

City of Bloomington Common Council

Jack Hopkins Social Services Funding Program 2016

Packet
Memo
Indices
Summaries
Applications

City of
Bloomington
Indiana

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To: Members of the 2016 Jack Hopkins Social Services Funding Committee
From: Council Office
Re: Applications for 2016 Jack Hopkins Social Services Funding
Date: 20 April 2016

The Council Office received 29 timely applications for 2016 Jack Hopkins Social Services Funding this year. One late application was received. The eligible requests total **\$539,970**

This year, the Committee has **\$280,000** to allocate. Recall that the Committee may also have an additional \$23,895.38 in unused 2015 JHSSF funds *if* the Committee thinks the applicant pool warrants it and *if* the Mayor agrees to the additional appropriation. Chair Mayer has been in conversation with the Mayor about this possibility. All told, the Committee might allocate a maximum of \$303,895.38.

Packet of Application Materials

Attached hereto please find a packet of application materials. The packet is prefaced with two indices (one in alpha order; one organized by amount requested) and application summaries. Again, please recall that unlike past practice wherein staff summarized applications, for the last two years agencies have been asked to provide their own summaries. Therefore, summaries reflect the words of the applicant, not staff.¹ Following the prefatory material, find original submissions from applicants. All agency submissions are organized in the following manner: application form, narrative, program budget, written estimates (if any), and financial statement.

Committee Review of Applications: Monday, 25 April 2016, 5:30 pm, Council Library

The Committee will meet on **Monday, 25 April 2016, 5:30p** in the **Council Library** to discuss submissions, decide which applications merit presentation, and raise questions for invited agencies to address during agency presentations on Thursday, 05 May 2016 at 4p in the Council Chambers. This meeting will also give the Committee members a chance to disclose any conflicts of interest (*see* below) and raise any other questions about the procedure to be followed over the course of the next few meetings.

¹ Note that staff do provide basic title information prefacing summaries, provide the "History of Funding" at the end of each summary, and make annotations on applications under "Staff Comments."

Conflict of Interests

Please be prepared to disclose any special relationships that you, your spouse, or dependents may have with any of the agencies seeking funding. The term “special relationship” is vague, but is intended to include those relationships that would undermine the public (and agencies’) confidence in the process if left undisclosed. In the past, members of the Committee have disclosed those relationships at the initial review of applications, declared their intent to participate fairly, objectively and in the public interest given this relationship, and have participated in the relevant votes. The Committee may adopt other restrictions on participation at this meeting. Please share your thoughts.

2016 JACK HOPKINS SOCIAL SERVICES FUNDING SCHEDULE

- **Monday, 25 April 2016, 5:30pm**
Committee meets to discuss applications
Council Library (Room #110)
- **Thursday, 05 May 2016, 4:00pm**
Agency Presentations
Council Chambers (Suite #115)
- **Wednesday, 11 May 2016, by Noon: Committee members submit recommended allocations**
- **Monday, 16 May 2016, 6:30pm**
Pre-allocation Meeting
Council Library (Room #110)
- **Thursday, 19 May 2016, 4:00pm**
Allocation Hearing
Council Chambers (Suite #115)
- **Wednesday, 08 June 2016, 5:30 pm**
Debriefing Meeting
Council Library (Room #110)
- Wednesday, 15 June 2016 Council Action on recommendations
- Tuesday, 23 June 2016 HAND Technical Assistance

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1. All Options Pregnancy Resource Center	\$ 12,000.00	1
2. Amethyst House	\$ 14,000.00	15
3. Area 10 Agency on Aging	\$ 1,610.52	52
4. Boys & Girls Club of Bloomington	\$ 30,000.00	67
5. CASA – Monroe County	\$ 8,374.79	85
6. Community Kitchen	\$ 21,233.00	97
7. El Centro	\$ 1,000.00	125
8. First Christian Church	\$ 1,149.66	139
9. First Presbyterian Church	\$ 9,209.05	153
10. Girls Inc.	\$ 8,160.79	168
11. Habitat for Humanity	\$ 24,422.40	189
12. Hoosier Hills Food Bank	\$ 12,000.00	219
13. Hoosiers Feeding the Hungry	\$ 5,000.00	233
14. Indiana Recovery Alliance	\$ 26,875.50	246
15. IU Foundation (fiscal agent for Bloomington Youth Rugby Education Initiative)	\$ 100,000.00	271
16. LIFE Designs	\$ 15,000.00	280
17. Middle Way House	\$ 14,200.00	301
18. Monroe County United Ministries	\$ 33,540.00	320
19. Mother Hubbard's Cupboard	\$ 21,479.11	334
20. My Sister's Closet	\$ 20,000.00	353
21. New Hope Family Shelter	\$ 13,382.00	370
22. Planned Parenthood	\$ 7,500.00	384
23. Rhino's Youth Center	\$ 25,000.00	396
24. Shalom Center	\$ 26,955.00	409
25. South Central Community Action	\$ 15,000.00	425
26. Stepping Stones	\$ 14,180.00	439
27. Susie's Place	\$ 15,280.00	456
28. Volunteers in Medicine	\$ 22,583.00	476
29. Wheeler Mission	\$ 20,835.00	490
Total	\$ 539,969.82	

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Hoosier Diaper Bank - \$12,000

City Residents Served: 150-250

Employees:

Full-Time	Part-Time	Volunteers
2/4	0/1	12/30

Mission: At All-Options Pregnancy Resource Center, we know that every individual’s and family’s reality is different, and we trust and support people through every pregnancy and parenting turning point. We are a secular, client-centered organization where everyone is welcome. Whether someone needs support for unplanned pregnancy, miscarriage, infertility, abortion, adoption, or parenting, All-Options is here for all Hoosiers.

The All-Options diaper bank strives to meet the overlooked need for diapers and diapering supplies for local families of infants and toddlers who are struggling to make ends meet. Our goal is to close the diaper gap by providing cloth and disposable diapers to keep babies clean, dry and healthy.

All-Options Pregnancy Resource Center is a program of Backline, a national nonprofit organization founded in 2004 that creates space for people to find unconditional and judgment-free support for pregnancy, parenting, abortion, and adoption.

Project Synopsis: All-Options requests \$12,000 to purchase disposable diapers and wipes for our clients. This will help us to meet the immediate demand while also building a sustainable diaper bank program through community involvement, diaper donations, grants and fundraising.

As part of our pregnancy and parenting services, [All-Options](#) provides diapers to keep babies clean, dry, and healthy. We are a member of the National Diaper Bank Network and follow their guideline of providing one pack of diapers (36 - 50 diapers depending on size) per child per week to each family in need. The demand has been incredible, and since opening our doors in May 2015, All-Options has provided more than 135,000 diapers to 450 low-income families in the Bloomington area.

We are aware of two other places in Bloomington that provide diapers. The Crisis Pregnancy Center of Bloomington, a faith-based organization now called Hannah Center, provides five diapers per week to clients who have taken one of their classes. The Heart+HUB Diaper Program, a partnership of Sacred Heart Church and Mother Hubbard's Cupboard, provides 15 diapers per week as supplies are available.

All-Options also recently acquired the Heiny Helpers cloth diaper program from First United Church, and we are incorporating it into our diaper bank. We know some families are interested in cloth diapers, but can't afford the upfront costs to get started. For a variety of reasons, though, including childcare facility rules and lack of access to washers and dryers, most clients still need disposable diapers.

Criteria:

Need – All-Options’ diaper bank addresses several SCAN priorities by filling gaps and supporting basic needs for families who cannot make ends meet, particularly female-led single-parent households.

According to the National Diaper Bank Network, in Indiana, 27% of children under the age of 5 live below the federal poverty line. A month’s supply of diapers for one child costs approximately \$80, and diapers are not covered by SNAP or WIC vouchers. TANF can be used to pay for diapers, but at just \$288 per month for a single mother with two children, it too often falls short after paying for rent, heat, and transportation. This leaves many families struggling to provide enough clean diapers for their children.

The effects of diaper need are far-reaching and devastating. Infants and children can become seriously ill when not changed regularly, developing health complications such as severe diaper rash and urinary tract infections. In addition, most childcare facilities, even those that are free and subsidized, require parents to provide disposable diapers for their child. No diapers means no childcare, and without childcare, parents can’t work or attend school. Lack of access to diapers perpetuates a tragic cycle that hurts the low-income single parent households the most.

One-Time Investment – We are seeking a one-time investment of operational funds per the 2016 allowance. All-Options provides approximately 250-275 packs of diapers to clients every month. With a grant

of \$12,000, All-Options can purchase approximately 1,500 packs of diapers and 1,500 packs of baby wipes, giving us an important foundation for the remainder of 2016. We have also received additional grant funding that will support a part-time staff position to coordinate outreach and recruit future diaper bank donations. A grant from Jack Hopkins Fund will give All-Options time and resources to build a sustainable diaper bank program supported by community donations of both funds and diapers.

Fiscal Leveraging – A grant from Jack Hopkins Fund will not only provide crucial operational funding for the All-Options diaper bank this year, but will help us leverage other grant funds to support a staff person who can build a sustainable diaper bank program. We have seen a wonderful community response to our past diaper drives, but with limited time and resources we have not been able to keep pace with client demand. This investment in diapers combined with other funds for staff time will help us build a diaper bank that can meet more diaper need in the Bloomington area.

Broad & Long-Lasting Effects – All-Options’ diaper bank has wide-ranging benefits for the Bloomington community. Ensuring access to clean diapers helps low-income children and families build a strong foundation for growth. Our diaper bank keeps local children clean, dry, and healthy, and supports parents in caring for their children with dignity. Clean diapers can also have a positive ripple effect on a family’s situation by enabling children to go to daycare and parents to attend school or work.

By providing free support to local families, the All-Options diaper bank program not only addresses immediate diaper needs, but also connects people with a vital resource. In addition to diapers, All-Options provides free pregnancy tests, condoms and safer sex kits, abortion funding and practical support, and referrals to all kinds of community services. While diaper need may bring someone in the door, our clients can keep coming back for support and referrals for variety of reproductive health needs.

Finally, All-Options relies on volunteers, and our diaper bank offers a new opportunity for Bloomington residents to get involved in supporting their neighbors. Through All-Options, volunteers not only get involved in the diaper program, but can also learn about and connect with other reproductive rights and justice issues.

Outcome Indicators:

- 500 Bloomington area families gain adequate access to diapers for their children as a result of participation in our diaper bank program
- At least 60% of All-Options diaper bank clients are connected with additional services or care in the community
- By the end of 2016, build a sustainable diaper bank fundraising plan

Cost

Amount Requested (*in order of priority*)

1. Diapers	\$12,000.00
TOTAL REQUESTED	\$12,000.00
<i>Educational Foundation America (confirmed)</i>	\$200,000 over 2 years; first year - \$35,500
<i>Individual Donations</i>	\$5,000
Total Project Cost	\$52,500.00

Past SSF Funding

None

Staff Comments

Request for Operational Funds: This is a general request for operational funding - to purchase diapers and baby wipes - under the Committee's 2016 solicitation letter. All requests for operational funding must be accompanied by a well-developed plan for future funding. This agency addresses this requirement, in part, as follows: "A grant from Jack Hopkins Fund will give All-Options time and resources to build a sustainable diaper bank program supported by community donations of both funds and diapers." Grass-roots fund-raising, semi-annual diaper drives, and additional part-time staff funded by another source will also help in that regard. The Committee may want to consider whether that constitutes a well-developed plan for future funding.

Continuation or Expansion of Diaper Program? The application indicates that "since opening our doors in May 2015, All Options has provided more than 135,000 diapers to 450 low-income families in the Bloomington area." The Committee may want to inquire whether the proposed grant would allow them to provide the same level of service or expand that level of service.

New Agency – How Does it's Services Fit within the Community's Existing Services? As a new agency, the Committee may want to know about the services it provides the community and how those fit in with existing services.

Tree Removals and Replacement of a Stone Wall - \$14,000

City Residents Served: 300/370

Employees:

Full-Time	Part-Time	Volunteers
10	14	10

Mission: Our mission is to provide a foundation for sober living by partnering with individuals, families, and communities impacted by addictions and substance abuse issues, offering quality recovery services and guidance for clean, sober, and healthy living.

Project Synopsis: Amethyst House is requesting \$14,000 in order to address critical tree removal issues that are currently affecting structural integrity at two of our residential locations.

Our highest priority is the extraction and removal of a tree at our Men’s ¾ Way House. Within the past year, the root systems of this tree have grown rapidly and have extended beneath the house itself. There is already significant destruction of the basement flooring and it is in the early stages of impacting the limestone walls of the foundation, as well. This is considered an immediate need because it has already required us to elevate both the building’s water heater and furnace in order to avoid substantial damage, and because it is already causing significant drainage problems during inclement weather.

Amethyst is also requesting funds for the removal of a tree at our Women’s Halfway House, as well. The tree stands on the south side of the building, along 2nd Street, and has grown to the point where it is severely impacting our retaining wall. Furthermore, it was recommended to us that, upon removing the tree, the wall be demolished and rebuilt for the sake of having an effective 30+ year lifespan. While it is currently stressed by the tree itself, the retaining wall is still at significant risk of collapse due to future inclement weather

Criteria:

Need - Amethyst House is currently in its 35th year of operation, serving as many as 34 residential clients at any given time, both men and women (sometimes accompanied by their young children), who are recovering from the profound impact of drug and alcohol addiction. Our residential program requires a minimum six-month commitment from our clients, yet offers housing up to two years' time, if clients wish to stay beyond the six months. The at-risk population which we serve often experiences chronic homelessness and incarceration/institutionalization as a result of their addictions; Amethyst strives to help clients break this cycle with stable housing and aiding them in maintaining sobriety and building financial independence (in accordance with #7 "Meeting Essential Needs" in United Way's SCAN report).

The Jack Hopkins funding initiative has served Amethyst on numerous occasions, including major renovations and improvements, new appliances, and upgrades for wheelchair accessibility. We hope that we will once again be considered by the Jack Hopkins Committee as we continue to upgrade our living facilities to better serve our clientele.

One-Time Investment – Amethyst House is seeking to remove one tree at our ¾ Way House, remove one tree at our Women’s House, and remove and rebuild a stone retaining wall at our Women’s House. All three of these tasks would be completed simultaneously, and can be classified as a one-time need.

Fiscal Leveraging – As noted above, Amethyst will be able to utilize approximately \$2,800 in donations generated by the Homeward Bound annual fundraiser.

Broad & Long-Lasting Effects – Over the past 35 years, Amethyst House has managed to sustain itself on a modest budget and with limited staff and resources. Every year, we become an increasingly unique organization in that we remain one of the few non-profit, long-term residential facilities within the state of Indiana for substance abuse treatment. Furthermore, we are one of just a handful of treatment facilities which are financially accessible for those who do not have private health insurance to absorb the cost.

However, in utilizing older buildings for our residential houses, Amethyst is often faced with repairs, upkeep, and improvements. And every year, given new grant funding opportunities, we look for ways in which we can request assistance for bettering our facilities. We remain proactive in renovations, repairs, and any other improvements that will prevent larger-scale and/or long term damage to our houses; this helps minimize financial impact to our organization and allows us to continue to serve as a critical resource for those battling substance abuse.

Outcome Indicators:

- 30+ year lifespan of a reconstructed retaining wall
- Due to the unique nature of the project, there is little in terms of quantitative outcomes, however it is worth noting that the removal of these two trees and the reconstruction of the retaining wall would prevent thousands of dollars in repair costs.

Agency outcomes are for 2016 as follows for clients leaving our program:

- 70% will have maintained abstinence from drugs/alcohol
- 80% will have established a network of support in a recovery community.
- 70% will have increased their income
- 65% will have secured stable housing.

Cost

Amount Requested (in order of priority)

1. Tree Removal at Men’s ¾ House (includes \$500 contingency)	\$3,700.00
2. Tree Removal at Women’s House	\$1,400.00
3. Tearing Down/ Establishing New Retaining Wall at Women’s House (out of cost of \$11,746)	\$8,900
TOTAL REQUESTED	\$14,000.00
Fundraising (Confirmed) – Homeward Bound Fundraiser	\$2,846.00
Total Project Cost	\$16,846.00

Past SSF Funding

Year	Status	Title	Amount
1995	Denied	Start-up funds, office equipment & furnishings	\$20,000.00
1997	Denied	Transitional housing for men and women	\$8,557.00.
1999	Granted	New Van	\$10,000.00
2000-Oct.	Granted	Rebuild foundation of women’s facilities	\$7,500.00
2001	Denied	Phone, voicemail, computer networking	\$5,000.00
2002	Granted	Rebuild & expand men’s facility by restoring historic façade	\$20,000.00
2003	Granted	Purchase & install a stairway elevator at Men’s House facility	\$4,521.00
2006	Granted	Pay for insurance, utilities, food, and salaries to operate men’s house	\$8,000.00
2010	Granted	Replace vinyl & carpet flooring in, & purchase 3 dishwashers for, the men’s and women’s houses	\$7,860.00
2011	Granted	Buy & install washers & dryers for men’s & women’s houses	\$4,000.00
2012	Granted	Bathroom renovation	\$3,775.00
2013	Granted	Renovate the room at men’s house and renovate the chimney at women’s house	\$9,090.00
2014	Granted	Purchase mattresses for all three transitional housing locations; renovate men’s house bathroom; purchase energy efficient refrigerator for women’s house	\$9,238.03
2015	Granted	To upgrade and improve the Men's Three-Quarter (3/4) Way House, and to purchase new chairs for the Men's Halfway House	\$19,000.00

Staff Comments

Project Budget. The project includes the removal of trees at the Men’s facility on North Rogers and at the Women’s facility on West 4th Street. It also includes the rebuilding of a wall at the Women’s facility which is being damaged by the tree. After speaking with the grant writer, the budget (above) does not include a bid for the partial restoration of the wall (\$9,195) as an alternative to the rebuilding of it.

Permit Required. Applicants are asked whether any permits required under the grant have been approved. The grant writer indicated that a Certificate of Appropriateness would be sought for restoration of the wall because the property is designated as historic and will follow-up with the HAND department.

Area 10 Vegetable Garden - \$1,610.52

City Residents Served: 200 (of 300)

Employees:

Full-Time	Part-Time	Volunteers
65	27	500+

Mission: The mission of Area 10 Agency on Aging is to serve as a leader in providing resources and solutions and promoting opportunities that empower community members to live longer, stronger lives. Area 10 provides access to a wide variety of high-quality, affordable services to older adults and those with disabilities in Monroe and Owen Counties, and to others in the community who have concerns with older family members or friends. Area 10 serves the community’s rapidly growing aging population through programs including the Aging and Disability Resource Center, case management, meal and grocery delivery, assistance to the homebound, transportation services, Retired and Senior Volunteer Program, senior housing, and the Endwright Center. The Mobile Food Pantry assists the community's elderly with access to wholesome foods and nutritional education so that they can better maintain an independent lifestyle and remain in their homes as long as possible.

Project Synopsis: We are requesting \$1,610.52 for the creation of a vegetable garden to provide fresh produce to our Mobile Food Pantry clients. Our Mobile Food Pantry provides low-income homebound seniors and those with disabilities in Monroe and Owen Counties with a monthly delivery of groceries. This garden would allow us to improve the nutritional value of the food we can provide.

Criteria:

Need – Area 10 Agency on Aging’s Mobile Food Pantry program addresses community needs identified in Monroe County’s Service Community Assessment of Needs (SCAN) and HAND’s 2015-2019 Consolidated Plan.

In Monroe County’s Service Community Assessment of Needs, Area 10’s mobile food pantry program aligns with the section on Hunger and Food Insecurity. In this section of the document it states, “The recent increase in need for food assistance and drop in donors has kept food pantries struggling to keep up with demand. According to Feeding America, 11.2% of Indiana residents were classified as having food insecurity.

The HAND’s Consolidated Plan priority needs strategy 5 to “provide funding to non-profit organizations that serve low income individuals/families with their basic emergency needs: food, shelter and health care” (19) aligns with Area 10’s Mobile Food Pantry program's mission.

One-Time Investment – Once the garden is established, Area 10 would maintain the gardens through volunteers, interns and service learning projects.

Fiscal Leveraging – Area 10’s Mobile Food Pantry program has partnerships with other organizations in the community that have proven to be of great benefit to fulfilling our mission. In Monroe County, Area 10’s Mobile Food Pantry program has partnered with First United Church which has donated building space to house groceries for our food pantry to allow volunteers to travel to this location to prepare, pick up and deliver groceries to homebound clients in Monroe County. Additionally, Area 10 Mobile Food Pantry also has a collaborative partnership with First Presbyterian church where many of our food pantry volunteers are recruited. With these volunteers and others from the community there are approximately 90 individuals donating their time each month to the Mobile Food Pantry program. Volunteers and staff of Area 10 will also donate their labor to the construction, maintenance and harvest of these gardens.

Broad & Long-Lasting Effects – Area 10 Agency on Aging’s Mobile Food Pantry program seeks to provide nutritional assistance to homebound individuals by delivering groceries on a monthly basis. Our aim is to assist those in need with access to wholesome foods and nutritional education so that they can better maintain an independent lifestyle. For the homebound elderly in our community nutrition is an important factor in maintaining their health and wellness and increasing their ability to remain in their homes for as long as possible. General health, medication efficacy, and mood are all affected by the quantity and quality of their nutrition intake. Low-income seniors often do not have enough money to provide healthy food for themselves throughout the entire month. Area 10 strives to provide groceries with more fresh foods due to their higher nutritional content and the garden would support this goal.

Outcome Indicators:

We are currently serving 287 clients per month with an estimated 6,888 bags of groceries projected to be delivered this year. The vegetable garden would provide us with an additional 298 pounds of fresh nutritious produce allowing us to increase the volume of food sent to each client.

Cost

Amount Requested (in order of priority)

1. Bed (2" x 12" x 6' boards, 16 boards x \$9.07) – applicant apparently prioritizes \$145.12 in the event of partial funding (based upon response in application).	\$290.24
2. Fencing	\$521.42
3. Soil/ Garden Mix	\$193.20
4. Various Seeds	\$137.16
5. Tools – not prioritized in the event of partial funding.	\$250.62
6. Paint (\$97.88) and contingency (\$120.00) – not prioritized in the event of partial funding	\$217.88
TOTAL REQUESTED	\$1610.52
Total Project Cost (+ in-kind)	\$1610.52

Past SSF Funding

Year	Status	Title	Amount
1995	Denied	Handyman Program	\$30,000.00
1997	Denied	Senior nutrition services - freezer, fridge, range	\$8,606.00
1999	Denied	Laptops	\$4,000.00
2002	Granted	To purchase equipment for the Food Pantry at the Girls, Inc. site	\$1,475.00
2003	Granted	To pay for 50% annual wage for the Food Pantry/Emergency Food VISTA	\$4,614.00
2004	Denied	To fund 2-1-1 Call Center	\$5,000
2006	Granted	To buy online software for 2-1-1 Call Center	\$2,187.00
2008	Denied	To buy resources for Aging and Disability Resource Center	\$23,500.00
2000	Denied	Equipment to find those caught in fires	\$11,995.00
2012	Granted	Collaboration with Community Kitchen: Nutrition Links Program	\$7,800
2013	Granted	To purchase a new refrigerator, freezer, utility carts and folding tables to expand the Mobile Food Pantry Program located at the Fairview United Methodist Church at 600 West 6th Street.	\$3,535
2015	Granted	To purchase a new refrigerator, freezer, utility carts, and shopping carts to help expand and aid the nutrition services for the homebound	\$2,875.00

Staff Comments

Project Budget and Prioritization in the Event of Partial Funding. While the project budget totals \$1,610.52, the list of applicant priorities in the event of partial funding only added up to \$996.90.

One-Time Funding and Request for Operational Funds – Some Comments about these Concepts and Agency’s Application Given this Year’s Solicitation Letter. Even though the program Guidelines elaborate on the term “operational” funds - which includes supplies - agencies and perhaps Committee members are sometimes confused by that concept. The concept is important because it underpins the one-time funding requirement. Here, while a small part of the request includes supplies – seeds and gloves – the applicant both indicated that the request did and did not include operational funds and listed pilot project as the exception to the one-time funding requirement. Of course, this year the applicant could have simply cited the solicitation letter as basis for the operational request. In all requests for operational funds, the applicant must provide a well-developed plan for future funding and, here, the applicant indicates the garden can be run by volunteers, interns, and service learning projects. The cost of supplies appear nominal and should be easily carried by the agency.

Note: In the long term, given the likelihood that applications for operational funds will increase, the Committee may want to articulate the bases for prioritizing one operational request over another.

Garden Located in Ellettsville to Serve City Residents. The garden is located in Ellettsville, yet 200 of the 300 residents served reside in Bloomington. The Committee may want inquire how the agency will be able to verify use by City residents.

Crestmont Club Renovation – \$30,000.00

City Residents Served: 450+/600+

Employees:

Full-Time	Part-Time	Volunteers
13	43	700+

Mission: The Boys & Girls Clubs of Bloomington is a guidance organization whose mission is to empower all young people, especially those who need us most, to reach their full potential as productive, caring and responsible citizens. Our programs and services are designed to build character and strengthen life skills while providing hope and opportunity through accessible programming made possible by low membership dues (\$20/year), free transportation to club sites, and free programming offerings such as cooking club, drama club, Indiana Kids Tutoring, and Fencing Club.

Project Synopsis: The Boys and Girls Clubs of Bloomington humbly requests \$30,000.00 to renovate the two-story section of a BGCB owned building at 803 North Monroe Street, in the heart of the Crestmont Community. The 9000 square foot facility at 803 N. Monroe St., which once housed an Indiana University community eye clinic, will become the home of the Crestmont Club. As of February 15th, the administrative staff of the BGCB occupied roughly 1700 square feet of the building, cementing our commitment to, “those youth who need us most” and the community they call home.

Phase II of our Big Futures Campaign Projects involves the construction of the new 20,000 square foot Crestmont Club. 3000 square feet of this new club space will come from the existing building at 803 N. Monroe St. Groundbreaking is planned for late June of this year, with a completion date that will allow us to occupy the building by the start of the 2017/2018 school year.

The BGCB project, as it relates to this funding proposal, focusses on accelerating the construction process in the 3000 square foot section of the building at 803 N. Monroe St. This accelerated construction initiative, to be completed in late summer, will allow us to finish a sizable portion of the overall project, thus allowing us to increase our current capacity to serve youth much earlier than expected. This phase of the construction project will occur before, and then simultaneously with, the larger Crestmont Club construction efforts.

Criteria:

Need – This project aligns with Strategy 5 (Public Service Assistance) in the *Bloomington Consolidated Strategic Plan 2010-2015* which outlines the community’s commitment to “provide funding to non-profit organizations that provide valuable services to improve quality of life” and that “provide a safety net for community members in need.” This project also aligns with Strategy 4 (Improvement of Public Facilities) which outlines the community’s commitment to “provide funding to non-profits for the improvement of public facilities that are primarily used by HAND target populations” Project delivery also addresses the “Antipoverty Strategy” (91.215 (h) through “goals, programs, and policies for reducing the number of poverty level families.” Lastly, this project addresses the “Community Development Needs Strategy” (91.215 (e), as it would meet a “priority non-housing community need” through youth services goals. In 2003, the SCAN reported that 10% of households with annual incomes below \$15,000 viewed finding affordable after-school programs to be a **major challenge**. In 2012, when SCAN was updated, that percentage increased dramatically to 33%. Households with incomes from \$15,001 to \$25,000 increased from 6% to 30%, and households earning \$25,001 to \$35,000 increased from 8% to 38%.

One-Time Investment – Jack Hopkins funding, if awarded for this vital Bloomington community project, will be a one-time investment for a transformational project that will last for decades to come, and meet the needs of hundreds of Crestmont and Bloomington Housing Authority youth and families annually.

Fiscal Leveraging – Since the foundation of the Bloomington Housing Authority, there has not been a more important project in the Crestmont Community. The excitement and anticipation of this transformational community project has local leaders, children, families, and potential donors anxiously awaiting the building project. If the Jack Hopkins Social Services Grant Funding Committee were to support our Accelerated Construction Project, continued momentum, excitement, and funding will follow. Current key prospective donors are watching carefully as the progress unfolds. These same key prospective donors will also be committing adult mentors to the Crestmont Club project when completed, as part of a corporate initiative.

Broad & Long-Lasting Effects – It has been over 25 years since the Boys and Girls Club made the bold and necessary decision to locate a club in the Crestmont Community. **It’s time to expand our Crestmont Club to meet a serious need.** Our current club site can accommodate a maximum of only 45 youth. Roughly 250 children live in the BHA, providing a large pool of potential Club members, all within walking distance. The Crestmont Club feeds, mentors, tutors, and protects its members. The youth development program provides emergency and preventative service to this community’s most vulnerable and yet most promising citizens, for a membership fee of only \$5.00 per year. Without the Club’s programming, these Crestmont youth face a most

certain future riddled with devastating costs that are felt both personally and community-wide - lack of educational attainment, teen pregnancy, hunger, disease, emotional disorders, crime, and abuse and neglect follow these children of poverty unless someone steps in to provide hope and opportunity. Also of great importance, the Club provides a place for parents to send their children during after-school hours and holiday and summer break months while they provide for their families through employment and the pursuit of educational degrees.

Outcome Indicators:

Upon completion of this Accelerated Phase of the larger Crestmont Club construction project, BGCB will be able to serve an additional 60 youth daily, one full year ahead of schedule. The completion of this project will also allow us to further engage a local corporation in developing a mentoring/tutoring program that will significantly enhance our ability to increase math and reading scores of those youth living in the Crestmont Neighborhood.

Upon full project completion, in the fall of 2017, BGCB will have the capacity to meet the needs of 160+ youth daily.

Cost

Amount Requested (*in order of priority*)

1. Construction Costs	\$30,000.00
TOTAL REQUESTED	\$30,000.00
<i>Private Donations/ Pledge Payments</i>	\$80,000.00
Total Project Cost	\$110,000.00

Past SSF Funding

Year	Status	Title	Amount
1996	Granted	Central Air Conditioning	\$3,000.00
1997	Denied	Van	\$15,000.00
1998	Granted	Renovate & equip facility for a teen center and learning center	\$23,000.00
2003	Granted	Job Development Specialist for TEENSupreme Career Prep Program	\$25,000.00
2004	Granted	Salaries, transportation, and other operating costs for No Kid Left Behind Program	\$8,000.00
2006	Granted	Staffing, supplies, food, and rent for Crestmont Youth Camp	\$8,160.00
2007	Denied	Pay for improvements to summer camp facility at Lake Lemon	\$9,370.00
2008	Granted	Mini-bus to transport children	\$17,000.00
2009	Granted	Salary/Benefits for Unit director at Crestmont site	\$14,257.00
2010	Granted	Purchase bicycles and equipment for Club Riders Program	\$3,567.14
2011	Granted	Salaries for Crestmont Boys & Girls Club Director	\$12,000.00
2012	Denied	Teen Career Development Initiative	\$13,375.00
2013	Granted	Finish basement of new facility at 807 N Walnut	\$25,778.00
2014	Granted	Pay salaries and benefits for the Unit Director and Program Director; match payments for four Americorps volunteers	\$23,270.00
2015	Granted	To replace the flat roof of a recently purchased building at 803 North Monroe Street, in the heart of the Crestmont Community.	\$25,000.00

Staff Comments

Project Cost - Contingencies. The estimate for the project excluded a list of contingencies. The Director, in a follow-up email, indicated that even though not estimated, these would be covered by other funds.

Full-Time	Part-Time	Volunteers
6	3	156

Mission: Monroe County CASA Inc. is a non-profit organization that recruits, trains, and supervises court appointed volunteers to advocate for children who are involved in juvenile court due to abuse and neglect. Volunteer advocacy is based on the belief that all children are entitled to a safe and permanent home.

Project Synopsis:
We are requesting \$8,374.79 to complete our technology upgrade. Specifically, \$6,878 to install a new phone system and \$1,496.79 to complete a computer overhaul upgrade that has been mostly funded by a VOCA grant.

Criteria:

Need - The 2015-2019 Consolidated Plan, Strategy #5 states that a priority is to "Provide funding to non-profit organizations that provide a safety net for community members in need. •Provide funding to non-profit organizations that provide valuable services to improve quality of life."

Monroe County CASA ensures that all abused and neglected children find permanent and safe homes. Our services are the only ones available to advocate for this vulnerable population in the legal system in our community.

Page 112 -113 in the 2012 SCAN report states," Under Indiana law, the appointment of either an attorney guardian ad litem (GAL) or a trained court appointed special advocate (CASA) is required for all child abuse and neglect cases. Monroe County CASA. .. provides advocates for most of the region's abused and neglected children of record."

Page 24 in the 2012 SCAN report states, "Technology has increasingly become a necessity for nonprofit organizations. Basic technology needs include Internet access for key staff members, the implementation of standard productivity software, and the use of a website."

As demonstrated above, the SCAN report acknowledges the need for non-profits to have updated technology in order to better serve their population .

One-Time Investment – We are requesting funds to update our phone system and part of our computer technology. Once this is updated, the need for additional funds for this particular use is not anticipated for several years. The current phone system became obsolete over 10 years ago and is very limited on the capability of being serviced.

Fiscal Leveraging – Over half of the \$18,374.79 project been confirmed to be funded almost in full by a \$10,000 VOCA grant along with over \$10,000 worth of in-kind donation for the labor (provided by a 3 volunteer team). This will fund almost all of the computer upgrade. We are requesting Jack Hopkins to fund the remaining \$1496.79 for that portion of the upgrade. The upgraded phone system will be provided by Cornwell Telephone at a non-profit reduced rate of \$6,878.

Broad & Long-Lasting Effects – Child abuse and neglect are critical issues for all communities, and Bloomington is no exception. Child abuse has both immediate and long term ramifications for the community, including significant financial burdens. The conclusion of the Andrew Young School of Policy Studies Paper No. 06-31, states. "We find that maltreatment approximately doubles the probability of engaging in many types of crime...Finally, the probability of engaging in crime increases with the experiences of multiple forms of maltreatment." Monroe County CASA's mission to ensure that the abused children in our community find safe and permanent homes is a significant service to break the cycle of abuse. The US Department of Justice of the Inspector General's (OIG) audit of National CASA reports, "A child with a CASA volunteer is less likely to reenter into the welfare system. The proportion of reentries is consistently reduced by half" Monroe County CASA reduces re-abuse, enhances the quality of life for children and ultimately contributes to the community's fiscal budget.

Outcome Indicators:

As stated above the outcomes for this project, other than the purchasing of the needed equipment, is not readily tangibly reportable. However, we have 9 staff members who will be able to more effectively perform their jobs of supporting over 100 volunteer advocates without technological interruption. This will effect over 450 abused and neglect children in 2016 and countless in the years moving forward.

Cost

Amount Requested (in order of priority)

1. Toshiba C1X40 Digital Hybrid System	\$6,878
2. HDMI 24" Monitors X9 with cables	\$1,043.82
3. HP Pavillion monitors X3 with cables	\$452.97
TOTAL REQUESTED	\$8,374.79
VOCA Grant (through Indiana Criminal Justice Institute) (confirmed)	\$10,000
<i>Total Project Cost</i>	\$18,374.49

Past SSF Funding

Year	Status	Title	Amount
1995	Denied	Renovation for office, conference room, and storage	\$2,500.00
2000	Granted	Hire staff for tracking services and measuring outcomes	\$3,200.00
2009	Granted	Rent, salary, and volunteer training for CASA program	\$8,066.76
2011	Granted	Computers and presentation equipment to help recruit and train volunteers	\$1,600.00
2012	Granted	Purchase CASA manager database system	\$2,225.71
2014	Granted	Outreach and Recruitment	\$3,265.00

Staff Comments

Outcome Indicators. While expecting that the system-wide technology upgrades will make the nine staff members more effective in supporting the 100+ volunteers, the application notes that the benefits are not readily and tangibly reportable.

Budget – Cost. If one accounts for the \$10,000 worth of time provided by three volunteers (mentioned under Fiscal Leveraging), this project would be valued at \$28,000+ rather than \$18,374.49.

Equipment Purchase - \$21,233
City Residents Served: 2,465 (out of 2,900)
Employees:

Full-Time	Part-Time	Volunteers
6	7	100+/wk

Mission: Community Kitchen's mission is to work alone and in collaboration with others to eliminate hunger in Monroe County and surrounding areas through direct service, education and advocacy.

Project Synopsis: Community Kitchen is requesting \$21,233 for the purchase of equipment necessary to the efficiency of our operations and upkeep of our facility. The largest portion of our request is the purchase and installation of a commercial tilt skillet. Our request also includes funds to purchase some racking for sheet pans and #10 cans. This would streamline our pantry and refrigeration storage. The parking lot pavers in the back of our lot need to be addressed. In the four years we’ve been here, the pavers have settled some, creating about a 2 inch step up onto the concrete. We need to address that issue and get it resolved. Finally, we would like to purchase a leaf blower, high quality drill and pressure washer for addressing issues at our facility, including maintaining the concrete parking lot, the building and garden planter boxes.

Criteria:

Need – Community Kitchen addresses Strategy #5 (Public Service Assistance) of the City’s Consolidated Plan 2015-19. Strategy #5 states “Provide funding to non-profit organizations that serve low income individuals/families with their basic emergency needs: food, shelter and health care.” (p. 6 & 91). Within the section NA-40 Homeless Needs Assessment, funding for service providers (like Community Kitchen) is listed as the second of five priorities for the next five years (p. 50).

According to Section 504 Needs Assessment, Community Kitchen was among the top four most highly utilized Community Resources or Programs (Consolidated Plan, p.44). In addition, 53% of those Housing Choice voucher and public housing tenants responding indicated that food was the largest strain on their budget (p. 44). Not only is Community Kitchen a vital agency functioning in accordance with the City’s Consolidated Plan, but we also fit into the City of Bloomington’s Anti-Poverty Strategy (Consolidated Plan p.108). According to items 2 and 4, part of the plan is to 2. “provide access to emergency assistance by providing funding...to agencies that provide said services” and 4. C. “continue to cooperate with other local funders on anti-poverty strategies”.

One-Time Investment – Community Kitchen is seeking funding for one-time investment in equipment and parking lot repair. The equipment and repair requested provides an investment in our efficiency and facility that will pay longterm dividends in our service provision.

Fiscal Leveraging – With the continued need for our services and the importance of access to basic food resources for all, CK has worked to minimize operating costs and provide our services in the most efficient manner possible. By investing in our cooking efficiency and maintenance of our facility, we are able to leverage operating dollars for meeting the food needs around us.

Broad & Long-Lasting Effects – Our 1515 S Rogers St facility has improved operations, efficiency and the cost effectiveness of what we do. We are always still looking to improve efficiencies and want to maintain the longevity of our facility and operations. These one-time investments in our operations and facility help preserve the ability of Community Kitchen to be able to help the community. Access to food and nutrition are commonly accepted necessities for healthy individuals and families. Proper nutrition helps ensure success in school and work, and better physical and mental health. As the need for Kitchen services continues and we continue to reach out to more and more children, the benefits to the community are long lasting and take the form of more healthy children, better learners, lower dropout rates, lower incarceration rates and more productive citizens.

The funds requested through Common Council Social Services funding would provide a long-term investment in equipment and parking lot maintenance at CK and will have a lasting impact on our operations and ability to meet community needs.

Outcome Indicators:

Adding the tilt skillet to operations allows us to continue to meet growing need. Potentially, if need continues to rise, having the tilt skillet will allow us to feed more people in an efficient manner. That means more access to high quality food to more people in need. This particular piece of equipment will allow us to prepare almost twice as much food at one time, than we are able to now.

The outcomes in general from the equipment purchase and repair in this application are in dollars saved in repair and efficiency. Funds put back into programs potentially means that more children can be served by Backpack Buddies, more seniors fed through Senior Links and more meals for individuals housed at a Friend’s Place.

Cost

Amount Requested (in order of priority)

1. Tilt Skillet and installation	\$16,981.00
2. Sheet Pan & Can Racks	\$832.00
3. Parking Lot Repair	\$2,843.00
4. Leaf Blower	\$199.00
5. Drill	\$179.00
6. Pressure Washer	\$199.00
TOTAL REQUESTED	\$21,233.00
<i>Total Project Cost</i>	\$21,233.00

Past SSF Funding

Year	Status	Title	Amount
1995	Granted	Used vehicle to serve meals	\$9,000.00
1997	Granted	Transport containers to provide meals to at risk youth in after school programs	\$1,300.00
1998	Granted	Purchase upright commercial oven, mobile sheet pan rack, and mats for kitchen floor	\$4,675.00
1999	Granted	Ice machine and freezer	\$4,650.00
2000-June	Granted	8 dining tables	\$2,460.00
2001	Granted	Equipment for 2 nd food prep and distribution site	\$10,721.00
2002	Granted	Copy machine shared with Shelter, Inc, aprons and hairnets	\$3,639.00
2003	Granted	Replace fire suppression system, loading dock, and 60 chairs for S. Rogers site	\$10,104.00
2004	Granted	Replace door & dishwasher, purchasing garbage disposal and kitchen grade metal shelving	\$7,780.00
2005	Granted	Replace produce cooler and purchase food trays for free meal service	\$4,100.00
2006	Granted	Purchase and repair a used van from Girls, Inc.	\$8,402.00
2007	Granted	Replace and install an aged walk-in freezer with a larger one	\$29,800.00
2008	Granted	Purchase a commercial-grade refrigerator for use at S. Rogers	\$2,350.00
2009	Granted	Purchase 200 (printed) backpacks for take-home food program	\$1,005.00
2010	Granted	Purchase pallet truck, ice machine, and 2 “trainable” trash can dollies for S. Rogers	\$7,851.00
2011	Granted	Equipment & relocation costs for new S. Rogers facility	\$10,000.00
2012	Granted	Equipment purchase	\$7,555.00
2013	Granted	Purchase professional food processor, a commercial can opener, pots, food containers with lids, knife racks and a cutting board, and various serving utensils	\$3,475.00
2014	Granted	To purchase a new cargo van to transport food and otherwise support agency mission.	\$21,032.00

Staff Comments

Project Costs. In a follow-up email, the Director explained some minor discrepancies between the project cost and estimates. In essence, there were some contingencies that may not be necessary and the use lower figures in order to reduce the request for funds. Additional costs would be covered by the agency.

The Interpreter Network - \$1,000

City Residents Served: 50-100 (out of 50-100)

Employees:

Full-Time	Part-Time	Volunteers
0	1	~20

Mission: El Centro Communal Latino is a community-based organization that provides an accessible and safe space for all Latinos, with a focus on Spanish-speaking people, to find information and access to resources. El Centro Communal Latino promotes communication and understanding among service agencies and the Latino community in order to facilitate their integration and encourage active Latino/a participation in the greater Bloomington Community.

Project Synopsis: El Centro Comunal Latino seeks \$1,000 to pay for trained interpreters for medical and community appointments for Spanish-speaking English Language Learners (with limited proficiency in English) in cases where funding is unavailable.

The 2010 US Census identified approximately 3,300 residents in Bloomington as Hispanic/Latino. Of those individuals a significant portion has a limited command of the English language. Federal law recognizes communication as a fundamental right. However, funding is often lacking for providers to fulfill their responsibility to offer communication assistance as needed if those providers accept federal monies in any form. This is the case with Hispanic/Latino patients/clients in Bloomington.

The benefits of having trained interpreters to facilitate communication in community and medical settings as needed include:

- Accuracy in communication between provider and patient
- Attention to fulfillment of established guidelines for proper interpreter conduct
- Attention to confidentiality and other ethical concerns when facilitating communication during these interactions

Removal of the tendency to use inappropriate individuals for such interactions, such as children, other family members, friends, and employees lacking proper training in interpret

Criteria:

Need – According to the 2013 **Latino Health Assessment** carried out by IU Health and the IU School of Public and Environmental Affairs, a significant number of Spanish-speaking Latino patients in our community rely on friends and family to help communicate with providers, and when they do not have an interpreter or English-speaking family member they use their “best English” [our emphasis].

El Centro’s Interpreter Network was created to facilitate the link between local providers and trained interpreters. It quickly became apparent that for a variety of reason many providers are not equipped to follow through with use and payment of trained interpreters. One important reason is that some providers are volunteering their healthcare services for Latino patients without insurance. Because of the critical importance of using trained interpreters El Centro has utilized its limited savings to establish a small fund to pay for the use of these interpreters in medical and community settings when funding is unavailable.

El Centro is applying to the 2016 Jack Hopkins Social Service Funding Program as part of our continual search to cover this critical need.

One-Time Investment – We are requesting operational bridge funds. Currently El Centro has taken money out of our savings account to have funds available for covering the services of trained interpreters that otherwise could not be offered. However, El Centro has other programing needs as well as other institutional needs that rely on our savings. El Centro desperately needs an infusion of funds for this essential interpreting service.

Fiscal Leveraging – The Interpreter Network was founded to connect trained interpreters with medical/community providers. The Health Projects Coordinator facilitates this role at El Centro via phone, email, or text by connecting with the provider, trained interpreter, and client/patient to make sure everyone is in the loop regarding the appointment. When El Centro began to allocate some of its savings to pay for interpreting services that would not be covered by the provider, our board treasurer began to process invoices and make payments for interpreting. All necessary financial reporting is carried out by our board treasurer.

Broad & Long-Lasting Effects – There is no doubt that accurate communication between client/patient and provider is essential for the health and well-being of community members, the full provision of services by providers, and the enrichment of our diverse community in general. This is particularly important in regard to marginalized population such as residents with limited English proficiency, and especially those living in poverty.

Outcome Indicators:

The funding request will provide 50 hours of communication support at the non-profit rate of \$20 per hour (first hour guaranteed and \$5 per 15-minute increments thereafter) by a trained interpreter during the reporting period for the Jack Hopkins Social Service Funding Program.

Cost

Amount Requested (*in order of priority*)

1. Minimum Award Allowed (Interpreter Payment)	\$1,000
TOTAL REQUESTED	\$1,000.00
1. Agency funds for this program.	\$1,000
<i>Total Project Cost</i>	\$2,000.00

Past SSF Funding

Year	Status	Title	Amount
2004	Granted	Purchase software, office equipment, and furniture for a central office & meeting space	\$1,500.00
2006	Granted	To purchase a portable DLP projector and laptop and provide stipends for speakers for the Informate Series initiative.	\$2,468.51
2007	Granted	To provide compensation for the Program Coordinator Position whose duties include supervising and directing three existing programs and implementing two new programs.	\$11,000.00
2008	Granted	To pay for a person to help operate and evaluate El Centro Communal Latino's programs as a pilot project	\$11,000.00
2010	Granted	To pay part of the salary for the Volunteer Coordinator position.	\$3,500.00
2011	Granted	To pay for salaries and interpreter fees for the Hablamos Juntos (Speaking Together) program.	\$4,000.00

Staff Comments

One-Time Funding – Well Developed Plan for Future Funding. This is a request operational funding under the bridge-funding category without any mention of a well-developed plan for future funding.

Filling the Need for Trained Interpreters. This agency has, over the years, identified the need for interpreters in many settings and the need for trained interpreters in regard to confidential communications, in particular. The Committee may want to hear about their past efforts to fill this gap and thoughts they have moving forward.

Funding Timeframe. This agency anticipates obtaining reimbursements in December which will entail extension of grant into 2017 either in the Funding Agreement or by permission of the Director of HAND.

Table Upgrade for The Gathering Place - \$1,149.66

City Residents Served: 3,640 (out of 3,640)

Employees:

Full-Time	Part-Time	Volunteers
2	8	50+

Mission: To be and share the Good News of Jesus Christ;
Welcoming people to faith in Jesus Christ,
Equipping people for ministry, and
Sending people to serve in God’s world.

Project Synopsis: We are requesting \$1,149.66 to upgrade the tables used by the Gathering Place Breakfast on Sunday mornings. The current wooden tables have been around for 40+ years. In the past decade these tables have been in regular use at the breakfast and have to be taken down and set up weekly for the Interfaith Winter Shelter, which is hosted 2 night per week in the same space. As a result several are broken beyond use and most are in some sort of disrepair. (Indeed most have legs that are uneven and are currently propped up with an object to keep from shimmying.) Also significantly, each table weighs 83 pounds and most of the volunteers who set up / clean-up for the Shelter are not capable of safely moving and storing them. We thus plan on using the funding to replace these heavy, broken wooden tables with portable, yet sturdy, plastic ones, and a cart to move and store them—as this is an issue of both safety and hospitality

Criteria:

Need – When SCAN 2012 addresses *Meeting the Essentials*, those most “basic needs of individuals and families,” it identifies food and shelter as its first examples. It has been First Christian’s mission for over a decade to provide a warm, healthy breakfast to community members in need of food on Sunday mornings, as well as to open its doors to the most vulnerable members of the community during the most dangerous time of the year as part of the Interfaith Winter Shelter. Tables are perhaps the most basic infrastructural requirement for providing a meal that is not otherwise provided in the community, and the ability to safely move them is essential to provide space for emergency shelter.

One-Time Investment – This is a one-time request to furnish the Gathering Place Breakfast with serviceable tables. When First Christian started its Sunday breakfast program over a decade ago, it not surprisingly used the tables it had available—tables that otherwise saw little use. While those tables worked well for 10+ years, the extra use has taken its toll, and they badly need replaced. New tables will not only provide a sturdy, welcoming option for years to come, they will more easily allow the church to offer emergency shelter to guests throughout the winter.

Fiscal Leveraging – We rely heavily on volunteers. There is a long-standing team that provides meals three weeks per month, and in the past year we have added two more teams of six volunteers who take one Sunday a month. This is in addition to 20+ individuals who fill in as subs, visit with guests, or help in other logistical ways. Also we partner with Hoosier Hills Food Bank, without whom we could not do this work. Finally, the church contributes \$1,300 yearly from its budget, plus designated gifts to the breakfast totaling \$1,068.28 in 2015 from individual church and community members.

Broad & Long-Lasting Effects – The Gathering Place Breakfast has for years provided broad and long-lasting benefits to the community in the form of over 110 hot plates of food (with protein) each week to over 70 guests, which we hope to continue. This is in addition to other breakfast items, such as regular fruits and vegetables, hot coffee/tea, milk and juices, and continental options. It is the only place in town that serves such a meal on Sunday mornings, and something that we hope to be able to continue as long as there are individuals who could benefit from it. (First Christian also opens its doors two nights a week to provide emergency housing as part of the Interfaith Winter Shelter in the same space as the breakfast. It is difficult to assess exactly what kind of long-lasting benefit that has to each of the 50 guests who come in beyond knowing that it is 50 Bloomington residents who will not freeze during the coldest nights of the year.) These are services identified as meeting essential needs, and we are glad to be able to provide them.

Outcome Indicators:

Since these tables are intended to provide a more welcoming space for guests and a safer space for volunteers:

- Last year, in compliance with Hoosier Hills Food Bank, we started asking guests to sign in, and averaged just under 56 per week doing so. This year we hope to see a 10% increase in those signing in.
- Currently most volunteers cannot safely take down tables for the Winter Shelter, so that work falls almost exclusively on 3 particular volunteers. We would like to double that number to see up to 6 individuals take down tables for the 2016-2017 season.

Cost

Amount Requested *(in order of priority)*

1. 6 60” tables	\$599.88
2. 4 remaining tables (\$399.92) and cart (\$149.86)	\$549.78
TOTAL REQUESTED	\$1,149.66
<i>Total Project Cost</i>	\$1,149.66

Past SSF Funding

Year	Status	Title	Amount
2006	Granted	Purchase 2 jumbo storage cabinets, upright freezer, and supplies for Gathering Place	\$1,250.00
2011	Granted	Reno. of kitchen for the Gathering Place and other programs	\$5,700.00
2012	Granted	Gathering Place refrigerator replacement	\$2,478.57
2013	Granted	Purchasing and installing flooring, as well as adding shelving	\$ 8,755.00
2014	Granted	To purchase a new/range oven with 36-inch grill across the top for primary use by the Gathering Place at the First Christian Church.	\$4,906.71

Staff Comments

Public Funds – Religious Indoctrination. Public funds should not be spent on activities where religious indoctrination is mandatory. In the past, this entity has stated that any religious counseling would be voluntary. A follow-up question in that regard was not answered in time for the release of this summary.

First Presbyterian Kitchen Renovation - \$9,209.05
City Residents Served: 70-110 per week (out of 70-110 per week)
Employees:

Full-Time	Part-Time	Volunteers
3	6	-

Mission: As part of its mission and outreach, First Presbyterian Church seeks to serve disadvantaged populations in Monroe County.

Direct assistance is provided to the following agencies:

- MCUM
- Area 10
Agency on Aging
- Habitat for Humanity
- Shalom Community Center
- Interfaith Winter Shelter

Project Synopsis: First Presbyterian Church seeks a one-time investment of \$ 9,209.05 (\$7,375 to purchase a commercial-grade dishwasher, and \$1,834.05 to purchase an industrial-size coffee maker).

First Presbyterian Church is in the process of renovating its kitchen. It is important that we maintain a high level of sanitation in the kitchen to protect the health of those served by the program. Our outdated equipment makes this impossible without using disposable serviceware.

During the upgrade, our services will be significantly disrupted, and the purchase of the coffee maker will enable us to continue service in alternative space in the church building.

The immediate benefits of these purchases would be:

1. We will have equipment that meets current food service codes.
2. We will be able to stop using paper products and reduce our contributions to the landfill.
3. Our service to the homeless will proceed uninterrupted.

Criteria:

Need – According to SCAN 2012, “The recent increase in need for food assistance and drop in donors has kept food pantries struggling to keep up with demand.” (p.128). “The increase in hunger and food insecurity has prompted an increase in the need for emergency or supplemental assistance.” (p.130). Those with lowest incomes are most in need.

A number of local agencies serve the homeless populations. The Saturday breakfast program at First Presbyterian Church was begun in 2010, following a study done by a church task force in 2009. That study revealed a gap in breakfast food services on Saturday mornings.

Located in downtown Bloomington, First Presbyterian is well situated to provide these services and has done so each Saturday morning, beginning in 2010.

- One-Time Investment** – First Presbyterian Church seeks a one-time investment from JHSSF to purchase
- Tempstar high temperature dishwasher, which will guarantee effective cleaning of dishes and silverware used to feed the homeless and, at the same time, eliminate the dependence on disposable items that clog the landfill
 - Dual Soft Heat Brewer (coffee maker). This purchase will allow us to provide uninterrupted service to the homeless during our late spring and summer renovation and also make it much easier to accommodate the beverage needs of the Saturday breakfast program after the renovation is completed.

Fiscal Leveraging – Funds will be leveraged by contributions from members of First Presbyterian Church and a grant from the Center for Congregations. Additionally, the church anticipates seeking funds from Presbyterian Women. Presbyterian Women (PW) is the national women’s organization of the Presbyterian Church (U.S.A.)

Broad & Long-Lasting Effects – The ability of First Presbyterian Church to continue providing safe and healthy meals every Saturday to a population of 70-110 individuals in an uninterrupted manner depends heavily on the inclusion of these two components of our larger renovation project.

Our current equipment is inadequate to meet necessary sanitation standards. It is neither safe nor efficient, considering the volume of dishes that need to be washed in a short period of time.

The industrial-size coffee maker will facilitate the beverage service of the breakfast program.

Outcome Indicators:

This funding request is for two pieces of equipment that will be purchased immediately, should the church receive a grant. Outcome indicators:

The breakfast program reduces and ultimately eliminates its use of paper products. The dishwasher will be installed over the summer, and within twelve months, it is expected that the church would significantly reduce its use of paper and plastic.

Service to homeless persons would be uninterrupted during the renovation period (spring/summer 2016).

Sanitation of kitchen items would be improved, lowering the risk of transmitting illness among those whose health is already at risk due to the circumstances associated with homelessness.

Cost

Amount Requested (*in order of priority*)

1. Dishwasher	\$7,375.00
2. Coffee Maker	\$1,834.05
TOTAL REQUESTED	\$9,209.05
Center for Congregations (Confirmed)	\$7,375.00
Line of Credit (Anticipated)	\$21,695.95
Church Members (Anticipated)	\$70,000.00
Total Project Cost	\$100,000.00

Past SSF Funding

None

Staff Comments

Usage by Disadvantaged City Residents. In a response to a follow-up question, the applicant indicated that about 75% of the usage of the tables and cart would be for the Saturday Breakfast.

Gutter Project - \$8,160.79

City Residents Served: 250 (out of 521)

Employees:

Full-Time	Part-Time	Volunteers
5	0	236

Mission: At Girls Inc., we inspire all girls to be smart, strong, and bold. Girls Inc. strives to meet the needs of girls in the community through our research-driven programming, mentoring, and our supportive all-girl environment. Our afterschool programming, summer camp, and various school-year camps take a holistic approach to girls’ education. Our core program areas include career choice and life planning, self-reliance and life skills, health and sexuality, sports and adventure, leadership and community action, and culture and heritage. Through our programs, we help girls and young women to overcome the effects of gender inequalities that exist in our society. We aim to empower girls to become responsible, self-reliant, and successful.

Project Synopsis: We are requesting a total of \$8,160.79 to replace gutters, correct drainage, install a security light, and replace a window in the gymnasium.

Over the years, our guttering has been ruined by ice hanging from the eaves which then melted onto our parking lot and created a hazard for our girls and their families. After assessing the situation, it was decided to replace the guttering to keep the runoff from affecting the parking lot and to keep ice from pulling the guttering down.

On the back (west) side of the gym, drainage is an issue – water pools against the building. Because the wall is not sufficiently waterproofed, we have leaks in our gym. Grading will allow the ground water to be moved away from the building and waterproofing will keep groundwater from seeping inside the gym.

The security light will provide safety for members and families attending events. That end of the gym faces a wooded area and railroad tracks where there is no other lighting.

The window is currently boarded up and needs to be replaced. The missing window affects the natural lighting within the gymnasium.

The immediate benefit of these repairs is a safer environment for staff, volunteers, facilitators, members, and the public. We will no longer need to cancel games due to an icy parking lot or water on the gym floor. The benefits to parents include adherence to the predetermined game and practice schedule, which alleviate the need for disruptions to their schedules.

Criteria:

Need – Girls Incorporated of Monroe County meets the Jack Hopkins Funding criteria through programs that focus on Youth Development. The Service Community Assessment of Needs (SCAN) of 2012 lists several components of Youth Development that are directly provided at Girls Incorporated of Monroe County. We provide girls with a safe environment where they can take risks, overcome challenges, and strive to be the best that they can be. We accomplish our mission by facilitating innovative and educational afterschool programming, winter and summer day camps, and sports leagues. We serve girls of all income levels by providing sliding-scale fees. We structure our programs to fit around parents’ work schedules. Due to our flexible fees and schedules, we provide viable afterschool and sports options for families who may not have access to other services. The use of our gymnasium and the safety of the building will directly impact our members, who range in age from 5 to 18 years old. Sports programming focuses on youth attaining healthy development, physical health and safety, and emotional fulfillment. The gymnasium is also used by our afterschool participants. These include teen-specific programs, community partner-led activities, and presentations and recreational physical activities

One-Time Investment – We are confident that the changes we are making will be a one-time investment, and will alleviate the problems we are having. We asked a variety of professionals look at the situation and their advice matches what Building Associates intends to do. Showcase Electric did an inspection of our facilities at our request and recommended that the security light be installed. Improper lighting in this area lead to vandalism and the broken window, which Panama’s Property Service will fix. These improvements will enable us to maintain a safe environment, inside and outside, for our members and their families.

Fiscal Leveraging – We have started a letter campaign to our donors prompting them to contribute to this project. We will continue to find grant funding as we identify grants that can be used for capital improvements.

Broad & Long-Lasting Effects – The maintenance of our gym is vital to our sports programming. We offer sports leagues like volleyball and basketball and clinics (tennis, hip hop, fencing, and soccer) throughout the year. Not only are the sports programs a source of income for Girls Inc., but we are dedicated to offering recreational sports opportunities to the girls in our area. We feel that girls often do not get the opportunity to play sports in school and are not able to develop the confidence that team sports can foster. Through the programming at Girls Inc., girls learn about the positive connection between physical activity and health-related fitness. We fill a roll in the community that is unique because we are offering gender-based programming for the girls in Bloomington and surrounding areas. Without our gym, we would be forced to rent facilities, which is cost-prohibitive.

Outcome Indicators:

In the course of 12 months, we will serve over 500 girls of ages ranging from 5 to 18 years old and their families. A major outcome indicator would be the successful completion of these projects and continued used of our gymnasium by the aforementioned population. The safety of the parking lot, gymnasium floor, and a well-lit perimeter will allow us to keep to a regular schedule of programs and activities. Alleviating the need to cancel games and activities due to ice and flooding improves access to the facility.

Cost

Amount Requested (*in order of priority*)

1. Gutter Proposal	<i>Must reduce by \$1,300 to match request.</i>	\$4,496.00
2. Grading/ Drainage Proposal		\$2,250.00
3. Security Light Proposal		\$1,899.79
4. Window Replacement Proposal		\$815.00
TOTAL REQUESTED		\$8,160.79
Letter Campaign sent to Donors (Confirmed)		\$1,300.00
<i>Total Project Cost</i>		\$9,460.79

Past SSF Funding

Year	Status	Title	Amount
1996	Granted	Van purchase	\$10,000.00
1998	Granted	Equipment to implement Operation SMART	\$6,500.00
1999	Denied	Automatic Doors	\$4,969.00
200-June	Granted	Supplies & equipment for summer camp and 2 infant car seats	\$2,303.00
200-Oct	Granted	Friendly PEERsuasion Program	\$2,500.00
2000-Oct	Granted	Books, refreshments, and misc. Equipment for after school reading program	\$620.00
2002	Granted	Salary of director of the after-school summer youth programs	\$1,950.00
2004	Granted	Pay a portion of the cost of one used bus	\$10,000.00
2006	Granted	Personnel expenses for a half-time Program Specialist and purchase Commit to be Fit materials	\$1,950.00
2008	Denied	Teen Exploration College/Career Program	\$2,500.00
2009	Granted	To pay for training staff	\$2,930.71
2010	Granted	Pay for salary of the Program Director	\$13,500.00
2011	Granted	Purchase & install a phone and voicemail system at W. 8 th St	\$2,000.00
2012	Granted	Furniture replacement	\$2,102.86
2013	Granted	Purchase Trax Solutions Management Information System license fee, 1 year annual management and support agreement, a scanner and in-house staff training	\$5,110.00
2014	Denied	Addition of Sports Program Manager	\$19,747.80

Staff Comments

<p>Budget and Partial Funding Don’t Match. The agency request does not account for a \$1,300 agency contribution and the allocation between the four items should be clarified.</p> <p>Work Already Done on Gutter Request. The highest priority request is ~\$4,496.00 for repair of gutters which caused problems with structure of building and drainage. This work has already been performed and the agency indicates that, if funded, it will seek reimbursement soon after the grant is awarded. Requests for reimbursement for work done prior to the award of a grant are not precluded as long as it is for work done this year, approved the Committee, and specified in the funding agreement. The estimate for the gutter work was prepared in 2016.</p>

Tools to Build Capacity - \$24,422.40

City Residents Served: 52 (out of 52)

Employees:

Full-Time	Part-Time	Volunteers
9	1	-

Mission: Habitat for Humanity of Monroe County’s mission is to eliminate poverty housing by building simple, decent, affordable homes in partnership with qualifying families. Habitat homeowners pay interest-free, no-profit mortgages, which are used to build more Habitat houses. Because houses are principally built with volunteer labor, mortgage payments are affordable for low-income partners.

Habitat qualifying families, or partner families, are selected based on their need for housing, ability to repay the no-interest mortgage and willingness to partner with Habitat by earning 250 hours of “sweat equity” or volunteer time. Volunteer labor from Bloomington and Monroe County, plus donations from individuals and organizations fund construction costs and homeowner mortgage payments help sponsor future houses.

Project Synopsis: We are requesting \$24,422.40 for a variety of tools to expand the capacity of the Habitat for Humanity of Monroe County to build more affordable homes for deserving families, increase the reach of our nationally-recognized homeowner education program, and support our volunteer team. We utilize many different tools to bring our mission to life and each one is as important as the next. Each plays a part in our ability to serve families and build community right here in Bloomington. These funds will help us purchase tools to build homes, tools to educate our homeowners, and tools to engage our volunteers; all are tools to ensure the success of our homeowners and our mission.

The funds will be used to purchase construction tools, like power tools and ladders, and volunteer support tools. This will allow us to direct all of our program money into building homes and still cover the costs of items that are not as visible. We will also use the funds to purchase supplies for our homeowner education program and equip 30 families with the tools to inside and outside of their home. The funds will support our education outreach programs to help homeowner children experience new opportunities through events like an IU campus experience. Overall, the funds will support our ability to provide long-term housing solutions and financial stability to more low-income families right here in Bloomington.

Criteria:

Need – Both the SCAN and the 2015-2019 Consolidated Plan outline a large need in our community to improve the cost of housing. Habitat provides low-income families in our community the opportunity to purchase a decent, affordable home. The SCAN report details that 56% of people surveyed spend more than half of their income on housing, which is significantly over HUD’s standard that 30% is a burden. Funding our project will help us build more affordable housing units and serve more families.

Many of our organizational goals directly align with the strategies outlined in the 2015-2019 Consolidated Plan and funding our project will allow us to help the city reach its goals. The funds will allow us to increase the number of affordable housing units (Strategy 1). Through homeownership, our partner families gain stability and an overall increase in their quality of life (Strategy 5). Lastly, these funds will support our homeowner education program that prepares our families for success inside and outside of the home (Strategy 6). All of our partner families are low-income and earn between 25-80% of the median income in Monroe County, which is the desired population for these funds.

One-Time Investment – While our request for funds will allow us to purchase operational supplies, it is a one-time investment that will lead to long-term impacts for low-income residents. The one-time investment in new tools will allow our organization to grow our capacity to build more homes. We store our tools in a climate-controlled warehouse to ensure their use for as long as possible. The investment this year will continue to support the building of homes for deserving families in the future. Our organization is supported by donors and mortgage payments to guarantee its ability to build homes with these supplies.

Fiscal Leveraging – This grant will allow us to divert funds to our program needs. We want to increase the amount of homes we build and want our program money to go directly to that initiative, but we still need to purchase these other items that are not as visible. These funds will allow us to purchase these necessary items and apply out other donations, in-kind contributions, and volunteers directly to building affordable homes in our community. Without this grant, we will need to delay purchasing equipment we need to increase the amount of homes we build.

Broad & Long-Lasting Effects – The funds will be used to purchase tools to grow our capacity to build more homes and serve more families, which provides long-term benefits to the community and the families we serve. More homes built in our Trail View neighborhood contribute to economic development in Bloomington,

specifically in revitalizing the affordable housing project, which is a major strategy for the city based 2015-2019 Consolidation Plan. Funding will help the economic vitality of Bloomington.

After moving into their homes, our partner families realize the impacts of homeownership. Children of Habitat homeowners experience advantages in their education and future successes. They are 62% more likely to acquire post-secondary education and 116% more likely to graduate from college. They are 59% more likely to own a home in 10 years. They are more likely to accumulate \$18,000 more wealth in the 10 years after leaving their parents’ home. Their early adult earnings are 24% higher and they are 40% less likely to be idle at age 20 than non-homeowner children.

Overall, Habitat provides long-term housing solutions for low-income families. The funds will allow one more family in our community to directly experience these life changing impacts.

Outcome Indicators:

These funds will allow us to immediately purchase tools and supplies necessary for our success. The \$13,867.40 for new tools and construction site support will be put to use immediately to help serve 52 individuals this year. The \$400 for our homeownership education program will immediately be used to purchase supplies for 30 families in our program. The \$300 for Education outreach supplies will be used immediately to support upcoming events, which include a tour of Ivy Tech for children of Habitat homeowners. The \$9,855 for volunteer support will be used immediately to grow our dedicated volunteer team.

Cost

Amount Requested (*in order of priority*)

1. Cleaning Tools, Hand Tools, Ladders	\$4,292.40
2. Pneumatic, Power, Safety Tools	\$6,655.00
3. Construction Volunteer Expenses	\$2,920.00
4. Notebooks (Learning Materials), Education Outreach Supplies	\$700.00
5. Engagement Volunteer Expenses	\$9,855.00
TOTAL REQUESTED	\$24,422.40
<i>Total Project Cost</i>	\$24,422.40

Past SSF Funding

Year	Status	Title	Amount
1995	Denied	Pave Habitat street	\$8,550.00
2000	Denied	Pay for Volunteer Coordinator	\$25,000.00
2005	Granted	Purchase items for Re-Store facility	\$10,000.00
2008	Granted	Pay for renovation of Campbell House for use by agency programs and staff	\$4,000.00
2009	Granted	Purchase truck with lift gate for ReStore facility	\$20,069.93
2010	Granted	Purchase job site trailer, tools, and help purchase a truck for the Construction Leadership Program	\$17,000.00
2011	Granted	Equipment for Construction Leadership Program	\$6,000.00
2012	Denied	Materials, handling equipment and store fixtures	\$9,529.00
2013	Granted	Purchase fixtures, equipment and supplies, power tools, hand tools and pneumatic tools and equipment for a warehouse on N. Rogers	\$19,085.00
2014	Denied	Habitat ReStore Donations Truck	\$17,750.00
2015	Granted	To purchase a Chevy Silverado truck and John Deere skid steer with a skid steer trailer to be used for construction of new homes.	\$30,000.00

Staff Comments

Agency Seeks Non-Operational and Operational Funds under Solicitation Letter for the Trail View Neighborhood (south of Diamond Street)

- The non-operational items (i.e. equipment) are the agency's first two priorities and include hand tools and ladders along with pneumatic, power and safety tools which amount to \$10,947.4;
- The remaining items are operational expenses requested under the new category announced in the solicitation letter, are listed below in order of priority, and although considered a low priority under program guidelines, are consistent with the agency's client/volunteer participation non-profit business model and include:
 - Construction Volunteer Expenses (\$2,920);
 - Learning material for client classes (\$400) and material for an outreach event (\$300); and
 - Engagement Volunteer Expenses of \$9,855 for food, gifts (volunteer recognition, birthday cards), folding tables, directional signage, balloons, apparel, and an appreciation event (\$3,000);
 - "Events" which likely encompass much of the latter two items are given a low priority under the guidelines (as lacking in long lasting benefits).
 - The application asserts that these are key yet "non-visible" expenses that, if covered by JHSSF, allow other fundraising to focus on the more "visible" and more appealing (to funders) parts of the program.
 - Note: there is no well-developed plan for future funding as required by the guidelines and solicitation letter.
 - Note: Although logical for the agency to request funds for these expenses, the Committee may want to consider how the funding of low-priority items will fit into the loosening of the one-time funding requirement.

Budget – Application requests \$24,422.40 which will augment an agency investment of \$1.26 million. The \$1.26 million investment was not reflected in the application's project budget. In answer to a follow-up email, the Director indicated that the better number would be the agency's entire budget of about \$2.74 million.

Outcome Indicators – The application says this grant will allow the agency to grow capacity and build more houses each year, but does not specify the number. In answer to a follow-up email, the Director indicated that an additional two houses could be built in the Trail View Neighborhood this year as a result of this grant.

Vehicle Lift – Gate Replacement - \$12,000.00

City Residents Served: 25,800

Employees:

Full-Time	Part-Time	Volunteers
11	3	2,045

Mission: Hoosier Hills Food Bank collects, stores and distributes food to non-profit agencies feeding people in need, the ill, and children in south central Indiana and works to educate the community about hunger.

Project Synopsis: HHFB is respectfully requesting \$12,000 for the one-time purchase and installation of a replacement lift-gate for our primary food collection and delivery truck. A worn out and inadequate lift-gate will be replaced with a new, higher capacity one that is safer to operate, will last longer and will increase the payload of the vehicle. This equipment will support the vehicle that does the majority of our local retail food collection vehicle and also makes daily deliveries to tour largest agency partners in Bloomington.

Criteria:

Need – HHFB’s food distribution program fills an identified need and plays a key role in supporting goals identified in both SCAN and the HAND Consolidated Plan. A broad range of agency partners rely on the food bank as a source of food for programs that address a variety of community needs and priorities. SCAN notes that “having access to adequate food supply continue to be a problem for some individuals (and) hunger ca be associated with homelessness, poverty and unemployment (p.126).” The Consolidated Plan also affirms that food insecurity is an issue for the city’s low-income population with 53% of voucher and public housing clients reporting that food costs strain their budget (p.44). Further, the plan also affirms the anti-poverty strategy of continuing to provide assistance to emergency service providers through CDBG and Jack Hopkins funding as a major priority (p.108), with the focus of Strategy 5 “Public Service Assistance” (p.91) emphasizing funding support for non-profits providing basic safety net needs like food, shelter and health care, and improving the quality of life. At least twenty of the agencies noted in the Consolidated Plan as contributing to these goals and being used by clients for support services are partner agencies who regularly receive food through HHFB.

One-Time Investment – Our request is for a one-time equipment purchase that should last the remaining life of this vehicle (at least 10 years) and will be used on a daily basis going forward. We appreciate and applaud the decision to allow operating funds requests and hope that will continue, but we have a pressing need this year which better fits the original one-time investment criteria.

Fiscal Leveraging – The HHFB vehicle that will be improved with this project is the primary collection and distribution truck for collection from retail donors and agency distribution within the City of Bloomington. In 2015, HHFB distributed donated food to agencies in the City that carried an estimated value of over \$3 million dollars. This equipment is critical to the daily collection and distribution of donated food from retailers.

Broad & Long-Lasting Effects – HHFB’s ability to collect food from local donors helps to ensure that it other local agencies have a regular supply of food for their programs. Food collected using the equipment involved in this project is rescued from potentially being landfilled and makes its way to a variety of local agencies, including our three largest, Mother Hubbard’s Cupboard, Community Kitchen and Shalom. These key agencies form the core of Bloomington’s food assistance network and keeping them well-supplied is important to maintaining that system. In the long-run, the impact that our partner agencies have is quite significant. We know that hunger impacts health, school and work attendance and financial security. By addressing issues like childhood and senior hunger, addiction and recovery, domestic violence, homelessness and youth mentoring, these agencies are working to ensure a healthier and more productive future for the entire community.

Outcome Indicators: Unfortunately it would not be fair to assert this this equipment purchase will directly be responsible for increasing our levels of food collection and distribution. It is, however, crucial to our ability to maintain current efforts (pounds of food collected are recorded and tracked) and will increase efficiency. Other factors, including the hiring of a full-time food sourcing coordinator are intended to increase our level of retail food donations, which would definitely impact the equipment used here, making it all the more important to ensure that out truck and driver are equipped with a reliable an efficient lift-gate.

Cost

Amount Requested *(in order of priority)*

1. Lift Gate Purchase Installation	\$12,000
TOTAL REQUESTED	\$12,000.00
Sale/Scrap of old equipment (Estimated)	\$576.25
<i>Total Project Cost</i>	\$12,576.25

Past SSF Funding

Year	Status	Title	Amount
1994	Denied	Warehouse addition, freezer, cooler, capital expenses	\$16,000.00
1996	Granted	Refrigerated truck	\$3,800.00
1997	Granted	Equipment for Food Repackaging Room for meal rescue program	\$9,200.00
1999	Granted	Cooler and condensing unit	\$14,394.00
2000-June	Granted	1 low-lift pallet truck and 3 sets of racking	\$4,549.00
2001	Granted	Purcase food for city residents	\$3,000.00
2004	Granted	Pay for renovations to facility	\$13,294.00
2006	Granted	Install lights, replace door, reinstall floor scale, and purchase safety equipment for 2 trucks	\$6,670.00
2008	Granted	Purchase refrigerated cargo van for use in the Meal Share prepared food rescue program	\$31,414.00
2010	Denied	Monroe County Parks & Rec Dept. & HHFB Garden and Orchard	\$39,000.00
2011	Granted	Pay for salaries and equipment to expand capacity of operations	\$10,750.00
2012	Granted	Meal share program equipment replacement	\$13,895.00
2013	Granted	Purchase 2 electric Walkie Pallet Trucks and pay for passive refrigeration supplies and equipment including portable coolers, reusable Ice Pack Sheets and insulated blankets and pallet covers	\$9,930.00
2014	Granted	To purchase a 5000-pound capacity fork lift to be used primarily to improve collection and delivery of food to agencies serving residents of the City.	\$20,000.00

Staff Comments

None.

13. Hoosiers Feeding the Hungry

“Meat” the Need 2016 - 2017 - \$5,000

City Residents Served: 15,000 (out of 715,000)

Employees:

Full-Time	Part-Time	Volunteers
1	1	40

Mission: Making a positive impact on the quality of life for all Hoosiers by providing nutritious meat to hunger relief agencies within Indiana....One Pound at a Time...

Project Synopsis: We are submitting our request for \$5,000.00 to pay for processing of donated deer, large game, and livestock. The amount requested will be used to process approximately 3,700 pounds of donated meat, providing almost 15,000 meals to Monroe County residents in need. All funding received is allocated to an account specifically designated for the county from which it is received and used solely for the purpose of paying processing fees. Hoosiers Feeding the Hungry encourages the donation of large game and livestock to our “Meat” the Need program. Hunters and farmers wishing to donate may do so by contacting a participating meat processor in their area and taking the large game or livestock in for processing. The butcher will process, package, and freeze the meat. Local hunger relief agencies are contacted for pick up and distribution of this nutritious protein back into the community in which it was donated. To date, we have 90 participating meat processing working in 85 counties in Indiana. Our goal is to provide nutritious meat to hunger relief agencies within Indiana to help build stronger, healthier communities by helping to meet the basic needs within each community, getting them back on track to hunger-free, independent living. We would like to help improve the general health of individuals/ families in need by helping to provide this nutritious source of protein for a healthier, more balanced diet.

Criteria:

Need – Approximately, 1 out of every 4 households within Indiana (that have children) report ab inability to be able to Afford enough food to feed their family. Over 30% of Hoosiers regularly have to choose between paying bills or buying food and protein, the #1 nutrient that is vital to brain and body development, is also the hardest commodity for food banks to obtain. According to a US Census report, the population of Monroe County is approximately 143,000 (16.1% under the age of 18) with 24% of the population living below the poverty level – that is over 34,000 residents in need of additional services.

One-Time Investment – Through grant writing, fundraising, and obtaining additional volunteers throughout the state, we hope to raise awareness and encourage support of our program so that we may continue to provide this service. We are requesting funding from the Jack Hopkins Funds as a one-time investment due to the fact that we have had a great amount of donations and interest in our program. Your funding will give us the time and opportunity to work on building additional partnerships in the Bloomington/Monroe County area, while still providing this service.

Fiscal Leveraging – We currently operate with one full-time and one part-time employee working from an in-home office to avoid overhead expenses. Many volunteers help with the overflow of workload from having such a small staff. This allows us to avoid additional expenses and be better stewards of money that is received. We hold a portion of funds in a reserve to ensure program sustainability. With all of our in-kind donations, we are able to make better use of funding. Last year we received over \$628,000 worth of in-kind donations. We anticipate to receive almost \$957,000 this year.

Broad & Long-Lasting Effects – By helping to alleviate the pains of hunger we hope to give Hoosiers of all ages the ability to focus on their everyday life (education, employment, etc.). Our hope is that this allows individuals and families within each community the opportunity to become more stable and productive, building a stronger community... one pound a time....

Outcome Indicators:

We calculate our program success on how many pounds of meat are donated and how many meals we are able to provide. In the last five years, we have helped to distribute over 572,000 pounds of meat to Indiana food banks, providing almost 2.3 million meals to Hoosiers in need.

Cost

Amount Requested (in order of priority)

1. 3,700 pounds of processed meat at approximately \$1.35 per pound	\$5,000.00
TOTAL REQUESTED	\$8,160.79
<i>Churches/ Clubs/ DNR Benevolence Fund (Pending)</i>	\$305,450.00
<i>Grants (Pending)</i>	<i>unspecified</i>
Total Project Cost	\$1,262,080.00

Past SSF Funding
None

Staff Comments

Note: This is the first application from this agency, which is a statewide organization which pays for processing of deer and large livestock meat at a discount for delivery to local food providing agencies

Operational Funding Request – Sufficient Well Developed Plan for Future Funding? While the application indicates the request is not for operational funding, it is (by paying for the processing of the meat). The one reference to a plan for covering costs in the future reads as follows: “through grant writing, fundraising, and obtaining additional volunteers throughout the state we hope to raise awareness and encourage support of our program so that we may continue to provide this service.” The Committee may want to consider whether that is a sufficiently articulated plan for future funding.

Collaborative Project – No Memorandum of Understanding. The application indicates that it comes forward as a collaborative initiative. Without confirmation, as a first time applicant, it appears that the agency meant that the effort is a collaborative one, but the application is by just one agency alone.

Outcome Indicators. While the application responds to this question with information on a statewide basis, the application also indicates that the agency would like to be able to provide 15,000 meals this year to Monroe County along with over 16,000 meals provided through Hoosier Hills Food Bank.

Funding Timeframe. The application proposes a June 2016 to June 2017 timeframe for reimbursements based upon seasonal supply (e.g fairs in the summer, hunting in the fall and winter, and farmer donations year-round). If interested in awarding a grant, the Committee may want to inquire about what money could be reimbursed during this next year’s funding cycle.

Transporting Outreach Potentials - \$26,875.50

City Residents Served: 360 (out of 400)

Employees:

Full-Time	Part-Time	Volunteers
0	1	20

Mission: The IRA is a volunteer powered, grassroots harm reduction project designed to improve the health and well-being of our participants. While many of our services target the needs of people using IV drugs and sex workers, the IRA is committed to providing all members of our community with the resources they need to make positive change, as they define positive change, and to assist them in mitigating health risks.

Project Synopsis:

The Indiana Recovery Alliance (IRA) respectfully requests \$XXX to purchase a vehicle to provide needs based, anonymous care to Bloomington and Monroe County residents. Having an unmarked, discreet vehicle will enable the IRA to build trust among community members who are wary of this new service, by providing services quickly, and directly. Our volunteers and nurses will be better equipped to work with marginalized individuals and provide them with the supplies and information necessary to prevent common ailments of IV drug use, such as abscesses (which can lead to serious infections, such as endocarditis), HIV/HEP C, and other infectious diseases.

Criteria:

Need – The IRA provides harm reduction materials, improving the overall health of the community at no cost to participants. Our programming addresses the needs outlined in both the Service Community Assessment of Needs (SCAN) and the Housing and Neighborhood Development Department’s (HAND) 2015-2019 Consolidated Plan. Specifically, section NA-50, Non-Housing Community Development Needs, 91.215 (f), which states “The community survey ranks mental health and related services as the most critical need in our community.” It also identifies a critical need for “substance abuse related services, and basic medical related services”.(P.55) The IRA also meets the needs identified in the SCAN, section 5, p. 98, identifying health as a community priority, specifically, “A healthy community ensures the health and well-being of every individual.” Our services provide prevention and treatment materials, which improve the overall public health of our community.

One-Time Investment – The purchase of a new vehicle would ensure continuity of service for the IRA for years to come. Because our service is new, and deals with a marginalized population, having a new, discreet, unmarked vehicle for delivery would lower barriers for access to care. A vehicle will allow us to deliver services directly to a home or business, retrieve in kind donations from other harm reduction projects (such as Chicago), transport community members to drug treatment programs and health care providers, and attend trainings and community meetings across the state and country without compromising the anonymity of the individual.

Fiscal Leveraging – Currently, the IRA’s partnership with the Monroe County Health Department provides us with reimbursement for gas and transport related expenses. (\$15,000 for gas, insurance, and other related expenses) With only 1 part-time employee, our services rely heavily on volunteers. Volunteers give an average of 60 hours per week to make our programs run successfully. We rely heavily on in-kind donations such as harm reduction supplies, coats, blankets, toiletries, and other basic necessities. Several local businesses support our ability to collect donations, acting as intermediaries.

Broad & Long-Lasting Effects – Studies show that syringe exchange programs (SEP) provide a multitude of benefits to a community. Drug users who have access to a SEP are 5 times more likely to enter into a drug treatment program and have lower levels of HEP C and HIV than those who do not have access. SEPs help create a legal system that allows injection drug users to tell police that they have syringes, decreasing accidental needle sticks during searches or pat downs by 66%. In Baltimore, two years after the introduction of an SEP, researchers found a significant reduction (50%) in needles improperly discarded on the streets.

We cannot accurately estimate the public health impact that our services will provide for Bloomington. However, research has proven that the impact of having a SEP in a community will not only affect public health as whole, but also reduce the potential of a public health epidemic. Monroe County has already declared a HEP C epidemic, and the entire country is in the midst of an opioid overdose epidemic. Since 1999, overdose deaths involving opioids has quadrupled. The IRA provides invaluable service to the community, delivering the services needed to prevent this epidemic from growing.

Outcome Indicators:

As community trust continues to grow, we expect to see a continued increase in the number of participants, and more lives saved by Naloxone. We will continue tracking the services we provide, listed in the project description. In 2016, the IRA expects do the following:

- Distribute 100,000 syringes and sterile supplies
- Distribute 3,000 doses of Naloxone and training
- Distribute hundreds of blankets, coats, and other basic necessities
- Provide Harm Reduction and Naloxone trainings
- Test over 200 community members for HIV and HEP C

Cost

Amount Requested (*in order of priority*)

Series of Quotes: 1. Chevy Express, Insurance, & Fees (Quote: \$2,6875.50) 2. Grand Caravan AVP, Insurance, & Fees (Quote:\$28,890.91) 3. Kia Sedona, Insurance, & Fees (Quote: \$27,935.93) 4. Town and Country, Insurance, & Fees (Quote: \$25,794.33) 5. Dodge Caravan, Insurance, & Fees (Quote: \$17,600.00)	<i>The items to the left are alternate quotes for a vehicle; the figure to the right is their preferred vehicle.</i>	\$26,875.50
TOTAL REQUESTED		\$26,875.50
Monroe County Health Department Fees (Confirmed)		\$724.50
Total Project Cost		\$27,600.00

Past SSF Funding

None

Staff Comments

Note: This is another first time applicant for Jack Hopkins Social Services Funding Program grant.

Project Cost. This agency requests funds to purchase a “discreet” vehicle to perform new harm reduction services (e.g. syringe exchange) to a population likely to be wary of these services. The project cost was not listed in the Project Synopsis, but did appear under the Total Project Cost portion of the application. The quotes for vehicles were taken from the Priority List in the event of Partial Funding and supported by quotes later in the application.

Bloomington Youth Rugby Education Initiative - \$100,000
City Residents Served: 200-250 youth, 30 to 50 IU Students
Employees:

Full-Time	Part-Time	Volunteers
0	2	100+

Mission: The mission of the Alumni Fund Raising Steering Committee, IURFC, IUWRFC, is to build an endowment that will support the activities of the Indiana University Rugby Club to include travel expense, rugby training and rugby education expenses which includes community service activities through a youth rugby program

Project Synopsis: We are requesting \$100,000 endowment to provide perpetual funding of \$9,000 per year. This program will use a tool called “Rugby Education” and is structured to attract students who are already in competition in the sport. The United State currently has over 1,000 college rugby clubs. The goal of the United States Rugby Foundation (USRF) is to encourage every college rugby club to cooperate with their local community and develop youth programs that will construct a grass roots counter culture to dilute and eventually Defeat the current apathy, despair and fear in our nation’s youth. In Indiana the state legislature just passed laws to contain a “meth epidemic”. Southern Indiana is frequently called the “Meth Capital of the World.” The drugs and the thugs spawned from use, have been responsible for numerous police action shootings leading to riots and extensive property loss in many communities recently. A bold movement at the nation’s grassroots much launch a culture change. The theme for this program: “NO more Fergusons!” A “rugby education” would require a student to commit to obtaining a Level 1 Coaching, Level 1 Referee, Level 1 Club Administration certification which includes “Practical Math Foundation Mentor Training,” and one supervised internship of their choice, in Bloomington K-12. First year goals is to influence 200 to 250 K-6 students. Second year, 350-350 K-8 students. Third year, 350-450 K-12 students. There is currently a high school club active in Bloomington. “The Book of Rugby, Virtues of a Rugby Education” is currently being written to explain this pilot project to promote the concept throughout the rugby community. The coaching philosophy that will be employed is explained in a recent (2009) film: “Forever Strong.” See “Coach Larry Gilwex commentary: “Making Forever Strong” and “Life Lessons.

Criteria:

Need – The virtues of a “Rugby Education” and why not for other sports activities? All sports in fact have many positive features that teach teamwork, leadership, fitness, self-discipline and competition. Rugby covers these as well as many virtues that extend beyond the capability of other sports but have been demonstrated frequently in rugby. To wit: increase in entrepreneurship, dramatic reduction in recidivism rates, a respect for the law, a survival spirit, multi-tasking, a respect for different cultures, “innovative” leadership, a culture of learning especially applied to STEM careers, nation building, and braking down tribal barriers in third world countries, to name a few. “Rugby is a fame for Life.” Grandparents help fund, Parents help coach, referee, administer, Children play and entertain the community at large.

One-Time Investment – This is a pilot project. The \$100,000 matching endowment funds are already in place and when matched by the Jack Hopkins Fund, will provide an annual endowment income of 4.5%, \$9,000 per year that should perpetually be able to reach 500 to 1000 K-12 children in Bloomington. It is intended that no interested child will be excluded for lack of an ability to pay participation fees. It is expected that initially, the school lunch subsidy program will be a guide for “scholarship” participants. For liability reasons it will be necessary that every participant be registered with USA Rugby, “CIPP” \$30 per year. IU Students who participate will have to pay fees for: Coach \$45 (CIPP), \$65 (L-1). Referee \$45 (CIPP), \$65 (L-1). Lawbooks \$178 for 20 (shipping inc.) Club Administrator (Coach CIPP or Referee CIPP will cover.) Foundation Course \$100.

Fiscal Leveraging – First of all, Mark Cuban an alumnus of the Indiana University Rugby Club has already deposited \$300,000 into a matching endowment fund at the IUF and agreed to send another check when the \$300,000 is matched. Second, the IURFC Alumni with over 1,000 living alumni extending back to 1962, have launched a campaign to match that donation. Third, modest youth participation fees will be charged to those whose families can afford the fee, estimated to be between \$40 to \$50 per year. This fee will cover USA Rugby registration, a t-shirt uniform and field rentals should it be necessary. Fourth, when the program is established it will be possible to find community business sponsors for the teams.

Broad & Long-Lasting Effects – The benefits to college students are 1) they will be recognized as “Foundation Fellows” with all rights and privileges. 2) On graduation from IU, they will be allowed to submit their resume to a national and international corporate bank for rugby corporate sponsors. 3) They will be invited to an annual convention for special recognition, workshop education on advanced Club Administration and a “jobs fair” of employers looking for candidates with the proven ability to lead, administer and problem solve while working with youth.

The benefits to the Bloomington youth that are attracted to the program are: 1) Rugby is an active, fluid sport, a FUN activity that children enjoy participating in. 2) A stabilizing mentor coach in their lives. Nationally, forty percent of all households and single parent households and children are denied a father’s influence. Single mothers often feel overwhelmed especially when raising teenage boys. Coaches in youth rugby programs are trained in the “Club Administrators” curriculum receive educational psychology and the role played by coaches directly and club administrator indirectly. 3) The Club Administrators training include a module in “Practical Math Foundation Mentoring.” This is part of a formal, self-paced program to make Math Fun and set the tools for Advanced Math Training, leading to future STEM employment opportunities.

Outcome Indicators:

Glendale, Colorado, “Rugby Town, USA” in 2006, built a facility to anchor a 1,500 youth program in a town of 5,000 population with an urban renewal goal that has resulted in a crime rate reduction of “85%”. Contact: Captain Tom Gross, GPD. Given five years we should see considerable juvenile crime reduction.

An improved high school graduation rate is expected though that is not a major in Bloomington as will other communities that this pilot project will be exported to in the next ten years.

A decrease in youth drug and alcohol use. The time for intervention is before you have a program, not after you discover there is a problem.

A dramatic interest in STEM (Science, Technology, Engineering, and Mathematics) and a much better future employment prospects for participants.

Cost

Amount Requested *(in order of priority)*

1. IUF Rugby Endowment Fund Contribution	\$100,000.00
2. Pilot Program Year 1 Cost	\$9,000.00
3. Scaled Back Pilot Program	\$4,500.00
TOTAL REQUESTED	\$100,000.00
Mark Cuban Donation (confirmed)	\$300,000.00
Total Project Cost	\$9,000.00 per year

Past SSF Funding

None.

Staff Comments

- Note that applicant did not submit a narrative, a program budget, nor a year-end financial statement.
 - In subsequent communication, applicant advises that 50% of program participants will be low income.
 - In subsequent communication, applicant advises that they will recruit participants by “sending flyers to the elementary schools and a general meeting announced in the HT newspaper.”
 - Note that the *Elaboration of Criteria* directs that “[s]cholarships and vouchers allowing persons to participate in a program are generally considered as an operational cost.” Applicant indicates the endowment will sustain the program in future years.

Wheelchair Accessible Vehicles - \$15,000

City Residents Served: 35 (out of 35)

Employees:

Full-Time	Part-Time	Volunteers
195	78	16

Mission: LIFE*Designs* partners with people of all ages and abilities to lead meaningful and active lives. We envision communities that support all people, where each person is valued, and where everyone belongs. LIFE*Designs* serves as a comprehensive resource for people with disabilities and their families. We aim to facilitate active citizenship, fulfilling relationships, and rewarding employment through inclusive communities that foster dignity and respect.

Project Synopsis: LIFE*Designs* Inc. is requesting \$15,000 towards a wheelchair accessible vehicle to help continue to provide transportation for our clients with disabilities. Wheelchair Accessible Vehicles are vehicles that are specially converted to allow for the transportation of passengers in wheelchairs without them having to transfer out of their chair. We support more than 400 customers through tailor-made regularly scheduled activities that focus on training to enhance social and daily living skills apart from the individual's living arrangement. The goal is often to help the individual access and participate more fully in their community. A major barrier for people with disabilities is transportation. Being able to provide transportation for our customers has been paramount to our success of integrating our customers in the community. A new van would give us the opportunity to continue to provide safe and reliable transportation not only to LIFE*Designs* activities, but also to provide increased choice and opportunity for events and places in the community not on the bus route or after hours, such as, local parks like Griffy Lake, the clear creek trail, Sunday concerts at Bryan Park, evening music bands, etc. Many of the people we support rely on family, staff, or public transportation to facilitate their participation in the community. This restricts the independence of an individual and taxes their family.

Criteria:

Need – Through the purchase of a new accessible vehicle, LIFE*Designs* would be able to continue to provide services to those individuals who enjoy actively participating in our community. Our project addresses a high funding priority of providing support services to City residents who are affected with a disability. By providing transportation for our clients, our project addresses two previously-identified priorities in the Services Community Assessment of Needs (SCAN) for Monroe County: Earning a Living and Education. SCAN specifically highlights difficulties for people with disabilities both finding and maintaining regular paid employment. According to The US Department of Labor the unemployment rate for people with disabilities is almost double that of people without disabilities. We help with résumé development, interviewing and retention support. Accessible vans are an incredibly important component of this work. We are very pleased to see that LIFE*Designs* was used as an example in SCAN of a nonprofit devoted to continuing education in Monroe County for people with disabilities. We provide a variety of programming for our customers. Without reliable transportation, many of our customers would be unable to reach our services.

One-Time Investment – Jack Hopkins Funds will help us purchase a new vehicle outright replacing one of our older, more unreliable vans, which is well over a decade old. According to the Center for Transportation Studies at the University of Missouri-Saint Louis, the expected useful life of a wheelchair accessible taxi is roughly seven years. With a one-time investment, LIFE*Designs* will be able to provide transportation in the form of thousands of rides, for our clients, for years to come.

Fiscal Leveraging – We are currently working with a dealership to get a discount on the purchase of multiple vehicles. In addition, by providing transportation we are able to provide access to a multitude of other programming provided by LIFE*Designs* such as our education programs.

Broad & Long-Lasting Effects – One of our core missions at LIFE*Designs* is to not only to provide our clients with access to the community, but also to facilitate our community’s access to our clients. The mission statement for the City of Bloomington states that we value “diversity as a source of strength.” We strongly believe that to be true. LIFE*Designs*’ services lead to employment, independence and full community participation. Reliable and safe transportation, in the form of a wheelchair accessible van, helps reduce mobility barriers that are “weakening” our community. Too often, governmental agencies, including local, state, and federal, are overwhelmed by the services and support needed by individuals living with disabilities. This is especially true in low-income areas, like some of the counties served by LIFE*Designs*. Alleviating a portion of the burden from these governmental agencies can benefit the general public through reducing the need for higher tax revenues required to run governmental agencies geared towards this population. People with disabilities have so much to offer the community when they are able to seek employment, make purchases, access local events, and contribute to the economy.

Outcome Indicators:

This project's success depends on ensuring that the vehicle is purchased and put into operation in a timely fashion, is used on a regular basis, and benefits the customers we are targeting by improving their community access. Therefore, our three outcome indicators are:

- 1. frequency and number of miles traveled
- 2. the number of clients who have access to the vehicle, and
- 3. customer satisfaction with the amount of time they spend in the community.

We keep a detailed log of every trip a vehicle makes, so are easily able to measure the first two indicators. Our annual survey of our customers already includes the relevant question for the third indicator. Since we are seeking to replace an existing van, we are very much aware of the demand for our transportation. We estimate that 35 of our customers who require mobility accommodations, all city residents, would have access to this van.

Cost

Amount Requested (in order of priority)

1. Ford Transit Superior Van #1	\$26,656.00
2. Conversion #1	\$19,904.00
TOTAL REQUESTED	\$15,000.00
Smithville (Pending)	\$10,000.00
LIFEDesigns (Confirmed)	\$21,560.48
Ford Mobility Program (Pending)	\$1,000.00
Total Project Cost	\$46,560.48

Past SSF Funding

Year	Status	Title	Amount
1997	Granted	OPTIONS: Upgrading phone and voicemail system	\$13,500.00
1998	Granted	OPTIONS: Repair 1991 Club Wagon for client purpose	\$3,000.00
2000-June	Granted	OPTIONS: Materials, computer, and furniture for resource library	\$5,000.00
2001	Granted	OPTIONS: To purchase CPR training equipment to train staff	\$4,966.00
2002	Granted	OPTIONS: Materials for program between Options and Center for Behavioral Health to address persons with dual diagnosis	\$5,000.00
2003	Granted	OPTIONS: Materials for resource library and speaker fees, Family Partnership	\$1,725.00
2004	Denied	OPTIONS: Career Exploration Day Transportation and Costs	\$2,400.00
2005	Granted	OPTIONS: Modify wheelchair accessible van for community participation program	\$7,500.00
2006	Granted	OPTIONS: Format and rebuild computers and install modems and software as part of the Equalizing with E-cycling program	\$4,000.00
2008	Granted	OPTIONS: Purchase refurbished computers, modems and internet services to link between community living homes and the main office	\$4,000.00
2010	Granted	OPTIONS: Pay for software, training, video production and resource materials for the Power Up program	\$9,750.00
2011	Granted	OPTIONS: Purchase a scanner for the Electronic Records project	\$3,100.00
2008	Granted	CHRISTOLE: Pay for installation for a fire sprinkler system in the group home at 1701 Winslow	\$3,500.00
2010	Denied	CHRISTOLE: D-Spa Training Conference Lead Trainer	\$2,000.00
2013	Granted	To purchase the College of Direct Support and College of Employment Services training packages and to pay for the administrative and performance management fees associated with these training packages.	\$13,470.00
2014	Granted	To purchase furniture for bedrooms along with furniture and entertainment equipment for common areas at the Dunn and Winslow homes (located within the City).	\$7,090.00

Staff Comments

No comments.

Mission: Middle Way House envisions a community where individuals live free from violence and the threat of violence; a community characterized by equality across the gender continuum; a community where everyone is adequately fed, housed, educated and employed, with opportunities for meaningful participation, personal growth, and creative expression.

- Middle Way House empowers women by:
- Giving them a safe place in which to connect with other women,
 - Making information, education and training accessible
 - Providing opportunities to make informed decisions and participate in concerted action and, generally,
 - Enabling growth and experimentation

- Middle Way House empowers children by:
- Giving them a safe place to live and play
 - Acknowledging their unique qualities
 - Nurturing their special talents
 - Encouraging their academic and social growth

Project Synopsis: We are requesting \$14,200 for furnishings: bunk beds, mattresses, window coverings, sofas, and rocking chairs.

- Institutional **bunk beds** are designed to provide durable, safe sleeping environments for adults and families. The existing beds are past warranty and are approaching the end of their usable life. Some critical weld-points have rusted; we must replace these beds now, before an accident occurs.
- The existing **mattresses** are, likewise, nearing the end of their usable lifespans. New institutional bedding must be durable, waterproof, and infestation-proof.
- Several of New Wings’ common area windows are exposed to the alley and newer construction in the area, without adequate privacy protection. Many receive full afternoon sun, which raises the indoor temperature to a stifling level. We are requesting funding for **UVA/B protective film and solar privacy shades**.
- All community room furniture at New Wings/The Rise suffers a great deal of wear and tear, due to the fact that it’s used by many adults and children on a daily basis – for reading, watching movies, support group, life skill sessions, and other group activities. New Wings/Rise common-area sofas are cloth and not resistant to bed-bug/lice infestations, presenting a health hazard. They were donated more than 5 years ago and are now ripped, broken, urine stained. New **vinyl sofas and sectionals** will be washable, durable, and comfortable.
- We recently doubled our infant/toddler care capacity at our day care. We are requesting funding for three durable metal **rocking chairs** to accommodate the expansion and to use outdoors, in the walled children’s area, in mild weather

Criteria:
Need – Provision of appropriate services for those made homeless by domestic violence is a recognized community need, which Middle Way fills (Consolidated Plan, pages 51, 55). Crisis intervention; emergency shelter and transitional housing; childcare; case management; access to legal services and/or human services, including substance abuse programs; and mastery of life and job skills are all important milestones on the road to stability, recovery, and economic self-sufficiency. Middle Way provides a coordinated, highly confidential, continuum of care with excellent outcomes: MWH is a national-model domestic violence program; our recidivism rate is approximately 13% which is 75% lower than the national average of 52%.

Page 28 of the SCAN reports that, “in 2012, Middle Way House provided 131 unduplicated women and their 94 children with emergency shelter.” The need for shelter for victims of domestic violence, dating violence, sexual assault, human trafficking, and stalking remains an unfortunate societal constant, with no signs of abatement. Last year, in 2015, Middle Way provided 7,183 shelter nights to 168 unduplicated women and their 85 children.

Middle Way has been providing emergency services to very low income adults and children for the past 45 years, and continues to meet the food, clothing, shelter, and social services needs of these survivors. The shelter is almost always at, or near, capacity. In fact, last year we had to refer 46 eligible DV/SA survivors elsewhere

because our shelter was full. Funding for Middle Way, and other shelters, is expressly indicated as a top priority in the City’s 5-year plan (Page 50, Priority 2: “Funding for Service Providers”).

One-Time Investment – All of the items requested are durable goods, intended for long-term institutional use: bunk beds, mattresses, window coverings, sofas, and rocking chairs. They are subjected to heavy, constant use by hundreds of residents each year, therefore, the items’ expected useful life span is 5 years for the bedroom and living area furniture (beds, mattresses, cots, sofas and sectionals), 10 years for window coverings, and 12-15 years for the metal rocking chairs for infant and toddler care.

Fiscal Leveraging – Middle Way House general funds will absorb the cost of delivery fees. Any installation costs not included in the above quotes will, likewise, be carried by MWH. We will seek qualified volunteers to assist with furniture assembly, as appropriate.

Broad & Long-Lasting Effects – Middle Way provides life-saving/life-changing services to a very vulnerable population. Failure to intervene appropriately places victims at risk in the here and now, but threatens the whole community over time as domestic violence is the most generative of social ills. Study after study has documented the long lasting impact of trauma-informed care and the provision of service-rich, safe housing on individuals’ ability to stabilize and improve their living conditions, grow their confidence and skills for self-determination, and integrate successfully into the wider community. We assist >200 Bloomington residents each year with shelter, transitional and permanent housing, but close to 80% of those who ask for and receive our assistance do not live in MWH facilities. We provide phone-based and on-scene (at the hospital, police department, etc.) advocacy and referrals to more than 1,000 Bloomington residents each year, and legal advocacy to approximately 600 Bloomington residents annually.

Outcome Indicators:

The MWH Furnishings project will ensure that the >300 annual, unduplicated New Wings residents will be sheltered in safe, infestation-free sleeping quarters. They and the 28 families at the Rise will enjoy the use of comfortable and sanitary common-area furniture for at least five years. Further, the solar window coverings will help to promote energy efficiency, along with privacy and safety for our shelter residents.

Cost	
Amount Requested (<i>in order of priority</i>)	
1. Metal Beds for Shelter	\$4,990.00
2. Bed-Bug-Proof Mattresses for Shelter Bunks and Overflow Costs	\$3,160.00
3. Window Coverings for Resident Security/ Energy Savings	\$2,700.00
4. Vinyl Sofas for New Wings/ Rise Community Rooms	\$2,840.00
5. Rocking Chairs for Infant and Toddler Care	\$510.00
TOTAL REQUESTED	\$14,200
MWH General Funds (Confirmed)	Delivery Cost
Total Project Cost	\$14,200 + delivery

Past SSF Funding

Year	Status	Title	Amount
1993	Denied	Transitional housing project and day care center	\$34,000.00
1994	Granted	Women’s and children’s transitional facility	\$35,000.00
1996	Granted	Child care facility	\$17,350.00
1999	Denied	Interim Salary for Coordinator	\$20,000.00
2000-June	Granted	Construct addition onto shelter	\$10,000.00
2000-June	Granted	Buy and install security devices for 2 facilities	\$2,426.00
2000-June	Denied	Travel and Conference	\$2,545.00
2000-Oct.	Granted	Buy and Industrial Grade document scanner for Confidential Document Destruction Program	\$3,211.00
2001	Granted	Support pilot childcare nutrition program/enterprise by paying salaries of cook	\$23,885.00
2003	Granted	Purchase thermal carriers; pots, pans, and food trays; and, dishwasher proof dishes and flatware in order to extend program to Area 10	\$4,100.00
2004	Granted	Pay a portion of salary and benefits for a Housing Specialist to develop a cooperative housing program & facility for low-income women	\$7,500.00
2005	Granted	Steel ramp, tow bar loops, lifts for Confidential Document Destruction	\$10,000.00
2006	Granted	Personnel expenses for the Martha’s House homeless shelter	\$8,000.00
2007	Granted	Salaries, taxes and benefits for House Manager and weekend staff for the Emergency Shelter	\$6,500.00
2008	Denied	Alt. Power & Energy for New Wings Community Partnership	\$55,000.00
2009	Granted	Purchase beds and mattresses for the Emergency Shelter	\$10,500.00

2010	Granted	Purchase Food Works Kitchen equipment, including: an ice machine, a coffee maker, a pH meter, a mixer, an electric pasta machine and two pasta machine cutters, an electric stone mill and a dehydrator for the facility located at 318 S. Washington Street.	\$4,225.00
2011	Granted	Equipment and lighting to make facilities on S. Washington more sustainable	\$12,000.00
2012	Granted	New Wings Emergency DV Shelter	\$24,000.00
2013	Granted	Pay for salaries of 2 Crisis Intervention & Prevention Service Coordinators, plus taxes & benefits	\$11,715.00
2014	Denied	New Wings Community Partnership	\$25,000.00
2015	Denied	To purchase a high-speed, fiber-optic, integrated internet/phone system and a server, to meet crucial funding requirements and enable more efficient response to emergency assistance and legal advocacy service requests.	\$25,000.00

Staff Comments	
No comments.	

MCUM Food Pantry Conversion Project - \$33,540.00

City Residents Served: current: 8,924 (of: 13,524); projected: 9,704 (of: 14,724)

Employees:

Full-Time	Part-Time	Volunteers
17	11	224

Mission: Monroe County United Ministries creates lasting solutions to economic, educational, and social justice in our community through quality services, collaboration, and innovation.

Project Synopsis: Monroe County United Ministries (MCUM) requests \$33,540 for capital improvements for its Food Pantry Conversion Project. Funds will support MCUM’s Emergency Services Program’s physical conversion to a client choice food program in tandem with program model changes. In alignment with the committee’s goal to fund projects with the potential to provide lasting change and improve the human condition of Bloomington residents, this one-time project will serve nearly 15,000 hungry Bloomington and Monroe County residents within its first year of operation, a 9% increase from last year.

Criteria:

Need – The US Census Bureau ranked Monroe County first in the State of Indiana in poverty last year. While only 16% of Bloomington households are formally considered food-insecure, 42% of households reported having at least some degree of difficulty meeting their most basic needs each month (City of Bloomington SCAN 130). As a result, the SCAN indicates more middle class families who would normally be food donors have begun to seek food assistance themselves (132) and food pantries re struggling to keep up with the increased demand for their services. Converting MCUM’s food pantry from its traditional, pre-bagged model of food provision to a client choice model will enable MCUM to feed more people more effectively, also establishing a more sustainable base of food and funding.

According to the 2015-2019 Consolidated Plan, Bloomington’s poverty rate is 39% (22) and strategies to alleviate the symptoms of poverty should include supporting projects that support public service assistance (Strategic Plan, 1). In alignment with this strategy, this project will increase MCUM’s capacity to serve more hungry individuals and families by reducing food waste, stretching financial support farther, and empowering clients with the integrity and confidence that we believe will better support their journeys to self-sufficiency.

One-Time Investment – MCUM seeks funding through the Jack Hopkins initiative to support the physical conversion of MCUM’s food pantry, through capital improvements, that will enable the agency to shift from a traditional to client-choice pantry model. Primarily, the capital improvements will include removing several walls that currently section the pantry off into a matrix of small, crowded rooms. Once several walls are removed, MCUM can more efficiently use floor to ceiling space for shelving, creating more storage for “overflow” items. Additionally, the open space generated by removing walls will create space for clients and volunteer hosts to peruse and select food items. Once the renovations have been completed, the pantry will immediately impact the clients through empowerment, the volunteers who will benefit from a more personally-rewarding role, MCUM’s staff who will have more time to focus on providing case management, and the community as a whole through maximization of local resources.

MCUM’s current food pantry has been operating out of its space for more than fifty years. This project will not require additional Jack Hopkins funding to support and is expected to last our community another 75 years.

Fiscal Leveraging – Demolition labor for this project will be completed by a group from Sherwood Oaks Christian Church, valued at \$8,000. MCUM will formally launch a campaign to raise the remaining funds for the construction after May 1. A donor has already committed to providing a \$10,000 “matching” incentive to encourage MCUM’s other donors to collectively raise the remaining \$10,000.

Local churches, Indiana University’s Service Learning courses, Ivy Tech Community College work study students, and other community members will provide 2,040 hours of volunteer labor annually to MCUM’s food pantry – a personnel savings of nearly \$50,000 per year. This project will maximize MCUM’s capacity to shop at Hoosier Hill’s Food Bank, saving an estimated 52% on non-perishable goods compared to their retail purchase value.

Broad & Long-Lasting Effects – With an increase in local food insecurity and a higher demand for food pantries, MCUM’s Emergency Services Program provides an important safety net for Monroe County residents. Last year, MCUM provided services and case management to 17% more clients than in 2014 and 8% more than the 5-year average. The previous section describes a local increase in food insecurity, and MCUM’s staff and Board of Directors expect the demand for MCUM’s services, especially its food pantry, to increase in tandem with the need. Academic and practical research suggests client-choice pantries more efficiently position agencies to feed more hungry people. Ultimately, conversion of MCUM’s food pantry to client choice will increase the entire Emergency Services Program’s capacity to provide basic needs assistance effectively and efficiently, and in a way that directly reinforces MCUM’s program goal of self-sufficiency.

Moving to a client choice pantry model will allow MCUM to serve 9% more clients each year, which prevents hunger and promotes stability, safety, and security for more people. Coupled with MCUM’s stabilizing case management, which helps people apply for benefits and submits referrals to other agencies, the restructuring will free clients’ resources for other expenses, enabling them to contribute more to the local economy. Additionally, granting clients choice and flexibility in their food will promote confidence, encourage them to practice making food choices for their families, and shoe dignity and compassion for their human needs. The impact of this project on people’s morale will in and of itself create a lasting impact on the community. Finally, the adjusted staff and volunteer roles in the new model will free caseworkers to focus more critically on case management to help MCUM better track whether the program is promoting self-sufficiency and whether unmet community needs remain. Our caseworkers promote efficiency within the community by working closely with other agencies on referrals and helping raise client awareness of available local services. With more time to spend with clients who require more individualized assistance, caseworkers can not only help craft their self-sufficiency plans but can follow up to ensure they’re working.

Outcome Indicators:

Outcome	#Served/ Indicator	Estimated Impact
Clients with new access to 300-square foot panty shopping floor & 1,400-square foot sorting and storage space	14,724 (9,704 City of Bloomington residents)	Feed 14,724 people; Improve access to choice by 100%
Increase volunteer role in food pantry	2,040 volunteer hours	Better engagement of volunteers = better retention; Increase of 67% in pantry hours
Increased program capacity	14,724 (9,704 City of Bloomington residents); 96% + clients will agree MCUM “met their needs” on our Annual Client Survey	MCUM expects to provide basic needs assistance to 9% more people in need in 2016

Cost

Amount Requested (*in order of priority*)

1. Pantry construction: Install Drop Ceilings & Lighting, Drywall Perimeter, Establish a Uniform Floor Level	\$33,540.00
TOTAL REQUESTED	\$33,540.00
<i>Sherwood Oaks Christian Church (confirmed)</i>	\$8,000 in-kind labor for demolition
<i>MCUM Fundraising Campaign (partially confirmed)</i>	\$20,000 goal; \$10,000 confirmed as of (3/28)
Total Project Cost	\$61,540.00

Past SSF Funding

Year	Status	Title	Amount
1996	Denied	Facility Addition – Daycare	\$50,000.00
1997	Granted	Addition & renovation of child care facility	\$51,000.00
1998	Granted	Renovate existing building to meet new building code	\$9,925.00
1999	Granted	Equipment for food area	\$11,850.00
2001	Granted	Pay rent & utilities for city residents at risk of being dislocated	\$32,884.00
2003	Granted	Subsidize childcare costs for low-income households within the City	\$20,000.00
2004	Granted	Subsidize childcare costs for low-income households during summer months	\$15,000.00
2005	Granted	Caseworker salary for Emergency Services program	\$16,000.00
2007	Granted	Subsidize childcare costs for working families residing in the City	\$28,080.00
2010	Granted	Purchase cots, cot carriers, cot name plates and emergency kits for the Affordable Childcare program	\$5,540.53
2011	Granted	Pay for electrical improvements and cold storage equipment for the Emergency Food Pantry	\$11,000.00
2012	Granted	Roof replacement for Emergency services building	\$17,500.00
2013	Granted	Fund an energy audit and pay for purchase and installation of 3 air conditioning units and 2 furnace units	\$20,845.00
2014	Denied	Energy Efficiency Improvements for MCUM Childcare Facility	\$50,990.00
2015	Granted	For capital improvements to two playgrounds on its property in the Crestmont neighborhood.	\$27,475.00

Staff Comments

- In subsequent communication, applicant clarified that neither proselytization nor religious instruction is a condition of receipt of services. Applicant clarifies that “neither the agency itself nor any components of MCUM’s programs have any religious affiliation whatsoever. The client choice food pantry will follow suit as a secular program element.”
- City residents constitute approximately 66% of MHC’s clientele.

Increasing Patron Self-Sufficiency - \$21,479.11

City Residents Served: unspecified

Employees:

Full-Time	Part-Time	Volunteers
5	3	400

Mission: Mother Hubbard's Cupboard (MHC) increases access to healthy food for all people in need in ways that cultivate dignity, self-sufficiency, and community. MHC provides healthy, wholesome food to people in need, and equips people with the skills, knowledge, and tools to grow and prepare their own food, making nutritious food and wholesome meals more accessible. MHC’s four programs (Food Pantry, Garden Education, Nutrition Education, and Tool Share) form a holistic approach to tackling the issues of hunger and food insecurity. All MHC programs focus on serving low-income families at or below 200% of the federal poverty line. MHC’s Food Pantry Program is the largest in the region and last year distributed 181,446 bags of healthy groceries to people in need.

Project Synopsis: MHC requests \$21,479.11 in funding to expand the capacity of our Education and Tool Share programs, which provide low-income, food-insecure individuals with learning opportunities and access to kitchen and garden tools for at-home use. Funding will support the infrastructure of the Tool Share program, increase education staff time to provide more instruction and support to patrons, and further our mission of self-sufficiency in innovative ways. A new pilot project MHC will implement with this funding is an on-site Farm Stand in which patrons sell food they have grown at home. MHC will provide support for patrons interested in growing and selling homegrown produce. MHC will provide the space and equipment necessary to set up a farm stand, and the market will be open to all. One-on-one consultations will be available to each participant, managed by Education staff, and patron sellers will be able to use Tool Share equipment and resources such as seeds, soil, compost, and plant starts. Participating in an on-site market will provide low-income individuals with an opportunity for community engagement and economic empowerment. Further, the Farm Stand will bridge gaps between different socio-economic communities. With funding from Jack Hopkins, we would have staff time to dedicate to piloting this engagement in education programs.

Criteria:

Need – MHC provides emergency food, nutrition and gardening education, and makes gardening and kitchen tools available at no cost to patrons. Mother Hubbard's Cupboards programming addresses the needs outlined in both the Service Community Assessment of Needs (SCAN) and the Housing and Neighborhood Development Department’s (HAND) 2015-2019 Consolidated Plan. Specifically, MHC aligns with NA50, Non-Housing Community Development Needs-91.215 (f) (Strategy 5, 1&3), which states HAND’s priority to “Provide funding to non-profit organizations that serve low income individuals/families with their basic emergency needs: food, shelter and health care.” And, “Provide funding to non-profit organizations that provide valuable services to improve quality of life.” (P.6) MHC’s programming develops the self-sustainability of community members who participate in educational services. Community members who participate in the Nutrition and Garden programs gain skills that reduce their dependency on emergency food providers. MHC also helps low-income community members access the “Essentials” as outlined in SCAN (section 7). Since 2013, our services have increased 85%. Increased staff time and an improved Tool Share program will enable MHC to continue providing innovative programming and meet the needs of Monroe County residents.

One-Time Investment – Additional staff time dedicated to improving and expanding the Tool Share program will enable us to improve our time spent with patrons, better meeting the needs of community members who utilize the program. Future funding for this part of the program will come from individual donors, grants, and specially designated money. The purchase of new equipment, and repair of old Tool Share equipment will increase the quality of our services for many years to come. This one time boost will provide us with the opportunity to improve our offering of tools necessary to build self-sufficiency.

Fiscal Leveraging – MHC uses a combination of in-kind donations, volunteer support, and collaborative partnerships to maximize programming efficiency. Funding sources are equally diverse, ranging from national, regional, and local grants, individual donors and corporations. MHC has several volunteers who specialize in the utilization of various tools in the Tool Share. For example, the Purdue Extension assists us in teaching food preservation classes. We have several donors, volunteers, and a board member who are involved with the farmers market who have offered to assist in our pilot farm stand project

Broad & Long-Lasting Effects – Access to knowledge, skills, and tools enables families and individuals to increase their self-sufficiency and health. These benefits have spillover effects and help individuals develop healthy habits, such as increasing fruit and vegetable intake and levels of physical activity. MHC collaborated with the IU Department of Sociology to conduct a scientific study of the MHC Crestmont Community Garden’s impact on the Crestmont neighborhood. The results from this study revealed the benefits of community

gardening - 86% of participants claimed that they ate more fruits and vegetables, and 91% said that participating in the garden made them better able to provide for their families. MHC expects that similar results will be achieved with more time and resources dedicated to education and the Tool Share programs.

Additionally, developing these programs has the potential to reduce the isolation that often accompanies living in poverty. The Tool Share, Garden and Nutrition Education workshops, and the Farm Stand pilot all provide opportunities for members of the Hub community to engage with one another. Further, as patrons become self-sufficient and confident with their cooking and gardening skills, they will be able to share new insights and experiences, enhancing the interactive nature of our various garden and nutrition workshops.

Outcome Indicators: MHC anticipates the following outcomes over the course of the project period:

- 20% increase in tool share membership
- Increased plant, seed, and material distribution in the pantry
- 25% increase in patron engagement in nutrition and gardening education programs

MHC will implement two Farm Stand markets in collaboration with patron growers. Outcomes anticipated for the Farm Stand include patron participation as growers/sellers, the development of a supportive program to cultivate patron growers, and the implementation of two Farm Stand markets this summer, open to the general public.

Cost	
Amount Requested (<i>in order of priority</i>)	
1. Staff Support @ 20 additional hours and benefits – 1st choice [Staff Support @10 additional hours – 2nd choice: \$9,348.31]	\$18,952.11
2. Equipment	\$2,527.00
TOTAL REQUESTED	\$21,479.11
<i>Total Project Cost</i>	\$21,479.11

Past SSF Funding

Year	Status	Title	Amount
1999	Granted	Refrigeration unit	\$1,029.00
2000-Oct	Granted	Establish a new southside food pantry in concert with the Community Kitchen & Perry Township Trustee	\$9,000.00
2002	Granted	Fund a new nutrition education program	\$5,000.00
2006	Granted	Pay for the purchase and installation of 1 2-door freezer unit and 1 2-door refrigeration unit	\$6,670.00
2008	Granted	Provide bridge-funding to pay for salaries to operate the Mother Hubbard’s Cupboard community food pantry	\$24,000.00
2009	Granted	Purchase a cargo van for the Food Pantry program	\$28,650.00
2011	Granted	Purchase a van for the Garden & Nutrition Program	\$2,700.00
2012	Granted	Freezer storage for food pantry program	\$7,285.71
2013	Granted	Bridge funding to pay for salaries of Food Pantry Manager and Nutrition Education Coordinator for 26 weeks and salary of President and CEO for 18 weeks	\$23,815.00
2014	Denied	Expansion of Garden and Nutrition Education	\$30,947.86
2015	Granted	To purchase 4 laptop computers, 2 external CD drives, and software to increase organizational efficiency.	\$4,250.00

Staff Comments

- In response to a staff question inquiring whether the Farm Stand Program is modeled on another program, applicant advised that the organization, “researched many models around the country and considered different aspects of each. A program run by the Community Foodbank of Southern Arizona called the Garden Program, focused on education in similar ways as the Hub. They provide free and reduced cost resources such as seeds, compost, and tools, as well as assistance in starting a home garden. They then connect participants to area farmer’s markets to sell their produce. We had the chance to attend a conference in 2013 and see this program in action. We modified parts of it to fit our patrons’ needs.”
- In response to a staff question inquiring how the Farm Stand Program complements the Bloomington Community Farmer’s Market (especially as one of the goals of the program is to bridge the gap between socio-economic groups), applicant clarified that a goal of the Farm Stand is to complement, not compete with, the BCFM. From applicant: “Our primary goal is to reach patrons not accessing the current community markets or those who may have barriers to selling at market, and to provide an economic outlet for patrons growing excess produce. Additionally the goal is to bring folks who *do* shop at the current farmer’s markets to our site to interact with patrons and learn more about Mother Hubbard's Cupboard. The pilot of the Farm Stand would run alongside our “Dig and Dine” garden meals in the summer with the hopes of attracting patrons and community members to the garden work date, the garden meal, and to visit the Farm Stand.”

Success Institute Coordinator - \$20,000.00

City Residents Served: 700+ Non-clients who come in for professional clothing and Success Institute Training. (/200+)

Employees:

Full-Time	Part-Time	Volunteers
2	2	192

Mission: My Sister’s Closet is a non-profit organization established to build a stronger community by promoting economic self-sufficiency with professional attire, support services & essential career developmental tools for success.

Project Synopsis: My Sister’s Closet respectfully requests 1-time bridge funding of \$25,955 to hire and train a Success Institute Coordinator who will recruit and train volunteer mentors to work with voucher and non-voucher clients coming to MSC for Interview Skills training.

MSC works with and is recruiting volunteers with human resource experience to work with clients so they are not only dressed for success, but what comes out of their mouths also shows they are: reliable, credible, and professional. This training helps clients to prepare cover letters and resumes, and practice interview skills such as: elevator speeches, practice mock interviewing, proper body language, how to write thank you letters, where to look for a job online ... etc.

For clients who find it difficult or intimidating to interview because of long periods of time between jobs, or because they were released, fired, or quit previous positions, it’s often hard for them to believe someone will take a chance on them. For others, it might be more an issue of ‘how’ they are interviewing or ‘the way’ they are listing their skills that is keeping them from interviewing successfully. The training at My Sister’s Closet can help make the process easier, addressing these issues while teaching exceptional interview techniques so clients can represent themselves more credibly, helping them to find jobs, move towards economic stability, and out of poverty.

Criteria:

Need – My Sister’s Closet addresses the needs of low income and at risk persons seeking self-sufficiency by helping clients find jobs by improving their interview success. We serve those populations who are unemployed and underemployed, while addressing individual issues preventing people from moving forward in their lives related to obtaining and keeping a job, and maintaining a quality level of life for themselves and their families.

Our clients face issues such as job loss, reduction in hours, difficulty interviewing due to past experiences, and increased expenses due to changed life circumstances. Generally, they need assistance with interview skills, resume building, and job search education so they can move forward. Assisting with these tasks allows a client to be more equipped obtain a job and hopefully find financial stability, allowing them to move out of a state of poverty or as a person living at-risk.

One-Time Investment – My Sister’s Closet believes it can build upon the increased sales and retail success of the past year enough to pay for the salary of a regular SI Coordinator if we are able to free up store staff to concentrate on customer service and processing stock over a twelve-month period. As sales increase and more shoppers seek out MSC as an inexpensive clothing choice, MSC will put increased funds aside to assure this position receives regular funding.

Fiscal Leveraging – Current store staff and volunteers spend a great deal of time with clients coming to us for professional clothing and image consulting. Time that keeps them from putting out stock and working with paying customers who essentially fund MSC’s greater mission with their purchases. Freeing up these individuals to concentrate on making the bargain boutique more successful will result in enough extra sales over time to pay for the SI Coordinator’s position. Having a specialized SI Coordinator on staff, will allow us to attract more supporters to MSC to pay for the coordinator’s position.

Broad & Long-Lasting Effects - The lack of appropriate interview clothing, training and education are significant barriers to struggling women needing to find employment. My Sister’s Closet addresses this economic and educational needs by providing free services in two categories: 1) Free interview/workforce clothing & image counseling; and 2) Individual Interview & Life Skills mentoring through our Success Institute. The combination of these services allows a woman to present herself credibly and professionally during an interview, significantly increasing her chances of getting hired and maintaining a position; the counseling and education taught by the Success Institute is designed to address various obstacles communicated to us by clients that are preventing them from moving forward out of poverty and towards self-sufficiency.

Outcome Indicators:

Estimated numbers:

The total number of voucher clients served by this project in 2015: 200+
Total Number of City Residents Served by this project in 2015: 700 + Residents, Non-clients who come in learn Success Institute skills and to work with professional image consultants.

Cost

Amount Requested (in order of priority)

1. First Year salary of Success Institute Coordinator	\$25,000.00
2. Laptop for Executive Director	\$329.00
3. Portable WiFi hotspot and mobile beacon	\$180.00
4. Projector Screen 6’ x 5’	\$74.00
5. Brother Replacement Drum for current Printer	\$16.00
6. HP 251 –A intel 500 gb 4gb HDD	\$279.99
7. Small laptop for client sign-in	\$198.99
TOTAL REQUESTED	\$20,000.00
<i>Cardinal Stage Production – Love, Loss, and What I Wore (unspecified)</i>	\$5,000.00
<i>When Women Auto Know Fundraiser (unspecified)</i>	\$955.00
Total Project Cost	\$25,955.00

Past SSF Funding

Year	Status	Title	Amount
2000-June	Denied	Wages, rent, credit card processing, parking stickers, & loan repayment	\$25,000.00
2001	Granted	Purchase display, tagging, and laundry equipment for donations	\$1,130.00
2003	Denied	Re-open retail & service facility	\$9,959.77
2007	Granted	Purchase equipment for resale store of women’s workforce clothing and a display case to inform the public about program	\$2,500.00
2008	Denied	Supporting progress towards women’s economic self-sufficiency	\$13,200.95
2009	Granted	Pay rent & purchase boxes for storage facility	\$1,781.88
2011	Denied	Maximized impact: addressing the needs of clothing voucher recipients w/ extended store hours	\$4,524.00
2013	Denied	The green side of pink	\$13,516.00
2014	Granted	Purchase an Apple iPad Air w/ wifi, a Square PoS System and an iPad-compatible projector	\$1,621.43
2015	Granted	To pay the 1st year’s salary to our executive director, for funding assistance for our Success Institute Programming, and software and computer hardware requests.	\$7,000.00

Staff Comments

- The MSC’s application locates its request at \$20,000; yet, its narrative and project summary cite the request as \$25,000/\$25,955. In subsequent communication, applicant clarified that the request is for **\$20,000** for the Success Institute Coordinator.
- Note that the project budget includes costs beyond the salary for the Success Institute Coordinator (namely, computer equipment). In subsequent communication, applicant clarified that it is seeking funds to only cover to the cost of the Coordinator.
- The request is framed as one for bridge funding for the Coordinator; however, applicant subsequently clarifies that it is one for capacity building. Applicant advises that, at present, MSC store staff and volunteers manage all functions of the store and are frequently overwhelmed with the number of clients who need assistance from a Success Institute Mentor such that they are not able to attend to the running of the boutique – MSC’s primary source of revenue. The average time spent with a client for image consulting is 2.5 hours and the average time spent in a Success Institute client session is 2 hours. Applicant states that at times 6-8 clients request these services in a single day.

Employees:

Full-Time	Part-Time	Volunteers
2	11	150

Mission: New Hope for Families’ mission is to provide temporary shelter for homeless families in Bloomington and Monroe County and, in collaboration with other agencies, to help those families regain housing by addressing the problems that led to homelessness.

Project Synopsis: This application seeks funding for 2 allied programs: 1. technology upgrades and 2. furnishings and materials for our early childhood center. New Hope opened in 2011 with space for 3 families in a house leased on favorable terms from IU Health Bloomington Hospital. Since then we have renovated two more houses in the 300 and 400 blocks of W.2nd St., and are nearly finished with a fourth house in the same area. We have sheltered 92 families for more than 17,000 person days. 60 per cent of those families attained self-sufficiency. Unlike most shelters in the US, which serve mostly the same families rotating out and back in, New Hope works intensively with families during an average residency of 57 days to help most find a stable and lasting path to self-sufficiency.

Our **technology system** has been built piece by piece over time often using secondhand equipment, and requires updating including an expanded security system, new desk- and laptop PCs, a corded and hardwired telephone system linking offices at 301, hardwired integration of existing printers, and integration of 409 W 2nd St. with our internet system.

In Oct. 2015 we opened an onsite **early childhood center** for our service families. This provides full-time, year-round care and education for children from birth through age five. The chronic instability of homelessness affects young children to the detriment of intellectual, physical, emotional, and social development. We promote children's early and ongoing success by helping them overcome these obstacles. The program’s initial 10 spaces were full in a matter of days, confirming the strong demand for such services. This spring we will move to a space that will allow us to serve 16 children. We seek support for furnishings and classroom materials.

Criteria:
Need – SCAN and the Consolidated Plan encourage assistance to homeless families, which New Hope provides in the form of shelter, case management, a children’s program, and now an early childhood center. The technology upgrades outlined here are an essential part of this program because they will allow staff and volunteers to do their jobs efficiently. Our current wireless systems involve delays in the transmission of information from one desk to another, often require that staff members leave their offices to get closer to the main phone, add costs by requiring separate service contracts for different shelter houses, and rely on old and out of date computers.

The United Way’s SCAN 2012 recognizes a strong and growing need for childcare and early childhood education opportunities, particularly among low-income families. New Hope’s early childhood center provides high-quality, full-day care and education, ensuring children enter kindergarten ready for success while simultaneously meeting parents’ needs. Children from low-income backgrounds often begin school with deficits, having heard perhaps 30 million fewer words than their middle-income counterparts¹. By providing excellent early childhood education, we are working to ensure they have a chance to be the members of their families to break the cycle of homelessness and poverty.
¹ Betty Hart and Todd R. Risley “The Early Catastrophe.” 2004. Available at http://www.gsa.gov/graphics/pbs/The_Early_Catastrophe_30_Million_Word_Gap_by_Age_3.pdf

One-Time Investment – All equipment, including technology and early childhood furnishings, has a certain life expectancy. We have identified technology components and materials that should last at least 10 years, and early childhood furnishings and materials that should last at least 20 years.

Fiscal Leveraging – Technology upgrades will allow staff members and volunteers to do their work more efficiently, and thereby provide higher quality case management, contacts with supporters and donors, and overall direction of this agency. Furnishings and classroom materials will provide children whose families cannot afford to donate to this center with the same high quality equipment that the children of higher income families have in their own early childhood centers. We have three outstanding staff members leading the early childhood program, and we are recruiting volunteers to help with meals, one-on-one reading, and other parts of the program.

Broad & Long-Lasting Effects – As a shelter New Hope is distinguished by how many families that have sheltered with us have gained stable lives with housing, jobs, and services. Success for these families is a key benefit to our community, for success reduces homelessness and dependency. For families we aspire to helping moms and dads get back on their feet for the long term.

For children we aspire to much more. We want to help these children break the cycle of homelessness and poverty. Everything we do, from helping preschool children learn the same things their higher income counterparts are learning to giving our kiddos childhood experiences as rich and varied as their higher-income peers, aims to help these young people find pathways to a life in which homelessness and poverty are absent.

Outcome Indicators:

A. For technology upgrades we aim to sharply reduce wasted time associated with old and poorly functioning equipment. This will free up staff time to work with the adults and children who shelter at New Hope, and past residents who need advice, help with a problem, or another intervention that helps them avoid falling back into homelessness. Staff members may not be able to specify how many minutes each day have been saved, but with these improvements they will clearly have more time for their work.

B. The furnishings and classroom materials contribute to specific outcomes with quantitative indicators:

1. Number of children with access to high-quality care and early childhood education experiences.
2. Number of families with access to high-quality care and early childhood education experiences.
3. Number of children with access to stable, engaging afterschool programming.
4. Number of families with access to stable, engaging afterschool programming.
5. Improved social, emotional, intellectual, and physical development as measured by the ASQ-3 and ASQ-SE2.
6. Improved Kindergarten readiness as measured by the ASQ-3 and ASQ-SE2.
7. Improved school performance as reported by parents and children (self-reporting survey tool).
8. Improved social and emotional health as reported by parents and children (self-reporting survey tool).

Cost

Amount Requested (*in order of priority*)

1. Corded desk telephone system/computers	\$6,200.00
2. Cribs, chairs, sheds	\$3,306.66
3. Security Monitoring System, Enhanced Internet	\$1,285.00
4.Coat locker, tip resistant shelving	\$2,590.25
TOTAL REQUESTED	\$13,382.00
<i>Total Project Cost</i>	\$13,382.00

Past SSF Funding

Year	Status	Title	Amount
2011	Granted	Construct a handicap accessible bathroom and laundry at W. 2 nd facility	\$14,000.00
2012	Granted	The 301 Project	\$9,400.37
2013	Granted	Pay for external audit, program materials for the <i>Love & Logic Program</i> and improvements to the shelter	\$8,025.00
2014	Granted	Pay the salary of the full-time Director, wages of one or more interns, furnishings, appliances, materials and equipment; the purchase and installation of security system at 303 W. 2nd Street.	\$11,519.43
2015	Granted	To renovate a property for use by our Children’s Program as a childcare site and family education center for the clients of New Hope for Families.	\$16,600.00

Staff Comments

- NH communicates that 409 is scheduled to be completed in the summer of 2016.
- In October 2014, the Planning's Hearing Officer granted New Hope conditional use approval to allow a child daycare center at 311 W. 2nd within a Medical (MD) zoning district and a variance from the minimum lot area requirements for a daycare center.
- NH's current lease agreement with IU Health Bloomington for \$1/year runs until 2018. When asked about the future of NH buildings beyond this date, applicant replied that: "[at] a recent meeting with Mark Moore, CEO of the IU Health Bloomington Hospital, New Hope asked for extensions of our leases on all properties currently in use. Mr. Moore responded that this question would go to the hospital board. Another meeting with Mr. Moore is scheduled for late May about the use of the property after our lease ends in 2018 and up until the time it's estimated the hospital will move from the property in 2020."
- In 2015, the JHSSF Committee granted New Hope \$16,600.00 for renovation of 311 W. 2nd, site of New Hope's Childcare Center and Family Education facility. Last year's application cited \$5,000 in collected furniture as leverage toward the renovation effort. This year's application states while NH has secured most of the furnishings they need for Childcare Center, they still lack essential furnishings, such as cribs, tip-resistant shelving, and tables and chairs appropriately-sized for children. In 2014, the JHSSF Committee granted NH \$11,519.43, about \$780 was claimed for furniture for Children's Program.

City Residents Served: ~500 (up to 100 to be served with funds from Jack Hopkins Social Services Committee)
Employees:

Full-Time	Part-Time	Volunteers
128	58	~75

Mission: Our mission is to serve persons in Indiana and Kentucky—without bias or judgment, without fear, without fail—by providing access to high-quality health care confidentially and compassionately; by reducing unintended pregnancies and sexually transmitted disease through age-appropriate and accurate sexual health education; and by advocating for freedom of individual choice in all matters of sexual health and reproductive justice.

Project Synopsis:

Planned Parenthood of Indiana and Kentucky requests funding in the amount of \$7,500 to provide subsidized insertion/removal of long-acting reversible contraceptives (LARCs) and testing for sexually transmitted diseases (STDs) through our Women’s Health Fund (WHF) at the Bloomington health center.

Aligned with our mission and commitment to ensuring access to affordable health care, the WHF was established to provide subsidized/free services and supplies to our patients who may be uninsured/underinsured or otherwise unable to pay for their care. The WHF is used to cover only patient-related clinical expenses; no funds are used to cover administrative costs or abortion services. We have budgeted \$26,258 during the current fiscal year (ending June 30, 2016) to provide subsidized/free services and supplies through the WHF at our Bloomington location.

To meet the evolving needs of our patients, funding from the Jack Hopkins Social Services Committee will be used to subsidize insertion/removal (\$79.00) of LARCs for low-income women. We would also use funding to provide testing for STDs, a stubborn public health challenge in the Bloomington community that continues to outpace surrounding counties, according to the Service Community Assessment of Needs (SCAN).

Criteria:

Need – The *County Health Rankings* (Robert Wood Johnson Foundation) indicates that 18% of Monroe County residents are uninsured and 19% have inadequate social support. The same report found the rate of STDs among Monroe County residents continues to trend higher (398 per 100,000) than the national benchmark. Further, our experience, supported by patient data, indicates that many low-income Hoosiers remain un/underinsured and face difficulties in accessing affordable, basic health services. Research from the Guttmacher Institute demonstrates significant economic and social benefits, including higher education and economic stability, are associated with consistent access to affordable contraception (especially effective methods like LARCs).

PPINK is committed to being here – no matter what—for those who need us most. In this changing health landscape and challenging political environment, however, we are increasingly proactive in securing support from generous organizations that are as committed to our patients as we are. We need support now more than ever for our increasingly low-income patient population to access care. For many of these patients, we are also the only provider they see, and we take that responsibility seriously.

One-Time Investment – Over the past several years, an increasing number of our patients are choosing long-acting, reversible contraceptives instead of pills. During FY 2015, our clinicians performed 2,062 LARC procedures—a 25% increase compared to the previous year. However, 70% of our patients report incomes below 150% federal poverty level. To meet their needs, we recently launched initiatives in Indianapolis and Louisville to subsidize insertion/removal of LARCs for patients through our WHF. With support from Jack Hopkins last year, we launched a similar initiative in Bloomington. This year, we propose using a greater proportion of funding to cover LARC-related costs for low-income patients, taking this initiative’s impact to the next level.

Fiscal Leveraging – We were pleased to add Kellie Kierce to our development team in December 2015 as Indiana donor engagement officer. Kellie will work closely with our new full-time grants officer and events team to strengthen and cultivate support across the state, including in Bloomington. We raise the majority of funds for the WHF through the annual fundraiser, Gathering of Goddesses and Gods, and we continually educate donors and funders (as applicable) to demonstrate the need for Women’s Health Fund support in local communities.

Broad & Long-Lasting Effects – We are unwavering in our belief that all people deserve access to high-quality, affordable health care services and supplies. The WHF ensures that we can continue providing preventive care to our patients, regardless of their ability to pay. Support from the Jack Hopkins Social Services Committee will enhance our ability to provide services and supplies to low-income Bloomington patients.

Our experience and data indicate that by subsidizing the insertion/removal fee of LARCs and testing for STDs we empower patients to lead healthier more productive lives. By targeting poverty at its roots and decreasing vulnerable individuals’ risk of unplanned pregnancies and STDs, we can make a significant impact on their health and thus their contribution to the community.

Outcome Indicators:

Women’s access to effective contraceptives has a positive impact on their mental health, family systems and the wellbeing of their children. New science underscores the need to enhance access to long-acting contraceptives for the most disadvantaged women because it offers a solution to broader economic inequities. By subsidizing insertion/removal of LARCs and STD testing through our WHF for up to 100 low-income Bloomington residents, PPINK can empower them to lead healthy and productive lives.

Cost

Amount Requested (in order of priority)

1. Insertion/removal fee for long-acting reversible contraceptives	\$79.00 each
2. Testing for sexually transmitted diseases (Gonorrhea and Chlamydia)	\$22.00 each
TOTAL REQUESTED	\$7,500.00
Annual Fundraiser – Gathering of Goddesses and Gods (pending)	\$158,000.00
Sophia Travis Community Services Grant Program (pending)	\$3,000.00
Total Project Cost	\$226,258.00

Past SSF Funding

Year	Status	Title	Amount
1997	Denied	ADA Approved restrooms & waiting room expansion	\$22,350.00
1999	Granted	Exam table for handicapped	\$5,000.00
2000-Oct.	Denied	Offset \$34,000 needed for program	\$5,000.00
2001	Granted	Purchase equipment to test for anemia	\$1,394.00
2002	Granted	Purchase an autoclave for the purpose of sterilizing instruments	\$1,495.00
2003	Granted	Purchase 4 computers for use at S. College facility	\$3,600.00
2004	Granted	Purchase 6 sets of cervical biopsy equipment	\$2,923.00
2005	Granted	Security cameras & equipment for S. College facility	\$1,500.00
2006	Granted	Install cabinetry & purchase files and furniture for the front desk renovations	\$2,440.00
2007	Granted	Pay for wellness exams for the Friend to Friend Patient Pass program which serves low-income women in the City	\$5,000.00
2008	Granted	Pay for colposcopies for women with abnormal pap test results	\$2,500.00
2010	Granted	Pay for costs with Recession Rx program for City residents	\$5,000.00
2011	Granted	To purchase HIV test kits	\$4,200.00
2012	Denied	Love, Sex, and the Freshman 15	\$4,975.00
2013	Granted	Pay for components to Ensuring Access to Life-Saving Preventative Health Services: office visits, STD tests, same-day HIV testing, pregnancy testing, pap smears, colposcopies, & biopsies.	\$4,930.00
2014	Granted	Pay for office visits, wellness exams, STD tests, colposcopies, pap tests, and pregnancy tests.	\$2,785.71
2015	Granted	To provide subsidized services, such as insertion/removal of long-acting reversible contraceptives (LARCs), testing for sexually transmitted diseases (STDs), and colposcopies through our Women’s Health Fund (WHF) at the Bloomington health center.	\$5,000.00

Staff Comments

- Note that PPINK received funding in 2015 for LARC, STD testing, and colposcopies provided through its Women’s Health Center. Indeed, the Hopkins Committee has provided funds for various programs supported through PPINK’s Women’s Health Fund in the past, including: wellness services in 2014, preventative health in 2013, Recession Rx in 2010, colposcopies in 2008, and vouchers in 2007. While applicant indicates this request is not operational in nature, due to the on-going natures of these services, it is best characterized as such.
- Applicant indicates that while last year’s Hopkins funding for the LARC initiative was a pilot project, in 2016, due to demand, this year, PPINK proposes to use “a greater proportion of funding to cover LARC-related services.” It is unclear what proportion of \$7,500 will be devoted to LARC (and the resulting number of patients served), and what proportion devoted to STD testing.

Rhino’s Youth Center - \$25,000

City Residents Served: 1100 (out of 1500)

Employees:

Full-Time	Part-Time	Volunteers
1	4	16

Mission: The Mission of Rhino’s Youth Center is to provide entertainment and engagement to the youth of our community in a safe, alcohol, tobacco, and other drug free environment.

Project Synopsis: Rhino’s Youth Center is requesting \$25,000 to cover operational costs shortfall for their fiscal year ending August 30, 2016.

These funds would cover staffing costs for the free afternoon programs in art, silk screening, music, audio, radio, video, and desktop publishing as well as the operation of a safe, ATOD (Alcohol Tobacco and Other Drugs) weekend entertainment venue. All five after school programs include an anti-tobacco and positive lifestyle choice components as well such as Youth VOICE and information from the CDC, and the Legacy Foundation. These messages are read and re-written by the youth themselves.

Rhino's Youth Center’s approach to prevention programming is simple. Rhino’s strives to give kids something fun and meaningful to do as an alternative to risky behavior and then engages them in fighting back against those behaviors using media and art. The staff and volunteer staff at Rhino’s spend many hours talking with youth about substance abuse and referring youth to treatment and prevention services when needed. Youth at Rhino's have now operated the Midwest's longest running all ages performance venue. For 24 years, every Friday and Saturday night Rhino's youth volunteers present bands, rappers, DJs, Movies, dances, fashion shows, and many other types of entertainment. They help book the venue, run the door, assist in "policing" the club and parking lot (along with Rhino's staff and adult volunteers), clean up afterward, and assess the success or failure of the bookings.

Criteria:

Need – Rhino’s programming provides many youth services needs directly identified in the 2012 SCAN report. Among these would be youth engagement, mentoring, technology and life skill training, and assistance in high school graduation rates, and more.

In addition, Rhino’s serves a high risk, vulnerable youth population, 60% of whom are from low to low to moderate-income families.

Our afternoon programming in media and art are the most impactful and measurable evidence based ATOD and Harmful Choices prevention offerings at Rhino's. These FREE programs occur in the crucial 3 to 6 PM hours where numerous research shows youth are most vulnerable to risky ATOD experimentation and abuse as well as other dangerous behaviors.

One-Time Investment – Rhino’s is seeking this funding as “bridge funding” to keep the program operational due to cuts from the State Department of Health. The requested funds would ensure there would be no interruption of service to the hundreds of youth currently serves. Currently, there are negotiations being held to fund the programs through the City of Bloomington, but that revenue stream would not be available until the next city fiscal year.

Fiscal Leveraging – Rhino’s leverages in-kind volunteer hours and donations of equipment and supplies.

Broad & Long-Lasting Effects – In the 24 years since Rhino’s creation, youth in our community have benefitted from the unique and innovative programming offered by the Center. Giving young people a place to be safe and be themselves, and then engaging them in their community has become part of the social fabric of Bloomington. In addition, Rhino's Youth Center is an evidence based ATOD prevention program, as outlined in the Classification of Prevention Strategies published by the Indiana Division of Mental Health. Using 2 Level 4 Strategies; Drug-Free Opportunities for Youth and After School Supervised Youth Activities. These strategies have undergone Meta-analysis, Expert Review, and Peer Consensus. In addition, Rhino’s uses the 40 Developmental Asset Strategy which is a Level 3 Strategy/Practice which has undergone Single Trial Effectiveness

Rhino's Youth Center using 2 Level 4 Strategies; Drug-Free Opportunities for Youth and After School Supervised Youth Activities. These strategies have undergone Meta-analysis, Expert Review, and Peer Consensus. Outlined as such, it strives to give young people a positive alternative to risky behavior by letting the youth themselves direct the program.

Outcome Indicators:

- a) Bi Annual Surveys will be conducted in October and April of Rhino’s after school and weekend attendees.
- b) Rhino’s staff and volunteers from the community will hold two focus groups of Rhino’s attendees and non-Rhino’s attendees. These focus groups’ main purpose will be to gauge the effect of Rhino's Youth Center and examine how Rhino’s can better serve area youth thereby evaluating and strengthening the evidence based prevention programming that Rhino’s offers.
- c) After school attendees will be pre and post tested using the 40 Developmental Assets to indicate an increase in Assets.
- e) Attendance on both weekends and after school figures will be kept to illustrate increases in attendance.

Cost

Amount Requested (in order of priority)

1. Staff salaries	\$ 25,000.00
TOTAL REQUESTED	\$ 25,000.00
<i>Other funds – Tax Credits/ Donations (pending)</i>	\$ 20,000.00
<i>Other funds – Chocolate Prom (confirmed)</i>	\$ 2,500.00
<i>Other funds - CARES (pending)</i>	\$ 8,000.00
<i>Other funds - Door/Rental (confirmed)</i>	\$ 7,500.00
<i>Other funds - United Way (confirmed)</i>	\$ 12,500.00
<i>Other funds – Dancing With Celebrities (Pending)</i>	\$ 20,000.00
<i>Other funds – NGPT Fundraiser (confirmed)</i>	\$ 2,500.00
<i>Other Funds – Comedy Attic Fundraiser (pending)</i>	\$2,000.00
<i>Other funds – UW FNN Grant (confirmed)</i>	\$ 9,000.00
Total Project Cost	\$135,000.00

Past SSF Funding

Year	Status	Title	Amount
1994	Granted	Larger facility for adolescents’ activities	\$5,000.00
1995	Granted	Pilot outreach program	\$4,500.00
1997	Denied	Rent & salaries to cover a cut in funding	\$10,000.00
1998	Granted	Operate Graffiti Clean-Up; salaries & operating costs	\$10,900.00
2000-June	Denied	Food & supplies for bike trip	\$3,000.00
2000-Oct.	Granted	Construct a radio studio at center	\$2,000.00
2002	Granted	Purchase audio & video editing equipment fir after-school programming	\$8,264.00
2004	Granted	Purchase 4 portable 250 GB hard drives, a multi-media PC with monitor, & other equipment	\$5,000.00
2005	Granted	Construction of bathrooms & upgrade of heating/cooling system	\$22,900.00
2008	Granted	Purchase chairs for youth center on S. Walnut	\$3,000.00
2014	Granted	To pay for the following components of Rhino's after-school and weekend programming: the salary and benefits of the Assistant Director and the wages of the Audio Instructor, Video Instructor, Desktop Publishing Instructor, and Art and Silkscreen Instructor.	\$25,000.00

Staff Comments

- In 2014, Rhino’s received \$25,000 in operational funds for its after-school program citing a loss of funds from the Indiana Health Department as motive for seeking operational bridge funding. This year, Rhinos informs that the State has eliminated and re-tooled the Youth VOICE program [the after-school initiative], “making it impossible for smaller agencies to apply for funding.”
- Future funding: Rhino’s indicates that it is negotiating with the City to fund its after-school program going forward. If Rhino’s reaches agreement with the City, funding would be available to Rhino’s in 2017. Upon further communication with the applicant, applicant indicates that these negotiations are with the City’s Community and Family Resources Department. Rhinos writes that [i]f this doesn't come to pass, then we have a back up plan that entails a Chinese cultural immersion program to run in the off hours at our building, support from another Harmony Division's surplus, and staffing reductions.”
- Rhino’s cites that its Youth Center serves 1,100 city-resident youth (of 1,500). Rhino also cites that approximately 60% of its patrons are from low-income families. If this proportion reliably applies to youth residing within the City limits, approximately 660 of Rhino’s Youth Center patrons are low-income residents of Bloomington.

Staying at a Friend’s Place - \$26,955.00
City Residents Served: ~400 (out of ~400); 61 days x 40 beds = 2,440 bed nights
Employees:

Full-Time	Part-Time	Volunteers
12	9	~1600/yr

Mission: Shalom Community Center is dedicated to aiding and empowering people experiencing hunger, homelessness, and poverty. Founded in 2000 in response to a growing community concern about the needs of people without homes, Shalom has grown rapidly these past 16 years to become the most comprehensive response to extreme poverty, most notably homelessness, in Monroe County. Shalom provides daytime and overnight shelter, hunger relief, housing first, rapid re-housing, social services and case management, employment support, street outreach, eviction prevention, prescription and health care assistance, life essentials (laundry, showers, mail, ID, etc.), and other health and human services to hundreds of people each day and thousands of people each year. Shalom is known as one of the busiest social service agencies in Bloomington.

Project Synopsis: We are requesting \$26,995 to provide 2 months (2440 bed nights) of funding for emergency, overnight sheltering for people experiencing homelessness in Bloomington.

Martha’s House, Inc. went bankrupt in the spring of 2015, putting at risk the only year-round, nonreligious, emergency shelter for adults in 7 counties.

Shalom Center took on the management of the shelter (now called Friend’s Place) on January 1, 2016. The shelter provides short-term stays for up to 40 people experiencing homelessness (28 men and 12 women) in a safe and sober living environment.

The Bloomington Urban Enterprise Association has offered the program up to \$200,000 in matching funds for every dollar we raise towards the shelter in 2016. Your support would not only provide operational funding for the program in 2016 but help us build a reserve of funds to give us the necessary time to achieve long-term financial stability.

Criteria:
Need – In the 2015-19 Consolidated Plan, a survey of Housing Choice Voucher and Public Housing tenants showed that 48% of respondents had experienced homelessness at some point, with 38% of those saying that some form of shelter had been most helpful to them in their time of need.

The 2015 Annual Point-in time Count found that 329 people were experiencing homelessness in Monroe County on the night of January 28th, 207 of whom were adults without dependent children in their care.

The SCAN report reveals that in Monroe County, 70% of renters in our community spend more than 30% of their income on housing (considered the standard for affordability) with 13% of households saying that having enough money to pay their rent or mortgage was a major problem.

The Consolidated Plan describes two of its priority needs as providing “funding to non-profit organizations that serve low income individuals/families with their basic emergency needs: food, shelter and health care,” and providing “funding to non-profit organizations that provide a safety net for community members in need.”

This project clearly recognizes the challenges of homelessness and housing instability and helps our community address that need.

One-Time Investment – Your funding would help us meet a \$200,000 matching grant from the Bloomington Urban Enterprise Association. Should we make the match, we will be able to operate the shelter for at least 4 years before needing to raise additional operational funding, giving us the essential time we need to build the necessary donor base. We have been blessed with a grant from the Community Foundation to bring a Development Director on staff for 1 year. Our intent is to use that position to raise their salary in their first year and then build our donor base from there, achieving full funding for the shelter program as we move into year 5.

Fiscal Leveraging – This is perhaps the single, most significant leveraging project we’ve ever undertaken. Your funding would help us leverage the matching grant from the Bloomington Urban Enterprise Association. We hope through your support and the support of others to raise the full \$200,000 match from BUEA. Your support will play a key role in us being able to do so.

Broad & Long-Lasting Effects – In the spring of 2015, Martha’s House, Inc. went bankrupt. Their financial breakdown put at risk an essential, life-saving service in our region – the only year-round, nonreligious, emergency shelter for adults in seven counties. If the shelter were to die, over 400 homeless people each year would have no place to turn to in the midst of crisis.

Through significant cooperation from the City of Bloomington, Monroe County, the local Trustees, social service agencies, and invested individuals, the community rallied together to keep this service afloat and give it a chance at long-term sustainability.

Your support would help us take one step closer towards that long-term sustainability, helping us preserve this unique and crucial resource for people facing one of the most challenging life emergencies a person could face

Outcome Indicators:

We measure several key points of data, most notably number of clients served, average length of stay, and percentage of guests leaving to successful housing outcomes. We can provide all of this data during the funding period.

Cost

Amount Requested (*in order of priority*)

1. Full Project Funding (2440 bed nights, ~2 months of sheltering)	\$26,955.00
TOTAL REQUESTED	\$26,955.00
BUEA (match confirmed if \$200,000 raised by Shalom)	\$200,000.00
Private Donors (Confirmed)	\$74,000.00
Total Project Cost	\$177,290.00

Past SSF Funding

Year	Status	Title	Amount
2003	Granted	Pay for 6 new phone sets & install 3 new phone lines to E. 4 th facility	\$1,900.00
2004	Granted	Pay for part-time food services coordinator to expand breakfast & lunch program, as well as train & provide experience	\$5,500.00
2005	Granted	Vertical lift for Shalom Center annex at S. Washington	\$9,000.00
2006	Granted	Purchase a communication system & technology system network that includes both server & software at S. Washington	\$7,809.18
2007	Granted	Purchase & install a 3-compartment deep wells ink and convection oven for E. 4 th	\$5,450.00
2008	Granted	Purchase & install food service equipment for weekday food program	\$11,080.00
2009	Granted	Purchase food as well as kitchen & misc. supplies	\$18,000.00
2010	Withdrawn	Emergency Hunger Relief	\$9,300.00
2011	Granted	Pay for renovations to expand facility on S. Walnut	\$19,000.00
2012	Granted	Safer & savvier Shalom	\$15,794.00
2013	Granted	Crawford Homes Start-up	\$20,900.00
2014	Granted	Pay for a server, laptops and accessories, computer upgrades, software, guest wi-fi, dual monitors, and installation costs.	\$12,996.14
2015	Granted	To purchase 4 washers, dryers, and PureWash systems to allow us to continue to provide laundry services for our homeless and impoverished clients.	\$6,800.00

Staff Comments

- In separate communication, applicant indicates that the agency has made the following progress toward the BUEA’s \$200,000 challenge grant:
 - \$11,550 cash in hand, plus another \$58,550 in pledges.
 - Shalom is “waiting for a dollar figure from Bloomington Township Trustee, which should be between \$5 and \$10,000.”
 - The organization is also pursuing grants from the Old National Bank Foundation and the Monroe County Council. The public fund-raising for *Friend’s Place* fundraising campaign “goes live” in May and Shalom will be hosting an Open House at the shelter on May 22nd, from 3-4:30.

Bloomington Weatherization Challenge - \$15,000.00

City Residents Served: 25 rental units; 20 owner-occupied units

Employees:

Full-Time	Part-Time	Volunteers
108	-	-

Mission: The South Central Community Action Program (SCCAP) is a nonprofit organization based in Bloomington, Ind. that has served low-income people for 50 years. Our mission is to provide opportunities for low-income citizens to move toward personal and economic independence. A shorter version of this mission statement is provided in our agency tagline, “Empowering people to reach their potential.” SCCAP offers Thriving Connections (formerly Circles Initiative) and Head Start programs in Monroe County, and also operates Energy Assistance and Education, Weatherization, Individual Development Account and Section 8 programs in Monroe, Morgan, Owen and Brown counties.

SCCAP is applying for this funding as a partner in the Monroe County Energy Challenge whose purpose is to reduce energy use in local residences, municipal facilities and K-12 schools through outreach, technical assistance and volunteer mobilizations.

Project Synopsis: South Central Community Action Program is requesting \$15,000 to make housing more affordable for low income citizens in the City of Bloomington by reducing their energy costs. The project, called the Bloomington Weatherization Challenge, will also help low-income residents become more self-sufficient providing job skills and creating linkages between people of all income levels in Bloomington. It will be offered in partnership with the Monroe County Energy Challenge (MCEC).

The Bloomington Weatherization Challenge will fill gaps among current and planned energy efficiency initiatives in Bloomington through challenging landlords, volunteers and weatherization training graduates to make a difference through performing high-impact weatherization of homes of low-income citizens. Specifically, 45 homes occupied by low-income households in the City of Bloomington – 25 rental properties and 20 owner occupied properties – will undertake the type of weatherization with the largest impact, insulation of attics, walls or crawl spaces. The one-time investment of \$15,000 in Jack Hopkins funding will provide an estimated annual savings of up to \$18,000 (45 x \$400 per home) to low-income families in Bloomington. In addition, the project will provide hands-on training for recent SCCAP weatherization training program graduates to enhance job skills and career opportunities.

To ensure safety in weatherizing homes, SCCAP and MCEC will assess each home using an industry standard process developed by the State of New York in its Guidelines on Assessment and Remediation of Mold in Indoor Environment. After inspection, no weatherization will be performed if mold or water problems are found unless those problems are first remediated.

Criteria:

Need – As identified in the City of Bloomington's 2010-2014 Consolidated Plan, the cost of rental housing is high in Bloomington compared to the rest of the state and renter-occupied housing is the dominant form of housing composing almost 60 percent of housing units. This plan identifies Bloomington's most apparent obstacle to meeting underserved needs as "the cost of housing. Bloomington continues to suffer from comparatively low wages compromised further by challenging housing costs."

The true cost of rental housing includes energy costs paid by the tenant. Home energy efficiency, as furthered by our project, enables households - particularly the 25.1% in Monroe County that fall below the poverty line - to increase the comfort of their homes and to keep money in their pockets to cover other basic expenses.

National statistics demonstrate the growing vulnerability of lower-income families to energy costs because energy represents a larger portion of their budgets. In 2001, families with incomes below the national median spent an average of 12% of their average pre-tax annual income of \$21,834 on energy. In 2012, these households spent 21% of their average after-tax income of \$22,390 on energy (Energy Cost Impacts on American Families, 01-12).

One-Time Investment – SCCAP is requesting one-time funding and no operating funds are included in the request. This investment will create a return of energy improvements that will save money for low-income citizens annually for many years

Fiscal Leveraging – This Weatherization Challenge will stimulate action by others - by landlords who invest in energy efficiency improvements, by tenants who install energy efficiency devices and change energy using behaviors, and by volunteers who are trained to do outreach, energy education and energy assessments. The project will also involve \$133,850 in funding, in-kind contributions and/or financial incentives from SCCAP, City of Bloomington Economic and Sustainable Development, Vectren Energy and other Monroe County Energy Challenge partners, which include more than a dozen other local government organizations, school corporations, utilities and private businesses.

Broad & Long-Lasting Effects – Making homes energy efficient and teaching people how to use less energy are exceptionally cost effective, long-lasting means of helping low-income people save money month after month, year after year. In a 10-year period, for instance, the \$15,000 investment will generate a savings to City of Bloomington low-income households of up to \$180,000 (\$400 per household x 45 homes x 10).

The long-term impact of this project will also be enhanced through the involvement of low-income weatherization training graduates working together with others from all segments of the community in receiving additional training opportunities, providing basic weatherization training themselves at community and neighborhood events, and overcoming the isolation of poverty and creating new relationships with MCEC members and volunteers.

As part of the broader Monroe County Energy Challenge, this program will also play a part in helping our entire community use less energy, benefitting all of us. The MCEC leadership team has established a goal to reduce Monroe County's residential energy use by 10% per meter over the next two years. To do this, the team plans to reach 80% of Monroe County's nearly 54,000 households and to obtain commitments from at least 20% of these households to reduce energy use.

Outcome Indicators:

The short-term outcome indicators of success we will use will include the number of homes of low-income families in which insulation and other weatherization measures are installed and results from written participant surveys. Data will also include number of low-income citizens who receive energy conservation training and the number of volunteers and volunteer hours mobilized. Our longer-term measure of success will focus on reduction of energy use and savings in housing expenses, involving collection of baseline data on energy use and expenditures, and follow-up after the grant period to survey a sample of participants on energy savings.

Cost

Amount Requested (*in order of priority*)

1. Insulation installation	\$10,000.00
2. Landlord Incentives	\$5,000.00
TOTAL REQUESTED	\$15,000.00
<i>Vectren Foundation (Confirmed)</i>	\$59,000.00
<i>Vectren and Duke insulation Incentives(Confirmed)</i>	\$16,000.00
<i>In-kind support from SCCAP and Indiana Housing and Community Development Authority (Confirmed)</i>	\$50,000.00
<i>In-kind support from SCCAP, Bloomington Office of Economic and Sustainable Development</i>	\$8,850.00
Total Project Cost	\$148,850.00

Past SSF Funding

Year	Status	Title	Amount
1997	Denied	Renovation, cribs, cots, strollers and refrigerators	\$28,600.00
2002	Granted	Establish a revolving loan program for auto repairs of clients	\$5,000.00
2003	Granted	Pay for development of computer software	\$6,292.00
2005	Granted	Materials & equipment for Head Start classrooms at Templeton & Summit schools	\$8,000.00
2006	Granted	Children’s door project	\$2,230.80
2007	Granted	Purchase & installation of surfacing material for playgrounds	\$5,000.00
2008	Granted	To cover salaries, materials, stipends, meals, and childcare of Circles pilot	\$8,000.00
2010	Granted	Parking lot expansion at 1500 W. 15 th	\$6,521.00
2011	Granted	Pay for salaries for the Circles initiative	\$18,500.00
2012	Granted	STAR Child safety restraint systems – seats, connectors, shipping	\$6,432.50
2013	Denied	Bloomington Hydroponic Employment & Training Project	\$34,854.00
2014	Granted	Purchase a hydroponics system for installation at Greenhouse #2	\$15,500.00
2015	Denied	To make housing more affordable for low-income citizens in the City of Bloomington by reducing their energy costs.	\$26,100.00

Staff Comments

- In separate communication, applicant indicates that it will identify the 25 low-income rentals and 20 owner-occupied units for this program by: “1. use of a list that MCEC has been compiling of homeowners and renters seeking home weatherization, 2. outreach and publicity to make additional renters and owners aware of the program, and 3. an application process that screens the resident household for income eligibility and location within the City of Bloomington, and then screens the rental or owner-occupied home for suitability for insulation using industry standard safety practices, Guidelines on Assessment and Remediation of Mold in Indoor Spaces.”
- When asked what’s to assure that the weatherized homes will remain housing for low-income residents, applicant further clarified that owner occupants and rental property owners will be required to sign a document state that they will not sell the weatherized home for at least one year after weatherization is completed. SCCAP indicates that this requirement is consistent with SCCAP’s other weatherization programs for low-income residents and publicly-funded weatherization initiatives across the country.
- The application material indicates that SCCAP and MCEC will inspect the home prior to installation. Applicant further clarifies that the program will operate on a re-imbursement basis and that SCCAP/MCEC “will inspect each home upon completion of work using a work plan and safety checklist before the \$200 incentive is paid.”
- Re: Landlord incentive. In subsequent communication, applicant makes it clear that the cost of insulating a rental is closer to \$900 (v. \$500 for owner-occupied structures where in MCEC install the insulation). When asked why (up to \$200) would be an incentive for a landlord, especially if the landlord is not paying utilities, SCCAP cites this as a “split incentive,” one that “is a challenge being studied and tackled in various ways across the country (MCEC is also tackling it through a green lease initiative and a Rent Rocket website to help prospective tenants identify rental housing with low energy costs.”
- Applicant writes that this is a one-time request. However, this initiative is “intended primarily as a highly cost-effective expansion of SCCAP’s weatherization program in Bloomington during the time of the Monroe County Energy Challenge while volunteer and other additional resources are available. It will also serve as a pilot project with the intention that a cadre of volunteers can be developed to continue after Energy Challenge finishes at the end of 2016. Resources to help with continuation will include the Monroe County EnergyBus and EnergyMobile, as well as the relationships formed between the Energy Challenge partner organizations and businesses, and volunteers.”

Street and Community Outreach Pilot - \$14,180.00

City Residents Served: 45 (of 60) for a full calendar; for the 6-month period of the pilot: 22-23 (of 30)

Employees:

Full-Time	Part-Time	Volunteers
2	7*	4

*currently hiring for 2 PT positions

Mission: "Providing transitional housing and supportive services to youth 16-20 years old who are experiencing homelessness"

To provide a supportive community where young people experiencing homelessness can develop skills to live independently.

Stepping Stones is a nonprofit, independent organization that offers transitional housing for young people 16-20 years old who are experiencing homelessness. We welcome youth regardless of sex, sexual orientation, gender identity, race, national origin, creed, religion, or disability. We are located in Bloomington, Indiana.

Project Synopsis: We are respectfully requesting \$14,180 to pilot an expansion of our outreach capacity.

Currently, we have no dedicated outreach funds, and only provide outreach services to our applicants and those youth and young adults who are the best fit for our transitional housing program. This outreach is generally applicant-initiated, and done on an ad hoc basis. However, in 2015 alone, 80 youth applied to our program, of which 16 we were able to serve in our transitional housing program. We are expanding outreach services in an attempt to bridge the gap between our residential capacity and the evident need for supportive services among the Bloomington community’s youth.

With this project, we aim to 1) better serve the 20+ active applicants to our program on our waitlist at any given time; and 2) gain the capacity to serve individuals who may not be suitable in the residential aspect of the Stepping Stones program, but may benefit from youth-targeted case management, resources, and support. These outreach services will also be available to the guardians and agencies that work on behalf of disconnected, at-risk, and homeless youth.

This project will be led and executed by our Program Director, and utilize our current staff of part-time case managers, Bachelors of Social Work (BSW) practicum students, and Masters-level counseling practicum students.

Criteria:

Need – According to the Service Community Assessment of Needs (SCAN) (2012), 12% of the state’s homeless population is youth under age 18, though this did not include a local count. Per the City of Bloomington, Housing and Neighborhood Development Department’s 2015-2019 Consolidated Plan, continuing to fund youth-serving agencies like Stepping Stones is a priority. Also documented in the SCAN were issues that historically contribute to youth and young adult homelessness and housing instability, such as difficulty finding a job that covers basic expenses and affording rent or mortgage (reported by 33% and 34% of respondents, respectively). In Indiana, 22% the state’s youth live in poverty. Stepping Stones’ expanded outreach and housing programs directly address the results of these challenges.

According to the most recent Point in Time (PIT) count in January 2016 for Region 10 covering Greene, Lawrence, Martin, Monroe, Morgan, and Owen Counties, there were 106 sheltered homeless youth under 18, 35 sheltered homeless youth ages 18-24, and one unsheltered homeless youth age 18-24. In the 2013-2014 school year, the Monroe County School Corporation reported 33 high school-age homeless students doubled-up, residing in shelters, or living in hotels/motels, with 5 of those students unaccompanied. However, these numbers does not capture the full scope of youth experiencing or at high risk of homelessness, including those who are “couch surfing” at others’ houses, or unstably housed with guardians, especially those who may be threatened with eviction upon completion of formal education, turning 18, or escalated conflict. Our 2015 applicant list reflected 47 out of 80 homeless youth with a last permanent address in Monroe County.+3

One-Time Investment – This grant is meant to build a pilot program, which will establish a program foundation on which we can continue to build. We anticipate receiving additional grant funding in the form of a federal grant after the Jack Hopkins grant period ends in order to continue the pilot until it can be fully integrated into our agency’s framework.

Fiscal Leveraging – We plan to leverage the existing resources for this project:

- 2 Bachelors of Social Work (BSW) interns contributing, each contributing 5-7 hours per week: \$2,208
- 1-2 Masters-level counseling interns contributing, each contributing 5-10 hours per week: \$4,800
- Steady supply of donated personal care/hygiene item donations
- Staff salary (Program Director, 10 additional hours per week): \$3,900

- 2 company cell phones and unlimited data plan: \$633
 - Utilization and staff knowledge of the Homeless Management Information System (HMIS) to log outreach efforts
 - Owen County Community Foundation Grant (pending match funding): \$5,000
- Over the grant period, we plan to apply for the following resources to leverage:
- Grant funding to specifically support outreach services (Federal Street Outreach Program grant, Lawrence County Community Foundation)
 - Grant funding to support existing programs and agency expansion efforts (various)
- Broad & Long-Lasting Effects – The benefits of this program are twofold: first, the outreach efforts will serve as primary homelessness prevention among transition age youth by providing case management and resource-building to youth at risk of homelessness.

Secondly, this program will result in an overall reduction in youth homelessness and housing instability for the Bloomington, Indiana and surrounding community. With the leverage of a dedicated outreach youth program, we also anticipate being able to build on this program in order to provide comprehensive support to struggling young adults in the Bloomington community through community and corporate partnerships, ultimately strengthening the community’s employment and service capacity to all marginally employed and unstably housed individuals.

While Stepping Stones is only one of three Housing and Urban Development (HUD)-funded programs in the state dedicated to unaccompanied homeless youth, this Street Outreach Program is a component of Stepping Stones becoming a premier leader in homeless youth services in the state of Indiana.

Outcome Indicators:

Our outcomes will be measured via the Homeless Management Information System (HMIS), which is a tracking system used by all HUD-funded homelessness service providers across the nation, and which we currently use to track our service delivery for residents. Our outcome goals for this project are:

- Increase number of outreach service delivery hours for applicants on waitlist (as tracked through Homeless Management Information System [HMIS]) by 200% (e.g., 1 hour spent on outreach services to 3 hours)
- Increase number of outreach clients served by 400% during the service delivery period (e.g., from July-December of 2015, 6 unique individuals received outreach services; goal is 30 individuals between July-December of 2016)

Cost

Amount Requested (*in order of priority*)

1. Salary	\$10,140.00
2. Communications	\$1,215.00
3. Printing and Marketing	\$1,700.00
4. Transportation	\$1,125.00
TOTAL REQUESTED	\$14,180
<i>Federal Street Outreach Grant (Pending)</i>	Between \$90,000 and \$200,000
Total Project Cost	\$30,721

Past SSF Funding

Year	Status	Title	Amount
2006	Denied	Incentive project	\$4,598.00
2007	Granted	Tutoring & back-to-school supplies for the Tutoring program	\$1,314.00
2008	Granted	Independent Living Project – household items, books, supplies, fees	\$5,000.00
2009	Granted	Pay for rent, deposit, payroll and insurance to expand housing services	\$20,000.00
2010	Granted	Purchase furniture & software and to pay rent of a storage unit	\$4,300.00
2011	Granted	Pay salaries, fees, communications, and supplies for the Youth Housing Program	\$12,700.00
2012	Denied	Career steps	\$16,145.00
2013	Granted	Provide bridge funding to pay for rent & utilities for SS youth housing program & to partially fund salary of a Resident Assistant position	\$15,000.00
2013	Granted	COLLABORATION – Stepping Stones & Amethyst House: Services of AH staff to coordinate and consult on SS’s Medicaid application, services of a Health Service Provider in Psychology, counseling workbooks and administration (overhead, office supplies, admin. of the grant)	\$3,390.00
2014	Granted	COLLABORATION – Stepping Stones & Catholic Charities Bloomington:	\$13,176.30

		To fund the salary of the Clinical Partnership Program Director, staff trainings, counseling workbooks and program administration. <i>Note: this project was not implemented and funds were returned.</i>	
2014	Granted	Pay for computers, technical support, a non-profit postal permit and office furniture.	\$6,755.00
2015	Granted	To replace the loss of CDBG funding for 2014/15 granting period which was earmarked for staffing expenses.	\$20,000.00

Staff Comments

- Note that of the 30 youth Stepping Stones plans to reach during the 6-month period of this grant, approximately 75% (22-23 youth) will be city residents. The cost of services to these youth are about ~\$630/youth.
- In response to a staff question about why another agency is not positioned to provide the sort of outreach Stepping Stones plans, the agency responded that the youth population requires expertise with vulnerable youth. That agency states that it is the only organization that provides services to “transition-age youth,” defined as ages 16-24 (however, the agency does cut off services at age 21 for its housing program). The agency relays that the Youth Services Bureau “is unable to provide any services after an individual’s 18th birthday, and both Centerstone PATH Outreach and Shalom are unable to provide services to any unaccompanied minors. This gap—when youth are on the brink of or have recently aged out of youth/family services, but have not experienced long-term, severe barriers to housing, stability, and employment such as serious mental illnesses or substance use disorders—is precisely Stepping Stone’s area of expertise. If youth need more comprehensive services for mental health or addictions we have and will continue to coordinate appropriate referrals, but our goal is to provide interventions and support to youth before more comprehensive services become necessary as a result of housing and life instability.”
- In further communication, applicant advises that they already have working relationships with Shalom, the Youth Services Bureau, the BPD, and Centerstone through several channels: regional Systems of Care (SOC), the Housing Network, and the Downtown Street Outreach meetings. The organization writes that it receives frequent referrals from Shalom and that the provision of additional outreach is part of its growth plan. Applicant states that it has met with executive directors of Shalom Center and the Youth Services Bureau re: this outreach initiative. Applicant writes that “[t]here is universal agreement of the need and support for this plan by both leaders and front-line workers in the above-mentioned stakeholder agencies.”

27. SUSIE’S PLACE

Susie’s Place Pediatric Sexual Assault Medical Exam Program - \$15,280.00

City Residents Served: 100 (out of 250-300)

Employees:

Full-Time	Part-Time	Volunteers
6	4	20+

Mission: The mission of Susie’s Place Advocacy Center is to provide a neutral, child-friendly center for the investigation of allegations of child abuse and neglect, while maintaining the comfort and safety of the child as the first priority.

Project Synopsis: We are respectfully requesting \$15,280.00to equip a medical suite at Susie’s Place Child Advocacy Center to ensure that alleged child victims of sexual abuse receive a pediatric sexual assault examination within a reasonable time frame and within a reasonable driving distance. Susie’s Place conducts nearly 500 investigations of allegations of child sexual abuse at our Bloomington Child Advocacy Center annually. Currently, children must travel to either Riley Children’s Hospital and/or Peyton Manning Children’s Hospital in Indianapolis for this unique and complex pediatric medical service. It is the goal of this project to equip a medical suite at Susie’s Place so that children may complete their pediatric sexual assault examination at the same location, and potentially on the same date as their forensic interview. This process will ensure that children receive necessary medical attention without the additional challenge of travelling to Indianapolis.

Susie’s Place has partnered with the Monroe County Prosecutor’s Office, Indiana Department of Child Services, Monroe County Sheriff’s Department, Bloomington Police Department, Indiana State Police, and Riley Physicians to implement this multidisciplinary team approach to investigating allegations of crimes against children that includes a child-friendly, yet comprehensive pediatric forensic medical examination.

Criteria:

Need – The Service Community Assessment of Needs states “A healthy community ensures the health and well-being of every individual,” Unfortunately, the medical community in Bloomington has historically never provided Pediatric Sexual Assault Exams to children ages infant-13. This is clearly a gap in the array of medical services provided in the Bloomington community.

Since Susie’s Place Child Advocacy Center opened our doors for operations in Bloomington in March, 2011, we have conducted over 2,000 forensic interviews of alleged child victims of crime (from Monroe and surrounding counties), primarily sex crimes against children. It has become abundantly clear that the lack of access to appropriate health care for child victims of crime in Bloomington has prevented children from receiving the necessary pediatric sexual assault exams and medical interventions needed to ensure their long-term health and well-being. The closest access to a pediatric sexual assault exam is currently at Riley Hospital for Children near downtown Indianapolis and the next closest is Peyton Manning Children’s Hospital on the Northside of Indianapolis.

One-Time Investment – Susie’s Place is respectfully requesting funds for a one-time purchase of pediatric sexual assault exam equipment, exam supplies, and an image/data management system to outfit the medical suite at our Bloomington Child Advocacy Center. These funds will procure the necessary equipment to pilot the first of its kind, Pediatric Sexual Assault Program in Bloomington, IN.

Fiscal Leveraging – Jack Hopkins Funds, in addition to funds that have previously been secured for this project, will allow Susie’s Place to purchase the necessary equipment needed to pilot the Pediatric Sexual Assault Program in Bloomington, IN. Sustainability funds for this project will be secured through Indiana Victim’s Crime Compensation (IVCC). IVCC provides reimbursement funds for each completed Pediatric Sexual Assault Exam and these funds will be utilized for the long-term sustainability of this project. However, IVCC funds are not start-up/pilot funds and can only be accessed after the program has been implemented.

Broad & Long-Lasting Effects – Traumatic childhood experiences, particularly child sexual abuse, often lead to an increase in addictions, mental health disorders, a multitude of health problems, increased unemployment, depression, and suicide/suicide attempts (ACE Studies – Kaiser Permanente). The average lifetime cost per victim of child abuse is \$210,012 (Darkness to Light) costing the Bloomington, IN community millions of dollars annually. With 1 in 4 girls and 1 in 6 boys becoming a victim of child sexual abuse by the age of 18, the numbers alone suggest frightening consequences for our community.

When a child is a victim of sex crime, their bodies may suffer trauma that requires the attention of a medical professional. Efficient and effective trauma-focused pediatric medical interventions can identify and treat medical issues in children such as; physical injuries, sexually transmitted infections, pregnancy, and more. Additionally, the pediatric sexual assault exam may identify and appropriate secure medical evidence that is indicative of a crime against a child. Therefore, there are a multitude of long-term benefits in supporting this project including; minimizing the long-term medical impact of a sexual assault, reducing the trauma to a child victim, reducing costs to the community, and securing evidence in criminal investigation.

Outcome Indicators:

Outcome indicators for this project include, but are not limited to;

- 1) Local access (within Bloomington City limits) to a pediatric sexual assault exam for alleged child victims of a sex crime in Bloomington, IN.
- 2) Access to trauma-focused, child-friendly pediatric sexual assault exam at no cost to the allege child victim or their family.

Cost

Amount Requested (in order of priority)

1. Cabinet, Counter, and Sink Construction and Installation	\$2,980.00
2. MedGyn – AL 106 Digital Video Colposcope with Swing Arm & Foot Pedal	\$9,000.00
3. MedGyn – Image and Data Management System	\$3,000.00
4. Comfort Frog	\$300.00
TOTAL REQUESTED	\$15,280.00
<i>Special Event Fundraiser (Unspecified)</i>	\$3,000.00
<i>IU Health Bloomington Hospital Foundation (Confirmed)</i>	\$8,000.00
Total Project Cost	\$26,280.00

Past SSF Funding

Year	Status	Title	Amount
2011	Denied	Recording technology & training funds	\$10,233.40
2012	Granted	Child forensic interview room	\$1,170.43
2014	Denied	Equine Facilitated Psychotherapy Collaboration (with PALS)	\$16,760.00
2015	Denied	Child Sexual Abuse Prevention Pilot Program	\$6,500.00

Staff Comments

<ul style="list-style-type: none">Approximately ~36% of the clients served by this project are projected to be city residents.Applicant clarifies in subsequent communication that “families are not charged a fee at any time for the medical exam. However, a Victims Crime Compensation form will be completed with each family to request reimbursement for the medical exam to cover the cost of the exam, laboratory costs, and overhead expenses. All the costs are reimbursed 100% by the Victims Crime Compensation Fund.”
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Improving the Oral Health of Low – Income Adults \$22,583

City Residents Served: 525

Employees:

Full-Time	Part-Time	Volunteers
8*	5*	~120
*including 2.5 FTE positions donated by IUH Bloomington		

Mission: In cooperation with others in the community, Volunteers in Medicine provides the following services without cost to the medically underserved in Monroe and Owen counties:

- Easily accessible, quality primary and preventive health care
- Treatment for both acute and chronic conditions
- Health education that empowers individuals to take responsibility for their own well-being

Project Synopsis: Volunteers in Medicine respectfully requests a one-time grant of \$22,583 for the expansion of the clinic’s dental service. For the past 6 years VIM has provided limited dental care to hundreds of patients with the assistance of volunteer dentists, but the need still far outweighs the clinic's capacity.

This situation has not improved with the implementation of healthcare reform. While “HIP 2.0 Plus” purports to offer dental coverage, in fact, the amount of coverage is minimal, and woefully inadequate to meet the needs of people living in poverty. Moreover, the dentists that accept HIP are few and far between. The result is that there has actually been an increase in requests to the clinic for dental care.

A Surgeon General's recent report states that oral health is essential to a person’s overall health and well-being.¹ In fact, more than 120 medical conditions can be detected in the early stages by a dentist. Although oral health extends beyond dental health, the report stresses the importance of addressing the two leading types of dental disease: tooth decay (cavities) and periodontal disease. With the VIM dental clinic expansion, we will finally be able to address the full range of dental issues for people living in poverty.

The benefits of the dental clinic expansion are:

1. Increased number of patients will receive free dental care
2. Free dental care will be offered to both uninsured and insured, medically underserved, patients
3. Patient’s medical health will improve with early detection of oral disease process and medical risk factors

Criteria:

Need – According to the SCAN 2012, obtaining dental care has long been a challenge for many residents of Monroe County residents and the surrounding areas. While paying for the dentist is a major problem for about 15% of all general households, closer to 50% of households earning less than \$15,000 report this to be a major challenge. By definition, VIM patients live in households at or below 200% federal poverty level. Most people coming to VIM have never had any preventive oral care in their lives.

Similarly, a 2013 report¹ from the Mayo Clinic underscores the critical connection between oral health and medical health. Studies also suggest that oral bacteria and the inflammation associated with gum disease might play a role in many diseases. In addition, certain diseases, such as diabetes and HIV/AIDS, can lower the body's resistance to infection, making oral health problems more severe.

In 2015, the clinic was fortunate to have a volunteer dentist working 6 hours/week. Even in this limited time, the clinic scheduled nearly 400 dental appointments. In addition, several local dentists and oral surgeons accepted over 130 referrals into their private offices at no charge to our patients.

With the VIM dental clinic expansion, VIM will be able to provide a small but comprehensive dental practice to low-income residents.

¹ <http://www.mayoclinic.org/healthy-lifestyle/adult-health/in-depth/dental/art-20047475?pg=1>

One-Time Investment – Pursuant to the 2016 allowance for operational funding, VIM seeks funding to help the clinic expand its dental practice.

Through the 2015 strategic planning process, the VIM Board concluded that expanding the clinic’s dental services was the highest priority for 2016, and funding was earmarked in the budget. However, the budget underestimated the costs of this expansion. To more fully meet the needs of the uninsured and medically underserved (e.g. people with HIP), we seek funding to fill the budget variance in 2016.

The VIM dental clinic will be fully funded in the 2017 budget with grants (e.g. Delta Dental) and community fundraising.

Fiscal Leveraging – This project leverages resources:

Volunteer: A retired nurse has long volunteered time assisting the VIM dentist. While he can’t perform the tasks that a certified Dental Assistant is able to perform, he is able to set up rooms, stock inventory, and sterilize equipment. He plans to increase his hours to match the dentists. The leveraged value of his time is approximately \$8,100.

Direct: The bulk of this project is funded by the 2016 VIM budget, in the amount of \$49,605.

Broad & Long-Lasting Effects – VIM patients are typically in poor overall health and struggle with a number of chronic medical conditions along with long-term tooth decay and gum disease. Often patients come to VIM with massive infections which are treated with antibiotics followed by performing extractions, as necessary, for teeth that are not able to be saved.

Through VIM, adults living in poverty will now be able to access, at no cost, the full range of essential dental services, including cleanings, x-rays, fillings, extractions, restorations, root canals, along with the education and preventive care necessary to sustain oral health long-term. As a result of an expanded dental service VIM will serve increased numbers of patients resulting in early detection of disease process, as well as essential education to empower patients to take responsibility for their oral health and lifestyle choices.

Providing free dental care for medically underserved patients is a priority for the clinic. This grant will enhance VIM’s capacity to provide services that will result in improved health for the most vulnerable of Bloomington’s residents.

Outcome Indicators:

This funding request is for operational funding to enable VIM to expand its dental practice by increasing dentist’s time from 6 hours/week to 24 hours/week. In addition, the dental clinic will include a dental hygienist and dental assistant.

Outcome indicators:

- 1. Between June-December 2016, the dental hygienist will perform 150 cleanings and prophylaxis intervention.
- 2. Between June-December 2016, the dentist and dental assistant will provide 400 assessments and related procedures.
- 3. Total number of unduplicated patients will double as compared to the same period in 2015.

Cost

Amount Requested (*in order of priority*)

1. Since this request is to partially fund salaries for a significant expansion of the VIM dental service, any reduction from the amount requested would require VIM to seeking funding elsewhere. Still, we would be grateful for any award and would make it work.	
TOTAL REQUESTED	\$22,583.00
<i>Salaries (Confirmed)</i>	\$46,080.00
<i>Fringe Benefits (Confirmed)</i>	\$3525.00
Total Project Cost	\$72,108

Past SSF Funding

Year	Status	Title	Amount
2007	Granted	Purchase computer equipment, commercial grade multi-function printer, subscription to a messaging system, and IT network and support for a new community healthcare clinic for uninsured residents of Monroe & Owen counties	\$32,250.00
2008	Granted	Purchase computer equipment for 3 clinical work stations, a monitor & software to improve delivery and lower cost of medical services	\$10,725.00
2010	Granted	Purchase Kirby Lester Tablet Counter	\$5,880.00
2011	Granted	Purchase scanners to improves patient assistance	\$2,700.00
2013	Granted	Purchase an automated medication refill system, including the Tele-Fill & Attendant-Rx program	\$7,545.00
2014	Granted	Pay for an A1C Analyzer, a pilot study of Fenofibrate for 20 diabetic patients with triglycerides > 400, and an electronic vital signs monitor and mobile stand.	\$9,383.22

2015	Granted	To purchase the Alere Cholestech System in order to offer patients onsite fasting lipid testing for the screening of risk factors for cardiovascular disease.	\$5,700.00
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Staff Comments

No comments.

8-passenger van for Center for Women & Children - Bloomington - \$20,835

City Residents Served: 100

Employees:

Full-Time	Part-Time	Volunteers
6	0	0

Mission: To provide Christ-centered programs and services for the homeless and those in need.

Additionally, the goal of our programming is to assist each of our guests to rise from a position of homelessness, hunger and indigence to one of self-sufficiency. This is done by addressing the needs of the whole person and providing programming and counseling to help them overcome each area of life, including those that are self-inflicted, that has contributed to their difficulties.

Project Synopsis: We are requesting \$20,835 for an eight-passenger Ford E350 mini-van, plates and mats to use for resident transportation needs. This is a vital part of our long-term programming to equip our homeless residents at the Center for Women & Children – Bloomington to acquire the skill sets needed to become productive and self-sufficient members of society.

Guests are taken to apply basic life skill techniques at area businesses such as department stores, utility companies, service stations and other public services. This also assists them in practicing vital skills such as time management, schedule-keeping and following (as pertains to transportation needs).

Transportation provided will also enable guests in attend teacher-parent meetings, job fairs, job interviews and even to attend jobs once they have acquired them (but are still residing at the center). For those guests who complete our programming and become self-sufficient, the van will be used as a moving vehicle for their very modest set of possessions.

The van would also be used to transport staff for training and team-building activities in the community, plus all the normal uses of a vehicles such as shopping for household items, seeking medical care and all other transportation needs.

Use of the van could be shared at times with our affiliated ministry, Wheeler Shelter for Men – Bloomington (formerly Backstreet Mission).

Criteria:

Need – Since the merger with Agape House, the facility has gone from **housing two women to 11 to 15** at a time. We expect that number to climb with capacity for 21 **and substantially-reduced barriers, in keeping with the city’s Consolidated Plan.**

The grant we are requesting is to help us in our ongoing mission to rescue people from homelessness, hunger and general poverty, to meet their short-term needs and to deliver them to a life where they can be a financially and residentially independent, productive member of the community, with true hope to share with others going forward.

The previously-identified priorities for these funds in the city’s assessment include emergency shelter, food and clothing for the homeless. Wheeler’s Center for Women & Children – Bloomington is a primary agent of meeting all these needs.

The grant we are requesting for a van is a one-time expense, separate from our normal, operating budget. The vehicle would greatly enhance our ability to guide our homeless residents through long-term programming that is aimed at teaching them the basic life skills. **These include education, job skills and health services, much of which are available from other service providers in Bloomington with whom we are building strong relationships.**

The van is how our guests will get to the various places they need to as they pursue a life of self-sufficiency. The vehicle will also help our staff provide various basic materials at the shelter itself.

One-Time Investment – The funds are entirely for the purchase of a vehicle, including plates, registration and floor mats. Maintenance of the vehicle will be covered under our normal operating budget and not with funds from this grant. The grant amount is equal to the total purchase cost of the vehicle.

Fiscal Leveraging – n/a

Broad & Long-Lasting Effects – For every person taken off the streets of Bloomington, and especially those moved to a position of self-sufficiency, there is a resulting relief of burden on the area’s law enforcement and health care communities, not to mention to the public assistance program. There is also a priceless impact via reconciled family relationships.

Even more directly, taking a person who is out of hope due to their financial, relationship and health situations, and restoring a sense of purpose and value, along with very real prospects for a sustained and improved life, is difficult to put a dollar figure on. But providing this hope is truly priceless for the individual who receives it, and to us as well. These changed lives are our greatest method of measurement when it comes to accomplishment.

Not having affordable transportation is a major impediment to people rising out of homelessness, as the basic steps of pursuing, obtaining and keeping a job are not possible without a means to reliably make it to those destinations. Providing that along with the other life skills and services we provide at CWC is the reason we apply for this grant.

The city’s “Service Community Assessment of Needs” cites hunger and food insecurity, clothing and shelter as some of the primary needs to be met among the more vulnerable section of the population. The Center for Women & Children is increasingly meeting each of these needs for women and children, and our long-term programming, for which the van would be a critical component, is aimed to help city residents rise up from indigence and become self-sufficient citizens contributing to the community’s well-being.

Outcome Indicators:

Our organization has well-defined programmatic goals. The outcome indicators for this grant will be measured as positive steps toward self-sufficiency in the part of each of our guests, which should number more than 100 over 2016. Statistics compiled and monitored include lodging, meals, clothing medical care, residents advanced to long-term programs such as addiction recovery and job training. We also measure the ultimate outcomes of residents obtaining housing and employment for financial independence, which our programs are designed to help each one achieve.

With each guest who completes the programs and continues on toward financial and situational independence, the grant of the van can be pointed to as an instrumental ingredient in their recovery and restoration to society.

Cost

Amount Requested *(in order of priority)*

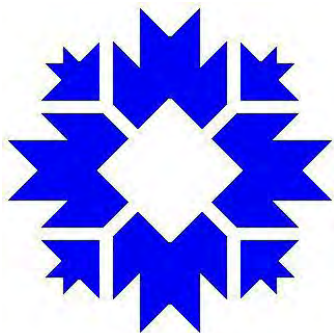
1. Vehicle Cost	\$19,599.00
2. Plates and Registration	\$636.00
3. Industrial Floormats	\$600.00
TOTAL REQUESTED	\$20,835.00
<i>Total Project Cost (+ in-kind)</i>	\$20,835.00

Past SSF Funding

None

Staff Comments

- Wheeler Mission Ministries in Indianapolis merged with two Bloomington shelters in October 2015: *Agape House* (400 S. Opportunity Dr.) now the *Wheeler Center for Women & Children* (the subject of this request) and *Backstreet Missions* (215 S. Westplex), now the *Center for Men*.
 - In subsequent communication, applicant clarified that neither proselytization nor religious instruction is a condition of receipt of services.



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name: All-Options Pregnancy Resource Center / Backline

Is Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Employees:

Full-Time	Part-Time	Volunteers
2 / 4	0 / 1	12 / 30

Address:

All-Options PRC
1014 S. Walnut Street
Bloomington, IN

Zip Code: 47401

Phone: 812-558-0089

Agency E-Mail: info@alloptionsprc.org

Website: www.alloptionsprc.org (www.backline.org)

President of Board of Directors: Farah Diaz-Tello

Executive Director: J. Parker Dockray

Title: Executive Director

Phone: 510-817-0781

E-Mail: parker@yourbackline.org

Name of Person to Present Proposal to the Committee: Shelly Dodson

(if not the Executive Director)

Title: Center Director

Phone: 812-558-0089

E-Mail: shelly@alloptionsprc.org

Name of Grant Writer: Parker Dockray & Shelly Dodson

Phone: 812-558-0089

E-Mail: shelly@alloptionsprc.org & parker@yourbackline.org

Agency Mission Statement *(150 words or less)*

At All-Options Pregnancy Resource Center, we know that every individual's and family's reality is different, and we trust and support people through every pregnancy and parenting turning point. We are a secular, client-centered organization where everyone is welcome. Whether someone needs support for unplanned pregnancy, miscarriage, infertility, abortion, adoption, or parenting, All-Options is here for all Hoosiers.

The All-Options diaper bank strives to meet the overlooked need for diapers and diapering supplies for local families of infants and toddlers who are struggling to make ends meet. Our goal is to close the diaper gap by providing cloth and disposable diapers to keep babies clean, dry and healthy.

All-Options Pregnancy Resource Center is a program of Backline, a national nonprofit organization founded in 2004 that creates space for people to find unconditional and judgment-free support for pregnancy, parenting, abortion, and adoption.

PROJECT INFORMATION

Project Name: Hoosier Diaper Bank

Is this a collaborative project? ☐ Yes ☒ No

If a collaborative project, list name(s) of non-lead agency partner(s):

Address where project will be housed: 1014 S. Walnut Street Bloomington, IN 47401

Total Cost of Project: \$52,500

Requested JHSSF Funding: \$12,000

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

We have received other grant funding that will support staff time coordinating the Hoosier Diaper Bank, and we regularly solicit donations of diapers through community diaper drives. However we do not have other funding dedicated to purchasing diapers. Support for staff time will come from a new confirmed grant for All-Options from the Educational Foundation of America; this grant is \$200,000 over two years with about \$35,000 in the first year that can be used in support of this staff person.

Total Number of Clients Served by this project in 2016: 150-250 (January – March 2016)

Total Number of City Residents Served by this project in 2016: 100-200 (January – March 2016)

Is this request for operational funds? ☒ Yes ☐ No

If “yes,” indicate the nature of the operational request:

☐ Pilot ☐ Bridge ☐ Collaborative ☒ None of the Preceding – General request for operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☒ July-September 2016 ☒ October-December 2016 ☐ Other: _____

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

Reimbursement Period 1: July – September 2016

- Purchase 150-200 boxes (each box contains 4 packs of 36 – 50 diapers) of Cuties brand diapers and 60-70 boxes (12 packages of 72 wipes/package) of Cuties brand baby wipes through for First Choice Medical Supply where we receive a discount on diaper purchasing.

Reimbursement Period 1: October– December 2016

- Purchase 150-200 boxes (each box contains 4 packs of 36 – 50 diapers) of Cuties brand diapers and 60-70 boxes (12 packages of 72 wipes/package) of Cuties brand baby wipes through for First Choice Medical Supply where we receive a discount on diaper purchasing.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

We plan to host 2 community-wide diaper drives each year, in April and October respectively. We anticipate each drive to collect between 10,000 – 50,000 individual diapers. We should receive EFA grants funds in April or May, which will allow us to hire a new staff person who will take point on the diaper bank.

Do you own or have site control of the property on which the project is to take place?

☐ Yes ☐ No ☒ N/A

Is the property zoned for your intended use?

☐ Yes ☐ No ☒ N/A

If “no,” please explain:

N/A

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: *Funds will not be disbursed until all requisite variances or approvals are obtained.*

N/A

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

[X] Yes [] No

If “yes,” please provide an itemized list of program elements, ranked by priority and cost:

Priority #1
(Item & Cost)

As a member of the National Diaper Bank Network we can buy diapers at \$6/pack. We will purchase as many diapers as possible based on the funding we receive. With partial funding, we may need to institute a waiting list or turn some families away.

Priority #2
(Item & Cost)

--

Priority #3
(Item & Cost)

--

Priority #4
(Item & Cost)

--

Priority #5
(Item & Cost)

--

Priority #6
(Item & Cost)

--

Project Synopsis *(250 words or less)*

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

All-Options requests \$12,000 to purchase disposable diapers and wipes for our clients. This will help us to meet the immediate demand while also building a sustainable diaper bank program through community involvement, diaper donations, grants and fundraising.

As part of our pregnancy and parenting services, [All-Options](#) provides diapers to keep babies clean, dry, and healthy. We are a member of the National Diaper Bank Network and follow their guideline of providing one pack of diapers (36 - 50 diapers depending on size) per child per week to each family in need. The demand has been incredible, and since opening our doors in May 2015, All-Options has provided more than 135,000 diapers to 450 low-income families in the Bloomington area.

We are aware of two other places in Bloomington that provide diapers. The Crisis Pregnancy Center of Bloomington, a faith-based organization now called Hannah Center, provides five diapers per week to clients who have taken one of their classes. The Heart+HUB Diaper Program, a partnership of Sacred Heart Church and Mother Hubbard's Cupboard, provides 15 diapers per week as supplies are available.

All-Options also recently acquired the Heiny Helpers cloth diaper program from First United Church, and we are incorporating it into our diaper bank. We know some families are interested in cloth diapers, but can't afford the upfront costs to get started. For a variety of reasons, though, including childcare facility rules and lack of access to washers and dryers, most clients still need disposable diapers.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social services needs.

All-Options' diaper bank addresses several SCAN priorities by filling gaps and supporting basic needs for families who cannot make ends meet, particularly female-led single-parent households.

According to the National Diaper Bank Network, in Indiana, 27% of children under the age of 5 live below the federal poverty line. A month's supply of diapers for one child costs approximately \$80, and diapers are not covered by SNAP or WIC vouchers. TANF can be used to pay for diapers, but at just \$288 per month for a single mother with two children, it too often falls short after paying for rent, heat, and transportation. This leaves many families struggling to provide enough clean diapers for their children.

The effects of diaper need are far-reaching and devastating. Infants and children can become seriously ill when not changed regularly, developing health complications such as severe diaper rash and urinary tract infections. In addition, most childcare facilities, even those that are free and subsidized, require parents to provide disposable diapers for their child. No diapers means no childcare, and without childcare, parents can't work or attend school. Lack of access to diapers perpetuates a tragic cycle that hurts the low-income single parent households the most.

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

We are seeking a one-time investment of operational funds per the 2016 allowance. All-Options provides approximately 250-275 packs of diapers to clients every month. With a grant of \$12,000, All-Options can purchase approximately 1,500 packs of diapers and 1,500 packs of baby wipes, giving us an important foundation for the remainder of 2016. We have also received additional grant funding that will support a part-time staff position to coordinate outreach and recruit future diaper bank donations. A grant from Jack Hopkins Fund will give All-Options time and resources to build a sustainable diaper bank program supported by community donations of both funds and diapers.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

A grant from Jack Hopkins Fund will not only provide crucial operational funding for the All-Options diaper bank this year, but will help us leverage other grant funds to support a staff person who can build a sustainable diaper bank program. We have seen a wonderful community response to our past diaper drives, but with limited time and resources we have not been able to keep pace with client demand. This investment in diapers combined with other funds for staff time will help us build a diaper bank that can meet more diaper need in the Bloomington area.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

All-Options' diaper bank has wide-ranging benefits for the Bloomington community. Ensuring access to clean diapers helps low-income children and families build a strong foundation for growth. Our diaper bank keeps local children clean, dry, and healthy, and supports parents in caring for their children with dignity. Clean diapers can also have a positive ripple effect on a family's situation by enabling children to go to daycare and parents to attend school or work.

By providing free support to local families, the All-Options diaper bank program not only addresses immediate diaper needs, but also connects people with a vital resource. In addition to diapers, All-Options provides free pregnancy tests, condoms and safer sex kits, abortion funding and practical support, and referrals to all kinds of community services. While diaper need may bring someone in the door, our clients can keep coming back for support and referrals for variety of reproductive health needs.

Finally, All-Options relies on volunteers, and our diaper bank offers a new opportunity for Bloomington residents to get involved in supporting their neighbors. Through All-Options, volunteers not only get involved in the diaper program, but can also learn about and connect with other reproductive rights and justice issues.

OUTCOME INDICATORS (100 words or less)

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

- 500 Bloomington area families gain adequate access to diapers for their children as a result of participation in our diaper bank program
- At least 60% of All-Options diaper bank clients are connected with additional services or care in the community
- By the end of 2016, build a sustainable diaper bank fundraising plan

All-Options Pregnancy Resource Center – Hoosier Diaper Bank

If you had to choose between paying for groceries, rent, or diapers for your child, which would you choose? Every day Hoosier families are forced to make this impossible choice between food, clothing, and housing. When families struggle to make ends meet, they often sacrifice the things many of us take for granted.

We know that too many children and families in Indiana live in poverty, and the numbers are growing. The Zero to Three Campaign reports that 26% of Hoosier families earn less than 100% of Federal Poverty Level and 25% live in families earning 100% to 200% of the FPL. According to SCAN 2012, the number of households that have trouble finding a job that pays enough to meet the family's basic needs has increased across all but the highest income levels (pg 71-72). In the 2010 Household Survey, 58% of households with an income of less than \$15,000 said that running out of money at the end of the month is a major problem, and as households run out of money, meeting basic needs becomes a greater challenge (pg 127).

Diaper need is one of the most prevalent forms of poverty, hiding in plain sight. Federal programs like WIC and Food Stamps cannot be used to pay for diapers. Temporary Assistance for Needy Families (TANF) checks can be used for diapers, but at just \$288 per month for a single mother and two children, TANF too often falls short after paying for rent, heat, and transportation.

According to the National Diaper Bank Network, an average monthly supply of diapers for one child costs approximately \$80. Toddlers require about 8 diapers per day, and infants an average of 12; that's up to 360 diapers each month. And without access to reliable transportation or a credit card, families must buy diapers at a corner store rather than online or from a large "big box" store, which can significantly increase the monthly cost of diapers.

We know the need is great. That's why All-Options Pregnancy Resource Center works to close the diaper gap by providing cloth and disposable diapers to keep Bloomington's babies clean, dry, and healthy. We are a member of the National Diaper Bank Network and follow their guideline of providing one pack of diapers (40-60 diapers depending on size) and wipes per child per week to each family in need. The demand has been overwhelming, and since opening our doors in May 2015, All-Options has provided more than 135,000 diapers to 450 low-income families in the Bloomington area.

At this rate, All-Options simply cannot keep pace with client demand for diapers, and we need to create a sustainable plan for the diaper bank. We are seeking a grant of \$12,000 from the Jack Hopkins Fund for the purchase of 1,500 packs of diapers and wipes, which will give us a solid foundation and 'head start' on the rest of 2016. We can then leverage our other grant funding to support a part-time staff person who will coordinate the diaper bank and work to build additional support from the community – including diaper drives, grassroots fundraising, and additional grants. By the end of 2016, All-Options will have developed a clear sustainability plan for the Hoosier Diaper

Bank that will allow us to meet as much diaper need as possible for low-income Bloomington residents.

In addition to disposable diapers, All-Options also recently acquired the Heiny Helpers cloth diaper program from First United Church, and will incorporate this into our diaper bank model. We know some families are interested in cloth diapers, but can't afford the upfront costs to get started. For a variety of reasons, though, including childcare facility rules and lack of access to private washers and dryers, most clients still need at least some disposable diapers.

All-Options diaper bank is filling a critical gap in the local community. We are only aware of two other places in Bloomington that provide diapers. The Crisis Pregnancy Center of Bloomington, a faith-based organization now called Hannah Center, provides five diapers per week to clients who have taken one of their classes. The Heart + HUB Diaper Program, a partnership of Sacred Heart Church and Mother Hubbard's Cupboard, provides 15 diapers per week as supplies are available. As we work to build the capacity of the All-Options diaper bank, we hope to support additional delivery points like the HUB so that our clients can access food and diapers in one visit.

All-Options is the first-of-its-kind pregnancy resource center anywhere in the country, offering unbiased and open-hearted support, referrals, and resources to pregnant and parenting women in Southern Indiana. Building on the typical pregnancy center model, All-Options offers peer counseling, free pregnancy tests, and tangible resources including diapers, baby clothes, and other parenting supplies. The revolutionary part is that we offer these things alongside abortion funding and practical support; condoms and education on contraceptives; assistance obtaining social services like WIC and Medicaid; and referrals to family planning clinics, abortion and prenatal care, and non-coercive adoption services.

All-Options' commitment to being secular, client-centered, and supportive of all pregnancy options means that we are a welcoming space for diverse women and men, not only as clients but also as volunteers and staff. As a community-based organization, All-Options creates volunteer pathways for people who wish to train as peer counseling advocates as well as those who want to provide practical support, do outreach, or simply sort baby clothes and help out in the office.

As a service provider, All-Options collaborates with diverse agencies to build strong mutual referral networks; we rely on these networks to connect our clients to additional services, and they rely on us for unbiased pregnancy options counseling, abortion support, and resources related to pregnancy and parenting. Some of our existing allies include Middleway House, WIC, Planned Parenthood, Villages Healthy Families Program, New Leaf New Life, Shalom Center, Center Stone, Volunteers in Medicine, Mother Hubbard's Cupboard, and IU Student Health Services.

All-Options is a program of Backline, a national nonprofit organization that has been providing unconditional and judgment-free support for the full spectrum of experiences with pregnancy, parenting, abortion, and adoption since 2004.

All-Options Diaper Bank Budget 2016	Total Diaper Bank	Jack Hopkins
CONTRIBUTIONS		
Individual Donations	5,000	
Foundation Grants	47,500	12,000
EARNED INCOME		
Training Fees	0	0
OTHER INCOME	0	0
Total Income	52,500	12,000
EMPLOYEES		
Salaries	25,000	0
Benefits	3,000	0
Payroll Taxes	2,500	0
Total staffing	30,500	0
OPERATIONS		
Appreciation	50	0
Contract Services (regular operating)	0	0
Contract Services (eval & org dev)	0	0
Outreach/Marketing	250	0
Memberships & Alliances	0	0
Conferences/Trainings (Attended)	100	0
Trainings/Meetings (Hosted)	0	0
Travel	300	0
Rent/Occupancy	3,600	0
Information Technology	0	0
Telephone	0	0
Client Supplies (diapers & wipes)	17,000	12,000
Hoosier Abortion Fund	0	0
Office Supples & Materials	50	0
Postage & Mailings	50	0
Printing & Copying	100	0
Insurance	500	0
Bank & Service Fees	0	0
Licenses & Registrations	0	0
Total Operations	22,000	12,000
Total Expenses	52,500	12,000
End of Year Balance	0	0

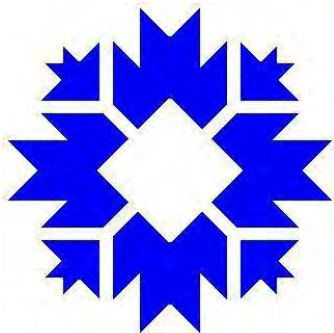
**Backline
Balance Sheet
As of June 30, 2015**

	<u>Total</u>
ASSETS	
Current Assets	
Bank Accounts	
Bank of the West checking	225,937.97
Bank of the West savings	56,012.10
PayPal	0.00
Total Bank Accounts	\$ 281,950.07
Accounts Receivable	
Accounts Receivable	0.00
Total Accounts Receivable	\$ 0.00
Other current assets	
Undeposited Funds	0.00
Total Other current assets	\$ 0.00
Total Current Assets	\$ 281,950.07
Fixed Assets	
Accumulated Depreciation	-2,266.20
Furniture and Equipment	11,312.91
Leasehold Improvements	11,230.00
Total Fixed Assets	\$ 20,276.71
Other Assets	
Security Deposits Asset	2,045.88
Total Other Assets	\$ 2,045.88
TOTAL ASSETS	\$ 304,272.66
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
Total Accounts Payable	\$ 0.00
Other Current Liabilities	
ADP P/R Clearing	1,470.00
Total Other Current Liabilities	\$ 1,470.00
Total Current Liabilities	\$ 1,470.00
Total Liabilities	\$ 1,470.00
Equity	
Opening Bal Equity	0.01
Unrestricted Net Assets	73,823.28
Net Income	228,979.37
Total Equity	\$ 302,802.66
TOTAL LIABILITIES AND EQUITY	\$ 304,272.66

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All-Options / Backline Income & Expense 2014-2015

	Other Backline	All-Options	TOTAL
Income			
Contributions	19,532.42	14,742.18	34,274.60
Earned Income	4,323.00	0.00	4,323.00
Grants	402,990.62	133,821.94	536,812.56
Other Income	1,728.84	4.39	1,733.23
Total Income	\$ 428,574.88	\$148,568.51	\$577,143.39
Expenses			
Appreciation	261.57	32.85	294.42
Attended Conf, Trngs, Events	6,171.44	1,035.90	7,207.34
Bank & Service Fees	6,642.53	0.00	6,642.53
Client Supplies	0.00	3,596.07	3,596.07
Contract Services	4,956.89	32,957.50	37,914.39
Employee Benefits	4,372.66	1,194.19	5,566.85
Hosted Mtgs, Events & Trainings	4,800.39	701.72	5,502.11
Information Technology	979.27	3,501.70	4,480.97
Insurance	6,530.91	4,000.00	10,530.91
Licenses & Registrations	350.54	0.00	350.54
Memberships & Alliances	0.00	50.00	50.00
Outreach/Marketing	2,682.67	559.83	3,242.50
Payroll Taxes	7,491.62	6,277.89	13,769.51
Postage & Mailing	1,237.24	5.05	1,242.29
Printing & Copying	2,464.86	2,152.73	4,617.59
Rent & Occupancy	15,060.12	11,330.37	26,390.49
Salaries/Wages	112,124.07	67,439.65	179,563.72
Supplies & Materials	2,347.04	7,830.74	10,177.78
Telephone & Internet Services	3,682.01	795.75	4,477.76
Travel	8,034.57	4,713.30	12,747.87
Total Expenses	\$ 190,190.40	\$148,175.24	\$338,365.64
Net Income	\$ 238,384.48	\$ 393.27	\$238,777.75



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name:

Is Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Employees:

Full-Time	Part-Time	Volunteers
10	14	10

Address: PO Box 11

Zip Code: 47402

Phone: 812.336.3570

Agency E-Mail: amethyst@amethysthouse.org

Website: <http://www.amethysthouse.org/>

President of Board of Directors: Sandy Washburn

Executive Director: Mark DeLong

Title: Executive Director

Phone: 812.336.3570 (x206)

E-Mail: mdelong@amethysthouse.org

Name of Person to Present Proposal to the Committee: Randy Brooks

(if not the Executive Director)

Title: Maintenance/Facilities Manager

Phone: 812.360.4179

E-Mail:

Name of Grant Writer: Sarah Owen

Phone: 812.336.3570 (x209)

E-Mail: sowen@amethysthouse.org

Agency Mission Statement *(150 words or less)*

Our Mission is to provide a foundation for sober living by partnering with individuals, families, and communities impacted by addictions and substance abuse issues, offering quality recovery services and guidance for clean, sober, and healthy living.

PROJECT INFORMATION

Project Name: Tree Removals and Replacement of a Stone Wall

Is this a collaborative project? ☐ Yes ☒ No

If a collaborative project, list name(s) of non-lead agency partner(s):

N/A

Address where project will be housed:

(2 Amethyst facilities:) 416 W. 4th Street / 322 W. Second St.

Total Cost of Project:

\$16,846

Requested JHSSF Funding:

\$14,000

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

Homeward Bound fundraiser

- \$2,846

Total Number of Clients Served by this project in 2016: **370**

Total Number of City Residents Served by this project in 2016: **300**

Is this request for operational funds? ☐ Yes ☒ No

If “yes,” indicate the nature of the operational request:

☐ Pilot ☐ Bridge ☐ Collaborative ☐ None of the Preceding – General request for operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☒ July-September 2016 ☐ October-December 2016 ☐ Other: _____

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

If granted approval by the Jack Hopkins committee, Amethyst anticipates submitting claims for the projects in late summer or early fall.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

We anticipate receipt of Homeward Bound funds in June 2016.

Do you own or have site control of the property on which the project is to take place?

☒ Yes ☐ No ☐ N/A

Is the property zoned for your intended use?

☒ Yes ☐ No ☐ N/A

If “no,” please explain:

N/A

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: *Funds will not be disbursed until all requisite variances or approvals are obtained.*

N/A

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

[x] Yes [] No

If “yes,” please provide an itemized list of program elements, ranked by priority and cost:

Priority #1
(Item & Cost)

Tree Removal at Amethyst Men’s $\frac{3}{4}$ Way House
Estimated cost: \$3,700 (which includes \$500 contingency)

Priority #2
(Item & Cost)

Tree Removal at Amethyst Women’s House
Estimated cost: \$1,400

Priority #3
(Item & Cost)

Tearing Down/Establishing New Retaining Wall at Amethyst Women’s House
Estimated cost: \$11,746
(Note: If funds not available, Amethyst would defer to option #4 noted below)

Priority #4
(Item & Cost)

Rebuilding Retaining Wall at Amethyst Women’s House
Estimated cost: \$9,195

Priority #5
(Item & Cost)

Priority #6
(Item & Cost)

Project Synopsis *(250 words or less)*

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

Amethyst House is requesting \$14,000 in order to address critical tree removal issues that are currently affecting structural integrity at two of our residential locations.

Our highest priority is the extraction and removal of a tree at our Men's $\frac{3}{4}$ Way House. Within the past year, the root systems of this tree have grown rapidly and have extended beneath the house itself. There is already significant destruction of the basement flooring and it is in the early stages of impacting the limestone walls of the foundation, as well. This is considered an immediate need because it has already required us to elevate both the building's water heater and furnace in order to avoid substantial damage, and because it is already causing significant drainage problems during inclement weather.

Amethyst is also requesting funds for the removal of a tree at our Women's Halfway House, as well. The tree stands on the south side of the building, along 2nd Street, and has grown to the point where it is severely impacting our retaining wall. Furthermore, it was recommended to us that, upon removing the tree, the wall be demolished and rebuilt for the sake of having an effective 30+ year lifespan. While it is currently stressed by the tree itself, the retaining wall is still at significant risk of collapse due to future inclement weather.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social services needs.

Amethyst House is currently in its 35th year of operation, serving as many as 34 residential clients at any given time, both men and women (sometimes accompanied by their young children), who are recovering from the profound impact of drug and alcohol addiction. Our residential program requires a minimum six-month commitment from our clients, yet offers housing up to two years' time, if clients wish to stay beyond the six months. The at-risk population which we serve often experiences chronic homelessness and incarceration/institutionalization as a result of their addictions; Amethyst strives to help clients break this cycle with stable housing and aiding them in maintaining sobriety and building financial independence (in accordance with #7 "Meeting Essential Needs" in United Way's SCAN report).

The Jack Hopkins funding initiative has served Amethyst on numerous occasions, including major renovations and improvements, new appliances, and upgrades for wheelchair accessibility. We hope that we will once again be considered by the Jack Hopkins Committee as we continue to upgrade our living facilities to better serve our clientele.

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

Amethyst House is seeking to remove one tree at our ³/₄ Way House, remove one tree at our Women's House, and remove and rebuild a stone retaining wall at our Women's House. All three of these tasks would be completed simultaneously, and can be classified as a one-time need.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

As noted above, Amethyst will be able to utilize approximately \$2,800 in donations generated by the Homeward Bound annual fundraiser.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

Over the past 35 years, Amethyst House has managed to sustain itself on a modest budget and with limited staff and resources. Every year, we become an increasingly unique organization in that we remain one of the few non-profit, long-term residential facilities within the state of Indiana for substance abuse treatment. Furthermore, we are one of just a handful of treatment facilities which are financially accessible for those who do not have private health insurance to absorb the cost.

However, in utilizing older buildings for our residential houses, Amethyst is often faced with repairs, upkeep, and improvements. And every year, given new grant funding opportunities, we look for ways in which we can request assistance for bettering our facilities. We remain proactive in renovations, repairs, and any other improvements that will prevent larger-scale and/or long term damage to our houses; this helps minimize financial impact to our organization and allows us to continue to serve as a critical resource for those battling substance abuse.

OUTCOME INDICATORS (100 words or less)

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

- 30+ year lifespan of a reconstructed retaining wall

- Due to the unique nature of the project, there is little in terms of quantitative outcomes, however it is worth noting that the removal of these two trees and the reconstruction of the retaining wall would prevent thousands of dollars in repair costs.

Agency outcomes are for 2016 as follows for clients leaving our program:

- 70% will have maintained abstinence from drugs/alcohol
- 80% will have established a network of support in a recovery community.
- 70% will have increased their income
- 65% will have secured stable housing.

JACK HOPKINS GRANT NARRATIVE
Submitted by Amethyst House, Inc
Jack Hopkins Social Service Funding Committee
March 28, 2016

Amethyst is requesting \$14,000 from the Jack Hopkins Social Services Fund in order to address critical tree removal issues that are currently affecting structural integrity at two of our residential locations. If granted funds by the Jack Hopkins Committee, Amethyst would pursue these improvements at the earliest possible date.

Our highest priority is the extraction and removal of a tree at our Men's Three-Quarter (¾) Way House. Within the past year, the root systems of this tree have grown rapidly and have extended beneath the house itself. There is already significant destruction of the basement flooring and it is in the early stages of impacting the limestone walls of the foundation, as well. This is considered an immediate need because it has already required us to elevate both the building's water heater and furnace in order to avoid substantial damage, and because it is already causing significant drainage problems during inclement weather.

Amethyst is also requesting funds for the removal of a tree at our Women's Halfway House, this being our second highest priority. The tree stands on the south side of the building, along Second Street, and has grown to the point where it is severely impacting our retaining wall. We have been advised that it is at significant risk of collapse within the next 1-2 years, between the stress of the tree's growth as well as future inclement weather. It was recommended to us that, upon removing the tree, the retaining wall be demolished and rebuilt, as this would give the wall an effective life span of another 30+ years. Therefore, third and final request is for funds to repair the retaining wall, whether by partial or full reconstruction, the latter of which would involve a complete demolition and rebuilding of the existing structure. (Please refer to the submitted application for difference in cost estimates.)

With these proposed projects impacting two of our four facilities, and considering the high utilization rate of both our Men's ¾ Way House and Women's House, we anticipate this positively impacting at least 400 clients and/or members of the local recovery community within the 2016 year alone. Moreover, these proposals are in accordance with the one-time funding criteria of John Hopkins, as each initiative is intended to last for the next 15-20 years at minimum. Future replacement and/or maintenance of these improvements would be funded through the Amethyst operating budget, fundraising, and donations.

The Jack Hopkins funding provided to our agency contributes, in turn, to our annual outcome measures. Amethyst's outcomes are determined by the Substance Abuse and Mental Health Services Administration's National Outcome Measures (NOMS), including Reduced Morbidity, Social Connectedness, Employment/Education, and Stability in Housing. Our outcome goals for the 2016 are as follows:

Reduced Morbidity – 70% of clients leaving the program will have maintained abstinence from drugs/alcohol for a minimum of three months at the time of discharge. This will be measured by monitoring progress and behavior while a resident. Urine screening will be required as clinically necessary (minimum of one screening each month, in conjunction with random testing process).

Amethyst House has the ability to screen for 14 drugs including ETG (longer-term alcohol testing), Ivory, K2/Spice, and Suboxone.

Social Connectedness – 80% of clients discharged will have established a network of support in a recovery community that is supportive of a sober lifestyle. Success will be measured by thorough documentation of participation in supportive activities. Residents will focus on recovery/discharge planning throughout their program involvement and will fill out forms necessary to measure social support involvement.

Employment/Education – 70% of residents leaving the program will have increased their income significantly or have entered college carrying a minimum of six hours per semester. Success is measured by documenting level of income at admission and discharge and monitoring college involvement.

Stability in Housing – 65% of residents leaving the program will have secured stable housing. Success is measured through confirmation by case managers of address and living arrangements. Residents who have supportive family members available to them will be offered regular family sessions to assist in addressing family and recovery needs and to help coordinate efforts for housing following program completion.

The staff of Amethyst House wishes to thank the Jack Hopkins Committee for their generous support of our program and initiatives. We appreciate your time and consideration of our current request.

Amethyst House Project Budget

Tree Removals & Stone Wall Replacement

Expenses:	Grant:	Leverage	Total:
3/4 House Tree Removal	\$ 3,700.00	\$ -	\$ 3,700.00
Women's House Tree	\$ 1,400.00	\$ -	\$ 1,400.00
Women's House Wall (Tear down & Rebuild)	\$ 8,900.00	\$ 2,846.00	\$ 11,746.00
Total Expenses:	\$ 14,000.00	\$ 2,846.00	\$ 16,846.00

5630

Statement

TO

DATE

9-11-2015

TERMS

Randy Brooks
416 W 4th street Bloomington IN

IN ACCOUNT WITH

H+H Tree & Construction Services
1200 S Byerly Rd Freedom, IN
812-318-0413 - Logan Henderson

soft maple

1

cut & leave wood

\$1,500

cut & take all wood

\$3,200

B.

\$500 Contingency

CURRENT

OVER 30 DAYS

OVER 60 DAYS

TOTAL AMOUNT

DC5812

01-11

INVOICE

INVOICE #

812 - 360 - 4179

28

Sarah Owen
Amethyst House
515 S Madison
Bloomington, IN 47401

Sandstone Creek, LLC

Wall estimate

Rebuild natural limestone wall

Materials	Quantity	Price
Labor		\$7200.00
Fabric		\$200.00
Gravel #11	4 tons	\$140.00
Gravel #7	13 tons	\$455.00
Extra Limestone	1 ton	\$250.00
Mortar	25 bags	\$250.00
Geogrid		\$150.00
Delivery		\$350.00
Dingo		\$100.00
Misc.		\$100.00
	Total	\$9195.00

* Tear down and rebuild blockwall

Materials	Quantity	Price
Labor		\$5760.00
Fabric	2 rolls	\$462.00
Gravel #11	6 tons	\$210.00
Gravel #7	20 tons	\$700.00
Wall stone	265 block	\$2800.00
Cap	50	\$600.00
Glue	19 tubes	\$124.00
Geogrid	4 rolls	\$400.00
Delivery		\$500.00
Dingo		\$100.00
Misc.		\$100.00
	Total	\$11,746.00

*Dumpster not included



FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITORS' REPORT

June 30, 2015 and 2014

AMETHYST HOUSE, INC.

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Independent Auditors' Report

Board of Directors
Amethyst House, Inc.

Report on the Financial Statements

We have audited the accompanying financial statements of Amethyst House, Inc., a not-for-profit organization, which comprise the statements of financial position as of June 30, 2015 and 2014, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Amethyst House, Inc. at June 30, 2015 and 2014, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of expenditures of federal awards, as required by Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February 15, 2016, on our consideration of Amethyst House, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Amethyst House, Inc.'s internal control over financial reporting and compliance.

Katz, Sapper & Miller, LLP

Indianapolis, Indiana
February 15, 2016

AMETHYST HOUSE, INC.
STATEMENTS OF FINANCIAL POSITION
June 30, 2015 and 2014

ASSETS

	2015	2014
CURRENT ASSETS		
Cash	\$ 88,446	\$ 46,876
Accounts receivable, net of allowance for doubtful accounts of \$6,000 in 2015 and 2014	10,940	1,965
Grants receivable	<u>74,074</u>	<u>80,936</u>
Total Current Assets	<u>173,460</u>	<u>129,777</u>
PROPERTY AND EQUIPMENT		
Land	15,000	15,000
Buildings and improvements	966,304	961,529
Furniture and equipment	<u>76,187</u>	<u>76,187</u>
	1,057,491	1,052,716
Less: Accumulated depreciation	<u>374,700</u>	<u>355,633</u>
Total Property and Equipment	<u>682,791</u>	<u>697,083</u>
TOTAL ASSETS	<u><u>\$ 856,251</u></u>	<u><u>\$ 826,860</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
Accounts payable	\$ 51,581	\$ 29,480
Accrued expenses	33,389	32,729
Current maturities of long-term debt	<u>13,993</u>	<u>13,446</u>
Total Current Liabilities	98,963	75,655
LONG-TERM DEBT , less current maturities	<u>321,137</u>	<u>334,982</u>
Total Liabilities	<u>420,100</u>	<u>410,637</u>
NET ASSETS		
Unrestricted	413,640	393,723
Unrestricted - board designated	<u>22,511</u>	<u>22,500</u>
Total Net Assets	<u>436,151</u>	<u>416,223</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>\$ 856,251</u></u>	<u><u>\$ 826,860</u></u>

See accompanying notes.

AMETHYST HOUSE, INC.
STATEMENTS OF ACTIVITIES
Years Ended June 30, 2015 and 2014

	2015	2014
REVENUE AND SUPPORT		
Federal, state, and local grants	\$ 899,111	\$715,374
Donations	13,898	6,356
United Way	17,961	23,226
Program fees - half-way houses	129,274	114,959
Treatment fees	83,205	72,037
Fundraising revenues	68,221	58,869
Miscellaneous income	1,374	2,618
Total Revenue and Support	<u>1,213,044</u>	<u>993,439</u>
EXPENSES		
Program services	1,059,344	827,110
Management and general	89,616	88,824
Fundraising	44,156	32,426
Total Expenses	<u>1,193,116</u>	<u>948,360</u>
INCREASE IN NET ASSETS	19,928	45,079
NET ASSETS		
Beginning of Year	<u>416,223</u>	<u>371,144</u>
End of Year	<u><u>\$ 436,151</u></u>	<u><u>\$416,223</u></u>

See accompanying notes.

AMETHYST HOUSE, INC.

STATEMENTS OF FUNCTIONAL EXPENSES
Years Ended June 30, 2015 and 2014

	Program Services		Management and General		Fundraising		Total	
	2015	2014	2015	2014	2015	2014	2015	2014
Salaries	\$ 457,459	403,068	\$ 24,862	21,906	\$ 14,917	13,144	\$ 497,238	\$ 438,118
Payroll taxes	44,332	37,527	2,409	2,040	1,446	1,224	48,187	40,791
Health insurance	34,589	32,353	1,880	1,758	1,128	1,055	37,597	35,166
Insurance	19,973	19,901	4,698	4,545			24,671	24,446
Dues and subscription	5,266	4,781	341	1,142	2,500	2,381	8,107	8,304
Telephone	9,796	9,468	1,109	1,094	666	656	11,571	11,218
Occupancy	11,810	11,202	7,031	7,001	4,219	4,201	23,060	22,404
Marketing and advertising	3,066	2,372	891	390	490	400	4,447	3,162
Conferences and training	3,265	2,725	1,323	1,737		105	4,588	4,567
Professional services	14,863	5,000	24,090	24,062			38,953	29,062
Repairs and maintenance	42,605	31,651	1,537	754	922	453	45,064	32,858
Program costs and supplies	63,829	66,344	10,096	12,657		49	73,925	79,050
Office supplies and postage	10,547	5,035	2,619	2,855	875	450	14,041	8,340
Depreciation	20,234	19,625	3,035	3,066	2,023	1,840	25,292	24,531
Interest	9,197	8,981	2,299	2,245			11,496	11,226
Subcontract	275,750	130,648					275,750	130,648
Fundraising		1,000			14,133	5,550	14,133	6,550
Equipment rental	6,606	8,873		42			6,606	8,915
Utilities	26,157	26,556	1,396	1,530	837	918	28,390	29,004
TOTAL EXPENSES	<u><u>\$1,059,344</u></u>	<u><u>\$ 827,110</u></u>	<u><u>\$ 89,616</u></u>	<u><u>\$ 88,824</u></u>	<u><u>\$ 44,156</u></u>	<u><u>\$ 32,426</u></u>	<u><u>\$ 1,193,116</u></u>	<u><u>\$ 948,360</u></u>

See accompanying notes.

AMETHYST HOUSE, INC.
STATEMENTS OF CASH FLOWS
Years Ended June 30, 2015 and 2014

	2015	2014
OPERATING ACTIVITIES		
Increase in net assets	\$ 19,928	\$ 45,079
Adjustments to reconcile increase in net assets to net cash provided by operating activities:		
Depreciation	25,292	24,531
(Increase) decrease in certain current assets:		
Accounts and grants receivable	(2,113)	(9,458)
Prepaid expenses and other		400
Increase in certain current liabilities:		
Accounts payable	22,101	6,315
Accrued expenses	660	2,705
Net Cash Provided by Operating Activities	<u>65,868</u>	<u>69,572</u>
INVESTING ACTIVITIES		
Purchases of property and equipment	<u>(11,000)</u>	<u>(45,168)</u>
Net Cash Used by Investing Activities	<u>(11,000)</u>	<u>(45,168)</u>
FINANCING ACTIVITIES		
Principal payments on long-term debt	<u>(13,298)</u>	<u>(12,837)</u>
Net Cash Used by Financing Activities	<u>(13,298)</u>	<u>(12,837)</u>
NET INCREASE IN CASH	41,570	11,567
CASH		
Beginning of Year	<u>46,876</u>	<u>35,309</u>
End of Year	<u><u>\$ 88,446</u></u>	<u><u>\$ 46,876</u></u>
SUPPLEMENTAL DISCLOSURES		
Interest paid	\$ 11,496	\$ 11,226

See accompanying notes.

AMETHYST HOUSE, INC.

NOTES TO FINANCIAL STATEMENTS June 30, 2015 and 2014

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization: Amethyst House, Inc. (the Organization) is an Indiana not-for-profit organization that provides outpatient treatment services for chronically addicted persons in Monroe County, Indiana and in Vanderburgh County, Indiana, as well as half-way house programs in Monroe County, Indiana. The Organization is supported by the State Hoosier Assurance Program, client fees, other grants, and donations.

Government funding provided to the Organization comes from the State of Indiana Family and Social Services Administration Division of Mental Health. A portion of the funding comes from the U.S. Department of Health and Human Services and U.S. Department of Housing and Urban Development.

Basis of Accounting: The Organization prepares its financial statements using the accrual basis of accounting. Accrual accounting requires the recognition of revenues when they are earned and measurable in the accounting period when services are provided, and the recognition of expenses in the period in which they occur.

Estimates: The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Net Assets By Class: Temporarily or permanently restricted net assets are created by donor-imposed restrictions on their use. When a donor restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Contributions whose restrictions lapse, expire, or are otherwise met in the same reporting period as the contribution was received are recorded as unrestricted support. All other net assets, including board-designated or appropriated amounts are reported as part of the unrestricted class. The Organization did not have any temporarily or permanently restricted net assets as of June 30, 2015 and 2014.

Functional Expenses: Expenses have been allocated directly or indirectly between program, management and general, and fundraising services as listed in the statements of functional expenses. Expenses that can be identified with a specific program or supporting service are allocated based on an analysis of personnel time utilized for the related activities.

Cash: Cash is maintained in bank deposit accounts which, at times, may exceed federally insured limits. There have been no losses in such accounts.

Accounts Receivable and Credit Policies: Accounts receivable represent uncollateralized obligations due to the Organization from clients for treatment services and residency in the halfway and three-quarter way houses. The balances are due and payable within 30 days of the billing date. Accounts receivable are stated at the amount billed to the client, less an allowance for uncollectible accounts.

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The Organization does not charge late fees or interest due to the nature of its clientele and treatment services. However, those with overdue balances receive warnings, and when balances reach \$200 for outpatient session fees and \$800 for residency fees, services are subject to stoppage. A client with a balance due must pay the balance or make arrangements acceptable to management prior to treatment resuming.

The Organization establishes an allowance for uncollectible accounts receivable based on historical collection experience, economic conditions and management's evaluation of collectibility of outstanding balances. Management periodically reviews the status of delinquent accounts and writes off uncollectible accounts after reasonable collection efforts have been exhausted.

Grants Receivable: The Organization receives its grant support through periodic claims filed with the respective funding sources, not to exceed a limit specified in the funding agreement. Since the financial statements are prepared on the accrual basis, all earned portions of the grants not yet received as of June 30, 2015 and 2014, have been recorded as receivables.

Property and Equipment: Property and equipment are recorded at cost. Depreciation expense is computed using the straight-line method over the estimated useful lives of the assets, which range up to 40 years for buildings and improvements and from 3 to 10 years for furniture and equipment. The Organization's policy is to capitalize and depreciate asset acquisitions of \$500 and greater.

Long-lived Assets, including the Organization's property and equipment, are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. Recoverability is measured by comparison of the carrying amount to future net undiscounted cash flows expected to be generated by the related asset. If such assets are considered to be impaired, the impairment to be recognized is measured by the amount by which the carrying amount exceeds the fair market value of the assets. To date, no adjustments to the carrying amount of long-lived assets have been required.

Government Grants: Support funded by grants is recognized as the Organization performs the contracted services under grant agreements. Grant revenue is recognized as earned as the services are performed or eligible expenses are incurred. Grant expenditures are subject to audit and acceptance by the granting agency and, as a result of such audit, adjustments could be required.

Advertising: The Organization expenses all advertising costs as they are incurred.

Income Taxes: The Organization is exempt from taxes under the provisions of Section 501(c)(3) of the Internal Revenue Code. Therefore, no provision or liability for income taxes has been included in the financial statements. In addition, the Organization has been determined by the Internal Revenue Service not to be a private foundation within the meaning of section 509(a) of the Internal Revenue Code. There was no unrelated business income for the years ended June 30, 2015 and 2014.

The Organization files information tax returns in the U.S. federal jurisdiction and in the state of Indiana. The Organization is no longer subject to U.S. federal and state income tax examinations by tax authorities for fiscal years before 2012.

Reclassifications: Certain amounts in the 2014 financial statements have been reclassified to conform to the presentation of the 2015 financial statements.

Subsequent Events: The Organization has evaluated the financial statements for subsequent events occurring through February 15, 2016, the date the financial statements were available to be issued. See Note 3.

NOTE 2 - LEASE COMMITMENTS

The Organization leases office space and equipment under long-term noncancellable operating leases expiring through December 2018. Future minimum rental payments as of June 30, 2015, are as follows:

Payable In Year Ending June 30,	Rental Payments
2016	\$27,852
2017	26,400
2018	23,496
2019	<u>11,582</u>
	<u>\$89,330</u>

As provided in the office lease agreement, the Organization is assessed monthly operating expense fees. The monthly charges are based upon the Organization's square footage in the building. Total rent expense was \$29,666 and \$31,319 for the years ended June 30, 2015 and 2014, respectively.

NOTE 3 - DEBT AND CREDIT ARRANGEMENTS

Long-term debt consisted of the following at June 30, 2015 and 2014:

	2015	2014
Mortgage payable to United Commerce in monthly installments of \$165, including interest computed at prime plus 1% (4.25% at June 30, 2015), through September 12, 2023. Secured by real estate.	\$ 13,699	\$ 15,056
Mortgage payable to United Commerce in monthly installments of \$835, including interest computed at prime (3.25% at June 30, 2015), through October 11, 2026. Secured by real estate.	94,601	101,384
Term note payable to United Commerce in monthly installments of \$1,005, including interest computed at 5% through September 1, 2015 and prime plus 1% thereafter, through July 1, 2031. Secured by real estate.	133,330	138,488
Noninterest-bearing note payable to City of Bloomington in September 2018. The note is forgivable at maturity in the event the Organization does not default on provisions of the loan agreement.	<u>93,500</u>	<u>93,500</u>
	335,130	361,265
Less: Current maturities	<u>13,993</u>	<u>13,446</u>
Total Long-term Debt	<u>\$321,137</u>	<u>\$334,982</u>

NOTE 3 - DEBT AND CREDIT ARRANGEMENTS (CONTINUED)

At June 30, 2015, the aggregate maturities in each of the next five years for the above long-term obligations were as follows:

Payable In Year Ending June 30,	Principal
2016	\$ 13,993
2017	14,562
2018	15,157
2019	109,277
2020	16,424

The Organization has entered into a line of credit agreement that provides for short-term borrowings up to a maximum amount of \$100,000. Interest on the line of credit borrowings is payable monthly and is computed at 6%. The line of credit, which was renewed after June 30, 2015 through September 1, 2016, is secured by real estate. No borrowings were outstanding on the line of credit at June 30, 2015 and 2014.

NOTE 4 - CONCENTRATIONS

The Organization received 74% in fiscal year 2015 and 72% in fiscal year 2014 of its total revenues and support from government grants. The Organization is dependent on federal grant funding to continue its operations. Such grants have been renewed for fiscal year 2016.

The Organization is primarily providing services within Monroe County, Indiana.

NOTE 5 - ASSETS HELD AT COMMUNITY FOUNDATION OF BLOOMINGTON AND MONROE COUNTY

The Organization established an endowment as part of the Community Foundation of Bloomington and Monroe County (Community Foundation) Matchstick program. The Matchstick program allows for donors to contribute money towards the Amethyst House Endowment, and for every two dollars raised a dollar is matched by the Community Foundation. The Organization has granted variance power to the Community Foundation. At June 30, 2015 and 2014, the funds approximated \$32,200 and \$34,400, respectively, based on information available from the Community Foundation.

SUPPLEMENTARY INFORMATION AND OTHER REPORTS

*Independent Auditors' Report on Internal Control over
Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed
in Accordance with Government Auditing Standards*

Board of Directors
Amethyst House, Inc.

We have audited, in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Amethyst House, Inc., which comprise the statement of financial position as of June 30, 2015, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon, dated February 15, 2016.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Amethyst House, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Amethyst House, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Amethyst House, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Amethyst House, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Katz, Sapper & Miller, LLP

Indianapolis, Indiana
February 15, 2016

AMETHYST HOUSE, INC.

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
Year Ended June 30, 2015

	Federal CFDA Number	Pass-through Entity Identifying Number	Expenditures
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES			
Passed through the Indiana Family and Social Services Administration, Division of Mental Health and Addiction:			
Block Grants for Prevention and Treatment of Substance Abuse	93.959	A55-3-53-13-HO-2739	\$ 257,251
		A55-3-53-13-WF-2739	120,000
			<u>377,251</u>
Substance Abuse and Mental Health Services-Access to Recovery	93.275	INATR-003	4,368
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT			
Direct programs:			
Continuum of Care Program	14.267	None Assigned	88,720
Passed through the City of Bloomington:			
Home Investment Partnerships Program	14.239	M04MC18022	93,500
Community Development Block Grants/Entitlement Grants	14.218		<u>9,965</u>
TOTAL EXPENDITURES OF FEDERAL AWARDS			<u><u>\$ 573,804</u></u>

See accompanying notes to schedule of expenditures of federal awards.

AMETHYST HOUSE, INC.

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS Year Ended June 30, 2015

NOTE 1 - BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal grant activity of Amethyst House, Inc. (the Organization) and other programs of the federal government for the year ended June 30, 2015. The information in the Schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Because the Schedule presents only a selected portion of the operations of the Organization, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Organization.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in OMB Circular A-122, *Cost Principles for Non-profit Organizations*, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Pass-through Entity Identifying Numbers are presented where available.

NOTE 3 - NON-CASH ASSISTANCE

The amount reported in the Schedule under CFDA Number 14.239 represents an outstanding loan of \$93,500.

NOTE 4 - SUBRECIPIENT AWARDS

Included in the federal expenditures presented in the Schedule are federal awards provided to subrecipients by the Organization in the amount of \$55,200 under CFDA Number 93.959. This amount is presented on the accrual basis of accounting.

*Independent Auditors' Report on Compliance for
Each Major Federal Program and Internal Control
over Compliance Required by OMB Circular A-133*

Board of Directors
Amethyst House, Inc.

Report on Compliance for Each Major Federal Program

We have audited Amethyst House, Inc.'s compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of Amethyst House, Inc.'s major federal programs for the year ended June 30, 2015. Amethyst House, Inc.'s major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of Amethyst House, Inc.'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Amethyst House, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Amethyst House, Inc.'s compliance.

Opinion on Each Major Federal Program

In our opinion, Amethyst House, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2015.

Report on Internal Control over Compliance

Management of Amethyst House, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Amethyst House, Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program in order to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Amethyst House, Inc.'s internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Katz, Appen & Miller, LLP

Indianapolis, Indiana
February 15, 2016

AMETHYST HOUSE, INC.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
Year Ended June 30, 2015

Summary of Auditors' Results

Financial Statements

Type of auditors' report issued [*unmodified, qualified, adverse, or disclaimer*]: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? _____ yes ☒ no
- Significant deficiency(ies) identified? _____ yes ☒ none reported
- Noncompliance material to financial statements noted? _____ yes ☒ no

Federal Awards

Internal control over major programs:

- Material weakness(es) identified? _____ yes ☒ no
- Significant deficiency(ies) identified? _____ yes ☒ none reported

Type of auditors' report issued on compliance for major programs [*unmodified, qualified, adverse, or disclaimer*]: Unmodified

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133? _____ yes ☒ no

Identification of major program:

<u>CFDA</u> <u>Numbers</u>	<u>Name of Federal Program</u>
93.959	Block Grants for Prevention and Treatment of Substance Abuse

Dollar threshold used to distinguish between type A and type B programs: \$300,000

Auditee qualified as low-risk auditee? _____ yes ☒ no

AMETHYST HOUSE, INC.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
Year Ended June 30, 2015

Financial Statement Findings

None

Federal Award Findings and Questioned Costs

None

AMETHYST HOUSE, INC.

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
Year Ended June 30, 2015**

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES

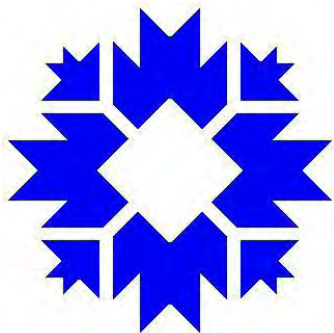
2014-001 Block Grants for Prevention and Treatment of Substance Abuse

Noncompliance and Material Weakness in Internal Control Over Compliance – Eligibility of Participants

Condition: Participants must meet eligibility requirements outlined in the guidelines from the Family and Social Services Administration to have their treatment paid by the Hoosier Assurance Plan. Certain participants selected for testing during the audit were above the poverty level guidelines.

Recommendation: The auditors recommended that employees responsible for determining participant eligibility receive additional training to ensure requirements are understood. Further, the auditors recommended employees perform secondary reviews of each other's client files on a periodic basis to ensure selected clients meet eligibility requirements.

Current Status: The Organization implemented the auditors' recommendations, and no instances of noncompliance was noted during the 2015 audit.



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name:

Is Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Employees:

Full-Time	Part-Time	Volunteers
65	27	500+

Address: 631 W. Edgewood Dr., Ellettsville, IN

Zip Code: 47429

Phone: 812-876-3383

Agency E-Mail: info@area10agency.org

Website: area10agency.org

President of Board of Directors: Marsha Keith and Nancy Lorenz (Co-Chairs)

Executive Director: Kerry Conway

Title: Executive Director

Phone: 812-876-3383 X 503

E-Mail: kconway@area10agency.org

Name of Person to Present Proposal to the Committee: Lehua M. Aplaca
(if not the Executive Director)

Title: Nutrition Program Manager

Phone: 812-876-3383 X 553

E-Mail: laplaca@area10agency.org

Name of Grant Writer: Lehua M. Aplaca

Phone: 812-876-3383 X 553

E-Mail: laplaca@area10agency.org

Agency Mission Statement (150 words or less)

The mission of Area 10 Agency on Aging is to serve as a leader in providing resources and solutions and promoting opportunities that empower community members to live longer, stronger lives. Area 10 provides access to a wide variety of high-quality, affordable services to older adults and those with disabilities in Monroe and Owen Counties, and to others in the community who have concerns with older family members or friends. Area 10 serves the community's rapidly growing aging population through programs including the Aging and Disability Resource Center, case management, meal and grocery delivery, assistance to the homebound, transportation services, Retired and Senior Volunteer Program, senior housing, and the Endwright Center. The Mobile Food Pantry assists the community's elderly with access to wholesome foods and nutritional education so that they can better maintain an independent lifestyle and remain in their homes as long as possible.

PROJECT INFORMATION

Project Name: Area 10 Vegetable Garden

Is this a collaborative project? ☐ Yes ☒ No

If a collaborative project, list name(s) of non-lead agency partner(s):

Address where project will be housed: 631 W. Edgewood Dr., Ellettsville, IN, 47429

Total Cost of Project: \$1610.52

Requested JHSSF Funding: \$1610.52

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

None

Total Number of Clients Served by this project in 2016: ~300

Total Number of City Residents Served by this project in 2016: ~200

Is this request for operational funds? ☐ Yes ☒ No

If “yes,” indicate the nature of the operational request:

☒ Pilot ☐ Bridge ☐ Collaborative ☐ None of the Preceding – General request for operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☒ July-September 2016 ☐ October-December 2016 ☐ Other: _____

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

A purchase order for the items requested will be presented to the Area 10 CFO, Natalie LeBeau. Checks are issued twice a month on the 6th and 21st of the month and signed by both the Executive Director, Kerry Conway, and a board member. After the purchase of the items requested a receipt will be presented to the CFO and she will complete the process to complete the draw down of funds.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

Not applicable

Do you own or have site control of the property on which the project is to take place?

☒ Yes ☐ No ☐ N/A

Is the property zoned for your intended use?

☒ Yes ☐ No ☐ N/A

If “no,” please explain:

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: *Funds will not be disbursed until all requisite variances or approvals are obtained.*

Not applicable

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

[X] Yes [] No

If “yes,” please provide an itemized list of program elements, ranked by priority and cost:

Priority #1 (Item & Cost)	<div>Bed</div> <div>2" x 12" x 6' boards 16 boards X \$9.07 \$145.12</div>				
Priority #2 (Item & Cost)	<div>Fencing</div> <div>5' x 50' Welded Wire (2 x 4 Mesh) 10 \$33.81 \$338.10</div> <div>3" x 7' Untreated Fence Post 32 \$3.91 \$125.12</div> <div>2" x 4" x 8' Lumber 30 \$1.94 \$58.20</div>				
Priority #3 (Item & Cost)	<div>Soil</div> <div>Garden Mix 5.52 cubic yards X \$35.00 per yard \$193.20</div>				
Priority #4 (Item & Cost)	<div>Plants/Seeds</div> <div>Tomato plants 12 X \$3.98 \$47.76</div> <div>Potato plants 12 X \$3.98 \$47.76</div> <div>Various seeds (i.e. cucumber, zucchini, etc.) 12 X \$3.47 \$41.64</div>				
Priority #5 (Item & Cost)	N/A				
Priority #6 (Item & Cost)	N/A				

Project Synopsis *(250 words or less)*

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

We are requesting \$1,610.52 for the creation of a vegetable garden to provide fresh produce to our Mobile Food Pantry clients. Our Mobile Food Pantry provides low-income homebound seniors and those with disabilities in Monroe and Owen Counties with a monthly delivery of groceries. This garden would allow us to improve the nutritional value of the food we can provide.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social services needs.

Area 10 Agency on Aging's Mobile Food Pantry program addresses community needs identified in Monroe County's Service Community Assessment of Needs (SCAN) and HAND's 2015-2019 Consolidated Plan.

In Monroe County's Service Community Assessment of Needs, Area 10's mobile food pantry program aligns with the section on Hunger and Food Insecurity. In this section of the document it states, "The recent increase in need for food assistance and drop in donors has kept food pantries struggling to keep up with demand. According to Feeding America, 11.2% of Indiana residents were classified as having food insecurity.

The HAND's Consolidated Plan priority needs strategy 5 to "provide funding to non-profit organizations that serve low income individuals/families with their basic emergency needs: food, shelter and health care" (19) aligns with Area 10's Mobile Food Pantry program's mission.

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule -- i.e., is your request for a pilot project? for bridge funding? for a collaborative project? If you are requesting operational funding, you must detail your plan for future funding.

Once the garden is established, Area 10 would maintain the gardens through volunteers, interns and service learning projects.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

Area 10's Mobile Food Pantry program has partnerships with other organizations in the community that have proven to be of great benefit to fulfilling our mission. In Monroe County, Area 10's Mobile Food Pantry program has partnered with First United Church which has donated building space to house groceries for our food pantry to allow volunteers to travel to this location to prepare, pick up and deliver groceries to homebound clients in Monroe County. Additionally, Area 10 Mobile Food Pantry also has a collaborative partnership with First Presbyterian church where many of our food pantry volunteers are recruited. With these volunteers and others from the community there are approximately 90 individuals donating their time each month to the Mobile Food Pantry program. Volunteers and staff of Area 10 will also donate their labor to the construction, maintenance and harvest of these gardens.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

Area 10 Agency on Aging's Mobile Food Pantry program seeks to provide nutritional assistance to homebound individuals by delivering groceries on a monthly basis. Our aim is to assist those in need with access to wholesome foods and nutritional education so that they can better maintain an independent lifestyle. For the homebound elderly in our community nutrition is an important factor in maintaining their health and wellness and increasing their ability to remain in their homes for as long as possible. General health, medication efficacy, and mood are all affected by the quantity and quality of their nutrition intake. Low-income seniors often do not have enough money to provide healthy food for themselves throughout the entire month. Area 10 strives to provide groceries with more fresh foods due to their higher nutritional content and the garden would support this goal.

OUTCOME INDICATORS (100 words or less)

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

We are currently serving 287 clients per month with an estimated 6,888 bags of groceries projected to be delivered this year. The vegetable garden would provide us with an additional 298 pounds of fresh nutritious produce allowing us to increase the volume of food sent to each client.

Jack Hopkins Social Services Funding Application 2016
Area 10 Agency on Aging

Mission of the Area 10 Agency on Aging

The mission of Area 10 Agency on Aging is to serve as a leader in providing resources and solutions and promoting opportunities that empower community members to live longer, stronger lives. Area 10 Agency on Aging is one of 16 area agencies on aging in the state of Indiana and one of 629 in the country. The agency provides access to a wide variety of high-quality, affordable services to older adults and those with disabilities in Monroe and Owen Counties, and to others in the community who have concerns with older family members or friends.

Area 10 Agency on Aging serves the community's rapidly growing aging population through programs including the Aging and Disability Resource Center, case management, meal delivery and food pantry, assistance to the homebound, transportation services, Retired and Senior Volunteer Program, senior housing, and the Endwright Center. In 2015 the Nutrition Program delivered over 36,000 meals to homebound individuals in Monroe and Owen Counties. In addition, the Mobile Food Pantry provided two bags of groceries to almost 300 low income, homebound individuals in Monroe and Owen counties each month.

Funding Request and Proposed Use of Funds

Area 10 Agency on Aging's Mobile Food Pantry program seeks grant support in the amount of \$2,500 to help expand and aid the nutrition services for the homebound. These funds will be used for the purchase of lumber, soil, and plants to create a vegetable garden on the grounds of our offices. The produce generated by the garden will be delivered to low-income homebound seniors and persons with disabilities to increase the nutritional value, volume, and variety of food available to them.

Addressing a Previously-Identified Priority for Social Services Funding

Area 10 Agency on Aging's nutrition food pantry program address community needs identified in Monroe County's Service Community Assessment of Needs (SCAN) and HAND's 2015-2019 Consolidated Plan. In Monroe County's Service Community of Needs, Area 10 Mobile Food Pantry program aligns with the section on Hunger and Food Insecurity.

The HAND's Consolidated Plan priority needs strategy 5 to "provide funding to non-profit organizations that serve low income individuals/families with their basic emergency needs: food, shelter and health care" (19) also aligns with Area 10's food pantry program mission to assist those in need with access to wholesome foods and nutritional education so that they can better maintain an independent lifestyle. Moreover, under this consolidated plan Area 10 Agency on Aging is documented as one of the supportive services that "provide a number of services to the elderly and frail elderly in our community" (78). It's also reported that "providing the frail elderly with services to allow them to stay in their homes as long as possible is very important" (78).

One-Time Investment

Area 10 Agency on Aging is requesting funding for a one-time investment to purchase lumber, soil, and plants for the creation of a sustainable on-site vegetable garden. As one of the only food pantry programs that delivers groceries to individuals in Monroe County who are unable to go to the grocery store or other food pantries due to physical limitations, this garden will increase our ability to provide fresh and wholesome foods to our clients. Once the garden has been established it will be maintained by volunteers.

Leveraging Matching Funds

Area 10's food pantry program has partnerships with other facilities in the community that have proven to be a great benefit to fulfilling our mission. In Monroe County, Area 10's food pantry program has partnered with First United Church which has donated building space to house groceries for our food pantry to allow volunteers to travel to this location to pick up groceries and deliver them to homebound clients in Monroe County. Additionally, Area 10 Mobile Food Pantry also has a collaborative partnership with First-Presbyterian church where many of our food pantries volunteers are recruited. With these and other community volunteers, we have approximately 90 individuals donating their time to the Mobile Food Pantry each month.

Broad and Long-Lasting Benefits to the Community

Area 10 Agency on Aging's Mobile Food Pantry program seeks to provide nutritional assistance to homebound individuals by delivering groceries on a monthly basis. Our aim is to assist those in need with access to wholesome foods and nutritional education so that they can better maintain an independent lifestyle. The Jack Hopkins Social Service Grant funding support to create a garden will improve the nutritional value of the groceries we deliver to our homebound clients.

Vegetable Garden Budget and Justification 2016

<u>Equipment</u>	<u>Quantity</u>	<u>Costs Per Item</u>
Bed		
2" x 12" x 6' boards	32 boards	\$9.07
Paint		
American Heartland Flat White Latex Barn & Fence Pai	2	\$48.94
Fencing		
5' x 50' Welded Wire (2 x 4 Mesh)	10	\$33.81
3" x 7' Untreated Fence Post	32	\$3.91
2" x 4" x 8' Lumber	30	\$1.94
Soil		
Garden Mix	5.52 cubic yards	\$35.00 per yard
Plants/Seeds		
Tomato plants	12	\$3.98
Potato plants	12	\$3.98
Various seeds (i.e. cucumber, zucchini, etc.)	12	\$3.47
Tools		
Trowels	3	\$6.21
Cultivator	3	\$6.21
Gloves	10	\$1.77
Hammer	2	\$7.99
Hardware	1	\$74.99
Level	1	\$15.99
Augur Rental	1 day	\$88.70

Contingency Cushion

*prices will vary depending on season

Total Requesting Funding Amount:

Justification:

- The vegetable garden will increase our capacity to provide fresh produce.

Total Equipment Costs

\$290.24

\$97.88

\$338.10

\$125.12

\$58.20

\$193.20

\$47.76

\$47.76

\$41.64

\$18.63

\$18.63

\$17.70

\$15.98

\$74.99

\$15.99

\$88.70

\$120.00

\$1,610.52

AREA 10 COUNCIL ON AGING OF MONROE & OWEN COUNTIES, IC.

STATEMENT OF FINANCIAL POSITION

UNAUDITED

June 30, 2015

CURRENT ASSETS:

CASH AND CASH EQUIVALENTS	\$221,928.57
CERTIFICATES OF DEPOSIT	51,354.71
ACCOUNTS RECEIVABLE	673,288.67
PREPAID EXPENSES	400.00
TOTAL CURRENT ASSETS	<u>946,971.95</u>

FIXED ASSETS:

BUILDING	1,419,405.06
EQUIPMENT	24,733.79
	<u>1,444,138.85</u>
LESS ACCUMULATED DEPRECIATION	(674,159.51)
TOTAL FIXED ASSETS	<u>769,979.34</u>

OTHER ASSETS:

NOTES RECEIVABLE, NET OF ALLOWANCE	741,175.59
ACCRUED INTEREST RECEIVABLE	909,436.74
INVESTMENT IN SUBSIDIARIES	421,618.03
INVESTMENT IN INDIANA ALLIANCE	(\$1,500.00)
ENDOWMENT FUNDS	\$36,312.83
TOTAL OTHER ASSETS	<u>2,107,043.19</u>

TOTAL ASSETS	<u><u>\$3,823,994.48</u></u>
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CURRENT LIABILITIES:

ACCOUNTS PAYABLE	(\$115,104.12)
ACCRUED PAYROLL, TAXES AND RELATED EXPENSES	(\$109,471.60)
ACCRUED VACATION, COMP & SICK BANK	(79,617.16)
SECURITY DEPOSITS PAYABLE	(3,497.00)
DEFERRED INCOME	(1,684.00)
TOTAL CURRENT LIABILITIES	<u>(309,373.88)</u>

LONG TERM LIABILITIES

NOTES PAYABLE	(402,000.00)
TOTAL LONG TERM LIABILITIES	<u>(402,000.00)</u>

TOTAL LIABILITIES	<u>(711,373.88)</u>
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NET ASSETS:

CURRENT DECREASE IN NET ASSETS	311,900.47
UNRESTRICTED NET ASSETS - UNDESIGNATED	(\$831,848.76)
UNRESTRICTED NET ASSETS - BOARD DESIGNATED	(\$2,587,200.85)
PERMANENTLY RESTRICTED	(\$37,810.83)
TOTAL NET ASSETS	<u>(3,144,959.97)</u>

TOTAL LIABILITIES AND NET ASSETS	<u><u>(\$3,856,333.85)</u></u>
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AREA 10 COUNCIL ON AGING OF MONROE & OWEN COUNTIES, IC.

STATEMENT OF FINANCIAL POSITION

UNAUDITED

June 30, 2015

AREA 10 COUNCIL ON AGING OF MONROE & OWEN COUNTIES, IC.

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

UNAUDITED

YEAR ENDED JUNE 30, 2015

FEDERAL GRANT REVENUE	(\$1,737,813.07)
STATE GRANT REVENUE	(1,021,078.45)
COUNTY SUPPORT	(81,113.04)
SERVICE FEES	(\$226,787.83)
PROJECT INCOME	(\$102,325.70)
MEDICAID	(511,414.11)
DONATIONS:	
UNITED WAY	(42,014.65)
DIRECT PUBLIC SUPPORT	(\$115,939.58)
MISCELLANEOUS INCOME	(202,968.13)
IN-KIND SUPPORT	(121,994.21)
TOTAL REVENUE AND OTHER SUPPORT	<u>(4,163,448.77)</u>

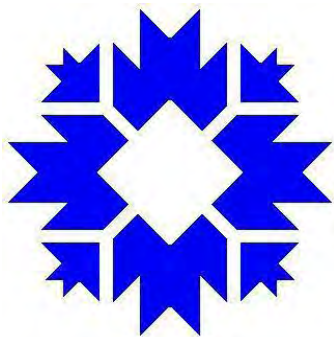
OPERATING EXPENSES

PERSONNEL COSTS	2,250,459.38
UTILITIES	64,716.76
PHONE AND POSTAGE	23,570.77
MATERIALS AND SUPPLIES	115,663.49
VOLUNTEER RECOGNITION	21,319.25
TRAVEL	44,171.71
CONTRACTED SERVICES	73,900.63
SUBGRANTEE PAYMENTS	4,458.00
IN-HOME SERVICES	575,968.19
MEALS	249,701.28
PHYSICAL EXAMS	9,112.24
TRAINING	1,572.86
CASUALTY AND LIABILITY INSURANCE	80,250.30
EQUIPMENT	266,806.67
CONTRACT LABOR	132,592.33
BUS FUEL	187,997.30
ADVERTISING AND DRECRUITMENT	7,756.63
INDIRECT COSTS	314,077.86
MISCELLANEOUS	2,019.07
EMERGENCY FOOD	10,564.11
DEPRECIATION	38,670.41
INVESTMENT LOSS	\$0.00
TOTAL EXPENSES	<u>4,475,349.24</u>

NET DECREASE IN NET ASSETS 311,900.47

NET ASSETS - BEGINNING OF YEAR (3,118,584.91)

NET ASSETS - JANUARY 31, 2016 \$ (2,806,684.44)



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name:

Is Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Employees:

Full-Time	Part-Time	Volunteers
13	43	700+

Address: 311 South Lincoln

P.O. Box 1716 Bloomington, IN

Zip Code: 47402

Phone: 812-332-5311

Agency E-Mail: jbaldwin@bgcbloomington.org

Website: www.bgcbloomington.org

President of Board of Directors: Brian Thompson

Executive Director: Jeff Baldwin

Title: Executive Director

Phone: 812-332-5311

E-Mail: jbaldwin@bgcbloomington.org

Name of Person to Present Proposal to the Committee:

(if not the Executive Director)

Title:

Phone:

E-Mail:

Name of Grant Writer: Jeff Baldwin

Phone: 812-332-5311

E-Mail: jbaldwin@bgcbloomington.org

Agency Mission Statement *(150 words or less)*

The Boys & Girls Clubs of Bloomington is a guidance organization whose mission is to empower all young people, especially those who need us most, to reach their full potential as productive, caring and responsible citizens. Our programs and services are designed to build character and strengthen life skills while providing hope and opportunity through accessible programming made possible by low membership dues (\$20/year), free transportation to club sites, and free programming offerings such as cooking club, drama club, Indiana Kids Tutoring, and Fencing Club.

PROJECT INFORMATION

Project Name:

Is this a collaborative project? ☐ Yes ☒ No

If a collaborative project, list name(s) of non-lead agency partner(s):

Bloomington Housing Authority will use the 3000 square foot space that will be renovated to address program needs that cannot be met due to size of their current Community Building on Summit Street. BHA's daytime programming use meshes well with BGCB's after-school programming schedule.

Address where project will be housed: 803 N. Monroe Street Bloomington, IN

Total Cost of Project: \$110,000.00

Requested JHSSF Funding: \$30,000.00

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

Since June of 2015, the Boys and Girls Clubs of Bloomington (BGCB) has been conducting the Big Futures Capital Campaign to raise funds to construct a new 20,000 square foot Crestmont Club and renovate the existing Lincoln Street Club at 311 South Lincoln Street. Pledge payments will allow BGCB to cover remaining project costs related to this JHSS project.

Total Number of Clients Served by this project in 2016: 600+

Total Number of City Residents Served by this project in 2016: 450+

Is this request for operational funds? ☐ Yes ☒ No

If "yes," indicate the nature of the operational request:

☐ Pilot ☐ Bridge ☐ Collaborative ☐ None of the Preceding – General request for operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☒ July-September 2016 ☐ October-December 2016 ☐ Other: _____

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

If awarded funding, BGCB would commence work as soon as possible in the two-story section of the property at 803 North Monroe Street - existing square footage that will be part of the new Crestmont Club. The goal is to utilize the renovated space for expanded Boys and Girls Club programming at the start of the 2016/2017 school year with a completion date as late as October 1, 2016. After the renovation is complete, draw down of funds will occur. This project will move quickly upon award announcements and Jack Hopkins Grant contract signing, if the Boys and Girls Club would be fortunate enough to be chosen to receive funding.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

Since June of 2015, the Boys and Girls Clubs of Bloomington (BGCB) has been conducting the Big Futures Capital Campaign to raise funds to construct a new 20,000 square foot Crestmont Club and renovate the existing Lincoln Street Club at 311 South Lincoln Street. Pledge payments should allow BGCB to cover remaining project costs related to this JHSS project by the time project is completed.

Do you own or have site control of the property on which the project is to take place?

☒ Yes ☐ No ☐ N/A

Is the property zoned for your intended use?

☒ Yes ☐ No ☐ N/A

If "no," please explain:

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: *Funds will not be disbursed until all requisite variances or approvals are obtained.*

Actual permits have not yet been received. However, Boys and Girls Clubs of Bloomington professional staff, board members, and Building Task Force Committee members have been in direct conversation with the City of Bloomington Planning Department. City officials are aware of the anticipated project. Renovation has recently been completed at the 803 N. Monroe Street property, allowing BGCB professional staff to move into the central portion of the building, now known as the Kenworthy Administration Center of the Boys and Girls Clubs of Bloomington. Permit applications for this JHSSF project will be submitted within the next three weeks.

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

[X] Yes [] No

If “yes,” please provide an itemized list of program elements, ranked by priority and cost:

Priority #1 (Item & Cost)	Prioritizing this project has few if any options as we will be following the finalized construction plans for the final Crestmont Club. This Accelerated Phase of the larger building phase must have all of the plan elements so that we can realize our greatest success and efficiency.
Priority #2 (Item & Cost)	
Priority #3 (Item & Cost)	
Priority #4 (Item & Cost)	
Priority #5 (Item & Cost)	
Priority #6 (Item & Cost)	

Project Synopsis *(250 words or less)*

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

The Boys and Girls Clubs of Bloomington humbly requests \$30,000.00 to renovate the two-story section of a BGCB owned building at 803 North Monroe Street, in the heart of the Crestmont Community. The 9000 square foot facility at 803 N. Monroe St., which once housed an Indiana University community eye clinic, will become the home of the Crestmont Club. As of February 15th, the administrative staff of the BGCB occupied roughly 1700 square feet of the building, cementing our commitment to, "those youth who need us most" and the community they call home.

Phase II of our Big Futures Campaign Projects involves the construction of the new 20,000 square foot Crestmont Club. 3000 square feet of this new club space will come from the existing building at 803 N. Monroe St. Groundbreaking is planned for late June of this year, with a completion date that will allow us to occupy the building by the start of the 2017/2018 school year.

The BGCB project, as it relates to this funding proposal, focusses on accelerating the construction process in the 3000 square foot section of the building at 803 N. Monroe St. This accelerated construction initiative, to be completed in late summer, will allow us to finish a sizable portion of the overall project, thus allowing us to increase our current capacity to serve youth much earlier than expected. This phase of the construction project will occur before, and then simultaneously with, the larger Crestmont Club construction efforts.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social services needs.

This project aligns with Strategy 5 (Public Service Assistance) in the *Bloomington Consolidated Strategic Plan 2010-2015* which outlines the community's commitment to "provide funding to non-profit organizations that provide valuable services to improve quality of life" and that "provide a safety net for community members in need." This project also aligns with Strategy 4 (Improvement of Public Facilities) which outlines the community's commitment to "provide funding to non-profits for the improvement of public facilities that are primarily used by HAND target populations" Project delivery also addresses the "Antipoverty Strategy" (91.215 (h)) through "goals, programs, and policies for reducing the number of poverty level families." Lastly, this project addresses the "Community Development Needs Strategy" (91.215 (e)), as it would meet a "priority non-housing community need" through youth services goals. In 2003, the SCAN reported that 10% of households with annual incomes below \$15,000 viewed finding affordable after-school programs to be a **major challenge**. In 2012, when SCAN was updated, that percentage increased dramatically to 33%. Households with incomes from \$15,001 to \$25,000 increased from 6% to 30%, and households earning \$25,001 to \$35,000 increased from 8% to 38%.

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

Jack Hopkins funding, if awarded for this vital Bloomington community project, will be a one-time investment for a transformational project that will last for decades to come, and meet the needs of hundreds of Crestmont and Bloomington Housing Authority youth and families annually.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

Since the foundation of the Bloomington Housing Authority, there has not been a more important project in the Crestmont Community. The excitement and anticipation of this transformational community project has local leaders, children, families, and potential donors anxiously awaiting the building project. If the Jack Hopkins Social Services Grant Funding Committee were to support our Accelerated Construction Project, continued momentum, excitement, and funding will follow. Current key prospective donors are watching carefully as the progress unfolds. These same key prospective donors will also be committing adult mentors to the Crestmont Club project when completed, as part of a corporate initiative.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

It has been over 25 years since the Boys and Girls Club made the bold and necessary decision to locate a club in the Crestmont Community. **It's time to expand our Crestmont Club to meet a serious need.** Our current club site can accommodate a maximum of only 45 youth. Roughly 250 children live in the BHA, providing a large pool of potential Club members, all within walking distance. The Crestmont Club feeds, mentors, tutors, and protects its members. The youth development program provides emergency and preventative service to this community's most vulnerable and yet most promising citizens, for a membership fee of only \$5.00 per year. Without the Club's programming, these Crestmont youth face a most certain future riddled with devastating costs that are felt both personally and community-wide - lack of educational attainment, teen pregnancy, hunger, disease, emotional disorders, crime, and abuse and neglect follow these children of poverty unless someone steps in to provide hope and opportunity. Also of great importance, the Club provides a place for parents to send their children during after-school hours and holiday and summer break months while they provide for their families through employment and the pursuit of educational degrees.

OUTCOME INDICATORS (100 words or less)

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

Upon completion of this Accelerated Phase of the larger Crestmont Club construction project, BGCB will be able to serve an additional 60 youth daily, one full year ahead of schedule. The completion of this project will also allow us to further engage a local corporation in developing a mentoring/tutoring program that will significantly enhance our ability to increase math and reading scores of those youth living in the Crestmont Neighborhood.

Upon full project completion, in the fall of 2017, BGCB will have the capacity to meet the needs of 160+ youth daily.

Amount Requested - \$30,000.00

Project Details

The Boys and Girls Clubs of Bloomington humbly requests \$30,000.00 to renovate the two-story section of a BGCB owned building at 803 North Monroe Street, in the heart of the Crestmont Community. The 9000 square foot facility at 803 N. Monroe St., which once housed an Indiana University community eye clinic, will become the home of the Crestmont Club. As of February 15th, the administrative staff of the BGCB occupied roughly 1700 square feet of the building, cementing our commitment to, “those youth who need us most” and the community they call home.

Phase II of our Big Futures Campaign Projects involves the construction of the new 20,000 square foot Crestmont Club. 3000 square feet of this new club space will come from the existing building at 803 N. Monroe St. Groundbreaking is planned for late June of this year, with a completion date that will allow us to occupy the new club by the start of the 2017/2018 school year.

The BGCB project, as it relates to this funding proposal, focusses on accelerating the construction process in the 3000 square foot section of the building at 803 N. Monroe St. This accelerated construction initiative, to be completed in late summer, will allow us to finish a sizable portion of the overall Crestmont Club project, thus allowing us to increase our current capacity to serve youth much earlier than expected. This phase of the construction project will occur before, and then simultaneously with, the larger Crestmont Club construction efforts.

Capacity to Complete the Project by December 2016

Planning and preparation for the Accelerated Construction Project has taken place over the last two months. As soon as funding would become available, and permits secured, construction would commence. Total construction time would take approximately three months with a completion date no later than October 1, 2016.

Project Need

Currently, within our existing Crestmont Club, located within a Bloomington Housing Authority (BHA) duplex apartment, we can meet the needs of only 40 youth per day. Upon completion of this ‘Accelerated Phase’ of the larger Crestmont Club construction project, BGCB will be able to serve an additional 60 youth daily (for a total of 100 youth daily), one full year ahead of schedule. The completion of this project will also allow us to further engage a local corporation in developing a mentoring/tutoring program that will significantly enhance our ability to increase math/reading scores and life skills of those youth living in the Crestmont Neighborhood. Upon full project completion, in the fall of 2017, BGCB will have the capacity to meet the needs of 160+ youth daily.

This construction project will allow us to finally operate a Club unit in this community that is designed specifically for our youth development purposes. Our current sight, in an altered apartment building, located within the BHA, has served us very well for over 26 years. However, there have always been limitations regarding specific facility design, which have hampered our efforts to most effectively realize our greatest outcomes. We are so grateful for the opportunity that the Bloomington Housing Authority has offered through the use of the apartment building that houses our current site. We are also pleased to know that this building will be repurposed to serve those who are in need of affordable housing upon moving into our new facility.

Our organization addresses a **community need** by providing vital services to advance the quality of life for the youth and families of the BHA and surrounding neighborhoods. Recent BHA data indicates that the average income for a household with 1-4 children is a mere \$6734.00 per year, 100% of households are dependent on Food Stamps and 100% of families live below the low to extremely low-median community income level. Additionally, 243 children (age birth-18) live amongst 153 families, most of which are single parent homes.

This project aligns with Strategy 5 (Public Service Assistance) in the *Bloomington Consolidated Strategic Plan 2010-2015* which outlines the community's commitment to "provide funding to non-profit organizations that provide valuable services to improve quality of life" and that "provide a safety net for community members in need." This project also aligns with Strategy 4 (Improvement of Public Facilities) which outlines the community's commitment to "provide funding to non-profits for the improvement of public facilities that are primarily used by HAND target populations". Project delivery also addresses the "Antipoverty Strategy" (91.215 (h)) through "goals, programs, and policies for reducing the number of poverty level families." The Crestmont Club provides emergency services to our members by providing daily meals and a form of "after-school and summer shelter," as many Club members do not have a safe and healthy alternative environment. The Club's proven youth development programs provide youth with the growth enriching experiences that allow them to break the bonds of poverty. Furthermore, the Club provides a place for parents to send their children while they provide for their families through employment and the pursuit of educational degrees. Lastly, this project addresses the "Community Development Needs Strategy" (91.215 (e)), as it would meet a "priority non-housing community need" through youth services support goals. The Crestmont Club improves living environments in a low-income area and encourages stability in the transient neighborhood of the BHA. As is outlined in the Consolidated Plan, "Research shows that youth who are involved in activities with caring adult role models and mentors are more likely to complete school, do better academically, make healthier life choices, and engage in fewer destructive activities. The Crestmont Club has active afterschool tutoring programs that assists members with their homework needs and provides additional educational resources focusing on improving the reading and math skills of its members."

The Service Community Assessment of Needs (SCAN) report released in 2012, recognizes that afterschool activities can provide youth with opportunities for mentoring, academic support, positive social interaction, and a chance to develop talents and interests. It notes that youth who are involved in such activities with caring adult role models and mentors are more like to finish school, do well academically, make healthier life choices, and engage in fewer destructive activities. The study identifies a particular concern for breaking the cycle of persistent poverty and reaching out to families who are in crisis, are underserved, or at risk. Youth living in these situations experience greater risks of, "poor educational attainment, behavioral problems, and poor psychological well-being." This project addresses these challenges and concerns by specifically targeting disadvantaged families in Bloomington. The SCAN report also notes the barrier that exists for many in accessing arts, education, or sports opportunities. **In 2003, the SCAN reported that 10% of households with annual incomes below \$15,000 viewed finding affordable after-school programs to be a major challenge. In 2012, when SCAN was updated, that percentage increased dramatically to 33%. Households with incomes from \$15,001 to \$25,000 increased from 6% to 30%, and households earning \$25,001 to \$35,000 increased from 8% to 38%.**



WEDDLE BROS. BUILDING GROUP, LLC

A Weddle Bros. Construction Company

100% Employee Owned

March 28, 2016

Mr. Jeff Baldwin
Boys & Girls Club of Bloomington, Indiana
P.O. Box 1716
Bloomington, Indiana 47402

Dear Mr. Baldwin,

Weddle Bros. is pleased to provide the Boys & Girls Club a budget estimate for the office space on the first floor.

Scope of Work

- Provide all labor, materials, equipment and supervision to complete this scope of work.
- Misc. Demolition
- Frame walls
- Install insulation in walls
- Install gypsum board
- Finish gypsum board
- Prime and apply two (2) coats of paint
- Fur exterior wall with 7/8 hat channel and gypsum board.
- Install seven (7) door frames and seven (7) doors with hardware.
- Install two (2) hollow metal window frames with glazing and borrowed light kits with glazing
- Clean & prep floors for sealer.
- Seal floors
- Connect second floor plumbing
- Install sprinkler system on the first floor area.
- Installation of lighting and receptacles.

The following allowances are included in the budget.

- Elevator Inspection & Certification \$ 1,500.00
- Exterior Sprinkler Line \$20,000.00

Budget Price \$110,000.00 (One hundred and ten thousand dollars and no/cents)



Exclusions:

- Abatement or hazardous material removal.
- Bonds or permits
- Design & engineering
- Fire caulking/Firestopping/Fireproofing
- No vapor barrier
- Overtime
- Portable toilets
- Removal of hazardous materials
- Rock excavate (Mass & Trench)
- Shift work
- Signage
- Spore cleanse
- Temporary Power
- Temporary Water
- Testing
- Upgrade of existing utilities
- Remove, relocate, repair of existing utilities including gas, power, data, fiber, compressed air, steam, water, chilled water, condensate and low voltage wire.

Thank you for considering Weddle Bros. for this project. If you have any questions please call me at 812-327-4016.

Sincerely,
Weddle Bros. Building Group, LLC.

Edward C. Zurface
Senior Project Manager

Cc: Kelly Abel, Weddle Bros. Building Group, LLC.
Ben Weiler, Weddle Bros. Building Group, LLC.

Boys & Girls Club of Bloomington

Profit & Loss

January through December 2015

	<u>Jan - Dec 15</u>
Ordinary Income/Expense	
Income	
Auxiliary Funding	39,800.00
Special Events	
Man Up to Make a Difference	43,728.00
2014Man Up to Make a Difference	7,910.02
Carl Deal Event	23,051.82
The Romp	15,507.78
Lemonade Day	41,734.53
Butterfly Kisses	2,842.80
Dancing with Celebrities	53,638.83
Other Fundraising Income	15,422.99
Special Events - Other	-1,155.00
Total Special Events	<u>202,681.77</u>
Contributions	
Our Kids 2016	10,000.00
Big Hearts 2015	37,048.73
Big Hearts 2014	441.35
Major Gift Initiative	150,000.00
Our Kids 2015	78,224.60
Our Kids 2014	3,450.11
Bequests/Memorials	8,920.00
Civic Groups	15,476.88
Individual Donations	324,233.25
Corporate Donations	60,284.25
Total Contributions	<u>688,079.17</u>
Fees	
Camps	186,653.76
Facility Rental	60,252.29
Memberships	22,973.30
Total Fees	<u>269,879.35</u>
Grants	
Foundations	26,214.34
State	25,830.00
Local - City/County	91,884.65
Federal/National	31,399.98
Total Grants	<u>175,328.97</u>
Other Income	
Interest	89.33
Transportation Fee	29,672.16
Reimbursements	11,489.85
Other Income - Other	-5,635.56
Total Other Income	<u>35,615.78</u>
Total Income	<u>1,411,385.04</u>
Gross Profit	1,411,385.04
Expense	

Boys & Girls Club of Bloomington

Profit & Loss

January through December 2015

	<u>Jan - Dec 15</u>
Fundraising Special Events	19,540.32
Equipment	2,030.26
Program Fees	29,412.08
Reconciliation Discrepancies	-3,507.79
Financial Expenses	
Payment Processing Fees	9,784.01
Total Financial Expenses	9,784.01
Insurance	
Director + Officers	1,612.00
Business Auto	3,283.00
Commercial Umbrella	3,662.75
Workers' Comp	8,471.00
Commercial Package	14,721.00
Insurance - Other	1,340.88
Total Insurance	33,090.63
Vehicle	
Fuel	5,872.73
License/Permits	838.94
Maintenance/Repairs	9,718.88
Vehicle - Other	5,500.00
Total Vehicle	21,930.55
Utilities	
Electricity	15,456.20
Gas	4,907.57
Water/Sewer	2,311.45
Total Utilities	22,675.22
Rent	28,350.00
Professional Fees	
Misc.	141,797.72
Development Fees	4,451.05
Accountant	7,250.00
Professional Fees - Other	3,274.47
Total Professional Fees	156,773.24
General Expenses	
Food	3,369.89
Printing	
Printing Outsourced	3,473.39
Supplies	2,248.47
Copier Maintenance Fees	4,061.09
Total Printing	9,782.95
Misc.	
Butterfly Kisses	1,352.97
Lemonade Day	11,595.67
Club Gear	2,188.11
Awards/Recognition	2,199.40
Cultivation	1,676.40

Boys & Girls Club of Bloomington

Profit & Loss

January through December 2015

	<u>Jan - Dec 15</u>
Total Misc.	19,012.55
Postage	1,883.56
Supplies	
Misc. Supplies	5,106.74
Office Supplies	2,794.34
Art Supplies	410.93
Total Supplies	8,312.01
General Expenses - Other	-36.92
Total General Expenses	42,324.04
Maintenance, Facility	
Service	217,616.16
Supplies/Hardware	24,122.85
Fire & Security	1,239.14
Trash	1,165.84
Cleaning Supplies	4,389.05
Maintenance, Facility - Other	-110.92
Total Maintenance, Facility	248,422.12
Dues	
State	2,600.00
Local	1,445.00
National	6,358.00
Total Dues	10,403.00
Communications	
Technology Charges	14,304.24
Advertising	3,496.51
Telephone	3,206.73
Communications - Other	97.84
Total Communications	21,105.32
Payroll Taxes	
Penalty	537.27
Medicare	9,443.82
Social Security	40,380.34
Payroll Taxes - Other	15,778.89
Total Payroll Taxes	66,140.32
Staffing Expenses	
Board Training/Development	5,091.95
Payroll	
Administrative Staff	214,562.71
Camp	55,459.47
Lincoln Street Unit	62,399.51
Ellettsville Unit	71,354.90
Crestmont Unit	29,999.98
Support Staff	250.00
Other Payroll Staff	37,779.30
Professional Staff.	207,637.32
Total Payroll	679,443.19

Boys & Girls Club of Bloomington
Profit & Loss
January through December 2015

	<u>Jan - Dec 15</u>
Criminal History Checks	2,242.91
Benefits	
Health & Life Insurance	36,689.77
Benefits - Other	<u>100.00</u>
Total Benefits	36,789.77
Unemployment Claims	2,699.50
Staffing Expenses - Other	<u>22,611.45</u>
Total Staffing Expenses	<u>748,878.77</u>
Total Expense	<u>1,457,352.09</u>
Net Ordinary Income	-45,967.05
Net Income	<u><u>-45,967.05</u></u>

Fund Balances as of 12/31/2015

Capital Campaign Account: \$216,945.34

Temporarily Restricted Account: \$87,118.85

General Operating Account: \$72,433.84

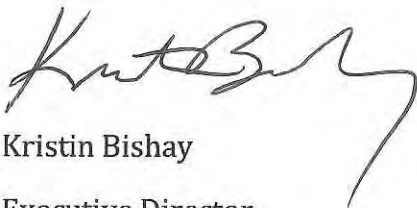
March 18, 2016

Timothy Mayer
Chair of the Jack Hopkins Social Services Funding Committee
401 N. Morton Street, Suite 110
Bloomington IN 47404

Dear Councilman Mayer,

Thank you for the opportunity to submit an application for the Jack Hopkins Social Service Funding. There are so many worthwhile agencies and projects to fund this year, I understand this will be a difficult decision for you and your committee. Monroe County CASA is very appreciative of all the support we have received in the past years and is confident we will be able to meet the challenges we face as child advocates in the future.

Sincerely,



Kristin Bishay

Executive Director

Monroe County CASA, Inc.



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name: Monroe County CASA

Is Lead Agency a 501(c)(3)? X Yes

Number of Employees:

Full-Time	Part-Time	Volunteers
6	3	156

Address:

201 N Morton Street
Bloomington IN

Zip Code:

47404

Phone:

812-33-2272

Agency E-Mail:

info@monroecountycasa.org

Website:

Monroecountycasa.org

President of Board of Directors: Sandy Garrett (until 4/4/2016) Allan Buhr (after 4/1/2016)

Executive Director: Kristin Bishay

Title: Executive Director

Phone: 812-333-2272 ext. 14

E-Mail: Kristin.bishay@monroecountycasa.org

Name of Person to Present Proposal to the Committee:

(if not the Executive Director)

Title: same

Name of Grant Writer: Kristin Bishay

Phone: 812-333-2272 ext., 14

E-Mail: Kristin.bishay@monroecountycasa.org

Agency Mission Statement *(150 words or less)*

Monroe County CASA Inc. is a non-profit organization that recruits, trains, and supervises court appointed volunteers to advocate for children who are involved in juvenile court due to abuse and neglect. Volunteer advocacy is based on the belief that all children are entitled to a safe and permanent home.

PROJECT INFORMATION

Project Name: Upgrade Technology

Is this a collaborative project? ☐ Yes ☒ No

If a collaborative project, list name(s) of non-lead agency partner(s):

na

Address where project will be housed: 201 N Morton Street
Bloomington IN 47404

Total Cost of Project: \$18,374.79

Requested JHSSF Funding: \$8,4374.79

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

VOCA Grant (through Indiana Criminal Justice Institute) = \$10,000 *Confirmed*

Total Number of Clients Served by this project in 2016: 450

Total Number of City Residents Served by this project in 2016: 300

Is this request for operational funds? ☐ Yes ☒ No

If "yes," indicate the nature of the operational request:

☐ Pilot ☐ Bridge ☐ Collaborative ☐ None of the Preceding – General request for
operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☒ July-September 2016 ☐ October-December 2016 ☐ Other: _____

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

We expect to submit claims for reimbursement of total funds by August 1, 2016, and no later than September 1, 2106.

Step one: simply to order equipment

Step two: have Cornwell Communications install the new phone system.

Step three: technical team to complete installation of new computers and server.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

Other funds have already been secured.

Do you own or have site control of the property on which the project is to take place?

☐ Yes ☐ No ☒ N/A

Is the property zoned for your intended use?

☒ Yes ☐ No ☐ N/A

If "no," please explain:

na

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: Funds will not be disbursed until all requisite variances or approvals are obtained.

na

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

☒ Yes ☐ No

If "yes," please provide an itemized list of program elements, ranked by priority and cost:

Priority #1
(Item & Cost)

Toshiba C1X40 Digital Hybrid System
\$6,878

Priority #2
(Item & Cost)

HDMI 24" Monitors X9 with cables
\$1043.82

Priority #3
(Item & Cost)

HP Pavillion monitors X3 with cables
\$452.97

Project Synopsis (250 words or less)

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

We are requesting \$8,374.79 to complete our technology upgrade, Specifically, \$6,878 to install a new phone system and \$1,496.79 to complete a computer overhaul upgrade that has been mostly funded by a VOCA grant.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social services needs.

The 2015-2019 Consolidated Plan, Strategy #5 states that a priority is to "Provide funding to non-profit organizations that provide a safety net for community members in need. • Provide funding to non-profit organizations that provide valuable services to improve quality of life."

Monroe County CASA ensures that all abused and neglected children find permanent and safe homes. Our services are the only ones available to advocate for this vulnerable population in the legal system in our community.

Page 112 -113 in the 2012 SCAN report states, "Under Indiana law, the appointment of either an attorney guardian ad litem (GAL) or a trained court appointed special advocate (CASA) is required for all child abuse and neglect cases. Monroe County CASA... provides advocates for most of the region's abused and neglected children of record."

Page 24 in the 2012 SCAN report states, "Technology has increasingly become a necessity for nonprofit organizations. Basic technology needs include Internet access for key staff members, the implementation of standard productivity software, and the use of a website."

As demonstrated above, the SCAN report acknowledges the need for non-profits to have updated technology in order to better serve their population.

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

We are requesting funds to update our phone system and part of our computer technology. Once this is updated, the need for additional funds for this particular use is not anticipated for several years. The current phone system became obsolete over 10 years ago and is very limited on the capability of being serviced.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

Over half of the \$18,374.79 project been confirmed to be funded almost in full by a \$10,000 VOCA grant along with over \$10,000 worth of in-kind donation for the labor (provided by a 3 volunteer team). This will fund almost all of the computer upgrade. We are requesting Jack Hopkins to fund the remaining \$1496.79 for that portion of the upgrade. The upgraded phone system will be provided by Cornwell Telephone at a non-profit reduced rate of \$6,878.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

Child abuse and neglect are critical issues for all communities, and Bloomington is no exception. Child abuse has both immediate and long term ramifications for the community, including significant financial burdens. The conclusion of the Andrew Young School of Policy Studies Paper No. 06-31, states. "We find that maltreatment approximately doubles the probability of engaging in many types of crime... Finally, the probability of engaging in crime increases with the experiences of multiple forms of maltreatment." Monroe County CASA's mission to ensure that the abused children in our community find safe and permanent homes is a significant service to break the cycle of abuse. The US Department of Justice of the Inspector General's (OIG) audit of National CASA reports, "A child with a CASA volunteer is less likely to reenter into the welfare system. The proportion of reentries is consistently reduced by half." Monroe County CASA reduces re-abuse, enhances the quality of life for children and ultimately contributes to the community's fiscal budget.

OUTCOME INDICATORS *(100 words or less)*

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

As stated above the outcomes for this project, other than the purchasing of the needed equipment, is not readily tangibly reportable. However, we have 9 staff members who will be able to more effectively perform their jobs of supporting over 100 volunteer advocates without technological interruption. This will effect over 450 abused and neglect children in 2016 and countless in the years moving forward.

Monroe County CASA Project Narrative

Description and Mission

Monroe County CASA (Court Appointed Special Advocates) has been a part of the Bloomington community for over 30 years and has served thousands of children. Our mission has been and will continue to be the provision of advocacy services to children who are caught up in the local court system due to abuse and neglect. These services are provided by carefully selected and trained volunteers who operate with the coaching and supervision of paid staff. Our goal is to hold the parties accountable and ensure that children attain safe, permanent homes as quickly as possible.

CASA volunteers independently assess the child's situation, monitor compliance by the parents and the Department of Child Services with court orders, report to the judge on changes and developments in the case, advocate for effective and coordinated services for the child and family, and make recommendations to the judge for further action. We serve only cases in the Monroe Circuit Court. Since CASA services are required by law, local government would be required to budget for attorney services at a rate of at least \$60 per hour. CASA volunteers contribute more than 10,000 hours of service per year to the court and Bloomington's most vulnerable children, creating an estimated savings to the community of over \$450,000.

The stakes are high and the systems complex. In order to fulfill the mission effectively, volunteers have the guidance, support and supervision of experienced and qualified staff. Volunteers are lay people who rarely have any experience in the child welfare, child development, or legal arenas. Therefore, they work closely with staff who help guide them through their cases, answer questions, provide information, and offer encouragement and support.

Unfortunately, there is an increase in drug use within our community; specifically, heroin and meth. In the past year alone, substantiated child abuse cases increased 30% from the previous year. In 2014, Monroe County CASA served 252 children. Last year, 2015, we were appointed to over 450 kids. We do not foresee this trend diminishing in the near future.

The Project

Monroe County CASA is seeking funding to refresh and standardize its IT and communications inventory into a more supportable and sustainable environment. The amount of \$8374.79 is to fund an upgraded telephone system and computer equipment by August 2016. The full project at a cost of \$18,374.79 is partially funded by a secured \$10,000 grant from VOCA (Victims of Crime Act) and over \$10,000 of labor donated by a local IT team. Thus the remaining \$ request.

Need

Last year we asked an IU IT professional, Chris Robb, to conduct a technology audit for the agency. He reported, “the staff reports frequent slowdowns, inability to connect to needed back office systems, and workstation crashes that impede their job functions. One staff member, finding herself tasked with graphic design work, has resorted to using her personal laptop as opposed to the machine supplied by Monroe County CASA. The vast majority of Monroe County CASA’s technology assistance has been donated by volunteers directing most of its budget to training and supporting CASAs. Given this, it’s unsurprising that the IT environment has evolved into the hodgepodge of cobbled together workstations over the past decade.”

To further support the need of this request, The Indiana State CASA has required (and paid for) a new database system called Optima. This system is a cloud based management that allows CASA supervisors and the volunteer advocates to manage their cases more closely and in a timelier manner. The system requirements to use this database has overburdened our current machines. None of the machines will allow an upgrade in software, such as Windows 10.

The phone system has had continuous issues, requiring the expense of unexpected maintain calls. Nothing more can be done to improve the situation due to the fact that all the current equipment is long outdated and parts are unavailable.

Every time a computer crashes or the phone system crashes, staff lose important email and voicemail messages, resulting in negative consequences for their cases.

New equipment will both enable the staff to spend more time on supporting its CASA volunteers and provide them with opportunities for additional IT solutions that aren’t possible today. The IT environment must become an enabler instead of the barrier that it poses today.

Lasting Benefits

Child abuse and neglect are critical issues for all communities, and Bloomington is no exception. Few people are aware of the reality, severity, and pervasiveness of abuse and neglect, yet the effects for all of us are profound. Child abuse has both immediate and long-term ramifications for the community, including significant financial burdens. The conclusion in the *Andrew Young School of Policy Studies Research Paper No. 06-31*, states, “We find that maltreatment approximately doubles the probability of engaging in many types of crime... Finally, the probability of engaging in crime increases with the experience of multiple forms of maltreatment.”

The US Department of Justice Office of the Inspector General (OIG) conducted an audit of the National CASA Association, of which Monroe County CASA is a member. Their report states, “A child with a CASA volunteer is less likely to reenter the child welfare system. The proportion of reentries is consistently reduced by half.” (8,11,12). The effects this has on our community is measured positively through both social and fiscal measures, preventing later drain on social services and prevention of both juvenile and adult crimes.

Monroe County CASA, Inc.

Project Budget

Toshiba CIX40 Basic System Package, DP5032-SD Display Speakerphones X12	\$6,878.00
LG 24M47H 24" monitor X9	\$989.91
HP Pavilion 20" monitor X3	\$435.00
Rosewill HDMI Cables 12`	\$71.88
Total:	\$8,374.79

Ready to be purchased when funds are available.

12:16 AM

01/15/16

Accrual Basis

Monroe County CASA, Inc.
Balance Sheet
As of December 31, 2015

Dec 31, 15

ASSETS	
Current Assets	
Checking/Savings	
Operating Account	3,151.79
Awareness Account	3,498.15
Gaming Account	100.00
Surplus Account	24,373.04
Money Market	65,657.00
Petty Cash	97.00
Total Checking/Savings	96,876.98
Other Current Assets	
Community Foundation L/T Fund	60,816.58
Prepaid Bulk Mailing	111.71
Undeposited Funds	23,504.06
Total Other Current Assets	84,432.35
Total Current Assets	181,309.33
Fixed Assets	
Furniture and Equipment	
Accum. Deprec.	(12,620.50)
Furniture and Equipment - Other	17,180.10
Total Furniture and Equipment	4,559.60
Total Fixed Assets	4,559.60
Other Assets	
Community Foundation	134,190.14
Total Other Assets	134,190.14
TOTAL ASSETS	320,059.07
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	1,188.97
Total Accounts Payable	1,188.97
Other Current Liabilities	
Nessy book sales	127.35
Payroll Liabilities	
Indiana W/H Tax	804.00
Monroe Co. W/H Tax	268.01
SUTA	112.94
Total Payroll Liabilities	1,184.95
Total Other Current Liabilities	1,312.30
Total Current Liabilities	2,501.27
Total Liabilities	2,501.27
Equity	
Perm. Restricted Net Assets	134,190.14
Temp. Restricted Net Assets	
Randall Grant	4,731.94
Total Temp. Restricted Net Assets	4,731.94

12:16 AM

01/15/16

Accrual Basis

Monroe County CASA, Inc.

Balance Sheet

As of December 31, 2015

	Dec 31, 15
Unrestricted Net Assets	176,716.09
Net Income	1,919.63
Total Equity	317,557.80
TOTAL LIABILITIES & EQUITY	<u>320,059.07</u>

CASA Budget vs. Actual

December 2015

INCOME

GRANTS

Monroe County Courts	137,160
ICJI	28,828
State CASA	39,190
Misc Grant	1,650
Randall-restricted	2,630

CONTRIBUTIONS

Recurring Gifts	8,826
Individual	25,705
Organizations	10,527
Business	3,408
Thetas	10,114
Smith & Hays	1,775

FUNDRAISING

CASAblanca	69,782
Corporate Sponsors	12,000
Direct Mail CASA	25,170
Golf Event	0
Quilt	5,100
Upland	2,652
Miscellaneous Events	5,756

OTHER INCOME

CFBMC Endowment	6,189
Miscellaneous	1,615

TOTAL INCOME

398,077

TOTAL EXPENSES

396,163

SURPLUS (DEFICIT)

1,914

EXPENSES

PAYROLL

Staff All inclusive	288,529
Workstudy	2,803

PROFESSIONAL FEES

Contract Fees	2,005
Background Checks	1,739
Training	3,945
Recognition	4,443
State Conf. Registration	0
National Conf. Registration	2,630
CASA kids	0

STAFF DEVELOPMENT

Retreats	64
Conference Registration	2,710
Transportation	1,087
Food & Lodging	3,723
Staff Recognition	537
Miscellaneous Activities	10

RESOURCE DEVELOPMENT

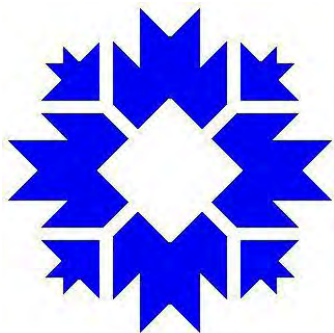
Printing & Design	932
Advertising	1,726
Supplies	190
Quilt expense	383
CASAblanca expense	15,998
Direct Mail expense	2,581

OPERATIONS

Rent	25,300
Telephone/Internet	3,327
Parking/mileage	2,670
Maintenance/equipment	2,706
Insurance	4,990
Licenses and Fees	710
Subscriptions/Books	108
Meeting/Event Food	473
Postage	1,106
Office Supplies	4,612
Equipment Lease	1,920
Technical Support	37
Website Services	3,687
Credit card & Paypal Fees	573
Miscellaneous Expenses	7,909

TOTAL EXPENSES

396,163



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name:

Is Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Employees:

Full-Time	Part-Time	Volunteers
6	7	100+/wk

Address:

PO Box 3286 (1515 S Rogers St)
Bloomington IN

Zip Code: 47402-3286

Phone: 812-332-0999

Agency E-Mail: director@monroecommunitykitchen.com

Website: www.monroecommunitykitchen.com

President of Board of Directors: Elizabeth Whitlatch

Executive Director: Vicki Pierce

Title: Executive Director

Phone: 812-332-0999

E-Mail: director@monroecommunitykitchen.com

Name of Person to Present Proposal to the Committee:

(if not the Executive Director)

Title:

Phone:

E-Mail:

Name of Grant Writer: Vicki Pierce

Phone: 812-332-0999

E-Mail: director@monroecommunitykitchen.com

Agency Mission Statement *(150 words or less)*

Community Kitchen's mission is to work alone and in collaboration with others, to eliminate hunger in Monroe County and surrounding areas through direct service, education and advocacy.

PROJECT INFORMATION

Project Name: Equipment Purchase

Is this a collaborative project? ☐ Yes ☒ No

If a collaborative project, list name(s) of non-lead agency partner(s):

Address where project will be housed: 1515 S Rogers St

Total Cost of Project: \$21,233

Requested JHSSF Funding: \$21,233

Other Funds Expected for this Project *(Source, Amount, and Confirmed or Pending)*

If “no,” please explain:

--

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: *Funds will not be disbursed until all requisite variances or approvals are obtained.*

None required.

is unable to meet your full request, will you be able to proceed with partial funding?

☒ Yes ☐ No

If “yes,” please provide an itemized list of program elements, ranked by priority and cost:

Priority #1
(Item & Cost)

Tilt Skillet and installation - \$16,981
--

Priority #2
(Item & Cost)

Sheet Pan & Can Racks - \$832

Priority #3
(Item & Cost)

Parking lot repair - \$2,843

Priority #4
(Item & Cost)

Leaf Blower - \$199

Priority #5
(Item & Cost)

Drill - \$179

Priority #6
(Item & Cost)

Pressure Washer - \$199

Project Synopsis (250 words or less)

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

Community Kitchen is requesting \$21,233 for the purchase of equipment necessary to the efficiency of our operations and upkeep of our facility. The largest portion of our request is the purchase and installation of a commercial tilt skillet. Our request also includes funds to purchase some racking for sheet pans and #10 cans. This would streamline our pantry and refrigeration storage. The parking lot pavers in the back of our lot need to be addressed. In the four years we've been here, the pavers have settled some, creating about a 2 inch step up onto the concrete. We need to address that issue and get it resolved. Finally, we would like to purchase a leaf blower, high quality drill and pressure washer for addressing issues at our facility, including maintaining the concrete parking lot, the building and garden planter boxes.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social services needs.

Community Kitchen addresses Strategy #5 (Public Service Assistance) of the City's Consolidated Plan 2015-19. Strategy #5 states "Provide funding to non-profit organizations that serve low income individuals/families with their basic emergency needs: food, shelter and health care." (p. 6 & 91). Within the section NA-40 Homeless Needs Assessment, funding for service providers (like Community Kitchen) is listed as the second of five priorities for the next five years (p. 50).

According to Section 504 Needs Assessment, Community Kitchen was among the top four most highly utilized Community Resources or Programs (Consolidated Plan, p.44). In addition, 53% of those Housing Choice voucher and public housing tenants responding indicated that food was the largest strain on their budget (p. 44). Not only is Community Kitchen a vital agency functioning in accordance with the City's Consolidated Plan, but we also fit into the City of Bloomington's Anti-Poverty Strategy (Consolidated Plan p.108). According to items 2 and 4, part of the plan is to 2. "provide access to emergency assistance by providing funding...to agencies that provide said services" and 4. C. "continue to cooperate with other local funders on anti-poverty strategies".

ONE-TIME INVESTMENT (*100 words or less*)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

Community Kitchen is seeking funding for one-time investment in equipment and parking lot repair. The equipment and repair requested provides an investment in our efficiency and facility that will pay long-term dividends in our service provision.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

With the continued need for our services and the importance of access to basic food resources for all, CK has worked to minimize operating costs and provide our services in the most efficient manner possible. By investing in our cooking efficiency and maintenance of our facility, we are able to leverage operating dollars for meeting the food needs around us.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

Our 1515 S Rogers St facility has improved operations, efficiency and the cost effectiveness of what we do. We are always still looking to improve efficiencies and want to maintain the longevity of our facility and operations. These one-time investments in our operations and facility help preserve the ability of Community Kitchen to be able to help the community. Access to food and nutrition are commonly accepted necessities for healthy individuals and families. Proper nutrition helps ensure success in school and work, and better physical and mental health. As the need for Kitchen services continues and we continue to reach out to more and more children, the benefits to the community are long lasting and take the form of more healthy children, better learners, lower dropout rates, lower incarceration rates and more productive citizens.

The funds requested through Common Council Social Services funding would provide a long-term investment in equipment and parking lot maintenance at CK and will have a lasting impact on our operations and ability to meet community needs.

OUTCOME INDICATORS (100 words or less)

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

Adding the tilt skillet to operations allows us to continue to meet growing need. Potentially, if need continues to rise, having the tilt skillet will allow us to feed more people in an efficient manner. That means more access to high quality food to more people in need. This particular piece of equipment will allow us to prepare almost twice as much food at one time, than we are able to now.

The outcomes in general from the equipment purchase and repair in this application are in dollars saved in repair and efficiency. Funds put back into programs potentially means that more children can be served by Backpack Buddies, more seniors fed through Senior Links and more meals for individuals housed at a Friend's Place.

Common Council Social Services Funding Application 2016
Community Kitchen of Monroe County, Inc.

Community Kitchen (CK) respectfully requests a one-time grant of \$21,233 to purchase equipment needed in our Kitchen operations and equipment and work needed to maintain the longevity of our facility. The largest portion of our request is the purchase and installation of a commercial tilt skillet. This unit will allow us to prepare up to 30 gallons of food in one pan. Currently, to prepare enough of the main entrée for both locations, we have to use 2 large pans that sit spread over 6 burners. That always requires constant attention to make sure that food gets cooked evenly because of spanning that many burners. In addition, those pans are quite large and difficult to carry or maneuver when in use. The tilt skillet will allow us to replace a much older Vulcan range (well over 20 years old), creating additional space under the hood, speeding cooking time, allow for much more even heating and assisted lift for pouring the main dish into smaller pans for serving. In addition, it would give us the ability to steam large quantities of fresh vegetables when available. When we built this kitchen, it was our intention to get this point in our equipment use and we are ready to make that change.

Our request also includes funds to purchase some racking for sheet pans and #10 cans. This would streamline our pantry and refrigeration storage. The parking lot pavers in the back of our lot need to be addressed. In the four years we've been here, the pavers have settled some, creating about a 2 inch step up onto the concrete. We have large delivery trucks multiple times each week that drive over them and then back up onto the concrete. The result of is that damage is starting to occur to the lip of the concrete. We need to address that issue and get it resolved. Finally, we would like to purchase a leaf blower, high quality drill and pressure washer for addressing issues at our facility, including maintaining the concrete parking lot, the building and garden planter boxes.

Community Kitchen works "to eliminate hunger in Monroe County and surrounding areas, through direct service, education and advocacy." Community Kitchen has provided warm, nutritious meals to anyone in need since 1983. In 2015 the Kitchen served 277,350 meals and snacks to such individuals. CK has set service records in nine of the past eleven years, setting another in 2015. Of our patrons, 60% were children under the age of eighteen, 14% were seniors and 14% had recently experienced homelessness. Hot meals are served on site at 1515 S Rogers Street and for carryout at 1100 W 11th Street (CK Express) from 4-6pm each Monday through Saturday. Meals are also provided to at-risk children through the Summer Food Service Program and the Feed Our Future program for youth serving agencies. Feed Our Future provides approximately 2,200 weekly meals and snacks to children at both local Boys & Girls Clubs, the childcare program at Middle Way's The Rise, Girls Inc. and Rhino's Youth Center. Additionally, backpacks of food are provided to selected children at Fairview, Summit, Arlington, Clear Creek, Templeton, Highland Park, Edgewood Primary & Intermediate, Binford, Lakeview and Grandview Elementary Schools, as well as, Bloomington High School South each weekend of the school year through our Backpack Buddies Program. Our Nutrition Links

program home delivers two nutritious meals each day to area HIV+ patients through a partnership with IU Health Bloomington Hospital's Positive Link, Stone Belt and North Central Church of Christ. Operating similarly, our Senior Links program is a partnership with Area 10 Agency on Aging and Stone Belt, and provides one free home delivered meal to homebound seniors each weekday. In 2015, Community Kitchen began vending lunches for low-income preschoolers in 11 classrooms at 6 Head Start sites across the county.

The purchase of this equipment will have a positive impact on the Kitchen's budget and efficiency, while ensuring the maintenance of our facility. We always use grants from this committee to purchase equipment needed in our operations. Doing so over time, allows us to maintain the efficiency of our operations and the long-term availability of our services. Not spending money on repairs or unexpected equipment replacement means that we can continue to maximize our resources for providing meals to local HIV+ folks and seniors, or providing backpacks of weekend food supplies to low-income children, delivering breakfast or lunch to children in the summer and providing dinner from two locations six days/week.

The equipment and repair requested through Common Council Social Services funding would provide a long-term investment at CK and will have a lasting impact on our operations and ability to meet community needs. Community Kitchen appreciates the Committee and the Council's past support and consideration of its request for 2016 Social Service funding. Thank you.

Item	Cost
<u>1. Purchase Cleveland Tilt Skillet SGL-30-TR</u>	\$16,981
*includes freight and installation \$806	
*includes additional pan carrier & hot/cold prerinse spray nozzle attachment	
 <u>2. Sheet Pan & Can Racks</u>	 \$832
Sheet Pan Racks 89.99 each * 2	
#10 Can Flow Rack \$387.99	
Freight for above racks \$263.59	
Total for Racks	
 <u>3. Parking lot repair</u>	 \$2,843
 <u>4. Husqvarna Heavy Duty Gas Leaf Blower</u>	 \$199
 <u>5. DeWalt 20-Volt Cordless Drill Combo Kit</u>	 \$179
 <u>6. Green Works 2,000 PSI Cold Water Pressure Washer</u>	 \$199
 Total	 \$21,233

Community Kitchen of Monroe County, Inc.

Profit & Loss by Class

January through December 2015

	Building Fund	General	TOTAL
Ordinary Income/Expense			
Income			
Head Start	0.00	42,417.40	42,417.40
Sale of Equipment	0.00	2,300.00	2,300.00
INCOME			
Business/Professional	0.00	18,730.22	18,730.22
Church	0.00	13,781.77	13,781.77
Civic	0.00	3,979.77	3,979.77
Collection Cans	0.00	2,888.92	2,888.92
Individual Contributions	9,990.61	215,094.73	225,085.34
Interest	0.00	29.47	29.47
Special Events Income			
Brunch	0.00	43.71	43.71
Trivia Night	0.00	407.00	407.00
Mardi Gras	0.00	7,095.04	7,095.04
Chef's Challenge	0.00	23,848.14	23,848.14
Misc Events	0.00	500.00	500.00
Taste of Bloomington	0.00	5,600.00	5,600.00
Special Events Income - Other	0.00	11,902.79	11,902.79
Total Special Events Income	0.00	49,396.68	49,396.68
Total INCOME	9,990.61	303,901.56	313,892.17
Grant Income			
CACFP	0.00	57,094.00	57,094.00
CDBG Grant	0.00	20,122.92	20,122.92
EFSP Grant	0.00	5,000.00	5,000.00
Local Govt./Townships	0.00	19,400.00	19,400.00
Misc. Grants/Other	0.00	81,987.63	81,987.63
SFSP	0.00	29,079.82	29,079.82
United Way Grant	0.00	41,067.48	41,067.48
Total Grant Income	0.00	253,751.85	253,751.85
Area 10 Reimburse	0.00	5,130.00	5,130.00
BOBPAN-Perry Twp. Pantry	0.00	3,569.22	3,569.22
CK Express Pantry-Blmtn Twp.	0.00	2,000.00	2,000.00
In-Kind Income			
Food Donations			
Food Bank In-Kind	0.00	304,795.14	304,795.14
Food Donations - Other	0.00	78,075.88	78,075.88
Total Food Donations	0.00	382,871.02	382,871.02
Labor	0.00	212,456.98	212,456.98
Non-Food Donations	0.00	10,633.46	10,633.46
Rent & Utilities	0.00	7,320.00	7,320.00
Total In-Kind Income	0.00	613,281.46	613,281.46
Total Income	9,990.61	1,226,351.49	1,236,342.10
Expense			
EXPENSES			
Automobile Expense			
Gas Expense	0.00	1,518.22	1,518.22
Registration & Plates	0.00	936.16	936.16
Vehicle Insurance	0.00	1,689.93	1,689.93
Automobile Expense - Other	0.00	858.15	858.15
Total Automobile Expense	0.00	5,002.46	5,002.46
Bank Service Fees	27.00	571.34	598.34
Board Development	0.00	88.30	88.30
BOBPAN-Perry Twp Pantry	0.00	3,173.76	3,173.76
CK Express Pantry-Blmtn. Twp.	0.00	2,682.40	2,682.40
Classified Advertising	0.00	111.71	111.71
Food & Beverage Expense			
Head Start	0.00	11,349.57	11,349.57
Backpack Buddies	0.00	16,210.39	16,210.39
CACFP	0.00	35,125.85	35,125.85
SFSP	0.00	13,890.64	13,890.64
Food & Beverage Expense - Other	0.00	14,919.85	14,919.85
Total Food & Beverage Expense	0.00	91,496.30	91,496.30
Fundraising	0.00	14,724.89	14,724.89

1:16 PM

03/28/16

Accrual Basis

Community Kitchen of Monroe County, Inc.

Profit & Loss by Class

January through December 2015

	Building Fund	General	TOTAL
Gen. Repairs/Maint. Svcs.			
Building Repairs	0.00	116.50	116.50
Equipment Repairs	0.00	2,239.37	2,239.37
Trash	0.00	929.28	929.28
Gen. Repairs/Maint. Svcs. - Other	0.00	7,202.32	7,202.32
Total Gen. Repairs/Maint. Svcs.	0.00	10,487.47	10,487.47
Insurance			
Directors & Officers	0.00	590.40	590.40
Health Insurance	0.00	34,807.89	34,807.89
Liability & Worker's Comp	0.00	-283.53	-283.53
Life Insurance	0.00	1,576.80	1,576.80
Insurance - Other	0.00	7,030.00	7,030.00
Total Insurance	0.00	43,721.56	43,721.56
Kitchen			
Physical Plant Equipment	0.00	2,907.52	2,907.52
Physical Plant Supplies	0.00	27,610.72	27,610.72
Total Kitchen	0.00	30,518.24	30,518.24
Office Equipment			
Computer & Software	0.00	1,506.27	1,506.27
Office Equipment - Other	0.00	431.80	431.80
Total Office Equipment	0.00	1,938.07	1,938.07
Office Supplies	0.00	2,255.46	2,255.46
Organiz. Memberships/Filing Fee	0.00	197.14	197.14
Other/Contingency	0.00	1,322.59	1,322.59
Payroll Expenses	0.00	309,400.65	309,400.65
Payroll Taxes			
FICA-Company	0.00	17,831.57	17,831.57
FUTA	0.00	-128.15	-128.15
Medicare-Company	0.00	4,170.31	4,170.31
SUTA	0.00	899.07	899.07
Total Payroll Taxes	0.00	22,772.80	22,772.80
Postage	0.00	3,817.26	3,817.26
Printing	0.00	10,542.75	10,542.75
Professional Audit	0.00	7,905.00	7,905.00
Subscriptions	0.00	167.40	167.40
Telephone & internet	0.00	2,502.60	2,502.60
Utilities	0.00	13,679.88	13,679.88
Volunteer Recognition	0.00	1,395.20	1,395.20
Total EXPENSES	27.00	580,475.23	580,502.23
In-Kind Expenses			
Food Donations			
Food Bank In-Kind	0.00	304,795.14	304,795.14
Food Donations - Other	0.00	84,844.85	84,844.85
Total Food Donations	0.00	389,639.99	389,639.99
Labor	0.00	212,456.98	212,456.98
Non-Food Donations	0.00	13,832.46	13,832.46
Rent & Utilities	0.00	7,320.00	7,320.00
Total In-Kind Expenses	0.00	623,249.43	623,249.43
Interest Expense	0.00	12,886.34	12,886.34
Total Expense	27.00	1,216,611.00	1,216,638.00
Net Ordinary Income	9,963.61	9,740.49	19,704.10
Net Income	9,963.61	9,740.49	19,704.10

Proposal

GOOLDY & SONS, INC.

926 West 17th Street
BLOOMINGTON, INDIANA 47404
(812) 332-1682
FAX (812) 332-2610

1113

PROPOSAL SUBMITTED TO <i>Community Center</i>		PHONE <i>552-0989</i>	DATE <i>3-28-2016</i>
TITLE <i>At V. Video R.</i>		JOB NAME <i>At V. Video R.</i>	
CITY, STATE and ZIP CODE		JOB LOCATION <i>From 272 1937</i>	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

* *Estate for new stream hitting shell-pipe project*

1- # *FGL-30-TR* *Clashed gear (60 galled)*
filling upper back shell at or by back
(Not over 120 volts) = *15,000.00*

1- *Optical gas sensor (PGH)* = *575.00*

1- *Optical tool streamer (PGH)* = *(Included)*

1- *Optical hot + cold water probe*
spring head with hot + cold water (PGH-F) = *1,175.00*

1- *Estimated transport & filling charges* = *200.00*

* *Note: The unit comes standard with a*
tool streamer.

We propose hereby to furnish material and labor — complete in accordance with above specifications, or the sum of:

Payment to be made as follows:

dollars (\$ _____).

Not 30 days

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within

days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

Date of Acceptance:

Signature

Proposal

GOOLDY & SONS, INC.

926 West 17th Street
BLOOMINGTON, INDIANA 47404
(812) 332-1682
FAX (812) 332-2610

Page 2 1113

PROPOSAL SUBMITTED TO <i>Community Center</i>		PHONE <i>222-0899</i>	DATE <i>3-25-2016</i>
STREET		JOB NAME <i>Art V. Lill</i>	
CITY, STATE and ZIP CODE		JOB LOCATION <i>For 222-1937</i>	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

1- *Misc parts & materials for install new unit in place of existing & range = \$150.00*

1- *Estimated labor charge to remove old existing range & install new tubing & install in its place = \$56.52*

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Payment to be made as follows:

dollars (\$ _____)

Flat 20 Days

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature

[Signature]

Note: This proposal may be withdrawn by us if not accepted within

20

days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

BRAISING PANS / TILTING SKILLETS

Project _____
Item _____
Quantity _____
FCSI Section _____
Approval _____
Date _____

DuraPan™ SERIES

GAS, OPEN OR MODULAR BASE,
30 & 40 GALLON (115 & 150 LITER)

MODELS: ☐ SGL-30-TR ☐ SGM-30-TR
☐ SGL-40-TR ☐ SGM-40-TR

Cleveland Standard Features

- Leg or Modular Base
- Full 30/40 Gallon (115/150 Liters) Capacity Rating to Bottom of Pouring Lip
- Power Tilt (Hydraulic Hand Tilt Optional)
- Stainless Steel Clad 5/8" Cooking Surface Guaranteed against warping
- Stainless Steel Coved Cornered Pans with both Gallon and Liter Markings
- All Stainless Steel Construction for durability and easy cleaning
- Adjustable, Electronic Thermostat controls temperature from 100°F to 425°F
- High Efficiency Heating System with even heat distribution
- Electronic Spark Ignition (ESS)
- Fast Heat-Up and Recovery Time-Preheats in 11 minutes, full capacity from cold to boiling in 60 minutes
- Spring Assist Cover with Adjustable Vent and Full Width Handle
- On/Off Switch, Thermostat Knob and Pilots, recessed to avoid breakage
- Four Stainless Steel, Level adjustable feet, rear flanged for bolting
- All Controls are serviceable from the front of the unit
- Two pilot lights; Green = Power on, Amber = Temperature Cycling
- Splash Proof Controls and Water Tight Electrical Connections
- High Limit Safety Device set at 475°F (246°C)
- Anti-Splash Pouring Lip
- Supplied with Cord & Plug for 115-volt controls
- Typical approvals include AGA, CSA, CE and NSF

Options & Accessories

- ☐ Sliding Drain Drawer with Splash Screen (SLD) (for SGL models only)
- ☐ Hydraulic Hand Tilt with quick lowering feature (HTS)
- ☐ Power Tilt with Hand Tilt Override (PT1)
- ☐ Double or Single Pantry Faucet (SPS14, DPS14), includes Faucet Mounting Bracket
- ☐ Double or Single Pantry Skillet Filler with 60" hose (SKF-S or DKF-S)
- ☐ Hot & Cold Water Pre-Rinse Spray Head with Hose (PRS-S)



Open base model shown with optional Power Tilt (PT1)

Short Form Specifications

Shall be CLEVELAND, Tilting Skillet; Model SG ____ - ____ - TR gas (TYPE ____) - holding no less than ____ gallons (____ liters); complete with Thermostatic Safety and Gas Controls; Gallon Markings; Stainless Steel Clad 5/8" Cooking Surface; Power Tilt; Spring Assist Cover with adjustable Vent. All Stainless Steel Construction.

- ☐ Gas types other than natural
- ☐ Voltage Option:
 - VOSK4, 220/240 Volt, 50 Hz, 1 Phase - for export
- ☐ Food Strainers for pouring spout (FS)
- ☐ Vegetable Steamers (VS)
- ☐ Poaching Pans (PP)
- ☐ Wall Mounting (WMS)
- ☐ In-Wall Carrier (IWCS)
- ☐ Pan Carriers (PCS), not available on 30 gallon models with a Tangent Draw-Off Valve
- ☐ 2" Tangent Draw-Off Valve (TD2), left side only

SECT. **XII** PAGE **7**
CLE_6032 2/10/16

DIMENSIONS

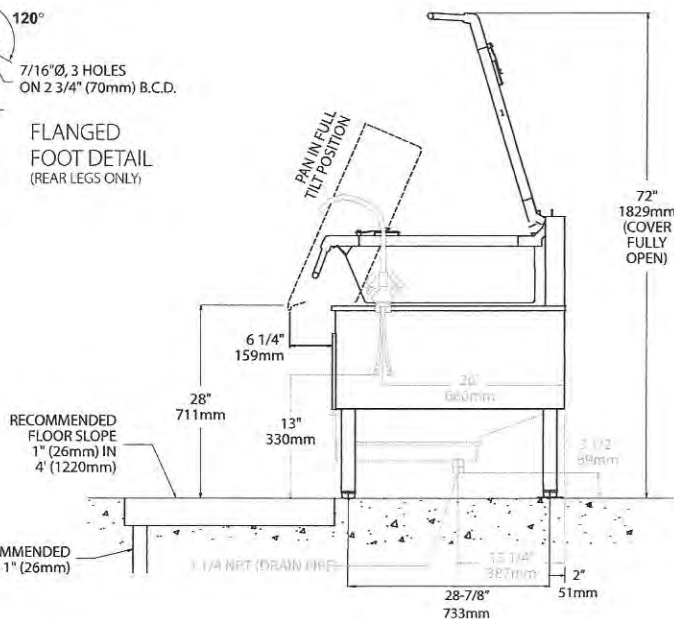
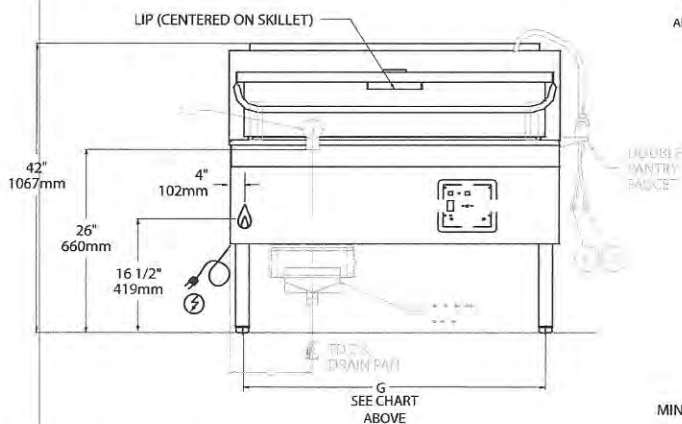
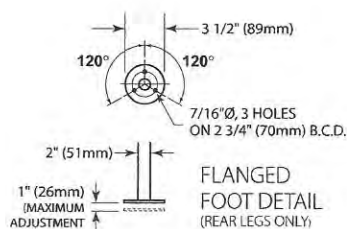
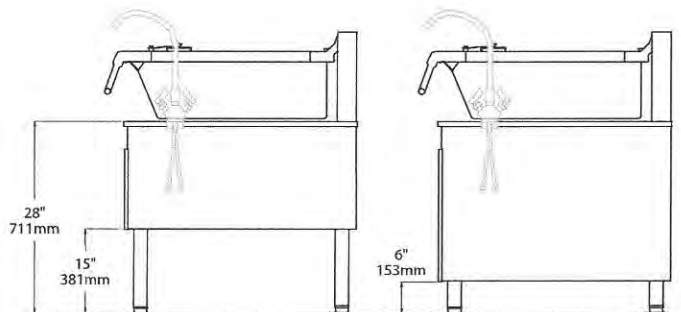
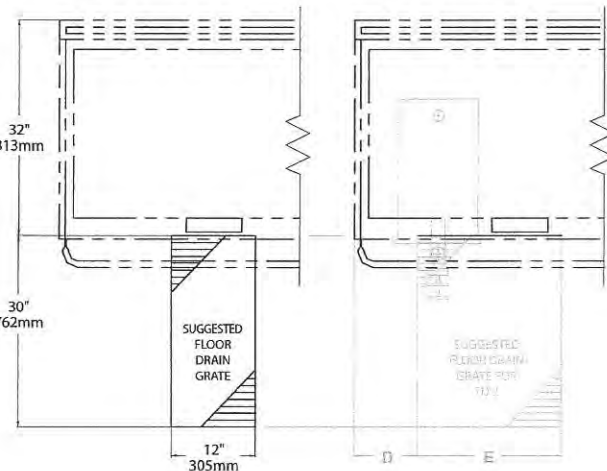
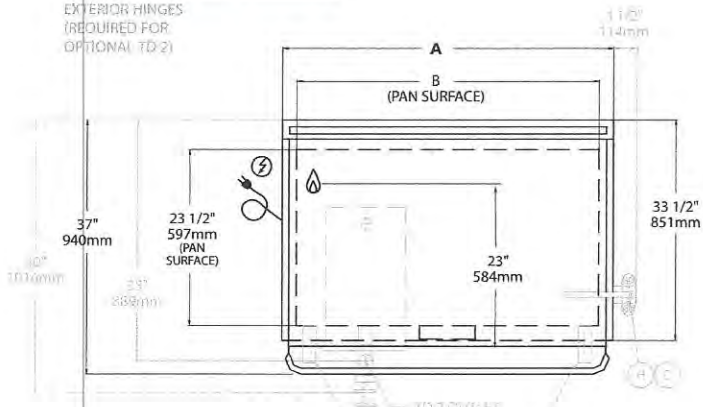
MODEL	A	B	C	D	E	F	G
SEL-30-TR	36"	32"	9"	5"	20"	3"	32-7/8"
	(915mm)	(812mm)	(229mm)	(127mm)	(508mm)	(76mm)	(835mm)
SEL-40-TR	48"	44"	12 1/8"	8"	22"	6"	44-7/8"
	(1220mm)	(1118mm)	(308mm)	(203mm)	(559mm)	(153mm)	(1140mm)

SPECIFICATIONS

ELECTRICAL SUPPLY			GAS SUPPLY (PIPING 3/4" NPT)	CLEARANCE	APPROX. SHIPPING WEIGHTS
VOLTS:	120	220/240	TYPE: NAT or LP WATER COLUMN: 4.5 (NAT), 10.5 (LP) BTU PER CU. FT.: 1000 (NAT), 2500 (LP) SUPPLY PRESSURE: 5" W.C. MIN (NAT), 11" W.C. MIN (LP) BTU RATINGS: SGL-30-TR: 91,000 per hour SGL-40-TR: 130,000 per hour	MIN. TO COMBUSTABLE SURFACES: SIDES: 0, REAR: 6" (153mm) MIN. TO NON COMBUSTABLE SURFACES: SIDES & REAR: 0 NOTE: 4 1/2" (115mm) required on right hand side for faucet	SGL-30-TR 440 LBS. 200 KG. SGL-40-TR 520 LBS. 237 KG
PHASE:	1	1			
AMPS:	1.8	.83			
FREQ:	60 HZ	50 HZ			



EXTERIOR HINGES
(REQUIRED FOR
OPTIONAL TD 2)



NOTE: NON STANDARD ITEMS ARE SHOWN IN GRAY

NOTES:

Cleveland Range reserves right of design improvement or modification, as warranted.
 Many regional, state and local codes exist and it is the responsibility of the owner and installer to comply with the codes.
 Cleveland Range equipment is built to comply with applicable standards for manufacturers. Included among those approval agencies are U.L., NSF, CGA, CSA, ETL and others.

CAPACITIES

In 4 oz. servings. Other sizes may be calculated.
 30 gallons / 115 Liters 960
 40 gallons / 150 Liters 1280

(NOT TO SCALE)

SECT. XII PAGE 8
 CLE_6032 2/10/16
 Litho in U.S.A.



Channel CSR-4M Half Size Mobile Aluminum Can Rack for #10 and #5 Cans with Aluminum Top

[★ Save for Later](#)

Usually Ships in 11-12 Business Days

Not Eligible for Expedited Shipping

Ships via Common Carrier

Qty: 1

TOTAL:

\$387.99



Regency 20 Pan End Load Bun / Sheet Pan Rack - Unassembled

[★ Save for Later](#)

Qty: 2

TOTAL:

\$179.98

Subtotal

\$567.97

Ship To: **47403**

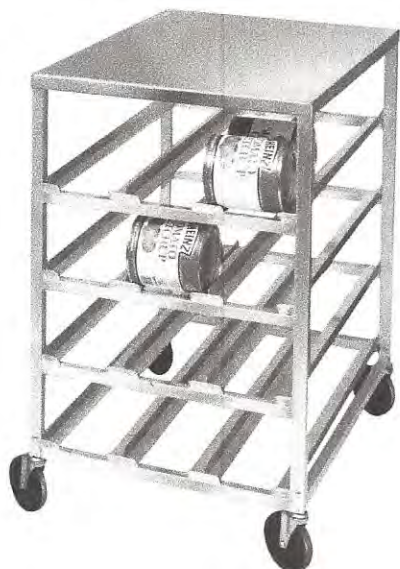
- | | |
|--|-----------------|
| <input type="radio"/> Common Carrier | \$218.59 |
| <input checked="" type="radio"/> Common Carrier W/ Liftgate ? | \$263.59 |
| <input type="radio"/> Common Carrier W/ White Glove ? | \$481.96 |

Your products will ship via Common Carrier

This order is not eligible for expedited shipping.

© 2003-2016 WebstaurantStore Food Service Equipment and Supply Company All Rights Reserved

Item: #240CSR4M MFR: #CSR-4M



Only

\$387.99/Each

Features:

- ✓ Holds up to (72) #10 cans
- ✓ Made of heavy-duty all-welded aluminum
- ✓ Aluminum work top
- ✓ Includes 5" non-marking casters for mobility
- ✓ Can be used with either #10 or #5 cans
- ✓ May be loaded from the front or the rear
- ✓ Ships assembled for immediate use
- ✓ Lifetime guarantee against rust

400012029493

Shipping:

Usually Ships in 11-12 Business Days
Not Eligible for Expedited Shipping

UPC Code:



SPECS

Length	35 1/4 Inches
Width	25 3/4 Inches
Height	43 Inches
Assembled	Yes

Capacity	72 Cans
Casters	Yes
Installation Type	Mobile
Made in America	Yes
Material	Aluminum
NSF Listed	Yes
Top Material	Aluminum
Type	Can Racks

Details

This Channel CSR-4M half size mobile aluminum can rack with an aluminum top is an ideal choice for restaurants, hospitals, retirement communities, schools, and other food service businesses that need to store and transport large numbers of food cans! Designed to hold both #10 cans and #5 cans, this unit has 4 levels and can hold up to (72) #10 cans at a time. It can be loaded from either the front or the rear to facilitate proper stock rotation. By loading this can rack from the rear, your business can utilize a first in, first out stock rotation system.

The closed top design of this half size can rack makes it a more versatile choice for your storage room since you can use the aluminum top as work space or to store additional food items. Made of heavy-duty, all-welded, extruded aluminum tubing, this can rack is made to take a beating in your commercial or institutional environment. Additionally, it features inclined can guides that allow cans to roll to the front of the unit for easy access. This can rack has a lifetime guarantee against rust and it ships assembled so that you can immediately start using it to organize your storage space. 5" diameter full-swivel casters are included for mobility.

Overall Dimensions:

Length: 35 1/4"
 Width: 25 3/4"
 Height: 43"

This Item Ships via Common Carrier. For more information and tips to help your delivery go smoothly, click [here](#).

This item is made-to-order and cannot be canceled or returned once your order is placed. Please contact Customer Solutions prior to placing your order if you have any questions or concerns.

Because this item is not stocked in our warehouse, processing and transit times will vary. If you need your items by a certain date, please contact us prior to placing your order. Expedited shipping availability may vary. We cannot guarantee that this item can be cancelled off of the order once it is placed.

Condition: New



Made in America
 This item was made in the United States of America.



NSF Listed

Item: #109RACKECON



Buy in lots of 18:

\$81.50/Each

Buy 3 - 17

\$86.93/Each

Regularly:

\$89.99/Each

Overall User Rating
from **154 reviews**



Features:

- ✓ Holds up to 20 full size or 40 half size sheet pans
- ✓ 3" of space between each pan
- ✓ 350 lb. total capacity
- ✓ 5" plastic casters
- ✓ Ships unassembled

109RACKECON

Shipping:

Usually Ships in 1 Business Day
When will I receive my item?

UPC Code:



SPECS

Length	26 Inches
Width	20 Inches
Height	69 Inches

Assembled	No
Capacity	350 lb.
Casters	Yes
Individual Shelf Capacity	75 lb.
Loading Style	End Load
Material	Aluminum
NSF Listed	Yes
Pan Capacity	20 Pans
Rack Type	Bun Pan
Shelf / Ledge Spacing	3 Inches
Style	Open
Type	Full Height

Details

Hold and transport a variety of your most popular baked goods with the Regency 20" x 26" x 69" end load bun pan rack! This bun pan rack can hold up to 20 full size sheet pans or 40 half size sheet pans - up to 350 lb. of total weight - with 3" of space between them, ensuring your foods can be stored safely. The whole rack ships unassembled so you save on shipping costs, and it's mounted on four 5" hard plastic casters (two with locks).

Overall Dimensions:


Length: 26"
Width: 20"
Height: 69"
Maximum Shelf Capacity: 75 lb.
Total Capacity: 350 lb.

Condition: New



NSF Listed
This item meets the standards imposed by NSF International, which focuses on public safety, health, and the environment.

Resources

 [NSF International](#)



4 U Lawn & Landscape

6292 E. State Road 45

Bloomington, IN 47408 US

(812)320-3542

chrisu@4ulawnandlandscape.com

www.4ulawnandlandscape.com

Estimate**ADDRESS**

Monroe County Community Kitchen
1515 S. Rogers St.
Bloomington IN 47403

ESTIMATE #	DATE
1030	03/16/2016

P.O. NUMBER

Paver Repair

ACTIVITY	QTY	RATE	AMOUNT
Stone #11	3	14.40	43.20
Stone setting bed			
Labor	1	2,800.00	2,800.00
Labor to remove and reset pavers to meet concrete grade approx. 400 sq. ft.			
Labor	1	500.00	500.00
Additional fee if work to be completed on Saturday and Sunday			
TOTAL			\$3,343.20

Accepted By

Accepted Date

Your Store:
Bloomington, IN

Your Store: **Bloomington, IN**



Husqvarna 28cc 2-Cycle Heavy-Duty Handheld Gas Leaf Blower with Vacuum Kit

Item #: 394425 | Model #: 125BVX



\$199.00

In-use/lifestyle image - accessories not included

FREE Store Pickup

Your order can be available for pickup in **Lowe's Of Bloomington, IN** today.

Lowe's Truck Delivery

Your order will be ready for delivery to you from your selected store.

Parcel Shipping

Sent by carriers like UPS, FedEx, USPS, etc.

Husqvarna 28cc 2-Cycle Heavy-Duty Handheld Gas Leaf Blower with Vacuum Kit **\$199.00**

1-Year Outdoor Power Equipment Replacement Plan (\$150-\$199.99) **\$19.97**

2-Year Outdoor Power Equipment Replacement Plan (\$150-\$199.99) **\$24.97**



360 View



Video



Demo



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Description

28cc 2-Cycle Heavy-Duty Handheld Gas Leaf Blower with Vacuum Kit

- 170 MPH; 470 CFM
- Variable speed throttle with cruise control
- Mulches 16 bags of leaves into 1 bag
- Soft-grip handle
- Vacuum kit included
- Adjustable tube length
- SmartStart™ system ensures the unit starts quickly, with minimal effort

Specifications

Usage	Heavy-duty	2-Cycle Fuel Mix Ratio	50:1
	Leaf and debris removal for up to 1-acre yards	Vacuum Kit Included	Yes
Ideal for		Optional Electronic Start Compatible	No
		Assembled Weight (lbs.)	9.6
		Manufacturer Color/Finish	Orange
Engine Displacement (Cu. Centimeters)	28	Color/Finish Family	Orange
Engine Type	2-cycle	Package Contents	Blower, manual, tubes, 2.6 oz 2-cycle oil mix
Miles Per Hour (MPH)	170	UL Safety Listing	Yes
Volume of Air Moved (CFM)	470	CSA Safety Listing	No
Warranty	2-year	ETL Safety Listing	No
Decibel Rating	70		
Fuel Capacity (Gallons)	0.13		

Starting Type	Manual	Series Name	N/A
California Air Resources Board Compliant	Yes	Type	Handheld
Recommended 4-Cycle Engine Oil Type	N/A (2-cycle)		
4-Cycle Oil Capacity	N/A (2-cycle)		

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Bloomington, IN

Your Store: **Bloomington, IN**



DEWALT 20-Volt Lithium Ion Cordless Combo Kit with Soft Case

Item #: 589205 | Model #: DCK240C2



\$179.00

Parcel Shipping

Sent by carriers like UPS, FedEx, USPS, etc.

FREE

Store Pickup

Lowe's Truck Delivery

Your order will be ready for delivery to you from your selected store.

DEWALT 20-Volt Lithium Ion Cordless Combo Kit with Soft Case **\$179.00**

1-Year Tool Replacement Plan (\$150-\$199.99) **\$19.97**

2-Year Tool Replacement Plan (\$150-\$199.99) **\$24.97**



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Description

20-Volt Lithium Ion Cordless Combo Kit with Soft Case

- Includes 1/2-in drill/driver, 1/4-in impact driver, two 20-volt max Li-ion battery packs, charger and contractor bag
- 1/2-in drill/driver features a 2-speed transmission, allowing you to select the appropriate speed for the task at hand
- 1/4-in impact driver 3-LED ring with a 20-second delay that provides optimum visibility without shadows
- Two 20-volt max Li-ion battery packs
- Charger returns batteries to full charge so you can get back to work in no time
- 3-year limited warranty on tools and batteries

Specifications

Battery Amp Hours	1.3	Tool Warranty	3-year limited
Number of Batteries Included	2	Battery Warranty	3-year limited
Brushless or Brushed Motor	Brushed motor	Flashlight Included	No
Case Type	Soft	Reciprocating Saw Included	No
Total Kit Weight (lbs.)	9	Jigsaw Included	No
Series Name	N/A	Number of Tools Included	2
UL Safety Listing	Yes	Battery Voltage	20-volt max
CSA Safety Listing	Yes	Battery Type	Lithium ion (Li-ion)
ETL Safety Listing	No	Charger Included	Yes

Your Store:
Bloomington, IN

Your Store: **Bloomington, IN**



Greenworks 2,000-PSI 1.2-GPM Cold Water Electric Pressure Washer

Item #: 623638 | Model #: GPW2000



\$199.00



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FREE
Store Pickup
Your order can be available for pickup in **Lowe's Of Bloomington, IN** today.

Lowe's Truck Delivery
Your order will be ready for delivery to you from your selected store.

Parcel Shipping
Sent by carriers like UPS, FedEx, USPS, etc.

Greenworks 2,000-PSI 1.2-GPM Cold Water Electric Pressure Washer **\$199.00**

- 1-Year Outdoor Power Equipment Replacement Plan (\$150-\$199.99) **\$19.97**
- 2-Year Outdoor Power Equipment Replacement Plan (\$150-\$199.99) **\$24.97**

Description

2,000-PSI 1.2-GPM Cold Water Electric Pressure Washer

- 2,000-PSI and 1.2-GMP electric pressure washer is ideal for medium-duty applications like cleaning fences, decks and driveways
- 13-amp induction motor is water-resistant for longer life and consistent power
- Axial cam pump is great for homeowner use
- 4 interchangeable, quick-connect nozzles (Turbo, 25°, 40° and soap) allow you to clean a variety of surfaces
- Interchangeable wand for your convenience
- Onboard storage holds power cord and accessories, and the built-in protected hose reel keeps 25-ft hose safe
- Rugged metal frame design with 8-in wheels for easy portability
- Onboard detergent tank conveniently stores soap for easy application
- Includes pressure washer, 4 tips, hose, gun and wand

Specifications

Pressure Rating (PSI)	2000	Package Contents	Pressure washer, 4 tips, hose, gun and wand
Gallons per Minute (Gallons)	1.2		
Usage	Medium-duty		
Motor	Induction	Detergent Tank Options	Single tank
Amperage (Amps)	13		
Hose Length (Feet)	25	Nozzle Type	Pro style tips with quick disconnect
Hose Diameter (Inches)	1/4-in		
Cord Length (Feet)	35	Wheel Diameter (Inches)	8
Wheels	Yes		

On Board Storage	Yes	Pump Type	Axial cam
Number of Spray Tips Included	4	Assembled Weight (lbs.)	40.39
Adjustable Wand	No	Color	Green
Interchangeable Wands	Yes	Color Family	Green
		UL Safety Listing	No
		CSA Safety Listing	Yes
		ETL Safety Listing	No
		Series Name	N/A
		Water Temperature	Cold
		Warranty	1-year limited

Parts & Attachments





AGENCY INFORMATION

Lead Agency Name:

Is Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Employees:

Full-Time	Part-Time	Volunteers
0	1	~20

Address:

303 E. Kirkwood Ave.
Bloomington, IN

Zip Code: 47408

Phone: 812-355-7513

Agency E-Mail: elcentrocomunal@gmail.com

Website: <http://www.elcentrocomunal.com/>

President of Board of Directors: Esther Fuentes

Executive Director: Jane Walter

Title: Heath Projects Coordinator

Phone: 812-355-7513

E-Mail: elcentrocomunal@gmail.com

Name of Person to Present Proposal to the Committee:

(if not the Executive Director)

Title:

Phone:

E-Mail:

Name of Grant Writer: Araceli Gomez (Board Member At Large) and Jane Walter

Phone: 812-355-7513

E-Mail: elcentrocomunal@gmail.com

Agency Mission Statement *(150 words or less)*

El Centro Comunal Latino is a community-based organization that provides an accessible and safe space for all Latinos, with a focus on Spanish-speaking people, to find information and access to resources. El Centro Comunal Latino promotes communication and understanding among service agencies and the Latino community in order to facilitate their integration and encourage active Latino/a participation in the greater Bloomington community.

PROJECT INFORMATION

Project Name: The Interpreter Network

Is this a collaborative project? ☐ Yes ☒ No

If a collaborative project, list name(s) of non-lead agency partner(s):

Address where project will be housed: 303 E. Kirkwood Ave.

Total Cost of Project: \$2,000

Requested JHSSF Funding: \$1,000

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

N/A

Total Number of Clients Served by this project in 2016: 50-100

Total Number of City Residents Served by this project in 2016: 50-100

Is this request for operational funds? ☒ Yes ☐ No

If “yes,” indicate the nature of the operational request:

☐ Pilot ☒ Bridge ☐ Collaborative ☐ None of the Preceding – General request for operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☒ July-September 2016 ☒ October-December 2016 ☐ Other: _____

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

Reimbursement period 1: Use \$500 of funds to fulfill unfunded interpreting services using trained interpreters during July-September 2016.

Reimbursement period 2: Use \$500 of funds to fulfill unfunded interpreting services using trained interpreters during October-December 2016.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

N/A

Do you own or have site control of the property on which the project is to take place?

☒ Yes ☐ No ☐ N/A

Is the property zoned for your intended use?

☒ Yes ☐ No ☐ N/A

If "no," please explain:

N/A

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: *Funds will not be disbursed until all requisite variances or approvals are obtained.*

N/A

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

☒ Yes ☐ No

If “yes,” please provide an itemized list of program elements, ranked by priority and cost:

Priority #1
(Item & Cost)

All funds received will be used for interpreting services. We are asking for the minimum award allowed.

Priority #2
(Item & Cost)

Priority #3
(Item & Cost)

Priority #4
(Item & Cost)

Priority #5
(Item & Cost)

Priority #6
(Item & Cost)

Project Synopsis *(250 words or less)*

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

El Centro Comunal Latino seeks \$1,000 to pay for trained interpreters for medical and community appointments for Spanish-speaking English Language Learners (with limited proficiency in English) in cases where funding is unavailable.

The 2010 US Census identified approximately 3,300 residents in Bloomington as Hispanic/Latino. Of those individuals a significant portion has a limited command of the English language. Federal law recognizes communication as a fundamental right. However, funding is often lacking for providers to fulfill their responsibility to offer communication assistance as needed if those providers accept federal monies in any form. This is the case with Hispanic/Latino patients/clients in Bloomington.

The benefits of having trained interpreters to facilitate communication in community and medical settings as needed include:

- Accuracy in communication between provider and patient
- Attention to fulfillment of established guidelines for proper interpreter conduct
- Attention to confidentiality and other ethical concerns when facilitating communication during these interactions
- Removal of the tendency to use inappropriate individuals for such interactions, such as children, other family members, friends, and employees lacking proper training in interpreting

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social services needs.

According to the 2013 **Latino Health Assessment** carried out by IU Health and the IU School of Public and Environmental Affairs, a significant number of Spanish-speaking Latino patients in our community rely on friends and family to help communicate with providers, and when they do not have an interpreter or English-speaking family member they use their "best English" [our emphasis].

El Centro's Interpreter Network was created to facilitate the link between local providers and trained interpreters. It quickly became apparent that for a variety of reason many providers are not equipped to follow through with use and payment of trained interpreters. One important reason is that some providers are volunteering their healthcare services for Latino patients without insurance. Because of the critical importance of using trained interpreters El Centro has utilized its limited savings to establish a small fund to pay for the use of these interpreters in medical and community settings when funding is unavailable.

El Centro is applying to the 2016 Jack Hopkins Social Service Funding Program as part of our continual search to cover this critical need.

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

We are requesting operational bridge funds. Currently El Centro has taken money out of our savings account to have funds available for covering the services of trained interpreters that otherwise could not be offered. However, El Centro has other programing needs as well as other institutional needs that rely on our savings. El Centro desperately needs an infusion of funds for this essential interpreting service.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

The Interpreter Network was founded to connect trained interpreters with medical/community providers. The Health Projects Coordinator facilitates this role at El Centro via phone, email, or text by connecting with the provider, trained interpreter, and client/patient to make sure everyone is in the loop regarding the appointment. When El Centro began to allocate some of its savings to pay for interpreting services that would not be covered by the provider, our board treasurer began to process invoices and make payments for interpreting. All necessary financial reporting is carried out by our board treasurer.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

There is no doubt that accurate communication between client/patient and provider is essential for the health and well-being of community members, the full provision of services by providers, and the enrichment of our diverse community in general. This is particularly important in regard to marginalized population such as residents with limited English proficiency, and especially those living in poverty.

OUTCOME INDICATORS *(100 words or less)*

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

The funding request will provide 50 hours of communication support at the non-profit rate of \$20 per hour (first hour guaranteed and \$5 per 15-minute increments thereafter) by a trained interpreter during the reporting period for the Jack Hopkins Social Service Funding Program.

El Centro Comunal Latino Project Narrative 2016 Jack Hopkins Social Services Funds

El Centro Comunal Latino is requesting \$1,000 from the 2016 Jack Hopkins Social Services Funding Program to pay for interpreting services using trained interpreters during medical and community appointments for Spanish-speaking English Language Learners in cases where funding is unavailable. These funds will provide 50 hours of communication support by professionally-trained interpreters at the non-profit rate of \$20 per hour (first hour guaranteed and \$5 per 15-minute increment thereafter) following the rate of pay established in El Centro's Interpreter Network. These funds will be spent during the period July to December 2016.

The 2010 United States Census identified approximately 3,300 residents in Bloomington as Hispanic/Latino. Of those individuals, a significant portion has a limited command of the English language. Title VI of the Civil Rights Act of 1964 prohibits discrimination based on race, color, or national origin by entities receiving federal financial assistance such as states, counties, municipalities, their many agencies and departments, and healthcare providers. All recipients of federal aid are required to provide their clients/patients with limited English proficiency with meaningful access to their services through oral and written language assistance. However, funding is often lacking for providers to fulfill their responsibility to offer communication assistance as needed, especially when the percentage of such individuals needing language support is relatively low and when some of the providers actually volunteer their medical services to patients without health insurance. This is the case with many Hispanic/Latino patients/clients in Bloomington.

According to the 2013 **Latino Health Assessment** carried out locally by IU Health and the IU School of Public and Environmental Affairs, a significant number of Spanish-speaking Latino patients in our community rely on friends and family to help communicate with providers, and when they do not have an interpreter or English-speaking family member they use their "best English" [our emphasis]. In contrast, some of the recognized benefits of having trained interpreters to facilitate communication in community and medical settings as needed are:

- Accuracy in communication between provider and client/patient
- Fulfillment of established guidelines for proper interpreter conduct
- Attention to confidentiality and other ethical concerns when facilitating communication during these interactions
- Removal of the tendency to use inappropriate individuals for such interactions, such as children, other family members, friends, and employees lacking proper training in interpreting

El Centro has long been committed to the use of trained interpreters for medical and community appointments. El Centro created its Interpreter Network a number of years ago to facilitate the link between local medical and community providers and trained interpreters so that providers could then pay these interpreters for their invaluable communication services. It soon became apparent that many local providers are not equipped to follow through with the use and payment of trained interpreters. Because of the absolutely critical importance of having trained interpreters available to facilitate communication, El Centro responded by designating monies from its limited savings for a small fund to pay for these interpreters in medical and community settings when other funding is unavailable. However, El Centro has other programming and

institutional needs that rely on our savings. At this point El Centro desperately needs an infusion of funds for this essential interpreting service, even as we continue to search for more resources for this purpose.

Currently, El Centro's health projects coordinator helps to connect trained interpreters in the Interpreter Network with medical/community providers by communicating by phone, email, or text with the provider, trained interpreter, and client/patient to make sure that everyone is in the loop regarding the appointment. When El Centro began to allocate some of its savings to pay for interpreting services that would not be covered by the provider, our board treasurer took on the job of processing invoices and making payments for interpreting.

With the Jack Hopkins funds, El Centro plans to follow its Interpreter Network protocol for communicating with the provider, trained interpreter, and client/patient for each appointment. Our board treasurer will continue to receive interpreter invoices in the case of unfunded interpreter services and will pay the interpreters directly, but then will submit these figures for reimbursement from the Jack Hopkins funds on a monthly basis. In the past El Centro was able to provide approximately \$500 per year to fund unfunded interpreting services in Bloomington, yet our outreach about this resource was limited by fears that the designated funds would be used up all too quickly. The award of \$1,000 from the Jack Hopkins funds to be utilized from July to December 2016 will allow El Centro to do a better job reaching out to providers and clients/patients to help connect Spanish-speaking Latinos who have limited English with interpreting support.

The Jack Hopkins funds awarded to *El Centro Comunal Latino* to help provide more consistent interpreting support in Bloomington will truly make a difference in people's lives. There is no doubt that accurate communication between client/patient and provider through the support of a trained interpreter is essential for the health and well-being of our community members with limited English. It is also essential for providers in order to be able to truly exercise their professional expertise fully and responsibly. Moreover, greater understanding through communication assistance serves to enrich our diverse community overall by helping to integrate those who are marginalized by language and who often are living in poverty.

Budget: El Centro Comunal Latino and 2016 Jack Hopkins Funds

DATE	EXPENDITURE*
July 2, 2016	0
August 2, 2016	\$200 for 10 hours of interpreting (estimate)
September 2, 2016	\$200 for 10 hours of interpreting (estimate)
October 2, 2016	\$200 for 10 hours of interpreting (estimate)
November 2, 2016	\$200 for 10 hours of interpreting (estimate)
December 2, 2016	\$200 for 10 hours of interpreting (estimate)
TOTAL REIMBURSEMENT	\$1000 for 50 hours of interpreting

*Rate of pay for interpreter: the Interpreter Network non-profit rate of \$20 per hour (with the first hour guaranteed and \$5 per 15-minute increment thereafter)

El Centro Comunal, Inc. Budget 2015

Starting balance for 2015 - 13840.32

Ending balance for 2015 - 17835.78

Income

COPA	\$	3,100.00
Donations	\$	435.00
Indiana Minority Health Coalition	\$	28,790.99
Bienvenidos	\$	100.00
Subtotal	\$	32,425.99

Salary

Jane Walter - Interpreting	\$	(282.50)
Jane Walter - IMHC	\$	(5,367.24)
Stephen Grimsley	\$	(332.50)
Harlene Haro	\$	(8,149.11)
Zelideh Martinez Hoy Bienvenidos	\$	(172.50)
Tax/Fringe	\$	(5,207.63)
Subtotal	\$	(19,511.48)

Services

Stampfli Associates, CPAs	\$	(1,355.00)
Subtotal	\$	(1,355.00)

Travel/Training

Registration (Jane W) IN Latino Health Summit	\$	(53.74)
Subtotal	\$	(53.74)

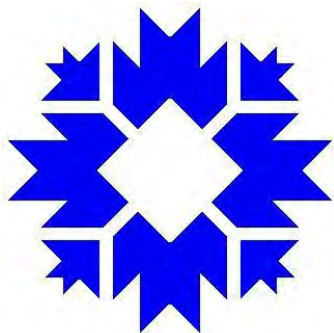
Programs

Youth program	\$	(111.43)
Insurance Options Prorams	\$	(86.15)
Health Fair	\$	(612.88)
COPA	\$	(1,708.06)
Latino Family Outing	\$	(272.65)
Presentations/Misc Programs	\$	(29.02)
Vivir Saludable	\$	(45.01)
Bievenido Program	\$	(14.91)
Operation Fit Kids	\$	(68.60)
Mariachi Sol Jalisciense (Jose Luis Correa)	\$	(700.00)
Vim Training	\$	(100.11)
Subtotal	\$	(3,748.82)

Office Expense

Property Tax Monroe County Treasurer	\$	(10.00)
Business Entity Report	\$	(7.14)
PO Box Rental	\$	(44.00)
Postage	\$	(188.15)
First Insurance Group - Selective	\$	(255.00)
Webhostingpad.com	\$	(14.95)
Rent	\$	(3,600.00)
Walmart Phone cards	\$	(227.70)

Supplies	\$	(423.76)
Verified Volunteers, Inc	\$	(161.20)
Computer security system	\$	(85.54)
Subtotal	\$	(5,017.44)
Total	\$	2,739.51



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name: First Christian Church (Disciples of Christ) Bloomington, IN

Is Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Employees:

Full-Time	Part-Time	Volunteers
2	8	50+

Address:

205 E. Kirkwood Ave.
Bloomington, IN

Zip Code: 47408

Phone: 812-332-4459

Agency E-Mail: fcc@fccbloom.org

Website: www.fccbloomington.org

President of Board of Directors: Betsy Watson, Moderator, Church Board

Executive Director: Rev. Helen Hempfling

Title: Pastor

Phone: 812-332-4459

E-Mail: helenhempfling@gmail.com

Name of Person to Present Proposal to the Committee: Mark Knowles
(if not the Executive Director)

Title: Director of Outreach and Service Ministries

Phone: 812-332-4459

E-Mail: markknowles@fccbloom.org

Name of Grant Writer: Mark Knowles

Phone: 812-332-4459

E-Mail: markknowles@fccbloom.org

Agency Mission Statement (150 words or less)

To be and share the Good News of Jesus Christ;
Welcoming people to faith in Jesus Christ,
Equipping people for ministry, and
Sending people to serve in God's world.

PROJECT INFORMATION

Project Name: Table Upgrade for The Gathering Place Breakfast

Is this a collaborative project? ☐ Yes ☒ No

If a collaborative project, list name(s) of non-lead agency partner(s):

Address where project will be housed: 205 E. Kirkwood Ave.
Bloomington, IN 47408

Total Cost of Project: \$1,149.66

Requested JHSSF Funding: \$1,149.66

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

The church budget allocates \$1,300 yearly for the functioning of the breakfast, with another \$1,068.28 contributed by individuals in 2015 in the form of designated funds. This covers the weekly operational costs of the breakfast and much of the program maintenance, but not all the increased usage of church property. Specifically this has been seen in the deterioration of tables used almost exclusively by the breakfast and moved weekly for the Interfaith Winter Shelter. Additionally the dishwasher (which is 40 years old) has recently required repair—and could require total replacement at any moment—so some maintenance funds have been required there, leaving the deteriorating tables unaddressed.

Total Number of Clients Served by this project in 2016: 3,640

Total Number of City Residents Served by this project in 2016: 3,640

Is this request for operational funds? ☐ Yes ☒ No

If “yes,” indicate the nature of the operational request:

☐ Pilot ☐ Bridge ☐ Collaborative ☐ None of the Preceding – General request for operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☒ July-September 2016 ☐ October-December 2016 ☐ Other: _____

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

Reimbursement Period: July – September 2016

- Purchase 10 *Lifetime* 60” Round Commercial Grade Folding Tables and (1) *Lifetime* Table Storage Rolling Cart.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

N/A

Do you own or have site control of the property on which the project is to take place?

☒ Yes ☐ No ☐ N/A

Is the property zoned for your intended use?

☒ Yes ☐ No ☐ N/A

If “no,” please explain:

N/A

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: *Funds will not be disbursed until all requisite variances or approvals are obtained.*

N/A

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

☒ Yes ☐ No

If “yes,” please provide an itemized list of program elements, ranked by priority and cost:

Priority #1
(Item & Cost)

There are six 60” tables currently in use that most need replaced due to their condition and weight.

Priority #2
(Item & Cost)

The four remaining tables and the cart.

Priority #3
(Item & Cost)

Priority #4
(Item & Cost)

Priority #5
(Item & Cost)

Priority #6
(Item & Cost)

Project Synopsis *(250 words or less)*

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

We are requesting \$1,149.66 to upgrade the tables used by the Gathering Place Breakfast on Sunday mornings. The current wooden tables have been around for 40+ years. In the past decade these tables have been in regular use at the breakfast and have to be taken down and set up weekly for the Interfaith Winter Shelter, which is hosted 2 night per week in the same space. As a result several are broken beyond use and most are in some sort of disrepair. (Indeed most have legs that are uneven and are currently propped up with an object to keep from shimmying.) Also significantly, each table weighs 83 pounds and most of the volunteers who set up / clean-up for the Shelter are not capable of safely moving and storing them. We thus plan on using the funding to replace these heavy, broken wooden tables with portable, yet sturdy, plastic ones, and a cart to move and store them—as this is an issue of both safety and hospitality.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social services needs.

When SCAN 2012 addresses *Meeting the Essentials*, those most “basic needs of individuals and families,” it identifies food and shelter as its first examples. It has been First Christian’s mission for over a decade to provide a warm, healthy breakfast to community members in need of food on Sunday mornings, as well as to open its doors to the most vulnerable members of the community during the most dangerous time of the year as part of the Interfaith Winter Shelter. Tables are perhaps the most basic infrastructural requirement for providing a meal that is not otherwise provided in the community, and the ability to safely move them is essential to provide space for emergency shelter.

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

This is a one-time request to furnish the Gathering Place Breakfast with serviceable tables. When First Christian started its Sunday breakfast program over a decade ago, it not surprisingly used the tables it had available—tables that otherwise saw little use. While those tables worked well for 10+ years, the extra use has taken its toll, and they badly need replaced. New tables will not only provide a sturdy, welcoming option for years to come, they will more easily allow the church to offer emergency shelter to guests throughout the winter.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

We rely heavily on volunteers. There is a long-standing team that provides meals three weeks per month, and in the past year we have added two more teams of six volunteers who take one Sunday a month. This is in addition to 20+ individuals who fill in as subs, visit with guests, or help in other logistical ways. Also we partner with Hoosier Hills Food Bank, without whom we could not do this work. Finally, the church contributes \$1,300 yearly from its budget, plus designated gifts to the breakfast totaling \$1,068.28 in 2015 from individual church and community members.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

The Gathering Place Breakfast has for years provided broad and long-lasting benefits to the community in the form of over 110 hot plates of food (with protein) each week to over 70 guests, which we hope to continue. This is in addition to other breakfast items, such as regular fruits and vegetables, hot coffee/tea, milk and juices, and continental options. It is the only place in town that serves such a meal on Sunday mornings, and something that we hope to be able to continue as long as there are individuals who could benefit from it. (First Christian also opens its doors two nights a week to provide emergency housing as part of the Interfaith Winter Shelter in the same space as the breakfast. It is difficult to assess exactly what kind of long-lasting benefit that has to each of the 50 guests who come in beyond knowing that it is 50 Bloomington residents who will not freeze during the coldest nights of the year.) These are services identified as meeting essential needs, and we are glad to be able to provide them.

OUTCOME INDICATORS (100 words or less)

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

Since these tables are intended to provide a more welcoming space for guests and a safer space for volunteers:

- Last year, in compliance with Hoosier Hills Food Bank, we started asking guests to sign in, and averaged just under 56 per week doing so. This year we hope to see a 10% increase in those signing in.
- Currently most volunteers cannot safely take down tables for the Winter Shelter, so that work falls almost exclusively on 3 particular volunteers. We would like to double that number to see up to 6 individuals take down tables for the 2016-2017 season.

2016 Jack Hopkins Social Service Funding Project Narrative
The Gathering Place Breakfast at First Christian Church (Disciples of Christ)

First Christian Church (Disciples of Christ) respectfully requests a one-time grant of \$1,149.66 to upgrade the tables used at its Sunday morning community breakfast, The Gathering Place.

For over ten years we have provided this community breakfast. It originally developed when a concerned church youth member and his family realized that many community members did not have any meal options on Sunday mornings, and began as simple coffee and bagels. It has since expanded into over 110 plates of hot food served to 70 or more guests each week. Perhaps of equal importance, it has also become its own community—a safe, warm place where friends and family share a meal and life together. We are grateful to be able to provide this essential service to the people of Bloomington.

When the church began to use its space for this meal, it not surprisingly used the resources it had available. These included several old wooden tables. With greatly increased usage however, these tables began to wear down. This was especially true once the church started hosting the Interfaith Winter Shelter two nights a week in the same space as the breakfast in 2009; tables had to be taken down, stored, and set up again each week. As a result, several of those original tables have worn down to the point of no longer being functional, and all are now in some sort of disrepair. This does not help create a welcoming space for our guests. Additionally the tables weigh 83 pounds each, meaning most of our current volunteers are not capable of moving them safely. (This includes several community members who are not familiar with the idiosyncrasies of the tables.) Because safety is essential, we need to fully cycle out the remaining wooden tables and replace them with safer, movable ones.

Our proposal is to purchase ten 60” *Lifetime* Round Commercial Grade Folding Tables and one *Lifetime* Table Storage Rolling Cart. These items could be purchased and put to use as soon as funding is available, as it would take little more than setting them up.

Because these tables are meant to create a more welcoming and safer environment we will measure a couple of things. First, last year for better record keeping—and in compliance with Hoosier Hills Food Bank—we started having our guests sign in; while not everyone chooses to do so, we hope to see a 10% increase from the 2015 average of just under 56 guests per week. Second, we hope to double the number of volunteers who can safely take down tables for the Winter Shelter from the current number of 3 up to 6 for the 2016-2017 season.

That being said, although we’d like to think that nicer, more welcoming tables would mean an increase in guests, and certainly we’d hope that more movable tables would encourage better volunteer participation, realistically we are interested in these tables precisely so we don’t have to focus on them and instead can remain focused on what we have done for a decade: provide a good breakfast and hospitable place to those people in Bloomington who could benefit from it on Sunday mornings.

Sam's Club Office Office Furniture Folding & Stackable Furniture Folding Tables Lifetime 60" Round Commercial Grade Folding Table, White Granite (Select Quantity)

Lifetime 60" Round Commercial Grade Folding Table, White Granite (Select Quantity)

by Lifetime Item #: 172093 Model #: 80301 ★★★★★ (17) Write a Review



BEST SELLER



\$99⁹⁸

Non-members pay 10% surcharge [Join now!](#)

Choose a quantity: 1 Pack

1 Pack

4 Pack

Qty

Ship this item

Select your Club for price and availability

Shipping

Enter ZIP Code for shipping options

Free Pickup

Add to list

Sam's Club Office Office Furniture Carts & Accessories Lifetime Table Storage Rolling Cart

Lifetime Table Storage Rolling Cart

by Lifetime Item #: 673442 ★★★★★ (12) Write a Review



TOP RATED



\$149⁸⁶

Non-members pay 10% surcharge [Join now!](#)

Qty

Ship this item

Select your Club for price and availability

Shipping

Enter ZIP Code for shipping options

Free Pickup

Add to list

Delivery estimates, taxes, and fees are based on ZIP Code. Club Pickup orders are based on your club's current price and item availability on the day of payment.

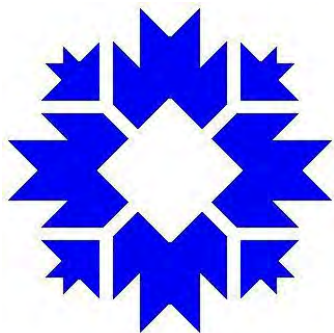


First Christian Church
Profit & Loss Budget vs. Actual
January through December 2015

	Jan - Dec 15	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
307500 - Thrasher Fund Income	7,412.62	7,400.00	12.62	100.17%
305000 - Fundraising	5,249.54	6,495.00	-1,245.46	80.82%
308000 - EXPENSE REIMBURSEMENT	12,555.36	1,400.00	11,155.36	896.81%
301000 - PLEDGES	341,728.41	337,736.85	3,991.56	101.18%
301500 - PREPAID PLEDGES	56,006.44	56,006.44	0.00	100.0%
303000 - LOOSE OFFERING	484.17	1,500.00	-1,015.83	32.28%
307000 - BUILDING USE	4,909.00	5,500.00	-591.00	89.26%
Total Income	428,345.54	416,038.29	12,307.25	102.96%
Expense				
650000 - Reimbursement for Bldg. Use	475.00	1,500.00	-1,025.00	31.67%
552000 - Fund raising expenses	3,271.05	3,695.00	-423.95	88.53%
450100 - ADULT EDUCATION				
476000 - EDUCATIONAL FORUMS	0.00	40.00	-40.00	0.0%
451000 - ADULT CURRICULUM	461.60	750.00	-288.40	61.55%
Total 450100 - ADULT EDUCATION	461.60	790.00	-328.40	58.43%
510000 - WORSHIP				
509500 - WORSHIP SUPPLIES	1,330.80	1,200.00	130.80	110.9%
510000 - WORSHIP - Other	89.95			
Total 510000 - WORSHIP	1,420.75	1,200.00	220.75	118.4%
449100 - ADMINISTRATION				
448660 - Permanent Fund Expense	0.00	250.00	-250.00	0.0%
448650 - Miscellaneous Administrative Ex	1,701.81	1,600.00	101.81	106.36%
448600 - Technical Support	0.00	300.00	-300.00	0.0%
448550 - ACCOUNTING SERVICES	4,830.00	5,000.00	-170.00	96.6%
440000 - INSURANCE	23,436.47	25,000.00	-1,563.53	93.75%
Total 449100 - ADMINISTRATION	29,968.28	32,150.00	-2,181.72	93.21%
419000 - STAFF EXPENSE				
429505 - Dir. of Faith Form. & Fam. Min	8,377.02	10,000.00	-1,622.98	83.77%
429510 - Fam/Faith Pastor Expenses	16.54	500.00	-483.46	3.31%
429400 - Pastor for Outreach Expenses	59.87			
429000 - Pastor for Outreach/Ser. Min.	24,338.50	25,000.00	-661.50	97.35%
434801 - Youth Ministry Coordinator	10,174.88	10,000.00	174.88	101.75%
434810 - YOUTH INTERN	330.00	500.00	-170.00	66.0%
437000 - CHILD CARE STIPEND	195.70	400.00	-204.30	48.93%
426520 - MINISTER RENEWAL	146.07	500.00	-353.93	29.21%
424000 - MINISTER SALARY	57,743.90	56,294.00	1,449.90	102.58%
424500 - MINISTER HOUSING	19,999.98	20,000.00	-0.02	100.0%
425000 - MINISTER TRAVEL	1,091.95	700.00	391.95	155.99%
425500 - MINISTER INSURANCE	30,356.52	27,964.88	2,391.64	108.55%
426000 - MINISTER PENSION	10,681.20	10,681.16	0.04	100.0%
426500 - MIN BOOKS & CONT ED	544.18	500.00	44.18	108.84%
427000 - MINISTER BUSINESS	353.27	500.00	-146.73	70.65%
431000 - OFFICE MANAGER	25,862.00	24,102.00	1,760.00	107.3%
431500 - OFFICE MGR INSURANCE	5,218.92	5,305.00	-86.08	98.38%
433500 - OFFICE ASSISTANT	6,574.91	5,337.00	1,237.91	123.2%
434000 - Sunday Caretaker/Security	4,982.00	4,732.00	250.00	105.28%
435000 - MUSIC DIRECTOR	25,360.04	25,000.00	360.04	101.44%
435400 - ORGANIST	15,074.98	15,000.00	74.98	100.5%
436000 - MUSIC/Organist SUBS	950.00	1,400.00	-450.00	67.86%
436500 - NURSERY/ALL CHILD CARE	2,157.82	2,329.60	-171.78	92.63%
438000 - HONORARIA	550.00	800.00	-250.00	68.75%
438500 - CONT ED SUPPORT STAFF	585.00	1,000.00	-415.00	58.5%
439000 - PAYROLL TAXES	9,218.12	7,000.00	2,218.12	131.69%
419000 - STAFF EXPENSE - Other	0.00			
Total 419000 - STAFF EXPENSE	260,943.37	255,545.64	5,397.73	102.11%
439100 - OFFICE EXPENSE				
449200 - Information Technology	1,293.15	1,000.00	293.15	129.32%
443000 - OFFICE SUPPLIES	620.43	600.00	20.43	103.41%
445000 - TELEPHONE	2,653.52	2,600.00	53.52	102.06%
446000 - POSTAGE	2,063.30	3,300.00	-1,236.70	62.52%
447000 - OFFICE MAINT & REPAIR	1,814.29	1,700.00	114.29	106.72%
447500 - SMALL OFFICE EQUIP.PURCH.	104.41			
448500 - PAPER & PRINTING	2,424.46	2,500.00	-75.54	96.98%
449000 - VOLUNTEER RECOGNITION	75.26	75.00	0.26	100.35%
Total 439100 - OFFICE EXPENSE	11,048.82	11,775.00	-726.18	93.83%

First Christian Church
Profit & Loss Budget vs. Actual
January through December 2015

	Jan - Dec 15	Budget	\$ Over Budget	% of Budget
450000 - CHILDREN & FAMILY MINISTRIES				
453500 - Children's Worship	71.35	150.00	-78.65	47.57%
452000 - CHILDREN/YOUTH CURRICULUM	639.34	600.00	39.34	106.56%
455000 - NURSERY SUPPLIES	0.00	150.00	-150.00	0.0%
456000 - FAMILY ACTIVITIES	0.00	100.00	-100.00	0.0%
462000 - CAMPS & CONFERENCES	1,540.00	2,000.00	-460.00	77.0%
477000 - BIBLES & YOUTH GIFTS	0.00	150.00	-150.00	0.0%
478000 - NEW EQUIPMENT	0.00	50.00	-50.00	0.0%
Total 450000 - CHILDREN & FAMILY MINISTRIES	2,250.69	3,200.00	-949.31	70.33%
500000 - MUSIC MINISTRY				
507500 - Copyright Licensing	350.00	325.00	25.00	107.69%
505500 - CONTRACTED MUSICIANS	3,005.00	3,000.00	5.00	100.17%
501000 - SENIOR CHOIR MUSIC	359.89	445.00	-85.11	80.87%
504000 - ORGAN MAINTENANCE	150.00	800.00	-650.00	18.75%
505000 - SECTION LEADER	11,745.00	9,800.00	1,945.00	119.85%
506000 - PIANO MAINTENANCE	604.99	800.00	-195.01	75.62%
507000 - HANDBELLS	114.77	150.00	-35.23	76.51%
Total 500000 - MUSIC MINISTRY	16,329.65	15,320.00	1,009.65	106.59%
551000 - CHURCH GROWTH	10.45	250.00	-239.55	4.18%
600000 - FELLOWSHIP MINISTRIES	382.22	1,000.00	-617.78	38.22%
631000 - ASSEMBLIES	1,513.53	2,000.00	-486.47	75.68%
640000 - COMMUNICATIONS	1,862.90	3,750.00	-1,887.10	49.68%
839000 - OUTREACH AND MISSION				
846590 - Ecumenical Homeless Initiative	0.00	500.00	-500.00	0.0%
846560 - Monroe Co. United Ministries	750.00	750.00	0.00	100.0%
846550 - Interfaith Winter Shelter	0.00	532.26	-532.26	0.0%
846500 - Habitat for Humanity	1,000.00	1,000.00	0.00	100.0%
840000 - DISCIPLE MISSION FUND	26,676.78	26,876.54	-199.76	99.26%
846000 - LOCAL MISSION	136.46			
847000 - THE GATHERING PLACE	864.08	1,300.00	-435.92	66.47%
Total 839000 - OUTREACH AND MISSION	29,427.32	30,958.80	-1,531.48	95.05%
852000 - YOUTH/CAMPUS MINISTRIES				
853000 - CYF/ChiRho	1,217.20	800.00	417.20	152.15%
856000 - GENERAL EXPENSES (MEETINGS)	0.00	250.00	-250.00	0.0%
Total 852000 - YOUTH/CAMPUS MINISTRIES	1,217.20	1,050.00	167.20	115.92%
906000 - STEWARDSHIP	913.38	500.00	413.38	182.68%
920000 - LEADERSHIP TRAINING				
921000 - LITERATURE AND RESOURCES	197.43	200.00	-2.57	98.72%
922000 - CONFERENCES,WORKSHOPS	370.00	400.00	-30.00	92.5%
923000 - FAITHLEADER	577.29	750.00	-172.71	76.97%
Total 920000 - LEADERSHIP TRAINING	1,144.72	1,350.00	-205.28	84.79%
950000 - PROPERTY				
941200 - Custodial Supplies	951.32	2,000.00	-1,048.68	47.57%
956000 - Fire and Security Services	2,916.52	2,600.00	316.52	112.17%
941000 - Custodial Services	16,055.45	16,900.00	-844.55	95.0%
957600 - LANDSCAPE	384.72			
931000 - KITCHEN REPAIRS	1,171.30	1,000.00	171.30	117.13%
951000 - UTILITIES	15,554.04	23,000.00	-7,445.96	67.63%
955000 - GEN SUPPLIES & EXPENSE	16,812.00	9,500.00	7,312.00	176.97%
957000 - ELEVATOR MAINTENANCE	2,076.24	1,848.00	228.24	112.35%
957500 - HEAT & AIR COND MAINT & EXP	8,329.73	6,000.00	2,329.73	138.83%
Total 950000 - PROPERTY	64,251.32	62,848.00	1,403.32	102.23%
Total Expense	426,892.25	428,882.44	-1,990.19	99.54%
Net Ordinary Income	1,453.29	-12,844.15	14,297.44	-11.32%
Other Income/Expense				
Other Income				
311000 - DESIGNATED FUNDS RECEIPTS	73,306.49			
312000 - ENDOWMENT INCOME-INTEREST INCOM	14,932.57			
313000 - Endowment income-change in valu	-26,349.79			
Total Other Income	61,889.27			
Other Expense				
311100 - DESIGNATED FUNDS DISBURSEMENTS	56,161.92			
Total Other Expense	56,161.92			
Net Other Income	5,727.35			
Net Income	7,180.64	-12,844.15	20,024.79	-55.91%



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name:

Is Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Employees:

Full-Time	Part-Time	Volunteers
3	6	

Address: 221 E. Sixth St.
Bloomington, IN

Zip Code:47408

Phone: 812-332-1514

Agency E-Mail: mary@fpcbloomington.org

Website: www.fpcbloomington.org

President of Board of Directors: Derek Voskuil (President of the Corporation)

Executive Director: Andrew Kort

Title: Minister/Head of Staff

Phone:812-332-1514

E-Mail: andy@fpcbloomington.org

Name of Person to Present Proposal to the Committee: Mary McClellan
(if not the Executive Director)

Title: Treasurer, First Presbyterian Church

Phone: 812-332-1514

E-Mail: mary@fpcbloomington.org

Name of Grant Writer: Mary McClellan

Phone: 812-332-1514

E-Mail: mary@fpcbloomington.org

Agency Mission Statement (150 words or less)

As part of its mission and outreach, First Presbyterian Church seeks to serve disadvantaged populations in Monroe County.

Direct assistance is provided to the following agencies:

- MCUM
- Area 10
Agency on Aging
- Habitat for Humanity
- Shalom Community Center
- Interfaith Winter Shelter

PROJECT INFORMATION

Project Name: First Presbyterian Kitchen Renovation

Is this a collaborative project? ☐ Yes ☒ No

If a collaborative project, list name(s) of non-lead agency partner(s):

Address where project will be housed: 221 E. Sixth St., Bloomington, IN 47408

Total Cost of Project: \$100,000

Requested JHSSF Funding: \$9,209.05

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

\$7,375 from Center for Congregations (Indianapolis, IN) (Confirmed)

\$70,000 from First Presbyterian Church members (Anticipated)

Note: To date, the church has not incurred a loan, but anticipates requesting line of credit to facilitate cash flow.

Total Number of Clients Served by this project in 2016: 70-110 per week

Total Number of City Residents Served by this project in 2016: same as above (some may live in county)

Is this request for operational funds? ☐ Yes ☒ No

If “yes,” indicate the nature of the operational request:

☐ Pilot ☐ Bridge ☐ Collaborative ☐ None of the Preceding – General request for operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☒ July-September 2016 ☐ October-December 2016 ☐ Other: _____

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

We anticipate submitting reimbursement claims upon completion of installation, which should be not later than September 1, 2016.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

We have already received the funds from the Center for Congregations.
We are in the process of receiving funds from the congregation.
When the size of a line of credit is determined, we will draw on it as needed.

Do you own or have site control of the property on which the project is to take place?

☒ Yes ☐ No ☐ N/A

Is the property zoned for your intended use?

☒ Yes ☐ No ☐ N/A

If "no," please explain:

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: *Funds will not be disbursed until all requisite variances or approvals are obtained.*

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

[x] Yes [] No

If “yes,” please provide an itemized list of program elements, ranked by priority and cost:

Priority #1
(Item & Cost)

Dishwasher: \$7,375

Priority #2
(Item & Cost)

Coffee Maker: \$1,834.05

Priority #3
(Item & Cost)

Priority #4
(Item & Cost)

Priority #5
(Item & Cost)

Priority #6
(Item & Cost)

Project Synopsis *(250 words or less)*

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

First Presbyterian Church seeks a one-time investment of \$ 9,209.05 (\$7,375 to purchase a commercial-grade dishwasher, and \$1,834.05 to purchase an industrial-size coffee maker).

First Presbyterian Church is in the process of renovating its kitchen. It is important that we maintain a high level of sanitation in the kitchen to protect the health of those served by the program. Our outdated equipment makes this impossible without using disposable serviceware.

During the upgrade, our services will be significantly disrupted, and the purchase of the coffee maker will enable us to continue service in alternative space in the church building.

The immediate benefits of these purchases would be:

1. We will have equipment that meets current food service codes.
2. We will be able to stop using paper products and reduce our contributions to the landfill.
3. Our service to the homeless will proceed uninterrupted.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social services needs.

According to SCAN 2012, "The recent increase in need for food assistance and drop in donors has kept food pantries struggling to keep up with demand." (p.128). "The increase in hunger and food insecurity has prompted an increase in the need for emergency or supplemental assistance." (p.130). Those with lowest incomes are most in need.

A number of local agencies serve the homeless populations. The Saturday breakfast program at First Presbyterian Church was begun in 2010, following a study done by a church task force in 2009. That study revealed a gap in breakfast food services on Saturday mornings.

Located in downtown Bloomington, First Presbyterian is well situated to provide these services and has done so each Saturday morning, beginning in 2010.

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

First Presbyterian Church seeks a one-time investment from JHSSF to purchase

- Tempstar high temperature dishwasher, which will guarantee effective cleaning of dishes and silverware used to feed the homeless and, at the same time, eliminate the dependence on disposable items that clog the landfill
- Dual Soft Heat Brewer (coffee maker). This purchase will allow us to provide uninterrupted service to the homeless during our late spring and summer renovation and also make it much easier to accommodate the beverage needs of the Saturday breakfast program after the renovation is completed.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

Funds will be leveraged by contributions from members of First Presbyterian Church and a grant from the Center for Congregations. Additionally, the church anticipates seeking funds from Presbyterian Women. Presbyterian Women (PW) is the national women's organization of the Presbyterian Church (U.S.A.)

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

The ability of First Presbyterian Church to continue providing safe and healthy meals every Saturday to a population of 70-110 individuals in an uninterrupted manner depends heavily on the inclusion of these two components of our larger renovation project.

Our current equipment is inadequate to meet necessary sanitation standards. It is neither safe nor efficient, considering the volume of dishes that need to be washed in a short period of time.

The industrial-size coffee maker will facilitate the beverage service of the breakfast program.

OUTCOME INDICATORS (100 words or less)

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

This funding request is for two pieces of equipment that will be purchased immediately, should the church receive a grant. Outcome indicators:

The breakfast program reduces and ultimately eliminates its use of paper products. The dishwasher will be installed over the summer, and within twelve months, it is expected that the church would significantly reduce its use of paper and plastic.

Service to homeless persons would be uninterrupted during the renovation period (spring/summer 2016).

Sanitation of kitchen items would be improved, lowering the risk of transmitting illness among those whose health is already at risk due to the circumstances associated with homelessness.

2016 Jack Hopkins Social Services Fund Application Narrative
First Presbyterian Church

First Presbyterian Church requests a one-time grant of \$9,209.05 for its Saturday Morning Breakfast Program.

First Presbyterian Church seeks to respond to the needs of our community and to address these needs with our talents and resources .

First Presbyterian has a long history of service to the Bloomington community.

What is now known as MCUM (Monroe County United Ministries) began in 1939 when the Bloomington Council of Church Women, now called Church Women United (CWU), appointed a committee to investigate the community's greatest needs. Women from First Presbyterian Church were major figures in this project, and the church remains committed to its support today. As part of the current capital project, the church has given \$12,000 for MCUM's preschool and childcare program. Additionally, the church budget annually includes an amount of approximately \$13,000 for MCUM. This is in addition to food collections during the year.

In 2006, as a result of a search for an additional mission project, the church began its regular participation with Area 10 Agency on Aging. Roughly 35 church members are involved in monthly packaging, bagging, and delivery of groceries to needy families. Seven church members formed the nucleus of the Repairs/Handyman effort that builds handicap-accessible ramps and steps.

Since 2009, church member Dan Watts has been a leading force in the Interfaith Winter Shelter, a low-barrier shelter providing shelter and food for the homeless during the coldest months of the year. Church members are regular volunteers for this project.

In 2009, as a result of the congregation's desire to add another local mission project, First Presbyterian Church identified the gap in social services for the homeless over weekends and formulated a plan to provide breakfasts on Saturday mornings in 2010.

At the present time, five teams of six to nine individuals set up and serve between 70 and 110 guests weekly. In addition to food, when available, guests are provided with health/sanitary supplies and clothing that has been donated by members of the congregation.

The Kitchen Renovation Project is scheduled to begin this May. A contract with local architect Michael Chamblee has been signed, and a contract has also been signed with Will-Harris Builders, Inc. to manage the construction process. Work should be completed by September 1, 2016.

A Jack Hopkins grant would enable us to continue our weekly service to 70 to 110 homeless guests, some of the most vulnerable members of our community, in a smooth, safer and more

efficient manner for many years to come. Jack Hopkins was, in fact, a member of our congregation. We like to think that in providing Saturday breakfast, we are being true to Jack's understanding of the ways in which Bloomington should reach out to its most needy citizens so that they have the opportunity to move towards more safe, settled, and productive lives. Mayor John Hamilton has also long been committed to the need for effective service to the homeless of Bloomington. We are proud to be a partner with the City in such efforts and hope that you will be able to help us in this work.

Budget for Kitchen Renovation

Architectural Services	\$7,375
Equipment/Appliances	\$25,657
Construction/Contractor	<u>\$66,968</u>
	\$100,000



7750 Georgetown Rd • Indianapolis, IN 46268
Phone 800-222-5107 • Fax 800-882-0086

Quotation

Quotation# 11307308
Date 03/09/16
Customer# 545226
Page 1 of 3

Presbyterian Church
221 East 6th Street
Bloomington, IN 47408

Ship To:
Presbyterian Church
221 East 6th Street
Bloomington, IN 47408

Remit Payment To: **PO Box 78070 Indianapolis, IN 46278-0070**

Quote Date	Quote Expires	Payment Terms	Customer PO	Contact	
03/08/16	05/07/16	TO BE DETERMINED		Michael Williams	
Product Consultant		Ship Via	Freight Terms		
AMANDA NOBBE ext 8247		AAA COOPER 3PTY BILL CENTRAL	FOB ORIGIN/PREPAID AND ADD		
Item	Product/Description	Quantity	Price	U/M	Extension
1	692-B86-NAT SOUTHBEND 4604DD RANGE, 60", 10 OPEN BURNERS GAS TYPE NATURAL BATTERY SPARK IGNITION	1	4673.07	EA	4673.07
2	670-012-1 DISHWASHER, DOOR, TEMPSTAR, HIGH TEMP, 57RCKS/HR, 208/230V1PH PHASE SINGLE TEMP RISE 70 DEGREE	1	7375.00	EA	7375.00
3	685-262 PREPACKAGED DISHTABLE, 3', CLEAN	1	349.00	EA	349.00
<div><div><div><div><div><div>LEASE TO OWN for as low* as \$628.60 per month!</div></div></div><div><div><div><div><div><div><i>*Above rate is based on a 60-Month lease, for businesses in existence 2+ years. The above amount does not include sales tax or documentation fees. For more detailed information, please visit our website at www.centralrestaurant.com/leasing. Lease to own rates are subject to change and credit approval. Lease option applies to qualifying credit and equipment only.</i></div></div></div></div></div></div></div></div></div>					
Merchandise	Handling	Misc. Charge	Tax	Freight	Quote Total
					(Continued)

Accepted By (Printed): _____ Signature _____ Date: _____

By signing above you are agreeing all product and totals are accurate. If purchase is to be made via credit card, signature by cardholder is required indicating authorization to charge card and process order. All prices above are in US dollars. All payments to Central are required to be made in US dollars. **** Upon Receipt of your Merchandise **** Please inspect your delivery carefully. In the unfortunate event that something is damaged or has to be returned, please call your product consultant. Please save all shipping cartons and packaging. Claims must be reported within 15 days of receiving your delivery. All returns are subject to inspection before a credit is issued and may be assessed a restocking charge. Please return defective items promptly to avoid being charged for the replacement item. Custom manufactured, special orders and used items are not returnable.

*** Central is OPEN until 8:00 pm (Eastern Time) ***

Central[®]

RESTAURANT PRODUCTS

7750 Georgetown Rd • Indianapolis, IN 46268
Phone 800-222-5107 • Fax 800-882-0086

Quotation

Quotation# 11307308
Date 03/09/16
Customer# 545226
Page 3 of 3

Presbyterian Church
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Quote Date	Quote Expires	Payment Terms	Customer PO	Contact	
03/08/16	05/07/16	TO BE DETERMINED		Michael Williams	
Product Consultant		Ship Via	Freight Terms		
AMANDA NOBBE ext 8247		AAA COOPER 3PTY BILL CENTRAL	FOB ORIGIN/PREPAID	AND ADD	
Item	Product/Description	Quantity	Price	U/M	Extension
	120V,193# PROD,HALF DICE,26"W SIZE HALF VOLTAGE 120V				
10	W240-K00445 1.125" NON-ADJUSTABLE FOOT	1	66.15	EA	66.15
11	W845-335000000 DUAL SOFT HEAT BREWER S/S 3 BATCH SETTING ** Building Relationships...One Order at a Time! **	1	1834.05	EA	1834.05
Merchandise	Handling	Misc. Charge	Tax	Freight	Quote Total
23,499.50	0.00	0.00	1,678.49	478.97	25,656.96

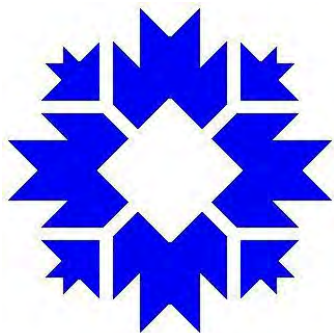
#2

Accepted By (Printed): _____ Signature _____ Date: _____

By signing above you are agreeing all product and totals are accurate. If purchase is to be made via credit card, signature by cardholder is required indicating authorization to charge card and process order. All prices above are in US dollars. All payments to Central are required to be made in US dollars. **** Upon Receipt of your Merchandise **** Please inspect your delivery carefully. In the unfortunate event that something is damaged or has to be returned, please call your product consultant. Please save all shipping cartons and packaging. Claims must be reported within 15 days of receiving your delivery. All returns are subject to inspection before a credit is issued and may be assessed a restocking charge. Please return defective items promptly to avoid being charged for the replacement item. Custom manufactured, special orders and used items are not returnable.

*** Central is OPEN until 8:00 pm (Eastern Time) ***

Report of the Treasurer		
December 31, 2015		
General Fund		
Balance on Hand January 1, 2015		\$0.00
Income		
Prepaid pledges for 2015		
Current pledges and contributions of record	444,496.67	
Future pledges and contributions of record		
Prior pledges		
Plate Offering	6,715.40	
Building Use Income	17,446.00	
Miscellaneous. Reimbursements, Transfers	58,196.87	
Money to be transferred to Organ Fund	6,465.55	
Money to be transferred to SCF	600.00	
Transfers: Reserve Fund	442.59	
Bank Interest	7.05	
Ledger entries	3,209.16	
Total Receipts		537,579.29
Disbursements		
Payroll	(283,769.45)	
Non-payroll GF	(200,821.39)	
Other GF Checks/Disb (includes fund transfers, non budgeted items)	(53,790.31)	
Total Disbursements		(538,381.15)
Balance on Hand December 31, 2015		(\$801.86)
Special Funds, Balance on Hand December 31, 2015		\$41,139.78
Second Century Fund: Balance on Hand December 31, 2015		\$ 3,743.08
Endowment (New Covenant Funds): Balance on Hand December 31, 2015		\$ 89,821.02
Second Century Fund Loan (3.47%) : Balance due as of December 31, 2015		\$ (63,408.42)
Reserve Fund December 31, 2015		\$ 49,656.35
Organ Fund December 31, 2015		\$ 9,338.00
Campaign Fund		\$ 145,340.32
CD 93222824 02/07/2016 @ 0.1%		\$50,106.19
CD 93222825 02/07/2017 @ 0.1%		\$50,106.39
CD 93222826 02/07/2016 @ 0.15%		\$50,131.24
<i>Mary C. McClellan</i>		
Treasurer		



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name:

Is Lead Agency a 501(c)(3)? [X] Yes [] No

Number of Employees:

Full-Time	Part-Time	Volunteers
5	0	236

Address:

1108 W. 8th St., Bloomington, IN

Zip Code: 47404

Phone: 812-336-7313

Agency E-Mail: info@girlsinc-monroe.org

Website: www.girlsinc-monroe.org

President of Board of Directors: Catherine Matthews

Executive Director: Kristi McCann

Title: Executive Director

Phone: 812-336-7313

E-Mail: kmccann@monroe.girls-inc.org

Name of Person to Present Proposal to the Committee:

(if not the Executive Director)

Title:

Phone:

E-Mail:

Name of Grant Writer: Rebecca Waldrop

Phone: 812-336-7313

E-Mail: info@girlsinc-monroe.org

Agency Mission Statement *(150 words or less)*

At Girls Inc., we inspire all girls to be smart, strong, and bold.

Girls Inc. strives to meet the needs of girls in the community through our research-driven programming, mentoring, and our supportive all-girl environment. Our afterschool programming, summer camp, and various school-year camps take a holistic approach to girls' education. Our core program areas include career choice and life planning, self-reliance and life skills, health and sexuality, sports and adventure, leadership and community action, and culture and heritage. Through our programs, we help girls and young women to overcome the effects of gender inequalities that exist in our society. We aim to empower girls to become responsible, self-reliant, and successful.

PROJECT INFORMATION

Project Name:

Is this a collaborative project? ☐ Yes ☒ No

If a collaborative project, list name(s) of non-lead agency partner(s):

Address where project will be housed: 1108 W. 8th St., Bloomington, IN 47404

Total Cost of Project: \$9,460.79

Requested JHSSF Funding: \$8,160.79

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

Letter campaign sent to donors - \$1,300 confirmed
Researching additional grant opportunities – pending
(Previously applied for three additional grants – all denied)

Total Number of Clients Served by this project in 2016: 521

Total Number of City Residents Served by this project in 2016: 250

Is this request for operational funds? ☐ Yes ☒ No

If “yes,” indicate the nature of the operational request:

☐ Pilot ☐ Bridge ☐ Collaborative ☐ None of the Preceding – General request for operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☒ July-September 2016 ☐ October-December 2016 ☐ Other: _____

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

The gutter project has been completed and we need to pay Building Associates as soon as possible. A draw of \$4,496 will occur as soon as funds are available.

The grading/drainage project cannot be started until August 2016. The work will be complete within 2 weeks (weather permitting). At the completion of the project, a draw of \$2,250 will need to be made.

A security light at the north end of the gym can be installed as soon as we have the funding. Showcase Electric has agreed to honor a previous estimate while we search for funding. A draw of \$1,899.79 will be made when the project is complete.

Panama's Property Service will replace a missing window, and a draw of \$815.00 will be made when the funds are available and the project is complete.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

We are currently researching other grant opportunities that will be available by August/September in order to complete the project before winter weather. At fundraising events, we speak to current and prospective donors about our needs.

Do you own or have site control of the property on which the project is to take place?

☒ Yes ☐ No ☐ N/A

Is the property zoned for your intended use?

☒ Yes ☐ No ☐ N/A

If "no," please explain:

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: *Funds will not be disbursed until all requisite variances or approvals are obtained.*

Indiana811 (Holey Moley) will be contacted by Building Associates before they begin the grading and drainage project. Holley Moley will contact the utility companies and relay the appropriate information to Building Associates. The estimated time to attain the approval is 3 working days. Because this is a maintenance project and not a building project, no additional permits are necessary.

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

[X] Yes [] No

If “yes,” please provide an itemized list of program elements, ranked by priority and cost:

Priority #1
(Item & Cost)

Gutter Proposal
\$4,496.00

Priority #2
(Item & Cost)

Grading/Drainage Proposal
\$2,250.00

Priority #3
(Item & Cost)

Security Light Proposal
\$1,899.79

Priority #4
(Item & Cost)

Window Replacement Proposal
\$815.00

Priority #5
(Item & Cost)

Priority #6
(Item & Cost)

Project Synopsis *(250 words or less)*

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

We are requesting a total of \$8,160.79 to replace gutters, correct drainage, install a security light, and replace a window in the gymnasium.

Over the years, our guttering has been ruined by ice hanging from the eaves which then melted onto our parking lot and created a hazard for our girls and their families. After assessing the situation, it was decided to replace the guttering to keep the runoff from affecting the parking lot and to keep ice from pulling the guttering down.

On the back (west) side of the gym, drainage is an issue – water pools against the building. Because the wall is not sufficiently waterproofed, we have leaks in our gym. Grading will allow the ground water to be moved away from the building and waterproofing will keep groundwater from seeping inside the gym.

The security light will provide safety for members and families attending events. That end of the gym faces a wooded area and railroad tracks where there is no other lighting.

The window is currently boarded up and needs to be replaced. The missing window affects the natural lighting within the gymnasium.

The immediate benefit of these repairs is a safer environment for staff, volunteers, facilitators, members, and the public. We will no longer need to cancel games due to an icy parking lot or water on the gym floor. The benefits to parents include adherence to the predetermined game and practice schedule, which alleviate the need for disruptions to their schedules.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social services needs.

Girls Incorporated of Monroe County meets the Jack Hopkins Funding criteria through programs that focus on Youth Development. The Service Community Assessment of Needs (SCAN) of 2012 lists several components of Youth Development that are directly provided at Girls Incorporated of Monroe County. We provide girls with a safe environment where they can take risks, overcome challenges, and strive to be the best that they can be. We accomplish our mission by facilitating innovative and educational afterschool programming, winter and summer day camps, and sports leagues. We serve girls of all income levels by providing sliding-scale fees. We structure our programs to fit around parents' work schedules. Due to our flexible fees and schedules, we provide viable afterschool and sports options for families who may not have access to other services. The use of our gymnasium and the safety of the building will directly impact our members, who range in age from 5 to 18 years old. Sports programming focuses on youth attaining healthy development, physical health and safety, and emotional fulfillment. The gymnasium is also used by our afterschool participants. These include teen-specific programs, community partner-led activities, and presentations and recreational physical activities.

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

We are confident that the changes we are making will be a one-time investment, and will alleviate the problems we are having. We asked a variety of professionals look at the situation and their advice matches what Building Associates intends to do. Showcase Electric did an inspection of our facilities at our request and recommended that the security light be installed. Improper lighting in this area lead to vandalism and the broken window, which Panama's Property Service will fix. These improvements will enable us to maintain a safe environment, inside and outside, for our members and their families.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

We have started a letter campaign to our donors prompting them to contribute to this project. We will continue to find grant funding as we identify grants that can be used for capital improvements.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

The maintenance of our gym is vital to our sports programming. We offer sports leagues like volleyball and basketball and clinics (tennis, hip hop, fencing, and soccer) throughout the year. Not only are the sports programs a source of income for Girls Inc., but we are dedicated to offering recreational sports opportunities to the girls in our area. We feel that girls often do not get the opportunity to play sports in school and are not able to develop the confidence that team sports can foster. Through the programming at Girls Inc., girls learn about the positive connection between physical activity and health-related fitness. We fill a roll in the community that is unique because we are offering gender-based programming for the girls in Bloomington and surrounding areas. Without our gym, we would be forced to rent facilities, which is cost-prohibitive.

OUTCOME INDICATORS (100 words or less)

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

In the course of 12 months, we will serve over 500 girls of ages ranging from 5 to 18 years old and their families. A major outcome indicator would be the successful completion of these projects and continued used of our gymnasium by the aforementioned population. The safety of the parking lot, gymnasium floor, and a well-lit perimeter will allow us to keep to a regular schedule of programs and activities. Alleviating the need to cancel games and activities due to ice and flooding improves access to the facility.

Agency Mission

The mission of Girls Incorporated of Monroe County is to inspire all girls to be strong, smart, and bold. At Girls Inc. we envision a world where every girl values her whole self and her inherent strengths, has opportunities to develop her potential, breaks past serious obstacles, and leads a healthy, educated, and successful life. Since 1975, Girls Inc. has responded to the changing needs of girls in our community through research-based programs and advocacy that empower girls to reach their full potential and understand, value, and assert their rights. We provide girls with a safe environment where they can take risks, overcome challenges, and strive to be the best they can be. We accomplish our mission by facilitating innovative and educational after-school programming, winter and summer day camps, and sports leagues.

Nature of the Project

Girls Inc. is requesting a total of \$8,160.79 in funds to support maintenance projects on the gymnasium. Over the past few years, we have experienced issues surrounding improper lighting at the rear of the gym, a broken window due to vandalism, and inadequate guttering, leading to issues inside and outside of our gymnasium. Building Associates has been to our facility and installed proper guttering around the outside of the gymnasium, and we are now in need of the funds to pay them. The grading and drainage projects cannot be started until August of 2016, and the project will take around two weeks (weather permitting.) Showcase Electric has provided us with an estimate for security lighting after performing an inspection of our facility. They have agreed to honor an estimate given in March of 2015, while we search for funding. Panama's Property Service has provided us with an estimate for window replacement, which they will complete. Activities in the gymnasium are a major part of programming at Girls Inc., and it is important that the facility remain safe for our members, their families, and the staff. Completion of these projects will allow Girls Inc. to take full advantage of the space, increase gymnasium-related programming, and have confidence in the vitality of the building.

Our programs and staff are teaching girls to resist gender stereotypes, prepare for interesting work and economic independence, and accept and appreciate their bodies. Single-sex environments encourage girls to accept themselves and confront societal messages about their value and potential. In a single-sex setting, girls are also more likely to try new things, take pride in their successes, and focus on their individual interests, at their own pace, free from distraction and comparison. In today's environment, it is crucial that girls have a safe place to go to interact with other girls. By offering need-based scholarships and transportation to our center, Girls Inc. ensures that girls of all socio-economic backgrounds have access to our critical services. Our programming relies on the ability of the gymnasium to provide a safe place for girls to learn, grow, and explore.

Our partnerships with other organizations are central to our success and the success of our members. Many of our members are only able to come to our after-school programs because of

the transportation we provide in collaboration with MCCSC and Boys and Girls Club. We collaborate with many community partners in our programming and sports leagues. Our gymnasium is used not only for Girls Inc. programming, but by community groups such as the Hudsucker Posse and Pantera Volleyball Club. In order to provide programs such as gardening and Operation SMART, we partner with local organizations including the Hoosier Hills Food Bank, Mother Hubbard's Cupboard, and the IU Chemistry Club. Our sports leagues are enriched through collaborations with Indiana University Athletic Department, local sports leagues, and community members. Our members also attend community events, which they might not otherwise be able to access, exposing them to resources available in our community. Girls Inc.'s access to community resources transfers directly to our members, exposing them to unique and vital opportunities. With the support of our board, valuable community partners, extensive volunteer network, and staff members, we meet the educational needs of girls in Monroe County.

Satisfaction of Funding Criteria

The maintenance of the Girls Inc. gymnasium will directly impact our community youth. The Service Community Assessment of Needs (SCAN) of 2012 lists five critical elements—including one element focused on youth attaining healthy development, specifically physical health & safety and emotional fulfillment. We provide girls with a safe environment where they can strive to be the best that they can be. We accomplish our mission by facilitating innovative and educational programming, much of which occurs in the gymnasium. Our programming encourages positive habits and helps to minimize risky health behaviors in youth. Having access to sports and other gym-centered programming can be key to girls embracing healthy living and physical activity as part of their lives. Agencies like Girls Inc. are integral in helping young girls have this opportunity to develop fully.

We are requesting funding from Jack Hopkins for a one-time investment that will help us to complete necessary maintenance projects on our gymnasium. Funds will provide a one-time investment that, through other fiscal leveraging, will make a significant impact on our ability to continue programming. This investment will lead to broad and long-lasting benefits to the community. The Girls Inc. gymnasium not only serves our members and their families, but many community members as well. It is a place where our girls can learn, grow, and explore, and where members of the Bloomington community can come together.

Girls Inc. programs are preventative, educational, and oriented toward intervention. Girls Inc. reduces long-term societal cost by focusing on prevention. At the core of our mission is the belief that all girls have the right to have opportunities to grow and prosper, including earning a quality education (both formally and informally), preparing for interesting work and becoming economically literate, and making safe and healthy life choices. By funding Girls Inc. of Monroe County, the Jack Hopkins grant will ultimately help ensure that our members become strong, smart and bold girls and women.

Proposed Budget – Maintenance

Project	Cost	Provider
Grading and Drainage	\$2,250.00	Building Associates
Guttering	\$4,496.00	Building Associates
Security Light	\$1,899.79	Showcase Electric
Window Replacement	\$815.00	Panama's Property Service

Above are listed the estimate costs of each project we will undertake.



PROPOSAL

Proposal Submitted To: June Taylor		Date of Proposal: 4-10-2015	Job Number 2015069
Address: 1108 West 8 th Street		Job Name: Grade Work	
City, State, Zip Code Bloomington, In 47404		Location: Gymnasium	
Attention: June Taylor	Phone #: 812-336-7313	Fax #: 812-336-7317	Job Phone #:

SCOPE OF WORK

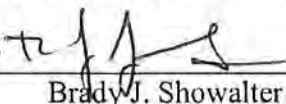
- Install waterproofing above the existing to allow for more fill to be installed on the west side of the gymnasium
- Install fill dirt to reestablish positive drainage away from the west wall of the gymnasium
- Dig a swell around the south and west side of the HVAC pad to allow water to flow around the pad and not pool on the south side of the pad
- Seed and straw all disturbed areas
- Clean up and dispose of any debris

We propose hereby to furnish materials and labor complete in accordance with above specifications for the sum of:

Two Thousand Two Hundred Fifty Dollars (\$2,250)

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. ALL WORK TO BE COMPLETED IN A WORKMANLIKE MANNER ACCORDING TO STANDARD PRACTICES. ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL. OWNER TO CARRY FIRE, TORNADO AND OTHER INSURANCE. OUR WORKERS ARE FULLY COVERED BY WORKER'S COMPENSATION INSURANCE.

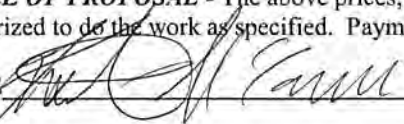
AUTHORIZED SIGNATURE


Brady J. Showalter

NOTE: This proposal may be withdrawn by us if not accepted within 60 days.

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

SIGNATURE

 Executive Director
Title

Date of Acceptance:

2/19/16



PROPOSAL

Proposal Submitted To: Girls Inc.		Date of Proposal: October 28, 2015	BAI Job Number 2015179
Address: 1108 West 8 th Street		Job Name: Gutter and Downspout Replacement	
City, State, Zip Code Bloomington, IN 47404		Location: 108 West 8 th street	
Attention: June Taylor	Phone #: 812-336-7313	Email: jtaylor@monroe-girls-inc.org	Job Phone #:

SCOPE OF WORK

Gutter & Downspout Replacement

- Remove existing downspouts and gutters.
- Remove the existing fascia board and fascia wrap.
- Furnish and install new treated wood fascia board secured to the structure.
- Furnish and install new aluminum fascia wrap to match existing.
- Furnish and install new 6" seamless gutters, leaf guards and 3"X4" downspouts.
- Gutters to be positioned low to minimize damage from sliding ice and snow.
- Remove debris and clean the area.
- Remove temporary protection and final clean the area.

TOTAL

\$ 4,496.00

CLARIFICATIONS:

- All work to be done during normal working hours.

EXCLUSIONS:

- Anything not specifically included above is explicitly excluded.

We propose hereby to furnish materials and labor complete in accordance with above specifications for the sum of:

Four Thousand Four Hundred ninety Six Dollars and No Cents (\$ 4,496.00)

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. ALL WORK TO BE COMPLETED IN A WORKMANLIKE MANNER ACCORDING TO STANDARD PRACTICES. ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL. OWNER TO CARRY FIRE, TORNADO AND OTHER INSURANCE. OUR WORKERS ARE FULLY COVERED BY WORKER'S COMPENSATION INSURANCE.

AUTHORIZED SIGNATURE

NOTE: This proposal may be withdrawn by us if not accepted within 15 days.

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted.

You are authorized to do the work as specified. Payment will be made as outlined above.

SIGNATURE

Executive Director
Title

Date of Acceptance: *2/19/16*



Showcase Electric LLC

Showcase Electric LLC
3783 Bakers School Rd
Spencer, IN 47460

(812)345-1206
Showcaseelectricllc@gmail.com
<http://www.showcaseelectric.com>

Estimate

Date	Estimate #
03/12/2015	1279
Exp. Date	
05/01/2015	

Address

Kristi McCann
Girls inc Monroe county

Activity	Quantity	Rate	Amount
• T5 fluorescent fixture with lamps	6	136.50	819.00T
• Wire assembly for T5 fixture	6	10.50	63.00T
• Miscellaneous parts and materials EX. Tape, wirenuts etc.	1	15.00	15.00T
• *			
• *			
• Residential Electrician labor rate	8	60.00	480.00
• Apprentice Labor Rate	8	40.00	320.00
• *			
• *			
• Special Tool Rental/Use	1	140.00	140.00
***Lift			
• *****Master Rental Donate this??			
SubTotal			\$1,837.00
Tax (7%)			\$62.79
Total			\$1,899.79

Accepted By

Accepted Date

3/28/16

MC License #4611

**Client:**Date: 2/25/2015

Girls Inc.

Attn: Kristi McCann

1108 W 8th St.

Bloomington, IN 47404

Proposal

Description	Total
Window Replacement - Remove old window with shattered pane and dispose - Install replacement window - 47 ¾" x 71 1/2" - Dual pane, Low-E glass - Vinyl frame, Almond color - Seal around new window with color matched tripolymer sealant Labor (10% BNI discount included)	\$540.00
Materials	\$275.00
TOTAL =	\$815.00

Visit: PPScontractors.com**THANK YOU!!!!**

4300 N Old State Rd 37

Bloomington, IN 47408

Customer Acceptance: _____

Date: _____

3/28/16

FREE ESTIMATES

- REFERENCES AVAILABLE

- FULLY INSURED

812-369-9696

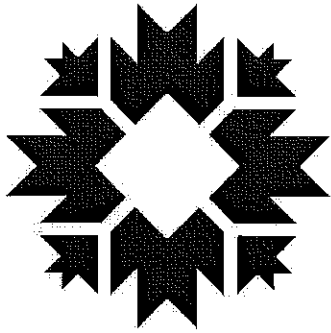
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Girls Incorporated of Monroe Co																
2	Budget by Class																
3	January through December 2015																Cash Basis
4																	TOTAL
5					Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan - Dec 15
6		Funds released frm Temp Rstrctn			3,527.00	5,763.00	6,803.00	7,726.58	7,787.00	7,340.00	9,633.00	3,910.00	2,910.00	2,410.00	2,410.00	2,510.00	62,729.58
7		Interest Earned			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8		Annual Fund															
9			Annual Letter		0.00	150.00	100.00	1,500.00	2,400.00	200.00	50.00	1,500.00	2,500.00	250.00	100.00	100.00	8,850.00
10			Donor Designations		529.00	529.00	529.00	525.00	525.00	525.00	525.00	525.00	525.00	525.00	525.00	525.00	6,312.00
11			Endowment Investment Revenue		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	850.00	0.00	2,400.00	3,250.00
12			40th Anniversary--Pledges		400.00	1,000.00	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00	17,400.00
13			General Donations		800.00	500.00	1,000.00	1,500.00	2,000.00	800.00	500.00	500.00	1,000.00	2,500.00	2,000.00	1,500.00	14,600.00
14			Membership Donations		55.00	0.00	55.00	55.00	55.00	55.00	0.00	55.00	55.00	0.00	55.00	55.00	495.00
15			NAP Donations		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
16		Total Annual Fund			1,784.00	2,179.00	3,284.00	5,180.00	6,580.00	3,180.00	2,675.00	4,180.00	5,680.00	5,725.00	4,280.00	6,180.00	50,907.00
17		Grants/Awards															
18			Other Grants/Awards/Restricted		2,231.25	0.00	0.00	0.00	0.00	0.00	1,750.00	0.00	0.00	2,850.00	0.00	10,000.00	16,831.25
19			Other Grants/Awrds/Unrestricted		0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	1,400.00	0.00	0.00	0.00	21,400.00
20			Townships		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00
21			United Way		1,933.73	1,933.73	1,933.73	1,950.00	1,950.00	1,950.00	1,950.00	1,950.00	1,950.00	1,950.00	1,950.00	1,950.00	23,351.19
22		Total Grants/Awards			4,164.98	1,933.73	1,933.73	1,950.00	1,950.00	1,950.00	3,700.00	21,950.00	3,350.00	4,800.00	1,950.00	12,950.00	62,582.44
23		Special Events															
24			Annual Luncheon		0.00	0.00	0.00	0.00	500.00	11,500.00	12,500.00	500.00	0.00	0.00	0.00	0.00	25,000.00
25			Flower Sale		0.00	0.00	1,100.00	7,950.00	1,580.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,630.00
26			40th Anniversary Events		0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00	7,800.00	4,200.00	0.00	0.00	12,600.00
27			Fundraising--Not Special Events		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28			Holiday Hoopla		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,200.00	2,800.00	5,000.00
29			Other Special Events		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30		Total Special Events			0.00	0.00	1,100.00	7,950.00	2,080.00	11,500.00	12,500.00	1,100.00	7,800.00	4,200.00	2,200.00	2,800.00	53,230.00
31		Sponsorship															
32			Program Sponsorship		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
33			Sports Sponsorship														
34			Basketball		0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,100.00	900.00	0.00	0.00	0.00	3,000.00
35			Sports Clinics, Other		0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	0.00	0.00	0.00	0.00	400.00
36			Volleyball (spring)		2,100.00	275.00	275.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,100.00	4,750.00
37			Volleyball (summer)		0.00	0.00	0.00	0.00	2,400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,400.00
38			Volleyball Clinics		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	0.00	500.00
39		Total Sports Sponsorship			2,100.00	275.00	275.00	0.00	2,400.00	0.00	0.00	2,500.00	900.00	500.00	0.00	2,100.00	11,050.00
40		Total Sponsorship			2,100.00	275.00	275.00	0.00	2,400.00	0.00	0.00	2,500.00	900.00	500.00	0.00	2,100.00	11,050.00
41		Concessions															
42			Basketball		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	150.00	0.00	250.00
43			Volleyball (spring)		0.00	120.00	250.00	230.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00
44			Volleyball (summer)		0.00	0.00	0.00	0.00	0.00	0.00	50.00	60.00	0.00	0.00	0.00	0.00	110.00
45		Total Concessions			0.00	120.00	250.00	230.00	0.00	0.00	50.00	60.00	0.00	100.00	150.00	0.00	960.00

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
4																	TOTAL
5					Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan - Dec 15
46				Dues/Fees													
47				Membership Dues Received	3,500.00	1,500.00	1,800.00	1,200.00	1,140.00	540.00	160.00	1,200.00	1,300.00	720.00	450.00	1,200.00	14,710.00
48				Program Fees													
49				Fall Break	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,400.00	0.00	0.00	2,400.00
50				Full Day Programs	220.00	0.00	0.00	150.00	0.00	0.00	0.00	0.00	0.00	150.00	800.00	300.00	1,620.00
51				Spring Break	0.00	1,250.00	1,100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,350.00
52				Summer Camp	0.00	0.00	8,200.00	4,750.00	9,500.00	15,200.00	7,000.00	270.00	0.00	0.00	0.00	0.00	44,920.00
53				Winter Camp	250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	1,750.00
54				Total Program Fees	470.00	1,250.00	9,300.00	4,900.00	9,500.00	15,200.00	7,000.00	270.00	0.00	2,550.00	800.00	1,800.00	53,040.00
55				Sports Fees													
56				Basketball	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,250.00	1,100.00	650.00	0.00	0.00	3,000.00
57				Sports Clinics, Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0.00	0.00	0.00	0.00	2,000.00
58				Volleyball (spring)	4,000.00	1,100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,100.00	6,200.00
59				Volleyball (summer)	0.00	0.00	0.00	0.00	1,650.00	650.00	0.00	0.00	0.00	0.00	0.00	0.00	2,300.00
60				Volleyball Clinics	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,700.00	1,400.00	150.00	3,250.00
61				Total Sports Fees	4,000.00	1,100.00	0.00	0.00	1,650.00	650.00	0.00	3,250.00	1,100.00	2,350.00	1,400.00	1,250.00	16,750.00
62				Total Dues/Fees	7,970.00	3,850.00	11,100.00	6,100.00	12,290.00	16,390.00	7,160.00	4,720.00	2,400.00	5,620.00	2,650.00	4,250.00	84,500.00
63				Facility Rental													
64				Center Rental	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
65				Gym Rental	400.00	400.00	500.00	320.00	100.00	0.00	0.00	100.00	100.00	0.00	100.00	400.00	2,420.00
66				Total Facility Rental	400.00	400.00	500.00	320.00	100.00	0.00	0.00	100.00	100.00	0.00	100.00	400.00	2,420.00
67				Photos													
68				Basketball Photos	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
69				Volleyball Photos	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00	100.00
70				Total Photos	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00	100.00
71				Salaries & Related Expenses													
72				Retirement	0.00	0.00	(695.00)	0.00	0.00	(695.00)	0.00	0.00	(695.00)	0.00	0.00	(695.00)	(2,780.00)
73				Health Insurance	(1,359.00)	(1,359.00)	(1,359.00)	(1,359.00)	(1,359.00)	(1,359.00)	(1,359.00)	(1,359.00)	(1,359.00)	(1,359.00)	(1,500.00)	(1,500.00)	(16,590.00)
74				Payroll Taxes--Admin (Co Pd)	(136.24)	(136.24)	(136.24)	(170.32)	(136.24)	(136.24)	(136.24)	(136.24)	(170.32)	(136.24)	(136.24)	(136.24)	(1,703.04)
75				Payroll Taxes--Program (Co Pd)	(732.33)	(732.33)	(763.53)	(915.41)	(953.85)	(1,406.24)	(1,574.72)	(732.33)	(915.41)	(732.33)	(732.33)	(763.53)	(10,954.34)
76				Wages--Admin (Gross)	(1,961.36)	(1,961.36)	(1,772.96)	(2,659.44)	(1,772.96)	(1,772.96)	(1,772.96)	(1,772.96)	(2,659.44)	(1,772.96)	(1,772.96)	(1,772.96)	(23,425.28)
77				Wages--Program (Gross)	(8,479.84)	(9,599.84)	(9,999.84)	(14,399.76)	(12,119.84)	(16,959.84)	(18,799.84)	(9,599.84)	(14,399.76)	(9,599.84)	(9,599.84)	(9,999.84)	(143,557.92)
78				Work Study--Program	0.00	0.00	0.00	(325.00)	0.00	0.00	0.00	0.00	0.00	(325.00)	0.00	0.00	(650.00)
79				Work Study--Sports	0.00	0.00	0.00	(75.00)	0.00	0.00	0.00	0.00	0.00	(75.00)	0.00	0.00	(150.00)
80				Total Salaries & Related Expenses	(12,668.77)	(13,788.77)	(14,726.57)	(19,903.93)	(16,341.89)	(22,329.28)	(23,642.76)	(13,600.37)	(20,198.93)	(14,000.37)	(13,741.37)	(14,867.57)	(199,810.58)
81				Insurance--Not Health													
82				Directors & Officers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(1,150.00)	(1,150.00)
83				Member (Travel Liab)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(600.00)	(600.00)
84				Workers Comp	(190.00)	(190.00)	(190.00)	(190.00)	(190.00)	(190.00)	0.00	0.00	(190.00)	(190.00)	(190.00)	(190.00)	(1,900.00)
85				Total Insurance--Not Health	(190.00)	(190.00)	(190.00)	(190.00)	(190.00)	(190.00)	0.00	0.00	(190.00)	(190.00)	(190.00)	(1,940.00)	(3,650.00)
86				Benefits-Not Tax Related													
87				Med Exam/CDL License	(80.00)	(260.00)	(200.00)	0.00	0.00	0.00	0.00	0.00	(80.00)	(100.00)	0.00	0.00	(720.00)

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
4																	TOTAL
5					Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan - Dec 15
88				National Conference	0.00	0.00	(750.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(750.00)
89				Professional Development	0.00	0.00	(75.00)	0.00	0.00	(75.00)	0.00	0.00	(75.00)	0.00	0.00	(75.00)	(300.00)
90				Total Benefits-Not Tax Related	(80.00)	(260.00)	(1,025.00)	0.00	0.00	(75.00)	0.00	0.00	(155.00)	(100.00)	0.00	(75.00)	(1,770.00)
91				Other Personnel Expenses													
92				Accounting Fees	0.00	0.00	0.00	0.00	(6,500.00)	(3,400.00)	(250.00)	0.00	0.00	0.00	0.00	0.00	(10,150.00)
93				Cleaning Personnel	(360.00)	(360.00)	(360.00)	(450.00)	(360.00)	(480.00)	(600.00)	(360.00)	(450.00)	(360.00)	(360.00)	(450.00)	(4,950.00)
94				Misc. Other Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
95				Sports Clinic Facilitators	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(150.00)	0.00	(150.00)	(300.00)	0.00	(600.00)
96				Sports Officials													
97				Basketball Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(600.00)	(600.00)	0.00	(1,200.00)
98				Volleyball Officials (spring)	0.00	(580.00)	(600.00)	(900.00)	(220.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(2,300.00)
99				Volleyball Officials (summer)	0.00	0.00	0.00	0.00	0.00	(180.00)	(200.00)	0.00	0.00	0.00	0.00	0.00	(380.00)
100				Total Sports Officials	0.00	(580.00)	(600.00)	(900.00)	(220.00)	(180.00)	(200.00)	0.00	0.00	(600.00)	(600.00)	0.00	(3,880.00)
101				Total Other Personnel Expenses	(360.00)	(940.00)	(960.00)	(1,350.00)	(7,080.00)	(4,060.00)	(1,050.00)	(510.00)	(450.00)	(1,110.00)	(1,260.00)	(450.00)	(19,580.00)
102				Fundraising/Special Events Exp													
103				Annual Luncheon Expenses	0.00	0.00	0.00	(1,500.00)	(500.00)	0.00	(3,000.00)	0.00	0.00	0.00	0.00	0.00	(5,000.00)
104				40th Anniversary Events Exp	(350.00)	0.00	0.00	(1,000.00)	0.00	0.00	0.00	(600.00)	(1,500.00)	0.00	0.00	0.00	(3,450.00)
105				Flower Sale Expenses	0.00	0.00	0.00	0.00	(5,802.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(5,802.00)
106				Fundraising--Not Spl Evnts	0.00	0.00	(50.00)	0.00	0.00	(50.00)	0.00	0.00	0.00	0.00	0.00	0.00	(100.00)
107				Holiday Hoopla Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(300.00)	0.00	(300.00)
108				Total Fundraising/Special Events Exp	(350.00)	0.00	(50.00)	(2,500.00)	(6,302.00)	(50.00)	(3,000.00)	(600.00)	(1,500.00)	0.00	(300.00)	0.00	(14,652.00)
109				Hospitality													
110				Hospitality	(25.00)	0.00	0.00	0.00	(150.00)	(50.00)	0.00	(150.00)	0.00	0.00	(50.00)	0.00	(425.00)
111				Total Hospitality	(25.00)	0.00	0.00	0.00	(150.00)	(50.00)	0.00	(150.00)	0.00	0.00	(50.00)	0.00	(425.00)
112				Misc Business Expenses													
113				Association Dues													
114				Business Network International	(60.00)	0.00	0.00	(60.00)	0.00	0.00	(60.00)	0.00	0.00	(60.00)	(410.00)	0.00	(650.00)
115				Chamber of Commerce	0.00	(162.50)	0.00	0.00	0.00	(162.50)	0.00	0.00	0.00	0.00	0.00	0.00	(325.00)
116				Girls Inc. National	(348.33)	(348.33)	(348.33)	(348.33)	(348.33)	(348.33)	(348.33)	(348.33)	(348.33)	(348.33)	(348.33)	(348.37)	(4,180.00)
117				Other Association Dues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
118				Total Association Dues	(408.33)	(510.83)	(348.33)	(408.33)	(348.33)	(510.83)	(408.33)	(348.33)	(348.33)	(408.33)	(758.33)	(348.37)	(5,155.00)
119				Bank/Merchant Fees	(150.00)	(320.00)	(220.00)	(340.00)	(320.00)	(450.00)	(600.00)	(400.00)	(400.00)	(75.00)	(75.00)	(100.00)	(3,450.00)
120				Line of Credit Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
121				Media/Advertising	(50.00)	(50.00)	(350.00)	(466.00)	(916.00)	(667.00)	(716.00)	(1,016.00)	(466.00)	(50.00)	(300.00)	(50.00)	(5,097.00)
122				State/Federal Filings	0.00	0.00	0.00	0.00	0.00	0.00	(29.00)	0.00	0.00	0.00	0.00	0.00	(29.00)
123				Total Misc Business Expenses	(608.33)	(880.83)	(918.33)	(1,214.33)	(1,584.33)	(1,627.83)	(1,753.33)	(1,764.33)	(1,214.33)	(533.33)	(1,133.33)	(498.37)	(13,731.00)
124				Occupancy Expenses													
125				Property Insurance	0.00	(2,098.00)	0.00	0.00	(2,098.00)	0.00	0.00	(2,098.00)	0.00	0.00	(2,098.00)	0.00	(8,392.00)
126				Utilities													
127				Electricity--Center	(155.00)	(155.00)	(155.00)	(155.00)	(155.00)	(155.00)	(155.00)	(155.00)	(155.00)	(155.00)	(155.00)	(180.00)	(1,885.00)
128				Electricity--Gym	(220.00)	(220.00)	(220.00)	(220.00)	(220.00)	(220.00)	(220.00)	(220.00)	(220.00)	(220.00)	(220.00)	(350.00)	(2,770.00)
129				Gas--Center	(53.00)	(53.00)	(53.00)	(53.00)	(53.00)	(53.00)	(65.00)	(65.00)	(65.00)	(65.00)	(65.00)	(65.00)	(708.00)

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
4																	TOTAL
5					Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan - Dec 15
130				Gas--Gym	(234.00)	(234.00)	(234.00)	(234.00)	(234.00)	(234.00)	(250.00)	(250.00)	(250.00)	(250.00)	(250.00)	(250.00)	(2,904.00)
131				Water & Sewer--Both Buildings	(73.00)	(73.00)	(73.00)	(73.00)	(73.00)	(73.00)	(73.00)	(73.00)	(73.00)	(73.00)	(73.00)	(73.00)	(876.00)
132				Total Utilities	(735.00)	(735.00)	(735.00)	(735.00)	(735.00)	(735.00)	(763.00)	(763.00)	(763.00)	(763.00)	(763.00)	(918.00)	(9,143.00)
133				Total Occupancy Expenses	(735.00)	(2,833.00)	(735.00)	(735.00)	(2,833.00)	(735.00)	(763.00)	(2,861.00)	(763.00)	(763.00)	(2,861.00)	(918.00)	(17,535.00)
134				Occupancy Repairs & Maintenance													
135				Cleaning Supplies	(75.00)	(75.00)	(75.00)	(75.00)	(120.00)	(100.00)	(125.00)	(100.00)	(75.00)	(75.00)	(75.00)	(75.00)	(1,045.00)
136				Maintenance Services/Supplies	(300.00)	(500.00)	(1,800.00)	(1,400.00)	(800.00)	(250.00)	(300.00)	(250.00)	(200.00)	(200.00)	(200.00)	(100.00)	(6,300.00)
137				Recycle/Waste Disposal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(50.00)	0.00	(50.00)	0.00	0.00	(100.00)
138				Trash Pick-Up	(58.00)	(58.00)	(58.00)	(58.00)	(58.00)	(58.00)	(58.00)	(58.00)	(58.00)	(58.00)	(58.00)	(58.00)	(696.00)
139				Total Occupancy Repairs & Maintenance	(433.00)	(633.00)	(1,933.00)	(1,533.00)	(978.00)	(408.00)	(483.00)	(458.00)	(333.00)	(383.00)	(333.00)	(233.00)	(8,141.00)
140				Office Supplies													
141				Copier Maint Agreement	(60.00)	(125.00)	(185.00)	(60.00)	(75.00)	(70.00)	(200.00)	(100.00)	(350.00)	(60.00)	(110.00)	(60.00)	(1,455.00)
142				Office Supplies	(1,500.00)	(750.00)	(150.00)	(500.00)	(75.00)	(300.00)	(600.00)	(100.00)	(250.00)	(600.00)	(150.00)	(200.00)	(5,175.00)
143				Total Office Supplies	(1,560.00)	(875.00)	(335.00)	(560.00)	(150.00)	(370.00)	(800.00)	(200.00)	(600.00)	(660.00)	(260.00)	(260.00)	(6,630.00)
144				Postage/Shipping													
145				Fundraising/Bulk Mail	0.00	(200.00)	(150.00)	0.00	0.00	0.00	0.00	(150.00)	0.00	0.00	0.00	0.00	(500.00)
146				General Postage	(50.00)	(50.00)	(50.00)	(50.00)	(50.00)	(50.00)	(100.00)	(50.00)	(50.00)	(100.00)	(50.00)	(50.00)	(700.00)
147				Special Events Postage	(140.00)	0.00	(75.00)	0.00	0.00	(175.00)	0.00	(175.00)	0.00	0.00	(75.00)	0.00	(640.00)
148				Total Postage/Shipping	(190.00)	(250.00)	(275.00)	(50.00)	(50.00)	(225.00)	(100.00)	(375.00)	(50.00)	(100.00)	(125.00)	(50.00)	(1,840.00)
149				Program Supplies													
150				Fall Programs Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(150.00)	(300.00)	(150.00)	0.00	(600.00)
151				Spring Programs Supplies	(140.00)	(500.00)	(1,043.40)	(350.00)	(200.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(2,233.40)
152				Summer Camp Supplies	0.00	0.00	0.00	(100.00)	(900.00)	(3,700.00)	(2,000.00)	(500.00)	0.00	0.00	0.00	0.00	(7,200.00)
153				Winter Camp Supplies	(65.00)	(20.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(150.00)	(235.00)
154				Total Program Supplies	(205.00)	(520.00)	(1,043.40)	(450.00)	(1,100.00)	(3,700.00)	(2,000.00)	(500.00)	(150.00)	(300.00)	(150.00)	(150.00)	(10,268.40)
155				Sports Supplies													
156				Dodgeball	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
157				Basketball													
158				Awards--BB	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(450.00)	(450.00)
159				Concessions--BB	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(50.00)	(50.00)	(50.00)	0.00	(150.00)
160				Supplies--BB	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(450.00)	0.00	(450.00)
161				Total Basketball	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(50.00)	(50.00)	(500.00)	(450.00)	(1,050.00)
162				Sports Clinics Supplies	0.00	0.00	0.00	0.00	0.00	0.00	(150.00)	0.00	0.00	0.00	(350.00)	0.00	(500.00)
163				Volleyball--Spring													
164				Awards--VB (spring)	0.00	0.00	0.00	0.00	(700.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(700.00)
165				Concessions--VB (spring)	0.00	(50.00)	(100.00)	0.00	(50.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(200.00)
166				Supplies--VB (spring)	0.00	(1,200.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(1,200.00)
167				Total Volleyball--Spring	0.00	(1,250.00)	(100.00)	0.00	(750.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(2,100.00)
168				Volleyball--Summer													
169				Awards--VB (summer)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
170				Concessions--VB (summer)	0.00	0.00	0.00	0.00	0.00	(25.00)	(25.00)	0.00	0.00	0.00	0.00	0.00	(50.00)
171				Supplies--VB (summer)	0.00	0.00	0.00	0.00	0.00	0.00	(225.00)	0.00	0.00	0.00	0.00	0.00	(225.00)

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
4																	TOTAL
5					Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan - Dec 15
172				Total Volleyball--Summer	0.00	0.00	0.00	0.00	0.00	(25.00)	(250.00)	0.00	0.00	0.00	0.00	0.00	(275.00)
173				Total Sports Supplies	0.00	(1,250.00)	(100.00)	0.00	(750.00)	(25.00)	(400.00)	0.00	(50.00)	(50.00)	(850.00)	(450.00)	(3,925.00)
174				Telephone/Telecommunications													
175				Internet Services (U-verse)	(70.00)	(70.00)	(70.00)	(70.00)	(70.00)	(70.00)	(70.00)	(70.00)	(70.00)	(70.00)	(70.00)	(70.00)	(840.00)
176				Telephone Services	(145.00)	(145.00)	(145.00)	(145.00)	(145.00)	(145.00)	(145.00)	(145.00)	(145.00)	(145.00)	(145.00)	(145.00)	(1,740.00)
177				Total Telephone/Telecommunications	(215.00)	(215.00)	(215.00)	(215.00)	(215.00)	(215.00)	(215.00)	(215.00)	(215.00)	(215.00)	(215.00)	(215.00)	(2,580.00)
178				Travel													
179				Auto Allowance	0.00	(70.00)	0.00	(275.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(345.00)
180				Auto Insurance	0.00	(612.00)	0.00	0.00	(612.00)	0.00	0.00	(612.00)	0.00	0.00	(612.00)	0.00	(2,448.00)
181				Conference/Meeting Expenses	0.00	(380.00)	0.00	(1,050.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(1,430.00)
182				Fuel, Oil, Other	(350.00)	(350.00)	(400.00)	(450.00)	(475.00)	(500.00)	(500.00)	(325.00)	(200.00)	(500.00)	(450.00)	(450.00)	(4,950.00)
183				Vehicle Registration	(359.00)	0.00	0.00	(120.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(479.00)
184				Vehicle Repair/Maintenance	(600.00)	(400.00)	(600.00)	(400.00)	(400.00)	(3,000.00)	(400.00)	(400.00)	(600.00)	(400.00)	(400.00)	(400.00)	(8,000.00)
185				Total Travel	(1,309.00)	(1,812.00)	(1,000.00)	(2,295.00)	(1,487.00)	(3,500.00)	(900.00)	(1,337.00)	(800.00)	(900.00)	(1,462.00)	(850.00)	(17,652.00)
186	TOTAL				1,016.88	(9,926.87)	1,739.43	(1,539.68)	(6,024.22)	2,799.89	610.91	16,049.30	(3,529.26)	4,050.30	(9,190.70)	10,233.06	6,289.04



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

RECEIVED
3.28.16 Mon
12:16 PM DRB

AGENCY INFORMATION

Lead Agency Name:

Is Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Employees:

Full-Time	Part-Time	Volunteers
9	1	

Address:

213 East Kirkwood Avenue
Bloomington, Indiana

Zip Code: 47408

Phone: 812-331-4069

Agency E-Mail: habitat@monroecountyhabitat.org

Website: www.monroecountyhabitat.org

President of Board of Directors: Jennifer Hart

Executive Director: Kerry Thomson

Title: President/CEO

Phone: 812-331-4069 x206

E-Mail: thomson@monroecountyhabitat.org

Name of Person to Present Proposal to the Committee:
(if not the Executive Director)

Title:

Phone:

E-Mail:

Name of Grant Writer: Aimee Wechsler

Phone: 812-331-4069

E-Mail: speadev@monroecountyhabitat.org

Agency Mission Statement *(150 words or less)*

Habitat for Humanity of Monroe County's mission is to eliminate poverty housing by building simple, decent, affordable homes in partnership with qualifying families. Habitat homeowners pay interest-free, no profit mortgages, which are used to build more Habitat houses. Because houses are principally built with volunteer labor, mortgage payments are affordable for low-income partners.

Habitat qualifying families, or partner families, are selected based on their need for housing, ability to repay the no-interest mortgage and willingness to partner with Habitat by earning 250 hours of "sweat equity" or volunteer time. Volunteer labor from Bloomington and Monroe County, plus donations from individuals and organizations fund construction costs and homeowner mortgage payments help sponsor future houses.

PROJECT INFORMATION

Project Name: Tools to Build Capacity

Is this a collaborative project? ☐ Yes ☒ No

If a collaborative project, list name(s) of non-lead agency partner(s):

Address where project will be housed: 213 E. Kirkwood Avenue, Bloomington, IN 47408

Total Cost of Project: \$24,422.40

Requested JHSSF Funding: \$24,422.40

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

While the entirety of this program budget is funded by the Jack Hopkins Social Services grant money, this truly only supplements our needs to support our construction expenses. Habitat invest a total of \$1,260,000 in construction related expenses. We receive support from homeowner mortgages, private and corporate donations, sponsorships, and other grant funds to support these construction related expenses.

Total Number of Clients Served by this project in 2016: 52

Total Number of City Residents Served by this project in 2016: 52

Is this request for operational funds? ☒ Yes ☐ No

If "yes," indicate the nature of the operational request:

☐ Pilot ☐ Bridge ☐ Collaborative ☒ None of the Preceding – General request for operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☒ July-September 2016 ☐ October-December 2016 ☐ Other: _____

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

If approved for funding, we will proceed immediately to purchase the items. We assume we can complete the purchases in two months. We already have connections and suppliers for many of the items we will purchase with the funds. We have included documentation on where we plan to purchase this items with our application.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

N/A

Do you own or have site control of the property on which the project is to take place?

☐ Yes ☐ No ☒ N/A

Is the property zoned for your intended use?

☐ Yes ☐ No ☒ N/A

If "no," please explain:

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: *Funds will not be disbursed until all requisite variances or approvals are obtained.*

This grant money will be used to purchase building and construction materials used to build homes in our Trail View neighborhood. Habitat has received all the necessary permits and approvals to build in that neighborhood and currently has projects there under construction.

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

☒ Yes ☐ No

If “yes,” please provide an itemized list of program elements, ranked by priority and cost:

Priority #1
(Item & Cost)

Cleaning Tools = \$802.80
Hand Tools = \$1,719.60
Ladders = \$1,770.00

Priority #2
(Item & Cost)

Pneumatic Tools = \$1,200.00
Power Tools = \$5,245.00
Safety Tools = \$210.00

Priority #3
(Item & Cost)

Construction Volunteer Expenses = \$2,920.00

Priority #4
(Item & Cost)

Notebooks, binders, and other learning materials for classes = \$400.00
Education Outreach event supplies = \$300.00

Priority #5
(Item & Cost)

Engagement Volunteer Expenses = \$9,855.00

Priority #6
(Item & Cost)

Project Synopsis *(250 words or less)*

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

We are requesting \$24,422.40 for a variety of tools to expand the capacity of Habitat for Humanity of Monroe County to build more affordable homes for deserving families, increase the reach of our nationally-recognized homeowner education program, and support our volunteer team. We utilize many different tools to bring our mission to life and each one is as important as the next. Each plays a part in our ability to serve families and build community right here in Bloomington. These funds will help us purchase tools to build homes, tools to educate our homeowners, and tools to engage our volunteers; all are tools to ensure the success of our homeowners and our mission.

The funds will be used to purchase construction tools, like power tools and ladders, and volunteer support tools. This will allow us to direct all of our program money into building homes and still cover the costs of items that are not as visible. We will also use the funds to purchase supplies for our homeowner education program and equip 30 families with the tools to succeed inside and outside of their home. The funds will support our education outreach programs to help homeowner children experience new opportunities through events like an IU campus experience. Overall, the funds will support our ability to provide long-term housing solutions and financial stability to more low-income families right here in Bloomington.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the Service Community Assessment of Needs, the City of Bloomington, Housing and Neighborhood Development Department's 2015-2019 Consolidated Plan, or any other community-wide survey of social services needs.

Both the SCAN and the 2015-2019 Consolidated Plan outline a large need in our community to improve the cost of housing. Habitat provides low-income families in our community the opportunity to purchase a decent, affordable home. The SCAN report details that 56% of people surveyed spend more than half of their income on housing, which is significantly over HUD's standard that more than 30% is a burden. Funding our project will help us build more affordable housing units and serve more families.

Many of our organizational goals directly align with the strategies outlined in the 2015-2019 Consolidated Plan and funding our project will allow us to help the city reach its goals. The funds will allow us to increase the number of affordable housing units (Strategy 1). Through homeownership, our partner families gain stability and an overall increase in their quality of life (Strategy 5). Lastly, these funds will support our homeowner education program that prepares our families for success inside and outside of the home (Strategy 6). All of our partner families are low-income and earn between 25-80% of the median income in Monroe County, which is the desired population for these funds.

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

While our request for funds will allow us to purchase operational supplies, it is a one-time investment that will lead to long-term impacts for low-income residents. The one-time investment in new tools will allow our organization to grow our capacity to build more homes. We store our tools in a climate-controlled warehouse to ensure their use for as long as possible. The investment this year will continue to support the building of homes for deserving families in the future. Our organization is supported by donors and mortgage payments to guarantee its ability to build homes with these supplies.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

This grant will allow us to divert funds to our program needs. We want to increase the amount of homes we build and want our program money to go directly to that initiative, but we still need to purchase these other items that are not as visible. These funds will allow us to purchase these necessary items and apply our other donations, in-kind contributions, and volunteers directly to building affordable homes in our community. Without this grant, we will need to delay purchasing equipment we need to increase the amount of homes we build.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

The funds will be used to purchase tools to grow our capacity to build more homes and serve more families, which provides long-term benefits to the community and the families we serve. More homes built in our Trail View neighborhood contribute to economic development in Bloomington, specifically in revitalizing the affordable housing market, which is a major strategy for the city based on the 2015 – 2019 Consolidation Plan. Funding our project will help the economic vitality of Bloomington.

After moving into their homes, our partner families realize the impacts of homeownership. Children of Habitat homeowners experience advantages in their education and future success. They are 62% more likely to acquire post-secondary education and 116% more likely to graduate from college. They are 59% more likely to own a home in 10 years. They are more likely to accumulate \$18,000 more wealth in the 10 years after leaving their parents' home. Their early adult earnings are 24% higher and they are 40% less likely to be idle at age 20 than non-homeowner children.

Overall, Habitat provides long-term housing solutions for low-income families. The funds will allow one more family in our community to directly experience these life changing impacts.

OUTCOME INDICATORS *(100 words or less)*

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

These funds will allow us to immediately purchase tools and supplies necessary for our success. The \$13,867. 40 for new tools and construction site support will be put to use immediately to help serve 52 individuals this year. The \$400 for our homeownership education program will immediately be used to purchase supplies for 30 families in our program. The \$300 for Education outreach supplies will be used immediately to support upcoming events, which include a tour of Ivy Tech for children of Habitat homeowners. The \$9,855 for volunteer support will be used immediately to grow our dedicated volunteer team.

Habitat for Humanity of Monroe County Jack Hopkins Grant Narrative

Mission

Habitat for Humanity of Monroe County's vision is a world where everyone has a decent place to live. We build simple, decent homes with families in need and sell them at no interest. Our partner families are selected based on their need for housing, ability to repay the no-interest mortgage and willingness to partner with Habitat by earning 250 hours of "sweat equity" or volunteer time. Habitat homeowners mortgages payments are used to build more Habitat houses.

Need

Habitat plays a vital role in Bloomington, where according to the 2012 SCAN report, affordable housing remains a challenge. Housing costs exceed HUD's standard, which states that paying more than 30% of income on housing is a burden. Our organization serves the population that cannot obtain a mortgage through traditional bank loans. We help provide affordable housing opportunities and economic stability for those in our community that desperately need it.

Our organization's plan directly aligns with strategies outlined in the 2015-2019 Consolidated Plan. Supporting our organization will allow us to help Bloomington reach success in some of its strategies. The plan calls for an increase in the number of affordable housing units (Strategy 1) and we build decent, affordable homes for our partner families. We are focused on increasing our capacity to build more homes each year. The plan also calls for public service assistance to increase the quality of life for residents (Strategy 5). Families who partner with us realize the dream of homeownership that leads to stability, security, and an overall increase in their quality of life. Finally, the plan calls for opportunities to provide education and assistance (Strategy 6). Our organization prides itself on our successful homeownership education program that prepares our partner families for success inside and outside the Habitat home.

Project Details

Tools are necessary to the success of our mission; without them, we cannot build homes, we cannot build our education program, and we cannot build community. We are requesting \$24,422.40 for tools to grow the capacity of our organization. There are a number of tools necessary to do our work at Habitat, some of them conventional construction tools, but others support the volunteers building the homes, and the families in need of education.

As an organization, we want to increase the amount of homes we build each year and the amount of families we support. To do this, we need funds to support costs that are not always as visible. This will allow us to apply our donors' funds directly into building homes. Our construction tools need to be replaced to ensure safety for our volunteers and families. We cannot have tools on site that are unsafe or do not work properly. The \$13,867.40 to purchase new, better tools will allow help our organization increase our capacity and serve more people in our community.

Our homeownership education classes are vital to the success of our partner families and their ability to move into lives of stability and security. We equip and educate homeowners through our nationally recognized homeowner education program that promotes financial literacy. We

have a 6-month long money management class that includes personal budget mentors for each future homeowner, along with other classes. The classes are taught by staff and volunteers. The \$400 requested to purchase notebooks, binders, and other learning materials for our education program will allow our organization to educate more families and equip them with tools for success.

The funds will also be used for Education outreach events for all Habitat homeowner children. These events are planned by our Education Exploration Committee and introduce the children to educational opportunities. Previously, this committee planned an IU campus experience to expose the children to the possibility of life in college. The \$300 we are requesting for supplies will help provide information and experiences to homeowners' children to introduce them to opportunities for their future.

The \$9,855.00 requested for engagement supplies will be used to support another major tool to our success: our volunteers. Without a strong volunteer team, we are unable to build affordable homes. While it appears expensive to provide volunteer support to our team, it is important to realize that our volunteers save us an estimated \$1.2 million each year, and they are nearly 4,000 strong in number.

Outcome Indicators

The funding will have immediate impacts for our construction, family services, and engagement teams. They will use the funds immediately to purchase the tools they need to bring our mission to life. This one time investment will lead to more long-term impacts for our community. The homes built with these tools will help “promote affordable housing and encourage neighborhood vitality” (pg. 88), an important piece of the Consolidated Plan. We plan to increase the number of homes built this year and JHSS can allow us to increase that capacity by ensuring there are adequate tools on site for volunteers.

Capacity to Complete the Project

We plan to purchase the items immediately upon receiving the grant. The new tools will be used by our volunteers and families upon purchase. They will be stored in our climate-controlled warehouse to ensure they are properly taken care of to guarantee longevity. Supplies for our education programs will also be purchased and used immediately. The Education Exploration Committee is already planning events for this year and will draw the funds to support their current plans. Grant money for volunteer expenses will be used immediately to purchase necessary supplies to increase their commitment to our organization.

Conclusion

In conclusion, we are requesting \$24,422.40 for various tools to help Habitat expand our capacity to build more homes, educate more families, strengthen our volunteer team, and ensure the success of our homeowners and our mission in our community. Funding these tools align with the strategies outlined in the 2015 – 2019 Consolidated Plan. The funds will help us build more homes for qualified, educated families in need. We thank you for your consideration.



Habitat
for Humanity®
of Monroe County

Project Expenses

Category	Tool	price	Qty	Total
Cleaning Total			\$	802.80
Hand Tools Total			\$	1,719.60
Ladders Total			\$	1,770.00
Pneumatic Tools Total			\$	1,200.00
Power Tools Total			\$	5,245.00
Safety Tools Total			\$	210.00
Volunteer Expenses Total			\$	2,920.00
Grand Total			\$	13,867.40

*Omaha Dist

Item	Purpose	Total
Notebooks, binders, and other learning materials	15 Homeowner Households & 15 Habitat Hope household class supplies	\$400.00
Event Supplies	Education Outreach	\$300.00
TOTAL		\$700.00

Item	Purpose	Total
Food Donor recognition	6050 · Volunteer Expenses	\$250.00
"Love that Volunteer throughout the Year" Volunteer recognition, gifts.	6050 · Volunteer Expenses	\$1,000.00
Volunteer official nametags	6050 · Volunteer Expenses	\$600.00
Volunteer nametags – temporary (paper label)	6050 · Volunteer Expenses	\$100.00
Birthday Cards for volunteers	6050 · Volunteer Expenses	\$120.00
Coffee Air Pots	6050 · Volunteer Expenses	\$40.00
Replacement parts for coolers	6050 · Volunteer Expenses	\$50.00
Coffee Pots	6050 · Volunteer Expenses	\$50.00
New hospitality bins for site	6050 · Volunteer Expenses	\$50.00
First Aid Kit replenishment	6050 · Volunteer Expenses	\$75.00
Paper goods for site	6050 · Volunteer Expenses	\$260.00
Food for site (Wednesday, Thursday, Saturday groups)	6050 · Volunteer Expenses	\$2,000.00

Cocoa/Coffee/Lemonade/Drinks for Site	6050 · Volunteer Expenses	\$120.00
Folding tables for site	6050 · Volunteer Expenses	\$200.00
Branded vinyl table covers for site	6050 · Volunteer Expenses	\$300.00
Replacement Hospitality Tents	6050 · Volunteer Expenses	\$160.00
Directional signage for build sites	6050 · Volunteer Expenses	\$225.00
Sold Signs for Build site Sponsor recognition	6050 · Volunteer Expenses	\$250.00
Habitat brand balloons	6050 · Volunteer Expenses	\$25.00
"Theme Build" Engagement costs (apparel, recognition & signage)	6050 · Volunteer Expenses	\$200.00
Dedications expenses (Ribbon, keys, programs)	6050 · Volunteer Expenses	\$640.00
Annual Volunteer Appreciation event (Venue, Awards, Gifts)	6050 · Volunteer Expenses	\$3,140.00
TOTAL		\$9,855.00

**HABITAT FOR HUMANITY OF
MONROE COUNTY, INC.**

**REPORT ON AUDIT OF
FINANCIAL STATEMENTS**

June 30, 2015



Independent Auditors' Report

To the Board of Directors
Habitat for Humanity of Monroe County, Inc.
Bloomington, Indiana

Report on the Financial Statements

We have audited the accompanying financial statements of Habitat for Humanity of Monroe County, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2015, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Habitat for Humanity of Monroe County, Inc. as of June 30, 2015, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 12, 2015, on our consideration of Habitat for Humanity of Monroe County, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Habitat for Humanity of Monroe County, Inc.'s internal control over financial reporting and compliance.

Gauthier & Remondy, LLC

November 12, 2015

HABITAT FOR HUMANITY OF MONROE COUNTY, INC.
STATEMENT OF FINANCIAL POSITION
June 30, 2015

ASSETS

Cash	\$ 904,703
Mortgages receivable (note 5)	3,515,660
Prepaid expenses	10,826
Endowment Fund (note 8)	20,641
Land held for development	1,291,172
Plant and equipment (note 6)	<u>241,715</u>
 Total Assets	 <u>\$ 5,984,717</u>

LIABILITIES

Accounts payable	\$ 50,573
Accrued expenses	67,428
Notes payable (note 7)	300,000
HUD shop notes payable (note 7)	<u>135,134</u>
 Total Liabilities	 <u>553,135</u>

NET ASSETS

Unrestricted net assets	<u>5,431,582</u>
 Total Liabilities and Net Assets	 <u>\$ 5,984,717</u>

The accompanying notes are an integral part of the financial statements.

HABITAT FOR HUMANITY OF MONROE COUNTY, INC.
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2015

REVENUE AND SUPPORT

Contributions	\$ 914,831
Grant revenue	614,320
Home sales (net of imputed interest)	1,055,785
Merchandise sales	567,126
Interest income	1,777
Miscellaneous income	<u>19,555</u>
Total revenue and support	<u>3,173,394</u>

EXPENSES AND LOSSES

Program services	
Habitat	2,157,367
ReStore	<u>411,444</u>
Total program services	2,568,811
Management and administrative	37,287
Fundraising	<u>132,196</u>
Total expenses and losses	<u>2,738,292</u>
Change in net assets	435,102
Net assets - beginning of year	<u>4,996,480</u>
Net assets - end of year	<u>\$ 5,431,582</u>

The accompanying notes are an integral part of the financial statements.

**HABITAT FOR HUMANITY OF MONROE COUNTY, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2015**

	Program Services		Management and Administrative	Fundraising	Total
	Habitat	Restore	Total Program Services		
Salaries and wages	\$ 526,594	\$ 205,245	\$ 731,839	\$ 78,510	\$ 835,411
Temporary help	42,814	-	42,814	5,476	49,784
Computer support	12,894	3,681	16,575	1,849	18,994
Cost of homes sold	3,867	-	3,867	-	3,867
Construction supplies	1,260,704	-	1,260,704	-	1,260,704
Dues and memberships	-	920	920	-	920
Advertising	2,334	17,856	20,190	-	20,190
Rental expense	-	77,040	77,040	27,191	104,231
Insurance	24,196	7,109	31,305	2,109	34,447
Mortgage service & bank fees	12,433	-	12,433	967	13,814
Office supplies	12,040	4,776	16,816	1,089	18,459
Interest expense	-	-	-	-	-
Postage	7,610	221	7,831	599	8,691
Printing	12,245	2,716	14,960	1,039	16,494
Professional fees	47,582	6,898	54,480	3,921	60,207
Taxes	510	-	510	40	567
Repairs and maintenance	3,644	13,950	17,594	729	18,889
Travel	27,941	3,136	31,077	2,273	34,382
Utilities	9,233	10,807	20,040	1,063	21,756
Telephone	-	18,849	18,849	602	20,052
Training	6,475	1,357	7,832	547	8,638
Vehicle expense	7,804	15,916	23,720	1,115	25,603
Contributions	105,490	-	105,490	-	105,490
Depreciation	19,644	14,873	34,517	2,003	37,649
Bank Service Fees	6,796	-	6,796	529	7,551
Other Expenses	4,516	6,095	10,611	546	11,502
Total	\$ 2,157,367	\$ 411,444	\$ 2,568,811	\$ 132,195	\$ 2,738,292

The accompanying notes are an integral part of the financial statements.

HABITAT FOR HUMANITY OF MONROE COUNTY, INC.
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2015

CASH FLOWS FROM OPERATING ACTIVITIES

Change in net assets	\$ 435,102
Adjustments to reconcile change in net assets	
Depreciation	37,649
Increase in mortgage receivable	(300,257)
Increase in land held for development	(695,856)
Decrease in accounts payable	(21,114)
Decrease in flexcap note payable deposit	3,000
Decrease in accrued expense	8,461
Net Cash Provided by (Used in) Operating Activities	<u>(533,015)</u>

INVESTING ACTIVITIES

Purchase of investment	(20,641)
Purchase of property and equipment	<u>(7,459)</u>
Net Cash Provided by (Used in) Investing Activities	<u>(28,100)</u>

FINANCING ACTIVITIES

Payments on notes payable	(22,813)
Proceeds from notes payable	<u>389,373</u>
Net Cash Provided by (Used in) Financing Activities	<u>366,560</u>
Net change in cash and cash equivalents	(194,555)
Cash and cash equivalents - beginning of year	<u>1,099,258</u>
Cash and cash equivalents - end of year	<u>\$ 904,703</u>
Interest paid	<u>\$ -</u>

The accompanying notes are an integral part of the financial statements.

HABITAT FOR HUMANITY OF MONROE COUNTY, INC.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2015

1. NATURE OF OPERATIONS

Habitat for Humanity of Monroe County, Inc. (HFH) is an independent and locally governed tax exempt non-profit Indiana Corporation formed in 1988 for the purpose of providing residential housing for low-income families who have been residents of Monroe County and adjacent counties for at least one year.

HFH works to end poverty housing in Monroe County and adjacent counties by creating opportunities for home ownership in partnership with low-income families and by making safe, decent, affordable housing a matter of community conscience and action. Habitat builds market-quality homes utilizing volunteer labor and sells homes to qualified low-income families for minimal cash down and utilizing 15-25 year non-interest bearing mortgages. Families who purchase homes are identified by the Family Selection Committee who uses predetermined criteria which does not consider race, gender, nationality, age, handicap, religion, marital status or source of personal income. An approved applicant must provide 250 hours of "sweat equity" by participating in a significant amount of labor in its home construction program and/or in some other form of community service. In addition, each buyer must maintain the home as required by the mortgage contract and participate in HFH's nurturing program, which provides pre-purchase and post-purchase homeowner education and counseling.

In addition to home building activities, HFH also operated a retail thrift operation (dba ReStore). ReStore specialized in selling surplus new and used building and home improvement materials, appliances and furniture to the public. ReStore receives donated usable materials from retail businesses, contractors, individuals and other organizations. Costs associated with operation of ReStore are expensed in program-ReStore in the accompanying statement of activities and changes in net assets. All net proceeds from the operation of ReStore help support and enhance HFH's non-profit mission-related activities.

2. SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting – The financial records have been prepared on the accrual basis and in accordance with accounting principles generally accepted in the United States of America. Unrestricted net assets include all assets over which HFH has full discretion as to use. Temporarily restricted net assets include contributions whose use by HFH is limited by donor imposed stipulations either as to use or timing. As the restrictions are met, the net assets are released from restrictions and included in unrestricted net assets.

Contributions – Contributions and grants received without donor stipulations are reported as unrestricted revenue and net assets. Contributions and grants received with a donor stipulation that limits their use are reported as temporarily restricted revenue and net assets. When a donor stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions.

(Continued)

2. SIGNIFICANT ACCOUNTING POLICIES - Continued

Inventory – ReStore donated materials are not valued or included in inventory and are reported as net income when sold.

Grants and Mortgages Receivable – Management periodically reviews receivables for collectability. HFH utilizes the allowance method to recognize bad debts.

Assets Held for Development – Assets held for development are reported at cost or if donated, at fair market value at date of donation. Once development is complete, the properties are sold to arranged buyers with selling price based upon a budgeted formula with excess basis expensed as program cost.

Equipment – Equipment is capitalized if greater than \$1,000 and is recorded at cost or fair market value at the date of donation. Depreciation is recognized over estimated useful lives of five years, using the straight-line method.

Rental Properties – Rental property is carried at the original purchase price or fair market value at date of donation plus the cost of rehabilitation. Interest during the construction period is capitalized. Depreciation is recognized using the straight-line method over estimated useful lives of 40 years. HFH reviews its investment in real estate for impairments whenever events or changes in circumstances indicate that the carrying value of such property may not be recoverable. No impairment loss was recognized in 2015.

In-Kind Revenue and Expense – Donations of goods are valued at the estimated cost of purchasing the respective goods or services in the open market. Much of the labor on housing construction as well as fund raising activity is performed by unpaid volunteers. The value of this contributed time has not been included as a part of these financial statements.

Income Taxes – HFH is a tax-exempt organization, as defined by Internal Revenue Code Section 501(c)(3). Management believes that HFH has adequately addressed all relevant tax positions and that there are no material unrecorded tax liabilities. HFH believes it is no longer subject to tax examination for the years prior to 2011.

Use of Estimates – The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of the revenues, expenses, gains, losses, and other changes in net assets during the reporting period. Actual results could differ from those estimates.

Advertising Costs – are expensed as incurred. Costs totaled \$20,190 for the year ending June 30, 2015.

3. CASH AND CASH EQUIVALENTS

For purposes of the statements of cash flows, HFH considers all liquid investments with an original maturity of three months or less to be cash equivalents. Cash equivalents consist primarily of money market accounts.

HFH maintains its cash in bank accounts which, at times, may exceed federally insured limits. Approximately \$51,000 of excess deposits existed as of June 30, 2015. HFH has not experienced any losses in its accounts and management believes it is not exposed to any significant credit risks on cash and cash equivalents.

4. FAIR VALUE MEASUREMENT

In accordance with Accounting Standards Codification (ASC) 820 HFH measures its assets and liabilities at fair value using a three-level hierarchy that prioritizes the inputs used to measure fair value. This hierarchy requires that entities maximize the use of observable inputs and minimizes the use of unobservable inputs when measuring fair value.

The three levels of inputs used for assets and liabilities on a recurring basis are as follows:

- Level 1 – Quoted prices in active markets for identical assets or liabilities
- Level 2 – Quoted prices for similar assets or liabilities in active markets
- Level 3 – Unobservable inputs for the asset or liability based on the best available information

The fair value of short-term financial instruments, including cash and cash equivalents, prepaid expenses, accrued expenses and accounts payable, approximates the carrying value in the accompanying financial statements due to the short maturity of such instruments.

The fair value of long-term receivables and liabilities approximates the carrying value in the accompanying financial statements based on current borrowing rates.

All methods of assessing fair value result in a general approximation of value and such value may not be realized.

The following table sets forth, by level, within the fair value hierarchy, the HFH's investments at fair value as of June 30, 2015.

	Level 1	Level 2	Level 3	Total
Cash & cash alternatives	\$ 1,185	\$ -	\$ -	\$ 1,185
Mutual funds	10,027	-	-	10,027
Exchange-traded products	9,429	-	-	9,429
Total investments at fair value	<u>\$ 20,641</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 20,641</u>

5. MORTGAGES RECEIVABLE

Mortgages receivable consist of non-interest bearing mortgages, which are secured by real estate and payable in monthly installments. Most of the mortgages mature in 18-25 years. The receivable has been discounted using an imputed interest rate of 8% based upon Habitat for Humanity International averages. Interest income is recorded over the lives of the mortgages using the effective interest method. HFH's estimate for allowance of loan losses is zero. HFH has had historical success in collecting and makes every effort for homebuyers to arrange repayment even when experiencing financial difficulties. HFH also believes the homes securing the notes are sufficient collateral to not experience loan losses. Mortgages receivable as of June 30, 2015 were \$5,961,378 and were valued, net of present value amortization of \$2,445,526, at \$3,515,660 on the statement of financial position.

HFH also records a second mortgage on properties sold below market value to protect the value of the sale. These mortgages are valued at \$0 as collection is unlikely and are not included in these financial statements.

6. PROPERTY AND EQUIPMENT

HFH's property and equipment consisted of the following at June 30, 2015

	Cost	Accumulated Depreciation	Net Book Value
Leashold Improvements	\$ 237,829	\$ 54,753	\$ 183,076
Building	75,115	28,548	46,567
Equipment	36,493	36,493	-
Vehicles	123,649	111,577	12,072
Total	<u>\$ 473,086</u>	<u>\$ 231,371</u>	<u>\$ 241,715</u>

Depreciation expense in 2015 totaled \$37,649.

7. NOTES PAYABLE

As of June 30, 2015, notes payable consisted of the following:

On June 1, 2013, HFH obtained a note from Habitat for Humanity International (loan no. 153023) which bears an interest rate of 0%. Monthly payments of \$781 are required. The note matures on September 1, 2021 and is unsecured. The outstanding balance as of June 30, 2015 is \$27,552.

On October 8, 2010, HFH obtained a note from Habitat for Humanity International (note no. 132034) which bears an interest rate of 0%. Monthly payments of \$625 are required. The note matures on January 1, 2017 and is unsecured. The outstanding balance as of June 30, 2015 is \$11,250.

(Continued)

7. NOTES PAYABLE - Continued

On September 29, 2009, HFH obtained a note from Habitat for Humanity International (loan no. 151039) which bears an interest rate of 0%. Monthly payments of \$364 are required. The note matures on December 29, 2017 and is unsecured. The outstanding balance as of June 30, 2015 is \$2,212.

On September 29, 2011, HFH obtained a note from Habitat for Humanity International (loan no. 152040) which bears an interest rate of 0%. Monthly payments of \$131 are required. The note matures on December 29, 2019 and is unsecured. The outstanding balance as of June 30, 2015 is \$4,748.

On December 4, 2014, HFH obtained a note from Habitat for Humanity International (loan no. 181075) which bears an interest rate of 0%. Monthly payments are not yet required. The note matures on December 31, 2020 and is unsecured. The outstanding balance as of June 30, 2015 is \$28,839.

On August 5, 2014, HFH obtained a note from Habitat for Humanity International (loan no. 191035) which bears an interest rate of 0%. Monthly payments are not yet required. The note matures on December 31, 2020 and is unsecured. The outstanding balance as of June 30, 2015 is \$2,850.

On August 5, 2014, HFH obtained a note from Habitat for Humanity International (loan no. 192009) which bears an interest rate of 0%. Monthly payments are not yet required. The note matures on December 31, 2020 and is unsecured. The outstanding balance as of June 30, 2015 is \$36,338.

On February 15, 2015, HFH obtained a note from Habitat for Humanity International (loan no. 193005) which bears an interest rate of 0%. Monthly payments are not yet required. The note matures on June 30, 2021 and is unsecured. The outstanding balance as of June 30, 2015 is \$21,345.

During February 2015, HFH obtained a loan from an individual which bears an interest rate of 0%. Monthly payments are not required. The note matures February 25, 2018 at which point a balloon payment of \$300,000 is required. The loan is secured by certain business assets. The outstanding balance as of June 30, 2015 is \$300,000.

Scheduled maturities of notes payable are as follows:

Year ending June 30,	
2016	\$ 1,901
2017	15,024
2018	302,773
2019	6,997
2020	65,005
Thereafter	<u>43,434</u>
Total	<u>\$ 435,134</u>

8. ENDOWMENT FUND

During the year the Wylie Foundation gifted an endowment fund to HFH. The fund had deposits totaling \$21,000. The fund consists of mutual funds and exchange-traded products. The funds are invested per the donor's wishes and any expenditures are to be used for programs specified in the gift agreement. As of June 30, 2015, no amount has been appropriated for expenditure. Board is allowed to modify fund is circumstances warrant change.

Activity during the year is as follows:

Beginning balance	\$ -
Contributions	21,000
Apprecation/depreciation	(847)
Investment income	<u>488</u>
Ending balance	<u>\$ 20,641</u>

9. IN-KIND CONTRIBUTIONS

Habitat for Humanity received in-kind contributions for services and materials during 2015. The amounts of in-kind contributions for the year are as follows:

Services	\$ 38,801
Materials	<u>73,821</u>
Total	<u>\$ 112,622</u>

10. LINES OF CREDIT

During the year HFH obtained a line of credit from MainSource Bank with a limit of \$500,000. The note states an interest rate of 2.75% and matures on March 3, 2016. The note is secured by all business assets and no amount was outstanding during the year. As of June 30, 2015, there is no amount outstanding.

On April 16, 2015, HFH renewed a line of credit from Old National Bank with a limit of \$192,191. The note states an interest rate of 5% and matures on April 16, 2016. The note is secured by certain business assets and no amount was outstanding during the year. As of June 30, 2015, there is no amount outstanding.

On April 16, 2015, HFH renewed a line of credit from Old National Bank with a limit of \$90,300. The note states an interest rate of 5% and matures on April 16, 2016. The note is secured by certain business assets and no amount was outstanding during the year. As of June 30, 2015, there is no amount outstanding.

On September 30, 2014, HFH renewed a line of credit from Old National Bank with a limit of \$41,624. The note states an interest rate of 5% and matures on September 30, 2015. The note is unsecured and no amount was outstanding during the year. As of June 30, 2015, there is no amount outstanding. The note was subsequently renewed on September 30, 2015.

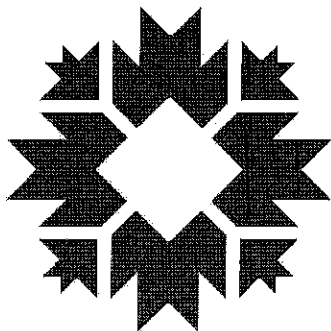
(Continued)

10. LINES OF CREDIT – Continued

On July 8, 2014, HFH renewed a line of credit from Old National Bank with a limit of \$7,700. The note states an interest rate of 5% and matures on July 8, 2015. The note is unsecured and no amount was outstanding during the year. As of June 30, 2015, there is no amount outstanding. The note was subsequently renewed on July 8, 2015.

11. SUBSEQUENT EVENTS

Management has evaluated subsequent events for disclosure through the date of the audit report, which represents the date the financial statements were available to be issued. Subsequent events after that date have not been evaluated.



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name: Hoosier Hills Food Bank

Is Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Employees:

Full-Time	Part-Time	Volunteers
11	3	2,045

Address:

Physical: 2333 W Industrial Park Dr.

Mailing: PO Box 697, Bloomington, IN

Zip Code: 47402-0697

Phone: 812-334-8374

Agency E-Mail: julio@hhfoodbank.org

Website: www.hhfoodbank.org

President of Board of Directors: Kevin R. Robling

Executive Director: Julio Alonso

Title: Executive Director and Chief Executive Officer

Phone: 812-334-8374

E-Mail: julio@hhfoodbank.org

Name of Person to Present Proposal to the Committee: same
(if not the Executive Director)

Title:

Phone:

E-Mail:

Name of Grant Writer: same

Phone:

E-Mail:

Agency Mission Statement *(150 words or less)*

Hoosier Hills Food Bank collects, stores and distributes food to non-profit agencies feeding people in need, the ill and children in south central Indiana and works to educate the community about hunger.

PROJECT INFORMATION

Project Name: Vehicle Lift-Gate Replacement

Is this a collaborative project? ☐ Yes ☒ No

If a collaborative project, list name(s) of non-lead agency partner(s):

Address where project will be housed: 2333 West Industrial Park Drive (vehicle)

Total Cost of Project: \$12,576.25

Requested JHSSF Funding: \$12,000.00

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

The equipment being replaced will be sold for scrap at an estimate of \$500 which we have brought up to \$576.25 in order to round down our request.

Total Number of Clients Served by this project in 2016: 96 agencies serving an estimated 25,800 clients

Total Number of City Residents Served by this project in 2016: 47 agencies serving an estimated 12,126 City clients

****Note:** These are overall agency service numbers, the particular equipment in this application is used almost exclusively to serve City of Bloomington agencies.

Is this request for operational funds? ☐ Yes ☒ No

If "yes," indicate the nature of the operational request:

☐ Pilot ☐ Bridge ☐ Collaborative ☐ None of the Preceding – General request for operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☒ July-September 2016 ☐ October-December 2016 ☐ Other: _____

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

The order will be placed upon final approval of the grant and we would anticipate completion within 45 days. We expect to file a single claim for the full amount.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

The additional funds from the sale of existing equipment would not come until after the new equipment is installed but will be covered by operating funds until received.

Do you own or have site control of the property on which the project is to take place?

☐ Yes ☐ No ☒ N/A

Is the property zoned for your intended use?

☐ Yes ☐ No ☒ N/A

If "no," please explain:

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: *Funds will not be disbursed until all requisite variances or approvals are obtained.*

N/A

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

☐ Yes ☒ No

If "yes," please provide an itemized list of program elements, ranked by priority and cost:

Priority #1
(Item & Cost)

Lift Gate Purchase and Installation - \$12,000.00 requested.

Priority #2
(Item & Cost)

Priority #3
(Item & Cost)

Priority #4
(Item & Cost)

Priority #5
(Item & Cost)

Priority #6
(Item & Cost)

Project Synopsis *(250 words or less)*

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

HHFB is respectfully requesting \$12,000 for the one-time purchase and installation of a replacement lift-gate for our primary food collection and delivery truck. A worn out and inadequate lift-gate will be replaced with a new, higher capacity one that is safer to operate, will last longer and will increase the payload of the vehicle. This equipment will support the vehicle that does the majority of our local retail food collection vehicle and also makes daily deliveries to our largest agency partners in Bloomington.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the Service Community Assessment of Needs, the City of Bloomington, Housing and Neighborhood Development Department's 2015-2019 Consolidated Plan, or any other community-wide survey of social services needs.

HHFB's food distribution program fills an identified need and plays a key role in supporting goals identified in both SCAN and the HAND Consolidated Plan. A broad range of agency partners rely on the food bank as a source of food for programs that address a variety of community needs and priorities. SCAN notes that "having access to an adequate food supply continues to be a problem for some individuals (and) hunger can be associated with homelessness, poverty and unemployment (p.126)." The Consolidated Plan also affirms that food insecurity is an issues for the city's low-income population with 53% of voucher and public housing clients reporting that food costs strain their budget (p.44). Further, the plan also affirms the anti-poverty strategy of continuing to provide assistance to emergency service providers through CDBG and Jack Hopkins funding as a major priority (p.108), with the focus of Strategy 5 "Public Service Assistance" (p.91) emphasizing funding support for non-profits providing basic safety net needs like food, shelter and health care, and improving the quality of life. At least twenty of the agencies noted in the Consolidated Plan as contributing to these goals and being used by clients for support services are partner agencies who regularly receive food through HHFB.

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

Our request is for a one-time equipment purchase that should last the remaining life of this vehicle (at least 10 years) and will be used on a daily basis going forward. We appreciate and applaud the decision to allow operating funds requests and hope that will continue, but we have a pressing need this year which better fits the original one-time investment criteria.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

The HHFB vehicle that will be improved with this project is the primary collection and distribution truck for collection from retail donors and agency distribution within the City of Bloomington. In 2015, HHFB distributed donated food to agencies in the City that carried an estimated value of over \$3 million dollars. This equipment is critical to the daily collection and distribution of donated food from retailers.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

Improving HHFB's ability to effectively collect food from local donors helps to ensure that other local agencies have a regular supply of food for their programs. Food collected using the equipment involved in this project is rescued from potentially being landfilled and makes its way to a variety of local agencies, including our three largest, Mother Hubbard's Cupboard, Community Kitchen and Shalom. These key agencies form the core of Bloomington's food assistance network and keeping them well-supplied is important to maintaining that system. In the long run, the impact that our partner agencies have is quite significant. We know that hunger impacts health, school and work attendance and financial security. By addressing issues like childhood and senior hunger, addiction and recovery, domestic violence, homelessness and youth mentoring, these agencies are working to ensure a healthier and more productive future for the entire community.

OUTCOME INDICATORS (100 words or less)

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

Unfortunately it would not be fair to assert that this equipment purchase will directly be responsible for increasing our levels of food collection and distribution. It is, however, crucial to our ability to maintain current efforts (pounds of food collected are recorded and tracked) and will increase efficiency. Other factors, including the hiring of a full-time food sourcing coordinator are intended to increase our level of retail food donations, which would definitely impact the equipment used here, making it all the more important to ensure that our truck and driver are equipped with a reliable and efficient lift-gate.

HHFB JHSSF Narrative

Hoosier Hills Food Bank (HHFB) appreciates the past support of the Jack Hopkins Social Services Funding program and the opportunity to seek funding in 2016. We have identified an important need for our agency which we believe meets the criteria and priorities outlined for JHSS funding.

HHFB provides food to more than 45 partner agencies operating in the Bloomington city limits. These agencies in turn provide a wide range of community services including emergency and supplemental food assistance, shelter, child care, youth programming, health care and counseling. As described in the "need" section of our application, they attempt to address a wide range of identified community problems and our support helps them focus more on programs and less on food acquisition. We also provide food donors with a consistent, safe and sustainable model for collection of their food which reduces waste.

One of our most significant sources of food donations is the "morning retail route" which is exclusive to Bloomington and involves daily collection of food from major retailers including Kroger, Marsh, Bloomingfoods, Sam's Club, Lucky's and Walmart with delivery stops at Community Kitchen of Monroe County, Mother Hubbard's Cupboard and Shalom Community Center. This route is performed by one of our three food rescue drivers using "Wally", a 24 foot refrigerated box truck. More likely than not, if you've seen a food bank truck collecting food at a local retailer or delivering to an agency, it's been "Wally." Our driver will collect food from these stores on a regular schedule, make deliveries to the larger agencies and transport remaining food to the food bank for use by additional agencies. Because much of the food collected is perishable and often near the end of its life, this is an effective and efficient system.

We received "Wally", a 2010 Freightliner M2106 truck as a grant from the Walmart Foundation through Feeding America. Because it is used almost exclusively as a local retail collection and delivery vehicle and for local food drives like Hoosier Hysteria, "Wally" has only accumulated about 55,000 miles and we expect its lifetime to last for many years to come. It has worked well for its designated purpose, although we did not have the opportunity to choose the specifications for the vehicle. It was granted with pre-determined equipment included.

Unfortunately, the lift-gate attached to this vehicle has not been as durable under constant use. The current lift-gate has required some repairs and shows signs of extreme strain. While it still works, we do not anticipate that it will last much longer. A functioning lift gate is essential for transferring large quantities of product on or off a truck – without it, every item must be hand loaded; and in the absence of a loading dock must also be handed up or down.

Our project involves the replacement of the existing lift-gate on "Wally" with a new Waltco HLF/APWR-50 60x84 tuck away lift-gate at a cost of \$12,576.25 including installation. (Lower of two quotes, from Dickinson Fleet Services is attached and we have worked successfully with this vendor before) The old lift-gate is not salable as a functioning piece of equipment so it would be scrapped and we believe it will bring us about \$500-600. We are therefore requesting \$12,000.00 in JHSS funds.

In addition to the obvious need of replacing a failing piece of equipment, the new lift-gate will provide several advantages:

- The current lift-gate capacity is 3,000 pounds and the new one will hold 5,000 pounds.
- Made of aluminum, instead of steel, the new lift-gate will weigh less and should increase our overall payload for the vehicle by at least several hundred pounds.
- The new aluminum lift-gate will not wear out as quickly as steel, so it should last the remaining lifetime of the vehicle.
- The new, lighter lift-gate is less likely to cause injury while being operated.
- It will carry a full 2-year warranty.

Because this lift-gate and vehicle are so important to our daily work, we place a high emphasis on this project. However, last year's downturn in food donations caused us to spend significantly more on food purchasing and reduced our reserves so HHFB does not have capital, reserve or operating funds with which to make this purchase. Without JHSSF support we will either forgo replacement of the equipment or have to seek another grant source for funding.

In closing, we again express our appreciation for your prior support of HHFB and our programs through JHSS Funding. We have limited our narrative in light of the straightforward nature of our request and in respect for the many applications which committee members must review, but we are more than happy to provide any additional information that may help you as you determine your funding recommendations. Thank you for your consideration.

PROJECT BUDGET:

Expenses:	
Purchase and Installation of Waltco Lift-gate:	\$12,576.25
Income:	
Sale of Existing Lift-gate (estimate):	\$576.25
JHSS Grant Request:	\$12,000.00



4709 W 96th Street Indianapolis, Indiana 46268 Phone:(317) 872-4542 Fax:(317)876-5265

Customer Number _____

Attention

Phone Number _____

Fax Number

Email _____

Estimator Nick Weesner

Phone 317-872-4542 ext. 2041

Fax 317-876-5265

*Unaudited

Hoosier Hills Food Bank, Inc.
Balance Sheet
December 31, 2015 and 2014

Assets

	2015	2014
Current Assets		
Petty Cash	\$ 50.00	\$ 50.00
German American Checking	79,704.11	74,408.88
German American Savings	31,306.53	93,830.86
CD - 18 month	47,968.15	47,872.32
Unrestricted CD	18,582.85	18,545.74
Accounts Receivable	19,996.99	15,028.85
Contribution Receivable	3,014.57	3,014.57
Grant Receivable - Unrestricted	16,138.26	28,315.50
Allowance for Uncollectible Account	(2,000.00)	(2,000.00)
Inventory - Donated Food Inventory	271,299.60	263,238.66
Inventory - Donated Book Inventory	44,121.54	0.00
Prepaid Insurance	4,071.43	4,071.43
Security Deposit	1,460.00	1,460.00
Total Current Assets	<u>535,714.03</u>	<u>547,836.81</u>
Property and Equipment		
Land	75,000.00	75,000.00
Buildings	779,210.39	786,785.98
Building Improvements	101,632.00	101,632.00
Equipment	132,476.49	122,323.11
Vehicles	363,578.30	363,578.30
	<u>1,451,897.18</u>	<u>1,449,319.39</u>
Less Accumulated Depreciation	<u>(700,115.49)</u>	<u>(612,619.40)</u>
Net Property and Equipment	<u>751,781.69</u>	<u>836,699.99</u>
Total Assets	<u>\$ 1,287,495.72</u>	<u>\$ 1,384,536.80</u>

Liabilities and Net Assets

	2015	2014
Current Liabilities		
Accounts Payable	11,789.67	11,580.23
Accrued Wages	14,468.95	11,874.82
Accrued Paid Time Off	29,390.77	27,506.81
Payroll Taxes Payable	1,302.04	1,447.67
LIFE Grant	0.00	13,149.11
United Way Contributions Payable	469.00	0.00
403 (b) Withholding Payable	2,251.66	0.00
Employee Benefits	2,652.19	317.97
Mortgage - Current	14,038.93	13,487.88
Total Current Liabilities	<u>76,363.21</u>	<u>79,364.49</u>
Long-Term Liabilities		
Mortgage	<u>333,214.06</u>	<u>347,252.99</u>
Total Long-Term Liabilities	<u>333,214.06</u>	<u>347,252.99</u>
Total Liabilities	<u>409,577.27</u>	<u>426,617.48</u>
Net Assets - Unrestricted	<u>877,918.45</u>	<u>957,919.32</u>
Total Liabilities and Net Assets	<u>\$ 1,287,495.72</u>	<u>\$ 1,384,536.80</u>

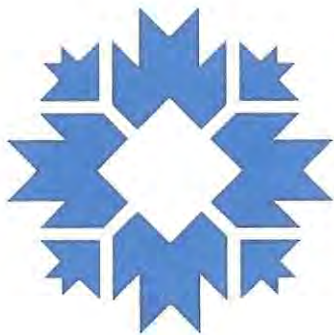
* Unaudited

Hoosier Hills Food Bank, Inc.

Statement of Activity

For the One and Twelve Months Ending December 31, 2015 and 2014

	Period			Year		
	2015	2014	Budget	2015	2014	Budget
Support and Revenue:						
Support						
Donated Food Inventory	\$ 8,060.94	\$ 110,174.37	\$ 0.00	\$ 8,060.94	\$ 110,174.37	\$ 0.00
Donated Book Inventory	109,737.01	0.00	0.00	109,737.01	0.00	0.00
United Way	4,277.20	3,256.26	4,333.34	48,085.50	49,013.87	52,000.00
Misc Grants	1,700.00	0.00	5,250.00	58,189.47	206,721.90	75,000.00
Donations	47,588.33	55,308.71	10,000.00	157,804.24	119,156.98	120,000.00
Misc Income	0.00	0.00	543.50	19.80	6,680.28	6,522.00
Total Support	<u>171,363.48</u>	<u>168,739.34</u>	<u>21,126.84</u>	<u>381,896.96</u>	<u>491,747.40</u>	<u>253,522.00</u>
Revenue						
Shared Maint	18,925.40	14,777.65	16,333.34	179,431.48	183,789.37	196,000.00
Food Purchase Reimbursement	0.00	0.00	416.67	0.00	0.00	5,000.00
Monroe Co FEMA	5,500.00	0.00	750.00	11,000.00	9,000.00	9,000.00
CDB Grant-Operating	0.00	0.00	2,083.34	24,999.00	25,000.00	25,000.00
USDA	(4,108.11)	8,251.43	6,995.25	70,394.39	83,452.77	83,943.00
Local Government Grants	7,000.00	6,000.00	4,166.67	51,197.91	56,550.00	50,000.00
Interest Income	13.39	18.10	25.00	177.18	298.29	300.00
Fund-Raising Events	64,724.25	56,327.14	25,008.35	364,533.57	270,878.98	300,100.00
Total Revenue	<u>92,054.93</u>	<u>85,374.32</u>	<u>55,778.62</u>	<u>701,733.53</u>	<u>628,969.41</u>	<u>669,343.00</u>
Total Revenue, Gains and Other Support	<u>263,418.41</u>	<u>254,113.66</u>	<u>76,905.46</u>	<u>1,083,630.49</u>	<u>1,120,716.81</u>	<u>922,865.00</u>
Expenses						
Salaries	43,506.86	46,510.85	35,690.58	430,701.07	412,401.57	428,287.00
Payroll Taxes	2,923.43	3,200.77	2,500.00	32,606.04	31,155.68	30,000.00
Health Insurance	0.00	3,895.27	4,986.00	63,319.17	49,459.81	59,832.00
Employee Benefits	682.07	1,226.83	666.66	9,875.71	7,987.89	8,000.00
IU Work Study	1,107.01	0.00	100.00	1,107.01	1,298.89	1,200.00
Harvest Membership	0.00	906.26	625.00	5,787.02	8,566.28	7,500.00
Food Share Purchase	35,603.65	9,792.91	10,000.00	174,372.85	140,313.17	120,000.00
Agency Food Purchase	0.00	0.00	416.66	0.00	0.00	5,000.00
Supplies & Maintenance	263.91	709.07	291.66	3,464.12	3,105.93	3,500.00
Occupancy	3,376.03	3,907.80	2,091.64	26,335.03	25,950.76	25,100.00
Office Supplies	241.42	516.43	208.33	2,535.14	2,786.75	2,500.00
General Office Fund	240.00	0.00	208.33	984.91	2,961.31	2,500.00
Computer Sup. & Exp.	74.40	610.65	416.66	4,078.51	4,923.94	5,000.00
Telephone	426.46	357.81	183.33	2,686.60	2,374.41	2,200.00
Postage	550.88	444.48	316.66	4,741.03	3,931.04	3,800.00
Subscriptions & Publications	0.00	0.00	50.00	755.39	1,394.81	600.00
Conf & Lodging	0.00	0.00	100.00	46.00	0.00	1,200.00
Business Insurance	1,472.86	1,606.47	1,833.33	30,408.70	21,546.03	22,000.00
Copy & Printing	409.38	2,846.61	766.66	10,612.09	10,059.05	9,200.00
Fundraising exp	13,888.40	9,028.16	5,266.66	75,562.81	42,715.92	63,200.00
Vehicle Expenses	4,132.10	7,662.69	3,826.99	52,587.06	53,958.84	45,924.00
Interest Expense	(1,142.50)	(901.45)	1,125.00	12,775.21	13,428.40	13,500.00
Donated Book Expense	65,615.47	0.00	0.00	65,615.47	0.00	0.00
Compliance and Safety Expense	186.42	48.35	416.66	5,275.84	3,338.49	5,000.00
Equip Repair & Maintenance	242.78	0.00	225.00	1,922.45	3,385.89	2,700.00
Repairs & Maintenance	0.00	791.26	375.00	3,815.92	3,199.01	4,500.00
Legal & Accounting	905.00	1,855.00	1,833.33	21,552.91	22,874.42	22,000.00
Volunteer Supplies	118.10	434.51	500.00	6,311.08	6,727.41	6,000.00
Employee Mileage	170.13	229.43	91.66	1,635.30	1,171.06	1,100.00
Depreciation	100,465.68	99,530.77	0.00	100,465.68	99,739.10	0.00
Miscellaneous	116.39	133.66	125.00	2,274.97	924.96	1,500.00
Food Rescue Supplies	4,157.87	4,215.24	1,666.66	14,065.13	20,396.96	20,000.00
Gain(loss) on Sale of Assets	0.00	0.00	0.00	(4,644.78)	(2,663.74)	0.00
Total Expenses	<u>279,734.20</u>	<u>199,559.83</u>	<u>76,903.46</u>	<u>1,163,631.44</u>	<u>999,414.04</u>	<u>922,843.00</u>
Changes in Unrestricted Net Assets	<u>\$ (16,315.79)</u>	<u>\$ 54,553.83</u>	<u>\$ 2.00</u>	<u>(80,000.95)</u>	<u>121,302.77</u>	<u>22.00</u>
Net Assets - January 1st				957,919.40	836,616.55	0.00
Net Assets - December 31, 2015				<u>\$ 877,918.45</u>	<u>\$ 957,919.32</u>	<u>\$ 22.00</u>



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name:

Is Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Employees:

Full-Time	Part-Time	Volunteers
1	1	40

Address:

0505 County Road 32
Corunna, IN

Zip Code: 46730

Phone: (260)541-0365

Agency E-Mail: amber@hoosiersfeedingthehungry.org

Website: www.HoosiersFeedingTheHungry.org

President of Board of Directors: Debra K. Treesh

Executive Director: Debra K. Treesh

Title: Executive Director

Phone: (260)541-0365

E-Mail: treesh@hoosiersfeedingthehungry.org

Name of Person to Present Proposal to the Committee:
(if not the Executive Director)

Title:

Phone:

E-Mail:

Name of Grant Writer: Amber Zecca

Phone: (260)357-9619

E-Mail: amber@hoosiersfeedingthehungry.org

Agency Mission Statement *(150 words or less)*

Making a positive impact on the quality of life for all Hoosiers by providing nutritious meat to hunger relief agencies within Indiana ...One Pound at a Time....

PROJECT INFORMATION

Project Name: "Meat" the Need 2016-2017

Is this a collaborative project? ☒ Yes ☐ No

If a collaborative project, list name(s) of non-lead agency partner(s):

Hoosier Hills Food Bank, Rice Quality Meats, Fender 4-Star Meat Processing

Address where project will be housed: 0505 County Road 32 (for business services)
Above agencies (for meat processing and distribution)

Total Cost of Project: \$1,262,080.00

Requested JHSSF Funding: \$5,000.00

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

We have just begun requesting funds for the 2016-2017 fiscal year. We will be requesting approximately \$305,450.00 from Churches, Clubs, Community Foundations, Foundations, Local Agencies/Businesses, Walmart (state and local grants), United Ways, and Indiana Department of Natural Resources (Sportsman's Benevolence Fund).

Total Number of Clients Served by this project in 2016: 715,000 (state-wide)

Total Number of City Residents Served by this project in 2016: 15,000 (Monroe County)

Is this request for operational funds? ☐ Yes ☒ No

If "yes," indicate the nature of the operational request:

☐ Pilot ☐ Bridge ☐ Collaborative ☐ None of the Preceding – General request for operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☒ July-September 2016 ☒ October-December 2016 ☒ Other: January-June 2017

(The Hoosiers Feeding the Hungry program runs year round with each new fiscal year beginning on July 1st and ending on June 30th of the following year (July 1st, 2015 to June 30th, 2016 is what we are currently requesting funds for). Our primary timeline for need of funding is during 4H fair season (June-August), deer season (August-February), and livestock- which is donated throughout the year.)

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

We are able to track all meat donations. For every deer or livestock donation, our participating butchers will fill out a Donation Log Sheet that will show exactly what (deer/livestock) was received, how many pounds, and to which food bank/hunger relief agency the donated meat was given. The food banks will send us reports on how much meat they have received and from which butcher shop it was received. We will cross check this information and pay the meat processors accordingly. As we receive bills for the processing fees, we are able to copy and forward this information to grantors for reimbursement.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

Through grant writing, fund raising, and donations, we receive funds all throughout the year. Most funds are received between July and February.

Do you own or have site control of the property on which the project is to take place?

☒ Yes ☐ No ☐ N/A

Is the property zoned for your intended use?

☒ Yes ☐ No ☐ N/A

If "no," please explain:

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: *Funds will not be disbursed until all requisite variances or approvals are obtained.*

N/A

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

[X] Yes [] No

If “yes,” please provide an itemized list of program elements, ranked by priority and cost:

Priority #1 (Item & Cost)	3,700 pounds of processed meat @ approximately \$1.35 per pound.....\$5,000.00
Priority #2 (Item & Cost)	
Priority #3 (Item & Cost)	
Priority #4 (Item & Cost)	
Priority #5 (Item & Cost)	
Priority #6 (Item & Cost)	

Project Synopsis (250 words or less)

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

We are submitting our request for \$5,000.00 to pay for processing of donated deer, large game, and livestock. The amount requested will be used to process approximately 3,700 pounds of donated meat, providing almost 15,000 meals to Monroe County residents in need. All funding received is allocated to an account specifically designated for the county from which it is received and used solely for the purpose of paying processing fees. Hoosiers Feeding the Hungry encourages the donation of large game and livestock to our "Meat" the Need program. Hunters and farmers wishing to donate may do so by contacting a participating meat processor in their area and taking the large game or livestock in for processing. The butcher will process, package, and freeze the meat. Local hunger relief agencies are contacted for pick up and distribution of this nutritious protein back into the community in which it was donated. To date, we have 90 participating meat processors working in 85 counties in Indiana. Our goal is to provide nutritious meat to hunger relief agencies within Indiana to help build stronger, healthier communities by helping to meet the basic needs within each community, getting them back on track to hunger-free, independent living. We would like to help improve the general health of individuals/families in need by helping to provide this nutritious source of protein for a healthier, more balanced diet.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED *(200 words or less)*

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social services needs.

Approximately, 1 out of every 4 households within Indiana (that have children) report an inability to be able to afford enough food to feed their family. Over 30% of Hoosiers regularly have to choose between paying bills or buying food and protein, the #1 nutrient that is vital to brain and body development, is also the hardest commodity for food banks to obtain. According to a US Census report, the population of Monroe County is approximately 143,000 (16.1% under the age of 18) with 24% of the population living below the poverty level – that is over 34,000 residents in need of additional services.

ONE-TIME INVESTMENT *(100 words or less)*

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

Through grant writing, fundraising, and obtaining additional volunteers throughout the state, we hope to raise awareness and encourage support of our program so that we may continue to provide this service. We are requesting funding from the Jack Hopkins Funds as a one-time investment due to the fact that we have had a great amount of donations and interest in our program. Your funding will give us the time and opportunity to work on building additional partnerships in the Bloomington/Monroe County area, while still providing this service.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

We currently operate with one full-time and one part-time employee working from an in-home office to avoid overhead expenses. Many volunteers help with the overflow of workload from having such a small staff. This allows us to avoid additional expenses and be better stewards of the money that is received. We hold a portion of funds in a reserve fund to ensure program sustainability. With all of our in-kind donations, we are able to make better use of funding. Last year, we received over \$628,000 worth of in-kind donations. We anticipate to receive almost \$957,000 this year.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

By helping to alleviate the pains of hunger, we hope to give Hoosiers of all ages the ability to focus on their everyday life (education, employment, etc..). Our hope is that this allows individuals and families within each community the opportunity to become more stable and productive, building a stronger community...one pound at a time...

OUTCOME INDICATORS (100 words or less)

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

We calculate our program success on how many pounds of meat are donated and how many meals we are able to provide. In the last five years, we have helped to distribute over 572,000 pounds of meat to Indiana food banks, providing almost 2.3 million meals to Hoosiers in need.

Project Narrative

Approximately, 1 out of every 4 households within Indiana (that have children) report an inability to be able to afford enough food to feed their family and over 30% of Hoosiers regularly have to choose between paying bills or buying food. Protein, the #1 nutrient that is vital to brain and body development in children and young adults, is also the hardest commodity for food banks to obtain. Hoosiers Feeding the Hungry's mission is to improve the quality of life by providing nutritious meat to hunger relief agencies within Indiana...One Pound at a Time...

Hoosiers Feeding the Hungry was established in 2011 with a focus on reducing hunger issues throughout Indiana. Hoosiers Feeding the Hungry encourages the donation of large game and livestock to our "Meat" the Need program. Hunters and farmers wishing to donate may do so by contacting a participating meat processor in their area and taking the large game or livestock in for processing. There is no charge to donors. The butcher will process, package, and freeze the meat. Local hunger relief agencies will be contacted for pick up and distribution of this nutritious protein back into the community in which it was donated, where funding is available. There is no charge to donors. All processing fees are paid by Hoosiers Feeding the Hungry through tax deductible cash donations and grants from state and local agencies and organizations.

We partner with 90 Indiana butcher shops statewide who reduce their rates to assist us in getting more donated large game and livestock into Indiana hunger relief agencies. We keep in constant contact with our participating butchers and food banks in each county; gathering information regarding donations, approximate # of individuals coming in for assistance, and to ask how we may improve or change our program for their area. These factors allow us to learn who may need more or less assistance so that we are able to tailor the program to fit each community. We are also able to track all donations. For every deer or livestock donation, our participating butchers will fill out a Donation Log Sheet that will show exactly what (deer/livestock) was received, how many pounds, and to which food bank/hunger relief agency the donated meat was given. The food banks will send us reports on how much meat they have received and from which butcher shop it was received. We cross check this information and pay the meat processors accordingly.

Hoosiers Feeding the Hungry also works closely with 11 Feeding America food banks and numerous other hunger relief agencies, Feeding Indiana's Hungry (FIH), the Indiana Department of Natural Resources (IDNR), United Ways, community foundations, REMCs and many other local and state agencies and organizations, that help us serve 85 counties in Indiana. We are currently working with Rice Quality Meats, Fender 4-Star Processing, and Hoosiers Hills Food Bank to assist us in making sure Monroe County residents in need are given the opportunity to receive this nutritious protein. To date, we have served over 42,000 meals to Bloomington and Monroe County residents in the last two years. We would like to be able to provide 15,000 meals this year (and that's not counting the over 16,000 meals provided through Hoosier Hills Food Bank!).

Through grant writing, fundraising, and obtaining additional volunteers throughout the state, we hope to raise awareness and encourage support of our program so that we may continue to provide this service. We currently operate with only one full-time and one part-time employee working from an in-

home office to avoid overhead expenses. Many volunteers help with the overflow of workload from having such a small staff, ranging from helping with taxes and legal questions to distributing fliers and helping at fundraisers. This will also allow us to avoid additional expenses and allow us to be better stewards of the money that is received. We also hold a portion of funds in a reserve/emergency fund to ensure that the program is able to operate, should there be any unforeseen problems/issues that arise.

We are submitting our request for \$5,000 to pay for the processing of donated deer, large game, and livestock. All funding received is allocated to an account specifically designated for the county from which it is received and used solely for the purpose of paying processing fees for donated meat within that county. The amount requested will be used to process approximately 3,700 pounds of donated meat, providing almost 15,000 meals to Monroe County residents in need.

Our goal is to build stronger, healthier communities by helping to meet the basic needs within each, getting them back on track to hunger-free, independent living. By helping to alleviating the pains of hunger, we can give Hoosiers of all ages the ability to focus on their everyday life (education, employment, etc...). We hope to also improve the general health of individuals/families in need by working to provide them with nutritious meat for a healthier, more balanced diet. This program is important in our communities because it will help give individuals and families in need the ability to focus on improving their situation and allowing them to become independent and self-sufficient once more.

We measure our program success on how many meals we are able to provide. In the last five years, we have helped to distribute over 572,000 pounds of meat to Indiana food banks, providing almost 2.3 million meals to Hoosiers in need. Hoosiers Feeding the Hungry is always looking for new and innovative ways to obtain meat for those in need, while also encouraging communities to work together (ex. hunters, farmers, butchers, food banks and pantries, churches, 4-H, community foundations and centers, local businesses, etc...)

Thank you for taking the time to get to know Hoosiers Feeding the Hungry!

Hoosiers Feeding the Hungry 2016-2017 Program Operating Budget

Fiscal year (July 1st - June 30th)	2016-2017 Budget		
PROJECT EXPENSE	Cash only	In Kind	Total
	Expense	Donation	Expenses
Venison (375,000LB)(1500 deer) Donated by hunters (\$3.00 per lbs in kind)		\$ 195,000.00	\$ 195,000.00
Beef, Hog (85,000LB) Donated by farmers (\$3.00 per lbs in kind)		\$ 255,000.00	\$ 255,000.00
Meat Processing Fees (* Butchers reduce rates)			
Livestock	\$ 100,000.00	\$ 105,000.00	\$ 205,000.00
Large game (\$75.00 per deer average)	\$ 97,500.00	\$ 112,500.00	\$ 210,000.00
Meat purchases (livestock purchased at discounted rates)	\$ 10,000.00	\$ 20,000.00	\$ 30,000.00
Butcher expense(bags, banners, fliers and bag stickers)			
Business Expenses			
Insurance	\$ 6,000.00	\$ 6,000.00	\$ 12,000.00
Legal/Accounting services	\$ 750.00	\$ 2,050.00	\$ 2,800.00
Telephone	\$ 600.00	\$ 600.00	\$ 1,200.00
Office supplies	\$ 2,000.00	\$ 2,130.00	\$ 4,130.00
Advertising /Printing (DNR Regulation book)	\$ 4,500.00	\$ 5,500.00	\$ 10,000.00
Postage	\$ 2,000.00	\$ 2,000.00	\$ 4,000.00
Education	\$ 1,000.00	\$ 1,500.00	\$ 2,500.00
Office Equipment	\$ 1,500.00	\$ 1,000.00	\$ 2,500.00
Travel and Public relations expense(Expo and shows)	\$ 5,000.00	\$ 7,500.00	\$ 12,500.00
Volunteer hours (5000 hours x \$23.00)(farmer, hunters, board and Volunteers)		\$ 115,000.00	\$ 115,000.00
Payroll (one full time, one part time)	\$ 47,250.00	\$ 45,000.00	\$ 92,250.00
Board designated investment (\$30,000 replenish 6 month fund****)	\$ 20,000.00	\$ 50,000.00	\$ 70,000.00
Web site (Web Designer)	\$ -	\$ 5,000.00	\$ 5,000.00
Rent (Storage Unit)	\$ 550.00	\$ 550.00	\$ 1,100.00
Bank fees/Credit card machine	\$ 300.00	\$ 300.00	\$ 600.00
Fund raising expense			
Banquet	\$ 4,000.00	\$ 23,500.00	\$ 27,500.00
Mailing	\$ 2,500.00	\$ 1,500.00	\$ 4,000.00
Total Project			\$ 1,262,080.00
Minus in kind		\$ 956,630.00	\$ (956,630.00)
Total Financial support needed	\$ 305,450.00		\$ 305,450.00
SOURCE OF FUNDS			
Church Donation			
Clubs			
Community foundation			
Donations Received			
Foundation Donation			
Fundraiser and Events			
Local Agencies Donation			
Misc/refunds			
State Donation			
United Way			
Wal-Mart Donation			
Interest			

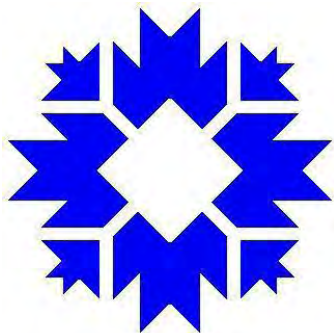
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Accrual Basis

Hoosiers Feeding the Hungry

Statement of Financial Income and Expense

July 2014 through June 2015

	Unclassified	TOTAL
Income		
4 Wheeler Donations	3,200.00	3,200.00
Church Donations	1,150.00	1,150.00
Clubs Donations	1,000.00	1,000.00
Community Foundation Donations	35,100.00	35,100.00
Donations Received	2,975.35	2,975.35
Foundations Donations	11,500.00	11,500.00
Fundraising and Events	13,547.68	13,547.68
Interest Income	960.22	960.22
Local Agencies Donations	3,500.00	3,500.00
misc	176.43	176.43
refunds	51.25	51.25
State Donations	61,096.50	61,096.50
United Way	12,640.27	12,640.27
Walmart Donations	69,500.00	69,500.00
Total Income	216,397.70	216,397.70
Gross Profit	216,397.70	216,397.70
Expense		
4 Wheeler Expense	50.00	50.00
Advertising and Promotion	12,564.39	12,564.39
Bank Service Charges	80.66	80.66
Butcher Expense DEER	75,408.00	75,408.00
Butcher Expense Livestock	93,344.00	93,344.00
Computer and Internet Expenses	534.77	534.77
convention shows	625.00	625.00
Fundraiser Expense		
Banquet Actual Expense	4,289.65	4,289.65
Banquet Sponsored Expense	1,801.94	1,801.94
Fundraiser Expense - Other	3,491.06	3,491.06
Total Fundraiser Expense	9,582.65	9,582.65
Insurance Expense	6,865.25	6,865.25
Interest Expense	-0.53	-0.53
Legal and Professional Fees	294.91	294.91
Meals and Entertainment	212.69	212.69
Meat Purchases	19,015.73	19,015.73
Office Supplies	1,860.03	1,860.03
Payroll Expenses		
Medicare - ER	1,224.20	1,224.20
Salary-Staff	12,346.21	12,346.21
Salary - Officer	27,960.00	27,960.00
Social Security - ER	1,605.50	1,605.50
Payroll Expenses - Other	235.81	235.81
Total Payroll Expenses	43,371.72	43,371.72
Postage	2,043.53	2,043.53
Reconciliation Discrepancies	0.00	0.00
Rent Expense	180.00	180.00
Telephone Expense	546.59	546.59
Travel Expense	2,411.77	2,411.77
Total Expense	268,991.16	268,991.16
Net Income	-52,593.46	-52,593.46



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name:

Is Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Employees:

Full-Time	Part-Time	Volunteers
0	1	20

Address:

Mailing: P.O. Box 394, Bloomington, IN 47402

Physical: 500 W. 4th St. Bloomington, IN 47404

Zip Code: 47404

Phone:

812-320-7525

Agency E-Mail:

indianarecoveryalliance@gmail.com

Website:

www.indianarecoveryalliance.org

President of Board of Directors:

Dr. Alicia Suarez

Executive Director: Christopher Abert

Title: Director

Phone: 812-567-2337

E-Mail: indianarecoveryalliance@gmail.com

Name of Person to Present Proposal to the Committee: N/A
(if not the Executive Director)

Title: N/A

Phone: N/A

E-Mail: N/A

Name of Grant Writer: Sarah Cahillane

Phone: 219-728-7283

E-Mail: scahillane@gmail.com

Agency Mission Statement (150 words or less)

The IRA is a volunteer powered, grassroots harm reduction project designed to improve the health and well being of our participants. While many of our services target the needs of people using IV drugs and sex workers, the IRA is committed to providing all members of our community with the resources they need to make positive change, as they define positive change, and to assist them in mitigating health risks.

PROJECT INFORMATION

Project Name: Transporting Outreach Potentials

Is this a collaborative project? ☐ Yes ☒ No

If a collaborative project, list name(s) of non-lead agency partner(s):

Address where project will be housed:

500 W. 4th St. Bloomington, IN 47404

Total Cost of Project: \$27,600

Requested JHSSF Funding: \$26,875.50

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

The IRA's gas, insurance and vehicle maintenance are paid for via a grant through the Monroe County Health Department.

Total Number of Clients Served by this project in 2016:

400 (unduplicated count)

Total Number of City Residents Served by this project in 2016:

360 (90% of total served)

Is this request for operational funds? ☐ Yes ☒ No

If "yes," indicate the nature of the operational request:

☐ Pilot ☐ Bridge ☐ Collaborative ☐ None of the Preceding – General request for operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☒ July-September 2016 ☐ October-December 2016 ☐ Other: _____

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

The vehicle would be purchased as soon as the billing cycle opens. IRA would bill as soon as possible after purchase.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

Do you own or have site control of the property on which the project is to take place?

☐ Yes ☐ No ☒ N/A

Is the property zoned for your intended use?

☐ Yes ☐ No ☒ N/A

If “no,” please explain:

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: *Funds will not be disbursed until all requisite variances or approvals are obtained.*

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

[] Yes [X] No

If “yes,” please provide an itemized list of program elements, ranked by priority and cost:

Priority #1 (Item & Cost)	\$26,875.50-2015 Chevy Express \$500.00- Insurance Total: \$27,600.00	\$124.50- Dealer Fees \$100.00- Registration
Priority #2 (Item & Cost)	\$28,115.91-2016 Grand Caravan AVP \$500.00- Insurance Total: \$28,890.91	\$175.00- Dealer Fees \$100.00- Registration
Priority #3 (Item & Cost)	\$27,235.93- Kia Sedona Mini-Van \$500.00- Insurance Total: \$27,935.93	\$100.00- Dealer Fees \$100.00- Registration
Priority #4 (Item & Cost)	\$25,019.33-2015 Town and Country \$500.00- Insurance Total: \$25,794.33	\$175.00- Dealer Fees \$100.00- Registration
Priority #5 (Item & Cost)	\$16,875.50-2015 Dodge Caravan \$500.00- Insurance Total: \$17,600.00	\$124.50- Dealer Fees \$100.00- Registration
Priority #6 (Item & Cost)		

Project Synopsis *(250 words or less)*

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

The Indiana Recovery Alliance (IRA) respectfully requests \$XXX to purchase a vehicle to provide needs based, anonymous care to Bloomington and Monroe County residents. Having an unmarked, discreet vehicle will enable the IRA to build trust among community members who are wary of this new service, by providing services quickly, and directly. Our volunteers and nurses will be better equipped to work with marginalized individuals and provide them with the supplies and information necessary to prevent common ailments of IV drug use, such as abscesses (which can lead to serious infections, such as endocarditis), HIV/HEP C, and other infectious diseases.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social services needs.

The IRA provides harm reduction materials, improving the overall health of the community at no cost to participants. Our programming addresses the needs outlined in both the Service Community Assessment of Needs (SCAN) and the Housing and Neighborhood Development Department's (HAND) 2015-2019 Consolidated Plan. Specifically, section NA-50, Non-Housing Community Development Needs, 91.215 (f), which states "The community survey ranks mental health and related services as the most critical need in our community." It also identifies a critical need for "substance abuse related services, and basic medical related services".(P.55)
The IRA also meets the needs identified in the SCAN, section 5, p. 98, identifying health as a community priority, specifically, "A healthy community ensures the health and well being of every individual." Our services provide prevention and treatment materials, which improve the overall public health of our community.

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

The purchase of a new vehicle would ensure continuity of service for the IRA for years to come. Because our service is new, and deals with a marginalized population, having a new, discreet, unmarked vehicle for delivery would lower barriers for access to care. A vehicle will allow us to deliver services directly to a home or business, retrieve in kind donations from other harm reduction projects (such as Chicago), transport community members to drug treatment programs and health care providers, and attend trainings and community meetings across the state and country without compromising the anonymity of the individual.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

Currently, the IRA's partnership with the Monroe County Health Department provides us with reimbursement for gas and transport related expenses. (\$15,000 for gas, insurance, and other related expenses) With only 1 part-time employee, our services rely heavily on volunteers. Volunteers give an average of 60 hours per week to make our programs run successfully. We rely heavily on in-kind donations such as harm reduction supplies, coats, blankets, toiletries, and other basic necessities. Several local businesses support our ability to collect donations, acting as intermediaries.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

Studies show that syringe exchange programs (SEP) provide a multitude of benefits to a community. Drug users who have access to a SEP are 5 times more likely to enter into a drug treatment program and have lower levels of HEP C and HIV than those who do not have access. SEPs help create a legal system that allows injection drug users to tell police that they have syringes, decreasing accidental needle sticks during searches or pat downs by 66%. In Baltimore, two years after the introduction of an SEP, researchers found a significant reduction (50%) in needles improperly discarded on the streets.

We cannot accurately estimate the public health impact that our services will provide for Bloomington. However, research has proven that the impact of having a SEP in a community will not only affect public health as whole, but also reduce the potential of a public health epidemic. Monroe County has already declared a HEP C epidemic, and the entire country is in the midst of an opioid overdose epidemic. Since 1999, overdose deaths involving opioids has quadrupled. The IRA provides invaluable service to the community, delivering the services needed to prevent this epidemic from growing.

OUTCOME INDICATORS (100 words or less)

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

As community trust continues to grow, we expect to see a continued increase in the number of participants, and more lives saved by Naloxone. We will continue tracking the services we provide, listed in the project description. In 2016, the IRA expects do the following:

- Distribute 100,000 syringes and sterile supplies
- Distribute 3,000 doses of Naloxone and training
- Distribute hundreds of blankets, coats, and other basic necessities
- Provide Harm Reduction and Naloxone trainings
- Test over 200 community members for HIV and HEP C

Project Description:

The Indiana Recovery Alliance (IRA) respectfully requests \$XXX to purchase a vehicle to provide needs based, anonymous care to Bloomington and Monroe County residents. The IRA is a volunteer powered, grassroots harm reduction project designed to improve the health and well being of our participants. While many of our services target the needs of people using IV drugs and sex workers, the IRA is committed to providing all members of our community with the resources they need to make positive change, as they define positive change, and to assist them in mitigating health risks.

The IRA is founded in harm reduction philosophy. We do not judge those who participate in our programs, nor do we condemn their behavior. Instead, we work with our participants on their own terms, striving to find practical solutions that are individually appropriate, non-coercive, and effective in protecting their health. We operate within a framework of voluntary association, participatory decision-making, and direct action based on respect and dignity for all of our participants and volunteers.

Because of our non-judgmental, non-coercive approach, the IRA is able to develop close, trusting relationships the members of our community who are often marginalized. Through these relationships, the IRA is able to make an impact on the health and well being of not only these individuals, but on our community as a whole. Studies show that syringe exchange programs (SEP) provide a multitude of benefits to a community. Drug users who have access to a SEP are 5 times more likely to enter into a drug treatment program, and have lower levels of HEP C and HIV than those who do not have access. SEPs help create a legal system that allows injection drug users to tell police that they have syringes, helping officers to avoid injuries from needle sticks during searches or pat downs. In Baltimore, for instance, two years after the introduction of a SEP researchers found a significant reduction (50%) in needles discarded on the streets.¹

The IRA has also provided over \$140,000 worth of Naloxone, which has saved an estimated 50 lives in Bloomington. Naloxone is a medication called an “opioid antagonist” used to counter the effects of opioid overdose. Specifically, naloxone is used in opioid overdoses to counteract life-threatening depression of the central nervous system and respiratory system, allowing an overdose victim to breathe normally. Naloxone is a nonscheduled (i.e., non-addictive), prescription medication. Naloxone only works if a person has opioids in their system; the medication has no effect if opioids are absent. Although traditionally administered by emergency response personnel, naloxone can be administered by minimally trained laypeople, which makes it ideal for treating overdose in people who have been prescribed opioid pain medication and in people who use heroin and other opioids. Naloxone has no potential for abuse.

With Jack Hopkins funds, the IRA will be able to increase our ability to provide individualized services, and reach the most marginalized members of our community. With a vehicle, the IRA will be able to deliver all of our services directly to those who may not be able to reach us. These services include and are not limited to the following: HIV/HCV antibody testing * Naloxone training and distribution * Condoms and safe sex supplies * Safer use training and sterile supplies * Referrals to substance abuse treatment (inpatient and outpatient, including medically assisted treatments), HIP navigators, housing (temporary and permanent), counseling, 12 step programs, and other legal and social service organizations * RN triage services * Outreach supplies (varying depending on donations):clothes, coats, blankets, socks, shoes, first aid supplies, nutritional drinks, snacks, camping supplies, gloves, mats, toiletries, etc.

¹ https://www.aidsunited.org/data/files/Site_18/2014AidsUnited-FactSheet-SyringeExchange.pdf

All of these services are tracked by the IRA using an individual, unidentifiable number for each participant.

Project Impact:

A vehicle would be beneficial to the IRA for numerous reasons. The IRA is dependent on in kind donations from other harm reduction projects, such as Chicago Recovery Alliance, and would benefit greatly from a vehicle to be able to retrieve those supplies. The IRA is also engaged in numerous harm reduction trainings and community events across the state and country. The IRA transports clients to social service providers, rehabilitation centers and health centers. Finally, the IRA offers a delivery service for participants to obtain supplies. Having an unmarked, discreet vehicle will enable the IRA to continue build trust among community members who may be wary of this new service and stop our dependence upon coordinating using our volunteers personal vehicles. Our volunteers and nurses will be better equipped to work with marginalized individuals and provide them with the supplies and information necessary to prevent common ailments stemming from IV drug use, such as abscesses (which can lead to serious infections, such as endocarditis), fatal overdoses, HIV/HEP, overdose and other infectious diseases. Because of the criminalized status and stigmatization of people who inject drugs, our participants are underserved and often reluctant to engage with traditional service providers. Most of our participants do not access traditional health services out of fear of legal repercussions and being treated poorly. Having more options for access to low barrier services like those offered by the IRA can provide participants with the materials needed to mitigate health risks, as well as serve as an access point to higher barrier services. We see people everyday who are suffering from ailments that can be remedied easily or prevented with a just a little education and sterile supplies.

We cannot accurately estimate the public health impact that our services will provide for Bloomington. Research has shown that the impact of having a SEP in a community positively affects public health as whole. Monroe County declared a Hepatitis C epidemic in 2015, and the county follows the national trends fueled by the nationwide opioid epidemic. Since 1999, overdose deaths involving opioids have quadrupled. From 1999-2014, more than 165,000 people have died from overdoses related to prescription opioids alone (over 250,000 when including heroin and illegal opioids).² Monroe County has a public health advantage to combat these trends with our SEP and comprehensive Harm Reduction project. The IRA is providing an invaluable service to the community by delivering the services necessary to not only prevent this epidemic from growing, but reverse its negative effects.

Project Outcomes:

As community trust continues to grow, we expect to see an increase in participants, more health risks mitigated and more lives saved by Naloxone. In 2016, the IRA expects do the following:

- Distribute 100,000 syringes and sterile supplies
- Distribute 3,000 doses of Naloxone and training
- Distribute hundreds of blankets, coats, and other basic necessities
- Provide Harm Reduction and Naloxone trainings
- Test over 200 community members for HIV and Hepatitis C

² <http://www.cdc.gov/mmwr/preview/mmwrhtml/mm6450a3.htm>

Simple Program Budget

Amount	Description	Funding Source
\$26,875.50	Chevy Express	JHSSF
\$124.50	Dealer fees	IRA
\$500.00	Insurance for 1 yr.	IRA
\$100.00	Registration	IRA



2906 Buick Cadillac Boulevard
(812) 339-2227 Fax (812) 332-8203
BLOOMINGTON, IN 47401-5444



DATE 3-25-16

CELL 812-320-7525

STATE IN ZIP 47402

YEAR	MAKE	MODEL	TYPE
2015	Chevrolet	Express Van	

SERIAL NO. 1GA ZGYFG6 F1234287 COLOR TRIM

E-MAIL ADDRESS: indiana.recovery.alliance@gmail.com MILES 18,202

TRADE-IN CERTIFICATION: THE CUSTOMER CERTIFIES HIS/HER TRADE-IN VEHICLE HAS NEVER BEEN TITLED UNDER A STATE OR FEDERAL "BRAND" SUCH AS "DEFECTIVE", "REBUILT", "SALVAGE", "FLOOD", ETC. AND VEHICLE HAS HAD NO PREVIOUS FRAME DAMAGE. <div style="text-align: right;">(INITIAL)</div>	TOTAL RETAIL PRICE	26,875.50
	TRADE ALLOWANCE / DISCOUNT	+
	DIFFERENCE	26,875.50

DISCLAIMER OF WARRANTIES			
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ND CONDITIONS

THERE ARE NO PROMISES FOR ACCESSORIES OR REPAIR WORK, ORAL OR WRITTEN WITH THIS PURCHASE, UNLESS STATED BELOW

Non-profit (exempt \neq)

X Beatty
SALESMAN SIGNATURE

With my signature below I, the purchaser, agree that this order includes all of the terms and conditions on both the face and reverse side hereof. That this order cancels and supersedes any prior agreement and as of this date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby. I, the purchaser certify that: 1. I have read the matter printed on the back hereof and agree to it as a part of this order the same as if it were printed above my signature. 2. I am 18 years of age or older. 3. At the time of delivery all safety and emission equipment on this vehicle was in proper working order. 4. At the time of delivery, the factory window sticker was properly affixed to the vehicle. 5. I have read and understand and accept all provisions of the warranty statement covering the vehicle described above. 6. I agree to pay the difference in the amount stated above for Lien Pay-Off On Trade In and the actual amount of payoff due if a discrepancy occurs. I hereby acknowledge receipt of a complete copy of this order.

MANAGER X

X
BUYER'S SIGNATURE

DATE _____

(THIS ORDER IS NOT BINDING ON DEALER UNTIL ACCEPTED BY AUTHORIZED REPRESENTATIVE)

THIS ORDER IS SUBJECT TO TERMS AND CONDITIONS
PRINTED ON REVERSE SIDE

ADDITIONAL TERMS AND CONDITIONS

1. As used in this order the terms (a) "Seller" shall mean the authorized Dealer to whom this Order is addressed and who shall become a party hereto by its acceptance hereof, (b) "Purchaser" shall mean the party executing this Order as such on the face hereof, and (c) "Manufacturer" shall mean the Division of General Motors Corporation that manufactured the vehicle or chassis, it being understood by Purchaser and Seller that Seller is in no respect the agent of Manufacturer, that Seller and Purchaser are the sole parties to this Order and that reference to Manufacturer herein is for the purpose of explaining generally certain contractual relationships existing between Seller and Manufacturer with respect to new motor vehicles.

2. Manufacturer has reserved the right to change the price to Dealer of new motor vehicles without notice. In the event the price to Dealer of new motor vehicles of the series and body type ordered hereunder is changed by Manufacturer prior to delivery of the new motor vehicle ordered hereunder to Purchaser, Dealer reserves the right to change the cash delivered price of such motor vehicle to Purchaser accordingly. If such cash delivered price is increased by Dealer, Purchaser may, if dissatisfied therewith, cancel this Order, in which event if a used motor vehicle has been traded in as a part of the consideration for such new motor vehicle, such used motor vehicle shall be returned to Purchaser upon payment of a reasonable charge for storage and repairs (if any) or, if such used motor vehicle has been previously sold by Dealer, the amount received therefore, less a selling commission of 15% and any expense incurred in storing, insuring, conditioning or advertising said used motor vehicle for sale, shall be returned to Purchaser.

3. If the used motor vehicle which has been traded in as a part of the consideration for the motor vehicle ordered hereunder is not to be delivered to Dealer until delivery to Purchaser of such motor vehicle, the used motor vehicle shall be reappraised at that time and such reappraised value shall determine the allowance made for such used motor vehicle. If such reappraised value is lower than the original allowance therefore shown on the front of this Order, Purchaser may, if dissatisfied therewith, cancel this Order, provided, however, that such right to cancel is exercised prior to the delivery of the motor vehicle ordered hereunder to the Purchaser and surrender of the used motor vehicle to Dealer.

4. Purchaser agrees to deliver to Dealer satisfactory evidence of title to any used motor vehicle traded in as a part of the consideration for the motor vehicle ordered hereunder at the time of delivery of such used motor vehicle to Dealer. Purchaser warrants any such used motor vehicle to be his property free and clear of all liens and encumbrances except as otherwise noted herein.

5. Unless this Order shall have been cancelled by Purchaser under and in accordance with the provisions of paragraph 2 or 3 above, Dealer shall have the right, upon failure or refusal of Purchaser to accept delivery of the motor vehicle ordered hereunder and to comply with the terms of this Order, to retain as liquidated damages any cash deposit made by Purchaser, and, in the event a used motor vehicle has been traded in as a part of the consideration for the motor vehicle ordered hereunder, to sell such used motor vehicle and reimburse himself out of the proceeds of such sale for the expenses specified in paragraph 2 above and for such other expenses and losses as Dealer may incur or suffer as a result of such failure or refusal by Purchaser.

6. Manufacturer has reserved the right to change the design of any new motor vehicle, chassis, accessories or parts thereof at any time without notice and without obligation to make the same or any similar change upon any motor vehicle, chassis, accessories or parts thereof previously purchased by or shipped to Dealer or being manufactured or sold in accordance with Dealer's orders. Correspondingly, in the event of any such change by Manufacturer, Dealer shall have no obligation to Purchaser to make the same or any similar change in any motor vehicle, chassis, accessories or parts thereof covered by this Order either before or subsequent to delivery thereof to Purchaser.

7. Dealer shall not be liable for failure to deliver or delay in delivering the motor vehicle covered by this Order where such failure or delay is due, in whole or in part, to any cause beyond the control or without the fault or negligence of Dealer.

8. The price for the motor vehicle specified on the face of this Order includes reimbursement for Federal Excise taxes, but does not include sales taxes, use taxes or occupational taxes based on sales volume, (Federal, State or Local) unless expressly so stated. Purchaser assumes and agrees to pay, unless prohibited by law, any such sales, use or occupational taxes imposed on or applicable to the transaction covered by this Order, regardless of which party may have primary tax liability therefore.

9. *There are no warranties, express or implied, made by the seller herein on the vehicle or chassis described on the face hereof. In case of a new vehicle or chassis the printed General Motors New Vehicle Warranty delivered to Purchaser with such vehicle or chassis shall apply and the same is hereby made a part hereof as though fully set forth herein. The New Vehicle Warranty is the only warranty applicable to such new vehicle or chassis and is expressly in lieu of all other warranties by the seller, expressed or implied, including any implied warranty or merchantability or fitness for a particular purpose. In the case of a used vehicle or chassis, the applicability of an existing manufacturer's warranty thereon, if any, shall be determined solely by the terms of such warranty.*

10. Any used motor vehicle sold to Purchaser by Dealer under this Order is sold at the time of delivery by Dealer without any guarantee or warranty, expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose, as to its condition or the condition of any part thereof except as may be otherwise specifically provided in writing on the face of this Order or in a separate writing furnished to Purchaser by Dealer.

11. The Purchaser, before or at the time of delivery of the motor vehicle covered by this Order will execute such other forms of agreement or documents as may be required by the terms and conditions of payment indicated on the front of this Order.

12. Notice, the information you see on the window form for this vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale.



Date/Time: 3/28/2016 10:14:59 AM

Buyer: Christopher Abert
 Cell Phone: (812) 320-7525
 Address: 342 S Madison St
 Bloomington, 47403

Salesperson: Brad Westlake

2016 Grand Caravan AVP/SE

Buy	1 Mo
\$ Down	Est. \$/Mo
0	25116 ~
1,000	24116 ~
2,000	23116 ~

MSRP or Retail Price	26,385.00
Selling Price	25,889.00
Government Fees	0.00
Proc/Doc Fees	175.00
Accessories	224.00
Service Contract	0.00
Gap	0.00
Total Taxes	1,827.91
Total Price	28,115.91
Trade Allowance	0.00
Trade Payoff	0.00
Rebate	3,000.00
Cash Down Payment	0.00
Amount Financed	25,115.91

X

Customer Signature

Date

X

Manager Signature

Date



IRA Indiana Recovery Alliance <indianarecoveryalliance@gmail.com>

2016 Kia Sedona

William Sweesy <ezracing@icloud.com>

Fri, Mar 25, 2016 at 11:20 AM

To: indianarecoveryalliance@gmail.com

I will sell Indiana Recovery Alliance a base 2016 Kia Sedona L for \$27,235.93 including all tax's and fee's.

[Quoted text hidden]



Date/Time: 3/28/2016 10:14:48 AM

Buyer: Christopher Abert
 Cell Phone: (812) 320-7525
 Address: 342 S Madison St
 Bloomington, 47403

Salesperson: Brad Westlake

2015 Town & Country Touring

Buy	1 Mo
\$ Down	Est. \$/Mo
0	25019 ~
1,000	24019 ~
2,000	23019 ~

MSRP or Retail Price	24,995.00
Selling Price	22,995.00
Government Fees	0.00
Proc/Doc Fees	175.00
Accessories	224.00
Service Contract	0.00
Gap	0.00
Total Taxes	1,625.33
Total Price	25,019.33
Trade Allowance	0.00
Trade Payoff	0.00
Rebate	0.00
Cash Down Payment	0.00
Amount Financed	25,019.33

X

 Customer Signature

 Date

X

 Manager Signature

 Date



BUICK

Cadillac.

CURRY AUTO CENTER, INC.

2906 Buick Cadillac Boulevard
(812) 339-2227 Fax (812) 332-8203
BLOOMINGTON, IN 47401-5444



CHEVROLET



STOCK # Small Auction

DATE 3-25-16

[HOME](#)

CELL 812-320-7525

STATE IN ZIP 47404

YEAR 2014 MAKE Dodge MODEL Gr. Champion TYPE

SERIAL NO. 2C4 RDG BG 3E'R 411971 COLOR White TRIM Black / Grey

E-MAIL ADDRESS: indianarecoveryalliance@gmail.com MILES 31,137

DEALER INSTALLED EQUIPMENT			FACTORY INSTALLED EQUIPMENT			LIST PRICE OF VEHICLE	\$ 18,500. ⁰⁰ (ESTIMATE)
	\$			\$			
TOTAL	\$		TOTAL	\$			

TRADE-IN CERTIFICATION: THE CUSTOMER CERTIFIES HIS/HER TRADE-IN VEHICLE HAS NEVER BEEN TITLED UNDER A STATE OR FEDERAL "BRAND" SUCH AS "DEFECTIVE", "REBUILT", "SALVAGE", "FLOOD", ETC. AND VEHICLE HAS HAD NO PREVIOUS FRAME DAMAGE. _____ (INITIAL)

TOTAL RETAIL PRICE	16,875.50
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TRADE ALLOWANCE / DISCOUNT	
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DIFFERENCE	16,875.50
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DEALER INSTALLED EQUIPMENT	-
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DOCUMENT FEE	124.50
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SALES TAX		
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SUB TOTAL		
-----------	--	--

LESS REBATE		
-------------	--	--

LESS DOWN PAYMENT		
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PLUS TRADE PAYOFF		
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BALANCE DUE ON DELIVERY	17,000.00
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FINANCE COMPANY[illegible]

ADDRESS		
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PURCHASER'S STATEMENT

With my signature below I, the purchaser, agree that this order includes all of the terms and conditions on both the face and reverse side hereof. That this order cancels and supersedes any prior agreement and as of this date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby. I, the purchaser certify that: 1. I have read the matter printed on the back hereof and agree to it as a part of this order the same as if it were printed above my signature. 2. I am 18 years of age or older. 3. At the time of delivery all safety and emission equipment on this vehicle was in proper working order. 4. At the time of delivery, the factory window sticker was properly affixed to the vehicle. 5. I have read and understand and accept all provisions of the warranty statement covering the vehicle described above. 6. I agree to pay the difference in the amount stated above for Lien Pay-Off On Trade In and the actual amount of payoff due if a discrepancy occurs. I hereby acknowledge receipt of a complete copy of this order.

SALESMAN X

MANAGER X

(THIS ORDER IS NOT BINDING ON DEALER UNTIL ACCEPTED BY AUTHORIZED REPRESENTATIVE)

X
BUYER'S SIGNATURE _____ DATE _____

THIS ORDER IS SUBJECT TO 263 TERMS AND CONDITIONS
PRINTED ON REVERSE SIDE

ADDITIONAL TERMS AND CONDITIONS

1. As used in this order the terms (a) "Seller" shall mean the authorized Dealer to whom this Order is addressed and who shall become a party hereto by its acceptance hereof, (b) "Purchaser" shall mean the party executing this Order as such on the face hereof, and (c) "Manufacturer" shall mean the Division of General Motors Corporation that manufactured the vehicle or chassis, it being understood by Purchaser and Seller that Seller is in no respect the agent of Manufacturer, that Seller and Purchaser are the sole parties to this Order and that reference to Manufacturer herein is for the purpose of explaining generally certain contractual relationships existing between Seller and Manufacturer with respect to new motor vehicles.

2. Manufacturer has reserved the right to change the price to Dealer of new motor vehicles without notice. In the event the price to Dealer of new motor vehicles of the series and body type ordered hereunder is changed by Manufacturer prior to delivery of the new motor vehicle ordered hereunder to Purchaser, Dealer reserves the right to change the cash delivered price of such motor vehicle to Purchaser accordingly. If such cash delivered price is increased by Dealer, Purchaser may, if dissatisfied therewith, cancel this Order, in which event if a used motor vehicle has been traded in as a part of the consideration for such new motor vehicle, such used motor vehicle shall be returned to Purchaser upon payment of a reasonable charge for storage and repairs (if any) or, if such used motor vehicle has been previously sold by Dealer, the amount received therefore, less a selling commission of 15% and any expense incurred in storing, insuring, conditioning or advertising said used motor vehicle for sale, shall be returned to Purchaser.

3. If the used motor vehicle which has been traded in as a part of the consideration for the motor vehicle ordered hereunder is not to be delivered to Dealer until delivery to Purchaser of such motor vehicle, the used motor vehicle shall be reappraised at that time and such reappraised value shall determine the allowance made for such used motor vehicle. If such reappraised value is lower than the original allowance therefore shown on the front of this Order, Purchaser may, if dissatisfied therewith, cancel this Order, provided, however, that such right to cancel is exercised prior to the delivery of the motor vehicle ordered hereunder to the Purchaser and surrender of the used motor vehicle to Dealer.

4. Purchaser agrees to deliver to Dealer satisfactory evidence of title to any used motor vehicle traded in as a part of the consideration for the motor vehicle ordered hereunder at the time of delivery of such used motor vehicle to Dealer. Purchaser warrants any such used motor vehicle to be his property free and clear of all liens and encumbrances except as otherwise noted herein.

5. Unless this Order shall have been cancelled by Purchaser under and in accordance with the provisions of paragraph 2 or 3 above, Dealer shall have the right, upon failure or refusal of Purchaser to accept delivery of the motor vehicle ordered hereunder and to comply with the terms of this Order, to retain as liquidated damages any cash deposit made by Purchaser, and, in the event a used motor vehicle has been traded in as a part of the consideration for the motor vehicle ordered hereunder, to sell such used motor vehicle and reimburse himself out of the proceeds of such sale for the expenses specified in paragraph 2 above and for such other expenses and losses as Dealer may incur or suffer as a result of such failure or refusal by Purchaser.

6. Manufacturer has reserved the right to change the design of any new motor vehicle, chassis, accessories or parts thereof at any time without notice and without obligation to make the same or any similar change upon any motor vehicle, chassis, accessories or parts thereof previously purchased by or shipped to Dealer or being manufactured or sold in accordance with Dealer's orders. Correspondingly, in the event of any such change by Manufacturer, Dealer shall have no obligation to Purchaser to make the same or any similar change in any motor vehicle, chassis, accessories or parts thereof covered by this Order either before or subsequent to delivery thereof to Purchaser.

7. Dealer shall not be liable for failure to deliver or delay in delivering the motor vehicle covered by this Order where such failure or delay is due, in whole or in part, to any cause beyond the control or without the fault or negligence of Dealer.

8. The price for the motor vehicle specified on the face of this Order includes reimbursement for Federal Excise taxes, but does not include sales taxes, use taxes or occupational taxes based on sales volume, (Federal, State or Local) unless expressly so stated. Purchaser assumes and agrees to pay, unless prohibited by law, any such sales, use or occupational taxes imposed on or applicable to the transaction covered by this Order, regardless of which party may have primary tax liability therefore.

9. *There are no warranties, express or implied, made by the seller herein on the vehicle or chassis described on the face hereof. In case of a new vehicle or chassis the printed General Motors New Vehicle Warranty delivered to Purchaser with such vehicle or chassis shall apply and the same is hereby made a part hereof as though fully set forth herein. The New Vehicle Warranty is the only warranty applicable to such new vehicle or chassis and is expressly in lieu of all other warranties by the seller, expressed or implied, including any implied warranty or merchantability or fitness for a particular purpose. In the case of a used vehicle or chassis, the applicability of an existing manufacturer's warranty thereon, if any, shall be determined solely by the terms of such warranty.*

10. Any used motor vehicle sold to Purchaser by Dealer under this Order is sold at the time of delivery by Dealer without any guarantee or warranty, expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose, as to its condition or the condition of any part thereof except as may be otherwise specifically provided in writing on the face of this Order or in a separate writing furnished to Purchaser by Dealer.

11. The Purchaser, before or at the time of delivery of the motor vehicle covered by this Order will execute such other forms of agreement or documents as may be required by the terms and conditions of payment indicated on the front of this Order.

12. Notice, the information you see on the window form for this vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale.

IRA Indiana Recovery Alliance <indianarecoveryalliance@gmail.com>

Fwd: send me the sans please

John Stevens <johnstevensone@gmail.com>
To: indianarecoveryalliance@gmail.com

Mon, Mar 28, 2016 at 11:00 AM

Chris,

Attached are two proposals for your review. I have given you significant discounts on both because we support organizations like yours within the community.

The rebates listed for the new Dodge Grand Caravan are subject to change monthly.

The pre-owned Town and Country has more standard equipment than the New Dodge Grand Caravan.

It has power doors and lift gate, leather interior, rear dvd, back up camera, aluminum wheels, and more. It is a great price, and is cheaper than the used Grand Caravans I can get right now with similar equipment.

Thanks in advance for the opportunity to earn your business!

John Stevens
Business and Sales Manager
Town and Country Chrysler Dodge Jeep Ram Inc.
2200 S. Walnut Street
Bloomington, Indiana 47401
[812-331-3200](tel:812-331-3200)
[812-331-3207](tel:812-331-3207) Fax
[812-327-9318](tel:812-327-9318) Cell
johnstevensone@gmail.com

----- Forwarded message -----

From: **Michael Moore** <mmoore1040@aol.com>
Date: Mon, Mar 28, 2016 at 10:33 AM
Subject: Re: send me the sans please
To: johnstevensone@gmail.com

Michael Moore
Town & Country Chrysler Dodge Jeep Inc
2200 S Walnut St
Bloomington, Indiana 47401
[812-331-3200](tel:812-331-3200)
[812-345-6863](tel:812-345-6863)
mmoore1040@aol.com
www.shoptconline.com

-----Original Message-----

From: John Stevens <johnstevensone@gmail.com>
To: Mike Moore B Town <mmoore1040@aol.com>
Sent: Mon, Mar 28, 2016 10:28 am
Subject: send me the sans please

3/28/2016

Gmail - Fwd: send me the sans please



Abert.pdf
224K



IRA Indiana Recovery Alliance <indianarecoveryalliance@gmail.com>

[Fwd: Emailing: IRA Quote 1, IRA Quote 2]

John Beatty <jbeatty@curryautocenter.com>

Fri, Mar 25, 2016 at 1:01 PM

To: ddebruicker@gmail.com, indianarecoveryalliance@gmail.com

Cc: Dan Smith <dsmith@currybuick.com>, John Beatty <jbeatty@curryautocenter.com>

Chris and Dave,

First, thank you for your service to the Bloomington Community through your work with the Indiana Recovery Alliance. Opiate addiction is getting major national attention, and it is incredible that we have boots on the ground in Bloomington to combat this issue.

I have attached 2 files with our written quotes for vans to serve your group's needs. The Chevrolet Express Van is a 12 passenger full-sized van with seating for 12 people. The Dodge Grand Caravan is a smaller passenger mini-van.

We understand that the Indiana Recovery Alliance's purchase decision is contingent on receiving a grant which may take some time for approval and funding. With that in mind, please be aware that these quotes are based on availability, and may very well be sold before your funding arrives.

In such an event, we would work with you to find a similar vehicle that fits the pricing guidelines we have shown in these Sales Agreements. Don't hesitate to email, text, or call if you have any questions.

Once again, thanks
John Beatty

cc: Dan Smith

----- Original Message -----
Subject: Emailing: IRA Quote 1, IRA Quote 2
From: "Amy Link Chitwood" <achitwood@currybuick.com>
Date: Fri, March 25, 2016 12:49 pm
To: "John Beatty" <jbeatty@curryautocenter.com>

Here you go!

2 attachments**IRA Quote 1.pdf**
1373K**IRA Quote 2.pdf**
1358K

**IRA SAP Projected End Of Year Financial Statement
2016 Twelve Month Projected Expenses**

Item	Needed	Secured	Total
Personnel	\$ 21,600.00	\$ 20,000.00	\$ 41,600.00
Project Coordinator	\$ 21,600.00	\$ 20,000.00	\$ 41,600.00
Program Expenses	\$ 45,600.00	\$ 123,339.00	\$ 168,939.00
Education Supplies		\$ 2,085.00	\$ 2,085.00
Safe Injection Supplies	\$ 15,000.00	\$ 9,819.00	\$ 24,819.00
Biohazard Waste Removal		\$ 3,235.00	\$ 3,235.00
Client Incentive		\$ 1,150.00	\$ 1,150.00
Mobile Unit Expenses	\$ 30,600.00	\$ 15,200.00	\$ 45,800.00
Overdose Supplies		\$ 91,850.00	\$ 91,850.00
Support Expenses	\$ -	\$ 18,200.00	\$ 18,200.00
Office Supplies		\$ 3,000.00	\$ 3,000.00
Insurance		\$ 6,200.00	\$ 6,200.00
Space Expenses	\$ -	\$ 12,000.00	\$ 12,000.00
TOTAL PROGRAM COST	\$ 67,200.00	\$ 161,539.00	\$ 228,739.00

Staff Positions will serve in voluntary role until funding is secure

Currently Identified Potential Funding Sources:

Gilead Sciences

AIDS United

The Health Foundation of Greater Indianapolis

SAF

Drug Policy Alliance

Comer Foundation
NASEN
MAC AIDS Fund
Elizabeth Taylor
Diamond Foundation
VIIV Healthcare
Broadway Cares
Levi Strauss Foundation
Ford Foundation
Bristol Myers Squibb
Elton John Foundation
Merck Foundation

BUDGET DETAIL

Project Coordinator \$20 per hour x 40 hours per week
Serves as operational manager of SAP, manages staff and volunteers, monitor program outcomes and quality assurance, and submit all required reports. PC role will be volunteer/partially paid until full funding is secured

Education Supplies 250 brochures x 1.14
Laptop, projector, flip board, HDMI cables, etc \$1500
Misc Education Materials/Printing

Safe Injection Supplies 125,000 syringes = \$10,000
1,000 tourniquets = \$115
500 Acidifiers = \$100
400 Wound Care Kits = \$836
10,000 Cookers = \$520
1,000 Plastic Bags = \$78
10,000 Cotton Filters = \$160

10,000 Alcohol Prep Pads = \$150
1,000 Rinse Water Pods = \$860

Incentives

\$ 1,550.00

incentives for participants who follow through with referrals and those in immediate need of pantry items (fruit, water, granola bars, etc). Incentives are used as tangible items to reward, encourage, support health, express compassion, and develop client trust. Includes phone card, gas card, journal, etc. A large portion of this line item will likely be secured through donations, but is not firm at this time.

Biohazard Waste Removal

160 1 gallon sharps containers = \$655
Sharps Disposal x 12 months = \$2580

Overdose Supplies

EVZIO Autoinjectors 160 units = \$80,000
IM Syringes, baggies, Naloxone DVD's = \$725
IM Naloxone 1790 doses = \$26,850

Mobile Unit Expenses

Gas at \$300 per month = \$3600
Estimated Annual Maintenance = \$3000
Registration = \$200
Mobile Unit = \$10,000
Outreach Vehicle = \$30,000

Insurance

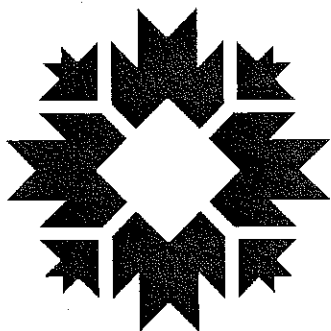
Professional/General Liability \$5200

Office Supplies

Misc Office Supplies for Administration = \$3000

Space

Rent = \$6600
Warehouse = \$4400



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name:

Is Lead Agency a 501(c)(3)? ☐ Yes ☐ No

Number of Employees:

Full-Time	Part-Time	Volunteers
0	2	>100

Address:

IU Foundation, Sheila Decker
Showalter House
1500 N. State Road 46 Bypass
Bloomington, IN 47408

Chris Cook, MBA, CPA
Kelley School of Business
1309 E. 10th Street, Rm HH 5100
Bloomington, IN 47408

Evan Kaufman, MBA
Summit Partners
200 Middle Road, Suite 200
Menlo Park, CA 94025

Zip Code: 47408

47408

94025

Phone: 812-855-9391

812-856-5723

650-614-6741

Agency E-Mail: shdecker@indiana.edu cookchs@indiana.edu

ekaufman@summitpartners.com

Website: <http://iumensrugby.com> <http://iuwomensrugby.com>

President of Board of Directors: Evan Kaufman

Executive Director: Chris Cook, MBA, CPA

Title: Senior Club Advisor

Phone: 812-856-5723

E-Mail: cookchs@indiana.edu

Name of Person to Present Proposal to the Committee:
(if not the Executive Director)

Title: Board of Director, Alumni Fund Raising Steering Committee

Phone: 812-929-1634

E-Mail: pbryant@ivytech.edu

Name of Grant Writer: Philip C. Bryant, MBA

Phone: 812-929-1634

E-Mail: pbryant@ivytech.edu

Agency Mission Statement *(150 words or less)*

The mission of the Alumni Fund Raising Steering Committee, IURFC, IUWRFC, it to build an endowment that will support the activities of the Indiana University Rugby Club to include travel expense, rugby training and a rugby education expenses which includes community service activities through youth rugby program.

PROJECT INFORMATION

Project Name: Bloomington Youth Rugby Education Initiative.

Is this a collaborative project? ☒ Yes ☐ No

If a collaborative project, list name(s) of non-lead agency partner(s):

Indiana University Foundation, United States Rugby Foundation, USA Rugby, Play Rugby USA.

Address where project will be housed: Funds will be invested and disbursed from the IUF, Chris Cook, MBA, CPA, Kelley School, IURFC Senior Club Advisor will approve expenditures and order disbursement. All of the activities will be conducted on local school or parks grounds.

Total Cost of Project: \$9,000 per year.

Requested JHSSF Funding: A contribution of \$100,000 to match \$100,000 already on deposit with the IUF as an Endowment to provide perpetual funding for the program activities.

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

Approximately \$315,000 is already on deposit in an endowed account at the Indiana University Foundation. \$300,000 of that amount was deposited in December 2015 by Mark Cuban with the promise that he would make future lump sum contributions when the \$300,000 was matched. Another \$11,000 has been transferred from another IUF account to begin the matching process as well as a campaign for pledges from over 1000 IURFC Alumni.

The Endowment was established primarily to offset the IURFC traveling expenses.

For this project, \$100,000 of the endowment will be dedicated to the Rugby Education and Bloomington

Total Number of Clients Served by this project in 2016: 200-250 Youth, 30 to 50 IU Students.

Total Number of City Residents Served by this project in 2016: 200-250 Youth, 30 to 50 IU Students

Is this request for operational funds? ☒ Yes ☐ No

If "yes," indicate the nature of the operational request:

☒ Pilot ☐ Bridge ☐ Collaborative ☐ None of the Preceding – General request for operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☒ July-September 2016 ☐ October-December 2016 ☐ Other: _____

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

July 15th, 2016.

1. A cooperative commitment from Bloomington Elementary Schools, Bloomington Parks Department, and/or YMCA, Boys and Girls Clubs.
2. Fall Semester at IU for team meeting and a commitment from student athletes to the program.
3. Registration of K-6 students
4. Training of 20 to 50 IU Student rugby players in Certification On-Line or local classes.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

Mark Cuban, in December 2015, deposited \$300,000 into an endowment account at the Indiana University Foundation that is a "matching fund" campaign. The annual income from \$100,000 of that amount if matched will be dedicated to this Bloomington "Youth Rugby Program." Estimated to be a total annual income of 4.5%, \$9,000 per year. This amount will be adequate to grow the program for three to four years as more student coaches, referees and club administrators are added and stabilizing with their graduation at a fixed program size of community participants, indifferently.

Do you own or have site control of the property on which the project is to take place?

☐ Yes ☒ No ☐ N/A

Is the property zoned for your intended use?

☒ Yes ☐ No ☐ N/A

If "no," please explain:

For the program launch, publically owned school grounds or parks grounds will be used as well as some class rooms for the "Practical Math Foundation" exercises.

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: *Funds will not be disbursed until all requisite variances or approvals are obtained.*

N/A

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

☒ Yes ☐ No

If "yes," please provide an itemized list of program elements, ranked by priority and cost:

Priority #1
(Item & Cost)

\$100,000 as a contribution to the IUF Rugby Endowment Fund. This would match \$100,000 of Mark Cuban's "matching fund" and provide perpetual program service.

Priority #2
(Item & Cost)

\$9,000. This amount would pay the cost of the first year pilot program in the Bloomington area.

Priority #3
(Item & Cost)

\$4,500. This amount would pay the cost of a 50% scaled back program.

Priority #4
(Item & Cost)

--

Priority #5
(Item & Cost)

--

Priority #6
(Item & Cost)

--

Project Synopsis (250 words or less)

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

We are requesting \$100,000 endowment to provide perpetual funding of \$9,000 per year. This program will use a tool called a "Rugby Education" and is structured to attract students who are already in competition in the sport. The United States currently has over 1,000 college rugby clubs. The goal of the United States Rugby Foundation (USRF) is to encourage every college rugby club to cooperate with their local community and develop youth programs that will construct a grass roots counter culture to dilute and eventually defeat the current apathy, despair and fear in our nation's youth. In Indiana the state legislature just passed laws to contain a "meth epidemic." Southern Indiana is frequently called the "Meth Capital of the World." The drugs and the thugs spawned from use, have been responsible for numerous police action shootings leading to riots and extensive property loss in many communities recently. A bold movement at the nation's grassroots must launch a culture change. The theme for this program: "NO more Fergusons! A "rugby education" would require a student to commit to obtaining a Level 1 Coaching, Level 1 Referee, Level 1 Club Administration certification which includes "Practical Math Foundation Mentor Training," and one supervised internship of their choice, in Bloomington, K-12. First year goal is to influence 200 to 250 K-6 students. Second year, 250-350 K-8 students. Third year, 350-450 K-12 students. There is currently a high school club active in Bloomington. "The Book of Rugby, Virtues of a Rugby Education," is currently being written to explain this pilot project and promote the concept throughout the rugby community. The coaching philosophy that will be employed is explained in a recent (2009) film: "Forever Strong." See "Coach Larry Gilwex commentary: "Making Forever Strong" and "Life Lessons."

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the Service Community Assessment of Needs, the City of Bloomington, Housing and Neighborhood Development Department's 2015-2019 Consolidated Plan, or any other community-wide survey of social services needs.

The virtues of a "Rugby Education" and why not for other sports activities? All sports in fact have many positive features that teach teamwork, leadership, fitness, self-discipline and competition. Rugby covers these as well as many virtues that extend beyond the capability of other sports but have been demonstrated frequently in rugby. To wit: increase in entrepreneurship, dramatic reduction in recidivism rates, a respect for the law, a survival spirit, multi-tasking, a respect for different cultures, "innovative" leadership, a culture of learning especially applied to STEM careers, nation building, and breaking down tribal barriers in third world countries, to name a few. "Rugby is a game for Life." Grandparents help fund, Parents coach, referee, administer, Children play and entertain the community at large.

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

This is a pilot project. The \$100,000 matching endowment funds are already in place and when matched by the Jack Hopkins Fund, will provide an annual endowment income of 4.5%, \$9,000 per year that should perpetually be able to reach 500 to 1000 K-12 children in Bloomington. It is intended that no interested child will be excluded for lack of a ability to pay participation fees. It is expected that initially, the school lunch subsidy program will be a guide for "scholarship" participants. For liability reasons, it will be necessary that every participant be registered with USA Rugby, "CIPP" \$30 per year.

IU Students who participate will have to pay fees for: Coach \$45 (CIPP), \$65 (L-1).

Referee \$45 (CIPP), \$65 (L-1). Lawbooks \$178 for 20 (shipping inc.) Club Administrator (Coach CIPP or Referee CIPP will cover.) Foundation Course \$100.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

First of all, Mark Cuban an Alumni of the Indiana University Rugby Club has already deposited \$300,000 into a matching endowment fund at the IUF and agreed to send another check when the \$300,000 is matched. Second, the IURFC Alumni with over 1,000 living Alumni extending back to 1962, have launched a campaign to match that donation. Third, modest youth participation fees will be charged of those whose families can afford the fee, estimated to be between \$40 to \$50 per year. This fee will cover USA Rugby registration, a t-shirt uniform and field rentals should it be necessary. Forth, when the program is established it will be possible to find community business sponsors for the teams.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

The benefits to the college students are 1) they will be recognized as "Foundation Fellows" with all rights and privileges. 2) On graduation from IU, they will be allowed to submit their resume to a national and international employment bank for rugby corporate sponsors. 3) They will be invited to an annual convention for special recognition, workshop education on advanced Club Administration and a "jobs fair" of employers looking for candidates with the proven ability to lead, administer and problem solve while working with youth.

The benefits to the Bloomington youth that are attracted to the program are: 1) Rugby is a active, fluid sport, a FUN activity that children enjoy participating in. 2) A stabilizing mentor coach in their lives. Nationally, forty percent of all households are single parent households and children are denied a father's influence. Single mothers often feel overwhelmed especially when raising teenage boys. Coaches in youth rugby programs are trained in the "Club Administrators" curriculum receive educational psychology and the role played by coaches directly and club administrators indirectly. 3) The Club Administrators training include a module in "Practical Math Foundation Mentoring." This is a part of a formal, self-paced program to make Math Fun and set the tools for Advanced Math Training, leading to future STEM employment opportunities.

OUTCOME INDICATORS (100 words or less)

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

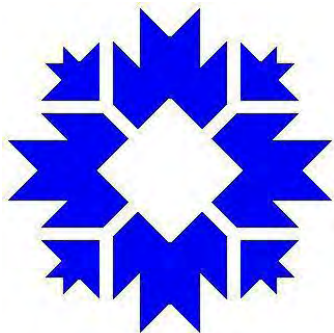
Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

Glendale, Colorado, "Rugby Town, USA" in 2006, built a facility to anchor a 1,500 youth program in a town of 5,000 population with a urban renewal goal that has resulted in a crime rate reduction of "85%." Contact: Captain Tom Gross, GPD. Given five years we should see considerable juvenile crime reduction.

An improved High School graduation rate is expected though that is not a major in Bloomington as will other communities that this pilot project will be exported to in the next ten years.

A decrease in youth drug and alcohol use. The time for intervention is before you have a problem, not after you discover there is a problem.

A dramatic interest in STEM (Science, Technology, Engineering, and Mathematics) and a much better future employment prospects for participants.



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name: LIFE*Designs*

Is Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Employees:

Full-Time	Part-Time	Volunteers
195	78	16

Address:

200 E Winslow Rd, Bloomington, IN

Zip Code: 47401

Phone: 812-332-9615, 1-800-875-9615

Agency E-Mail: info@lifedesignsinc.org

Website: www.lifedesignsinc.org

President of Board of Directors: Becky Wann

Executive Director:

Title: Susan Rinne, Chief Executive Officer

Phone: 812-332-9615

E-Mail: srinne@lifedesignsinc.org

Name of Person to Present Proposal to the Committee: Executive Director and/or Stephanie Shelton
(if not the Executive Director)

Title: Chief Development Officer

Phone: 812-332-9615

E-Mail: sshelton@lifedesignsinc.org

Name of Grant Writer: Stephanie Shelton

Phone: 812-332-9615

E-Mail: sshelton@lifedesignsinc.org

Agency Mission Statement (150 words or less)

LIFEDesigns partners with people of all ages and abilities to lead meaningful and active lives. We envision communities that support all people, where each person is valued, and where everyone belongs. LIFEDesigns serves as a comprehensive resource for people with disabilities and their families. We aim to facilitate active citizenship, fulfilling relationships, and rewarding employment through inclusive communities that foster dignity and respect.

PROJECT INFORMATION

Project Name: Wheelchair Accessible Vehicles

Is this a collaborative project? ☐ Yes ☒ No

If a collaborative project, list name(s) of non-lead agency partner(s):

Address where project will be housed: 200 E Winslow Rd, Bloomington, IN 47401

Total Cost of Project: \$46,560.48

Requested JHSSF Funding: \$15,000

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

Smithville Charitable Foundation, \$10,000, Pending.
Ford Mobility, \$1,000, Pending.
LIFEDesigns, General Budget, \$21,560.48, Confirmed.

Total Number of Clients Served by this project in 2016: 35

Total Number of City Residents Served by this project in 2016: 35

Is this request for operational funds? ☐ Yes ☒ No

If “yes,” indicate the nature of the operational request:

☐ Pilot ☐ Bridge ☐ Collaborative ☐ None of the Preceding – General request for operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☒ July-September 2016 ☐ October-December 2016 ☐ Other: _____

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

Once funding is awarded we will work towards identifying a new vehicle to purchase. Once that is complete, we will submit our claim for reimbursement.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

We anticipate Smithville's decision for funding in September of 2016. We will apply to receive \$1,000 for conversion reimbursement from the Ford Mobility Program. That process will occur once we finish the conversion.

Do you own or have site control of the property on which the project is to take place?

☐ Yes ☐ No ☒ N/A

Is the property zoned for your intended use?

☐ Yes ☐ No ☒ N/A

If "no," please explain:

n/a

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: Funds will not be disbursed until all requisite variances or approvals are obtained.

n/a

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

[x] Yes [] No

If “yes,” please provide an itemized list of program elements, ranked by priority and cost:

Priority #1
(Item & Cost)

Ford Transit Superior Van #1, \$26,656

Priority #2
(Item & Cost)

Conversion #1, \$19,904

Priority #3
(Item & Cost)

Priority #4
(Item & Cost)

Priority #5
(Item & Cost)

Priority #6
(Item & Cost)

Project Synopsis (250 words or less)

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

LIFEDesigns Inc. is requesting \$15,000 towards a wheelchair accessible vehicle to help continue to provide transportation for our clients with disabilities. Wheelchair Accessible Vehicles are vehicles that are specially converted to allow for the transportation of passengers in wheelchairs without them having to transfer out of their chair. We support more than 400 customers through tailor-made regularly scheduled activities that focus on training to enhance social and daily living skills apart from the individual's living arrangement. The goal is often to help the individual access and participate more fully in their community. A major barrier for people with disabilities is transportation. Being able to provide transportation for our customers has been paramount to our success of integrating our customers in the community. A new van would give us the opportunity to continue to provide safe and reliable transportation not only to LIFEDesigns activities, but also to provide increased choice and opportunity for events and places in the community not on the bus route or after hours, such as, local parks like Griffy Lake, the clear creek trail, Sunday concerts at Bryan Park, evening music bands, etc. Many of the people we support rely on family, staff, or public transportation to facilitate their participation in the community. This restricts the independence of an individual and taxes their family.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social services needs.

Through the purchase of a new accessible vehicle, *LIFEDesigns* would be able to continue to provide services to those individuals who enjoy actively participating in our community. Our project addresses a high funding priority of providing support services to City residents who are affected with a disability. By providing transportation for our clients, our project addresses two previously-identified priorities in the Services Community Assessment of Needs (SCAN) for Monroe County: Earning a Living and Education.

SCAN specifically highlights difficulties for people with disabilities both finding and maintaining regular paid employment. According to The US Department of Labor the unemployment rate for people with disabilities is almost double that of people without disabilities. We help with résumé development, interviewing and retention support. Accessible vans are an incredibly important component of this work.

We are very pleased to see that *LIFEDesigns* was used as an example in SCAN of a non-profit devoted to continuing education in Monroe County for people with disabilities. We provide a variety of programming for our customers. Without reliable transportation, many of our customers would be unable to reach our services.

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

Jack Hopkins Funds will help us purchase a new vehicle outright replacing one of our older, more unreliable vans, which is well over a decade old. According to the Center for Transportation Studies at the University of Missouri-Saint Louis, the expected useful life of a wheelchair accessible taxi is roughly seven years. With a one-time investment, *LIFEDesigns* will be able to provide transportation in the form of thousands of rides, for our clients, for years to come.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

We are currently working with a dealership to get a discount on the purchase of multiple vehicles. In addition, by providing transportation we are able to provide access to a multitude of other programming provided by *LIFEDesigns* such as our education programs.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

One of our core missions at *LIFEDesigns* is to not only to provide our clients with access to the community, but also to facilitate our community's access to our clients. The mission statement for the City of Bloomington states that we value "diversity as a source of strength." We strongly believe that to be true. *LIFEDesigns*' services lead to employment, independence and full community participation. Reliable and safe transportation, in the form of a wheelchair accessible van, helps reduce mobility barriers that are "weakening" our community. Too often, governmental agencies, including local, state, and federal, are overwhelmed by the services and support needed by individuals living with disabilities. This is especially true in low-income areas, like some of the counties served by *LIFEDesigns*. Alleviating a portion of the burden from these governmental agencies can benefit the general public through reducing the need for higher tax revenues required to run governmental agencies geared towards this population. People with disabilities have so much to offer the community when they are able to seek employment, make purchases, access local events, and contribute to the economy.

OUTCOME INDICATORS (100 words or less)

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

This project's success depends on ensuring that the vehicle is purchased and put into operation in a timely fashion, is used on a regular basis, and benefits the customers we are targeting by improving their community access. Therefore, our three outcome indicators are:

1. frequency and number of miles traveled
2. the number of clients who have access to the vehicle, and
3. customer satisfaction with the amount of time they spend in the community.

We keep a detailed log of every trip a vehicle makes, so are easily able to measure the first two indicators. Our annual survey of our customers already includes the relevant question for the third indicator. Since we are seeking to replace an existing van, we are very much aware of the demand for our transportation. We estimate that 35 of our customers who require mobility accommodations, all city residents, would have access to this van.

The Jack Hopkins Social Service Fund
LIFEDesigns' Grant Narrative 2016

Amount Requested

LIFEDesigns is seeking support from the City of Bloomington Jack Hopkins Social Services Fund (JHSSF) for the purchase of an accessible vehicle to support individuals with disabilities in participating fully in their community. LIFEDesigns is an agency that enables people to be independent, to have jobs, learn new skills, and become involved in the myriad of activities available in Bloomington and surrounding counties. Transportation is a key part of that service. While public transportation in Bloomington is excellent, it is limited and often requires scheduling. By providing transportation, LIFEDesigns can support its customers more efficiently and at all times of the day or week. This request is for \$15,000 to replace an accessible van that is more than 10 years old. The total cost of the project is \$46,560.48.

Details of Project

Currently LIFEDesigns owns 2 accessible vans for transportation for its customers that use wheelchairs. The vehicles are aging and in need of replacement. This project proposes to support the acquisition of a vehicle to replace one of those. LIFEDesigns will purchase a new converted vehicle that accomodates up to six individuals, two in wheelchairs and four other passengers in seats.

Capacity to Complete Project

The funds received from the JHSSF will be used to purchase the van and have it modified and ready for use by June 2016. We have current estimates and can arrange purchase of the vehicle and conversion, as soon as funding is secured. As noted above, the entire cost of the purchase and conversion is \$46,560.48. Due to the high cost associated with the project we are seeking funding from numerous sources. In addition to the JHSSF grant we are requesting support from Ford through their mobility program that helps reimburse conversions up to \$1,000. We are also submitting requests to other foundations. While this it may be difficult financially, LIFEDesigns is committed to the purchase and will provide remaining funds, if other dollars are not secured.

Benefit to the Our Clients

We support more than 400 customers through tailor-made regularly scheduled activities that focus on training to enhance social and daily living skills apart from the individual's living arrangement. The goal is often to help the individual access and participate more fully in their community. Being able to provide transportation for our customers has been paramount to our success of integrating our customers in the community. Many of the people we support rely on family, staff, or public transportation to facilitate their participation in the community. This restricts the independence of an individual and taxes their family. A new van would provide safe and reliable transportation not only to LIFEDesigns activities, but also to provide customers with increased choice and opportunity for events and places not on the city bus route or after hours, such as, local parks like Griffy Lake, the clear creek trail, Sunday concerts at Bryan Park, evening music bands, etc.

Since we are seeking to replace an existing van, we are very much aware of the demand for our transportation. We estimate that 35 customers who require mobility accommodations in

Bloomington would have access to this van. Without the transportation provided by *LIFEDesigns* many of our customers face limited options. Even though our customers are incredibly lucky to have access to both BTaccess and Bloomington Transit, we work to alleviate strain on both systems and fulfill their unmet transportation needs.

Benefit to the Community

The mission statement for the City of Bloomington states that as a city we value “diversity as a source of strength.” At *LIFEDesigns* we also strongly believe that to be true. *LIFEDesigns*’ services lead to employment, independence and full community participation. Reliable, safe and accessible transportation helps reduce mobility barriers. People with disabilities have so much to offer the community when they are able to seek employment, make purchases, access local events, and contribute to the economy.

Indicators Used to Measure Success

This project's success depends on ensuring that the vehicle is purchased and put into operation in a timely fashion, is used on a regular basis, and benefits the customers we are targeting by improving their community access. Therefore, the three outcome indicators are:

1. Frequency of use and number of miles traveled,
2. The number of customers who have used the vehicle, and
3. Customer satisfaction with the amount of time they spend in the community.

LIFEDesigns maintains a detailed log of every trip each of our vehicles makes, so the first two indicators are easily measured. Our annual customer survey already includes the relevant question for the third indicator.

According to the US Census Bureau, an estimated 7% of Bloomington’s residents under 65 years have a disability. At *LIFEDesigns* we serve many of those individuals. The project’s success will depend on the people who need accessible transport having access. According to the American Community Survey of the US Census Bureau, the majority of individuals with disabilities report they want more access to their community and have major difficulty with transportation. We can assure the committee that this project will make a significant impact on the quality of life of those we support.

Conclusion

JHSSF seeks to fund “social services agencies for projects that have made a difference in the lives of City residents in need.” Our customers have greatly benefited from the generosity of the fund in the past. Your support would certainly continue to benefit our customers, and the greater community as a whole.

Wheelchair Accessible Transport Van

Description	Jack Hopkins Request	Other Foundations	Ford Mobility
Revenue			
Jack Hopkins Social Services Funding	\$ 15,000.00		
Other Foundations		\$ 10,000.00	
LIFEDesigns			
Ford Mobility			\$ 1,000.00
Total Revenue			
Expenses			
Van Purchase Cost	\$ 15,000.00	\$ 10,000.00	
Van Conversion Cost			\$ 1,000.00
Total Expense	\$ 15,000.00	\$ 10,000.00	\$ 1,000.00

LIFEDesigns	Total
	\$ 15,000.00
	\$ 10,000.00
\$ 20,560.48	\$ 20,560.48
	\$ 1,000.00
	\$ 46,560.48

\$ 1,656.00	\$ 26,656.00
\$ 18,904.00	\$ 19,904.00
\$ 20,560.48	\$ 46,560.48



Cindy Fleetwood <cfleetwood@livedesignsinc.org>

Fwd:

1 message

Susan Rinne <srinne@livedesignsinc.org>

Wed, Oct 14, 2015 at 5:51 PM

To: sam roberts <policecarsam@gmail.com>, Cindy Fleetwood <cfleetwood@livedesignsinc.org>

Thanks Sam! This looks great and I like the Transit and all the windows. We will work with these prices for now.

On the 8 passenger. I also wanted to see if there were any that were 4 wheel drive. If not, you can quote either a Ford or Dodge van for purchase AND for lease. I may want to lease even though I know we can't get the special pricing.

Susan Rinne

Chief Executive Officer

LIFE Designs, Inc.

200 E. Winslow Rd, Bloomington, IN 47401

800-875-9615 (toll free) / 812-332-1186 (fax)

Partnering with people of all ages and abilities to lead meaningful and active lives.www.livedesignsinc.org; A United Way Agency***Consumers are statistics; Customers are people.******Stanley Marcus, Former Chair Neiman Marcus***

CONFIDENTIALITY NOTICE: This e-mail transmission and any documents accompanying this transmission may contain personal information subject to such privacy regulations as the Health Insurance Portability and Accountability Act of 1996 (HIPAA). This information is intended only for the use of the authorized individual named above. Such authorized recipient of this information is prohibited from disclosing this information to any other party unless required to do so by law or regulation and is required to destroy the information after its stated need has been fulfilled.

----- Forwarded message -----

From: **Sam Roberts** <policecarsam@gmail.com>

Date: Tue, Oct 13, 2015 at 11:03 AM

Subject:

To: Susan Rinne <srinne@livedesignsinc.org>

Susan, I have the data back from Mobility Works and Super Van & Mobility for two new vans for your consideration. The new Ford Transit series is a great and adaptable vehicle which will no longer require adding a raised roof. We are quoting the Transit 150 with a "Mid-Roof" chassis already included. It has "Windows All-Around", and has sufficient GVWR (8600#) to handle the conversion you are familiar with. Rick Wildey of Mobility Works/Superior Van has sent me the following and attached information...

One new improvement is the "smart floor" feature which allows the user to switch and re-position seats on the Smart Floor track system. so if you need to purchase an additional seat or two, in the future, that is not a problem. The seating offered by Mobility Works for these units feature one 2-passenger Flip-seat forward of the

wheelchair positions, and two other removable seats along the curb-side wall. The roof is already extended, and the wheelchair lift is at the rear again. The Transit Van is a unibody vehicle so the floor will have been reinforced to handle this extra accessory weight and loading...

The cost for one, two or more units, using the Government Price Concessions available to me from my IU bids, would be \$46,560.48, each... I will try to get LifeDesigns its own Ford Fleet ID number, but absent that, we will use Monroe County's.

Let me know what I can do for you on these two yunits. As for the 8-passenger Vehicle, we could do an 8-passenger Ford Van or a 7-passenger nminivan from either Dodge or Ford... Once we talk those over, we can tell better what way we should go...

Thanks,
Sam

Sam S. Roberts

Your TOP 10 USA Police Car Sales Leader

Bloomington Ford, Inc.

Town & Country CDJ, Inc.

Valley Chevy, Inc.

Community Nissan, Inc.

2200 S. Walnut St.,

Bloomington, IN 47401

ph.: (812)331-2200

fax: (812)331-3377

4 attachments



Bloomington 1 001 (1) LifeDesigns Transit 150 floor plan.jpg
1202K



Bloomington 2 001--LifeDesigns Conversion Config (1).jpg
1383K



LifeDesigns Van Chassis Transit 150 Mid-Roof VAN (1).pdf
22K



2015 Ford Transit - Superior Van.pdf
1696K



1090 West Wilbeth Road, Akron, Ohio 44314 LOCAL: 330-861-1118 FAX: 330-861-0281
TOLL FREE: 1-800-769-8267



Master Dealer Pricing - TRANSIT

CUSTOMER SUPERIOR for BLOOMINGTON FORD (BETTER LIVING)		SALESPERSON DEBBIE BEITER	QUOTE # 101215B
CONTACT RICK WILDEY		COUNTY	TAX ID #
STREET		YEAR, MAKE & MODEL 2016 T350 MR CARGO	JOB REFERENCE 2016 T250 MR CARGO, 148", RR LIFT
CITY, STATE, ZIP		F.O.B. AKRON, O H	EMAIL ADDRESS
PHONE	FAX	DELIVERY	

Qty	VEHICLE and EQUIPMENT DESCRIPTION																
1	Transit-250 Long Wheelbase Medium Roof Cargo Van 3.7L Ti-VCT V6																
1	PARATRANSIT PACKAGE ET INCLUDES: Cargo Van Medium Roof Interior Package, Rear A/C and Heat (28K BTU /26K BTU), Base 8-Rail SmartFloor layout; gray Altro floor covering; (2) 4-button wheelchair securement systems w/ retractable lap/shoulder belts; L-Track mounted on headliner for shoulder belts; first aid kit; 5 lb. fire extinguisher; triangle reflector kit; REAR- mounted Braun Century series model 919 NHTSA-compliant wheelchair lift; entrance grab handle; seal floor to walls; ADA decals; (2) one-passenger 3PT seats w/ SmartFloor seat base; emergency exit & no smoking decals, detail, inspection and certification.																
1	-- ET3 Replace (2) one-Passenger 3PT seats with a 2P ADA Fold-Away																
2	Freedman one (1) passenger forward-facing seat w/ three-point lap/shoulder belts - SmartFloor leg system w/ wheels																
1	Straight stanchion pole ON LEFT, GRAB HANDLE ON RIGHT																
1	Window tint																
1	Stainless steel cargo door step																
1	Stainless steel co-pilot short step																
1	Stainless steel driver short step																
1	Back up alarm																
<table border="1"> <tr> <td>Total vehicle package</td> <td>19,904.00</td> </tr> <tr> <td>Dealer document fee / temp tag</td> <td></td> </tr> <tr> <td>Commercial rebate</td> <td></td> </tr> <tr> <td>Mobility rebate</td> <td></td> </tr> <tr> <td>Additional Ford rebate or special finance rate</td> <td></td> </tr> <tr> <td>Government Price Concession for qualified buyers (with valid GPC code)</td> <td></td> </tr> <tr> <td>Total vehicle package (after applicable rebates & discounts) *</td> <td>19,904.00</td> </tr> <tr> <td>Plus tax and title fee if applicable</td> <td></td> </tr> </table>		Total vehicle package	19,904.00	Dealer document fee / temp tag		Commercial rebate		Mobility rebate		Additional Ford rebate or special finance rate		Government Price Concession for qualified buyers (with valid GPC code)		Total vehicle package (after applicable rebates & discounts) *	19,904.00	Plus tax and title fee if applicable	
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Total vehicle package (after applicable rebates & discounts) *	19,904.00																
Plus tax and title fee if applicable																	

*Manufacturer's discounts and rebates are subject to change.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are full covered by worker's comp insurance. All goods and services sold and accepted subject to warranty and terms & conditions published at www.Transit-Works.com CREDIT CARDS WILL BE ACCEPTED FOR DEPOSITS ONLY.	QUOTE APPROVAL Authorized Signature:
	A non-refundable deposit of \$1,000.00 is required on all special order units.

NEW ORDER ** DEALER SUBMITTED ** 08/04/15
860366 MOBILITYWORKS
BODY E2C BEGIN ORD 7626 # UNITS 010 END ORD 7635 PRIORITY 30
SPEC ORD# ORDER TYPE 59 FIN CODE PU366
DORA PROCESSED 08/04/15 PM
ORDER RCPT DATE 08/04/15 SCHD / /
ASSEMBLY PLANT VIN # TYE2CM G

THIS ORDER IS CONDITIONED UPON FINAL PRICE LEVEL
CERTIFICATION OF THE VEHICLE. 615

E2C0 TRANSIT 150 MR VAN
148" WHEELBASE
YZ OXFORD WHITE
V VINYL
K PEWTER
PREFERRED EQUIPMENT PKG.101A
.XL TRIM
57B .MANUAL AIR CONDITIONER
99M 3.7L TIVCT V6 ENGINE
446 .6-SPD AUTO SELECT SHIFT TR
TC8 .235/65R16 BSW ALL-SEASON
X73 3.73 RATIO REGULAR AXLE X73
JOB #1 ORDER
153 FRONT LICENSE PLATE BRACKET
17F WINDOWS ALL AROUND FIXED
20A 8600# GVWR PACKAGE
425 50 STATE EMISSIONS
62C AUX HEATER W/O REAR AC CONTROL
64H 6.5X16 STEEL SILVER COVER
FUEL CHARGE

--CHANGES TO ORDER -- PEP/ORDER CODE--

101A

ADDS: * DENOTES PROCESSED

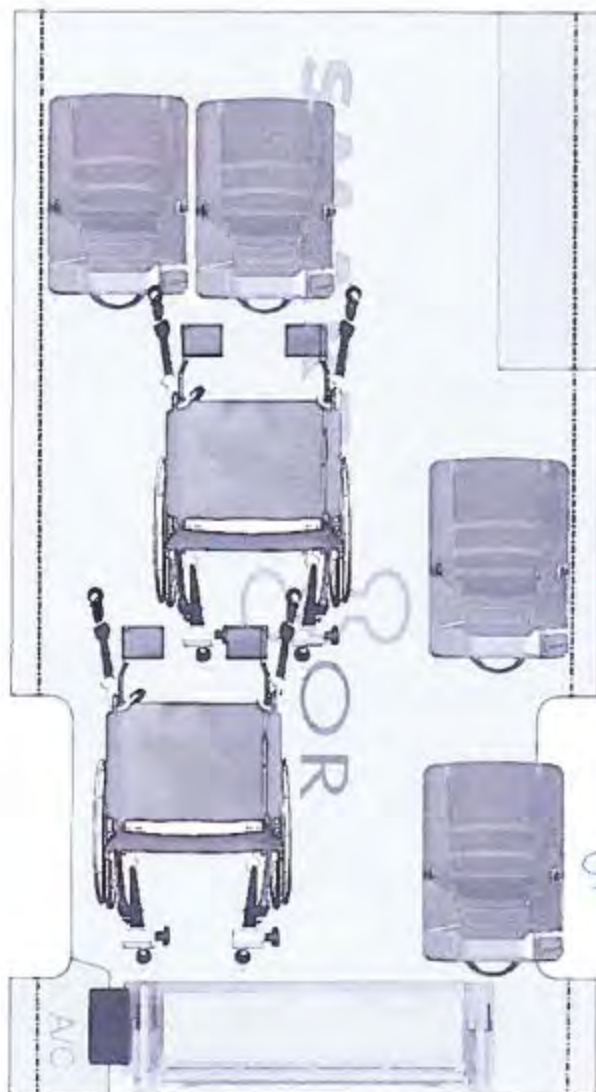
*425 *153 *64H *17F *62C

CUST* MOBILITYWORKS

PU366

***** END OF DORA *****

2p.
FLP



2015 Ford Transit with SmartFloor

The Most Versatile and Flexible People Transporter on the Planet
3 Lengths—3 Roof Heights—Seats up to 15 with SmartFloor

2015 Ford Transit

***Tougher. Smarter.
More Efficient.***

Maximum Flexibility with Exclusive SmartFloor system, offering over 1,000 seating configurations

- Ideal for ANY business that moves people
- Wheeled seats = no lifting
- Bus door options available
- Standard V6, EcoBoost V6 and Diesel engines available
- Exclusive Adjustable Partition available to change size of cargo and passenger areas
- Several different seat styles available with integrated lap/shoulder belts
- Passenger compartment heat and air conditioning
- Tinted windows
- Altro non-skid commercial flooring

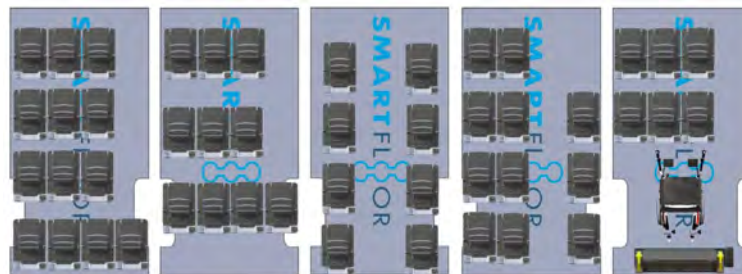
Mobility Options

- Side or Rear wheelchair lift
- Retractable wheelchair tiedowns with storage bags

Built by TransitWorks, Akron, OH



Several Seat styles and fabrics available



Sample Seating Layouts—over 1,000 Possibilities

Call Rick Wildey 812-760-2677

Superior Van & Mobility

Fax: 866-859-8108 • Email: rwildey@superiorvan.com

www.superiorvan.com 298

Superior®
Van & Mobility



Making Mobility Possible!

LifeDesigns, Inc.
Statement of Financial Position
For the 12 months ended December 31, 2015

ASSETS

Current Assets:

Cash & Cash Equivalents	3,216,948
Cash - Internet Sales	8,299
Cash - Crawford Project	0
Cash - Covey Lane Deposits	7,777
Certificates of Deposit - Raymond James	56,938
Total Cash	<u>3,289,962</u>

Accounts Receivable	804,843
Accounts Receivable - Developer Fee	0
Accounts Receivable - Dr. Brewer	0
Accounts Receivable - Workers' Comp	0
Accounts Receivable Retainage	0
Less: Allowance for Doubtful Accounts	-13,497
Accounts Receivable County Tax	0
Accounts Receivable Net	<u>791,346</u>

Other Current Assets	6,580
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Total Current Assets	4,087,887
-----------------------------	------------------

Investments:

Endowment Fund Raymond Janes	449,809
Endowment Fund Heritage	19,601
Endowment Fund Community Foundation	16,077
Endowment Fund Brown Co. Community Foundation	10,982
Investment in LifeDesigns-McKinley	27,000
Investment in Crawford	100
Total Investments	<u>523,569</u>

Mortgage Receivable Crawford Apartments	1,065,000
Mortgage Interest Receivable Crawford Apts	104,500
Note Receivable LifeDesigns-McKinley	19,500

Property and Equipment	6,341,580
Less: Accumulated Depreciation	-1,763,434

Net Property and Equipment	4,578,147
-----------------------------------	------------------

TOTAL ASSETS	<u>10,378,603</u>
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LIABILITIES AND NET ASSETS

Current Liabilities:

Current Maturities of Long-term Debt	165,609
Accounts Payable	169,910
Accrued Salaries	666,534
Payroll Taxes	49,768
Rental Deposits - Covey Lane	7,777
rental Deposits - Orris	592
Deposits - Private Pay	2,436
Deferred Revenue Week of Chocolate	4,600
Audit Liabilities Rate 1996 & 2000	82,800
Audit Liability 2014 FSSA Audit	0
County Tax Received in Advance	0
Medicaid Payable	0
Total Current Liabilities	<u>1,150,027</u>

Non-Current Liabilities:

Long-term Debt, Less Current Maturities	2,094,088
Total Liabilities	<u>3,244,115</u>

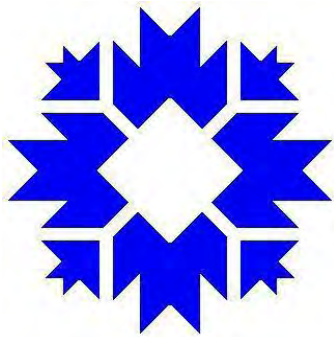
Net Assets:

Fund Balance	7,118,456
YTD Net Income (Loss)	16,032
Total Net Assets	<u>7,134,488</u>

TOTAL LIABILITIES AND NET ASSETS	<u>10,378,603</u>
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LifeDesigns, Inc.
Statement of Activities
For the 12 months ended December 31, 2015
Total Agency

	Current Month			Year to Date			
	Actual	Budget	% Variance	YTD Actual	YTD Budget	% Variance	% Revenue
Revenue							
Medicaid Revenue	323,225	334,190	-3.3%	3,812,602	4,010,280	-4.9%	34.0%
Medicaid Waiver Revenue	535,609	531,185	0.8%	6,364,427	6,374,220	-0.2%	56.8%
Total Medicaid Revenue	858,834	865,375	-0.8%	10,177,028	10,384,500	-2.0%	90.9%
Other Service Revenue							
VR	20,891	7,803	167.7%	177,253	93,636	89.3%	1.6%
DDRS	0	167	-100.0%	0	2,004	-100.0%	0.0%
Private Pay	8,753	7,306	19.8%	118,435	87,672	35.1%	1.1%
Rent Income	12,892	12,054	6.9%	142,691	144,648	-1.4%	1.3%
Prior Year Income	550	0	0.0%	18,151	0	0.0%	0.2%
Total Other Service Revenue	43,085	27,330	57.6%	456,530	327,960	39.2%	4.1%
Total Service Revenue	901,919	892,705	1.0%	10,633,558	10,712,460	-0.7%	95.0%
Other Revenue							
Donations & Grants	1,407	7,947	-82.3%	189,327	100,364	88.6%	1.7%
Grant Revenue Highland & Crawford	0	0	0.0%	0	0	0.0%	0.0%
Interest Income	39,137	0	0.0%	40,145	0	0.0%	0.4%
County Funding	27,080	26,368	2.7%	324,961	316,416	2.7%	2.9%
Unrealized Gain on Endowment Fund	-3,009	0	0.0%	-28,578	0	0.0%	-0.3%
Dividend Income	15,181	0	0.0%	20,449	0	0.0%	0.2%
Miscellaneous Income	2,706	0	0.0%	18,053	0	0.0%	0.2%
Total Other Revenue	82,502	34,315	140.4%	564,356	416,780	35.4%	5.0%
Total Revenue	984,421	927,020	6.2%	11,197,915	11,129,240	0.6%	100.0%
Expenses							
Variable Expenses							
DDRS Related	0	0	0.0%	0	0	0.0%	0.0%
Householders/Indep Contractors	24,255	17,465	38.9%	239,883	209,560	14.5%	2.1%
Grant Expenses, NAP, County Vouchers	0	0	0.0%	12,000	0	0.0%	0.1%
Nursing	1,134	2,190	-48.2%	12,986	26,280	-50.6%	0.1%
Food & Dietary	13,480	13,492	-0.1%	152,442	161,904	-5.8%	1.4%
Housekeeping & Laundry	3,084	2,850	8.6%	37,633	34,200	10.0%	0.3%
Repairs & Maintenance; Small Equip	13,119	13,968	-6.1%	167,836	167,616	0.1%	1.5%
Legal & Accounting	-2,984	5,550	-153.9%	52,413	66,600	-21.3%	0.5%
Adv, Promotions, Help Wanted Ads	16,974	6,154	175.8%	82,502	78,848	4.6%	0.7%
Travel	17,817	23,536	-24.3%	272,070	282,432	-3.7%	2.4%
Licenses, Dues, Subscriptions	3,624	2,520	43.8%	30,817	30,240	1.9%	0.3%
Supplies, Postage, Copies	4,021	3,335	20.6%	32,308	40,020	-19.3%	0.3%
Activities & Recreation	4,583	2,905	57.8%	41,178	34,860	18.1%	0.4%
Day Service	20,962	23,757	-11.8%	285,038	285,084	0.0%	2.5%
Pharmacy	1,611	1,358	18.6%	14,283	16,296	-12.4%	0.1%
Salaries	595,948	601,882	-1.0%	7,065,654	7,123,698	-0.8%	63.1%
Benefits	121,258	117,420	3.3%	1,437,119	1,401,390	2.5%	12.8%
Conf, Inservices, & Training Materials	889	2,140	-58.0%	40,859	25,680	59.1%	0.4%
Bad Debt	-3,028	0	0.0%	15,921	0	0.0%	0.1%
Background Checks	510	756	-32.5%	7,191	9,072	-20.7%	0.1%
Donation Expense	0	0	0.0%	570	0	0.0%	0.0%
Miscellaneous	905	2,909	-68.9%	44,530	34,908	27.6%	0.4%
Total Variable Expenses	838,173	844,187	-0.7%	10,045,233	10,028,708	0.2%	89.7%
Fixed Expenses							
Depreciation & Amortization	29,838	24,369	22.4%	350,092	292,428	19.7%	3.1%
Utilities & Phone	11,869	13,775	-13.8%	150,116	165,300	-9.2%	1.3%
Office Lease	680	680	0.0%	8,160	8,160	0.0%	0.1%
Van Lease	1,763	1,841	-4.2%	21,158	22,092	-4.2%	0.2%
Copier Lease	1,837	1,876	-2.1%	22,139	22,512	-1.7%	0.2%
Insurance	22,409	19,210	16.7%	203,089	230,520	-11.9%	1.8%
Provider Assessment	19,654	20,645	-4.8%	236,395	247,740	-4.6%	2.1%
Interest	7,610	9,470	-19.6%	94,212	113,640	-17.1%	0.8%
Total Fixed Expenses	95,660	91,866	4.1%	1,085,362	1,102,392	-1.5%	9.7%
Total Expenses	933,833	936,053	-0.2%	11,130,594	11,131,100	0.0%	99.4%
Results of Current Operations	50,588	-9,033	-660.0%	67,321	-1,860	-3719.4%	0.6%
Gain/Loss on Sale of Assets	0	0	0.0%	-51,289	0	0.0%	-0.5%
Net Income (Loss)	50,588	-9,033	-660.0%	16,032	-1,860	-961.9%	0.1%



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name: Middle Way House, Inc.

Is Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Employees:

Full-Time	Part-Time	Volunteers
26	39	>300

Address:

P.O. Box 95
Bloomington, IN

Zip Code: 47402-0095

Phone: 812-333-7404

Agency E-Mail: Info@middlewayhouse.org

Website: www.middlewayhouse.org

President of Board of Directors: Michael DeNunzio

Executive Director: (Ms.) Toby Strout

Title: Executive Director

Phone: 812-333-7404

E-Mail: TobyStrout@middlewayhouse.org

Name of Person to Present Proposal to the Committee:
Toby Strout will present. Alternate Presenter: Leslie LeComte
(if not the Executive Director)

Title: Grants Manager / Interim Co-Director

Phone: 812-333-7404

E-Mail: Leslie@middlewayhouse.org

Name of Grant Writer: Leslie LeComte

Phone: 812-333-7404

E-Mail: Leslie@middlewayhouse.org

Agency Mission Statement *(150 words or less)*

Middle Way House's mission is to end violence, both structural and interpersonal, in the lives of women and children.

Middle Way House envisions a community where individuals live free from violence and the threat of violence; a community characterized by equality across the gender continuum; a community where everyone is adequately fed, housed, educated and employed, with opportunities for meaningful participation, personal growth, and creative expression.

Middle Way House empowers women by:

- Giving them a safe place in which to connect with other women,
- Making information, education and training accessible
- Providing opportunities to make informed decisions and participate in concerted action and, generally,
- Enabling growth and experimentation

Middle Way House empowers children by:

- Giving them a safe place to live and play
- Acknowledging their unique qualities
- Nurturing their special talents
- Encouraging their academic and social growth

PROJECT INFORMATION

Project Name: **MWH FURNISHINGS – Promoting Health, Safety, and Energy Efficiency**

Is this a collaborative project? ☐ Yes ☒ No

If a collaborative project, list name(s) of non-lead agency partner(s):

Address where project will be housed: 338 S. Washington St., Bloomington IN 47401

Total Cost of Project: \$14,200 + delivery

Requested JHSSF Funding: \$14,200

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

The Middle Way general fund will be accessed to pay for delivery costs, which are currently unknown.

Total Number of Clients Served by this project in 2016: 300

Total Number of City Residents Served by this project in 2016: 200

Is this request for operational funds? ☐ Yes ☒ No

If “yes,” indicate the nature of the operational request:

☐ Pilot ☐ Bridge ☐ Collaborative ☐ None of the Preceding

Please indicate the period in which you intend to draw down funds, if granted:

☒ July-September 2016 ☐ October-December 2016 ☐ Other: _____

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

Middle Way House will

1. Select and order beds, sofas, rocking chairs and window treatments
2. Arrange for delivery and installation of all items
3. Accumulate paid receipts for furnishings (beds, sofas, rocking chairs and window treatments) purchased and services supplied and, on a monthly basis, beginning in July 2016, submit receipts for reimbursement.

Sign-off and approval of completed work, by Middle Way's project manager and the Executive Director, must occur prior to final draw-down of funds.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

N/A

Do you own or have site control of the property on which the project is to take place?

☒ Yes ☐ No ☐ N/A

Is the property zoned for your intended use?

☒ Yes ☐ No ☐ N/A

If "no," please explain:

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: *Funds will not be disbursed until all requisite variances or approvals are obtained.*

N/A

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

☒ Yes ☐ No

If “yes,” please provide an itemized list of program elements, ranked by priority and cost:

Priority #1
(Item & Cost)

Metal Beds for Shelter: \$4,990

(10 Twin-Over-Full metal beds @ \$499 each)



Priority #2
(Item & Cost)

Bed-Bug-Proof Mattresses for Shelter Bunks and Overflow Cots: \$3,160

(12 Twin @ 123.50 = \$1,482. 10 Full @ 167.75 = \$1,677.50)

Priority #3
(Item & Cost)

Window Coverings for Resident Security/Energy Savings: \$2,700

(8 adjustable interior solar shades @ \$300 each. UVA/B blocking film @ \$400)

Priority #4
(Item & Cost)

Vinyl Sofas for New Wings/Rise Community Rooms: \$2,840

(2 vinyl sectionals @ \$700 each. 4 vinyl sofas @ \$360 each)



Priority #5
(Item & Cost)

Rocking Chairs for Infant and Toddler Care: \$510

(3 metal rocking chairs @ \$170 each)



Project Synopsis (250 words or less)

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

We are requesting \$14,200 for furnishings: bunk beds, mattresses, window coverings, sofas, and rocking chairs.

- Institutional **bunk beds** are designed to provide durable, safe sleeping environments for adults and families. The existing beds are past warranty and are approaching the end of their usable life. Some critical weld-points have rusted; we must replace these beds now, before an accident occurs.
- The existing **mattresses** are, likewise, nearing the end of their usable lifespans. New institutional bedding must be durable, waterproof, and infestation-proof.
- Several of New Wings' common area windows are exposed to the alley and newer construction in the area, without adequate privacy protection. Many receive full afternoon sun, which raises the indoor temperature to a stifling level. We are requesting funding for **UVA/B protective film and solar privacy shades**.
- All community room furniture at New Wings/The Rise suffers a great deal of wear and tear, due to the fact that it's used by many adults and children on a daily basis – for reading, watching movies, support group, life skill sessions, and other group activities. New Wings/Rise common-area sofas are cloth and not resistant to bed-bug/lice infestations, presenting a health hazard. They were donated more than 5 years ago and are now ripped, broken, urine stained. New **vinyl sofas and sectionals** will be washable, durable, and comfortable.
- We recently doubled our infant/toddler care capacity at our day care. We are requesting funding for three durable metal **rocking chairs** to accommodate the expansion and to use outdoors, in the walled children's area, in mild weather.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the Service Community Assessment of Needs, the City of Bloomington, Housing and Neighborhood Development Department's 2015-2019 Consolidated Plan, or any other community-wide survey of social services needs.

Provision of appropriate services for those made homeless by domestic violence is a recognized community need, which Middle Way fills (Consolidated Plan, pages 51, 55). Crisis intervention; emergency shelter and transitional housing; childcare; case management; access to legal services and/or human services, including substance abuse programs; and mastery of life and job skills are all important milestones on the road to stability, recovery, and economic self-sufficiency. Middle Way provides a coordinated, highly confidential, continuum of care with excellent outcomes: MWH is a national-model domestic violence program; our recidivism rate is approximately 13% which is 75% lower than the national average of 52%.

Page 28 of the SCAN reports that, "in 2012, Middle Way House provided 131 unduplicated women and their 94 children with emergency shelter." The need for shelter for victims of domestic violence, dating violence, sexual assault, human trafficking, and stalking remains an unfortunate societal constant, with no signs of abatement. Last year, in 2015, Middle Way provided 7,183 shelter nights to 168 unduplicated women and their 85 children.

Middle Way has been providing emergency services to very low income adults and children for the past 45 years, and continues to meet the food, clothing, shelter, and social services needs of these survivors. The shelter is almost always at, or near, capacity. In fact, last year we had to refer 46 eligible DV/SA survivors elsewhere because our shelter was full. Funding for Middle Way, and other shelters, is expressly indicated as a top priority in the City's 5-year plan (Page 50, Priority 2: "Funding for Service Providers").

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

All of the items requested are durable goods, intended for long-term institutional use: bunk beds, mattresses, window coverings, sofas, and rocking chairs. They are subjected to heavy, constant use by hundreds of residents each year, therefore, the items' expected useful life span is 5 years for the bedroom and living area furniture (beds, mattresses, cots, sofas and sectionals), 10 years for window coverings, and 12-15 years for the metal rocking chairs for infant and toddler care.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

Middle Way House general funds will absorb the cost of delivery fees. Any installation costs not included in the above quotes will, likewise, be carried by MWH. We will seek qualified volunteers to assist with furniture assembly, as appropriate.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

Middle Way provides life-saving/life-changing services to a very vulnerable population. Failure to intervene appropriately places victims at risk in the here and now, but threatens the whole community over time as domestic violence is the most generative of social ills. Study after study has documented the long-lasting impact of trauma-informed care and the provision of service-rich, safe housing on individuals' ability to stabilize and improve their living conditions, grow their confidence and skills for self-determination, and integrate successfully into the wider community. We assist >200 Bloomington residents each year with shelter, transitional and permanent housing, but close to 80% of those who ask for and receive our assistance do not live in MWH facilities. We provide phone-based and on-scene (at the hospital, police department, etc.) advocacy and referrals to more than 1,000 Bloomington residents each year, and legal advocacy to approximately 600 Bloomington residents annually.

OUTCOME INDICATORS (100 words or less)

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

The MWH Furnishings project will ensure that the >300 annual, unduplicated New Wings residents will be sheltered in safe, infestation-free sleeping quarters. They and the 28 families at the Rise will enjoy the use of comfortable and sanitary common-area furniture for at least five years. Further, the solar window coverings will help to promote energy efficiency, along with privacy and safety for our shelter residents.

2016 Jack Hopkins Grant Project Narrative

Middle Way House, Inc.

Project Name: MWH FURNISHINGS – Promoting Health, Safety, and Energy Efficiency

Middle Way House is requesting assistance with a one-time project to provide furnishings for its emergency shelter. Proposed furnishings include beds with mattresses, sofas, window treatments and rocking chairs. Most of the beds currently in use at the shelter were brought from the "yellow house" when Middle Way relocated to its New Wings campus. They have served residents well but are showing the strains of tens of thousands of nights accommodating abused women and their children. Ladders to upper bunks are missing rungs; plywood planks are replacing metal slats; there is corrosion around the bolts. Mattresses are being held together with duct tape. New beds and mattresses will enable us to grow our capacity to shelter and provide us with safer access to upper bunks; they also will be more hygienic. Congregate living can be a real breeding ground for disease; the new mattresses will provide a measure of prevention - as will new sofas, which will be covered in washable (but very soft) vinyl. The rocking chairs are for outside use. They will allow staff to use the secure courtyard more effectively with mixed-age groups of children: babies can be calmed while toddlers and preschoolers use the more action-oriented equipment. Like the rocking chairs, the window treatments will not be replacements but additions to the shelter. When New Wings was built, there were a number of windows that, not facing any other structures, did not seem to need treatments to assure privacy. Development in the area has changed that. The treatments we are planning to install also will help with climate control. Uncovered west/southwest-facing windows are raising indoor temperatures as much as ten degrees.

The requested assistance is fundamental to Middle Way's ability to provide appropriate

shelter and programming to survivors of domestic violence. The need for such shelter is widely recognized and has been identified in every City of Bloomington Consolidated Plan since the Jack Hopkins Awards were inaugurated. City of Bloomington funds will be supplemented by Middle Way House funds and volunteer efforts.

Research has demonstrated that every dollar invested in shelters for survivors of domestic violence pay back between six and twelve dollars in savings on interventions that are needed when such alternatives to living with violence do not exist. Shelter stays help survivors sort out their lives and address barriers to living independently, grow their capacities for achieving residential stability, supporting themselves financially, and staying safe. Shelters save lives, by providing safe space, developmental programming, and positive connections to community. In the long-run they are an investment that pays back over the lifetimes of every sheltered individual.

2016 Jack Hopkins Budget
Middle Way House

MWH FURNISHINGS – Promoting Health, Safety, and Energy Efficiency

Shelter Furnishings	
(10 Twin-Over-Full metal beds @ \$499 each)	4,990.00
Bed-Bug-Proof Mattresses for Shelter Bunks and Overflow Cots	3,160.00
(12 Twin @ 123.50 = \$1,482. 10 Full @ 167.75 = \$1,677.50)	
Window Coverings for Resident Security/Energy Savings	2,700.00
(8 adjustable interior solar shades @ \$300 each. UVA/B blocking film @ \$400)	
Vinyl Sofas for New Wings/Rise Community Rooms	2,840.00
(2 vinyl sectionals @ \$700 each. 4 vinyl sofas @ \$360 each)	
Rocking Chairs for Infant and Toddler Care	510.00
(3 metal rocking chairs @ \$170 each)	
Total Funds Requested	14,200.00

Delivery and Installation TBD

Middle Way House Inc
Profit & Loss
January through December 2015

	Jan - Dec 15
Ordinary Income/Expense	
Income	
400000 · Grants	815,374.65
403000 · Contributions Income	
4001.00 · Donations - MWH	
4002 · Donations - Rise	607.00
4270AD · Unrestricted	642,927.86
4001.00 · Donations - MWH - Other	152,253.24
Total 4001.00 · Donations - MWH	795,788.10
4210AD · United Way	38,249.82
422500 · Restricted	
422700 · Foundations & Awards	95,082.00
422910 · Mortgage Donation	142,560.90
4260AD · NAP Credits	24,848.00
Total 422500 · Restricted	262,490.90
Total 403000 · Contributions Income	1,096,528.82
417000 · Program Fees	
4370-AD · Childcare Fees	5,435.62
417000 · Program Fees - Other	2,923.37
Total 417000 · Program Fees	8,358.99
4220AD · Donated Services and Assets	362,463.00
4380AD · Other Income	
4385AD · Interest Income-BCL	6,143.81
9720AD · Laundry (Rent)	122.73
9750AD · Rental Income	69,379.00
4380AD · Other Income - Other	16,033.44
Total 4380AD · Other Income	91,678.98
4401AD · Fundraising	142,371.20
950000 · Investment Income	
9501AD · Dividends	1,117.01
9520AD · Interest	740.52
950000 · Investment Income - Other	1.08
Total 950000 · Investment Income	1,858.61
Total Income	2,518,634.25
Gross Profit	2,518,634.25
Expense	
502800 · Employee Appreciation	593.65
5100AD · Advertising	0.00
5160AD · Automobile Expense	82.35
516000 · Bad Debts	800.00
5170AD · Bank Service Charges	2,116.64
519900 · Client Direct Assistance	5,041.27
530000 · Compensation	
500200 · Salaries and Wages	922,194.34
5300AD · Payroll Taxes	77,473.93
5350AD · Health Insurance/Benefits	3,694.51
535500 · Workers Comp	15,557.34
Total 530000 · Compensation	1,018,920.12
5400AD · Contract Labor	767.00
5410AD · Conferences	700.00
5411AD · Training	1,192.80
5426AD · Holding Account Out	0.00

Middle Way House Inc
Profit & Loss
January through December 2015

	Jan - Dec 15
5600AD · Donated Services	362,463.00
5700AD · Dues and Fees	7,385.19
590600 · FDE Fundraising Direct Expense	
590632 · Postage/Mailing	53.84
590600 · FDE Fundraising Direct Expense - Other	4,953.30
Total 590600 · FDE Fundraising Direct Expense	5,007.14
6000AD · Insurance	34,255.73
6300AD · Occupancy	
5800AD · Equipment Rent and Maint	27,929.99
6310AD · Transportation	1,999.15
6320AD · Laundry	449.10
6330AD · Food	14,850.21
6335AD · Security	3,984.70
6340AD · Building Repairs and Maint	14,808.94
6350AD · Rent	1,200.00
6360AD · Supplies	5,597.85
6370AD · Utilities	35,011.40
6800AD · Telephone	13,927.24
6300AD · Occupancy - Other	327.97
Total 6300AD · Occupancy	120,086.55
635000 · Travel & Ent	
6910AD · Meals	383.25
6946AD · Mileage	3,692.88
635000 · Travel & Ent - Other	74.29
Total 635000 · Travel & Ent	4,150.42
6400AD · Postage and Delivery	825.33
6450AD · Printing and Reproduction	5,364.66
6500AD · Professional Fees	
6501AD · Audit	15,900.00
6500AD · Professional Fees - Other	255.69
Total 6500AD · Professional Fees	16,155.69
6600AD · Supplies	
Software	477.60
6610AD · Program	3,571.31
6620AD · Office	2,581.85
6630AD · Office Equipment	4,346.60
6600AD · Supplies - Other	2,841.93
Total 6600AD · Supplies	13,819.29
6700AD · Subscriptions and Publications	269.40
Total Expense	1,599,996.23
Net Ordinary Income	918,638.02
Other Income/Expense	
Other Income	
Loss on Investments	-1,293.41
Total Other Income	-1,293.41
Other Expense	
502900 · Interest Expense	38,016.96
542500 · Depreciation Expense	184,523.04
542501 · Amortization Expense	90.00
Total Other Expense	222,630.00
Net Other Income	-223,923.41

1:36 PM
03/28/16
Accrual Basis

Middle Way House Inc
Profit & Loss
January through December 2015

	Jan - Dec 15
Net Income	<u>694,714.61</u>

12:40 PM

03/28/16

Accrual Basis

Middle Way House Inc
Balance Sheet
As of December 31, 2015

Dec 31, 15

ASSETS**Current Assets****Checking/Savings**

100000 · Petty Cash	25.00
100010 · Main Source - Opr 7316865	192,523.43
100012 · Main Source - MM 73168652	340,759.20
101000 · German American-Opr 1015163	30,424.28

Total Checking/Savings 563,731.91

Accounts Receivable**120000 · Accts Rec**

122000 · PERM HOUSING - Accts Recv	13,313.91
123000 · GRANTS - Accts Recv	220,405.94
125300 · BFFW Utilities Accts Rec	-976.86
125800 · BCL Mortgage Note Receivable	101,625.75

Total 120000 · Accts Rec 334,368.74

126019 · UPG New Wings

125700 · New Wings Allowance Bad Debts	-29,032.51
126005 · 2012 Pledge NW	6,807.50
126006 · 2013 Pledge NW	1,365.00
126007 · 2014 Pledge NW	4,465.00
126008 · 2015 Pledge NW	7,440.00
126009 · 2016 Pledge NW	4,430.00
126010 · 2017 Pledge NW	3,565.00
126011 · 2018 Pledge NW	15,000.00
126102 · 2008 SSL Pledges	305.00
126103 · 2009 SSL Pledges	365.00
126104 · 2010 SSL Pledges	365.00
126105 · 2011 SSL Pledges	215.00
126108 · Unamortized Pledge Discount NW	-2,894.76

Total 126019 · UPG New Wings 12,395.23

Total Accounts Receivable 346,763.97

Other Current Assets

Inventory - Vehicles	500.00
138000 · Prepaid Expenses	56,986.75

Total Other Current Assets 57,486.75

Total Current Assets 967,982.63

Fixed Assets**150000 · Furniture & Equipment**

150100 · Equipment	143,296.04
153000 · Furniture and Fixtures	11,225.98

Middle Way House Inc
Balance Sheet
As of December 31, 2015

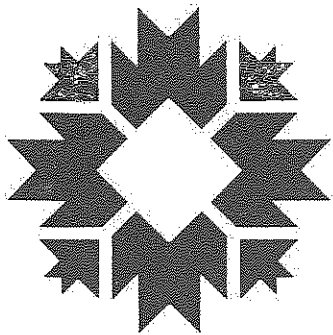
	Dec 31, 15
154000 · Office Equipment	42,807.76
Total 150000 · Furniture & Equipment	197,329.78
150300 · Bldgs & Improvements	
152002 · Coke Bldg.	
1503b · Bldg & Imp Coke Bldg Contractor	4,064,541.50
152021 · Improvements - Coke Bldg.	414,114.83
1520211 · Contractor	1,345,078.05
1520212 · Courtyard	9,425.48
Total 152002 · Coke Bldg.	5,833,159.86
Total 150300 · Bldgs & Improvements	5,833,159.86
151000 · Automobiles	42,205.29
156000 · Land	348,676.00
160000 · Accumulated Depreciation	-1,114,843.72
Total Fixed Assets	5,306,527.21
Other Assets	
170001 · Loan Acquisition Costs	
170002 · Accum Amortization - Loan Costs	-90.00
170001 · Loan Acquisition Costs - Other	4,321.00
Total 170001 · Loan Acquisition Costs	4,231.00
180000 · Investments	
181000 · Mutual Funds	10,000.00
182000 · Unrealized G/(L) on Securities	5,820.36
Total 180000 · Investments	15,820.36
185000 · Investment in Subsidiaries	
185100 · Middleway Development Inc	1,059,117.77
185500 · Investment Adjusting Account	-356,839.25
Total 185000 · Investment in Subsidiaries	702,278.52
1920 · Notes Receivable	
1921 · Middle Way Enterprises Inc	
19211 · Accrued Interest Receivable	-66,045.00
Total 1921 · Middle Way Enterprises Inc	-66,045.00
1923 · MWTH LP	
194000 · Accrued Interest Receivable	389,830.93
Total 1923 · MWTH LP	389,830.93

Middle Way House Inc
Balance Sheet
As of December 31, 2015

	Dec 31, 15
Total 1920 · Notes Receivable	323,785.93
Total Other Assets	1,046,115.81
TOTAL ASSETS	7,320,625.65
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200000 · Accounts Payable	14,382.83
Total Accounts Payable	14,382.83
Other Current Liabilities	
206000 · Security Deposits PH	675.00
222100 · Payroll Liabilities	
220000 · Accrued Vacation Payable	16,741.23
220500 · Accrued Wages Payable	17,947.62
222000 · United Way WH	41.00
222500 · Employee WH Dental/Vision	-116.61
223000 · 403(b) WH	45.00
224100 · Indiana Unemployment	1,167.74
227001 · State and Local WH	4,614.74
222100 · Payroll Liabilities - Other	-158.34
Total 222100 · Payroll Liabilities	40,282.38
Total Other Current Liabilities	40,957.38
Total Current Liabilities	55,340.21
Long Term Liabilities	
230000 · MTG City of Blmtg	81,377.00
231001 · Main Source Mortgage	361,325.78
Total Long Term Liabilities	442,702.78
Total Liabilities	498,042.99
Equity	
Retained Earnings	289,933.98
300000 · Net Assets	
311000 · Temporarily Restricted	815,959.04
320000 · Unrestricted	4,865,454.38
320100 · Board Designated	155,520.65
325000 · Permanently Restricted	1,000.00

Middle Way House Inc
Balance Sheet
As of December 31, 2015

	Dec 31, 15
Total 300000 · Net Assets	5,837,934.07
Net Income	694,714.61
Total Equity	6,822,582.66
TOTAL LIABILITIES & EQUITY	<u>7,320,625.65</u>



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name:

Is Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Employees:

Full-Time	Part-Time	Volunteers
17	11	224

Address: 827 West 14th Ct.

Zip Code: 47404

Phone: 812-339-3429

Agency E-Mail: mcum@mcum.org

Website: www.mcum.org

President of Board of Directors: Mary Ellen Brown

Executive Director: Erin Predmore

Title: Executive Director

Phone: 812-339-3429 x11

E-Mail: epredmore@mcum.org

Name of Person to Present Proposal to the Committee:
(if not the Executive Director)

Title:

Phone:

E-Mail:

Name of Grant Writer: Katie Broadfoot

Phone: 812-339-3429 x18

E-Mail: kbroadfoot@mcum.org

Agency Mission Statement *(150 words or less)*

Monroe County United Ministries creates lasting solutions to economic, educational, and social injustice in our community through quality services, collaboration, and innovation.

PROJECT INFORMATION

Project Name: MCUM Food Pantry Conversion Project

Is this a collaborative project? ☐ Yes ☒ No

If a collaborative project, list name(s) of non-lead agency partner(s):

--

Address where project will be housed: 827 West 14th Ct., Bloomington, IN 47404

Total Cost of Project: \$61,540

Requested JHSSF Funding: \$33,540

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

Sherwood Oaks Christian Church	\$8,000 in-kind, labor for demolition	Confirmed
MCUM Fundraising Campaign	\$20,000 = Goal; \$10,000 Confirmed as of 3/28	Confirmed

Total Number of Clients Served by this project in 2016: 13,524

Total Number of City Residents Served by this project in 2016: 8,924

Is this request for operational funds? ☐ Yes ☒ No

If "yes," indicate the nature of the operational request:

☐ Pilot ☐ Bridge ☐ Collaborative ☐ None of the Preceding – General request for operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☒ July-September 2016 ☐ October-December 2016 ☐ Other: _____

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

Over the past several months, MCUM has conducted research on client choice food pantries versus traditional models. After determining a model conversion to client choice is more in line with both MCUM's mission and Monroe County's needs, the agency received all necessary estimates to move forward with the food pantry's physical conversion and has identified and confirmed multiple funding sources. Capital improvements will begin as soon as funding is available. All work will be completed by September 30, 2016.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

The other funding sources have been confirmed, so the project will begin as soon as Jack Hopkins decision is made.

Do you own or have site control of the property on which the project is to take place?

☒ Yes ☐ No ☐ N/A

Is the property zoned for your intended use?

☒ Yes ☐ No ☐ N/A

If "no," please explain:

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: *Funds will not be disbursed until all requisite variances or approvals are obtained.*

The project bid from Equity Builders of Bloomington, Inc. includes the cost and acquisition of the permit required. Once funding is available and MCUM is ready to begin, the contractor will apply for the permit and MCUM should receive it within 7-10 days.

Project Synopsis (250 words or less)

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

Monroe County United Ministries (MCUM) requests \$33,540 for capital improvements for its Food Pantry Conversion Project. Funds will support MCUM's Emergency Services Program's physical conversion to a client choice food pantry in tandem with program model changes. In alignment with the committee's goal to fund projects with the potential to provide lasting change and improve the human condition of Bloomington residents, this one-time project will serve nearly 15,000 hungry Bloomington and Monroe County residents within its first year of operation, a 9% increase from last year.

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

☐ Yes ☒ No

If "yes," please provide an itemized list of program elements, ranked by priority and cost:

Priority #1
(Item & Cost)

Construction:	\$33,540
Install drop ceilings & lighting	
Drywall perimeter	
Establish a uniform floor level	

Priority #2
(Item & Cost)

--

Priority #3
(Item & Cost)

Priority #4
(Item & Cost)

--

Priority #5
(Item & Cost)

--

Priority #6
(Item & Cost)

--

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the Service Community Assessment of Needs, the City of Bloomington, Housing and Neighborhood Development Department's 2015-2019 Consolidated Plan, or any other community-wide survey of social services needs.

The US Census Bureau ranked Monroe County first in the State of Indiana in poverty last year. While only 16% of Bloomington households are formally considered food-insecure, 42% of households reported having at least some degree of difficulty meeting their most basic needs each month (City of Bloomington SCAN 130). As a result, the SCAN indicates more middle class families who would normally be food donors have begun to seek food assistance themselves (132) and food pantries are struggling to keep up with the increased demand for their services. Converting MCUM's food pantry from its traditional, pre-bagged model of food provision to a client choice model will enable MCUM to feed more people more effectively, also establishing a more sustainable base of food and funding.

According to the 2015-2019 Consolidated Plan, Bloomington's poverty rate is 39% (22) and strategies to alleviate symptoms of poverty should include supporting projects that support public service assistance (Strategic Plan, 1). In alignment with this strategy, this project will increase MCUM's capacity to serve more hungry individuals and families by reducing food waste, stretching financial support farther, and empowering clients with the integrity and confidence that we believe will better support their journeys to self-sufficiency.

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

MCUM seeks funding through the Jack Hopkins initiative to support the physical conversion of MCUM's food pantry, through capital improvements, that will enable the agency to shift from a traditional to a client-choice pantry model. Primarily, the capital improvements will include removing several walls that currently section the pantry off into a matrix of small, crowded rooms. Once several walls are removed, MCUM more efficiently use floor to ceiling space for shelving, creating more storage for "overflow" items. Additionally, the open space generated by removing walls will create space for clients and volunteer hosts to peruse and select food items. Once the renovations have been completed, the pantry will immediately impact the clients through empowerment, the volunteers who will benefit from a more personally-rewarding role, MCUM's staff who will have more time to focus on providing case management, and the community as a whole through maximization of local resources.

MCUM's current food pantry has been operating out of its space for more than fifty years. This project will not require additional Jack Hopkins funding to support and is expected to last our community another 75 years.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

Demolition labor for this project will be completed by a group from Sherwood Oaks Christian Church, valued at \$8,000. MCUM will formally launch a campaign to raise the remaining funds for the construction after May 1. A donor has already committed to providing a \$10,000 “matching” incentive to encourage MCUM’s other donors to collectively raise the remaining \$10,000.

Local churches, Indiana University’s Service Learning courses, Ivy Tech Community College work study students, and other community members will provide 2,040 hours of volunteer labor annually to MCUM’s food pantry – a personnel savings of nearly \$50,000 per year. This project will maximize MCUM’s capacity to shop at Hoosier Hills Food Bank, saving an estimated 52% on non-perishable goods compared to their retail purchase value.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

With an increase in local food insecurity and a higher demand for food pantries, MCUM’s Emergency Services Program provides an important safety net for Monroe County residents. Last year, MCUM provided services and case management to 17% more clients than in 2014 and 8% more than the 5-year average. The previous section describes a local increase in food insecurity, and MCUM’s staff and Board of Directors expect the demand for MCUM’s services, especially its food pantry, to increase in tandem with the need. Academic and practical research suggests client choice pantries more effectively position agencies to feed more hungry people. Ultimately, conversion of MCUM’s food pantry to client choice will increase the entire Emergency Services Program’s capacity to provide basic needs assistance effectively and efficiently, and in a way that directly reinforces MCUM’s program goal of self-sufficiency.

Moving to a client choice pantry model will allow MCUM to serve 9% more clients each year, which prevents hunger and promotes stability, safety, and security for more people. Coupled with MCUM’s stabilizing case management, which helps people apply for benefits and submits referrals to other agencies, the restructuring will free clients’ resources for other expenses, enabling them to contribute more to the local economy.

Additionally, granting clients choice and flexibility in their food will promote confidence, encourage them to practice making food choices for their families, and show dignity and compassion for their human needs. The impact of this project on people’s morale will in and of itself create a lasting impact on the community.

Finally, the adjusted staff and volunteer roles in the new model will free caseworkers to focus more critically on case management to help MCUM better track whether the program is promoting self-sufficiency and whether unmet community needs remain. Our caseworkers promote efficiency within the community by working closely with other agencies on referrals and helping raise client awareness of available local services. With more time to spend with clients who require more individualized assistance, caseworkers can not only help craft their self-sufficiency plans but can follow up to ensure they’re working.

OUTCOME INDICATORS (100 words or less)

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

<u>Outcome</u>	<u># Served/ Indicator</u>	<u>Estimated Impact</u>
Clients with new access to 300-square foot pantry shopping floor & 1,400-square foot sorting and storage space	14,724 (9,704 City of Bloomington residents)	Feed 14,724 people; Improve access to choice by 100%
Increase volunteer role in food pantry	2,040 volunteer hours	Better engagement of volunteers = better retention; Increase of 67% in pantry hours
Increased program capacity	14,724 (9,704 City of Bloomington residents); 96% + of clients will agree MCUM "met their needs" on our Annual Client Survey	MCUM expects to provide basic needs assistance to 9% more people in need in 2016

Monroe County United Ministries (MCUM) requests \$33,540 in Jack Hopkins Social Services funding to support the physical conversion of MCUM's food pantry from a traditional, pre-bagged pantry primarily used for storage to a client choice pantry. MCUM's mission is to create lasting solutions to economic, educational, and social injustice through quality services, collaboration, and innovation. The emergency services program provides food, clothing and household items, financial assistance, referrals and stabilizing case management to households experiencing a wide array of circumstances that have led to a financial crisis. The Food Pantry Conversion Project will increase MCUM's capacity to increase access to basic needs assistance by at least 9% annually.

The pantry's current model of providing pre-bagged, identical sets of groceries to households does not reflect the uniqueness of clients' situations or needs, and thus is not as aligned with the emergency services' goal of self-sufficiency as it could be. Converting the food pantry to client choice will include training volunteers to interact with MCUM's clients, updating staff roles so case workers can spend more time on case management and plans for clients, and renovating the physical pantry space. Jack Hopkins funding will remove several of the walls that sanction the pantry into a dark, maze-like, storage facility. This one-time investment will create a more open floor plan in the 1,700 square-foot pantry, maximizing of floor-to-ceiling shelving space for storage and making room for clients to select groceries in a shopping-like fashion. MCUM has received estimates and bids and will begin renovations as soon as funding is available.

Both the Service Community Assessment of Needs and the Consolidated Plan describe a need for services for low-income Bloomington residents, with hunger as a prevailing symptom of local poverty. In fact, 25% of Bloomington residents are living at or below the poverty level and 10,465 residents received Supplemental Nutritional Assistance Program (SNAP) benefits in 2015¹. While only 11% of Monroe County households needed supplemental food assistance from local agencies last year,² 42% struggled to have enough money at the end of each month to meet their most basic needs³, putting them at risk for requiring MCUM's services in the future. In 2015, MCUM's food pantry received 17% more applications for basic needs assistance than in 2014, and has already seen an additional 12% increase in point-in-time applications this year compared to 2015. The chart below shows outcome indicators Jack Hopkins funds will support.

In a 2015 study of 227 client choice pantries, researchers discovered a correlation between choice and self-efficacy. By incorporating a client choice model, MCUM will fit all criteria researchers have determined is most effective in the growth of client self-efficacy: client choice, case management, and targeted referral services⁴. While MCUM's clients all face unique circumstances, most have very

Current Emergency Services Program Outcomes & Expected Impact of Transitioning to Client Choice				
	2015 Outcomes		Expected Capacity of Client Choice	
	#/Indicator	Measurement	#/Indicator	Measurement
Applications (households) for basic needs assistance	2,975	ES tracking database	3,242	ES tracking database
Individuals served	13,524	ES tracking database	14,742	ES tracking database
Need met	96% "Yes"	Annual client survey question: "Did MCUM meet your needs?"	96%+ "Yes"	Annual client survey question: "Did MCUM meet your needs?"
Client Satisfaction	Currently not measured		80% +	Suggestion box permanently-housed in waiting room will allow us to develop baseline to measure future progress & provide client perspective on possible improvements

¹ US Census Data. www.in.gov/fssa.

² SCAN 131

³ SCAN 130

⁴ Martin, K. *Social Science & Medicine Journal—Population Health*. Vol. 2. December 2016. Pp.62-67.

little freedom to make choices when it comes to most areas of their lives: housing, transportation, clothing. Client choice pantries empower clients with flexibility and educate them on comparative and complementary shopping and budgeting techniques, which helps save their limited financial resources for other necessities, reduces food waste, and, most substantially, improves their self-efficacy⁵. Spillover benefits associated with improved self-efficacy include an increased ability to save money⁶, better health⁷, and improved social reasoning abilities⁸. Creating a physical environment at MCUM that is conducive to fostering self-efficacy will help create lasting solutions for clients and provide a broad impact for the Bloomington community through their return to self-sufficiency.

MCUM's client choice pantry would require a minimum of 2,040 volunteer hours annually, saving \$47,062 each year in personnel expenses⁹. MCUM gained a volunteer coordinator in August 2015 in partnership with Indiana University's School of Public & Environmental Affairs (SPEA). Already, the addition of this position to MCUM's staff has increased outreach and volunteer recruitment capacity through Indiana University, Ivy Tech Community College, and the Bloomington Volunteer Network. The conversion from a traditional to client choice pantry would increase the importance of recruitment and retention, as the new model would increase pantry volunteer hours by 67%. However, rather than bagging or sorting groceries in a solitary environment, volunteers will escort clients through the selection of items. Survey data from multiple client choice pantry volunteers indicate the active, social, and involved volunteer experience is more personally rewarding,¹⁰ increasing the likelihood for volunteers continuing to serve the agency. Conversely, the client choice food pantry will provide an opportunity for the volunteer coordinator to formalize the pantry volunteer program, providing more structure and support to also encourage volunteer longevity.

Although "the recent increase in need for food assistance and drop in donors has kept pantries struggling to keep up with the demand,"¹¹ client choice pantries are more sustainable because they allow pantries to accept a wider variety of products¹² and clients select food from whatever is available. Several times in 2015, MCUM ran out of canned fruit, which is not surprising considering the pre-bagged requirements call for 13 cans of 6 different kinds for each family of 3 people. By not requiring identical criteria for each household, management of MCUM's food pantry's stock will be simpler and will increase MCUM's ability to shop at the Hoosier Hills Food Bank, where dollars are stretched up farther than purchasing food items retail. This model will help MCUM ensure it can feed as many hungry people as possible while focusing strategically on financial self-sufficiency for those who are ready for that support.

MCUM has already secured 20+ volunteers to provide all the demolition in the pantry and move stored food to a temporary storing location until renovations are completed, so as soon as funds are available, the project will begin and will be finished by September 2016. MCUM's food pantry conversion project will provide immediate positive outcomes for nearly 15,000 Bloomington residents within its first year of operation, with spillover benefits for clients and the community in subsequent years.

⁵ Martin, K. *Social Science & Medicine Journal- Population Health*. Vol. 2. December 2016. Pp.62-67.

⁶ Feeding America, 2014. www.feedingamerica.org.

⁷ Robaina & Martin, 2014. *Journal of Nutrition Education and Behavior*, 45 (2) (2013), pp. 159-164.

⁸ Bandura, 2004. *Health Education & Behavior*, 31 (2) (2004), pp. 143-164.

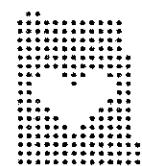
⁹ Independent Sector 2015.

¹⁰ Purdue University. *Client Choice Manual*. <https://www.purdue.edu/indianasefnetwork/docs/clientchoicemanual.pdf>.

¹¹ City of Bloomington Service Community Assessment of Needs.

¹² Purdue University. *Client Choice Manual*. <https://www.purdue.edu/indianasefnetwork/docs/clientchoicemanual.pdf>.

MCUM Food Pantry Conversion Project



mcum

Funding Sources	Amount	Percent
Jack Hopkins Social Services Grant - requested	\$ 33,540.00	55%
Sherwood Oaks Christian Church	\$ 8,000.00	13%
MCUM Fundraising Campaign		
Confirmed	\$ 10,000.00	16%
Pending	\$ 10,000.00	16%
Total	\$ 61,540.00	100%

Project Expenses		
Demolition	\$8,000	13%
Pantry Construction:	\$53,540	87%
install drop ceiling and lighting in entire pantry, establish a uniform floor level, build island for checkout, etc.		
Total	\$61,540	100%

Equity Builders of Bloomington,
Inc.
9000 S. Strain Ridge Road
Bloomington, IN 47401 US
(812) 650-2424
schmidt.doug@yahoo.com

1034

ADDRESS

Monroe County United
Ministries
827 West 14th Court
Bloomington, IN 47404

DATE
03/25/2016

PLEASE PAY
\$61,540.00

ACTIVITY	DATE	QTY	RATE	AMOUNT
Subcontract Labor	03/25/2016	1	61,540.00	61,540.00

This estimate is for all labor and materials to remove interior walls south of the food pantry, drywall all remaining perimeter walls, install drop ceiling and lighting in entire area, remove floor tiles and establish a uniform floor level, build island for checkout, add a wall to divide kitchen area, close off doorway from kitchen to office, and open new doorway from kitchen to other offices.

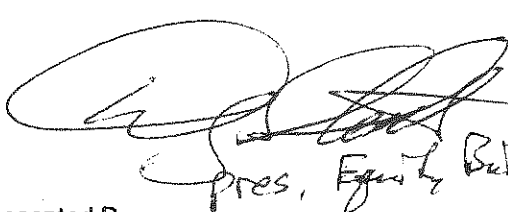
TOTAL

\$61,540.00

THANK YOU.

Accepted By

Accepted Date

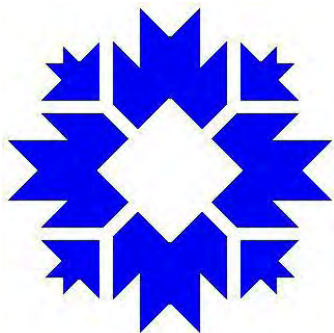

Pres. Equity Builders of Bloomington, Inc.

MONROE COUNTY UNITED MINISTRIES, INC.

STATEMENT OF ACTIVITIES YEAR ENDED DECEMBER 31, 2015 (WITH COMPARATIVE TOTALS FOR THE YEAR ENDED DECEMBER 31, 2014)

	2015			2014	
	Unrestricted	Temporarily Restricted	Permanently Restricted	Total	Total
Support and revenues					
Contributions	\$ 286,430	\$ 22,783	\$ -0-	\$ 309,213	\$ 360,702
Childcare vouchers	172,896	-0-	-0-	172,896	320,709
Grants	196,937	-0-	-0-	196,937	157,298
Childcare fees	179,200	-0-	-0-	179,200	106,129
Investment return, net	2,114	152	-0-	2,266	34,706
Change in value of beneficial interest in assets held by others, net	-0-	(6,520)	-0-	(6,520)	4,964
Miscellaneous income	3,564	-0-	-0-	3,564	8,105
Loss on disposal of equipment	1,192	-0-	-0-	1,192	-0-
Net assets released from restrictions	104,267	(104,267)	-0-	-0-	-0-
Total support, gains, and other revenue	946,600	(87,852)	-0-	858,748	992,613
Expenses					
Program services					
Preschool	723,096	-0-	-0-	723,096	635,985
Emergency services	149,277	-0-	-0-	149,277	152,846
Total program services	872,373	-0-	-0-	872,373	788,831
Management and general	95,911	-0-	-0-	95,911	89,316
Fundraising	143,048	-0-	-0-	143,048	149,909
Total expenses	1,111,332	-0-	-0-	1,111,332	1,028,056
Change in net assets	(164,732)	(87,852)	-0-	(252,584)	(35,443)
Net assets, beginning of year	2,374,486	128,132	210,346	2,712,964	2,748,407
Net assets, end of year	<u>\$ 2,209,754</u>	<u>\$ 40,280</u>	<u>\$ 210,346</u>	<u>\$ 2,460,380</u>	<u>\$ 2,712,964</u>

See accompanying notes to financial statements.



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name:

Is Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Employees:

Full-Time	Part-Time	Volunteers
5	3	400

Address:

1100 W. Allen St.

Zip Code:

47403

Phone:

335-6843

Agency E-Mail:

mhc@mhcfoodpantry.org

Website:

www.mhcfoodpantry.org

President of Board of Directors:

Matthew Huang

Executive Director: Amanda Nickey

Title: President and CEO

Phone: 355-6843

E-Mail: Amanda@mhcfoodpantry.org

Name of Person to Present Proposal to the Committee: Sarah Cahillane

(if not the Executive Director)

Title: Director of Development

Phone: (812) 355-6843

E-Mail: development @mhcfoodpantry.org

Name of Grant Writer: Sarah Cahillane

Phone: (812) 355-6843

E-Mail: development@mhcfoodpantry.org

Agency Mission Statement *(150 words or less)*

□ Mother Hubbard's Cupboard (MHC) increases access to healthy food for all people in need in ways that cultivate dignity, self-sufficiency, and community. MHC provides healthy, wholesome food to people in need, and equips people with the skills, knowledge, and tools to grow and prepare their own food, making nutritious food and wholesome meals more accessible. MHC's four programs (Food Pantry, Garden Education, Nutrition Education, and Tool Share) form a holistic approach to tackling the issues of hunger and food insecurity. All MHC programs focus on serving low-income families at or below 200% of the federal poverty line. MHC's Food Pantry Program is the largest in the region and last year distributed 181,446 bags of healthy groceries to people in need.

PROJECT INFORMATION

Project Name: Increasing patron self-sufficiency

Is this a collaborative project? ☐ Yes ☒ No

If a collaborative project, list name(s) of non-lead agency partner(s):

Address where project will be housed:
1100 W. Allen St. Bloomington, IN 47403

Total Cost of Project:
\$21,479.11

Requested JHSSF Funding:
\$21,479.11

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

Total Number of Clients Served by this project in 2016:

Total Number of City Residents Served by this project in 2016:

Is this request for operational funds? ☒ Yes ☐ No

If "yes," indicate the nature of the operational request:

☒ Pilot ☐ Bridge ☐ Collaborative ☒ None of the Preceding – General request for operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☒ July-September 2016 ☒ October-December 2016 ☐ Other: _____

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

- MHC would submit claims for reimbursement beginning in July and continue to submit claims monthly until the full amount is used, by December 2016.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

□

Do you own or have site control of the property on which the project is to take place?

☒ Yes ☐ No ☐ N/A

Is the property zoned for your intended use?

☒ Yes ☐ No ☐ N/A

If “no,” please explain:

□

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: *Funds will not be disbursed until all requisite variances or approvals are obtained.*

□

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

[X] Yes [] No

If “yes,” please provide an itemized list of program elements, ranked by priority and cost:

- | | |
|------------------------------|---|
| Priority #1
(Item & Cost) | ▫ Staff support (20 additional hours and benefits) for implementation of increased programming and farm stand, and supplies.
\$21,479.11 |
| Priority #2
(Item & Cost) | ▫ Staff support (10 additional hours) for implementation of increased programming and farm stand, and supplies.
\$9,384.31 |
| Priority #3
(Item & Cost) | ▫ |
| Priority #4
(Item & Cost) | ▫ |
| Priority #5
(Item & Cost) | ▫ |
| Priority #6
(Item & Cost) | ▫ |

Project Synopsis *(250 words or less)*

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

- MHC requests \$21,479.11 in funding to expand the capacity of our Education and Tool Share programs, which provide low-income, food-insecure individuals with learning opportunities and access to kitchen and garden tools for at-home use. Funding will support the infrastructure of the Tool Share program, increase education staff time to provide more instruction and support to patrons, and further our mission of self-sufficiency in innovative ways. A new pilot project MHC will implement with this funding is an on-site Farm Stand in which patrons sell food they have grown at home. MHC will provide support for patrons interested in growing and selling homegrown produce. MHC will provide the space and equipment necessary to set up a farm stand, and the market will be open to all. One-on-one consultations will be available to each participant, managed by Education staff, and patron sellers will be able to use Tool Share equipment and resources such as seeds, soil, compost, and plant starts. Participating in an on-site market will provide low-income individuals with an opportunity for community engagement and economic empowerment. Further, the Farm Stand will bridge gaps between different socio-economic communities. With funding from Jack Hopkins, we would have staff time to dedicate to piloting this project with two Farm Stands this summer. Funding will also enable MHC to increase overall patron engagement in education programs.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social services needs.

- MHC provides emergency food, nutrition and gardening education, and makes gardening and kitchen tools available at no cost to patrons. Mother Hubbard's Cupboards programming addresses the needs outlined in both the Service Community Assessment of Needs (SCAN) and the Housing and Neighborhood Development Department's (HAND) 2015-2019 Consolidated Plan. Specifically, MHC aligns with NA-50, Non-Housing Community Development Needs-91.215 (f) (Strategy 5, 1&3), which states HAND's priority to "Provide funding to non-profit organizations that serve low income individuals/families with their basic emergency needs: food, shelter and health care." And, "Provide funding to non-profit organizations that provide valuable services to improve quality of life." (P.6) MHC's programming develops the self-sustainability of community members who participate in educational services. Community members who participate in the Nutrition and Garden programs gain skills that reduce their dependency on emergency food providers. MHC also helps low-income community members access the "Essentials" as outlined in SCAN (section 7). Since 2013, our services have increased 85%. Increased staff time and an improved Tool Share program will enable MHC to continue providing innovative programming and meet the needs of Monroe County residents.

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

- Additional staff time dedicated to improving and expanding the Tool Share program will enable us to improve our time spent with patrons, better meeting the needs of community members who utilize the program. Future funding for this part of the program will come from individual donors, grants, and specially designated money.
The purchase of new equipment, and repair of old Tool Share equipment will increase the quality of our services for many years to come. This one time boost will provide us with the opportunity to improve our offering of tools necessary to build self-sufficiency.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

- MHC uses a combination of in-kind donations, volunteer support, and collaborative partnerships to maximize programming efficiency. Funding sources are equally diverse, ranging from national, regional, and local grants, individual donors and corporations. MHC has several volunteers who specialize in the utilization of various tools in the Tool Share. For example, the Purdue Extension assists us in teaching food preservation classes. We have several donors, volunteers, and a board member who are involved with the farmers market who have offered to assist in our pilot farm stand project.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

- Access to knowledge, skills, and tools enables families and individuals to increase their self-sufficiency and health. These benefits have spillover effects and help individuals develop healthy habits, such as increasing fruit and vegetable intake and levels of physical activity. MHC collaborated with the IU Department of Sociology to conduct a scientific study of the MHC Crestmont Community Garden's impact on the Crestmont neighborhood. The results from this study revealed the benefits of community gardening - 86% of participants claimed that they ate more fruits and vegetables, and 91% said that participating in the garden made them better able to provide for their families. MHC expects that similar results will be achieved with more time and resources dedicated to education and the Tool Share programs.

Additionally, developing these programs has the potential to reduce the isolation that often accompanies living in poverty. The Tool Share, Garden and Nutrition Education workshops, and the Farm Stand pilot all provide opportunities for members of the Hub community to engage with one another. Further, as patrons become self-sufficient and confident with their cooking and gardening skills, they will be able to share new insights and experiences, enhancing the interactive nature of our various garden and nutrition workshops.

OUTCOME INDICATORS (100 words or less)

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

▫ MHC anticipates the following outcomes over the course of the project period:

- 20% increase in tool share membership

- Increased plant, seed, and material distribution in the pantry

- 25% increase in patron engagement in nutrition and gardening education programs

MHC will implement two Farm Stand markets in collaboration with patron growers. Outcomes anticipated for the Farm Stand include patron participation as growers/sellers, the development of a supportive program to cultivate patron growers, and the implementation of two Farm Stand markets this summer, open to the general public.

Project Description

MHC requests \$21,479.11 in funding to pilot a Farm Stand project and expand the capacity of our Education and Tool Share programs, which provide low-income, food-insecure individuals with learning opportunities, resources, and access to kitchen and garden tools for at-home use. MHC's education and tool share programs have the greatest potential for increasing patron self-sufficiency. Funding for education staff time and infrastructure support of the Tool Share program would enable us to meet the increasing patron interest in learning to cook and garden, and to increase our focus on developing long-term self-sufficiency among patrons.

MHC recognizes the emergency food provision alone will not solve issues of poverty. Our nationally recognized Education programs work to cultivate community and bring patrons out of poverty by building skills and providing cost prohibitive resources needed to develop self-sufficiency. The Tool Share allows patrons to borrow gardening, cooking, and food preservation equipment at no cost. The program was developed to eliminate the cost-prohibitive barriers that many low-income families and individuals face in cooking or gardening at home. MHC's Tool Share directly complements our Garden and Nutrition Education programs. MHC not only provides a lending library of tools, but also the skills and knowledge to help community members prepare, grow, and preserve food on a budget. Patrons are then able to use Tool Share resources, which include tools, seeds and plant starts, to apply these skills at home and gain confidence in their cooking and gardening capabilities. The Tool Share has completed 1,200 loans to 211 members since beginning in 2013. To our knowledge, this program is the first of its kind nationally to focus exclusively on providing kitchen and garden tools to low-income groups.

With Jack Hopkins funding for staff time and equipment, MHC will be able to improve upon an innovative and effective program. Funding will support the infrastructure of the Tool Share program, increase education staff time to provide more instruction and support to patrons, and further our mission of self-sufficiency in innovative ways. A new pilot project MHC will implement with this funding is an on-site Farm Stand in which patrons sell food they have grown at home. MHC will provide support for patrons interested in growing and selling homegrown produce. MHC will provide the space and equipment necessary to set up a farm stand, and the market will be open to all community members. One-on-one consultations will be available to each participant, managed by our Garden and Nutrition Educators, and patron sellers will be able to use Tool Share equipment. Participating in an on-site market will provide low-income individuals with an opportunity for community engagement and economic empowerment. Further, the Farm Stand will bridge gaps between different socio-economic communities. With funding from Jack Hopkins, MHC would have staff time to dedicate to piloting this project with two Farm Stands this summer.

One of our weekly pantry volunteers, Homer, perfectly summed up the goals of MHC's education and Tool Share programs: "Getting back to teaching people how to make and use nutritious food is almost as important as making food available to those on the margins in our community." Growing the Tool Share and increasing patron engagement in our education programs is directly in line with this philosophy. Funding from Jack Hopkins would develop MHC programs that most directly work towards our mission of community self-sufficiency.

Project Impact

Access to knowledge, skills, and tools enables families and individuals to increase their self-sufficiency and health. These benefits have spillover effects and help individuals develop healthy habits, such as increasing fruit and vegetable intake and levels of physical activity. In Fall 2012, MHC collaborated with the IU Department of Sociology to conduct a scientific study of the MHC Crestmont Community Garden's impact on the Crestmont neighborhood, which is Section 8 housing. The results from this study revealed the benefits of community gardening - 86% of participants claimed that they ate more fruits and vegetables because of the garden, and 91% said that participating in the garden made them better able to provide for their families. MHC expects that similar or better results will be achieved with more time and resources dedicated to education and the Tool Share programs.

Additionally, developing these programs has the potential to reduce the isolation that often accompanies living in poverty. Research has shown that social integration is more important for well-being than income, and that it helps reduce decreases poverty.¹ The Tool Share, Garden and Nutrition Education workshops, and the Farm Stand pilot all provide opportunities for members of the Hub community to engage with one another. Further, as patrons become self-sufficient and confident with their cooking and gardening skills, they will be able to share new insights and experiences, enhancing the interactive nature of our various garden and nutrition workshops.

Project Outcomes

On an annual basis, MHC evaluates the success of the Education programs based on the level of patron engagement in the program as well as reported changes in behavior. Jack Hopkins funding will increase MHC staff time devoted to promoting and implementing Education programs, support the infrastructure of the Tool Share program, and enable the piloting of the Farm Stand project. MHC's programs are evaluated through an annual pantry patron survey, workshops evaluations, tool share member evaluations, and direct patron feedback. MHC anticipates the following outcomes over the course of the project period:

- 20% increase in tool share membership
- Increased plant, seed, and material distribution in the pantry
- 25% increase in patron engagement in nutrition and gardening education programs

MHC will implement two Farm Stand markets in collaboration with patron growers. Outcomes anticipated for the Farm Stand include patron participation as growers/sellers, the development of a supportive program to cultivate patron growers, and the implementation of two Farm Stand markets this summer open to the general public.

¹ <http://www.economist.com/news/finance-and-economics/21653680-poverty-about-who-you-know-much-what-you-earn-little-help-my>

<u>Salary</u>	<u>Rate</u>	<u>increased hours</u>	<u>total</u>
40 hours	12.25	20	\$ 12,740.00
taxes			\$ 1,212.11
Benefits			\$ 5,000.00

30 hours	12.25	10	\$ 6,370.00
taxes			\$ 487.31

Personnel			
Cost 40			
hours			\$ 18,952.11
Personnel			
Cost 30			
hours			\$ 6,857.31

Equipment			\$ 1,000.00
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<u>Supplies</u>	<u>qty</u>	<u>per price</u>	<u>Total</u>
Pop Up			
Market tent			
10x10	2	\$ 250.00	\$ 500.00
Folding			
Tables 6ft	2	\$ 120.00	\$ 240.00
Produce			
Crates	8	\$ 25.00	\$ 200.00
Table Top			
Chalk			
boards	4	\$ 20.00	\$ 80.00
Computing			
scale	1	\$ 267.00	\$ 267.00
100 Quart			
Coolers	2	\$ 120.00	\$ 240.00
Total			
Supplies			
and			
Equipment			\$ 2,527.00

Total request 1	\$ 21,479.11
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Total request 2`	\$ 9,384.31
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MOTHER HUBBARD'S CUPBOARD

Profit and Loss Statements at Dec 31		Jan - Dec 15	Jan - Dec 14	\$ Change	% Change
Ordinary Income/Expense					
Income					
Contributions Income					
Capital Campaign	305.67	8,933.50	-8,627.83	-96.58%	
Church/Nonprofit	12,519.14	3,569.45	8,949.69	250.73%	
Client	849.55	109.85	739.70	673.37%	
Corporate	56,338.73	17,669.13	38,669.60	218.85%	
Education Events	513.15	439.07	74.08	16.87%	
Individual	58,317.50	58,374.44	-56.94	-0.1%	
NAP Individual Contributions	25,148.00	28,272.00	-3,124.00	-11.05%	
Total United Way	15,834.15	19,291.90	-3,457.75	-17.92%	
Contributions Income - Other	69.75	125.39	-55.64	-44.37%	
Total Contributions Income	169,895.64	136,784.73	33,110.91	24.21%	
Grants					
100 Women	19,100.00	0.00	19,100.00	100.0%	
Sophie Travis Grant	7,400.00	10,000.00	-2,600.00	-26.0%	
Jack Hopkins	3,994.00	4,262.77	-268.77	-6.31%	
Alan Shawn Feinstein	0.00	518.13	-518.13	-100.0%	
CDBG	18,040.00	0.00	18,040.00	100.0%	
ELCA	2,000.00	2,000.00	0.00	0.0%	
Emergency Food Asst. Program	1,150.00	1,800.00	-650.00	-36.11%	
Mazon	15,000.00	0.00	15,000.00	100.0%	
MLK	0.00	500.00	-500.00	-100.0%	
Other Garden Grants	6,768.27	17,801.60	-11,033.33	-61.98%	
Other Nutrition Grants	8,251.70	0.00	8,251.70	100.0%	
Other Program Grants	15,000.00	16,000.00	-1,000.00	-6.25%	
Perry Township Grant	5,000.00	5,000.00	0.00	0.0%	
Psi Iota Xi	650.00	500.00	150.00	30.0%	
SCI Comm Fund Grant	1,500.00	7,500.00	-6,000.00	-80.0%	
Grants - Other	500.00	500.00	0.00	0.0%	
Total Grants	104,353.97	66,382.50	37,971.47	57.2%	
In-kind Income					
HHFB Donated Food	119,807.68	140,921.44	-21,113.76	-14.98%	
In-kind Income - Other	10.00	0.00	10.00	100.0%	
Total In-kind Income	119,817.68	140,921.44	-21,103.76	-14.98%	
Interest Income	3.77	13.31	-9.54	-71.68%	
Misc. Income					
Venison	0.00	6,435.00	-6,435.00	-100.0%	
Misc. Income - Other	0.00	279.72	-279.72	-100.0%	

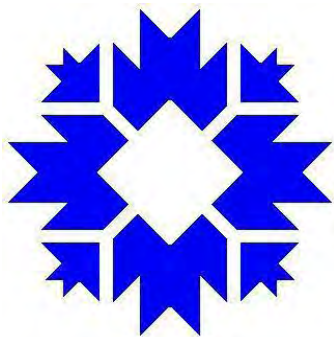
	Total Misc. Income	0.00	6,714.72	-6,714.72	-100.0%
	Special Events				
	Luv the Hub	0.00	80.00	-80.00	-100.0%
	Breakfast	82,951.00	81,177.56	1,773.44	2.19%
	Crop Walk	493.71	709.68	-215.97	-30.43%
	GG Garden Gala	6,943.02	6,951.21	-8.19	-0.12%
	Homeward Bound Walk	0.00	1,963.80	-1,963.80	-100.0%
	Other Misc. Events	12,546.34	8,913.17	3,633.17	40.76%
	Share Harvest	3,802.53	0.00	3,802.53	100.0%
	Truckload Sales	1,195.18	2,403.86	-1,208.68	-50.28%
	Total Special Events	<u>107,931.78</u>	<u>102,199.28</u>	<u>5,732.50</u>	<u>5.61%</u>
	Total Income	<u>502,002.84</u>	<u>453,015.98</u>	<u>48,986.86</u>	<u>10.81%</u>
Gross Profit		502,002.84	453,015.98	48,986.86	10.81%
	Expense				
	Automobile Expense				
	Fuel	497.25	1,143.37	-646.12	-56.51%
	Other	324.10	319.80	4.30	1.35%
	Van R&M	850.32	1,123.17	-272.85	-24.29%
	Automobile Expense - Other	0.00	-1,038.37	1,038.37	100.0%
	Total Automobile Expense	<u>1,671.67</u>	<u>1,547.97</u>	<u>123.70</u>	<u>7.99%</u>
	Bad Debt Expense	11,841.83	6,695.00	5,146.83	76.88%
	Building R&M	1,315.00	1,492.06	-177.06	-11.87%
	Conference/Travel	414.54	503.12	-88.58	-17.61%
	Conferences/Trainings	-215.52	41.67	-257.19	-617.21%
	Depreciation	12,853.08	13,902.65	-1,049.57	-7.55%
	Dues & Fees	741.64	1,654.88	-913.24	-55.19%
	Equipment R&M	2,047.09	1,417.80	629.29	44.39%
	FDE Fundraising Direct Expense				
	Breakfast	1,560.00	1,884.19	-324.19	-17.21%
	Capital Campaign	0.00	195.12	-195.12	-100.0%
	Direct Mail	3,542.42	677.03	2,865.39	423.23%
	Donors	0.00	48.91	-48.91	-100.0%
	Garden Gala	789.17	1,186.70	-397.53	-33.5%
	Harvest Dance	0.00	167.91	-167.91	-100.0%
	Postage/Mailing	103.31	0.00	103.31	100.0%
	Total FDE Fundraising Direct Expense	<u>5,994.90</u>	<u>4,159.86</u>	<u>1,835.04</u>	<u>44.11%</u>
	HHFB SMC	39,000.48	54,123.97	-15,123.49	-27.94%
	In-Kind Donated Services/Assets				
	HHFB In-Kind Food	119,807.68	140,921.44	-21,113.76	-14.98%
	In-Kind Donated Services/Assets - Other	0.00	78.27	-78.27	-100.0%
	Total In-Kind Donated Services/Assets	<u>119,807.68</u>	<u>140,999.71</u>	<u>-21,192.03</u>	<u>-15.03%</u>

Insurance				
Auto-Insurance Vans	1,636.27	986.10	650.17	65.93%
D&O Insurance	779.00	3,313.35	-2,534.35	-76.49%
Liability Insurance	1,309.61	2,126.00	-816.39	-38.4%
Worker's Comp	4,188.00	2,521.73	1,666.27	66.08%
Total Insurance	7,912.88	8,947.18	-1,034.30	-11.56%
Mileage Reimbursements	56.60	0.00	56.60	100.0%
Misc. Expenses	389.93	8,335.97	-7,946.04	-95.32%
Payroll Expenses				
Dental Insurance Employer Pd	0.00	1,738.84	-1,738.84	-100.0%
Disability Ins Employer Pd	-178.76	3,287.81	-3,466.57	-105.44%
Health STD LTD Den & Vis Ins.	15,638.53	19,333.43	-3,694.90	-19.11%
Salary and Wages	192,830.01	202,072.32	-9,242.31	-4.57%
SPEA Intern	2,126.72	23.57	2,103.15	8,923.0%
Taxes	16,904.64	16,551.03	353.61	2.14%
Payroll Expenses - Other	0.00	42.00	-42.00	-100.0%
Total Payroll Expenses	227,321.14	243,049.00	-15,727.86	-6.47%
Postage and Delivery	698.55	891.29	-192.74	-21.63%
Printing and Reproduction	0.00	1,314.24	-1,314.24	-100.0%
Professional fees				
Accounting	7,450.00	4,978.00	2,472.00	49.66%
Audit	6,250.00	6,250.00	0.00	0.0%
Total Professional fees	13,700.00	11,228.00	2,472.00	22.02%
Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
Rent/CAM	38,021.40	35,405.08	2,616.32	7.39%
Supplies				
Advocacy & Outreach	204.40	301.49	-97.09	-32.2%
Printing	698.46	701.70	-3.24	-0.46%
Fundraising	742.76	1,602.16	-859.40	-53.64%
Garden				
Program Equipment				
Youth Garden	763.46	0.00	763.46	100.0%
Program Equi	499.45	225.00	274.45	121.98%
Total Program Equipment	1,262.91	225.00	1,037.91	461.29%
Garden - Other	2,892.65	4,872.09	-1,979.44	-40.63%
Total Garden	4,155.56	5,097.09	-941.53	-18.47%
Nutrition				
Program Equipment	115.25	0.00	115.25	100.0%
Nutrition - Other	776.21	1,298.47	-522.26	-40.22%
Total Nutrition	891.46	1,298.47	-407.01	-31.35%
Office	690.28	1,293.88	-603.60	-46.65%

		Pantry				
		Program Equipment	0.00	709.34	-709.34	-100.0%
		Pantry - Other	1,561.15	2,030.15	-469.00	-23.1%
		Total Pantry	1,561.15	2,739.49	-1,178.34	-43.01%
		Technology/Software	2,215.04	1,606.53	608.51	37.88%
		Tool Share	0.00	102.65	-102.65	-100.0%
		Volunteer Appreciation	399.95	723.32	-323.37	-44.71%
		Youth Garden	307.78	0.00	307.78	100.0%
		Total Supplies	11,866.84	15,466.78	-3,599.94	-23.28%
		Utilities				
		Electric	5,398.95	5,314.75	84.20	1.58%
		Gas	1,049.08	1,297.48	-248.40	-19.15%
		Telephone/Internet	1,535.88	1,582.85	-46.97	-2.97%
		Trash	1,230.00	994.44	235.56	23.69%
		Water	915.10	517.60	397.50	76.8%
		Total Utilities	10,129.01	9,707.12	421.89	4.35%
		Total Expense	505,568.74	560,883.35	-55,314.61	-9.86%
	Net Ordinary Income		-3,565.90	-107,867.37	104,301.47	96.69%
Net Income			-3,565.90	-107,867.37	104,301.47	96.69%

	MHC	Dec 31, 15
ASSETS		
Current Assets		
Checking/Savings		
Checking		76,634.22
Savings 1008023356		507.06
Petty Cash		100.00
Total Checking/Savings		77,241.28
Accounts Receivable		
Pledges Receivable		
2011 pledges receivable		-214.91
2012 Pledges Receivable		-1,378.98
2013 Pledges Receivable		-12,830.63
2014 Pledges Receivable		6,100.08
2015 Pledges Receivable		17,010.71
2016 Pledges Receivable		39,769.97
2017 Pledges Receivable		44,319.00
2018 Pledges Receivable		27,951.67
2019 Pledges Receivable		13,495.00
2013 Cap Camp AR		-2,732.50
2014 Cap Camp AR		5,705.00
2015 Cap Camp AR		5,371.00
Total Pledges Receivable		142,565.41
Total Accounts Receivable		142,565.41
Other Current Assets		
Allow Doubtful Accts - Pledges		-12,795.00
Total Other Current Assets		-12,795.00
Total Current Assets		207,011.69
Fixed Assets		
Landscaping		1,175.00
Apple Computers		3,898.00
Furniture		7,990.38
Phone System		3,828.00
Awning		4,230.00
Dumpster Enclosure		3,500.00
Stoves (2)		1,300.14
Stainless Steel Sink		1,550.00
Walk-In Cooler/Freezer Combo		26,905.00
Equipment		23,515.37
Equipment-VAN		42,824.50
Garden Shed		4,330.00
Leasehold Improvements		79,677.97
Accumulated Depreciation		-76,498.16
Total Fixed Assets		128,226.20
Other Assets		
Rent Security Deposit		2,395.00
Total Other Assets		2,395.00
TOTAL ASSETS		337,632.89

	MHC	Dec 31, 15
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable		7,116.01
Total Accounts Payable		7,116.01
Other Current Liabilities		
Payroll Liabilities		4,575.67
Total Other Current Liabilities		4,575.67
Total Current Liabilities		11,691.68
Total Liabilities		11,691.68
Equity		
Retained Earnings		335,836.89
Net Income		-9,895.68
Total Equity		325,941.21
TOTAL LIABILITIES & EQUITY		337,632.89



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name:

Is Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Employees:

Full-Time	Part-Time	Volunteers
3	1	80 – who regularly work in the store or in other capacities to help MSC operate. *However, MSC uses large groups of volunteers a number of sources to get larger tasks completed. In the 12 months, this number has exceeded over 450 volunteers. ** The Full-time employees includes the Executive Director's salary.

Address: 414 S. College Ave.
Bloomington, IN

Zip Code: 47403

Phone: (812) 333-7710

Agency E-Mail: Info@SistersCloset.org

Website: WWW.SistersCloset.org

President of Board of Directors: Maryanne Pelic

Executive Director: Sandy Keller

Title: Executive Director/Founder

Phone: (812) 369-6582

E-Mail: Director@SistersCloset.org

Name of Person to Present Proposal to the Committee:

(if not the Executive Director)

Title:

Phone:

E-Mail:

Name of Grant Writer: Sandy Keller

Phone: (812) 369-6582

E-Mail: Director@SistersCloset.org

Agency Mission Statement *(150 words or less)*

My Sister's Closet is a non-profit organization established to build a stronger community by promoting economic self-sufficiency with professional attire, support services & essential career developmental tools for success.

PROJECT INFORMATION

Project Name:

Is this a collaborative project? ☒ Yes ☐ No

If a collaborative project, list name(s) of non-lead agency partner(s):

Shalom, Workforce Development (WorkOne), Centerstone, Salvation Army, Amethyst House ... etc.
essentially all of our community partners. (Please see sample letters of support for this grant.)

Address where project will be housed:

414 S. College Ave.

Bloomington, IN 47403

Total Cost of Project: \$25,995

Requested JHSSF Funding: \$20,000

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

\$5,000 – Cardinal Stage production – Love, Loss, and What I Wore

\$955 – What Women Auto Know – Female Empowerment Event/Fundraiser 4/20/16

Total Number of Clients Served by this project in 2016: 200+

Total Number of City Residents Served by this project in 2016: 700+ Non-clients who come in for professional clothing and Success Institute Training.

Is this request for operational funds? ☒ Yes ☐ No

If “yes,” indicate the nature of the operational request:

☐ Pilot ☒ Bridge ☐ Collaborative ☐ None of the Preceding – General request for operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☐ July-September 2016 ☐ October-December 2016 ☐ Other: 1 – year salary support.

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

We plan to send JHSS a monthly claim for reimbursement based on the paid salary to new SI coordinator.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

April 2016

Do you own or have site control of the property on which the project is to take place?

☒ Yes ☐ No ☐ N/A

Is the property zoned for your intended use?

☒ Yes ☐ No ☐ N/A

If "no," please explain:

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: *Funds will not be disbursed until all requisite variances or approvals are obtained.*

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

☒ Yes ☐ No

If “yes,” please provide an itemized list of program elements, ranked by priority and cost:

Priority #1 (Item & Cost)	\$25,000 - First year salary of Success Institute Coordinator. No benefits.
Priority #2 (Item & Cost)	\$329 – Laptop for Executive Director to do off site presentations and trainings.
Priority #3 (Item & Cost)	\$180 – Portable WiFi Hotspot and mobile beacon for E.D.
Priority #4 (Item & Cost)	\$74 – Projector Screen 6’ x 5’ for S.I. training in-house.
Priority #5 (Item & Cost)	\$16 – Brother replacement Drum for current printer
Priority #6 (Item & Cost)	\$279.99 – HP 251-a intel 500 gb 4gb HDD for use in training SI clients. \$198.99 – Small laptop for client sign-in at front desk.

Project Synopsis *(250 words or less)*

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

My Sister's Closet respectfully requests 1-time bridge funding of \$25,955 to hire and train a Success Institute Coordinator who will recruit and train volunteer mentors to work with voucher and non-voucher clients coming to MSC for Interview Skills training.

MSC works with and is recruiting volunteers with human resource experience to work with clients so they are not only dressed for success, but what comes out of their mouths also shows they are: reliable, credible, and professional. This training helps clients to prepare cover letters and resumes, and practice interview skills such as: elevator speeches, practice mock interviewing, proper body language, how to write thank you letters, where to look for a job online ... etc.

For clients who find it difficult or intimidating to interview because of long periods of time between jobs, or because they were released, fired, or quit previous positions, it's often hard for them to believe someone will take a chance on them. For others, it might be more an issue of 'how' they are interviewing or 'the way' they are listing their skills that is keeping them from interviewing successfully. The training at My Sister's Closet can help make the process easier, addressing these issues while teaching exceptional interview techniques so clients can represent themselves more credibly, helping them to find jobs, move towards economic stability, and out of poverty.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED *(200 words or less)*

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social services needs.

My Sister's Closet addresses the needs of low income and at risk persons seeking self-sufficiency by helping clients find jobs by improving their interview success. We serve those populations who are unemployed and underemployed, while addressing individual issues preventing people from moving forward in their lives related to obtaining and keeping a job, and maintaining a quality level of life for themselves and their families.

Our clients face issues such as job loss, reduction in hours, difficulty interviewing due to past experiences, and increased expenses due to changed life circumstances. Generally, they need assistance with interview skills, resume building, and job search education so they can move forward. Assisting with these tasks allows a client to be more equipped obtain a job and hopefully find financial stability, allowing them to move out of a state of poverty or as a person living at-risk.

ONE-TIME INVESTMENT *(100 words or less)*

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

My Sister's Closet believes it can build upon the increased sales and retail success of the past year enough to pay for the salary of a regular SI Coordinator if we are able to free up store staff to concentrate on customer service and processing stock over a twelve-month period. As sales increase and more shoppers seek out MSC as an inexpensive clothing choice, MSC will put increased funds aside to assure this position receives regular funding.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

Current store staff and volunteers spend a great deal of time with clients coming to us for professional clothing and image consulting. Time that keeps them from putting out stock and working with paying customers who essentially fund MSC's greater mission with their purchases. Freeing up these individuals to concentrate on making the bargain boutique more successful will result in enough extra sales over time to pay for the SI Coordinator's position. Having a specialized SI Coordinator on staff, will allow us to attract more supporters to MSC to pay for the coordinator's position.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

The lack of appropriate interview clothing, training and education are significant barriers to struggling women needing to find employment. My Sister's Closet addresses this economic and educational needs by providing free services in two categories: 1) Free interview/workforce clothing & image counseling; and 2) Individual Interview & Life Skills mentoring through our Success Institute. The combination of these services allows a woman to present herself credibly and professionally during an interview, significantly increasing her chances of getting hired and maintaining a position; the counseling and education taught by the Success Institute is designed to address various obstacles communicated to us by clients that are preventing them from moving forward out of poverty and towards self-sufficiency.

OUTCOME INDICATORS (100 words or less)

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

Estimated numbers:

The total number of voucher clients served by this project in 2015: 200+

Total Number of City Residents Served by this project in 2015: 700 + Residents, Non-clients who come in learn Success Institute skills and to work with professional image consultants.

2 Page Narrative

Jack Hopkins Grant Submission – 2016

“Moving Forward and Building the Tools for Individual Economic Success.”

Since 1998, My Sister’s Closet has been assisting low-income and at-risk women move beyond significant hardships and economic disparity. The women and families we serve are victims of homelessness, domestic violence, joblessness, severe illness, displacement ... etc. We are regularly seeing several local women move into self-sufficiency with free interview clothing assistance and Success Institute Training.

The lack of appropriate interview clothing, interview skills training and education are significant barriers to struggling women needing to find employment. My Sister’s Closet addresses these economic and educational needs by providing free services in two categories: 1) Free interview/workforce clothing & image counseling; and 2) Interview & Life Skills workshops through our Success Institute. The combination of these services allows a woman to present herself credibly and professionally during an interview, significantly increasing her chances of getting hired and maintaining a position; the counseling and education taught by the Success Institute is designed to address various obstacles communicated to us by clients that are preventing them from moving forward out of poverty and towards self-sufficiency. For the purposes of this grant, we are specifically trying to improve the consistency and quality of the SI trainings Interview Skills and Resume Proficiency, mock interviewing, online job search proficiency, body language, and general professional finesse when conducting yourself as a job applicant.

My Sister’s Closet is an extremely efficient organization and receives no state or federal funding assistance or partner reimbursement. The majority of our expenses are funded by the sale of donated clothing and monetary donations received through local grants and fund-raising where we share women’s success stories and how their lives have changed with the help of our organization. Receiving a Jack Hopkins grant to meet the rising needs of those coming to My Sister’s Closet for assistance and support will have an enormous impact on our ability to keep serving those to find economic success under their own power.

MSC works with and is recruiting a variety of HR volunteers to work with our clients so they are not only dressed for success, what comes out of their mouths also shows they are: reliable, credible, and professional. This training will help clients write cover letter, resumes, teach them applicable interview skills such as: elevator speeches, practice mock interviewing, proper body language, how to write thank you letters, where to look for a job online, and more importantly – how to interview for a position if you have difficult holes or past job experiences in your history and how to address them so you are still a viable job candidate.

Success Institute Programming Services:

Generally, when a woman comes in with a voucher she has fallen into one of two categories: Either At-risk or Extreme low income – in our description meaning having a household income of at least 200% below poverty level. Often the result of unforeseen circumstances & events, lack of opportunity and education or bad choices or poor planning.

In most cases, clients could use some general direction to start making smaller baby steps to move in a better direction. This allows them to start seeing more control over their lives and to realize their goals of self-sufficiency for their families. To do this, we provide programming materials and counseling to individuals as well as group mentoring/training sessions to teach these skills. If done correctly, with compassion and wisdom, clients eventually learn a collection of valuable life skills that changes the trajectory of their lives and those around them.

Request for Funding:

MSC is requesting funding to help expand Success Institute programming and counseling in categories cited as obstacles by the clients coming to us for assistance for our partner agencies and also other businesses and organizations who are placing clients or trying to help them find jobs.

Our main objective for this grant request is to My Sister's Closet respectfully requests 1-time bridge funding of \$25,955 to hire and train a Success Institute Coordinator who will recruit and train human resource volunteer mentors to work with voucher and non-voucher clients coming to MSC for Interview Skills training. It is our goal to offer consistent SI programming for each hour MSC is open to the public to ensure the employment success of MSC's clients.

Respectfully,

Sandy Keller
Executive Director/Founder
My Sister's Closet of Monroe County

My Sister's Closet

BALANCE SHEET

As of December 31, 2015

	Total
ASSETS	
Current Assets	
Bank Accounts	
Checking	15,561
Total Bank Accounts	\$15,561
Total Current Assets	\$15,561
Other Assets	
Equipment	3,363
Accumulated Depreciation	-1,085
Total Equipment	2,278
Leasehold Improvements	4,451
Security Deposits	2,800
Total Other Assets	\$9,529
TOTAL ASSETS	\$25,090
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	195
Sales Tax Agency Payable	334
Sales Tax Payable	738
Total Other Current Liabilities	\$1,267
Total Current Liabilities	\$1,267
Total Liabilities	\$1,267
Equity	
Opening Bal Equity	-11,610
Restricted Net Assets	6,020
Retained Earnings	31,815
Net Income	-2,402
Total Equity	\$23,823
TOTAL LIABILITIES AND EQUITY	\$25,090

My Sister's Closet

PROFIT AND LOSS

January - December 2015

	Total
INCOME	
Donations	6,300
Fundraising Income	8,125
Fundraising 100+ Women Who Care	7,032
Fundraising Expense	-13,061
Total Fundraising Income	2,096
Product Sales	27,417
Store Sales	98,912
Total Income	\$134,726
GROSS PROFIT	\$134,726
EXPENSES	
Advertising	8,970
Insurance	
Liability Insurance	3,795
Total Insurance	3,795
Membership Dues	332
Misc	415
Occupancy Costs	
Facilities Misc Expenses	1,549
Rent	33,000
Utilities	7,012
Total Occupancy Costs	41,561
Office Supplies	603
Office/General Administrative Expenses	247
Payroll Expenses	64,631
Professional Fees	368
Program Expense	12,600
Supplies	
Office	1,274
Operating	2,333
Total Supplies	3,607
Total Expenses	\$137,127
NET OPERATING INCOME	\$ -2,402
NET INCOME	\$ -2,402

Notes

Unaudited



March 28, 2016

To Whom It May Concern:

This is a letter of support for My Sister's Closet's request to fund a full-time Success Institute staff member. The new hire will primarily work with participants on skills necessary to obtain employment. This person will be on site and available to participants during store hours unlike, volunteers who are often not readily available.

Centerstone frequently refers low-income/ at-risk clients to My Sister's Closet to obtain interview clothing. This service is very valuable to the community and a full time staff member will make access to employment skill building more assessable therefore enhancing the overall experience for the clients we refer. We 100% support My Sister's Closet in hiring a full time staff person to ensure that our most vulnerable clients do not fall through the cracks.

Sincerely,

Jennifer Fillmore

Jennifer Fillmore, MS, LCAC
Director of Grants and Specialized Services
812-340-4353


116 South Madison Street, Suite B
Bloomington, IN 47404
(812) 333-6210
FAX (888) 962-5557
www.expressbloomington.com

3.28.2016

To Whom It May Concern,

Resumes are such an integral part of the job seeking process. My Sister's Closet and their Success Institute helps my associates create masterful resumes. I recently sent a young lady over with a resume that was basically a blob of paragraphs detailing her experience. After only a few hours with Sandy Keller and My Sister's Closet, the result was amazing. The finished product was polished and very easy to read. Having to tell someone that their resume needs improvements can be difficult at times. I know that anyone I send to My Sister's Closet and the Success Institute will be treated with dignity and respect. It is a true honor to have them as a referral partner for Express Employment Professionals.

Thank you



Nathan Julien

Senior Staffing Manager

Express Employment Professionals



Dear Jack Hopkins Social Services Grant Committee,

This letter is in support of My Sister's Closet's grant request for one-time funding to support a Success Institute staff member's first year salary. Workforce Development "WorkOne" is a regular user of the vouchers provided by My Sister's Closet for our low-income and at-risk clients who do not have the means to be able to afford professional clothing expected when interviewing. In each case, these clients are treated with great respect and are prepared with professional clothing for an interview.

We whole heartedly support MSC's goal to have a Success Institute mentor on staff to attract, recruit, and train additional SI volunteer mentors. This will ensure that our most fragile clients will have the support they need to improve their interview skills and meet with employment success.

Sincerely,

Len Tieman, MBA

Business Services Representative

450 Landmark Ave, Bloomington, IN 47403

ltieman@dwd.in.gov

812-335-6733



shalom community center

helping people in need

620 S. Walnut, P.O. Box 451
Bloomington, IN 47402-0451
www.shalomcommunitycenter.org
day shelter: (812) 334-5728
administration: (812) 334-5734
fax: (812) 334-5736

President

Karen Boswell

March 28, 2016

Executive Director

Forrest Gilmore

To Whom It May Concern,

Board of Directors

Alan Backler
Karen Boswell
Jeffrey Buszkiewicz
Vivian Counts
Ross Martinie Eiler
Diana Hoffman
Jim Harvey
Diana Lehner
Jane Martin
Nancy Nerad
Dick Rose
Nicole Schönemann
Judy Simic
Sarah Wasserman
Billy Young

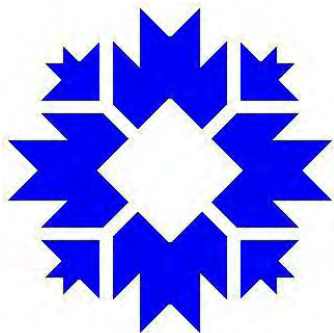
My Sister's Closet has provided wonderful support to Shalom's female guests in their pursuit to find jobs. Their job mentor program will only make it better, improving our client's ability to not only make a good impression but find employment in a tough job market. I am happy to support their Jack Hopkins grant application.

If you have any questions, please feel free to contact me at (812) 334-5734, ext. 33 or forrest@shalomcommunitycenter.org.

Sincerely,

Rev. Forrest Gilmore





CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name: New Hope Family Shelter, Inc. dba New Hope for Families

Is Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Employees:

Full-Time	Part-Time	Volunteers
2	11	150

Address: P.O. Box 154
Bloomington

301 W. Second St
Bloomington

Zip Code: 47402

47403

Phone: 812-334-8940

Agency E-Mail: elaine@newhope4families.org

Website: www.newhope4families.org

President of Board of Directors: John VanderZee

Executive Director: Elaine Guinn

Title: Executive Director

Phone: 812-340-8913

E-Mail: elaine@newhope4families.org

Name of Person to Present Proposal to the Committee: Elaine Guinn
(if not the Executive Director)

Title:

Phone:

E-Mail:

Name of Grant Writer: Elaine Guinn with Jim Riley and Emily Pike

Phone: 812-340-3052

E-Mail: jim@nhfsinc.org

Agency Mission Statement (150 words or less)

New Hope for Families' mission is to provide temporary shelter for homeless families in Bloomington and Monroe County and, in collaboration with other agencies, to help those families regain housing by addressing the problems that led to homelessness.

PROJECT INFORMATION

Project Name: IT Upgrades; Materials for Children's Program

Is this a collaborative project? ☐ Yes ☒ No

If a collaborative project, list name(s) of non-lead agency partner(s):

Address where project will be housed: 311 and 301 W. 2nd St.

Total Cost of Project: new funding: \$13,382

Requested JHSSF Funding: \$13.382

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

New Hope and its donors have covered most of the initial costs of the New Hope early childhood center described below, including cash outlays for materials and equipment and pay for 3 staff members. A Sophia Travis Grant contributed \$2100 toward equipment costs. A Jack Hopkins grant made in 2015 provided the largest share of funding to renovate 311 W 2nd St., which will be the home of New Hope's children's program and the New Hope early childhood center, along with investments from New Hope, the mayor, and the South Central Rural Electrical Maintenance Corp. 311 is projected to open on April 30, 2016 with the date depending on inspections by city, county, and state authorities.

Total Number of Clients Served by this project in 2016: 150 family members and 30 children of former residents

Total Number of City Residents Served by this project in 2016: Historically more than 85% of our residents have been city residents.

Is this request for operational funds? ☐ Yes ☒ No

If "yes," indicate the nature of the operational request:

☐ Pilot ☐ Bridge ☐ Collaborative ☐ None of the Preceding – General request for operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☒ July-September 2016 ☐ October-December 2016 ☐ Other: _____

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

We have a plan in place for each part of this application, and will be able to move quickly to implement that plan. New Hope will meet the initial costs of all funded parts of this application, and then submit invoices to the city for reimbursement.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

N/A

Do you own or have site control of the property on which the project is to take place?

☒ Yes

☐ No

☐ N/A

Is the property zoned for your intended use?

☒ Yes

☐ No

☐ N/A

If “no,” please explain:

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: *Funds will not be disbursed until all requisite variances or approvals are obtained.*

In October 2014 we obtained a zoning variance from the City’s Planning Department to use 311 W. 2nd St. for childcare and family education.

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

☒ Yes ☐ No

If “yes,” please provide an itemized list of program elements, ranked by priority and cost:

Priority #1 (Item & Cost)	Technology Upgrades 1: Corded desk telephone system Cisco’s X-50 VoIP Small Business System or similar w/ 7 phones, equipment to implement this system (\$2200), installation (\$500); 7 desk- and laptop computers (\$500ea.) totals \$6200
Priority #2 (Item & Cost)	Early Childhood Program Materials and Equipment 1 3 compact cribs \$189.99 ea., 2 activity tables \$143.15 ea, variety of child-sized chairs \$969.96, tip resistant shelving \$860.46, and 2 multi-purpose outdoor storage sheds (309.99 each) for a total of \$3306.66
Priority #3 (Item & Cost)	Technology Upgrades 2 Added security system monitor (\$200); wireless network to extend internet to 409 at \$685 installed and programmed; hardwiring and set up of all equipment in 301 (\$400) totals \$1,285
Priority #4 (Item & Cost)	Early Childhood Program Materials and Equipment 2 tip-resistant shelving, infant-toddler table, coat locker, sand and water play tables, and other items for a total of \$2590.25
Priority #5 (Item & Cost)	
Priority #6 (Item & Cost)	

Project Synopsis (250 words or less)

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

This application seeks funding for 2 allied programs: 1. technology upgrades and 2. furnishings and materials for our early childhood center.

New Hope opened in 2011 with space for 3 families in a house leased on favorable terms from IU Health Bloomington Hospital. Since then we have renovated two more houses in the 300 and 400 blocks of W.2nd St., and are nearly finished with a fourth house in the same area. We have sheltered 92 families for more than 17,000 person days. 60 per cent of those families attained self-sufficiency. Unlike most shelters in the US, which serve mostly the same families rotating out and back in, New Hope works intensively with families during an average residency of 57 days to help most find a stable and lasting path to self-sufficiency.

Our **technology system** has been built piece by piece over time often using secondhand equipment, and requires updating including an expanded security system, new desk- and laptop PCs, a corded and hardwired telephone system linking offices at 301, hardwired integration of existing printers, and integration of 409 W 2nd St. with our internet system. In Oct. 2015 we opened an onsite **early childhood center** for our service families. This provides full-time, year-round care and education for children from birth through age five. The chronic instability of homelessness affects young children to the detriment of intellectual, physical, emotional, and social development. We promote children's early and ongoing success by helping them overcome these obstacles. The program's initial 10 spaces were full in a matter of days, confirming the strong demand for such services. This spring we will move to a space that will allow us to serve 16 children. We seek support for furnishings and classroom materials.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social services needs.

SCAN and the Consolidated Plan encourage assistance to homeless families, which New Hope provides in the form of shelter, case management, a children's program, and now an early childhood center. The technology upgrades outlined here are an essential part of this program because they will allow staff and volunteers to do their jobs efficiently. Our current wireless systems involve delays in the transmission of information from one desk to another, often require that staff members leave their offices to get closer to the main phone, add costs by requiring separate service contracts for different shelter houses, and rely on old and out of date computers.

The United Way's SCAN 2012 recognizes a strong and growing need for childcare and early childhood education opportunities, particularly among low-income families. New Hope's early childhood center provides high-quality, full-day care and education, ensuring children enter kindergarten ready for success while simultaneously meeting parents' needs. Children from low-income backgrounds often begin school with deficits, having heard perhaps 30 million fewer words than their middle-income counterparts¹. By providing excellent early childhood education, we are working to ensure they have a chance to be the members of their families to break the cycle of homelessness and poverty.

¹ Betty Hart and Todd R. Risley. "The Early Catastrophe." 2004. Available at http://www.gsa.gov/graphics/pbs/The_Early_Catastrophe_30_Million_Word_Gap_by_Age_3.pdf

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule -- i.e., is your request for a pilot project? for bridge funding? for a collaborative project? If you are requesting operational funding, you must detail your plan for future funding.

All equipment, including technology and early childhood furnishings, has a certain life expectancy. We have identified technology components and materials that should last at least 10 years, and early childhood furnishings and materials that should last at least 20 years.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

Technology upgrades will allow staff members and volunteers to do their work more efficiently, and thereby provide higher quality case management, contacts with supporters and donors, and overall direction of this agency.

Furnishings and classroom materials will provide children whose families cannot afford to donate to this center with the same high quality equipment that the children of higher income families have in their own early childhood centers. We have three outstanding staff members leading the early childhood program, and we are recruiting volunteers to help with meals, one-on-one reading, and other parts of the program.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

As a shelter New Hope is distinguished by how many families that have sheltered with us have gained stable lives with housing, jobs, and services. Success for these families is a key benefit to our community, for success reduces homelessness and dependency. For families we aspire to helping moms and dads get back on their feet for the long term.

For children we aspire to much more. We want to help these children break the cycle of homelessness and poverty. Everything we do, from helping preschool children learn the same things their higher income counterparts are learning to giving our kiddos childhood experiences as rich and varied as their higher-income peers, aims to help these young people find pathways to a life in which homelessness and poverty are absent.

OUTCOME INDICATORS (100 words or less)

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

A. For technology upgrades we aim to sharply reduce wasted time associated with old and poorly functioning equipment. This will free up staff time to work with the adults and children who shelter at New Hope, and past residents who need advice, help with a problem, or another intervention that helps them avoid falling back into homelessness. Staff members may not be able to specify how many minutes each day have been saved, but with these improvements they will clearly have more time for their work.

B. The furnishings and classroom materials contribute to specific outcomes with quantitative indicators:

1. Number of children with access to high-quality care and early childhood education experiences.
2. Number of families with access to high-quality care and early childhood education experiences.
3. Number of children with access to stable, engaging afterschool programming.
4. Number of families with access to stable, engaging afterschool programming.
5. Improved social, emotional, intellectual, and physical development as measured by the ASQ-3 and ASQ-SE2.
6. Improved Kindergarten readiness as measured by the ASQ-3 and ASQ-SE2.
7. Improved school performance as reported by parents and children (self-reporting survey tool).
8. Improved social and emotional health as reported by parents and children (self-reporting survey tool).

Technology Upgrades and Early Childhood Program Furnishings and Classroom Materials Narrative Description

Program Overview

New Hope for Families is a nonprofit social service agency offering emergency shelter and on-going support to families experiencing homelessness and poverty in Monroe County. Our mission is to provide temporary shelter to homeless families in Bloomington and Monroe County and, in collaboration with other agencies, to help those families regain housing by addressing the problems that led to homelessness. Our goal is to help families move from the crisis of homelessness, in which they arrive at New Hope, to stable and self-sufficient lives, finding jobs, housing, benefits, and services suited to each individual family's needs and prospects. This goal is pursued by our case managers, who work closely with each family, and by the larger apparatus of staff, volunteers, board members, and supporters from the community who together make it possible to operate.

As the only shelter in Monroe County that serves whole families, New Hope is uniquely placed to address the needs of children experiencing homelessness and recognizes that in order to be most effective, we must provide complementary services to all family members. We believe that all of our families can achieve self-sufficiency but recognize that statistics indicate many may not achieve middle-class status. That is not the case for their children. With the right intensive, targeted interventions and individualized attention, these children can be the members of their families to break the cycle of homelessness and poverty.

The New Hope Children's Program works to redress the effects of homelessness and poverty on children and provide ongoing support to families as they transition to self-sufficiency. We achieve this goal four ways: by facilitating high-quality learning experiences to pre- Kindergarten children to prepare them for early success in school; by offering supplemental tutoring and intellectually engaging activities for school-age children to facilitate their ongoing learning; by engaging children in a summer program that focuses on preventing summer learning loss and exposing children to the kinds of enriching experiences enjoyed by their middle-income peers; and by providing individual emotional and social support to each child to help him or her put a best foot forward as they move through life after their stay at New Hope. We recently added a fifth element to our intervention strategy: providing reliable, affordable, high-quality childcare and early childhood education for the young children of New Hope families as their parents seek and maintain employment and work to achieve and sustain stability for their families. This program addresses a key need faced by parents: day care for preschool children as young as infancy, allowing parents to find and hold jobs. And it addresses key needs of the children by providing excellent early childhood education and a chance to break the cycle of homelessness and poverty.

Project Descriptions 1. **Technology Upgrades**: New Hope deals on a regular basis with state, county, city, and private agencies and organizations all of which expect us to keep information secure, fund our activities for the most part from donations from hundreds and hundreds of individuals and households, operate in a business-like way, and concentrate our efforts on providing services to families in need. Individual donors likewise expect New Hope to look like a business while operating as a shelter with programs for adults and

children. And volunteers expect the same thing. They want to donate their time and skills to an agency that uses these donations efficiently and wisely. Most of the equipment we receive has been donated used, and much of the remainder consists of the least expensive computers, printers, telephones, and other equipment we could find. We have relied heavily and almost exclusively on staff members and volunteers to build our website, install equipment, find and install software, and in other ways to equip our agency with the technology needed to meet the expectations of our partners and supporters. Each part of this system has been built separately from the other parts, as we faced a need, appealed for equipment, adapted to the items donated, and in other ways cobbled together the system we currently use.

This system is now under stress. Staff members find it difficult to operate while trying to solve technical problems created by our equipment, and finding ways to make a basically inefficient wireless system meet our needs. We ask for funding to replace the parts of this system that are outmoded or ineffective. We have adequate printers, but we need to hardwire the printers we already have in order to use them effectively. We have an inexpensive wireless telephone system, one very much like what most people have in their homes. This is inadequate for our needs, especially for the privacy needed for many telephone conversations with and about residents, and for the efficient work of our staff. Our security system allows us to monitor eight cameras at a time, a limit we have already reached. We need to expand this system in order to accommodate all the outside-the-house cameras we use to reduce staffing needs and monitor the areas around our shelter houses. Our desk and laptop computers include equipment that was secondhand when donated to us, and is now out of date. And one of our soon-to-be-four shelter houses, at 409 W 2nd St., is physically removed from the other three houses at 301, 303, and 311 W. 2nd St. Now we pay separately for the internet services needed at 409, and need equipment that allows us to avoid that monthly charge and integrate 409 into the system headquartered at 301.

2. Early Childhood Education:

We additionally request funds for furnishings for the early childhood space. We have been successful in securing many of the furnishings and materials necessary, but there are some essential items we still lack, e.g. tables and chairs that are the appropriate height for young children. Inappropriately sized furniture discourages children from using it and children sitting in oversized chairs are likely to sit incorrectly, making them more prone to injury by falling. We also need durable cribs that meet safety regulations. We are now using portable playpens, which meet our current licensing restrictions, but as we move forward through the Paths to Quality system, we need to replace these with sturdier versions. These quality cribs are also more cost effective, as they will likely last many years, while the portable playpens have a tendency to wear out quite quickly with heavy use. Also of importance are shelves that are resistant to tipping. These are safer and they allow teachers to arrange classroom space in a way that is most conducive to meeting the needs of individual children. Other items are furnishings for excellent care and education of infants, toddlers, and preschoolers: sand and water tables that allow kids to engage in sensory play; a mirrored triangle used to engage toddlers in early investigative play; a cozy cube that allows children to have a quiet safe space when the classroom feels overwhelming; a dress-up island for dramatic play; and a light table recognized as a best practice for building spatial intelligence crucial for STEM learning later in life. All items have been chosen specifically for their durability.

New Hope Family Shelter, Inc. Income & Expenses FYE 6-30-2015

(Cash Basis; not adjusted for accruals; unaudited)

Income	<u>Sub-categories</u>		
general - open	19,963.43		
general - just give	3,965.11		
general - thru brokerages	2,001.80		
significant individual	65,000.00		
board pledge	6,000.00		
interest	90.66	97,021.00	Revenues - unsolicited
solicitations	1,000.00		
mailings	16,888.00		
NAP	21,822.52	39,710.52	Revenues - direct solicitations
orgs, corps	1,127.05		
social clubs	2,000.00		
philanthropic clubs	1,265.00		
churches	1,150.00		
businesses	1,043.20		
other	255.00	6,840.25	Revenues - private orgs
Fundraiser	18,560.00		
externally initiated	339.00	18,899.00	Revenues - Fundraisers
govt sources	2,000.00		
ESG	31,675.92		
City, Hopkins, Mayor	14,519.43		
townships	4,500.00	52,695.35	Gov't sourced
United way	3,014.09	3,014.09	Agencies
foundations (amazon smile)	31.68	31.68	Foundations
Program - Rosies	1,117.67	1,117.67	Revenue from Programs
Total Income		219,329.56	

Expenditures	<u>Sub-categories</u>	
Fed/state WH & emptyr	35,087.05	
net hourly pay	93,694.83	
designated gift pay	13,911.75	
SUTA	1,318.52	144,012.15 Personnel Exp
prof fees acctg	1,677.50	1,677.50 Professional fees
targeted mailing exp	3,071.11	
Fundraiser	9,458.57	12,529.68
office admin supply	180.44	
CP materials	368.10	
phone/internet	2,400.15	
postage/shipping	42.00	
bank fees	368.68	
subscription	191.40	
director MC	13,736.41	17,287.18 Office/admin
security hardware	864.20	864.20 IT
utilities	1,321.01	
minor repair	846.93	
Edibles	100.00	
HH edible related	242.30	
HH hygiene related	11.00	
HH clothing, linens	4,729.31	
prop insurance	1,533.00	
Rent	602.00	
CP related	2,734.94	12,120.49 Facility/occupancy
303 W 2nd rehab	36,963.75	36,963.75 New house renovation
employee mileage	491.21	491.21
Ins -D&O liability	1,155.00	
Ins - auto liab	495.00	
Ins - Workers comp	4,722.00	6,372.00 Insurance
Res assistance	486.60	
Drug & background cks	148.75	635.35 Resident - direct
Total Expenditures	232,953.51	

Cash Position 6-30-15

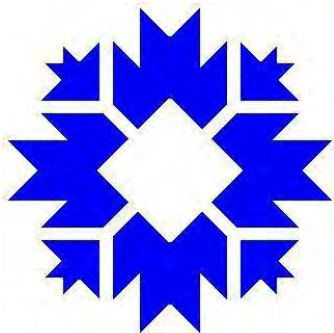
Balance IUCU checking	35,117.77
Balance IUCU savings	113,992.84
Balance ONB checking	11,755.00
Assets as of 6-30-15	160,865.61

Liabilities on cash basis 0 bills are paid as received, no unpaid bills at 6/30/2015

Net Assets	160,865.61
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NHFS leasehold improvement interest in the various houses is not capitalized as there is no practical way to convert the same to liquid assets. Furnishings and supplies for clients and administrative supplies are derived through monetary and material donations and are expensed at purchase. For audit purposes some of these physical items may appear in statements or 990 returns in order to comply with IRS reporting; however, cash is NHFS only materially significant asset.

Certain gifts and grants are restricted for projects or purposes such as the rehab of facilities, client needs and staff support. Balances in various accounts reflect funds that are for restricted purposes as well as general operations of the shelter.



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name: Planned Parenthood of Indiana and Kentucky

Is Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Employees:

Full-Time	Part-Time	Volunteers
128	58	~75

Address:

Administrative office is located at 200 South Meridian Street, Suite 400, Indianapolis, IN 46225
Health center serving the residents of the City of Bloomington is located at 421 South College Avenue,
Bloomington, IN 47403

Phone: 317-637-4320

Agency E-Mail: development@ppink.org

Website: www.ppink.org

President of Board of Directors: Marya M. Rose

Executive Director: Betty Cockrum

Title: President & Chief Executive Officer

Phone: 317-637-4332

E-Mail: development@ppink.org

Name of Person to Present Proposal to the Committee: Lauren Roberts
(if not the Executive Director)

Title: Grants Officer

Phone: (317) 435-7110

E-Mail: lauren.roberts@ppink.org

Name of Grant Writer: Lauren Roberts

Phone: (317) 435-7110

E-Mail: lauren.roberts@ppink.org

Agency Mission Statement (*150 words or less*)

Our mission is to serve persons in Indiana and Kentucky—without bias or judgment, without fear, without fail—by providing access to high-quality health care confidentially and compassionately; by reducing unintended pregnancies and sexually transmitted disease through age-appropriate and accurate sexual health education; and by advocating for freedom of individual choice in all matters of sexual health and reproductive justice.

PROJECT INFORMATION

Project Name: Bloomington LARCs Initiative + Get Yourself Tested

Is this a collaborative project? ☐ Yes ☒ No

If a collaborative project, list name(s) of non-lead agency partner(s):

n/a

Address where project will be housed: 421 South College Avenue, Bloomington, IN 47403

Total Cost of Project: \$26,258

Requested JHSSF Funding: \$7,500

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

Annual fundraiser to support Women's Health Fund: Gathering of Goddesses and Gods: \$158,000. Event is scheduled to be held on April 9, 2016 in Indianapolis.

Sophia Travis Community Services Grant Program: \$3,000 (estimated based on previous awards)

Total Number of Clients Served by this project in 2016: ~500 (up to 100 to be served with funds from Jack Hopkins Social Services Committee)

Total Number of City Residents Served by this project in 2016: ~500 (up to 100 to be served with funds from Jack Hopkins Social Services Committee)

Is this request for operational funds? ☐ Yes ☒ No

If "yes," indicate the nature of the operational request:

☐ Pilot ☐ Bridge ☐ Collaborative ☐ None of the Preceding – General request for operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☐ July-September 2016 ☒ October-December 2016 ☐ Other: _____

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

Planned Parenthood of Indiana and Kentucky (PPINK) is capable and willing to submit the final invoice for draw down of funds by December 31, 2016. Monthly reports that cover the amount of funding expended from the Women's Health Fund are available for review by the health center manager, grants officer and accounting staff through PPINK intranet. Our health center manager will work closely with our grants officer and accounting manager to review and monitor the expenditure of funds to ensure timely submission of the claim for reimbursement.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

Our Women's Health Fund is primarily supported by funds raised during our signature annual fundraiser, *Gathering of Goddesses and Gods*. In its 12th year, this fundraiser is scheduled for April 9, 2016 in Indianapolis. In 2015, our donors helped us to raise about \$150,000 to support our Women's Health Fund and we are confident of meeting our goal to raise \$158,000 this year. Further, throughout the year, we also submit grant applications to donors and foundations to seek additional support for the Women's Health Fund.

Do you own or have site control of the property on which the project is to take place?

☒ Yes ☐ No ☐ N/A

PPINK leases the building that houses our health center in Bloomington—this lease was extended for 10 years in 2014.

Is the property zoned for your intended use?

☐ Yes ☐ No ☒ N/A

If "no," please explain:

Not applicable.

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: Funds will not be disbursed until all requisite variances or approvals are obtained.

Not applicable

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

[X] Yes [] No

If “yes,” please provide an itemized list of program elements, ranked by priority and cost:

Priority #1
(Item & Cost)

Insertion/removal fee for long-acting reversible contraceptives: \$79.00 each

Priority #2
(Item & Cost)

Testing for sexually transmitted diseases (Gonorrhea and Chlamydia): \$22.00 each

Project Synopsis (250 words or less)

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

Planned Parenthood of Indiana and Kentucky requests funding in the amount of \$7,500 to provide subsidized insertion/removal of long-acting reversible contraceptives (LARCs) and testing for sexually transmitted diseases (STDs) through our Women's Health Fund (WHF) at the Bloomington health center.

Aligned with our mission and commitment to ensuring access to affordable health care, the WHF was established to provide subsidized/free services and supplies to our patients who may be uninsured/underinsured or otherwise unable to pay for their care. The WHF is used to cover only patient-related clinical expenses; no funds are used to cover administrative costs or abortion services. We have budgeted \$26,258 during the current fiscal year (ending June 30, 2016) to provide subsidized/free services and supplies through the WHF at our Bloomington location.

To meet the evolving needs of our patients, funding from the Jack Hopkins Social Services Committee will be used to subsidize insertion/removal (\$79.00) of LARCs for low-income women. We would also use funding to provide testing for STDs, a stubborn public health challenge in the Bloomington community that continues to outpace surrounding counties, according to the Service Community Assessment of Needs (SCAN).

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social services needs.

The *County Health Rankings* (Robert Wood Johnson Foundation) indicates that 18% of Monroe County residents are uninsured and 19% have inadequate social support. The same report found the rate of STDs among Monroe County residents continues to trend higher (398 per 100,000) than the national benchmark. Further, our experience, supported by patient data, indicates that many low-income Hoosiers remain un/underinsured and face difficulties in accessing affordable, basic health services. Research from the Guttmacher Institute

demonstrates significant economic and social benefits, including higher education and economic stability, are associated with consistent access to affordable contraception (especially effective methods like LARCs).

PPINK is committed to being here – no matter what—for those who need us most. In this changing health landscape and challenging political environment, however, we are increasingly proactive in securing support from generous organizations that are as committed to our patients as we are. We need support now more than ever for our increasingly low-income patient population to access care. For many of these patients, we are also the only provider they see, and we take that responsibility seriously.

ONE-TIME INVESTMENT *(100 words or less)*

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

Over the past several years, an increasing number of our patients are choosing long-acting, reversible contraceptives instead of pills. During FY 2015, our clinicians performed 2,062 LARC procedures—a 25% increase compared to the previous year. However, 70% of our patients report incomes below 150% federal poverty level. To meet their needs, we recently launched initiatives in Indianapolis and Louisville to subsidize insertion/removal of LARCs for patients through our WHF. With support from Jack Hopkins last year, we launched a similar initiative in Bloomington. This year, we propose using a greater proportion of funding to cover LARC-related costs for low-income patients, taking this initiative's impact to the next level.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

We were pleased to add Kellie Kierce to our development team in December 2015 as Indiana donor engagement officer. Kellie will work closely with our new full-time grants officer and events team to strengthen and cultivate support across the state, including in Bloomington. We raise the majority of funds for the WHF through the annual fundraiser, Gathering of Goddesses and Gods, and we continually educate donors and funders (as applicable) to demonstrate the need for Women's Health Fund support in local communities.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

We are unwavering in our belief that all people deserve access to high-quality, affordable health care services and supplies. The WHF ensures that we can continue providing preventive care to our patients, regardless of their ability to pay. Support from the Jack Hopkins Social Services Committee will enhance our ability to provide services and supplies to low-income Bloomington patients.

Our experience and data indicate that by subsidizing the insertion/removal fee of LARCs and testing for STDs we empower patients to lead healthier more productive lives. By targeting poverty at its roots and decreasing vulnerable individuals' risk of unplanned pregnancies and STDs, we can make a significant impact on their health and thus their contribution to the community.

OUTCOME INDICATORS *(100 words or less)*

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

Women's access to effective contraceptives has a positive impact on their mental health, family systems and the wellbeing of their children. New science underscores the need to enhance access to long-acting contraceptives for the most disadvantaged women because it offers a solution to broader economic inequities. By subsidizing insertion/removal of LARCs and STD testing through our WHF for up to 100 low-income Bloomington residents, PPINK can empower them to lead healthy and productive lives.

Planned Parenthood of Indiana and Kentucky

2016 Narrative: Subsidized Long-Acting Reversible Contraceptives and STD Testing

Planned Parenthood of Indiana and Kentucky (PPINK) is committed to reducing the economic burden of poor health outcomes like unplanned pregnancy and sexually transmitted diseases (STDs). We are proud to provide affordable, high-quality health care and education services, and we are sincerely grateful for the generosity of the Jack Hopkins Social Services Committee over the years. Your most recent grant award, in the amount of \$5,000, significantly enhanced our ability to provide subsidized/free, high-impact health care services and supplies to low-income Bloomington residents.

Our health center at 421 South College Avenue continues to serve as a safety net health care provider. For many of our patients – particularly those who are uninsured, underinsured or otherwise disadvantaged – we are the only provider they see. An overwhelming 62% of our Bloomington clients live at or below 150% federal poverty level. We offer comprehensive care, including life-saving cancer screenings, annual exams, Pap smears, pregnancy testing, breast health exams, diagnosis and treatment of sexually transmitted diseases (STDs), HIV testing and counseling, birth control, and medically accurate sexual health education to the Bloomington community. Our work helps communities to lead healthier and more productive lives by reducing the prevalence and financial burden of unplanned pregnancies and STDs.

During fiscal year (FY) 2015, we served 3,893 unduplicated patients at our Bloomington health center, resulting in 8,247 visits. We provided the following preventive services and interventions to our patients:

- Pap tests: 231
- Chlamydia tests: 1,846
- Gonorrhea tests: 1,851
- HIV tests: 602
- Pregnancy tests: 560
- Oral contraceptives: 6,037
- Long-acting reversible contraceptives (LARCs): 151 (107% increase over FY14)

Need for insertion/removal of LARCs, STD testing through Women's Health Fund

For more than 15 years, our Women's Health Fund (WHF) has played a critical role in ensuring access to preventive health care services, treatment and supplies to low-income patients—those who are underserved, un/underinsured and otherwise unable to pay for these services due to financial hardships. Services routinely provided through the WHF include life-saving cancer screenings, annual exams, testing and treatment of STDs, colposcopies and birth control supplies. It is notable that our WHF is dedicated to providing direct patient services; no funds are spent on administrative costs or abortion services.

Our patient data indicate that the need for high-quality, affordable health care among Hoosiers remains unmet. While there are other low-cost providers in Bloomington, they do not offer the comprehensive range of preventive health care and educational programming that we do.

With your support, in the amount of \$7,500, we propose to serve up to 100 unduplicated Bloomington residents through the WHF. Specifically, to meet the evolving needs of our patients, funding from the Jack Hopkins Social Services Committee will be primarily used to subsidize the insertion/removal fee (\$79) of LARCs for low-income women, as well as provide testing for STDs (\$22).

Over the past several years, an increasing number of our patients are choosing long-acting, reversible contraceptives instead of pills. During FY15, our clinicians performed 2,062 LARC procedures—a 25% increase compared to the previous year. These contraceptives are highly effective in preventing pregnancy and, depending on the type of device, provide contraception from three to 12 years. However, LARC methods of birth control are more expensive in the short-term, putting them out of reach for the 70% of our patients reporting incomes below 150% federal poverty level.

To meet the needs of our patients, during the last, current and upcoming fiscal years, we have launched pilot initiatives in Indianapolis and Louisville to subsidize insertion/removal of LARCs for patients through our WHF. With support from Jack Hopkins last year, we launched a similar initiative in Bloomington. This year, we propose using a greater proportion of funding to cover LARC-related costs for low-income patients, taking this initiative's impact to the next level.

Outcomes

Women's access to effective contraceptives has a positive impact on their mental health, family systems and the wellbeing of their children. New science underscores the need to enhance access to long-acting contraceptives for the most disadvantaged women because it offers a solution to broader economic inequities. By subsidizing insertion/removal of LARCs and STD testing through our WHF for up to 100 low-income Bloomington residents, PPINK can empower them to lead healthy and productive lives.

Thank you for your consideration of our proposal. Please contact Grants Officer Lauren Roberts at lauren.roberts@ppink.org with any questions.

Planned Parenthood of Indiana and Kentucky Budget, 2016

Item	Cost
Insertion/removal fee of long-acting reversible contraceptives	\$79.00
STD test (Chlamydia and Gonorrhea)	\$22.00

Planned Parenthood of Indiana and Kentucky (PPINK) respectfully requests \$7,500 to provide subsidized and/or free health care services and supplies to up to 100 low-income Bloomington residents through our Women's Health Fund (WHF) at the PPINK Bloomington health center.

During the current fiscal year, our WHF budget has \$26,258 to provide subsidized and/or free services and supplies at the health center in Bloomington. This figure demonstrates our continued commitment to meeting the growing unmet need for health services among low-income and underserved Bloomington residents. Support from the Jack Hopkins Social Services Committee will enhance our capacity to provide these critical services to un/underinsured patients who would otherwise be unable to pay for their care.

As a nonprofit health care organization, PPINK is committed to being here – no matter what—for those who need us most. In this changing health care landscape and challenging political environment, however, we have to be more proactive than ever in securing support from the generous organizations that are just committed to our patients as we are. We need support now more than ever for our increasingly low-income patient population to afford their care. For many of these patients, we are the only provider they see.

As outlined in our narrative, to address the increasing demand from our patients for long-acting reversible contraceptives (LARCs), we recently launched pilot initiatives in Indianapolis and Louisville to cover the cost of insertion/removal fee of LARCs for low-income and under/uninsured patients. Funding from the Jack Hopkins Social Services Committee was used last year to cover similar fees, as well as colposcopy/biopsy and STD testing. This year, due to the growing demand for LARCs in Bloomington and recent successes with our popular programs in Indianapolis and Louisville, we propose designating most support from your organization to LARC-related costs as part of a pilot program. Additionally, a portion of this funding will be critical to ensuring that we can continue providing subsidized testing for sexually transmitted diseases to Bloomington patients who need them most.

Planned Parenthood of Indiana and Kentucky
Income and Expense Statement
General Operating Fund, only
For The Month Ended 06/30/2015

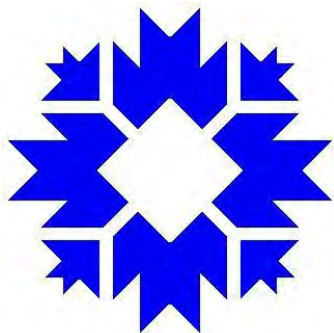
	FY 2014	FY 2015		FY 2015			FY 2014	FY 2015		FY 2015	
	June	June	\$ Variance	June Budget	\$ Variance		YTD	YTD	\$ Variance	YTD Budget	\$ Variance
Revenue											
Contributions	80,317	434,845	354,528	153,850	280,994		2,469,389	2,083,642	(385,747)	1,588,525	495,117
Grants	20,106	73,028	52,922	80,978	(7,949)		457,518	762,705	305,187	875,445	(112,740)
Gov't Contracts & Grants	103,920	131,887	27,967	136,788	(4,902)		2,069,282	1,824,912	(244,371)	1,766,831	58,081
Patient Services Revenue	662,249	1,051,871	389,622	929,609	122,263		9,190,543	9,345,902	155,359	11,312,685	(1,966,783)
Education Revenue	1,845	6,114	4,269	833	5,281		8,196	7,509	(686)	10,000	(2,491)
In Kind Contributions	32,258	28,359	(3,899)	55,224	(26,865)		244,994	158,197	(86,797)	55,224	102,973
Miscellaneous Income	29,713	96,826	67,113	29,471	67,355		300,331	213,927	(86,404)	351,254	(137,327)
Transfers	77,042	142,585	65,543	85,104	57,481		1,007,130	1,211,018	203,888	1,021,257	189,762
Total Revenue	1,007,450	1,965,515	958,065	1,471,857	493,658		15,747,382	15,607,812	(139,570)	16,981,221	(1,373,409)
Expenses											
Salaries & Benefits	633,920	667,749	33,829	590,818	76,931		7,930,531	7,740,458	(190,073)	7,519,601	220,857
Occupancy	151,010	133,501	(17,509)	151,347	(17,846)		1,871,076	1,988,830	117,753	1,821,282	167,548
Contractual Services	87,789	34,640	(53,149)	117,946	(83,307)		731,030	956,788	225,758	1,407,382	(450,594)
Travel	19,215	17,524	(1,691)	18,971	(1,447)		233,636	248,226	14,591	251,581	(3,355)
Clinic Medical Expenses	376,879	429,233	52,353	397,847	31,385		4,188,391	4,606,294	417,903	4,482,971	123,323
General Expenses	77,015	116,658	39,643	90,341	26,316		951,019	910,570	(40,449)	1,157,605	(247,035)
Total Expenses	1,345,828	1,399,304	53,476	1,367,272	32,032		15,905,683	16,451,167	545,483	16,640,422	(189,255)
Incr/Decr in Assets	(338,378)	566,211	904,589	104,585	461,626		(158,301)	(843,354)	(685,054)	340,799	(1,184,153)
Total Non Operating Inc(Exp)	(5,959)	(137,554)	(131,594)	(57,336)	(80,218)		(431,446)	(1,013,575)	(582,129)	(678,481)	(335,094)
Incr (Decr) in Fund Assets	(344,337)	428,658	772,995	47,249	381,408		(589,746)	(1,856,929)	(1,267,183)	(337,682)	(1,519,247)

Planned Parenthood of Indiana and Kentucky
BALANCE SHEET
6/30/2015

	OPERATING FUNDS	BOARD DESIGNATED	OTHER TEMP RES FUND	CAPITAL CAMPAIGN	AB FUND	WHF FUND	SANGER FUND	TOTAL ALL FUNDS
ASSETS								
Cash	1,033,780	0	0	0	0	0	0	1,033,780
Petty Cash	4,385	0	0	0	0	0	0	4,385
Deposits in Transit	0	0	0	0	0	0	0	0
Accounts Receivable	706,523	0	0	0	0	0	0	706,523
Grants Receivable	307,730	0	0	0	0	0	0	307,730
Pledges Receivable - ST	0	0	0	0	0	0	80,460	80,460
Pledges Receivable - LT	0	0	0	0	0	0	66,230	66,230
Discounts for Pledges Receivable	0	0	0	0	0	0	(19,245)	(19,245)
Allowance for Uncollectibles	0	0	0	0	0	0	(55,304)	(55,304)
Inventory	1,093,556	0	0	0	0	0	0	1,093,556
Prepaid Expenses	1,529,153	0	0	0	0	0	0	1,529,153
Accrued Interest	3,125	0	0	0	0	0	0	3,125
Other Assets	68,766	0	0	0	0	0	0	68,766
Due To/Due From	(5,288,997)	(51,349)	5,548,906	0	(2,435)	(210,068)	3,942	0
Remainder Trust	0	0	0	0	0	0	0	0
Beneficial Interest in Assets	101,680	0	0	0	0	0	334,264	435,944
Investments	3,254,585	462,505	0	0	216,541	245,370	2,964,723	7,143,725
Note Receivable	250,000	0	0	0	0	0	0	250,000
Land	344,942	0	0	0	0	0	0	344,942
Building	1,534,394	0	0	0	0	0	0	1,534,394
Computer Software	704,488	164,188	0	0	0	0	0	868,677
Equipment	2,445,265	337,555	0	4,205	0	0	0	2,787,025
Improvements	6,085,885	0	0	150,321	0	0	0	6,236,206
Special Building Projects	0	0	0	0	0	0	0	0
Less: Depreciation	(5,737,648)	(260,564)	0	(86,384)	0	0	0	(6,084,597)
TOTAL ASSETS	8,441,611	652,336	5,548,906	68,142	214,106	35,302	3,375,071	18,335,475
LIABILITIES								
Accounts Payable	805,068	0	0	0	0	0	0	805,068
Accrued Payroll & Taxes	351,089	0	0	0	0	0	0	351,089
Accrued Emp Medical Insurance	(183,882)	0	0	0	0	0	0	(183,882)
Accrued Real Estate Taxes	0	0	0	0	0	0	0	0
Security Deposits Held	(10,000)	0	0	0	0	0	0	(10,000)
Special Building Projects	0	0	0	0	0	0	0	0
Deferred Grants	0	0	0	0	0	0	0	0
Deferred Revenue	0	100,000	0	0	0	0	0	100,000
LT Liabilities Plan 457b	34,889	0	0	0	0	0	0	34,889
Remainder Estate	0	0	0	0	0	0	0	0
Capital Lease Obligation	0	0	0	0	0	0	0	0
Long-Term Liabilities	163,011	0	0	0	0	0	0	163,011
Long Term Mortgage Payable	0	0	0	0	0	0	0	0
Deferred Income	0	0	0	0	0	0	0	0
Fund Balance	7,281,436	552,336	5,548,906	68,142	214,106	35,302	3,375,071	17,075,300
LIABILITIES & FUND BALANCES	8,441,611	652,336	5,548,906	68,142	214,106	35,302	3,375,071	18,335,475

Planned Parenthood Advocates, Inc.
Income and Expense Statement
All Funds
For The Month Ended 06/30/2015

	FY 2014	FY 2015		FY 2015			FY 2014	FY 2015		FY 2015	
	June	June	\$ Variance	June Budget	\$ Variance		YTD	YTD	\$ Variance	YTD Budget	\$ Variance
Revenue											
Contributions	2,314	5,340	3,026	1,263	4,077		20,590	79,090	58,501	15,156	63,934
Grants	-	-	-	5,070	(5,070)		52,317	45,632	(6,685)	60,842	(15,211)
Gov't Contracts & Grants	-	-	-	-	-		-	-	-	-	-
Patient Services Revenue	-	-	-	-	-		-	-	-	-	-
Education Revenue	-	-	-	-	-		-	-	-	-	-
In Kind Contributions	-	-	-	-	-		-	-	-	-	-
Miscellaneous Income	2	3	0	-	3		33	38	5	-	38
Transfers	-	-	-	-	-		-	-	-	-	-
Total Revenue	2,316	5,343	3,027	6,333	(990)		72,939	124,759	51,820	75,998	48,761
Expenses											
Salaries & Benefits	3,290	4,016	726	5,805	(1,789)		46,051	46,624	573	63,681	(17,057)
Occupancy	227	465	237	212	253		2,863	5,565	2,702	3,542	2,022
Contractual Services	552	345	(207)	346	(1)		15,868	12,062	(3,806)	5,197	6,865
Travel	-	-	-	30	(30)		1,091	387	(704)	2,385	(1,998)
Clinic Medical Expenses	-	-	-	-	-		-	-	-	-	-
General Expenses	116	116	(0)	425	(309)		8,907	6,151	(2,756)	9,970	(3,819)
Total Expenses	4,185	4,941	756	6,818	(1,877)		74,780	70,789	(3,991)	84,775	(13,987)
Incr/Decr in Assets	(1,869)	401	2,270	(485)	886		(1,840)	53,971	55,811	(8,777)	62,748
Total Non Operating Inc(Exp)	(155)	(155)	-	(155)	-		(1,860)	(1,860)	-	(1,860)	-
Incr (Decr) in Fund Assets	(2,024)	246	2,270	(640)	886		(3,701)	52,111	55,811	(10,638)	62,748



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name: Rhino's Youth Center/Harmony School Corporation

Is Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Employees:

Full-Time	Part-Time	Volunteers
1	4	16

Address:

331 S Walnut, Bloomington

Zip Code: 47401

Phone: 812-333-3430

Agency E-Mail: rhinosdirector@ameritech.net

Website: rhinosyouthcenter.org

President of Board of Directors: Steve Bonchek

Executive Director: Brad Wilhelm

Title: Director

Phone: 812-333-3430

E-Mail: rhinosdirector@ameritech.net

Name of Person to Present Proposal to the Committee: Same as ED
(if not the Executive Director)

Title:

Phone:

E-Mail:

Name of Grant Writer: Brad Wilhelm

Phone:

E-Mail:

Agency Mission Statement *(150 words or less)*

The Mission of Rhino's Youth Center is to provide entertainment and engagement to the youth of our community in a safe, alcohol, tobacco, and other drug free environment.

PROJECT INFORMATION

Project Name: Rhino's Youth Center

Is this a collaborative project? ☒ Yes ☐ No

If a collaborative project, list name(s) of non-lead agency partner(s):

Rhino's Youth Center is collaboration between Rhino's and the Harmony School Corporation.

Address where project will be housed: 331 S Walnut

Total Cost of Project: \$135,000

Requested JHSSF Funding: \$25,000

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

United Way - \$12,500 Confirmed, CARES \$8,000 Pending, Tax Credits/Donation \$20,000 pending, Door/rental, \$7,500 Confirmed, Chocolate Prom \$2,500 confirmed, Dancing with the Celebrities \$20,000 Pending, NGPT Fundraiser \$2,500 Confirmed, Comedy Attic fundraiser \$2,000 pending, UW FNN Grant \$9,000 confirmed,

Total Number of Clients Served by this project in 2016: 1500

Total Number of City Residents Served by this project in 2016: 1100

Is this request for operational funds? ☒ Yes ☐ No

If "yes," indicate the nature of the operational request:

☐ Pilot ☒ Bridge ☐ Collaborative ☐ None of the Preceding – General request for operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☒ July-September 2016 ☐ October-December 2016 ☐ Other: _____

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

Claim would be submitted in August in 2016. Funds would be to offset staffing costs.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

All reported funding should be received by 8/30/16

Do you own or have site control of the property on which the project is to take place?

☒ Yes ☐ No ☐ N/A

Is the property zoned for your intended use?

☐ Yes ☐ No ☐ N/A

If “no,” please explain:

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: *Funds will not be disbursed until all requisite variances or approvals are obtained.*

N/A

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

[X] Yes [] No

If “yes,” please provide an itemized list of program elements, ranked by priority and cost:

Priority #1
(Item & Cost)

All funds would be used for staffing. If partial funding is received, then salaries and hours would be cut. These cuts would come from the “top down”.

Priority #2
(Item & Cost)

--

Priority #3
(Item & Cost)

--

Priority #4
(Item & Cost)

--

Priority #5
(Item & Cost)

--

Priority #6
(Item & Cost)

--

Project Synopsis *(250 words or less)*

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

Rhino's Youth Center is requesting \$25,000 to cover operational costs shortfall for their fiscal year ending August 30, 2016.

These funds would cover staffing costs for the free afternoon programs in art, silk screening, music, audio, radio, video, and desktop publishing as well as the operation of a safe, ATOD (Alcohol Tobacco and Other Drugs) weekend entertainment venue.

All five after school programs include an anti-tobacco and positive lifestyle choice components as well such as Youth VOICE and information from the CDC, and the Legacy Foundation. These messages are read and re-written by the youth themselves.

Rhino's Youth Center's approach to prevention programming is simple. Rhino's strives to give kids something fun and meaningful to do as an alternative to risky behavior and then engages them in fighting back against those behaviors using media and art. The staff and volunteer staff at Rhino's spend many hours talking with youth about substance abuse and referring youth to treatment and prevention services when needed.

Youth at Rhino's have now operated the Midwest's longest running all ages performance venue. For 24 years, every Friday and Saturday night Rhino's youth volunteers present bands, rappers, DJs, Movies, dances, fashion shows, and many other types of entertainment. They help book the venue, run the door, assist in "policing" the club and parking lot (along with Rhino's staff and adult volunteers), clean up afterward, and assess the success or failure of the bookings.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social services needs.

Rhino's programming provides many youth services needs directly identified in the 2012 SCAN report.

Among these would be youth engagement, mentoring, technology and life skill training, and assistance in high school graduation rates, and more.

In addition, Rhino's serves a high risk, vulnerable youth population, 60% of whom are from low to low to moderate-income families.

Our afternoon programming in media and art are the most impactful and measurable evidence based ATOD and Harmful Choices prevention offerings at Rhino's. These FREE programs occur in the crucial 3 to 6 PM hours where numerous research shows youth are most vulnerable to risky ATOD experimentation and abuse as well as other dangerous behaviors.

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

Rhino's is seeking this funding as "bridge funding" to keep the program operational due to cuts from the State Department of Health. The requested funds would ensure there would be no interruption of service to the hundreds of youth currently serves.

Currently, there are negotiations being held to fund the programs through the City of Bloomington, but that revenue stream would not be available until the next city fiscal year.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

Rhino's leverages in-kind volunteer hours and donations of equipment and supplies.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

In the 24 years since Rhino's creation, youth in our community have benefitted from the unique and innovative programming offered by the Center.

Giving young people a place to be safe and be themselves, and then engaging them in their community has become part of the social fabric of Bloomington.

In addition, Rhino's Youth Center is an evidence based ATOD prevention program, as outlined in the Classification of Prevention Strategies published by the Indiana Division of Mental Health.

Using 2 Level 4 Strategies; Drug-Free Opportunities for Youth and After School Supervised Youth Activities. These strategies have undergone Meta-analysis, Expert Review, and Peer Consensus. In addition, Rhino's uses the 40 Developmental Asset Strategy which is a Level 3 Strategy/Practice which has undergone Single Trial Effectiveness

Rhino's Youth Center using 2 Level 4 Strategies; Drug-Free Opportunities for Youth and After School Supervised Youth Activities. These strategies have undergone Meta-analysis, Expert Review, and Peer Consensus. Outlined as such, it strives to give young people a positive alternative to risky behavior by letting the youth themselves direct the program.

OUTCOME INDICATORS (100 words or less)

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

- a) Bi Annual Surveys will be conducted in October and April of Rhino's after school and weekend attendees.
- b) Rhino's staff and volunteers from the community will hold two focus groups of Rhino's attendees and non Rhino's attendees. These focus groups' main purpose will be to gauge the effect of Rhino's Youth Center and examine how Rhino's can better serve area youth thereby evaluating and strengthening the evidence based prevention programming that Rhino's offers.
- c) After school attendees will be pre and post tested using the 40 Developmental Assets to indicate an increase in Assets.
- e) Attendance on both weekends and after school figures will be kept to illustrate increases in attendance.

Rhino's Youth Center 2016 Jack Hopkins Social Service Funding Narrative

Begun in the Spring of 1992 by Harmony with a grant from the Monroe County Prosecutor's Office, Rhino's started as a once a week, youth – led music club that has now grown into a full time, nationally recognized youth center.

Rhino's ATOD (Alcohol Tobacco and Other Drug) prevention work is done by offering entertainment for youth on Friday and Saturday evenings. As well as music, Rhino's provides programs through the week after school. Media classes and practical applications, art programs, classes, workshops, mentoring, tutoring, Internet access, community service, one on one informal counseling, service referral, and more are available. Rhino's is also just a place to "hang out". Rhino's operates the WFHB Youth Radio program and has a production studio to train and develop youth media voices and musical expression. Also included in the studio is digital video editing equipment that is used for a Youth Video program that produces a popular YouTube channel. Rhino's also offers the Youth Publication program, which publishes a monthly newspaper featuring creative writing, poetry, photography, a youth calendar and more. The newest after school program is a very popular screen-printing class.

All five after school programs include an anti-tobacco and positive lifestyle choice components. Rhino's Youth Center's approach to prevention programming is simple. Rhino's strives to give kids something fun and meaningful to do as an alternative to risky behavior and then engages them in fighting back against those behaviors using media and art. The staff and volunteer staff at Rhino's spend many hours talking with youth about substance abuse and referring youth to treatment and prevention services when needed.

The foundation of the prevention programming at Rhino's Youth Center continues to be the weekend entertainment programming.

Youth at Rhino's have now operated the Midwest's longest running all ages performance venue. For 24 years, every Friday and Saturday night Rhino's youth volunteers present bands, rappers, DJs, Movies, dances, fashion shows, and many other types of entertainment. They help book the venue, run the door, assist in "policing" the club and parking lot (along with Rhino's staff and adult volunteers), clean up afterward, and assess the success or failure of the bookings. Providing a safe, ATOD place for youth to listen to and perform music was the reason Rhino's Youth Center was created by the Monroe County Prosecutor's Office and the Harmony School Corporation over two decades ago and continues to be the service for which we are most known

Our afternoon programming in media and art are the most impactful and measurable evidence based ATOD and Harmful Choices prevention offerings at Rhino's. These FREE programs occur in the crucial 3 to 6 PM hours where numerous research shows youth are most vulnerable to risky ATOD experimentation and abuse as well as other dangerous behaviors.

Rhino's also functions as a drop in center for youth with nowhere else to go in the hours, and we do so year round. Rhino's has computers with Internet access, board games, books, a popular ping-pong table, and foosball.

Rhino's has historically been a safe space for LGBT teens. Currently, the LGBT teen group, Prism uses Rhino's as both a meeting space and a programming center. The success of Rhino's Youth Center over the decades has been that the youth themselves govern the facility and run the programs. We are often asked how we keep harmful ATOD behavior away from Rhino's, especially from weekend shows. The answer is simple: the youth do not allow it. Over the years it has become common knowledge among those youth who frequent Rhino's that ATOD use is not permitted and will result in consequences. Giving youth something to do on the weekends and in the afternoon seems like an easy solution, but engaging youth and making them a part of the program is what has made Rhino's Youth Center vital and such an integral part of Bloomington's youth social service community.

Approximately 84% of the youth served are from Monroe County according to our latest Bi-Annual Survey conducted in October of 2014.

Rhino's target population is youth ages 13 to 18. Many of these youth are kids who do not fit "traditional" types of youth programming. On the average, over 1,400 young people from Monroe and the surrounding counties attend Rhino's after school programs and weekend live shows a month. There are currently 263 "active" youth signed up for the after school programs

These surveys show that almost 60% of youth served at Rhino's are from low to low and moderate income homes.

African American teens currently comprise 40% of the after school program attendees. This percentage is exceedingly high for area youth programming.

There are no criteria for participation at Rhino's except that the youth must be respectful of the rules. There are no drugs, alcohol, tobacco, or fighting permitted in the club. The rules are strictly enforced and are well observed.

In addition, the broadcasting of youth media content on YouTube, Podcast, and in area schools extends the reach of Rhino's youth produced ATOD messaging to literally thousands of area teens.

Rhino's is seeking this funding as "bridge funding" to keep the program operational due to cuts from the State Department of Health. Currently, there are negotiations being held to fund the programs through the City of Bloomington, but that revenue stream would not be available until the next city fiscal year.

Rhino's is a unique not for profit. It exists as a division of the Harmony School Corporation. Although Rhino's has a separate budget and Advisory, all it's fiduciary and governance comes from the Harmony Finance and Government Committee and Harmony's Executive Board. The Harmony organization is not in a position to financially carry Rhino's during this time, and funding is crucial for Rhino's to continue serving the youth it currently serves.

The application comes at a crucial juncture in Rhino's 24-year history. Continuation of services without interruption is the most pressing need for the organization. While the desired partnership with the City of Bloomington is promising, it is not guaranteed, and as previously mentioned, it would not be available for nearly a year.

Rhino's 2015-2016 Budget			
Income		projected now	
VOICE 2015-2015		\$	11,457.00
United Way		\$	12,500.00
CARES		\$	8,000.00
NAP/Donations		\$	10,000.00
Door/Rental		\$	7,500.00
Choc Prom		\$	2,493.00
Dancing with the Celebrities		\$	20,000.00
Next Generation Personal Fitness		\$	2,500.00
Comedy Attic		\$	2,000.00
Financial Independent NN Grant		\$	9,000.00
Jack Hopkins		\$	25,000.00
Rhino's portion of Anthem reimbursement		\$	80.00
Total Income		\$	110,530.00
Expenses			
Director			\$38,333
Amy Oelsner		\$	12,000.00
Liv Mershon		\$	12,000.00
Chris Mosson		\$	6,030.00
David Walter		\$	3,618.00
Sub total		\$	71,981.00
Fringe		\$	7,650.00
Health Insurance		\$	5,180.00
Weekend Staff		\$	4,000.00
Booking Agent		\$	5,000.00
Total Personnel		\$	93,811.00
Travel Reimbursement (2014-2015)		\$	2,908.00
Sound		\$	10,000.00
Phone/Internet		\$	1,800.00
Printing		\$	50.00
Office Supplies		\$	889.00
Background check		\$	120.00
Technology		\$	1,449.00
Total Expenses		\$	110,907.00
Surplus/Deficit		\$	(377.00)

Grant monies used to pay for salaries

internet, fax, phone system, long distance and local

Harmony School Corporation
Balance Sheet
As of August 31, 2015

Aug 31, 15

ASSETS

Current Assets

Checking/Savings

1003 · Vanguard Account	1,144.71
1007 · Meier Institute	-497.05
1009 · NOW Scholarship Checking Acct	107,886.60
1010 · PayPal	8,107.66

Total Checking/Savings 116,641.92

Accounts Receivable

1200 · Accounts Receivable	-3,284.65
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Total Accounts Receivable -3,284.65

Other Current Assets

1005 · Investments-cash	86,683.77
1006 · Investment M&I Endowment	1,775,154.84

Total Other Current Assets 1,861,838.61

Total Current Assets 1,975,195.88

Fixed Assets

1500 · Building - School

1501 · Building - Rhinos	870,071.42
1500 · Building - School - Other	816,500.00

Total 1500 · Building - School 1,686,571.42

1505 · Vehicles

90,800.00

1510 · Equipment

1511 · Equipment - Rhinos	51,608.04
1512 · Equipment - NSRF	12,407.64
1510 · Equipment - Other	78,752.39

Total 1510 · Equipment 142,768.07

1515 · Art

6,000.00

1520 · Land

444,979.69

1525 · Building Improvements

3,145,950.23

1530 · Furniture and Fixtures

24,385.04

1535 · Land Improvements

1536 · Land Improvements - Rhinos	92,290.45
1535 · Land Improvements - Other	42,712.29

Total 1535 · Land Improvements 135,002.74

1599 · Accumulated Depreciation -2,144,220.22

Total Fixed Assets 3,532,236.97

TOTAL ASSETS 5,507,432.85

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable	-210.74
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Total Accounts Payable -210.74

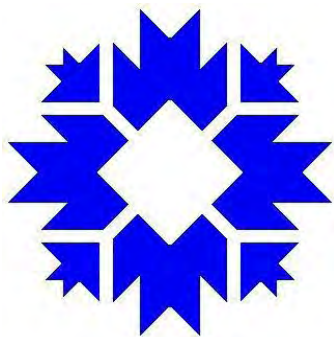
Other Current Liabilities

2100 · Payroll Liabilities

2105 · Indiana Withholdings	1,486.28
2106 · Local Withholding	427.96
2107 · Health Insurance-125	5,078.89
2108 · Tax Deferred Annuities	1,020.00
2110 · Life Insurance	69.56
2112 · Dental Insurance-125	500.01

Harmony School Corporation
Balance Sheet
As of August 31, 2015

	Aug 31, 15
2100 · Payroll Liabilities - Other	8.00
Total 2100 · Payroll Liabilities	8,590.70
2114 · Direct Deposit Liabilities	-62,317.24
2610 · German American Line of Credit	257,575.58
Total Other Current Liabilities	203,849.04
Total Current Liabilities	203,638.30
Long Term Liabilities	
2510 · German American Mortgage	736,864.20
2511 · BMO Mortgage	296,302.61
2515 · Personal Loan	350,000.00
Total Long Term Liabilities	1,383,166.81
Total Liabilities	1,586,805.11
Equity	
3100 · Retained Earnings	3,844,082.97
Net Income	76,544.77
Total Equity	3,920,627.74
TOTAL LIABILITIES & EQUITY	<u>5,507,432.85</u>



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name:

Is Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Employees:

Full-Time	Part-Time	Volunteers
12	9	~1600/yr

Address:

PO Box 451/620 S Walnut St
Bloomington, IN

Zip Code: 47402-0451

Phone: 812-334-5734

Agency E-Mail: shalom@shalomcommunitycenter.org

Website: www.shalomcommunitycenter.org

President of Board of Directors: Karen Boswell

Executive Director: Forrest Gilmore

Title: Executive Director

Phone: 812-334-5734, ext. 33

E-Mail: forrest@shalomcommunitycenter.org

Name of Person to Present Proposal to the Committee: (as above)
(if not the Executive Director)

Title:

Phone:

E-Mail:

Name of Grant Writer: (as above)

Phone:

E-Mail:

Agency Mission Statement (150 words or less)

Shalom Community Center is dedicated to aiding and empowering people experiencing hunger, homelessness, and poverty. Founded in 2000 in response to a growing community concern about the needs of people without homes, Shalom has grown rapidly these past 16 years to become the most comprehensive response to extreme poverty, most notably homelessness, in Monroe County. Shalom provides daytime and overnight shelter, hunger relief, housing first, rapid re-housing, social services and case management, employment support, street outreach, eviction prevention, prescription and health care assistance, life essentials (laundry, showers, mail, ID, etc.), and other health and human services to hundreds of people each day and thousands of people each year. Shalom is known as one of the busiest social service agencies in Bloomington.

PROJECT INFORMATION

Project Name: Staying at a Friend's Place

Is this a collaborative project? ☐ Yes ☒ No

If a collaborative project, list name(s) of non-lead agency partner(s):

Address where project will be housed: 917/919 S Rogers St, Bloomington

Total Cost of Project: \$177,290

Requested JHSSF Funding: \$26,955 (2440 bed nights, ~ 2 months of sheltering for 40 beds)

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

This is a unique project in that we're trying to respond to both short-term and long-term funding needs. We have been offered \$200,000 in matching funds from the Bloomington Urban Enterprise Association to help build long-term sustainability. We are hoping the support of the committee will help us obtain that \$200,000 match, which must be raised by the end of 2016. We currently have \$74,000 committed from private donors and government grants towards that match. A fully funded grant from you would get us more than half-way to making the entire match.

Total Number of Clients Served by this project in 2016: ~400

Total Number of City Residents Served by this project in 2016: ~400 (every person will be homeless with residency for homeless individuals being legally defined as where they are located, we will prioritize guests whose last permanent address was in Monroe County.)

Is this request for operational funds? ☒ Yes ☐ No

If "yes," indicate the nature of the operational request:

☒ Pilot ☐ Bridge ☐ Collaborative ☐ None of the Preceding – General request for operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☒ July-September 2016 ☐ October-December 2016 ☐ Other: _____

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

We intend to begin drawing down funds immediately upon their availability. If fully funded, we anticipate that it will take approximately 2 months to expend the funding.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

We need to raise \$200,000 by December 31, 2016 to obtain a 1-to-1 matching gift from the Bloomington Urban Enterprise Association. We intend to raise that funding from a blend of individual donations, government and foundation grants, and business sponsorships.

Do you own or have site control of the property on which the project is to take place?

☒ Yes ☐ No ☐ N/A

Is the property zoned for your intended use?

☒ Yes ☐ No ☐ N/A

If "no," please explain:

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: *Funds will not be disbursed until all requisite variances or approvals are obtained.*

N/A

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

[X] Yes [] No

If “yes,” please provide an itemized list of program elements, ranked by priority and cost:

Priority #1
(Item & Cost)

As this is for the operational budget, the funding level can be adjusted without impacting the specifics of a particular priority.

Priority #2
(Item & Cost)

Priority #3
(Item & Cost)

Priority #4
(Item & Cost)

Priority #5
(Item & Cost)

Priority #6
(Item & Cost)

Project Synopsis *(250 words or less)*

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

We are requesting \$26,995 to provide 2 months (2440 bed nights) of funding for emergency, overnight sheltering for people experiencing homelessness in Bloomington.

Martha's House, Inc. went bankrupt in the spring of 2015, putting at risk the only year-round, nonreligious, emergency shelter for adults in 7 counties.

Shalom Center took on the management of the shelter (now called Friend's Place) on January 1, 2016. The shelter provides short-term stays for up to 40 people experiencing homelessness (28 men and 12 women) in a safe and sober living environment.

The Bloomington Urban Enterprise Association has offered the program up to \$200,000 in matching funds for every dollar we raise towards the shelter in 2016. Your support would not only provide operational funding for the program in 2016 but help us build a reserve of funds to give us the necessary time to achieve long-term financial stability.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social services needs.

In the 2015-19 Consolidated Plan, a survey of Housing Choice Voucher and Public Housing tenants showed that 48% of respondents had experienced homelessness at some point, with 38% of those saying that some form of shelter had been most helpful to them in their time of need.

The 2015 Annual Point-in time Count found that 329 people were experiencing homelessness in Monroe County on the night of January 28th, 207 of whom were adults without dependent children in their care.

The SCAN report reveals that in Monroe County, 70% of renters in our community spend more than 30% of their income on housing (considered the standard for affordability) with 13% of households saying that having enough money to pay their rent or mortgage was a major problem.

The Consolidated Plan describes two of its priority needs as providing “funding to non-profit organizations that serve low income individuals/families with their basic emergency needs: food, shelter and health care,” and providing “funding to non-profit organizations that provide a safety net for community members in need.”

This project clearly recognizes the challenges of homelessness and housing instability and helps our community address that need.

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

Your funding would help us meet a \$200,000 matching grant from the Bloomington Urban Enterprise Association. Should we make the match, we will be able to operate the shelter for at least 4 years before needing to raise additional operational funding, giving us the essential time we need to build the necessary donor base. We have been blessed with a grant from the Community Foundation to bring a Development Director on staff for 1 year. Our intent is to use that position to raise their salary in their first year and then build our donor base from there, achieving full funding for the shelter program as we move into year 5.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

This is perhaps the single, most significant leveraging project we've ever undertaken. Your funding would help us leverage the matching grant from the Bloomington Urban Enterprise Association. We hope through your support and the support of others to raise the full \$200,000 match from BUEA. Your support will play a key role in us being able to do so.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

In the spring of 2015, Martha's House, Inc. went bankrupt. Their financial breakdown put at risk an essential, life-saving service in our region – the only year-round, nonreligious, emergency shelter for adults in seven counties. If the shelter were to die, over 400 homeless people each year would have no place to turn to in the midst of crisis.

Through significant cooperation from the City of Bloomington, Monroe County, the local Trustees, social service agencies, and invested individuals, the community rallied together to keep this service afloat and give it a chance at long-term sustainability.

Your support would help us take one step closer towards that long-term sustainability, helping us preserve this unique and crucial resource for people facing one of the most challenging life emergencies a person could face.

OUTCOME INDICATORS *(100 words or less)*

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

We measure several key points of data, most notably number of clients served, average length of stay, and percentage of guests leaving to successful housing outcomes. We can provide all of this data during the funding period.

2016 JACK HOPKINS SOCIAL SERVICES FUNDING

NARRATIVE

“Staying at a Friend’s Place”

Shalom Community Center

THE REQUEST

We are requesting \$26,995 to provide 2 months (2440 bed nights) of operational funding for emergency, overnight sheltering for people experiencing homelessness in Bloomington.

Martha’s House, Inc. went bankrupt in the spring of 2015, putting at risk the only year-round, nonreligious, emergency shelter for adults in 7 counties. Shalom Center took on the management of the shelter (now called Friend’s Place) on January 1, 2016, so this could be considered a pilot project.

The shelter provides short-term stays for up to 40 people experiencing homelessness (28 men and 12 women) in a safe and sober living environment. The program emphasizes housing as its primary outcome, using multiple, client-centered strategies, including triage, diversion, rapid re-housing, housing choice, public housing, and permanent supportive housing, to address their central housing concerns. We believe the increased coordination between the shelter and Shalom’s many services and widespread collaborative partnerships will lead to significantly improved outcomes for the guests of the shelter.

As demonstrated in the application, homelessness is a major concern in Bloomington.

The 2015 Annual Point-in time Count found that 329 people were experiencing homelessness in Monroe County on the night of January 28th, 207 of whom were adults without dependent children in their care.

In the 2015-19 Consolidated Plan, a survey of Housing Choice Voucher and Public Housing tenants showed that 48% of respondents had experienced homelessness at some point, with 38% of those saying that some form of shelter had been most helpful to them in their time of need.

The SCAN report reveals that in Monroe County, 70% of renters in our community spend more than 30% of their income on housing (considered the standard for affordability) with 13% of households saying that having enough money to pay their rent or mortgage was a major problem.

Additionally, it could be argued that this sheltering program has been the most important emergency shelter resource in Bloomington over the last 15 years. To lose it would be potentially devastating to the approximately 400 people each year who will sadly need its services.

The Bloomington Urban Enterprise Association has offered the program \$200,000

matching funds for every dollar we raise towards the shelter in 2016. Your support would not only provide operational funding for the program in 2016 but help us build a reserve of funds to give us the necessary time to achieve long-term financial stability.

Should we make the match, we will be able to operate the shelter for at least 4 years before needing to raise additional operational funding, giving us the essential time we need to build the necessary donor base. We have been blessed with a grant from the Community Foundation to bring a Development Director on staff for 1 year. Our intent is to use that position to raise their salary in their first year and then build our donor base from there, achieving full funding for the shelter program as we move into year 5 of the program.

This program has had a long history of struggling to achieve stable funding. We believe this approach is our best shot at obtaining that long-term stability. In essence, if this plan doesn't work, funding such a program may not be workable at all. We believe we can prove that this community both wants and will fund such an essential program.

We see no obstacles to drawing down all the funds within 3 months of their availability without any issues.

SHALOM COMMUNITY CENTER, INC.
FRIEND'S PLACE OPERATIONS AND CAPITAL BUDGET 2016

Account Name	FY16 Budget
--------------	-------------

Income

Blmington Urban Enterprise Assoc	\$150,000.00
Jack Hopkins Request	\$26,955.00
	\$176,955.00

Operational Expenses

Salaries and Wages	\$102,445.00
Payroll Taxes	\$10,700.00
Employee Health	\$7,200.00
Insurance	\$5,070.00
Office	\$1,975.00
Fundraising Expense	\$2,500.00
Equipment lease	\$2,000.00
Staff Education	\$500.00
Professional Fees/Dues	\$1,300.00
Accounting Fees	\$1,200.00
Computer Maintenance	\$1,500.00
Printing and Copying	\$600.00
Miscellaneous	\$500.00
Insurance	\$1,800.00
Electricity	\$4,550.00
Natural Gas	\$3,300.00
Water and Sewer	\$1,800.00
Telephone	\$4,000.00
Maintenance, Repair & Custodial	\$5,300.00
Phones & Internet	\$1,200.00
Pest Control	\$650.00
Waste Removal	\$1,200.00
Operations Total	\$161,290.00
Capital Expenses	
Equipment & Furniture	\$12,000.00
Capital Replacment	\$4,000.00
Capital Total	\$16,000.00
Program Budget Total	\$177,290.00

Shalom Community Center
Balance Sheet
December 31, 2015

ASSETS

Current Assets		
Old National Checking Account	\$	119,433.77
Cash Reserves Account		12,362.64
PayPal Cash		104.01
Accounts Receivable		37,023.66
Insurance Policy/WPS		11,124.46
		<hr/>
Total Current Assets		180,048.54
Property and Equipment		
Land		140,980.88
Buildings		177,879.12
Furniture and Fixtures		24,050.45
Equipment		50,656.97
Accumulated Depreciation		(128,503.55)
Building Imp.-620 S. Walnut		243,639.05
Land Improvements 620 S Walnut		6,899.00
		<hr/>
Total Property and Equipment		515,601.92
Other Assets		
Net Assets - Unrestricted		(381,367.99)
		<hr/>
Total Other Assets		(381,367.99)
		<hr/>
Total Assets	\$	<u>314,282.47</u>

LIABILITIES AND CAPITAL

Current Liabilities		
Deductions Payable	\$	40.00
Flexible Medical Spending Ded		1,246.91
Employee United Way Payable		22.00
Garnishment		106.00
		<hr/>
Total Current Liabilities		1,414.91
Long-Term Liabilities		
Note Payable - Building		267,412.22
		<hr/>
Total Long-Term Liabilities		267,412.22
		<hr/>
Total Liabilities		268,827.13
Capital		
Retained Earnings		(10,206.70)
Net Income		55,662.04
		<hr/>
Total Capital		45,455.34
		<hr/>
Total Liabilities & Capital	\$	<u>314,282.47</u>

SHALOM COMMUNITY CENTER, INC.
FRIEND'S PLACE OPERATIONS AND CAPITAL BUDGET 2016

Current Match Commitments towards \$200,000 Matching Grant from BUEA

United Way	\$10,000.00
Perry Township	\$15,000.00
Individual Donors	\$49,000.00

Match Commitment Remaining \$124,000.00

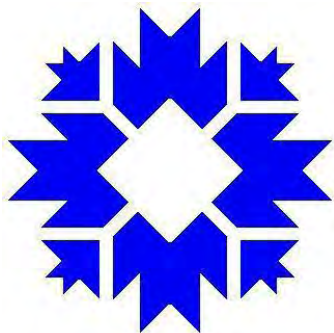
Jack Hopkins Request \$26,955.00

Shalom Community Center
Statement of Revenues and Expenditures
For the Twelve Months Ending December 31, 2015

	Current Month		Year to Date	
Revenues				
Unrestricted - Individual	\$ 193,929.86	18.32	\$ 193,929.86	18.32
Unrestricted - Faith Community	20,317.39	1.92	20,317.39	1.92
Unrestricted - Business	4,325.00	0.41	4,325.00	0.41
Unrestricted - Foundation	(6,901.26)	(0.65)	(6,901.26)	(0.65)
Unrestricted - Government	8,405.08	0.79	8,405.08	0.79
Unrestricted - Nonprofit Org	10,917.71	1.03	10,917.71	1.03
Unrestricted - Organization	2,387.00	0.23	2,387.00	0.23
TR - Staff Bonus	2,470.00	0.23	2,470.00	0.23
TR - Local Bus Ticket Gifts	70.00	0.01	70.00	0.01
Guest Needs-Designated	18,071.30	1.71	18,071.30	1.71
United Way	12,266.26	1.16	12,266.26	1.16
Grants-Jack Hopkins	15,261.36	1.44	15,261.36	1.44
Grants-Jack Hopkins	38,448.16	3.63	38,448.16	3.63
Grant - MLK	1,000.00	0.09	1,000.00	0.09
Interfaith Winter Shltr Laun	11,645.08	1.10	11,645.08	1.10
IHCDA ESG-Shelter	41,998.13	3.97	41,998.13	3.97
IHCDA - ESG-Rapid Rehousing	201,393.96	19.03	201,393.96	19.03
IHCDA ESG - Outreach	36,610.46	3.46	36,610.46	3.46
HUD Supportive Housing Grant	291,217.61	27.51	291,217.61	27.51
SHP Rent Received	15,159.00	1.43	15,159.00	1.43
Fundraising - Special Events	42,674.82	4.03	42,674.82	4.03
Year-End Campaign	38,208.75	3.61	38,208.75	3.61
Feinstein Campaign	32,844.00	3.10	32,844.00	3.10
NAP Contributions	25,748.00	2.43	25,748.00	2.43
Interest Income	0.32	0.00	0.32	0.00
Total Revenues, Gains & Other Support	1,058,467.99	100.00	1,058,467.99	100.00
Expenditures				
Communications Expense	3,609.21	0.34	3,609.21	0.34
Office Supplies	2,286.65	0.22	2,286.65	0.22
Custodial Supplies	5,921.27	0.56	5,921.27	0.56
Janitorial Services	55.00	0.01	55.00	0.01
Waste Removal	1,534.08	0.14	1,534.08	0.14
Snow Removal	330.00	0.03	330.00	0.03
Maintenance and Repair	4,619.19	0.44	4,619.19	0.44
Maint. & Repair-Winter Shelter	290.09	0.03	290.09	0.03
Postage	1,881.09	0.18	1,881.09	0.18
Insurance	3,738.00	0.35	3,738.00	0.35
Insurance - Building	2,210.75	0.21	2,210.75	0.21
Workers Compensation Insurance	6,711.00	0.63	6,711.00	0.63
Fundraising Expense	7,641.21	0.72	7,641.21	0.72
Bank/Credit Card Fees	1,337.84	0.13	1,337.84	0.13
Computer Expenses	144.00	0.01	144.00	0.01
Accounting Fees	1,830.31	0.17	1,830.31	0.17
Property Tax Expense	115.10	0.01	115.10	0.01
SCC Supplies	143.39	0.01	143.39	0.01
Winter Shelter Supplies	153.73	0.01	153.73	0.01
Guest Needs - Pharmacy	3,124.48	0.30	3,124.48	0.30
Point-in-time Count	2,218.57	0.21	2,218.57	0.21
Kitchen Supplies	2,226.85	0.21	2,226.85	0.21
Equipment Lease	5,209.79	0.49	5,209.79	0.49
Client Bus Tickets	3,960.00	0.37	3,960.00	0.37
Client Out of Town Bus Tickets	3,368.00	0.32	3,368.00	0.32
Food Expense	32,867.94	3.11	32,867.94	3.11
Telephone	5,940.97	0.56	5,940.97	0.56
Internet Service	549.00	0.05	549.00	0.05
Electricity	9,542.96	0.90	9,542.96	0.90

Shalom Community Center
Statement of Revenues and Expenditures
For the Twelve Months Ending December 31, 2015

	Current Month		Year to Date	
Natural Gas	3,509.87	0.33	3,509.87	0.33
Water Expense	933.66	0.09	933.66	0.09
Salary and Wage Expense - SCC	168,073.06	15.88	168,073.06	15.88
Salary/Wage Exp - ESG Shelter	41,289.22	3.90	41,289.22	3.90
Salary/Wage Exp-ESG Outreach	46,513.43	4.39	46,513.43	4.39
Salary/Wage Exp-Rapid Rehousin	37,319.84	3.53	37,319.84	3.53
Salary and Wage Expense - SHP	64,198.21	6.07	64,198.21	6.07
Salary/Wage Exp-Winter Shelter	8,905.09	0.84	8,905.09	0.84
Employee Health Benefits - SCC	10,964.50	1.04	10,964.50	1.04
Employee Health Benefits - Gr	12,364.22	1.17	12,364.22	1.17
Payroll Tax Expense - SCC	16,899.42	1.60	16,899.42	1.60
Payroll Tax Exp-ESG Shelter	3,869.12	0.37	3,869.12	0.37
Payroll Tax Exp-ESG Outreach	4,426.82	0.42	4,426.82	0.42
Payroll Tax Exp-Rapid Rehousin	3,534.37	0.33	3,534.37	0.33
Payroll Tax Exp - SHP	6,020.70	0.57	6,020.70	0.57
Payroll Tax Exp-Winter Shelter	953.03	0.09	953.03	0.09
Employee Expense	540.78	0.05	540.78	0.05
Subcontractor - Work Study	1,423.00	0.13	1,423.00	0.13
Miscellaneous Expenses	9,883.65	0.93	9,883.65	0.93
Education/Seminars	500.00	0.05	500.00	0.05
Professional Fees	7,145.00	0.68	7,145.00	0.68
Wages Expense	55.00	0.01	55.00	0.01
Client Security Deposits	1,151.90	0.11	1,151.90	0.11
Client Utilities and Rent	13,073.43	1.24	13,073.43	1.24
Client Prescriptions	61.68	0.01	61.68	0.01
Client BMV/B.C. Fees	1,999.66	0.19	1,999.66	0.19
IHCDA-Rapid Rehousing Non-Sal	162,386.77	15.34	162,386.77	15.34
IHCDA-ESG Shelter Outreach	11,620.86	1.10	11,620.86	1.10
HUD Supportive Housing Non-Sal	214,878.70	20.30	214,878.70	20.30
SHP Program Exp (Rents Rcvd)	12,601.69	1.19	12,601.69	1.19
SHP Expense (Commun. Fdn)	5,828.84	0.55	5,828.84	0.55
Interest Expense	16,319.96	1.54	16,319.96	1.54
Salaries & Related Expenses	0.00	0.00	0.00	0.00
Total Expenditures	1,002,805.95	94.74	1,002,805.95	94.74
Excess Revenues Over Expenditures	\$ 55,662.04	5.26	\$ 55,662.04	5.26



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name: South Central Community Action Program, Inc.

Is Lead Agency a 501(c)(3)? [X] Yes [] No

Number of Employees:

Full-Time	Part-Time	Volunteers
108		

Address: 1500 W. 15th Street Bloomington, IN

Zip Code: 47404

Phone: 812-339-3447

Agency E-Mail: doug@insccap.org

Website: www.insccap.org

President of Board of Directors: Gail Hyde

Executive Director: Todd Lare

Title: Executive Director

Phone: 812-339-3447, ext. 233

E-Mail: todd@insccap.org

Name of Person to Present Proposal to the Committee: Doug Wilson
(if not the Executive Director)

Title: Director of Communications

Phone: 812-339-3447, ext. 262

E-Mail: doug@insccap.org

Name of Grant Writer: Doug Wilson

Phone: 812-339-3447, ext. 262

E-Mail: doug@insccap.org

Agency Mission Statement (150 words or less)

The South Central Community Action Program (SCCAP) is a nonprofit organization based in Bloomington, Ind. that has served low-income people for 50 years. Our mission is to provide opportunities for low-income citizens to move toward personal and economic independence. A shorter version of this mission statement is provided in our agency tagline, "Empowering people to reach their potential." SCCAP offers Thriving Connections (formerly Circles Initiative) and Head Start programs in Monroe County, and also operates Energy Assistance and Education, Weatherization, Individual Development Account and Section 8 programs in Monroe, Morgan, Owen and Brown counties.

SCCAP is applying for this funding as a partner in the Monroe County Energy Challenge whose purpose is to reduce energy use in local residences, municipal facilities and K-12 schools through outreach, technical assistance and volunteer mobilizations.

PROJECT INFORMATION

Project Name: Bloomington Weatherization Challenge

Is this a collaborative project? ☐ Yes ☒ No

If a collaborative project, list name(s) of non-lead agency partner(s):

Address where project will be housed: 1500 W. 15th Street

Total Cost of Project: \$148,850

Requested JHSSF Funding: \$15,000

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

Vectren Foundation - \$59,000 (includes funding for EnergyMobile, weatherization materials and outreach).
Confirmed. \$16,000 Vectren and Duke insulation incentives.

SCCAP funds from Indiana Housing and Community Development Authority - \$50,000, Confirmed.

In-kind support from SCCAP, Bloomington Office of Economic and Sustainable Development, \$8,850,
Monroe County Energy Challenge Volunteers, Confirmed. TOTAL: \$133,850.

Total Number of Clients Served by this project in 2016:

Total Number of City Residents Served by this project in 2016:

Is this request for operational funds? ☐ Yes ☒ No

If “yes,” indicate the nature of the operational request:

☐ Pilot ☐ Bridge ☐ Collaborative ☐ None of the Preceding – General request for
operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☒ July-September 2016 ☐ October-December 2016 ☐ Other: _____

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

SCCAP would draw down funds to purchase insulation as soon as the grant award is made in July. The agency would draw down the remaining funds on a monthly basis for the incentives to reduce the cost of insulating the homes of low-income city residents.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

Other funds necessary for the completion of this project have already been received.

Do you own or have site control of the property on which the project is to take place?

☐ Yes ☐ No ☒ N/A

Is the property zoned for your intended use?

☐ Yes ☐ No ☒ N/A

If “no,” please explain:

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: *Funds will not be disbursed until all requisite variances or approvals are obtained.*

None is required.

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

[X] Yes [] No

If “yes,” please provide an itemized list of program elements, ranked by priority and cost:

Priority #1
(Item & Cost)

Insulation to be installed in homes owned by low-income families. $\$500 \times 20 = \$10,000$

Priority #2
(Item & Cost)

Landlord incentives for insulating homes occupied by low-income households - $\$200 \times 25 = \$5,000$

Priority #3
(Item & Cost)

Priority #4
(Item & Cost)

Priority #5
(Item & Cost)

Priority #6
(Item & Cost)

Project Synopsis *(250 words or less)*

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

South Central Community Action Program is requesting \$15,000 to make housing more affordable for low-income citizens in the City of Bloomington by reducing their energy costs. The project, called the Bloomington Weatherization Challenge, will also help low-income residents become more self-sufficient providing job skills and creating linkages between people of all income levels in Bloomington. It will be offered in partnership with the Monroe County Energy Challenge (MCEC).

The Bloomington Weatherization Challenge will fill gaps among current and planned energy efficiency initiatives in Bloomington through challenging landlords, volunteers and weatherization training graduates to make a difference through performing high-impact weatherization of homes of low-income citizens. Specifically, 45 homes occupied by low-income households in the City of Bloomington – 25 rental properties and 20 owner occupied properties – will undertake the type of weatherization with the largest impact, insulation of attics, walls or crawl spaces. The one-time investment of \$15,000 in Jack Hopkins funding will provide an estimated annual savings of up to \$18,000 (45 x \$400 per home) to low-income families in Bloomington. In addition, the project will provide hands-on training for recent SCCAP weatherization training program graduates to enhance job skills and career opportunities.

To ensure safety in weatherizing homes, SCCAP and MCEC will assess each home using an industry standard process developed by the State of New York in its Guidelines on Assessment and Remediation of Mold in Indoor Environment. After inspection, no weatherization will be performed if mold or water problems are found unless those problems are first remediated.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social services needs.

As identified in the City of Bloomington's 2010-2014 Consolidated Plan, the cost of rental housing is high in Bloomington compared to the rest of the state and renter-occupied housing is the dominant form of housing composing almost 60 percent of housing units. This plan identifies Bloomington's most apparent obstacle to meeting underserved needs as "the cost of housing. Bloomington continues to suffer from comparatively low wages compromised further by challenging housing costs."

The true cost of rental housing includes energy costs paid by the tenant. Home energy efficiency, as furthered by our project, enables households - particularly the 25.1% in Monroe County that fall below the poverty line - to increase the comfort of their homes and to keep money in their pockets to cover other basic expenses.

National statistics demonstrate the growing vulnerability of lower-income families to energy costs because energy represents a larger portion of their budgets. In 2001, families with incomes below the national median spent an average of 12% of their average pre-tax annual income of \$21,834 on energy. In 2012, these households spent 21% of their average after-tax income of \$22,390 on energy (Energy Cost Impacts on American Families, 01-12).

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

SCCAP is requesting one-time funding and no operating funds are included in the request. This investment will create a return of energy improvements that will save money for low-income citizens annually for many years

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

This Weatherization Challenge will stimulate action by others - by landlords who invest in energy efficiency improvements, by tenants who install energy efficiency devices and change energy using behaviors, and by volunteers who are trained to do outreach, energy education and energy assessments. The project will also involve \$133,850 in funding, in-kind contributions and/or financial incentives from SCCAP, City of Bloomington Economic and Sustainable Development, Vectren Energy and other Monroe County Energy Challenge partners, which include more than a dozen other local government organizations, school corporations, utilities and private businesses.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

Making homes energy efficient and teaching people how to use less energy are exceptionally cost-effective, long-lasting means of helping low-income people save money month after month, year after year. In a 10-year period, for instance, the \$15,000 investment will generate a savings to City of Bloomington low-income households of up to \$180,000 (\$400 per household x 45 homes x 10).

The long-term impact of this project will also be enhanced through the involvement of low-income weatherization training graduates working together with others from all segments of the community in receiving additional training opportunities, providing basic weatherization training themselves at community and neighborhood events, and overcoming the isolation of poverty and creating new relationships with MCEC members and volunteers.

As part of the broader Monroe County Energy Challenge, this program will also play a part in helping our entire community use less energy, benefitting all of us. The MCEC leadership team has established a goal to reduce Monroe County's residential energy use by 10% per meter over the next two years. To do this, the team plans to reach 80% of Monroe County's nearly 54,000 households and to obtain commitments from at least 20% of these households to reduce energy use.

OUTCOME INDICATORS (100 words or less)

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

The short-term outcome indicators of success we will use will include the number of homes of low-income families in which insulation and other weatherization measures are installed and results from written participant surveys. Data will also include number of low-income citizens who receive energy conservation training and the number of volunteers and volunteer hours mobilized. Our longer-term measure of success will focus on reduction of energy use and savings in housing expenses, involving collection of baseline data on energy use and expenditures, and follow-up after the grant period to survey a sample of participants on energy savings.

Jack Hopkins narrative**Amount requested: \$15,000**

Details of your project: The proposed project comes as a result of more than a year of study and planning by SCCAP and other members of the Monroe County Energy Challenge (MCEC). It follows completion this week of a 3-month weatherization training program by 15 low-income Bloomington residents. The project, called the Bloomington Weatherization Challenge, will help low-income residents become more self-sufficient by making housing more affordable, providing job skills and creating linkages between people of all income levels.

The Bloomington Weatherization Challenge will fill gaps among current and planned energy efficiency initiatives in Bloomington and will challenge landlords, volunteers and weatherization training graduates to make a difference by performing high-impact weatherization of homes of low-income residents. Financially, this is critical Low-income families pay a disproportionate percentage of income in home energy costs, with households making less than \$50,000 per year paying up to one-fifth of their budget for energy. The Bloomington Weatherization Challenge will be a cost-effective project complementing other MCEC weatherization initiatives for people of all income levels and take advantage of significant existing resources – the Monroe County EnergyMobile and new EnergyBus, MCEC staffing and partners, and a group of trained Energy Ambassadors committed to helping households throughout Monroe County to save money by cutting energy costs.

Goals: 1) Achieve a decrease in home energy bills for participating low-income families as measured by pre- and post-participation surveys. 2) Contribute to a 10% per-meter weather-normalized energy consumption reduction in Monroe County from the 2013-14 baseline by the end of 2016. 3) Establish a donation-based revolving loan fund and grant program to support continuation of home energy efficiency incentives.

Strategies: We will provide a multifaceted project to weatherize low-income households that are not eligible for other weatherization programs. These include rental homes that make up the vast majority of housing for low-income households in Bloomington and owner-occupied homes that have been weatherized at some point in the past but are in need of additional insulation or other key weatherization measures. Specific new initiatives through the requested Jack Hopkins funding would include: 1) A volunteer-based program in which MCEC volunteers, including SCCAP weatherization training graduates and an AmeriCorps team, install insulation purchased with Jack Hopkins funds. By removing the labor cost, this becomes a highly efficient and effective use of funds with a big payback for low-income households, 2) An incentive of up to \$200 to landlords for insulation of attics, walls or crawls spaces. This incentive, combined with well-established incentives from Duke Energy and Vectren Gas of up to \$400 will create a compelling incentive for landlords to invest their own funds in weatherization. For the one-time \$200 Jack Hopkins investment, a low-income household will receive annual energy savings of as much as \$400. SCCAP and MCEC will also include each household in a challenge of its own -- to lower home energy costs using detailed education on how to improve energy-using behaviors.

The project will offer continued training for the recent SCCAP weatherization training program graduates by offering them supervised, hands-on opportunities to practice skills in homes, as well as opportunities to help in marketing the program at community events and in neighborhood outreach efforts. These graduates will receive ongoing training as appropriate and receive a stipend from SCCAP for their participation. They will also receive career development opportunities from MCEC partners, such as the chance to shadow energy conservation staff from Vectren and other partners.

To ensure safety in weatherizing homes, SCCAP and MCEC will assess each home using an industry standard process developed by the State of New York in its Guidelines on Assessment and Remediation of Mold in Indoor Environments. After inspection, no weatherization will be performed if mold or water problems are found unless those problems are first remediated. In addition to this assessment process for all homes impacted by the project, landlords using the \$200 insulation incentive will be required to use a contractor on the Duke or Vectren approved contractor list. These contractors have completed specific training in assessment of mold and moisture as a requirement for participating in the Duke and Vectren programs.

Recruiting of low-income households whose homes will be weatherized will be coordinated by SCCAP Weatherization and Energy Assistance program managers. Management of homes to be weatherized and the involvement of community volunteers, including trained MCEC Energy Ambassadors, will be coordinated by the MCEC, including City of Bloomington Sustainability Coordinator Jacqui Bauer and Energy Outreach Coordinator Jackie Duemler, and SCCAP. The MCEC will use its Monroe County EnergyMobile and EnergyBus for outreach into neighborhoods and at community events, and for training of project participants.

Capacity to complete project: SCCAP and the MCEC will work together to ensure completion of this project by the end of the year. Together, we have more than ample resources and experience to complete this project and have been working for months already in planning it and other initiatives. MCEC has a well-established set of committees representing its partner organizations and volunteers. These committees meet regularly to help plan and oversee projects.

Quantitative and qualitative information to support proposal: The initiatives in this proposal were developed using research on best practices for low-income energy efficiency programs, in particular, “Impact of Flipping the Switch, Evaluating the Effectiveness of Low-Income Residential Energy Education Programs,” a study with recommendations from eight low-income energy efficiency programs. This research indicates energy education and weatherization “play a crucial part in reducing low-income families’ energy burdens” but are limited by federal and state budgets and are “often unable to assist people living in rental properties.” Research shows households have reported savings of \$8 to \$45 a month from simply installing energy efficiency measures and instituting some simple energy-saving behaviors in their homes and more intensive weatherization measures such as installation of insulation can result in annual savings of as much as \$400.

Item	Price	Unit	Quantity	Jack Hopkins Request	Vectren (2015 grant)	Vectren/ Duke	SCCAP/ IHCD	City of Blgtn ESD	All sources
Incentives for rental units occupied by low-income residents to have their attics, crawlspaces, and/or walls insulated	up to \$200	each	25	\$ 5,000		\$ 5,000			\$ 10,000
Insulation for 30 houses owned by low-income families in city, by volunteers	\$500	residence	20	\$10,000		\$ 5,000			\$ 15,000
									\$ -
Other funding and inkind contributions									\$ -
EnergyBus/weatherization training, volunteer incentives							\$50,000		\$ 50,000
EnergyMobile w/wrap, operating costs					\$36,240				\$ 36,240
MCEC Intern at City of Bloomington					\$12,760				\$ 12,760
Educational materials and advertising					\$ 5,000	\$ 2,500	\$ 1,000	\$ 250	\$ 8,750
Weatherization materials					\$ 5,000	\$ 3,500			\$ 8,500
In-kind staff time for project development and oversight							\$ 5,000	\$ 2,600	\$ 7,600
Totals				\$15,000	\$59,000	\$ 16,000	\$56,000	\$ 2,850	\$148,850

South Central Community Action Program Inc
Balance Sheet As of 12/31/2015

Assets

Current Assets

Cash - Old National	1000	373,930.78
Petty Cash	1004	850.00
W2W bank account	1005	7,403.15
Cash - JP Morgan Chase	1021	16,056.24
Deferred Expense	1150	140,724.91
Accounts Receivable	1200	11,713.11
Allowance for Doubtful Accounts	1201	(7,000.00)
Grants Receivable	1220	54,666.43
Grants Receivable	1221	186,930.47
Mortgage Receivable 429 Hopewell	1225	<u>33,180.00</u>

Total Current Assets 818,455.09

Long-term Assets

Equipment - Non Fed	1400	119,148.28
Equipment Federal	1410	727,285.84
Accum Deprec. - Non-Fed	1415	(41,552.98)
Accum depr. - Fed Equip	1420	(574,117.16)
Real Estate - Admin Building	1500	1,388,229.06
Land	1505	39,917.74
Storm Sewer	1506	6,500.00
Accum Deprec - Admin Building	1510	(997,538.25)
Real Estate - Affordable Rental Houses	1520	892,045.82
Affordable Rental Houses - Accum Depr	1525	<u>(574,539.08)</u>

Total Long-term Assets 985,379.27

Total Assets

1,803,834.36

Liabilities

Short-term Liabilities

Accounts Payable	2000	50,525.61
Escrow Payable - Hopewell	2015	60.00
Loans Payable - Current Portion	2100	17,546.01
Current Portion - Mortgage Payable	2110	22,462.28
ARH Deposits	2240	2,561.00
Accrued Salaries	2300	148,644.90
Assistance to be Paid	2400	4,522.00
Deferred Revenue	2500	67,677.77
Current portion - LT Debt	2800	(40,008.29)

Total Short-term Liabilities 273,991.28

Long-term Liabilities

Owen Bank Mortg. 0500	2605	21,912.91
Owen Bank Mortg. 0600	2606	10,357.18
Owen Bank Mortgage 0712	2607	14,513.01
Owen Bank Mortgage 0760	2608	10,307.91
Owen Bank Mortgage 0719-355 N. 7th	2609	9,796.62
Owen Bank Mortg. 4000	2610	4,585.55
Owen Bank Mortgage 0778	2611	11,189.72
Lindbergh Office Loan	2613	<u>132,781.92</u>

Total Long-term Liabilities 215,444.82

Total Liabilities

489,436.10

Net Assets

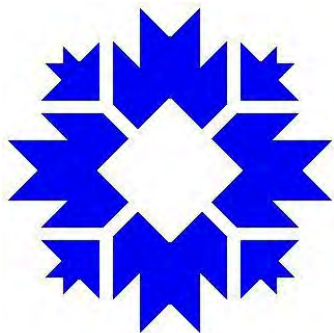
Unrestricted Fund Balance	3100	1,272,974.88
Temporarily Restricted Fund Balance	3200	<u>116,467.37</u>
Total Beginning Net Assets		1,389,442.25
Current YTD Net Income		(75,043.99)
Total Net Assets		1,314,398.26

Total Liabilities and Net Assets

1,803,834.36

South Central Community Action Program Inc
Statement of Revenues and Expenditures
From 1/1/2015 Through 12/31/2015

	Current Period Actual	Prior Year Actual	Current Year % Change
Revenue			
Grant Revenue	7,014,891.98	6,993,943.07	0.30
Rental Revenue	43,030.00	38,919.00	10.56
Donations	15,133.38	13,345.37	13.40
Program Income	13,124.08	0.00	100.00
Investment Income	8.64	5.64	53.19
Interest Income	0.00	8.45	(100.00)
Misc Revenue - Non-Federal	68,199.67	85,053.68	(19.82)
Revenue-Inkind-HS	<u>1,020,554.33</u>	<u>1,054,824.98</u>	<u>(3.25)</u>
Total Revenue	<u>8,174,942.08</u>	<u>8,186,100.19</u>	<u>(0.14)</u>
Expense			
Payroll Processing	13,639.50	12,772.23	6.79
Salary	2,684,099.00	2,561,974.36	4.77
Unemployment Compensation	61,989.41	58,757.64	5.50
FICA	196,213.71	185,945.22	5.52
Employee Ins	429,441.12	341,412.34	25.78
Mileage	23,952.02	24,779.71	(3.34)
Equipment< \$5000	41,374.80	165,552.62	(75.01)
Depreciation	144,884.76	136,013.06	6.52
Equipment over 5,000	0.00	(7,716.21)	(100.00)
Liability Insurance	40,042.44	36,709.60	9.08
Workers Compensation Insurance	41,453.08	31,177.00	32.96
Parent activity	1,878.24	65.84	2,752.73
Policy Council	13.23	77.10	(82.84)
Inkind Support	1,020,554.33	1,054,824.98	(3.25)
Advertising	29,149.48	40,796.31	(28.55)
Rent	83,301.00	86,445.12	(3.64)
Utilities	67,720.06	65,252.86	3.78
Supplies	108,997.69	138,872.47	(21.51)
Operating Supplies	30,667.12	112,222.80	(72.67)
Nutrition Experience	2,096.29	792.61	164.48
Maintenance and Repairs	98,733.08	65,555.42	50.61
Vehicles Expense	24,992.86	13,923.75	79.50
Postage	9,823.41	16,813.45	(41.57)
Telephone	31,594.43	29,144.55	8.41
Subscriptions & Memberships	15,398.10	18,947.60	(18.73)
Copy Cost	42,468.19	41,839.21	1.50
Professional Services	136,246.19	151,341.66	(9.97)
Interest	16,167.45	18,133.24	(10.84)
I.T. Support	41,532.49	58,564.84	(29.08)
Training	38,555.26	38,994.04	(1.13)
Travel - Out of Town	21,998.98	35,795.41	(38.54)
Food Service	280,550.95	259,979.77	7.91
Employee Incentives	144.90	125.98	15.02
Program Assistance	2,462,387.74	2,284,240.56	7.80
Bad Debt Expense	6,287.75	7,907.16	(20.48)
Miscellaneous Expense	<u>1,637.01</u>	<u>14,782.92</u>	<u>(88.93)</u>
Total Expense	<u>8,249,986.07</u>	<u>8,102,817.22</u>	<u>1.82</u>
Excess of Revenues over Expense	<u>(75,043.99)</u>	<u>83,282.97</u>	<u>(190.11)</u>



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name:

Is Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Employees:

Full-Time	Part-Time	Volunteers
2	7*	4

*currently hiring for 2 PT positions

Address:

PO Box 1366
Bloomington, IN

Zip Code: 47403

Phone: (812) 339-9771

Agency E-Mail: info@steppingstones-inc.org

Website: www.steppingstones-inc.org

President of Board of Directors: Pamela Hensler

Executive Director: Alysia Fornal

Title: Interim Executive Director

Phone: (812) 339-9771

E-Mail: afornal@steppingstones-inc.org

Name of Person to Present Proposal to the Committee: Elena Larson

(if not the Executive Director)

Title: Interim Director of Programs and Personnel

Phone: (812) 320-4869

E-Mail: elarson@steppingstones-inc.org

Name of Grant Writer: Elena Larson

Phone: (812) 320-4869

E-Mail: elarson@steppingstones-inc.org

Agency Mission Statement *(150 words or less)*

"Providing transitional housing and supportive services to youth 16-20 years old who are experiencing homelessness"

To provide a supportive community where young people experiencing homelessness can develop skills to live independently.

Stepping Stones is a nonprofit, independent organization that offers transitional housing for young people 16-20 years old who are experiencing homelessness. We welcome youth regardless of sex, sexual orientation, gender identity, race, national origin, creed, religion, or disability. We are located in Bloomington, Indiana.

PROJECT INFORMATION

Project Name: Street and Community Outreach Pilot

Is this a collaborative project? ☐ Yes ☒ No

If a collaborative project, list name(s) of non-lead agency partner(s):

Address where project will be housed: 2615 E 2nd St. Bloomington, IN 47401

Total Cost of Project:

\$30,721

Requested JHSSF Funding:

\$14,180

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

Our goal is to implement this outreach project as a pilot funded by the Jack Hopkins grant, and then expand it by applying for the federal Street Outreach Grant, with funding administered by the U.S. Department of Health and Human Services. The federal grant is forecasted to be posted on April 12, 2016, with an expected funding date of September 30, 2016. The award ceiling is \$200,000 and the floor is \$90,000 in a 36-month period. Preparations for this outreach expansion project began in August 2015.

Total Number of Clients Served by this project in 2016: Projected: 60

Total Number of City Residents Served by this project in 2016: 45

Is this request for operational funds? ☒ Yes ☐ No

If “yes,” indicate the nature of the operational request:

☒ Pilot ☐ Bridge ☐ Collaborative ☐ None of the Preceding – General request for operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☒ July-September 2016 ☒ October-December 2016 ☐ Other

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

Claims for reimbursement may be submitted on a monthly basis, as this project is ongoing. At the start of the project, a bulk of funds will be drawn down with proof of purchase for supplies needed for the program. After the initial set up, timesheets and phone bills can be submitted as proof of hours spent on program administration.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

U.S. Department of Health and Human Services funding will be needed to continue the project. If those funds are not awarded, we may utilize the start-up supplies and intern support to continue an abbreviated version of the project.

Do you own or have site control of the property on which the project is to take place?

☒ Yes ☐ No ☐ N/A

Is the property zoned for your intended use?

☒ Yes ☐ No ☐ N/A

If “no,” please explain:

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: *Funds will not be disbursed until all requisite variances or approvals are obtained.*

No permits, variances, or other forms are required.

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

[X] Yes [] No

If “yes,” please provide an itemized list of program elements, ranked by priority and cost:

Priority #1 (Item & Cost)	Salary: \$10,140 <ul style="list-style-type: none">• Hourly staff: 20 hr/wk for 6 months: \$6,240• Supervisor: 10 hr/wk for 6 months: \$3,900
Priority #2 (Item & Cost)	Communications: \$1,215 <ul style="list-style-type: none">• Microsoft Surface Pro Tablet: \$899• Cell phone data plan for 6 months: \$316
Priority #3 (Item & Cost)	Printing and Marketing: \$1,700 <ul style="list-style-type: none">• Printer for capacity to print resource sheets: \$1,500• Screen printing in house for two outreach tote bags: \$200
Priority #4 (Item & Cost)	Transportation: \$1,125 <ul style="list-style-type: none">• Gas for our staff to meet youth in the community: \$975• Bus tickets for youth: \$150
Priority #5 (Item & Cost)	
Priority #6 (Item & Cost)	

Project Synopsis *(250 words or less)*

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

We are respectfully requesting \$14,180 to pilot an expansion of our outreach capacity.

Currently, we have no dedicated outreach funds, and only provide outreach services to our applicants and those youth and young adults who are the best fit for our transitional housing program. This outreach is generally applicant-initiated, and done on an ad hoc basis. However, in 2015 alone, 80 youth applied to our program, of which 16 we were able to serve in our transitional housing program. We are expanding outreach services in an attempt to bridge the gap between our residential capacity and the evident need for supportive services among the Bloomington community's youth.

With this project, we aim to 1) better serve the 20+ active applicants to our program on our waitlist at any given time; and 2) gain the capacity to serve individuals who may not be suitable in the residential aspect of the Stepping Stones program, but may benefit from youth-targeted case management, resources, and support. These outreach services will also be available to the guardians and agencies that work on behalf of disconnected, at-risk, and homeless youth.

This project will be led and executed by our Program Director, and utilize our current staff of part-time case managers, Bachelors of Social Work (BSW) practicum students, and Masters-level counseling practicum students.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social services needs.

According to the Service Community Assessment of Needs (SCAN) (2012), 12% of the state's homeless population is youth under age 18, though this did not include a local count. Per the City of Bloomington, Housing and Neighborhood Development Department's 2015-2019 Consolidated Plan, continuing to fund youth-serving agencies like Stepping Stones is a priority. Also documented in the SCAN were issues that historically contribute to youth and young adult homelessness and housing instability, such as difficulty finding a job that covers basic expenses and affording rent or mortgage (reported by 33% and 34% of respondents, respectively). In Indiana, 22% the state's youth live in poverty. Stepping Stones' expanded outreach and housing programs directly address the results of these challenges.

According to the most recent Point in Time (PIT) count in January 2016 for Region 10 covering Greene, Lawrence, Martin, Monroe, Morgan, and Owen Counties, there were 106 sheltered homeless youth under 18, 35 sheltered homeless youth ages 18-24, and one unsheltered homeless youth age 18-24. In the 2013-2014 school year, the Monroe County School Corporation reported 33 high school-age homeless students doubled-up, residing in shelters, or living in hotels/motels, with 5 of those students unaccompanied. However, these numbers does not capture the full scope of youth experiencing or at high risk of homelessness, including those who are "couch surfing" at others' houses, or unstably housed with guardians, especially those who may be threatened with eviction upon completion of formal education, turning 18, or escalated conflict. Our 2015 applicant list reflected 47 out of 80 homeless youth with a last permanent address in Monroe County.+3

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

This grant is meant to build a pilot program, which will establish a program foundation on which we can continue to build. We anticipate receiving additional grant funding in the form of a federal grant after the Jack Hopkins grant period ends in order to continue the pilot until it can be fully integrated into our agency's framework.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

We plan to leverage the existing resources for this project:

- 2 Bachelors of Social Work (BSW) interns contributing, each contributing 5-7 hours per week: \$2,208
- 1-2 Masters-level counseling interns contributing, each contributing 5-10 hours per week: \$4,800
- Steady supply of donated personal care/hygiene item donations
- Staff salary (Program Director, 10 additional hours per week): \$3,900
- 2 company cell phones and unlimited data plan: \$633
- Utilization and staff knowledge of the Homeless Management Information System (HMIS) to log outreach efforts
- Owen County Community Foundation Grant (pending match funding): \$5,000

Over the grant period, we plan to apply for the following resources to leverage:

- Grant funding to specifically support outreach services (Federal Street Outreach Program grant, Lawrence County Community Foundation)
- Grant funding to support existing programs and agency expansion efforts (various)

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

The benefits of this program are twofold: first, the outreach efforts will serve as primary homelessness prevention among transition age youth by providing case management and resource-building to youth at risk of homelessness.

Secondly, this program will result in an overall reduction in youth homelessness and housing instability for the Bloomington, Indiana and surrounding community. With the leverage of a dedicated outreach youth program, we also anticipate being able to build on this program in order to provide comprehensive support to struggling young adults in the Bloomington community through community and corporate partnerships, ultimately strengthening the community's employment and service capacity to all marginally employed and unstably housed individuals.

While Stepping Stones is only one of three Housing and Urban Development (HUD)-funded programs in the state dedicated to unaccompanied homeless youth, this Street Outreach Program is a component of Stepping Stones becoming a premier leader in homeless youth services in the state of Indiana.

OUTCOME INDICATORS (100 words or less)

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

Our outcomes will be measured via the Homeless Management Information System (HMIS), which is a tracking system used by all HUD-funded homelessness service providers across the nation, and which we currently use to track our service delivery for residents. Our outcome goals for this project are:

- Increase number of outreach service delivery hours for applicants on waitlist (as tracked through Homeless Management Information System [HMIS]) by 200% (e.g., 1 hour spent on outreach services to 3 hours)
- Increase number of outreach clients served by 400% during the service delivery period (e.g., from July-December of 2015, 6 unique individuals received outreach services; goal is 30 individuals between July-December of 2016)

Stepping Stones respectfully requests a grant of \$14,180 from the Jack Hopkins Social Services Funding Committee to establish a pilot project to provide outreach services to youth in Bloomington and the surround area who are at risk of or experiencing homelessness.

Background and Need

Stepping Stones is a transitional housing program for youth experiencing and at risk of homelessness between the ages of 16-20. Operating out of an apartment complex in Bloomington, Indiana, we provide residents housing, case management, and life skills coaching in a client-centered, strength-based, empowerment-focused atmosphere. We have a maximum capacity of nine residents, and residents can stay in our program for up to two years or until their 21st birthday. For youth just entering adulthood, this two year time limit is crucial for creating stability, security and time to build crucial independent living skills and maturity.

In 2015, we served 16 residents. However, a total of 80 individuals applied to our program, the vast majority of whom reside in Bloomington and the surrounding area. At any given time, there are about 20-30 active, eligible residents sitting on our waitlist. As the only provider in the Bloomington area that exclusively serves at-risk youth over the age of 18—and only one of three youth transitional housing providers in the state of Indiana—it is clear that the need for our services is enormous, and that our current program capacity is insufficient to address the community-wide crisis of youth transitioning into adulthood with too few resources, skills, and housing options.

In addition to serving youth experiencing literal homelessness, Stepping Stones also houses youth who are at-risk of homelessness, whether that is through aging out of the foster care system, conflict with parents or guardians, youth “couch-surfing” or temporarily housed with friends or other family members, or through family instability or poverty. With this group, our goal is to prevent homelessness from occurring in the first place. This youth population and those that are housing them also represent the bulk of outreach calls we receive each week.

Though Bloomington has a robust social service infrastructure for providing services to adults experiencing homelessness (Shalom Center), individuals experiencing mental health issues (Centerstone-Bloomington, Meadows, and IU Health), and at-risk youth (Youth Services Bureau-YSB), there is a critical gap in long-term services to support youth unstably transitioning into adulthood. Youth and young adults, whose brains are still under a period of rapid development, often need different types of services and support than those targeting older adults in the shelter and mental health systems. Young adult brains are still missing critical connections, especially in areas relating to emotions, impulse control, and long-term planning (National Institute of Mental Health, 2011).

During the critical transition to adulthood, we believe at-risk and homeless youth in Bloomington deserve long-term, specialized, and client-centered services provided by an agency that has expertise in providing youth and young adults with a foundation for independent living, community engagement, advocacy, and access to appropriate resources. With the Jack Hopkins award to establish this pilot project, Stepping Stones will be able to provide those services.

Our Outreach Expansion Pilot Program

Our aim with the Outreach Expansion Project is to launch a pilot program to increase our capacity for outreach among those youth ages 16-24 who are: 1) homeless or at risk but unwilling or unable to participate in the Stepping Stones transitional housing program; 2) housed with guardians or in a permanent placement but experiencing challenges that may eventually lead to loss of housing for the youth; or 3) youth who are anticipated to enter our program (via

our waitlist), but are still waiting for a spot in the program to open up. Our goal is to provide services to a total of 30 youth over the 6-month pilot period through direct outreach, resource connection and advocacy, and a limited amount of long-term case management.

To perform outreach specifically, we plan to a) engage with current street outreach teams through the Bloomington Police Department, Centerstone (PATH team), and Shalom Center as an appropriate resource for younger homeless youth they encounter; b) expand our relationship with the Monroe County Community School Corporation, YSB, the Safe Place Initiative Meadows Hospital, and other youth service providers to identify youth and young adults who are at risk of homelessness, or transitioning out of youth service systems into unstable living situations; and c) enhance staff capacity to respond to requests for service from youth or family members.

Because Stepping Stones does not provide crisis services, our outreach efforts with the Bloomington youth will focus on the same goals as our transitional housing program: building long term relationships that ultimately assist a young person in finding stable, permanent housing. Upon identifying or receiving notice of a youth in need of our services, we will mobilize an outreach staff member to meet the youth where they are most comfortable and collaboratively assess the youth's needs with, using methods ranging from an informal introductory conversation, to performing the Transition Age Youth-Vulnerability Index-Service Prioritization Assistance Tool (TAY-VI-SPDAT) in order to assess the youth's risks and level of service need for housing assistance, to the collaborative creation of Independent Living Plans (ILPs) with outreach case managers. By leveraging our existing relationships with other local service providers, especially those that work with individuals in crisis, Stepping Stones will be able to seamlessly integrate our proposed services with those currently provided with little to no overlap.

While this outreach expansion represents a significant change from the housing-based service delivery that has been the core of Stepping Stones' mission, our staff's expertise in the domain of youth homelessness will effectively transfer outside of the housing arena. We have a dedicated group of long-term staff that share our agency's vision for growth, and the enthusiasm, confidence, and professional expertise to take on additional outreach services. In our work with program residents, we utilize evidence-based best practices for working with homeless youth such as motivational interviewing, strength-based, and trauma-informed approaches to meet our youth where they are at, without judgment. Additionally, we already use the Homeless Management Information System (HMIS), which is used by all HUD-funded shelters and street outreach workers, and will seamlessly integrate our outreach reporting into our existing client tracking software.

During this pilot period, we will also be applying for the federal Street Outreach Grant, with funding administered by the U.S. Department of Health and Human Services, and funds expected at the end of September 2016. Our hope is to use those federal funds to transition our pilot into a fully established part of Stepping Stones' services and mission.

This Outreach Expansion Pilot is the first step in establishing Stepping Stones as a local leader in providing services to transition age youth experiencing or at risk of homelessness. Our aim is to become a statewide leader in youth homelessness services with a diverse set of housing and programming that meets the diverse needs of our community's needs in a changing economic and social landscape. Expansion of our program through this outreach pilot is the next step to accomplish that goal.

APPENDIX

Stepping Stones' Current Capacity for Outreach Activities, and Projected Capacity after Expansion

Activity	Current Status	After Outreach Expansion
Time spent on activities	No dedicated funding; reliant upon general funds/staff time performs duties as time allows	Stable source of dedicated funding; dedicated staff and time to perform duties
Tracking and communicating with applicants	Initial contact is a brief phone call to verify information; no opportunity to engage until higher up on waitlist	Initial and subsequent contacts are in-depth, and including trouble-shooting current housing situation and needs
Assessments	Done only as applicants are in the process of entering the program	Done at initial contact—either by phone or in person
Making connections to other resources	Not available other than staff giving out phone numbers of possible referral sources	Available on an as-needed basis; staff will be able to advocate on behalf of youth
Receiving assistance in housing, life skills, and very basic case management	Not available to applicants	Dedicated staff will maintain an active caseload of applicants and outreach participants to serve as needed
Communication with guardians or individuals	Sporadic, short, and not Stepping Stones-initiated	Stepping Stones can counsel and collaborate with guardians and support people on an ongoing basis
Create comprehensive entrance plan for residents	Not available from Stepping Stones; relies on applicant or referring service provider	Collaborate with service providers to create comprehensive plan for supportive services prior to residency

**Jack Hopkins Social Services Funding Committee Application for 2016
Stepping Stones Outreach Expansion Project Budget**

Item	Quantity/Amount	Cost
I. Operating costs for 6 months		
Hourly staff salary (outreach and case management)	20 hours/week	\$6,240.00
Program Director salary (program management, staff supervision and training)	10 hours/week	\$ 3,900.00
	Sub-total	\$10,140.00
II. Communications		
Microsoft Surface Pro tablet	1	\$899.00
Cell phone data plan for six months	1	\$316.00
	Sub-total	\$1,215.00
III. Printing and Marketing		
Printer	1	\$1,500.00
Screen printing	1	\$200.00
	Sub-total	\$1,700.00
IV. Transportation for 6 months		
Gas (outreach-related travel)	\$.50/gallon, 15 miles/day	\$975.00
Bus tickets for youth	30 sheets	\$150.00
	Sub-total	\$1,125.00
V. Leveraged Funds		
Bachelors of Social Work (BSW) interns	14 hours/week	\$2,208.00
Masters Counseling interns	10 hours/week	\$4,800.00
Program Director salary	10 hours/week	\$3,900.00
Company cell phones and data plans	2	\$633.00
Owen County Community Foundation Grant (pending)		\$5,000.00
	Sub-total	\$16,541.00
	Total Project	\$30,721.00
	TOTAL REQUESTED	\$14,180.00

Stepping Stones
Profit & Loss
January through December 2015

	<u>Jan - Dec 15</u>
Ordinary Income/Expense	
Income	
Contributions	
4005 • Business/Organization	15,233.05
4007 • NAP	26,796.00
4010 • Contributions and Fund Raising	<u>16,492.36</u>
Total Contributions	58,521.41
Grants	
4520 • Federal	94,678.42
4540 • Local Gov't	36,707.59
4550 • Grant Revenue - Other	2,549.29
4560 • United Way	<u>8,185.61</u>
Total Grants	142,120.91
4120 • Resident Contributions	1,000.00
4130 • Gifts in kind	61,425.00
49900 • *Uncategorized Income	<u>223.57</u>
Total Income	<u>263,290.89</u>
 Gross Profit	 263,290.89
Expense	
Contingency	170.32
Interest	0.40
Penalty	70.72
5500 • Equipment/Furniture	
5520 • Resident Apartments	<u>85.51</u>
Total 5500 • Equipment/Furniture	85.51
5600 • Recruiting & Training	3,208.19
6010 • Activities	1,573.20
6015 • Communications	3,967.47
6018 • Depreciation	958.32
6020 • Food	3,456.69
6030 • In-Kind	61,425.00
6040 • Insurance	
6041 • Employee	2,600.00
6042 • Property & Liability	2,484.00
6043 • Worker's Comp	1,096.00

Stepping Stones

Profit & Loss

January through December 2015

6040 · Insurance - Other	5,801.13
Total 6040 · Insurance	11,981.13
6050 · Materials & Supplies	
6051 · Apartments	883.25
6052 · Client	922.15
6053 · Community Center	724.43
6054 · Office	716.07
6055 · Misc	99.67
6050 · Materials & Supplies - Other	302.06
Total 6050 · Materials & Supplies	3,647.63
6060 · Medical expense	442.83
6070 · Postage	204.89
6075 · Marketing	151.97
6076 · Fundraising Expense	325.75
6080 · Professional Fees	4,845.00
6085 · Membership and Publications	392.14
6090 · IT Support	
6091 · Hardware	270.00
6093 · IT professional Fees	385.00
Total 6090 · IT Support	655.00
6099 · Resident Expenses	
6100 · Bad Debt	627.56
6099 · Resident Expenses - Other	56.36
Total 6099 · Resident Expenses	683.92
6300 · Travel	
6310 · Mileage	698.15
6320 · Travel non-mileage	49.90
6300 · Travel - Other	396.50
Total 6300 · Travel	1,144.55
6560*OE · Payroll	
Personal/Vacation	1,412.33
7210 · Salaried	
7211 · Assistant Director	17,748.77
7212 · Executive Director	
7223 · Vacation	2,108.17
7224 · PTO	188.47
7212 · Executive Director - Other	32,318.76

Stepping Stones Profit & Loss

January through December 2015

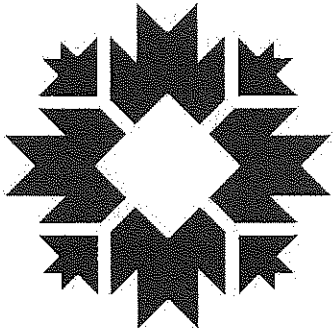
Total 7212 · Executive Director	34,615.40
7213 · Independent Living Coaches	27,521.14
7228 · insurance reim	<u>1,566.24</u>
Total 7210 · Salaried	81,451.55
7220 · Hourly	
ILC	23,518.39
7227 · RA	<u>26,075.90</u>
Total 7220 · Hourly	49,594.29
7250 · Payroll taxes	<u>11,352.72</u>
Total 6560*OE · Payroll	143,810.89
66000 · Payroll Expenses	6,036.01
69800 · Uncategorized Expenses	7,328.96
8200 · Occupancy expenses	
2615-06	
Cable/Phone	223.82
Utilities	<u>1,075.48</u>
Total 2615-06	1,299.30
8210 · Community Center	
8211 · Cable	981.28
8213 · Rent	10,057.44
8214 · Repair & Maintenance	136.17
8215 · Utilities	<u>2,970.29</u>
Total 8210 · Community Center	14,145.18
8220 · RA Apartments	
8223 · Rent	7,721.24
8225 · Utilities	<u>1,227.69</u>
Total 8220 · RA Apartments	8,948.93
8230 · Resident Apartments	
8231 · Cable/Phone	699.70
8233 · Rent	23,065.67
8234 · Repair & Maintenance	17.49
8235 · Utilities	<u>3,944.34</u>
Total 8230 · Resident Apartments	27,727.20
8200 · Occupancy expenses - Other	<u>1,019.34</u>

Stepping Stones

Profit & Loss

January through December 2015

Total 8200 · Occupancy expenses	53,139.95
8500 · Interest Charges & Banking Fees	
8501 · Credit Card Interest	257.50
8502 · Monthly Bank Fee	75.00
8503 · Misc Fees	10.51
8500 · Interest Charges & Banking Fees - Other	<u>303.00</u>
Total 8500 · Interest Charges & Banking Fees	<u>646.01</u>
Total Expense	<u>310,352.45</u>
Net Ordinary Income	<u>-47,061.56</u>
Net Income	<u><u>-47,061.56</u></u>



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name:

Is Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Employees:

Full-Time	Part-Time	Volunteers
6	4	20+

Address:

365 S. Park Ridge Road, Suite 103
Bloomington, IN

Zip Code: 47401

Phone: 812-822-1570

Agency E-Mail: emily@susiesplace.org

Website: www.susiesplace.org

President of Board of Directors: Kaye York - Philanthropist

Executive Director: Emily Perry

Title: Founder/Executive Director

Phone: 317-522-6202

E-Mail: emily@susiesplace.org

Name of Person to Present Proposal to the Committee:
(if not the Executive Director)

Title:

Phone:

E-Mail:

Name of Grant Writer: Emily Perry

Phone: 317-522-6202

E-Mail: emily@susiesplace.org

Agency Mission Statement *(150 words or less)*

The mission at Susie's Place Child Advocacy Center is to provide a neutral, child-friendly center for the investigation of allegations of child abuse and neglect, while maintaining the comfort and safety of the child as the first priority.

PROJECT INFORMATION

Project Name: Susie's Place Pediatric Sexual Assault Medical Exam Program

Is this a collaborative project? ☐ Yes ☒ No

If a collaborative project, list name(s) of non-lead agency partner(s):

Address where project will be housed:

365 S. Park Ridge Road, Suite 103
Bloomington, IN 47401

Total Cost of Project: \$26,280.00

Requested JHSSF Funding: \$15,280.00

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

\$8000 – IU Health Bloomington Hospital Foundation – Confirmed
\$3000 – Special Event Fundraiser (Pancake Breakfast)

Total Number of Clients Served by this project in 2016: 250-300 Primary alleged child victims

Total Number of City Residents Served by this project in 2016: Approximately 100 primary alleged child victims

Is this request for operational funds? ☐ Yes ☒ No

If "yes," indicate the nature of the operational request:

☒ Pilot ☐ Bridge ☐ Collaborative ☐ None of the Preceding – General request for operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☒ July-September 2016 ☐ October-December 2016 ☐ Other: _____

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

Susie's Place, in partnership with our medical team members, will procure proposed equipment prior to August 1, 2016 and will make payments in full at that time. A claim will be submitted immediately for reimbursement regarding the equipment prior to September, 2016.
Susie's Place will coordinate the ordering and installation of the cabinets, countertops, plumbing and a sink prior to August 1, 2016. A reimbursement claim will be submitted immediately upon payment of this project.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

Completion of this project depends on Jack Hopkins Social Service Grant Funds, additional funding has been secured.

Do you own or have site control of the property on which the project is to take place?

☒ Yes ☐ No ☐ N/A

Is the property zoned for your intended use?

☒ Yes ☐ No ☐ N/A

If "no," please explain:

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: Funds will not be disbursed until all requisite variances or approvals are obtained.

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

☒ Yes ☐ No

If “yes,” please provide an itemized list of program elements, ranked by priority and cost:

Priority #1
(Item & Cost)

Cabinet, Counter, and Sink Construction and Installation - \$2980.00

Priority #2
(Item & Cost)

MedGyn –AL 106 Digital Video Colposcope with Swing Arm and foot pedal - \$9000

Priority #3
(Item & Cost)

MedGyn- Image and Data Management System - \$3000

Priority #4
(Item & Cost)

Comfort Frog - \$300

Priority #5
(Item & Cost)

Priority #6
(Item & Cost)

Project Synopsis (250 words or less)

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

We are respectfully requesting \$15,280.00 to equip a medical suite at Susie's Place Child Advocacy Center to ensure that alleged child victims of sexual abuse receive a pediatric sexual assault examination within a reasonable time frame and within a reasonable driving distance. Susie's Place conducts nearly 500 investigations of allegations of child sexual abuse at our Bloomington Child Advocacy Center annually. Currently, children must travel to either Riley Children's Hospital and/or Peyton Manning Children's Hospital in Indianapolis for this unique and complex pediatric medical service. It is the goal of this project to equip a medical suite at Susie's Place so that children may complete their pediatric sexual assault examination at the same location, and potentially on the same date, as their forensic interview. This process will ensure that children receive necessary medical attention without the additional challenge of travelling to Indianapolis.

Susie's Place has partnered with the Monroe County Prosecutors Office, Indiana Department of Child Services, Monroe County Sheriffs Department, Bloomington Police Department, Indiana State Police, and Riley Physicians to implement this multidisciplinary team approach to investigating allegations of crimes against children that includes a child-friendly yet, comprehensive pediatric forensic medical examination.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the Service Community Assessment of Needs, the City of Bloomington, Housing and Neighborhood Development Department's 2015-2019 Consolidated Plan, or any other community-wide survey of social services needs.

The Service Community Assessment of Needs states "A healthy community ensures the health and well-being of every individual." Unfortunately, the medical community in Bloomington has historically never provided Pediatric Sexual Assault Exams to children ages infant – 13. This is clearly a gap in the array of medical services provided in the Bloomington community.

Since Susie's Place Child Advocacy Center opened our doors for operations in Bloomington in March, 2011, we have conducted over 2,000 forensic interviews of alleged child victims of crime (from Monroe and surrounding counties), primarily sex crimes against children. It has become abundantly clear that the lack of access to appropriate health care for child victims of crime in Bloomington has prevented children from receiving the necessary pediatric sexual assault exams and medical interventions needed to ensure their long-term health and well-being. The closest access to a pediatric sexual assault exam is currently at Riley Hospital for Children near downtown Indianapolis and the next closest is Peyton Manning Children's Hospital on the northside of Indianapolis.

The partnership that Susie's Place has established with Riley Physicians in Bloomington will offer a solution to this critical gap in medical services to child victims of crimes in Bloomington.

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

Susie's Place is respectfully requesting funds for a one-time purchase of pediatric sexual assault exam equipment, exam supplies, and a image/data management system to outfit the medical suite at our Bloomington Child Advocacy Center. These funds will procure the necessary equipment to pilot the first of its kind, Pediatric Sexual Assault Program in Bloomington, IN.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

Jack Hopkins Funds, in addition to funds that have previously been secured for this project, will allow Susie's Place to purchase the necessary equipment needed to pilot the Pediatric Sexual Assault Program in Bloomington, IN. Sustainability funds for this project will be secured through Indiana Victim's Crime Compensation (IVCC). IVCC provides reimbursement funds for each completed Pediatric Sexual Assault Exam and these funds will be utilized for the long-term sustainability of this project. However, IVCC funds are not start-up/pilot funds and can only be accessed after the program has been implemented.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

Traumatic childhood experiences, particularly child sexual abuse, often lead to an increase in addictions, mental health disorders, a multitude of health problems, increased unemployment, depression, and suicide/suicide attempts (ACE Studies – Kaiser Permanente). The average lifetime cost per victim of child abuse is \$210,012 (Darkness to Light) costing the Bloomington, IN community millions of dollars annually. With 1 in 4 girls and 1 in 6 boys becoming a victim of child sexual abuse by the age of 18, the numbers alone suggest frightening consequences for our community.

When a child is a victim of sex crime, their bodies may suffer trauma that requires the attention of a medical professional. Efficient and effective trauma-focused pediatric medical interventions can identify and treat medical issues in children such as; physical injuries, sexually transmitted infections, pregnancy, and more. Additionally, the pediatric sexual assault exam may identify and appropriate secure medical evidence that is indicative of a crime against a child. Therefore, there are a multitude of long-term benefits in supporting this project including; minimizing the long-term medical impact of a sexual assault, reducing the trauma to a child victim, reducing costs to the community, and securing evidence in criminal investigation.

OUTCOME INDICATORS (100 words or less)

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

Outcome indicators for this project include, but are not limited to;

- 1) Local access (within Bloomington City limits) to a pediatric sexual assault exam for alleged child victims of a sex crime in Bloomington, IN.
- 2) Access to trauma-focused, child-friendly pediatric sexual assault exam at no cost to the alleged child victim or their family.

2016 Jack Hopkins Social Service Fund Grant Narrative

Susie's Place is respectfully requesting Jack Hopkins Social Service Grant funds in the amount of \$15,280 to support the Susie's Place Pediatric Sexual Assault Forensic Medical Exam Pilot program. The goal of this pilot program is to create a pediatric medical suite at the Susie's Place Bloomington Child Advocacy Center in which pediatric sexual assault exams of alleged child victims of crime ages infant – 13 years may be completed through a partnership with Dr. Richard Malone, Danielle Benedek MSN, FNP-C, SANE, and Riley Physicians. This project will allow children ages infant – 13 years to receive appropriate medical care following alleged sexual abuse while prioritizing the needs, comfort, and safety of the child at all times. This project will be the first of its kind in Monroe and surrounding counties.

Designed as a safe and welcoming place for children to be heard, Susie's Place Child Advocacy Center ensures that children are not further victimized by the interventions intended to protect them. Susie's Place is a 501(c)3 non-profit child advocacy center (CAC), utilizing a multidisciplinary team approach to conduct forensic interviews in criminal and child protective services cases that involve allegations of crimes against children, primarily sex crimes against children or where a child has witnessed a violent crime, such as homicides and domestic violence. Susie's Place is part of a network of Child Advocacy Centers in Indiana and currently operates two child-centered locations: Avon (Hendricks County) and Bloomington (Monroe County). The CAC model is considered the most effective approach in investigating crimes against children and is widely used across the country.

Since its inception in 2009, Susie's Place has conducted over 5,000 child forensic interviews of alleged child victims, of which nearly 4,000 children were alleged victims of sexual abuse. What we have learned is that these children need access to appropriate health care in their community or within reasonable driving distance. The Service Community Assessment of Needs states "A healthy community ensures the health and well-being of every individual." Unfortunately, the medical community in Bloomington has historically never provided pediatric sexual assault exams to children ages infant – 13 years. The commute to a pediatric sexual assault exam facility is approximately 75 minutes one direction, a timeframe not in the best interest of the alleged child victim. This is clearly a gap in the array of medical services provided in the Bloomington community.

In an effort to ensure that a child-friendly, age and developmentally appropriate pediatric sexual assault exam is offered to every alleged child victim of sexual assault in Bloomington, Susie's Place has partnered with Riley Physicians – Dr. Richard Malone and Danielle Benedek MSN, FNP-C, SANE, to provide this unique and complex service at NO COST to the alleged victim.

In 2014, Susie's Place, in partnership with the Monroe County Prosecutor's Office, Monroe County Department of Child Services, Bloomington Police Department, Monroe

County Sheriff's Department, Indiana State Police, Riley Physicians and IU Bloomington Hospital began a conversation to explore the need, opportunity, and sustainability of a pediatric sexual assault program in Bloomington. The need was clear that infants – 13 years alleged child victims of sex crimes had no access to appropriate health care in Bloomington. Investigating over 130 cases annually of sex crimes against children from the City of Bloomington alone demonstrates a remarkable need for this service. A steering committee was formed to explore child advocacy center medical models and best practices.

Providing over 90% of the pediatric services to Bloomington children, Riley Physicians was an integral partner to the success of this project. In late 2014, Dr. Richard Malone expressed both interest and enthusiasm in this project and accepted the position of Medical Director for the Pediatric Sexual Assault Program in Bloomington. Throughout the following 18 months, Dr. Malone, along with Danielle Benedek, completed extensive training in pediatric sexual assault examinations. Additionally, Susie's Place and Riley Physicians established a relationship with the Riley Children's Hospital Pediatric Center of Hope to peer review all forensic medical exams conducted during the Pilot year of the Susie's Place Pediatric Sexual Assault Program.

In February, 2016, Susie's Place Child Advocacy Center relocated to a new space in Bloomington to accommodate an on-site medical exam suite. The anticipated start date for the Pediatric Sexual Assault Exam program is August 1, 2016. Immediate next steps include completing training for the multidisciplinary team members, establishing an MOU with Riley Children's Hospital, and procuring the equipment and supplies necessary to begin medical exams.

The Pediatric Sexual Assault program will make forensic medical exams available to all children (infant – 13 years) that have participated in a forensic interview at Susie's Place. Therefore, this program will be accessible, but not be limited to, alleged child victims of sexual abuse in Bloomington.

The equipment purchased with this grant will be owned by Susie's Place and located in the Child Advocacy Center. It is imperative that Susie's Place acquire high quality medical equipment to include a digital colposcope with foot pedal and an accompanying laptop with an image management data system (\$12,000). Although Susie's Place now has the space for the medical suite, mounted locking cabinets and a countertop with a sink (\$2,980) are required to outfit the medical exam space. A comfort frog (\$300) will be provided to assist in positioning children appropriately for the exam and provided the feeling of comfort and safety.

Susie's Place Child & Family Advocates will work with families to complete Victim Crime Compensation paperwork for reimbursement of medical services costs and program overhead. There will be no financial barriers to families of alleged child victims to access medical care for their child. Once operational, the program is designed to be self-sustaining.

Pediatric Sexual Assault Exam Budget

Income	
IU Health Bloomington Foundation	\$8,000.00
Jack Hopkins Social Service Grant	\$15,280.00
Special Event Fundraising	\$3,000.00
Total Income	\$26,280.00
Expenses	
Facility Rent/Utilities	\$5,464.50
MedGyn Colposcope	\$9,000.00
MedGyn Image & Data Management	\$3,000.00
Labor & Materials for cabinets, countertops, and sink	\$2,980.00
Comfort Frog	\$300.00
Medical Exam Table with storage	\$1,200.00
Forensic Swab Dryer	\$500.00
Gooseneck Exam Light	\$300.00
Exam Supplies	\$1,000.00
Disposable Gowns	\$200.00
Privacy Screen	\$300.00
Desk	\$500.00
Arm Chairs (\$200 ea x 4)	\$800.00
Comfort Items	\$735.50
Total Expenses	\$26,280.00



Riley Physicians Indiana University Health

A partner with IU Health Southern Indiana Physicians

March 28, 2016

Jack Hopkins Social Service Grant

Dear Grant Committee,

Riley Physicians has partnered with Susie's Place to provide care in our community for children that have been a victim of sexual assault/trauma. As part of this partnership, Riley Physicians has obtained \$8,000 in funds from the IU Health Bloomington Hospital Foundation for use toward equipment needs.

Riley Physicians is committed to an ongoing partnership with Susie's Place to provide this level of care in our community.

Sincerely,

Scott Rolfe, MHA, RM
Service Line Administrator
Riley Physicians
IU Health Southern Indiana Physicians

Stumpner's Building Services, Inc
P O Box 276
Bloomington, IN 47402

PROPOSAL

Susie's Place
Montauk Point
Bloomington, IN 47401

Date: March 21, 2016
Phone: 765-730-5609
Job address: 365 Park Ridge Rd

We propose to furnish all material and perform all labor necessary to install cabinets, countertops and plumbing in the new Medical Room. The new cabinets will match the finish of the existing cabinets as closely as possible. There will be two base cabinets, one sink base cabinet and one standard base cabinet, with a countertop, installed in such a way as to make a desk area with a knee space in the middle to sit. One counter height will be 30" and one 36" to provide a standing and sitting desk area. A small stainless steel sink and faucet will be installed. There will be 3 wall cabinets above for storage. The quoted price does not include any wiring changes for additional receptacles or lighting.

All construction rubbish generated by the contractor will be removed from the jobsite upon completion of the work.

Builder will provide workmen's compensation and liability insurance during the course of construction.

We propose to furnish material and labor, for the sum of:

Two thousand, nine hundred eighty & 00/100

\$2,980.00

Payment due upon completion of the job.

Contractor's signature:

Dick Stumpner ^{Signed} _{per phone permission}

Acceptance of proposal – The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Authorized person's signature:

Date:

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01/31/16

Accrual Basis

Susie's Place Child Advocacy
Statement of Financial Position
 As of December 31, 2015

Dec 31, 15

ASSETS**Current Assets****Checking/Savings****10000 · Cash on Hand**

10100 · Checking-Carnival Event #1874

33

10200 · Checking First Merchants #7964

30,178

10300 · Gift Cards

15,000

10400 · Money Market-First Merchants

5,478

10500 · PayPal

342

10600 · Checking-Masquerade Mayhem 8749

23,507

Total 10000 · Cash on Hand

74,537

Total Checking/Savings

74,537

Total Current Assets

74,537

Other Assets

13000 · Accumulated Depreciation

(61,529)

14000 · Furniture and Equipment

77,969

15000 · Leashold Improvements

11,468

Total Other Assets

27,907

TOTAL ASSETS**102,444****LIABILITIES & EQUITY****Liabilities****Current Liabilities****Other Current Liabilities**

24000 · Payroll Liabilities

7,248

Total Other Current Liabilities

7,248

Total Current Liabilities

7,248

Total Liabilities

7,248

Equity

32000 · Unrestricted Net Assets

131,515

Net Income

(36,318)

Total Equity

95,197

TOTAL LIABILITIES & EQUITY**102,444**

1:56 PM

01/31/16

Accrual Basis

Susie's Place Child Advocacy
Statement of Activities
December 2015

	YTD Budget	Annual Budget
Ordinary Income/Expense		
Income		
Miscellaneous Revenue	750.00	750.00
40000 · Board Contributions		
40100 · Individual	10,000.08	10,000.08
40200 · Match	2,000.04	2,000.04
Total 40000 · Board Contributions	12,000.12	12,000.12
41000 · Corporate Contributions		
41100 · Business	135,000.00	135,000.00
41200 · Non-Profit	6,000.00	6,000.00
Total 41000 · Corporate Contributions	141,000.00	141,000.00
42000 · Government Income		
42100 · Federal	53,300.04	53,300.04
42200 · State	162,825.12	162,825.12
Total 42000 · Government Income	216,125.16	216,125.16
43000 · Revenue - Other		
43100 · Individual Donations	19,999.92	19,999.92
43200 · Special Events	65,000.04	65,000.04
43300 · Stewards of Children	2,270.83	2,270.83
Total 43000 · Revenue - Other	87,270.79	87,270.79
44000 · Grants	24,999.96	24,999.96
Total Income	482,146.03	482,146.03
Expense		
Director-Training-Other		
Director-Training Meals		
Director-Training Travel		
Director-Travel Other		
Director Payroll		
Dues and Fees-Bank	400.08	400.08
Dues and Fees-Professional	400.08	400.08
Dues and Fees-Registration	300.00	300.00
Facility Expense-CAM Fees	4,353.48	4,353.48
Facility Expense-Maintenance	2,499.96	2,499.96
Facility Expense-Phone & Net	4,875.00	4,875.00
Facility Expense-Rent	66,000.00	66,000.00
Facility Expense-Security	600.00	600.00
Facility Expense-Utilities	11,115.00	11,115.00
Insurance-D & O	1,309.92	1,309.92
Insurance-Health	9,817.44	9,817.44
Insurance-Liability	2,370.00	2,370.00
Insurance-Workers Comp	4,750.08	4,750.08
Marketing	3,499.92	3,499.92
MDT-Meals		
Mileage Reimbursement	14,599.92	14,599.92
Professional Development	2,400.00	2,400.00
Professional Fees-Audit	4,999.92	4,999.92
Professional Fees-Monthly	7,680.00	7,680.00
Staff-Payroll Taxes	15,431.04	15,431.04
Staff-Training-Lodging	6,349.92	6,349.92
Staff-Training-Meals	2,400.00	2,400.00
Staff-Training-Registration	4,950.00	4,950.00
Staff-Training-Travel	5,449.92	5,449.92
Staff Payroll	258,703.08	258,703.08
Stewards of Children		
Supplies-Food & Drink	7,120.08	7,120.08
Supplies-Office	4,399.92	4,399.92
Supplies-Postage	1,320.00	1,320.00
Supplies-Printing	3,850.08	3,850.08

1:56 PM

Susie's Place Child Advocacy
Statement of Activities
December 2015

01/31/16

Accrual Basis

	YTD Budget	Annual Budget
Supplies-Special Event		
Supplies-Subscriptions	250.08	250.08
Supplies-Toys & Activities	1,000.08	1,000.08
Suspense		
Technology-Cellphones	2,880.00	2,880.00
Technology-Constant Contact	375.12	375.12
Technology-Equipment	1,999.92	1,999.92
Technology-Giftworks	1,320.00	1,320.00
Technology-Misc	1,500.00	1,500.00
Technology-NCATrak	1,999.92	1,999.92
Technology-Web Design	4,800.00	4,800.00
61000 - Bank Service Fees		
62000 - Capitol		
62100 - Labor	2,500.08	2,500.08
62200 - Supplies	6,000.00	6,000.00
Total 62000 - Capitol	8,500.08	8,500.08
63000 - Consultants		
63100 - Coaching	3,000.00	3,000.00
63200 - Training	1,000.08	1,000.08
Total 63000 - Consultants	4,000.08	4,000.08
66000 - Staff-Payroll Expenses	955.20	955.20
Total Expense	481,525.32	481,525.32
Net Ordinary Income	620.71	620.71
Other Income/Expense		
Other Income		
Interest Income	100.08	100.08
Total Other Income	100.08	100.08
Net Other Income	100.08	100.08
Net Income	<u>720.79</u>	<u>720.79</u>



Department of the Treasury
Internal Revenue Service

P.O. Box 2508, Room 4010
Cincinnati, OH 45201

In reply refer to: 4077550277
May 03, 2013 LTR 4168C 0
26-2132955 000000 00

00037501

BODC: TE

HENDRICKS COUNTY CHILD ADVOCACY
CENTER
SUSIES PLACE
% EMILY PERRY
7102 BITTERNUT LN
PLAINFIELD IN 46168-8736

028937

Employer Identification Number: 26-2132955
Person to Contact: Ms Benjamin
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Apr. 01, 2013, request for information regarding your tax-exempt status.

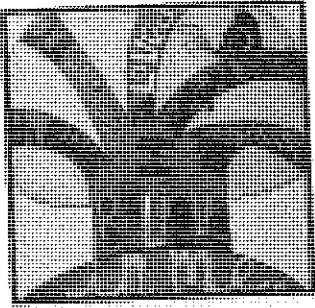
Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in June 2008.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

What is Susie's Place?



Utilizing a joint investigative team approach, Children's Advocacy Centers are facility-based community partnerships dedicated to pursuing the truth in child abuse investigations. Professionals work as a multidisciplinary team to investigate and intervene in cases of suspected child abuse, primarily sexual abuse.

This multidisciplinary team approach brings together all the professionals and agencies needed to offer comprehensive services: law enforcement, child protective services, prosecution, victim advocates, forensic interviewers, mental-health and the medical community.

Attention to the needs and abilities of children is the hallmark of a Children's Advocacy Center. Designed as a safe and welcoming place for children to be heard, CACs ensure that children are not further victimized by the interventions intended to protect them.

Reporting abuse

Susie's Place accepts referrals for Child Forensic Interviews from the Indiana Department of Child Services and law enforcement agencies only. Everyone in Indiana is a mandatory reporter of suspected child abuse and neglect.

If you have a concern that a child is being abused for neglected contact 911 immediately or call the Indiana Child Abuse Hotline at (800) 800-5556.

*"Every child
is a story
yet to be told"*

How you can help

Susie's Place is a private, 501(C)(3) non-profit organization that relies on the generosity of individuals, businesses, foundations, and communities to provide it's high quality services. Susie's Place has an ongoing Wish List that can be located on our website.

Our greatest need is monetary support. Susie's Place offers a wide variety of event sponsorship and donation opportunities. For more information or to make a donation, please visit a website at www.susiesplace.org. Donations may also be mailed to either one of the locations listed in this brochure.

Where to find us

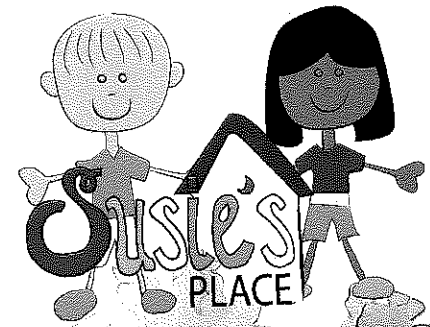


7559 Blackwood Center Road
Avon, IN 46123
Phone: (317)-272-5696



451 S. Parkridge Drive, Suite 102
Bloomington, IN 47401
Phone: (812) 822-1570

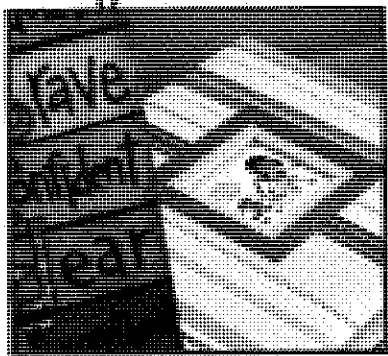
Visit susiesplace.org to donate online and learn more about us!



*Where
nurture & protection
come together*

What will you find at Susie's Place?

Why we do what we do

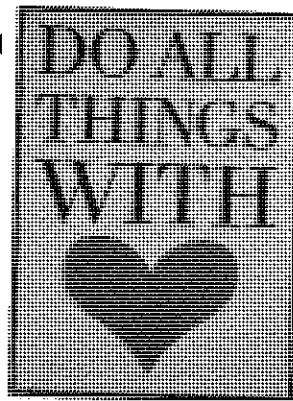


Our mission at Susie's Place is to provide a neutral, child-friendly center for the investigation of alleged child abuse and neglect, while maintaining the comfort and safety of the child.

At Susie's Place, we hope to effect positive change in the communities we serve and have a vision of strengthening communities' abilities to nurture and protect children.

Forensic Interviews

Forensic interviews are designed to be neutral and fact-finding interviews to gather information about allegations of child abuse or neglect or information about an alleged crime. At Susie's Place, specially trained child forensic interviewers conduct age and developmentally sensitive interviews. With a goal of reducing the number of times a child has to be interviewed, every forensic interview at Susie's Place is audio and video recorded.



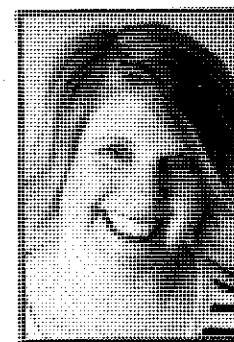
Meet the Staff

Emily Perry

Emily E. Perry MSW, LSW is the Founder and Executive Director of Susie's Place Child Advocacy Center. As a Licensed Social Worker and trained Child Forensic Interviewer, Emily has dedicated her career to the protection of children and the development of effective intervention programs to minimize the effects of child abuse and crimes against children. Emily has completed over 1,000 child forensic interviews.



Allison Creekmore



Allison Creekmore, BSW is the Associate Director with Susie's Place. While Allison's career in the social work field has allowed her the opportunity to work within several areas of social services, she has found that her work with Susie's Place is the most challenging, yet meaningful, of her career. Allison has completed over 900 child forensic interviews.

Lynn Clinton - Org. Support Specialist
SUSIE'S PLACE IN AVON

Trisha Guinn - Forensic Interviewer
SUSIE'S PLACE IN BLOOMINGTON

Maria Larrison - Child & Family Advocate
SUSIE'S PLACE IN AVON

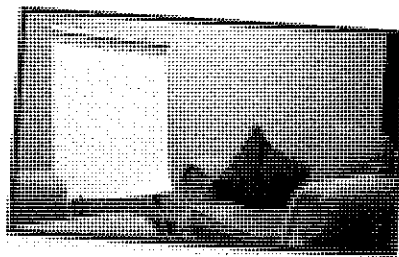
A team approach

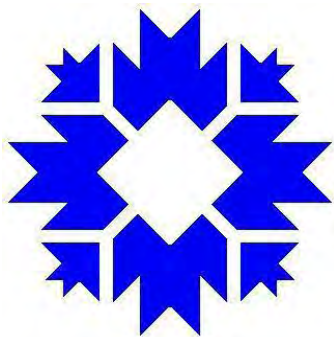
Susie's Place embraces a multidisciplinary team approach to investigating alleged crimes against children and interviewing child witnesses to violent crimes. Our team consists of representatives from law enforcement, the Department of Child Services, prosecutor's, child advocacy center staff, victim advocates, and mental health and medical personnel.

Utilizing a joint investigative team approach allows Susie's Place to limit the number of times a child/youth has to share their experiences, as well as, reduces the risk of traumatization during an investigation.

Comfort & safety

Creating an environment that feels comfortable and safe for children, youth and families is the goal of Susie's Place. Each center was designed to meet the specific and unique needs of all children and youth. Both the Susie's Place Avon location and the Susie's Place Bloomington location offer privacy and confidentiality for children, youth and families.





CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name:

Is Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Employees:

Full-Time*	Part-Time*	Volunteers
8	5	~120
*Total includes 2.5 FTE positions donated by IUH Bloomington		

Address: P.O. Box 2568, Bloomington, IN

Zip Code: 47402

Phone: 812-333-4001

Agency E-Mail: info@vimmonroecounty.org

Website: www.vimmonroecounty.org

President of Board of Directors: Philippa Guthrie

Executive Director: Nancy E. Richman, Ph.D., MPA

Title: Executive Director

Phone: 812-333-4032

E-Mail: nrichman@vimmonroecounty.org

Name of Person to Present Proposal to the Committee: Nancy Richman
(if not the Executive Director)

Title:

Phone:

E-Mail:

Name of Grant Writer: Nancy Richman

Phone:

E-Mail:

Agency Mission Statement (150 words or less)

In cooperation with others in the community, Volunteers in Medicine provides the following services without cost to the medically underserved in Monroe and Owen counties:

- Easily accessible, quality primary and preventive health care
- Treatment for both acute and chronic conditions
- Health education that empowers individuals to take responsibility for their own well-being

PROJECT INFORMATION

Project Name: *Improving the Oral health of Low-Income Adults*

Is this a collaborative project? ☐ Yes ☒ No

If a collaborative project, list name(s) of non-lead agency partner(s):

Address where project will be housed: Volunteers in Medicine, 811 W. Second Street, Bloomington, IN 47403

Total Cost of Project: \$72,108

Requested JHSSF Funding: \$22,583

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

Volunteers in Medicine Budget 2016:	\$46,080	confirmed for salaries
	<u>3,525</u>	confirmed for fringe benefits
	\$49,525	total budgeted for dental clinic

Total Number of Clients Served by this project in 2016: **550**

Total Number of City Residents Served by this project in 2016: **525**

Is this request for operational funds? ☒ Yes ☐ No

If “yes,” indicate the nature of the operational request:

☐ Pilot ☐ Bridge ☐ Collaborative ☒ None of the Preceding – General request for operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☒ July-September 2016 ☒ October-December 2016 ☐ Other: _____

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

My plan is to submit two claims for reimbursement which will completely draw down the funding:

- (1) Immediately following the last payroll in August
- (2) Immediately following the last payroll in November

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

N/A

Do you own or have site control of the property on which the project is to take place?

☒ Yes ☐ No ☐ N/A

Is the property zoned for your intended use?

☒ Yes ☐ No ☐ N/A

If "no," please explain:

N/A

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: *Funds will not be disbursed until all requisite variances or approvals are obtained.*

N/A

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

[X] Yes [] No

If “yes,” please provide an itemized list of program elements, ranked by priority and cost:

Priority #1
(Item & Cost)

Since this request is to partially fund salaries for a significant expansion of the VIM dental service, any reduction from the amount requested would require VIM to seeking funding elsewhere. Still, we would be grateful for any award and would make it work.

Priority #2
(Item & Cost)

Priority #3
(Item & Cost)

Priority #4
(Item & Cost)

Priority #5
(Item & Cost)

Priority #6
(Item & Cost)

Project Synopsis (250 words or less)

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

Volunteers in Medicine respectfully requests a one-time grant of \$22,583 for the expansion of the clinic's dental service. For the past 6 years VIM has provided limited dental care to hundreds of patients with the assistance of volunteer dentists, but the need still far outweighs the clinic's capacity.

This situation has not improved with the implementation of healthcare reform. While "HIP 2.0 Plus" purports to offer dental coverage, in fact, the amount of coverage is minimal, and woefully inadequate to meet the needs of people living in poverty. Moreover, the dentists that accept HIP are few and far between. The result is that there has actually been an increase in requests to the clinic for dental care.

A Surgeon General's recent report states that oral health is essential to a person's overall health and well-being.¹ In fact, more than 120 medical conditions can be detected in the early stages by a dentist. Although oral health extends beyond dental health, the report stresses the importance of addressing the two leading types of dental disease: tooth decay (cavities) and periodontal disease. With the VIM dental clinic expansion, we will finally be able to address the full range of dental issues for people living in poverty.

The benefits of the dental clinic expansion are:

1. Increased number of patients will receive free dental care
2. Free dental care will be offered to both uninsured and insured, medically underserved, patients
3. Patient's medical health will improve with early detection of oral disease process and medical risk factors

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social services needs.

According to the SCAN 2012, obtaining dental care has long been a challenge for many residents of Monroe County residents and the surrounding areas. While paying for the dentist is a major problem for about 15% of all general households, closer to 50% of households earning less than \$15,000 report this to be a major challenge. By definition, VIM patients live in households at or below 200% federal poverty level. Most people coming to VIM have never had any preventive oral care in their lives.

Similarly, a 2013 report¹ from the Mayo Clinic underscores the critical connection between oral health and medical health. Studies also suggest that oral bacteria and the inflammation associated with gum disease might play a role in many diseases. In addition, certain diseases, such as diabetes and HIV/AIDS, can lower the body's resistance to infection, making oral health problems more severe.

In 2015, the clinic was fortunate to have a volunteer dentist working 6 hours/week. Even in this limited time, the clinic scheduled nearly 400 dental appointments. In addition, several local dentists and oral surgeons accepted over 130 referrals into their private offices at no charge to our patients.

With the VIM dental clinic expansion, VIM will be able to provide a small but comprehensive dental practice to low-income residents.

¹ <http://www.mayoclinic.org/healthy-lifestyle/adult-health/in-depth/dental/art-20047475?pg=1>

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

Pursuant to the 2016 allowance for operational funding, VIM seeks funding to help the clinic expand its dental practice.

Through the 2015 strategic planning process, the VIM Board concluded that expanding the clinic's dental services was the highest priority for 2016, and funding was earmarked in the budget. However, the budget underestimated the costs of this expansion. To more fully meet the needs of the uninsured and medically underserved (e.g. people with HIP), we seek funding to fill the budget variance in 2016.

The VIM dental clinic will be fully funded in the 2017 budget with grants (e.g. Delta Dental) and community fundraising.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

This project leverages resources:

Volunteer: A retired nurse has long volunteered time assisting the VIM dentist. While he can't perform the tasks that a certified Dental Assistant is able to perform, he is able to set up rooms, stock inventory, and sterilize equipment. He plans to increase his hours to match the dentists. The leveraged value of his time is approximately \$8,100.

Direct: The bulk of this project is funded by the 2016 VIM budget, in the amount of \$49,605.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

VIM patients are typically in poor overall health and struggle with a number of chronic medical conditions along with long-term tooth decay and gum disease. Often patients come to VIM with massive infections which are treated with antibiotics followed by performing extractions, as necessary, for teeth that are not able to be saved.

Through VIM, adults living in poverty will now be able to access, at no cost, the full range of essential dental services, including cleanings, x-rays, fillings, extractions, restorations, root canals, along with the education and preventive care necessary to sustain oral health long-term. As a result of an expanded dental service VIM will serve increased numbers of patients resulting in early detection of disease process, as well as essential education to empower patients to take responsibility for their oral health and lifestyle choices.

Providing free dental care for medically underserved patients is a priority for the clinic. This grant will enhance VIM's capacity to provide services that will result in improved health for the most vulnerable of Bloomington's residents.

OUTCOME INDICATORS (100 words or less)

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

This funding request is for operational funding to enable VIM to expand its dental practice by increasing dentist's time from 6 hours/week to 24 hours/week. In addition, the dental clinic will include a dental hygienist and dental assistant.

Outcome indicators:

1. Between June-December 2016, the dental hygienist will perform 150 cleanings and prophylaxis intervention.
2. Between June-December 2016, the dentist and dental assistant will provide 400 assessments and related procedures.
3. Total number of unduplicated patients will double as compared to the same period in 2015.

2016 Jack Hopkins Social Services Funding Application Narrative

Volunteers in Medicine of Monroe County

Volunteers in Medicine (VIM) respectfully requests a one-time grant of \$22,583 as operational funding for our dental clinic expansion project “*Improving the Oral Health of Low-Income Adults.*”

At the start of the 20th century most Americans could expect to be toothless by the time they turned 45. Today, people can keep their teeth ... if they have the money and the means to get dental care. But hundreds, if not thousands, of residents of Bloomington and surrounding communities do not. These are the individuals that come to Volunteers in Medicine – the uninsured and medically underserved adults living at or below 200% poverty level.

This situation has not improved with the implementation of healthcare reform. While HIP Plus purports to offer dental coverage, in fact, the amount of coverage is minimal and woefully inadequate to meet the needs of people living in poverty. HIP Plus dental coverage includes two cleanings per year and a total of four procedures, including fillings and/or extractions. In our experience at VIM, people in poverty often need most, if not all, of their teeth extracted, followed by dentures. Further, the subsidized Marketplace insurance plans do not cover dental care at all.

More than 120 medical conditions can be detected in the early stages by a dentist. It is well documented that a high percentage of health conditions are correlated with dental issues. Many studies have linked good oral health to such critical health issues as reduced rates of heart disease and better control of blood sugar in diabetic patients. Recent studies and reviews have shown a statistical association between periodontal disease and pre-eclampsia, pregnancy outcomes, cardiovascular disease, stroke, pulmonary disease and diabetes.

We estimate that the vast majority of VIM patients, close to 80%, come to the clinic seeking assistance for the pain and/or medical issues caused by untreated dental problems. Often patients come to VIM with massive infections, which are treated with antibiotics, followed by performing extractions, as necessary, for teeth that are not able to be saved.

Further, VIM data shows that 44% of our patients are unemployed and many more are underemployed. Let’s imagine a typical VIM patient at a job interview ... dressed up in their best clothes, an interviewee greets their interviewer with their best smile – only to reveal missing or decaying teeth. What are the chances of their getting hired? Minimal at best.

One VIM patient lost all of her teeth by the time she was 46. She says she never went to the dentist because “the priority is making sure the kids have something to eat ... Your teeth only become a priority when you get a toothache. But if you're poor and you get a toothache, you can’t find a dentist who will treat you. That’s why VIM is so important.”

The expanded dental clinic at VIM is unique in three ways:

- (1) Services are entirely free to uninsured and insured, medically underserved adults living at or below the 200% federal poverty level. While a handful of local dental practices offer services to patients with Medicaid, there are NO resources in the community for

uninsured patients to receive dental care at no charge. Further, while there are some dentists that accept HIP Plus, these are few and far between, and as noted above, coverage is extremely limited. VIM is the safety-net clinic for uninsured and medically underserved insured adults.

- (2) The expanded VIM dental clinic will offer both preventive and restorative dental care, including assessment, intervention, and education to help patients take responsibility for and sustain their oral health over time. In addition to education, VIM provides preventive supplies as well, such as tooth paste, brushes, and floss.
- (3) VIM is the only dental clinic embedded within a medical clinic in Bloomington. Thus, there is close attention paid by VIM medical providers to oral health issues and vice versa. The result is an integrated approach to both medical and dental care, leading to improved outcomes in both arenas.

Over the past several years, JHSS funding has enabled VIM to enhance the quality of clinic services through purchasing essential pieces of equipment. We very much appreciate the opportunity, this year, to apply for a one-time investment in operational funds. The dental expansion will become part of the VIM budget for 2017.

Final Comment: Over the past nine years, the Volunteers in Medicine clinic has served as a “safety-net” clinic offering health care to people that, due to financial constraints, would not otherwise have access to services. However, while there are now fewer uninsured adults coming to VIM since the implementation of healthcare reform, there is still no doubt that many newly insured people experiencing homelessness or otherwise living in poverty remain medically underserved and in need of a safety-net clinic. **Healthcare reform has not changed the fact people living in poverty, who become insured, are still living in poverty.**

For the many people ineligible for insurance, Volunteers in Medicine continues to provide the free medical, dental, mental health, and specialty care, and medications for which we are well known. At the same time, the VIM clinic is working harder than ever to keep insured people, living in poverty, healthy by providing “health support services.”

For the past year, VIM has partnered with local physicians to support the medical care they provide, by addressing the socio-economic factors that exacerbate illness. The newly developed line of programming, “Health Support Services” includes coordinating social services, providing health education, lifestyle coaching, care management, and medication education.

Public health experts have known for decades that factors such as inadequate housing, poor nutrition, lack of transportation, and health illiteracy have a bigger impact on health than medical interventions. VIM’s health support services are available for both insured and uninsured people that meet VIM’s income eligibility criteria. The clinic is unbelievably busy!

We can hope that, one day, no one will be without health insurance and that everyone who needs it will have easy access to medical care – however, that hope is not yet a reality. There is no doubt that as long as people still live in poverty, there will be need in Bloomington and surrounding communities for a safety-net free medical clinic. VIM is proud to serve this need.

Jack Hopkins Social Services Funding Application for 2016
Volunteers in Medicine Project Budget

Position	Budgeted Project	Budgeted Amount	Projected Project	Projected Amount	Budget Variance
Dentist	16 hrs/wk @ \$60 x 48 wks	\$ 46,080	22 hrs/wk @ \$60 x 37 wks	\$ 48,840	\$ 2,760
Dental Assistant	--	0	22 hrs/wk @ \$14 x 32 wks	9,856	9,856
Dental Hygienist	--	0	7 hrs/wk @ \$32 x 37 wks	8,288	8,288
Sub-Total		\$ 46,080		\$ 66,984	\$ 20,904
	Fringe Benefits @ 7.65%	\$ 3,525		5,124	1,599
TOTAL		\$ 49,605		\$ 72,108	\$ 22,503
VIM Contribution		\$ 49,605			
Volunteer In-Kind			22 hrs/wk @ \$10 x 37 wks	Value = \$8,140	

Volunteers in Medicine Clinic of Monroe County, Inc.
Profit & Loss
January through December 2015

Jan - Dec 15

Ordinary Income/Expense**Income**

6205 · Gifts/Donations/VIM	8.56
6250 · Other Agency Gifts	256,879.74
6495 · Realized G/L	44,883.32
6490 · Unrealized G/L	-71,129.66
6450 · Investment Income	30,525.72
6000 · Grants	260,344.32
6100 · Receipts - Pharmacy	3,263.55
6200 · Gifts / Donations/BHF	86,807.28
6400 · Miscellaneous Income	3,698.18
6300 · In-Kind - Supplies Income	0.00
6325 · In-Kind - Rent Income	63,600.00
6350 · In-Kind - Medical Services Inc	120,964.55
6351 · In-Kind - Other Services Income	1,820.00
6352 · In-Kind - Hospital Services Inc	243,456.09
6361 · In-Kind - Other Income	11,100.00

Total Income 1,056,221.65

Expense

7475 · Dental Expense	4,886.70
9710 · Unemployment Expense	2,280.00
7775 · Insurance - Director/Officer	1,197.00
7950 · Computer Support	13,365.35
7750 · Insurance- Business Owners	1,214.00
9750 · Travel Expense	394.72
9800 · Volunteer Expense	2,004.99
7130 · Pension Expense	10,050.09
9660 · Fees/Due/Subs	2,125.03
9650 · Professional Education	2,086.18
9550 · Management Fees	15,625.93
7000 · Payroll Expenses	384,161.76
7100 · FICA	27,234.21
7120 · Health Insurance	60,279.21
7300 · Drugs & Medication	18,606.99
7400 · Medical Supplies	16,920.82
7450 · Medical Expense	18,338.56
7700 · Insurance - Liability	2,149.25
7800 · Insurance - Workers Comp	1,466.00
7900 · Office Supplies	10,487.07
8225 · Mileage Reimbursement Expense	595.89
8260 · Telephone Expenses	6,661.74
9000 · Postage/Printing	996.36
9200 · Repairs and Maintenance	503.74
9300 · Depreciation Expense	23,693.70
9400 · Marketing Expenses	2,837.81

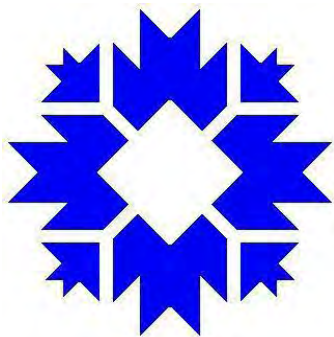
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03/18/16

Cash Basis

Volunteers in Medicine Clinic of Monroe County, Inc.
Profit & Loss
January through December 2015

	Jan - Dec 15
9500 · Accounting Fees	34,435.00
9700 · Miscellaneous Expenses	774.95
7205 · In-Kind - Medical Services Exp	120,964.55
7210 · In-Kind - Other Services Exp	1,820.00
7212 · In-Kind - Hospital Services	243,456.09
7910 · In-Kind - Supplies	0.00
8000 · In-Kind - Rent Expense	63,600.00
8005 · In-Kind - Other Expense	11,100.00
Total Expense	1,106,313.69
Net Ordinary Income	-50,092.04
Other Income/Expense	
Other Income	
9990 · Gain/Loss on Sale of Assets	-68.57
Total Other Income	-68.57
Net Other Income	-68.57
Net Income	<u>-50,160.61</u>



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2016 GRANT APPLICATION

AGENCY INFORMATION

Lead Agency Name: Wheeler Mission Ministries, Center for Women & Children, Bloomington

Is Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Employees:

Full-Time	Part-Time	Volunteers
6		

Address: 400 S. Opportunity Lane
Bloomington, IN

Zip Code: 47404-5255

Phone: 812-334-4047

Agency E-Mail: bethanynelson@wmm.org

Website: <http://wheelermission.org/what-we-do/homeless-shelters/center-for-women-children-bloomington/>

President of Board of Directors: Steven L. Meyer, Chairman

Executive Director:

Title: Rick Alvis (President & CEO, Wheeler Mission Ministries)

Phone: 317-635-3575

E-Mail: RickAlvis@wmm.org

Name of Person to Present Proposal to the Committee: Bethany Nelson

(if not the Executive Director)

Title: Director of Programming

Phone: 317-719-2875

E-Mail: BethanyNelson@wmm.org

Name of Grant Writer: Robert Ziegler

Phone: 317-635-3575

E-Mail: robertziegler@wmm.org

Agency Mission Statement *(150 words or less)*

To provide Christ-centered programs and services for the homeless and those in need.

Additionally, the goal of our programming is to assist each of our guests to rise from a position of homelessness, hunger and indigence to one of self-sufficiency. This is done by addressing the needs of the whole person and providing programming and counseling to help them overcome each area of life, including those that are self-inflicted, that has contributed to their difficulties.

PROJECT INFORMATION

Project Name: 8-passenger van for Center for Women & Children - Bloomington

Is this a collaborative project? ☐ Yes ☒ No

If a collaborative project, list name(s) of non-lead agency partner(s):

Address where project will be housed: 400 S. Opportunity Lane

Total Cost of Project: \$20,835

Requested JHSSF Funding: \$20,835

Other Funds Expected for this Project (*Source, Amount, and Confirmed or Pending*)

n/a

Total Number of Clients Served by this project in 2016: 100 from Jan. to Aug., (expect more thereafter)

Total Number of City Residents Served by this project in 2016: 100 since Agape's merger with Wheeler Mission.

Is this request for operational funds? ☐ Yes ☒ No

If "yes," indicate the nature of the operational request:

☐ Pilot ☐ Bridge ☐ Collaborative ☐ None of the Preceding – General request for operational funds pursuant to 2016 funding guidelines.

Please indicate the period in which you intend to draw down funds, if granted:

☒ July-September 2016 ☐ October-December 2016 ☐ Other: _____

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

The need for this van is immediate and so, if awarded, we would request the funds at the earliest eligible date according to your regulations. The only step remaining, should the grant be awarded, is purchasing the vehicle.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

n/a

Do you own or have site control of the property on which the project is to take place?

☒ Yes ☐ No ☐ N/A

Is the property zoned for your intended use?

☒ Yes ☐ No ☐ N/A

If “no,” please explain:

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: *Funds will not be disbursed until all requisite variances or approvals are obtained.*

n/a

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

[] Yes [X] No

If “yes,” please provide an itemized list of program elements, ranked by priority and cost:

Priority #1
(Item & Cost)

--

Priority #2
(Item & Cost)

--

Priority #3
(Item & Cost)

--

Priority #4
(Item & Cost)

--

Priority #5
(Item & Cost)

--

Priority #6
(Item & Cost)

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Project Synopsis *(250 words or less)*

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

We are requesting \$20,835 for an eight-passenger Ford E350 mini-van, plates and mats to use for resident transportation needs. This is a vital part of our long-term programming to equip our homeless residents at the Center for Women & Children – Bloomington to acquire the skill sets needed to become productive and self-sufficient members of society.

Guests are taken to apply basic life skill techniques at area businesses such as department stores, utility companies, service stations and other public services. This also assists them in practicing vital skills such as time management, schedule-keeping and following (as pertains to transportation needs).

Transportation provided will also enable guests to attend teacher-parent meetings, job fairs, job interviews and even to attend jobs once they have acquired them (but are still residing at the center). For those guests who complete our programming and become self-sufficient, the van will be used as a moving vehicle for their very modest set of possessions.

The van would also be used to transport staff for training and team-building activities in the community, plus all the normal uses of a vehicle such as shopping for household items, seeking medical care and all other transportation needs.

Use of the van could be shared at times with our affiliated ministry, Wheeler Shelter for Men – Bloomington (formerly Backstreet Mission).

Vehicle cost	\$19,599
Plates and registration	\$636
Industrial floormats	\$600
Total:	\$20,835

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social services needs.

Since the merger with Agape House, the facility has gone from **housing two women to 11 to 15** at a time. We expect that number to climb with capacity for 21 **and substantially-reduced barriers, in keeping with the city's Consolidated Plan.**

The grant we are requesting is to help us in our ongoing mission to rescue people from homelessness, hunger and general poverty, to meet their short-term needs and to deliver them to a life where they can be a financially and residentially independent, productive member of the community, with true hope to share with others going forward.

The previously-identified priorities for these funds in the city's assessment include emergency shelter, food and clothing for the homeless. Wheeler's Center for Women & Children – Bloomington is a primary agent of meeting all these needs.

The grant we are requesting for a van is a one-time expense, separate from our normal, operating budget. The vehicle would greatly enhance our ability to guide our homeless residents through long-term programming that is aimed at teaching them the basic life skills. **These include education, job skills and health services, much of which are available from other service providers in Bloomington with whom we are building strong relationships.**

The van is how our guests will get to the various places they need to as they pursue a life of self-sufficiency. The vehicle will also help our staff provide various basic materials at the shelter itself.

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2016 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

The funds are entirely for the purchase of a vehicle, including plates, registration and floor mats. Maintenance of the vehicle will be covered under our normal operating budget and not with funds from this grant. The grant amount is equal to the total purchase cost of the vehicle.

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, such as other funds, in-kind contributions, volunteers, etc.

n/a

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

For every person taken off the streets of Bloomington, and especially those moved to a position of self-sufficiency, there is a resulting relief of burden on the area's law enforcement and health care communities, not to mention to the public assistance program. There is also a priceless impact via reconciled family relationships.

Even more directly, taking a person who is out of hope due to their financial, relationship and health situations, and restoring a sense of purpose and value, along with very real prospects for a sustained and improved life, is difficult to put a dollar figure on. But providing this hope is truly priceless for the individual who receives it, and to us as well. These changed lives are our greatest method of measurement when it comes to accomplishment.

Not having affordable transportation is a major impediment to people rising out of homelessness, as the basic steps of pursuing, obtaining and keeping a job are not possible without a means to reliably make it to those destinations. Providing that along with the other life skills and services we provide at CWC is the reason we apply for this grant.

The city's "Service Community Assessment of Needs" cites hunger and food insecurity, clothing and shelter as some of the primary needs to be met among the more vulnerable section of the population. The Center for Women & Children is increasingly meeting each of these needs for women and children, and our long-term programming, for which the van would be a critical component, is aimed to help city residents rise up from indigence and become self-sufficient citizens contributing to the community's well-being.

OUTCOME INDICATORS (100 words or less)

Please either list or describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility

Our organization has well-defined programmatic goals. The outcome indicators for this grant will be measured as positive steps toward self-sufficiency in the part of each of our guests, which should number more than 100 over 2016. Statistics compiled and monitored include lodging, meals, clothing medical care, residents advanced to long-term programs such as addiction recovery and job training. We also measure the ultimate outcomes of residents obtaining housing and employment for financial independence, which our programs are designed to help each one achieve.

With each guest who completes the programs and continues on toward financial and situational independence, the grant of the van can be pointed to as an instrumental ingredient in their recovery and restoration to society.

The Wheeler Center for Women & Children – Bloomington is requesting \$20,835 from the Jack Hopkins Social Services Funding Committee for an eight-passenger Ford E350 mini-van, plates and mats to use for resident transportation needs (signed estimate attached).

Having merged with the former Agape House mission, 400 S. Opportunity Drive (behind the AutoZone on 3rd Street) last year, the CWC-B is striving to make an impact in the Bloomington community by providing a low-barrier safe shelter, including food, lodging and clothing, for homeless women. When Wheeler assumed operation of the facility it was hosting only one or two women per night and thus was greatly under-utilized. Already the nightly attendance is ranging from 11 to 15 women and the organization has already been able to help a number of women find independent housing and work or enroll in other long-term programs such as addiction recovery.

Our goal with each woman (and accompanying children) is not only to meet their short term needs of food, shelter, clothing and basic health care, but also to guide them toward becoming a self-sufficient, contributing member of society. Our work on the front lines of the homelessness crisis over the years in Indianapolis and now in Bloomington, makes us fully aware that this is a challenging task, but one which must be undertaken. Simply meeting the short-term needs leads to a cycle of recidivism, and thus temporal care must be accompanied, by someone, with a concerted effort to bring lasting change in the lives of these precious guests of ours. This is key to addressing the needs mentioned in the city's assessment of needs and Consolidated Plan.

Our long-term programming includes teaching basic life skills, often surprisingly lacking even in older adults. Counseling by certified case managers includes teaching a proper understanding of boundaries, steps to help protect each guest from domestic and other violence, anger management and family and other relationship skills. Learning how to carry on with the regular tasks and responsibilities of life is also taught. Referral to some basic education provision and mental health services are also a regular feature of the long-term program at CWC-B.

For all of these things and more, availability of reliable transportation is a vital tool. Staff at the facility currently is forced to scramble, often using personal vehicles, when travel in the community is (frequently) required.

The van will serve as a means of transportation for our residents as well, simply in the execution of normal life endeavors, such as grocery shopping or teacher-parent conferences.

But perhaps the most vital need for the vehicle will have to do with residents making the transition from being homeless to self-sufficient, which almost always will involve the pursuit of and securing of a job. Lack of transportation is cited by experts as one of the leading causes of people remaining homeless. Things we take for granted such as arriving on time for a job interview, being able to get to and from work can prove to be an insurmountable obstacle even for people who truly are trying to find work and become independent.

By being able to provide transportation for our guests as they seek to enter the workforce (and begin in it while they are still our guests), the acquisition of a van would be a great enhancement to the work we are doing on behalf of homeless women in Bloomington.

The grant we are requesting for a van is a one-time expense, separate from our normal, operating budget.

While the personal benefits of addressing issues like hunger, homelessness, addiction and other related challenges, the effort to enact long-term change in the lives of our residents also provides extended benefits to the Bloomington community. For every person taken off the streets of Bloomington, and especially those moved to a position of self-sufficiency, there is a resulting relief of burden on the area's law enforcement and health care communities, not to mention to the public assistance program. There is also a priceless impact via reconciled family relationships.

Even more directly, taking a person who is out of hope due to their financial, relationship and health situations, and restoring a sense of purpose and value, along with very real prospects for a sustained and improved life, is a priceless endeavor. These changed lives are our greatest method of measurement when it comes to accomplishment.

Of course there is always strength in numbers, and has been our pattern in the Indianapolis community, we are working to quickly build relationships with fellow service providers in Bloomington and Monroe County. Our Center for Women & Children-Bloomington is already partnering with organizations such as Center Stone Agency (for mental health services, health services, pursuit of GED, Work One and addiction recovery programs), Bloomington Dept. of Family Services (if our guests sign a consent form, the department's case worker can meet with them in our facility), Monroe County Probation (to house certain released inmates), MHS Indiana (again, if a consent form is signed, mental health caseworkers can meet with our guest in the building) and Shalom Center. In the latter case, both CWC-Bloomington and our newly-acquired Wheeler Shelter for Men-Bloomington are partnering with Shalom Center to house all Interfaith Shelter guests and thus relieve the churches affiliated with that effort from the responsibility.

Some of these relationships are quite new (as is our involvement with the facilities we operate), but our goal is always to work together to solve the issue of homelessness.

We hope you will find that the narrative above, along with our answers to the questions in the accompanying application, present a compelling case for the Bloomington City Council and Jack Hopkins Social Services Funding Committee to partner with us in the work we have undertaken.

Thank you again for considering our application and for your generosity in making such funds available to organization wishing to serve the neediest among us.

Robert Ziegler
Grant Writer, Wheeler Mission Ministries
317-912-3586

Vehicle cost	\$19,599
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Plates and registration	\$636
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Industrial floor mats	\$600
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Total:	\$20,835
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2014-2015 Dodge Grand Caravan SXT

Miles: 5,000-25,000

Sold To: Company: WHEELER MISSION MINISTRIES

Address: 205 EAST NEW YORK

City, State, Zip: INDIANAPOLIS IN 46204

Residence Phone: (317) 635-3575

Vehicle Sold: Stock#: 577V Year: 2014

Make: DODGE TRUCK Model: Grand Caravan

Style: Grand Caravan SXT V6 Color: White

Mileage/Kilometer Out: 15,527 / 24,988

Cash Price: 19,500.00

Doc Prep: 99.00

Final Payment: 19,599.00

President :

A handwritten signature in blue ink, appearing to be "John A. Z...", is written over a horizontal line.

Covenant Auto Sales

Richmond, IN 47374

Office: 765.966.0101 Fax: 765.962.9966

www.covenantautos.com



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Internal Revenue Service
P.O. Box 2508
Cincinnati, OH 45201

Department of the Treasury

Date: FEB 16 2007

WHEELER MISSION MINISTRIES
245 N DELAWARE ST
INDIANAPOLIS IN 46204-2137

Person to Contact:

Sharon LeNard
ID # 31-07756

Toll Free Telephone Number:

877-829-5500

Employer Identification Number:

35-0888771

Dear Sir or Madam:

This is in response to your request of January 10, 2007, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in August 1942 that recognized you as exempt from Federal income tax, and reflect that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Cindy Westcott
Manager, Exempt Organizations
Determinations

Departmental Budget Summary

2015-2016 WMM Fiscal Year Budget vs. 2014-2015 Estimated Actual				
	2014-2015		2015-2016	
	<u>Estimated</u>	<u>Budget</u>	<u>Budget</u>	<u>Variance</u>
Income				
Administration	7,319,695	6,542,725	6,802,484	(517,211)
Development	2,518	2,000	2,000	(518)
Special Events	606,938	643,420	656,500	49,562
Shelter for Men	4,250	7,000	5,500	1,250
Center for Women & Children	10,291	0	30,700	20,409
Edwards Residence	5,618	7,000	8,000	2,382
Camp Hunt	10,992	18,000	11,400	408
Pallets & Industry	850,300	900,000	887,000	36,700
Thrift Store	348,500	380,000	380,000	31,500
Distribution Center	64,669	66,000	72,700	8,031
Total Income	9,223,771	8,566,145	8,856,284	(367,487)
Expenses				
Supporting Activities:				
Administration	428,493	427,450	424,782	(3,711)
Development	2,120,769	2,162,553	2,367,743	246,974
Special Events	307,052	333,833	334,525	27,473
Program Services:				
Men's Residential Center	686,661	687,768	674,409	(12,252)
Shelter for Men	786,879	790,049	789,991	3,112
Center for Women & Children	905,632	873,599	856,534	(49,098)
Edwards Residence	169,807	172,880	173,475	3,668
Food Services	296,161	352,867	457,386	161,225
Camp Hunt	589,694	643,262	630,970	41,276
Pallets & Industry	753,677	763,288	784,082	30,405
Thrift Store	227,096	282,160	268,083	40,987
Distribution Center	188,101	198,530	158,806	(29,295)
Ministry Services	645,834	712,284	796,122	150,288
Total Expenses	8,105,856	8,400,523	8,716,910	611,055
Net Surplus/(Deficit)	1,117,915	165,622	139,374	(978,542)