



## CITY OF BLOOMINGTON RENTAL PROPERTY REGISTRATION FORM

HOUSING & NEIGHBORHOOD DEVELOPMENT  
P.O. BOX 100  
BLOOMINGTON, IN 47401  
PHONE: (812) 349-3420 FAX: (812) 349-3582  
EMAIL: hand@bloomington.in.gov

**NOTE: All fields are mandatory.** Permit Renewal notifications are sent via email to the owner and the agent on record. No paper reminders are mailed. Please keep information up-to-date.

**PROPERTY ADDRESS:** \_\_\_\_\_

# OF UNITS: \_\_\_\_\_ # OF BEDROOMS: \_\_\_\_\_ HEAT SOURCE: GAS ☐ ELECTRIC ☐

### OWNER INFORMATION

Any owner who resides outside the state of Indiana is required to designate an in-state agent for service of process and other notices regarding the property. (BMC 16.03.020)

NAME OR COMPANY:		
<small>If using a P.O. Box , A Street Address Where You May be Located Must Be Provided</small>		
STREET ADDRESS:		
CITY:	STATE:	ZIP:
MAILING ADDRESS:		
CITY:	STATE:	ZIP:
EMAIL:		

Please check your preferred Emergency Phone Contact Number below:

HOME: <input type="checkbox"/>	WORK: <input type="checkbox"/>	CELL: <input type="checkbox"/>
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### AGENT INFORMATION

NAME OR COMPANY:		
<small>If using a P.O. Box , A Street Address Where You May be Located Must Be Provided</small>		
STREET ADDRESS:		
CITY:	STATE:	ZIP:
MAILING ADDRESS:		
CITY:	STATE:	ZIP:
EMAIL:		

Please check your preferred Emergency Phone Contact Number below:

HOME: <input type="checkbox"/>	WORK: <input type="checkbox"/>	CELL: <input type="checkbox"/>
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\_\_\_\_\_  
OWNER'S SIGNATURE (REQUIRED)

\_\_\_\_\_  
OWNER'S NAME

\_\_\_\_\_  
DATE

**Register any additional properties which you own in the space below:**

PROPERTY ADDRESS: \_\_\_\_\_

# OF UNITS: \_\_\_\_\_ # OF BEDROOMS: \_\_\_\_\_ HEAT SOURCE: GAS ☐ ELECTRIC ☐

PROPERTY ADDRESS: \_\_\_\_\_

# OF UNITS: \_\_\_\_\_ # OF BEDROOMS: \_\_\_\_\_ HEAT SOURCE: GAS ☐ ELECTRIC ☐

PROPERTY ADDRESS: \_\_\_\_\_

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# OF UNITS: \_\_\_\_\_ # OF BEDROOMS: \_\_\_\_\_ HEAT SOURCE: GAS ☐ ELECTRIC ☐

\_\_\_\_\_  
**OWNER'S SIGNATURE (REQUIRED)**

\_\_\_\_\_  
**OWNER'S NAME**

\_\_\_\_\_  
**DATE**