund is based on our experience and financial data. As a nonprofit, PPIN is committed to ensuring access to high-quality and affordable services to our patients. For example, private/for-profit providers offer colposcopies (including biopsy and lab services) for more than \$500—whereas we offer the same service for \$256 to our patients. Your support is critical to our continued ability to provide these essential, life-saving tests and services at a subsidized cost to our patients.

Funds received from Jack Hopkins Social Services Fund:

2012: Planned Parenthood of Indiana was not awarded any funds

2011: \$4,200 (report and final claim submitted)

2010: \$5,000 (report and final claim submitted)

Planned Parenthood of Indiana Year-end Financial Statement (ending 12/31/2012)

Planned Parenthood of Indiana Income and Expense Statement Total Agency For The Month Ended 12/31/2012

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Grants	46,641.34	35,004.26	(11,637.08)	275,248.04	148,614.39	(126,633.65)	558,500.08
Gov't Contracts & Grants	145,903.25	151,080.67	5,177.42	875,419.50	885,287.87	9,868.37	1,750,849.00
Program Revenue	844,877.98	780,998.78	(63,879.20)	5,192,636.85	4,832,287.17	(360,349.68)	10,297,666.12
Education Revenue	833.00	270.00	(563.00)	4,998.00	4,017.17	(980.83)	10,000.00
In Kind Contributions	3,166.67	6,973.86	3,807.19	30,880.02	63,847.73	32,967.71	162,416. 04
Miscellaneous Income	11,124.34	9,400.62	(1,723.72)	66,746.04	75,196.94	8,450.90	133,492.08
Transfers	71,418.75	68,573.22	(2,845.53)	473,512.50	439,122.78	(34,389.72)	902,025.00
Total Revenue	1,252,890.77	1,335,643.92	82753.15	7,565,390.02	7,215,533.98	-349856.04	14,858,298.35
Expenses	o penemalan anna anna anna an	erroresch die 11 Gen.		STATE OF THE PARTY	Late and a few mentioned as a deposit of North Paris of	· (0 4a- · · · · · · · · · · · · · · · · · · ·	
Salaries & Benefits	565,266.18	595,224.15	29,957.97	3,697,903.70	3,586,876.08	(111,027.62)	7,434,329.22
Occupancy	131,803.37	157,828.40	26,025.03	812,822,55	882,713.36	69,890.81	1,611,788.77
Contractual Services	41,580.72	49,226.85	7,646.13	254,604.32	255,947.45	1,343.13	502,638.64
Travel	14,862.23	14,402.18	(460.05)	100,021.20	110,152.00	10,130.80	185,498.86
Clinic Medical Expenses	300,299.63	232,971.60	(67,328.03)	1,812,432.56	1,797,145.13	(15,287.43)	3,692,574.46
General Expenses	82,918.79	162,467.15	79,548.36	590,990.03	558,268.25	(32,721.78)	1,057,495.00
Tabi Eusenen	6. T.M.C. (T.M. ÚÚ.			T 345 T74.30	7,191 552 37	THE M	
				741114			
Tatal Nam Centaring Into Esti	147,25,33	W.22.W.	reida Teidal	377.8576		10.191.1	: 9.41 (1.45 (1.45
Incr (Decr) in Fund Assets	6B,897:22	83.321.29	14,424.07	16.806.51	(110,239.35)	(129,045,86)	(209, 169.89)
Incr (Decr) in Fund Assets	(60,905.09)	(32,256,28)	28,648.81	(269,610.71)	(209,830.12)	59,780.59	(402,037.89)

Planned Parenthood of Indiana Funding /Implementation Timeline Ensuring Access to Life-Saving, Preventive Health Services

Planned Parenthood will utilize spend the funds awarded by the Jack Hopkins Social Service Fund Committee to provide subsidized or free health care services and supplies to low-income residents of Monroe County. As outlined in the program narrative, the demand for subsidized or free health care services exceeds the funding available through the Women's Health Fund at our Bloomington health center. We expect to expend these funds from July 1 through December 31, 2013. A final invoice will be submitted by December 31, 2013.



Planned Parenthood of Indiana

March 21, 2013

Susan Sandberg
Chair
2013 Jack Hopkins Social Services Funding Committee
City of Bloomington Common Council
401. N. Morton Street
Bloomington, Indiana 47404

Dear Ms. Sandberg,

Planned Parenthood of Indiana (PPIN) is pleased to submit our application to request funding support from the Jack Hopkins Social Services Funding Committee. For 80 years, PPIN has been providing health care information and services to Hoosiers. As a local nonprofit, we are committed to ensuring the health and welfare of the communities we serve. As outlined in our application, with your support in 2013, we hope to address the need for subsidized or free essential health care services and supplies among low-income residents of the city of Bloomington/Monroe County.

Should you have any questions regarding these documents or PPIN, please do not hesitate to contact me at gurinder.hohl@ppin.org.

Thank you for your consideration.

Sincerely,

Gurinder Hohl

quinder hon

Grants Officer

Enclosures: Program Narrative & Budget

Funding Sheet

Agency Contact Sheet

Year-end Financial Statement (ending 12/31/2012)

Funding Sheet

Number of Agency Employe	es: Full-time 8 Part-time	9 Volunteers 2,10	03	
•		Volunteers = -y-		
Address where Project will 2182 N Industrial Dr. Bloomington, IN 4				
Name of Project Administra	tor: Peter Iversen		,	
Address 111 N. Rogers St.,			· · · · · · · · · · · · · · · · · · ·	
Telephone & E-mail (81	2) 336-4310 x.102, Peter_Iversen@usc.salv	ationarmy.org		
Name of other participating	agencies, if different from Lead A	agency:		
Proposed Project:				
Title of Project: Disaster Service	ces			
Total Cost of Project: \$12,8	92.08	·		
Requested JHSSF Amount:	\$1,715.96			
Other Francis Francisco for F	Project:			
<u>Otner Funas Expected</u> for F				
Amount	Source		or Pending	
Amount \$1,620.00 (Warehouse Rental)	Source The Salvation Army	Confirmed	e	
Amount \$1,620.00 (Warehouse Rental) \$8,806.20 (Volunteers in-kind)	Source		e	ر٥
Amount \$1,620.00 (Warehouse Rental) \$8,806.20 (Volunteers in-kind) \$450 Number of Clients Served b Number of City Residents S Is this a request for operationa	Source The Salvation Army The Salvation Army The Salvation Army The Salvation Army The Salvation Army Served by this Project in 2013: 81,381 Served by this Project in 2013: 81,381 Served by this Project in 2013: 81,381	Confirmed Confirmed Confirmed	e	0)
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Amount \$1,620.00 (Warehouse Rental) \$8,806.20 (Volunteers in-kind) \$450 Number of Clients Served b Number of City Residents S Is this a request for operationa If "yes," is the request for a pi	Source The Salvation Army The Salvation Army The Salvation Army The Salvation Army The Salvation Army Served by this Project in 2013: 81,381 Served by this Project in 2013: 81,381 Served by this Project in 2013: 81,381	Confirmed Confirmed Confirmed Bridge Example:		.0)
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Amount \$1,620.00 (Warehouse Rental) \$8,806.20 (Volunteers in-kind) \$450 Number of Clients Served b Number of City Residents S Is this a request for operationa If "yes," is the request for a pi Funding Information: Please note: Due to limited funds, the Committee best decide how the and their costs. ITEM Shelving Units @ \$187 each	Source The Salvation Army The Salvation Army The Salvation Army The Salvation Army This Project in 2013: 81,381 Served by this Project in 2013: 81,3 I costs? Yes No lot project or for bridge funding? the Committee often recommends particularly	Confirmed Confirmed Confirmed Ball Bridge Example: Tables: Chairs: al funding for a program. In mized list of program elements	5 tables @ \$12.00 each 20 chairs @ \$8.00 each	0)
Number of City Residents S Is this a request for operationa If "yes," is the request for a pi Funding Information: Please note: Due to limited funds,	Source The Salvation Army The Salvation Army The Salvation Army The Salvation Army This Project in 2013: 81,381 Served by this Project in 2013: 81,3 I costs? Yes No lot project or for bridge funding? the Committee often recommends particularly	Confirmed Confirmed Confirmed Confirmed Ball Bridge Example: Tables: Chairs: al funding for a program. In emized list of program element COST \$1,122.00	5 tables @ \$12.00 each 20 chairs @ \$8.00 each	

Agency Contact Sheet

Lead Agency:

Name: The Salvation Army of Monroe County

Address: 111 N. Rogers St.

Bloomington, IN 47404

Phone & E-Mail: (812) 336-4310 x.102, Peter_Iversen@usc.salvationarmy.org

Website: http://bloomington.salvationarmyindiana.org

President of Board of Directors: Richard McKaig

Director Information

Director of Lead Agency: Lt. Sharyn Tennyson

Director's Address: 111 N. Rogers St., Bloomington, IN 47404

Phone & E-Mail: (812) 336-4310 x.101, Sharyn_Tennyson@usc.salvationarmy.org

Presenter Information

Name of Person to Present
Application to the Committee

Peter Iversen

Address 111 N. Rogers St., Bloomington, IN 47404

Phone & E-mail (812) 336-4310 x.102, Peter_Iversen@usc.salvationarmy.org

Grant Writer Information

Name of Grant Writer: Peter Iversen

Address: 111 N. Rogers St., Bloomington, IN 47404

Phone & E-Mail: (812) 336-4310 x.102, Peter_Iversen@usc.salvationarmy.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures

The Salvation Army requests a one-time investment of \$1,715.96 for storage equipment to increase efficiency when distributing items to city residents who are victims of local disasters.

AGENCY MISSION

The Salvation Army exists to preach the Gospel of Jesus Christ and to meet human needs in his name without discrimination. Since 1907, Bloomington residents have come to The Salvation Army for assistance with their most basic needs, and today it serves 250,000 of our neighbors every year. Through five distinct service departments they receive food, clothing, emergency financial assistance, sports recreation, religious services and child care. Although The Salvation Army is a faith-based organization, clients receive services without any type of proselytizing.

The Salvation Army also addresses community needs through key partnerships. Township Trustee aid recipients come to The Salvation Army to work off their hours, and a partnership with the Lions Clubs, Lens Crafters, and the IU School of Optometry provides glasses and eye care to over 75 Monroe County residents annually. Additionally, clients are connected with job coaches and local employment opportunities though Job Links, a collaboration with RSVP. The Salvation Army also works in conjunction with My Sister's Closet through their voucher program and Bloomington Transit through its annual Stuff a Bus campaign. In previous years, over twelve local churches have participated in The Salvation Army's annual Back to School program, providing over 600 local children with the necessary tools to succeed in the classroom. These are the many and varied ways that The Salvation Army meets human needs in Bloomington and all of Monroe County.

NATURE OF THE PROJECT.

This project is not collaborative. It will improve The Salvation Army's efforts during a disaster in Monroe County. In emergency situations, The Salvation Army will not act alone; it is a lead agency of the Monroe County Communities Active in Disaster (MoCOAD). The Salvation Army's role in MoCOAD is to coordinate logistics when a disaster occurs, meaning that goods and services donated by the community to address a disaster will be collected and distributed by The Salvation Army. Other MoCOAD organizations perform additional roles during and after a disaster. For example, the Red Cross is responsible to house displaced individuals, Hoosier Hills Food Bank is responsible to provide food to effected households and the City of Bloomington's Volunteer Network is responsible to recruit and place volunteers. The Salvation Army's Disaster Warehouse is the centralized place for disaster supply coordination, but it needs storage.

DESCRIPTION OF HOW PROJECT MEETS CRITERIA

This project addresses identified needs of city residents who are victims of disaster. First, "households in crisis may need help addressing multiple needs" (SCAN 2012, p.

126). The flood of 2008 knocked out electricity to over 200 homes. Thankfully that power was restored quickly, but low-income households are affected more severely and may need additional emergency services. Second, most low-income residents of the city rent because the cost of living is high (ConPlan 2010, p. 6). When a disaster strikes, most of these households will need assistance with cleaning supplies and replacement of daily necessities like clothes and food. The Salvation Army will solicit for these supplies and work with the community to distribute donated goods to those who are in need in a timely manner.

ONE-TIME INVESTMENT

This project seeks a one-time investment in equipment that will be available to 100% of Bloomington citizens. This includes shelving to store disaster related items in The Salvation Army's Disaster Warehouse. Folding Tables will be used by volunteers to sort donated items, and hand trucks and dollies will be used to transport donated items inside The Salvation Army's Disaster Warehouse.

The investment in this equipment will provide a broad and long-lasting benefit to Bloomington residents. As a lead agency in MoCOAD, The Salvation Army seeks to ensure the availability of needed services and to encourage uniform, impartial provision of these services to affected households. In particular, the lead agencies will benefit from having a centralized Disaster Warehouse to utilize: The Red Cross will have more storage to facilitate food and shelter, the Bloomington Volunteer Network will have a central place to send volunteers, and the Monroe County Emergency Management will have a central place to send needed donations for efficient distribution. The investment will ensure efficient disaster-related logistics for the foreseeable future.

LEVERAGING FUNDS

The Salvation Army provides over \$11,000 of in-kind donations. The Salvation Army is able to provide the warehouse and some of the sorting tables and chairs needed. There are 39 volunteers in The Salvation Army's database who indicate they would help in a disaster situation.

FUNDING TIMELINE

The Salvation Army already rents the Disaster Warehouse on Bloomington's west side, which will allow for adherence to the following timeline:

July 2013 Purchase shelving units, tables, platform cart and dollies.

August 2013 Install equipment into The Salvation Army's Disaster Warehouse

August 2013 Submit claims for reimbursement to JHSSC.

Jack Hopkins Social Services Funding Application 2013 - Simple Budget The Salvation Army of Monroe County

Description	Formula	JHSSF	Le	everaging		Total
Shelving	6 Shelving Units at \$187 each	\$ 1,122.00			\$	1,122.00
8' Folding Table	8' Tables at \$74.98 each	\$ 149.96	\$	299.92	\$	449.88
Dollies	2 dollies at \$95 each	\$ 190.00			\$	190.00
Platform Cart	1 Wooden platform cart	\$ 254.00			\$	254.00
COAD Warehouse Facility	Annual Rent (\$135*12)		\$	1,620.00	\$_	1,620.00
Projected Volunteer Hours	39 Volunteers at \$11.29 for 20 hours		\$	8,806.20	\$	8,806.20
Chairs	25 folding chairs at \$18 each		\$	450.00	\$	450.00
		THE RESERVE OF THE SECOND				
Total		\$ 1,715.96	\$	11,176.12	\$	12,892.08

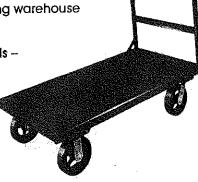
WELDED PLATFORM TRUCKS

Uline's recommended choice for an all-purpose, long-lasting warehouse platform truck.

 Extra-large 8" wheels --2 swivel and 2 rigid. Maneuvers easily.

Permanent handle won't "pop out."

2,000 LB. CAPACITY



PLEASE SPECIFY: Blue Green			SHIPS ASSEM	BLED VIA		TOR FREIGHT	
MODEL No.	DECK SIZE	CAPACITY	TYPE	(LBS.)	1	2+	
H-61	24 x 48"			136	\$309	\$289	
H-62	30 x 60 ⁿ	2,000 lbs.	Rubber	166	359	329	
H-1824*	36 x 72"		,	221	439	399	

WOOD PLATFORM TRUCKS

Whisper smooth, ultra quiet.

Tough wood deck. Underside reinforced with 4 cross boards.

Welded non-removable steel handle.

8" wheels -2 swivel, 2 rigid.



			SHIPS ASSEM	BLED VIA	MOTOR	FREIGHT
MODEL DECK	LOAD	WHEEL TYPE	WT, (LBS.)	PRICE EACH		
NO.	SIZE	CAPACITY	ITE	(100,1	No-idental-commen	21
H-1191	24 x 48"			78	\$224	\$209
H-1192	30 x 60°	2,000 lbs.	Rubber	99	254	239
H-1561	36 x 72"			112	314	299

ALUMINUM PLATFORM TRUCKS

Excels in humid, wet conditions like commercial kitchens and food processing plants.

- Lightweight, corrosion-resistant aluminum with welded box channel frame.
- Non-slip diamond fread platform.
- Removable handle fits either end.
- 8" wheels 2 swivel, 2 rigid.



*SHIPS	UNASSEMBLED VIA MOTOR	FREIGH

MODEL	DECK	LOAD	WHEEL	WT	PRICE EACH	
NO.	SIZE	CAPACITY	TYPE	(LBS.)	1	2+
H-2529	24 x 48"	0.000 1/-	D. Jakan	57	\$409	\$379
H-2530	30 x 60*	2,000 lbs.	Rubber	68	489	449
H-3373*	24 x 48"		Pneumatic	63	429	399
H-3374*	30 x 60"	1,200 lbs.		74	509	469

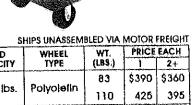
PLASTIC PLATFORM TRUCKS

Virtually maintenance free. Use in any office, warehouse or shop.

 Solid plastic deck won't warp, chip, dent or rust.

Rounded corners protect walls and furniture.

8" wheels - 2 swivel, 2 rigid.



MODEL	DECK	LOAD	WHEEL	WT.	PRICE EACH		
NO.	SIZE	CAPACITY	TYPE	(LBS:)	1	2+	
H-1826	24 x 48"	1 500 /- 0	Debiolotto	83	\$390	\$360	
H-1827	30 x 60"	1,500 lbs.	Polyoletin	130	425	395	
H-2596	24 x 48"			90	480	440	
H-2528	30 x 60"	1,200 lbs.	Pneumatic	120	515	470	

MORE TRUCKS AVAILABLE



Complete line, see gine.com

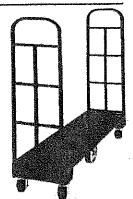
U-BOAT PLATFORM TRUCKS

Narrow truck maneuvers easily in tight aisles and spaces.

- Transport small packages in warehouses, grocery alsles and stockrooms.
- Tall, removable end panels keep loads from sliding off.
- All-welded steel diamond-tread deck.
- 2 rigid 8" load casters, 4 swivel 4" casters.



Additional Sheives - Stip onto end panels. No screws needed.



U-BOAT PLATFORM TRUCKS							SHELVES	SHIPS UNASSEMBLED VIA MOTOR FREIGHT				
	MODEL NO.	DECK SIZE	LOAD CAPACITY	WT. (LBS.)	PRICE EACH		MODEL	LOAD	WT.	PRICE EACH		
					1	2+	NO.	CAPACITY	(LBS.)		2+	
	H-1825	16 x 60"	1,800 lbs.	122	\$219	\$209	H-1825-SHELF	1 300 (bs.	38	\$84	\$79	l
ŀ	11.2627	24 v 60"		160	294	284	H-2637-SHELF		54	94	89	

BLACK WIRE SHELVING

Decorative heavy-duty shelving looks good in offices, stores and warehouses.

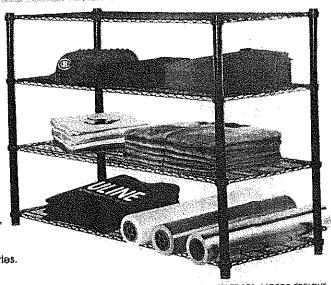
- Easy assembly -- No tools needed.
- Shelves adjust in 1" increments. NSF certified.
- Open wire maximizes airflow, reduces dirt and dust buildup.
- Black powder coating resists corrosion, lasts for years.
- 5" polyurethane swivel casters option for portability.





Add-On Units – Includes 4 shelves, 2 posts and 8 S-hook connectors.

See page 344 for additional accessories.



# CHIPS HMASSEMRIED VIA. MO	ם ריז	FORICH	n

4 SHELF STAF	TER LINIT	Ī	54	HEIGH	6.000 NOTEX	6	HEIGH	1997 (LAS)		" HEIGHT			HEIGHT	ALL STREET, ST
,	SHELF	SHELF CAP.	PRICE		WT.	PRICE	EACH .	WT.	PRICE		WT.	PRICE		WT. (LBS.)
MODEL NO.	WXD	(LBS.)	1	3+	(LBS.)	1	3+	(LBS.)	1	3+	(LBS.)		3+	
H-2420	24 x 12"	350	\$103	\$93	33	\$113	\$103	35	\$124	\$114	37	\$134	\$124	39
H-2421	36 x 12"	350	113	103	38	124	114	40	134	124	42	145	135	44
H-2422	48 x 12"	350	126	116	49	136	126	51	147	137	53	157	147	55
	24 x 18"	800	113	103	46	124	114	48	134	124	50	145	135	52
H-2423		800	124	114	51	134	124	53	145	135	55	155	145	57
H-1748	36 x 18"		145	135	62	155	145	64	165	155	66	176	166	68
H-1749	48 x 18"	800	·		80	186	176	82	197	187	84	207	197	86
H-2424	60 x 18"	650	176	166	**	1	207	94	228	218	96	238	228	98
H-2425	72 x 18"	650	207	197	92	217	ļ	61	145	135	63	155	145	65
H-2426	24 x 24"	800	124	114	59	134	124			1	68	165	155	70
H-2132	36 x 24*	800	134	124	64	145	135	66	155	145	h .	1		82
H-1750	48 x 24"	800	176	166	76	186	176	78	197 (187	80	207	197	1 7.
H-1751	60 x 24"	650	207	197	96	217	207	98	228	218	100	238	228	102
¤H-1752	72 x 24"	650	259	249	120	269	259	122	280	270	124	290	280	126
	60 x 36"	650	329	319	141	339	329	143	349	339	145	359	349	147
⊞H-2427	i	650	349	339	168	359	349	170	369	359	172	379	369	1.74
■H-2428	72 x 36°		ļ	72	12	75	72	12	75	72	12	75	72	12
H-1205WH	Set of 4 Lock	able Casters	/5	12	1	1		:		٠	<u>. L.</u>			

	ON LINET	. [1" HEIGH	W. 187 (M)	6.	HEIGHT	West.	72	" HEIGHT		86	" HEIGHT	18767 9
SHELF ADD		Tauri F OAD	PRICE		₩T.	PRICE		WT.	PRICE	EACH	WT.	PRICE	EACH	WT.
MODEL NO.	SHELF W x D	SHELF CAP. (LBS.)	1	3+	(LBS.)	1	3+	(LBS.)	1	3+	(LBS.)	1	3+	(LBS.)
H-2420-ADD	24 x 12"	350	\$82	\$72	24	\$93	\$83	24	\$103	\$93	25	\$113	\$103	26
H-2421-ADD	36 x 12"	350	93	83	33	103	93	34	113	103	35	124	114	36
H-2422-ADD	48 x 12"	350	105	95	44	115	105	45	126	116	46	136	126	47
H-2423-ADD	24 x 18"	800	93	83	38	103	93	39	113	103	40	124	114	41
H-1748-ADD	36 x 18"	800	103	93	46	113	103	47	124	114	48	.134	124	49
H-1749-ADD	48 x 18"	800	124	114	57	134	124	58	145	135	59	155	145	6 0
H-2424-ADD	60 x 18"	650	155	145	75	165	155	76	176	166	77	186	176	78
H-2425-ADD	72 x 18"	650	186	176	87	197	187	88	207	197	89	217	207	90
H-2426-ADD	24 x 24"	800	103	93	51	113	103	52	124	114	53	134	124	54
	36 x 24"	800	113	103	59	124	114	60	134	124	61	145	135	62
H-2132-ADD	48 x 24"	800	155	145	71	165	155	72	176	166	73	186	176	74
H-1750-ADD	•	650	186	176	91	197	187	92	207	197	93	217	207	94
H-1751-ADD	60 x 24°	650	238	228	115	249	239	116	259	249	117	269	259	118
⊌H-1752-ADD	72 x 24°		309	299	133	319	309	134	329	319	135	339	329	136
≖H-2427-ADD	60 x 36"	650	329	319	163	339	329	164	349	339	165	359	2929	166
■H-2428-ADÐ	. 72 x 36 ^s	650	329	1 317	100	1 55/_				4	اب موجد مروسي المان		4 f	

STEEL HAND TRUCKS H-1541 H-1542 H-1786 H-966 Extra Large Nose Plate w/Pneumatic Wheels STANDARD **CONVERTIBLE**

Built-to-last, heavy-duty workhorses for reliable, consistent performance.

- 14 x 8" beveled nose plate.
- Continuous Handle Excellent one or two-handed load control.
- Dual Handle Stabilize heavy or hard-to-handle loads.
- Loop Handle Control tall laads with one hand.
- Extra Large 16 x 13" nose plate for oversized laads.

2-in-1 platform or hand truck.

- Converts in seconds, Just press and release bar.
- H-966 Capacity: 700 lbs. hand truck; 1,000 lbs. platform.
- H-2401 Capacity: 650 lbs. hand truck; 950 lbs. platform.
- 53" high. 10" wheels.
 14 x 7½" nose plate.
- Platfarm size: 14 x 44½" (W x L).

					5H	ips Assi	EMBLED	VIA UPS	
	MODEL	HANDLE	WHEEL	LOAD CAP.	HEIGHT	WT.	PRICE	EACH	
	NO,	TYPE	TYPE	(LBS.)	DE (WILL)	(LBS.)	1	AF.	Ļ
•	H-1541	Continuous			46"	35			1
	H-1542	Dual_	10" Solid	800	47"	39	\$105/	\$95	
_	H-1786	loop			51"	35	l V		ľ
	H-2055	LOOP WITH XL	10" Solid	800	51"	46	119	109	
	H-2400	Nose Plote	10" Pneumotic	650	ופן	42	129	119	

,		·		SH	IPS ASS	FMBLED	VIA UPS
MODEL NO.	HANDLE TYPE	WHEEL TYPE	LOAD CAP.	HEIGHT	WT.	PRICE	EACH
140.	11FG	I IFE	(400.)		(FD2')		3+
H-966	Continuous	10" Solld	1,000	53"	53	\$199	\$179
H-2401	Continuous	10ª Pnéumotic	950	53°	50	219	199

GAS CYLINDER HAND TRUCKS

Safely move pressurized tanks throughout wark areas.

- Heavy-gauge steet. Continuous handle.
 Chain secures tanks up to 12" in diameter.
- Single Cylinder 14 x 7" trapezoid nase plate, 3 curved crossbars for stability.
- Dual Cylinder 24 x 12" nose plate. 1" rear lip for stability, Large tool tray.

							SHIPS AS	SEMBLED VIA UPS
	MODEL	DESCRIPTION	WHEEL	LOAD CAP.	HEIGHT	WT.	PRICE	EACH
Ĺ	NO,	DESCRIPTION	TYPE	(LBS.)	печен	(LBS.)	1	3+
ı	H-3192	Single	TON CALL		48*	31	\$129	\$119
L	¤H-3193	Dual	10" Solid	500	39°	45	189	169

■ SHIPS ASSEMBLED VIA MOTOR FREIGHT

New



ALUMINUM WALK RAMPS

Load and unload your truck or van when no dock is available.

Slip-resistant surface. 41/4" side rails. • Safety chains secure ramp to truck.

- 8" overlapping apron smooths truck-to-ramp transition.
 - H-3194 and H-3195 suitable for most commercial traffers.
- SHIPS VIA MOTOR FREIGHT MODEL NO. SIZE HEIGHT LOAD CAP. PRICE EACH (LBS.) LxW MAX (LBS.) H-1438 8' x 29" 31" 2,500 78 \$524 \$494 H-3194 121 x 291 46" 1,900 110 734 293 694 H-3195 14' x 29" 52* 1,600 123 804

HAND TRUCK USE

Your Store: Noblasville, IN

Style Selections 96-in x 30-in Rectangle Steel Folding Table

Item #: 179826 | Model #: UT12L3U541

表表表面的



\$74,98

FREE Store Pickup

Your order can be available for pic:kup in Lowe's Of Noblesville, IN today

Lowe's Truck Delivery

Your order will be ready for delivery to you from your selected store

Parcel Shipping

Unavailable for This Oxder Sent by carriers like UPS, FodEx, USPS, etc.

Style Selections 96-in x 30-in Rectangle Steel Folding Table \$74.98

Description

96-in x 30-in Rectangle Steel Folding Table

- Tabletop made of strong, durable polyethylene
- Indoor/outdoor use
- Non-marring leg caps
- · Mocha powder paint frame finish

Specifications

Table Length (Inches)	96.0	Color/Finish Category	Painted
Package Contents .	. 1	Table Width (Inches)	30.0
	Mild	Color/Finish	Mocha
Recommended Cleaning Method	soap	Table Shape	Rectangle
	and water	Table Height (Inches)	29.0
Frame Material	Şteel		
Table Top Material	Resin		

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060 The Salvation Army - Bloomington Corp Fiscal Year Beginning 10/1/2011 Budgeted Financial Statement for Period 12 September(*) 100.00% Advisory Board Finance Report

						Var. Actual/a	ır. Actual	
	Budget	Budget for	Actual for	Budget	Actual	to YTD	to YTD	Actual YTD
Account #/Description	<u>Annual</u>	<u>Period</u>	Period	YTD	YTD	Budget DollarE	ludget %	Last Year
INCOME GENERAL FUND								
400110001 Contributions	403,880.00	6,865.00	-2,461.74	403,880.00	382,224.43	-21,655.57	94.64	384,461.60
420110001 Special Fundraising	8,000.00	.00	1,195.00	8,000.00	9,212.00	1,212.00	115.15	15,339.76
405013060-460310020 Associated	94,999.00	7,916.59	1,685.01	94,999.00	78,997.94	-16,001.06	83.16	107,720.75
470110001-470110900 United Way	27,092.00	2,257.67	4,221.86	27,092.00	27,416.91	324,91	101.20	27,455.64
400125000 Un-associated Organi	15,000.00	1,250.00	.00	15,000.00	1,216.00	-13,784.00	8.11	3,203.74
500150000 Government Funds	3,700.00	308.33	973.89	3,700.00	973.89	-2,726.11	26.32	84.13
620110001 Program Service Fees	6,000.00	500.00	.00	6,000.00	932.42	-5,067.58	15.54	3,641.00
680110000 Interest Income	600.00	50.00	5.91	600.00	89.58	-510.42	14.93	182.72
690110000 Miscellaneous Income	.00	.00	60.29	.00	2,372.36	2,372.36	.00	.00
TOTAL INCOME GENERAL	559,271.00	19,147.59	5,680.22	559,271.00	503,435.53	-55,835.47	90.02	542,089.34
EXPENSES GENERAL FUND								
700110010-970410010 Management	t 7,633.00	601.99	4,522.44	7,633.00	34,131.57	26,498.57	447.16	34,016.01
700110010-970410010 Fund Raisi	62,495.00	3,152.12	34,109.73	62,495.00	112,755.09	50,260.09	180.42	90,041.09
700110010-970410010 Program/Co	256,126.00	18,983.61	-6,692.03	256,126.00	198,383.26	-57,742.74	77.46	170,436.97
700110010-970410010 Program/So	208,475.00	14,625.45	-1,358.98	208,475.00	209,072.81	597.81	100,29	248,978.77
TOTAL EXPENSES GENERAL	534,729.00	37,363.17	30,581.16	534,729.00	554,342.73	19,613.73	103.67	543,472.84
NET REV OR EXP GENERAL	24,542.00	-18,215.58	-24,900.94	24,542.00	-50,907.20	-75,449.20	-207.43	-1,383.50
THRIFT STORE		ē.						
400260900-690110900 INCOME TH	R58 400 00	21,533.33	14,855.66	258,400.00	224,384.93	-34,015.07	86.84	235,682.92
700310000-970410010 EXPENSES		13,024.08	26,376.17	157,461.00	145,372.68	-12,088.32	92.32	142,644.11
NET REV/EXP THRIFT STORE	100,939.00	8,509.25	-11,520.51	100,939.00	79,012.25	-21,926.75	78.28	93,038.81
CHILD CARE	٠					•		
400110001-690110900 INCOME CH	1 94.073.00	7,839.42	6,268.28	94,073.00	92,883,74	-1,189,26	98.74	47,211,83
700110010-970410010 EXPENSES		18,124.91	5,615.91	216,830.00	190,504.66	-26,325.34	87.86	136,836.36
NET REV OR EXP CHILD CARE	-122,757.00	-10,285.49	652.37	-122,757.00	-97,620.92	25,136.08	79.52	-89,624.53
TRANSITIONAL HOUSING					·			, • •
NET REV/EXP TRANS HOUSE	.00	.00	.00	.00	.00	.00.	.00	.00
NET REV/EXP TOTAL SA	2,724.00	-19,991.82	-35,769.08	2,724.00	-69,515.87	-72,239.87	*****	2,030.78

Funding Sheet

m Community Center, Inc.			
	Is this a collaborativ	ve project? 🗌 Yes 🔳 No	
,,,,			
ministrator: Forrest Gilmore			
451 / 620 S Walnut St. Bloomington, II	N 47402-0451		
-mail (812) 334-5734, ext. 33, forres	t@shalomcommunitycenter	.org	
1 0 0	9 ,		grant,
et:			
			
mount: \$22,199			
ted for Project			
Source	I	Confirmed or Pending	
sidents Served by this Project perational costs? Yes No	in 2013: <u>~58</u>	Bridge.	
se for a brook by older or you own	eranoang, 🛅 r noe [Example: Tables: 5 tables @ \$12.00 each Chairs: 20 chairs @ \$8.00 euch	
ation: ed funds, the Committee often reco cide how to distribute funds, please	ommends partial funding e provide an itemized list	for a program. In the interest of help t of program elements, ranked by prio COST	ning rity
ary for the program, any degree of fund	ling will reduce the budgeta	ry impact.	
	eptember 2013	October 2013 - Decembe	:r 201
	ect will be facilitated or house ministrator: Forrest Gilmore 451 / 620 S Walnut St. Bloomington, I -mail (812) 334-5734, ext. 33, forrest cipating agencies, if different ollaboration with at least 12 other gove etc: wford Homes Start-up tt: \$29,699 amount: \$22,199 ted for Project: Source Monroe County Councing Served by this Project in 2013 sidents Served by this Project operational costs? Yes Note for a pilot project or for bridge ation: ed funds, the Committee often recorded how to distribute funds, please ary for the program, any degree of functions.	Employees: Full-time The project in 2013: —58 Derved by this Project in 2013: —58 Derved by this Project or for bridge funding? For a pilot project or for bridge funding? Ation: Ati	as 501(c)(3)?

Agency Contact Sheet

Lead Agency:	•
Name:	Shalom Community Center, Inc.
Address:	PO Box 451 / 620 S Walnut St.
	Bloomington, IN 47402-0451
Phone & E-Mail:	(812) 334-5734, admin@shalomcommunitycenter.org
Website:	www.shalomcommunitycenter.org
President of Board of Directors:	John Hamilton
Director Information	
Director of Lead Agency:	Rev. Forrest Gilmore
Director's Address:	As Above
Phone & E-Mail:	(812) 334-5734, x33, forrest@shalomcommunitycenter.org
Presenter Information	
Name of Person to Present Application to the Committee	As Above
Address	
Phone & E-mail	· · · · · · · · · · · · · · · · · · ·
Grant Writer Information	
Name of Grant Writer:	As Above
Address:	
Phone & E-Mail:	
•	

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures

FUNDING REQUEST OF THE SHALOM COMMUNITY CENTER FOR THE CRAWFORD HOMES PERMANENT SUPPORTIVE HOUSING PROGRAM

Agency Mission

<u>The Shalom Community Center</u> is dedicated to aiding and empowering people experiencing homelessness and poverty. As a daytime resource center for people who are living in poverty and experiencing its ultimate expressions, Shalom provides life essentials, case management, housing support, employment assistance, and community access for many of the community's government and social service agencies.

The Program

Frank Crawford would likely be alive today if this program had existed two years ago. He died in the middle of the night behind the old Ponderosa back in June of 2011.

Frank Crawford was homeless, disabled, mentally ill, and addicted to alcohol. A few weeks before his death, considered "too healthy" to stay, Frank had been released from a nursing home and back into homelessness. Over many years, Frank had been in and out of nursing homes, declining to the edge of death on the streets then getting nursed back to health only to be released to the streets once again. This last time, he wasn't so lucky.

Crawford Homes, a permanent supportive housing program, is the type of program that could have saved Frank's life.

Permanent supportive housing, sometimes called Housing First, is a national model in existence for over 20 years, which has been successful when so many other programs have failed. It combines housing with supportive services to both end homelessness and improve the quality of life of its clients. The program specifically targets those who are the most difficult to house, those experiencing long-term homelessness who suffer from disabling conditions, particularly mental illness, addiction, and dual diagnoses.

It is a proven, cost-effective way to end homelessness for people who have disabilities (Permanent Supportive Housing Institute, Corporation for Supportive Housing, 2011). It is less expensive than hospitalization, imprisonment, and even sheltering. It also significantly improves health, stabilizes mental illness, and reduces addictive behavior, leading to savings for both the community's health care and criminal justice systems. It provides housing and services for people who, like Frank, would die homeless without such a support system.

Through the program, we will be able to provide housing and services for 34 individuals or couples and 6 families. The components of Crawford Homes include a 25 unit apartment complex in Bloomington, called Crawford Apartments, for individuals and couples and 15 scattered site vouchers for individuals, couples and families, 93% of which are in Monroe county.

The project has been granted funding by the US Department of Housing and Urban Development in the amount of \$1,002,554 to provide for rent and utilities, supportive services, and administrative costs over three years. The grant also requires an annual match of \$18,875 to provide additional client services, which has been funded by a grant from Community Foundation in 2013.

The Request

We are requesting \$22,199 in pilot project funding to help us pay the first month's expenses of the Crawford Homes program.

While the program is fully funded in 2013 by the grants from HUD and the Community Foundation, the nature of the reimbursement for the HUD grant creates an enormous financial burden for Shalom. The HUD grant reimburses Shalom 1 month after our expenses, leaving us with a \$29,699 deficit in 2013. To compensate, Shalom would need to expend funds normally dedicated for our traditional operations. From a budgetary perspective, this would reduce our cash balance to below \$0, requiring massive cuts to our foundational programs.

The Monroe County Council granted us \$7,500 to help with this financial gap. We request funding for \$22,199 to support our traditional operational expenses and help us "bridge" the gap created by the HUD grant. The funds would provide for our staffing, hunger relief services, homelessness prevention program, building expenses, etc. The details are included in the program budget.

Relation of Request to Three Funding Criteria

1. Address a previously identified priority for social service funding.

According to the 2010-2014 Consolidated Plan, "A significant part of the City of Bloomington's Anti-Poverty Strategy is to provide access to information and emergency assistance to the most vulnerable elements of the community... Key goals of the City's Anti-Poverty Strategy... are [the] provision of adequate and affordable rental property [and] operating funding for emergency housing providers (p. 55)". In the Consolidated Plan, our proposal especially addresses Strategy 1 - increase the number of affordable housing units – and Strategy 5 - Public Assistance: Provide funding to non-profit organizations that serve low income individuals/families with their basic emergency needs (p. 19).

The 2012 SCAN report states, "Few programs exist to make rent more affordable for low-income families in the long term (p. 79)." The report also states, "Conditions associated with living in poverty can affect the success with which the... disabled are able to maintain housing and access needed medical care, food, transportation, and clothing (p. 88)." In addition, the report cites the 2009 PIT Count, which says, "21% of participants (49 individuals) experiencing homelessness met the criteria for being "chronically homeless (p. 139)." Finally, the report notes that the number of permanent supportive housing units dropped from 83 to 37 between 2004 and 2010 (p 140).

2. Provide a one-time investment that, through matching funds or other fiscal leveraging, makes a significant contribution to the program.

The funds requested represent a one-time investment towards the start-up expenses for this project. The Monroe County Council has provided a \$7,500 grant to provide for part of the total \$29,699 expense. This program is also being done in collaboration with Life Designs, Inc, which is the owner and property manager of Crawford Apartments and 12 other organizations providing in-kind support at a value of \$2,657,413 over 3 years.

3. Make a broad and long-lasting contribution to our community.

Permanent supportive housing is a national best practice for addressing long-term homelessness for people with disabilities. It is effective, efficient, and a benefit not just to the person in need but to the community in reduced costs to emergency services and the justice and health care systems. The average age of death of a person experiencing chronic homelessness is 47. That in itself serves as a testament to the value of this program.

Shalom Community Center Crawford Homes Program Budget 2013

CRAWFORD HOMES BUDGET 2013

Rent & Utilities	\$254,604
Operational Expenses	\$33,375
Supportive Services	\$52,500
Administration	\$15,914
Total	\$356,393
	•
Projected Revenues	\$307,819
HUD (Total Cost Reimbursement in 2013)	\$18,875
Community Foundation (Pending)	
Total	\$326,694
SHALOM OPERATIONS BUDGET 2013	
Projected Expenses January 2013	
Salaries & Related Expenses	\$173,894
Program Expenses (Food, Transportation, Homeless Prevention, ID)	\$64,296
Building Expenses	\$46,900
Development	\$13,600
Insurance & Professional Fees	\$15,535
Administration	\$5,964
Other	\$4,014
Crawford Homes Expense Due to Delayed Repayment	29,699
Total	\$353,902
Projected Revenues	
Individual Donations	\$191,652
Organizational Donations	66,514
Events	23,743
Grants	\$42,294
Total	\$324,203
DEFICIT	\$29,699

FUNDING TIMELINE

The program is beginning immediately and should be in full force by December 2013. We expect to be able to submit claims as soon as funding is available and should be able to expend all funds prior to December 2013. There are no known obstacles to the use of the funding.

Shalom Community Center, Inc. Balance Sheet December 31, 2012

ASSETS

Current Assets Old National Checking Account Cash Reserves Account PayPal Cash Online Donations Cash Insurance Policy/WPS	· \$	93,696.13 6,360.88 3,196.93 1,127.50 9,721.42	
Total Current Assets			114,102.86
Property and Equipment Land Buildings Furniture and Fixtures Equipment Accumulated Depreciation Building Imp620 S. Walnut		140,980.88 184,019.12 22,404.99 32,117.73 (52,338.79) 194,879.00	
Total Property and Equipment			522,062.93
Other Assets Deposits - FHPP Deposits-FHPP-Contra Account		824.00 (824.00)	
Total Other Assets			0.00
Total Assets			\$ 636,165.79
Current Liabilities Federal W/H Tax Payable FICA Tax Payable Medicare Tax Payable Indiana W/H Tax Payable Monroe W/H Tax Payable FUTA Tax Payable SUTA Tax Payable Flexible Medical Spending Ded Note Payable - Building	\$	1,070.16 89.84 419.94 8,675.90 623.30 1.09 267.90 576.48 284,749.40	S AND CAPITAL
Federal W/H Tax Payable FICA Tax Payable Medicare Tax Payable Indiana W/H Tax Payable Monroe W/H Tax Payable FUTA Tax Payable SUTA Tax Payable Flexible Medical Spending Ded	\$	1,070.16 89.84 419.94 8,675.90 623.30 1.09 267.90 576.48	S AND CAPITAL 296,474.01
Federal W/H Tax Payable FICA Tax Payable Medicare Tax Payable Indiana W/H Tax Payable Monroe W/H Tax Payable FUTA Tax Payable SUTA Tax Payable Flexible Medical Spending Ded Note Payable - Building	\$	1,070.16 89.84 419.94 8,675.90 623.30 1.09 267.90 576.48	
Federal W/H Tax Payable FICA Tax Payable Medicare Tax Payable Indiana W/H Tax Payable Monroe W/H Tax Payable FUTA Tax Payable SUTA Tax Payable Flexible Medical Spending Ded Note Payable - Building Total Current Liabilities	\$	1,070.16 89.84 419.94 8,675.90 623.30 1.09 267.90 576.48	
Federal W/H Tax Payable FICA Tax Payable Medicare Tax Payable Indiana W/H Tax Payable Monroe W/H Tax Payable FUTA Tax Payable SUTA Tax Payable Flexible Medical Spending Ded Note Payable - Building Total Current Liabilities Long-Term Liabilities	\$	1,070.16 89.84 419.94 8,675.90 623.30 1.09 267.90 576.48	296,474.01
Federal W/H Tax Payable FICA Tax Payable Medicare Tax Payable Indiana W/H Tax Payable Monroe W/H Tax Payable FUTA Tax Payable SUTA Tax Payable Flexible Medical Spending Ded Note Payable - Building Total Current Liabilities Long-Term Liabilities Total Long-Term Liabilities	\$	1,070.16 89.84 419.94 8,675.90 623.30 1.09 267.90 576.48	296,474.01
Federal W/H Tax Payable FICA Tax Payable Medicare Tax Payable Indiana W/H Tax Payable Monroe W/H Tax Payable FUTA Tax Payable SUTA Tax Payable Flexible Medical Spending Ded Note Payable - Building Total Current Liabilities Long-Term Liabilities Total Long-Term Liabilities Capital Net Assets - Unrestricted	\$	1,070.16 89.84 419.94 8,675.90 623.30 1.09 267.90 576.48 284,749.40	296,474.01

Shalom Community Center, Inc. Income Statement For the Twelve Months Ending December 31, 2012

		Current Month		Year to Date	
Revenues	Ф	26 506 11	31.78 \$	183,250.20	44.80
Unrestricted - Individual	\$	26,596.11	8.10	17,135.33	4.19
Unrestricted - Faith Community		6,782.44 440.00	0.53	1,215.00	0.30
Unrestricted - Business		0.00	0.00	40.00	0.01
Unrestricted - Edu Institution		1,900.00	2.27	4,063.02	0.99
Unrestricted - Foundation		0.00	0.00	1,520.00	0.37
Unrestricted - Government		150.00	0.18	2,907.64	0.71
Unrestricted - Nonprofit Org		158.00	0.19	3,278.00	0.80
Unrestricted - Organization		0.00	0.00	0.00	0.00
TR - Individual		0.00	0,00	0.00	0.00
TR - Emergency Fund TR - Winter Shelter		0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00
TR - Hunger Relief TR - Staff Bonus		1,150.00	1.37	1,600.00	0.39
TR - Bus tickets		10.00	0.01	525.00	0.13
TR-Relocation Fund		0.00	0.00	1,000.00	0.24
Holiday Gift Program		(74.62)	(0.09)	(74.62)	(0.02)
Grants - General		1,963.00	2.35	17,389.40	4.25
Grants-Emergency Fund		2,000.00	2.39	12,000.00	2.93
United Way		999.96	1.19	15,776.86	3.86
Grants-Jack Hopkins		0.00	0.00	1,728.51	0.42
Grant - MLK		0.00	0.00	0.00	0.00
Grants - CDBG		0.00	0.00	0.00	0.00
Grants-Winter Night Shelter		3,445.18	4.12	19,878.38	4.86
Grants - Legal Clinic		0.00	0.00	0.00	0.00 0.47
IHCDA ESG Grant		1,904.38	2.28	1,904.38	0.47
Transfer of Funds - FUMC		0.00	0.00	0.00 8,375.75	2.05
Fundraising - Ticket Sales		6,975.75	8.33 3.75	3,226.00	0.79
Fundraising - Special Events		3,141.00	31.25	35,981.15	8.80
Year-End Campaign		26,151.15 0.00	0.00	37,491.09	9.17
Feinstein Campaign		0.00	0.00	38,600.00	9,44
NAP Contributions		0.00	0.00	0.00	0.00
Foundation Funding		0.16	0.00	0.64	0.00
Interest Income		0.00	0.00	240.08	0.06
Other Income In Kind Contributions - FUMC		0.00	0.00	0.00	0.00
In Kind Contributions - Indiv		0.00	0.00	0.00	0.00
In Kind Contributions - Faith		0.00	0.00	0.00	0.00
In Kind Contributions-Business		0.00	0.00	0.00	0.00
Interest Income		0.00	0.00	0.00	0.00
Michael Machine	_				100.00
Total Revenues	_	83,692.51	100.00	409,051.81	100.00
Cost of Sales					
Total Cost of Sales	_	0.00	0.00	0.00	0.00
Gross Profit	_	83,692.51	100.00	409,051.81	100.00
Expenses					
Advertising and Promotion		615.55	0.74	963.70	0.24
Safety Net		0.00	0.00	0.00	0.00
Communications Expense		0.00	0.00	0.00	0.00
Communications - Legal Clinic		0.00	0.00	0.00	0.00
Office Supplies		34.07	0.04	771.98	0.19
Office Supplies - Legal Clinic		0.00	0.00	0.00	0.00
Office Supplies - In Kind		0.00	0.00	0.00 5,931.19	$0.00 \\ 1.45$
Custodial Supplies		461.85	0.55	-	1,40
		For Manage	ement Purpose	es Only	

Shalom Community Center, Inc. Income Statement For the Twelve Months Ending December 31, 2012

÷	Current Month		Year to Date	
Custodial - Legal Clinic	0.00	0.00	0.00	0.00
Custodial Supplies - In Kind	0.00	0.00	0.00	0.00
Janitorial Services	0.00	0.00	0.00	0.00
Waste Removal	150.75	0.18	1,793.25	0.44
Snow Removal	0.00	0.00	0.00	0.00
Maintenance and Repair	251.97	0.30	1,459.88	0.36
Maintenance/Repair - In Kind	0.00	0.00	0.00	0.00
Postage	300.99	0.36	1,345.34	0.33
Postage - Legal Clinic	0.00	0.00	0.00	0.00
Postage - In Kind	0.00	0.00	0.00	0.00
Insurance	0.00	0.00	2,783.13	0.68
Insurance - New Building	1,152.00	1.38	3,396.75	0.83
Fundraising Expense	645.00	0.77	2,633.98	0.64
Fundraising Exp - Legal Clinic	0.00	0.00	0.00	0.00
Background Checks	36.00	0.04	338.95	0.08
Bank/Credit Card Fees	178.75	0.21	555.19	0.14
Computer Expenses	45.00	0.05	149.00	0.04
Computer Exp - Legal Clinic	0.00	0.00	0.00	0.00
Property Tax Expense	0.00	0.00	0.00	0.00
SCC Supplies	41.24	0.05	78.99	0.02
Winter Shelter Supplies	0.00	0.00	795.05	0.19
Guest Needs	245.00	0.29	1,501.95	0.37
Guest Needs-Winter Shelter	102.61	0.12	630.88	0.15
Guest Needs - In Kind	0.00	0.00	0.00	0.00
Guest Supplies, Adult, In Kind	0.00	0.00	0.00	0.00
Guest Supplies, Child, In Kind	0.00	0.00	0.00	0.00
Holiday Gift Program	160.00	0.19	160.00	0.04
Kitchen Supplies	323.59	0.39	4,555.84	1.11
Kitchen Supplies - In Kind	0.00	0.00	0.00	0.00
Computer Equipment	0.00	0.00	25.00	0.01
Computer Equip - Legal Clinic	0.00	0.00	0.00	0.00
Client Programming	0.00	0.00	2,304.40	0.56
Equipment	0.00	0.00	0.00	0.00
Equipment Lease	344.01	0.41	3,979.34	0.97
Client Bus Tickets	360.00	0.43	4,680.00	1.14
Food Expense	1,916.26	2.29	28,017.96	6.85
Food Expense - In Kind	0.00	0.00	0.00	0.00
Telephone	465.77	0.56	6,026.35	1.47
Internet Service	40.00	0.05	360.00	0.09
Electricity	739.06	0.88	9,747.16	2.38
Natural Gas	156.24	0.19	1,933.77	0.47
Rent Expense - In Kind	0.00	0.00	0.00	0.00
Rent Expense	0.00	0.00	0.00	0.00
Water Expense	24.56 0.00	0.03 0.00	4,546.23	1.11
Utilities Salary and Wass European SCC	13,669.90	16.33	0.00 154,334.11	0.00 37.73
Salary and Wage Expense - SCC Salary/Wage Exp-Legal Clinic	0.00	0.00	0.00	0.00
Salary/Wage Exp-Legal Cliffic Salary/Wage Exp-Winter Shelter	1,726.68	2.06	14,089.82	3.44
Volunteer Time - In Kind	0.00	0.00	0.00	0.00
Employee Health Benefits - SCC	646.44	0.77	3,196.42	0.78
Empl Hith Benefits-Lgl Clinic	0.00	0.00	0.00	0.00
Payroll Tax Expense - SCC	1,214.49	1.45	24,280.27	5.94
Payroll Tax Exp-Legal Clinic	0.00	0.00	0.00	0.00
Payroll Tax Exp-Winter Shelter	202.94	0.00	1,615.23	0.39
Worker Training Fund	0.00	0.00	0.00	0.00
Tax Penalty	0.00	0.00	0.00	0.00
Employee Expense	0.00	0.00	1,979.40	0.48
Subcontractor - Work Study	0.00	0.00	0.00	0.00
Subcontractor - General	0.00	0.00	0.00	0.00
	0.20	3.00	3.30	0.00

For Management Purposes Only

Shalom Community Center, Inc. Income Statement For the Twelve Months Ending December 31, 2012

Current Month		Year to Date	
334.54	0.40	2,713.05	0.66
179.00	0.21	179.00	0.04
5.550.00	6.63	12,070.00	2.95
- ,	0.16	2,428.00	0.59
		4,190.12	1.02
		778.60	0.19
=		898.21	0.22
		0.00	0.00
		0.00	0.00
			0.73
==	=	•	0.50
		•	0.00
			4.29
,		•	0.00
0.00	Ų.00	0.00	0.00
34,582.06	41.32	336,797.11	82.34
49,110.45	58.68 \$	72,254.70	17.66
	179.00 5,550.00 130.00 150.00 50.00 100.00 0.00 180.00 206.00 0.00 1,451.80 0.00 34,582.06	334.54 0.40 179.00 0.21 5,550.00 6.63 130.00 0.16 150.00 0.06 100.00 0.12 0.00 0.00 0.00 0.00 180.00 0.22 206.00 0.25 0.00 0.00 1,451.80 1.73 0.00 0.00 34,582.06 41.32	334.54 0.40 2,713.05 179.00 0.21 179.00 5,550.00 6.63 12,070.00 130.00 0.16 2,428.00 150.00 0.18 4,190.12 50.00 0.06 778.60 100.00 0.12 898.21 0.00 0.00 0.00 180.00 0.22 2,993.54 206.00 0.25 2,052.50 0.00 0.00 0.00 1,451.80 1.73 17,533.58 0.00 0.00 0.00 34,582.06 41.32 336,797.11

Funding Sheet

The Lead Agency a 501(c)(3)? Yes No Is this a collaborative project? Yes the Lead Agency a 501(c)(3)? Yes No Is this a collaborative project? Yes the Lead Agency Employees: Full-time 91 Part-time 7 Volunteers 300 dress where Project will be facilitated or housed: 500.15th Street, Bloomington, IN 47404 The of Project Administrator: Todd Lare Address 1500 W. 15th Street, Bloomington, IN 47404 Telephone & E-mail 339-3447, ext. 233. todd@inaccap.org The of Other participating agencies, if different from Lead Agency: Soposed Project: Bloomington Hydroponics Employment and Training Project Tall Cost of Project: Phase One: \$48,904 The street of Project: Phase One: \$48,904 The street of Confirmed Source Confirmed Source The street of Confirmed Source Confirmed Source Source Source Confirmed Source Sou	
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me of Project Administrator: Todd Lare Address 1500 W. 15th Street, Bloomington, IN 47404 Telephone & F-mail 339-3447, ext. 233. todd@insccap.org me of other participating agencies, if different from Lead Agency: oposed Project: Bloomington Hydroponics Employment and Training Project tal Cost of Project: Phase One: \$48,904 quested JHSSF Amount: \$21,700 ther Funds Expected for Project: nount Source (204 (cash and in-kind) SCCAP public and private funding Confirmed Confirmed Sumber of Clients Served by this Project in 2013: 32 trainees annually (may not get trainees amber of City Residents Served by this Project in 2013: 24 trainees annually this a request for operational costs? Yes No "yes," is the request for a pilot project or for bridge funding? Pilot Bridge Example: Tablex Chairx: Inding Information: ase note: Due to limited funds, the Committee often recommends partial funding for a program. If their costs. EM COST COST)
Address 1500 W. 15th Street, Bloomington, IN 47404 Telephone & E-mail 339-3447, ext. 233. todd@insccap.org me of other participating agencies, if different from Lead Agency: oposed Project: le of Project: Bloomington Hydroponics Employment and Training Project tal Cost of Project: Phase One: \$48,904 quested JHSSF Amount: \$21,700 her Funds Expected for Project: nount Source Confirmed "204 (cash and in-kind) SCCAP public and private funding Confirmed amber of Clients Served by this Project in 2013: 32 trainees annually (may not get trainees amber of City Residents Served by this Project in 2013: 24 trainees annually chis a request for operational costs? Yes No "yes," is the request for a pilot project or for bridge funding? Pilot Bridge Example: Tables: Chairs: anding Information: asenore: Due to limited funds, the Committee often recommends partial funding for a program. It committee best decide how to distribute funds, please provide an itemized list of program clent of their costs. EM COST	
Address 1500 W. 15th Street, Bloomington, IN 47404 Telephone & E-mail 339-3447, ext. 233. todd@insccap.org me of other participating agencies, if different from Lead Agency: oposed Project: le of Project: Bloomington Hydroponics Employment and Training Project tal Cost of Project: Phase One: \$48,904 quested JHSSF Amount: \$21,700 her Funds Expected for Project: nount Source Confirmed "204 (cash and in-kind) SCCAP public and private funding Confirmed amber of Clients Served by this Project in 2013: 32 trainees annually (may not get trainees amber of City Residents Served by this Project in 2013: 24 trainees annually chis a request for operational costs? Yes No "yes," is the request for a pilot project or for bridge funding? Pilot Bridge Example: Tables: Chairs: anding Information: asenore: Due to limited funds, the Committee often recommends partial funding for a program. It committee best decide how to distribute funds, please provide an itemized list of program clent of their costs. EM COST	
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EM COST	n the interest of helping nents, ranked by priority
ect Director - six months salary + fringes	
	\$21,700
	· · · · · · · · · · · · · · · · · · ·

Other

Agency Contact Sheet

Lead Agency:

Name: South Central Community Action Program, Inc.

Address: 1500 W. 15th Street

Bloomington, IN 47404

Phone & E-Mail: 812-339-3447, todd@insccap.org

Website: www.insccap.org

President of Board of Directors: currently vacant, election in April

Director Information

Director of Lead Agency: Todd Lare

Director's Address: 1500 W. 15th Street, Bloomington, IN 47404

Phone & E-Mail: 339-3447, ext. 233, todd@insccap.org

Presenter Information

Name of Person to Present
Application to the Committee

Todd Lare

Address 1500 W. 15th Street, Bloomington, IN 47404

Phone & E-mail 339-3447, ext. 233, todd@insccap.org

Grant Writer Information

Name of Grant Writer: Doug Wilson

Address: 1500 W. 15th Street, Bloomington, IN 47404

Phone & E-Mail: 339-3447, ext. 262, doug@insccap.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures

Agency Mission

South Central Community Action (SCCAP) is a nonprofit organization based in Bloomington, Ind. that has served low-income people for 48 years. Our mission is to provide opportunities for low-income citizens to move toward personal and economic independence. SCCAP administers the Circles Initiative and Head Start programs in Monroe County, and also operates the Energy Assistance, Weatherization, Individual Development Account and Section 8 programs in Monroe, Morgan, Owen and Brown counties. It serves more than 3,500 families annually, representing more than 8,000 individuals. In 2012, it served more than 1,300 individuals with disabilities.

Nature of the Project -- Bloomington Hydroponics Employment and Training Project

SCCAP respectfully requests \$21,700 to support the start-up of a pilot project to develop a hydroponics greenhouse business in the city of Bloomington. This business will provide a vocational training to disabled adults and other low-income groups (such as veterans, troubled youths and unemployed older adults) with difficulties and obstacles in finding employment. Based on a successful model at a New Jersey community action program, this social enterprise will promote skills necessary for employment preparation and economic self-sufficiency among low-income individuals in Bloomington, while generating revenue to become a self-sustaining business.

For the past six months, SCCAP has been assessing the feasibility of operating a successful hydroponics greenhouse vocation training business and meeting with leadership of key local organizations to seek input and develop support for this business. We have received encouragement from, among others, the Mayor of the City of Bloomington, the local office of the Indiana Department of Workforce Development, the Indiana University Office of Sustainability and Stone Belt. We currently are in the process of starting to reach out to local restaurants, groceries and other businesses, as well as potential funders of our project.

Hydroponic farming is a highly productive, environmentally friendly and space-efficient means of farming that offers numerous benefits for the producer, consumer and trainee. It offers: 1) faster growth rates and year-round production, 2) no need for soil, which eliminates soil-based pathogens, and the water is reused which reduces costs, 3) ability to control nutrient levels and reduce costs, 4) no pollution released into atmosphere, 5) no use of pesticides, and 6) a work environment that is conducive to a job training program.

Hydroponics involves growing of plants in nutrient solutions with or without an inert medium to provide mechanical support. The key to hydroponics is complete nutrients that are water soluble and contain all elements required for plant growth. Potential product line includes more than half a dozen types of lettuce, kale, swiss chard, basil, arugula, parsley and cilantro. To develop proficiency in the business and operation of hydroponic farming using an employment and training model, SCCAP has entered into a consulting and licensing agreement with NORWESCAP of Sussex County, New Jersey, which has received national recognition for its hydroponics greenhouse/training project called Arthur & Friends. Through this agreement, NORWESCAP will be involved in development of SCCAP's project every step of the way, sharing expertise and such invaluable resources as training plans, job descriptions, budgets, farming operation processes and documents, marketing materials and plans, greenhouse and equipment specs and bid documents, etc.

The requested funds will be used to hire and pay for the first six months of salary for a project director. The project director will work together with NORWESCAP over the six months during which Jack Hopkins funding is requested. The SCCAP Executive Director, Director of Communications and Director of Operations will also be highly involved throughout the six months.

Key tasks during the six-month funding period, which the project director will coordinate, include: 1. Work with committee from local community formed to oversee project, 2. Develop/adapt SCCAP organizational structure to oversee project. 3. Identify land for project. 4. Secure commitments for \$100,000 needed for startup. Work out the details of plans for participants who will benefit from project. 5. Interview restaurants and grocery stores who are potential customers and develop relationships. 6. Develop marketing and staff plans. 7. Finalize cost of 30'x96' greenhouse and equipment, and identify site costs, such as land preparation, access to water and utility hookups.

Addressing a previously identified priority: The proposed project addresses the previously identified need for additional development of job skills for low-income citizens, which is identified in both the 2003 Service Community Assessed Needs and the City of Bloomington 2010-2014 Consolidated Plan. As stated in the SCAN, "almost a third of the respondents" (29%), said that "finding a job that pays enough to meet the family's basic needs" was a major or minor problem. The report cited vocational education as one of the services necessary for improving job skills. Similarly, the City's consolidated plan states, "Economic Development is well served by obtaining a skilled and more literate work force. This is a key component in the city's plan for all its citizens to earn a living wage."

One time investment and leveraging of matching funds: SCCAP requests one-time funding through the Jack Hopkins program to help get a promising initiative off the ground, much as it successfully accomplished after receiving Jack Hopkins funding for Circles Initiative operating costs in 2011. SCCAP will follow a structured process for project development and fund raising from public and private sources, developed by NORWESCAP, which has received accolades from the White House and other prestigious sources for its Arthur & Friends hydroponics employment and training program. Goals of this process include attracting \$100,000 for start-up of the social enterprise business and then creating an ongoing stream of revenue from sales that requires no public funding after its start-up period. Preliminary sales projections, based on results from NORWESCAP and other hydroponics training programs, are \$81,900 in Year 1 of operation, \$90,900 in Year 2, \$99,099 in Year 3 and \$113,964 in Year 4 (\$385,863 in first four years).

Broad and lasting benefits to community: SCCAP believes this project is a great fit for Bloomington and will have many broad and lasting benefits. Some of these include:

- Provide job training and development of basic works skills, as well as specialized green agri-business skills to low-income people who lack skills necessary to earn a living wage.
- Enable participants to grow their own food. Each participant will take home something they grew for family to eat and develop self-esteem through contributing to better planet and community, helping it to happen and helping others while they help themselves.
- Provide local citizens with fresh and healthy vegetables. Promote healthy eating and lifestyles, and the
 local economy. An enthusiastic market for local and healthy foods is expected eventually to support
 multiple locations and/or greenhouse in a community.
- Create a new source of non-governmental revenue for SCCAP which will help support programs to help local people in poverty during a time of decreasing federal funding.
- Contribute to making Bloomington a desirable place to live through a unique and highly visible social
 enterprise that involves and strengthens community partnerships and supports multiple community
 priorities.

Bloomington Hydroponics Employment and Training Project Operational Budget July 1, 2013-December 31, 2013 (Phase 1)

Jack Hopkins grant request	Cost
Project Director (100% of effort)	\$21,700
\$35,000 annual salary x .5 (6 months) + 24% benefits	
SCCAP-funded expenses	
Executive Director (10% of effort)	4,402
Director of Communications (20% of effort)	7,440
Director of Operations (10% of effort)	3,907
NORWESCAP Consulting	10,000
Flyers, Mailings	300
Continuing Education	125
Marketing Materials	300
Mileage	250
Office Supplies	300
Postage	<u>180</u>
	\$27,204
Total	\$48,904

Bloomington Hydroponics Employment and Training Project Funding Timeline

SCCAP will (subject to City approval) submit claims for reimbursement for payroll for the project director on the last working day of each month to spend all City Jack Hopkins grant funds by the end of 2013. This will include claims submitted on:

July 31, 2013

Aug. 30, 2013

Sept. 30, 2013

Oct. 31, 2013

Nov. 27, 2013

Dec. 30, 2013

South Central Community Action Program Inc Balance Sheet As of 12/31/2012

Current Year

		•
Current Assets		
Cash & Cash Equivalents		
Cash- Old National	334,346.11	
Grants Receivable	582,316.17	
Other Receivables	20,897.06	
Inventory	4,413.47	
Total Current Assets	941,972.81	
	341,312.01	
Property & Equipment	1,049,872.48	
, , ,		
Other Assets		
Mortgage Receivable	38,020.00	
Total Other Assets	38,020.00	
TOTAL ASSETS	2,029,865.29	
Current Liabilities		
Accounts Payable	57,740.40	
Accrued Expenses	670.89	
Accrued Salaries	86,419.27	
Current Portion Long-Term Debt	<u>60.00</u>	
Total Current Liabilities	144,890.56	
	······································	
Long-Term Liabilities		
Deferrend Revenue		
Deferred Revenue	162,523.00	
Total Long-Term Debt, net of current	180,197.54	
portion		
Total Long-Term Liabilities	342,720.54	
•		
Long-Term Bond		
Long-Term Bond	179,217.50	
TOTAL LIABILITIES	666 000 co	
TOTAL LIADILITIES	666,828.60	
Total (Assets-Liabilities)	1,363,036.69	
Current Income/Loss	.,,	(178 604 52)
Total	1,491,731.22	(128,694.53)
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South Central Community Action Program Inc Statement of Revenues and Expenditures From 1/1/2012 Through 12/31/2012

·			Current Year %
	Current Period Actual	Prior Year Actual	Change
Grant Revenue	7,064,423.14	9,075,354.86	(22.16)
Rental Revenue	52,941.21	84,165.44	(37.10)
Donations	10,605.91	5,115.10	107.35
Investment Income	15.68	15.68	0.00
Interest Income	0.00	163.02	(100.00)
Misc Revenue - Non-Federal	83,405.01	85,771.27	(2.76)
Revenue-Inkind-HS	744,019.06	707,698.30	_5.13
	7,955,410.01	9,958,283.67	(20.11)
Payroll Processing	13,247.66	14,489.20	(8.57)
Salary	2,648,370.70	2,962,825.89	(10.61)
Unemployment Compensation	93,390.82	104,416.67	(10.56)
FICA	191,778.75	221,625.54	(13.47)
Employee Ins	394,791.34	528,817.67	(25.34)
Mileage _	19,405.68	22,990.80	(15.59)
Equipment< \$5000	4,080.28	37,171.64	(89.02)
Depreciation	139,001.47	156,237.85	(11.03)
Equipment over 5,000	15,725.80	. 0.00	100.00
Liability Insurance	33,459.87	45,417.73	(26.33)
Workers Compensation Insurance	50,319.45	29,701.00	69.42
Council of Involved Families Activities	177.39	0.00	100.00
Inkind Support	744,019.06	707,698.30	5.13
Advertising	31,236.37	35,941.46	(13.09)
Rent	97,216.80	103,400.00	(5.98)
Utilities	54,924.08	48,308.79	13.69
Supplies	54,661.64	72,917.29	(25.04)
Operating Supplies	37,572.34	75,172.76	(50.02)
Nutrition Experience	988.91	1,008.09	(1.90)
Maintenance and Repairs	132,897.08	126,543.18	5.02
Vehicles Expense	29,755.76	37,908.13	(21.51)
Postage	11,518.45	13,593.81	(15.27)
Telephone	34,998.46	33,748.93	3.70
Subscriptions & Memberships	9,065.68	21,146.64	(57.13)
Copy Cost	41,369.71	39,650.31	4.34
Professional Services	153,894.23	168,692.35	(8.77)
Interest	26,762.95	33,168.22	(19.31)
I.T. Support	7,685.73	58,994.40	(86.97)
Training	41,963.03	103,303.03	(59.38)
Travel - Out of Town	19,813.46	22,281.64	(11.08)
Food Service	239,404.57	231,559.85	3.39
Unallowed Expenses	350.46	(156.00)	(324.65)
Program Assistance	2,722,505.01	3,792,528.14	(28.21)
Bad Debt Expense	4,815.50	7,886.69	(38.94)
Miscellaneous Expense	23,649.09	50,606.76	(53.27)
(Gain) or loss on sale of property	(<u>40,713.04</u>)	(1,500.00)	2,614.20
Total Expense	8,084,104.54	9,908,096.76	(18.41)
Excess of Revenues ove Expense	, , , , , , , , , , , , , , , , , , ,	50,186.91	(356.43)

Funding Sheet

Lead Agency: Name Stepping Stones, In	с.		
Is the Lead Agency a $501(c)(3)$)? 🔳 Yes 🗌 No Is this a collaborative	project?	les No
Number of Agency Employee	s: Full-time 4 Part-time 2 V	olunteers <u>10</u>	+
Address where Project will be 2615 E. 2nd St., Apt. #4 Bloomington, IN 4			
Name of Project Administrato	Dr: Sheri Benham		•
Address P.O. Box 1366 Bloom	nington, IN 47402		
Telephone & E-mail (812)	339-9771 & sbenham@steppingstones-inc.org		
Name of other participating a	gencies, if different from Lead Agency: _		
Proposed Project:			
Title of Project: Bridge Funding			
Total Cost of Project: \$385,19	0		
Requested JHSSF Amount: 3			
Other Funds Expected for Pr	oject:		
Amount	Source		d or Pending
\$100,000	Contributed Income (Individuals, Business, other) Grant Income	Partial Pendin	
\$167,330 \$211,558	Other (including United Way, Misc. Rev, Residen		
Is this a request for operational	rved by this Project in 2013: 18	l Bridge	
If yes, is the request for a pin	project of for bridge funding:	Example:	
		Tables: Chairs:	5 tables @ \$12.00 each 20 chairs @ \$8.00 each
Funding Information:			n the interest of helping
the Committee best decide how to and their costs. ITEM 1) All Apartments	ne Committee often recommends partial funding l distribute funds, please provide an itemized list	of program elem COST \$30,600	nents, ranked by priority
the Committee best decide how to and their costs. ITEM 1) All Apartments 2) Resident Apartments	ne Committee often recommends partial funding l distribute funds, please provide an itemized list	of program elen COST	nents, ranked by priority
the Committee best decide how to and their costs. ITEM 1) All Apartments 2) Resident Apartments	ne Committee often recommends partial funding l distribute funds, please provide an itemized list	of program elem COST \$30,600 \$23,400	nents, ranked by priority
the Committee best decide how to and their costs. ITEM 1) All Apartments 2) Resident Apartments	ne Committee often recommends partial funding l distribute funds, please provide an itemized list	of program elem COST \$30,600 \$23,400	nents, ranked by priority
the Committee best decide how to and their costs. ITEM 1) All Apartments 2) Resident Apartments	ne Committee often recommends partial funding distribute funds, please provide an itemized list	of program elem COST \$30,600 \$23,400	nents, ranked by priority
the Committee best decide how to and their costs. ITEM 1) All Apartments	ne Committee often recommends partial funding l distribute funds, please provide an itemized list	of program elem COST \$30,600 \$23,400	nents, ranked by priority
the Committee best decide how to and their costs. ITEM 1) All Apartments 2) Resident Apartments 3) Community Center	ne Committee often recommends partial funding l distribute funds, please provide an itemized list	of program elem COST \$30,600 \$23,400 \$7,200	ents, ranked by priority
the Committee best decide how to and their costs. ITEM 1) All Apartments 2) Resident Apartments	July 2013 – September 2013	of program elem COST \$30,600 \$23,400 \$7,200	er 2013 – December 20

Agency Contact Sheet

Lead Agency:

Name: Stepping Stones, Inc.

Address: P.O. Box 1366

Bloomington, IN 47402

Phone & E-Mail: (812) 339-9771 & info@steppingstones-inc.org

Website: www.steppingstones-inc.org

President of Board of Directors: Glenn Burkholder

Director Information

Director of Lead Agency: Sheri Benham

Director's Address: P.O. Box 1366 Bloomington, IN 47402

Phone & E-Mail: (812) 339-9771 & sbenham@steppingstones-inc.org

Presenter Information

Name of Person to Present
Application to the Committee

Sheri Benham

Address P.O. Box 1366 Bloomington, IN 47402

Phone & E-mail (812) 339-9771 & sbenham@steppingstones-inc.org

Grant Writer Information

Name of Grant Writer: Warren Wade

Address: P.O. Box 1366 Bloomington, IN 47402

Phone & E-Mail: (812) 339-9771 & wwade@steppingstones-inc.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures

AGENCY MISSION | Stepping Stones' mission is "to provide transitional housing and supportive services for youth between the ages of 16-20 that are experiencing homelessness." Our primary clientele are youth that are experiencing homelessness. They become homeless due to some type of domestic abuse (physical, sexual or substance abuse); family dysfunction and breakdown; inadequate housing that cannot accommodate them; or they have been abandoned, kicked out of, or have left and are not allowed to return to their home of origin.

Our supportive housing program provides services to our residents 24 hours a day, 7 days a week for up to two years and has three primary components which address the immediate, emergency need of our youth and aid in preparation for the future: 1) housing for up to 9 residents; 2) educational and vocational planning and preparation and 3) supportive services including life skills development, case management, and assistance for future and former residents.

NATURE OF PROJECT

REQUEST | Stepping Stones is requesting \$33,000 in "Bridge" funds to pay the rent for our three 2-bedroom apartments in which our residents live and our Community Center. In late December of 2012, Stepping Stones was provided information that our organization is likely to experience drastic changes in the current year, dramatically increasing our need for Jack Hopkins funding. We were informed that we may lose our Housing & Urban Development grant, our largest funding source which largely funds the housing element of our program.

HISTORY | In 2005, Stepping Stones was awarded a Supportive Housing Program (SHP) – Transitional Housing Program grant through Housing & Urban Development's (HUD) McKinney Vento funds. This significant award served as the primary source of funding which enabled the creation of Stepping Stones. Since that time, Stepping Stones has received approximately \$78,000 a year with slight increases over the years. Prior to our December notification, our award was anticipated at \$80,280 due to an increase in administrative support from the federal government. With that anticipated award, Stepping Stones continued to develop and bolster our existing programs as well as endeavor on pilot initiatives like our "Career Steps" program, a supported employment program for our residents.

Stepping Stones applies for our HUD funding through a collaborative applicant, the Indiana Housing and Community Development Authority (IHCDA), as a part of our "Balance of State." The "Balance of State" is all of the HUD-funded housing programs in the IN-502 Continuum of Care, the entirety of Indiana minus Indianapolis and South Bend. The "Balance of State" has an "Annual Renewal Demand" (ARD) of approximately \$10.5M which originally included the amount of funds necessary to fund all existing, renewing programs including Stepping Stones.

Due to a revision in priorities at HUD, the subsequent regulations and initiatives that followed and, most recently, the effects of "Sequestration," Stepping Stones was informed that have been placed in a second "tier" of funding. HUD and IHCDA have determined that "Transitional" housing programs like Stepping Stones are less of a priority for the continuum of housing services and have chosen to deprioritize agencies like Stepping Stones and reallocate funding for existing and new "Permanent" supportive housing programs like the most recent Crawford Homes initiative.

In the event that our "Balance of State" does not receive anything above the adjusted ARD, Stepping Stones will lose our grant. Additionally, we have already experienced a 19% reduction in our Emergency Solutions Grant award from the PY 2011-2012 to 2012-2013, funds from which are used to support essential staff and activities within our Supportive Housing Program. On March 11^{th} , we were notified that these funds will also receive a 5% reduction at a minimum as it is affected by the same federal initiatives and budget cuts, to what extent we are not sure.

EFFECTS | The loss of this award will result in a nearly 25% reduction in our operating cash budget and it will be particularly devastating as it is the primary funding for the housing elements of our Supportive Housing Program. The "Leasing" element of our grant provides \$37,471 to cover the rent and utilities of the three two-bedroom apartments which house our youth as well as our Community Center, our primary program delivery space.

This funding loss will result in the immediate, drastic reduction of these housing options for Bloomington youth experiencing homelessness, staffing and services including case management and independent living skills education. Stepping Stones will have to back out of our leasing obligations with our Landlord, Deer Park Management, and work to identify a new, consolidated location for our operations. Youth who are in desperate need of stable housing and the many supportive services we offer will have limited to no options for longer-term housing.

RESPONSE | In response to this news, Stepping Stones' Board of Directors and management have been working feverishly to identify both short and long-term solutions to address this crisis. We have reached out to area partners and departments including the Department of Child Services, Monroe County Government and Indiana Housing and Community Development Authority for possible funding alternatives. Our organization is considering significant modifications to our housing configuration including a conversion into a group home. We are also looking into longterm funding solutions including grants which better suit our mission like the Transitional Living Program grant through the Administration of Children and Families.

While the decision is not yet final, Stepping Stones has resisted a full-fledged public campaign; however, we are approaching our funding partners to ensure their support for this upcoming year of transition. In the event that we do not lose this funding source, Stepping Stones will still proceed with making significant program modifications knowing that our program will continue to be threatened with grant loss each year from Housing and Urban Development.

PREVIOUSLY IDENTIFIED PRIORITY FOR SOCIAL SERVICES FUNDS

Stepping Stones goal is to equip *primarily Bloomington* youth experiencing homelessness with the skills needed to be successful, to graduate high school, and to become contributing adults, an essential community need. The 2012 Service Community Assessment of Needs (SCAN 2012) echoes this need as an essential part of a "Healthy Community." It states that, for healthy human development, youth need support and assistance with "self-empowerment, positive values, [and] access to community support networks" in addition to the essentials (education, income for food and shelter and access to health care) (111). The experience of homelessness additionally "place(s) youth at greater risk for poor educational attainment, behavior problems, and poor psychological well-being" (114), increasing the likelihood of unhealthy, risky behaviors and activities like substance usage and abuse.

The Antipoverty Strategy 91.215 (h) of the 2010-2014 Consolidated Plan (Con Plan) recounts the creation of Stepping Stones as the result of a community needs assessment. Stating the "need for a residential mentoring program for 'runaway' or 'throwaway' teens, Stepping Stones was created in 2004 with the intent "to provide access to information and emergency assistance to the most vulnerable elements of the community" (56). Additionally, Youth Development and Youth / Education were key issues discussed in the Con Plan hearings. The recognition of our housing expansion is also reflected in the Con Plan (17).

100% of the youth served in our program are at or below 30% of the Area Median Income. 55% had no financial resources upon entering our program and are classified as "Extremely Low Income" by the City of Bloomington. Our High School students all receive Free- or Reduced-Lunch. All age-eligible clients are enrolled in Medicaid and the Supplemental Nutrition Assistance Program within the first few weeks of living in our program.

Currently, there are no indications that there will be any less of a need for our services. In fact, homeless surveys conducted by the Monroe County Community School Corporation (MCCSC) and the Point-in-Time count consistently demonstrate an increasing need for youth housing services. During the 2011-2012 Academic Year, MCCSC identified almost 50 high school aged youth who are age-eligible to be served by our program. This number does not include youth that are not identified by the survey or youth who have dropped out of school or are no longer attending. Broad and Long Lasting Benefits to the Community

By investing resources and support in these youth at this transitional time in their life, the Bloomington community will see both a reduction in public sector costs and an increase in potential gains. The social costs of homelessness are significant and our program empowers youth to stem those costs early on. These can include the immediate costs of juvenile and adult correction systems, adult shelter systems, health care, mental health care, substance abuse treatment, police intervention, incarceration, and foster care. A recent study by LaFrance and Associates¹ shows that the original investment in one youth is paid off sometime between 10 and 15 years. This same study demonstrates that there are also "opportunity costs," representing the lost opportunities that stable housing would provide in terms of greater education attainment, better health, stable employment, and higher wages. Conversely, by enabling them to be successful in graduating from school and acquiring employment skills, we increase their long-term potential earnings. Over 40 years the net benefit to the public sector for one youth is almost \$90,000 by way of tax revenues.

Stepping Stones has demonstrated our ability to successfully deliver our services and results efficiently. Our organization has been able to utilize various community resources, leverage community contributions towards additional federal and state grants, and build a reputation within the community of being capable and successful at meeting the needs of youth that are experiencing homelessness. An investment from the Jack Hopkins Social Services Fund will help us sustain the life-changing work we are doing for our community's youth, enabling our residents to aspire to reach their fullest potential and increase their potential earnings, which are then contributed back into our community.

¹ LaFrance and Associates. (2008, November). Foster Youth Housing Initiative: Final Evaluations Findings. Retrieved from Transitional Housing Placement Plus (THP-Plus) Program: http://www.thpplus.org/pdfs/FYHI%20Final%20Report.pdf

					tepping	
1	Project	Jac	k Hopkins		Stones	 Total
2	Occupancy Costs					
3	Rent	\$	30,600	\$_	7,800	\$ 38,400
4	Utilities	\$		\$	12,000	\$ 12,000
5	Total Occupancy Costs	\$	30,600	\$	19,800	\$ 50,400
6	Payroll Expenses					
7	Salaried		· · · · · · · · · · · · · · · · · · ·			
11	Executive Director	\$	<u>,-</u>	\$	40,000	\$ 40,000
12	Development Director	\$		\$	25,750	\$ 25,750
13	Independent Living Coach 1	\$	-	\$	25,000	\$ 25,000
14	Independent Living Coach 2	\$	-	\$	25,000	\$ 25,000
15	Total Salaried	\$		\$	115,750	\$ 115,750
16	Hourly					
20	Resident Assistant (A)	\$	-	\$	7,625	\$ 7,625
21	Resident Assistant (B)	\$		\$	7,625	\$ 7,625
22	Total Hourly	\$		\$	15,250	\$ 15,250
23	Payroll Taxes	\$		\$	12,080	\$ 12,080
24	Total Payroll Expenses	\$		\$	143,080	\$ 143,080
25	Other Expenses			_		
26	Activities	\$	-	\$	5,000	\$ 5,000
27	Communications	\$		\$	4,512	\$ 4,512
28	Equipment/Furniture	\$	-	\$	2,200	\$ 2,200
29	Food	\$		\$	2,400	\$ 2,400
30	In-Kind	\$	_	\$	63,208	\$ 63,208
31	1 Insurance	\$	-	\$	22,788	\$ 22,788
32	2 Marketing	\$	-	\$	3,650	\$ 3,650
33	Materials & Supplies	\$	-	\$	11,935	\$ 11,935
34	Professional fees	\$		\$	15,750	\$ 15,750
35	Recruiting & Training	\$	•	\$	1,200	\$ 1,200
36	Resident Expenses	\$		\$	22,700	\$ 22,700
37	7 Travel	\$	-	\$	6,000	\$ 6,000
38	8 Other	\$		\$	30,367	\$ 30,367
39	9 Total Other Expenses	\$	_	\$	191,710	\$ 191,710
40	0 Total Project Costs	\$	30,600	\$	354,590	\$ 385,190
_			8%		92%	100%

3:00 PM

01/09/13 Accrual Basis

Stepping Stones, Inc. Profit & Loss Budget Performance December 2012

Jan - Dec 12 Ordinary Income/Expense Income 560.00 Billable Expense Income Contributions 92,655.56 145,793.46 Grants 17,874.10 4120 · Resident Contributions 4130 · Gifts in kind 57,926.24 4140 · Interest-savings/short-term inv 42.96 948.00 4150 · Miscellaneous revenue 44820 - United Way 5,738.45 49900 - *Uncategorized Income 0.00 321,538.77 **Total Income Gross Profit** 321,538.77 Expense -39.30 Contingency 1,660.76 Contractual Fees 3,817.25 Equipment/Furniture Resident Reimbursable Expenses 0.00 1,050.43 5600 · Recruiting & Training 5,222,90 6010 · Activities 6015 · Communications 3,209.52 1,769.70 6018 · Depreciation 2,298.47 6020 · Food 6030 · In-Kind 57,731.66 15,804.48 6040 · Insurance 7,593.09 6050 · Materials & Supplies 406.46 6060 · Medical expense 856.39 6070 · Postage 6075 · Marketing 466.20 18,498.85 6080 · Professional Fees 12,719.41 6099 · Resident Expenses 6250 Reimbursable Resident Expenses -151.09 6,709.10 6300 · Travel 128,465.32 6560*OE · Payroll 0.00 69800 · Uncategorized Expenses 50,914.08 8200 · Occupancy expenses 8500 Misc expenses 167.51 -526.39 8900 · GAAP Adjustment 318,644.80 Total Expense 2,893.97 **Net Ordinary Income** 2,893.97 **Net Income**

Stepping Stones, Inc.

Balance Sheet As of December 31, 2012	
	Dec 31, 12
ASSETS	
Current Assets	
Checking/Savings	
1010 - Checking a/c	37,97
1015 · Money Market Savings	19,19

Current Assets Checking/Savings 1010 - Checking a/c 1015 - Money Market Savings	37,971.37 19,197.78
Total Checking/Savings	57,169.15
Accounts Receivable 11200 · Pledges receivable 11400 · Grants Receivable ESG	14,058.59
HUD	8,678.57
Total 11400 · Grants Receivable	15,210.74
11500 · Resident Receivables	2,185.16
Total Accounts Receivable	31,454. 4 9
Other Current Assets 13000 · Prepaid expenses	5,997.00
Total Other Current Assets	5,997.00
Total Current Assets	9 4 ,620.64
Fixed Assets 1640 - Furniture, fixtures, & equip 1745 - Accum deprec- furn,fix,equip	10,183.10 -7,107.35
Total Fixed Assets	3,075.75
TOTAL ASSETS	97,696.39
LIABILITIES & EQUITY Liabilities Current Liabilities Other Current Liabilities 24000 · Payroll Liabilities Health Insurance Payable 2060 · FIT Payable 2061 · Social Security Payable 2062 · Medicare Payable 2063 · SUTA Payable 2064 · State & County Taxes Payable	-50.00 785.00 1,006.96 280.78 77.15 4 20.58
Total 24000 · Payroll Liabilities	2,520.47
27300 · Refundable Deposits Payable	3,000.00
Total Other Current Liabilities	5,520.47
Total Current Liabilities	5,520.47
Total Liabilities	5,520.47
Equity 31000 · Temporarily Restricted Net Asse 32000 · Retained Earnings Net income	53,382.30 35,899.65 2,893.97
Total Equity	92,175.92
TOTAL LIABILITIES & EQUITY	97,696.39

Funding Sheet

<u>Lead Agency:</u> Name Stepping S	tones	
	ol(c)(3)? Yes No Is this a collaborat	ive project? Yes No
9 ,		
Number of Agency Emp	ployees: Full-time 4 Part-time 2	Volunteers 107
Address where Project 2615 E. Second St. Apt #4, Bloom	will be facilitated or housed: mington, IN 47401	
Name of Project Admir	ústrator: Sheri Benham	
Address P.O. Box 13	66, Bloomington, IN 47402	
Telephone & E-ma	i] 812-339-9771 sbenham@steppingstones-inc.org	
Name of other particip	ating agencies, if different from Lead Agency:	Amethyst House
Proposed Project:		
Title of Project: Counsel	ing Project	• •
Total Cost of Project:	\$49,125	
Requested JHSSF Amo		
Other Funds Expected	for Project:	
Amount	Source	Confirmed or Pending
\$30,000 (Inkind)	Indiana University	Confirmed
\$13,000	Medicaid	Will Apply
\$ 2,660	Neightborhood Assistance Program (NAP)	Confirmed
Number of City Reside Is this a request for opera	red by this Project in 2012: 18 nts Served by this Project in 2012: 18 tional costs? Yes No r a pilot project or for bridge funding? Pilot	Bridge
		Example: Tables: 5 tables @ \$12.00 each Chairs: 20 chairs @ \$8.00 each
Funding Informati	on:	
Please note: Due to limited fu	ands, the Committee often recommends partial fundir how to distribute funds, please provide an itemized li	
ITEM		COST
methyst House consulting Marsha McCarty supervision		\$2,000
Tarsha McCarty supervision	A	φαυυ
		· · · · · · · · · · · · · · · · · · ·
Claim Submission Date: (check one)	July 2012 – September 2012 Other	October 2012 – December 2012
	: Outer	

Agency Contact Sheet

<u>Lead Agency:</u>	
Name:	Stepping Stones
Address:	P.O. Box 1366
	Bloomington, IN 47402
Phone & E-Mail:	812-339-9771, sbenham@steppingstones-inc.org
Website:	www.steppingstones-inc.org
President of Board of Directors:	Glenn Burkholder
Director Information	-
Director of Lead Agency:	Sheri Benham
Director's Address:	same
Phone & E-Mail:	
•	
Presenter Information	
Name of Person to Present Application to the Committee	Sheri Benham
Address	same
Phone & E-mail	
Grant Writer Information	
	Chari Danham
Name of Grant Writer:	Sheri Benham
Address:	same
Phone & E-Mail:	

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures

Stepping Stones/Amethyst House - Collaboration

AGENCY MISSION

Stepping Stones provides transitional housing and supportive services for youth between the ages of 16-20 that are experiencing homelessness. Our mission is to provide a supportive community where young people can develop skills to live independently. Our supportive housing program provides services to our residents 24 hours a day, 7 days a week for up to two years and has two overarching components: a safe place to live in a structured supported environment and an independent living skills program. Staff provides support, guidance, and mentoring in place of a parent.

Amethyst House provides residential and outpatient services for people with drug and alcohol addiction and problem gambling issues. The Mission of Amethyst House is to provide a foundation for sober living by partnering with individuals, families, and communities impacted by addictions and substance abuse issues, offering quality recovery services and guidance for clean, sober, and healthy living.

NATURE OF PROJECT

Stepping Stones is requesting \$3,465 to start a pilot collaboration with Amethyst House. Currently Stepping Stones and Amethyst House partner with their counselors administering a drug assessment, the Substance Abuse Subtle Screening Inventory (SASSI), to our new residents and making recommendations for treatment. This past year, one of our counseling interns was supervised by their licensed counselor. Working closely with Amethyst to establish paths to sobriety has been an effective approach in keeping residents drug-free.

Amethyst has recently been approved to accept Medicaid for counseling services and Stepping Stones wants to pursue this avenue as another funding source. Amethyst has agreed to oversee the application process and assist us in completing the application. It took them several months to complete it and having their expertise with this project will enable us to apply more quickly and ensure the accuracy of our application.

Once we are approved to accept Medicaid, we would work together in hiring a licensed counselor who could provide counseling for both of our organizations. At Stepping Stones, the counselor would counsel our residents, supervise counseling and social work interns, and provide more in-depth training for staff. This position would improve efficiencies by significantly freeing up the executive director's time spent supervising four interns.

Mark DeLong, executive director of Amethyst House and Sheri Benham, executive director of Stepping Stones, will communicate on a regular basis to ensure that the sharing of an employee is going well. We recognize that supervision of the counselor will be critical and having ongoing communication to ensure that we are each following our mutually agreed upon objectives.

To be compliant with Medicaid, a Health Service Provider in Psychology (HSPP) must sign off on all cases. Marsha McCarty, executive director of Catholic Charities, will provide this service.

To round out the counseling program, we are requesting funds to enhance our counseling library.

SATISFACTION OF FUNDING CRITERIA

THE PROGRAM SHOULD ADDRESS A PREVIOUSLY IDENTIFIED PRIORITY FOR SOCIAL SERVICES FUNDS

The 2012 Service Community Assessment of Needs (SCAN 2012) states that for healthy human development, youth need support and assistance with "self-empowerment, positive values, [and] access to community support networks" in addition to the essentials (education, income for food and shelter and access to health care) (111). The experience of homelessness additionally "place(s) youth at greater risk for poor educational attainment, behavior problems, and

poor psychological well-being" (114), increasing the likelihood of unhealthy, risky behaviors and activities like substance usage and abuse. Last year, Stepping Stones served 18 residents: 65% had a mild mental illness; 24% had a moderate mental illness; 18% had a learning or cognitive disorder. 41% had significant indicators of substance usage as indicated from their SASSI. Our residents are required to be in counseling and work on staying drug free while in our program.

As part of the <u>2010-2014 Consolidated Plan</u>, the City of Bloomington identified both "03C - Homeless Facilities" and "05D - Youth Services" as a "high" priority in the *Community Development of Needs 91.215(e)* (48-50). The City of Bloomington's *Anti-Poverty Strategy* states that there is a "need for a residential mentoring program for 'runaway' or 'throwaway' teens who are struggling to survive, having no resources to attain independence." Since 2005, Stepping Stones has filled this gap. As a supportive housing program for youth experiencing homelessness, Stepping Stones has and continues to fit concisely with the community's long-range planning efforts by providing youth that are homeless both housing and supportive services.

REQUEST & USE OF FUNDS

ONE-TIME INVESTMENT WITH LEVERAGED MATCHING FUNDS

These one-time investment funds would allow us to create this collaboration. The plan is to initially pay the counselor solely through Medicaid funding so no other monies will be needed. As our needs grow, we will look to other funding sources such as the Neighborhood Assistance Program (NAP) for additional funds.

As both our agencies are possibly losing HUD funding, we are actively looking for ways to bring in other funding.

BROAD AND LONG LASTING BENEFITS TO THE COMMUNITY

This collaboration will enable Stepping Stones and Amethyst House to maximize resources. It will improve efficiencies as well as allow both of our organizations to serve more clients. Our organizations produce long lasting benefits for the Bloomington community through providing housing to individuals experiencing homelessness. Amethyst House programs treat substance abuse and co-occurring illnesses, and Stepping Stones treats mental health disorders while teaching life skills. We strive to make life-long changes and provide long-lasting benefits. An investment from the Jack Hopkins Social Services Fund will allow us to create and implement another needed service for the Bloomington community.

Stepping Stones & Amethyst House Counseling Project 2013

		manus et se Hou	Ste	pping Stones			
Personnel	Gra	nt Request		Leverage.		Total	Source Source
Executive Director - supervision & program					Ì		
development		ļ					
@ \$39,420 x 5% + 35% Fringe	\$	-	\$	2,660.00	\$	2,660.00	Stepping Stones
2 Counseling Interns - provides counseling on-site	!						
@ 15 hrs/wk x \$10/hr x 50 wk	\$	_	Ś	15.000.00	Ś	15.000.00	Indiana University
			7				
2 Social Work Interns - provides cash management on						l	·
site	ے ا		Ś	15.000.00	s	15 000 00	Indiana University
@ 15 hrs/wk x \$10/hr x 50 wk	\$		<u> </u>	13,000.00	7	13,000.00	Indiana Oniversity
PT Licensed Counselor @ \$20/hour x 10 hours/week x	1		ć	13,000.00	İ	13,000.00	Medicaid
25% fringe Total Personnel	S		5	45,660.00	Ś	45,660.00	Treated a series of the series
Consulting			7	15,000.00	7		
Consulting			120002300		350000		7 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2
Amethyst House coordination of Medicaid application	\$	2,000.00			\$	2,000.00	Cares
Marsha McCarty supervision of Licensed Counseling				111111111111111111111111111111111111111			
@ \$100/hour x 2 hours x 4 times	\$	800.00	\$	-	\$	800.00	Cares
Total Activities	\$	2,800.00			\$	2,800.00	Terates 12 Tera
Supplies Supplies	Bronsort.						
Counseling Workbooks	\$	350.00			\$	350.00	Cares
Total Equipment and Supplies	\$	350.00	<u> </u>		\$	350.00	200 A 100 A
Other							在最高的。
Program Administration - overhead, office supplies @					١.		
13% of grant	\$	315.00	\$		\$	315.00	Cares
Total Other	\$	315.00			\$	315.00	
Total Program Budget		3,465.00	Ş	45,660.00	ļ Ş	49,125.00	Proprieta in the second state of the second
Program Percentages	L	7%	<u> </u>	93%			

MEMORANDUM OF UNDERSTANDING

STEPPING STONES AND AMETHYST HOUSE

<u>PURPOSE</u> | The purpose of this memorandum is to develop and expand a framework of cooperation between Stepping Stones and Amethyst House and as well as to develop a mutually beneficial service to better serve the clients of both organizations.

<u>STATEMENT OF MUTUAL BENEFIT</u> | Through the execution of this collaboration, both organizations will be Medicaid Providers and share a licensed counselor.

AMETHYST HOUSE SHALL

- 1. Create status reports for Stepping Stones to assist the agency in the process and identify next steps.
- 2. Help determine if Stepping Stones has a National Provider Identifier (NPI) number, if no number has been made, help obtain one.
- 3. Collaborate to complete an IHCP Indiana Medicaid packet to obtain a Medicaid number or Legacy Provider Identifier (LPI).
- 4. Link Stepping Stones' Rendering Provider to their IHCP account.
- 5. Provide consultation and assistance in establishing relationships with Medicaid MCOs
- 6. Create a Practice Administrator account in CAQH for Stepping Stones so they may input data for future ease if they do decide to accept third party pay.
- 7. Be available for questions as they come up over time.

STEPPING STONES SHALL

- 1. Work with Amethyst House in application process.
- 2. Work with Amethyst House to recruit and hire licensed counselor
- 3. Provide supervision and compensation to counselor for time with clients.
- 4. Be responsible for providing HSPP supervision.

<u>TERMINATION</u> | Either of the parties may terminate this Agreement at any time before the date of expiration upon 60 days notice to the other party.

COMMENCEMENT/EXPIRATION DATE | This instrument is executed on April 1, 2013 and is effective through March 31, 2014.

PRINCIPAL CONTACTS | The principal contacts for this instrument are:

ſ	Mark DeLong	Sherri Benham
	Executive Director	Executive Director
	Amethyst House	Stepping Stones, Inc.
	645 N Walnut St, Bloomington, IN 47404	P.O. Box 1366, Bloomington, IN 47402
-	(812) 336-3570	(812) 339-9771
	mdelong@amethysthouse.org	sbenham@steppingstones-inc.org

INDEMNIFICATION | Both organizations shall indemnify and hold each other harmless against and in respect to all actions, suits, proceedings, demands, assessments, judgments, costs and expenses, including without limitation reasonable attorneys' fees, whether brought by agency clients or third parties, incident to all liabilities resulting from or arising out of this Agreement.

ENTIRE AGREEMENT; MODIFICATION | This Agreement constitutes the entire agreement of the parties concerning the subject matter hereof and supersedes all previous representations, understandings and agreements of the parties, whether oral or written, concerning same. This Agreement may only be modified by a written document signed by the parties thereto.

GOVERNING LAW This Agreement shall be governed by and cons	strued under the laws of the State of Indiana.
Signature: Maly Del Date: 3-28-13	Signature: Levi Men Date: 3-28-13
Title: Executive Director	Title: Executive Director
Amethyst House	Stepping Stones

Stepping Stones, Inc. Balance Sheet

As of December 31, 2012

	Dec 31, 12
ASSETS	
Current Assets	
Checking/Savings 1010 · Checking a/c 1015 · Money Market Savings	37,971.37 19,197.78
Total Checking/Savings	57,169.15
Accounts Receivable 11200 · Pledges receivable 11400 · Grants Receivable ESG HUD	14,058.59 6,532.17 8,678.57
Total 11400 · Grants Receivable	15,210.74
11500 · Resident Receivables	2,185.16
Total Accounts Receivable	31,454.49
Other Current Assets 13000 · Prepaid expenses	5,997.00
Total Other Current Assets	5,997.00
Total Current Assets	94,620.64
Fixed Assets 1640 · Furniture, fixtures, & equip 1745 · Accum deprec- furn,fix,equip	10,183.10 -7,107.35
	3,075.75
Total Fixed Assets	
Total Fixed Assets TOTAL ASSETS	97,696.39
TOTAL ASSETS LIABILITIES & EQUITY Liabilities Current Liabilities Other Current Liabilities 24000 · Payroll Liabilities Health Insurance Payable 2060 · FIT Payable 2061 · Social Security Payable 2062 · Medicare Payable 2063 · SUTA Payable	-50.00 785.00 1,006.96 280.78 77.15
TOTAL ASSETS LIABILITIES & EQUITY Liabilities Current Liabilities Other Current Liabilities 24000 · Payroll Liabilities Health Insurance Payable 2060 · FIT Payable 2061 · Social Security Payable 2062 · Medicare Payable 2063 · SUTA Payable 2064 · State & County Taxes Payable	-50.00 785.00 1,006.96 280.78 77.15 420.58
TOTAL ASSETS LIABILITIES & EQUITY Liabilities Current Liabilities Other Current Liabilities 24000 · Payroll Liabilities Health Insurance Payable 2060 · FIT Payable 2061 · Social Security Payable 2062 · Medicare Payable 2063 · SUTA Payable 2064 · State & County Taxes Payable Total 24000 · Payroll Liabilities	-50.00 785.00 1,006.96 280.78 77.15 420.58
TOTAL ASSETS LIABILITIES & EQUITY Liabilities Current Liabilities Other Current Liabilities 24000 · Payroll Liabilities Health Insurance Payable 2060 · FIT Payable 2061 · Social Security Payable 2062 · Medicare Payable 2063 · SUTA Payable 2064 · State & County Taxes Payable Total 24000 · Payroll Liabilities 27300 · Refundable Deposits Payable	-50.00 785.00 1,006.96 280.78 77.15 420.58 2,520.47 3,000.00
TOTAL ASSETS LIABILITIES & EQUITY Liabilities Current Liabilities Other Current Liabilities 24000 · Payroll Liabilities Health Insurance Payable 2060 · FIT Payable 2061 · Social Security Payable 2062 · Medicare Payable 2063 · SUTA Payable 2064 · State & County Taxes Payable Total 24000 · Payroll Liabilities 27300 · Refundable Deposits Payable Total Other Current Liabilities	-50.00 785.00 1,006.96 280.78 77.15 420.58 2,520.47 3,000.00 5,520.47
TOTAL ASSETS LIABILITIES & EQUITY Liabilities Current Liabilities Other Current Liabilities 24000 · Payroll Liabilities Health Insurance Payable 2060 · FIT Payable 2061 · Social Security Payable 2062 · Medicare Payable 2063 · SUTA Payable 2064 · State & County Taxes Payable Total 24000 · Payroll Liabilities 27300 · Refundable Deposits Payable Total Other Current Liabilities Total Current Liabilities	-50.00 785.00 1,006.96 280.78 77.15 420.58 2,520.47 3,000.00 5,520.47
TOTAL ASSETS LIABILITIES & EQUITY Liabilities Current Liabilities Other Current Liabilities 24000 · Payroll Liabilities Health Insurance Payable 2060 · FIT Payable 2061 · Social Security Payable 2062 · Medicare Payable 2063 · SUTA Payable 2064 · State & County Taxes Payable Total 24000 · Payroll Liabilities 27300 · Refundable Deposits Payable Total Other Current Liabilities Total Current Liabilities Total Liabilities Equity 31000 · Temporarily Restricted Net Asse 32000 · Retained Earnings	-50.00 785.00 1,006.96 280.78 77.15 420.58 2,520.47 3,000.00 5,520.47 5,520.47 53,382.30 35,899.65

3:00 PM ... 01/09/13 Accrual Basis

Stepping Stones, Inc. Profit & Loss Budget Performance December 2012

	Jan - Dec 12	YTD Budget	\$ Over Budget
Ordinary Income/Expense			
Income	505.05		
Billable Expense Income	560.00	74 740 00	17,913.56
Contributions	92,655.56	74,742.00	-33,114.54
Grants	145,793.46	178,908.00	-33,114.54 -4,686.90
4120 · Resident Contributions	17,874.10	22,561.00	
4130 · Gifts in kind	57,926.24	61,608.00	-3,681.76 -7.04
4140 · Interest-savings/short-term inv	42.96	50.00	-7.04
4150 · Miscellaneous revenue	948.00	5 004 00	704.45
44820 · United Way	5,738.45	5,004.00	734.45
49900 · *Uncategorized Income	0.00		
Total Income	321,538.77	342,873.00	-21,334.23
Gross Profit	321,538.77	342,873.00	-21,334.23
Expense			
Contingency	-39.30		•
Contractual Fees	1,660.76	/	4 0 4 0 0 5
Equipment/Furniture	3,817.25	2,004.00	1,813.25
Resident Reimbursable Expenses	0.00		
5600 · Recruiting & Training	1,0 50.4 3	900.00	150.43
6010 · Activities	5,222.90	3,348.00	1,874.90
6015 · Communications	3,209.52	4,752.00	-1,542.48
6018 · Depreciation	1,769.70		
6020 - Food	2,298.47	7,812.00	-5,513.53
6030 · In-Kind	57,731.66	61,608.00	-3,876.34
6040 · Insurance	15,804.48	13,908.00	1,896.48
6050 · Materials & Supplies	7,593.09	10,416.00	-2,822.91
6060 - Medical expense	406.46	828.00	-421.54
6070 ⋅ Postage	856.39	816.00	40.39
6075 - Marketing	466.20		
6080 · Professional Fees	18,498.85	12,060.00	6,438.85
6099 · Resident Expenses	12,719.41	15,288.00	-2,568.59
6250 · Reimbursable Resident Expenses	-151.09		
6300 · Travel	6,709.10	5,004.00	1,705.10
6560*OE · Payroll	128,465,32	128,424.00	41.32
69800 Uncategorized Expenses	0.00		
8200 · Occupancy expenses	50,914.08	56,700.00	-5,785.92
8500 · Misc expenses	167.51	684.00	-516.49
8900 · GAAP Adjustment	-526.39		
Total Expense	318,644.80	324,552.00	-5,907.20
Net Ordinary Income	2,893.97	18,321.00	-15,427.03
Net Income	2,893.97	18,321.00	-15,427.03

Jack Hopkins Social Services Funding Application

Funding Sheet

Lead Agency: Name Visually Impaired Preschool Services, VIPS-Bloomington	
Name Visually Impaired Preschool Services, VIPS-Bloomington Is the Lead Agency a 501(c)(3)? Yes No Is this a collaborative;	project? Yes No
Number of Agency Employees: Full-time 2 Part-time Vo	onunceers 12
Address where Project will be facilitated or housed: Onsite #1 - VIPS (Louisville), 1906 Goldsmith Lane, Louisville, KY / Onsites #2-5 - Solution Tree, 555 N	Morton Street, Bloomington
Name of Project Administrator: Rebecca Davis	
Address 2600 S Henderson St, #154	
Telephone & E-mail (888) 824-2197 VIDS bloomington (Vi	ps.org
Name of other participating agencies, if different from Lead Agency: Indiana State University	Janua Beatening Project, Barnberg Contact
Proposed Project:	
Title of Project: Project VIISA Training (Vision Impaired Inservice in America) to train early intervention	sts to work with infants and toddlers who are blind
Total Cost of Project: \$17,500	
Requested JHSSF Amount: \$17,500	
Introduce 10 / toject vitor contidua (vitos x to vasaco)	Confirmed or Pending Confirmed Confirmed
Number of Clients Served by this Project in 2013: To date, in 2013, VIPS-Bloomington he Number of City Residents Served by this Project in 2013: To date, 15 (childred Is this a request for operational costs? Yes No If "yes," is the request for a pilot project or for bridge funding? Pilot	en + family members)
The first for th	Example: Tables: 5 tables @ \$12.00 each Chairs: 20 chairs @ \$8.00 each
Funding Information: Please note: Due to limited funds, the Committee often recommends partial funding for the Committee best decide how to distribute funds, please provide an itemized list of and their costs. ITEM	r a program. In the interest of helping program elements, ranked by priority
Cost of VIISA Training - Trainer fee =\$400/day for 15 days over 2 years	\$6,000
Cost of Preparation for VIISA Training - Trainer fee = \$400/day for 15 days over 2 years	\$6,000
Travel for trainer - 5 flights @ \$500/flight	\$2,500
Lodging for trainer - \$100/day for 15 days	\$1,500
Food for trainer - \$100/day for 15	\$1,500

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Visually Impaired Preschool Services, VIPS-Bloomington

Address: 2600 S Henderson St, #154

Bloomington, Indiana 47401

Phone & E-Mail: 888-824-2197 / vipsbloomington @vips.org

Website: www.vips.org

President of Board of Directors: VIPS-Louisville - Steven Soph, President of VIPS-Bloomington's Advisory Board - Gen Shelton

<u>Director Information</u>

Director of Lead Agency: Diane Nelson, Executive Director

Director's Address: 1906 Goldsmith Lane, Louisville, KY 40218

Phone & E-Mail: (888) 636-8477 dnelson@vips.org

Presenter Information

Name of Person to Present
Application to the Committee

Rebecca Davis, VIPS-Bloomington

Address 2600 S Henderson St, #154, Bloomington, IN 47401

Phone & E-mail 888-824-2197 vipsbloomington@vips.org

Grant Writer Information

Name of Grant Writer: Rebecca Davis

Address: 2600 S Henderson St, #154, Bloomington, IN 47401

Phone & E-Mail: 888-824-2197 vipsbloomington@vips.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures

Jack Hopkins Social Services Funding Application 2013 Visually Impaired Preschool Services, VIPS-Bloomington

VIPS-Bloomington respectfully requests a one-time grant of \$17,500 for a pilot program - Project VIISA (Visually Impaired InService in America) to train 10 to 12 early interventionists to work with infants and toddlers who are blind or have low vision in Bloomington, and the surrounding region.

The mission of VIPS is offer appropriate services to infants, toddlers, and preschoolers who are blind or visually impaired, and to their families – to maximize each child's developmental potential through direct services, advocacy, and community education.

VIPS-Bloomington is the first out of state office of the long standing nonprofit, Visually Impaired Preschool Services, in Louisville, Kentucky (www.vips.org). VIPS-Bloomington opened in August 2011 to begin serving Indiana's youngest blind or visually impaired children, ages birth to 3. We began with 8 families, and, rapidly began receiving referrals from Riley Hospital and First Steps. To date, VIPS has provided home visits from a Teacher of the Visually Impaired to 67 infants and toddlers in 17 counties. For children in Bloomington, and a 60 mile radius of Bloomington, home visits have been monthly or bimonthly. For families beyond a 60 mile radius, we have provided quarterly home visits. Between January 2012 and January 2013, VIPS provided 320 home visits and 1S presentations to First Steps providers, Optometry students and Riley Pediatric Therapists. In the first quarter of 2013, we have provided over 100 home visits to 40 children. No family has been turned away. VIPS-Bloomington is the only agency of its kind in Indiana.

Addressing a previously identified priority: The 2012 Service Community Assessment of Needs (SCAN) identified Education and Youth Development as significant issues in our community.

Education: "Every event and experience contributes to a child's development before formal learning even begins in Kindergarten. (SCAN 2012, p. 46). SCAN 2012 noted that there is a "need for additional services for children within the community during their critical early years." This statement is particularly relevant to the local population of children under the age of 3 who are blind. This population of children has long been overlooked and underserved.

Since as much as 80% of what a young child learns is through the use of vision, a young, visually impaired, child is at-risk for delays in every area of development. Having a sensory impairment such as blindness makes early learning much more challenging. Visually impaired children often enter the school system with cognitive, motor, and social skills lagging behind their typically sighted peers. The National Association of State Directors of Special Education noted in their educational service guidelines, "Reaching kindergarten on the same developmental level as their sighted peers will happen only if our educational systems provide well-qualified infant and preschool specialists who have a thorough understanding of the impact of visual impairment on early growth and development." (www.nasdse.org)

Indiana lacks well-qualified infant and preschool specialists who have a thorough understanding of the impact of visual impairment on early growth and development. There is a real need for an agency to serve these children and their families to better prepare them both for formal learning and for real life.

Youth Development: "In critical stages of development early in life, changes are rapid, leaving only short windows of time to establish the developmental successes that are prerequisites for success in later life stages." (SCAN 2012, p.112) Research has proven that the first 3 years of a child's life are a critical time for brain development and learning. "Many researchers have discussed specific ways in which development and learning can be affected by a severe vision loss, describing delays and differences in the acquisition of motor, social, communication, play, cognitive, self-care, and hand skills (Fraiberg, et al., 1969; Hatton, et al. 1997; Dutton 2010). Most infants with vision impairment have usable vision and the best time for learning to use this vision is within the first five years of life when the brain is still developing (Hyvarinen, 2005)." (letter from Bess Dennison, VIISA Training Coordinator, 2011).

Unlike 36 other states, Indiana does not have a mandate to provide the services of a Teacher of the Visually Impaired (TVI) to infants and toddlers who are blind. First Steps, Indiana's early intervention system, does not offer ongoing, specialized early intervention for blind infants and toddlers.

The First Steps program has been restructured over the past 3 years. Overall funding for First Steps has decreased steadily since 2010. "The statewide average amount paid on behalf of each child served for the state's 2010 fiscal year was \$2,016, a decrease from \$2,958 in 2005" (SCAN 2012, p. 118). SCAN 2012 notes that the number of qualifying children in Monroe County served through First Steps decreased, however, it should be noted that, recent changes in intake and referral procedures have made qualifying for First Steps more difficult. With annual decreases in the First Steps budget and tighter restrictions on eligibility for services, the prospect of First Steps expanding existing services to better serve blind infants and toddlers is unlikely.

One Time Investment: "Priority should be given to projects or programs where investments now will have a positive, long-term spillover effect..." (Jack Hopkins).

VIPS-Bloomington currently employs one Teacher of the Visually Impaired, Ann Hughes. (Ann will be awarded the Hoosier Educator Award for Preschool and Early Education from the Indiana Association of the Education of Young Children on April 12th). Mrs. Hughes currently has a caseload of 40 children (twice the average of early interventionists in other states). She can only make monthly visits at this point, and more referrals come in weekly. VIPS needs to train more staff.

To better address the needs of the infants and toddlers with severe vision loss in Bloomington and the surrounding region, VIPS proposes to recruit a class of 10 -12 First Steps providers, early childhood educators, and/or retired TVIs to go through Project VIISA (Vision Impaired Inservice in America). Project VIISA is a nationally recognized training for family centered intervention for infants, toddlers, and preschoolers who are blind or visually impaired created by the SKI-HI Institute at Utah State University (Please see attachments). The Indiana DeafBlind Project (IDBP) has agreed to collaborate with VIPS to bring the Project VIISA training to Indiana. A Project VIISA training will have the long term effect of starting a program of early intervention for blind infants and toddlers that currently does not exist in Indiana.

Future Funding: VIPS regularly applies for grants from local corporations and community foundations. VIPS also fundraises and solicits donations. Solution Tree has pledged support of \$16,500 for the 2013-2014 fiscal year. A recent grant for \$10,000 from the Community Foundation of Bloomington & Monroe County was submitted for matching funds through Kosair Charities in Louisville. We have pending grants totaling \$51,000. In addition, VIPS has begun to lobby local legislators for state funding. Our staff contacted several local legislators this session and began to raise awareness about the need to fund early intervention for blind children. State Senator Mark Stoops has agreed to champion our cause on the state level.

Funding Timeline for Project VIISA Training for VIPS-Bloomington Jack Hopkins Social Services Grant 2013

Training dates are tentative until availability is confirmed by trainer and locations

Claims for reimbursement to be submitted after each Onsite

<u>Training Fee</u> - \$400/day for 15 days = \$6,000

Preparation - \$400/day (One day of prep for each day of training, 15 days) = \$6,000

Preparation + Training Total: \$12,000

Onsite #1 - August (9,10,&11) 2013

Day One

- Working in Early Intervention with Families, Collaborating with Other Professionals & Agencies
- Introduction to Young Children with Visual Impairment, Their Needs & Impact of Vision
 Loss on Early Learning & Development

Day Two

- Early Bonding & Communication
- Prelinguistic Communication (signals & cues, tangible symbols, Communication Matrix)

Day Three

- Early Brain Development & Sensory Processing
- Sensory Processing Issues & Strategies

Onsite #2 – November (1,2&3? / 6,7 &8?) 2013

Day One

- Medical Aspects of Vision Loss in Young Children
- Clinical Vision Assessment
- Cortical Visual Impairment

Day Two

- Functional Vision Assessment, Birth to 5 (with child to observe)
- Vision Programming, Interventions, & Modifications (including low vision aids for preschoolers)

Day Three

- Hearing Impairment, Assessment, Aids & Implants as related to young children who are deafblind
- Auditory & Listening Skills

Onsite #3 - March (1,2 & 3) 2014

Day One

- Cognition & Early Play (Sensorimotor)
- Active Learning Strategies & Play Materials & Environments
- Preoperational Level

Day Two

- Formal Communication (signs, speech, augmentative aids)
- Concept Development

Day Three

- Impact of Vision Loss on Motor Development, Strategies & Materials to Enhance Motor Skills
- Motor Impairment (including Cerebral Palsy), Positioning & Handling, Adaptive
 Equipment

Onsite #4 - June (6,7,8) 2014

Day One

- Early Orientation & Mobility, Strategies & Materials, Spatial Concepts
- Daily Care (eating, dressing, hygiene, sleep, toileting)

Day Two

- Early Literacy Strategies & Materials, Learning Media Assessment
- Introduction to Braille & Getting a Preschool Ready for Braille

Day Three

- Social Skills & Behavioral Issues
- Additional Disabilities & Implications

Onsite #5 – October (3,4,5) 2014

Day One

- Assessment, Goal Setting, Planning Interventions, Progress Data
- Looking at Various Assessment Strategies, Tools & Materials
- Bringing a child in to observe some strategies in use

Day Two

- Transition to Preschool, then to School Age
- Working in Center-based Preschool Settings

Day Three

Pulling it all together

Travel Expenses for VIISA Trainer Bess Dennison

5 Roundtrip Flights from Utah: 5 x 500 = \$2,500

Lodging: \$100 x 15 days = \$1,500 Meals: \$100 x 15 days = \$1,500

Travel Total: \$5,500

Locations: Donated

VIPS in Louisville for Onsite #1 Solution Tree for Onsites #2 - #5

<u>Materials:</u> 15 Project VIISA Curricula donated by the Indiana DeafBlind Project at Indiana State University

Total expenses requested for Project VIISA Training - \$17,500





USU-Hadley School for the Blind Partnership

Preservice Training
Program in
Deafblindness

Alaska Bike Run
Click here for
information about the
9th Annual Alaska
Motorcycle Run to
benefit SKI-HI
Institutel

Logan Mini Run

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HOPE, Inc

We are the SKI-HI Institute - a group of dedicated individuals whose goal it is to enhance the lives of young children with special needs, their families, and care givers. Our name is adapted from Sensory Impaired Home Intervention and is pronounced skyhigh. "Sky high" is, for us, a destination of hope and fulfillment, supporting the family unit as they strive to meet the challenges and expectations for their child of differing abilities. Our training and services, begun in 1972, focus on early intervention and early childhood programming for infants and young children, ages birth to five, with hearing and vision impairments and other disabilities. We dedicate our work to encouraging discovery, learning, and the growth of self-esteem, thereby setting the stage for individuals with special needs to become able participants in society.

SKI-HI Institute

Communicative Disorders and Deaf Education

Utah State University 6500 Old Main Hill Logan, UT 84322-6500

(435) 797-5600 (Phone) (435) 797-5580 (Fax) (435) 797-5584 (TTY) skihi@usu.edu





USU-Hadley School for the Blind Partnership

Preservice
Training
Programs in
Deafblindness

Alaska Bike Run Click here for information about the 9th Annual Alaska Motorcycle Run!

Logan Mini Run

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HOPE Inc.

The VIISA (Vision Impaired Inservice in America) Project was developed to provide inservice training to early intervention and early childhood personnel serving young children, ages birth to five, with blindness and visual impairments. Two courses are offered in this project. The first focuses on working with infants and toddlers, and the second focuses on working with preschoolers in center-based settings. Through both courses, participants become familiar with intervention strategies and materials appropriate for use with this population of children in all areas of development and programming. They also learn about the other agencies and service providers in their state that can be of help to them.

Both courses combine onsite sessions with home-study assignments where participants apply what they learn with actual children on their current caseloads with vision loss. Participants are provided with written feedback from the instructor. Opportunities for follow-up to training are offered later.

The project has developed an extensive resource manual which addresses programming needs in communication/language, motor and orientation/mobility, vision, tactile/braille readiness, daily care, social, concept development and play, assessment and program planning, and psycho-emotional support for families. Instructor manuals and other materials have also been developed for use with each course. A management manual for implementing states is also made available.

The VIISA Outreach Project assists states in putting together a team of state instructors who conduct VIISA training for their own state. A national VIISA instructor who works for the Outreach Project works closely with this state training team through their first course series. Costs are shared by the project with the state. States also have the option of incorporating a small mentoring piece into their training.

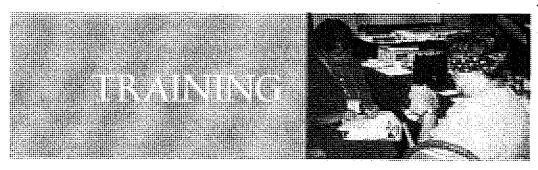
For More Information

For more information about the project contact Elizabeth (Morgan) Dennison at 435/797-5593 or e-mail her at: elizabeth.dennison@usu.edu

For a schedule of trainings taking place, select the <u>Training</u> button. For comments from users, select <u>Testimonials</u>. For information on how to order VIISA materials, select <u>HOPE,Inc.</u> or <u>Resources and Materials</u>.







USU-Hadley School for the Blind Partnership

Training Calendar

Regional Conference

Preservice
Training
Programs in
Deafblindness

The Training Strategies Division of the SKI-HI Institute plans, develops, and implements programs and training activities in the following focus areas and also develops materials in these areas:

Alaska Bike Run
Click here for
Information about
the 9th Annual
Alaska Motorcycle
Run!

Logan Mini Run

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<u>Links</u>

HOPE Inc.

• Deaf/Hard of Hearing (Projects: SKI-HI, Deaf Mentor)

- Blind/Visually Impaired (Project: VIISA)
- Deafblind (Projects: SPARKLE, Preservice Training in Deafblindness)
- Multidisabled Sensory Impaired (Project: INSITE)
- All Special Needs (Projects: Child-to-Child, AHEAD, Heritage, SEED)
- USU/Hadley Training Program for Paraeducators Working with Blind/Visually Impaired Children (0-21)

Detailed information on the projects under each focus area can be found by selecting <u>Projects</u>. The purpose of each focus area is to explore and develop new projects and materials in these areas, in addition to the ones that presently exist.

The focus area on Training Models, Strategies, Materials works to stay up-to-date on best practices in working with adult learners, then incorporates these into the training procedures and materials used by Institute projects. This focus area also works on policies and procedures for ongoing certification and update of state trainers of Institute projects nationwide.

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Training Calendar

11:20 AM 06/13/12 Accrual Basis

Visually Impaired Preschool Services Profit & Loss Budget Overview July 2011 through June 2012

	Bloomington	TOTAL	
-	Jul '11 - Jun 12	Jul '11 - Jun 12	
Ordinary Income/Expense			
Income			
4100 · Contributions			
4110 · Individuals		4 000 00	
4111 · Holiday Letter	1,000.00	1,000.00	
Total 4110 · Individuals	1,000.00	1,000.00	
4120 · Corporations	39,416.63	39,416.63	
Total 4100 · Contributions	40,416.63	40,416.63	
4800 · Unbudgeted Income	66,960.16	66,960.16	
Total Income	107,376.79	107,376.79	
Gross Profit	107,376.79	107,376.79	
	-		
Expense 5100 · Operating/Administration	•		
5121 Insurance - Liability & Prop.	25.00	25.00	
5123 · Workman's Comp Insurance	182.28	182.28	
5124 · Insurance - Umbrella	135.00	135.00	
5130 · Rent	8,160.00	8,160.00	
5132 · Telephone	600.00	600.00	
5133 · Utilities	600.00	600.00	
5141 - Dues - Admin	250,00	250.00	
5142 · Travel - Admin	9,675.00	9,675.00	
Total 5100 · Operating/Administration	19,627.28	19,627.28	
5200 · Program	•	•	
5212 · Insurance - Liability & Prop	25,00	25.00	
5213 · Insurance - Umbrella	135.00	135.00	
5214 - Insurance - Workman's Comp	182.88	182.88	
5215 · Rent	8,160.00	8,160.00	
5217 · Telephone	600.00	600.00	
5218 - Utilities	600.00	600.00	
5240 · Conferences - Program	250.00	250.00	
5241 · Dues - Program	415.00	415.00	
5242 - Travel - Program	10,320.00	10,320.00	
5249 - Office Supplies	1,200.00	1,200.00	
5257 · Printing	1,491.00	1,491.00	
5258 · Postage	500.00	500.00	
5282 · Interventionist supplies	2,500.00	2,500.00	
5290 - Program Wages	31,000.00	31,000.00	
5291 · Program Benefits	2,015.00	2,015.00	
5291.1 Employer FICA/MED	600.00	600.00	
5291.4 · Life & Disability	112.00	112.00	
5291.5 · KY Unemployment			
Total 5291 · Program Benefits	2,727.00	2,727.00	
Total 5200 · Program	60,105.88	60,105.88	
5300 · Fundraising		0.000.00	
5355 - Mísc.	2,000.00	2,000.00	
5390 · Fundraising Wages	31,000.00	31,000.00	

11:20 AM 06/13/12 Accrual Basis

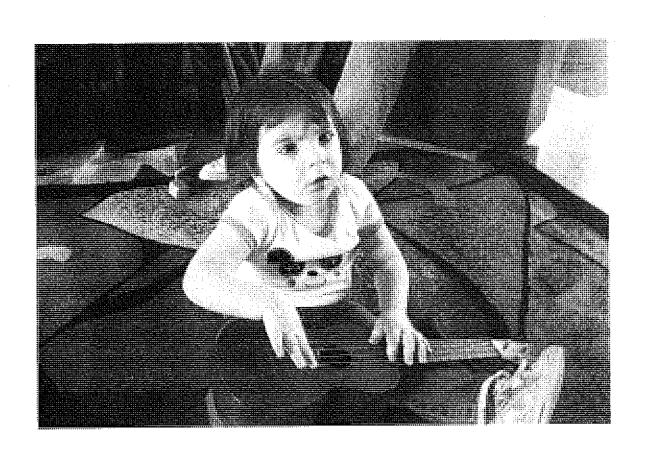
Net Income

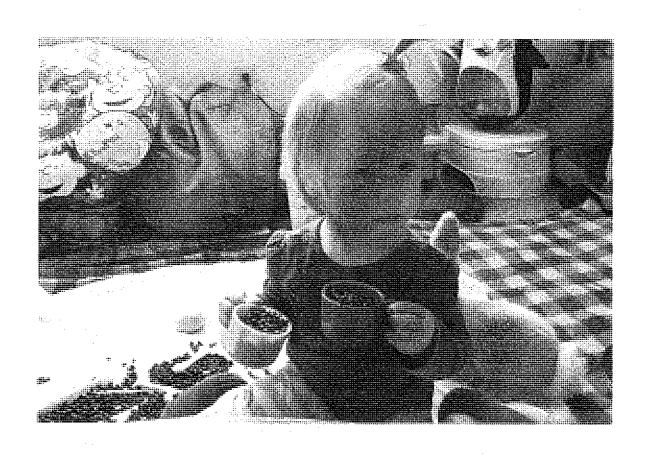
Visually Impaired Preschool Services Profit & Loss Budget Overview July 2011 through June 2012

Bloomington TOTAL Jul '11 - Jun 12 Jul '11 - Jun 12 5391 - Fundraising Benefits 5391.1 FICA/MED 2,015.00 2,015.00 5391.4 · Life & Disability 420.00 420.00 5391.5 - KY Unemployment 112,00 112.00 Total 5391 · Fundraising Benefits 2,547.00 2,547.00 Total 5300 · Fundraising 35,547.00 35,547.00 **Total Expense** 115,280.16 115,280.16 **Net Ordinary Income** -7,903.37 -7,903.37

-7,903.37

-7,903.37





Jack Hopkins Social Services Funding Application

Funding Sheet

Name Volunteers in Medicine (VIM) of Monroe County	
Is the Lead Agency a $501(c)(3)$? Yes \square No Is this a collaborative p	project? 🗌 Yes 🔳 No
Number of Agency Employees: Full-time 10 Part-time 3 Vo	olunteers 450
Address where Project will be facilitated or housed: 811 West 2nd Street, Bloomington, IN 47402	
Name of Project Administrator: Nancy E. Richman	
Address 811 West 2nd Street, PO Box 2568, Bloomington, IN 47402	
Telephone & E-mail 812.333.4032 & nrichman@vimmonroecounty.org	
Name of other participating agencies, if different from Lead Agency: The staff control of the	ne Bloomington Hospital Foundation is the intact for the Foundation.
Proposed Project:	
Title of Project: Increased Innovation and Efficiency in the Medication Room	
Total Cost of Project: \$7,550.00	
Requested JHSSF Amount: \$7,550.00	
	•
Other Funds Expected for Project: Amount Source Not Applicable	Confirmed or Pending
Number of Clients Served by this Project in 2013: approximately 30,000 preser Number of City Residents Served by this Project in 2013: 2760 (82% of un Is this a request for operational costs? Yes No If "yes," is the request for a pilot project or for bridge funding? Pilot	ique patients)
	Example: Tables: 5 tables @ \$12.00 each Chairs: 20 chairs @ \$8.00 each
Funding Information: Please note: Due to limited funds, the Committee often recommends partial funding for the Committee best decide how to distribute funds, please provide an itemized list of and their costs. ITEM	or a program. In the interest of helping of program elements, ranked by priority COST
The project consists of one item and its installation, so it isn't able to be prioritized into compone The attached budget lists the costs of the components of the system, but it is only one integrate	
The attached budget lists are costs of the components of the system, but the city of minegrate	
Claim Submission Date: (check one) July 2013 – September 2013	October 2013 – December 201
Other	

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Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Volunteers in Medicine of Monroe County

Address: 811 West 2nd Street, PO Box 2568

Bloomington, IN 47402

Phone & E-Mail: 812.333.4001 & info@vimmonroecounty.org

Website: http://www.vimmonroecounty.org/

President of Board of Directors: J. Terry Clapacs

<u>Director Information</u>

Director of Lead Agency: Nancy E. Richman

Director's Address: 811 West 2nd Street, PO Box 2568, Bloomington, IN 47402

Phone & E-Mail: 812.333.4032 & nrichman@vimmonroecounty.org

Presenter Information

Name of Person to Present
Application to the Committee

Nancy E. Richman

Address 811 West 2nd Street, PO Box 2568, Bloomington, IN 47402

Phone & E-mail 812.333.4032 & nrichman@vimmonroecounty.org

Grant Writer Information

Name of Grant Writer: Dawn Volungis, Bloomington Hospital Foundation

Address: PO Box 1149, Bloomington, IN 47402

Phone & E-Mail: 812.353.5873 & dvolungis@iuhealth.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
 - A year-end financial statement that includes fund balances and total revenue & expenditures

2013 Jack Hopkins Social Services Funding Application **Volunteers in Medicine of Monroe County Narrative**

Volunteers in Medicine (VIM) respectfully requests a one-time grant of \$7,550 for our project "Increased Innovation and Efficiency in the Medication Room," to improve the efficiency of the clinic's medication room through the purchase an automated medication refill system.

Agency Mission:

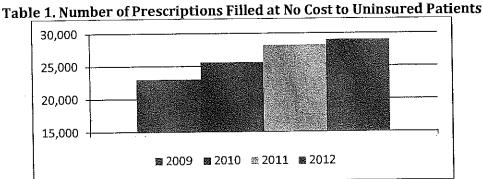
Volunteers in Medicine of Monroe County (VIM) is a non-profit, 501(c)(3) community-owned, community-operated, and community-financed free health care clinic for the uninsured in Monroe and Owen Counties. VIM's mission is to provide: 1) easily accessible, quality primary and preventive healthcare, 2) treatment for both acute and chronic conditions, 3) health education that empowers individuals to take responsibility for their own well-being. VIM offers primary care for acute and chronic conditions, specialty clinics in dentistry, orthopedics, spine, women's health, neurology, diabetes, physical therapy, wellness classes and patient education. In 2012 close to 29,000 patient visits were held. This includes 9,000 medical visits, 600 dental visits, 500 mental health visits, over 11,000 visits to our medication room, and over 7,000 clinic eligibility screening visits. The value of VIM's free medical services for uninsured individuals last year exceeded \$1 million.

Relationship between Proposal and Jack Hopkins Criteria:

Priority for Social Service Funding. According to SCAN 2012 the recent national economic recession has resulted in both an increase in unemployment (p. 5) as well as a significant number of people who are uninsured (p.99). Both factors contribute to the increased difficulty for working families to afford essentials such as health care. While VIM serves Monroe and Owen counties, 82% of its patients are residents of the city of Bloomington. By definition, 100% of VIM patients are low-income, with household income of 200% of the federal poverty level or below. VIM offers an innovative solution to the growing problem of the uninsured because it leverages and coordinates the existing resources of the health care community to provide medical, dental and behavioral health services to people that otherwise would fall through the cracks.

One Time Investment. VIM seeks a one-time investment from the Jack Hopkins Social Services Funding to improve the efficiency and effectiveness of the clinic's medication room through the purchase of an automated medication refill system.

For the past 6 years, VIM has provided essential medical services to Bloomington's most vulnerable populations who have no other options in order to access health care services. One of the most quickly growing services VIM offers is that of free medications. In 2012, the VIM medication room filled just under 30,000 prescriptions valued at \$4.4 million. Over 11,000 visits were made to the clinic medication room to pick up scripts and discuss medication issues with the pharmacist.



Currently, all medications and refills are communicated to the medication room through messages left on the pharmacy phone line. Pharmacy staff spend over an hour a day listening to and transcribing medication messages. Often refill numbers are garbled resulting in the need to listen to the same message multiple times. This is a very inefficient use of time. Moreover, if the message is unintelligible, the pharmacy technician must call the patient to verify the refill number – however, often the patient is calling from a friend's or family member's phone as they do not have a phone. The end result is that the patient comes in to pick up the medication and discovers that it is not ready. This process is frustrating to everyone and creates a significant workflow dilemma in the medication room.

The automated medication refill system we are proposing has two components that will substantially improve the efficiency and effectiveness of the clinic medication room with long-term benefits for our patients and staff: (1) Tele-Fill allows callers to use their telephone key pad to place prescription refill orders. The prescription number and refill availability is verified and then the caller hears a friendly confirmation that their order has been submitted. The computer records the number which eliminates the need for manual transcription. (2) Attendant-Rx allows the clinic to provide information to customers and doctors with the convenience of an automated attendant answering system, giving callers a full menu of options, including clinic hours, holiday hours, and directions in both English and Spanish.

By automatically handling routine tasks for pharmacy staff, the automated medication refill system will dramatically increase efficiency for the clinic by freeing up time for pharmacy staff to spend with customers and increase service for our patients. Additionally, many other healthcare providers are already offering similar automated medication systems; VIM patients deserve the same level of attention and professionalism.

Broad and long lasting benefits to the community. An investment from Jack Hopkins Social Services Funding in the automated medication refill system will have a positive, long-term effect on the quality of care VIM provides to vulnerable low-income, uninsured individuals in Bloomington. Promoting efficiency and increased effectiveness of the VIM medication allows patients to be served in a more timely way; in addition, it will allow the pharmacist increased time to spend with patients answering medication questions. These benefits translate into the clinic having greater capacity to serve its clients and, therefore, make a significant contribution to VIM and the health of our community.

For 6 years VIM has been on the frontlines of providing high quality medical services – some of this progress has been made possible through generous awards from Jack Hopkins Social Service funding in years past. VIM respectfully asks for your consideration of this request for \$7,550 towards "Increased Innovation and Efficiency in the Medication Room."

Jack Hopkins Social Services Funding Application for 2013: Project Budget

'Item	Price	Quantity	Total
		1995 (1995) 1995 (1995)	
4-port Module Control Unit	2,125.00	1	2,125.00
Tele-Fill ®	995.00	1	995.00
Attendance RX ™	1,795.00	1	1,795.00
Alternate Language (Spanish)	450.00	1	450.00
Control Panel	495.00	1	495.00
Programming Fee	750.00	1	<u>750.00</u>
Sub-Total			\$6,610.00
4-port analog interface board	280.00	1	280
Install & program analog interface	70.00/hour	8	560
Shipping and Handling			100
PROJECT TOTAL:			\$7,550.00



DATE:

March 5, 2013

Pharmacy Name:

Volunteers in Medicine

Contact:

William Mussler

Phone Number: Fax Number:

812-333-4040

Street Address:

812-333-4056 811 W 2nd Street

City, State, Zip:

Bloomington, IN 47403 Wmussler@iuhealth.org

Email Address: Wmussler@i Pharmacy Management System:

MEM Daie Anotation : valection	New :	Sale	Quotation	/ Agreemen
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PLEASE NOTE: If any of the information regarding your location is incorrect, or is changed, a new quote will need to be submitted.

Quote ID: Volunteers in Medicine

Quotation valid until: April 4, 2013

Number of pharmacy sites to be supported:

Number of voiceTech systems required:

Primary Buying Group: N/A

Primary Wholesaler: Other

NCPDP Code: -

Sales Rep: Judy Haglund

Sales Code: -

Dear: William

Thank you for your interest in voice Tech's pharmacy communication solutions. Per your request, I am sending a quote based on the

harmacy site information discussed. Module Control Unit	Retail Price	Quantity		Total
Port Module Control Unit (Non-expandable)	\$2,125.00	1	\$	2,125.00
			\$	-
Solution Modules				
ele-Fill ®	\$995.00	1	\$	995.00
ttendant Rx ™	\$1,795.00	1	\$	1,795.00
			\$	~
			\$	-
			\$.	-
			\$	_
			\$	-
Additional Options				
nbound - Alternate Language (Spanish, French, Russian,	\$450.00	1	\$	450.00
Control Panel	\$495.00	1	\$	495.00
			\$	-
		SUBTOTAL	\$ \$	5,860.00
MODULES PURCHASED per SYSTEM	MULTI - MODU	LE DISCOUNT	\$	-
NATS		SUBTOTAL	\$	5,860.00
90 militarii -	MULTIPLE SYST	EMS DISCOUNT	\$	-
				-
ICAB			\$	-
APPLICABLE DISCOUNTS:	Buyi	ng Group Discoum	-	
等以可以可以可以可以可以可以可以可以可以可以可以可以可以可以可以可以可以可以可		Implementation Fee	\$	750.00
		TOTAL	\$.	6,610.00
PURCHASER directly pays on-site installation vendor(s) Shipping	, handling & taxes not	included in this quo	e.	
onthly License Software and Support Fee \$ 54.16	monthly per system	, billed quarterly the	montf	after delivery



Hackney Communication Network P.O. Box 971 Seymour, Indiana 47274 Phone 812-523-7523

Salesperson:	JH	Customer:	V.I.M
Order Number:		Billing Address:	
Date	March 15, 2013	Install Address:	
P.O. Number:		Phone Number:	
P.O. Number:			ES AGREEMENT

Part Number	Manufacturer	Description	Quan	Unit Price	Total Price
PZ-4LCA	NEC	4 port analog interface daughter board	1	280.00	\$280.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
			•		\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
			E-vi and	Subtotal (1) S	\$280.00

Equipment Subtotal (1) \$

PERIPHERAL EQUIPMENT AND/OR SERVICES

Part Number	Manufacturer	Description	Quan	Unit Price	Total Price
		Install and program analog interface, connect	8	70.00	\$560.00
<u> </u>		ports to the IVR system, mount IVR system			\$0.00
		on the wall, connect IVR to the network and			\$0.00
		program the NEC telephone system.			\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
	<u> </u>	<u> </u>	Labor	Subtotal (2) \$	\$560.00

TERM OF SALE

□ CASH: (50% + tax) \$	upon acceptance,
(50%) \$	upon activation of the system
□ Lease: \$	per month formonths.
Required Deposit: \$	

Total (1) + (2) \$	\$840.00
With Tax	\$58.80
Total	\$898.80
Payment (-)	\$0.00
Balance Due \$	\$898.80

All terms and conditions of sale are subject to approval.



ACCOUNTANTS' COMPILATION REPORT

To the Board of Directors Volunteers in Medicine Clinic of Monroe County, Inc. Bloomington, Indiana

We have compiled the accompanying statement of Assets, Liabilities and Net Assets — Cash Basis, of Volunteers in Medicine Clinic of Monroe County, Inc. (a non-profit organization), as of December 31, 2012 and 2011, and the related statements of Support, Revenue, Expenses and Changes in Net Assets - cash basis for the months and twelve-month periods then ended and the accompanying supplementary information which is presented for supplementary purposes. We have not audited or reviewed the accompanying financial statements and supplementary information and accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with the cash basis of accounting. This supplementary budgeted information for the month periods is presented for supplementary analysis purposes only.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the cash basis of accounting and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements. During our compilation, we did become aware of certain departures from cash basis accounting principles that are described in the following paragraphs.

A statement of functional expenses has not been presented. Accounting principles require that such a statement be presented.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared in accordance with the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the conclusions about the organization's assets, liabilities, net assets, revenues and expenses. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Volunteers in Medicine Clinic of Monroe County, Inc. Statement of Assets, Liabilities and Net Assets December 31, 2012

	2012	2011	Variance
Assets			2011 March College College
Bloomington Foundation Restrict	82,805.00	82,655.00	150.00
ONB Checking	161,975.44	52,199.19	109,776.25
Bloomington Hospital Foundation	1,022,343.06	967,641.99	54,701.07
Total	1,267,123.50	1,102,496.18	164,627.32
PROPERTY AND EQUIPMENT			
Accum Deprec - Building Impr.	-13,284.60	-9,758.25	-3,526.35
Building Improvements	48,455.43	48,455.43	0.00
Equipment	172,512.20	168,665.61	3,846.59
Accum Deprec - Equipment	-95,768.84	-74,544,88	-21,223.96
Software	32,820.00	32,820.00	0.00
Accum Deprec - Software	-32,820.00	-32,736.67	-83.33
Total Property and Equipment	111,914.19	132,901.24	-20,987.05
TOTAL ASSETS	1,379,037.69	1,235,397.42	143,640.27
LIABILITIES & STOCKHOLDERS' EQUITY			
Payroll Liabilities	1,672.00	0.00	1,672.00
Misc Payroll Deductions	63.10	0.00	63.10
Total	1,735.10	0.00	1,735.10
STOCKHOLDERS' EQUITY			
Unrestricted and Temp. Restricted	1,152,592.42	1,204,044.22	-51,451.80
Bloomington Foundation Restricted	82,805.00	82,655.00	150.00
Change in Net Assets	141,905.17	-51,301.80	193,206.97
Total Equity	1,377,302.59	1,235,397.42	141,905.17
TOTAL LIABILITIES & EQUITY	1,379,037.69	1,235,397.42	143,640.27

Volunteers in Medicine Clinic of Monroe County, Inc. Statement of Support, Revenue, Expenses and Change in Net Assets Cash Basis

For the Twelve Months Ending December 31, 2012 and 2011

		والمساول الأنسان الطائلات المساوي	
	Jan-Dec 12	Jan-Dec 11	\$ Change
9000 · Postage/Printing	3,467.44	3,856.06	-388.62
7130 · Pension Expense	7,877.84	8,615.27	-737.43
9200 · Repairs & Maintenance	1,531.01	1,479.02	51,99
7700 · Insurance-Liability	500.00	375.00	125.00
7800 · Insurance-Workers Comp	1,247.00	1,342.00	-95.00
7750 · Insurance-Business Owners	649.98	885.52	-235.54
7775 · Insurance-Director/Officer	2,145.00	2,040.00	105.00
8225 · Mileage Reimbursement Expense	0.00	898.59	-898.59
9660 · Fees	600.43	511.22	89.21
9710 · Unemployment Expense	1,041.89	8,018.00	-6,976.11
9100 · Bank Charges	350.00	161.00	189.00
9300 · Depreciation Expense	28,389.18	31,198.47	-2,809.29
9400 · Marketing Expenses	1,794.75	2,319.91	-525.16
9500 · Accounting Fees	37,199.00	34,420.00	2,779.00
9700 · Miscellaneous Expenses	2,768.74	1,778.84	989.90
	784,199.92	765,879.67	18,320.25
		//	00.040.00
7205 · In-Kind - Medical Services Exp	255,936.57	225,117.54	30,819.03
7210 · In-Kind - Other Services Exp	1,820.00	1,750.00	70.00
7212 · In-Kind - Hospital Services	1,291,640.00	1,178,758.00	112,882.00
7910 - In-Kind - Supplies	0.00	175.00	-175.00
8000 · In-Kind - Rent Expense	63,600.00	63,600.00	0.00
Inkind Expense	1,612,996.57	1,469,400.54	143,596.03
Total Expense	2,397,196.49	2,235,280.21	161,916.28
Change in Unrestricted and Temporariy		54 204 20	102 450 43
Restricted Net Assets	142,148.63	-51,301.80	193,450.43
Permanently Restricted Net Assets	150.00	0.00	150.00
6150 · Endowment Gifts		0.00	0.00
6450 · Investment Income	0.00	-	0.00
6501 · Reclassifications	0.00	0.00	
Change in Permanently Restricted Net Assets	150.00	0.00	150.00
Other Revenue and Expense		0.00	202 44
9990 - Gain/Loss on Sale of Assets	-393.46	0.00	-393.46
Change in Net Assets	141,905.17	-51,301.80	193,206.9

Volunteers in Medicine Clinic of Monroe County, Inc. Statement of Support, Revenue, Expenses and Change in Net Assets Cash Basis

For the One month Ending December 31, 2012 and 2011

	Dec 12	Dec 11	\$ Change
9650 · Professional Education	0.00	286.11	-286.11
9700 · Miscellaneous Expenses	324.31	-180.15	504.46
	76,523.91	96,729.63	-20,205.72
7205 · In-Kind - Medical Services Exp	16,785.00	21,117.36	-4,332.36
7210 · in-Kind - Other Services Exp	140.00	140.00	0.00
7212 · In-Kind - Hospital Services	70,490.00	88,084.00	-17,594.00
7910 · In-Kind - Supplies	0.00	0.00	0.00
8005 · In-Kind - Other Expense	0.00	0.00	0.00
8000 · in-Kind - Rent Expense	5,300.00	5,300.00	0.00
Inkind Expense	92,715.00	114,641.36	-21,926.36
Total Expenses	169,238.91	211,370.99	-42,132.08
Change in Unrestricted and Temporarly			
Restricted Net Assets	-26,548.73	-17,244.08	-9,304.65
Permanently Restricted Net Assets			
6150 · Endowment Gifts	150.00	0.00	150.00
6450 · Investment Income	0.00	0.00	0,00
6501 · Reclassifications	0.00	0.:00	0.00
Change in Permanently Restricted Net Assets	150.00	0.00	150.00
Other Revenue and Expense			
9990 · Gain/Loss on Sale of Assets	0.00	0.00	0,00
Total Other Revenue and Expense	0.00	0.00	0.00
Change in Net Assets	-26,548.73	-17,244.08	-9,304.65

Volunteers in Medicine Clinic of Monroe County, Inc. Supporting Statement with Budget

Cash Basis

For the Twelve Months Ending December 31, 2012 and 2011

		report for the first terminal to the second	graduate for the contract of t
	Jan-Dec 12	Budget	\$ Over Budget
7700 · Insurance-Liability	500.00	375.00	125.00
7800 · Insurance-Workers Comp	1,247.00	1,300.00	-53.00
7750 · Insurance-Business Owners	649.98	1,100.00	-450.02
7775 - Insurance-Director/Officer	2,145.00	2,000.00	145.00
7400 · Medical Supplies	11,360.37	14,400.00	-3,039.63
7450 · Medical Expense	58,240.05	39,000.00	19,240.05
7900 · Office Supplies	22,363.66	18,600.00	3,763.66
8225 · Mileage Reimbursement	0.00	615.00	-615.00
8260 · Telephone Expenses	7,220.19	8,280.00	-1,059.81
9000 · Postage/Printing	3,467.44	4,500.00	-1,032.56
9100 · Bank Charges	350.00	108.00	242.00
9200 - Repairs and Maintenance	1,531.01	1,500.00	31.01
9300 · Depreciation Expense	28,389.18	30,000.00	-1,610.82
9400 Marketing Expenses	1,794.75	2,040.00	-245.25
9500 · Accounting Fees	37,199.00	32,700.00	4,499.00
9700 · Miscellaneous Expenses	2,768.74	2,340.00	428.74
	784,199.92	776,570.00	7,629.92
7205 · In-Kind - Medical Services E	:xp 255,936.57	216,000.00	39,936.57
7210 · In-Kind - Other Services Ex		1,800.00	20.00
7212 · In-Kind - Hospital Services	1,291,640.00	1,182,900.00	108,740.00
7910 · In-Kind - Supplies	0.00	180.00	-180.00
8000 In-Kind - Rent Expense	63,600.00	63,000.00	600.00
8005 · In-Kind - Other Expense	00,0	420.00	-420.00
Iлkind Expense	1,612,996.57	1,464,30 0 .00	148,696.57
Total Expense	2,397,196.49	2,240,870.00	156,326.49
Change in Unrestricted and Temporarly			
Restricted Net Assets	142,148.63	4,832.00	137,316.63
Permanently Restricted Net Assets			
6150 · Endowment Gifts	150.00	0.00	150.00
6450 · Investment Income	0.00	0.00	0.00
6501 · Reclassifications	0.00	0.00	0.00
Change in Permanently Restricted Net Assets	150.00	0.00	150.00
Other Revenue and Expense		_	
9990 · Gain/Loss on Sale of Asse	ts -393.46	0.00	-393.46
Change in Net Assets	141,905.17	4,832.00	137,073.17

Jack Hopkins Social Services Funding Application

Funding Sheet

Name The Wonderl	Lab Museum of Science, Health and To	echnology
Is the Lead Agency a 501(c)(3)? XYes No Is this a co	ollaborative project? Yes No
Number of Agency Employ	vees: Full-time 9 Part-time	ne <u>12</u> Volunteers <u>1,022</u>
Address where Project wil 308 West 4th Street, Bloo	l be facilitated or housed: mington, IN 47404	
Name of Project Administr	rator: Catherine Olmer, Executive Di	rector
Address 308 West	4th Street, Bloomington, IN 4740	<u>14</u>
Telephone & E-mail_	(812) 337-1337, ext 16 c	atherine@wonderlab.org
Name of other participating	g agencies, if different from Lead	Agency:
1 1		
Proposed Project:		
Title of Project: "Energ	gy Efficiency Improvements at th	e WonderLab Museum"
Total Cost of Project:	\$20,020.15	
Requested JHSSF Amount	: \$9,581.15	
Other Funds Expected for	Project:	•
Amount Source		Confirmed or Pending
\$ 3,056.00 The L	ED Source	Confirmed (see attached) Program is confirmed (see attached)
\$ 2,000.00 Duke \$ 5,383.00 Wond	Energy SmartSaver Rebate Program erLab Museum	Confirmed (see attached)
Number of City Residents Is this a request for operation		ver 50,000 visitors live in Bloomington
		Example: Tables: 5 tables @\$12.00 each Chairs: 20 chairs @\$8.00 each
		CHAIRS. 20 CHAIRS & 30.00 EACH
Funding Information Please note: Due to limited fund helping the Committee best d ranked by priority and their committee	ls, the Committee often recommends pecide how to distribute funds, please	partial funding for a program. In the interest of provide an itemized list of program elements,
<u>ITEM</u>		COST
	bulbs, \$30.95 per bulb after disco	
	s, \$32.95 per bulb after discount a 39.95 per bulb after discount	and rebate \$2,734.85 \$3,076.15
aim Submission tte: (check one)	X July 2013 – September 2013 Other	October 2013 – December 2013

Jack Hopkins Social Services Funding Application Agency Contact Sheet

Leau Agency:					
Name:	WonderLab Museum of Science, Health and Technology				
Address:	308 West 4th Street, Bloomington IN 47404				
Phone & E-Mail:	(812) 337-1337 ext 16 catherine@wonderlab.org				
Website:	www.wonderlab.org				
President of Board of Directors: _	Ms. Crystal Taylor-Baker				
Director Information					
Director of Lead Agency:	Catherine Olmer				
Director's Address:	308 West 4th Street, Bloomington IN 47404				
Phone & E-Mail:	(812) 337-1337 ext 16 catherine@wonderlab.org				
Presenter Information					
Name of Person to Present Application to the Committee	Catherine Olmer				
Address	308 West 4th Street, Bloomington IN 47404				
Phone & E-mail	(812) 337-1337 ext 16 catherine@wonderlab.org				
Grant Writer Information					
Name of Grant Writer:	Catherine Olmer				
Address:	308 West 4th Street, Bloomington IN 47404				
Phone & E-Mail:	(812) 337-1337 ext 16 catherine@wonderlab.org				

Please also include:

The Agency's Mission Statement in Two-Page Application Narrative
A Simple Program Budget for use of requested funds (please check your math)
A year-end financial statement that includes fund balances and total revenue & expenditures

Jack Hopkins Social Services Funding Application, Year 2013 WonderLab Museum of Science, Health and Technology

Mission: The mission of the WonderLab Museum is to provide opportunities for people of all ages, especially children, to experience the wonder and excitement of science through hands-on exhibits and programs that stimulate curiosity, encourage exploration, foster lifelong learning and explore connections to the arts and everyday life. WonderLab serves as a valued family, education and tourism resource for south-central Indiana. Museum visitors are attracted by its blend of exciting interactive science experiences that encourage children and adults to discover, explore and learn together. The museum has over 80 handson exhibits aimed at pre-K through middle school, as well as special activities, programs and workshops, teen volunteer program, special early childhood programs, teacher professional development, summer science enrichment camp and an off-site outreach program. In Year 2012, WonderLab welcomed almost 87,000 visitors, including families, school field trips, social service agencies and others. Each year, more than 1,000 teen and adult volunteers assist visitors with museum experiences, to enhance the visitors' enjoyment and learning. To improve economic accessibility to WonderLab, we provide free museum visits for schools, organizations and social service agencies that serve mainly low-income families, as well as scholarships for the summer science camp. WonderLab was recognized in 2008 as one of the top 25 science ceuters in the US by Parents magazine.

Amount: WonderLab respectfully requests a one-time grant of \$9,581.15 to purchase LED lighting that will replace existing museum incandescent and fluorescent lighting, and significantly increase the energy efficiency of the museum.

Proposed Project:

WonderLab proposes to significantly increase the energy efficiency of the museum by replacing all existing incandescent and fluorescent lighting in the museum galleries and public places with LED lighting. The LED lights will be purchased from the LED Source, a downtown Bloomington business that is highly experienced in retrofitting lighting in businesses and government buildings. There are many advantages to LED lights, e.g., they consume 75% less energy than incandescent and 50% less energy than fluorescent lighting; they provide a far better color rendering, consistency and quality than other forms of lighting; they have lower maintenance costs; they do not contain mercury and almost all components are 100% recyclable; and the lifetime savings are significant. This energy efficiency improvement is timely because the fluorescent ballasts that were installed in 2002 (when the building was built) are starting to fail and replacements for these are becoming increasingly difficult to find.

Hugh Kremer, LED Source General Manager, conducted a detailed lighting survey of the museum and his proposal is attached. The proposed project will replace a total of 17,304 watts of incandescent (200 bulbs, each 75 watts) and fluorescent (72 bulbs, each 32 watts) lighting with only 4,478 watts of LED lighting (83 LED Par38 bulbs, each 18 watts; 117 LED Par30SN bulbs, each 13 watts; 72 LED T8 bulbs, each 19 watts). This will result in the same or higher level of brightness and an improved light spectrum that will be more pleasing to museum visitors (i.e., more comparable to natural lighting). The use of LED lighting will result in long-term savings in utility bills, estimated by Mr. Kremer at about \$4,800 annually. These anticipated savings will be critical in helping us to address increased operating expenses we are starting to incur with the aging facility, e.g., for repair and maintenance of the building and exhibits (as demonstrated by the combined \$9,437 shortfall in these two line items experienced in Year 2012; see attached 2013 financial statement).

If the project is approved in full, then WonderLab commits to providing one year of monthly Teen Nights, which provide local teens with free access to the museum, free special programs and free refreshments. This is discussed in more detail below.

How the Project Meets the Hopkins Criteria:

- (1) The project addresses a previously identified priority. Both the Monroe County 2003 and 2012 Service Community Assessment of Needs (SCAN) Reports highlight youth and teen development as one of the community's main challenges. In particular, SCAN 2012 states "afterschool activities can provide opportunities for ... positive social interaction, physical activity and the chance to develop talents and interests. Youth without supervision or productive activities during this time are more likely to engage in unhealthy or undesirable behaviors." The report notes that families experience "trouble finding affordable afterschool programs," which has become more of an issue for low-income families. In addition, the report states "finding affordable recreational activities for teenagers is a much greater problem than in 2003 for all households." WonderLab addresses this important priority in several ways, as listed below.
 - Teen Volunteer Program at WonderLab: Teens volunteer at the museum, helping visitors with the many exhibits, programs and activities, as well as gaining valuable job skills and experience. In Year 2012, 92 middle school students (for 1,652 hours) and 144 high-school students (for 2,044 hours) volunteered at the museum. As reported in SCAN03, "participating in these types of activities can help develop valuable competencies in social skills while contributing to self-esteem and a sense of purpose." Not only do the teen volunteers at WonderLab interact with caring role models among the staff and college and adult volunteers, the teens are able to develop enstomer service and communication skills, mentor other teens, and expand their interests, skills and knowledge. As written by a 13year-old WonderLab volunteer, "WonderLab is the best thing that has happened to the Bloomington community. It

- has been a great experience for me. I have learned a lot while teaching others. There are only three ways a child can learn: from doing, from good role models and from other kids. WonderLab has all of these and is a great place to keep kids out of trouble. I will always remember what I learned at WonderLab."
- Teen Interns at WonderLab's Summer Science Camp: Teens volunteer at the WonderCamp, WonderLab's summer science enrichment camp for children, which is held at an MCCSC elementary school on Monday-Thursday and at the museum on Friday during four weeks of the summer. Each teen intern works with a small group of camp children, under the supervision of the camp teacher (a licensed elementary school teacher). This provides teens with valuable real-world work experience. They work at least one week of camp for the morning or afternoon session and are responsible for campers in the classroom, in the lunchroom and on the playground. Throughout the internship, they develop leadership skills and interpersonal and cultural competence with training and support from museum staff and IU interns who have experience working with teens. In Year 2012, 78 high-school students were interns at the WonderCamp, for a total of 2,927 hours. Of these, 30 students were strictly WonderCamp volunteers; 48 of them were also museum volunteers.
- Teen Night at WonderLab: WonderLab hosts Teen Night once a month, which is a teens-only (7th 12th grade) evening program at the mnseum that, in Year 2012, attracted an average of 50 teens per program, coming from all middle and high schools in Monroe County. The average and most common age was 13. In addition to enjoying the museum's exhibits in a neutral, non-school setting, teens also engage in informal, hands-on science activities provided by museum staff and local science, health and technology professionals. Several of the Teen Night programs in Year 2012 included professionals from IU Health Bloomington, the IU Neuroscience Club, the IU School of Nursing and the Ivy Tech Biotechnology Program. Teen involvement in activities such as this exposes the teens to new academic choices, potential careers and role models. In addition, teens involved in activities such as Teen Night are "more likely to complete school, do better academically, make healthier choices and engage in fewer destructive activities." [City of Bloomington, Housing and Neighborhood Development Department's 2010-2014 Consolidated Plan]
 - O To encourage high attendance by teens, we obtained grant support in 2012 that enabled discounted (Jan-Mar) and free (Apr-Nov) admission and food. Unfortunately, this support expired at the end of 2012 and we are not able to continue free Teen Nights until new funding is obtained. High among our 2013 priorities is seeking sponsorships so that free Teen Nights can continue in Years 2013, 2014 and beyond.
 - o In recognition of the goals of the Jack Hopkins Grant Program and our commitment to Bloomington teens, we will provide one year of free Teen Nights (12 evening programs) if this grant request is approved in full. WonderLab makes this pledge even though, at present, we have no cash sponsorship for the project. This is a value of \$400 per Teen Night x 12 months = \$4,800. We would be honored to list the Jack Hopkins Grant Program as an official sponsor of these 12 Teen Night programs, if you wish.
- (2) The requested funds are a one-time investment. The requested funds will purchase LED bulbs to replace existing incandescent and fluorescent bulbs. This is a one-time expense. WonderLab will assume future costs associated with replacing burned-out LED bulbs, and this is not expected for about 12 years.
- (3) Other funds are leveraged. This project leverages a total of \$10,439 in additional funds and services (more than 50% of the overall project cost), which will greatly reduce the overall cost of the project.
 - LED Source: As documented in the attachment, Hugh Kremer (General Manager of the LED Source) has committed to a total of \$3,056 in leveraged in-kind funds, which include a savings of \$2,576 in the cost of the LED bulbs and \$480 in labor to help two WonderLab staff members in implementing the project.
 - Duke: The Duke SmartSaver lighting incentive program (http://www.duke-energy.com/indiana-business/smart-saver/customer/lighting-incentives.asp) will provide a cash rebate of \$10 for each LED Par lamp that is purchased. Because we will be ordering 200 of these, we will receive a rebate from Duke of \$2,000.
 - WonderLab: The WonderLab staff members (Jeremy Stone, Tony Ritchel) who will be working with Mr. Kremer estimate they will need a total of 32 hours to complete the project. WonderLab will cover this payroll expense, estimated at \$491. WonderLab will also cover the estimated \$92 cost for rental of a rolling scaffolding unit to gain access to the high ceilings in the museum galleries. In addition, WonderLab will host 12 monthly Teen Nights at the museum at no cost to the participating teens (estimated at 50 teens/month or a total of 600 teens for one year), at a value of \$4,800. During this year, we will seek additional funding so that Teen Nights will be sustainable in the future.
- (4) The project will make a broad and long-lasting contribution to our community. The project will significantly lower WonderLab's utility expenses for the long-term, which will enable it to meet other expenses that are increasing and critical (such as repair and maintenance of the building and exhibits), thereby helping WonderLab to remain financially strong and an important community asset. Through the myriad of opportunities provided by WonderLab, visitors of all ages experience the wonder of science, health and technology. In particular, WonderLab's teen volunteer, teen intern and Teen Night programs provide middle school and high school students with job training, mentoring opportunities, life skills and social skills that positively impact the quality of their lives and future achievement. Nearly all of the teen volunteers, teen interns and Teen Night participants are Bloomington residents or children of Bloomington residents.

Implementation Plan:

WonderLab will implement the project immediately upon notification that this request has been approved. At that time, we will order the bulbs from the LED Source. Upon receipt of the bulbs and their invoice, we will pay the invoice and submit our request for reimbursement from the Jack Hopkins fund.

The installation of the new light bulbs will need to occur when the museum is closed to the public, e.g., on Mondays. We intend to install these as soon as possible, e.g., during June or July of 2013.

Because of the necessary delay to inform teens about the new, free, monthly Teen Night programs, the difficulty in reaching teens when MCCSC is not in session, and the need to develop the programs with community presenters, we will initiate the new Teen Nights approximately two months after this request has been fully approved.

WonderLab Museum of Science, Health and Technology

Jack Hopkins Social Services Funding Program Budget

Item (See Notes Below)	Requested from Jack Hopkins Fund	LED Source Leveraged Funds	Duke Energy Leveraged Funds	WonderLab Leveraged Funds	Total for Project
1. 83 LED bulbs (Philips Airflux Par 38 bulbs, 18 watts/bulb, 3000K, 36d)	\$2,734.85	\$ 830.00	\$830.00		\$ 4,394.85
2. 117 LED bulbs (Philips Endura Par 30SN bulbs, 13 watts/bulb, 3000K, dimmable)	\$3,621.15	\$1,053.00	\$1,170.00		\$5,844.15
3. 77 LED bulbs (Zenaro T8 bulbs, 19 watts/bulb, 4000K,nondimming, 100-277v)	\$ 3,076.15	\$ 693.00			\$ 3,769.15
4. Shipping costs for 277 LED bulbs	\$149.00				\$149.00
5. Labor to remove 277 existing bulbs and replace them with 277 new,LED bulbs		\$ 480.00		\$ 491.00	\$ 971.00
6. Rental of rolling scaffolding unit				\$92.00	\$92.00
7. One year of monthly Teen Night programming at the WonderLab Museum, at no cost to participating teens				\$4,800.00	\$4,800
TOTAL FOR PROJECT	\$ 9,581.15	\$ 3,056.00	\$2,000.00	\$ 5,383.00	\$ 20,020.15

Budget Notes:

^{1.} The LED Par 38 bulbs will replace 83 existing 75-watt incandescent bulbs. They will be purchased from the LED Source, a company located in downtown Bloomington. These bulbs are rated for 40,000 hours, and so should last approximately 12 years. The retail cost is \$52.95 per bulb. From this, Duke Energy will provide a \$10 per bulb rebate and the LED Source will provide a \$10 per bulb discount. As a result, the net cost to the Jack Hopkins Fund will be \$32.95 per bulb, or a total of \$2,734.85 for 83 LED bulbs.

- 2. The LED Par 30SN bulbs will replace 117 existing 75-watt incandescent bulbs. They will be purchased from the LED Source. These bulbs are rated for 40,000 hours, and so should last approximately 12 years. The retail cost is \$49.95 per bulb. From this, Duke Energy will provide a \$10 per bulb rebate and the LED Source will provide a \$9 per bulb discount. As a result, the net cost to the Jack Hopkins Fund will be \$30.95 per bulb, or a total of \$3,621.15 for 117 LED bulbs.
- 3. The LED T8 builts will replace 77 existing 32-watt fluorescent bulbs. They will be purchased from the LED Source. These bulbs are rated for 40,000 hours, and so should last approximately 12 years. The retail cost is \$48.95 per bulb. From this, the LED Source will provide a \$9 per bulb discount. Duke Energy does not offer a rebate on this type of bulb. As a result, the net cost to the Jack Hopkins Fund will be \$39.95 per bulb, or a total of \$3,076.155 for 77 LED bulbs.
- 4. The LED Source estimates shipping costs at \$149 for the entire order.
- 5. It is estimated that removing the 277 existing bulbs and replacing them by new LED bulbs will require a total of approximately 36 person-hours. Hugh Kremer (General Manager of LED Source) has committed to providing 4 hours. He will work with two museum staff (Exhibits and Facility Manager Jeremy Stone, Exhibits Specialist Tony Ritchel) on this. The leveraged funds in the budget include the in-kind labor donated by Mr. Kremer as documented in the attachment (\$360 for 6 hours of design and analysis and \$120 for 4 hours of installation), as well as the in-kind labor donated by WonderLab (assumes 16 hours/person at 2 persons, their actual pay rate, federal/state taxes and prorated benefits). The combined in-kind labor is \$971.
- 6. The proposed project is difficult because of the 14-foot-tall ceiling in the 1st floor museum gallery and the 11-foot-tall ceiling in the 2nd floor, which require the rental of a rolling scaffolding unit from Southside Rental. The rental expense is \$92 for a 2-day period, and will be paid by WonderLab. Without this unit, the task would require very tall ladders and would take twice as long.
- 7. If this request is fully funded, then WonderLab will host twelve monthly Teen Night programs, which will be free to teens. This will include free access to the museum and its exhibits, free special programs on that evening and free refreshments. We estimate an average attendance of 50 teens/month. To ensure the safety and security of the museum and its visitors, we require that three staff be present whenever the museum is open to visitors. The resulting direct, out-of-pocket cost to WonderLab for one Teen Night is \$400, which includes the following:
 - \$138 9 hours planning time by Program Department staff @ \$15.31/hour (includes salary, taxes and prorated benefits)
 - \$ 61 4 hours implementation time by Program Department staff @ \$15.31/hour (includes salary, taxes and prorated benefits)
 - \$ 60 4 hours implementation time by Gallery Department staff @ \$14.87/hour (includes salary, taxes and prorated benefits)
 - \$ 60 4 hours implementation time by Visitor Services Department staff @ \$14.93/hour (includes salary, taxes and prorated benefits)
 - \$ 22 Program and other supplies
 - \$ 60 Refreshments for teens
 - \$400 Total cost for one Teen Night

12 months x \$400/month = \$4,800 for one year of Teen Night

This does not include any additional out-of-pocket costs related to Teen Nights, such as utilities, which will be covered by WonderLab.

WONDERLAB MUSEUM FINANCIAL STATEMENT January 1, 2012 - December 31, 2012

]	Actual Less
REVENUES	Actual 2012	Budget 2012	Budget
General Admissions	\$166,496	\$172,150	(\$5,654)
Group Admissions	\$43,113	\$38,076	\$5,037
Fee-Based Programs	\$8,311	\$10,250	(\$1,939)
Birthday Parties	\$25,257	\$24,000	\$1,257
Rentals	\$14,805	\$10,000	\$4,805
Camp	\$46,379	\$43,000	\$3,379
Outreach	\$3,333	\$5,000	(\$1,667)
Vending	\$4,826	\$5,300	(\$474)
Other	\$3,374	\$2,000	\$1,374
Gift Store, Gross	\$96,168	\$99,000	(\$2,832)
Membership	\$141,830	\$140,000	\$1,830
Special Events, Gross	\$130,848	\$145,000	(\$14,152)
Donations: Individual	\$174,307	\$140,000	\$34,307
Donations: Business/Foundation/Organization	\$135,592	\$122,212	\$13,380
Donations: Government	\$5,703	\$2,166	\$3,537
Interest on Checking Account	\$87	\$60	\$27
Investment and Endowment Dividends, as Cash	\$11,552	\$23,220	(\$11,668)
Sales Tax	(\$672)	\$0	(\$672)
TOTAL REVENUES	\$1,011,307	\$981,433	\$29,874
101111111111111111111111111111111111111	42,022,007	4200,122	4
	Т		Actual Less
PERSONNEL EXPENSES	Actual 2012	Budget 2012	Budget
Salary: Permanent	\$417,368	\$410,047	\$7,321
Wages: Temporary	\$20,128	\$25,600	(\$5,473)
FICA/FT	\$34,751	\$34,434	\$317
Work Study	\$5,713	\$4,500	\$1,213
Benefits	\$18,075	\$22,583	(\$4,507)
TOTAL PERSONNEL EXPENSES	\$496,035	\$497,163	(\$1,128)
			Actual Less
NONPERSONNEL EXPENSES	Actual 2012	Budget 2012	Budget
Accounting & Professional Fees	\$4,850	\$5,650	(\$800)
Advertising	\$7,375	\$8,500	(\$1,125)
Bank & Broker Fees	\$14,095	\$11,286	\$2,809
Contract Labor	\$10,471	\$10,239	\$232
Dues & Subscriptions	\$1,836	\$1,821	\$15
Equipment Rental	\$0	\$500	(\$500)
Exhibit, in-house	\$6,794	\$8,000	(\$1,206)
Exhibit, traveling	\$2,508	\$5,000	(\$2,492)
Furniture & Fixtures (< \$500)	\$0	\$0	\$0
Gifts	\$596	\$600	(\$4)
Grant Expense	\$38,627	\$35,872	\$2,755
Insurance	\$9,964	\$9,641	\$323
Meals & Food	\$1,657	\$1,727	(\$70
Merchandise for Sale in Gift Store	\$51,014	\$53,226	(\$2,212
Miscellaneous	\$0	\$100	(\$100
Mortgage	\$103,992	\$119,256	(\$15,264
Office Expenses	\$137	\$500	(\$363)

			Actual Less
NONPERSONNEL EXPENSES (CONTINUED)	Actual 2012	Budget 2012	Budget
Postage	\$4,543	\$4,865	(\$322)
Printing & Copying	\$10,039	\$12,605	(\$2,565)
Professional Development	\$11,713	\$9,208	\$2,505
Receptions & Afterhour Events	\$97	\$180	(\$83)
Repairs & Maintenance / Building	\$51,737	\$46,558	\$5,178
Repairs & Maintenance / Exhibits	\$11,309	\$7,050	\$4,259
Repairs & Maintenance / IT	\$12,512	\$500	\$12,012
Repairs & Maintenance / Other	\$910	\$350	\$560
Special Events	\$48,929	\$42,500	\$6,429
Supplies	\$20,657	\$18,790	\$1,867
Telephone	\$3,961	\$3,944	\$17
Travel	\$1,181	\$1,260	(\$79)
Utilities	\$28,316	\$29,142	(\$826)
TOTAL NONPERSONNEL EXPENSES	\$459,820	\$448,870	\$10,950
	· · · · · · · · · · · · · · · · · · ·		
			Actual Less
CAPITAL EXPENSES	Actual 2012	Budget 2012	Budge
Computer Hardware/Software	\$16,804	\$2,000	\$14,804
Exhibits	\$35,438	\$21,212	\$14,226
Furniture & Fixtures (> \$500)	\$0	\$0	\$0
Leasehold Improvement	\$0	\$1,000	(\$1,000)
Fixed Assets	\$0	\$0	\$0
TOTAL CAPITAL EXPENSES	\$52,241	\$24,212	\$28,029
			Actual Less
FINANCIAL SUMMARY	Actual 2012	Budget 2012	Budget
Operating Revenues:			
Earned Revenues	\$553,890	\$548,775	\$5,114
Other Revenues	<u>\$457,417</u>	\$432,658	\$24,759
Total Revenues	\$1,011,307	\$981,433	\$29,874
Operating Expenses:			
Personnel Expenses	\$496,035	\$497,163	(\$1,128
Nonpersonnel Expenses	\$459,820	\$448,870	\$10,950
Capital Expenses	\$52,241	<u>\$24,212</u>	<u>\$28,029</u>
Total Expenses	\$1,008,096	\$970,245	\$37,85
Other:			
Interest Paid on Line of Credit and Loan 2	\$1,661	\$1,800	(\$139
Interest Received on Savings Accounts	. \$4	\$0	\$4
Transfer from Checking to Endowment	(\$5,758)	\$1,000	(\$6,758
			Actual Les
·	Actual 2012	Budget 2012	Budge
}	7 CCC 2012		(\$1,076

WonderLab Museum of Science, Health and Technology

Balance Sheet as of December 31, 2012

ASSETS

Current Ass		
,	Checking/Savings/Endowment/Petty Cash Checking and Savings:	
	1024 · Checking account	\$46,165.79
	1024.3 Debt services savings account	\$1,146.05
	1024.3 Building repairs & maintenance savings account	\$15,112.00
	1024.1 Savings account 3	\$1.41
	1024.4 Savings account 4	\$4.52
	Endowment Funds:	Ψ1.52
	1027 · Donna Lou Creek endowment fund	\$62,213.25
	1013 · Tichenor endowment fund	\$220,556.90
	1013 · Renemor Chidowinicht rand	\$10,161.03
	1013.1 Reacon Enter riper fund. 1023 · Carlson endowment fund, part 1	\$11,391.57
	1024.6 Carlson endowment fund, part 2	\$1,963.39
	1028 · Carlson endowment fund, part 3	\$1.30
		41.50
	Petty Cash:	\$300.00
	1050 · Petty Cash Total Checking/Savings/Endowment/Petty Cash	\$369,017.21
		Ψ309,017.221
	Accounts Receivable	-\$2,059.15
	1100 · A/R Trade	\$4,260.53
	1110 · A/R Grants	-\$10,456.55
	1115 · A/R Pledges	-\$8,255.17
	Total Accounts Receivable Other Current Assets	-\$6,255.17
	1190 · Community Foundation Endowment (WL part)	\$101,057.00
	1251 · Prepaid IU Acct	\$124.06
	1200 · Inventory	\$30,012.61
	1300 · Prepaid Expenses-exh	<u>-\$0.36</u>
	Total Other Current Assets	\$131,193.31
	Total Current Assets	\$491,955.35
Fixed Asse	te	
TIXCU ASSC	1405 · Building -asset	\$1,526,551.00
	1410 · Leasehold Improvements	\$691,701.80
	1420 · Exhibits- capitalized	\$841,018.91
	1440 · Software/Hardware	\$49,034.25
	1438 · Furniture & Fixtures	\$20,535.85
	1430 · Office Furniture & Fixtures	\$61,593.48
	1400 · Fixed Assets	\$13,028.84
	1441 · Land	\$435,600.00
	1445 · Accum Deprec & Amort	-\$1,475,282.92
	Total Fixed Assets	\$2,163,781.21
Other Asse		+· y j,
OHIO Wase	1500 · Exhibits/const. in progress	\$19,758.00
	Total Other Assets	\$19,758.00

LIABILITIES & EQUITY

Liabilities

Current Liabilities

	Accounts Payable	
	2100 · Accounts Payable	\$10,756.44
	Total Accounts Payable	\$10,756.44
	Credit Cards	Ψ10,700.77
	WL - PRO 7919 KJI	\$15.55
	WL - EXH 8620 J.S.	\$185.45
	WL - MGR 8588 M.S.	\$451.86
	WL -DIR 3764 <u>C.O.</u>	<u>-\$343.46</u>
	Total Credit Cards	\$309.40
	Other Current Liabilities	4509.10
	2102.1 · Loan 2	\$50,000.00
	2102 · Line of Credit	\$0.25
	2105 · Deferred Revenue	\$65,438.00
•	2106 · Deferred Grant revenue	\$55,521.00
	2150 · Sales Tax Payable	-\$772.44
	2199 · Payroll Liabilities	φ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
	2199.10 · FICA and FIT Payable	\$3,985.15
	2199.20 · SIT and CIT payable	\$971.36
	2199.30 · FUTA	-\$45.95
	2199.50 · SUTA -St unempl tax	-\$34.37
	2199 · Payroll Liabilities - Other	-\$1,941.29
	Total 2199 · Payroll Liabilities	\$2,934.90
	Total Other Current Liabilities	\$173,121.71
	Total Current Liabilities	\$184,187.55
	Total California	
	Long Term Liabilities	
	2104 · Mortgage-M1 IUCU	\$1,192,572.43
	Total Long Term Liabilities	\$1,192,572.43
	Total Liabilities	\$1,376,759.98
	•	
Equity		
	3000 · Opening Bal Equity	\$158,403.00
•	3100 Net Assets - Unrestricted	-\$87.92
	3110 · Net Assets - Temp Restricted	-\$348,569.32
	3200 · Netassets - Unrestricted	\$2,362,053.89
	3210 · Netasset - Temp. Unrestricted	\$76,063.34
	3215 · Board Designated	\$110,710.00
	3900 Retained Earnings	-\$1,033,012.09
	Net Income	<u>-\$26,826.32</u>
	Total Equity	\$1,298,734.58
TOTAL LIABILIT	TES & EQUITY	\$2,675,494.56



office 406 S. Walnut St. Bloomington, IN 47401

PHONE 812.822,1747

fax 866,893.0796

EMAIL hkremer005@LEDsource.com

wes www.LEDsource.com/ bloomington005 March 27, 2013

Catherine Olmer, PhD Executive Director Wonderlab Museum 308 W 4th St Bloomington, IN 47401

Dear Dr. Olmer,

We are pleased to submit this proposal and partnership offer for an LED lighting upgrade for Wonderlab Museum. We are strong supporters of the museum's mission in the region. We would like to help you achieve your goals of reducing your operating expenses and carbon footprint by providing

- 1. lighting design and analysis services at no charge,
- 2. assisting your staff installing the track lighting at no charge, and
- 3. an 18% discount on the LED lighting.

As additional leverage, by upgrading to LED lighting, you will receive a check for almost 20% of the project from the the Duke Energy SmartSaver rebate. We will complete and submit that application for you. Checks are typically sent from Duke within 2-3 weeks from submission.

Please see the attached price quote and energy analysis. If you have any questions, please do not hesitate to contact me.

Sincerely yours,

Hugh Kremer

Owner and General Manager

Estimate



406 S. Walnut St. Bloomington, IN 47401

Date Estimate # 3/27/2013 ES512

Sales Rep Ref # Terms Ship Via Project

Hugh Kremer

Due on receipt

Bill To

Ship To

Wonderlab Museum

Wonderlab Museum

discionis de la companya de la companya de la companya de la companya de la companya de la companya de la comp		
83 Airflux Par 38, 18w, 3000K, 36d	42.95	3,564.85
117 Endura Par30SN, 13w, 3000K, 25d, Dimmable	40.95	4,791,15
77 T8 Tube, 19W, 4000K, Non Dimming, 100-277v	39.95	3,076.15
1 Shipping	149.00	149.00
- A		
A STATE OF THE STA	The second secon	April all account of the account of

All orders are subject to the LED Source LLC Terms and Conditions as posted on www.ledsource.com

Total

\$11,581.15

V .			•	lacksquare			
:	Quantity	Wonderlab Cost/Bulb	MSRP/Bulb	Cost to Worder Lat	MSRP	Difference	% disc
PRODUCTS		·		,			
Philips Airflux Par 38, 18w, 3000K, 36d	83	\$42.95	\$52.95	\$3,564.85	\$4,394.85	\$830	18.89%
Phillips Endura Par30SN, 13w, 3000K, 25d, Dimmable	. 117	\$40,95	\$49.95	\$4,791.15	\$5,844.15	\$1,053	18.02%
Zenaro T8 Tube, 19W, 4000K, Non Dimming, 100-277v	77	\$39.95	\$48,95	\$3,076.15	\$3,769.15	\$693	18.39%
Product discount subtotal						\$2,576	
		·				- ,	
LABOR	Hours	Rate	Total		and the second of the second o		
Design & analysis	6.00	\$60.00	\$360.00	21 22			
Installation	4.00	\$30.00	\$120.00				
Labor discount subtotal		•	\$480.00		•		
SUMMARY			."		:		
Labor discount	\$480.00						
Product discount	\$2,576.00	· ·				•	•
Total Contribution	\$3,056.00	· • · · · · · · · · · · · · · · · · · ·					
<u> </u>						4	



Breignike Stimbert

Investment: Product \$11,43	
Product \$11,43	
	12.15
Estimated Installation*	00.00
Estimated Sales Tax	0.00
Shipping \$1	19.00
Total Investment \$11,50	11.15
Investments After Short Cerm Rebates	
Utility Energy Incentive (DUKE Fabratie) (\$2,00	
Total Investments Short Term Rebates \$9,50	11.15
Annual Savings	
Annual Electrical Savings \$4,8	12.08
Annual Maintenance Savings: \$1,74	19.83
Total Annual Savings \$6,5	11.91
Financial Measurements Before Rebates	
Payback Period in Years	1.76
Fanancial Measurements After Rebotes	
Payback Period in Years	1.45
investments After Long Termincentives	
EPAct 2005 (estimated on 35% tax rate)§	\$0.00

^{*}In house installation assumed. §Can file amortized or bulk.



Objectives and Benefits

Thank you for your careful consideration of this proposal.

Objectives:

- 1. Deploy a solution to maximize savings while improving lighting output to an acceptable level.
- 2. The solution must provide uniform light that maintains output over time.
- 3. The solution must be able to justify the improvement with reasonable payback, including annual maintenance costs.

Benefits:

- 1. Color rendering and quality better than fluorescent or CFL.
- 2. The "perceived" brightness is even higher than the measured lumens.
- 3. Color consistency is near perfect.
- 4. Consumes 75% less energy than incandescent and 50% less energy than fluorescent
- 5. Low heat produced = lower cooling cost.
- 6. Lower maintenance costs.
- 7. Most lamps rated for 50,000 hours to 70% lumen maintenance.
- 8. A typical application will see 20+ years before needing replacement.
- 9. No outside contractor is required to change / dispose lamp.
- 10. Consumes less electricity / emits fewer greenhouse gases.
- 11. Longer life means less landfills are impacted,
- 12. No harmful Mercury.
- 13. Almost all components are 100% recyclable.
- 14. Lifetime savings on Energy and Maintenance cost is significant.
- 15. One of very few green products that can actually produce cost savings.

Note: Figures or percentages indicated in this Proposal are considered to be generated on the best efforts basis, based on certain stipulated conditions concerning blended kWh electricity rate; hours of operation; existing lighting system data; and proposed lighting system data. All calculations or figures are estimates or based on estimated information.



Albeith ZEB Settings

LED Source® is the leading international supplier and solutions provider of professional, high quality LED lighting products. Our level of knowledge, in addition to our strong customer support, has brought us to the forefront in the LED lighting industry. We specialize in full-scale evaluations, support, design, supply and retrofits for commercial and residential applications.

Whether retrofitting or new construction, we offer LED lighting solutions for hotels, commercial office spaces, schools, churches, theaters, art galleries, restaurants, nightclubs, special events, residential, landscape lighting and much more.

With the disappearance of incandescent light bulbs on the horizon, using alternative lighting solutions such as light-emitting-diodes (LED), is the natural choice. Though LED lighting has steadily increased in demand, the average American has no idea where to start when it comes to finding the right products and information, until now.

LEDs save energy, cut electrical bills and maintenance costs, give off very little heat and contain no dangerous toxic chemicals – all of which are extremely important to each of the business sectors we work with.

Business leaders focused on reducing their operating expenses and increasing their green corporate profile, are looking to find a single point of contact that can provide the right solution to meet their desired project goals.

At LED Source®, we have seen how imported low quality products can ruin the customer experience. It is for this reason, we only carry the highest quality LED products from manufacturers such as Cree, eFFINION, Lighting Science, Lutron, Philips Lighting, Philips Color Kinetics and Toshiba LED Lighting. It is through these relationships with our trusted manufacturing partners, that we have been able to provide valuable input and help drive what is next in the LED commercial lighting markets.

Sure LED Source® offers state-of-the-art LED lighting products, but more importantly, we offer our expertise and the LED solution that is right for you. It is our goal to become your trusted solutions provider.

1 (9) (345

- Pricing valid for 30 days.
- Projected cost savings are based on information provided by Customer and are not guaranteed.
- Figures or percentages indicated in this proposal are considered to be generated on the best efforts basis, based on certain stipulated conditions concerning blended kWh electricity rate; hours of operation; existing lighting system data; and proposed lighting system data. All calculations or figures are estimates or based on estimated information.
- HVAC operating hours source: Controlling Energy Consumption in Single Buildings, U.S. Department of the Navy, Naval Civil Engineering Lab, CR82.028, 1982
- HVAC savings calculated using formulas created by Rundquist Associates, using data from ASHRAE, validated by DOE-2 Computer modeling.

Duke Energy Relate Information

SmartSaver® & Energizing Indiana Prescriptive Incentives (Ind		Duke O Energy.		
Program Measure Name	incentive per unit	Unit of Messure		Constant Forthern
HEHTINGS	AND TAXON BUT OF STREET	COURS BY BUILDING OF THE		Incentive Pald b
	AND STREET, STREET			
Fixture = Ballast (electronic) + Bulb				e-free little fall fall fall fall fall fall fall fa
T-8 Lamps with Electronic Ballost (18 U tube lamps are eligible for incentives based	I on the total measured length o	of the lamp.)		
fixtures - T8 HB 4lt 8 Lamp (32W)* replacing 1,000 W HID (2 for 1 replacement (retrofit				
nly) 8 Garage Fixture - 2 Iamp replacing 75W - 100W HID	\$120.00	Per 2 fixtures		Düke Energy
B Garage Fixture - 3 lamp replacing 150W - 175W HID	\$32,00	Per fixture		Energizing Indiana
T-5 Lamps with Electronic Ballasts	\$75.00	Per fixture	272. A	Energizing Indiana
4tt Lamp replacing T12 4tt Lamp (retrofit only)				
1 41 2 lamp replacing T12 4ft 1 lamp (retrofit only)	\$2.00	Per fixture		Energizing Indiana
4ft 3 lamp replacing 112 4ft 2 lamp (retrofit only)	\$6.00	Per fixture	Will Wanter and the section of the s	Energizing Indiana
4ft 4 lamp replacing 112 4ft 4 lamp (retrolit only)	\$6,CD	Per fixture	and the first many and talk that it is a proposition of the talk to the talk t	Energizing Indiana
HO HB 2L replacing 150-249W HID (retroit only)	\$13.00	Per fixture	The state of the s	Energizing Indiana
HO HB 3L replacing 250-399W HID (retrofit only)	\$28.00	Per fixture	Company of the state of the sta	Energizing Indiana
HO HB 4L replacing 490-999W HID(retrofit only)	\$45.00	Per fixture	Philiphane manager are to present a few years are again for a few and a few	Energizing Indiana
HO HB 6L replacing 400-999W HID (retrofit only)	\$85.00	Per fixture		Energizing Indiana
tures – T5 HO HB 5 Lamp* replacing 1,000 W HID (retrofit only)	\$51.00	Per lixture	www.com.com.com.com.com.com.com.com.com.com	Energizing Indiana
tures – T5 HO HB 6 Lamp* replacing 1,000 W HiD (retrofit only)	\$213.00	Per 2 fixtures	the state of the s	Energizing Indian
Sarage - 1 Jamp replacing 75W - 100W HID	\$179.00	Per 2 flxtures	And if the same that the same	Energizing Indiana
Garage - 2 lamp replacing 101W - 175W HID	\$35,00	Per fixture	and the same way to compare the same of th	Energizing Indiana
Garage - 3 lamp replacing 176W+ HID	\$60.00	Per fixture	many of any processing a seasy participal processing and the processing of the proce	Energizing Indiana
ompact Fluorescents (CFL)	\$94.00	Per fixture	ļ	Energizing Indiana
Screw in (bulb only) < 30W replacing an incandescent (retrofit only)	\$2.00	The state of the s		
Screw-In Dimmable of 3-way bulb		Per fixture	Consider the survey of the sur	Energizing Indiana
Flood Lamb with Reflector	\$2.00	Per Bulb	are at manager with the commence of the area of the control of the	Duke Energy
	\$3.00	Per Bulb	Marine for a company and all far implements in the company of the	Duke Energy
Screw In (bulb only) 30W, or greater replacing an incandescert (retrofit only)	·\$5.00	Per Bulb		Energizing Indiana
ED's ergy Star LED bulbs		<u> ninemannini minimi manishi ma m</u>		
rgy Star LED downlight	C \$10.00 >	Per Bulb		Duke Energy
National Property and the Control of	\$15,00	Per fixture	and frage and an appropriate and the second	Duke Energy
Exit Signs (replacing iricandescent or compact fluorescent exit sign)	\$10.00	Per Sensar	Secretary and the secretary an	Duke Energy
Auto Traffic Signals (retrofit only)	\$30.00	Perlamp	others (1) the second little of the late o	Energizing Indiana
Pedestrian Signals (retrofit only) ph Performance	\$50,00	Per Signal	A MANAGEMENT AND AND AND AND AND AND AND AND AND AND	Energizing Indiana
	and the second s			
8 4ft High Performance 1 lamp & ballast replacing standard T8 4ft 1 lamp	\$4.00	Per Fixture	and the state of t	Duke Energy
8 4th High Performance 2 lamp & ballast replacing standard T6 4th 2 lamp	\$6.00	Per Fixture	The state of the s	Duke Energy
8 4ft High Performance 3 lamp & ballast replacing standard T8 4ft 3 lamp	\$6.00	Per Fixture	ACCUPATION OF THE PROPERTY OF	Duke Energy
8 4ft High Performance 4 lamp & ballast replacing standard T8 4ft 4 lamp	\$12.00	Per Fixture	And the same of th	Duke Energy
iced-wattage T8 4ft 1 lamp of 25W or less & ballast replacing standard T8 4ft 1 lamp -	\$4.90	Per Fixture	The second secon	Energizing Indiana

Please refer to orifine applications for complete terms and conditions. Additional requirements may apply.